MTA NEW YORK CITY TRANSIT DIVISION OF STATION OPERATIONS JOB SELECTION PROGRAMS AND PICKS

STATION ENVIRONMENT AND OPERATIONS

STATION CLEANERS

WINTER 2023

NORTH SCHEDULES BOOK

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0001 Station North		2300 - 0700		2751
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock tissues, towels and soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non painted surfaces.	242 St	1	R197	2300 - 0045
Sweep/Mop RTO Facilities. Empty Trash Receptacles. Clean And Disinfect Employees' Restroom. Clean Dispatcher'S Office And Crew Quarters.	242 St	1	R197	0045 - 0200
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Restock tissues, towels and soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non painted surfaces. Empty Trash Can In Manager's/Supervisor's Office, Upon Request	238 St	1	R196	0210 - 0340
Lunch	238 St	1	R196	0340 - 0410
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock tissues, towels and soap Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non painted surfaces.	231 St	1	R194	0420 - 0540
Clean And Disinfect El 184, El 185. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	231 St	1	R194	0540 - 0610
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	242 St	1	R197	0620 - 0700
Report Off Duty.	242 St	1	R197	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 1 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но		RC	
NC0002 Station North	230		27:	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non-painted surfaces.	Marble Hill 225 St	1	R192	2300 - 0030
Major Cleaning (Fridays Only 2310 - 0010) R185 191 Street: Clean, Sweep, Disinfect And Hose Wash Emergency Stairway (Works With NHDC127)				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non-painted surfaces.	215 St	1	R190	0040 - 0210
Major Cleaning (Fridays Only 0040 - 0140) R183 181 St: Clean, Sweep, Disinfect And Hose Wash Emergency Stairway (Works With Job NHDC127)				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non-painted surfaces.	207 St	1	R188	0220 - 0350
Major Cleaning (Saturdays only 0230-0330) N013 168th St. Clean, sweep, disinfect and hose wash emergency stairway. Works with job NHDC127				
Lunch	207 St	1	R188	0350 - 0420
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles.	Dyckman St	1	R186	0430 - 0600
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Marble Hill 225 St	1	R192	0610 - 0700
Report Off Duty.	Marble Hill 225 St	1	R192	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 2 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou		RC#			
NC0003	Station North	1500 - 2300			275	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In	Full Uniform					
stickers. Correct al	dezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and l unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending splay screens, booth windows and exterior, and mezzanine window ledges. Clean & mployee bathroom.	Bronx Park East	2 5	R326	1500 - 1650	
	lezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and l unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect EL 136, 38.	Pelham Pkwy	2 5	R328	1700 - 1900	
Lunch		Pelham Pkwy	2 5	R328	1900 - 1930	
window ledges. Clo Major Cleaning (20 Sun: Remove stain wash signs, benche Tue: 'Bucket wash Wed: Remove stain Thu: Clean and org Fri: Wipe down sta Sat: Remove stains	s and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket es, and emergency evacuation device. & disinfect refuse housings. In and scuff marks from "Q" panels and columns on mezzanine. Iganize CTA slop sink room and paper and chemical supply rooms. In airway rails and handrails. Is and scuff marks from "Q" panels and columns on northbound platform	Pelham Pkwy	2 5	R328	1930 - 2130	
Major Cleaning (22 Sun: Wipe down st Mon: Bucket wash Tue: Remove stain Wed: Remove stain Thu: Bucket wash	tairway rails and handrails. & disinfect refuse room. s and scuff marks from "Q" panels and columns on platform. ns and scuff marks from "Q" panels and columns in mezzanine. signs, benches, emergency evacuation device. aps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper	Bronx Park East	2 5	R326	2140 - 2300	
Report Off Duty.	y reems.	Bronx Park East	2 5	R326	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 3 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0004	Station North		2300 - 0700		275
INSTRUCTIO	NS .	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform				
Areas. Empty Disinfect Emp Marks On Floo	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And loyees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag or Areas. Clean All Mezzanine Windows. Clean Walls Behind Trash Receptacles. Remove ickers Upon Discovery.	125 St	1	R174	2300 - 0150
Mon/Thu: Maj	g (0100-0150) or Clean Upper/Lower Landings And Polish Escalator 101 or Clean Upper/Lower Landings And Polish Escalator 102 Clean Upper/Lower Landings And Polish Escalator 103				
Areas. Empty Disinfect Emp Marks On Floo Equipment: M	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And loyees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag or Areas. Clean Customer Information Center Window(S). Clean And Polish All AFC VMs, MEMs, Turnstiles & AFC Readers. Clean Walls Behind Trash Receptacles. Remove ickers Upon Discovery.	157 St	1	R180	0200 - 0400
Lunch		157 St	1	R180	0400 - 0430
Clean And Pol Remove graffi	lish All AFC Equipment: MVMs, MEMs, Turnstiles & AFC Readers. Clean bird cage. ti and stickers	125 St	1	R174	0440 - 0620
•	zanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles.	125 St	1	R174	0630 - 0700
Report Off Du	ty.	125 St	1	R174	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 4 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#		Hours		RC
NC0005 Station North		2300 - 0700		27
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock Tissues, Towels and Soap. Dust All Ledges. Clean Walls Behind Trash Receptacles. Remove Graffiti and Stickers Upon Discovery.	79 St	1	R162	2300 - 0100
Major Cleaning (2400-0100) Sun: Clean And Disinfect Canister Housing On N/B And S/B Platforms. Mon: Clean And Disinfect All Trash Receptacles.				
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Clean Walls Behind Trash Receptacles. Remove Graffiti and Stickers Upon Discovery.				
Major Cleaning (0200-0300)	86 St	1	R164	0110 - 0300
Sun: Clean And Disinfect Refuse Room On N/B. Mon: Clean And Disinfect Refuse Room On S/B. The Clean And Disinfect Refuse Room On S/B.				
Tue Clean And Disinfect All Trash Receptacles. Lunch	86 St	1	R164	0300 - 0330
Remove All Stains, Spills And Drag Marks On Floor Areas Including: Nb/Sb Platform And Mezzanine. Clean Stains Off Walls.	86 St	1	R164	0330 - 0500
Sweep All Street, Platform And Mezzanine Stairways. Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean Stains Off Walls.	79 St	1	R162	0510 - 0700
Report Off Duty.	79 St	1	R162	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 5 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	lours		RC#
NC0006	Station North	2	300 - 0700		2757
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Satu	rday			
Report on Duty	in Full Uniform.				
Platforms. Disir Clean Exterior (Re-Stock Tissue	et, Mezzanine And Platform Stairways Including Outside Areas. Scrap Meznfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clo Of Booth Windows. Clean And Disinfect Employees' Restroom And Facilities, Towels And Soap. Remove Graffiti, Stickers And Clean Residue. Wipe F. Wipe refrigerator and microwave.	ean The Housings. by Rooms.			
	NING: (0130-0230) and Polish All MVM's, MEM's, HEET"s And Chrome on.	14 St	1 2 3	R127	2300 - 0230
TUE: Clean An	mployees' Toilet And Facility Room. ad Disinfect All Trash Receptacles.				
Housings					
On Station	nd Polish All MVM's, MEM's, HEET's And Chrome on.				
	ployees' Toilet And Facility Rooms. d Disinfect All Trash Receptacles.				
LUNCH	-	14 St	1 2 3	R127	0230 - 0300
door (opposite of and drag marks	4th st & 7th ave 123 lines, L passageway to the set of railings in front of toutfront AD panel 322-075, scrap, clean and disinfect. Disinfect gutters, remain covered areas. Remove graffiti on non-painted surfaces. Remove sticker graffiti on outfront posters.	nove stains, spills	1 2 3	R127	0300 - 0400
Dust All Ledges Kiosks, MVM's Clean And Disi	s. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And S, MEM's, HEET's And Chrome On Station. Clean And Disinfect All Trash infect Refuse Room, Refuse Housings And Solar Cans On Northbound And e and clean yellow bird box and liquid hand sanitizer.	Receptacles.	1 2 3	R127	0400 - 0530
Sweep All Stree	et, Mezzanine And Platform Stairways Including Outside Areas. Scrap Meznfect All Urine Areas. Empty All Trash Receptacles. Remove all graffiti sti		1 2 3	R127	0530 - 0700
REPORT OFF	DUTY.	14 St	1 2 3	R127	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 6 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	Hours		RC#
NC0007 Station North	2300 - 0700			276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms And Escalators. Disinfect Elevator And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti And Stickers And Clean Residue. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Consolidated Facility Room, Men And Women Toilets. Empty Garbage In Dispatcher's Office. Sweep And Mop Bathroom In Dispatcher's Office.		1	R101	2300 - 0300
Lunch	South Ferry	1	R101	0300 - 0330
Clean and Polish ESC 312 at Whitehall St. (R) line. Remove all stickers and gum. Wipe clean escalator wall tiles	South Ferry	1	R101	0330 - 0430
Clean and disinfect emergency exit stairwells (South end exit)	South Ferry	1	R101	0430 - 0500
Major Cleaning (0500-0530) Sun: Booth R101. Mon: South Ferry refuse room Tue: Clean And Disinfect Refuse Room, Employee Consolidated Facility Room, Men And Women Locker Rooms And Toilets. Wed: Employee toilets, both Men & Women Thu: Booth R101 Fri: Sweep And Mop Dispatcher's Office And Bathroom. Empty All Garbage In Dispatcher's Office. Sat: Clean and organize storage room behind R101. Clean and wipe down stainless steel benches. Remove stickers and graffiti	South Ferry	1	R101	0500 - 0600
Sweep all street, mezzanine and platform stairways including outside areas. Scrap mezzanine and platform Disinfect all urine areas. Empty all trash receptacles ass needed.	s. South Ferry	1	R101	0600 - 0700
Report Off Duty.	South Ferry	1	R101	0700 -

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Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 7 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RCi
NC0008	Station North		0700 - 1500		275
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform				
Of Booth Wind Clean & Polisl	rways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior dows And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. All AFC Equipment: MVMs, Mems Turnstiles, AFC Readers. Empty And Disinfect All eles. Remove Graffiti and Stickers Upon Discovery.	242 St	1	R197	0700 - 0830
Major Cleaning Tuesday: Clean	g (0915-1015) n Booth R197 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.				
Sweep All Sta Of Booth Wind Clean & Polisl Trash Receptad Major Cleanin	rways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior lows And Empty Booth Trash. Clean & Disinfect Employee's Restroom And Facility Room. All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Disinfect All cles.	238 St	1	R196	0840 - 1000
Clean RTO Fa At Dispatcher	cilities. Sweep, Mop, Disinfect, Dust Ledges, Clean Windows And Empty Trash Receptacles Office Including Employees' Restroom. (RTO Facilities Located At 240 Street Tower). Trash Cans. Clean Walls Behind Trash Cans.	242 St	1	R197	1010 - 1050
Lunch		242 St	1	R197	1050 - 1120
Of Booth Wind Clean & Polisl Trash Receptad Major Cleanin	rways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior lows And Empty Booth Trash. Clean & Disinfect Employee's Restroom And Facility Room. All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Disinfect All eles. Clean Walls Behind Trash Cans. Remove Graffiti and Stickers Upon Discovery. 29 (1330-1430) 20 (1330-1430) 21 (1330-1430) 22 (1330-1430) 23 (1330-1430) 24 (1330-1430)	231 St	1	R194	1130 - 1250
Clean And Dis Sweep And M	infect El184 And El185. Clean Glass And Wipe Down Stainless Steel Inside And Outside. op Floors.	231 St	1	R194	1250 - 1320
•	nine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees Facility Room.	231 St	1	R194	1320 - 1340
	cilities: Sweep, Mop, Disinfect, Dust Ledges, Clean Windows And Empty Trash Receptacles Office Including Employee'S Restroom. (RTO Facilities Located At 240 Street Tower).	238 St	1	R196	1350 - 1415
Rescrap Mezza	nine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees Facility Room.	242 St	1	R197	1425 - 1500
Report Off Du	·	242 St	1	R197	1500 -

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Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 8 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1, 0, 202		
Job#		Но	urs		RC
NC0009	Station North	070	0 - 1500		275
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty I	n Full Uniform				
Of Booth Windov Room. Clean And	ays, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior vs And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility I Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Sh Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls.	Marble Hill 225 St	1	R192	0700 - 0950
•	sooth R192 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.				
Of Booth Windov Room. Clean And	ays, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior vs And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Sh Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls.	215 St	1	R190	1000 - 1150
	1105-1150) n Booth R190 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.				
Lunch		215 St	1	R190	1150 - 1220
•	ine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean from And Facility Room.	215 St	1	R190	1220 - 1340
	ine And Platform Areas. Empty And Disinfect All Trash Receptacles.	Marble Hill 225 St	1	R192	1350 - 1500
Report Off Duty		Marble Hill 225 St	1	R192	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 9 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0010 Station North			0700 - 1500		275
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezza Areas. Empty And Disinfect All Trash Receptacles. Clear Trash. Clean And Disinfect Employees' Restroom Located Equipment: MVMs, Mems, Turnstiles, AFC Readers. Employees All Stains, Spills And Drag Marks On Floor Areas And V Remove Any Ponding Water Or Puddles.	n Exterior R185 Booth Windows And Empty d In The Passage Way. Clean And Polish All AFC pty And Disinfect All Trash Receptacles. Remove	191 St	1	R185	0700 - 1015
Major Cleaning (0955-1015) Sunday: Clean Booth R185 Interior And Exterior. Mop Fl	loor, Wash Walls And Dust Ledges.	191 St	1	R185	1015 - 1045
Sweep All Street And Mezzanine Stairways. Scrap Mezza Areas. Empty And Disinfect All Trash Receptacles. Clear Booth Trash. Clean And Disinfect Employees' Restroom A Equipment: MVMs. Mems, Turnstiles, AFC Readers. Employees All Stains, Spills And Drag Marks On Floor Areas.	And Facility Room. Clean And Polish All AFC	181 St	1	R183	1050 - 1330
Major Cleaning (1205-1250) Saturday: Clean Booth R183 Interior And Exterior. Mop I Clean and Disinfect El 107, El 108, El 109 and El 110. C		101.0		D102	1220 1400
Clean Glass and Wipe Down Stainless Steel Inside and O	utside	181 St	1	R183	1330 - 1400
Re-Scrap Mezzanine And Platform Areas. Empty And Di Employees Restroom. Remove Any Ponding Water or Pu		191 St	1	R185	1410 - 1500
Report Off Duty.		191 St	1	R185	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 10 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1, 0, 202		
Job#			Hours		RC
NC0011	Station North		0700 - 1500		27
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Passageway To N Trash. Clean And Equipment: MVN	outies On The 1 Line. Sweep Stairways, Scrap N/B And S/B Platforms, Mezzanine And N013. Disinfect Urine Areas. Clean Exterior Of N013 Booth Windows And Empty Booth I Disinfect Employees' Restroom Located In Passageway. Clean And Polish All AFC Ms, Mems, Turnstiles & AFC Readers. Empty And Disinfect All Trash Receptacles. ns, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Clean	168 St	A C	N013	0700 - 1030
Sun: Clean, disin Mon: Clean inter Tues: Clean and Wed: Clean and Thurs: Clean SB Fri: Clean NB sc	eep and disinfect sw 10:30-10:50 fect and bucket wash all trash receptacles, ensure rim is clean -10:50-11:10 ior and exterior of booth -10:50-11:10 mop GSM/Supv office-10:50-11:10 disinfect all trash receptacles -10:50-11:10 scrubber room -10:50-11:10 rubber room -10:50-11:10 sinfect refuse room10:50-11:10	168 St	A C	N013	1030 - 1140
Lunch		168 St	A C	N013	1140 - 1210
	fect EL111, EL112, EL113 and EL114. Clean Glass And Wipe Down Stainless Steel de. Sweep And Mop Floors.	168 St	A C	N013	1220 - 1400
Re-Scrap Mezzar	nine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean oom. Empty Supervisors/Manager'S Trash. Wet Mop Office Floors.	168 St	A C	N013	1410 - 1500
Report Off Duty.		168 St	A C	N013	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 11 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 × 2120 · · · · · · · · · · · · · · · · · · ·		1 1011 1	micetive Duti	1707202.
Job#	F	lours		RC
NC0012 Station North	0	700 - 1500		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean RTO Facilities: Empty Trash Receptacles, Wipe & Clean All Desks & Tables. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls. Major Cleaning (0815-0900) Sunday: Clean Booth R176 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Major Cleaning (0900-1000) Saturday: Clean, Organize, Stock And Remove Refuse From Supply Room, CTA Room And Slop Sink	137 St City College	1	R176	0700 - 1100
Room. Lunch	137 St City College	1	R176	1100 - 1130
Major Cleaning (1140-1210) Saturday: Clean Booth R174 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Clean All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All Mezzanine Windows. Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	145 St	1	R178	1140 - 1400
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls.	137 St City College	1	R176	1410 - 1500
Report Off Duty.	137 St City College	1	R176	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 12 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0012A Station North		0700 - 1500		2751
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean RTO Facilities: Empty Trash Receptacles, Wipe & Clean All Desks & Tables. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls. Clean Upper/Lower Landings And Polish Es101 Clean Upper/Lower Landings And Polish Es102 Clean Upper/Lower Landings And Polish Es103 Major Cleaning (0815-0900) Sunday: Clean Booth R176 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Major Cleaning (0900-1000) Saturday: Clean, Organize, Stock And Remove Refuse From Supply Room, CTA Room And Slop Sink Room.	125 St	1	R174	0700 - 1100
Lunch	125 St	1	R174	1100 - 1130
Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Clean All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All Mezzanine Windows.	103 St	1	R170	1140 - 1400
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls.	125 St	1	R174	1410 - 1500
Report Off Duty.	125 St	1	R174	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 13 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног	ırs		RC	
NC0013 St	tation North	070	0 - 1500		275	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Fu	ıll Uniform					
Areas. Empty And Dis Disinfect Employees' 7	Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine sinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Foilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag. Remove All Stains Marks From Walls, Clean Walls Behind All Trash Receptacles.	116 St Columbia University	1	R173	0700 - 1100	
Major Cleaning (0830- Sunday: Clean Booth I	-0930) R173 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges					
Lunch		116 St Columbia University	1	R173	1100 - 1130	
Receptacles. Clean Ext Room. Dust All Ledge Marks From Walls, Cl	Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash terior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility es. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove All Stains ean Walls Behind Trash Receptacles.	Cathedral Pkwy 110 St	1	R172	1140 - 1350	
Major Cleaning (1010- Saturday: Clean Booth	-1110) R172 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.					
•	and Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine sinfect All Trash Receptacles.	116 St Columbia University	1	R173	1400 - 1500	
Report Off Duty.		116 St Columbia University	1	R173	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 14 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0014 Station North		0700 - 1500		2751
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Mezzanines, Platforms And Underpass Stairways. Scrap Mezzanine Areas, Platforms Including Underpass In R169 Mezzanine Area, Platforms And The Outside Area From The Head House To 96Th Street. Clean And Empty All Trash Receptacles. Clean All Benches. Disinfect All Urine Areas. Clean The Exterior Of The Booth Windows. Clean And Disinfect Employees' Toilet. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Free Standing Map Frame And Customer Information Center Window. El 145 And El 146, Clean And Disinfect Elevators, Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Clean Stains From Walls.				
Major Cleaning: (1000-1100), Sun: Clean Booth R168A Interior And Exterior Including Booth Windows, Sweep And Mop Floor, Wash Walls And Ledges, Empty Booth Garbage, Clean All Turnstiles. Clean Superintendent And Supervisor'S Office. Mon: Clean Employees' Toilet; Clean And Disinfect The Toilet Bowl And Sink, Wash The Walls, Sweep And Mop The Floor, Replenish Toilet Paper, Hand Towels And Soap. Clean And Empty Trash In Consolidated Facility Room. Tue: Clean Male And Female Employees' Toilet; Clean And Disinfect The Toilet Bowl And Sink, Wash Walls, Sweep And Mop Floors, Replenish Toilet Paper, Hand Towels And Soap. Clean And Empty Trash In Consolidated Facility Room. Wed: Scrap And Disinfect Underpass Areas. Remove All Stains, Spills And Drag Marks On Floor Areas And Gutter Walls. Thu: Clean Employees' Restroom; Clean And Disinfect The Bowl And Sink, Wash The Walls, Sweep And Mop The Floor, Replenish Toilet Paper, Hand Towels And Soap. Clean And Empty Trash In Consolidated Facility Room. Fri: Clean Male And Female Locker Rooms. Clean Locker Tops, Sweep And Mop Floor. Sat: Clean Booth R168 Interior And Exterior Including Booth Windows, Sweep And Mop Floor, Wash	96 St	1 2 3	R168A	0700 - 1100
Walls And Ledges, Empty Booth Garbage, Clean All Turnstiles. Lunch	96 St	1 2 3	R168A	1100 - 1130
ON N/S/B mezz disinfect and clean underpass, remove all graffiti and stickers.	96 St	1 2 3	R168A	1130 - 1200
Clean And Disinfect Elevators. El 145 And El 146, Clean Glass And Wipe Down Stainless Steel Inside			KIUOA	1130 - 1200
And Outside. Sweep And Mop Floors. Clean All MVMs, Mems, Heets And Chrome On Station.	96 St	1 2 3	R168A	1200 - 1330
Re-Scrap The Entire Station. Empty All Trash Receptacles.	96 St	1 2 3	R169	1330 - 1500
Report Off Duty.	96 St	1 2 3	R169	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 15 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicetive Buter			1707202	
Job#			Hours		RC#	
NC0015 Statio	n North		0700 - 1500		275	
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Duty In Full U	Iniform					
Areas. Disinfect All Urine Windows. Clean And Disi	And Mezzanine Stairways. Scrap R161A & R161B Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth infect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Tarks On Floor Areas. Clean And Disinfect El 239 And El 240. Clean Stairway Stair Railings.	72 St	1 2 3	R161B	0700 - 1000	
Major Cleaning (0850-092	0)					
	61B Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges					
Urine Areas. Empty And	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And room And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag	79 St	1	R162	1010 - 1230	
Major Cleaning: (1200-12	30)					
Saturday: Clean Booth R1	62 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.					
Lunch		79 St	1	R162	1230 - 1300	
Clean And Disinfect El 23 Sweep And Mop Floors.	9 And El 240. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Clean Stains Off Walls.	72 St	1 2 3	R161B	1310 - 1340	
•	Platform Areas. Sweep All Street, Platform And Mezzanine Stairways. Disinfect nd Disinfect All Trash Receptacles.	72 St	1 2 3	R161B	1340 - 1500	
Report Off Duty.	•	72 St	1 2 3	R161B	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 16 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
NC0015A Station North	0	700 - 1500		2751
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine, Platform Areas And Sidew Areas Leading From Head House To Curbs. Disinfect All Urine Areas. Empty And Disinfect All Tr Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Fa Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	ash	1	R164	0700 - 1000
Major Cleaning (0930-1000)				
Sunday: Clean Booth R164 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Friday: Clean Booth R166 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinful Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clear Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills An Marks On Floor Areas. Major Cleaning: (1200-1230) Saturday: Clean Booth R162 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.	And	1	R160	1010 - 1230
Lunch	66 St Lincoln Center	1	R160	1230 - 1300
Clean And Disinfect El 239 And El 240. Clean Glass And Wipe Down Stainless Steel Inside And Sweep And Mop Floors. Clean Stains Off Walls.	Outside. 86 St	1	R164	1310 - 1340
Re-Scrap Mezzanine And Platform Areas. Sweep All Street, Platform And Mezzanine Stairways. I All Urine Areas. Empty And Disinfect All Trash Receptacles.	Disinfect 86 St	1	R164	1340 - 1500
Report Off Duty.	86 St	1	R164	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 17 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC#			
NC0016 Station North	0700 - 1500			276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	50 St	1	R155	0700 -	
General Duties, Bathroom Duties					
Major Cleaning (0800-0830) Sun: Booth R155 - Interior/Exterior - Clean Booth Windows, Dust Ledges, Clean Booth Equipment, FX, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors.	50 St	1	R155	0700 - 0830	
General Duties and Bathroom Duties	59 St Columbus Circle	1	R158	0840 - 1045	
Lunch	59 St Columbus Circle	1	R158	1045 - 1115	
**General Duties - Continue	59 St Columbus Circle	1	R158	1115 - 1215	
Receptacles. Major Cleaning (1300-1345) Sun: Sweep All Stairways. Mon: Clean And Polish All Mvm's, Mem's, Heet's, Turnstiles On N/S/B Platforms Tue: Clean EFR And Bathroom On Unstaffed Platform SB Platform Wed: Clean EFR In R155 Control Area (Wipe Down Lockers, Table, Benches, Microwaves, Refrigerators, Portable AC, Sweep And Mop Floors. Thu: Bucket Wash Tile Walls And Gutters On S/B Platform Fri: Bucket Wash Tile Walls And Gutters On N/B Platform Sat: Clean And Polish All Trash Receptacles Including Chrome. Clean All Refuse Rooms. Report Off Duty.	50 St	1	R155	1225 - 1500	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	50 St	1	R155	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 18 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но		RC#		
NC0017 Station North	0700 - 1500			2757	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM					
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Tower at R143 Mezzanine (Daily at 40 St - 7 Ave). Dust All Ledges. Clean And Polish All MVM's, MEM's, HEET's, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove all dust balls from mezzanine passageway and platform, gutters and drains. Clean yellow bird box hand sanitizer near R151 paid mezzanine.					
MAJOR CLEANING: (1000-1100)					
 SUN: Clean Booth R147 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. SAT: Clean Booth R151 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges MON: Clean and tidy scrubber rooms on both north and southbound platforms: Mezzanine of R143 (40th and 7th Ave) TUE: Clean, disinfect and polish all trash receptacles on 	Times Sq-42 St	1 2 3	R151	0700 - 1100	
southbound platforms and Mezz of R143 (40th and 7th Ave) WED: Clean, disinfect and polish all trash receptacles on northbound platforms and Mezz of R151 THU: Clean, disinfect and polish all MVM, HEET's, turnstiles and					
chrome railings at R143 mezzanine area					
LUNCH	Times Sq-42 St	1 2 3	R151	1100 - 1130	
Sweep All Stairways including ML5 to ML12. Scrap Mezzanine and Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Clean And Polish All Mvm's, Mem's, Heet's, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Clean FSMF, fire hose box, HPI, CIC, wipe down benches. Remove graffiti upon discovery.	Times Sq-42 St	1 2 3	R151	1130 - 1500	
REPORT OFF DUTY	Times Sq-42 St	1 2 3	R151	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 19 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0018 Statio	on North	0700 - 1500			275′
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
REPORT ON DUTY IN	FULL UNIFORM @ R151				
		Times Sq-42 St	1 2 3	R151	0700 - 0810
_	treet Passageway From 7Th Avenue To 8Th Avenue.				
Scrap Mezzanine, Passage And Polish All Trash Rec Toilet And Facility Room Area. Clean And Disinfect 233 On The Upper Mezza MAJOR CLEANING (10 SUN: Clean Booth R145 Walls. Dust Ledges SAT: Clean Booth R145. and Women Toilets commodes, sink and Wipe down all mod soap and tissue. WED: Clean, mop, wipe employees' facility FRI: Clean, tidy and res	00 - 1100) Interior And Exterior. Mop Floor. Wash	Times Sq-42 St	1 2 3	R151	0810 - 1100
chemical supplies					
LUNCH		Times Sq-42 St	1 2 3	R151	1100 - 1130
MAJOR DUTY: SAT/SUN: (1130-1200) Clean And Disinfect NO.	Passageway From 7Th Avenue To 8Th Avenue. 7 Line Tower. Sweep And Mop Floor. Empty Trash Receptacles. Clean And troom. Clean Superintendent's Office.	Times Sq-42 St	1 2 3	R151	1130 - 1210
Sweep All Mezzanine An Scrap Mezzanine, Passage Polish All Trash Receptad And Facility Rooms. Dus Clean And Disinfect Emp The Upper Mezzanine By	d Platform Stairways Including Stairways ML5 To ML16 And ML20 To ML23. eway And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And eles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet at All Ledges. Remove All Gums, Stains, Spills And Drag Marks On Floor Areas. Ployees' Toilet at R145. Empty Trash Receptacles Between EL 232 and EL 233 On	Times Sq-42 St	1 2 3	R151	1210 - 1500
REPORT OFF DUTY.		Times Sq-42 St	1 2 3	R151	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 20 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Effective Buter		
Job#	ŀ	Hours		RC#
NC0019 Station North	(700 - 1500		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Restroom And Facilit Rooms. Dust All Ledges. Wipe down benches, clean glass and guardrails. Scrap Island platform and R138 Mezzanine. Remove stains and drag marks. Clean yellow birdbox hand sanitizer in control area of R138 unpaid Mezzanine.	y Station 34 St Penn	1 2 3	R138	0700 - 1100
LUNCH	34 St Penn Station	1 2 3	R138	1100 - 1130
Scrap R138 Mezzanine, Island Platform And Underpass To R135 And R137. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.				
MAJOR CLEANIONG: (1300-1400)				
SUN: Clean booth R138 interior and exterior. Sweep, mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth draws.	34 St Penn Station	1 2 3	R138	1130 - 1500
WED: Clean employee consolidated facility room, mop and wipe down refrigerator and microwave. Clean and mop bathroom, restock with soap and tissue.				
FRI: Clean and mop manager's office. Empty trash.				
REPORT OFF DUTY	34 St Penn Station	1 2 3	R138	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 21 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ı	Hours		RC#
NC0020 Station North	(700 - 1500		2757
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Sweep all N/B street and mezzanine Stairways. Scrap N/B R141 mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean and disinfect Employees' toilet And facility rooms. Dust all ledges. Remove drag marks. Restock supplies in employees' bathroom. Clean glass guard rails. Remove graffiti, stickers and residue.	34 St Penn Station	1 2 3	R138	0700 - 0900
Sweep all S/B street and mezzanine stairways. Scrap S/B R142 mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean and disinfect employees' toilet and facility rooms. Dust all ledges. Remove stains and marks. Clean glass guard rails. Remove graffiti stickers and residue.				
Major Cleaning: (1000-1100) SUN: Clean booth R135 interior and exterior, mop floor, wash walls and dust ledges.	34 St Penn Station	1 2 3	R138	0900 - 1100
THU: Clean and tidy storage room in Mezzanine next to R138 and N/B platform near R141. SAT: Clean booth R141 interior and exterior. Mop floor, wash				
walls and dust ledges. LUNCH	34 St Penn Station	1 2 3	R138	1100 - 1130
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine Areas. Empty all trash receptacles. Re-scrap both N/B and S/B local platforms. Wipe down benches, remove graffiti and clean all AFC equipment. Clean glass guardrails. Remove any unsanitary conditions upon discovery.	34 St Penn Station	1 2 3	R138	1130 - 1500
REPORT OFF DUTY	34 St Penn Station	1 2 3	R138	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 22 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ц	ours		RC#
NC0021 Station North		700 - 1500		2765
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Whitehall ""N/R"": Sweep All Street And Mezzanine Stairways. Scrap Platforms And Mezzanine. Empty And Disinfect All Trash Receptacles.	South Ferry	1	R101	0700 - 0800
Sweep All Street And Mezzanine Stairways. Scrap Platforms And Mezzanine. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Consolidated Facility Room, Clean And Disinfect Men And Women Toilets. Empty Garbage In Dispatcher's Office. N/R Sweep And Mop Dispatcher's Office And Dispatcher's Toilet.	South Ferry	1	R101	0800 - 0930
Lunch	South Ferry	1	R101	0930 - 1000
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket				
MAJOR DUTY: (1300-1400)	Franklin St	1	R117	1010 - 1450
SUN- Clean Booth R117 interior/exterior, mop floor, wipe down cabinets/ledges and walls				
MON- Clean organize and restock both scrubber rooms				
TUE- Clean, mop, disinfect Employee Facility room. Clean refrigerator/microwave and wipe down Quench machine.				
WED- clean and disinfect refuse room/canister housing				
FRI- Clean, mop, disinfect, employee bathroom. Restock supplies and wipe down tile walls.				
Report Off Duty.	South Ferry	1	R101	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 23 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0022	Station North		0700 - 1500		275
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
REPORT ON	DUTY IN FULL UNIFORM				
Empty and distains, spills a control areas. Ave 123 lines panel 322-075 areas. Remove out-front posterior		14 St	1 2 3	R127	0700 - 1100
SUN: Clean walls, MON: Clean TUE: Clean WED: Clean, employ	Y: (0900-1000) booth R127 interior and exterior, mop floor, wash dust ledges. and restock CTA and supply rooms. and disinfect all trash receptacles. disinfect, mop and Re-Stock supplies in yees' toilets. and disinfect all canister housing.(INSIDE AND IDE)."				
LUNCH		14 St	1 2 3	R127	1100 - 1130
receptacles. C graffiti stains MAJOR DUT SUN: Clean b walls ar MON: Clean, microw TUE: Clean, 1 bathroom	et and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove and drag marks. Clean all AFC equipment. Remove stickers and residue. Y: (1300-1330) booth R129 interior and exterior, mop floor, wash and dust ledges. mop and disinfect employees' facility room. Clean wave and refrigerator. mop and disinfect northbound employees' m. Wipe tile walls and Re-stock supplies. mop and disinfect southbound employees' m. Wipe tile walls and Re-stock supplies. mop and disinfect southbound employees' m. Wipe tile walls and Re-stock supplies."	18 St	1	R129	1140 - 1350
Re-Scrap mez	zanine and platform areas. Sweep all street and mezzanine stairways. Disinfect all urine areas. sinfect all trash receptacles.	14 St	1 2 3	R127	1400 - 1500
REPORT OF	*	14 St	1 2 3	R127	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 24 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0023 Station North		0700 - 1500		2757
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti, stains and drag marks. Clean all AFC equipment. Remove stickers and residue. Remove graffiti on tile walls and advertisement panels				
MAJOR DUTY: (0900-1000) SUN: Clean booth R133 interior and exterior, mop floor, wash walls and dust ledges. clean booth glass	28 St	1	R133	0700 - 1030
TUE: Clean mop and disinfect both employee facility rooms THU: Bathroom southbound - Wipe down tile walls, clean toilets and sink. Mop and restock supplies. FRI: Clean and tidy Scrubber/CTA rooms both north and south				
bound. Restock supplies. SAT: Bathroom Northbound - Wipe down tile walls, clean toilets and sink. Mop and Re-stock supplies.				
LUNCH	28 St	1	R133	1030 - 1100
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti, stains and drag marks. Clean all AFC equipment. Remove stickers and residue. Remove graffiti on tile walls and advertisement panels MAJOR DUTY: (1230-1330) SUN: Clean Booth R131 interior and exterior, mop floor, wash walls and dust ledges. clean booth glass MON: Clean mop and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect all trash receptacles. Clean rims of all trash receptacles. THU: Clean, mop and disinfect Scrubber/CTA rooms on southbound platform. SAT: Clean, mop and disinfect Scrubber/CTA rooms on north bound platform.	23 St	1	R131	1110 - 1340
Re-scrap entire station. Clean and polish all MVM's, MEM's, turnstiles and chrome in station. Remove all gum, stains, spills and drag marks on floor areas. Remove all unsanitary condition upon discovery.	28 St	1	R133	1350 - 1500
REPORT OFF DUTY	28 St	1	R133	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 25 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	lours		RC	
NC0024	Station North	0	700 - 1500		2757	
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
REPORT ON I	DUTY IN FULL UNIFORM					
receptacles. Clestains, spills an	t and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash can booth windows. Empty and disinfect employees' toilet and facility rooms. Remove all d drag marks. Remove dust balls from gutter and drains. Remove sticker and residue. Wipe FC and CIC equipment. Clean, mop and disinfect elevators 336, 337 and 338					
MAJOR DUTY	Y: (1000-1030)	Chambers St	1 2 3	R116	0700 - 1100	
SUN: Mop and	Polish EL336, 337					
_	BOOTH R116- mop, clean booth glass, dust ledges and empty trash					
	op and Polish EL338					
	oom-Clean, organize and restock					
	Iop, Disinfect and Polish EL336					
	op, Disinfect and Polish EL337					
	op, Disinfect and Polish EL338					
LUNCH		Chambers St	1 2 3	R116	1100 - 1130	
	t and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash					
	ean booth windows. Empty and disinfect Employees' toilet and facility rooms. Remove all					
	d drag marks. Remove dust balls from gutter and drains. Remove sticker and residue. Wipe					
and clean all A	FC and CIC equipment.					
MAJOR DUTY	7: (1300-1330)					
SUN: Clean Bo		Canal St	1	R119	1140 - 1350	
	ee bathroom- wipe tile walls, clean, mop, disinfect and restock supplies					
	nop, and disinfect EFR. Clean interior and exterior of microwave and refrigerator.					
	sinfect refuse rooms					
,	p and organize scrubber room, restock supplies and wipe down tile walls					
	organize supply room. Remove empty boxes					
	L STREET AND MEZZANINE STAIRWAYS, EMPTY TRASH	Chambers St	1 2 3	R116	1400 - 1500	
REPORT OFF	DUTY	Chambers St	1 2 3	R116	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 26 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC	
NC0024A Station North	07	00 - 1500		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket.	Christopher St	1	R125	0700 - 1000	
Major Duty: (0900-0930) SUN: Clean, organize and restock scrubber/CTA room. MON: Clean and disinfect refuse/canister housing. TUE: Clean, mop and wipe tile walls. Restock supplies WED: Employee facility room- Clean, mop, disinfect. Clean interior/ exterior of microwave and refrigerator. FRI: Employee bathroom- Clean, mop, disinfect and restock supplies.					
LUNCH	Christopher St Sheridan Sq	1	R125	1000 - 1030	
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket	Houston St	1	R123	1040 - 1350	
MAJOR DUTY: (1230-1300) SUN- Clean Booth R123 interior and exterior, mop floor, clean booth glass and dust ledges MON- Clean, mop and disinfect and restock both scrubber rooms TUE- Clean, mop, disinfect booth EFR. wipe down tile walls and remove sticker residue FRI- Clean mop and disinfect both employee bathrooms. Clean tile walls Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Disinfect All Urine Areas.	Christopher St				
Empty All Trash Receptacles.	Sheridan Sq	1	R125	1400 - 1500	
REPORT OFF DUTY.	Christopher St Sheridan Sq	1	R125	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 27 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0025 Station North		2300 - 0700		2757
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Street And Mezzanine Stairways, Platform And Outside Areas. Remove Gum From Mezzanine and Platforms. Disinfect Elevator And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility, Locker And Toilet Rooms.	28 St	1	R133	2300 - 0100
MAJOR CLEANING: (0030 - 0100) SUN: Clean and disinfect northbound refuse room. SAT: Clean and disinfect Southbound refuse room.				
Sweep All Street And Mezzanine Stairways, Platform And Outside Areas. Remove Gum From Mezzanine and Platforms. Disinfect Elevator And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility, Locker And Toilet Rooms.				
MAJOR CLEANING: (0230 - 0300) MON: NB employee bathroom-Clean, mop, disinfect and restock supplies. WED: SB employee bathroom- clean, mop, disinfect and restock supplies. THU: Clean and disinfect northbound refuse room. FRI: Clean and disinfect Southbound refuse room.	23 St	1	R131	0110 - 0300
LUNCH	23 St	1	R131	0300 - 0330
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles.	28 St	1	R133	0340 - 0510
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles.	23 St	1	R131	0520 - 0650
REPORT OFF DUTY	28 St	1	R133	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 28 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0026	Station North		1500 - 2300		275
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ıty In Full Uniform				
Areas. Empty Disinfect Emp	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Dioyees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Door Areas. Clean Walls Behind Trash Receptacles.	242 St	1	R197	1500 - 1700
Sweep/Mop R Dispatchers C	TO Facilities, Empty Trash Receptacles, Clean And Disinfect Employee Toilets, Including Office.	242 St	1	R197	1700 - 1745
Areas. Empty Disinfect Emp	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Dloyees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag for Areas And Walls. Clean Walls Behind Trash Receptacles.	238 St	1	R196	1755 - 1905
Lunch	•	238 St	1	R196	1905 - 1935
Areas. Empty Disinfect Emp	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Dloyees' Toilet And Facility Room. Clean El 184 &185. Dust All Ledges. Remove All Stains, rag Marks On Floor Areas.	231 St	1	R194	1945 - 2215
	zzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles.	242 St	1	R197	2225 - 2300
Report Off D	uty.	242 St	1	R197	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 29 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	I	Hours		RC	
NC0027 Station North	1	500 - 2300		275	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect A Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills A Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And Readers. Clean Stains Off Walls. Clean Walls Behind Trash Receptacles.	And Dyckman St nd Drag	1	R186	1500 - 1810	
Lunch	Dyckman St	1	R186	1810 - 1840	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect A Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills A Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And Readers. Clean Walls Behind Trash Receptacles. Clean and Disinfect Elevators, Clean Glass a Down Stainless Steel Inside and Outside. Sweep and Mop Floors.	And ond Drag AFC 181 St	1	R183	1850 - 2215	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinf Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect & Mop El 178. Clean Wa Trash Receptacles. Report Off Duty.		1	R186	2225 - 2300	
·					
* Note: If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA as Directed By Supervision.	Dyckman St ion.	1	R186	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 30 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hoi	urs		RC#
NC0027A Station North		0 - 2300		2751
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Stains Off Walls. Clean Walls Behind Trash Receptacles.	Marble Hill 225 St	1	R192	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Dust All Ledges. Clean And Disinfect Employee'S Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Stains Off Walls. Clean Walls Behind Trash Receptacles.	215 St	1	R190	1710 - 1910
Lunch	215 St	1	R190	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles.	207 St	1	R188	1950 - 2150
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect & Mop El 178. Clean Walls Behind Trash Receptacles.	Marble Hill 225 St	1	R192	2200 - 2300
Report Off Duty.				
* Note: If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA as Directed By Supervision.	Dyckman St	1	R186	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 31 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

= = = = = = = = = = = = = = = = = = = =	2					
Job#			Hours		RO	
NC0028	Station North		1500 - 2300		27	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	y In Full Uniform					
Areas. Empty A Disinfect Emplo	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag or Areas And Walls. Clean Walls Behind Trash Receptacles.	168 St	A C	N013	1500 - 1810	
Lunch		168 St	A C	N013	1810 - 1840	
Clean and Disin Clean MVMs ar Remove all graf		168 St	A C	N013	1840 - 2020	
	B Refuse Housing B Refuse Housing					
Re-Scrap Mezza	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	168 St	A C	N013	2020 - 2300	
Report Off Duty	y.	168 St	A C	N013	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 32 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

5 STAC WHILLI TER		1/0/2023			
Job#			Hours		RC#
NC0028A Station North			1500 - 2300		2751
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove A Marks On Floor Areas And Walls. Clean Walls Behind Trash Receptacles.	Windows. Clean And	191 St	1	R185	1500 - 1800
Lunch		191 St	1	R185	1800 - 1830
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Stains Off Walls. Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Emplo Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor AFC Equipment: MVMs, MEMs, Turnstiles Ans AFC Readers.	Clean Walls Behind Trash yee'S Toilet And Facility	157 St	1	R180	1850 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash	•	191 St	1	R185	2115 - 2300
Report Off Duty.		191 St	1	R185	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 33 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0029 Station North	Hours 1500 - 2300			RC# 2751	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday	STATION	LINE	воотп	nocks	
Report On Duty In Full Uniform.					
** General Duties ** & * Bathroom Duties * Major Cleaning: Mon: Clean & Organize Supply Room.	137 St City College	1	R176	1500 - 1800	
Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator & microwave Lunch	137 St City College	1	R176	1800 - 1830	
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms.	145 St	1	R178	1840 - 2040	
Major Duty: Mon/Wed/Fri- N/S/B refuse area/canister housing Tue/Thur/Sat- scrubber room/EFR	145 St	1	R178	2040 - 2150	
**General Duties: clean and disinfect N/S/B canister housing. Report off duty.	137 St City College	1	R176	2200 - 2300	
*** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	137 St City College	1	R176	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 34 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0029A Station North		0 - 2300		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
** General Duties ** & *Bathroom Duties *					
Major Cleaning:	125 St	1	R174	1500 - 1800	
Mon: Clean & Organize Supply Room.					
Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator &					
microwave.					
Lunch	125 St	1	R174	1800 - 1830	
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms.	116 St Columbia University	1	R173	1840 - 2040	
Sun/Wed - Pick up Supplies From Bulk Supply Delivery station.	116 St Columbia	1	D 172	2040 2150	
Mon/Tue/Thur/Fri/Sat- Clean and Disinfect Refuse Room / Canister housing N/S/B.	University		R173	2040 - 2150	
Re-scrap Mezzanines and Platform, Empty trash receptacles.					
Major Duty - Sat/Mon/Tue/Thu/Fri: Clean & Disinfect N/S/B Refuse area/Canister housing	125 St	1	R174	2200 - 2300	
Report off duty.					
•					
** General Duties**					
Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails.					
Clean/scrap 3 ft around all street stairways, clean coping of all stairway. Scrap mezzanine and entire					
platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt					
and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around					
and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops					
and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted					
surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment	125 St	1	R174	2300 -	
(turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes.					
Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window	7				
and empty waste basket. Clean and organize CTA room.	'				
and empty waste basket. Clean and organize CTA room.					
* Bathroom Duties *					
Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop					
floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove					
all stickers/residue. Re-stock with soap and tissue.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 35 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0030 Station North		1500 - 2300		2751
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Mezzanines and Platform Stairways. Wipe Down all platform stairway handrails. Clean and scrap 3ft around all street stairways. Clean coping of all stairways, scrap mezzanine and entire platform (ends) and behind stairways. Scrap Mezzanines, Outside Areas From Head House To 96 St, Platforms Areas Including Underpass. Empty, Disinfect And Clean Chrome Tops Of All Trash Receptacles. Clean Stains Off Walls. Clean Walls Clean And Disinfect El 145 And El 146. Wipe Down Interior/Exterior. Remove stickers And Graffiti, Sweep and Mop Cab Floor	96 St	1 2 3	R168A	1500 - 1830
(1700-1800) Clean, Disinfect, Mop And Dust Sb RTO Office & Restrooms. Clean And Empty Trash In Nb Employees' Consolidated Facility Room.				
Lunch	96 St	1 2 3	R168A	1830 - 1900
Remove graffiti from non painted surfaces/signs, remove sticker residue and polish fire hose box, HPI, CIC and all AFC equipment. Turnstiles, MVMS, MEMS, HEETS) Clean all public telephone casings, canister housings and sandboxes. Remove dust balls from mezzanine, platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize cta room. Sweep All Street, Mezzanines and Platform and underpass Stairways. Scrap mezzanines, outside areas from head house to 96th st. Clean stains off walls. clean walls behind trash receptacles and disinfect all urine areas	96 St	1 2 3	R168A	1900 - 2200
Major Cleaning (1830-1900) Thurs: Clean SB refuse room Fri: Clean NB refuse room Sat: Clean booth R169 interior and exterior. Sweep and mop floor, wash walls and remove dust from ledges.				
Empty All Trash Receptacles.	96 St	1 2 3	R169	2200 - 2300
Report Off Duty.	96 St	1 2 3	R169	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 36 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0031 Station North		Hours 1500 - 2300		RC
				27.
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
**General Duties ** & *Bathroom Duties *				
Major Cleaning:	86 St	1	R164	1500 - 1800
Mon: Clean & Organize Supply Room.				
Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator &				
microwave.				
Lunch	86 St	1	R164	1800 - 1830
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms, clean, disinfect & mop elevators.	72 St	1 2 3	R161B	1840 - 2040
Sun/Wed - Pick up Supplies from Bulk Supply Delivery Station. Mon/Tue/Thur/Fri/Sat - Clean and disinfect Refuse Rooms/ Canister housing N/S/B.	72 St	1 2 3	R161B	2040 - 2150
Re-scrap Mezzanines and Platform, Empty Trash Receptacles.				
Major Duty:	06.0		D164	2200 2200
Mon/Tue/Thu/Fri/Sat - Clean & Disinfect N/S/B Refuse area/Canister housing.	86 St		R164	2200 - 2300
Report off duty				
** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and drand stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles that and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior with and empty waste basket. Clean and organize CTA room.	nd opps	1	R164	2300 -
* Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remo all stickers/residue. Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 37 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	RC#			
NC0031A Station North	1500 - 2300			2751	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
General Duties & *Bathroom Duties* Major Cleaning: Sun: Major cleaning-Booth R160-interior and exterior, mop floor, wash wall and ledges. Clean, Disinfec and Mop Elevators. Mon: Clean & organize Supply Room. Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator & microwave.	t 66 St Lincoln Center	1	R160	1500 - 1800	
Lunch	66 St Lincoln Center	1	R160	1800 - 1830	
** General Duties, Clean EFR and Refuse Rooms N/S/B Platforms.	79 St	1	R162	1840 - 2040	
Sun/Wed - Pick up Supplies from Bulk Supply Delivery Station. Mon/Tue/Thur/Fri/Sat - Clean and disinfect Refuse Rooms/ Canister housing N/S/B.	79 St	1	R162	2040 - 2150	
Re-scrap Mezzanines and Platform, Empty Trash Receptacles.					
Major Duty: Mon/Tue/Thu/Fri/Sat - Clean & Disinfect N/S/B Refuse area/Canister housing and Elevators, Disinfect Underpass.	66 St Lincoln Center	1	R160	2200 - 2300	
Report off duty					
** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles top and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior wind and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	66 St Lincoln Center	1	R160	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 38 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours				
NC0032 Station North	1500 - 2300			2761	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	59 St Columbus Circle	A B C D	N051	1500 -	
**General Duties; Including Control Area N049; *Bathroom Duties	50.0.0.1				
Clean And Disinfect EL 279 & EL 280. Wipe Down Interior/Exterior, Remove Stickers And Graffiti, Sweep And Mop Cab Floors.	59 St Columbus Circle	1	R158	1505 - 1830	
Lunch	59 St Columbus Circle	A B C D	N051	1830 - 1900	
**General Duties; *Bathroom Duties	50 St	1	R155	1910 - 2100	
**General Duties; Including Control Area N049: R158 N/S/B Platforms and Control Areas Clean And Disinfect EL 279 & EL 280.	59 St Columbus Circle	1	R158	2110 - 2255	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	59 St Columbus Circle	1	R158	2300 -	
Report Off Duty.	59 St Columbus Circle	A B C D	N051	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 39 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NC0033 Station North	150		2757	
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Clean and disinfect EL 233. Clean glass. Clean and Polish stainless steel inside and outside. Sweep and mop floor. Remove all Graffiti and stickers.	Times Sq-42 St	1 2 3	R151	1500 - 1530
Sweep all stairways. Scrap and disinfect R143 mezzanine. Scrap platform areas. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Clean and disinfect employees' toilet at R143 mezzanine and tower (40 St - 7 Ave Mezzanine). Dust all Ledges. Clean and polish all HEET's, turnstiles and all chrome on station. Remove all gum, stains, spills and drag marks on floor areas. Remove all dust balls from mezzanine, passageway, platform, gutters and drains.	Times Sq-42 St	1 2 3	R151	1530 - 1900
LUNCH	Times Sq-42 St	1 2 3	R151	1900 - 1930
Re-Scrap mezzanine and platform areas. Sweep all Street and mezzanine stairways. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Mop EL 233. Clean, organize and Re-stock bathroom with supplies on N/S/B platform and tower at (40th ST. and 7th Ave). Wipe down benches clean FSMF and remove any unsanitary conditions upon discovery. MAJOR CLEANING: (2200-2300) SUN: Clean and polish all MVM's, MEM's, HEET's Turnstiles and chrome railings at R151 mezzanine area. MON: Clean and polish all MVM's, MEM's, HEET's, Turnstiles and chrome railings at R147 mezzanine area. TUE: Clean and polish all MVM's, MEM's, HEET's, Turnstiles and chrome railings at R143 mezzanine area. WED: Disinfect, clean and polish all trash receptacles on southbound platform. THU: Disinfect, clean and polish all trash receptacles on northbound platform. FRI: Clean refuse rooms on northbound and southbound platforms. SAT: Polish and clean all chrome, clean glass and disinfect	Times Sq-42 St	1 2 3	R151	1930 - 2300
EL - 233 upper and lower levels.				
REPORT OFF DUTY.	Times Sq-42 St	1 2 3	R151	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 40 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0034 Station North	1500 - 2300			2757	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Clean And Disinfect ELE-232. Clean Glass And Clean And Polish Stainless Steel Inside And Outside. Sweep And Mop Floor. Remove All Graffiti And Stickers.	Times Sq-42 St	1 2 3	R151	1500 - 1530	
Sweep Entire 41St Street Passageway From 7Th Avenue To 8Th Avenue.	Times Sq-42 St	1 2 3	R151	1530 - 1610	
Sweep All Mezzanine And Platform Stairways Including Stairways Ml5 To Ml16 And Ml20 To Ml23. Scrap Mezzanine, Passageway, And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Gums, Stains, Spills And Drag Marks On Floor Area. Clean And Disinfect R145 Employees' Toilet. Empty Trash Receptacles Between ELE 232 & ELE 233 On The Upper Mezzanine By R145.	Times Sq-42 St	1 2 3	R151	1610 - 1900	
Lunch	Times Sq-42 St	1 2 3	R151	1900 - 1930	
Sweep Entire 41St Street Passageway From 7Th Avenue To 8Th Avenue	Times Sq-42 St	1 2 3	R151	1930 - 2010	
Sweep All Mezzanine And Platform Stairways Including Stairways Ml5 To Ml16 And Ml20 To Ml23. Scrap Mezzanine, Passageway, And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect And Clear And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Gums, Stains, Spills And Drag Marks On Floor Area. Clean And Disinfect R145 Employees' Toilet. Empty Trash Receptacles Between ELE 232 & ELE 233 On The Upper Mezzanine By R145.					
Major Cleaning (2100-2130) Sun: Clean And Polish All Chrome, Clean Glass And Disinfect El-232 Upper And Lower Level Mon: Clean And Polish All Platform Stairway Chrome Railings. Tue: Clean And Polish All MVM's, MEM's, HEET's, Turnstiles And Chrome Railings At R145 Mezzanine Area. Wed: Clean And Polish All Trash Receptacles On Station. Thu: Clean And Disinfect R145 Employee Toilet. Fri: Clean And Disinfect Refuse Room. Sat: Clean And Polish All Lower Mezzanine Stairway Chrome Railings.	Times Sq-42 St	1 2 3	R151	2010 - 2300	
Report Off Duty	Times Sq-42 St	1 2 3	R151	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 41 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC	White Tiek		1 ICK I	meenve Date.	1/0/2023
Job#		I	Hours		RC#
NC0035	Station North	1	1500 - 2300		2757
INSTRUCTION	IS .	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Scrap R138 Mea	zzanine, Island Platform And Underpass To R141, R142, R135 And R137. Disinfect All appty And Disinfect All Trash Receptacles.	34 St Penn Station	1 2 3	R138	1500 - 1800
Clean EFR/Emp	loyee Restroom	34 St Penn Station	1 2 3	R138	1800 - 1830
Clean And Disir And Mop Floors	nfect ELE 232. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep s.	34 St Penn Station	1 2 3	R138	1830 - 1900
Lunch		34 St Penn Station	1 2 3	R138	1900 - 1930
-	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine and Disinfect All Trash Receptacles. Clean, Disinfect Employee'S Toilet And Facility Room. s.	34 St Penn Station	1 2 3	R138	1930 - 2300
Report Off Duty	7.	34 St Penn Station	1 2 3	R138	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 42 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

vac since vimeer new		Tien Elicetive Butter			17 07 2025	
Job#		H	lours		RC	
NC0036	Station North	1	500 - 2300		276	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	y In Full Uniform.					
Platforms. Disin Stickers And C Disinfect Emplo	tet And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, infect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Oyees' Facility Room And Employee Toilet Room.	South Ferry	1	R101	1500 - 1700	
Sweep All Stree Platforms. Disin Stickers And C	tet And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, infect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And oyee Facility Room And Employee Toilet.	Rector St	1	R103	1710 - 1900	
Lunch		Rector St	1	R103	1900 - 1930	
Platforms. Disir	et, Mezzanine And Platform Stairways Including Outside Areas. Scrape Mezzanine And nfect All Urine Areas. Empty All Trash Receptacles. Empty All Garbage In Dispatchers And Mop Dispatcher's Bathroom.	South Ferry	1	R101	1940 - 2300	
Report Off Dut	ty.	South Ferry	1	R101	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 43 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash eceptacles. Clean booth windows. Empty and disinfect employees' foiled and facility rooms. Remove graffiti on ide walls and advertisement panels ALOR DUTY: (1700-1720) SUN: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound halform MON: Clean more stairways. Scrap platforms and mezzanine stairways. Ture: Clean disinfect employees bathroom northbound; wipe down tile walls, clean toiled and sink. Mop and restock supplies. TUE: Clean disinfect refuse/canister housing. remove litter inside and around housing - southbound platform. Clean microwave, refrigerator and quench machine HU: Bathroom southbound - Wipe down tile walls, clean toilets and sink. Mop and restock supplies. RE: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound bathroom southbound - Wipe down tile walls, clean toilets and sink. Mop and restock supplies. RE: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound bathroom southbound. Purply and stair was scrap platforms and mezzanine. Empty and disinfect all trash coceptacles. Clean booth windows. Empty and disinfect all trash coceptacles. Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound bathroom. MON: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound bathroom. MON: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound bathroom and disinfect refuse/canister housing. remove litter inside and around housing - northbound bathroom. MON: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound bathroom and disinfect refuse/canister housing. remove litter inside and around housing - northbound bathroom. RE: Clean and disinfect refuse/canister housin	Job#	Hours	RC#
REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash ecceptacles. Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound platform. Clean microwave, refrigerator and quench machine WED: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound platform. Clean microwave, refrigerator and quench machine WED: Clean disinfect and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash ecceptacles. Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound platform. Clean microwave, refrigerator and quench machine WED: Clean disinfect and mop EFR STILE: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound platform. Clean microwave, refrigerator and quench machine WED: Clean disinfect and mop EFR STILE: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound platform. Clean middles supplies. SAT: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound platform. ALOND DUTY: (2030-2100) MON: Clean and disinfect refuse/canister housing, remove litter inside and around housing - northbound platform. SAT: Clean and disinfect terfuse/canister housing, remove litter inside and around housing - northbound platform. CRI. Clean and disinfect refuse/canister housing, remove litter inside and around housing - northbound platform. SAT: Clean, mop and disinfect scrubber/CTA rooms on southbound platform. SAT: Clean, mop and disinfect scrubber/CTA rooms on southbound platform. SAT: Clean, mop and disinfect scrubber/CTA rooms on north bound platform. SAT: Clean, mop and disinfect scrubber/CTA rooms on north bound platform. SAT: Clean, mop and disinfect scrubber/CTA rooms on north bound platform. SAT: Clean, mop and disinfect scrubber/CTA rooms on north bound platfor	NC0037 Station North	1500 - 2300	2757
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash ecceptacles. Clean booth windows. Empty and disinfect remployees toilet and facility rooms. Remove graffiti on lie walls and advertisement panels MAJOR DUTY: (1700-1730) SUN: Clean and disinfect refrises/canister housing, remove litter inside and around housing - northbound platform MON: Clean mop and disinfect amployee bultroom northbound; wipe down tile walls, clean toilet and sink. Mop and restock supplies TUE: Clean disinfect and mop EFR WED: Clean and restock supplies. TUE: Clean disinfect and mop EFR WED: Clean and platform. Clean microwave, refrigerator and quench machine WED: Clean, disinfect and mop EFR southbound platform. Clean microwave, refrigerator and quench machine WED: Clean and sink Serobber/CTA rooms both north and south MED: Clean and disinfect refruse/canister housing, remove litter inside and around housing - southbound elatform. 28 St. 1 R133 1830 - 1900 WED: Clean and disinfect and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash coeptacles. Clean booth windows. Empty and disinfect melloyees' toilet and facility rooms. Remove graffiti on lie walls and advertisement panels MAJOR DUTY: (2030-2100) UNIV: Clean and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound latform MON: Clean mop and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound latform WED: Clean and disinfect Scrubber/CTA rooms on southbound platform. WE: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbo	INSTRUCTIONS	STATION LINE	BOOTH HOURS
Sweep all street and mezzanine stairways. Serap platforms and mezzanine. Empty and disinfect all trash eceptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti on ide walls and advertisement panels AAOR DUTY: (1790-1730) WED: Clean and disinfect refuse/canister housing, remove litter inside and around housing - northbound darform MON: Clean mop and disinfect machine WED: Clean disinfect and mop EFR TUTE: Clean disinfect and mop EFR WED: Clean disinfect and mop EFR southbound platform. Clean microwave, refrigerator and quench machine WED: Clean, disinfect and mop EFR southbound platform. Clean microwave and disinfect remloyees with the walls, clean toilet walls, clean toilets and sink. Mop and restock supplies. RE: Clean and disy Scrubber/CTA rooms both north and south ound. Restock supplies. RE: Clean and disinfect refuse/canister housing, remove litter inside and around housing - southbound balaform Junch J	Sunday-Sat	ırday	
ceepiacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti on its walls and day artists. Clean all AFC equipment. Remove stickers and residue. Remove graffiti on its walls and advertisement panels ALOR DUTY: (1700-1730) SUN: Clean and disinfect refuse/canister housing, remove litter inside and around housing - northbound blatform MON: Clean mop and disinfect and mop EFR Orthbound; wipe down tile walls, clean toilet and sink. Mop and restock supplies TUE: Clean disinfect and mop EFR Orthbound platform. Clean microwave, refrigerator and quench machine WED: Clean, disinfect and mop EFR southbound platform. Clean microwave, refrigerator and quench machine WED: Clean, disinfect and mop EFR southbound platform. Clean microwave, refrigerator and quench machine WED: Clean and dish feet refuse/canister housing, remove litter inside and around housing - southbound blatform ALOR DUTY: (2030-2100) SUN: Clean and disinfect methodows. Empty and disinfect employees toilet and facility rooms. Remove graffiti on lite walls and advertisement panels MALOR DUTY: (2030-2100) SUN: Clean mop and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect serubbeer/CTA rooms on southbound platform. SPE: Clean and disinfect serubbeer/CTA rooms on southbound platform. SPE: Clean and disinfect serubbeer/CTA rooms on southbound platform. SPE: Clean and disinfect serubbeer/CTA rooms on southbound platform. SPE: Clean and disinfect serubbeer/CTA rooms on southbound platform. SPE: Clean and disinfect serubbeer/CTA rooms on north bound platform. SPE: Clean and disinfect serubbeer/CTA rooms on north bound platform. SPE: Clean and disinfect serubbeer/CTA rooms on north bound platform. SPE: Clean and disinfect serubbeer/CTA rooms on north bound platform. SPE: Clean and disinfect serubbeer/CTA rooms on north bound platform.	REPORT ON DUTY IN FULL UNIFORM		
SAT: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound slatform Lunch 28 St 1 R133 1830 - 1900 R28 St 1 R131 1910 - 2120 R29 St 1 R133 2130 - 2300	receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility root graffiti, stains and drag marks. Clean all AFC equipment. Remove stickers and residue. tile walls and advertisement panels MAJOR DUTY: (1700-1730) SUN: Clean and disinfect refuse/canister housing. remove litter inside and around housin platform MON: Clean mop and disinfect employees' months and restock supplies TUE: Clean disinfect and restock supplies TUE: Clean disinfect and restock supplies WED: Clean, disinfect and mop EFR southboun microwave, refrigerator and quench machine THU: Bathroom southbound - Wipe down tile walls, clean toilets and sink. Mop and restock supplies	ns. Remove Remove graffiti on g - northbound yee bathroom app EFR I platform. Clean	R133 1500 - 1830
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash eceptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti on ite walls and advertisement panels MAJOR DUTY: (2030-2100) SUN: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound olatform MON: Clean mop and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect all trash receptacles. Clean rims of all rash receptacles. CHU: Clean, mop and disinfect Scrubber/CTA rooms on southbound platform. FRI: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound elatform. SAT: Clean, mop and disinfect Scrubber/CTA rooms on north bound platform. Rescrap entire station. Clean and polish all MVM's, MEM's, turnstiles and chrome in station. Remove all gum, stains, spills and drag marks on floor areas. Remove all unsanitary condition upon discovery.	bound. Restock supplies. SAT: Clean and disinfect refuse/canister housing. remove litter inside and around housing platform		D122 1920 1000
eceptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffit is, stains and drag marks. Clean all AFC equipment. Remove stickers and residue. Remove graffit ion ille walls and advertisement panels MAJOR DUTY: (2030-2100) SUN: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound olatform MON: Clean mop and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect all trash receptacles. Clean rims of all rash receptacles. THU: Clean, mop and disinfect Scrubber/CTA rooms on southbound platform. FRI: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound olatform SAT: Clean, mop and disinfect Scrubber/CTA rooms on north bound platform. Re-scrap entire station. Clean and polish all MVM's, MEM's, turnstiles and chrome in station. Remove all gum, stains, spills and drag marks on floor areas. Remove all unsanitary condition upon discovery. 28 St 1 R133 2130 - 2300			K155 1830 - 1900
SAT: Clean, mop and disinfect Scrubber/CTA rooms on north bound platform. Re-scrap entire station. Clean and polish all MVM's, MEM's, turnstiles and chrome in station. Remove all gum, stains, spills and drag marks on floor areas. Remove all unsanitary condition upon discovery. 28 St 1 R133 2130 - 2300	receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility roo graffiti, stains and drag marks. Clean all AFC equipment. Remove stickers and residue. tile walls and advertisement panels MAJOR DUTY: (2030-2100) SUN: Clean and disinfect refuse/canister housing. remove litter inside and around housin platform MON: Clean mop and disinfect both employees' facility room. Clean microwave and ref WED: Clean and disinfect all trash receptacles. Clean rims of all trash receptacles. THU: Clean, mop and disinfect Scrubber/CTA rooms on southbound platform. FRI: Clean and disinfect refuse/canister housing. remove litter inside and around housing	ns. Remove Remove graffiti on g - northbound rigerator. 23 St 1	R131 1910 - 2120
gum, stains, spills and drag marks on floor areas. Remove all unsanitary condition upon discovery. [28 St	SAT: Clean, mop and disinfect Scrubber/CTA rooms on north bound platform.	tion Domesto all	
	*	1 /X NT	R133 2130 - 2300
	Report Off Duty.	28 St 1	R133 2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 44 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	ours		RC#	
NC0038	Station North	1:	500 - 2300		275	
INSTRUCTION	\mathbf{s}	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
Platforms. Disin Stickers And Cl	t And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, fect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And ean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And yees' Facility Room And Employee Toilet. Clean, mop and disinfect elevators 336, 337 and	Chambers St	1 2 3	R116	1500 - 1700	
Platforms. Disin Stickers And Cl Disinfect Emplo Major Duty: (18	t And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, fect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And ean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And yees' Facility Room And Employee Toilet. 30-1900) bathroom- wipe tile walls, mop, clean and disinfect. Restock supplies,	Franklin St	1	R117	1710 - 1910	
Lunch		Franklin St	1	R117	1910 - 1940	
Platforms. Disin Stickers And Cl	t And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, fect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And ean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And yees' Facility Room And Employee Toilet Room.	Canal St	1	R119	1950 - 2200	
Sweep All Stree	t, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And fect All Urine Areas. Empty All Trash Receptacles. Clean, mop and disinfect elevators 336,	Chambers St	1 2 3	R116	2210 - 2300	
Report Off Duty	•	Chambers St	1 2 3	R116	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 45 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0038A Station North	2	2300 - 0700		275
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine An Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Fl And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Frash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Recepta Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Ho HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Me And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Bask Major Duty: (0030-0100) SUN: Clean, disinfect and deck refuse room/canister housing- Northbound MON: Clean, organize and restock scrubber room- Northbound TUE: Northbound Employee Bathroom-Clean, mop and wipe tile walls. Restock supplies WED: EFR- Clean, mop, disinfect. Clean interior/ exterior of microwave and refrigerator FRI: Southbound Employee bathroom- Clean, mop, disinfect and restock supplies. SAT: Clean, disinfect and deck refuse room/canister housing- southbound	d Entire coors a Ends. Polish On acle. se Box, ezzanine	1	R117	2300 - 0100
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine An Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Fl And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Fl Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Recepta Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Ho HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Me And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Bask Major Duty:0230-0300 SUN: Employee Facility- Clean, mop, disinfect, and wipe tile walls- Clean microwave and refrigera northbound WED: Employee Bathrooms- Clean, disinfect, mop and restock supplies	d Entire coors a Ends. Polish On accle. se Box, ezzanine cet.	1	R119	0110 - 0300
SAT: Supply Room-Clean, organize and remove boxes	G 1.0		7.110	0200 0220
Lunch Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails	Canal St	1	R119	0300 - 0330
Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine An Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Fl And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Fl Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Recepta Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Ho HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Me And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Bask Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Disinfect All Urine Empty All Trash Receptacles. Major Duty- 0500-0530 SUN: Employee Facility Room Clean, mop and wipe tile walls. Clean microwave, refrigerator, quer THU: Clean, mop, disinfect employee bathroom. wipe down tile walls and restock supplies	d Entire coors a Ends. Polish On acle. se Box, ezzanine ket. Areas.	1	R123	0340 - 0540
Re-scrap entire station- Empty trash receptacles	Franklin St	1	R117	0550 - 0700
1 17 1	Franklin St	1	R117	0700 -
Report Off Duty	Franklin St	1	R117	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 46 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	ours		RC
NC0039	Station North	15	00 - 2300		275
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In	n Full Uniform.				
Platforms. Disinfer Stickers And Clean Disinfect Employer Major Duty: 1630- WED: EFR- Clean FRI: Employee ba	n, mop, disinfect. Clean interior/ exterior of microwave and refrigerator. throom- Clean, mop, disinfect and restock supplies.	Christopher St Sheridan Sq	1	R125	1500 - 1700
Platforms. Disinfer Stickers And Clea	And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, ct All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And n Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And ees' Facility Room And Employee Toilet Room.	Houston St	1	R123	1710 - 1930
Lunch		Houston St	1	R123	1930 - 2000
-	Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And ct All Urine Areas. Empty All Trash Receptacles.	Houston St	1	R123	2000 - 2030
Re-Scrap All Mez	zanine And Platform Stairways. Empty Trash Receptacles.	Christopher St Sheridan Sq	1	R125	2040 - 2300
Report Off Duty.		Christopher St Sheridan Sq	1	R125	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 47 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	ours		RC#	
NC0040 Station North		2300 - 0700			2755	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform					
stickers. Corremachines, HPl	s, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and ct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending s, display screens, booth windows and exterior, and mezzanine window ledges. Clean and terior and exterior of EL 191, EL 193, and EL 194.					
Sun: Remove s Mon: Bucket v Tue: Bucket w	g (0100-0200): stains and scuff marks from "Q" panels and columns on southbound platform. vash signs, benches, and emergency evacuation device. ash & disinfect refuse housings. stains and scuff marks from "Q"	233 St	2 5	R334	2300 - 0200	
Thu: Clean and Fri: Wipe dow Sat: Remove s	umns on mezzanine. d organize CTA slop sink room and paper and chemical supply rooms. n stairway rails and handrails. tains and scuff marks from "Q" panels and columns on northbound platform					
	s, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and ct all unsanitary conditions. Empty & disinfect trash receptacles	Wakefield 241 St	2	R336	0210 - 0310	
Lunch		Wakefield 241 St	2	R336	0310 - 0340	
Clean turnstile window ledges	s, vending machines, HPis, display screens, booth windows and exterior, and mezzanine s.					
Mon: Bucket v Tue: Remove s Wed: Remove Thu: Bucket w Fri: Clean HPl Sat: Clean and	vash & disinfect refuse room. stains and scuff marks from "Q" panels and columns on platform. stains and scuff marks from "Q" panels and columns in mezzanine. rash signs, benches, emergency evacuation device. s, maps, and hand sanitizer boxes. organize CTA slop sink room and paper and chemical supply rooms.	233 St	2 5	R334	0340 - 0500	
stickers. Corre	s, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and ct all unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect the terior of EL 191, EL 193, and EL 194	233 St	2 5	R334	0500 - 0700	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 48 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0041 Station North		2300 - 0700		27
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom.				
Major Cleaning (0100-0200): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Tue: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Wed: Clean stairway rails and handrails. Thu: Clean HPis, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.	225 St	2 5	R333	2300 - 0200
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	Nereid Av	2 5	R335	0210 - 0310
Lunch	Nereid Av	2 5	R335	0310 - 0340
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Major Cleaning (0400-0500): Sun: Bucket wash signs, benches, and emergency evacuation device. Mon: Bucket wash & disinfect refuse housings. Tue: Clean stairway rails and handrails. Wed: Clean HPls, maps, and hand sanitizer boxes. Thu: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Fri: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Sat: Remove stains and scuff marks from "Q" panels and columns in mezzanine.	Nereid Av	2 5	R335	0340 - 0500
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	225 St	2 5	R333	0510 - 0700
Report off duty	225 St	2 5	R333	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 49 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0041A Station North		Hours		RC#
		2300 - 0700	рости	2755
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on duty in full uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPls, display screens, booth windows and exterior, and mezzanine window ledges.	219 St	2 5	R332	2300 - 0150
Scrap platforms, mezzanine, and outside area. Sweep stairways. Correct all unsanitary conditions. Empty &	Burke Av	2 5	R330	0200 - 0330
disinfect trash receptacles.				
Lunch	Burke Av	2 5	R330	0330 - 0400
Remove stains, bird droppings, graffiti, and stickers. Clean turnstiles, vending machines, HPls, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet. Major Cleaning (0430-0530): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Burke Av	2 5	R330	0400 - 0530
Inspect station for unsanitary conditions & correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains & bird droppings from stairways, mezzanine, & platforms. Clean & disinfect EFR & employee toilet. Major Cleaning (0600-0700): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on northbound and southbound platforms. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPls, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.	219 St	2 5	R332	0540 - 0700
	210 St	2.5	D222	0700
Report off duty.	219 St	2 5	R332	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 50 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#		н	RC			
NC0042	Station North	23	300 - 0700		2755	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	y In Full Uniform					
	for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. In disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, atforms	Pelham Pkwy	2 5	R328	2300 - 0100	
Empty, clean, a	for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. In disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, atforms. Clean and polish turnstiles and vending machines.	Allerton Av	2 5	R329	0110 - 0300	
Lunch		Allerton Av	2 5	R329	0300 - 0330	
-	h ES 122 and ES 123. Wipe down tile wall and/or railings at the sides of the escalators. h EL 136, EL 137, and EL 138.	Pelham Pkwy	2 5	R328	0340 - 0540	
-	for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. nd disinfect all trash receptacles. Clean and polish turnstiles and vending machines.	Pelham Pkwy	2 5	R328	0540 - 0700	
Report Off Dut	y.	Pelham Pkwy	2 5	R328	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 51 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	Hours		RC
NC0043 Station North	2	2300 - 0700		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPls, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom.				
Major Cleaning (0050-0150): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound mezzanine and southbound platform.	174 St	2 5	R322	2300 - 0150
Mon: Bucket wash signs, benches, and emergency evacuation devices. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on northbound mezzanine and				
northbound platform. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails.				
Sat: Clean HPls, maps, and hand sanitizer boxes Scrap platforms, mezzanines, and outside areas. Sweep stairways. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	Freeman St	2 5	R320	0200 - 0330
Lunch	Freeman St	2 5	R320	0330 - 0400
Remove stains, bird droppings, graffiti, and stickers from platforms, mezzanines, and outside areas. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom.				
Major Cleaning (0430-0530) Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on southbound platform and southbound	Freeman St	2 5	R320	0400 - 0530
mezzanine. Wed: Remove stains and scuff marks from "Q" panels and columns on northbound platform and northbound mezzanine.				
Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	174 St	2 5	R322	0540 - 0700
Report off duty	Simpson St	2 5	R318	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 52 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0043A Station North	2	2300 - 0700		275:	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Empty & disinfect trash receptacles. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Clean turnstiles, vending machines, HPis, display screens, mezzanine window ledges, booth windows, and booth ledges. Clean disinfect EFR & employee toilet. Clean and polish the interior and exterior of EL 127 and EL 128.					
Major Cleaning (0100-0200):	Simpson St	2 5	R318	2300 - 0200	
Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergencyevacuation device. Tue: Bucket wash & disinfect refuse housings.					
Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine.					
Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms.					
Fri: Wipe down stairway rails and handrails.					
Sat: Remove stains and scuff marks from "Q"panels and columns on northbound platform					
Lunch	Simpson St	2 5	R318	0200 - 0230	
Clean and restock main supply room (unpaid) mezzanine) and dry supply room (paid mezzanine).					
Deliver cleaning and clerical supplies to the following stations or to other stations as directed by					
Supervision.					
Sun - 241 Street "2"					
Mon - 174 Street "2"	E 180 St	2 5	R325	0240 - 0500	
Tue - Freeman "2"					
Wed - Intervale Avenue "2"					
Thu - 219 Street "2"					
Fri - Jackson Avenue "2"					
Sat - Bronx Park East "2"					
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Empty & disinfect trash receptacles.	G. G.	2.5	D210	0510 0700	
Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Clean and disinfect	Simpson St	2 5	R318	0510 - 0700	
EL 127 and EL 128.	G: G:	12.5	D210	0700	
Report off duty	Simpson St	2 5	R318	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 53 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		F	lours		RC#	
NC0044	Station North	2	300 - 0700		275	
INSTRUCTIO	ONS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Du	ity In Full Uniform					
	n for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, platforms.	Intervale Av	2 5	R316	2300 - 0100	
Sat: Bucket w	ng (2400 – 0100) vash & disinfect refuse housings and/or refuse rooms.					
Empty, clean,	and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, platforms. Clean and polish turnstiles and vending machines.					
		Prospect Av	2 5	R314	0110 - 0330	
Lunch		Prospect Av	2 5	R314	0330 - 0400	
-	lish ESC 108. Remove all graffiti, stickers, and glue reside. Remove gum from upper and s. Wipe down tile walls next to escalator	Intervale Av	2 5	R316	0410 - 0510	
•	and disinfect all trash receptacles. Clean and polish turnstiles and vending machines.	Intervale Av	2 5	R316	0510 - 0700	
Report Off D		Intervale Av	2 5	R316	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 54 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0045 Station North		Hours 2300 - 0700		
Sunday-Saturday				
Report On Duty In Full Uniform				
In the absence of coverage for one job all listed duties must be attended to at both locations or the entire complex interchangeably				
Perform The Following Duties On 149 St/GC, The 4 Line. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Deck Brush Wall Tile. Remove graffiti hits, stickers & postings. Clean & Polish all solar cans daily. Bucket wash Street stairways.	149 St-Grand Concourse	4	R261	2300 - 0100
Major Cleaning (2300-2400) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employees Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Clean And Disinfect Pigeon Droppings From Mezzanine, Stairways, Handrails And Platforms. Thu: Bucket Wash Station Signs, Benches, FSMF And CICs. Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	Concourse			
Perform The Following Duties On 149 St The 4 Line. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Dust Mop The Stairways To The Passageway To 4/5 Platform.				
Major Cleaning (0100-0200) Sun: Clean And Polish MVMs, Mems, And Turnstiles. Mon: Clean And Disinfect Employees Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Clean And Disinfect Pigeon Droppings From Mezzanine, Stairways, Handrails And Platforms. Thu: Bucket Wash Station Signs, Benches, FSMF And CICs. Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	0100 - 0300
Lunch	149 St-Grand Concourse	4	R261	0300 - 0330
Perform The Following Duties On 138 St/Gc The 4/5 Line Sweep All Street Stairs. Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine	138 St-Grand Concourse	4 5	R259	0340 - 0500
Perform The Following Duties On 149 St The 4 Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Remove All Dust/Dirt / Grimes On All Ledges In Mezzanine And Stairways.	149 St-Grand Concourse	4	R261	0500 - 0700
Report Off Duty.	149 St-Grand Concourse	4	R261	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 55 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0046 Station North		0700 - 1500		2755
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.	Nereid Av	2 5	R335	0700 - 0900
Major Cleaning (0800-0900): Tue: Remove stains and scuff marks from EED, "Q" panels, tile walls, and columns in mezzanine and on northbound platform. Thu: Clean and restock CTA room, and paper and chemical supply rooms. Sat: Clean the interior and exterior of booth R335. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles.	233 St	2 5	R334	0910 - 1100
Lunch	233 St	2 5	R334	1100 - 1130
Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet. Clean and disinfect EL 191, EL 193, and EL 194. Major Cleaning (1250-1350): Sun – Clean interior and exterior of booth R334. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from EED, "Q" panels, tile walls, and columns in mezzanine and on northbound platform. Wed: Clean and restock CTA room, and paper and chemical supply rooms	233 St	2 5	R334	1130 - 1350
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty all trash receptacles.	Nereid Av	2 5	R335	1400 - 1500
Report Off Duty.	Nereid Av	2 5	R335	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 56 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0047 Station North			0700 - 1500		27.
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform					
	et. Scrap platforms and mezzanine. Sweep stairways. 7s, mezzanine, and platforms. Empty and disinfect all	225 St	2 5	R333	0700 - 0900
Major Cleaning (0800-0900): Tue: Remove stains and scuff marks from "Q" pan Thu: Clean and restock CTA room, and paper & cl Sat: Clean the interior and exterior of booth R333.	hemical supply rooms.				
Inspect station for unsanitary conditions and correct Empty, disinfect, and clean all trash receptacles.	t. Scrap platforms and mezzanine. Sweep stairways.	219 St	2 5	R332	0910 - 1030
Lunch		219 St	2 5	R332	1030 - 1100
Remove stains and bird droppings from platforms, vending machines, and HPIs. Clean and disinfect E	mezzanine, and stairways. Clean and polish turnstiles, EFR & employee toilet.				
Major Cleaning (1240-1340): Sun – Clean interior and exterior of booth R332. Mon: Remove stains and scuff marks from "Q" pa Wed: Clean and restock CTA room, and paper & o	nels and columns on northbound platform.	219 St	2 5	R332	1100 - 1340
	t. Scrap platforms and mezzanine. Sweep stairways. vs, mezzanine, and platforms. Empty all trash receptacles.	225 St	2 5	R333	1350 - 1500
Report Off Duty.		225 St	2 5	R333	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 57 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

avae of the winter field		Tick Effective Date.		
Job#		Hours		
NC0048 Station North	0	0700 - 1500		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and bus loop area at rear of station. Sweep stairways and wheelchair ramp. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles.	Gun Hill Rd	2 5	R331	0700 - 0915
Major Cleaning (0815-0915): Thu: Clean and restock CTA room, and paper & chemical supply rooms. Sat: Clean the interior and exterior of booth R331. Mop floor, wipe walls and ceiling, dust ledges				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and clean all trash receptacles.	Burke Av	2 5	R330	0925 - 1030
Lunch	Burke Av	2 5	R330	1030 - 1100
Remove stains and bird droppings from platforms, mezzanine, and stairways. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet. Major Cleaning (1230-1330): Sun – Clean interior and exterior of booth R330. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Burke Av	2 5	R330	1100 - 1330
Wed: Clean and restock CTA room, and paper & chemical supply rooms Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and bus loop area at rear of station. Sweep stairways and wheelchair ramp. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty all trash receptacles. Clean and disinfect EL 182 and EL 183.	Gun Hill Rd	2 5	R331	1340 - 1500
Report Off Duty.	Gun Hill Rd	2 5	R331	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 58 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0049 Station North		Hours 1500 - 2300		
NSTRUCTIONS	STATION	2300 - 2300 LINE	воотн	2755 HOURS
Sunday-Saturday			Боотп	noons
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and tickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending nachines, HPls, display screens, booth windows and exterior, and mezzanine window ledges.	219 St	2 5	R332	1500 - 1650
Scrap platforms, mezzanine, outside area, and bus loop area in rear of station. Sweep stairways and wheelchair ramp. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect EL 182 and EL 183.	Gun Hill Rd	2 5	R331	1700 - 1900
unch	Gun Hill Rd	2 5	R331	1900 - 1930
Remove stains, bird droppings, graffiti, and stickers from platforms, mezzanine, outside area, wheelchair amp, and bus loop area in rear of station. Clean turnstiles, vending machines, HPls, display screens, booth windows and exterior, and mezzanine window ledges. Major Cleaning (2000-2100): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Fue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Gun Hill Rd	2 5	R331	1930 - 2100
Inspect station for unsanitary conditions & correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains & bird droppings from stairways, nezzanine, & platforms. Clean & disinfect EFR & employee toilet. Major Cleaning (2200-2300): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse room. Tue: Remove stains and scuff marks from "Q" panels and columns on platform. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Gri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply room	219 St	2 5	R332	2110 - 2300
Report Off Duty.	219 St	2 5	R332	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 59 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC
NC0050	Station North	0′	700 - 1500		275
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform				
Remove stains	for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. and pigeon droppings from stairways, mezzanine, and platforms. Empty and disinfect all es. Clean and disinfect EFR & employee toilet.	Allerton Av	2 5	R329	0700 - 0900
Thu: Clean and	g (0800-0900): tains and scuff marks from "Q" panels and columns on northbound platform. I restock CTA room, and paper and chemical supply rooms. interior and exterior of booth R329. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station	for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. and pigeon droppings from stairways, mezzanine, and platforms. Empty, disinfect, and clean	Pelham Pkwy	2 5	R328	0910 - 1100
Lunch		Pelham Pkwy	2 5	R328	1100 - 1130
-	sh turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet. Clean L 136, EL 137, and EL 138.	-			
Mon: Remove	g (1250-1350): terior and exterior of booth R328. Mop floor, wipe walls and ceiling, dust ledges. stains and scuff marks from "Q" panels and columns on northbound platform. d restock CTA room, and paper and chemical supply rooms.	Pelham Pkwy	2 5	R328	1130 - 1350
	for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways.	Allerton Av	2 5	R329	1400 - 1500
Report Off Du	ty	Allerton Av	2 5	R329	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 60 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

NOTE STITE WHITE THE		Tien Elicente Duter		
Job#	H	lours		RC#
NC0051 Station North	0	700 - 1500		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp Empty, clean, and disinfect all trash receptacles.	E 180 St	2 5	R325	0700 - 0900
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and outside area. Swe stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from platfo stairways, and mezzanine. Clean & disinfect EFR & employee toilet.	- 1			
Major Cleaning (1000-1100): Sun: Clean the interior and exterior of booth R726. Mop floor, wipe walls & ceiling, dust ledges. Fri: Clean HPIs, maps, customer information center, and hand sanitizer boxes. Sat: Bucket wash signs.	Morris Park	5	R726	0910 - 1100
Lunch	Morris Park	5	R726	1100 - 1130
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty all trash receptacles. Remove stains & bird droppings from platforms, stairways, mezzanine, and passageway. Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets.	E 180 St	2 5	R325	1140 - 1400
Major Cleaning (1300-1400): Mon/Wed: Clean DCSM's office, including bathrooms and lunchroom. Tue: Clean Station Supervisor's office and bathroom. Sat: Clean the interior and exterior of booth R325. Mop floor, wipe walls and ceiling, dust ledges.				
Mop, disinfect, and clean EL 159, EL 160, and public toilets.	E 180 St	2 5	R325	1400 - 1500
Report Off Duty.	E 180 St	2 5	R325	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 61 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	lours		RC#
NC0052	Station North	0	700 - 1500		275:
INSTRUCTI	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On D	uty In Full Uniform.				
	on for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. In the stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles. Wipe	125 St	2 3	R304	0700 - 0900
Remove stair Wipe down I Major Cleani Fri: Wipe do	on for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. It is from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles. HPIs. Ing (1030-1130): we maps and CICs. The interior and exterior of booth R301. Mop floor, wipe walls and ceiling, dust ledges.	Central Park North 110 St	2 3	R301	0910 - 1130
Lunch.		Central Park North 110 St	2 3	R301	1130 - 1200
Major Cleani Mon: Clean S Tue: Bucket Thu: Wipe do	on for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairway. It is from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles. Ing (1400-1500): Supervisor's office. Wash signs. Own maps and CICs. The interior and exterior of booth R304. Mop floor, wipe walls and ceiling, dust ledges	125 St	2 3	R304	1210 - 1500
Report Off D		125 St	2 3	R304	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 62 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours RC
NC0053 Station North	2300 - 0700 275
INSTRUCTIONS	STATION LINE BOOTH HOURS
Su	day-Saturday
Report On Duty In Full Uniform	
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptach Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Restroom Tissues, Towels And Soap. Remove Graffiti/Stickers And Clean Residue. Dust Equipment, Clean Public Phones. Remove All Stains, Spills And Drag Marks Odisinfect elevators 336,337 and 338.	s And Clean The Housings. and Facility Room. Restock Il Ledges; Polish All AFC
*Clean, Disinfect And Lock Public Toilet @ 2400 Hours.	Chambers St 1 2 3 R116 2300 - 0230
Major Cleaning (0130-0230) Sun: Clean And Polish All Mvm, Mem, Heet And Chrome On Station. Tue: Clean And Disinfect All Trash Receptacles. Wed: Clean And Disinfect Refuse Room And/Or Refuse Housings. Thu: Clean And Polish All Mvm, Mem, Heet And Chrome On Station. Fri: Clean Employees' Toilet And Facility Room. Sat: Clean Men And Women Public Toilets.	
Lunch	Chambers St 1 2 3 R116 0230 - 0300
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacl	
Open Public Toilet And Restock Tissue @ 0500 Hours.	Chambers St 1 2 3 R116 0500 - 0510
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacl	1
Report Off Duty.	Chambers St 1 2 3 R116 0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 63 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0054 Station North		1500 - 2300		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine at Empty and disinfect all trash receptacles. Clean exterior of booth windows. Dust all ledges. Remove stains, spills and drag marks on floor areas. Clean and disinfect west 12th and 13th Sts. unmanned co areas. Clean all AFC equipment. Remove graffiti, stickers, and residue. Starting from 14th st & 7th a lines, L passageway to the set of railings in front of the IND signal door (opposite outfront AD pane 322-075, scrap, clean and disinfect. Disinfect gutters, remove stains, spills and drag marks in covered Remove graffiti on non-painted surfaces. Remove stickers and sticker residue. Remove graffiti on our posters. MAJOR DUTY: (1830-1900) SUN: Clean and disinfect all canister housing.(DECK INSIDE AND OUTSIDE) Northbound platfor MON: Clean and restock CTA and supply rooms. TUE: Clean and disinfect all trash receptacles. WED: Clean, disinfect, mop and Re-Stock supplies in employees' toilets. Wipe down tile walls THU: Clean and disinfect all canister housing.(INSIDE AND OUTSIDE). Southbound platform FRI: Clean, disinfect, mop Employee Facility room. Clean Microwa refrigerator. SAT: Clean and disinfect all canister loaning.	all ontrol ave 123 l l areas. tfront 14 St	1 2 3	R127	1500 - 1900
housing.(DECK INSIDE AND OUTSIDE) Southbound platform"	14.6	1.2.2	D107	1000 1020
Lunch	14 St	1 2 3	R127	1900 - 1930
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all treeceptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti stains and drag marks. Clean all AFC equipment. Remove stickers and residue. MAJOR DUTY: (2100-2130) SUN: Clean, organize and restock both Scrubber rooms MON: Clean, mop and disinfect employees' facility room. Clean microwave and refrigerator. Northbound: TUE: Clean, mop and disinfect northbound employees' bathroom. Wipe tile walls and Re-stock supplement. Clean, mop and disinfect southbound employees' bathroom. Wipe tile walls and Re-stock supplement. Clean, mop and disinfect employees' facility room. Clean microwave and refrigerator- Southbound: THU: Clean, mop and disinfect employees' facility room. Clean microwave and refrigerator- Southbound: THU: Clean, disinfect, mop and deck refuse room/canister housings	ound lies. blies. bund	1	R129	1940 - 2140
Re-Scrap mezzanine and platform areas. Sweep all street and mezzanine stairways. Disinfect all uring	e areas. 14 St	1 2 3	R127	2150 - 2300
Empty and disinfect all trash receptacles.				
Report Off Duty.	14 St	1 2 3	R127	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 64 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#
NC0055 Station North	15	500 - 2300		275
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffit stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean and disinfect the interior and exterior of EL 191, EL 193, and EL 194.	ng			
Major Cleaning (1700-1800): Sun: Wipe down stairway rails and handrails. Mon: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Tue: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Wed: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Thu: Clean HPis, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.	233 St	2 5	R334	1500 - 1800
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffit stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	i, and Wakefield 241 St	2	R336	1810 - 1910
Lunch	Wakefield 241 St	2	R336	1910 - 1940
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Major Cleaning (2000-2100): Sun: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Mon: Remove stains and scuff marks from "Q" panels and columns on platform. Tue: Clean and organize CTA slop sink room and paper and chemical supply rooms. Wed: Clean HPls, maps, and hand sanitizer boxes. Thu: Bucket wash & disinfect refuse room.	Wakefield 241 St	2	R336	1940 - 2100
Fri: Bucket wash benches, signs, and emergency evacuation device. Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffit stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect the interior and exterior of EL191, EL 193, and EL 194	*	2 5	R334	2110 - 2300
Report Off Duty.	233 St	2 5	R334	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 65 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0056 Station North		1500 - 2300		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges.				
Major Cleaning (1700-1800): Sun: Clean stairway rails and handrails. Mon: Clean HPls, maps, and hand sanitizer boxes. Tue: Bucket wash & disinfect refuse housings. Wed: Bucket wash signs, benches, and emergency evacuation device. Thu: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Fri: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Sat: Remove stains and scuff marks from "Q" panels and columns in mezzanine	225 St	2 5	R333	1500 - 1800
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	Nereid Av	2 5	R335	1810 - 1910
Lunch	Nereid Av	2 5	R335	1910 - 1940
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom. Major Cleaning (2000-2100): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Tue: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Wed: Clean stairway rails and handrails. Thu: Clean HPls, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.	225 St	2 5	R333	1940 - 2100
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	225 St	2 5	R333	2110 - 2300
Report Off Duty.	225 St	2 5	R333	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 66 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	lours		RC#
NC0057 Station North	1	1500 - 2300		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffitistickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet		2 5	R330	1500 - 1650
Scrap platforms, mezzanine, and outside area. Sweep stairways. Correct all unsanitary conditions. Empt disinfect trash receptacles. Clean & disinfect EFR & employee toilet.	y &			
Major Cleaning (1800-1900): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Allerton Av	2 5	R329	1700 - 1900
Lunch	Allerton Av	2 5	R329	1900 - 1930
Remove stains, bird droppings, graffiti, and stickers from platforms, mezzanine, and outside area. Clear turnstiles, vending machines, HPls, display screens, booth windows and exterior, and mezzanine windowledges.		2 5	R329	1930 - 2100
Inspect station for unsanitary conditions & correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains & bird droppings from stairways, mezzanine, & platforms.				
Major Cleaning (2200-2300): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on northbound and southbound platforms. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.	Burke Av	2 5	R330	2110 - 2300
Report Off Duty.	Burke Av	2 5	R330	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 67 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#	
NC0058 Station North	1500 - 2300	275:	
INSTRUCTIONS	STATION LINE BOOTH	HOURS	
	nday-Saturday		
Report On Duty In Full Uniform			
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stand stickers. Correct all unsanitary conditions. Empty & disinfect trash recepmachines, HPls, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet. Clean ESC106	es. Clean turnstiles, vending West Farms Sq E Tremont Av 2 5 R323	1500 - 1650	
Scrap platforms, mezzanine, and outside area. Sweep stairways. Correct all udisinfect trash receptacles. Clean & disinfect EFR & employee toilet. Remover graffiti, and stickers from platforms, mezzanine, and outside area. Clean turn display screens, booth windows and exterior, and mezzanine window ledges.	ains, bird droppings, 174 St 2 5	1700 - 1900	
Lunch	174 St 2 5 R322	1900 - 1930	
Major Cleaning (1930-2030): Sun: Remove stains and scuff marks from "Q" panels and columns on south Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezz Thu: Clean and organize CTA slop sink room and paper and chemical supply Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound in the supply panels and columns on the	ne. oms. 2 5 R322	1930 - 2030	
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stand stickers. Correct all unsanitary conditions. Empty & disinfect trash recept Major Cleaning (2200-2300): Sun: Clean and polish ES106. Remove gum from upper and lower landings. Mon: Remove stains and scuff marks from "Q" panels and columns on south Tue: Bucket wash benches, signs, and emergency evacuation device. Wed: Clean and polish ES106. Remove gum from upper and lower landings Thu: Clean and restock CTA room, and paper and chemical supply rooms. Fri: Remove stains and scuff marks from "Q"panels and columns on northbots: Clean HPis, maps, CIC, and hand sanitizer boxes.	an adjacent walls. West Farms Sq E Tremont Av R323	2040 - 2300	
Report Off Duty.	West Farms Sq E Tremont Av 2 5 R323	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 68 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	Hours		RC	
NC0058A Station North	1500 - 2300			2755	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display					
screens, booth windows and exterior, and mezzanine window ledges. Clean and disinfect EL127, EL 128.					
Major Cleaning (1700-1800):	Simpson St	2 5	R318	1500 - 1800	
Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings.					
Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform					
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	Freeman St	2 5	R320	1810 - 1910	
Lunch	Freeman St	2 5	R320	1910 - 1940	
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet.					
Major Cleaning (2010-2110): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on platform.	Freeman St	2 5	R320	1940 - 2110	
Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms					
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean & disinfect EFR & employee toilet. Clean and disinfect EL 127, EL 128	Simpson St	2 5	R318	2120 - 2300	
Report Off Duty.	Simpson St	2 5	R318	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 69 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 81110						
Job#		H	lours		RC	
NC0059	Station North	1	500 - 2300		27	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	y In Full Uniform					
remove litter from	for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and om stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from forms, and mezzanines. Clean and disinfect the interior and exterior of EL 129 and EL 130	3 Av-149 St	2 5	R310	1500 - 1800	
•	for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. and disinfect all trash receptacles. Remove stains and bird droppings from stairways, mezzanines.	Jackson Av	2 5	R312	1810 - 2000	
Lunch		Jackson Av	2 5	R312	2000 - 2030	
remove litter frostairways, platfo	for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and om stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from forms, and mezzanines. Clean and disinfect the interior and exterior of EL 129 and EL 130.	3 Av-149 St	2 5	R310	2040 - 2300	
Major Cleaning						
	ation Supervisor's office.					
	on maps and CICs					
Report Off Dut	y.	3 Av-149 St	2 5	R310	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 70 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	ours		RC#
NC0060 Station North	15	500 - 2300		2756
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform The Following Duties at 149 St-G.C. On The "4" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Clean Trash Receptacles. Clean Benches. Clean And Disinfect All Trash Receptacles.	149 St-Grand Concourse	4	R261	1500 - 1610
Perform the following duties in the mezzanine: Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers, MVM's and turnstiles. Empty And Clean Trash Receptacles. Clean Digital Screens. Remove All spills, stains & drag marks. Wipe down HPI's. Polish all chrome surfaces & Trash Receptacles. Remove All Stickers & Graffiti hits. Sweep street stairways.	149 St-Grand Concourse	4	R261	1620 - 1750
Perform The Following Duties at 149 St-G.C. On The "4" Line platforms. Sweep Stairways, Scrap Platforms and Landings. Disinfect Urine Areas. Remove all spills, drag marks and stains. Clean benches, remove graffiti hits & stickers. Remove stains & footprints from wall tiles. Disinfect urine areas. Clean and polish all Trash Receptacles. Sweep off dirt/dust balls from stairway landings	149 St-Grand Concourse	4	R261	1800 - 2000
Lunch	149 St-Grand Concourse	4	R261	2000 - 2030
Clean Platform digital screens. Re Scrap Mezzanine, Landings And Disinfect All Urine Areas. Empty And Clean Trash Receptacles. Remove All Spills And Drag Marks On Floor Areas. Remove footprints & stains from wall tiles. Clean locker rooms & employee restrooms. Bucket wash dirt & grimes. Major Cleaning: Mon: Clean Booth R261 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges. Wed: Bucket wash refuse room. Clean And Disinfect refuse Rooms. Fri: Clean & organize supply rooms	149 St-Grand Concourse	4	R261	2030 - 2220
Clean & disinfect RTO Facility. (RTO LOG: Sign in & Out)	149 St-Grand Concourse	4	R261	2220 - 2300
Report Off Duty.	149 St-Grand Concourse	4	R261	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 71 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

lob#		Hours		
NC0060A Station North		1500 - 2300		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Note: In the absence of coverage on the 4 line perform all listed duties in the entire station.				
Perform The Following Duties On 149 St/G.C. On The "2" Line Sweep All Platform & Mezzanine Stairways. Scrap Mezzanine/Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Footprints & Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Bucket wash end platforms near housings. Clean & Polish solar cans daily. Major Cleaning (1600-1700) Sun: Clean And Disinfect CTAs Room And Supply Room(S). Mon: Clean & Disinfect Passageway, Stairways, Handrails And Platforms. Remove graffiti hits & stickers Tue: Clean And Polish MVMs, MEMs, And Turnstiles. Wed: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Thu: Clean And Polish HEETs And High Exit Wheels Fri: Clean And Disinfect Employees' Toilet And Facility/Locker Rooms. Sat: Clean Booth R261 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Perform The Following Duties On 149 St/G.C. On The "4" Line	149 St-Grand Concourse	4	R261	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (1800-1900) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee's Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Bucket wash street stairways. Clean and organize scrubber rooms. Remove stickers, postings and gum Thu: Bucket Wash Station Signs, Benches Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	1700 - 1900
Lunch	149 St-Grand Concourse	4	R261	1900 - 1930
Clean And Disinfect RTO Facility	149 St-Grand Concourse	4	R261	1930 - 2030
Perform The Following Duties On 149 St/G.C. The "2 "Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Concourse All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean And Disinfect 4 Line Refuse Room And Canister Housing On 2 Line		4	R261	2030 - 2300
Report Off Duty.	149 St-Grand Concourse	4	R261	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 72 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0060B Station North		Hours 2300 - 0700		
Sunday-Saturday				
Report On Duty In Full Uniform				
Note: In the absence of coverage on the 4 line perform all listed duties in the entire station.				
Perform The Following Duties On 149 St/G.C. On The "2" Line Sweep All Platform & Mezzanine Stairways. Scrap Mezzanine/Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Footprints & Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Bucket wash end platforms near housings. Clean & Polish solar cans daily. Major Cleaning (2400-0100) Sun: Clean And Disinfect CTAs Room And Supply Room(S). Mon: Clean & Disinfect Passageway, Stairways, Handrails And Platforms. Remove graffiti hits & stickers Tue: Clean And Polish MVMs, MEMs, And Turnstiles. Wed: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Thu: Clean And Polish HEETs And High Exit Wheels Fri: Clean And Disinfect Employees' Toilet And Facility/Locker Rooms. Sat: Clean Booth R261 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Perform The Following Duties On 149 St/G.C. On The "4" Line	149 St-Grand Concourse	4	R261	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (0200-0300) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee's Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Bucket wash street stairways. Clean and organize scrubber rooms. Remove stickers, postings and gum Thu: Bucket Wash Station Signs, Benches Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	0100 - 0300
Lunch	149 St-Grand Concourse	4	R261	0300 - 0330
Clean And Disinfect RTO Facility	149 St-Grand Concourse	4	R261	0330 - 0400
Perform The Following Duties On 149 St/G.C. The "2 "Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Concourse All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean And Disinfect 4 Line Refuse Room And Canister Housing On 2 Line	149 St-Grand Concourse	4	R261	0400 - 0700
Report Off Duty.	149 St-Grand Concourse	4	R261	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 73 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC	
NC0061	Station North	2300 - 0700			275	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform					
Remove stains	for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. from stairways, mezzanine, and platform. Empty, clean, and disinfect trash receptacles. sh turnstiles and vending machines. Clean and disinfect employee toilet and EFR.	148 St	3	R309	2300 - 0100	
	- Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and eptacles. Clean and disinfect toilets.	148 St	3	R309	0100 - 0200	
Lunch	<u>-</u>	148 St	3	R309	0200 - 0230	
Remove stains Major Cleaning						
Mon: Remove Tue: Remove s Wed: Remove Thu: Remove s Fri: Bucket wa	an, and disinfect refuse rooms and/or refuse housings. stains and scuff marks from tile walls and columns in mezzanines. tains and scuff marks from tile walls and columns on northbound platform. stains and scuff marks from tile walls and columns on southbound platform. stains and scuff marks from tile walls on stairways. ll signs and benches. restock CTA rooms, and chemical and paper supply rooms.	145 St	3	R308	0240 - 0530	
	for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. from stairway, mezzanine, and platform. Empty, clean, and disinfect trash receptacles	148 St	3	R309	0540 - 0700	
Report Off Du	ty.	148 St	3	R309	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 74 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0062 Station North		0700 - 1500		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep state Remove stains from stairways, mezzanine, and platform. Empty, clean, and disinfect trash received. Major Cleaning (0745-0830)		3	R309	0700 - 0830
Sun - Clean interior and exterior of booth R309. Mop floor and wipe down walls and ceiling. RTO Facilities – Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. clean trash receptacles. Clean and disinfect toilets.	Empty and 148 St	3	R309	0830 - 0930
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep s Remove stains from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash rec		2 3	R306	0940 - 1100
Lunch	135 St	2 3	R306	1100 - 1130
Clean and disinfect EL 180 and EL 181. Mop floor. Clean glass.	135 St	2 3	R306	1130 - 1230
Major Cleaning (1230-1330) Sun: Wash, clean, and disinfect refuse rooms and/or refuse housings. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines. Tue: Remove stains and scuff marks from tile walls and columns on northbound platform. Wed: Remove stains and scuff marks from tile walls and columns on southbound platform. Thu: Remove stains and scuff marks from tile walls on stairways. Fri: Bucket wall signs and benches. Sat - Clean interior and exterior of booth R306. Mop floor and wipe down walls and ceiling.	135 St	2 3	R306	1230 - 1330
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep statements trash receptacles.	rways. 148 St	3	R309	1340 - 1500
Report off duty	148 St	3	R309	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 75 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	Hours		
NC0063 Station North	(700 - 1500		275
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways Remove stains and pigeon droppings from mezzanine and platforms. Empty, clean, and disinfect trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & emptoilet.	h	2 5	R322	0700 - 0930
Major Cleaning (0830-0930): Tue: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Thu: Clean and restock CTA room, and paper and chemical supply rooms. Fri: Remove stains and scuff marks from "Q" panels, columns, and EED in mezzanine. Sat: Clean the interior and exterior of booth R322. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairway. Empty, clean, and disinfect trash receptacles.	s. Freeman St	2 5	R320	0940 - 1100
Lunch	Freeman St	2 5	R320	1100 - 1130
Remove stains and pigeon droppings from mezzanine and platforms. Clean and polish turnstiles, veno machines, and HPIs. Clean and disinfect EFR & employee toilet. Major Cleaning (1230-1330): Sun: Clean interior and exterior of booth R320. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Freeman St	2 5	R320	1130 - 1330
Wed: Clean and restock CTA room, and paper and chemical supply rooms.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairway Empty trash receptacles	s. 174 St	2 5	R322	1340 - 1500
Report Off Duty.	Freeman St	2 5	R320	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 76 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#	
NC0064 Station North	0700 - 1500	275	
INSTRUCTIONS	STATION LINE BOOTH	HOURS	
Sunday	Saturday		
Report On Duty In Full Uniform.			
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Emptrash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean an employee toilet. Major Cleaning (0830-0930): Tue: Remove stains and scuff marks from "Q" panels and columns on northbound partner. Clean and restock CTA room, and paper and chemical supply rooms. Sat: Clean the interior and exterior of booth R316. Mop floor, wipe walls and ceiling	ty, clean, and disinfect disinfect EFR & Intervale Av 2 5 R316 atform.	0700 - 0930	
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine Empty, clean, and disinfect trash receptacles.	Sweep stairways. Simpson St 2 5 R318	0940 - 1100	
Lunch	Simpson St 2 5 R318	1100 - 1130	
Remove stains and pigeon droppings from stairways, mezzanine, and platforms, Cleavending machines, and HPIs. Clean and disinfect EFR & employee toilet. Clean and polish EL 127 and EL 128. Major Cleaning (1230-1330): Sun: Clean interior and exterior of booth R318. Mop floor, wipe walls and ceiling, of Mon: Remove stains and scuff marks from "Q" panels and columns on northbound Wed: Clean and restock CTA room, and paper and chemical supply rooms	Simpson St 2 5 R318	1130 - 1330	
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine Empty trash receptacles. Clean upper and lower landings of ESC 108.	Sweep stairways. Intervale Av 2 5 R316	1340 - 1500	
Report Off Duty.	Intervale Av 2 5 R316	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 77 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NC0065 Station North		0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Perform The Following Duties On 149 St/G.C. On The "2" Line Sweep All Platform & Mezzanine Stairways. Scrap Mezzanine/Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove Footprints & Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Bucket wash end platforms near housings. Clean & Polish solar cans daily. Major Cleaning (0800-0900) Sun: Clean And Disinfect Ctas Room And Supply Room(S). Mon: Clean & Disinfect Passageway, Stairways, Handrails And Platforms. Remove graffiti hits & stickers	149 St-Grand Concourse	4	R261	0700 - 0900
Tue: Clean And Polish MVMs, MEMs, And Turnstiles. Wed: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Thu: Clean And Polish HEETs And High Exit Wheels Fri: Clean And Disinfect Employees' Toilet And Facility/Locker Rooms. Sat: Clean Booth R261 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Perform The Following Duties On 149 St/G.C. On The "4" Line Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas.	e			
Major Cleaning (1000-1100) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee's Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Bucket wash street stairways. Clean and organize scrubber rooms. Remove stickers, postings and gum Thu: Bucket Wash Station Signs, Benches Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	0910 - 1100
Lunch	149 St-Grand Concourse	4	R261	1100 - 1130
Clean And Disinfect RTO Facilities	149 St-Grand Concourse	4	R261	1130 - 1200
Perform The Following Duties On 149 St/G.C. On The "2" Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean And Disinfect 4 Line Refuse Room And Canister Housing On 2 Line.	e 149 St-Grand Concourse	4	R261	1200 - 1450
Report Off Duty.	149 St-Grand Concourse	4	R261	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 78 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#	
NC0066	Station North		1500 - 2300		27.	
INSTRUCTI	ONS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On D	uty In Full Uniform					
Remove stair	n for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. as from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash receptacles. sinfect EL 180 and EL 181.	135 St	2 3	R306	1500 - 1730	
	n for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. s from stairways, mezzanine, and platform. Empty, clean, and disinfect trash receptacles	148 St	3	R309	1740 - 1900	
Lunch		148 St	3	R309	1900 - 1930	
	es – Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and eceptacles. Clean and disinfect toilets	148 St	3	R309	1930 - 2030	
Major Cleani Sun: Wash, c Mon: Remove Tue: Remove Wed: Remov Thu: Clean a Fri: Bucket w Sat: Wipe do	ng (2030-2130) lean, and disinfect refuse rooms and/or refuse housings. e stains and scuff marks from tile walls and columns in mezzanines. e stains and scuff marks from tile walls and columns on platform. e stains and scuff marks from tile walls on stairways nd restock CTA rooms, and chemical and paper supply rooms. vall signs and benches. wn maps and clean CICs and HPIs.	148 St	3	R309	2030 - 2130	
	n for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. receptacles. Clean and disinfect EL 180 and EL 181.	135 St	2 3	R306	2140 - 2300	
Report Off D	outy.	148 St	3	R309	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 79 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tion Effective Butter			
Job#		Hours			
NC0067 Station North		1500 - 2300			
INSTRUCTIONS	STATI	ON LINE	воотн	HOURS	
Sunday-Sa	turday				
Report On Duty In Full Uniform					
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanines. Sw Remove stains from stairways, mezzanines, and platform. Empty and disinfect all trash a down HPIs.		173	R301	1500 - 1730	
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sw Remove stains from stairways, mezzanine, and platforms. Empty, disinfect, and clean all Wipe down HPIs	-	2 3	R304	1710 - 1930	
Lunch	125 St	2 3	R304	1930 - 2000	
Inspect station for unsanitary conditions and correct.					
Major Cleaning (2030-2130): Sun: Bucket wall benches. Mon: Remove stains and scuff marks from tile walls on stairways. Tue: Remove stains and scuff marks from tile walls and columns on northbound platform. Wed: Remove stains and scuff marks from tile walls and columns in mezzanines. Thu: Remove stains and scuff marks from tile walls and columns on southbound platform. Fri: Wipe down maps and clean CIC. Sat: Bucket was signs		2 3	R304	2000 - 2130	
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sw Remove stains from stairways, mezzanine, and platforms. Empty, disinfect, and clean all		123	R301	2140 - 2300	
Report Off Duty.	Centra North	177 3	R301	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 80 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ob#		Hours		
NC0068	Station North		1500 - 2300		270
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty In	Full Uniform				
135 Williams St. E From 3Ft Perimeter Receptacles. Wipe Clean Exterior Of I Clean All AFC Sw Stickers & Graffiti. Facility Room. Ren R114- Mezzanine:	ys. Scrap All Control Areas, Passageway & Island Platform. Scrap, Clean & Disinfect Intrance. Clean Exterior/Interior Windows. Wipe Down OTG. Remove Pigeon Droppings of Of Entrance. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Down All Benches-Remove Stains, Stickers & Graffiti In Passageway & Island Platform. No98 Booth Windows & Empty Trash. Clean All Turnstiles, HEETs, MVMs & MEMs. ipe heads. Clean All Signs, Ad Panels & Customer Information Centers - Remove Clean Subway Map Frames On Island Platform. Clean & Disinfect Employee Toilet & nove All Stains, Spills & Drag marks On Island Platform & Passageway. Scrap And Disinfect Control Area On Unpaid And Paid Side. Wipe Down Customer Info de. Remove All Stickers And Graffiti. Clean And Polish Turnstiles.	Fulton St	2 3	N098	1500 - 1730
Clean And Polish I Glass Chrome On A	El 723 And El 732: Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of All Levels.	Fulton St	2 3	N098	1730 - 1900
Lunch		Fulton St	2 3	N098	1900 - 1930
_	ap entire station. Empty all trash receptacles. Remove stains, spills and drag marks. In graffiti. Clean and disinfect all unsanitary conditions. Remove gum from stairways	Fulton St	A C	N095	1945 - 2115
<u> </u>	Areas, Passageway & Island Platform. Disinfect All Urine Areas. Empty, Clean & Receptacles. Remove All Stains, Spills & Drag marks.	Fulton St	2 3	N098	2130 - 2300
Report Off Duty		Fulton St	2 3	N098	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 81 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NC0069 Station North	230	2300 - 0700		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean Ard Disinfect All Trash Receptacles. Empty Trash Cans In RTO Facilities, Including Men/Women Locker Room. Deck Brush The Walls In Mezzanine. Deck Brush The Q Panel On Platform. Bucket wash pigeon droppings in mezzanine and stairs. Clean And Disinfect Men/Women Public Toilet. Close Public Toilets At 2400 Hours. Restock Items In Public Toilet.	nd	4	R294	2300 - 0120
Major Cleaning (0000-0100) Sun/Wed/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush Wall Panels On Both Mezzanine Area And Q Panels On Platforms To Remove Stains. Bucket wash pigeon droppings in back mezzanine.	Mosholu Pkwy	4	R293	0140 - 0400
Major Cleaning (0300-0400) Mon/Thu: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.				
Lunch	Mosholu Pkwy	4	R293	0400 - 0430
Open Public Toilets - Empty Trash Receptacle In Mezzanine By Booth And First Trash Receptacle On Platform From The Stairway. Scrap station.	Woodlawn	4	R294	0440 - 0500
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush Tile Walls In Mezzanine And The Corridor. Deck Brush Q Panels In Mezzanine. Bucket wash pigeon droppings in entrance S/W's. Major Cleaning (0510-0610)	Bedford Pk Blvd Lehman College	4	R291	0510 - 0645
Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.				
Report Off Duty.	Woodlawn	4	R294	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 82 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#	
NC0070 Station North		2300 - 0700			2754	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform						
And Employee Facility Room. Clean And Polish A	Windows. Clean And Disinfect Employee Toilet Room All AFC Equipment: MVMs, Mems, Turnstiles And cles. Clean Benches And Platform Map. Clean And zanine Wall Panels, Stairway Platform S/W And	Kingsbridge Rd	4	R290	2300 - 0130	
Major Cleaning (0030-0130) Sun/Wed: Bucket Wash Stairway, Control Area/Me Disinfect Gutters.	zzanine Walls, Clean Signage, Rails And Ledges And					
And Employee Facility Room. Clean And Polish A AFC Readers. Empty And Disinfect Trash Recepta	Mindows. Clean And Disinfect Employee Toilet Room All AFC Equipment: MVMs, Mems, Turnstiles And cles. Clean Benches And Platform Map. Clean And all On Platform To Remove Stains. Bucket Wash Pigeon	183 St	4	R288	0140 - 0340	
Major Cleaning (0240-0340) Mon/Thu: Bucket Wash Stairway, Control Area/Me Disinfect Gutters.	ezzanine Walls, Clean Signage, Rails And Ledges And					
Lunch		183 St	4	R288	0340 - 0410	
And Employee Facility Room. Clean And Polish A AFC Readers. Empty And Disinfect Trash Recepta	Windows. Clean And Disinfect Employee Toilet Room All AFC Equipment: MVMs, Mems, Turnstiles And cles. Clean Benches And Platform Map. Clean And ect Elevators E186, E187 And E188. Deck Brush Q	Fordham Rd	4	R289	0420 - 0650	
Major Cleaning (0420-0520) Tue/Fri: Bucket Wash Stairway, Control Area/Mezz Disinfect Gutters. Deck Brush Q Panels On Platforn	zanine Walls, Clean Signage, Rails And Ledges And m To Remove Stains.					
Report off duty		Kingsbridge Rd	4	R290	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 83 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#	
NC0071 Station North	2300 - 0700			2754	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush The Q Panels To Remove Stains On Platform And S/W Walls. Bucket Wash Pigeon Droppings.	Burnside Av	4	R287	2300 - 0130	
Major Cleaning (0030-0130) Sun/Wed/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters Tue: Clean and organize supply room					
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush The Q Panels To Remove Stains On Both Sides Of Platforms. Bucket Wash Pigeon Droppings.	176 St	4	R286	0140 - 0400	
Major Cleaning (0300-0400) Mon/Thu: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.					
Lunch	176 St	4	R286	0400 - 0430	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush The Tac Tiles On Platform. Deck Brush The Q Panels On Platform. Bucket Wash Pigeon Droppings.	Mt Eden Av	4	R285	0440 - 0650	
Major Cleaning (0440-0540) Mon: Clean CTA room and employee facility room Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.					
Report Off Duty.	Burnside Av	4	R287	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 84 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours		RC#	
NC0072 Station North	2300 - 0700	2300 - 0700		
INSTRUCTIONS	STATION LINE	воотн	HOURS	
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee To And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clea Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. De Q Panels On Both Sides Of The Platform To Remove Stains, S/W Side Panels. Deck Brush Stair Tiles On Platform. Bucket Wash Pigeon Droppings. Clean and Disinfect El 506, El 507 and El 5 Duty)	nn Trash ck Brush ned Tac 170 St 4	R284	2300 - 0130	
Major Cleaning (0030-0130) Sun/Wed/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And And Disinfect Gutters	Ledges			
PERFORM DUTIES ON THE '4' LINE				
Clean Escalators 113 And 114. Wipe Down Stainless Steel. Remove All Stickers. Remove Dirt/C From All Ledges In Upper Mezzanine. Sweep Stairways, Scrap Platforms, Mezzanines, Landings Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toi And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean Disinfect Elev 132 And 133 To 4 Line Platform. Clean and disinfect station platforms on 4 line, garbage and clean TR rims.	And let. Clean n Trash ean And 161 St Yankee Stadium B D	N203	0140 - 0400	
Major Cleaning (0200-0300) Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledge Disinfect Gutters.	es And			
Lunch	161 St Yankee Stadium B D	N203	0400 - 0430	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee To And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clear Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. De Q Panel On Both Sides Of The Platform, S/W Side Panels. Bucket Wash Pigeon Droppings.	nn Trash	R283	0440 - 0650	
Major Cleaning (0440-0550) Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledge Disinfect Gutters.	es And			
Report Off Duty.	170 St 4	R284	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 85 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou	rs		RC
NC0073 Station North		0700	- 1500		275
INSTRUCTIONS	STA	TION	LINE	ВООТН	HOURS
S	unday-Saturday				
Report On Duty In Full Uniform.					
Inspect station for unsanitary conditions and correct. Scrap platforms and mezz Remove stains from stairways, mezzanines, and platforms. Empty, clean, and of	* * *	St	2 3	R302	0700 - 0900
Inspect station for unsanitary conditions and correct. Scrap platforms and mezz Empty, clean, and disinfect trash receptacles. Remove stains from stairways, n		St	3	R308	0910 - 1110
Lunch	145	St	3	R308	1110 - 1140
Major Cleaning (1140-1240): Sun: Clean the interior and exterior of booth R308. Mop floor. Wipe walls and Mon: Bucket wash benches. Tue: Remove stains and scuff marks from walls and columns on northbound p Wed: Remove stains and scuff marks from walls and columns on southbound Thu: Remove stains and scuff marks from walls and columns in mezzanines. Fri: Remove stains and scuff marks from tile walls on stairways. Sat: Bucket wash signs.	latform.	St	3	R308	1140 - 1240
Inspect station for unsanitary conditions and correct. Scrap platforms and mezz Empty trash receptacles. Clean and polish turnstiles and vending machines. Clean and Cleaning (1250-1350): Sun: Clean and organize CTA room and paper and chemical storage rooms. Sat: Clean the interior and exterior of booth R302. Mop floor. Wipe walls and	ean EFR and employee toilet.	St	2 3	R302	1250 - 1500
Report Off Duty.	116	St	2 3	R302	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 86 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			17072023		
Job#			Hours		RC
NC0074	Station North		0700 - 1500		275
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
All Trash Rec Receptacles. Re	Stairways, Scrap and spot mop N/B Platform. Disinfect Urine Areas. Empty And Disinfect eptacles. Clean Benches And Platform Frame Map. Clean And Disinfect All Trash emove All Drag Marks. Remove All Stickers. Wipe HPI. Polish Chrome On Trash lean and disinfect elevators	125 St	4 5 6	R258	0700 - 1130
Major Duty (1 SAT & SUN-	1:00-1130) Clean, mop and disinfect RTO facilities (NB platform)				
Lunch		125 St	4 5 6	R258	1130 - 1200
Clean and Disi	nfect Refuse room N/B platform	125 St	4 5 6	R258	1200 - 1300
Empty And Cle Receptacles. Re	B Stairways, Re-Scrap N/B Platforms, Mezzanine Area, Landings And Disinfect Urine Areas. ean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash emove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash pot Mop All Spills. Sweep Street Stairs. Clean and disinfect elevators.	125 St	4 5 6	R258	1300 - 1500
Report Off Du	ty.	125 St	4 5 6	R258	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 87 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0074A Station North		1500 - 2300		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all Street Stairways, & landings. Scrap Mezzanine & Remove gums.	125 St	4 5 6	R258	1500 - 1545
Empty Trash Receptacles.				
Clean employee restroom & facility room.				
*NOTE: In the absence of coverage for JOB NC0093 perform listed duties at both locations.				
	125 St	4 5 6	R258	1600 - 1700
Clean Elevator glass & Chrome panels. Clean and Disinfect EL125 and EL126. Remove stains &	footprints 123 St	7 5 0	10236	1000 - 1700
from wall tiles. Mop mezzanine floor and stairway landings.				
Mop floor & landings to remove spills, stains & drag marks.				
Clean Booth R258 Interior and Exterior, Mop Floor, Dust Ledges.	125 St	4 5 6	R258	1700 - 1800
Remove stains & footprints from wall tiles. Remove graffiti and unauthorized postings.				
Clean, Mop and Disinfect RTO Facilities Daily	125 St	4 5 6	R258	1800 - 1830
Lunch	125 St	4 5 6	R258	1830 - 1900
Clean and Disinfect All Trash Receptacles.				
Remove All Drag Marks on mezzanine. Remove stickers and gum from floor & stairways				
Remove all Stickers. Wipe HPI. Clean digital screens	125 St	4 5 6	R258	1900 - 2140
Clean & Polish Trash Receptacles from top to bottom.				
Clean and Polish Turnstiles and MVMs. Clean & polish elevator glass panels, remove all residue				
Re-Scrap Mezzanine, platform, Sweep All Street Stairways and Landing, Disinfect Urine Areas, R	emove all			
spills, drag marks or stains from platforms & mezzanine. Clean & organize supply rooms. Clean &		4 5 6	R258	2140 - 2300
scrubber room, re-stock room with supplies. Clean supervisors office				
Report Off Duty.	125 St	4 5 6	R258	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 88 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но		RC#	
NC0075	Station North	070		275	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	/ In Full Uniform	Woodlawn	4	R294	0700 -
Clean, Disinfec	t, Mop RTO Facilities. Including Men/Women Locker Room, Toilets And Crew Room.	Woodlawn	4	R294	0700 - 0740
Booth Windows Equipment: M Benches And P All Stickers. W Mezzanine. Rei	vs, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean St. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC WMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean latform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove ipe Hpi. Polish Chrome On Trash Receptacles. Remove All Dirt/Grimes/Dust From Walls In move Stains From Panel On The Platform. Remove Stains From Walls Behind Trash tacket Wash Pigeon Droppings, N/B Q Panels.	Woodlawn	4	R294	0740 - 0940
	th R294 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Windows. Clea Empty And Clea Receptacles. Re Chrome On Tra	rs, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers. an Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash amove From Stain Spills. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish ash Receptacles. Remove All Dirt/Grimes/Dust From Walls In Mezzanine. Remove Stains On The N/B Platform. Remove Stains From Walls Behind Trash Receptacles. Bucket Wash ags.	Mosholu Pkwy	4	R293	0950 - 1200
Lunch		Mosholu Pkwy	4	R293	1200 - 1230
Re-Scrap Platfo	rm, Mezzanines And Disinfect Urine Areas				
Major Cleaning Sun: Clean Boo	(1210-1240) oth R293 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Mosholu Pkwy	4	R293	1230 - 1340
	nfect Men/Women Public Toilets, Deck Wash Mezzanine Tiles.	Woodlawn	4	R294	1350 - 1420
	rs, Re-Scrap Platforms, Mezzanine Landings And Disinfect Urine Areas. Clean And rash Receptacles. Remove All Stickers. Empty Trash Receptacle Near Booth And On Stairs.	Woodlawn	4	R294	1420 - 1500
Report Off Dut	y.	Woodlawn	4	R294	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 89 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC
NC0076 Station North	0	700 - 1500		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Pigeon Droppings. Clean And Disinfect All Trash Receptacles. Remove All Dragmarks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Clean And Disinfect, Mop Elevators. Polish Walls, Remove Graffiti And Stickers. Deck Wash "Q" Panels On N/B Platforms And Mezzanine Areas. Bucket Wash Pigeon Droppings. Major Cleaning (0830-0900)	Fordham Rd	4	R289	0700 - 1000
Sun: Clean Booth R289 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Lunch	Fordham Rd	4	R289	1000 - 1030
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash "Q" Panels On N/B Side Platforms And Mezzanine Areas. Bucket Wash Pigeon Droppings.	183 St	4	R288	1040 - 1310
Major Cleaning (1140-1210) Sun: Clean Booth R288 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Re-Scrap Platforms Mezzanines, Landings And Empty All Trash Receptacles. Clean, Disinfect, Mop Elevators. Remove Dirt/Grimes/Dust From Corners, Ledges And Recesses.	Fordham Rd	4	R289	1320 - 1500
Report Off Duty.	Fordham Rd	4	R289	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 90 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	lours		RC
NC0077	Station North	0	700 - 1500		275
INSTRUCTION	\mathbf{s}	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Passageways. D Employee Facili Readers. Empty All Trash Recep Receptacles. De	s, Scrap Platforms, Mezzanines, Landings And Pisinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And ty Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC And Disinfect Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect tacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash ck Wash "Q" In Mezzanine. Remove Dirt/Grimes/Dust From All Stairway, Ledges And Jes. Bucket Wash Pigeon Droppings.	Burnside Av	4	R287	0700 - 1000
	(0830-0900) th R287 Interior & Exterior. Mop Floor, Wash Walls & Dust Ledges.	Burnside Av		D297	1000 1020
Lunch		Burnside Av	4	R287	1000 - 1030
Clean And Disin Equipment. Emp All Trash Recep	s, Scrap Platforms, Mezzanines, Landings. Disinfect Urine Areas. Clean Booth Windows. Infect Employees' Toilet And Employee Facility Room. Clean And Polish All AFC by And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect tacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash ck Wash "Q" Panels On The N/B Platform And Deck Wash Mezzanine Walls. Bucket roppings.	176 St	4	R286	1040 - 1320
Major Cleaning	(1150-1220) h R286 Interior & Exterior. Mop Floor, Wash Walls & Dust Ledges.				
	rms, Mezzanines, Landings And Empty All Trash Receptacles. Remove Stains, Spills And	+			
Drag Marks On		Burnside Av	4	R287	1330 - 1500
Report Off Duty		Burnside Av	4	R287	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 91 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCE TRA		TICK Effective Date.			
Job#	Но	urs		RC	
NC0078 Station North	150	00 - 2300		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep Stairs. Scrap Platform. Mezzanine, Landings & Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean & Polish All AFC Equipment: MVMs. Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean. mop, and disinfect refuse housing. Clean Benches And Platform Map. Remove All Drag Marks. Remove Stains/Dirt/Grime From Mezzanine Wall Panels And Corridor Panels On Both Sides. Bucket Wash Pigeon Droppings.	Kingsbridge Rd	4	R290	1500 - 1730	
Sweep Stairways, Scrap Platforms. Mezzanines. Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Remove Stains On S/B Q Panels And Mezzanine Walls. Bucket Wash All Platform Stairways And Pigeon Droppings. Clean And Mop Refuse Housing. Major Cleaning (1800-1840)	176 St	4	R286	1745 - 1930	
Sun: Clean Booth R286 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Lunch	Burnside Av	4	R287	1940 - 2010	
WAA/ Supply Delivery Per Supervisor's Direction.	Burnside Av	4	R287	2010 - 2200	
Re-sweep Stairs. Scrap Platform. Mezzanine. Landings & Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Empty And Disinfect All Trash Receptacles. Clean, mop, and disinfect refuse housing. Clean Benches And Platform Map. Remove All Drag Marks. Remove Stains/Dirt/Grimes From Mezzanine Wall Panels And Corridor Panels On Both Sides. Bucket Wash Pigeon Droppings.	Burnside Av	4	R287	2040 - 2200	
Re-sweep Stairways. Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas, Clean And :Disinfect Employees Toilet & Facility Room. Empty And, Disinfect All Trash Receptacles.	Kingsbridge Rd	4	R290	2215 - 2300	
Report Off Duty.	Kingsbridge Rd	4	R290	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 92 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
NC0079 Station North		0 - 1500		2754	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sign On At Booth N203 And Perform Listed Duties On The 4 Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Disinfect Employees' Toilet. Clean And Restock Supplies In Scrubber Room And Employee Bathroom. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Pigeon Droppings On Platforms And Around All Street Stairways And Rotunda. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash The Walls In Mid Mezz And Passageways To Elevator.	161 St Yankee Stadium	B D	N203	0700 - 0930	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash Q Panels On N/B Platforms And Deck Wash Mezzanine Walls. Bucket Wash Pigeon Droppings.	167 St	4	R283	0940 - 1200	
Major Cleaning (1100-1130) Sunday: Clean Booth R283 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges. Wash And Clean Waste Basket Inside Booth.					
Lunch	167 St	4	R283	1200 - 1230	
Sign On At Booth N203 And Perform Listed Duties On The #4 Line Clean And Disinfect Elevator 132 And 133. Re-Scrap Platform, Mezzanines, Landing And Empty And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Disinfect Urine Areas. Remove All Dirt/Grimes/Dust From All S/W Ledges.	161 St Yankee Stadium	B D	N203	1240 - 1500	
Report Off Duty.	161 St Yankee Stadium	B D	N203	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 93 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC
NC0080	Station North	070	0 - 1500		275
INSTRUCTION	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On D	uty In Full Uniform.				
Remove stain receptacles. C Major Cleani	n for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. It is and pigeon droppings from mezzanine and platforms. Empty, disinfect, and clean trash Clean and disinfect EFR & employee toilet. Ing (0800-0900): The interior and exterior of booth R326. Mop floor, wipe walls and ceiling, dust ledges.	Bronx Park East	2 5	R326	0700 - 0900
Inspect statio	n for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways.	West Farms Sq E Tremont Av	2 5	R323	0910 - 1100
Lunch		West Farms Sq E Tremont Av	2 5	R323	1100 - 1130
and vending major Cleani Sun – Clean Mon – Clean Tue: Remove Wed: Remov	is and pigeon droppings from stairways, mezzanines, and platforms. Clean and polish turnstiles machines. Clean and disinfect EFR & employee toilet. Ing (1250-1350): Interior and exterior of booth R323. Mop floor, wipe walls and ceiling, dust ledges. and disinfect Station Supervisor's office. It stains and scuff marks from EED, "Q" panels, and columns in mezzanine e stains and scuff marks from "Q" panels and columns on northbound platform. In a stain of the stain of t	West Farms Sq E Tremont Av	2 5	R323	1130 - 1350
	n for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. as and pigeon droppings from mezzanine and platforms. Empty all trash receptacles.	Bronx Park East	2 5	R326	1400 - 1500
REPORT OF	F DUTY	Bronx Park East	2 5	R326	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 94 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHICH TEX			1/0/2023		
Job#			Hours		RC#
NC0081	Station North		0700 - 1500		2756
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Receptacles . Cl	tairways, Scrap and Spot Mop S/B Platform Disinfect Urine Areas. Empty All Trash ean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove all ove all, stickers, wipe hpi. Polish chrome on trash receptacles.	125 St	4 5 6	R258	0700 - 1100
Major Duty (103 Sat/Sun- Clean, r	0-1100) mop and disinfect RTO facilities on SB platform				
Lunch		125 St	4 5 6	R258	1100 - 1130
Clean and disinfe	ect refuse room on SB platform	125 St	4 5 6	R258	1130 - 1230
Trash Receptacle	tairways, Re-Scrap S/B Platforms, Landings and Disinfect Urine Areas, Empty and Clean so. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove Remove all, Stickers, wipe hpi. Polish chrome on trash receptacles. Spot Mop All Spills	125 St	4 5 6	R258	1230 - 1500
Report Off Duty.	•	125 St	4 5 6	R258	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 95 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC	
NC0082 Station North		0700 - 1500		27:	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
	86 St	4 5 6	R250	0700 - 0730	
In the absence of coverage for the N/B platforms perform all listed duties in the entire station.					
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And					
Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Cle					
And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect A	11				
Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.	86 St	4 5 6	R250	0730 - 1100	
Remove Stains On Tile Walls And Behind Trash Receptacles.	00 51	7 3 0	10230	0750 - 1100	
Major Cleaning (1000-1100)					
Sun: Clean Booth R250 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Lunch	86 St	4 5 6	R250	1100 - 1130	
Wipe down digital screens & HPI's	86 St	4 5 6	R250	1130 - 1230	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings. Remove gum, graffiti, stickers & unauthorized					
postings. Remove stains, spills, drag marks on platforms/Landings & Mezzanine. Clean and polish all sola	ar				
cans from top to bottom. Clean and polish all brass surfaces. Bucket wash and disinfect refuse rooms. Clean		1.5.6	D250	1220 1500	
and organize scrubber rooms & supply room. Re-stock scrubber room & supply room. Remove Stains,	86 St	4 5 6	R250	1230 - 1500	
footprints On Tile Walls And Behind Trash Receptacles. Clean And Disinfect Public Toilet. Clean					
underneath & behind benches. Empty and disinfect trash receptacles					
Report Off Duty.	86 St	4 5 6	R250	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 96 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RO	
NC0082A Station North		0700 - 1500			275	
INSTRUCTION	${f S}$	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform					
	uties on the N/B Platforms, including Mezzanine	86 St	4 5 6	R250	0700 - 0730	
In the absence of	of coverage for the N/B platforms perform all listed duties in the entire station					
	s, Scrap Platforms, Mezzanines, Landings And					
	Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean					
	AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All	86 St	4 5 6	R250	0730 - 1100	
	les. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.					
	On Tile Walls And Behind Trash Receptacles.					
Lunch		86 St	4 5 6	R250	1100 - 1130	
Wipe down digi	tal screens & HPI's	86 St	4 5 6	R250	1130 - 1230	
	s, Scrap Platforms, Mezzanines, Landings. Remove gum, graffiti, stickers & unauthorized					
	ve stains, spills, drag marks on platforms/Landings & Mezzanine. Clean and polish all solar					
	bottom. Clean and polish all brass surfaces. Bucket wash and disinfect refuse rooms. Clean					
	rubber rooms & supply room. Re-stock scrubber room & supply room. Remove Stains,	86 St	4 5 6	R250	1230 - 1500	
	le Walls And Behind Trash Receptacles. Clean And Disinfect Public Toilet. Clean					
underneath & bo						
	and disinfect trash receptacles	06.9	1.5.6	D250	1.500	
Report Off Duty	I.	86 St	4 5 6	R250	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 97 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0083 Station North		0700 - 1500			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM					
Perform All Cleaning Duties On N/B Upper And Lower Level. Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Polish Turnstiles, MVM's, MEM's, HEET's And AFC Readers. Empty And Disinfect All Traceptacles. Remove All Stickers And Graffiti. MAJOR CLEANING: (0930-1030) SUN: Perform All Cleaning Duties On S/B Upper And Lower Level. Sweep All Stairways, Scrap Platform, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows And Empty Booth Trash. SAT: Major Duty Cleaning For Supervisor's Office, Mop Floors, Dust Ledges And Clean And Disinfect Employees' Facility Room.	ash 59 St	4 5 6	R244	0700 - 1030	
Clean, Disinfect And Spot Mop Lower Mezzanine Connecting The "R" Line To The #4 Express Platform Empty Trash Receptacles. Clean ESC. 215 Landings.	18. 59 St	4 5 6	R244	1030 - 1130	
LUNCH	59 St	4 5 6	R244	1130 - 1200	
PERFORMTHE LISTED DUTIES ON THE NORTHBOUND PLATFORM UPPER AND LOWER LEVELS. Dust Mop And Remove Gum Off The N/B Upper And Lower Level Platform And Mezzanine Areas. Sp Mop Entire Lower And Upper Level Platform And Mezzanine Areas. Sweep Stairways, Scrap Mezzanine And Platforms. Empty Trash Receptacle.		4 5 6	R244	1200 - 1500	
REPORT OFF DUTY	59 St	4 5 6	R244	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 98 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC	
NC0084 Station North	0700 - 1500			276	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
Clean And Disinfect Refuse Room In Shuttle Passageway. Perform Listed Duties On N/S/B Platforms And R238 Unpaid Mezzanine Areas. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including all Stairways leading To # 7 Line Passageway. Disinfect Urine Areas. Remove All Spills and Stains From All Floors. Clean And Polish All AFC Equipment And Turnstiles At R240 New Control Area unpaid mezzanine sweep stairways. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Clean And Disinfect ELE204, ELE 205 And ELE 206. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. (1000-1030) Clean/Polish All Chrome On N/S/B Platforms. Wipe Down HPI's. Remove All Stickers And Graffiti Major Cleaning (1030-1100) MON/FRI: Clean And Organize Platforms Scrubber Room	Grand Central 42 St	4 5 6	R238	0700 - 1100	
TUE: Clean And Organize Chemical Supply Room. WED: Clean And Organize Dry Supply Room SAT: Clean Glass In Mezzanine Surrounding Platform Stairways SUN: Major Duty to Booth R238. Mop Floors, Wipe Down Walls And All Ledges.	Grand Central				
Lunch	42 St	4 5 6	R238	1100 - 1130	
Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Clean And Disinfect R240 New Control Area Over N/S/B Platforms at R240 Area. Empty Trash Receptacles As Needed. Clean And Disinfect ELE 204, ELE 205 And ELE 206. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. ***Please Note*** SAT-SUN: Clean Metro North Passageway And R238 Unpaid Mezzanine. Sweep All S/W's And Mop Landings Of Both Golden Stairways At R238 Control Area Leading To Metro North Terminal.	Grand Central 42 St	4 5 6	R238	1130 - 1500	
REPORT OFF DUTY	Grand Central 42 St	4 5 6	R238	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 99 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#
NC0085 Station North	07	00 - 1500		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect Refuse Room In Shuttle Passageway Perform Listed Duties From Madison Avenue Shuttle Area To R240 Mezzanine. Disinfect Urine Inside Mezzanine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers At R240, R237K, R237BK. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills And Stains From Mezzanine Floors. Clean And Disinfect R237B Mezzanine And Mobile Passageway Leading To Lexington Avenue Exit. Sweep All Stairways Including Street Stairways S10, S11, M11 And M12. Clean And Disinfect ELE 244 And ELE 296.	Grand Central 42 St	4 5 6	R238	0700 - 1030
SAT/SUN: Clean Shuttle Passageway And Platform Including R236K And Madison Avenue Exit. Clean and Disinfect All Trash Receptacles on Shuttle Platform and R236K Mezzanine. SAT/SUN: RTO LINE SUPERINTENDENT OFFICE (0700-0745). Sweep And Mop Floors. Empty Trash Receptacles. Also in Employee Facility Room, locker and bathrooms.				
LUNCH	Grand Central 42 St	4 5 6	R238	1030 - 1100
Scrap Entire Mezzanine Area From Shuttle Passageway To R240 Mezzanine. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills And Stains From Mezzanine Floors. Clean And Disinfect R240, R237B, R237K Mezzanine Areas And Mobile Passageway Leading To Lexington Avenue. Sweep All Street Stairways S10, S11, M11 And M12. Clean And Disinfect ELE 244 And ELE 296. MAJOR CLEANING: (1100-1145) MON/WED/FRI: Clean All Glass In Mezzanine Surrounding N/B Platform Stairways. TUE/THU: Clean All Glass In Mezzanine Surrounding S/B Platform Stairways. SAT: Clean And Disinfect Mezzanine Scrubber Room.	Grand Central 42 St	4 5 6	R238	1100 - 1500
Report Off Duty.	Grand Central 42 St	4 5 6	R238	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 100 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicetive Butter			
Job#	Hours			RC#	
NC0086 Station North	15	1500 - 2300			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Clean And Disinfect Refuse Room Inside Shuttle Passageway. Perform Listed Duties Inside Entire Mezzanine Area From Shuttle Passageway To R240 Mezzanine. Disinfect Urine Areas. Remove All Spill And Stains From Floors. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect R237BK And Mobile Passageway Leading To Lexington Avenue Including Stairway S10, S11, M11 And M12.	5, 42 St	4 5 6	R238	1500 - 1800	
Lunch	Grand Central 42 St	4 5 6	R238	1800 - 1830	
Scrap And Empty All Trash Receptacles. Sweep All Stairways At Madison Avenue: R236K, R238, R240, R237B And R237BK. Scrap Entire Mezzanine From Shuttle To R240 Including Metro-North Passageway and New LIRR/Metro North Connection. Sweep And Mop Golden Stairway Landings. Disinfect All Urine Areas. Remove All Spills And Stains From Floors. Remove Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	1830 - 2130	
Clean And Disinfect ELE 204 And ELE296. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Grand Central 42 St	4 5 6	R238	2130 - 2200	
Sweep All Stairways At Madison Avenue: R236K, R238, R240, R237B And R237BK. Scrap Entire Mezzanine From Shuttle To R240 Including Metro-North Passageway and New LIRR/Metro-North Connection. Sweep And Mop Golden Stairway Landings. Disinfect All Urine Areas. Remove All Spills And Stains From Floors. Remove Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	2200 - 2300	
Report Off Duty.	Grand Central 42 St	4 5 6	R238	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 101 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC		
NC0087 Station North	07	00 - 1500		270		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Monday-Friday						
Report On Duty In Full Uniform						
Clean And Disinfect Refuse Room In Shuttle Passageway						
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches & Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	0700 - 1130		
LUNCH	Grand Central 42 St	4 5 6	R238	1130 - 1200		
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	1200 - 1500		
Report Off Duty.	Grand Central 42 St	4 5 6	R238	1500 -		
Saturday-Sunday						
Report On Duty In Full Uniform Clean And Disinfect Shuttle Refuse Room In Shuttle Passageway. Clean And Disinfect Shuttle Crew Room. Sweep And Mop Floors. Empty Trash Receptacles. Clean And Disinfect Dispatchers' Office.	Grand Central 42 St	4 5 6	R238	0700 - 0745		
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	0745 - 1100		
Lunch	Grand Central 42 St	4 5 6	R238	1100 - 1130		
Perform Listed Duties On The Shuttle Line: Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Restroom By R236 Shuttle Area. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Clean And Sweep Stairways At R238 Mezzanine Control Area.	Grand Central 42 St	4 5 6	R238	1130 - 1330		
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches & Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	1330 - 1500		
Report off duty	Grand Central 42 St	4 5 6	R238	1500 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 102 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	Tick Effective Date.			1/0/202.	
Job#	Но	urs		RC	
NC0088 Station North	070	00 - 1500		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Monday-Friday					
Report On Duty In Full Uniform					
Perform Listed Duties On Shuttle Line: Sweep All Stairways, Scrap Entire Shuttle Area Including Passageways And New LIRR/Metro North Areas And R238 Unpaid Mezzanine. Scrap Platforms, Mezzanines, Landings And R236 Mezzanine To R238 Mezzanine From Shuttle Platform To 4,5,6 Mezzanine. Disinfect Urine Areas. Remove All Spills And Stains From Floors. Clean Booth Windows. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean And Disinfect Office Toilets. Clean And Sweep Golden Stairways At R238 Mezzanine Area. Empty, Clean And Disinfect All Trash Receptacles On Platforms, inside R236K And Madison Ave Mezzanine Area.	Grand Central 42 St	4 5 6	R238	0700 - 1000	
Clean And Disinfect Employees' Facility Room And Toilets.	Grand Central 42 St	4 5 6	R238	1000 - 1030	
Lunch	Grand Central 42 St	4 5 6	R238	1030 - 1100	
Perform Listed Duties On The Shuttle Line: Perform Listed Duties On Shuttle Platforms And Passageways, Metro-North Passageway Including New LIRR/Metro-North Areas And R238 Unpaid Mezzanine and passageway. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And R236 Mezzanine To R238 Mezzanine From Shuttle Platform To 4,5,6 Mezzanine. Disinfect Urine Areas. Remove Spills And Stains From Floors. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean And Disinfect Office Toilets. Clean And Sweep Golden Stairways At R238 Mezzanine Area. Empty, Clean And Disinfect All Trash Receptacles On Platforms, Inside R236K And Madison Ave Mezzanine Area. MAJOR DUTY: (1400-1445) MON/WED/FRI: Clean All Glass Inside Shuttle Area Including Glass Surrounding Stairways. TUE/THU: Clean All Shuttle Scrubber Rooms Including R236K And Madison Exit Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	1100 - 1500	
Report Off Duty.	Grand Central 42 St	4 5 6	R238	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 103 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#
NC0089 Station North	1500	0 - 2300		2754
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean And Disinfect Men/Women Public Toilets. Remove All Drag Marks. Remove All Stickers. Remove Stains/Dirt/Grimes From Mezzanine Walls And Ledges.	Woodlawn	4	R294	1500 - 1700
(1630-1700) Bucket Wash S/B "Q" Panels And Pigeon Droppings.				
Empty Trash Cans In RTO Facilities Including Men/Women's Locker Room. Bedford Pk Yard/ Mosholu Tower				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Brush And Remove The Stains On S/B Q Panels And Remove Stains On Mezzanine Wall Panels. Bucket Wash Pigeon Droppings.	Mosholu Pkwy	4	R293	1710 - 1900
Lunch	Mosholu Pkwy	4	R293	1900 - 1930
Clean RTO Facilities (Bedford Pk Yard/ Mosholu Tower. Located 1 Block North Of Station). Empty Trash, Clean And Disinfect Employees' Toilet, Crew Room And Locker Room.	Bedford Pk Blvd Lehman College	4	R291	1940 - 2040
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove Stains/Grimes On S/B Q Panels In Mezzanine And Mezzanine Wall Panels. Bucket Wash Pigeon Droppings.	Bedford Pk Blvd Lehman College	4	R291	2050 - 2250
Report Off Duty.	Woodlawn	4	R294	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 104 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0090 Station North	1:	500 - 2300		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Clean And Disinfect The Pigeon Dropping Areas. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean And Disinfect Elevators E186, E187 And E188. Deck Brush S/B Q Panels On Platforms To Remove The Stains And Mezzanine Wall Panels. Bucket Wash Pigeon Droppings.	Fordham Rd	4	R289	1500 - 1720	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings & Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean & Polish All AFC Equipment: MVMs, Mems, Turnstiles & AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platforms Map. Deck Brush S/B Q Panels On Platforms To Remove The Stains And Remove Dust/Dirt/Grimes From Wall Panels In Mezzanine. Bucket Wash Pigeon Droppings.	Mt Eden Av	4	R285	1730 - 1900	
Lunch	Mt Eden Av	4	R285	1900 - 1930	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Deck Brush Stains On Tac Tiles. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Deck Brush S/B Q Panels On Platforms To Remove The Stains And Remove Dust/Dirt/Grimes On Wall Panels In Mezzanine. Bucket Wash Pigeon Droppings	183 St	4	R288	1940 - 2120	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Elevators El 186, El 187, El 188. Remove Dust/Dirt From All Ledges In Mezzanine Areas.	Fordham Rd	4	R289	2130 - 2300	
Report Off Duty.	Fordham Rd	4	R289	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 105 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC#
NC0091 Station North	150	00 - 2300		2754
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Pigeon Droppings Around All Street Stairways And Platforms. Deck Brush The Q Panels On S/B Platform. Remove Stains/Dirt From Wall Panels In Mezzanine. Bucket Wash Pigeon Droppings. Clean and Disinfect El 506, El 507 and El 508 and Mop Elevator Floors.	170 St	4	R284	1500 - 1650
Major Cleaning (1510-1550) Sun: Clean Booth R284 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges. Wash And Disinfect Trash Can Inside Booth.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Maps. Clean And Disinfect Pigeon Droppings Around All Street Stairways And Platforms. Deck Brush The Q Panels On S/B Platform To Remove Stains And Remove Grimes/Dust/Dirt On Wall Panels In Mezzanine And Ledges. Bucket Wash Pigeon Droppings.	167 St	4	R283	1700 - 1840
Lunch	167 St	4	R283	1840 - 1910
Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Scrubber Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Maps On Both Northbound And Southbound Mezzanine. Deck Brush The Q Panels On Platform To Remove Stains And Remove Grimes/Dust/Dirt On Wall Panels In Mezzanine And Ledges. Clean And Disinfect Elevators 132, 133, 134 And 135. Clean Glass And Wipe Down Stainless Steel Inside And Outside, Sweep And Mop Floors.	161 St Yankee Stadium	B D	N203	1920 - 2130
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet Room And Facility Room. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Restock Employee Bathroom And CTA Room. Sweep And Dust Mop All S/W'S And Side Walls Of The Platform Stairways. Deck Brush And Remove Stains On Tac Tiles On Platform. Clean and Disinfect El 506, El 507 and El 508 And Mop Elevator Floors.	170 St	4	R284	2140 - 2300
Report Off Duty.	170 St	4	R284	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 106 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicente Butte		
Job#	Ho	ours		RC
NC0092 Station North	15	00 - 2300		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On The Northbound Platform				
Remove Stains/ Spills On Platform And Mezzanine Areas. Sweep Stairways (Responsible For All St From N/B Plat Down To S/B Plat), Scrap Platforms, Mezzanines, Landings And Passageways. Disin Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet Room And Facility Ro Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Men/Wom Public Toilets.	nfect 125 St nom. an And	4 5 6	R258	1500 - 2000
Lunch	125 St	4 5 6	R258	2000 - 2030
Perform Listed Duties On The Northbound Platform				
Clean And Disinfect Men/Women Public Toilets. Sweep Stairways (Responsible For All Stairways N/B Plat Down To S/B Plat). Scrap Platforms, Landings And Passageways. Empty All Trash Rece	• • • • • • • • • • • • • • • • • • •	4 5 6	R258	2030 - 2130
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Booth Windows. Clean And Disinfect Employee's Toilet Room And Facility Room. Clean And Poli AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck To Remove The Stains On Mezzanine Walls And Platform Walls.	Clean Sh All 138 St-Grand Concourse	4 5	R259	2140 - 2250
Report Off Duty	125 St	4 5 6	R258	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 107 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			Tien Elicetive Bute.		
Job#			Hours		RC#
NC0093	Station North		1500 - 2300		2756
INSTRUCTION	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
***In the absendinterchangeably.	ce of coverage for one job all listed duties must be attended to at both locations ***	125 St	4 5 6	R258	1500 - 1800
Sweep Stairways	Duties On The Southbound Platform And Mezzanine. s & Landings. Scrap Platforms & Landings. Disinfect All Urine Areas. Empty, Clean And ash Receptacles. Clean Benches And Platform Maps.				
Clean And Disir Sweep And Mor	nfect El 125 And El 126. Clean Glass And Wipe Down Stainless Steel Inside And Outside. p Floors.	125 St	4 5 6	R258	1800 - 1830
Lunch		125 St	4 5 6	R258	1830 - 1900
Clean, Mop And	Disinfect District Office Floor, Toilets And Conference Room.	125 St	4 5 6	R258	1900 - 2000
Sweep Stairways Disinfect All Tra	Duties On The Southbound Platform And Mezzanine s & Landings. Scrap Platforms & Landings. Disinfect All Urine Areas. Empty, Clean And ash Receptacles. Clean Benches And Platform Maps. ean And Disinfect El 125 And El 126.	125 St	4 5 6	R258	2000 - 2300
Report Off Duty	7.	125 St	4 5 6	R258	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 108 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			I folk Effective Butter			
Job#		Hours			RC	
NC0094	Station North		1500 - 2300		2750	
INSTRUCTIONS	s	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform					
Passageways. Dand Polish All A Trash Receptacle	s, Scrap Platforms, Mezzanines, Landings And isinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All es. Remove Stains From Walls Behind Trash Receptacles. Clean Benches And Platform Disinfect Public Toilet.	86 St	4 5 6	R250	1500 - 1900	
Lunch		86 St	4 5 6	R250	1900 - 1930	
Clean And Disin	fect Employee'S Toilet And Facility Room.	86 St	4 5 6	R250	1930 - 2000	
Passageways. D	s, Scrap Platforms, Mezzanines, Landings And isinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Stains From ash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Public Toilet.	86 St	4 5 6	R250	2000 - 2300	
Report Off Duty		86 St	4 5 6	R250	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 109 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0095	Station North		1500 - 2300		276
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
REPORT ON I	DUTY IN FULL UNIFORM				
Sweep Stairwa Disinfect Urine	STED DUTIES ON THE SOUTHBOUND PLATFORM UPPER AND LOWER LEVELS. ys, Scrap Platforms, Mezzanines, Landings, Underpass And Passageways. e Areas. Clean Booth Windows. Clean And Polish All AFC Equipment: MVM's, MEM's, AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform	59 St	4 5 6	R244	1500 - 1900
Clean And Dis	infect Employees' Toilet And Facility Rooms.	59 St	4 5 6	R244	1900 - 1930
LUNCH		59 St	4 5 6	R244	1930 - 2000
Clean Upper/L Residue.	ower Landings And Polish ESC. 212, ESC. 214. Remove All Stickers, Graffiti And Sticker	59 St	4 5 6	R244	2000 - 2100
Sweep Stairwa Passageways.	STED DUTIES ON THE SOUTHBOUND PLATFORM UPPER AND LOWER LEVELS. ys, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Empty Booth Trash. s And Platform Map.	59 St	4 5 6	R244	2100 - 2300
REPORT OFF	DUTY.	59 St	4 5 6	R244	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 110 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0095A Station North	0700 - 1500			276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Clean Booth Windows, Clean And Empty Trash from Booth, Employee Facility Room and Employees Restroom By A006 Mezzanine. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove Gums from Mezz, Platforms and all S/Ws. Empty And Clean Trash Receptacles. Damp Wipe The Trash Receptacle Tops. Clean And Disinfect Employee'S Toilet And Facility Room. Restock Rooms - Soap, hand towels/Toilet papers. Clean All MVMs, Mems And Heets In Control Mezz Area by Booth A006. Sweep And Scrap A006 Mezzanine Area. Clean, Scrap, Mop the Passageway leading to 60th St. Exit S/Ws. Sweep all Street S/Ws including topside 3 feet area around KA railing. Clean and Organized Mezz Scrubber Room.	5 Av/59 St	N R W	A006	0700 - 0930	
Major Booth Cleaning Sun & Wed and Friday: Major Clean Booth A006- Clean interior, remove trash can, Mop floor. Clean exterior of booth including Booth Windows and Booth Fixture.					
Perform All Listed Duties on A007 Mezzanine area at 59 St/5th Ave at Back Mezzanine. Sweep all Street Stairways and topside 3 feet area around KA Railing. Remove Stickers, graffiti, gums from floor in Paid and unpaid Mezzanine. Clean disinfect and spot Mop 59th St/5th Ave Control Area. Clean and Polish MVMs, MEMs and HEETS In Mezzanine. Empty Trash Receptacles And Damp Wipe The Trash Receptacle Tops. Disinfect Urine Areas. Spot Mop Floors and Remove Stains around Trash Cans. Clean and Mop Turnstiles base floor area for stains.	5 Av/59 St	N R W	A006	0930 - 1030	
LUNCH	5 Av/59 St	NRW	A006	1030 - 1100	
Sweep And Scrap A006 Mezzanine and All Stairways including Street S/Ws. Mop, remove Gums from Mezzanine Empty Trash Receptacles. Spot Mop Floors, remove Stains. Dust/Clean and polish MVMS, MEMS. Clean Trash Receptacles on Mezz.Damp Wipe/ disinfect Trash Receptacle Tops and Inside Base. Wipe down all S/Ws handrails. Clean, Organized and restock supplies in Supply Room and in Scrubber Rooms on Mezz and Platforms. Clean both NB and SB platform Bench and remove graffiti and stickers. Clean and disinfect both NB & SB platforms Refuse rooms floor and clean Organized scrubber rooms.	5 Av/59 St	N R W	A006	1100 - 1230	
Rescrap and Empty Trash Receptacles on NB and SB Platforms including A006 Mezz and A007 Mezzanine area. Re-Scrap and Mop Passageway to 60th St. exit and Clean Stairways To Mezzanine, Platforms And Street Stairways. Remove Stickers And Graffiti On Platform, Stairways And Columns. Clean All HPI, CSI in Station. Clean and Mop Employees Facility Room.	5 Av/59 St	N R W	A006	1230 - 1500	
REPORT OFF DUTY.	5 Av/59 St	N R W	A006	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 111 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0095B Station North	1500 - 2300			276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Clean Booth Windows, Clean And Empty Trash from Booth, Employee Facility Room and Employees Restroom By A006 Mezzanine. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove Gums from Mezz, Platforms and all S/Ws. Empty And Clean Trash Receptacles. Damp Wipe The Trash Receptacle Tops. Clean And Disinfect Employee'S Toilet And Facility Room. Restock Rooms - Soap, hand towels/Toilet papers. Clean All MVMs, Mems And Heets In Control Mezz Area by Booth A006. Sweep And Scrap A006 Mezzanine Area. Clean, Scrap, Mop the Passageway leading to 60th St. Exit S/Ws. Sweep all Street S/Ws including topside 3 feet area around KA railing. Clean and Organized Mezz Scrubber Room.	5 Av/59 St	N R W	A006	1500 - 1800	
Major Booth Cleaning Sun & Wed and Friday: Major Clean Booth A006- Clean interior, remove trash can, Mop floor. Clean exterior of booth including Booth Windows and Booth Fixture.					
Perform All Listed Duties on A007 Mezzanine area at 59 St/5th Ave at Back Mezzanine. Sweep all Street Stairways and topside 3 feet area around KA Railing. Remove Stickers, graffiti, gums from floor in Paid and unpaid Mezzanine. Clean disinfect and spot Mop 59th St/5th Ave Control Area. Clean and Polish MVMs, MEMs and HEETS In Mezzanine. Empty Trash Receptacles And Damp Wipe The Trash Receptacle Tops. Disinfect Urine Areas. Spot Mop Floors and Remove Stains around Trash Cans. Clean and Mop Turnstiles base floor area for stains.	5 Av/59 St	N R W	A006	1800 - 1930	
LUNCH	5 Av/59 St	NRW	A006	1930 - 2000	
Sweep And Scrap A006 Mezzanine and All Stairways including Street S/Ws. Mop, remove Gums from Mezzanine Empty Trash Receptacles. Spot Mop Floors, remove Stains. Dust/Clean and polish MVMS, MEMS. Clean Trash Receptacles on Mezz.Damp Wipe/ disinfect Trash Receptacle Tops and Inside Base. Wipe down all S/Ws handrails. Clean, Organized and restock supplies in Supply Room and in Scrubber Rooms on Mezz and Platforms. Clean both NB and SB platform Bench and remove graffiti and stickers. Clean and disinfect both NB & SB platforms Refuse rooms floor and clean Organized scrubber rooms.	5 Av/59 St	N R W	A006	2000 - 2130	
Rescrap and Empty Trash Receptacles on NB and SB Platforms including A006 Mezz and A007 Mezzanine area. Re-Scrap and Mop Passageway to 60th St. exit and Clean Stairways To Mezzanine, Platforms And Street Stairways. Remove Stickers And Graffiti On Platform, Stairways And Columns. Clean All HPI, CSI in Station. Clean and Mop Employees Facility Room.	5 Av/59 St	N R W	A006	2130 - 2300	
REPORT OFF DUTY.	5 Av/59 St	N R W	A006	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 112 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHITEI TER		Tick Elicetive Date.			• 1/0/2023	
Job#			RC			
NC0096 Station North			1500 - 2300		2763	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM						
PERFORM LISTED DUTIES ON THE NORTHBOUND PLATFORM Sweep Stairways, Scrap Platforms, Mezzanines, Landings, Underpass Areas. Clean Booth Windows. Clean And Polish All AFC Equipment AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Bendoyees' Facility Room.	And Passageways. Disinfect Urine MVM's, MEM'S, Turnstiles And	59 St	4 5 6	R244	1500 - 1930	
LUNCH		59 St	4 5 6	R244	1930 - 2000	
Clean Upper/Lower Landings And Polish ESC. 211 And ESC. 213. Residue.	emove All Graffiti Stickers, And	59 St	4 5 6	R244	2000 - 2100	
Re-Scrap Platforms, Mezzanines, Landings And Passageways. Empty On N/B Platform And Spot Mop Mezzanine And Platform.	And Disinfect All Trash Receptacles	59 St	4 5 6	R244	2100 - 2300	
REPORT OFF DUTY		59 St	4 5 6	R244	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 113 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WHITEI TICK		Tick Effective Date.			
Job#	Н	RC#			
NC0097 Station North	15	00 - 2300		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sat/Sun Only: (1500 - 1545) RTO Superintendent Master Tower Sweep And Mop Floors. Empty Trash Receptacles. Clean And Disinfect Office Toilets.					
Follow Regular Schedule Mon-Fri.					
Sat/Sun This Task Starts At 1545-1800	Grand Central 42 St	4 5 6	R238	1500 - 1800	
Clean And Disinfect Refuse Room In Shuttle Passageway. Perform Listed Duties On N/S/B Platforms. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Remove All Spills And Stains From All Floors. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. Clean And Organize Platform Scrubber Rooms.					
Lunch	Grand Central 42 St	4 5 6	R238	1800 - 1830	
Perform Listed Duties On N/S/B Platforms. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Remove All Spills And Stains From All Floors. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	1830 - 2100	
Clean And Disinfect ELE 205 And ELE 206. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Grand Central 42 St	4 5 6	R238	2100 - 2130	
Perform Listed Duties On N/S/B Platforms. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Remove All Spills And Stains From All Floors. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	2130 - 2300	
Report Off Duty.	Grand Central 42 St	4 5 6	R238	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 114 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1, 0, 2028		
Job#	ob#		Hours		
NC0098	Station North	15	00 - 2300		2762
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Clean And Disi	nfect Refuse Room At Shuttle Passageway.				
Scrap Entire Sta Stairways From Stains And Dra MVM's, MEM'	Duties On The #7 Line: ation Including R241A Mezzanine, Sweep All Stairs To The #7-Line Platform Landing And #4-Line And Passageways. Empty, Clean And Disinfect All Trash Receptacles. Remove All g Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: s, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And let on #7-Line. Clean All Scrubber Rooms And Facility Rooms.	Grand Central 42 St	4 5 6	R238	1500 - 1900
Lunch	·	Grand Central 42 St	4 5 6	R238	1900 - 1930
Scrap Entire Sta Stairways From Stains And Dra	Duties On The #7 Line: ation Including R241A Mezzanine, Sweep All Stairs To The #7-Line Platform Landing And #4-Line And Passageways. Empty, Clean And Disinfect All Trash Receptacles. Remove All g Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: s, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And let on #7-Line.	Grand Central 42 St	4 5 6	R238	1930 - 2130
Clean And Disi Mop Floors.	nfect El 244. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And	Grand Central 42 St	4 5 6	R238	2130 - 2200
Re-Scrap R2412 Receptacles.	A Mezzanine, Platform, Stairways And Passageways. Empty And Disinfect All Trash	Grand Central 42 St	4 5 6	R238	2200 - 2300
Report Off Duty	y.	Grand Central 42 St	4 5 6	R238	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 115 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RO
NC0099	Station North		2300 - 0700		27
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty I	n Full Uniform				
Areas. Empty And Graffiti/Stickers A Stairways, And Pl	And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine d Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove and Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, atforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect And Facility Room.	23 St	6	R227	2300 - 0100
Major Cleaning Clean, Polish And	Disinfect S/B Elevator And N/B Elevator.	23 St	6	R227	0100 - 0130
Lunch		23 St	6	R227	0130 - 0200
Areas. Empty And Graffiti/Stickers A	And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine d Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove and Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, atforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect	28 St	6	R229	0210 - 0500
Scrap Mezzanine	And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine d Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floors.	23 St	6	R227	0510 - 0700
Report Off Duty.		23 St	6	R227	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 116 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	RC		
NC0100 Station North		230	00 - 0700		276
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform.					
	ns, Empty And Disinfect Trash Receptacles. Disinfect as. Wash All Booth Windows. Wipe Down All AFC	Bowling Green	4 5	R200A	2300 - 0100
stickers and graffiti. Clean/ wipe down all eyewash HPI's, floors and stairways Wed: Clean Escalators #339, #340, #341 And #342 Thu: Clean Escalators #336, #338, #343 And #345	5 Interior And Exterior. cluding Control Area And Supervisor Office. Remove all a units. Clean headhouse, including AFC equipment, 2 Interior And Exterior. Interior And Exterior. Stairway Railings, N/B And S/B) (Platform Railings.	Bowling Green	4 5	R200A	0100 - 0300
Lunch		Bowling Green	4 5	R200A	0300 - 0330
Sweep All Stairways, Scrap N/B & S/B Platforms. & Mop All Elevators. Clean & Polish All AFC Eq Readers. Dust All Escalators.	Empty, Clean & Disinfect All Trash Receptacles. Clean uipment: MVMs, Mems, Turnstiles & Metrocard	Bowling Green	4 5	R200A	0330 - 0630
Sweep and remove gum from Broadway stairway a and graffiti in surrounding area	and 3ft surrounding outside stairwell. Remove stickers	Bowling Green	4 5	R200A	0630 - 0700
Report Off Duty.		Bowling Green	4 5	R200A	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 117 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	RC#			
NC0101 Station North	0700 - 1500			2755	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
RTO Facilities – North end of 2/5 platforms. Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	E 180 St	2 5	R325	0700 - 0800	
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platforms, mezzanine, and passageway. Sweep and remove stains from stairways. Empty, disinfect, and clean trash receptacles. Clean and disinfect EFR and employee toilet. Clean and polish turnstiles, vending machines, and HPIs. Major Cleaning (1000-1100): Sun - Clean interior and exterior of booth R729. Mop floor and wipe down walls and ceiling. Mon - Clean and restock items in CTA room, and in paper and chemical supply rooms. Wed - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs.	Baychester Av	5	R729	0815 - 1100	
Lunch	Baychester Av	5	R729	1100 - 1130	
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platform and mezzanine. Sweep and remove stains from stairways. Empty, disinfect, and clean chrome area of all trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR and employee toilet. Major Cleaning (1215-1315): Tue - Clean and restock items in CTA room, and in paper and chemical supply rooms. Thu - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs. Sat - Clean interior and exterior of booth R730. Mop floor and wipe down walls and ceiling.	Eastchester Dyre Av	5	R730	1145 - 1315	
Clean and disinfect public toilet.	Eastchester Dyre Av	5	R730	1315 - 1345	
Dyre Avenue – RTO Facilities. Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	Eastchester Dyre Av	5	R730	1345 - 1445	
REPORT OFF DUTY	E 180 St	2 5	R325	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 118 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NC0102 Station North	07	700 - 1500		2755
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
	E 180 St	2 5	R325	0700 - 0800
RTO Facilities - Union Port Tower in train yard. Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	E 180 St		K323	0700 - 0800
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Empty, disinfect, and clean trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Remove stains and pigeon droppings from stairways, mezzanines, and platforms. Clean and disinfect EFR & employee toilet.				
Major Cleaning (0945-1045): Sun - Clean interior and exterior of booth R728. Mop floor and wipe down walls and ceiling. Mon - Clean and restock items in CTA room, and in paper and chemical supply rooms. Wed - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs.	Gun Hill Rd	5	R728	0815 - 1045
Lunch	Gun Hill Rd	5	R728	1045 - 1115
Clean and polish EL 198 and EL 199. Mop floor. Clean glass	Gun Hill Rd	5	R728	1115 - 1215
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and clean chrome area of all trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Clean and disinfect EFR & employee toilet.	Palham Plywy	5	D727	1225 1445
Major Cleaning (1345-1445): Tue - Clean and restock items in CTA room, and in paper and chemical supply rooms. Thu - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs. Sat - Clean interior and exterior of booth R727. Mop floor and wipe down walls and ceiling.	Pelham Pkwy	5	R727	1225 - 1445
Report Off Duty.	E 180 St	2 5	R325	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 119 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NC0103 Station North	070	0 - 1500		2762
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean, Disinfect And Mop EL 217. Wipe Down Interior And Exterior Panels Including The Panels And Outside Area At Street Level.	14 St-Union Sq	4 5 6	R221	0700 - 0730
Clean Superintendent's/Supervisor's Office.	14 St-Union Sq	4 5 6	R221	0730 - 0800
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Clean Booth Windows. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty And Clean And Disinfect All Trash Receptacles. Sweep All Stairways, Scrap Mezzanine And Platform Including A35K And R221K Mezzani Clean/Disinfect Employees' Facility, Restroom And Locker Room. Clean All AFC Equipment: MVM's, MEM's, Turnstiles, OTG And HPI.	14 St-Union Sa	4 5 6	R221	0800 - 1130
Lunch	14 St-Union Sq	4 5 6	R221	1130 - 1200
Clean, Disinfect And Mop EL 217. Wipe Down Interior And Exterior Panels Including The Panels And Outside Area At Street Level.	14 St-Union Sq	4 5 6	R221	1200 - 1230
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Clean Booth Windows. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty And Clean And Disinfect All Trash Receptacles. Sweep All Stairways, Scrap Mezzanine And Platform Including A35K And R221K Mezzani Clean/Disinfect Employees' Facility, Restroom And Locker Room. Clean All AFC Equipment: MVMs, MEMs, Turnstiles, OTG And HPI. Major Duty: (1230-1300) Sun: Booth R221 Sweep And Mop Floor. Wipe Down Walls And Ledges. Mon: Clean Employee Facility, Restroom And Locker Room. Tue/Thu/Sat: Clean And Disinfect All Scrubber Rooms.		4 5 6	R221	1230 - 1500
Report Off Duty.	14 St-Union Sq	4 5 6	R221	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 120 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NC0104 Station North	070	2762		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM ALL DUTIES ON "L" LINE Sweep All Stairways, Scrap Platforms And Mezzanine Including A37K And A34K. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect Urine Areas. Remove All Stains, Spill And Drag Marks From Floors. Clean And Empty Trash Receptacles From Passageway And Ramp Leading To R-Line. Remove All Graffiti, Stickers And Sticker Residue.	14 St-Union Sq	N Q R W	A034	0700 - 0900
Clean And Disinfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, Commodes, Urinal, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.	14 St-Union Sq	N Q R W	A034	0900 - 0930
Clean And Polish EL 218. Remove Gum From Floors. Sweep, Disinfect And Mop Floors, Clean Exterior And Interior Of Glass And Chrome On All Levels. Clean All AFC Equipment: MVM's, MEM's And Turnstiles At A37K And A34K	14 St-Union Sq	N Q R W	A034	0930 - 1100
Lunch	14 St-Union Sq	NQRW	A034	1100 - 1130
Clean And Disinfect Locker Rooms And Employee's Toilet (Male And Female) On The L-Line RTO Facility. Empty All Trash Receptacles.	14 St-Union Sq	N Q R W	A034	1130 - 1200
Clean And Disinfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, Commodes, Urinal, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.	14 St-Union Sq	N Q R W	A034	1200 - 1230
Sweep All Stairways, Scrap Platform And Mezzanines Including A37K And A34K. Clean And Disinfect EL 218. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean And Empty Trash Receptacles From Passageway And Ramp Leading To R-Line. Remove All Graffiti, Stickers And Sticker Residue.	14 St-Union Sq	N Q R W	A034	1230 - 1500
Major Cleaning: (1245-1330) Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Sat: Clean RTO Facility Area. Clean And Disinfect Locker Rooms And Toilets (Male And Female). Clean And Disinfect Toilet. Empty All Trash Receptacles.				
Report Off Duty.	14 St-Union Sq	N Q R W	A034	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 121 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NC0105 Station North	070	0 - 1500		2762
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Employees' Facility Room And Toilet. Clean Exterior Of Booth Windows. Clean All AFC Equipment: MVM's, MEM's, Turnstiles And MetroCard Readers At A34, A34K And A33 Mezzanines. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue. Remove All Dust Balls From Corners Inside Passageway From A33K To A34 Mezzanine Area.	14 St-Union Sq	N Q R W	A034	0700 - 1000
Clean And Polish EL 219 And EL 220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	1000 - 1030
Lunch	14 St-Union Sq	N Q R W	A034	1030 - 1100
Spot Mop North And South Bound Platform For Stains And Drag Marks.	14 St-Union Sq	NQRW	A034	1100 - 1200
Clean And Polish EL 219 And EL 220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	1200 - 1245
 Sweep All Stairways, Scrap Mezzanine And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Employees' Facility Room And Toilet. Clean Exterior Of Booth Windows. Clean All AFC Equipment: MVM's, MEM's, Turnstiles And MetroCard Readers At A34, A34K And A33 Mezzanines. Remove All Stains, Spills And Drag Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue. Remove All Dust Balls From Corners Inside Passageway From A33K To A34 Mezzanine Area. Major Duty: (1245-1315) Sun: Booth A34 Sweep And Mop Floor. Wipe Down Walls And Ledges. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. 	14 St-Union Sq	N Q R W	A034	1245 - 1500
Wed: Clean Employee's Facility And Bathrooms.				
Report Off Duty.	14 St-Union Sq	NQRW	A034	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 122 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	Tien Effective D	1, 0, 2028
Job#	Hours	RC#
NC0106 Station North	0700 - 1500	2762
INSTRUCTIONS	STATION LINE BOOTH	HOURS
Sunday-Saturda	y	
Report On Duty In Full Uniform.		
Sweep All Stairways, Scrap N/B And S/B IRT Platforms And Mezzanines. Disinfect Urine A Booth Windows. Clean & Disinfect Employee's Toilet, Public Toilets, EFR, And Elevators 3 Empty And Wipe Down All Trash Receptacles On IRT. Remove Trash, Clean And Mop Town	14, 315, 316. City Hall	0700 - 0900
Clean & Polish All AFC Equipment, Turnstiles, AFC Readers At R210 And R210K Control 2. Uni. Passageway Area. Clean Touch Screen And Stainless Steel On R210 Mezzanine. Clean Passageway Leading From R210K To The J-Line. Major Cleaning: Sun (1000-1030) Sun: Booth R210 Major Duty.		0900 - 1030
Lunch	Brooklyn Bridge City Hall 4 5 6 R210	1030 - 1100
Scrub And Spot Mop Stains On All Upper Level Mezzanine And N/S/B Platforms. Empty An All Trash Receptacles On Mezzanine And N/S/B Platforms. Sweep Platforms And Stairways. Platforms And Upper Mezzanine. Remove Gum From Mezzanine And Platforms. Disinfect A	Scrap Brooklyn Bridge 4 5 6 R210	1100 - 1300
Clean And Disinfect EL 314, 315 And 316.	Brooklyn Bridge City Hall 4 5 6 R210	1300 - 1330
Clean And Disinfect Public Toilets.	Brooklyn Bridge City Hall 4 5 6 R210	1330 - 1345
Sweep Stairways, Scrap Platforms, Mezzanines. Disinfect Urine Areas Including Passageway R210K To J-Line. Clean Booth Windows. Clean & Disinfect Employee's Toilet. Empty And All Trash Receptacles. Remove All Stains, Spills And Drag Marks.		1345 - 1500
Report Off Duty.	Brooklyn Bridge City Hall 4 5 6 R210	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 123 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STRE WHITE THE			1707202			
Job#		Hours			RC	
NC0107	Station North	0	700 - 1500		27	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	y In Full Uniform.					
remove litter fr	for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and om stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from orms, and mezzanines. Bucket wash the exterior of sandboxes. Wipe down HP1s.	3 Av-149 St	2 5	R310	0700 - 1000	
Clean and disin	fect the interior and exterior of EL 129 and EL 130. Mop floor. Clean glass.	3 Av-149 St	2 5	R310	1000 - 1100	
LUNCH.		3 Av-149 St	2 5	R310	1100 - 1130	
Sun: Clean the Mon: Remove so Tue: Remove so Wed: Remove so Thu: Clean and Fri: Bucket was	interior and exterior of booth R310. Wipe walls and ceiling. Dust ledges. stains and scuff marks from tile walls and columns in mezzanines and stairways. tains and scuff marks from tile walls and columns on southbound platform. stains and scuff marks from tile walls and columns on northbound platform. restock paper and chemical supply rooms. sh signs and benches. disinfect refuse rooms and/or refuse housings.	3 Av-149 St	2 5	R310	1130 - 1230	
remove litter fr	for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and om stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from orms, and mezzanines.	3 Av-149 St	2 5	R310	1230 - 1500	
Report off duty		3 Av-149 St	2 5	R310	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 124 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicetive Bute.			1707202.	
Job#		Но	RC#			
NC0108 Station North		070	0 - 1500		276	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform						
Sweep and remove gum from Broadway stairway and 3ft surrounding or Clean booth windows inside and outside. Check refuse containers- Empt capacity). Remove stickers and graffiti in the surrounding areas. Clean a interior and exterior. Polish stainless steel	any with less than half of	Bowling Green	4 5	R200A	0700 - 0900	
Sweep All Stairways, Dust Mop Platforms And Mezzanines. Empty And Receptacles (Including Receptacles In Booths And Station Environment Disinfect All Urine Areas, Employee's Toilet And Employee's Facility R Tile Surfaces And Top/Bottom Escalator Plate. Major Cleaning: (1030-1000)	Supt/Supv Office). Clean And	Bowling Green	4 5	R200A	0900 - 1100	
Mon/Fri: Mop floor in Supt./Supv. office, dust furniture and empty trash		Davidina Crass	1.5	R200A	1100 - 1130	
Lunch		Bowling Green	4 5	R200A	1100 - 1130	
Sweep Perimeter Of The Toll House And Thoroughly Wipe Down Post And At The Top Of Es 345. Removing All Graffiti, Stickers And Gum.	Columns Outside The Toll House	Bowling Green	4 5	R200A	1130 - 1215	
Clean and polish all AFC equipment including MVM's, MEMS and turn and toilet. Dust all lower level ledges and remove stickers, graffiti, drag						
Major Duty:		Bowling Green	4 5	R200A	1215 - 1345	
SUN: Refuse Room						
SAT: Clean and organize supply room and scrubber rooms.						
Re-Scrap The Entire Station. Empty All Trash Receptacles On Platform	And Mezzanines.	Bowling Green	4 5	R200A	1345 - 1500	
Report Off Duty.		Bowling Green	4 5	R200A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 125 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	RC		
NC0109 Station North	140	0 - 2200		2755
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report on duty in full uniform.	E 180 St	2 5	R325	1400 -
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platforms, mezzanine, and passageway. Sweep and remove stains from stairways. Empty, disinfect, and clean trash receptacles.				
Major Cleaning (1500-1600): Sun – Bucket wash "Q" panels on N/B platform. Tue – Remove stains and scuff marks from mezzanine walls. Sat – Bucket wash "Q" panels on S/B platform	Baychester Av	5	R729	1415 - 1600
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platforms and mezzanine. Sweep and remove stains from stairways. Empty, disinfect, and clean chrome area of all trash receptacles. Major Cleaning (1645-1745): Mon – Bucket wash "Q" panels and windbreakers on platform. Wed – Remove stains and scuff marks from mezzanine walls	Eastchester Dyre Av	5	R730	1610 - 1745
Lunch	Eastchester Dyre Av	5	R730	1745 - 1815
Clean and disinfect public toilet.	Eastchester Dyre Av	5	R730	1815 - 1845
Dyre Avenue – RTO Facilities. Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	Eastchester Dyre Av	5	R730	1845 - 1945
RTO Facilities - North end of 2/5 platforms. Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	E 180 St	2 5	R325	2000 - 2100
RTO Facilities – Union Port Tower in Yard. Clean RTO crew room and Dispatcher's office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	E 180 St	2 5	R325	2100 - 2200
REPORT OFF DUTY	E 180 St	2 5	R325	2200 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 126 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	RC#			
NC0109A Station North	1500 - 2300			2755	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report on Duty in Full Uniform	E 180 St	2 5	R325	1500 -	
Inspect station for unsanitary conditions					
and correct. Scrap platform and mezzanine. Sweep stairways. Empty, disinfect, and clean trash receptacles.					
Remove stains and pigeon droppings from stairways, mezzanines, and platforms.					
Major Cleaning (1600-1700):	Gun Hill Rd	5	R728	1515 - 1700	
Sun – Remove stains and scuff marks from tile walls, "Q" panels, and columns on northbound platform.					
Wed – Remove stains and scuff marks from tile walls and columns in mezzanine.					
Sat - Remove stains and scuff marks from tile wall, "Q" panels, and columns on southbound platform.					
Clean and polish EL 198 and EL 199. Mop floor.	Gun Hill Rd	5	R728	1700 - 1800	
Wipe glass.	Guii IIII Ku		10,720	1700 - 1800	
Lunch	Gun Hill Rd	5	R728	1800 - 1830	
Inspect station for unsanitary conditions					
and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and					
clean chrome area of all trash receptacles.					
Remove stains and pigeon droppings from	Pelham Pkwy	5	R727	1840 - 2000	
stairways, mezzanine, and platforms.					
Major Cleaning (1900-2000):					
Fri – Remove stains and scuff marks from tile wall and columns in mezzanine.					
Clean and restock supply rooms. Deliver					
cleaning supplies to the following stations or to other stations as directed by Supervision.					
Sun - 233 Street "2"					
Mon – Gun Hill Road "2"					
Tue – Pelham Parkway "2"	E 180 St	2 5	R325	2010 - 2245	
Wed – E. Tremont "2"					
Thu – 225 Street "2"					
Fri – Simpson Street "2"					
Sat – Prospect "2"					
REPORT OFF DUTY	E 180 St	2 5	R325	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 127 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
NC0110 Station North	1	1500 - 2300		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty, clean, and disinfect all trash receptacles.	E 180 St	2 5	R325	1500 - 1700
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and outside area. S stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from plate stairways, and mezzanine. Clean & polish turnstiles & vending machines.				
Major Cleaning (1830-1930): Sun: Remove stains and scuff marks from tile walls in mezzanine and platform stairways. Tue: Remove stains and scuff marks from the walls on southbound platform. Wed: Remove stains and scuff marks from the walls on northbound platform. Thu: Bucket wash & disinfect refuse rooms and/or refuse housings.	Morris Park	5	R726	1710 - 1930
Fri: Bucket wash benches. Sat: Clean HPIs, maps, customer information center, and hand sanitizer boxes				
Lunch	Morris Park	5	R726	1930 - 2000
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty all trash receptacles. Remove stains & bidroppings from platforms, stairways, mezzanine, and passageway. Clean & polish turnstiles & vending machines. Clean & disinfect EFR, employee toilets, and public toilets. Close public toilets.		2 5	R325	2010 - 2230
Mop, clean, and disinfect EL 159 and EL 160.	E 180 St	2 5	R325	2230 - 2300
Report Off Duty.	E 180 St	2 5	R325	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 128 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
NC0111 Station North	2	2300 - 0700		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And R217, R217A, R218, And ML1A/ML1B Middle Mezzanine Stairways. Scrap R21 R217A, R218 And Middle Mezzanines And N/S/B Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops ON All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Bo Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean All AFC Equipment Including MVMs, MEMs, Turnstiles, HEETs And HXTs. Clean Exterior Of HPI/CAI units On Entire Station. Clean And Disinfect All Benches. Remove Al Graffiti, Stickers And Residue.	Bleecker St	6	R217A	2300 - 0100
Clean And Disinfect EL328, EL329, EL331 & 332 - Remove Gum From Floors. Sweep, Mop, Disinfect Floors. Clean And Polish Chrome. Interior/Exterior. Wipe down Ledges On Every Level. Remove Graff And Stickers.		6	R217A	0100 - 0300
Lunch	Bleecker St	6	R217A	0300 - 0330
Deck Wash/Spot Mop Stains N/S/B Platforms And In R217, R217A And R218 Mezzanine Areas.	Bleecker St	6	R217A	0330 - 0500
Major Cleaning: Sun: Clean S/W M1A/B, S-1; Remove All Stickers And Graffiti From Adjacent Surfaces; Tile Walls. Mon: Clean S/W M2A/B, S2A/B; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Tue: Clean S/W ML1A/ML1B; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Wed: Clean S/W P2/S2, P4/S4-; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Thu: Clean S/W P6/S6; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Fri: Clean S/W P1/S1; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Sat: Clean S/W P3/S3; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls.	Bleecker St	6	R217A	0500 - 0600
Re-scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Bleecker St	6	R217A	0600 - 0700
Report Off Duty.	Bleecker St	6	R217A	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 129 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#	Но	Hours			
NC0112 Station North	150	2762			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
	14 St-Union Sq	4 5 6	R221	1500 - 1530	
Clean, Disinfect And Mop EL 217 Floor.					
Clean Superintendent's/Supervisor's Office.	14 St-Union Sq	4 5 6	R221	1530 - 1600	
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Clean Booth Windows. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty, Clean And Disinfect All Trash Receptacles Including A35K And R221K. Clean And Disinfect All Employee's Facility Restroom And Locker Room. Clean All AFC Equipment: MVM's, MEM's, Turnstiles, OTGs And HPIs.	14 St-Union Sq	4 5 6	R221	1600 - 1900	
Lunch	14 St-Union Sq	4 5 6	R221	1900 - 1930	
Clean And Polish EL 217. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	4 5 6	R221	1930 - 2015	
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty And Clean Big Belly Cans. Major Duty: (2030-2100) Sun/Wed/Fri: Clean All AFC Equipment, MVMs, MEMs, OTG And HPIs: Tue: Major Duty Employee's Facility Room, Restroom And Locker Room. Thu/Sat: Clean And Disinfect Scrubber Rooms.	14 St-Union Sq	4 5 6	R221	2015 - 2300	
Report Off Duty.	14 St-Union Sq	4 5 6	R221	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 130 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#	
NC0113 Station North	150	1500 - 2300			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
PERFORM ALL DUTIES ON "L" LINE					
Clean And Disinfect Male And Female Public Restrooms. Wash Walls, Sweep And Mop Floors, Clean Sinks, Commodes, Urinal Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.		N Q R W	A034	1500 - 1530	
Clean And Disinfect Locker Rooms And Employee's Toilet (Male And Female) On The L-Line RTO Facility. Empty All Trash Receptacles.	14 St-Union Sq	N Q R W	A034	1530 - 1600	
Sweep All Stairways, Scrap Platforms And Mezzanine Including A37K And A34K. Clean All AFC Equipment: MVM's, MEM's And Turnstiles At A37K And A34K. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect Urine Areas. Remove All Stains, Spills And Dra Marks From Floors. Clean And Empty Trash Receptacles From Passageway And Ramp Leading To R-Lir Remove All Graffiti, Stickers And Sticker Residue.	ag 14 St-Union Sq	N Q R W	A034	1600 - 1900	
Clean And Disinfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, Commodes, Urinal Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holder Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.	rs, 14 St-Union Sq	N Q R W	A034	1900 - 1930	
Clean And Polish EL 218. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	1930 - 2015	
Lunch	14 St-Union Sq	NQRW	A034	2015 - 2045	
Sweep All Stairways, Scrap Platforms And Mezzanine Including A37K And A34K. Clean And Disinfect EL 218. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean And Empty Trash Receptacl From Passageway And Ramp Leading To R-Line. Remove All Graffiti, Stickers And Sticker Residue.		NQRW	A034	2045 - 2300	
Major Cleaning: Tue/Thu/Sat: Clean And Disinfect All Scrubber Rooms. Sun: Clean RTO Facility Area. Clean And Disinfect Locker Room And Toilets (Male And Female). Empt All Trash Receptacles.					
Report Off Duty.	14 St-Union Sq	N Q R W	A034	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 131 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
NC0114 Station North	1500 - 2300			2762 HOUDS	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas, Empty And Disinfect All Trash Receptacles. Clean Employee's Toilet And Booth Windows. Clean Turnstiles At Unmanned Areas Including A34, A33 And A34K.	14 St-Union Sq	N Q R W	A034	1500 - 1700	
Clean And Polish El219 And El220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. C Interior And Exterior Of Glass And Chrome On All Levels.	Elean 14 St-Union Sq	N Q R W	A034	1700 - 1730	
Disinfect All Urine Areas On "R" Line. Remove Stains And Drag Marks On Platform And Mezzanine Including A34 And A33. Empty And Disinfect All Trash Receptacles On "R" Line Including Receptace A34 And A33 Mezzanine.		N Q R W	A034	1730 - 1830	
Lunch	14 St-Union Sq	NQRW	A034	1830 - 1900	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas, Empty And Disinfect All Trash Receptacles. Clean Employee's Toilet And Booth Windows.	14 St-Union Sq	N Q R W	A034	1900 - 2000	
Clean And Polish EL219 And EL220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Interior And Exterior Of Glass And Chrome On All Levels.	Clean 14 St-Union Sq	N Q R W	A034	2000 - 2045	
Disinfect All Urine Areas On "R" Line. Clean And Disinfect All Scrubber Rooms.	14 St-Union Sq	NQRW	A034	2045 - 2145	
Empty And Disinfect All Trash Receptacles On "R" Line Include Receptacle At End Of Passageway T Lexington Line Top Of Ml2 Including A33, A34, And A34K.	Го				
Major Cleaning: (2145-2200) Sun/Wed/Fri: Clean All AFC Equipment, MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee Restrooms. Thu: Clean And Disinfect Scrubber Rooms.	14 St-Union Sq	N Q R W	A034	2145 - 2300	
Report Off Duty.	14 St-Union Sq	N Q R W	A034	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 132 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou	RC			
NC0115	Station North	1500 - 2300			276	
INSTRUCTION	\mathbf{S}	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
Commodes, Urin	nfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, nal Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, olders And/ Or Hand Dryers. Replenish Paper Supply.	Brooklyn Bridge City Hall	4 5 6	R210	1500 - 1530	
-	sh EL 314, EL315, EL316. Remove Gum From Floors. Sweep, Disinfect And Mop Floors.	Brooklyn Bridge City Hall	4 5 6	R210	1530 - 1600	
Passageway, Em	S/B Platforms, Sweep All Stairways, Scrap R210 Mezzanine, And Pace College apty Trash Receptacles, Scrap R210 Passageway, R210 Overpass And A069K Ramp. Areas. Sweep R210K Stairways, Scrap Mezzanine. Disinfect Passageway Leading To	Brooklyn Bridge City Hall	4 5 6	R210	1600 - 1800	
Lunch		Brooklyn Bridge City Hall	4 5 6	R210	1800 - 1830	
Sweep Dust And	d Empty Trash Cans In RTO Tower.	Brooklyn Bridge City Hall	4 5 6	R210	1830 - 1915	
Sweep R210K S Empty All Trash	stairways, Scrap Mezzanine And Passageway Leading To J-Line. Re-Scrap N/S/B Platforms. n Receptacles.	Brooklyn Bridge City Hall	4 5 6	R210	1915 - 2215	
	sh EL 314, EL315, EL316. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. and Exterior Of Glass.	Brooklyn Bridge City Hall	4 5 6	R210	2215 - 2300	
Report Off Duty	<i>'</i> .	Brooklyn Bridge City Hall	4 5 6	R210	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 133 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WHITE TREE		Tick Effective Dute:		
Job#	Hou	rs		RC
NC0116 Station North	1500	- 2300		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturd	ay			
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap All Mezzanines And Platforms. Disinfect Urine Areas. Clean & Employee's Toilet. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC F And Wipe Down All Trash Receptacles. Scrap Passageway Leading To Stairway P9, "A" P	eaders. Empty	2 3	R111	1500 - 1700
Sweep All Stairways, Scrap Entire Station Including Passageway On North End Of N/B Plat St. S/W M-5, And Underpasses On North End And South End Of The Station. Empty Trasl And Damp Wipe Receptacles Tops. Clean/Disinfect Urine Areas. Clean All Booth Glass. S Remove Stains From Tile Floors.	Receptacles Wall St	4 5	R203	1715 - 1915
Lunch	Wall St	4 5	R203	1915 - 1945
Major Cleaning: Mon: Clean And Organize Supply Room Tue: Clean Employee's Toilet. Wed: Clean And Disinfect Trash Receptacles. Thu: Sweep, Clean And Disinfect Control Area R203, Clean MVMs, Mems And HEETs. Fri: Clean And Disinfect Canister Housings.	Wall St	4 5	R203	1945 - 2045
Re-Scrap Platforms, Passageway And Mezzanines. Empty Trash Receptacles. Disinfect Refu Down All Benches.	se Areas. Wipe Wall St	4 5	R203	2045 - 2145
Re-Scrap Platforms And Mezzanine. Empty Trash Receptacles. Disinfect Refuse Areas. Wi Benches.	pe Down All Wall St	2 3	R111	2200 - 2300
Report Off Duty	Wall St	2 3	R111	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 134 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NC0117 Station North	150	2765		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep & Remove Gum From Broadway Stairway And 3FT Surrounding Outside Stairwell and Clean R200Ak. Clean Booth Windows Inside And Outside. (Check Refuse Containers - Empty Any With Less Than Half Of Capacity). Remove Stickers & Graffiti in the Surrounding Area.	Bowling Green	4 5	R200A	1500 - 1600
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty And Wash All Trash Receptacles On Platforms, In Mezzanines And In The Booth And RTO Facility. Clean And Disinfect Urine Areas. Clean Employee's Toilet And Employee's Facility Room. Remove Gum From Terrazzo And Tile Surfaces. Damp Wipe All Murals And Top Edges, And Platform Benches.	Bowling Green	4 5	R200A	1600 - 1900
Lunch	Bowling Green	4 5	R200A	1900 - 1930
Major Cleaning Sun: Clean And Organize Supply Room S/E Of N/B Platform Mon: Clean Elevators El710 & El711. Remove Gum From Landing Plates. Tue: Clean And Bucket Wash Refuse Room N/E Of N/B Platform. Wed: Clean Escalators E338, E339, 340 & 341 Thu: Clean And Organize Supply Room S/E Of N/B Platform. Fri: Clean Escalators E336, E337,342, 343 & 345 Sat: Clean And Bucket Wash Refuse Room N/E Of N/B Platform.	Bowling Green	4 5	R200A	1930 - 2100
Remove Gum From Landing Plates Of All Escalators.	Bowling Green	4 5	R200A	2100 - 2200
Empty All Trash Receptacles On Platforms And Mezzanines And RTO Facility.	Bowling Green	4 5	R200A	2200 - 2300
Report Off Duty	Bowling Green	4 5	R200A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 135 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILE THE		TICK Effective Date.		
Job#	Но	urs		RC
NC0118 Station North	230	00 - 0700		27:
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Close Public Toilets. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Pelham Bay Park	6	R423	2300 - 0100
Major Duty: Mon/Wed/Fri: Hose Wash Plaza, Under Structure And Remove All Pigeon Droppings. Tue/Thu/Sat: Bucket Wash Both Refuse Rooms.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Buhre Av	6	R422	0110 - 0300
Lunch	Buhre Av	6	R422	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Pigeon Droppings In The Unpaid Mezzanine Area.	Middletown Rd	6	R421	0340 - 0540
Clean And Disinfect EL 121, EL 122. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Clean Upper/Lower Landings And Polish ES 120 And ES121. *Please Note That the Escalators Are Being Rehabbed. Until They Are Returned To Customer Service, Remove All Stickers, Sticker Residue And Graffiti On All Non-Painted Surfaces. Shine All AFC Equipment.	Pelham Bay Park	6	R423	0550 - 0700
Report Off Duty	Pelham Bay Park	6	R423	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 136 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#	Ног	urs		RC#
NC0119 Station North	230	0 - 0700		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Shine All Trash Receptacle Tops. Remove All Pigeon Droppings.	Westchester Sq East Tremont Av	6	R420	2300 - 0130
Major Cleaning (0030 - 0130) Sat: Clean Booth R406 Interior. Sweep Floor, Wipe Down Surfaces And Mop. Clean EFR. Sweep Floor, Wipe Down Table & Walls, Dust Ledges And Mop The Floor. Sun: Clean CTA Rooms. Sweep Floor, Disinfect And Mop.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Shine All Trash Receptacle Tops. Remove All Pigeon Droppings.	Zerega Av	6	R419	0140 - 0340
Lunch	Zerega Av	6	R419	0340 - 0410
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Shine All Trash Receptacle Tops. Remove All Pigeon Droppings.	Castle Hill Av	6	R418	0420 - 0620
Re-Scrap The Station. Empty Trash Receptacles. Remove Stains From Walls And Behind Trash Receptacles.	Westchester Sq East Tremont Av	6	R420	0630 - 0700
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 137 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NC0120 Station North	070	0 - 1500		2756
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, Public Toilet And Employees' Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacl Major Cleaning (0800-0900)		6	R417	0700 - 0900
Sun: Clean Booth R417 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Sticker, Sticker Residue And Graffiti From Non-Painted Surfaces.		6	R416	0910 - 1110
Major Cleaning (1010-1110) Sat: Clean Booth R416 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Lunch	St Lawrence Av	6	R416	1110 - 1140
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	St Lawrence Av	6	R416	1140 - 1240
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Parkchester	6	R417	1250 - 1500
Report Off Duty.	Parkchester	6	R417	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 138 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours 2300 - 0700		
NC0121 Station North	230			
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet, Men's & Women's Public Toilets & Close Them. Mop Floors In Elevators #195, 196 & 197. Clean An Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove Stains From Walls And Behind Trash Receptacles. Remove all stickers and graffiti from non-painted surfaces. Clean and close public restrooms at midnight.	Hunts Point Av	6	R412	2300 - 0130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urir Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	F 1/10 St	6	R408	0140 - 0300
Lunch	E 149 St	6	R408	0300 - 0330
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Shine all trash receptacle tops and chrome. Clean a OutFront media screens.		6	R408	0330 - 0440
Re- Open Public Toilets.	Hunts Point Av	6	R412	0450 - 0500
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Shine all trash receptacle tops and chrome. Clean a OutFront media screens.	I	6	R412	0500 - 0700
Report Off Duty	Hunts Point Av	6	R412	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 139 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0122 Station North		0700 - 1500		RC#	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
·					
Report On Duty In Full Uniform					
Perform Listed Duties in the Mezzanine:					
- Clean, Mop and Disinfect Employee's Bathroom.	125 St	4 5 6	R258	0700 - 0900	
- Sweep all Street Stairways and Landings.					
- Disinfect Urine Areas in the Mezzanine and Street Stairways.					
- Clean and Disinfect EL125 and EL126.					
- Empty All Trash Receptacles on the Mezzanine.	125 St	4 5 6	R258	0900 - 1000	
- Clean and Disinfect Men/Women's Public Toilets.		7 3 0	10230	0700 - 1000	
Clean, Mop and Disinfect District #1 Office Floors, Toilet, Conference Room and Superintendent C	Office on				
the Mezzanine.					
M : GI : (1000 1100)	125 St	4 5 6	R258	1000 - 1100	
Major Cleaning (1000-1100)					
Sat: Clean, Mop and Organize Supply Rooms.					
Sun: Clean Booth R258 Interior and Exterior, Mop Floor, Wash Walls. Dust Ledges.	125 %	4.5.6	D250	1100 1120	
Lunch	125 St	4 5 6	R258	1100 - 1130	
Clean, Mop and Disinfect RTO Facilities.	125 St	4 5 6	R258	1130 - 1200	
- Clean and Disinfect All Trash Receptacles.					
- Remove All Drag Marks on mezzanine.	4.2.7		2220	1200 1200	
- Remove all Stickers. Wipe HPI.	125 St	4 5 6	R258	1200 - 1300	
Polish chrome on Trash Receptacles.Clean and Polish Turnstiles and MVMs.					
Re-Scrap Mezzanine, Sweep All Street Stairways and Landing, Disinfect Urine Areas in the Mezza	nines				
and Street Stairways.	125 St	4 5 6	R258	1300 - 1500	
Clean and Disinfect EL125 and EL126.					
Report Off Duty.	125 St	4 5 6	R258	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 140 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#	
NC0123A Station North	23	2756			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty Trash. Receptacles, Disinfect Urine Areas And Clean Toilets. Remove Stickers And Graffiti. Remove Stains Fron Walls And Behind Trash Receptacles.	103 St	6	R252	2300 - 0030	
Major Cleaning: Sun: Scrub And Bucket Wash Street Stairways. Mon: Scrub And Bucket Wash Platform Stairways. Tue: Major Clean Employees' Toilet & Facility Room. Wed: Scrub And Bucket Wash Street Stairways. Thu: Scrub And Bucket Wash Platform Stairways.	103 St	6	R252	0030 - 0130	
Lunch	103 St	6	R252	0130 - 0200	
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty trash receptacles, Disinfect Urine Areas. Remove Stickers And Graffiti. Remove Stains From Walls And Behind Trash Receptacles.	68 St Hunter College	6	R246	0200 - 0330	
Scrub and bucket wash street stairways	68 St Hunter College	6	R246	0330 - 0430	
Scrub and bucket wash platform stairways. Remove stains and drag marks from platforms. Remove footprints and stains from wall tiles.	68 St Hunter College	6	R246	0430 - 0550	
Rescrap entire station and disinfect urine areas. Clean and polish all trash receptacles	103 St	6	R252	0600 - 0700	
** Additional tasks (subject to change and/or by chance):					
 Spot clean tile walls. Remove Stains, Graffiti, Stickers and its Residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property. Spot Deck/Hose/Mop ADA tactile as needed. Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station. Wipe down all ESI/out-front digital screens and clean all turnstiles including validators throughout the station. Clean MVMs, HEETs, ON-The Go, CAI and HPI Units. Empty Metrocard disposal box attached to Metrocard Reader and all Trash Receptacles as needed. 	103 St	6	R252	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 141 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCE TICK		1/0/2025			
Job#	Ног	urs		RC#	
NC0125 Station North	230	0 - 0700		270	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Mop Tile Floors In Mezzanine. Empty And Clean All Trash Receptacles. Clean Booth Windows. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Employees' Restroom. Disinfect All Urine Areas. Remove All Spills, Stains And Drag-Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue.	Spring St	6	R215	2300 - 0100	
Clean And Disinfect Refuse Rooms.	Spring St	6	R215	0100 - 0140	
Perform Listed Cleaning Duties At Chambers St On The "J" Line Clean And Disinfect ELE 742 & ELE 743. Mop Floor, Clean Glass, Wipe Down Exterior And Interior Panels At All Levels. Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas And All Passageways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Clean And Disinfect R210 Mezzanine Area Including MCU Exit. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Remove All Spills, Stains And Drag-Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue.	Brooklyn Bridge City Hall	4 5 6	R210	0150 - 0340	
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	0340 - 0410	
Perform Listed Cleaning Duties At Chambers St On "J" Line Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Mop Passageway Leading From R210K To "J" Line. Clean And Disinfect ELE 742 & ELE 743. Mop Floor, Clean Glass, Wipe Down Exterior And Interior Panels At All Levels. Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas And All Passageways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Remove All Spills, Stains And Drag-Marks On Floors.	Brooklyn Bridge City Hall	4 5 6	R210	0410 - 0530	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Remove Stains, Spills, And Drag Marks From All Floors. Empty And Disinfect All Trash Receptacles.	Spring St	6	R215	0545 - 0700	
Report Off Duty	Spring St	6	R215	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 142 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
NC0126 Station North	0		2756	
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Replenish Restroom Supplies As Needed. Clean Pigeon Droppings From Under The Structure.	Pelham Bay Park	6	R423	0700 - 1000
Re-Open Public Toilets.				
Major Cleaning (0700-0800) Sun: Clean Booth R423 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls Q Panels And Behind Trash Receptacles.	Buhre Av	6	R422	1010 - 1210
Major Cleaning (1110-1210) Sat: Clean Booth R422 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Lunch	Buhre Av	6	R422	1210 - 1240
Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Clean And Shine The Trash Receptacle Tops And Chrome.	Buhre Av	6	R422	1240 - 1340
Clean, Disinfect And Mop Public Toilets.				
Clean And Disinfect El 121, El 122. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove All Pigeon Droppings Under Structure.	Pelham Bay Park	6	R423	1350 - 1500
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.				
Report Off Duty.	Pelham Bay Park	6	R423	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 143 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#	
NC0127 Station North	0700 - 1500			275	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	Westchester Sq East Tremont Av	6	R420	0700 - 0900	
Major Cleaning (0800-0900) Sat: Clean Booth R420 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Remove All Pigeon Droppings In The Mezzanine And Platform Areas.	Middletown Rd	6	R421	0910 - 1100	
Major Cleaning (1000-1100) Sun: Clean Booth R421 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Lunch	Middletown Rd	6	R421	1100 - 1130	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Middletown Rd	6	R421	1130 - 1310	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Westchester Sq East Tremont Av	6	R420	1320 - 1500	
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 144 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC	
NC0128 Station North	0700 - 1500			2756	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	Castle Hill Av	6	R418	0700 - 0900	
Major Cleaning (0800-0900) Sun: Clean Booth R418 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	Zerega Av	6	R419	0910 - 1100	
Major Cleaning (1000-1100) Sat: Clean Booth R419 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Lunch	Zerega Av	6	R419	1100 - 1130	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Zerega Av	6	R419	1130 - 1300	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Castle Hill Av	6	R418	1310 - 1500	
Report Off Duty.	Castle Hill Av	6	R418	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 145 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours		RC
NC0129 Station North	0700 - 1500		275
INSTRUCTIONS	STATION LINE	воотн	HOURS
Sunday-Saturd	ау		
Report On Duty In Full Uniform.			
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfed Areas. Empty and Disinfect all Trash Receptacles. Clean and Disinfect Employees Toilet A Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remowalls, Q Panels And Behind Trash Receptacles.	nd Facility Brook AV 6	R402	0700 - 0850
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfe Areas. Empty And Disinfect All Trash Receptacles.	ct All Urine 3 Av 138 St 6	R401	0900 - 1000
Clean, mop, empty trash and disinfect toilet in RTO facilities	3 Av 138 St 6	R401	1000 - 1100
Lunch	3 Av 138 St 6	R401	1100 - 1130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfer Areas. Clean And Disinfect Employees Toilet And Facility Room. Dust All Ledges. Remove Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Receptacles.	e All Stains,	R401	1130 - 1300
Major Cleaning (1130-1230)			
SUN: Clean booth R401 Interior and Exterior, Mop floor, wash walls and dust ledges.	C . All IV		
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Dis Areas. Empty And Disinfect All Trash Receptacles.	nfect All Urine		
Major Cleaning (1400-1500)	Brook Av 6	R402	1310 - 1500
SAT: Clean booth R402 interior and exterior, mop floor, wash walls and dust ledges			
Report Off Duty.	Brook Av 6	R402	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 146 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

J23 STAC WHILLI TICK		TICK Effective Date.		
Job#	H	ours		RC#
NC0130 Station North	07	700 - 1500		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	Morrison Av Soundview	6	R415	0700 - 0900
Major Cleaning (0800-0900) Sun: Clean Booth R415 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Clean Out The Refuse Housings And Scrubber Room				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	Elder Av	6	R414	0910 - 1100
Major Cleaning (1000-1100) Sat: Clean Booth R414 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Sun: Clean Out The Refuse Housings And Scrubber Room				
Lunch	Elder Av	6	R414	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome.	Elder Av	6	R414	1130 - 1300
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome.	Morrison Av Soundview	6	R415	1310 - 1500
Report Off Duty.	Morrison Av Soundview	6	R415	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 147 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC	
NC0131 Station North		00 - 1500		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Public Toilets And Elevators. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	h Hunts Point Av	6	R412	0700 - 0900	
Major Cleaning (0800-0900) Sun: Clean Booth R412 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (1000-1100) Sat: Clean Booth R413 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	d Whitlock Av	6	R413	0910 - 1100	
Lunch	Whitlock Av	6	R413	1100 - 1130	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Uring Areas. Empty And Disinfect All Trash Receptacles. Clean Public Toilets. Mop Floors In Elevators 195, 19 And 197. Clean and Shine All Trash Receptacle Tops And Chrome.	e	6	R413	1130 - 1230	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Uring Areas. Empty And Disinfect All Trash Receptacles. Clean and Shine All Trash Receptacle Tops And Chrome.	e Hunts Point Av	6	R412	1240 - 1500	
Report Off Duty.	Hunts Point Av	6	R412	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 148 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#	
NC0132 Station North	0700 - 1500			2756	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Longwood Av	6	R410	0700 - 0900	
Major Cleaning (0800-0900) Sun: Clean Booth R410 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	E 149 St	6	R408	0910 - 1110	
Major Cleaning (0110-1110) Sat: Clean Booth R408 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.					
Lunch	E 149 St	6	R408	1110 - 1140	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Re-Scrap The Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	E 149 St	6	R408	1140 - 1300	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Re-Scrap The Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Longwood Av	6	R410	1310 - 1500	
Report Off Duty.	Longwood Av	6	R410	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 149 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

20 STAG WINTER TICK	Tiek Elicetive Date.			1707202.	
Job#	H	lours		RC	
NC0133 Station North	0	700 - 1500		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome.	E 143 St St Mary's St	6	R406	0700 - 0900	
Major Cleaning (0800-0900) Sat: Clean Out Refuse Housings And Scrubber Room. Sun: Clean Booth R406 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome. Major Cleaning (1010-1110)	Cypress Av	6	R404	0910 - 1110	
Sat: Clean Booth R404 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges. Sun: Clean Out Refuse Housings And Scrubber Room.					
Lunch	Cypress Av	6	R404	1110 - 1140	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Cypress Av	6	R404	1140 - 1300	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	E 143 St St Mary's St	6	R406	1310 - 1500	
Report Off Duty.	E 143 St St Mary's St	6	R406	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 150 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC	
NC0134 Station North	070	0 - 1500		27	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Major Cleaning (0830-0900) Sunday: Clean Booth R291 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.					
Deck Wash "Q" Panels On Platforms And Mezzanine Walls. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove Stains From Walls And Behind Trash Receptacles. Deck Wash N/B Q Panels And Bucket Wash Pigeon Droppings.	Bedford Pk Blvd Lehman College	4	R291	0700 - 0900	
Clean RTO Facilities (Bedford Pk Yd/ Mosholu Tower. Located 1 Block North Of Station). Empty Trash, Clean And Disinfect Employees' Toilet Crew Room And Locker Room.	Bedford Pk Blvd Lehman College	4	R291	0910 - 1010	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash "Q" Panels On Platforms And Remove Stains/Dirt/Grimes On Mezzanine Walls. Remove Stains From Walls And Behind Trash Receptacles. Deck Wash N/B Q Panels And Bucket Wash Pigeon Droppings.	Kingsbridge Rd	4	R290	1020 - 1200	
Lunch	Kingsbridge Rd	4	R290	1200 - 1230	
Re-Scrap Platform, Mezzanine, Landings And Empty All Trash Receptacles. Major Cleaning (1310-1340) Saturday: Clean Booth R290 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.	Kingsbridge Rd	4	R290	1230 - 1340	
Re-Scrap Platforms, Mezzanines, Landings And Empty All Trash Receptacles. Remove All Dirt/Grimes/Dust From All Stairways And Stairway Sides (Walls).	Bedford Pk Blvd Lehman College	4	R291	1350 - 1500	
Report Off Duty.	Bedford Pk Blvd Lehman College	4	R291	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 151 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0135	Station North		0700 - 1500		27
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
Areas. Empty Disinfect Empl	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag or Areas. Remove Stains From Walls And Behind Trash Receptacles.	116 St	6	R256	0700 - 0900
	oth R256 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.				
Areas. Empty Disinfect Empl	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag or Areas. Remove Stains From Walls And Behind Trash Receptacles.	110 St	6	R254	0910 - 1110
Major Cleaning Sat: Clean Boo	g (1010-1110) th R254 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.				
Lunch		110 St	6	R254	1110 - 1140
	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles.	110 St	6	R254	1140 - 1320
Re-Scrap Mezz	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles.	116 St	6	R256	1330 - 1500
Report Off Du	•	116 St	6	R256	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 152 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicente Butet		
Job#		Hours		RC
NC0136 Station North		0700 - 1500		27
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	96 St	6	R251	0700 - 0900
Major Cleaning (0800-0900) Sat: Clean Booth R251 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	103 St	6	R252	0910 - 1110
Major Cleaning (1010-1110) Mon: Clean Booth R252 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.				
Lunch	96 St	6	R251	1120 - 1150
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All U Areas. Empty And Disinfect All Trash Receptacles.	rine 96 St	6	R251	1150 - 1320
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All U Areas. Empty And Disinfect All Trash Receptacles.	rine 103 St	6	R252	1330 - 1450
Report Off Duty.	96 St	6	R251	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 153 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	20 51110 1111101 11011	Tien Elicente Buter			, 1,0,202	
Job#		Н	ours		RC	
NC0137	Station North	0′	700 - 1500		27:	
INSTRUCTION	\mathbf{S}	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
Areas. Empty A Disinfect Employ	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine and Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And yee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Areas. Remove Stains From Walls And Behind Trash Receptacles.	77 St	6	R248	0700 - 0900	
Major Cleaning Sun: Clean Boot	(0800-0900) h R248 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges					
Areas. Empty As Disinfect Employ Marks On Floor Major Cleaning		68 St Hunter College	6	R246	0910 - 1110	
Sat: Clean Booth	R246 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.	60.6.33				
Lunch		68 St Hunter College	6	R246	1110 - 1140	
	nine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine nd Disinfect All Trash Receptacles.	77 St	6	R248	1150 - 1320	
Re-Scrap Mezza	nine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine nd Disinfect All Trash Receptacles.	68 St Hunter College	6	R246	1330 - 1450	
Report Off Duty	*	77 St	6	R248	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 154 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0138 Station North		0700 - 1500		2762	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Restock Tissue Paper And Soap. Clean All AFC Equipment: MVMs, MEMs, And Turnstiles. Remove All Graffiti, Sticker And Residue Upon Discovery Major Cleaning (0845-0930) Sun: Restock Supply Rooms. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Tue/Thu: Clean And Disinfect Employees' Bathroom And Facility Room. Sat: Clean Booth R231 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges. Clean R231 Control Area.	33 St	6	R231	0700 - 0930	
Remove All Stains, Spills And Drag Marks On Floors.	33 St	6	R231	0930 - 1030	
Clean All Glass Surrounding Control Areas And Stainless Steel On Station Including Trash Receptacle Rims. Clean All AFC Equipment: MVM's, MEM's And Turnstiles. Clean Exterior Of Booth Window.	28 St	6	R229	1040 - 1210	
Lunch	28 St	6	R229	1210 - 1240	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains And Drag Marks From Floors. Remove All Graffiti, Sticker And Residue Upon Discovery.	33 St	6	R231	1250 - 1500	
Report Off Duty.	33 St	6	R231	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 155 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0139	Station North		0700 - 1500		2762
INSTRUCTION	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Areas. Empty, C Disinfect Emplo	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine lean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And yee's Toilet And Facility Rooms On N/S/B Platforms. Remove All Spills, Stains And Drag s. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.				
		28 St	6	R229	0700 - 1000
Ledges.	n Booth R229. Clean Interior And Exterior Of Booth. Wipe Walls, Mop Floor And Dust				
	lean And Disinfect All Scrubber Rooms N/S/B Platforms. Disinfect Employee's Toilet And Facility Room On N/S/B Platforms.				
(0900-1000) Remove All Sta	ns, Spills, And Drag Marks On Floor Areas.				
Sweep All Stree Areas. Remove Receptacles. Cle Room. Clean Ar	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine All Spills, Stains And Drag Marks On Floors. Empty, Clean And Disinfect All Trash an Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility and Disinfect Interior And Exterior Of Elevators On N/S/B Platforms. Clean All AFC Ms, MEMs, Turnstiles And MetroCard Readers. Remove All Stickers, Graffiti And Graffiti	23 St	6	R227	1010 - 1230
Lunch	1 1227 Interior 7thd Exterior. Wipe Walls, Wop 1 10013 7thd Bust Beages.	23 St	6	R227	1230 - 1300
	fect Employee's Toilet.	23 St	6	R227	1300 - 1330
Sweep All Stairs Stains And Drag	ways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Spills, Marks. Empty, Clean And Disinfect All Trash Receptacles. Remove All Graffiti, Stickers idue Upon Discovery.	28 St	6	R229	1340 - 1500
Report Off Duty		28 St	6	R229	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 156 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#	
NC0140 Station North		0 - 1500		2762	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Perform Listed Duties On Chambers Street "J" Line. Clean And Disinfect ELE 742 And ELE 743. Mop Elevator Floors, Clean Elevator Glass And Wipe Down Exterior And Interior Panels Inside Elevators. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spill And Drag Marks On All Floors. Remove All Stickers And Graffiti Upon Discovery.	Brooklyn Bridge City Hall	4 5 6	R210	0700 - 0900	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment, MVMs, MEMs, Turnstiles And MetroCard Readers. Major Cleaning (1100-1145) Sun: Booth R219 Clean Interior And Exterior Of Booth. Mop Floor, Wash Walls And Dust Ledges. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Sat: Clean, Organize And Restock Supply Rooms.	Astor Pl	6	R219	0915 - 1145	
Lunch	Astor Pl	6	R219	1145 - 1215	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. Major Cleaning (1320-1350) Sat: Booth R215 Clean And Interior And Exterior Of Booth. Mop Floor, Wash Walls And Dust Ledges.	Spring St	6	R215	1220 - 1450	
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 157 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

ob#		Hours		
NC0141 Station North		0700 - 1500		2765
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Platform Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Ears. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust A Ledges, Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Includir Turnstiles. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	1	6	A046	0700 - 0900
Major Cleaning (0715-0800) Sun: Clean Booth A046 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-TA Items From Booth Drawers				
J-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstiles. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	0900 - 1100
Lunch	Canal St	6	A046	1100 - 1130
Clean And Polish El 324 And El 325. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Clean And Exterior Of Glass And Chrome On All Levels.	an Canal St	6	A046	1130 - 1240
J-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	d Canal St	6	A046	1240 - 1340
6-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	d Canal St	6	A046	1340 - 1500
Report Off Duty.	Canal St	6	A046	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 158 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0142 Station North		Hours 1500 - 2300		
INSTRUCTIONS	STATION	00 - 2300 LINE	воотн	2756 HOURS
Sunday-Saturday	STATION		воотп	HOURS
Report On Duty In Full Uniform				
**General Duties & *Bathroom Duties. Major Cleaning: Clean, disinfect, sweep & mop public toilet; clean & disinfect elevators EL121 & EL122; clean EFR & employee toilet	Pelham Bay Park	6	R423	1500 - 1800
Lunch	Pelham Bay Park	6	R423	1800 - 1830
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms, clean & disinfect employee bathroom	Buhre Av	6	R422	1840 - 2040
Sat/Mon/Tue/Thur/Fri - Clean and disinfect Refuse Rooms/ Canister housing N/S/B Sun - Remove All Pigeon Droppings From Stations	Buhre Av	6	R422	2040 - 2150
Re-scrap Mezzanines and Platform, empty all trash receptacles. Major Duty: Clean & Disinfect elevator EL121 & EL122.	Pelham Bay Park	6	R423	2200 - 2300
Report off duty.				
*** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Pelham Bay Park	6	R423	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 159 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ırs		RC#	
NC0142A Station North	1500 - 2300			2756	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs, Turnstiles And Shine Trash Receptacle Tops.	Westchester Sq East Tremont Av	6	R420	1500 - 1700	
Major Cleaning (1500-1600) Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Pigeon Droppings In The Mezzanine (Paid And Unpaid) Areas. Clean All MVMs, Turnstiles And Shine Trash Receptacle Tops.	Middletown Rd	6	R421	1710 - 1900	
Major Cleaning (1800-1900) Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.					
Lunch	Middletown Rd	6	R421	1900 - 1930	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces	Middletown Rd	6	R421	1930 - 2110	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces	Westchester Sq East Tremont Av	6	R420	2120 - 2300	
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 160 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#	
NC0142B Station North	150	0 - 2300		2756	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
General Duties & *Bathroom Duties*	Middletown Rd	6	R421	1500 - 1800	
Major Cleaning: Clean and Disinfect EFR, Scrubber Room, Canister Housing, N/S/B Q Panels.					
Lunch	Middletown Rd	6	R421	1800 - 1830	
**General Duties, Clean EFR, Canister Housing, * Bathroom Duties and N/S/B Q Panels.	Westchester Sq East Tremont Av	6	R420	1840 - 2040	
Mon: Major Duty Booth R420 and Scrubber Room.	Westchester Sq East Tremont Av	6	R420	2040 - 2150	
Re-scrap Mezzanines and platform, empty all trash receptacles. Major Duty: Booth R421 and Scrubber Room. Report off duty.	Middletown Rd	6	R421	2200 - 2300	
** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Middletown Rd	6	R421	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 161 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#	
NC0143 Station North	15	500 - 2300		2756	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs a Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome.	g Morrison Av	6	R415	1500 - 1700	
Major Cleaning (1600-1700) Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs a Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome.	g	6	R414	1710 - 1900	
Major Cleaning (1800-1900) Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.					
Lunch	Elder Av	6	R414	1900 - 1930	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Areas. Empty And Disinfect All Trash Receptacles.	Urine Elder Av	6	R414	1940 - 2120	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Areas. Empty And Disinfect All Trash Receptacles.	Urine Morrison Av Soundview	6	R415	2130 - 2300	
Report Off Duty.	Morrison Av Soundview	6	R415	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 162 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	Hours		
NC0143A Station North	15	00 - 2300		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Castle Hill Av	6	R418	1500 - 1700
Major Cleaning (1600-1700)				
Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Zerega Av	6	R419	1710 - 1900
Major Cleaning (1800-1900) Sat: Clean Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges. Remove Stains From Walls And Behind Trash Receptacles.	m			
Lunch	Zerega Av	6	R419	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Uri Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.		6	R419	1930 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Uri Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	ne Castle Hill Av	6	R418	2110 - 2300
Report Off Duty.	Castle Hill Av	6	R418	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 163 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC
NC0143B Station North	150	0 - 2300		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Sa	turday			
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Dis Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Cle The Public Restrooms And Replenish Supplies As Needed.	Clean And Spills And Drag Parkchester	6	R417	1500 - 1700
Major Cleaning (1500-1600) Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Dis Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Clean And	6	R416	1710 - 1900
Major Cleaning (1800-1900) Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.				
Lunch	St Lawrence Av	6	R416	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Resid From Non-Painted Surfaces.		6	R416	1930 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Resid From Non-Painted Surfaces.		6	R417	2110 - 2300
Report Off Duty.	Parkchester	6	R417	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 164 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NC0144 Station North	150	0 - 2300		2756
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drawks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean Public Research And Replenish Supplies As Needed.	ag Hunts Point Av	6	R412	1500 - 1700
Major Cleaning (1600-1700) Sun: Clean Employee Facility Room. Mop Floor, Wash Walls, And Dust Ledges.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Dra Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.		6	R413	1710 - 1900
Major Cleaning (1800-1900)				
Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges. Lunch	Whitlock Av	6	R413	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffi From Non-Painted Surfaces.	Urine	6	R413	1930 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffi From Non-Painted Surfaces.		6	R412	2110 - 2300
Report Off Duty.	Hunts Point Av	6	R412	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 165 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHITEI THE		Tick Effective Date.			
Job#	Hours 1500 - 2300			RC#	
NC0144A Station North				RC 275 HOURS 1500 - 1700	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Longwood Av	6	R410	1500 - 1700	
Major Cleaning (1600-1700) Sun: Clean & Disinfect CTA Rooms & Canister Housings.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	E 149 St	6	R408	1710 - 1910	
Major Cleaning (1810-1910) Sat: Clean & Disinfect CTA Rooms & Canister Housings.					
Lunch	E 149 St	6	R408	1910 - 1940	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	E 149 St	6	R408	1940 - 2100	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Longwood Av	6	R410	2110 - 2300	
Report Off Duty.	Longwood Av	6	R410	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 166 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

023 STAC WHILLITER		TICK Effective Date.			
Job#	Hours			RC	
NC0145 Station North	1	500 - 2300		275	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	E 143 St St Mary's St	6	R406	1500 - 1700	
Major Cleaning (1600-1700) Sun: Clean & Disinfect CTA Rooms & Canister Housings.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces.	Cypress Av	6	R404	1710 - 1910	
Major Cleaning (1810-1910) Sat: Clean & Disinfect CTA Rooms & Canister Housings.					
Lunch	Cypress Av	6	R404	1910 - 1940	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Cypress Av	6	R404	1940 - 2120	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	E 143 St St Mary's St	6	R406	2130 - 2300	
Report Off Duty.	E 143 St St Mary's St	6	R406	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 167 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WINCH TICK		TICK Effective Date.			
Job#		Hours			
NC0145A Station North	1	500 - 2300		2756	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty and Disinfect all Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	3 Av 138 St	6	R401	1500 - 1700	
Major Cleaning (1600-1700) Sun: Clean & Disinfect CTA Rooms & Canister Housings.					
Clean, mop, empty trash and disinfect toilet in RTO facilities	3 Av 138 St	6	R401	1700 - 1800	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1810-1910) Sat: Clean & Disinfect CTA Rooms & Canister Housings.	Brook Av	6	R402	1810 - 1930	
Lunch	Brook Av	6	R402	1930 - 2000	
Dust all ledges, remove all stains, spills and drag marks on floor areas. Remove stains from walls and behind trash receptacles. Re-scrap mezzanine and platform areas. Sweep all street and mezzanine stairways.	Brook Av	6	R402	2000 - 2100	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.					
Major Cleaning (2110-2210) SUN:: Clean and Disinfect CTA Rooms and canister housings.	3 Av 138 St	6	R401	2110 - 2300	
Report Off Duty.	3 Av 138 St	6	R401	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 168 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tick Effective Dute:			1707202.	
Job#			Hours		RC	
NC0146	Station North		1500 - 2300		275	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform					
Areas. Empty Employee's To	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior of Booth Windows. Clean And Disinfect ilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On emove Stains From Walls And Behind Trash Receptacles. Remove stains & Footprints from	116 St	6	R256	1500 - 1700	
Areas. Empty Disinfect Emp	Peet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And loyee's Toilet & Facility Room. Dust All Ledges. Remove all stains, spills & drag marks. & Footprints from wall tiles & behind trash receptacles. Clean and Polish Solar Cans	110 St	6	R254	1710 - 1910	
Lunch		110 St	6	R254	1910 - 1940	
Areas. Empty	zanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles. Organize and clean Scrubber rooms. Clean & Bucket ooms. Remove graffiti hits. Clean and polish all brass surfaces	110 St	6	R254	1940 - 2050	
Areas. Empty	zanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles. Organize and clean Scrubber rooms. Clean & Bucket ooms. Remove graffiti hits. Clean and polish all brass surfaces	116 St	6	R256	2100 - 2300	
Report Off Du	ty.	116 St	6	R256	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 169 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1,0,202.		
Job#			Hours		RC
NC0147	Station North		1500 - 2300		275
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Areas. Empty Ar Disinfect Employ	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine and Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And yee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Areas. Remove Stains From Walls And Behind Trash Receptacles.	77 St	6	R248	1500 - 1700
Areas. Empty Ar Disinfect Employ	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine and Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And yee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Areas. Remove Stains From Walls And Behind Trash Receptacles.	96 St	6	R251	1710 - 1910
Lunch		96 St	6	R251	1910 - 1940
	nine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine and Disinfect All Trash Receptacles.	77 St	6	R248	1950 - 2105
•	nine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine and Disinfect All Trash Receptacles. Remove Stains From Walls And Behind Trash	96 St	6	R251	2115 - 2250
Report Off Duty		77 St	6	R248	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 170 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

AVAD DITTO TIME TICK		TICK Effective Date.			
Job#		Hours			
NC0148 Station North	15	500 - 2300		27.	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report on duty in full uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Restock Tissue, Towels And Soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Polish all solar cans from inner-ring to bottom. Remove dust on MVM's. Clean and polish all brass surfaces. Clean And Disinfect Hallways	68 St Hunter College	6	R246	1500 - 1700	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Restock Tissue, Towels And Soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Polish all solar cans. Remove Paper And Debris In Magnets Of Emergency Gates.	103 St	6	R252	1710 - 1900	
Lunch	103 St	6	R252	1900 - 1930	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Spot mop and bucket wash stains, spills & drag marks. Scrap and sweep stairways	103 St	6	R252	1930 - 2100	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Spot Mop And Bucket Wash Stains, Spills & Drag Marks	68 St Hunter College	6	R246	2115 - 2300	
Report Off Duty.	68 St Hunter College	6	R246	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 171 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0149	Station North		1500 - 2300		270
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ity In Full Uniform				
Areas. Empty Disinfect Emp	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And bloyee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor And Disinfect Elevators On N/S/B Platforms. Mop Floor, Clean Exterior And Interior Of	33 St	6	R231	1500 - 1730
Areas. Disinf	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Fect And Empty Trash Receptacles - clean chrome tops Clean Exterior Of Booth Windows. Is sinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On	28 St	6	R229	1745 - 1915
Lunch		28 St	6	R229	1930 - 2000
Areas. Empty Remove All S	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Mop Floor, Clean Exterior And Interior Of Elevators. Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment: MVMs, MEMs, d MetroCard Readers. Clean All Glass On Station Surrounding Control Areas.	28 St	6	R229	2000 - 2130
	ng: Clean And Disinfect All Scrubber and Refuse Rooms. n, Arrange, Organize And Restock Supply Rooms.				
	zzanine And Platform Areas. Remove All Stains, Spills And Drag Marks On Floor Areas. Disinfect All Trash Receptacles	33 St	6	R231	2130 - 2250
Report Off Du	uty.	33 St	6	R231	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 172 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#		Hours		RC
NC0149A Station North		1500 - 2300		270
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Elevators On N/S/B Platforms. Mop Floor, Clean Exterior And Interior Of Elevators. Remove graffiti, stickers and residue. Remove gum.	23 St	6	R227	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Entire Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Clean booth glass windows	Astor Pl	6	R219	1715 - 1915
Lunch	Astor Pl	6	R219	1915 - 1945
Sweep All Street And Mezzanine Stairways. Re-Scrap Entire Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor.	Astor Pl	6	R219	1945 - 2030
Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Clean All Glass On Station Surrounding Control Areas. Scrap Mezzanine And Platform Areas. Remove graffiti, stickers and residue. Remove gum. Remove all spills and stains. Empty And Disinfect All Trash Receptacles Major Cleaning: Sun/Wed/Sat: Clean And Disinfect All Scrubber Rooms. Thu/Fri: Clean, Arrange, Organize And Restock Supply Rooms.	23 St	6	R227	2045 - 2250
Report Off Duty.	23 St	6	R227	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 173 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC		
NC0150 Station North	150	1500 - 2300		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform All Listed Duties On Chamber St. J/Z Line				
Clean And Disinfect ELE 742 And ELE 743. Mop Elevator Floors, Clean Elevator Glass And Wipe Dow All Interior And Exterior Panels At All Levels. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks C Floor. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment: MVMs, MEMs, And Turnstiles."	City Hall	4 5 6	R210	1500 - 1730
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floor. Empty, Clean And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Clean A AFC Equipment: MVMs, Mems, And Turnstiles. Remove All Graffiti, Stickers And Sticker Residue	ll Spring St	6	R215	1745 - 1930
Lunch	Spring St	6	R215	1930 - 2000
Sweep All Street And Mezzanine Stairways. Re-Scrap Mezzanine And Platform Areas. Disinfect All Urin Areas. Remove All Stains, Spills And Drag Marks On Floor. Scrap and mop, remove graffiti from underpass passageway leading to 4/5/6 NB platform. Empty, Clean And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Clean All AFC Equipment: MVMs, Mems, And Turnstiles. Remove All Graffiti, Stickers And Sticker Residue. Clean and mop Scrubber room.	Brooklyn Bridge City Hall	4 5 6	R210	2015 - 2250
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 174 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0151 Station North		1500 - 2300		2765
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
6-Line Sweep All Street, Platforms, Passageway And Mezzanine Stairways. Scrap Mezzanine Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstiles, HEETs And Swipe heads. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	1500 - 1700
J-Line Sweep All Street Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units And FDNY Standpipes In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	1700 - 1900
Lunch	Canal St	6	A046	1900 - 1930
6-Line Clean And Polish El 324 And El 325. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	Canal St	6	A046	1930 - 2040
J-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	6	A046	2040 - 2200
6-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	6	A046	2200 - 2300
Report Off Duty.	Canal St	6	A046	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 175 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WINCE TRA			1/0/202.		
Job#		ŀ	Hours		RC
NC0152 Station North		(0700 - 1500		276
INSTRUCTIONS	S	TATION	LINE	воотн	HOURS
Sun	day-Saturday				
REPORT ON DUTY IN FULL UNIFORM					
Perform All Cleaning Duties On S/B Upper And Lower Level. Sweep All Stairw Mezzanines, Landings And Passageways. Disinfect Urine Areas, Clean Booth W. Turnstiles, MVM's, MEM's And AFC Readers. Empty And Disinfect Trash Rece Trash. Remove All Stickers And Graffiti. Clean Employees' Bathroom. MAJOR DUTY: (0950-1030)	indows, Clean And Polish	9 St	4 5 6	R244	0700 - 1030
SAT: Clean Booth R244 Interior And Exterior, Mop Floor And Dust Ledges.					
Clean And Disinfect Employees' Toilets. Restock Toilet Tissue, Paper Towel And	d Soap. 59	9 St	4 5 6	R244	1030 - 1130
LUNCH	59	9 St	4 5 6	R244	1130 - 1200
Perform The Listed Duties On The S/B Upper And Lower Level. Dust Mop And S/B Upper And Lower Level Platform And Mezzanine Areas. Spot Mop Entire I Platforms And Mezzanine Areas. Sweep Stairways, Scrap Mezzanine And Platfor Receptacles.	Lower And Upper Level 50	9 St	4 5 6	R244	1200 - 1500
REPORT OFF DUTY	5.0	9 St	4 5 6	R244	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 176 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		F	lours		RC
NC0153	Station North	2	300 - 0700		27.
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
And Recesses. Sc Behind Benches A North-End And Sc	And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, rap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The outh-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All	190 St	A	N006A	2300 - 2400
Remove All Stain	s, Spills And Drag Marks On Floor Areas. Remove Dirt/Grime/Dust From Walls.	190 St	A	N006A	2400 - 0100
Fri: Clean Refuse	, And Lift Dirt And Other Residual From The Floor Areas Using The Scrubber Machine. Room. isinfect All Trash Receptacles.	190 St	A	N006A	0100 - 0200
Lunch		190 St	A	N006A	0200 - 0230
And Recesses. Sc Behind Benches A North-End And Sc Clean Exterior Of Employees Facilit Remove All Stain	And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, rap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The outh-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Booth Windows. Clean And Disinfect Employee'S Toilet. Clean And Disinfect y Room. s, Spills, And Drag Marks On Floor Area. Disinfect Underpass, Including All Walls.	Dyckman St	A	N003	0240 - 0540
Re-Scrap Entire S From Walls.	tation. Empty All Trash Receptacles. Disinfect All Urine Areas. Remove Dirt/Grime/Dust	190 St	A	N006A	0550 - 0700
Report Off Duty.		190 St	A	N006A	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 177 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC
NC0154 Station North	230	00 - 0700		275
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep, Mop And Disinfect Elevator. Major Cleaning: (2400 - 2100) Sun/Tue/Thu El#123: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Mon/Wed/Fri El#124: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Sat: (2400 - 2100) Clean And Disinfect Refuse Room Including Walls And Floor.	175 St	A	N010	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles.	175 St	A	N010	0120 - 0250
Lunch	Inwood 207 St	A	N002A	0300 - 0330
Sweep all street and mezzanine stairways including removal of dirt and grime. Dust corners, ledges and recesses Scrap mezzanine and platform areas including removal of refuse located around or behind benches and trash receptacles. Disinfect all urine areas. Pay particular attention to the north end and south end corners/Sides of platforms. Empty and Disinfect all trash receptacles. Clean exterior of booth windows. Clean and disinfect both employee and public toilets' Major Cleaning- 0330-0400 Sun: Booth interior and exterior Fri: Refuse room	Inwood 207 St	A	N002A	0330 - 0530
Sat: Ele 148 &149				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	175 St	A	N010	0540 - 0700
Report Off Duty.	175 St	A	N010	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 178 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0154A Station North		2300 - 0700		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep, Mop And Disinfect Elevator. Major Cleaning: (2400 - 2100) Sun/Tue/Thu El#123: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Mon/Wed/Fri El#124: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Sat: (2400 - 2100) Clean And Disinfect Refuse Room Including Walls And Floor.	181 St	A	N007A	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles.	181 St	A	N007A	0120 - 0210
Clean Escalator Upper/Lower Landings And Polish. Remove All Stickers, Graffiti And Residue. Sun/Wed: Escalator #117 Mon/Thu: Escalator #118 Tue:/Fri: Escalator #119 Sat: Major Duty N007A Employee Toilet And Facility Room.	181 St	A	N007A	0210 - 0310
Lunch	181 St	A	N007A	0310 - 0340
Sweep, Mop And Disinfect Elevators. Remove All Stickers, Graffiti And Residue. Major Duty: (0400-0440) Sun/Wed: Elevator #118 Mon/Thu: Clean, Disinfect And Remove Bird Droppings From Stairwell Entrances At The 181st Street Entrance/Topside Of Escalators (e.g. S6, Etc.) Including Ledges. Tue/Wed: Elevator #119 *Scrub And Polish Interior And Exterior Elevator Walls And Doors. Scrub Interior Floors Of Elevator. Sat: Clean And Disinfect All Trash Receptacles.	181 St	A	N007A	0340 - 0440
Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet.	181 St	A	N007A	0440 - 0510
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.		A	N007A	0520 - 0700
Report Off Duty.	181 St	A	N007A	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 179 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0155 Station North		2300 - 0700		2751
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	168 St	A C	N013	2300 -
Clean, Disinfect And Mop Employee Toilet And Facility Room. Replenish/Refill Toiletries And Paper Items.	168 St	A C	N013	2300 - 2330
Clean, Disinfect And Mop Public Toilets. Replenish/Refill Toiletries And Paper Items. If Public Toilets Are Closed (Due To Pandemic) Mop And Remove Drag Marks And Stains From EL 111, EL 112, EL 113 And EL 114. Close Public Toilets At 2400 Hours.	168 St	A C	N013	2330 -
Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks From Floor Areas.	168 St	A C	N013	2400 - 0200
Clean RTO Facilities: Sweep, Mop, Disinfect, Dust And Empty Trash Receptacles. Clean And Disinfect Employee Toilet And Lunch Room At Dispatcher's Office And Crew Room.				
Major Cleaning:(0230-0330) Mon: Major Clean And Disinfect RTO Men's Toilet Tue: Major Clean And Disinfect RTO Women's Toilet Wed: Major Clean And Disinfect RTO Lunch Room/Locker Room Thu: Major Clean And Disinfect Dispatcher's Office. Sat: Clean, Sweep, Disinfect and Hose Wash Emergency Stairway. (Works With NHDC127)	168 St	A C	N013	0200 - 0330
Lunch	168 St	A C	N013	0330 - 0400
Clean And Disinfect Station Entrances (Stairwells). Sweep and Mop Floors.	168 St	A C	N013	0410 - 0500
Open Public Toilets	168 St	A C	N013	0510 - 0515
Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	168 St	A C	N013	0515 - 0700
Report Off Duty.	168 St	A C	N013	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 180 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0156 Station North		230	00 - 0700		2754
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
And Recesses. Scrap Mezzanine Behind Benches And Trash Rece North-End And South-End Corne	Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Platform Areas, Including Removal Of Refuse Located Around Or ptacles. Disinfect All Urine Areas, Pay Particular Attention To The rs/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. rag Marks From Floor Areas. Clean And Disinfect Employee'S Toilet.	155 St	С	N017	2300 - 0100
Sweep All Street And Mezzanine And Recesses. Scrap Mezzanine Behind Benches And Trash Rece North-End And South-End Corne	Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Platform Areas, Including Removal Of Refuse Located Around Or ptacles. Disinfect All Urine Areas. Pay Particular Attention To The rs/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. vs. Remove All Stains, Spills And Drag Marks From Floor Areas. Clean	163 St-Amsterdam Av	С	N016A	0110 - 0330
Lunch		163 St-Amsterdam Av	С	N016A	0330 - 0400
And Recesses. Scrap Mezzanine Behind Benches And Trash Rece North-End And South-End Corne	Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Platform Areas, Including Removal Of Refuse Located Around Or ptacles. Disinfect All Urine Areas, Pay Particular Attention To The rs/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. ems, Heets And Chrome On Station	135 St	ВС	N024	0415 - 0600
Major Cleaning Sun: Clean And Disinfect All Tra Mon: Major Duty Cta Room And Tue: Clean And Disinfect Refuse Wed: Major Duty Employee Faci Thu: Clean And Polish All MVM Fri: Major Duty Employee'S Toil Sat: Disinfect Platform Sanitary I	I Supply Room. Room. lity Room. Is And Mems And Stainless Steel On Station. et.	155 St	С	N017	0610 - 0700
Report off duty		155 St	С	N017	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 181 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0157	Station North		2300 - 0700		275
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
And Recesses. S Behind Benches North-End And Clean Exterior (et And Mezzanine Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, Scrap Mezzanine And Platform Areas. Including Removal Of Refuse Located Around Or And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All MVMs, MEMs, HEETs, And Chrome On Station.	145 St	A B C D	N020	2300 - 0030
	Elean Upper/Lower Landings And Polish Es115. Remove All Stickers, Graffiti And Residue Clean Upper/Lower Landings And Polish ES 116. Remove All Stickers, Graffiti And	145 St	A B C D	N020	0030 - 0200
Remove All Sta	ins, Spills And Drag Marks From Floor Areas.	145 St	ABCD	N020	0200 - 0300
Lunch		145 St	ABCD	N020	0300 - 0330
-	Station. Empty All Trash Receptacles. Disinfect All Urine Areas. Remove All Stains And om Floor Areas. Polish And Clean All MVMs, MEMs, HEETs, And Chrome On Station.	145 St	A B C D	N020	0330 - 0700
Report Off Duty	y.	145 St	ABCD	N020	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 182 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но		RC	
NC0158 Station North	230	275		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Remove Dirt/Grime/Dust From Walls. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	Cathodral Pkyyy			
Major Cleaning: (2400-0100) Sun: Clean And Polish Stainless Steel Equipment. Tue: Clean Refuse Rooms. Sat: Remove Gum From Floor Areas.	Cathedral Pkwy 110 St	ВС	N035	2300 - 0100
Sweep All Street And Mezzanine Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Remove Dirt/Grime/Dust From Walls. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet. Clean And Disinfect Shared Employee'S Facility And Toilet Located On The S/E Of S/B Platform. Major Cleaning: (0200-0300)	116 St	ВС	N030	0110 - 0310
Thu: Clean Refuse Room	116.00	D 6	11000	0010 0010
Lunch	116 St	ВС	N030	0310 - 0340
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Dust All AFC Equipment. Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, Recesses). Clean And Disinfect Shared Employee Facility And Toilet Located On The N/E Of N/B Platform.	103 St	ВС	N037	0355 - 0600
Major Cleaning: (0530-0600) Fri: Clean Refuse Room				
Re-Scrap Entire Station, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Empty All Trash Receptacles. Disinfect All Urine Areas. Dust All AFC Equipment. Sweep all stairways.	Cathedral Pkwy 110 St	ВС	N035	0610 - 0700
Report Off Duty.	Cathedral Pkwy 110 St	ВС	N035	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 183 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0159 Station North	2300 - 0700			2761	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
** GENERAL DUTIES	86 St	ВС	N043	2300 - 0100	
* BATHROOM DUTIES					
*** MAJOR CLEANING (2400 - 0100)					
** GENERAL DUTIES & BATHROOM DUTIES. *** MAJOR CLEANING (0200 - 0300)	96 St	ВС	N040	0110 - 0300	
Lunch	96 St	ВС	N040	0300 - 0330	
** GENERAL DUTIES					
* BATHROOM DUTIES	72 St	ВС	N046	0340 - 0615	
*** MAJOR CLEANING (0450 - 0550)					
Re-scrap Entire Station And Confines. Empty Trash Receptacles And Correct All Unsanitary Conditions.	86 St	ВС	N043	0625 - 0700	
REPORT OFF DUTY.	00 51		11043	0023 - 0700	
***MAJOR CLEANING					
SUN: Sweep all stairways with corn broom (street, mezzanine and platform stairs)					
MON: Clean and polish all MVMs, MEMs and HEETS, turnstile chromes.					
TUE: EMPL. TOILET – Deck wash walls and perform *BATHROOM DUTIES.					
WED: Clean and polish TR chromes/Major clean slop sink room.					
THU: Major duty Refuse Rooms – BUCKET WASH FLOORS AND WALL. Wipe down fire extinguished	r.				
FRI: Major Clean Employee Facility Room & wipe down fire extinguisher. SAT: Deck wash all platforms and mezzanines including gutters – remove stains around benches/TR.					
5A1. Deek wash an platforms and mezzanines including gutters – remove stains around benefics/1K.					
**GENERAL DUTIES Sween all street, magganine and plotform stainways. Wine down all plotform stainway handrails. Clean/son					
Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scra 3ft. around all street stairways. Clean coping of all stairways. Scrap	ip				
mezzanine and entire platforms (ends) and behind stairways. Remove all stains, spills and drag marks.					
Remove gum from floors. Disinfect/clean all urine and unsanitary areas	96 54	D.C.	NIO42	0700 -	
including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles.	86 St	ВС	N043	0/00 -	
Clean and polish trash receptacle tops and chromes. Clean interior of					
trash receptacle base and remove stains on floor base of trash receptacle. Wipe down wall or structure					
behind/adjacent to trash receptacle. Remove graffiti from non-painted surfaces/signs. Remove stickers/residue. Polish FSMS, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs					
HEETS). Clean all public telephones/ casings, canister housing and sandboxes. Remove all dust balls from	·				
mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste baske					
Clean and organize CTA room.	.				
*BATHROOM DUTIES					
Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop					
floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove a	11				
stickers/residue. Re-stock with soap and tissue.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 184 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tion Directive Dave		
Job#		Hours		RC#
NC0160 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	50 St	СЕ	N057	2300 - 0100
** General Duties	30 31	CE	14037	2300 - 0100
*Bathroom Duties	50 St	СЕ	N057	0100 - 0245
Major Duty Dry Supply & Chemical Room	30 81	CL	14037	0100 - 0243
Lunch	50 St	CE	N057	0245 - 0315
**General Duties, Clean Employees Facility Room (EFR) and Refuse Rooms N/S/B Platforms.	50 St	СЕ	N057	0315 - 0550
**General Duties				
	50 St	СЕ	N057	0550 - 0700
Report Off Duty.				
**General Duties. Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	50 St	CE	N057	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 185 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0161 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday	y			
Report On Duty In Full Uniform.				
** General Duties and *Bathroom Duties	Spring St	CE	N086	2300 - 0300
***Major Cleaning (0150-0250)				
Lunch	Spring St	СЕ	N086	0300 - 0330
** General Duties and *Bathroom Duties	Spring St	СЕ	N086	0330 - 0550
***Major Cleaning (0450-0550)				
Re-scrap the entire station. Sweep all stairs. Disinfect all urine areas. Empty and clean all tras-	Spring St	СЕ	N086	0550 - 0700
Report Off Duty.	Spring St	CL	11000	0330 - 0700
*** MAJOR CLEANING				
SUN: BOOTH INTERIOR/EXTERIOR:				
Clean windows, dust ledges and booth equipment, clean walls, fire extinguisher, halon dispense	ser, wipe			
overhead ceiling slats, empty waste baskets, sweep and mop floors.				
MON: Clean and Organize all Supply Rooms:	1			
Discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard items	rd non-station			
TUE: Clean and polish all MVMs, MEMs, HEETs, Turnstiles and chromes railing.				
WED: EMPLOYEES' TOILET:				
Wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels.				
THUR: Buckets wash tile wall and				
gutters on S/B Platform.				
FRI: Buckets wash tile wall and gutters on N/B Platform.				
SAT: Clean and polish all trash receptacles.				
** GENERAL DUTIES:		G.F.	21006	0700
Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrail	s. Clean/scrap Spring St	CE	N086	0700 -
3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platf				
and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/				
and insanitary areas including platform ends. Clean around and wipe down benches. Empty ar				
trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash r	eceptacles			
base and remove stains on floor at base of trash receptacle. Wipe down wall or structure				
behind/adjacent to trash receptacles. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, M	VMc MFMc			
and HEETs). Clean all public telephones/casings, clean canister housing and sandboxes. Remo				
balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empt				
basket. Clean and organize CTA room.				
* DATHDOOM DUTIES.				
* BATHROOM DUTIES: Clean and disinfect employee's toilets and urinals, commodes, sink and mirrors. Empty trash a	and mon			
floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surface an	_			
stickers/residue. Re-stock with soap and tissue.	a remove wii			

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 186 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0161A Station North		Hours 2300 - 0700		RC#
			рости	2761
INSTRUCTIONS Sunday Saturday	STATION	LINE	ВООТН	HOURS
Sunday-Saturday	1	1		1
Report On Duty In Full Uniform.				
** General Duties and *Bathroom Duties ***Major Cleaning (0150-0250)	23 St	СЕ	N076	2300 - 0250
Lunch	23 St	СЕ	N076	0300 - 0330
** General Duties and *Bathroom Duties ***Major Cleaning (0450-0550)	23 St	СЕ	N076	0330 - 0550
Re-scrap the entire station. Sweep all stairs. Disinfect all urine areas. Empty and clean all trash receptacles.	23 St	СЕ	N076	0600 - 0700
Report Off Duty.				
** MAJOR CLEANING SUN: BOOTH INTERIOR/EXTERIOR: Clean windows, dust ledges and booth equipment, clean walls, fire extinguisher, halon dispenser, wipe overhead ceiling slats, empty waste baskets, sweep and mop floors. MON: Clean and Organize all Supply Rooms: Discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items. TUE: Clean and polish all MVMs, MEMs, HEETs, Turnstiles and chromes railing. WED: EMPLOYEES' TOILET: Wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels. THUR: Buckets wash tile wall and gutters on S/B Platform. FRI: Buckets wash tile wall and gutters on N/B Platform. SAT: Clean and polish all trash receptacles.				
** GENERAL DUTIES: Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and insanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacles base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacles. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs and HEETs). Clean all public telephones/casings, clean canister housing and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket. Clean and organize CTA room.	23 St	CE	N076	0700 -
* BATHROOM DUTIES: Clean and disinfect employee's toilets and urinals, commodes, sink and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surface and remove all stickers/residue. Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 187 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0162 Station North	0700 - 1500			2751	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean, Sanitize And Disinfect Public Toilets.	Inwood 207 St	A	N002A	0700 - 0900	
Major Cleaning (0800-0900) Sun: Clean Interior And Exterior Of Booth N002A, Including Control Area. Wed: Clean, Disinfect, And Remove Bird Droppings From Applicable Stairwell Ledges. Sat: Clean And Disinfect Refuse Room.					
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas. (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean, Sanitize And Disinfect Underpass.	Dyckman St	A	N003	0910 - 1100	
Major Cleaning (1000-1100) Fri: Clean Interior And Exterior Of Booth N003, Including Control Area.					
Lunch	Dyckman St	A	N003	1100 - 1130	
Clean And Disinfect EL148 And EL149. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Inwood 207 St	A	N002A	1140 - 1200	
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Public Toilets.	Inwood 207 St	A	N002A	1200 - 1330	
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas.	Dyckman St	A	N003	1340 - 1450	
Report Off Duty.	Inwood 207 St	A	N002A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 188 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Но	Hours			
070	00 - 1500		2751	
STATION	LINE	воотн	HOURS	
Toilet Inwood 207 St	A	N002A	0700 - 0900	
190 St	A	N006A	0910 - 0940	
181 St	A	N007A	0950 - 1020	
181 St	A	N007A	1020 - 1050	
Inwood 207 St	A	N002A	1100 - 1450	
Inwood 207 St	A	N002A	1500 -	
	Toilet Inwood 207 St 190 St 181 St 181 St Inwood 207 St	190 St A 181 St A Inwood 207 St A Inwood 207 St A A Inwood 207 St A A A A A A A A A A A A A A A A A A A	STATION LINE BOOTH	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 189 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WHITE THEK		Tien Elicente Bute.			7. 170/202	
Job#			Hours		RC	
NC0164	Station North		0700 - 1500		27	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform					
Ledges, And Ro Around Or Beh To The North-F Receptacles. Cl	et And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, eccesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located ind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash ean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility IL Ledges. Sweep & Disinfect Emergency Stairway (Works With Nc0163)	190 St	A	N006A	0700 - 1030	
Lunch		190 St	A	N006A	1030 - 1100	
Ledges, And Ro Around Or Beh To The North-F Receptacles. Cl	et And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, eccesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located ind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash ean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Il Ledges. Clean and dis	175 St	A	N010	1110 - 1400	
Scrap Entire Sta	ation. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The South-End Corners/Sides Of The Platforms).	190 St	A	N006A	1410 - 1500	
Report Off Dut	y.	190 St	A	N006A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 190 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0164A	Station North		0700 - 1500		27:
INSTRUCTION	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report on duty i	n full uniform				
Ledges, And Re Around Or Behi To The North-Er Receptacles. Cle Room. Dust All Major Cleaning: Sun: Clean, Disi Fri: Clean Refus	nfect And Remove Bird Droppings From Stairwell S6 And Applicable Stairwell Ledges.	181 St	A	N007A	0700 - 1110
Lunch		181 St	A	N007A	1110 - 1140
To The North-Ea Toilet And Facil	Station. Empty All Trash Receptacles. Disinfect All Urine Areas, (Pay Particular Attention and And South-End Corners/Sides Of The Platforms). Clean And Disinfect Employee's ity Room. Dust All Ledges. Remove All Gum, Stains, Spills And Drag Marks On Floor graffiti, stickers and clean bird cage. Remove all gum stains	181 St	A	N007A	1140 - 1310
Sweep & Disinfo	ect Emergency Stairs (Works With Nc0163)	181 St	A	N007A	1310 - 1340
	tion. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The South-End Corners/Sides Of The Platforms).	181 St	A	N007A	1350 - 1500
Report Off Duty		181 St	A	N007A	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 191 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0165	Station North		0700 - 1500		275
INSTRUCTION	\mathbf{s}	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Ledges, And Re Around Or Behi To The North-E Receptacles. Cle Remove All St supervisors offic Clean, Disinfect Major Cleaning: Sun: Clean Inte Tue: Major duty Fri: Clean Refu	, Mop And Restock Public Toilets. (0800-0900) rior/Exterior Of Booth N013 Including Control Area cleaning in manager/ supervisors office	168 St	A C	N013	0700 - 1100
Lunch	Distinct All Trash Receptacies	168 St	A C	N013	1100 - 1130
Clean RTO Faci Sweep, Mop, Di	lities: sinfect, Dust And Empty Trash Receptacles At Dispatcher'S Office And Crew Room.	168 St	A C	N013	1130 - 1200
Clean And Disin Outside. Sweep Re-Scrap Entire To The North-E Toilet And Faci	And Mop Floors. Station. Empty All Trash Receptacles. Disinfect All Urine Areas, (Pay Particular Attention and And South-End Corners/Sides Of The Platforms). Clean And Disinfect Employee'S lity Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Receptacles In Supervisor'S/Manager'S Office.	168 St	АС	N013	1200 - 1500
Report Off Duty	1 1	168 St	A C	N013	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 192 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0166 Station North		0700 - 1500		2754
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Dirt/Grime/Dust From Walls.	155 St	С	N017	0700 - 0900
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N017 Including Control Area Tue: Clean And Disinfect All Trash Receptacles. Fri: Clean Refuse Rooms.				
Sweep All Street And Mezzanine Stairways. (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Dirt/Grime/Dust From Walls.	135 St	ВС	N024	0910 - 1100
Major Cleaning: (1000-1100) Mon: Clean And Disinfect All Trash Receptacles. Wed Clean Refuse Room Areas. Sat: Clean Interior/Exterior Of Booth N024 Including Control Area				
Lunch	135 St	ВС	N024	1100 - 1130
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	155 St	С	N017	1140 - 1310
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	135 St	ВС	N024	1320 - 1450
Report Off Duty.	155 St	С	N017	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 193 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC
NC0166A Station North	07	00 - 1500		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Mop & Disinfect around trash receptacles and stairways.	116 St	ВС	N030	0700 - 0900
Major Cleaning: (0800-0900) Sat: Clean Interior/Exterior Of Booth N030 Including Control Area Tue: Clean And Disinfect All Trash Receptacles. Wed: Clean employee facility rooms Fri: Clean Refuse Rooms.				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning: (1000-1100) Sun: Clean Interior/Exterior Of Booth N016A Including Control Area Wed: Clean employee restroom Thu: Clean and disinfect trash receptacles Sat: Clean employee facility rooms	163 St-Amsterdam Av	С	N016A	0915 - 1100
Lunch	163 St-Amsterdam Av	С	N016A	1100 - 1130
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	163 St-Amsterdam Av	С	N016A	1145 - 1300
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	116 St	ВС	N030	1315 - 1500
Report Off Duty.	116 St	ВС	N030	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 194 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

7020 STAC WHITEI TEX		Tick Effective Date.		
Job#	H	lours		RC
NC0167 Station North	0	700 - 1500		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Room Clean And Polish All AFC Equipment: MVMs. Mems, Turnstiles, AFC Readers. Empty And Disinfect ATrash Receptacles.	n.	1	R188	0700 - 0930
Major Cleaning (0845-0930) Tuesday: Clean Booth R188 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.				
Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Room Clean And Polish All AFC Equipment: MVMs. Mems, Turnstiles, AFC Readers. Empty And Disinfect A Trash Receptacles.	n.	1	R186	0940 - 1150
Major Cleaning (1105-1150) Wednesday: Clean Booth R186 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.				
Lunch	Dyckman St	1	R186	1150 - 1220
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees' Restroom And Facility Room.	Dyckman St	1	R186	1220 - 1330
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees' Restroom And Facility Room.	207 St	1	R188	1340 - 1500
Report Off Duty.	207 St	1	R188	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 195 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#	
NC0168 Station North	0700 - 1500			2750	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Perform The Following Duties On 149 St-G.C. On The "2" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Clean Trash Receptacles. Clean Benches. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks.	149 St-Grand Concourse	4	R261	0700 - 0810	
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Remove All Dragmarks. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove All Stickers. Deck Wash F/T And Mezzanine Walls. Remove Stains On Platforms. Major Cleaning: (0925-0955) Sun: Clean Booth R259 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.	138 St-Grand Concourse	4 5	R259	0820 - 0955	
Perform The Following Duties On 149 St-G.C. On The "4" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Remove All Drag Marks. Remove Stains/Dirt/Grime On Mezzanine Tile Walls F/T And P/T Area.	149 St-Grand Concourse	4	R261	1005 - 1130	
Lunch	149 St-Grand Concourse	4	R261	1130 - 1200	
Perform The Following Duties On 149 St-G.C. On The "2" Line					
Re Scrap Platform, Mezzanine, Landings And Disinfect All Urine Areas. Empty And Clean Trash Receptacles. Remove All Spills And Drag Marks On Floor Areas. Major Cleaning: (1200-1230) Mon: Clean Booth R261 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges. Wed: Clean And Disinfect Trash Receptacles, Canister Housing/Refuse Rooms.	149 St-Grand Concourse	4	R261	1200 - 1330	
Perform The Following Duties On 149 St-G.C. On The "4" Line					
Re Scrap Platform, Mezzanine, Landings And Disinfect All Urine Areas. Empty And Clean Trash Receptacles. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove All Stickers. Remove Dirt/Grimes On All S/W Ledges.	149 St-Grand Concourse	4	R261	1330 - 1500	
Report Off Duty.	149 St-Grand Concourse	4	R261	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 196 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho			RC	
NC0169	Station North	0700 - 1500			2754	
INSTRUCTIO	ONS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Du	nty In Full Uniform					
Areas. Empty Stains, Spills	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Remove And Drag Marks On Floor Areas. Clean All AFC Equipments.	Cathedral Pkwy 110 St	ВС	N035	0700 - 1000	
Sat: Clean Int Sun: Clean E	ng (0815-0845) erior/Exterior Of Booth N035 Including Control Area. mployee Facility Room					
	reet And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners,					
Disinfect All	Recesses). Remove Dirt/Grime/Dust From Walls. Scrap Mezzanine And Platform Areas. Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S ve Stains, Spills And Drag Marks On Floor Areas.	103 St	ВС	N037	1010 - 1100	
Sat: Clean En	ng (1030-1100) nployee Facility Room					
Fri: Clean Sci	Tubber Room	103 St	ВС	N037	1100 - 1130	
Lunch	root And Mazzanina Stairwaya Saran Mazzanina And Diatform Areas Disinfect All Urina	103 St	ВС	10057	1100 - 1130	
Areas. Empty	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Remove And Drag Marks On Floor Areas.	103 St	ВС	N037	1140 - 1300	
	ng (1230-1300) terior/Exterior Of Booth N037 Including Control Area.					
Areas. Empty	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet. Remove Stains, rag Marks On Floor Areas. Remove Gum And Stickers.	Cathedral Pkwy	ВС	N035	1310 - 1410	
Sun: Clean N	ng (1350-1420) /B And S/B Refuse Rooms	110 St	ВС	11033	1310 - 1410	
	rubber Rooms Station Magganine And Platform Areas	102 St	D.C.	NO27	1420 1450	
Report Off D	Station Mezzanine And Platform Areas uty	103 St Cathedral Pkwy 110 St	B C	N037 N035	1420 - 1450 1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 197 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC	
NC0169A Station North	07	00 - 1500		27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
** GENERAL DUTIES, *BATHROOM DUTIES					
*** MAJOR CLEANING (0800 - 0850) (See Below) Sun: Booth Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweet And Mop Floors) Mon: Clean And Organize All Supply Rooms (Discard Empty Boxes Or Containers, Deck Floors, Clean Fire Extinguishers, Restock Shelves, Discard Non-Station Items) Tue: Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome Railings. Wed: EMP Toilet (Wash Walls, Floors, Commodes, Sink, Mirror, Modesty Panels, Restock Soap And Hartowels) Thu: Bucket Wash Tile Walls And Gutters On SB Platform	81 St-Museum of Natural History	ВС	N044	0700 - 0900	
Fri: Bucket Wash Tile Walls And Gutters On NB Platform Sat: Clean And Polish All Trash Receptacles					
** GENERAL DUTIES, *BATHROOM DUTIES	86 St	ВС	N043	0910 - 1130	
*** MAJOR CLEANING (1030 - 1130) (See Above)					
LUNCH	86 St	ВС	N043	1130 - 1200	
** GENERAL DUTIES, *BATHROOM DUTIES *** MAJOR CLEANING (1315 - 1415) (See Above)	96 St	ВС	N040	1210 - 1430	
Re-scrap entire station. Sweep all stairs, disinfect all urine areas and correct all unsanitary conditions. Empty and clean all trash receptacles. REPORT OFF DUTY	81 St-Museum of Natural History	ВС	N044	1430 - 1500	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Enti Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Boy HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casing Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces Ar Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	81 St-Museum of Natural History	ВС	N044	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 198 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours		RC
0700 - 1500	0700 - 1500	276
N LINE	STATION LINE BOOTH	HOURS
СЕ	50 St C E N057	0700 - 0930
	All Trash	
ВС	72 St B C N046	0940 - 1130
ВС	72 St B C N046	1130 - 1200
СЕ	lls, Fire d Mop ire 50 St C E N057 ire	1210 - 1310
СЕ	50 St C E N057	1310 - 1500
C E	hose Box, ne Casings, brains And oom	1500 -
	ne Casings, brains And	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 199 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WHITE THER		Tien Elifetti o Bute.			• 1/0/202	
Job#			Hours		RC	
NC0171 Station North			2300 - 0700		275	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways, (Including Removal Of Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Inc. Around Or Behind Benches And Trash Receptacles). Disinfect All It To The North-End And South-End Corners/Sides Of The Platforms Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfe Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs And Ch. Restock Public Toilet. Close All Public Toilets At 2400 Hrs	uding Removal Of Refuse Located Jrine Areas, (Pay Particular Attention Empty And Disinfect All Trash Employee's Toilet And Facility	125 St	A B C D	N026	2300 - 0030	
Clean And Polish El 142. Remove Gum From Floors. Sweep, Disin Interior And Exterior Of Glass And Chrome On All Levels. Wipe I	1	125 St	A B C D	N026	0030 - 0130	
Clean And Polish El 143. Remove Gum From Floors. Sweep, Disin Interior And Exterior Of Glass And Chrome On All Levels. Wipe I		125 St	A B C D	N026	0130 - 0215	
Clean And Polish El 1435. Remove Gum From Floors. Sweep, Disi Polish Interior And Exterior Of Glass And Chrome On All Levels.		125 St	A B C D	N026	0215 - 0300	
Lunch		125 St	ABCD	N026	0300 - 0330	
Clean And Deck Brush S/B And N/B Refuse Rooms And Disinfect Major Duty: Tue: Clean Employee Facility Rooms Thu: Clean Employee Bathroom Sat: Clean Mezzanine Supply Room And Scrubber Room		125 St	ABCD	N026	0330 - 0430	
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Al To The North-End And South-End Corner/Sides Of The Platforms). Marks From Floor Areas. Clean And Polish All MVMs, MEMs, HE Re-Open Public Toilets At 0500 Hrs	Remove All Stains, Spills And Drag	125 St	A B C D	N026	0430 - 0650	
Report Off Duty		125 St	ABCD	N026	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 200 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours			RC		
NC0172 Station North	0700 - 1500			276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform Clean And Disinfect EL277 and EL278. Clean Interior/Exterior - Sweep, Disinfect/Mop Floors. Clean	59 St Columbus Circle	A B C D	N051	0700 - 0745	
Glass And Ledges, Remove Graffiti And Stickers, Clean Doors.					
Scrap S/B Platform And N051 Control Area And Passageways	50 St	1	R155	0745 - 0830	
Clean RTO Facilities On N/B Platform. Sweep, Mop, Disinfect, Dust And Empty Waste Baskets. Clean Dispatchers Office And Tower, Employees' Bathroom And Facility Room. RTO MUST PROVIDE SUPPLIES	59 St Columbus Circle	A B C D	N051	0830 - 0930	
**General Duties - S/B Platform and N051 Mezz Paid/Unpaid Major Cleaning: (1015-1100) Thu: Booth N051 - Interior/Exterior - Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguisher, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors	59 St Columbus Circle	A B C D	N051	0930 - 1130	
Lunch	59 St Columbus Circle	A B C D	N051	1130 - 1200	
**General Duties - S/B Platform and N051 Mezz Paid/Unpaid. Clean EL277 and EL278 (1430-1500).	59 St Columbus Circle	A B C D	N051	1200 - 1500	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	59 St Columbus Circle	A B C D	N051	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 201 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		
NC0173 Station North	0700 - 1500			2761	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Beginning At The 44 St. End, Sweep All Street Stairways (Including High Exit Wheel) And Stairway S-9 At N062A. Scrap Mezzanine From 44 St. To Ramp #1. Scrap N/B Platform. Disinfect Mezzanine, Ramp And Platforms. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Booth Windows At N062A.	42 St/Port Authority Bus Terminal	A C E	N062A	0700 - 0900	
Major Cleaning					
Sun: Clean Booth N062A Interior And Exterior, Including Turnstiles And AFC Equipment. Mon: Clean And Disinfect Refuse Room On N/B Platform. Tue: Clean All Mvm And Heets From N060 To N062K. Wed: Clean Solar Cans Interior And Exterior On N/B Platform And Mezzanine From 44 St To Ramp # 1. Thu: Clean All Mvm And Heets From 44 St. To 40 St. Fri: Clean And Disinfect Refuse Room On N/B Platform. Sat: Clean Booth N063A Interior And Exterior, Including Turnstiles And AFC Equipment.	42 St/Port Authority Bus Terminal	ACE	N062A	0900 - 1000	
Re-Scrap Mezzanine From 44 St To N062A, Including Street Stairways And Mezzanine Near Heet At 42 St.	42 St/Port Authority Bus Terminal	A C E	N062A	1000 - 1100	
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	1100 - 1130	
Clean Ind/Bmt Field Office. Clean And Disinfect Men And Women'S Toilet, Lunch Room, Conference Room And G.S. Office. Dust Furniture, Sweep And Mop Floors. Empty Trash Receptacles.	42 St/Port Authority Bus Terminal	A C E	N062A	1130 - 1230	
Clean RTO Tower And Toilet.	42 St/Port Authority Bus Terminal	A C E	N062A	1230 - 1300	
Re-Scrap N/B Platform. Disinfect, Clean And Empty All Trash Receptacles. Sweep All Stairways, Disinfect Urine Areas.	42 St/Port Authority Bus Terminal	A C E	N062A	1300 - 1430	
Re-Scrap Mezzanine From 44 St. To N062A.	42 St/Port Authority Bus Terminal	A C E	N062A	1430 - 1500	
Report Off Duty	42 St/Port Authority Bus Terminal	A C E	N062A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 202 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0174 Station North	0700 - 1500	2761
INSTRUCTIONS	STATION LINE BOOTH	HOURS
Sunday-Saturday		
Report On Duty In Full Uniform		
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas From 40 St Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Boo Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Polish Clean All MVMs, Mems, Heets And Chrome On Station. Remove All Gum, Stains, Spills And Marks From Floor Areas.	Authority Bus A C E N062A Terminal A C E	0700 - 1030
Clean, Disinfect And Mop Men'S And Women'S Public Toilets And N063A Toilet. Clean Bow Sinks And Modesty Shields. Replenish Tissue.	is, Orinais,	
Major Duty (0930-1030) Sun: Clean Free Standing Map And Column Frames N/B Platform. Mon/Wed: Clean All MVMs, Mems, And Heets In Mezzanine At N063A And N063K. Fri: Dust And Wipe Down All AFC Railings From 40Th St To 44Th St. Sat: Clean Free Standing Map And Column Frames S/B Platform.	42 St/Port Authority Bus Terminal A C E N062A	1030 - 1130
Lunch	42 St/Port Authority Bus A C E N062A Terminal	1130 - 1200
When Pick Room Is Open. Sweep Pick Room. Empty Trash Receptacles. Clean Toilet Including Modesty Shields And Sin Replenish Paper Supplies. Re-Scrap Mezzanine From 44Th Street To N062A. Major Cleaning: (11:00-12:00) Fri: Sweep And Mop Entire Pick Room Facilities. Empty All Trash Receptacles. Sweep And M Bathroom Floors. Clean And Disinfect Employees Toilets, Modesty Shields And Sink. Replenis Supplies.	42 St/Port Authority Pus A C F N062 A	1200 - 1300
When Pick Room Is Closed. Re-Scrap Mezzanine From 40Th Street To N062A, Including Street Stairways And Mezzanine I At 42 Street. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	Near Heet	
Re-Scrap Mezzanine From 40 St To N062A. Scrap S/B Platform. Scrap Platform Stairways, D Urine Areas. Empty And Clean Trash Receptacles.	isinfect 42 St/Port Authority Bus Terminal A C E N062A	1300 - 1500
Report Off Duty	42 St/Port Authority Bus A C E N062A Terminal	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 203 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
NC0175 Station North	07	0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
**General Duties-(Northbound Local, Island Platform And Stairway @ 33St Entrance To LIRR): *Bathroom Duties				
Major Duties (0900-0930): Sun: Booth N072 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors) Mon: Clean And Polish All MVMs And Turnstiles On NB Platform Control Areas Tue: Clean Refuse Rooms - Sweep. Deck Wash Floors, Clean Fire Extinguisher And Place All Bags In Housings. Wed: Clean And Polish All Trash Receptacles Interior/Exterior And Chromes. Thu: Sweep All NB Platform Street Stairways; Remove Stickers And Graffiti Fri: Locker Room - Wipe Down All Lockers, Tables, Benches, Microwave, Refrigerators And Fire Extinguisher. Sweep And Mop Floors. Sat: EFR And Employee Toilet - Deck Clean Tile Walls, Clean Sinks, Commode, Benches, Tables, Sweep And Mop Floors. Replenish Soap And Tissue.	34 St Penn Station	A C E	N070	0700 - 1130
Lunch	34 St Penn Station	A C E	N070	1130 - 1200
**General Duties (NB Local, Island Platform Stairway @ 33rd St Entrance To LIRR). Report Off Duty.	34 St Penn Station	A C E	N070	1200 - 1500
*** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties: Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	34 St Penn Station	ACE	N070	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 204 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0176 Station North		0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
**General Duties-(S/B Platform, Entire Lower Mezzanines, Passageways).				
Major Duties (0900-0930) Sun: Booth N070 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Wa Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Floors.) Mon: Booth N073 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Wa Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Floors.) Tue: Clean And Polish All MVMs And Turnstiles On SB Platform Control Areas. Wed: Clean And Polish All Trash Receptacles, Interior/Exterior And Chromes. Thu: Sweep All SB Platform Street Stairways; Remove Stickers And Graffiti Fri: Clean Male Public Bathroom - Middle SB Local Platform - Deck Walls, Clean Commodes, Sin Sweep And Mop Floors. Sat: Clean Female Public Bathroom - Middle SB Local Platform - Deck Walls, Clean Commodes, Sweep And Mop Floors.	Mop alls, Fire Mop 34 St Penn Station	ACE	N070	0700 - 0930
**General Duties, *Bathroom Duties; Including Underpass	23 St	СЕ	N076	0945 - 1200
Lunch	23 St	CE	N076	1200 - 1230
**General Duties.	23 St	СЕ	N076	1230 - 1330
**General Duties (S/B Platform, Entire Lower Mezzanine, Passageways).	34 St Penn Station	A C E	N070	1340 - 1500
Report Off Duty.	Station			
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine An Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Fl And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And F Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Recept Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Ho HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drai Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room	d Entire loors n Ends. Polish On acle. see Box, Casings, ns And	A C E	N070	1500 -
**Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfa Remove All Sticker/Residue. Re-Stock With Soap And Tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 205 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	ırs		RC
NC0177 Station North	070	0 - 1500		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect A083 Mezzanine, Passageways To Chase Manhattan, Clean Handrails And Copings. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet. Empty, Clean And Wipe Down All Trash Receptacles. Clean And Organize CTA Room. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean RTO Tower & Toilets S/E Of S/B Platform Daily.	Broad St	J Z	A083	0700 - 1000
Perform Listed Cleaning Duties At Chambers St: 'J' Line Clean And Disinfect ELE 742 And ELE 743. Clean Elevator Glass And Wipe Down Exterior And Interior Panels Inside Elevators. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On All Floors. Remove All Stickers And Graffiti Upon Discovery.	Brooklyn Bridge City Hall	4 5 6	R210	1010 - 1200
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	1200 - 1230
Perform Listed Cleaning Duties At Chambers St: 'J' Line Clean And Disinfect ELE 742 And ELE 743. Mop Elevator Floors, Clean Glass And Wipe Down Exterior And Interior Panels Inside Elevators. Scrap Platforms And Mezzanines. Scrap And Disinfect Lower Mezzanine And Landing Areas Leading To IRT "5" Line Stairways. Platform Areas. Scrap, Empty And Wipe Down All Trash Receptacles. Clean And Disinfect Urine Areas, Remove Spills, Stains And Drag Marks. Major Duty: (1230-1300)	Brooklyn Bridge City Hall	4 5 6	R210	1230 - 1350
Mon/Wed/Fri: Clean Scrubber Room Sat: Clean, Organize And Restock Supply Room				
Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect All Passageways. Disinfect Urine Areas. Empty And Wipe Down All Trash Receptacles.	Broad St	JΖ	A083	1400 - 1500
Report Off Duty.	Broad St	JΖ	A083	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 206 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0178 Station North	0700 - 1500	2763
INSTRUCTIONS	STATION LINE BOO	OTH HOURS
Sunday-Satur	day	
REPORT ON DUTY IN FULL UNIFORM		
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine An Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Clean And Disinfect Employees' To Facility Rooms, Consolidated Hallway and Cleaners R Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from railings, stairways Remove All Stains, Spills And Drag Marks On Floor Areas. Clean all MVMs, MEMs, HP and AFC equipment. Deodorize customer areas/corridors MAJOR CLEANING: (0900-1000) SUN: Clean Interior/Exterior Of Booth N603, sweep, mop, dust, disinfect, mop, clean booth	Booth Windows. oom. Remove and platforms. Is, On-the-GO 21 St Queensbridge F N60	0700 - 1000
empty trash		
LUNCH	21 St Queensbridge F N60	1000 - 1030
Clean, Disinfect, Sweep and Mop Floors in EL405, EL406 and EL407. Clean Glass And V Stainless Steel Inside and Outside Elevators.		03 1030 - 1200
Clean And Dust All Ledges, Tile Walls On Stairway, Railings And Benches. Remove all from railings, stairways and platforms. Remove all gum and clean residue)3 1200 - 1330
Re-Scrap mezzanine, platform and outside areas. Sweep all street mezzanine and platform Disinfect all urine areas. Empty and disinfect all trash receptacles and refuse rooms. Deodo areas/corridors.		1330 - 1500
REPORT OFF DUTY	21 St Queensbridge F N60	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 207 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHITEI TICK		TICK Effective Date		1/0/2025	
Job#			Hours		RC#
NC0179 Station	North		0700 - 1500		276
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty In Full Uni	form				
Platform & East/West Mezz East Mezzanine. Empty, Cle Areas, Including Behind All Remove Stains, Stickers & Graffiti) On Island Platform East/West Mezzanines. Clea In East/West Mezzanines. C Marks On "A/C" Island Plat	ys In East & West Mezzanine Leading To "A/C" Island Platform. Scrap Island ranine. Remove Dust Balls Accessible Behind Stair Backs On Island Platform & ean & Disinfect All Trash Receptacles On Island Platform. Disinfect All Urine Gates In East Mezzanine. Wipe Down All Benches On Island Platform - Graffiti. Clean All Signs, Columns & Equipment Boxes (Remove Stickers & Clean All FSMFs On Island Platform. Clean & Polish Chrome Railings In an All HPI Units In East/West Mezzanines. Clean Electronic Led Light Feature Clean (2) OTG Kiosks In West Mezzanine. Remove All Stains, Spills And Drag tform And In East/West Mezzanine.	Fulton St	A C	N095	0700 - 1000
Interior/Exterior Of Glass A (1030-1100) Clean And Pol	ish El720 On "A/C" Island Platform. Sweep, Disinfect And Mop Floor. Clean and Chrome On Island Platform And West Mezzanine Level. ish El721 On "A/C" Island Platform. Sweep, Disinfect And Mop Floor. Clean and Chrome On Island Platform And "2/3" Mezzanine Level.	Fulton St	A C	N095	1000 - 1100
Clean Both Nyct Unisex To Address Any Unsanitary Co	ilet: Sweep, Disinfect & Mop Floor. Replenish Paper Supplies As Needed. anditions.	Fulton St	A C	N095	1100 - 1130
Lunch		Fulton St	A C	N095	1130 - 1200
Interior/Exterior Of Glass & (1215-1230) Clean & Polish	El720 On The "A/C" Island Platform. Sweep & Mop Floor. Clean Chrome On Island Platform & West Mezzanine Level. El721 On The "A/C" Island Platform. Sweep & Mop Floor. Clean Chrome On Island Platform & "2/3" Mezzanine Level.	Fulton St	A C	N095	1200 - 1230
Clean MVMs & Mems, OT	G Kiosks In N95A Lower Concourse. Address Any Unsanitary Conditions.	Fulton St	A C	N095	1230 - 1300
*	nines & Island Platform. Empty, Clean & Disinfect All Trash Receptacles On ickers & Graffiti. Recheck EL- 720 and EL 721. Clean and disinfect as needed	Fulton St	A C	N095	1300 - 1500
Report Off Duty.		Fulton St	A C	N095	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 208 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			17072023		
Job#		Но	RC		
NC0180	Station North	15	00 - 2300		275
INSTRUCTIONS	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Empty And Disi	Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. nfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect et And Public Toilets.	Inwood 207 St	A	N002A	1500 - 1630
1 . 1	ed Facilities: infect, Dust And Empty Trash Receptacles At: en'S And Women'S Toilets And Locker Rooms.	Inwood 207 St	A	N002A	1630 - 1700
Areas. Disinfect	Mezzanine Stairways. Scrap Mezzanine And Platform All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth And Disinfect Employee'S Toilet. Clean, Sanitize And Disinfect Underpass.	Dyckman St	A	N003	1710 - 1900
Lunch		Dyckman St	A	N003	1900 - 1930
*	Station. Empty All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect and Public Toilets. Dust All Ledges. Remove All Stains, Spills And Drag Marks From	Inwood 207 St	A	N002A	1940 - 2130
-	Station. Empty Trash Receptacles. Disinfect All Urine Areas. Clean & Disinfect Facility ree Restroom. Dust All Ledges. Remove All Stains, Spills & Dragmarks.	Dyckman St	A	N003	2140 - 2250
Report Off Duty		Inwood 207 St	A	N002A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 209 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

					1.0.2020	
Job#			Hours		RC	
NC0181	Station North		1500 - 2300		275	
INSTRUCTION	\mathbf{S}	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform					
	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine and Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect let.	190 St	A	N006A	1500 - 1700	
Areas. Empty Ar	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine nd Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And yee'S Toilet And Facility Room. Dust All Ledges.	181 St	A	N007A	1710 - 1900	
Lunch		181 St	A	N007A	1900 - 1930	
•	Station. Empty Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect let. Dust All Ledges. Remove All Stain, Spills & Dragmarks.	190 St	A	N006A	1940 - 2130	
•	Station. Empty Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect let. Dust All Ledges. Remove All Stain, Spills & Dragmarks.	181 St	A	N007A	2140 - 2250	
Report Off Duty	7.	190 St	A	N006A	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 210 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
NC0182 Station North	15	00 - 2300		2751
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Booth Windows. Clean And Disinfect Employee's Toilet & Facility Room. Dust All Ledges.	175 St	A	N010	1500 - 1700
Major Duty:(18:30-1900) Daily: Clean refuse room Sun: Clean interior and exterior of booth Tues: Clean employee facility room				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills & Drag Marks From Floor.	163 St-Amsterdam Av	С	N016A	1710 - 1900
Lunch	175 St	A	N010	1900 - 1930
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Dust All Ledges.	175 St	A	N010	1940 - 2130
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles.	163 St-Amsterdam Av	С	N016A	2140 - 2250
Report Off Duty.	175 St	A	N010	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 211 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tiek Elicetive Duter			1707202.	
Job#			Hours		RC	
NC0182A Sta	tion North		1500 - 2300		275	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty In Full	Uniform					
Ledges, And Recesses). Around Or Behind Bend To The North-End And Empty And Disinfect A	Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located ches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention South-End Corners/Sides Of The Platforms). Il Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect acility Room. Remove All Stains, Spills & Drag Marks From Floor Areas.	155 St	С	N017	1500 - 1700	
Ledges, And Recesses). Around Or Behind Bend To The North-End And Empty And Disinfect A	Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located ches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention South-End Corners/Sides Of The Platforms). Il Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect acility Room. Remove All Stains, Spills & Drag Marks From Floor Areas.	135 St	ВС	N024	1710 - 1900	
Lunch		135 St	ВС	N024	1900 - 1930	
Ledges, And Recesses). Around Or Behind Bend To The North-End And	Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located ches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention South-End Corners/Sides Of The Platforms). Il Trash Receptacles. Remove All Stains, Spills & Drag Marks From Floor Areas.	155 St	С	N017	1940 - 2130	
	Empty All Trash Receptacles. Disinfect All Urine Areas, (Pay Particular Attention South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, rom Floor Areas.	135 St	ВС	N024	2140 - 2250	
Report Off Duty.		155 St	С	N017	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 212 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

					17072025	
Job#			Hours		RC	
NC0183	Station North		1500 - 2300		275	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y Full In Uniform					
Areas. Empty A Disinfect Empl	tet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, Mems, ome On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	145 St	A B C D	N020	1500 - 1900	
Lunch		145 St	ABCD	N020	1900 - 1930	
Clean And Dis	infect Employee Toilet And Facility Room.	145 St	ABCD	N020	1930 - 2000	
Areas. Empty A Disinfect Empl	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee's Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, MEMs, rome On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	145 St	A B C D	N020	2000 - 2300	
Report Off Dut	ty.	145 St	ABCD	N020	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 213 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tick Effective Duter			17072025	
Job#			Hours		RC	
NC0184	Station North		1500 - 2300		27:	
INSTRUCTION	S	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform					
Areas. Remove A Receptacles. Cle	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine All Gum, Stains, Spills And Drag Marks From Floor Areas. Empty And Disinfect All Trash an Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Ledges .Polish And Clean All MVMs, Mems, Heets And Chrome On Station.	125 St	A B C D	N026	1500 - 1800	
And Disinfect E	d Disinfect Public Toilets. Empty Garbage. Restock With Toilet Paper And Soap. Clean 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And And Mop Floors.	125 St	A B C D	N026	1800 - 1900	
Lunch		125 St	ABCD	N026	1900 - 1930	
Areas. Empty A. Disinfect Employ	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine and Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And yee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, Mems, me On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	125 St	A B C D	N026	1930 - 2200	
And Disinfect E	d Disinfect Public Toilets. Empty Garbage. Restock With Toilet Paper And Soap. Clean 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And And Mop Floors.	125 St	A B C D	N026	2200 - 2300	
Report Off Duty		125 St	ABCD	N026	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 214 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours			
NC0185 Station North	150	0 - 2300		27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Satur	rday				
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Ref Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Partic To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect Receptacles. Clean And Disinfect Employee'S Toilet. Replenish/Refill Toiletries And Paper	fuse Located cular Attention All Trash	ВС	N035	1500 - 1800	
Lunch	Cathedral Pkwy 110 St	ВС	N035	1830 - 1900	
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Ref Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Partic To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect Receptacles. Clean And Disinfect Employee'S Toilet. Replenish/Refill Toiletries And Paper	fuse Located cular Attention 103 St	ВС	N037	1910 - 2210	
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Ref Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Partic To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect Receptacles. Clean And Disinfect Employee'S Toilet. Replenish/Refill Toiletries And Paper	Cathedral Pkwy 110 St Cathedral Pkwy 110 St	ВС	N035	2220 - 2300	
Report Off Duty	Cathedral Pkwy 110 St	ВС	N035	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 215 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0185A Station North	Hours 1500 - 2300			RC	
			D C C TY	276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM ** GENERAL DUTIES, *BATHROOM DUTIES *** MAJOR CLEANING (1600 - 1700)	81 St-Museum of Natural History	ВС	N044	1500 - 1800	
LUNCH	81 St-Museum of Natural History	ВС	N044	1800 - 1830	
** GENERAL DUTIES, *BATHROOM DUTIES *** MAJOR CLEANING (1900 - 2000)	72 St	ВС	N046	1840 - 2140	
Re-Scrap The Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. REPORT OFF DUTY.	81 St-Museum of Natural History	ВС	N044	2150 - 2300	
*** MAJOR CLEANING Daily - Major duty EFR: Wipe down lockers, tables, benches/chairs, microwaves and refrigerators. Mop floors and wipe down fire extinguishers. *** General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, ClC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA rooms. * Bathroom Duties: Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	81 St-Museum of Natural History	ВС	N044	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 216 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			RC#		
NC0186 Station North		1500 - 2300		2761	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
	50 St	CE	N057	1500 - 1800	
**General Duties, *Bathroom Duties N/S/B	1		270.55	1000 1000	
Lunch	50 St	СЕ	N057	1800 - 1830	
Sun/Wed - Pick Up Supplies From 59th St CC (N051)	50 St	СЕ	N057	1840 - 1910	
Sat/Sun/Tue/Thu/Fri - Clean And Disinfect Refuse Rooms N/S/B					
**General Duties, *Bathroom Duties N/S/B.	50 St	СЕ	N057	1910 - 2300	
Report Off Duty	30 St	CE	1037	1910 - 2300	
*** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room	50 St	C E	N057	2300 -	
**Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 217 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou			RC#	
NC0187 Station North		0 - 2300		2761	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
**General Duties; Including Control Area N051; *Bathroom Duties. Clean And Disinfect EL 227 & EL 228. Wipe Down Interior/Exterior, Remove Stickers And Graffiti, Sweep And Mop Cab Floors North And Southbound Platform, Passageway And Island Platform)	59 St Columbus Circle	A B C D	N051	1500 - 1900	
Lunch	59 St Columbus Circle	ABCD	N051	1900 - 1930	
RTO Facilities On NE of NB Platform - RTO Must Provide Supplies (Sweep And Mop Floors, Clean And Disinfect Employee Bathroom; Empty Waste Baskets)	59 St Columbus Circle	A B C D	N051	1930 - 2030	
**General Duties: Including Control Area N051; Clean And Disinfect EL 279 & EL 280 Wipe Down Interior/Exterior. Report Off Duty	59 St Columbus Circle	A B C D	N051	2030 - 2300	
*** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	59 St Columbus Circle	ABCD	N051	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 218 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	ours		RC#	
NC0188 Station North	15	500 - 2300		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Pick Room: Sweep And Mop Entire Pick Room Facilities. Empty All Trash Receptacles. Sweep And Mop Bathroom Floors. Clean And Disinfect Pick Room Toilets, Including Sinks, Bowls, Urinals And Modesty Shields. Replenish Hand Towels And Tissue.Mop All Floor Tile Stains From 44Th St. To N062K. Wipe Down All Heets, Hxts, MVMs Mems From N060 To N062K. Remove Gum From Mezzanine And Control Floors From N060,N062A And N062K.	42 St/Port Authority Bus Terminal	ACE	N062A	1500 - 1600	
Sweep All Stairways And Scrap N/B Platform And Mezzanines, Including N060, N062A And N062K Mezzanines. Scrap Ramp #1. Clean, Empty And Disinfect All Trash Receptacles On N/B Platform And Mezzanines, Including High Exit (HEET) Area. Disinfect Urine Areas And Clean Booth Windows.	42 St/Port Authority Bus Terminal	A C E	N062A	1600 - 1900	
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	1900 - 1930	
Sweep And Mop Ind/Bmt (44Th St) Field Office, Including Lunch Room And Conference Room. Empty All Trash Receptacles. Clean Men And Women'S Employee Toilets, Including Sinks, Bowls, Urinals And Modesty Shields. Replenish Hand Towels And Tissue.	42 St/Port Authority Bus Terminal	A C E	N062A	1930 - 2030	
Clean And Disinfect Employee'S Facility Room.	42 St/Port Authority Bus Terminal	A C E	N062A	2030 - 2100	
Sweep All Stairways And Scrap N/B Platform And Mezzanines, Including N060, N062A And N062K Mezzanines. Scrap Ramp #1, Including High Exit (HEET) Area. Disinfect Urine Areas And Clean Booth Windows.	42 St/Port Authority Bus Terminal	A C E	N062A	2100 - 2300	
Report Off Duty	42 St/Port Authority Bus Terminal	АСЕ	N062A	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 219 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#	
NC0189 Station North	15	1500 - 2300		2761	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Beginning At 40Th St End Sweep Stairways S-2, S-3 And S-4. Scrap Mezzanine From 40Th St To N062A. Scrap S/B Platform From North End To South End. Re-Scrap Mezzanine From 40Th St To Ramp #1. Empty And Clean Trash Receptacles. Clean Booth Windows. Disinfect Around Platform Stairways And Under Benches.	42 St/Port Authority Bus Terminal	A C E	N062A	1500 - 1800	
Clean And Disinfect Men'S, Women'S Public Toilets And Employee' Toilet. Clean Urinals, Bowls, Sinks, And Modesty Shields. Replenish Toilet Tissue.	42 St/Port Authority Bus Terminal	A C E	N062A	1800 - 1900	
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	1900 - 1930	
Re-Scrap S/B Platform, Including Mezzanine And Empty All Trash Receptacles. Sweep All Street Stairways. Empty Trash.	42 St/Port Authority Bus Terminal	A C E	N062A	1930 - 2030	
Re-Scrap S/B Platform, Including Mezzanine, Empty And Clean Trash Receptacles. Sweep Platform And Mezzanine Stairways, Including Ramp. Disinfect Urine Areas.					
Major Cleaning: (2030-2130) Sun: Clean Supply Room By N062A And Infectious Waste Room By N063A. Mon: Clean And Disinfect Interior And Exterior Of Trash Receptacles On S/B Platform And Mezzanine TRamp #1. Sat: Clean And Disinfect S/B Refuse Room.	42 St/Port Authority Bus Terminal	A C E	N062A	2030 - 2300	
Report Off Duty	42 St/Port Authority Bus Terminal	A C E	N062A	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 220 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	RC#		
NC0190 Station North	1	500 - 2300		2761
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
**General Duties (NB Local, Island Platform And Stairway G1a/G1b @ 33rd St Entrance To LIRR, Passageway, Underpass @ N067, From NB Local And SB Local), Clean N067 Control Area By Mobile Wash Room And Control Area Lower Mezz of EL226, EL227 & EL228; *Bathroom Duties	34 St Penn Station	A C E	N070	1500 - 1900
Lunch	34 St Penn Station	A C E	N070	1900 - 1930
**General Duties (NB Local, Island Platform And Stairway G1a/G1b @ 33rd St Entrance To LIRR); 2200-2300 Entire Station.	34 St Penn Station	A C E	N070	1930 - 2300
Report Off Duty .				
*** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room	34 St Penn Station	АСЕ	N070	2300 -
**Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 221 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NC0191 Station North		1500 - 2300		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties Including Underpass	23 St	СЕ	N076	1500 - 1730
Major Duty - EFR, Bathroom, Dry & Chemical Supply Rooms Sweep, Mop, Disinfect, remove trash/debris & empty boxes Ensure Dry & Chemical Supplies placed in the proper storage areas	23 St	C E	N076	1730 - 1930
Lunch	23 St	СЕ	N076	1930 - 2000
**General Duties - Re-Scrap Entire Station, sweep all stairways, disinfect unsanitary/urine areas, empty and clean all Trash Receptacles Report Off Duty.	23 St	СЕ	N076	2000 - 2300
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue	23 St	C E	N076	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 222 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
NC0191A Station North	15	00 - 2300		2761
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties - SB Local Platform, Platforms Stairways, Street/Mezzanine Stairways And Underpass at 35th Street	34 St Penn Station	A C E	N070	1500 - 1800
Major Duty - **Bathroom Duties Male/Female Public Toilet On SB Platform Supply Room Duties - Sweep, mop, disinfect & organize Dry & Chemical Supply Rooms	34 St Penn Station	A C E	N070	1800 - 1930
Lunch	34 St Penn Station	A C E	N070	1930 - 2000
**General Duties Report Off Duty.	34 St Penn Station	A C E	N070	2000 - 2300
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue	34 St Penn Station	ACE	N070	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 223 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#	
NC0192 Station North	1:	500 - 2300		2765	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	Chambers St	A C	N092	1500 - 1730	
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas.	World Trade Center	Е	N094	1735 - 1840	
Lunch	World Trade Center	Е	N094	1840 - 1910	
Clean Tower toilet, empty trash, sweep and mop floors.	World Trade Center	Е	N094	1910 - 1945	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Major Cleaning:(2130-2230) Sun: Clean And Disinfect Refuse Room On "A" Platform. Mon: Clean Men's & Women's Public Toilets. Tue: Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome On Station. Wed: Clean Men's And Women's Employee Toilet. Thu: Clean And Disinfect All Trash Receptacles On Station. Fri: Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome On Station. Sat: Clean And Disinfect Refuse Room On "E" Platform	Chambers St	A C	N092	1950 - 2145	
Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	Park Place	2 3	R115	2150 - 2255	
Report Off Duty	Chambers St	A C	N092	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 224 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0193	Station North	1500 - 2300			276
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	y In Full Uniform.				
Platform & Ea East Mezzanin Areas, Includin Remove Stains Graffiti) On Is	tform Stairways In East & West Mezzanines Leading To "A/C" Island Platform. Scrap Island st/West Mezzanine. Remove Dust Balls Accessible Behind Stair Backs On Island Platform & e. Empty, Clean & Disinfect All Trash Receptacles On Island Platform. Disinfect All Urine ag Behind All Gates In East Mezzanine. Wipe Down All Benches On Island Platform - c., Stickers & Graffiti. Clean All Signs, Columns & Equipment Boxes (Remove Stickers & land Platform. Clean All Subway Map Frames On Island Platform. ish Chrome Railings In East And West Mezzanine. Clean All HPI Units In East And West	Fulton St	A C	N095	1500 - 1845
	n El721 On "A/C" Island Platform. Sweep, Disinfect & Mop Floor. Clean Interior/Exterior Of the On Island Platform & 2,3 Mezzanine Level.	Fulton St	A C	N095	1845 - 1930
Lunch		Fulton St	A C	N095	1930 - 2000
	ains, Spills And Drag Marks On "A/C" Island Platform And In East And West Mezzanine Stickers & Graffiti.	Fulton St	A C	N095	2000 - 2115
	n El721 On "A/C" Island Platform. Sweep, Disinfect & Mop Floor. Clean Interior/Exterior Of the On Island Platform & 2,3 Mezzanine Level.	Fulton St	A C	N095	2115 - 2200
Re-Scrap East On Island Plat	West Mezzanine And Island Platforms. Empty, Clean And Disinfect All Trash Receptacles forms.	Fulton St	A C	N095	2200 - 2300
Report Off Du	ty.	Fulton St	A C	N095	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 225 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	ırs		RC#	
NC0194 Station North	2300	0 - 0700		2754	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Dropp From All Railings, Stairways And Platforms. Remove All Stains, Spills And Drag Marks On Floor A Clean All MVMs, MEMs & AFC Equipment.	And bings Areas. Norwood 205 St		N224	2300 - 2400	
Clean, Disinfect, Mop & Stock Public Toilets. Close Public Toilets.	Norwood 205 St	D	N224	2400 - 0030	
Esc 112. Clean, Wipe Down And Polish. Clean Upper & Lower Landings/Plates Esc 112. Remove S Graffiti And Residue.	Stickers, Norwood 205 St	D	N224	0030 - 0130	
RTO Facilities: Mid-Mezzanine Level Clean, Sweep, Mop & Empty Trash. Clean Employee Toilet And Employee Facility Room. Major Cleaning Fri: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect. Sat: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	Bedford Pk Blvd	B D	N222	0140 - 0230	
Lunch	Bedford Pk Blvd	B D	N222	0230 - 0300	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employer Facility Room. Clean Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Reserve All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Sp Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment. Mop, Clean Employee Tompo, Clean Employee Facility Room.	oyee sidue. ills And Bedford Pk Blvd	B D	N222	0300 - 0420	
Clean And Disinfect El 500, El 501 And El 502. Remove Stickers And Graffiti.	Bedford Pk Blvd	B D	N222	0420 - 0500	
Clean, Sweep, Mop And Dust Employee Facility Room. Clean, Sweep, Mop And Restock Employe Bathroom. Open Public Toilets.		D	N224	0510 - 0540	
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty	N &				
Disinfect All Trash Receptacles. Major Cleaning: Monday: Clean And Disinfect All Canister Housings.	Norwood 205 St	D	N224	0540 - 0700	
Report Off Duty.	Norwood 205 St	D	N224	0700 -	
Report Off Duty.	Norwood 203 St	שו	18224	0/00 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 226 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		urs		RC#	
NC0195 Station North		0 - 0700		2754	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment.	Fordham Rd	B D	N217	2300 - 0030	
Clean, Mop, Bucket Was And Disinfect El 189, El 190 And El191. Polish Stainless Steel, Remove Graffiti And Stickers.	Kingsbridge Rd	B D	N220	0040 - 0110	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment.	Kingsbridge Rd	B D	N220	0110 - 0230	
Lunch	Kingsbridge Rd	B D	N220	0230 - 0300	
Re-Scrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Major Cleaning (0320-0410) Tue: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	Fordham Rd	B D	N217	0310 - 0430	
Re-Scrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Major Cleaning (0440-0540)	Kingsbridge Rd	B D	N220	0440 - 0540	
Wed: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	Vincehuides Dd	D D	N220	0540 0650	
Clean, Mop, Bucket Was And Disinfect El 189, El 190 And El191. Report Off Duty.	Kingsbridge Rd Fordham Rd	B D B D	N220 N217	0540 - 0650 0700 -	
Report Off Duty.	Torunani Ku	100	11421/	0/00 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 227 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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ob#		Hours			
NC0196 Station North	2	2300 - 0700			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove All Pigeon Dropping From All Railin Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean All MVMs, ME & AFC Equipment.	gs, 182-183 Sts	B D	N215	2300 - 0100	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove All Pigeon Dropping From All Railin Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean All MVMs, ME & AFC Equipment.	gs, Tremont Av	B D	N213	0110 - 0230	
Lunch	Tremont Av	B D	N213	0230 - 0300	
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Major Cleaning (0320-0410) Sun: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	d 182-183 Sts	B D	N215	0310 - 0500	
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	d				
Major Cleaning (0510 -0600) Tue: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect. Thu: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	Tremont Av	B D	N213	0510 - 0650	
Report Off Duty.	182-183 Sts	B D	N215	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 228 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#	F	RC#		
NC0197 Station North	2	300 - 0700		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, & AFC Equipment.	170 St	B D	N209	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, & AFC Equipment.	174-175 Sts	B D	N210	0110 - 0300
Lunch	174-175 Sts	B D	N210	0300 - 0330
Re-Scrap Mezzanine & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Supervisor Office- Clean And Empty Trash. Major Cleaning (0420-0510) Sat: Clean And Organize Supply Room. Thu: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	170 St	B D	N209	0340 - 0510
Re-Scrap Mezzanine & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Major Cleaning (0520-0650) Sun: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	174-175 Sts	B D	N210	0520 - 0650
Report Off Duty.	170 St	B D	N209	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 229 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicetive Butti			1707202.	
Job#	ob#		Hours			
NC0198	Station North		2300 - 0700		275	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	n Full Uniform					
Areas. Empty An Employee Facility Residue. Remove	And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine d Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop y Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers & Clean All Pigeon Droppings From All Railings, Stairways & Platforms. Remove All Stains, arks On Floor Areas. Clean MVMs, MEMs & AFC Equipment.	167 St	B D	N207	2300 - 0100	
Areas. Empty An Facility Room. C Remove All Pige	And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine d Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee lean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers & Clean Residue. on Droppings From All Railings, Stairways & Platforms. Remove All Stains, Spills & Floor Areas. Clean MVMs, MEMs & AFC Equipment.	155 St	B D	N202	0110 - 0230	
Lunch	* *	155 St	B D	N202	0230 - 0300	
Disinfect All Tras Major Cleaning:	ne & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & sh Receptacles. Clean All MVMs, MEMs And AFC Equipment. (0350-0440) Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	167 St	B D	N207	0310 - 0440	
Disinfect All Tras Major Cleaning:	he & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Sh Receptacles. Clean All MVMs, MEMs And AFC Equipment. (0520-0600) Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	155 St	B D	N202	0450 - 0650	
Report Off Duty.		167 St	B D	N207	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 230 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	ours		RC#
NC0199	Station North	1:	500 - 2300		275
INSTRUCTIO	DNS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform				
Areas. Empty Stock Employ From All Rail	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And ee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings ings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Ms And AFC Equipment. Scrap Inside Gated Area.	182-183 Sts	B D	N215	1500 - 1630
Areas. Empty Stock Employ From All Rail Clean All MV	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And ee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings ings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Ms And AFC Equipment. Mop and disinfect refuse room. Scrap and clean gated areas	Fordham Rd	B D	N217	1640 - 1800
Lunch		Fordham Rd	B D	N217	1800 - 1830
Areas. Empty Facility Room Remove All P Drag Marks C	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee . Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Tigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And On Floor Areas. Clean All MVMs And AFC Equipment. Mop, Clean Employees' Toilet. Mop, tee Facility Room.	Tremont Av	B D	N213	1840 - 2040
	ty Employee Facility Room. Sweep Mop, Disinfect, Empty Trash. Clean Microwave And				
Re-Scrap Mez	zanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Trash Receptacles.				
WED: Clean a THU: Clean a	ee Facility Room. Sweep Mop, Disinfect, Empty Trash. Clean Microwave And Refrigerator. and disinfect EFR, empty trash, clean microwave and refrigerator and disinfect employee bathroom including ledges and tile walls	Fordham Rd	B D	N217	2050 - 2200
	zanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Trash Receptacles. Scrap inside gated area, remove stains from floor.				
MON: Clean	mop, disinfect, empty trash and clean microwave and refrigerator. and disinfect employee restroom. Deck tile walls and ledges.	182-183 Sts	B D	N215	2210 - 2300
Wed: Major I Refrigerator.	Outy Employee Facility Room. Sweep Mop, Disinfect, Empty Trash. Clean Microwave And				
Report Off Du	uty.	182-183 Sts	B D	N215	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 231 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	-	RC#	
NC0200 Station North	0700 - 1500	0	2754	
INSTRUCTIONS	STATION LINE	E BOOTH	HOURS	
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, No Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon De From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floran Employee Facility Room.	Mop And roppings	N224	0700 - 0900	
Major Cleaning Sat: Clean Interior And Exterior- Sweep, Mop Disinfect, Clean Glass, Ledges And Empty Trash (0720-0800): Clean And Disinfect Public Toilets.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Noted Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon De From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Flow Major Cleaning: Clean Employee Facility Room. Sun: Clean, Sweep, Mop, Disinfect, Clean Microwave And Refrigerator. Mon: Gsm Office: Clean, Mop And Empty Trash.	Mop And roppings	N222	0910 - 1100	
Clean And Disinfect El 500, El 501 And El 502. Remove Stickers And Graffiti.	Bedford Pk Blvd B D	N222	1100 - 1130	
Lunch	Bedford Pk Blvd B D	N222	1130 - 1200	
RTO Facilities. Mezzanine Level, Dispatcher/Crew Reporting Office, Clean, Wipe And Mop Flospace And Office. Clean Employees Toilets, Facility Room And Locker Room. Clean Partitions Stainless Steel. Remove Trash. RTO Facilities: Platform Level And Upper Level. Clean, Wipe And Mop Floors In Open Space Clean Employees Toilets, Facility Room And Locker Room. Clean Walls, Partitions And Stainle Empty Trash.	And Bedford Pk Blvd B D And Office.	N222	1200 - 1350	
(1400-1430): Clean And Disinfect Public Toliets. Rescrap Mezzanine And Platform Areas. Sweep Stairways. Disinfect All Urine Areas. Empty And I Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.	nd Disinfect Norwood 205 St D	N224	1400 - 1500	
Report Off Duty.	Norwood 205 St D	N224	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 232 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0201 Station North	070	0700 - 1500		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clear Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment. Scrap Gated Areas.	Fordham Rd	B D	N217	0700 - 0900	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills A Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	. Kingsbridge Rd	B D	N220	0910 - 1030	
Clean, Mop, Bucket Wash And Disinfect El 189, El 190 El 191. Polish Stainless, Remove Graffiti And Stickers. Tues: Clean And Organize Chemical And Clerical Supply Room.	Kingsbridge Rd	B D	N220	1030 - 1100	
Lunch	Kingsbridge Rd	B D	N220	1100 - 1130	
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Re-Scrap Gated Area. Major Cleaning: (1140-1210) Wed: Major Duty Booth N217. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	Fordham Rd	B D	N217	1140 - 1300	
Re Scrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Major Cleaning: (1340-1410) Sun: Major Clean Employee Facility Room, Sweep, Mop, Disinfect And Empty Trash. Fri: Major Duty Booth N220. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And	Kingsbridge Rd	В D	N220	1310 - 1410	
Empty Trash Clean, Mop And Disnfect El 189, El 190 And El 191.	Kingsbridge Rd	B D	N220	1410 - 1450	
Report Off Duty.	Fordham Rd	B D	N217	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 233 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	lours		RC#
NC0202 Station North	0′	700 - 1500		2754
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment. Clean And Scrap Gated Area.	182-183 Sts	B D	N215	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	Tremont Av	B D	N213	0910 - 1100
Wed:				
Clean And Organize Chemical And Clerical Supply Room				
Lunch	Tremont Av	B D	N213	1100 - 1130
Rescrap Mezzanine And Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Re-Scrap Gated Area. Major Cleaning Tue: (1140-1210) Major Duty Booth N215. Clean Interior/ Exterior Booth. Sweep, Mop, Dust, Disinfect And Clean Glass. Empty Trash.	182-183 Sts	B D	N215	1140 - 1310
Rescrap Mezzanine And Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Major Cleaning Wed: (1330 -1400) Major Duty Booth N213. Clean Interior/ Exterior Booth. Sweep, Mop, Dust, Disinfect And Clean Glass. Empty Trash.	Tremont Av	B D	N213	1320 - 1450
Report Off Duty.	182-183 Sts	B D	N215	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 234 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHITEI TICK		TICK Effective Date.		
Job#		Hours		RC#
NC0203 Station North		0700 - 1500		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clea Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	an 170 St	B D	N209	0700 - 0900
Supervisors Office: Clean, Mop And Empty Trash. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine				
Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	. 174-175 Sts	B D	N210	0910 - 1100
Lunch	174-175 Sts	B D	N210	1100 - 1130
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.				
Major Cleaning: (1140-1210) Tue: Major Duty Booth N209. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	170 St	B D	N209	1140 - 1310
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.				
Major Cleaning: (1320-1350) Wed: Major Duty N210. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empt Trash.	174-175 Sts	B D	N210	1320 - 1450
Report Off Duty.	170 St	B D	N209	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 235 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0204 Station North		0700 - 1500		2754
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	167 St	B D	N207	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	155 St	B D	N202	0910 - 1100
Lunch	155 St	B D	N202	1100 - 1130
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Major Cleaning: (1140-1210) Tue: Major Duty Booth N207. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	167 St	B D	N207	1140 - 1310
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.				
Major Cleaning: (1320 -1350) Wed: Major Duty Booth N202. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	155 St	B D	N202	1320 - 1450
Report Off Duty.	167 St	B D	N207	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 236 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHITEI TER		Tick Effective Date.			
Job#	Но	urs		RC	
NC0205 Station North	070	00 - 1500		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clea Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment. Remove Stains/Grimes/Dirt On Platform Tile Walls.	Stadium	B D	N203	0700 - 1000	
Clean And Disinfect El 132, El133, El 134 And El 136 Clean Glass And Wipe Down Stainless Steel Insid And Outside. Sweep And Mop Floors.	le 161 St Yankee Stadium	B D	N203	1000 - 1030	
Clean Public Restrooms. Sweep, Mop, Disinfect And Stock Public Restrooms.	161 St Yankee Stadium	B D	N203	1030 - 1100	
Lunch	161 St Yankee Stadium	B D	N203	1100 - 1130	
Clean Supervisor Office - Sweep, Mop, Disinfect And Empty Trash. Clean RTO Facilities-* During Special Events.	161 St Yankee Stadium	B D	N203	1130 - 1200	
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Clean And Disinfect Public Toilets. Major Cleaning: (1350-1420) Thu: Major Duty In Booth N203. Clean Interior/Exterior Of Booth. Sweep, Mop Disinfect, Clean Glass And Empty Trash.	161 St Yankee Stadium	В D	N203	1200 - 1420	
Clean And Disinfect El 131, El 132, El 133, El 134 And El 135. Clean, Mop, Disinfect, Polish Stainless Steel Inside And Outside, Clean Glass And Remove Sticker. Remove Stain On The Mezzanine Walls And Mop The Ledges.	161 St Yankee Stadium	B D	N203	1420 - 1500	
Report Off Duty.	161 St Yankee Stadium	B D	N203	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 237 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Station North	Hours 1500 - 2300			RC
NC0206	Station North	150	0 - 2300		27.
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Du	y In Full Uniform				
Areas. Empty Stock Employ All Railings, S	tet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Bathroom. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From tairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean and AFC Equipment	Norwood 205 St	D	N224	1500 - 1610
Clean, Disinfe	et, Mop And Stock Public Toilets.	Norwood 205 St	D	N224	1610 - 1630
	Facilities-Platform Level Mop, Disinfect Open Space And Office. Clean Employee Facility/Restroom Dispatcher'S				
Major Cleanin Sat: Canister I Sun: Employe	Jousings Island Platform: Clean, Mop, Bucket Wash, Wipe Down And Disinfect. Facility Room. Clean, Sweep, Mop. Disinfect. Clean Microwave And Refridgerator	Norwood 205 St	D	N224	1630 - 1700
Areas. Empty Stock Employ From All Rail MVMs, MEM (1730-1830) N Dispatcher'S C Employee Fac	set And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & see Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping angs, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean & AFC Equipment. Jon-Fri: RTO Facilities-Mid- Mezzanine Level affice, Crew Room, Reporting Office, Employee Restrooms, Employee Locker Rooms, lity Room. Clean, Sweep, Mop, Disinfect And Empty Trash. Joseph And Exterior Of Booth N222. Sweep, Mop, Disinfect, Clean Glass And Ledges. Empty descriptions and Empty Trash.	Bedford Pk Blvd	B D	N222	1710 - 1815
	infect El 500, El 501 And El 502. Remove Stickers And Graffiti.	Bedford Pk Blvd	B D	N222	1815 - 1845
Lunch		Bedford Pk Blvd		N222	1845 - 1915
	et, Mop And Wipe Down El 189, El 190, El 191. Remove Stickers And Graffiti	Kingsbridge Rd	B D	N220	1925 - 2000
Sweep All Str Areas. Empty Stock Employ From All Rail	tet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & te Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping to the Residue of the Proposition of Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean & AFC Equipment	Kingsbridge Rd	B D	N220	2000 - 2130
Rescrap Mezz	nine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Frash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	Norwood 205 St	D	N224	2140 - 2300
Report Off Du	ty.	Norwood 205 St	D	N224	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 238 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	RC			
NC0207 Station North	1500 - 2300			275	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment Disinfect refuse room.	167 St	B D	N207	1500 - 1630	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment. Clean and disinfect refuse room.	170 St	В D	N209	1640 - 1800	
Major Cleaning: Sat: Clean, Mop, Disinfect, Clean Microwave And Refrigerator.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment. Clean and disinfect refuse room. Major Cleaning: Sun: Employee Facility Room: Clean, Sweep, Mop, Disinfect, Clean Microwave And Refrigerator.	174-175 Sts	B D	N210	1810 - 1910	
Lunch	174-175 Sts	B D	N210	1910 - 1940	
Re-scrap Mezzanine & Platform Areas. Sweep All Stree Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Reseptacles.	170 St	B D	N209	1950 - 2130	
Re-scrap Mezzanine & Platform Areas. Sweep All Stree Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Reseptacles. Clean All MVMs, MEMs & AFC Equipment.	167 St	B D	N207	2140 - 2300	
Report Off Duty.	167 St	B D	N207	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 239 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
NC0208 Station North	150	00 - 2300		2754	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform Clean, Disinfect, Sweep, Mop And Stock Public Toilets.	161 St Yankee Stadium	B D	N203	1500 - 1530	
Clean EL131, EL132, EL133, EL134 and EL135. Sweep, Mop, Disinfect, Wipe Down, Clean Stainless Steel And Glass. Remove Stickers And Graffiti.	161 St Yankee Stadium	B D	N203	1530 - 1610	
Sweep, Mop, Disinfect, Wipe Down, Clean Stainless Steel And Glass. Remove Stickers And Graffiti. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment. (1610 - 1650) Clean, Mop, Disinfect & Restock Public Bathroom. Tues: Clean And Organize Chemical And Clerical Supply Rooms	161 St Yankee Stadium	B D	N203	1610 - 1800	
Lunch	161 St Yankee Stadium	B D	N203	1800 - 1830	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment.	155 St	B D	N202	1840 - 1950	
Clean, Sweep, Mop And Disinfect Public Toilet.	161 St Yankee Stadium	B D	N203	2000 - 2030	
Clean EL131, EL132, EL133, EL134 and EL135. Clean, Mop, Disinfect, Sweep, Clean Interior & Exterior. Clean Glass And Stainless Steel.	161 St Yankee Stadium	B D	N203	2030 - 2100	
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Deck Brush The Platform Walls On The D Line To Remove Stain And The Mezzanine Areas. Major Cleaning: Fri: Employee Facility Room- Clean, Sweep, Mop, Clean Microwave And Refrigerator.	161 St Yankee Stadium	B D	N203	2100 - 2300	
Report Off Duty.	161 St Yankee Stadium	B D	N203	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 240 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	ours		RC#
NC0209 Station North	07	700 - 1500		2754
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturda	y			
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polis Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacle Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Mall Stickers. Wipe Hpi. Polish Chrome On Trash Receptacle. Deck Wash Q Panels On N/B P Mezzanine Walls. Bucket Wash Pigeon Droppings.	sh All AFC ss. Clean Marks. Remove Mt Eden Av	4	R285	0700 - 0930
Major Cleaning (0900-0930) Sun: Clean Booth R285 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Mindows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polish All A Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Transport Receptacle. Deck Wash Mezzanine Walls And Q Panels On N/B Platforms. Bucket Wash Pig Droppings. Clean and disinfect elevators, 506, 507 and 508. Mop elevator floors thoroughly, restickers and graffiti from chromes.	AFC Readers. E All Trash rash geon	4	R284	0940 - 1140
Major Cleaning (1110-1140) Sun: Clean Booth R284 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges	150 0	1	Page	1110 1210
Lunch	170 St	4	R284	1140 - 1210
Re-Scrap Platform, Mezzanine, Landings And Empty All Trash Receptacles. Disinfect Urine Astains/Dirt/Grimes From All S/W Sidewalks. Disinfect elevators 506, 507 and 508.	Areas. Remove 170 St	4	R284	1210 - 1320
Scrap Platform, Mezzanine, Landings And Empty All Trash Receptacles. Remove Stains/Dirt/All S/W Sidewalks.	Grimes From Mt Eden Av	4	R285	1330 - 1500
Report Off Duty.	Mt Eden Av	4	R285	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 241 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0210 Station North	070	0700 - 1500		2763	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Su	nday-Saturday				
REPORT ON DUTY IN FULL UNIFORM					
Sweep All Street And Mezzanine Stairways					
Including Outside Areas. Scrap Mezzanine					
And Platforms. Disinfect All Urine Areas.					
Empty And Disinfect All Trash Receptacles					
And Refuse Rooms. Clean Exterior Of	Roosevelt Island	F	N602	0700 - 1000	
Booth Windows. Remove Graffiti, Stickers					
And Clean Residue. Dust All Ledges And					
Polish All AFC Equipment. Remove All					
Stains, Spills And Drag Marks On Floor					
Areas.					
Clean, Disinfect And Mop Employees'	Roosevelt Island	F	N602	1000 - 1030	
Restroom And Facility Rooms.	Rooseveit Island	1	11002	1000 - 1030	
Clean And Disinfect EL 403 And EL 404.					
Clean Glass And Wipe Down Stainless	Roosevelt Island	F	N602	1030 - 1100	
Steel Inside And Outside. Sweep And Mop	Rooseveit Island	1	11002	1030 - 1100	
Floors.					
LUNCH	Roosevelt Island	F	N602	1100 - 1130	
Clean And Dust All Ledges, Tile Walls On					
Stairways Railings And Benches. Clean	Roosevelt Island	F	N602	1130 - 1230	
Glass Panels On Mezzanine And Polish	Rooseven Island	F	1002	1130 - 1230	
Turnstiles.					
Sweep All Street And Mezzanine					
Stairways Including Outside Areas. Scrap					
Mezzanine And Platforms. Disinfect All					
Urine Areas. Empty And Disinfect All					
Trash Receptacles And Refuse Rooms.					
Remove All Stains, Spills And Drag					
Marks On Floor Areas.					
MAJOR CLEANING: (1230-1330)					
SUN: Clean and organize CTA scrubber room.	Roosevelt Island	F	N602	1230 - 1500	
TUE: Clean and disinfect employees' toilet					
and facility rooms. Re-stock supplies.					
WED: Clean and disinfect southbound employees'					
toilet and facility rooms. Re-stock supplies.					
FRI: Clean and disinfect refuse canister					
SAT: Clean and disinfect, restock supply room,					
SUN: Clean And infect Interior/Exterior Of					
Booth N602, Including Control Area.					
REPORT OFF DUTY	Roosevelt Island	F	N602	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 242 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCE TICK			TICK Effective Date.		
Job#	Job#				RO
NC0211	Station North		0700 - 1500		27
INSTRUCTION	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	Full In Uniform.				
Areas. Remove A Receptacles. Clean	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine All Gum, Stains, Spills And Drag Marks From Floor Areas. Empty And Disinfect All Trash an Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Ledges. Polish And Clean All MVMs, Mems, Heets And Chrome On Station.	125 St	A B C D	N026	0700 - 1000
Major Cleaning: Sun: Clean Inter	(0930-1000) rior And Exterior Of Booth N026, Including Control Area.				
	affect El 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And And Mop Floors.	125 St	A B C D	N026	1000 - 1100
Lunch		125 St	ABCD	N026	1100 - 1130
Areas. Empty Ar Disinfect Public	t And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine and Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Toilet, Employee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All Heets And Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks From	125 St	A B C D	N026	1130 - 1400
	fect El 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And And Mop Floors.	125 St	A B C D	N026	1400 - 1500
Report Off Duty		125 St	ABCD	N026	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 243 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#	
NC0212 Station North	070	0 - 1500		2763	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM					
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Refuse Rooms. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Rooms. Remove Graffiti, Stickers And Clean Residue. Dust All Ledges, Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas.	Lexington Av/53 St	ЕМ	N305	0700 - 1100	
LUNCH	Lexington Av/53 St	E M	N305	1100 - 1130	
Clean And Disinfect EL 245. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Lexington Av/53 St	ЕМ	N305	1130 - 1230	
Clean, Disinfect And Mop Employees' Restroom And Facility Rooms.	Lexington Av/53 St	ЕМ	N305	1230 - 1300	
Sweep All Street And Mezzanine Stairways, Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. MAJOR CLEANING: (1300-1400) SUN: Major Clean Interior/Exterior N305 Booth And Turnstiles. Scrub Tile Floors Around All Platforms, Columns And Wall Areas On The Manhattan Bound Side Of Island Platform, Including Under ESC 269 And Stairway P6.	Lexington Av/53				
 MON: Major Cleaning Of The Employees' Facility Room. TUE: Clean And Polish All Railings Around ESC 243, ESC 244	Lexington Av/53 St	ЕМ	N305	1300 - 1500	
REPORT OFF DUTY	Lexington Av/53 St	ЕМ	N305	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 244 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0213 Station North	0700 - 1500			276	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday	_				
REPORT ON DUTY IN FULL UNIFORM.					
GENERAL DUTIES. *BATHROOM DUTIES. *(0800 - 0900) MAJOR CLEANING - N301	7 Av	B D E	N301	0700 - 0900	
GENERAL DUTIES. *BATHROOM DUTIES. *(1030 - 1130) MAJOR CLEANING - N303	5 Av/53 St	ЕМ	N303	0910 - 1130	
LUNCH	5 Av/53 St	E M	N303	1130 - 1200	
**GENERAL DUTIES. **BATHROOM DUTIES.	5 Av/53 St	E M	N303	1200 - 1300	
Re-scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	7 Av	B D E	N301	1310 - 1500	
REPORT OFF DUTY.					
***MAJOR CLEANING SUN: BOOTH INTERIOR/EXTERIOR (Clean windows, dust ledges and booth equipment, clean walls, fire extinguishers, halon dispenser, wipe overhead ceiling slats, empty waste baskets, sweep and mop floors) MON: Clean and organize all supply rooms (discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items) TUE: Clean and polish all MVM's, MEM's, HEET's, Turnstiles and chromes railings. WED: EMP TOILET (wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels THUR: Bucket wash tile wall and gutters on SB platform FRI: Bucket wash tile wall and gutters on NB platform SAT: Clean and polish all trash receptacles **General Duties					
Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room.	7 Av	B D E	N301	1500 -	
*Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 245 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	Hours			
NC0214 Station North	1500 -	1500 - 2300			
INSTRUCTIONS	STATION	LINE BOOTH	HOURS		
Sunday-Sature	lay				
REPORT ON DUTY IN FULL UNIFORM					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Window Disinfect, Mop And Stock Employee Bathroom. Clean Employee Facility Room. Clean Clean Remove Graffiti, Stickers, Gum And Clean Residue. Remove All Pigeon Droppings From A Stairways And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean MEMs, HPI's, On-the-Go And AFC Equipment.	7s. Clean, aner's Room. All Railings,	F N602	1500 - 1700		
Clean Disinfect Sweep and Mop Floors Of Elevators EL 403 And EL 404. Clean glass, wire steel inside and outside of elevators. Clean all glass panels in mezzanine and polish turnstile		F N602	1700 - 1730		
LUNCH	Roosevelt Island I	F N602	1730 - 1800		
Clean, disinfect, sweep, and mop floors of Elevators EL 405, EL 406 And EL 407. Clean g stainless steel inside and outside of elevators. Clean and dust all ledges, tile walls on stairw benches. Disinfect all trash receptacles and refuse rooms.		F N603	1810 - 1930		
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Platforms and Outside areas Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Window And Stock Employee Bathroom. Clean Employee Facility Room. Clean Cleaner's Room. Restickers, Gum And Clean Residue. Remove All Pigeon Droppings From All Railings, Stair Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, Mon-the-Go And AFC Equipment.	vs. Clean, Mop emove Graffiti, 21 St ways And Queensbridge	F N603	1930 - 2130		
Re-Scrap Mezzanine Platforms and Outside areas. Sweep all street, mezzanine nd platform Disinfect All Urine Areas. Empty Trash Receptacles.	stairways. Roosevelt Island I	F N602	2140 - 2300		
REPORT OFF DUTY	Roosevelt Island I	F N602	2300 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 246 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	I	RC#		
NC0215 Station North		1500 - 2300	2763	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM	5 Av/53 St	E M	N303	1500 -
**General Duties				
*Bathroom Duties Sweep All Street and Mezzanine Stairways. Scrap Mezzanine, Platforms and Outside Areas. Disinfect All				
Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Sweep, Mop and Stock Employees' Bathroom. Clean Employee Facility Rooms. Clean Cleaner's Room. Remove Graffiti, Stickers, Gum and Clean Residue. Remove all pigeon dropping from all railings, Stairways and Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean all MVM's,	5 Av/53 St	E M	N303	1500 - 1800
MEM's, HPI's, ON-the-Go and AFC Equipment.				
Lunch	5 Av/53 St	E M	N303	1800 - 1830
**General Duties				
**Bathroom Duties Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Platforms and Outside areas. Disinfect All Urine Areas. Empty Trash Receptacles. Remove Graffiti, Stickers And Residue. clean exterior of booth windows. Clean mop and stock employee bathroom. Clean EFR and cleaners room. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marks on floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment. N303: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters. Clean And Polish All Railings near Madison Ave Escalator	5 Av/53 St	ЕМ	N303	1830 - 2030
SUN: Major Clean Booth N303 Inside And Out, Including Control Area.				
**General Duties *Bathroom Duties Madison Ave side: Clean and dust all ledges, tile walls on stairways railings and benches. Disinfect all trash receptacles and scrubber rooms. Deck brush Madison Ave tile Mezzanine and corridors. Re- scrap Mezzanine Platforms and Outside areas. Sweep all street, mezzanine nd platform stairways. Disinfect All Urine Areas. Empty Trash Receptacles. MAJOR DUTY: (2140-2250) Madison Ave: Bucket Wash Stairways mezzanine/exit, Control/Unpaid Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters. Clean And Polish All Railings surrounding Madison Ave Escalators. Clean all MVM's, MEM's, HPI's, ON-the-Go and AFC Equipment.	5 Av/53 St	ЕМ	N303	2030 - 2300
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Discard Empty Boxes And Bottles. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Clean elevators and escalators as needed. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.		E M	N303	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 247 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0216 Station North	1500 - 2300			2763	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM					
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Booth Windows Of N305 And N306. Clean And Disinfect Employees' Restroom And Facility Room. Restock Tissue, Towels And Soap. Clean All MVM's, Readers, Turnstiles And HEET's. Mop Elevator EL 245 And Clean Outside Chrome.	Lexington Av/53 St	ЕМ	N305	1500 - 1900	
LUNCH	Lexington Av/53 St	ЕМ	N305	1900 - 1930	
 Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Restroom And Facility Room. Clean All MVM's, Readers, Turnstiles And HEET's. Spot Mop Stains On Platforms And Mezzanines At N306. MAJOR DUTY: (1930-2030) SUN: Clean All Stainless Steel Chrome And Railings In Mezzanine And Passageway Areas. Remove Gum On Island Platform. MON: Major Clean Booth N306 Inside And Out, Including Control Area. TUE: Clean And Polish All Railings By ESC. 245, ESC. 246 And S/W P6. WED: Major Duty Cleaning Scrubber Room By N305 Mezzanine. THU: Clean And Polish Railings By ESC 243, ESC 244 And ESC 269. FRI: Clean The Storage Room By N305 Mezzanine. Remove Gum On Both Mezzanines And Passageways. SAT: N306 Storage Rooms: Separate And Stock Supplies. Discard Empty Boxes And Bottles. Remove Graffiti, Stickers And Residue On The Station. 	Lexington Av/53 St	E M	N305	1930 - 2300	
REPORT OFF DUTY.	Lexington Av/53 St	ЕМ	N305	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 248 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			RC#
	1500 - 2300		2761
STATION	LINE	BOOTH	HOURS
86 St	ВС	N043	1500 - 1830
06.9		210.42	1020 1000
86 St	BC	N043	1830 - 1900
96 St	ВС	N040	1910 - 2140
06.64	D.C.	NIO 42	2150 2200
86 St	BC	N043	2150 - 2300
86 St	ВС	N043	2300 -
	86 St 86 St 96 St 86 St	86 St B C 86 St B C 96 St B C	STATION LINE BOOTH

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 249 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0218 Station North	230	urs 0 - 0700		2764	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday			200111		
Report On Duty In Full Uniform.					
Clean El 209, 210, 211, 212 And 213					
Clean, Disinfect And Remove Gum From Floors. Sweep, Mop And Disinfect Floors. Clean Interior/Exterior Glass And Polish Chrome. Wipe Down Exterior Ledges On Mezzanine, Platform And Street Levels. Remove Graffiti, Stickers And All Residue.	34 St Herald Sq	BDFM	N506	2300 - 0200	
Close Public Toilets At 0000 Hours: Sweep, Mop And Disinfect Floors. Wash Walls And Wipe Down All Surfaces. Replenish Paper And Soap.					
Lunch	34 St Herald Sq	BDFM	N506	0200 - 0230	
Mon/Wed/Fri: *Shut Down And Clean Esc 229 And Esc 230 Esc 233: Remove Gum From Upper And Lower Landings. Clean And Polish Exterior And Interior Of Escalator Panels On Mezzanine And Platform Levels. Clean Adjacent Tile Walls . Remove All Accessible Stickers And Graffiti.					
Sun/Tue/Thu: *Shut Down And Clean ESC 231, 232, 234 Follow Duties Above.	34 St Herald Sq	BDFM	N506	0230 - 0600	
Sat: 0230-0430 *Shut Down And Clean Esc 235, 236 Follow Duties Above.					
Open Public Toilets At 0500 Hours Major Cleaning:					
Sun: NB "F" Platform Refuse Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage.					
Mon: SB "F" Platform Refuse Room - Follow Duties Above.					
Tue: NB "F" Scrubber Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Remove All Debris, Empty Boxes And Chemical Bottles.					
Wed: SB "F" Scrubber Room - Follow Duties Above.					
Thu: NB "R" Scrubber Room - Follow Duties Above.	34 St Herald Sq	BDFM	N506	0600 - 0700	
Fri: SB "R" Scrubber Room - Follow Duties Above.					
Sat: 0430-0545: NB "R" Platform Refuse Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage.					
0545-0700: SB "R" Platform Refuse Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage.					
Report Off Duty.					
*Contact The Elevator And Escalator Unit Prior To Cleaning - Shutdown And Re-Start, (212) 424-4497/4023	34 St Herald Sq	B D F M	N506	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 250 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног			RC#	
NC0218A	Station North	2300 - 0700			2764	
INSTRUCTION	S	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
"Report On Dut	In Full Uniform.					
DEDEODM I IS	TED DUTIES ON THE B/D/F/M LINES					
PERFORM LIS	TED DUTIES ON THE B/D/F/M LINES					
Path trains, scrap carpet runner on Correct all unsar stickers/graffiti a Sweep all stairw clean behind My disinfect employ covers) and soap top of lockers. C	507/Gold Brick Wall Passageway: Sweep all stairways including SWs M7A/B leading to N505/N506 (paid side only)/N507 paid and unpaid mezzanines. Utilize carpet sweeper on intermediate ramps (6) leading platforms. Scrap N/S/B platforms. Disinfect all urines areas. Interpretation of the platforms of the platforms of the platforms. Empty, clean and disinfect trash receptacles polish chrome tops. Remove and clean residue from all non painted surfaces benches, tile walls, FDNY standpipes. The platform of the pla	34 St Herald Sq	B D F M	N506	2300 - 0200	
"*Shut Down A	nd Clean:					
mezzanine and pincluding the an Mon/Wed Esc 233 And Es Remove gum from ezzanine and pincluding the an Thu/Sat Esc 235 And Es Remove gum from ezzanine and pincluding the an Fri Clean and disinf	om upper and lower landings. Clean and polish exterior and interior of escalator panels on platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, nunciators over the escalators. 234 234 240 251 262 263 264 275 265 276 286 297 208 208 208 208 208 208 208 20	34 St Herald Sq	BDFM	N506	0200 - 0330	
Lunch	of tookers. Cream out renigerator, interessare and exterior of Quenen machine.	34 St Herald Sq	BDFM	N506	0330 - 0400	
Major Cleaning:						
Bag all debris and Mon: Clean and down top of local Tue: Polish all the Wed: SB ""F"" Bag all debris and Thu: Polish all the Fri: Polish all the Sat: N507 Employer.	Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. In a loose garbage. disinfect employee facility room in N507 unpaid mezzanine: sweep and mop floor. Wipe sters. Clean refrigerator, microwave and exterior of Quench machine. durnstiles, MVMs, and MEMs in N505K control area. Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. In a loose garbage. durnstiles, MVMs, MEMs and HEETs in A025 control area. The property of the property o	34 St Herald Sq	BDFM	N506	0400 - 0500	
*	foilets at 0500hrs.	24 St Hamild S	DDEM	N506	0500 0700	
Re-scrap entire s Report off duty	tation. Empty all trash receptacles. Correct all unsanitary conditions.	34 St Herald Sq	BDFM	N506	0500 - 0700	
report or duty		34 St Herald Sq	B D F M	N506	0700 -	
*Contact the Ele	vator and Escalator Unit prior to cleaning - shutdown and re-start, (212) 424-4497/4023					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 251 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0219 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Mezzanine And N/S/B Platform Stairways. Scrap All Mezzanines (East And West), Passageways And N/S/B Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of N512 Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Mezzanine And Platform Floor Areas. Clean All AFC Equipment Including But Not Limited To: MVMs, MEMs, Turnstiles, HEETs, HXTs And Metrocard Readers. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers. Clean And Disinfect All Benches. Major Cleaning: (0000-0100) Tue: Deck Wash Walls And Floor In N/S/B Refuse Rooms. Disinfect And Bag Up All Loose Debris.	14 St	F M	N512	2300 - 0200
Thu: Deck Wash Walls And Floor In N/S/B Refuse Rooms. Disinfect And Bag Up All Loose Debris. Starting from the 6Th Ave end of the 14Th St/6th Ave "L' Passageway to the last set of rails in front of the IND signal door (opposite Outfront ad panel 322-075), scrap, clean, empty and disinfect trash				
receptacles. Clean and polish chrome tops. Disinfect gutters. Remove all stains, spills and drag marks in covered area. Spot mop all stains, spills and drag marks in entire passageway. Remove graffiti on non-painted surfaces. Remove all stickers and sticker residue.	14 St	F M	N512	0200 - 0300
Lunch	14 St	F M	N512	0300 - 0330
Spot Mop All Stains, Spills And Drag Marks On N/B Platform. Deck Wash Around Trash Receptacles And Under/Around Benches.		F M	N512	0330 - 0430
Spot Mop All Stains, Spills And Drag Marks On S/B Platform. Deck Wash Around Trash Receptacles And Under/Around Benches.	14 St	F M	N512	0430 - 0530
Major Cleaning: Sun: Clean Tile Walls And Floor In Passageway/East Mezzanine Between N510 And N513 Mon: Clean Tile Walls And Floor In Passageway/West Mezzanine Between N511 And N512 Tue: Clean Floor In N512 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Wed: Clean Floor In N511 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Thu: Clean Floor In N510 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Fri: Clean Floor In N513 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Sat: Clean Walls And Floor In EFR And Employee Toilet In N511 Mezzanine. Clean Refrigerator, Microwave And Quench. Wipe Down Lockers And Fire Extinguisher.	14 St	F M	N512	0530 - 0630
Re Scrap Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	14 St	F M	N512	0630 - 0700
Report Off Duty.	14 St	F M	N512	0700 -
toport on Duty.	17 51	1 141	11312	10700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 252 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0220	Station North		2300 - 0700		276
INSTRUCTION	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On D	ıty In Full Uniform.				
Platforms. Di Clean Exterio Facility Roon Clean All AF MetroCard Ro And Disinfec	reet, Mezzanine N/S/B Platform Stairways. Scrap All Mezzanines, Passageways And N/S/B sinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. or Of N509 Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And In. Spot Mop All Stains, Spills And Drag Marks On Mezzanine And Platform Floor Area. C Equipment Including But Not Limited To: MVMs, Mems, Turnstiles, HEETs, HXTs And Leaders. Clean Exterior Of HPI/CAI Unit In Stations. Remove All Graffiti And Stickers. Clean et All Benches.	23 St	F M	N509	2300 - 0100
Mon: Clean S Tue: Clean S Wed: Clean S Thu: NB Ref Perimeter Of Fri: SB Refus Perimeter Of Sat: Deck Wa	W P3A/B, P1/S1 - Clean Adjacent Tile Walls. Remove Stickers And All Residue. W P4A/B, P2/S2 - See Duties Above. W P6A/B, P5/S4 - See Duties Above. W P5A/B, P4/S3 - See Duties Above. use Canister Housings - Deck Wash Interior/Exterior Walls And Floor. Disinfect Around Housings. se Canister Housing - Deck Wash Interior/Exterior Walls And Floor. Disinfect Around	23 St	F M	N509	0100 - 0200
Lunch		23 St	F M	N509	0200 - 0230
Mezzanines, I Chrome Tops Spot Mop Al Equipment In Readers. Clean Exterio Benches.	reet, Mezzanine And Island Platform Stairways. Scrap All "L" Upper, Middle, And Lower, Passageways And Island Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean On All Trash Receptacles. Clean And Disinfect Employees Toilet In H003 Paid Mezzanine. I Stains, Spills And Drag Marks All Mezzanine And Island Platform Areas. Clean All AFC cluding But Not Limit To: MVMs, MEMs, Turnstiles, HEETs, HXTs And MetroCard or Of HPI/CAI Units In Station. Remove All Graffiti And Stickers. Clean And Disinfect All	14 St	F M	N512	0240 - 0440
Sun: Clean: S Mon; Clean: Tue: Clean: S Wed: Clean: Thu: Clean: S Fri: Clean: S	ng: (6 Ave "L" Line) N/Ws M13, S7, M11A/B, S5, M14A/B - Clean Adjacent Tile Walls. Remove All Stickers. S/W M2A/B, M9A/B, S4 - See Duties Above. N/W P8 And P9 - See Duties Above. S/W M1A/B, M8A/B, M11A/B - See Duties Above. N/W M3A/B, M4, S2, M7, S6 - See Duties Above. W P13, P15 - See Duties Above. N/W P14, P16 - See Duties Above.	14 St	F M	N512	0440 - 0550
Re-Scrap S/B	:. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	23 St	F M	N509	0600 - 0700
Report Off D	uty.	23 St	F M	N509	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 253 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	ırs		RC
NC0221 Station North	230	2761		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
** General Duties - Northbound And Southbound "BDFM" Platforms Clean All Trash Receptacles On "BDFM" N/S/ Platforms - Interior, Exterior And Chromes	W 4 St Wash Sq	A B C D E F M	N083	2300 - 0330
Lunch	W 4 St Wash Sq	ABCDE FM	N083	0330 - 0400
** General Duties - Northbound And Southbound "BDFM" Platforms and Middle Mezzaine Re-scrap all stairways leading to the "BDFM" platforms Clean All Trash Receptacles On "BDFM" N/S/ Platforms - Interior, Exterior And Chromes	W 4 St Wash Sq	ABCDE FM	N083	0400 - 0700
Report Off Duty				
** General Duties Scrap Entire Platforms. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around, Under And Wipe Down Benches. Empty and Disinfect All Trash Receptacles (Including N083 Paid Mezzanine). Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi and Cic. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Platform Gutters And Drains.	W 4 St Wash Sq	ABCDE FM	N083	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 254 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног	ırs		RC#	
NC0222	Station North	2300 - 0700			2761	
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Du	uty In Full Uniform					
	uties - ** General Duties - Northbound And Southbound "ACE" Platforms sh Receptacles On "ACE" N/S/ Platforms - Interior, Exterior And Chromes Including N083 ne	W 4 St Wash Sq	A B C D E F M	N083	2300 - 0300	
Lunch		W 4 St Wash Sq	ABCDE FM	N083	0300 - 0330	
Re-scrap all st		W 4 St Wash Sq	ABCDE FM	N083	0330 - 0700	
** General Du Scrap Entire F All Urine And Empty and Di Receptacle To Base Of Trash Graffiti From Cic. Clean All	•	W 4 St Wash Sq	ABCDE FM	N083	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 255 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#	
NC0222A Station North	2300 - 0700	2761	
INSTRUCTIONS	STATION LINE BOOTH	HOURS	
Sunday-Saturday			
Report On Duty In Full Uniform			
Sweep, mop & disinfect EL333, EL334 & EL335 - Clean, wipe down Exterior And Interior Cab C walls and glass. Remove All Graffiti And Stickers Clean Both Escalators (On N/B and S/B Platforms) -Shut Escalators Off; Remove Gum From Top Bottom Plate. Clean Interior Panel And Accessible Adjacent Walls. Remove Litter, Stickers And C Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome In N080 & N083 Mezzanir	W 4 St Wash Sq A B C D E F M N083 O And Graffiti. ne	2300 - 0230	
Lunch	W 4 St Wash Sq $\begin{vmatrix} A & B & C & D & E \\ F & M \end{vmatrix}$ N083	0230 - 0300	
** General Duties Sweep & Mop All Stairways and Ramps including N080, N083 and Middle Mezzanine Areas Middle Landings Including N080 and N083 Mezzanine	W 4 St Wash Sq A B C D E F M N083	0300 - 0500	
Major Clean MON: Refuse Room on "A,C,E" Platform Sweep, disinfect/bucket Wash Floors, Wall, Wipe Do Extinguisher TUE: Refuse Room on "BDFM" Platform Sweep, disinfect/bucket Wash Floors, Wall, Wipe Do Extinguisher WED: Bathroom Duties - M/F Toilet-Deck Wash Walls THU: Clean RTO Facilities: Including RTO Superintendent's Office N/E Of N/B "A" Platform An At S/E Of S/B "F" Platform. Sweep And Mop Floor. Clean And Disinfect Employees' Restroom. I Trash. Clean And Dust All Ledges. Replenish All Supplies (RTO Must Provide Supplies) FRI: Clean and Organize all Supply Rooms: Discard empty boxes or containers, deck floors, clean extinguishers, restock shelves, discard non-station items.	Oown Fire W 4 St Wash Sq A B C D E F M N083	0500 - 0600	
Sweep, mop & disinfect El 333/EL334/EL335. Report Off Duty	W 4 St Wash Sq A B C D E N083	0600 - 0700	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrai Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine. For All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Including Platform Ends. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Resi Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment Turnstiles, MVMs, Mems, Heets. Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket * Bathroom Duties Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash An Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	Remove by Areas idue. Clean All W 4 St Wash Sq A B C D E F M N083	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 256 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	ours		RC
	00 - 0700		276
STATION	LINE	ВООТН	HOURS
East Broadway	F	N529	2300 - 0130
East Broadway	F	N529	0130 - 0230
East Broadway	F	N529	0230 - 0300
2 Av	F	N523	0310 - 0540
2 Av	F	N523	0540 - 0650
East Broadway	F	N529	0700 -
East	Broadway	Broadway F	Broadway F N529

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 257 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0224	Station North		1500 - 2300		276
INSTRUCTION	IS .	STATION	LINE	воотн	HOURS
	Sunday-S	aturday			
Report On Duty	In Full Uniform.				
PERFORM DU	TIES ON 'J' LINE				
The East Mezza Platforms. Scrap Passageway Lea Stickers And Gr Receptacles. Wi Clean All Turns	ways, Including Stairway Leading To Jamaica CTR Platform And S/W nine. Scrap All Control Areas (A077, A081 And A082) And Jamaica Co And Disinfect Passageway To A082 Mezzanine. @A077 Mezzanine, oding To 87 Nassau Street: Sweep Stairway To Passageway And To Streaffiti. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down pe Down All Benches- Remove Stains, Stickers And Graffiti. Disinfect tiles, HEETs, MVMs And Mems. Clean All AFC Swipe heads. Clean And Dove Stickers And Graffiti. Remove All Stains, Spills And Drag marks	CTR/Broad Street Clean And Disinfect eet- Remove All All Trash All Urine Areas. All Signs, Ad Panels	A C	N095	1500 - 1745
Remove Gum From Mezzanine And (1815-1900) Clean And Polis	ean And Polish El719 In A081 Mezzanine. Clean And Disinfect Ramp I rom Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Clean And A/C Island Platforms Levels. Remove stickers and graffition of El 722@ A081 Mezzanine. Remove Gum From Floor. Sweep And Most El 722@ A081 Mezzanine.	Of Glass And Chrome Fulton St Mop Floor. Clean	A C	N095	1745 - 1900
	r Of Glass And Chrome On Mezzanine And Street Level. Remove stick		A C	21005	1000 1020
Lunch	1 Class All LIDIS As 1 CAIS On NI/C/D DI-45 and Included In A077 A	Fulton St	A C	N095	1900 - 1930
Mezzanines. Ad (1930-2015) Clean And Polis Gum From Floo Mezzanine And (2015-2100) Clean And Polis Clean Interior/ I	d Clean All HPIs And CAIs On N/S/B Platforms Including In A077, A dress any unsanitary conditions upon discovery sh El719 In A081 Mezzanine. Clean And Disinfect Ramp Leading To E or. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass A/C Island Platforms Levels. Remove stickers and graffiti sh EL722 @ A081 Mezzanine. Remove Gum From Floor. Sweep, Disin Exterior Of Glass And Chrome On Mezzanine And Street Level.	Elevator. Remove And Chrome On fect And Mop Floor.	A C	N095	1930 - 2100
Urine-Prone Are	ontrol Areas (A077, A081 And A082), Passageway And N/S/B Platformers Including EL 722 Interior and Exterior. Remove stains and drag manual Trash Receptacles.		A C	N095	2100 - 2300
Report Off Duty		Fulton St	A C	N095	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 258 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
NC0225 Station North		0 - 1500		2763	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Platforms and Outside areas. Disinfect All Urine Areas. Empty Trash Receptacles. Remove Graffiti, Stickers And Residue. clean exterior of booth windows. Clean mop and stock employee bathroom. Clean EFR and cleaners room. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marks on floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment.	47-50 Sts Rockefeller Ctr	BDFM	N500	0700 - 0930	
Major Duty (0845-0930) WED: Clean interior/exterior of booth N500. Sweep, dust, mop and disinfect. Clean glass and empty trash. Including control area					
Clean, deodorize, disinfect, sweep and mop floors in elevators 234,235 and 236. clean glass, wipe down stainless steel inside and outside of elevators. Clean all glass panels in mezzanine and polish turnstiles	47-50 Sts Rockefeller Ctr	B D F M	N500	0930 - 1000	
Lunch	47-50 Sts Rockefeller Ctr	B D F M	N500	1000 - 1030	
Sweep All Street And Mezzanine Stairways including mop urine, spills, stains on corridor of stores on street level exit. Clean area around and under benches on platform. Disinfect All Urine Areas. Empty Trash Receptacles. Clean exterior of booth windows. Clean mop and stock employee bathroom. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marks on floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment. 1030-1110 When accessible: Clean, sweep, dust, mop, disinfect: Mezzanine level (in front of and inside) Station Dept. Offices. Empty trash	47-50 Sts Rockefeller Ctr	BDFM	N500	1030 - 1310	
Re- scrap Mezzanine Platforms and Outside areas. Sweep all street, mezzanine nd platform stairways. Disinfect All Urine Areas. Empty Trash Receptacles. Clean, disinfect, sweep and mop floors in elevators 234, 235, and 236. Clean glass, wipe down stainless steel inside and outside of elevators.	47-50 Sts Rockefeller Ctr	B D F M	N500	1310 - 1500	
Report Off Duty.	47-50 Sts Rockefeller Ctr	BDFM	N500	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 259 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#	
NC0226 Station North	06	600 - 1400		276	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
Sweep All Street and Mezzanine Stairways. Clean Exterior of Booth Windows. Scrap Mezzanine And Platform, Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Remove All Gum. Stains. Spills And Drag Marks On Floor Areas. Remove All Graffiti. Stickers And Sticker Residue Upon Discovery. Clean And Disinfect Employee's Toilet. MAJOR CLEANING: (0830-0930) SUN: Clean booth N503 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges	42 St Bryant Park	B D F M	N503	0600 - 0930	
including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers. Clean And Disinfect Passageway Leading To The 7 Line.	42 St Bryant Park	B D F M	N503	0930 - 1030	
LUNCH	42 St Bryant Park	B D F M	N503	1030 - 1100	
Sweep All Street And Mezzanine Stairways. Clean And Disinfect Employees' Facility Room. Dust All Ledges Including Tiles Surrounding Platform Stairways In Mezzanine. Clean And Polish All AFC Equipment. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Disinfect All Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Remove All Stickers And Graffiti Upon Discovery. MAJOR DUTY: (1300-i400) SUN Clean and Disinfect Northbound Platform Scrubber Room. MON: Clean and Disinfect Southbound Platform Scrubber Room. TUE: Employee Facility Room - wipe down all surfaces including but not limited to lockers including tops. Clean out microwave and refrigerator, wipe down Quench unit (once installed), lunch table. FX and benches. Sweep, mop and disinfect floor. WED: Clean And Organize N503 Paid Mezzanine Supply Room. THU: Employees Toilet- wipe down all surfaces including but not limited to commode. sink. toilet tissue holder. paper towel holder/dryer, vanity mirror, soap dispenser. Sweep, mop and disinfect the floor. Replenish the soap and paper stock- as needed. FRI: Northbound Refuse Rooms - wash walls and floor, disinfect. SAT: Southbound Refuse Rooms - wash walls and floors. disinfect.	42 St Bryant Park	BDFM	N503	1100 - 1400	
REPORT OFF DUTY.	42 St Bryant Park	B D F M	N503	1400 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 260 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	RC#		
NC0227 Station North		0 - 1400		270
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Clean and disinfect employee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings.	34 St Herald Sq	BDFM	N506	0600 - 0700
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A022: Sweep all stairways, scrap unpaid mezzanine and remove all gum. Empty, clean and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Dust top of MVMs, clean behind MVMs and clean MVM screens. Scrap passageway between A022 and N505 mezzanines. Remove all spills, stains and drag marks from passageway and A022 unpaid mezzanine floor area. Clean and polish all AFC equipment, chrome railings and HPIs. Clean and Disinfect Men and Women's public toilets- sweep, mop, wipe down all surfaces and replenish soap/paper stock as needed.	34 St Herald Sq	BDFM	N506	0700 - 0830
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
Scrap N/B and S/B platforms. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Sweep N/B and S/B platforms and stairways. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and artwork. Disinfect platform ends and all urine areas. Clean and disinfect N/S/B refuse rooms. Remove all spills, stains and drag marks from floor areas.	34 St Herald Sq	BDFM	N506	0830 - 1030
Lunch	34 St Herald Sq	BDFM	N506	1030 - 1100
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings. PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.	34 St Herald Sq	BDFM	N506	1100 - 1200
Scrap N/B And S/B Platforms. Correct All Unsanitary Conditions. Empty And Disinfect Trash Receptacles - Polish Chrome Tops. Remove All Spills, Stains And Drag Marks From Floor Areas.	34 St Herald Sq	BDFM	N506	1200 - 1300
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A022: Scrap mezzanine and remove all gum. Empty and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Scrap passageway between A022 and N505. Remove all spills, stains and drag marks from passageway and mezzanine floor areas.	34 St Herald Sq	BDFM	N506	1300 - 1400
Report Off Duty.	34 St Herald Sq	BDFM	N506	1400 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 261 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Carley North	Ho			RCi
NC0228	Station North		0 - 1400		276
INSTRUCTION	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Di	aty In Full Uniform.				
lines. Sweep receptacles- p MVMs and d down perimet toilet - replen paid and unpa MAJOR CLE SAT. Clean CSUN: Clean b	paid and unpaid mezzanine and remove all gum up until the gate leading to the N/Q/R/W stairways ML7A/B. Correct all unsanitary conditions. Empty. clean and disinfect trash olish chrome tops. Remove stickers/graffiti and clean residue. Dust top of MVMs, dean behind ean MVM screens. Clean and polish all AFC equipment, chrome columns and HPIs. Wipe er of vending machine adjacent from EFR. Clean and disinfect Women and Men ·s employee ish paper and soap as needed. Remove all spills. stains and drag marks from floor areas in aid mezzanine and stairway landing. ANING: (0630-0730) GSM/GSS/Supv. Office Sweep and mop floor. Wipe down all surfaces. booth N507 interior and exterior. Sweep and mop floor. wash walls. dust top of ledge, on sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.	34 St Herald Sq	BDFM	N506	0600 - 0730
trash receptac top of MVMs spills, stains a	all stairways, scrap unpaid mezzanine only and remove all gum. Empty, clean and disinfect le on unpaid side only- polish chrome top. Remove stickers/graffiti and clean residue. Dust clean behind MVMs and clean MVM screens. Scrap 35th Street passageway- remove all and drag marks from passageway, unpaid mezzanine floor areas and stairway landings. Clean AFC equipment, chrome railings and HPI.	34 St Herald Sq	BDFM	N506	0730 - 0830
conditions. En clean residue platform ends	tform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary mpty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and from columns, signs, tiles, HPIs, benches, speakers and escalator side panels. Disinfect and all urine areas. Clean and disinfect S/B refuse room. Remove all spills, stains and drag latform, ramps and stairway landing floor areas.	34 St Herald Sq	BDFM	N506	0830 - 1000
SWs ML5A/I	Mezzanines/Ramps: Sweep carpeted ramps 1-6 and scrap intermediate mezzanines adjacent to 3 and between P7A/P10A. Correct all unsanitary conditions. Remove stickers/graffiti and clean ove all spills, stains and drag marks from non-carpeted areas. Disinfect all urine areas.	34 St Herald Sq	BDFM	N506	1000 - 1100
Lunch		34 St Herald Sq	BDFM	N506	1100 - 1130
conditions. En	paid and unpaid mezzanine. Remove litter from SWs ML7A/B. Correct all unsanitary mpty and disinfect trash receptacles. Remove all spills, stains and drag marks from floor areas apaid mezzanine, and stairways/landings. Clean and disinfect Employee Facility Room.	34 St Herald Sq	BDFM	N506	1130 - 1230
chrome top. I	unpaid mezzanine. Empty, clean and disinfect trash receptacle on unpaid side only-polish Remove stickers/graffiti and clean residue. Scrap 35th Street passageway- remove all spills, g marks from passageway, unpaid mezzanine floor areas and stairway landings.	34 St Herald Sq	BDFM	N506	1230 - 1315
	tform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect trash olish chrome tops. Remove all spills, stains and drag marks from floor areas.	34 St Herald Sq	BDFM	N506	1315 - 1400
Report Off D	uty.	34 St Herald Sq	BDFM	N506	1400 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 262 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#	
NC0229 Station North	060	0 - 1400		2764	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine. Gold Brick and Path passageways and N5G5/A022 paid mezzanines only. Sweep all stairways adjacent to N506-S5/M5A/B, S7/M7A/B Correct all unsanitary conditions. Disinfect Urine areas in Path passageway. Empty. clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Dust top on MVM. clean behind MVMs and clean MVM screens. Clean N506 booth window and empty trash receptacle. Clean and polish all AFC equipment and HPIs in N506 mezzanine. Wipe down perimeter of vending machine in N506 unpaid mezzanine. Remove al! spills, stains and drag marks from floor areas in paid/unpaid mezzanines. Gold Brick/Path passageways and all stairway landings. Clean. polish. disinfect and sweep/mop floor in EL2 I 3 located in the Path passageway.	34 St Herald Sq	BDFM	N506	0600 - 0800	
MAJOR CLEANING: (0700-0800) SUN: Clean booth N506 interior and exterior. Sweep and Mop Floor, Wash Walls, Dust top of ledge, including Halon sensors and Fire Extinguishers. Remove all Debris and Non-TA items from booth drawers.					
Scrap N/B platform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and escalator side panels. Disinfect platform ends and all urine areas. Clean and disinfect N/B refuse room. Remove all spills, stains and drag marks from platform, ramps and stairway landing floor areas. Clean, polish and sweep/mop floor in EL210.	34 St Herald Sq	B D F M	N506	0800 - 1000	
Lunch	34 St Herald Sq	BDFM	N506	1000 - 1030	
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine, gold brick and Path passageways and N505/A022 paid mezzanines only. Correct all unsanitary conditions. Disinfect urine areas in Path passageway. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Remove all spills, stains and drag marks from floor areas in paid/unpaid mezzanines, Gold Brick/Path passageways and all stairway landings.	34 St Herald Sq	BDFM	N506	1030 - 1130	
Clean and polish all chrome railings surrounding escalators, passageways and columns in N505, N506 and A022 paid mezzanines.	34 St Herald Sq	BDFM	N506	1130 - 1245	
Scrap N/B platform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect trash receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas.	34 St Herald Sq	BDFM	N506	1245 - 1400	
Report Off Duty.	34 St Herald Sq	BDFM	N506	1400 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 263 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0230 Station North		0700 - 1500		276
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street, mezzanine and N/S/B platform stairways. Scrap all mezzanines (east and west), passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of N512 booth windows, empty booth trash. Clean and disinfect employee's toilet and facility room. Remove all stains, spills and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches. MAJOR CLEANING: (0900-1000) SUN: Clean booth N512 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.	14 St	F M	N512	0700 - 1000
Starting from the 6Th Ave end of the 14Th St/6th Ave "L' Passageway to the last set of rails in front of the IND signal door (opposite Out-front ad panel 322-075), scrap, clean, empty and disinfect trash receptacles. Clean and polish chrome tops. Disinfect gutters. Remove all stains, spills and drag marks in covered area. Spot mop all stains, spills and drag marks in entire passageway. Remove graffiti on non-painted surfaces. Remove all stickers and sticker residue.	14 St	F M	N512	1000 - 1100
Lunch	14 St	F M	N512	1100 - 1130
Remove all stains, spills and drag marks on N/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	1130 - 1230
Remove all stains, spills and drag marks on S/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	1230 - 1330
MAJOR CLEANING: SUN: NB refuse room deck wash interior walls and floor, wipe down top and sides of fire extinguisher. MON: SB refuse room deck wash interior walls and floor, wipe down top and sides of fire extinguisher. TUE: Clean and organize CTA slop sink room adjacent to EFR in N511 mezzanine. Discard all debris including empty boxes and chemical bottles. WED: NB refuse room- deck wash interior walls and floor, wipe down top and sides of fire extinguisher. THU: SB refuse room- deck wash interior walls and floor, wipe down top and sides of fire extinguisher. FRI: Employee Toilet- deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. SAT: Employee Facility- deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit.	14 St	F M	N512	1330 - 1430
Re-scrap station. Empty all trash receptacles. Correct all unsanitary conditions.	14 St	F M	N512	1430 - 1500
Report Off Duty	14 St	F M	N512	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 264 of 557 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

NC0231 Station North	0700 - 1500			2761	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.	W 4 St Wash Sq	ABCDE FM	N083	0700 -	
Clean EL335. Wipe Down Interior/Exterior Remove Stickers And Graffiti. Disinfect And Mop Floors.	W 4 St Wash Sq	ABCDE FM	N083	0700 - 0730	
**General Duties: North and South bound BDFM Lines (Lower Platform); N080 Control Area; Middle Mezzanine	W 4 St Wash Sq	A B C D E F M	N083	0730 - 1000	
***Major Cleaning (1000-1030) Sun: Booth N083 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wiper Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors) Mon: Sweep Street Mezzanine Level Stairways With Corn Broom In N080 Control Area. Tue: Sweep Platform Stairways PL1 Through PL4 With Corn Broom Wed: Sweep Platform Stairways PL5 Through PL8 With Corn Broom Thu: Clean And Polish All Trash Receptacles Exterior And Chromes Fri: Organize Supply Rooms And Restock As Needed. Sat: Employee Facility Room - Wipe Down Lockers, Tables And Benches, Sweep Floor, Discard All Trash, Empty Waste Basket And Mop Floors. **General Duties; N080 Control Area; Middle Mezzanine Lunch **General Duties; N080 Control Area Sweep, Mop and Disinfect EL335.	W 4 St Wash Sq W 4 St Wash Sq	ABCDEFM ABCDEFM ABCDEFM ABCDEFM ABCDEFM	N083 N083 N083 N083	1000 - 1030 1030 - 1130 1130 - 1200 1200 - 1430 1430 - 1500	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets.) Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	W 4 St Wash Sq	ABCDE FM	N083	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 265 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			, 1, 0, 2020		
Job#			RC		
NC0232	Station North		0700 - 1500		276
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Booth Windows	rs, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean S. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, es And AFC Readers. Clean Benches And Platform Map. Clean And Disinfect All Trash	Wall St	2 3	R111	0700 - 0900
Including R113 Booth Windows	rs, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas K And R114 Control Areas, Mezzanines And Stairways Leading To "A" Platform. Clean c. Clean And Disinfect Employee's Toilet. Clean And Polish All AFC Equipment: MVMs, es And AFC Readers. Clean Benches And Platform Map. Empty, Clean And Disinfect All les.	Wall St	4 5	R203	0915 - 1115
Lunch		Wall St	4 5	R203	1115 - 1145
	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine and Disinfect All Trash Receptacles.	Wall St	4 5	R203	1145 - 1245
Clean And Disir	nfect Employee's Toilet.	Wall St	4 5	R203	1245 - 1315
	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine and Disinfect All Trash Receptacles.	Wall St	2 3	R111	1330 - 1500
Report Off Duty	<u>-</u> y	Wall St	2 3	R111	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 266 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	RC#				
NC0233 Station North		0600 - 1400			2764	
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	ity In Full Uniform					
Street S/Ws. Receptacles- (From All Surin all mezzani	reet Stairways And Outside Areas, Including N519, N519A. N519B Mezzanine, Platform And Scrap N/S/B Platforms And All Mezzanine Areas. Empty, Clean And Disinfect Trash Clean Chrome Tops. Clean N519 Booth Window and Empty Trash. Remove Graffiti/Stickers faces And Clean All Residue. Clean All AFC Equipment (MVM, MEM, Turnstiles, Readers) ine areas. Clean and Wipe Down All HPI/CAI Units, and Benches. Remove all Stains, Spills iks From All Floor Areas Including N/S/B Platforms.	Broadway-Lafaye St	BDFM	N519	0600 - 0900	
SUN: Clean bincluding Hal	ANING: (0800-0900) booth N519 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges on sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth draws.					
Clean interior disinfect floor	ree Facility- sweep, mop and disinfect floor, clean exterior of all surfaces including lockers. /exterior of microwave, refrigerator and Quench unit. N519 Employee Toilet- sweep, mop and deck, clean exterior of all surfaces in bathroom including tissue and towel holders, mirror, nk and commode. Replenish paper and soap as needed.	Broadway-Lafaye St	BDFM	N519	0900 - 1000	
Lunch		Broadway-Lafaye St	BDFM	N519	1000 - 1030	
	infect EL 329 & 330- remove gum from floor. Sweep, mop and disinfect floor. Clean and e interior/exterior. Wipe down ledges on every level. Remove graffiti and stickers.	Broadway-Lafaye St	BDFM	N519	1030 - 1130	
SUN: NB Scr and organize: MON: SB Scr and organize: TUE: NB Ref WED: SB Re THU: N519 S Clean and org FRI: Lower L and floor, wip empty chemic SAT: Middle top and sides	Mezzanine Scrubber Room- located at S/end of station: deck wash walls and floor, wipe down of fire extinguisher.			N519	1130 - 1300	
	re station. Empty, disinfect and clean all trash receptacles on entire station. Correct all	Broadway-Lafaye St	1	N519	1300 - 1400	
Report Off D	uty.	Broadway-Lafaye St	BDFM	N519	1400 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 267 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#
NC0234 Station North	070	2764		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, N/S/B Island Platforms And N521/N523 Mezzanine Stairways. Scrap N521/N523 Mezzanines And N/S/B Island Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	2 Av	F	N523	0700 - 0900
Major Cleaning: (0700-0800) Sun: Clean Booth N523 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items From Booth Drawers.				
Sweep All Street, Island Platform And All Mezzanine (Upper/Middle) Stairways. Scrap All Mezzanines (Upper/Middle), Passageways And Island Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers. Major Cleaning: (0910-1010) Sun: Clean Booth N529 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges	East Broadway	F	N529	0910 - 1110
Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items From Booth Drawers. Lunch	East Broadway	F	N529	1110 - 1140
Major Cleaning: Mon: Employee Toilet- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Tue: Employee Facility- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit. Wed: Island Platform Refuse Canister Housings- Deck Wash Interior/Exterior Walls And Floor, Wipe Down Top And Sides Thu: Clean And Organize CTA Slop Sink And Pipe Chase Room Fri: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs, Metrocard Reader And HEETs) In N528 And N528A Mezzanines Sat: Clean And Organize Paper And Chemical Supply Room.	Fast Proadway	F	N529	1140 - 1240
Major Cleaning: Mon: Employee Toilet- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Tue: Employee Facility- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit. Wed: NB Refuse Room- Deck Wash Interior Walls And Floor. Thu: SB Refuse Room- Deck Wash Interior Walls And Floor. Fri: Sb CTA Slop Sink Room- Deck Wash Interior Walls And Floor. Sat: NB CTA Slop Sink Room- Deck Wash Interior Walls And Floor.	2 Av	F	N523	1250 - 1400
Re-Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	2 Av	F	N523	1400 - 1500
Report Off Duty.	2 Av	F	N523	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 268 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
NC0235 Station North	00	0600 - 1400		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/B platforms, lower level and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of HPI/CAI units in station. Remove all graffiti/stickers and residue. Clean a AFC equipment in N525/N526 mezzanines including the automatic hand sanitizers. Correct all unsanitate conditions. Clean and disinfect benches on N/S/B platform areas. Disinfect all urine areas.	ll Delancey St	F	N525	0600 - 0830
MAJOR CLEANING: (0730-0830) SUN: Clean booth N525 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth draw	ers.			
Men and Women's Public toilets- Deck wash walls and floors. Clean the exterior surfaces of commode, partitions, mirror, hand dryers, towel and tissue holders. Replenish soap and paper stock as needed.		F	N525	0830 - 0930
Lunch	Delancey St Essex St	F	N525	0930 - 1000
Remove all stains, spills and drag marks on N/S/B platform floor areas and N525/N526 mezzanines.	Delancey St Essex St	F	N525	1000 - 1130
MAJOR CLEANING: (1130-1230) SUN: NB platform scrubber room and outside alcove area- deck wash walls and floor. Clean and organ the room, discard all debris/empty chemical bottles. MON: SB platform scrubber room- deck wash walls and floor. Wipe down fire extinguisher. Clean and organize the room, discard all debris/empty chemical bottles. TUE: NB refuse room- deck wash walls and floor. Wipe down fire extinguisher. Discard all debris and empty boxes. WED: SB refuse room- deck wash walls and floor. Wipe down fire extinguisher. Discard all debris and empty boxes. THU: N526 scrubber room - deck wash walls and floor. Clean and organize the room, discard all debris/empty chemical bottles. FRI: Remove all graffiti and stickers from non-painted surfaces on entire station. SAT: Deck wash top concrete landing of ES328.	Delancey St Essex St	F	N525	1130 - 1230
Sweep All Street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/platforms, lower and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	F	N525	1230 - 1400
Report Off Duty	Delancey St Essex St	F	N525	1400 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 269 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	Hours			
NC0236 Station North	150	1500 - 2300			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways including deodorize and clean corridor to stores of street mezzanine. Scrap Mezzanine Platforms and Outside areas. Disinfect All Urine Areas. Empty Trash Receptacles. Remove Graffiti, Stickers And Residue. clean exterior of booth windows. Clean mop and employee bathroom. Clean EFR and cleaners room. Remove Graffiti, Stickers And Clean Residue. Reall pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marl floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment.	d stock emove 47-50 Sts Rockefeller Ctr	BDFM	N500	1500 - 1730	
Clean, disinfect, sweep and mop floors in el 234, 235 and 236. Clean glass, wipe down stainless steel and outside elevators. clean all glass panels in mezzanine and polish turnstiles	inside 47-50 Sts Rockefeller Ctr	BDFM	N500	1730 - 1800	
Lunch	47-50 Sts Rockefeller Ctr	B D F M	N500	1800 - 1830	
Clean and dust all ledges, tile walls on stairways railings and benches. Remove all pigeon droppings railings stairways and platforms. Disinfect all trash receptacles and refuse rooms. Remove gum and cresidue.	14/-311 816	BDFM	N500	1830 - 2030	
Wipe down all AFC rails and gates in mezz area. Clean and disinfect refuse rooms. Clean benches are standing map frames. Clean, disinfect, sweep and mop floors in ele 234,235,236. Clean glass, wipe de stainless steel inside and outside of elevators.		BDFM	N500	2030 - 2130	
Re- scrap Mezzanine, Platforms and Outside areas, including mop, sanitize and deodorize corridor to of street level mezzanine from any urine, stains odors and graffiti. Sweep all street, mezzanine and pl stairways. Disinfect All Urine Areas. Empty Trash Receptacles.		BDFM	N500	2130 - 2300	
Report Off Duty.	47-50 Sts Rockefeller Ctr	BDFM	N500	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 270 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WINTER TICK			• 1/0/2023				
Job#		Ho	RC#				
NC0237	NC0237 Station North			1400 - 2200			
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS		
	Sunday-Saturday						
Report On Duty Ir	1 Full Uniform.						
Urine Areas. Empt Ledges Surroundin MVM's, MEM's, T Floor Areas. Remo	And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platform Areas. Disinfect All ty, Clean And Disinfect All Trash Receptacles. Clean Receptacle Chrome tops. Clean Tile mg Mezzanine Stairways At N503 And N502 Control Areas. Clean All AFC Equipment: Turnstiles And MetroCard Readers. Remove All Gum, Stains, Spills And Drag Marks On ove All Graffiti, Stickers And Sticker Residue Upon Discovery. Clean And Disinfect Clean And Disinfect Passageway Leading To The #7-Line.	42 St Bryant Park	BDFM	N503	1400 - 1730		
Lunch		42 St Bryant Park	B D F M	N503	1730 - 1800		
Urine Areas. Empt Stairways. Remove And Sticker Resid Major Cleaning: { Wed: Clean AFC	Stairways And Mezzanine Stairs. Scrap Mezzanine And Platform Areas. Disinfect All ty, Clean And Disinfect All Trash Receptacles. Clean Tile Ledges Surrounding Mezzanine e All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove All Graffiti, Stickers ue Upon Discovery. Clean And Disinfect Employee's Toilet And Facility Room. 2100-2200) Railings And Turnstiles, N504 Control Area. ailings And Turnstiles. N502 Control Area.	1	BDFM	N503	1800 - 2200		
Report Off Duty	<u> </u>	42 St Bryant Park	B D F M	N503	2200 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 271 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours			
NC0238 Station North	140	1400 - 2200			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
N507: Scrap paid and unpaid mezzanine and remove all gum up until the gate leading to the N/Q/R lines. Sweep stairways ML7A/B. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Dust top of MVMs, cleabehind MVMs and clean MVM screens. Clean and polish all AFC equipment, chrome columns and Wipe down perimeter of vending machine adjacent from EFR. Clean and disinfect Women and Meremployee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from areas in paid and unpaid mezzanine, and stairway landing.	an HPIs. a's 34 St Herald Sq	BDFM	N506	1400 - 1600	
N505: Sweep all stairways, scrap unpaid mezzanine only and remove all gum. Empty, clean and distrash receptacle on unpaid side only-polish chrome top. Remove stickers/graffiti and clean residue. top of MVMs, clean behind MVMs and clean MVM screens. Scrap 35th Street passageway-remove spills, stains and drag marks from passageway, unpaid mezzanine floor areas and stairway landings. and polish all AFC equipment, chrome railings and HPI.	Dust e all 34 St Herald Sq	BDFM	N506	1600 - 1700	
Scrap S/B platform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffit clean residue from columns, signs, tiles, HPIs, benches, speakers and escalator side panels. Disinfect platform ends and all urine areas. Clean and disinfect S/B refuse room. Remove all spills, stains and marks from platform, ramps and stairway landing floor areas.	ti and t 34 St Herald Sq	BDFM	N506	1700 - 1800	
Intermediate Mezzanines/Ramps: Sweep carpeted ramps 1-6 and scrap intermediate mezzanines adja SWs ML5A/B and between P7A/P10A. Correct all unsanitary conditions. Remove stickers/graffiti at residue. Remove all spills, stains and drag marks from non-carpeted areas. Disinfect all urine areas.		BDFM	N506	1800 - 1900	
Lunch	34 St Herald Sq	BDFM	N506	1900 - 1930	
N507: Scrap paid and unpaid mezzanine. Remove litter from SWs ML7A/B. Correct all unsanitary conditions. Empty and disinfect trash receptacles. Remove all spills, stains and drag marks from floo in paid and unpaid mezzanine, and stairways/landings. Clean and disinfect Employee Facility Room		B D F M	N506	1930 - 2030	
N505: Scrap unpaid mezzanine. Empty, clean and disinfect trash receptacle on unpaid side only-pochrome top. Remove stickers/graffiti and clean residue. Scrap 35th Street passageway- remove all spatials and drag marks from passageway, unpaid mezzanine floor areas and stairway landings.	lish	B D F M	N506	2030 - 2115	
Scrap S/B platform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas. Sweep/m in EL209.		BDFM	N506	2115 - 2200	
Report Off Duty	34 St Herald Sq	BDFM	N506	2200 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 272 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#		
NC0239 Station North	140	2764				
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform.						
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.						
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Clean and disinfect employee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings.	34 St Herald Sq	BDFM	N506	1400 - 1500		
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.						
A022: Sweep all stairways, scrap unpaid mezzanine and remove all gum. Empty, clean and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Dust top of MVMs, clean behind MVMs and clean MVM screens. Scrap passageway between A022 and N505 mezzanines. Remove all spills, stains and drag marks from passageway and A022 unpaid mezzanine floor area. Clean and polish all AFC equipment, chrome railings and HPIs.	34 St Herald Sq	BDFM	N506	1500 - 1630		
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.						
Scrap N/B and S/B platforms. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Sweep N/B and S/B platforms and stairways. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and artwork. Disinfect platform ends and all urine areas. Clean and disinfect N/S/B refuse rooms. Remove all spills, stains and drag marks from floor	34 St Herald Sq	BDFM	N506	1630 - 1830		
Lunch	24 St Hamild Sa	BDFM	N506	1830 - 1900		
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.	34 St Herald Sq	BDFM	10300	1830 - 1900		
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Clean and disinfect employee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings.	34 St Herald Sq	BDFM	N506	1900 - 2000		
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.						
Scrap N/B and S/B platforms. Correct all unsanitary conditions. Empty and disinfect trash receptacles-polish chrome tops. Remove all spills, stains and drag marks from floor areas. Sweep/mop floors in EL211 and EL212.	34 St Herald Sq	B D F M	N506	2000 - 2100		
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.						
A022: Scrap mezzanine and remove all gum. Empty and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Scrap passageway between A022 and N505. Remove all spills, stains and drag marks from passageway and mezzanine floor areas. Clean and Disinfect Men and Women's public toilets- sweep and mop.	34 St Herald Sq	BDFM	N506	2100 - 2200		
Report Off Duty	34 St Herald Sq	BDFM	N506	2200 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 273 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	RC		
NC0240 Station North	140	0 - 2200		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine, gold brick and Path passageways and N505/A022 paid mezzanines only. Sweep all stairways adjacent to N506- S5/M5A/B, S7/M7A/B. Correct all unsanitary conditions. Disinfect urine areas in Path passageway. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Dust top of MVM, clean behind MVMs and clean MVM screens. Clean N506 booth window and empty trash receptacle. Clean and polish all AFC equipment and HPIs in N506 mezzanine. Wipe down perimeter of vending machine in N506 unpaid mezzanine. Remove all spills, stains and drag marks from floor areas in paid/unpaid mezzanines, Gold Brick/Path passageways and all stairway landings.	34 St Herald Sq	BDFM	N506	1400 - 1530
Scrap N/B platform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and escalator side panels. Disinfect platform ends and all urine areas. Clean and disinfect N/B refuse room. Remove all spills, stains and drag marks from platform, ramps and stairway landing floor areas. Clean, polish and sweep/mop floor in EL210.	34 St Herald Sq	B D F M	N506	1530 - 1700
Clean and Disinfect GSM/GSS and Station Supv. Offices/WAA	34 St Herald Sq	BDFM	N506	1700 - 1800
Lunch	34 St Herald Sq	BDFM	N506	1800 - 1830
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine, gold brick and Path passageways and N505/A022 paid mezzanines only. Correct all unsanitary conditions. Disinfect urine areas in Path passageway. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Remove all spills, stains and drag marks from floor areas in paid/unpaid mezzanines, Gold Brick/Path passageways and all stairway landings. Clean, disinfect and sweep/mop floor in EL213 located in the Path passageway.	34 St Herald Sq	BDFM	N506	1830 - 1930
Clean and polish all chrome railings surrounding escalators, passageways and columns in N505, N506 and A022 paid mezzanines.	34 St Herald Sq	BDFM	N506	1930 - 2045
Scrap N/B platform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect trash receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas. Sweep/mop floor in EL210.	34 St Herald Sq	BDFM	N506	2045 - 2200
Report Off Duty.	34 St Herald Sq	BDFM	N506	2200 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 274 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0241 Station North		1500 - 2300		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street, mezzanine and N/S/B platform stairways. Scrap all mezzanines, passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of N509 booth windows, empty booth trash. Clean and disinfect employee's toilet and facility room. Remove all stains, spills and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches.	23 St	F M	N509	1500 - 1700
MAJOR CLEANING: SUN: Deck wash and spot mop N/B platform and N509 control area. Clean and disinfect around trash receptacles, leaning bar and benches. MON: Deck wash and spot mop S/B platform and N508 control area. Clean and disinfect around trash receptacles, leaning bar and benches. TUE: Employee Facility- deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. WED: NB refuse canister housings- deck wash interior/exterior walls and floor. Disinfect around perimeter of housings. THU: SB refuse canister housings- deck wash interior/exterior walls and floor. Disinfect around perimeter of housings. FRI: Employee Toilet- deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. SAT: Clean and organize CTA slop sink room adjacent to EFR in N508 mezzanine. Discard all debris including empty boxes and chemical bottles.	23 St	F M	N509	1700 - 1800
Lunch	23 St	F M	N509	1800 - 1830
PERFORM LISTED DUTIES ON THE 'L' LINE Sweep all "L" street, mezzanine and island platform stairways. Scrap all "L" upper, middle and lower mezzanines, passageways and island platform. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean and disinfect employee's toilet. Remove all stains, spills and drag marks on all mezzanine and island platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches.		F M	N512	1840 - 2040
PERFORM LISTED DUTIES ON THE 'L' LINE MAJOR CLEANING: SUN: Bucket wash SW P4, P5, P6- clean adjacent tile walls. Remove all stickers. MON: Deck wash and spot mop island platform. Clean and disinfect around trash receptacles and benches. TUE: Employee Toilet- deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. WED: Deck wash and spot mop H003 control area. Disinfect all urine areas. THU Deck wash and spot mop island platform. Clean and disinfect around trash receptacles and benches. FRI: Remove stickers and graffiti from non-painted surfaces on entire station. SAT: Deck wash and spot mop underpass leading to PATH. Disinfect all urine areas.	14 St	F M	N512	2040 - 2200
Re-scrap station. Empty all trash receptacles. Correct all unsanitary conditions.	23 St	F M	N509	2200 - 2300
Report Off Duty	23 St	F M	N509	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 275 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0242 Station North	Hours 1500 - 2300			276
			DOOTH	
INSTRUCTIONS Sunday Saturday	STATION	LINE	ВООТН	HOURS
Report On Duty In Full Uniform	1	1	1	
Report On Duty in Full Uniform				
Clean And Disinfect El-335 Clean Glass, Clean And Polish Stainless Steel Inside And Outside. Sweep And Mop Floors.	W 4 St Wash Sq	A B C D E F M	N083	1500 - 1600
Clean And Disinfect, Sweep And Mop Floors, Remove Stickers And Graffiti In El333/334/335.				
** General Duties-(Northbound And Southbound "A" Platforms Including N083 Mezzanine).		ABCDE		
Tue: (1830-1900) Clean And Organize Supply Room; Discard Empty Boxes.	W 4 St Wash Sq	F M	N083	1600 - 1900
	W. A. C. W. 1. C.	ABCDE	N1002	1000 1020
Lunch	W 4 St Wash Sq	F M	N083	1900 - 1930
* Bathroom Duties And Efr-M/F Toilet In Middle Landing.	W 4 St Wash Sq	A B C D E F M	N083	1930 - 2030
** General Duties		1 1/1		
Major Cleaning				
Sun: 2100-2145 Clean And Polish All MVMs, Mems, Heets, Turnstiles And Chrome In N083 Mezz.		ABCDE		
W 1 2100 2145 Cl I ' /E ' Of All T I. D I I. I Cl O N/G/D. DI ./C	W 4 St Wash Sq	F M	N083	2030 - 2300
Wed: 2100-2145 Clean Interior/Exterior Of All Trash Receptacles Including Chrome On N/S/B Platforms And N083 Mezzanine.				
Report Off Duty.	+			
** General Duties				
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails.				
Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors.				
Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down				
Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And				
Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash				
Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From	W 4 St Week Se	ABCDE	N083	2200
Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing	W 4 St Wash Sq	F M	N083	2300 -
And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth				
Exterior Window And Empty Waste Basket.				
*Bathroom Duties				
Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop				
Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.				
Remove All Sticker/Residue. Re-Stock with Soap Alla Hissue.				
	1	1	1	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 276 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours 1500 - 2300			RC#	
) - 2300		276	
STATION	LINE	BOOTH	HOURS	
W 4 St Wash Sq	A B C D E F M	N083	1500 -	
W 4 St Wash Sq	ABCDE FM	N083	1500 - 1930	
	1 1/1			
W 4 St Wash Sq	ABCDE FM	N083	1930 - 2000	
W 4 St Wash Sq	ABCDE FM	N083	2000 - 2300	
	ABCDE FM	N083	2300 -	
	STATION W 4 St Wash Sq W 4 St Wash Sq W 4 St Wash Sq W 4 St Wash Sq	STATION LINE W 4 St Wash Sq ABCDEFM ABCDEFM	W 4 St Wash Sq A B C D E N083	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 277 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#
NC0244 Station North	1400) - 2200		2764
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street stairways and outside areas, including N519, N519A. N519B mezzanine, platform and street S/Ws. Scrap N/S/B platforms and all mezzanine areas. Empty, clean and disinfect trash receptaclesclean chrome tops. Clean N519 booth windows and empty trash. Remove graffiti/stickers from all surfaces and clean all residue. Clean all AFC equipment (MVM, MEM, turnstiles, readers) in all mezzanine areas. Clean and wipe down all HPI/CAI units, and benches. Remove all stains, spills and drag marks from all floor areas including N/S/B platforms.	Broadway-Lafaye St	BDFM	N519	1400 - 1700
N519 Employee Facility- sweep, mop and disinfect floor, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. N519 Employee Toilet- sweep, mop and disinfect floor deck, clean exterior of all surfaces in bathroom including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed.	Broadway-Lafaye St	BDFM	N519	1700 - 1800
Lunch	Broadway-Lafaye St	BDFM	N519	1800 - 1830
Clean and disinfect EL 329 & 330- remove gum from floor. Sweep, mop and disinfect floor. Clean and polish chrome interior/exterior. Wipe down ledges on every level. Remove graffiti and stickers.	Broadway-Lafaye St	BDFM	N519	1830 - 1930
MAJOR CLEANING: SUN: Clean and polish all AFC equipment (MVM, MEM, turnstiles, readers, HEETs and HXTs) in N519 mezzanine area. Remove all stickers. MON: Polish all chrome railings in upper mezzanine level. TUE: Clean and polish all AFC equipment (MVM, MEM, turnstiles, readers, HEETs and HXTs) in N519A/B mezzanine areas. Remove all stickers. WED: Bucket wash S/W's S8, M7A/B, M5A/B- clean adjacent tile walls. Remove all stickers. THU: Bucket wash S/Ws S9, M11A/B, M6A/B- clean adjacent tile walls. Remove all stickers. FRI: Bucket wash S/Ws S4, S5, M3A/B- clean adjacent tile walls. Remove all stickers. SAT: Bucket wash S/Ws S6, M4- clean adjacent tile walls. Remove all stickers.	Broadway-Lafaye St		N519	1930 - 2100
Re-scrap entire station. Empty, disinfect and clean all trash receptacles on entire station. Correct all unsanitary conditions.	Broadway-Lafaye St	BDFM	N519	2100 - 2200
Report Off Duty.	Broadway-Lafaye St	BDFM	N519	2200 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 278 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног			RC#	
NC0244A Station North	2300) - 0700		2764	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
"Report On Duty In Full Uniform					
Sweep all street and upper/lower mezzanine stairways in control areas of: N519, N519A and N519B. Sweep N/S/B platform stairways. Scrap mezzanine areas in N519, N519A and N519B, N/S/B platforms, upper passageway and lower mezzanine. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean and disinfect employee's toilet and facility room. Replenish paper (toilet tissue, paper towels, seat covers) and soap as needed in toilet. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue."	Broadway-Lafaye St	BDFM	N519	2300 - 0200	
"*Shut Down And Clean Esc 300 Remove gum from upper and lower landings. Clean and polish exterior and interior of escalator panels on mezzanine and platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, including the annunciators over the escalators."	Broadway-Lafaye St	BDFM	N519	0200 - 0300	
Lunch	Broadway-Lafaye St	врем	N519	0300 - 0330	
Clean and polish all chrome railings in upper passageway between N519 and N519A/B control areas.	Broadway-Lafaye St	BDFM	N519	0330 - 0430	
"Major Cleaning: Sun: NB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Mon: Clean and disinfect Employee Facility Room in N519 paid mezzanine: sweep and mop floor. Wipe down top of lockers. Clean refrigerator, microwave and exterior of Quench machine. Tue: Polish all turnstiles, MVMs, and MEMs in N519, N519A and N519B control areas. Wed: SB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Thu: N507 Employee toilets: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers. Fri: Deck wash around KA rails of SW's S8 and S9 Sat: Deck wash around KA rails of SWs S4, S5, S6."	Broadway-Lafaye St	B D F M	N519	0430 - 0600	
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	Broadway-Lafaye St	BDFM	N519	0600 - 0700	
Report Off Duty. *Contact The Elevator And Escalator Unit Prior To Cleaning- Shutdown And Restart, (212) 424-4497 / 4023.	Broadway-Lafaye St	BDFM	N519	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 279 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0245 Station North	1500 - 2300			2764	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street, Island Platform And All Mezzanine (Upper/Middle) Stairways. Scrap All Mezzanines (Upper/Middle), Passageways And Island Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	East Broadway	F	N529	1500 - 1700	
Sweep All Street, N/S/B Island Platforms And N521/N523 Mezzanine Stairways. Scrap N521/N523 Mezzanines And N/S/B Island Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	2 Av	F	N523	1710 - 1910	
Lunch	2 Av	F	N523	1910 - 1940	
Sun: SB Refuse Room- Deck Wash Interior Walls And Floor. Mon: Clean And Polish All NB Platform S/W Handrails Tue: Clean And Polish All SB Platform S/W Handrails Wed N521 CTA Slop Sink Room- Deck Wash Interior Walls And Floor, Clean/Organize. Thu: Clean And Organize Supply Room. Fri: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs And Metrocard Reader) In N521 And N523 Mezzanines Sat: NB Refuse Room- Deck Wash Interior Walls And Floor.	2 Av	F	N523	1940 - 2040	
Major Cleaning: Sun: Clean Upper Mezzanine And Street S/W M1/S1- Clean Adjacent Tile Walls, Remove All Graffiti/Stickers. Mon: Clean Platform S/W P7, P8, P9- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Tue: Clean Middle Mezzanine M112/13- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Wed: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs, Metrocard Reader And HEETs) In N529 Mezzanine Thu Clean Upper Mezzanine And Street S/W M6/S6, M7/S7-Clean Adjacent Tile Walls, Remove All Graffiti/Stickers. Fri: Clean Middle Mezzanine S/W M13A/B, M110- Clean Adjacent Tile Walls, Remove All Graffiti/Stickers. Sat: Clean Platform S/W P3, P4, P6- Clean Adjacent Tile Walls, Remove All Graffiti/Stickers.	East Broadway	F	N529	2050 - 2200	
Re-Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	East Broadway	F	N529	2200 - 2300	
Report Off Duty	East Broadway	F	N529	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 280 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0246 Station North	14	400 - 2200		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep all street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/B platforms, lower level and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of HPI/CAI units in station. Remove all graffiti/stickers and residue. Clean all AFC equipment in N525 mezzanine including the automatic hand sanitizer. Correct all unsanitary conditions. Clean and disinfect benches on N/S/B platform areas. Disinfect all urine areas.	Delancey St Essex St	F	N525	1400 - 1630	
Men and Women's Public toilets- deck wash walls and floors. Clean the exterior surfaces of commode, partitions, vanity mirror, hand dryers, towel and tissue holders. Replenish soap and paper stock as needed.	Delancey St Essex St	F	N525	1630 - 1730	
Lunch	Delancey St Essex St	F	N525	1730 - 1800	
Remove all stains, spills and drag marks on N/S/B platform floor areas and N525/N526 mezzanines	Delancey St Essex St	F	N525	1800 - 1930	
MAJOR CLEANING: SUN: Bucket wash S/Ws P7A/B, P8A/B, P9/10- clean adjacent tile walls. Remove stickers and residue. MON: Remove all graffiti and stickers on entire station. TUE: Deck wash top landing above ES328. WED: Bucket wash S/Ws PL5, PL6, PL18, PL19- clean adjacent tile walls. Remove stickers and residue. THU: Bucket wash S/Ws PL3, PL4- clean adjacent tile walls. Remove stickers and residue. FRI: Bucket wash S/Ws PL1/2, PL9/10- clean adjacent tile walls. Remove stickers and residue. SAT: Bucket wash S/Ws M6A/B, M7, S3, S4- clean adjacent tile walls. Remove stickers and residue	Delancey St Essex St	F	N525	1930 - 2100	
Sweep all street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/B platforms, lower and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	F	N525	2100 - 2200	
Report Off Duty.	Delancey St Essex St	F	N525	2200 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 281 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#
NC0247 Station North	110	0 - 1900		2764
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean Men's And Women's Public Restrooms-Wash Walls, Sweep, Mop and Disinfect Floors. Clean Sinks, Commodes. Urinals, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/or Hand Dryers. Replenish Soap and Paper Stock as needed. Remove All Graffiti And Stickers.	34 St Herald Sq	BDFM	N506	1100 - 1300
Clean and Disinfect EL 209. 210, 21 l. 212 and 213-Remove gum from floors. Sweep, Mop and Disinfect floors. Clean and polish chrome interior/Exterior. Wipe down ledges on every level. Remove graffiti and stickers.	34 St Herald Sq	BDFM	N506	1300 - 1500
Lunch	34 St Herald Sq	BDFM	N506	1500 - 1530
Clean Men's And Women's Public Restrooms-Sweep, Mop, and Disinfect Floors. Replenish Soap and Paper Stock as needed. Remove All Graffiti And Stickers.	34 St Herald Sq	BDFM	N506	1530 - 1630
Sun: Clean and disinfect N/S/B IND (BDFM) Scrubber Rooms. Mon: Clean and Organize Paper Supply Room in N506 paid mezzanine. Tues: Clean Men's And Women's Employee Restrooms in N507 unpaid mezzanine-Wash Walls, Sweep, Mop and Disinfect Floors. Clean Sinks, Commodes, Urinals. Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/or Hand Dryers. Replenish Soap And Paper Stock as needed. Wed: Clean and Disinfect N/B IND (BDFM) Refuse Room. Thurs: Clean and Disinfect S/B IND \BDFM) Refuse Room. Fri: Clean Men's And Women's Employee Restrooms in N507 unpaid mezzanine-Wash Walls. Sweep, Mop and Disinfect Floors. Clean Sinks, Commodes. Urinals, Modesty Panels And Vanity mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/or Hand Dryers. Replenish Soap and Paper Stock as needed. Sat: Clean and organize Chemical Supply Room in N507 paid mezzanine.	34 St Herald Sq	BDFM	N506	1630 - 1730
Clean and disinfect EL 209, 210, 211, 212 and 213 Sweep, mop and Disinfect Floors. Remove graffiti and stickers.	34 St Herald Sq	BDFM	N506	1730 - 1900
Report Off Duty.	34 St Herald Sq	BDFM	N506	1900 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 282 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0248 Station North	0700 - 1500			2764	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street, Island Platform And Mezzanine Stairways. Scrap Mezzanine And Island Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Unit In Station. Remove All Graffiti And Stickers. Clean FSMF.					
Major Cleaning (0800-0900) Sun: Clean Booth A064 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items From Booth Drawers. Mon: Employee Toilet- Deck Down Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel. Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed.	Bowery	J Z	A064	0700 - 1000	
Tue: Employee Facility/Lunch Room- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit/Bottled Water Cooler. Wed: Island Platform Canister Housing- Deck Wash Interior/Exterior Walls And Floor, Wipe Down Top And Sides.					
Thu: Clean And Organize Storage Room In A064 Paid Mezzanine. Fri: Clean And Polish All AFC Equipment (Turnstiles, Mvm/Mem And Metrocard Reader) In A064 Mezzanine Sat: Polish All Platform, Mezzanine And Street Stairway Chrome Handrails					
Lunch	Bowery	JΖ	A064	1000 - 1030	
Sweep All Street, N/S/B Platform And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers. Major Cleaning (1150-1250) Sun: Clean Booth N520 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-TA Items From Booth Drawers. Mon: Employee Toilet- Deck Down Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Tue: Employee Facility/Lunch Room- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit/Bottled Water Cooler. Wed: NB Refuse Canister Housings- Deck Wash Interior/Exterior Walls And Floor, Wipe Down Top And Sides Thu: Clean And Organize CTA Slop Sink And Pipe Chase Room Fri: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs And Metrocard Reader) In N520 Mezzanine Sat: Polish All Platform, Mezzanine And Street Stairway Chrome Handrails.	Grand St	B D	N520	1050 - 1350	
Sweep All Street, Island Platform And Mezzanine Stairways. Re-Scrap Mezzanine And Island Platform	Power	17	A 064	1410 - 1500	
Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Bowery	J Z	A064		
Report Off Duty.	Bowery	JΖ	A064	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 283 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0249	Station North		2300 - 0700		276
INSTRUCTION	NS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Areas (R113, R Stair Backs On Graffiti. Clean Advertisement Disinfect All Ti	rways, Including Stairways Leading To R114 Mezzanine & Ns30/Ns31. Scrap All Control 113A, R113B & R114), Passageways & Island Platform. Remove Dust Balls From Behind Island Platform. Disinfect All Urine Areas. Wipe Down Benches. Remove Stickers & All Turnstiles, HEETs, MVMs & MEMs. Clean All AFC Swipe heads. Clean All Signs, Panels & Customer Information Centers - Remove Stickers & Graffiti. Empty, Clean & rash Receptacles. Clean Exterior Of N098 Booth Windows & Empty Trash. Clean & raye Toilet & Facility Room.	Fulton St	2 3	N098	2300 - 0100
The East Mezza Platforms. Scra Disinfect Passa All Stickers & Remove Stains, Mems. Clean A	rways, Including Stairways Leading To Jamaica CTR Platform & S/W NS25 Leading To Inine. Scrap All Control Areas (A077, A081 & A082) And Jamaica CTR/Broad Street & Disinfect Passageway Leading To A082 Mezzanine. @ A077 Mezzanine Clean & Geway Leading To 87 Nassau Street: Sweep Stairway To Passageway & To Street - Remove Graffiti. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All Benches-Stickers And Graffiti. Disinfect All Urine Areas. Clean All Turnstiles, HEETs, MVMs & Il AFC Swipe heads. Clean All Signs, Advertisement Panels & Customer Information ve Stickers & Graffiti.	Fulton St	2 3	N098	0110 - 0310
Lunch		Fulton St	2 3	N098	0320 - 0350
Down & Remo Escalator Tops. Fri (0350-0420) 2/3 (0420-0500) 2/3 Sat (0350-0420) J/2	lator Cleaning : Shutdown & Clean/Polish Escalators. Clean All Interior & Exterior Steel Surfaces. Wipe we All Stickers From Structural Beam In Between Es367 & Es368. Clean Adjacent Walls & Island Platform Refuse - Deck Wash Walls & Floor. Disinfect Room. 3 Island Platform Canister Housings - Deck Wash Walls & Floor. Disinfect Room. 4 N/B Refuse Room - Deck Wash Walls & Floor.	Fulton St	2 3	N098	0350 - 0500
	Z S/B Refuse Room - Deck Wash Walls & Floor.	Eulton St	2 3	N098	0510 - 0600
	ation, Empty & Disinfect All Trash Receptacles. ation, Empty & Disinfect All Trash Receptacles.	Fulton St Fulton St	2 3	N098 N098	0510 - 0600
Scrap Entire Standard Report Off Dut	7 1 1	runon St	2 3	11038	0010 - 0/00
		Fulton St	2 3	N098	0700 -
*Notify E/E Or	Supervision Prior To Shutting Down & Restarting Escalators.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 284 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0250 Station North		1500 - 2300		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, N/S/B Platforms And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	Bowery	J Z	A064	1500 - 1800
Major Cleaning (1600-1700) Sun/Tue/Thu/Sat: Remove All Stickers And Graffiti From Non-Painted Surfaces On Entire Station. Mon/Wed/Fri: Clean And Disinfect Mezzanine And N/S/B Platform Benches.				
Lunch	Bowery	JΖ	A064	1800 - 1830
Sweep All Street, Island Platform And Mezzanine Stairways. Scrap Mezzanine And Island Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Clean FSMF. Remove All Graffiti And Stickers. Major Cleaning (1950-2050) Sun/Tue/Thu/Sat: Remove All Stickers And Graffiti From Non-Painted Surfaces On Entire Station. Mon/Wed/Fri: Clean And Polish Exterior Only On Es334- Platform And Mezzanine Levels.	Grand St	B D	N520	1850 - 2130
Sweep All Street, N/S/B Platforms And Mezzanine Stairways. Re-Scrap Mezzanine And N/S/B Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Bowery	J Z	A064	2150 - 2300
Report Off Duty.	Bowery	J Z	A064	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 285 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0251 Station North	1500 - 2300	2765
INSTRUCTIONS	STATION LINE	BOOTH HOURS
Sunday-Saturday		
Report On Duty In Full Uniform		
Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect A083 Mezzanine, Passageways Manhattan, Clean Handrails And Copings. Disinfect Urine Areas. Clean Booth Windows. Clean Disinfect Employees' Restroom. Empty And Wipe Down All Trash Receptacles. Clean And Org Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Cl Tower & Toilets S/E Of S/B Platform Daily.	And ganize CTA Broad St. L.7	A083 1500 - 1800
Major Cleaning: (1700 - 1800)		
Mon: Clean Booth A083 Interior And Exterior, Including Control Area.		
Perform Listed Cleaning Duties At Chambers St On The "J" Line Clean And Disinfect EL742 And EL743. Mop Floors, Clean Glass, Wipe Down Exterior And In Panels On All Levels Of Escalator. Sweep Stairways, Scrap Platform And Mezzanine. Disinfect Areas. Remove All Stains, Spills And Drag Marks On Floors. Clean And Disinfect Employees' I And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Empty And Wipe Down All Trash Receptacles. Clean/Disinfect Passageway From R210 To Cha "J" Line. Remove All Graffiti, Stickers And Sticker Residue.	Urine Restroom C Readers. Prooklyn Bridge	R210 1810 - 2000
Major Cleaning: (1930-2000) Tue/Thu/Sat: Clean And Disinfect Scrubber Rooms. Sat: Clean, Arrange And Restock Supply Room.		
Lunch	Brooklyn Bridge City Hall 4 5 6	R210 2000 - 2030
Perform Listed Cleaning Duties At Chambers St On "J" Lines. Clean And Disinfect ELE 742 And ELE 743. Mop Floors, Clean Glass, Wipe Down Exterior And Panels On All Levels Of Escalator. Sweep Stairways, Scrap Platform And Mezzanine. Disinfect Areas. Remove All Stains, Spills And Drag Marks On Floors. Empty And Wipe Down All Trasl Receptacles. Clean/Disinfect Passageway From R210 To Chambers St "J" Line. Remove All Grastickers And Sticker Residue.	nd Interior Urine Brooklyn Bridge City Hall 4 5 6	R210 2030 - 2130
Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect All Passageways. Disinfect Urit Empty And Wipe Down All Trash Receptacles.	ne Areas. Broad St J Z	A083 2140 - 2300
Report Off Duty.	Broad St J Z	A083 2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 286 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCH TICK		Tick Enecuve Date.		
Job#		Hours		RC
NC0252 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Elevator Panels At All Levels. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean Exterior Of Booth Window And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. Clean & Polish AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Housings.	ect 78	L	H007	2300 - 0200
Major Duty: Sun/Tue/Fri: Clean And Organize Scrubber Rooms. Wed: /Sat: Major Clean N/S/B Refuse Housings. Fri: Restock/Organize Supply Rooms.				
Lunch	3 Av	L	H006	0210 - 0240
Sweep Stairways; Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Clean Exterior And Interior Booth Windows And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Remove All Stickers And Graffiti. Clean And Disinfect Refuse Housings.	s 3 Av	L	Н006	0240 - 0500
Major Duty: Mon/Thu: Major Clean N/S/B Refuse Housings. Clean And Disinfest ELE 202 & ELE 203 Man Floors Clean Cleas Wine Down Interior And Enterior	Of			
Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Elevator Panels At All Levels. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean Exterior Of Booth Window And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. Clean & Polish AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Housings	ect /S 1 Av	L	H007	0500 - 0700
Report Off Duty.	1 Av	L	H007	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 287 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0253 Station North		Hours 0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
GENERAL DUTIES & *BATHROOM DUTIES *MAJOR CLEANING (0830 - 0930)	Spring St	C E	N086	0700 - 0930
**GENERAL DUTIES & *BATHROOM DUTIES	Canal St	АСЕ	N089	0940 - 1130
LUNCH	Canal St	АСЕ	N089	1130 - 1200
GENERAL DUTIES & *BATHROOM DUTIES *MAJOR CLEANING (1240 - 1320)	Canal St	АСЕ	N089	1200 - 1320
Re-Scrap Entire Station And Confines. Empty All Trash Receptacles And Correct All Unsanitary Conditions.	Spring St	СЕ	N086	1330 - 1500
REPORT OFF DUTY.				
***MAJOR CLEANING SUN: BOOTH INTERIOR/EXTERIOR (Clean windows, dust ledges and booth equipment, clean walls, fir extinguishers, halon dispenser, wipe overhead ceiling slats, empty waste baskets, sweep and mop floors) MON: Clean and organize all supply rooms (discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items) TUE: Clean and polish all MVMs, MEMs, HEETS, Turnstiles and chromes railings. WED: EMP TOILET (wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels. THUR: Bucket wash tile wall and gutters on SB platform. FRI: Bucket wash tile wall and gutters on NB platform. SAT: Clean and polish all trash receptacles. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean and organize CTA room. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Spring St	C E	N086	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 288 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0254 Station North		0700 - 1500			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM					
Sweep All Street, Mezzanine, Platform and Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean Housings. Clean Exterior of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock Tissue, Towels And Soap. Remove Graffiti, Stickers And Clean Residue. Dust All Ledges, Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean all AFC equipment including turnstiles and HEET's swipe heads. Clean exterior of HPI units in station. Remove all graffiti and stickers. Disinfect slop sink. Disinfect and organize CTA and facility rooms. Clean yellowbird box hand sanitizer in control area of A027.					
MAJOR CLAENING: (0900-1000) SUN: Clean Booth A027. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire extinguishers. Remove all debris and NON-TA items from booth draws. MON: Bathrooms N/B- wipe down tile walls, clean toilets, sink, mop and Re-Stock supplies TUE: Bathrooms S/B- wipe down tile walls, clean toilets, sink, mop and Re-Stock supplies WED: Clean, mop and disinfect all trash receptacles/rims on N/B platforms THU: Clean, mop and disinfect all trash receptacles/rims on S/B platforms FRI: Employee Facility Room- Clean, mop and disinfect. Clean refrigerator and microwave interior and	28 St	R W	A027	0700 - 1030	
exterior.					
SAT: Clean, disinfect and organize N/B/S Scrubber Room.	20. G	D.W	4.027	1020 1100	
LUNCH	28 St	R W	A027	1030 - 1100	
Sweep all street , platform, passageway and mezzanine stairways. Scrap mezzanine, passageway and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean and disinfect employee's toilet and facility rooms. Dust all ledges. Remove all statins, spills and drag marks on floor areas. Clean all AFC equipment including turnstiles and HEET's swipe heads. Clean exterior of HPI units in station. Remove all graffiti and stickers. Clean yellow bird box hand sanitizer in control area of A030. MAJOR DUTY CLEANING- (1300-1400) SUN: Clean And Disinfect Interior/Exterior Of Booth A030 Including Control Area. MON: Clean and disinfect N/B and S/B refuse rooms. TUE: Clean, tidy and organize scrubber/CTA rooms on both N/B and S/B platforms. Re-Stock supplies. FRI: Employee Facility Room- Clean, mop and disinfect. Clean refrigerator and microwave interior and exterior. SAT:	23 St	R W	A030	1110 - 1400	
Bathrooms N/S/B- wipe down tile walls, clean toilets, sink, mop and Re-Stock supplies Re-Seron mazzanine, passagayyay and platform areas. Correct all uncertifiery conditions. Empty and disinfect					
Re-Scrap mezzanine, passageway and platform areas. Correct all unsanitary conditions. Empty and disinfect all trash receptacles.	28 St	R W	A027	1410 - 1500	
REPORT OFF DUTY	28 St	R W	A027	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 289 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC	
	Station North		0700 - 1500		276	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In F	Full Uniform					
Elevator Panels At A Urine Areas. Clean I And Facility Room.	ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of All Levels. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Exterior Of Booth Windows. Clean & Disinfect Employee's Toilet, Scrubber Rooms Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. t All Trash Receptacles. Remove All Graffiti, Stickers And Sticker Residue Upon	1 Av	L	H007	0700 - 1000	
Mon/Wed/Fri: Clean	000) 007. Sweep And Mop Floor. Wipe Down All Walls And Ledges All Scrubber Rooms. And Restock Supply Rooms.					
Of Booth Windows. And Polish All AFC	s. Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Clean And Disinfect Employee's Toilet, Scrubber Room And Facility Room. Clean Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Remove Graffiti, Stickers And Sticker Residue.	3 Av	L	Н006	1010 - 1200	
Major Duty: (1130-1 Sat: Clean Booth H0	200) 06. Sweep And Mop Floor. Wipe Down Walls And Ledges					
Lunch		3 Av	L	H006	1200 - 1230	
Elevator Panels At A Disinfect Urine Area Rooms And Facility	ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of All Levels. Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. In the stairways of t	1 Av	L	H007	1240 - 1500	
Report Off Duty.		1 Av	L	H007	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 290 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0256 Station North		1500 - 2300		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
**GENERAL DUTIES, *BATHROOM DUTIES (Clean and organize supply rooms and EFR)	Canal St	A C E	N089	1500 - 1700	
**GENERAL DUTIES, *BATHROOM DUTIES	Spring St	СЕ	N086	1710 - 1900	
LUNCH	Spring St	СЕ	N086	1900 - 1930	
**GENERAL DUTIES, *BATHROOM DUTIES (Clean and organize supply rooms and EFR)	Spring St	СЕ	N086	1930 - 2030	
Re-Scrap Entire Station And Confines. Empty Trash Receptacles And Correct All Unsanitary Conditions. REPORT OFF DUTY.	Canal St	A C E	N089	2040 - 2300	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVM's, MEM's, HEET's). Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.		ACE	N089	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 291 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0257 Station North		1500 - 2300		2761	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
**General Duties, Clean EFR.	14.6		21070	1500 1000	
Major Cleaning (1700-1800) Sun: *Bathroom Duties, Including Decking Tile Walls.	14 St	A C E	N078	1500 - 1900	
EFR (Sweeping And Mopping Floors; Discarding Litter; Clean Refrigerator And Microwaves). Sat: Clean And Disinfect M/F Public Toilets, Deck Wash Tile Walls And Perform. *Bathroom Duties.					
Lunch	14 St	A C E	N078	1900 - 1930	
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash					
Receptacles.	14 St	A C E	N078	1930 - 2300	
Report Off Duty.					
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties	14 St	ACE	N078	2300 -	
Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 292 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0257A Station North		1500 - 2300	276		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
	8 Av	L	H001	1500 - 1630	
Clean Elevators EL224, EL221, EL223 & EL222 - Sweep, mop, disinfect and remove stickers/graffiti					
**General Duties	8 Av	L	H001	1630 - 1900	
Lunch	8 Av	L	H001	1900 - 1930	
Major Cleaning - Sweep, Mop, Disinfect, remove trash/debris & empty boxes					
Monday: Employee Restrooms in 8th Ave Passageway - *Bathroom Duties					
Tuesday: Scrubber and Refuse Room on 'L' Platform	8 Av				
Wednesday: Scrubber Room & Refuse Room on N/B 'ACE' Platform		L	H001	1930 - 2030	
Thursday: Scrubber Room & Refuse Room on S/B 'ACE' Platform					
Friday: Scrubber Room in Middle Mezzanine					
Saturday/Sunday: Chemical & Dry Supply Rooms in Middle Mezzanine Refuse Room on 'L' Platform	0.4	T	11001	2020 2120	
Remove debris, graffiti and stickers from Tile Walls and Stairways	8 Av	L	H001	2030 - 2130	
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash					
Receptacles	8 Av	L	H001	2130 - 2300	
Report Off Duty.					
** General Duties					
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails.					
Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire					
Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors.					
Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down					
Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And					
Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash					
Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From			******	2200	
Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC	8 Av	L	H001	2300 -	
Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing					
And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth					
Exterior Window And Empty Waste Basket.					
*Bathroom Duties					
Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop					
Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And					
Remove All Sticker/Residue. Re-Stock With Soap And Tissue.					
1	1				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 293 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0258 Station North		1500 - 2300		2762	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep Stairways; Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floors. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room. Remove All Graffiti, Sticker And Sticker Residue Upon Discovery. Clean And Disinfect Refuse Housings.	3 Av	L	Н006	1500 - 1630	
Clean And Disinfect N/B And S/B Elevators. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floors. Remove All Graffiti, Sticker And Sticker Residue. Clean And Disinfect Employee's Toilet.	1 Av	L	H007	1645 - 1800	
Lunch	1 Av	L	H007	1815 - 1845	
Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of Elevator Panels At All Levels. Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floors. Clean Exterior Of Booth Windows And Empty Booth Trash Clean & Disinfect Employee's Toilet And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. Clean And Disinfect Refuse Housings. Clean And Disinfect Scrubber Rooms.	1 Av	L	H007	1845 - 2100	
Sweep Stairways; Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floors. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Remove All Graffiti, Sticker And Sticker Residue Upon Discovery. Clean And Disinfect Refuse Housings. Major Cleaning: (2110-2140) Tue/Thu/Sat: Clean And Disinfect All Scrubber Rooms. Sun: Clean, Arrange And Restock Supply Room. Wed: Clean And Disinfect Refuse Housings And Inserts.	3 Av	L	H006	2110 - 2300	
Report Off Duty.	3 Av	L	H006	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 294 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NC0259 Station North	2300 - 0700			2765	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Dust All Ledges. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers, HPI, PTG Kiosk). Clean And Disinfect Employees' Toilet And Employees' Facility Room. Clean Refuse Room As Necessary. Clean Booth Window And Empty Booth Trash.	City Hall	R W	A047	2300 - 0130	
Major Cleaning: (0100-0130) Sun: Employee Facility Room. Tue: Refuse Room. Thu: Employee Toilet (Wash Down Tile Walls) Fri: Booth A047.					
Lunch	City Hall	R W	A047	0130 - 0200	
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Dust All Ledges. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers, HPI, OTG Kiosk). Clean And Disinfect Employees' Toilet And Employees' Facility Room. Clean All Canister Housing On Platform. Clean Booth Window And Empty Booth Trash Basket.	Rector St	R W	A054	0210 - 0510	
Major Cleaning: (0440-0510) Mon: Canister Housings. Wed: Employee Facility Room. Thu: Employee Toilets (Wash Down Tiles Walls) Sat: Booth A054 Sweep All Stairways. Scrap, Clean And Disinfect Platforms And Mezzanines. Empty, Clean And Disinfect					
Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions, Clean, Disinfect, Mop And Stock Employees' Toilet. Empty Booth Trash.	City Hall	R W	A047	0520 - 0700	
Report Off Duty.	City Hall	R W	A047	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 295 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tion Elicotive Butter			
Job#		Hours			
NC0260 Station North		0700 - 1500		27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Performed all Listed Duties At 59th St. / Lexington on N,R,W Line					
Empty All Trash Receptacles, Sweep 60 St Street Stairways, Mop 60 St, Control Area And Remov	ve Gum. 59 St	4 5 6	R244	0700 - 0900	
Sweep Platform, Stairways, Scrap Island Platform. Disinfect Urine, Areas. Sweep And Disinfect S	treet				
Stairways Leading To R245 And Exit On S/B Platform. Sweep Stairways And Scrap Lower Trans	fer Area				
Salad Bowl (4,5,6 To N). Empty All Trash Receptacles. Spot Mop Floors.					
Perform All Listed Duties At Lexington Ave On The "N" Line Clean Turnstiles And MVMs On Mezzanine. Dust Rails In Mezzanine And Exit On S/B #6 Platfo	rm				
Major Cleaning (0900 - 0930):	59 St	4 5 6	R244	0900 - 1030	
Clean And Disinfect Refuse Room and Scrubber Room On ""N"" Line. Clean and Mop Men And					
Public Toilets at 3rd Ave/ 60th St. on paid Mezz, Clean Stalls, Toilets, Sink and Restock supplies.					
Lunch	59 St	4 5 6	R244	1030 - 1100	
Clean, Mop and disinfect both Underpass to NB and SB 4/5/6 line. Clean and Sweep All S/Ws to	ward the				
Salad Bowl. Clean, Organized Scrubber Room in Salad Bowl Mezz. REMOVE GUMS FROM	5 Av/59 St	N R W	A006	1100 - 1300	
PLATFORM, UNDERPASS, LOWER MEZZ AND ALL S/WS IN STATION.					
Re-Scrap The ""R"" Line Island Platform And 60th St SW's And Exit On S/B #6. Empty Trash					
Receptacles. Re-Scrap A2 Mezzanine. Empty All Trash Receptacles. Sweep Stairways and Clean T		4 5 6	R244	1300 - 1500	
KA railing area And Scrap Lower Transfer Area (Salad Bowl) (4,5,6 To N). Clean MVMS and Turk	nstiles.	' ' ' '		1300 1300	
Clean and disinfect all Trash Receptacles top chrome and Base. "					
REPORT OFF DUTY.	59 St	4 5 6	R244	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 296 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0260A Station North		2300 - 0700		2763	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report on Duty in full Uniform					
Major Cleaning: Clean/ disinfect and Polish stainless steel on SB ESC #212, ESC # 214. Sweep and mop the Escalator Landing floors: Polish stainless steel inside and outside all Escalator fixtures on sides, bottom and tops. Remove gum, stickers and graffiti upon discovery. Clean and remove dust/debris from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	2300 - 0030	
Major cleaning: ESC 215 Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls."	59 St	4 5 6	R244	0030 - 0130	
Lunch	59 St	4 5 6	R244	0130 - 0200	
PERFORM DUTIES ON N,R,W Lines Major cleaning: N/B PLATFORM ESC 211 & ESC 213. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	0215 - 0330	
PERFORM DUTIES ON N,R,W Lines Major cleaning: NRW PLATFORM ESC 248 & ESC 249 at E60th/Lex. Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls. PERFORM DUTIES ON N,R,W Lines	59 St	4 5 6	R244	0330 - 0430	
Major Duty: Clean, Disinfect both Public Restrooms on 3rd Ave/ 60th St. paid Mezz on N,R,W. Replenished Supplies.	59 St	4 5 6	R244	0430 - 0530	
on all Street S/Ws including Street KA Railing and 3 feet area around. Remove graffiti and stickers from Station Signage.	59 St	4 5 6	R244	0530 - 0700	
REPORT OFF DUTY.	59 St	4 5 6	R244	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 297 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WINTER TER		Tiek Effective Dates			
Job#		Hours		RC#	
NC0260B Station North		2300 - 0700		2763	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report on Duty in full Uniform					
Major Cleaning: Clean/ disinfect and Polish stainless steel on SB ESC #212, ESC # 214. Sweep and mop the Escalator Landing floors: Polish stainless steel inside and outside all Escalator fixtures on sides, bottom and tops. Remove gum, stickers and graffiti upon discovery. Clean and remove dust/debris from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	2300 - 0030	
Major cleaning: ESC 215 Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls."	59 St	4 5 6	R244	0030 - 0130	
Lunch	59 St	4 5 6	R244	0130 - 0200	
PERFORM DUTIES ON N,R,W Lines Major cleaning: N/B PLATFORM ESC 211 & ESC 213. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	0215 - 0330	
PERFORM DUTIES ON N,R,W Lines Major cleaning: NRW PLATFORM ESC 248 & ESC 249 at E60th/Lex. Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls. PERFORM DUTIES ON N,R,W Lines	59 St	4 5 6	R244	0330 - 0430	
Major Duty: Clean, Disinfect both Public Restrooms on 3rd Ave/ 60th St. paid Mezz on N,R,W. Replenished Supplies.	59 St	4 5 6	R244	0430 - 0530	
Clean, Mop and disinfect Salad Bowl area. Clean (2) N,R,W Underpass connects with 4,5,6 lines. Remove Stickers and Graffiti. Clean, disinfect and Mop Underpass on 4,5,6. Clean, Clean, Sweep and remove Graffiti on all Street S/Ws including Street KA Railing and 3 feet area around. Remove graffiti and stickers from Station Signage.	59 St	4 5 6	R244	0530 - 0700	
REPORT OFF DUTY.	59 St	4 5 6	R244	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 298 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		lours		RC#		
NC0261 Station North		0	700 - 1500		2763	
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform						
Clean And Disinfect Both Men, Women,						
Employees Public Toilet And Facility Room.						
Sweep All Stairways And Scrap Entire						
Station. Empty All Trash Receptacles, Damp						
Wipe Receptacle Tops. Disinfect Urine						
Areas. Clean RTO Facilities At 55 St End Of		57 St-7 Av	N R Q W	A010	0700 - 1000	
The Station And Empty Trash Cans. Clean						
And Polish All MVMs, MEMs And						
Turnstiles In Both Mezzanines.						
Major Cleaning: (0800-0900)						
Sun: Booth A010 Interior/Exterior, Including						
Control Area.						
Sweep All Stairways, Scrap Entire Station,						
Empty All Trash Receptacles, Damp Wipe						
Receptacle Tops. Spot Mop And Remove						
Stains On Tile Floors, Clean The Employee						
Toilet And Empty The Trash Cans. Clean						
And Polish All Turnstiles, MVMs And Booth		49 St	NRW	A015	1010 - 1240	
Windows.						
Major Cleaning: (0940-1040)						
Sat: Booth A015 Interior/Exterior, Including						
Control Area.						
•						
Lunch		49 St	N R W	A015	1240 - 1310	
Sweep All Stairways, Scrap Entire Station.						
Empty Trash Receptacles, Damp Wipe						
Receptacle Tops, Spot Mop Stains On Tile Floor,						
Clean The Employee Toilet And Empty The		57 St-7 Av	NRQW	A010	1320 - 1500	
Trash Cans. Clean All Turnstiles.		J/ St-/ AV		AUIU	1320 - 1300	
Major Cleaning (1320-1350)						
Sat: Clean And Disinfect Unmanned Mezzanine,						
Facility Room & Bathroom.						
REPORT OFF DUTY.		57 St-7 Av	NRQW	A010	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 299 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#	
NC0262	Station North	0700 - 1500			2757	
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
REPORT ON	DUTY IN FULL UNIFORM @ R151					
PERFORM D	OUTIES ON THE N, Q, R, W LINES					
Clean And Po Employees' To Remove All C Turnstiles, An Clean all urin MVM's at 40	airways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, blish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect oilet At A021 Mezzanine. Clean Facility and Lunch Rooms At Shuttle. Dust All Ledges. Gum, Stains, And Drag Marks On Floor Area. Clean And Polish All MVMs, Mems, HEET's, and Chrome On Station. e and unsanitary areas including platform ends. Clean and Polish all chrome, railings and th, 41st. and 42nd. STS. / Broadway. Clean and polish all MVM's, MEM's, HEET's turnstiles ean yellow bird box hand sanitizer and automatic hand sanitizer in the control area of R147	5				
MAJOR CLE	ANING: (1000 - 1100)	Times Sq-42 St	1 2 3	R151	0700 - 1100	
station. MON: Clean, TUE: Clean, and Bre WED: Wipe a and R T THU: Clean M FRI: Clean, o platforms SAT: Clean a	Manager/Supervisor office and supply room. rganize and restock scrubber rooms on N/S/B					
LUNCH		Times Sq-42 St	1 2 3	R151	1100 - 1130	
Re-Scrap Enti Trash Recepta	ire Station. Sweep All Stairways. Disinfect All Urine Areas. Empty, Disinfect, Clean All acles.	Times Sq-42 St	1 2 3	R151	1130 - 1500	
REPORT OF	F DUTY.					
	ents*: Hers: When General order in effect- CTA to clean S/B south end platform.	Times Sq-42 St	1 2 3	R151	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 300 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0263 Station North		0700 - 1500		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Booth Windows. Remove Stains From Floors. Clean yellow bird box hand sanitizer in control area of A038. Remove stickers, graffiti on tile surfaces				
MAJOR CLEANINIG: (1000-1100)	8 St-NYU	R W	A038	0700 - 1100
SUN: Bathrooms N/B - wipe down tile walls, clean toilets, sink, mop and restock supplies. Clean interior and exterior, rims of all trash receptacles FRI: Bathrooms S/B - wipe down tile walls, clean toilets, sink, mop and restock supplies. SAT: Clean And Disinfest Interior (Finterior Of Booth A028)				
SAT: Clean And Disinfect Interior/Exterior Of Booth A038 Including Control Area.				
LUNCH	8 St-NYU	R W	A038	1100 - 1130
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Remove Debris And Trash From In And Around Sandboxes. Clean All Turnstiles. Disinfect Station Clean yellow bird box hand sanitizer in control area of A041. Remove stickers and graffiti on all tile surfaces MAJOR DUTY: (1300-1400)				
SUN: Clean interior and exterior, rims of all trash receptacles MON: Clean and organize, restock Scrubber Room. TUE: Clean and disinfect A041 northbound employees' toilet and facility rooms. Re-stock supplies. WED: Clean and disinfect southbound employees' toilet and facility rooms. Re-stock supplies. FRI: Clean and disinfect refuse room on southbound platform. SAT: Clean and disinfect refuse room on northbound platform.	Prince St	R W	A041	1140 - 1400
Sweep All Stairways And Outside Areas, Scrap Entire Station Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes	8 St-NYU	R W	A038	1410 - 1500
REPORT OFF DUTY.	8 St-NYU	R W	A038	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 301 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0264 Station North		2300 - 0700		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Island Platform And Mezzanine Stairways. Scrap Mezzanine And Island Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Clean FSMF. Remove All Graffiti And Stickers.				
Major Cleaning (2400-0100) *Sun/Tue/Thu/Sat: Shut Down And Clean Es334. Remove Gum From Upper And Lower Landings. Clean And Polish Exterior And Interior Of Escalator Panels On Mezzanine And Platform Levels. Clean Adjacent Walls, Exterior Of Light Fixtures And Remove All Stickers. Mon: Clean Mezzanine And Street S/Ws M5A/B, S5- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers.	Bowery	J Z	A064	2300 - 0200
Stickers. Wed: Clean Mezzanine And Street S/Ws M6, S-4 Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Fri: Clean Platform S/Ws P3, P4, P8, P9- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers.				
Lunch	Bowery	JΖ	A064	0200 - 0230
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect Benches. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers. Major Cleaning (0350-0450)				
Sun: Clean Mezzanine And Street S/W M3A/B, S3A/B- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Mon: Clean Mezzanine And Street S/W M1A/B, S1, S2- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Tue: Clean Platform S/W P2, P4- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Wed: Clean Platform S/W P1, P3- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Thu: Bucket Wash NB Platform Benches And Trash Receptacles- Clean/Polish Chrome Tops Fri: Bucket Wash Sb Platform Benches And Trash Receptacles- Clean/Polish Chrome Tops Sat: Bucket Wash Exterior Of Service Booth N520 Only, Deck Wash Base And Exterior Panels On All Sides, Clean Exterior Of Booth Windows With Plain Water.	Grand St	B D	N520	0250 - 0550
Sweep All Street, Island Platform And Mezzanine Stairways. Re-Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Bowery	J Z	A064	0610 - 0700
Report Off Duty. *Contact The Elevator And Escalator Unit Prior To Cleaning - Shutting Down And Restart, (212) 424-4497/4023	Bowery	J Z	A064	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 302 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			urs		RC
NC0265 Station North		070	00 - 1500		276
INSTRUCTIONS	STA	TION	LINE	воотн	HOURS
Sunday-Sat	turday				
Report On Duty In Full Uniform.					
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanine And N/S/B "R/W" Platform Areas, Scrap Ramp Down To N/Q Lines Up Until Mosaic Tall Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Graph Window And Empty Trash. Clean And Disinfect Employee's Toilet And Facility Ledges And Clean All Benches. Spot Mop All Stains, Spills And Drag Marks On Floor AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station Graffiti And Stickers.	File Wall. Disinfect Clean Exterior Of Room. Dust All Areas. Clean All Cana	al St	R W	A043	0700 - 0900
Major Cleaning: (0715-0800) Sun: Clean Booth A043 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dus Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items Draws.					
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanine And N/S/B "Q/N" Platform Areas. Disinfect All Urine Areas. Empty, Disinfect And Clean All Trash Receptacles. Dust All Ledges And Clean All Benches. Spot Mop All Stain Drag-Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs HPI Units In Station. Remove All Graffiti And Stickers.	an Chrome Tops is, Spills And Cana	nl St	R W	A043	0900 - 1100
Lunch	Cana	al St	R W	A043	1100 - 1130
Major Cleaning: Sun: "R"- NB/SB Platform Refuse Rooms- Deck Wash Walls And Floors, Wipe Down Textinguishers. Mon: "Q"- N/S/B Canister Housings And NB Refuse Room- Wash Interior And Exterior Tue: "R"- Employee Toilet- Deck Down Walls And Floors, Clean Exterior Of All Surface Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Neede Wed: "R"- Employee Facility Room- Deck Wash Walls And Floors, Clean Exterior Of Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit Thu: "R"- Station Supervisor's Office- Sweep And Mop Floor, Clean Surfaces And Emp Fri: "Q"- NB Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Ex Sat: "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the supervisor of the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extended to the Sat "Q"- Sb Scrubber Room- Deck Wash Walls And Floor	r Of Housings. ces Including ed. All Surfaces cty Trash. tinguisher.	al St	R W	A043	1130 - 1230
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Rece	eptacles.	al St	R W	A043	1230 - 1345
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Rece	eptacles.		R W	A043	1345 - 1500
Report Off Duty.	Cana	al St	R W	A043	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 303 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0266 Station North	0700 - 1500			2765	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Including Platform Stairways Leading To Lower Concourse Level, 1 Liberty Plaza & U7/U9. Scrap Entire Station Including A050, A051, A052, And A053 Control Areas. Scrap "E" Line Passageway, Wipe Down HPIs, Remove All Graffiti, Stickers And Stains Upon Discovery. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Clean Exterior Of Booth Windows & Empty Trash. Clean Employee's Toilet & Facility Room On N/B Platform. Clean All Turnstiles, HEETs, HPIs, MVMs, MEMs-Including On Lower Level (Dey Street, A050, A051, A052 And A053). Clean All AFC Swipe heads. Clean All Signs, Ad Panels & Benches-Remove Graffiti & Stickers. Wipe Down All Customer Information Centers. Remove All Stains, Spills & Drag marks On N/S/B Platforms. Clean Glass Panes On Underpass Stairways. Major Cleaning (0715-0800) SUN: Clean Interior & Exterior Of Service Booth A050. Wipe Down All Ledges & Surfaces, Thoroughly Clean Deal Tray. Sweep & Mop Floor.	& Cortlandt St	R W	A050	0700 - 1030	
Lunch	Cortlandt St	R W	A050	1030 - 1100	
Clean & Polish All AFC Equipment - Mvm, Cic, T/S, Heets. Sweep Stairways & Scrap Mezzanines/Platforms. Clean & Empty Disinfect Trash Receptacles & Canister Housings. Remove Pigeon Droppings & Clean Benches. Clean All Employee Toilets & Facility Room, Including RTO Facility & Hearing Offices. Remove Graffiti/Stickers. Clean All Ledges, Railings & Gates. Major Cleaning (1230-1320) SUN: Clean Interior & Exterior Of Service Booth A047 - Wipe Down All Ledges & Surfaces, Thoroughly Clean Deal Trans Spread & Man The Flore.	City Hall	R W	A047	1110 - 1320	
Clean Deal Tray. Sweep & Mop The Floor. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Correct All Unsanitary Conditions.	Cortlandt St	R W	A050	1330 - 1500	
Report Off Duty.	Cortlandt St	R W	A050	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 304 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0267 Station North		700 - 1500		2765	
			DO OTTA		
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Inspect Station And Correct Unsatisfactory Conditions. Sweep All Stairways, Scrap Platforms And Mezzanines. Empty Trash Receptacles Disinfect Entire Station Including Gutters And Copings. Clean Employee Toilet And Facility Room. Clean And Polish MVMs, Customer Information Center, Free Standing Map Frames And Turnstiles. Clean All Window Ledges. Remove Graffiti/Stickers. Dust All Railings And Gates. Clean Windows And Ledges On N/B And S/B Platforms. Clean Booth Windows And Booth Exterior.	Rector St	R W	A054	0700 - 0900	
Major Cleaning:(0800-0900) Thu: Clean Booth A054 Interior And Exterior And Control Area. Fri: Clean And Disinfect Canister Housings.					
Perform All Listed Duties At Whitehall St On The "N/R" Line Sweep All Stairways, Platforms And Mezzanines. Disinfect Entire Station Including Gutters And Copings. Clean All MVMs. Remove Floor Stains On Platform And Mezzanine Areas.	South Ferry	1	R101	0910 - 1030	
Lunch	South Ferry	1	R101	1030 - 1100	
Perform All Listed Duties At Whitehall St On The "N/R" Line Dust And Clean ES 311 Turnstiles And Wall. Re-Scrap All Mezzanines And Platforms. Sweep All Stairways. Major Cleaning: (1130-1230)	South Ferry	1	R101	1100 - 1300	
Sun: Clean Employee's Facility Room at A052 Thu: Clean Employee's Facility Room at A051 Fri: Clean Employee Facility Room At A052 Sat: Clean Employee's Facility Room at A051					
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Dust All MVMs And Turnstiles. Clean And Disinfect Men And Women Public Toilets. Remove Stains From Floors.	South Ferry	1	R101	1300 - 1350	
Sweep all sw's and outside areas. Scrap and disinfect entire station. Empty, clean and disinfect all trash receptacles	Rector St	R W	A054	1400 - 1500	
Report off duty	Rector St	R W	A054	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 305 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WHITEI TICK		TICK Ellective Date.		
Job#		Hours		RC#
NC0268 Station North		1500 - 2300		2763
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Performed all Listed Duties At 59th St. / Lexington on N,R,W Line				
Empty All Trash Receptacles, Sweep 60 St Street Stairways, Mop 60 St, Control Area And Remove Gum.				
Sweep Platform, Stairways, Scrap Island Platform. Disinfect Urine, Areas. Sweep And Disinfect Street	59 St	4 5 6	R244	1500 - 1730
Stairways Leading To R245 And Exit On S/B Platform. Sweep Stairways And Scrap Lower Transfer Area				
Salad Bowl (4,5,6 To N). Empty All Trash Receptacles. Spot Mop Floors.				
REMOVE GUMS FROM PLATFORM, UNDERPASS, LOWER MEZZ AND ALL S/WS "				
Perform All Listed Duties At Lexington Ave On The "N" Line				
Clean Turnstiles And MVMs On Mezzanine. Dust Rails In Mezzanine And Exit On S/B #6 Platform.	59 St	4 5 6	R244	1730 - 1900
Major Cleaning (0900 - 0930):	39 31	450	K244	1/30 - 1900
Clean And Disinfect Refuse Room and Scrubber Room On ""N"" Line. Clean and Mop Men And Women				
Public Toilets at 3rd Ave/ 60th St. on paid Mezz, Clean Stalls, Toilets, Sink and Restock supplies. "				
Lunch	59 St	4 5 6	R244	1900 - 1930
Clean, Mop and disinfect both Underpass to NB and SB 4/5/6 line. Clean and Sweep All S/Ws toward the				
Salad Bowl. Clean Organized Scrubber Room in Salad Bowl Mezz. REMOVE GUMS FROM PLATFORM, UNDERPASS, LOWER MEZZ AND ALL S/WS	59 St	4 5 6	R244	1930 - 2100
"Re-Scrap The ""R"" Line Island Platform And 60 St Mezzanine. Scrap 60 St Stairways And Exit On S/B				
#6. Empty Trash Receptacles. Re-Scrap A2 Mezzanine. Empty All Trash Receptacles. Sweep Stairways and	1			
Clean Topside KA railing area And Scrap Lower Transfer Area (Salad Bowl) (4,5,6 To N).Clean MVMS	59 St	4 5 6	R244	2100 - 2300
and Turnstiles. Clean and disinfect all Trash Receptacles top chrome and Base. "				
Report Off Duty.	59 St	4 5 6	R244	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 306 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			. 1/0/202		
Job#		I	RC		
NC0269	Station North		1500 - 2300		276
INSTRUCTION	\mathbf{S}	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Disinfect All Tr From In And A	ways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And ash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash round Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Interior & th. Clean Booth Window A015. Clean & Disinfect Employee Bathroom On The S/B Side.	49 St	N R W	A015	1500 - 1700
Disinfect All Tr From In And A	ways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And ash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash round Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Booth ove Stains From Floors.	57 St-7 Av	N R Q W	A010	1710 - 1840
Lunch		57 St-7 Av	NRQW	A010	1850 - 1920
Remove Gum A	Booth Glass, Clean And Disinfect A010 Employee'S Room, Public And Employee Toilets. And Sweep All Street, Platforms And Mezzanines Stairways. Remove Gum And Scrap Empty, Disinfect And Damp Wipe Trash Receptacles. Spot Mop And Remove Stains From Stairs.	57 St-7 Av	N R Q W	A010	1920 - 2140
Employee'S Toi	rms, Stairways And Mezzanines. Empty Trash Receptacles. Clean And Disinfect lets, Disinfect Urine Areas. Clean Employee Facility Room.	49 St	N R W	A015	2150 - 2300
Major Cleaning					
Sun: Clean The		40 Ct	N.D.W	A 0.1.5	2200
Report Off Duty		49 St	N R W	A015	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 307 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0270 Station North	150	2757			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM					
(N - LINE)	Times Sq-42 St	1 2 3	R151	1500 - 1520	
Clean and disinfect EL 229 and EL 230. Clean glass and polish stainless steel inside and outside. Sweep					
and mop floors. Remove all graffiti and stickers. (N - LINE)					
Sweep all stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty, disinfect, polish					
and clean all trash receptacles. Clean exterior of Booth windows. Clean and disinfect employees' toilet at	Times Sa 42 St	1 2 2	D151	1520 1020	
A021 Mezzanine, Facility /Lunch Rooms at shuttle. Dust all ledges. Clean and polish all MVM's, MEM's,	Times Sq-42 St	1 2 3	R151	1520 - 1930	
HEET's, Turnstiles and all chrome on station. Remove all gumS, stains, spills and drag marks on floor					
areas.	Times Sa 42 St	1 2 2	D151	1930 - 2000	
LUNCH (N & SHUTTLE LINES)	Times Sq-42 St	1 2 3	R151	1930 - 2000	
Sweep all stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty, disinfect, clean					
and polish all trash receptacles. Clean exterior of booth windows. Clean and disinfect employees' Toilet and					
Facility Rooms. Dust all ledges. Clean and polish all MVM's, MEM's, HEET's, Turnstiles and all chrome					
on station. Remove all gums, stains, spills and drag marks on floor areas. Clean mop and remove trash from					
consolidated locker room on Shuttle.					
MAJOR CLEANING: (2200-2300)					
SUN: Clean and Polish all MVM's, MEM's, HEET's, Turnstiles					
and Chrome At A021 Control Area.					
MON: Clean, polish and disinfect all trash receptacles on					
S/B platform.					
TUE: Clean, polish and disinfect all trash receptacles on N/B platform.	Times Sq-42 St	1 2 3	R151	2000 - 2300	
WED: Clean and polish all MVM's, MEM's, HEET's, Turnstiles					
and chrome at R148 control area on Shuttle Track 1.					
THU: Polish and clean all MVM's, MEM's, HEET's, Turnstiles					
and chrome at R148 control area on Shuttle Track 4.					
FRI: Clean A021 employees' Toilet and Facility Rooms.					
SAT: Clean, Polish and Disinfect all trash Receptacles on					
North Mezzanine and at top of stairway P17B.					
* SPECIAL EVENTS: When general order in effect CTA to clean					
tower at S/B south end of N & R					
platform.	T' C 42 C	1.2.2	D151	2200	
REPORT OFF DUTY	Times Sq-42 St	1 2 3	R151	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 308 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0271 Station North		1500 - 2300		2757
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep mezzanine and platform stairways. Scrap north and southbound platforms. Empty and wash trash receptacles, clean top of canisters and scrap interiors. Clean booth windows. Clean and disinfect employees' toilets at A038 And A039.				
MAJOR DUTY: (1600-1700)	8 St-NYU	R W	A038	1500 - 1900
SUN: Clean and disinfect refuse room on northbound platform. THU: Clean and disinfect A038 CTA scrubber and Employees' Facility Rooms. Re-stock supplies. FRI: Facility Rooms- Clean, mop, disinfect and Re-stock supplies. SAT: Clean and disinfect refuse room on southbound platform				
LUNCH	8 St-NYU	R W	A038	1900 - 1930
Sweep mezzanine and platform stairways. Scrap north and southbound platforms. Empty and wash trash receptacles, clean top of canisters and scrap interiors. Clean booth windows. Clean and disinfect all employees' toilets and facility rooms. MAJOR DUTY- (2000-2100)				
SUN: Clean/Mop and disinfect interior/exterior of booth A041. MON: Clean and organize, restock Scrubber Room. TUE: Clean and disinfect A041 northbound employees' toilet and facility rooms. Re-stock supplies. WED: Clean and disinfect southbound employees' toilet and facility rooms. Re-stock supplies. FRI: Clean and disinfect refuse room on southbound platform. SAT: Clean and disinfect refuse room on northbound platform.	Prince St	R W	A041	1940 - 2150
Sweep mezzanine and platform stairways. Scrap North and Southbound Platforms. Empty trash receptacles. Clean and disinfect sandboxes. Disinfect urine areas.	8 St-NYU	R W	A038	2200 - 2300
REPORT OFF DUTY	8 St-NYU	R W	A038	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 309 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0272 Station North		1500 - 2300		276:	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanines, Passageways And N/S/B Platform Areas, Scrap Ramp Down To N/Q Lines Up Until Mosaic Tile Wall. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Window And Empty Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges And Clean All Benches. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	1500 - 1700	
Q' Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanines, Passageways And N/S/B Platform Areas. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Dust All Ledges And Clean All Benches. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	1700 - 1900	
Lunch	Canal St	R W	A043	1900 - 1930	
Major Cleaning: Sun: A043 Mezzanine Scrubber Room- Deck Wash Walls And Floors, Wipe Down Top And Sides Of Fire Extinguishers. Mon: Station Supervisor's Office- Sweep And Mop Floors, Clean Surfaces And Empty Trash. Tue: Clean And Polish All AFC Equipment And Chrome Surfaces In A044 Mezzanine. Wed: Clean And Polish All AFC Equipment And Chrome Surfaces In A043 Mezzanine. Thu: Clean And Organize Paper And Chemical Supply Rooms On The NB Platform. Fri: NB Scrubber Room- Deck Wash Walls And Floor, Wipe Down Top And Sides Of Fire Extinguisher. Sat: SB Scrubber Room - Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguisher.	Canal St	R W	A043	1930 - 2030	
'R' Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	R W	A043	2030 - 2145	
'Q' Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	R W	A043	2145 - 2300	
Report Off Duty.	Canal St	R W	A043	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 310 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NC0273 Station North	1	500 - 2300		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Platform And Mezzanine Stairways, Scrap N/B And S/B Platforms. Clean Hearing Office, Toilets, Floors And Empty Trash. Empty Trash Receptacles. Dust HEETs. Remove pigeon dropping's and disinfecture.	City Hall	R W	A047	1500 - 1630	
Sweep All Stairways, Including Platform Stairways Leading To Concourse Level. Scrap Entire Station. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Clean Exterior Of Booth Windows & Empty Trash. Clean Employee's Toilet & Facility Room On N/B Platform. Clean All Turnstiles, HEETs, MVMs, MEMs-Including On Lower Level. Clean All AFC Swipe heads. Clean All Signs, Ad Panels & Benches-Remove Graffiti & Stickers. Wipe Down All Customer Information Centers. Remove All Stains, Spills & Drag marks On N/S/B Platforms. Clean Glass Panes On Underpass Stairways.	Cortlandt St	R W	A050	1640 - 1900	
Lunch	Cortlandt St	R W	A050	1900 - 1930	
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty Trash Receptacles, Clean Turnstiles, Clean Employee's Toilet And Disinfect Urine Areas. Empty A047 Booth Garbage.	City Hall	R W	A047	1940 - 2100	
Scrap Entire Station. Empty & Disinfect All Trash Receptacles On N/S/B Platforms. Major Cleaning (2200-2250) Sun: Bucket Wash Underpass S/W'S U1, U3 & U5. Mon: Bucket Wash Underpass S/W'S U10 & U12. Tue: Bucket Wash Street & Platform S/W'S S4 & P4. Wed: Bucket Wash Street & Platform S/W'S S6 & P6. Thu: Bucket Wash Street & Platform S/W'S S8 & P8. Fri: Bucket Wash Platform S/W'S P2A/B. Sat: Major Clean N/B Platform Refuse Room.	Cortlandt St	R W	A050	2110 - 2250	
Report Off Duty.	City Hall	R W	A047	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 311 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	F	lours		RC#
NC0274 Station North	1	276		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
	D4 C4	D.W	A 05 4	1500 1700
Sweep All Stairways, Mezzanines, And Passageway. Scrap All Platforms And Empty All Trash	Rector St	R W	A054	1500 - 1700
Receptacles, Clean Canister Housing, Clean Toilets And Disinfect Urine Areas.				
Perform All Listed Duties At Whitehall St On The "R" Line:				
Sweep Platform Stairways, Mezzanine And Scrap Northbound And Southbound Platforms. Empty And		1		
Wash Trash Receptacles, Top Canisters And Scrap Interiors. Empty Tower Garbage. Clean And Disinfect	South Ferry		R101	1710 - 1810
All Employee's Toilets And Facility Rooms.				
Lunch	South Ferry	1	R101	1810 - 1840
Perform All Listed Duties At Whitehall St On The "R" Line:				
Empty, Clean And Disinfect All Trash Receptacles. Clean Inside, Around And Tops Of Refuse Canisters.	South Ferry	1	R101	1840 - 1940
Scrap Interiors Of Canisters.				
Perform All Listed Duties At Whitehall St On The "R" Line	South Ferry	1	R101	1940 - 2040
Clean Es 312 At Stone St End Of Station And MVMs And Turnstiles.	South Perry	1	Kivi	1940 - 2040
Perform All Listed Duties At Whitehall St On The "R" Line.				
Major Cleaning				
Mon: Clean Escalator 351, Including Wall Tile.				
Tue: Clean Employee's Toilet And Facility Room.	South Ferry	y 1	R101	2040 - 2140
Wed: Clean Whitehall Tower, Mop Floor And Empty Garbage.				
Thu: Clean Escalator 311, Including Wall Tile.				
Fri: Clean Escalator 351, Including Wall Tile.				
Sweep All Stairways, Mezzanines, And Passageway. Scrap All Platforms And Empty All Trash	Rector St	R W	A054	2150 - 2300
Receptacles, Clean Canister Housing, Clean Toilets And Disinfect Urine Areas.	Rector St	IX VV	A034	2130 - 2300
Report Of Duty.	Rector St	R W	A054	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 312 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

T 1 //	11-	D.C.		
Job# NC0275 Station North	Ho 070	RC# 2755		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
	STATION	LINE	воотп	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
	Wakefield 241	2	R336	0700 - 0830
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty all trash receptacles. Clean and disinfect EFR and employee toilet.	St			
241 St Station – RTO Facilities.				
241 St Station - RTO Tacinites.				
Clean RTO crew room and bathrooms – clean tables, countertops, lockers, benches, mirrors, commodes,	Wakefield 241 St	2	R336	0830 - 0945
urinals, face basins, sinks. Wipe down walls. Mop floor. Empty and clean trash receptacles. Restock	Si			
cleaning and paper supplies.				
241 St Station – RTO Facilities.	W 1 C 11 241			
Clean Dispatcher's Office – clean desks, lockers, benches, mirrors, and sink. Wipe down walls. Mop floor.	Wakefield 241 St	2	R336	0945 - 1030
Empty and clean trash receptacles.				
	Wakefield 241		D226	1020 1100
Lunch	St	2	R336	1030 - 1100
239 Street Yard – RTO Facilities.				
	Wakefield 241		D226	1115 1045
Clean Dispatcher's Office, Crew Room, and bathrooms – clean tables, countertops, lockers, benches, mirrors, commodes, urinals, face basins, sinks. Wipe down walls. Mop floor. Empty and clean trash	St	2	R336	1115 - 1245
receptacles. Restock cleaning and paper supplies				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways.				
Empty, disinfect, and clean chrome area of all trash receptacles. Clean and polish turnstiles, vending				
machines, and HPIs.				
M : GI : (1400-1500)	Wakefield 241	2	R336	1300 - 1500
Major Cleaning (1400-1500): Sup. Clean interior and systemics of heath P226. Man floor and spins down wells and spiling	St			
Sun - Clean interior and exterior of booth R336. Mop floor and wipe down walls and ceiling. Wed - Clean and restock items in CTA room, and in paper and chemical supply rooms.				
SAT - Wash and disinfect refuse rooms.				
	Wakefield 241	12	D226	1500
Report Off Duty.	St	2	R336	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 313 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#				Hours			
NC0276	Station North		00 - 1500		276		
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS		
	Monday-Friday						
Report On Dut	y In Full Uniform.						
Please Note	Office And Shuttle Crew Room And Toilet 2 While Shuttle Crew Room Is Temporarily Closed For Construction, Listed Duties Will Inside The Employees' Facility Room And Bathroom/Locker Rooms.	Grand Central 42 St	4 5 6	R238	0700 - 0930		
Disinfect Toile	And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean, ts And Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.						
Sweep, Remove Refuse Room Refu	And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & ts & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.	Grand Central 42 St	4 5 6	R238	0930 - 1100		
RTO Line Sup	infect Employee's Toilet At R236 Shuttle Mezzanine Area. erintendent Office:						
Clean Tables A Disinfect Toile	e All Dust Balls, Clean And Disinfect Passageway Floor. And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & ts & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles. Clean m And Restock Supplies.	Grand Central 42 St	4 5 6	R238	1100 - 1140		
Lunch		Grand Central 42 St	4 5 6	R238	1145 - 1215		
	infect #7 Line Tower. Sweep And Mop Floor. Empty Trash Receptacles. Clean And oyee's Toilet. Clean Night Superintendent's Office.	Times Sq-42 St	1 2 3	R151	1225 - 1300		
RTO Superinte	ndent Office #1 Line						
	And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & ts & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.	Times Sq-42 St	1 2 3	R151	1300 - 1350		
RTO Superinte	ndent Master Tower:						
Clean Tables A	e Dust Balls And Litter Inside Passageway Leading From Swipe Gate To Master Tower. and Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & ts & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.	Grand Central 42 St	4 5 6	R238	1400 - 1500		
Report Off Du		Grand Central 42 St	4 5 6	R238	1500 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 314 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC Winter Pick		Pick Effective Date:			
Job#		Hours			
NC0277 Station North	07	700 - 1500		275	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Monday-Friday					
Report On Duty In Full Uniform					
Clean And Disinfect Crew Room And Toilets. Sweep And Mop Dispatcher's Office. Empty All Trash Receptacles. Sweep And Mop Tower And Empty Trash Receptacles.	Pelham Bay Park	6	R423	0700 - 0800	
Sweep And Mop All Floors. Empty Trash Receptacles. Clean And Disinfect Superintendent & R Superintendent'S Office.	O Deputy Pelham Bay Park	6	R423	0800 - 1000	
Lunch	Pelham Bay Park	6	R423	1000 - 1030	
Clean And Disinfect Dispatcher's Office. Sweep And Mop Dispatcher's Office. Empty All Trash Receptacles. Sweep And Mop Tower And Empty All Trash Receptacles.	Parkchester	6	R417	1045 - 1245	
Clean And Disinfect Consolidated Crew Room And Toilets. Sweep And Mop and Floors. Empty Receptacles.	Trash Pelham Bay Park	6	R423	1300 - 1445	
Report Off Duty.	Pelham Bay Park	6	R423	1500 -	
Saturday-Sunday					
Report On Duty In Full Uniform					
Clean And Disinfect Dispatcher'S Office. Sweep And Mop Floor. Empty All Trash Receptacles.	Pelham Bay Park	6	R423	0700 - 0800	
Sat. Only: Clean And Disinfect All Pigeon Droppings Under Station And At Street Level.					
Clean And Disinfect Consolidated Crew Room And Toilets. Sweep And Mop All Floors. Empty Receptacles. Clean And Disinfect GSM & Deputy Superintendent's Office.	Trash Pelham Bay Park	6	R423	0800 - 1000	
Lunch	Pelham Bay Park	6	R423	1000 - 1030	
Empty All Trash Receptacles In Westchester Sq. Yard Master Tower Building First, Second And Floors. General Cleaning Of All Offices, Rooms, Lavatories And Water Fountains On All Floors 4), Including The Crew Room. Master Tower, Elevator, Stairways And Floor Landings. Clean Ar Disinfect Rooms, Hallways And Offices (If Accessible).	(1 through Westchester Sq	v 6	R420	1045 - 1400	
Clean Consolidated crew room. Sweep and Mop All Floors. Empty Trash Receptacles	Pelham Bay Park	6	R423	1410 - 1500	
Report Off Duty.	Pelham Bay	6	R423	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 315 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou		RC#	
NC0278 Station North	070	0 - 1500		2750
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Monday-Friday				
Report On Duty In Uniform.				
Walk To Westchester Avenue Master Tower's Crew Reporting Center, Room #121 (Westchester SQ Yard).				
(Sign In & Out - Rm. 121 Westchester Master Tower Bldg.)				
General Cleaning Of All Offices, Rooms, Lavatories And Water Fountains On The 1St Floor, 2Nd Floor And 4Th Floor In The Main Tower Building, Including Assistant Chief Transportation Officer And General Superintendent Offices, Crew Rooms, Master Tower, Elevator Stairs, Floor Landings And Sweeping Of The Exterior Sidewalks Around The Building. Clean And Disinfect Rooms, Hallways And Offices. Sweep And Mop Floors, Dust Lockers And Window Sills. Clean And Scrub Toilets, Clean Benches And Empty All	Westchester Sq East Tremont Av	6	R420	0700 - 1100
Trash Receptacles. Lunch	+			
	Westchester Sq East Tremont Av	6	R420	1100 - 1130
(Sign In & Out - Rm. 121 Westchester Master Tower Bldg.)				
Westchester Sq. Yd./Master Tower Bldg: General Cleaning Of All Offices, Rooms, Lavatories And Water Fountains On The 1St Floor, 2Nd Floor And 4Th Floor In The Main Tower Building, Including Assistant Chief Transportation Officer And General Superintendent Offices, Crew Rooms, Master Tower, Elevator Stairs, Floor Landings And Sweeping Of The Exterior Sidewalks Around The Building. Clean And Disinfect Rooms, Hallways And Offices. Sweep And Mop Floors, Dust Lockers And Window Sills. Clean And Scrub Toilets, Clean Benches And Empty All Trash Receptacles.		6	R420	1130 - 1500
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 316 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		I ICIX I	arreed to butter	1, 0, 2028
		Hours		RC#
Station North		2300 - 0700		275]
	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Full Uniform				
	191 St	1	R185	2300 - 0100
1 106				
	191 St	1	R185	0100 - 0130
1 106	191 St	1	R185	0130 - 0700
Closed And/On Closes For Behabilitation CTA Will WAA As Fleveton Operator As				
· · · · · · · · · · · · · · · · · · ·	101 St	1	D195	0700 -
VISIOII.	191 50	1	K103	0700 -
ing Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned				
on **				
	Sunday-Saturday Full Uniform 1 106 Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vision. ing Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at	Station North Sunday-Saturday Full Uniform 191 St 1106 191 St 1106 191 St Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vision. In Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at	Station North Station North STATION STATION STATION LINE Sunday-Saturday Full Uniform 191 St	Station North Station North STATION STATION

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 317 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 51110	White Tex		IICKI	meenve Date.	1/0/2023
Job#			Hours		RC#
NC0280	Station North		0700 - 1500		2751
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
		191 St	1	R185	0700 - 0900
Operate Elevato	or El 106				
Lunch		191 St	1	R185	0900 - 0930
Operate Elevato	or El 106	191 St	1	R185	0930 - 1500
Report Off Duty	y.				
NI 4 IC C4 4	I CL 1 A 1/O CL E D 1 1 Tr d' CTA WILLWAA A EL d O d				
	Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As	101 04	1	D 105	1500
Directed By Suj	pervision.	191 St		R185	1500 -
** Employees r	picking Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned				
	uch as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at				
their picked loc					
1		l	I		I

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 318 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHICH TICK		TICK Effective Date.			1/0/2023	
Job#			Hours		RC#	
NC0281	Station North		1500 - 2300		2751	
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty I	In Full Uniform					
		191 St	1	R185	1500 - 1700	
Operate Elevator	El 106					
Lunch		191 St	1	R185	1700 - 1730	
Operate Elevator	EL106.					
		191 St	1	R185	1730 - 2300	
Report Off Duty.						
Note: If Station Is	s Closed and/or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As					
Directed By Supe	•	191 St		R185	2300 -	
** E1	dring Eleventer John draing this needomic for sofety records one subject to being essioned					
1 2 1	cking Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned has Customer Service, disinfecting, fill hand sanitizer and work within their limitations at					
their picked loca	· C					
men piekea ioea						

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 319 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHITE THE			1/0/2023		
Job#			Hours		RC#
NC0282	Station North		2300 - 0700		275
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In	Full Uniform				
		181 St	1	R183	2300 - 0145
Operate Elevator E	El 108				
Lunch		181 St	1	R183	0145 - 0215
Operate Elevator E	El 108	181 St	1	R183	0215 - 0700
Report Off Duty.					
Note: If Station Is Directed By Super	Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vision.	181 St	1	R183	0700 -
	ting Elevator Jobs during this pandemic, for safety reasons are subject to being assigned as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at on **				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 320 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 51110 111			I ICIX I	meenve Dute.	1, 0, 2028
Job#			Hours		RC#
NC0283	Station North		0700 - 1500		275]
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In	Full Uniform				
		181 St	1	R183	0700 - 0945
Operate Elevator E	L 108				
Lunch		181 St	1	R183	0945 - 1015
Operate Elevator E	L 108	181 St	1	R183	1015 - 1500
Report Off Duty.					
Note: If Station Is	Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As				
Directed By Superv	, , , , , , , , , , , , , , , , , , ,	181 St	1	R183	1500 -
			-		
** Employees pick	ing Elevator Jobs during this pandemic, for safety reasons are subject to being assigned				
2	as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at				
their picked location	on **				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 321 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		1 1011 1	incom c Butter	1, 0, 2028
		Hours		RC#
Station North		1500 - 2300		275]
	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Full Uniform				
	181 St	1	R183	1500 - 1745
1 108				
	181 St	1	R183	1745 - 1815
1 108	181 St	1	R183	1815 - 2300
Closed And/On Closes For Behabilitation CTA Will WAA As Fleveton Operator As				
· · · · · · · · · · · · · · · · · · ·	1 Q 1 C t	1	D192	2300 -
VISIOII.	101 51	1	K165	2300 -
ing Elevator Jobs during this pandemic, for safety reasons are subject to being assigned				
on **				
	Station North Sunday-Saturday Full Uniform 1 108 Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vision. ing Elevator Jobs during this pandemic, for safety reasons are subject to being assigned as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at	Station North Sunday-Saturday Full Uniform 181 St 1108 181 St 1108 Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vision. In Elevator Jobs during this pandemic, for safety reasons are subject to being assigned as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at	Station North Station North Station North STATION STATION LINE Sunday-Saturday Full Uniform 181 St 1 1 108 181 St 1 1 108 Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vision. Issued and Company to the state of the stat	Station North Station North STATION STATION

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 322 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WHITE THEK		TICK Effective Dutes			
Job#		Hours		RC#	
NC0285 Station North		2300 - 0700		2751	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	168 St	A C	N013	2300 - 2305	
Operate Elevator El 114	168 St	A C	N013	2315 - 0230	
Lunch	168 St	A C	N013	0230 - 0300	
Operate Elevator El 114	168 St	A C	N013	0300 - 0645	
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations their picked location **		A C	N013	0655 - 0700	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 323 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1, 0, 2020		
Job#			Hours		RC#
NC0286	Station North	1	0700 - 1500		2751
INSTRUCTION	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform	168 St	A C	N013	0700 - 0705
Operate Elevator	r El 114	168 St	A C	N013	0715 - 1030
Lunch		168 St	A C	N013	1030 - 1100
Operate Elevator	r El 114	168 St	A C	N013	1100 - 1445
Report Off Duty	,				
	icking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned ch as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at ation **	168 St	A C	N013	1455 - 1500

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 324 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WHITEI TER		Tick Effective Dute.			
Job#	1	Hours		RC#	
NC0287 Station North		1500 - 2300		2751	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	168 St	A C	N013	1500 - 1505	
Operate Elevator El 114	168 St	A C	N013	1515 - 1830	
Lunch	168 St	A C	N013	1830 - 1900	
Operate Elevator El 114	168 St	A C	N013	1900 - 2245	
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	168 St	A C	N013	2255 - 2300	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 325 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STRE WHITEI TER		Tiek Elicetive Dute.		
		Hours		RC#
Station North		2300 - 0700		275
	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Full Uniform				
	190 St	A	N006A	2300 - 0405
1 116				
	190 St	A	N006A	0405 - 0435
1 116	190 St	A	N006A	0435 - 0700
Closed And/On Closes For Dehabilitation, CTA Will WAA, As Flaveter Organizar, As				
, , , , , , , , , , , , , , , , , , ,	100 St		N1006 A	0700 -
ASION.	190 St	A	NUUOA	0700 -
ing Elevator Jobs during this pandemic, for safety reasons are subject to being assigned				
,				
	Station North Sunday-Saturday Full Uniform 1 116 Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vision. ing Elevator Jobs during this pandemic, for safety reasons are subject to being assigned	Station North Sunday-Saturday Full Uniform 190 St 1116 190 St 1116 190 St 1116 190 St 190 St 190 St 190 St	Station North Station North STATION STATION LINE Sunday-Saturday Full Uniform 190 St A 1116 190 St A	Station North Station North STATION STATION

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 326 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STRE WHITEI TER		Tiek Elicetive Dute.		
		Hours		RC#
n North		0700 - 1500		275]
	STATION	LINE	воотн	HOURS
Sunday-Saturday				
niform				
	190 St	A	N006A	0700 - 1205
	190 St	A	N006A	1205 - 1235
	190 St	A	N006A	1235 - 1500
And/On Classes For Debabilitation, CTA Will WAA, As Elevator Organizar, As				
And/Or Closes For Renabilitation, CTA will WAA As Elevator Operator, As	100 St	1	N006 A	1500 -
	190 St	A	NOUGA	1300 -
vator Johs during this pandemic, for safety reasons are subject to being assigned				
	And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As vator Jobs during this pandemic, for safety reasons are subject to being assigned	North Sunday-Saturday niform 190 St 190 St 190 St 190 St 190 St 190 St	North STATION LINE Sunday-Saturday 190 St A 190 St A	Hours 1700 - 1500 STATION LINE BOOTH

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 327 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHITEI TEX		Tick Elicetive Date.			1/0/2023	
Job#			Hours		RC#	
NC0290	Station North		1500 - 2300		275]	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In	Full Uniform					
		190 St	A	N006A	1500 - 2005	
Operate Elevator E	1116					
Lunch		190 St	A	N006A	2005 - 2035	
Operate Elevator E	El 116	190 St	A	N006A	2035 - 2300	
Report Off Duty.						
Note:						
If Station Is Closed	d And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by	100 St	1,	NIOO6 A	2200	
Supervision.		190 St	A	NUUOA	2300 -	
** Employees nick	ring Flavotor John during this pandamic for safety reasons are subject to being assigned					
•						
If Station Is Closed Supervision. ** Employees pick	ting Elevator Jobs during this pandemic, for safety reasons are subject to being assigned as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at	190 St	A	N006A	2300	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 328 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1.0.2020		
Job#			Hours		RC#
NC0291	Station North		2300 - 0700		2751
INSTRUCTIONS	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform	181 St	A	N007A	2300 - 2305
Operate Elevator	El 118	181 St	A	N007A	2315 - 0320
Lunch		181 St	A	N007A	0320 - 0350
Operate Elevator	El 118	181 St	A	N007A	0350 - 0645
	cking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned that as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at	181 St	A	N007A	0655 - 0700
their picked loca	,				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 329 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1, 0, 2028		
Job#			Hours		RC#
NC0292	Station North		0700 - 1500		2751
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Fo	ull Uniform	181 St	A	N007A	0700 - 0705
Operate Elevator El 1	118	181 St	A	N007A	0715 - 1120
Lunch		181 St	A	N007A	1120 - 1150
Operate Elevator El 1	118	181 St	A	N007A	1150 - 1445
Report Off Duty.					
	g Elevator Jobs during this pandemic, for safety reasons are subject to being assigned customer Service, disinfecting, fill hand sanitizer and work within their limitations at **	181 St	A	N007A	1445 - 1500

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 330 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1.0.2020		
Job#			Hours		RC#
NC0293 Station North			1500 - 2300		2751
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform		181 St	A	N007A	1500 - 1505
Operate Elevator El 118		181 St	A	N007A	1515 - 1920
Lunch		181 St	A	N007A	1920 - 1950
Operate Elevator El 118		181 St	A	N007A	1950 - 2245
** Employees picking Elevator Jobs during this pandemic, for safet to WAA jobs such as Customer Service, disinfecting, fill hand sanitheir picked location **		181 St	A	N007A	2255 - 2300

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 331 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tiek Elicetive Bute.		
Job#		Hours		RC
NC0294 Station North		0100 - 0900		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
	191 St	1	R185	0100 - 0130
Relieve Elevator Operator For Lunch At EL 106				
Relieve Elevator Operator For Lunch At EL 108	181 St	1	R183	0145 - 0215
Relieve Elevator Operator For Lunch At EL 114	168 St	A C	N013	0230 - 0300
Relieve Elevator Operator For Lunch At EL 118	181 St	A	N007A	0320 - 0350
Relieve Elevator Operator For Lunch At EL116	190 St	A	N006A	0405 - 0435
Lunch	190 St	A	N006A	0435 - 0505
Scrap All Elevators	168 St	A C	N013	0515 - 0700
Scrap All Elevators	191 St	1	R185	0720 - 0900
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	0900 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 332 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
NC0295 Station North	23	800 - 0700		2751
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Wednesday-Sunday				
Report On Duty In Full Uniform.				
Sun: 190 St E/O EL116 To Cover Job NC0288 Mon: RDO Tue: RDO Wed: 181 St E/O EL118 To Cover Job NC0291 Thu: 181 St E/O EL118 To Cover Job NC0291 Fri: 181 St E/O EL108 To Cover Job NC0282 Sat: 190 St E/O EL116 To Cover Job NC0288 Report Off Duty.	Various	Various	Various	2300 - 0700
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 333 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1. 0. 202.		
Job#			Hours		RC
NC0296	Station North		2300 - 0700		275
INSTRUCTIONS	S	STATION	LINE	ВООТН	HOURS
	Thursday-Monday				
Report On Duty	In Full Uniform.				
	EL114 To Cover Job NC0285				
Mon: 168 St E/C Tue: RDO	EL114 To Cover Job NC0285				
Wed: RDO					
Thu: 191 St E/O	EL106 To Cover Job NC0279				
Fri: 191 St E/C	EL106 To Cover Job NC0279				
Sat: 181 St E/O	EL108 To Cover Job NC0282				
		Various	Various	Various	2300 - 0700
Report Off Duty.	•	1000000		1333333	
Note:					
If Station Is Clos By Supervision.	sed and/or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed				
	cking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned ch as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at ation **				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 334 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC	
NC0297 Station North		0900 - 1700		27:	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
	191 St	1	R185	0900 - 0930	
Relieve Elevator Operator For Lunch At EL 106					
Relieve Elevator Operator For Lunch At EL108	181 St	1	R183	0945 - 1015	
Relieve Elevator Operator For Lunch At EL 114	168 St	A C	N013	1030 - 1100	
Relieve Elevator Operator For Lunch At EL 118	181 St	A	N007A	1120 - 1150	
Relieve Elevator Operator For Lunch At EL 116	190 St	A	N006A	1205 - 1235	
Lunch	190 St	A	N006A	1235 - 1305	
Scrap All Elevators	181 St	A	N007A	1320 - 1525	
Scrap All Elevators	191 St	1	R185	1545 - 1700	
Report Off Duty.					
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	1700 -	
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 335 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC	
NC0298 Station North		(0700 - 1500		275	
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS	
	Wednesday-Sunday					
Report On Duty In Full Uniform.						
Sun: 168 St E/O EL114 To Cover Job NC0286						
Mon: RDO						
Гue: RDO						
Wed: 181 St E/O EL108 To Cover Job NC0283						
Thu: 181 St E/O EL108 To Cover Job NC0283						
Fri: 190 St E/O EL116 To Cover Job NC0289						
Sat: 168 St E/O EL114 To Cover Job NC0286						
		Various	Various	Various	0700 - 1500	
Report Off Duty.		Various	Various	Various	0700 1200	
•						
Note:						
If Station Is Closed And/or Closes for Rehabilitation, CTA Will V	VAA as Elevator Operator, As Directed by					
Supervision.	operator, the Environ of					
** Employees picking Elevator Jobs during this pandemic, for saf						
to WAA jobs such as Customer Service, disinfecting, fill hand sa their picked location **	muzer and work within their limitations at					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 336 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

 Job#
 Hours
 RC#

 NC0299
 Station North
 Wed - Wed:0700 - 1500
 2751

Thu - Fri:0900 - 1700 Sat - Sun:0700 - 1500

INSTRUCTIONS STATION LINE BOOTH HOURS

Wednesday-Sunday				
Report On Duty In Full Uniform				
Sun: Utility - 0700 Hours 181 St N007A Report On Duty Perform Duties Below For EL117, EL118 & EL119 0700 - 0945 Hour: Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 0945 - 1015 Hours: Lunch 1030 - 1315 Hours: 191 St R185 Perform Duties Below For EL103, EL104, EL105 & EL106 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1335 - 1440 Hours: 168 St N013 Perform Duties Below For EL115 EL113 & EL114 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1500 Hours: 181 St N007A - Report Off Duty				
Mon: RDO Tue: RDO				
Wed: Utility - 0700 Hours 181 St N007A - Report On Duty Perform Duties Below For EL117, EL118 & EL119 0700-1030 Hours Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 1030 - 1100 Hours: Lunch 1120 - 1440 Hours: 168 St N013 Perform Duties Below For EL111, EL112, EL113 & EL114 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 1500 Hours - 181 St N007A - Report Off Duty	Various	Various	Various	0700 - 1500
Thu: E/O L/R To Cover Job NC0297 Fri: E/O L/R To Cover Job NC0297				
Sat: Utility 0700 Hours 181 St N007A - Report On Duty Perform Duties Below For EL115, EL116, EL117, EL118, EL119 & EL120 0700 - 1045 Hours: Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 1045 - 1115 Hours: Lunch 1130 - 1415 Hours: 181 St N007A Perform Duties Below For EL117, EL118 & EL119 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1430 - 1445 Hours: 168 St N013 Perform Duties Below For EL111, EL112, EL113 and EL114 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1500 Hours - 181 St N007A - Report Off Duty.				
Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision				
Supervision. Note: Tasks subject to change and/or by chance.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to the walls to remove stains, graffiti, stickers, and its residue as needed throughout the station includity the property such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their pickers to be a property of the pr	ng on Metrocard V	ending Machi	nes (MVMs), ar	d other

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 337 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC
NC0300	Station North	15	500 - 2300		275
INSTRUCTION	\mathbf{S}	STATION	LINE	ВООТН	HOURS
	Thursday-Monday				
Report On Duty	In Full Uniform				
Mems, Turnstiles	For Unsanitary Conditions And Correct. Clean, And Polish All AFC Equipment: MVMs, s And AFC Readers. Disinfect And Clean Chrome Tops Of All Trash Receptacles. Clean, Iop El 103, 104, 105 And 106. Clean Walls Behind Trash Receptacles.	191 St	1	R185	1500 - 1715
Clean, Disinfect	And Mop El 178. Clean Glass And Wipe Down Stainless Steel Inside And Outside.	Dyckman St	1	R186	1730 - 1800
Lunch		Dyckman St	1	R186	1800 - 1830
Clean, Disinfect Outside.	And Mop El 184 And 185. Clean Glass And Wipe Down Stainless Steel Inside And	231 St	1	R194	1845 - 1945
Clean, Disinfect Steel Inside And	And Mop El 111, El 112, El 113, And El 114. Clean Glass And Wipe Down Stainless Outside.	168 St	A C	N013	2010 - 2115
•	For Unsanitary Conditions And Correct. Sweep All Street And Mezzanine Stairways. Scrap . Clean, disinfect and mop EL117, EL118 & EL119.	181 St	A	N007A	2140 - 2215
Scrap Street Lev	rel Mezzanine/Passageway Of El 111, 112, 113 And 114.	168 St	A C	N013	2225 - 2300
Report Off Duty Note: If Station Directed By Sup	Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As	191 St	1	R185	2300 -
Employees Picki Assigned To WA	ing Elevator Jobs During This Pandemic, For Safety Reasons, Are Subject To Being AA Or Extra.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 338 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			170/2023		
Job#			Hours		RC#
NC0301 Station No.	rth		1700 - 0100		275
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Unifo Relieve Elevator Operator For		191 St	1	R185	1700 - 1730
Relieve Elevator Operator For	Lunch At EL108	181 St	1	R183	1745 - 1815
Relieve Elevator Operator For	Lunch At EL114	168 St	A C	N013	1830 - 1900
Relieve Elevator Operator For	Lunch At EL118	181 St	A	N007A	1920 - 1950
Relieve Elevator Operator For	Lunch At EL116	190 St	A	N006A	2005 - 2035
Lunch		190 St	A	N006A	2035 - 2105
Scrap All Elevators. Polish Ste	el Turnstiles.	181 St	A	N007A	2120 - 2200
Scrap All Elevators. Polish Ste	el Turnstiles.	191 St	1	R185	2220 - 0100
Report Off Duty.					
Note: If Station Is Closed And Directed By Supervision.	Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As	191 St	1	R185	0100 -
	Jobs during this pandemic, for safety reasons are subject to being assigned er Service, disinfecting, fill hand sanitizer and work within their limitations at				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 339 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WHICH TEX			• 1/0/2023		
Job#			Hours		RC#
NC0302	Station North		1500 - 2300		2751
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Thursday-Monday				
Report On Dut	ty In Full Uniform.				
Sun: 181 St E	O EL 108 To Cover Job NC0284				
	NO EL 108 To Cover Job NC0284				
Tue: RDO					
Wed: RDO					
	OO EL 114 To Cover Job NC0287				
Fri: 191 St I	E/O EL 106 To Cover Job NC0281				
Sat: 191 St E	E/O EL 106 To Cover Job NC0281				
		Various	Various	Various	1500 - 2300
Report Off Du	ty.	various	various	various	1300 - 2300
Note:					
If Station Is Cl	losed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by				
Supervision.					
	picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned				
	such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at				
their picked lo	ocation **				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 340 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WINCE TICK			• 1/0/2023		
Job#			Hours		RC#
NC0303 Station North			1500 - 2300		275]
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Wednesday-Sunday				
Report On Duty In Full Uniform.					
Sun: 181 St E/O EL118 To Cover Job NC0293 Mon: RDO Tue: RDO Wed: 190 St E/O EL 116 To Cover Job NC0290 Thu: 190 St E/O EL 116 To Cover Job NC0290 Fri: 168 St E/O EL 114 To Cover Job NC0287 Sat: 181 St E/O EL 118 To Cover Job NC0293					
Report Off Duty.		Various	Various	Various	1500 - 2300
Note: If Station Is Closed And/or Closes for Rehabilitation, CT Supervision. ** Employees picking Elevator Jobs during this pandemit to WAA jobs such as Customer Service, disinfecting, filt their picked location **	ic, for safety reasons are subject to being assigned				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 341 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#	
NC0304 Station North	0	700 - 1500		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Thursday-Monday					
Report On Duty In Full Uniform.					
Sun: 181 St E/O EL 119 To Cover Job NC0280 Mon: 181 St E/O EL 119 To Cover Job NC0280 Tue: RDO Wed: RDO Thu: 190 St E/O EL 116 To Cover Job NC0289 Fri: 181 St E/O EL 118 To Cover Job NC0292 Sat: 181 St E/O EL 118 To Cover Job NC0292 Report Off Duty.	Various	Various	Various	0700 - 1500	
Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 342 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours Job# NC0305 **Station North** Sun - Mon:1700 - 0100 2751 Tue - Wed:1500 - 2300 Thu - Thu:1400 - 2200 **INSTRUCTIONS STATION** LINE **BOOTH HOURS Sunday-Thursday** Report On Duty In Full Uniform. Sun: E/O L/R To Cover Job NC0301 Mon: E/O L/R To Cover Job NC0301 Tue/Wed: Utility (1500 - 2300) 168 Street N013 - Report On Duty Thu: Utility (1400 - 2200) 181 Street R183 - Report On Duty 1400 1400-1700 181 Street R183 - Scrap And Disinfect All Elevators 1700-1730 181 Street R183 - Lunch 1750-2035 181 Street 'A' Line N007A - Scrap and Disinfect All Elevators. 2100-2200 181 Street R183 - Re-Scrap All Elevators. 2200 181 Street R183 - Report Off Duty. Various Various Various 1500 -Fri: RDO Sat: RDO Report Off Duty. Note: If Station Is Closed And/or Closes for Rehabilitation, Lunch Reliefs Will Skip The Closed Station And Go To The Next Station And Go To The Next Station On The Schedule. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 343 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0306	Station North		0700 - 1500		276
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Du	y In Full Uniform.				
PERFORM A	LL DUTIES ON 4 & 5 LINES.				
N/S/B Platform Between S/B 'Platforms. Dis Dust Buildup 'Windows & E Clean AFC Sv Employee Toil marks On N/S		Fulton St	A C	N095	0700 - 0930
Clean & Polis! Chrome On A	n El716. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And	Fulton St	A C	N095	0930 - 1000
Sun: Major Duty Se	s Surfaces On S/B Platform, Including Around Es364. & S/W'S Ns12/Ns13. rvice Booth N095- Clean Exterior And Interior Of The Booth. Wipe Down Ledges And Interior And Exterior Of Booth Glass. Thoroughly Clean Deal Tray. Sweep, Disinfect And	Fulton St	A C	N095	1000 - 1100
Lunch		Fulton St	A C	N095	1100 - 1130
Major Cleanin Mon: Service Tue: Station S Wed: Employe Thu: Employe Fri: Clean & O	Corridor On N/B Platform. upv/Director's Office. e Lunch Room & Men's Locker Room. e Toilet & Women's Locker Room. Organize Paper/Chemical Supply Rooms On N/B Platform.	Fulton St	A C	N095	1130 - 1245
Clean and Poli level only.	sh El 716. Sweep, disinfect and mop floors. Clean exterior of glass and chrome on platform	Fulton St	A C	N095	1245 - 1315
Sweep All Sta N/S/B Platforr	rways, Including S/B Platform Stairways Ns12/Ns13 Leading To Concourse Level. Scrap as & All Control Areas Excluding Dshh. Scrap Underpass Between S/B "4/5" & "A/C" West apty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms.	Fulton St	A C	N095	1315 - 1500
Report Off Du		Fulton St	A C	N095	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 344 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0307 Station North		1500 - 2300		276:
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Polish El716 And El720. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Exterior Of Glass & Chrome On All Levels.	Fulton St	A C	N095	1500 - 1600
Sweep All Stairways, Including S/B Platform Stairways Ns12/Ns13 Leading To Concourse Level, Stairways Leading To 195 Broadway, Stairways At The S/End PF The S/B Platform And Stairways On The Unpaid Side Of Dey Street Head House (DSHH). Scrap N/S/B Platforms & Control Areas Excluding Dey Street Head House (DSHH). Scrap Underpass Between S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Disinfect Urine Areas. Wipe Down All Benches - Remove Stains, Stickers & Graffiti. Clean Dust Buildup On Tile Walls Leading To Underpass & A/C West Mezzanine. Clean Exterior Of N095 Booth Windows & Empty Trash. Clean All Customer Information Centers, Turnstiles & HEETs In Control Areas: R205, R206, R208 & N095. Clean All AFC Swipe heads In Control Areas. Clean All Signs & Ad Panels - Remove Stickers & Graffiti. Clean & Disinfect Employee Toilet, Lunch Room & Men/Women Locker Room In DSHH. Remove All Stains, Spills & Drag marks On N/S/B Platforms, Control Areas & Stairway Landings. Clean All Glass Surfaces On S/B Platform Around Es364	Fulton St	A C	N095	1600 - 1900
Lunch	Fulton St	A C	N095	1900 - 1930
Clean & Polish All MVMs & MEMs In Control Areas Of R205, R206, R208 & N095. Clean & Polish All OTGs Located On Concourse & Platform Levels.	Fulton St	A C	N095	1930 - 2030
Clean & Polish El716 And El720. Remove Gum, Sweep, Disinfect & Mop Floor. Clean Exterior Of Glass & Chrome On All Levels.	Fulton St	A C	N095	2030 - 2130
Sweep All Stairways. Scrap N/S/B Platforms & All Control Areas Excluding DSHH. Scrap Underpass Between S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms.	Fulton St	A C	N095	2130 - 2300
Report Off Duty.	Fulton St	A C	N095	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 345 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		lours		RC
NC0308 Station North	0	700 - 1500		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
(0700-0745) Clean And Polish El723. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.	Fulton St	2 3	N098	0700 - 0830
(0745-0830) Clean And Polish El732. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.				
Sweep All Stairways. Including Stairways Leading To The A/C East Mezzanine-NS30 & NS31. Scrap All Control Areas, Passageway & Island Platform. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Wipe Down All Benches - Remove Stains, Stickers & Graffiti. Clean Exterior Of N098 Booth Windows & Empty Trash. Clean All Turnstiles, HEETs, MVMs & MEMs. Clean All AFC Swipe heads. Clean All Signs, Ad Panels & Customer Information Centers - Remove Stickers & Graffiti. Clean Subway Map Frames On Island Platform. Clean & Disinfect Employee Toilet & Facility Room. Remove All Stains, Spills & Drag marks In Mezzanines & On Island Platform. R113 Passageway: Polish Chrome Railings In Passageway From R113 Control Area To El 732.	Fulton St	2 3	N098	0830 - 1030
Scrap & Disinfect 135 Williams Street Entrance. Scrap 3 Feet Around Street Entrance On All Sides. Clean & Polish OTG Kiosk. Clean Exterior & Interior Of Glass Doors & Window. Remove Pigeon Droppings From Around Perimeter Of The Entrance. Mop & Disinfect The Floor. R114 Mezzanine: Scrap & Disinfect Paid & Unpaid Sides Of Turnstiles. Wipe Down Customer Information Centers/Guide-A-Ride Boards-Remove All Stickers & Graffiti. Clean & Polish Turnstiles.	Fulton St	2 3	N098	1030 - 1130
Sun: (1000-1030) Major Duty Service Booth N098- Clean Exterior And Interior Of The Booth. Wipe Down Ledges And Surfaces. Clean Interior And Exterior Of Booth Glass. Thoroughly Clean Deal Tray. Sweep, Disinfect And Mop Floor.				
Lunch	Fulton St	2 3	N098	1130 - 1200
(1200-1245): Clean And Polish El723. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.	Fulton St	2 3	N098	1200 - 1400
(1245-1330): Clean And Polish El732. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.	T diton of	2 3	11070	1200 - 1400
Re-Scrap All Control Areas, Passageway & Island Platform. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles.	Fulton St	2 3	N098	1400 - 1500
Report Off Duty.	Fulton St	2 3	N098	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 346 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WHILLITER		Tick Effective Date.			
Job#	He	ours		RC _i	
NC0309 Station North	07	700 - 1500		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform. Perform All Cleaning Duties On Lower Mezzanine.					
Sweep All Stairways from lower to platform P1A/B to 12A/B. Scrap, Mezzanines, Landings And Passa Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Do Stainless Steel Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The Go (Otg) And Help Point Intercom (Hpi). Remove All Stains From Tiled Floors. Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash trash receptacles and polish. Clean RTO & Re Facilities on lower level, Clean mop and disinfect bathrooms on lower levels- restock supplies. Clean, organize and restock scrubber room at lower level.	wn 34 St Hudson Yards	7	R550	0700 - 1000	
Clean And Disinfect Female Employee Toilet And Facility Room.	34 St Hudson Yards	7	R550	1000 - 1030	
Lunch	34 St Hudson Yards	7	R550	1030 - 1100	
Major Duty 1100-1130 Sun: RTO Relay Room - Clean, mop and empty trash. Mon: RTO Towers - Clean, mop and empty trash Tue: Clean mop and disinfect all bathrooms at lower level, wipe down tile walls and restock supplies. Wed: Clean, mop, wipe shelves and tidy scrubber room and restock supplies (lower level). Thu: Clean, mop and polish interior and exterior EL600 (mezz to platform). Fri: Clean and polish SW railings P1A/B to P5A/B. Sat: Clean and polish SW railings P7A/B to P12A/B.	34 St Hudson Yards	7	R550	1100 - 1130	
Perform The Listed Duties On The Lower Mezzanine Clean And Disinfect Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum Off The Lower Level Mezzanine And Platform Area. Sweep Stairways, Mezzanine And E 601. Clean, Mop And Disinfect El 600 And El 601. Empty Trash Receptacles. Clean And Wipe Free Standing Map Frames, Glass Panels And Benches. Clean mop and disinfect bathrooms on lower levels. Empty Trash at RTO Facilities; Clean, organize and restock scrubber room at lower level	34 St Hudson Yards	7	R550	1130 - 1500	
Report off duty	34 St Hudson Yards	7	R550	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 347 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINTER FICK		FICK Effective Date			
Job#	Н	ours		RC#	
NC0310 Station North	07	00 - 1500		2757	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Perform All Cleaning Duties On Street Level and Upper Mezzanine of 34th & 35th Streets					
Sweep All Stairways at 34th & 35th Street- S1, S2, M1, M2, M3, M4, M6 Scrap, Mezzanines, Landings And Passage Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 602 And El 603. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Clean Public Toilets. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish Turnstiles, MVMs, Mems And AFC Readers. Clean On The Go (Otg) And Help Point Equipment (Hpi). Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash receptacles and polish. Wipe down yellow bird box and replenish hand sanitizer	34 St Hudson Yards	7	R550	0700 - 1000	
Clean And Disinfect Men's Employee Consolidated Locker Room and Bathroom (upper level). Wipe down tile walls and dust overhead lockers- Restock supplies.	34 St Hudson Yards	7	R550	1000 - 1100	
Lunch	34 St Hudson Yards	7	R550	1100 - 1130	
Major Duty 1130-1200 Sun: Clean, mop, organize and restock Scrubber/CTA room- upper level Mon: EL 603- Clean, mop and polish interior and exterior of stainless steel- (Street level). Tue: Clean and mop- Superintendent Office. Wed: Clean and mop TCC Office, wipe down lockers. Thu: Clean and mop Supervisors Office, wipe down lockers. Fri: Clean and polish stainless pillars at street level (35th Street). Sat: Clean and polish stainless pillars at 34th Street (street level). Perform The Listed Duties On Street Level and Upper Mezzanine of 34th & 35th Streets	34 St Hudson Yards	7	R550	1130 - 1200	
Clean And Disinfect Public And Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum. Sweep Stairways, RE-Scrap Mezzanine, Re-scrap Street At Control Area R550 & Control Area R551 @ 35Th Street And Hudson Yard East. Clean, Mop And Disinfect El 602 And El 603. Empty Trash Receptacles. Clean and mop Bathrooms & EFR at 35th Street. Clean, tidy and restock Scrubber rooms at booth R550 & R551 upper mezzanine	34 St Hudson Yards	7	R550	1200 - 1500	
Report Off Duty.	34 St Hudson Yards	7	R550	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 348 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0311 Station North	060	0600 - 1400			
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report on Duty in full Uniform @ R151					
*UNDER CONSTRUCTION- NEW CONSTRUCTED CUSTOMER SERVICE CENTER-BOOTH @ R147	,				
Sweep all stairways Control areas of R148 & R153, landings & outside areas. Scrap all mezzanine and platforms and passageway. Disinfect all unsanitary conditions. Empty and disinfect all trash receptacles, mezzanine of R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue from all surfaces. Remove gum, stains, spills and drag marks from floor surfaces. Clean CSC glass & empty trash. Clean and wipe all countertops, chairs/benches at CSC Wipe Clean & Polish all trash receptacles, AFC equipment, HPI/CAI, digital screens, CIC, Chrome and Glass Railings. Clean, Disinfect and Organize Rooms: Male & Female Locker Room, EFR/CTA Slop Sink. Clean & Disinfect EL619	Times Sq-42 St	S	R147	0600 - 0830	
Clean and disinfect Employee bathroom and Employee Facility room at 35th Street R551 control area. Clean, and wipe down MVM's, HEET and Turnstiles- R551- Sweep stairs and scrap street level at 35th Street entrance	34 St Hudson Yards	7	R550	0840 - 1000	
Lunch	34 St Hudson Yards	7	R550	1000 - 1030	
Perform All Cleaning Duties On Platform level Sweep All Stairways, P18A/B, P17A/B,P16A-16C, P15A-15C, P14A-14C, P13A-13C Scrap Platforms, Landings And Passageways. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The GO (OTG) And Help Point Intercom (HPI) Equipment. Remove All Stains From Tiled Floors. Dust All Ledges, Remove All Stickers, Graffiti And Clean Residue. Disinfect And Clean Refuse Room. Clean FSMF, Scrubber Room. Scrap under stairs on platform. Disinfect And Clean Refuse Room. Clean Consolidated Lunch room. Remove Graffiti on EED Clean, polish MVM, HEET, Turnstiles at 35th Street mezzanine. Major Duty 1230-1300 Sun: Clean and organize Clerical Storage room- upper level control area R550 Mon: Clean, mop and wipe tile walls in employee Bathroom at 35th Street control area R551. Tue: Clean, Disinfect Refuse Room. Wed: Clean, mop and polish interior and exterior EL602. Thu: Clean mop, and polish interior and exterior EL601. Fri: Clean, mop, Consolidate Lunch Room (refrigerator/microwave). Sat: Clean & organize Chemical Storage- upper level control area R550.	34 St Hudson Yards	7	R550	1030 - 1300	
Re-scrap Shuttle Mezzanine, platforms, passageway and R148 & 153 control areas. Disinfect all urine areas Empty and clean all trash receptacles. Clean and disinfect EL 619	Times Sq-42 St	S	R147	1310 - 1400	
Report off duty	Times Sq-42 St	S	R147	1400 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 349 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours		RC#			
NC0311A Station North	230	00 - 0700		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM @ R151					
Sweep all mezzanine and platform stairways including stairways ML5 To ML16 and ML20 to ML23. Scrap mezzanine, passageway, and platform areas. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Clean exterior of Booth windows. Clean and disinfect employees' toilet and facility rooms. Dust all ledges. Remove all gums, Stains, Spills And Drag Marks On Floor Areas Including 41St Street Passageway To 8Th Avenue- Clean, Mop and disinfect EL232, 233					
MAJOR DUTY: CLEAN AND POLISH MON: ESC 217 TUE: ESC. 218 WED: ESC. 216 THU: ESC. 217 FRI: ESC. 218 SAT: ALL TRASH RECEPTACLES; (UPPER/LOWER MEZZ & PLATFORM BUCKET WASH, CLEAN AND POLISH RIMS *ESCALATORS- GRAFFITI AND STICKERS REMOVED; SIDING CLEANED; GUM REMOVED FROM METAL PLATES	Times Sq-42 St	7	R145	2300 - 0330	
Lunch	Times Sq-42 St	1 2 3	R151	0330 - 0400	
Sweep All Stairways including ML5 to ML12. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Tower at R143 Mezzanine (Daily at 40 St - 7 Ave). Dust All Ledges. Clean And Polish All MVM's, MEM's, HEET's, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove all dust balls from mezzanine passageway and platform, gutters and drains.	Times Sq-42 St	1 2 3	R151	0400 - 0650	
Report off duty	Times Sq-42 St	7	R145	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 350 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		RC		
Job#		Hours		
NC0312 Station North	15	500 - 2300		275
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Perform All Cleaning Duties On Lower Mezzanine Sweep All Stairways from lower to platform P1A/B to 12A/B. Scrap, Mezzanines, Landings And Passage Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The Go (Otg) And Help Point Intercom (Hpi). Remove All Stains From Tiled Floors. Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash trash receptacles and polish. Clean RTO & Relay Facilities on lower level, Clean mop and disinfect bathrooms on lower levels- restock supplies. Clean, organize and restock scrubber room at lower level	34 St Hudson Yards	7	R550	1500 - 1830
Clean And Disinfect Female Employee Toilet & Consolidated Locker Room (upper level)	34 St Hudson Yards	7	R550	1830 - 1930
Lunch	34 St Hudson Yards	7	R550	1930 - 2000
Major Duty: 2000-2040 Sun: Spot mop floor backhouse corridor upper mezzanine- southside entrance. Mon: Clean, mop and empty trash - RTO Towers/Relay Office. Tue: Clean mop and disinfect all bathrooms at lower level, wipe down tile walls and restock supplies. Wed: Clean, mop, wipe shelves and tidy scrubber room and restock supplies (lower level). Thu: Clean, mop and polish interior and exterior EL600 (mezzanine to platform). Fri: Clean and polish SW railings P1A/B to P5A/B. Sat: Clean and polish SW railings P7A/B to P12A/B.	34 St Hudson Yards	7	R550	2000 - 2040
Perform The Listed Duties On The Lower Mezzanine Clean And Disinfect Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum Off The Lower Level Mezzanine And Platform Area. Sweep Stairways, Mezzanine And El 601. Clean, Mop And Disinfect El 600 And El 601. Empty Trash Receptacles. Clean And Wipe Free Standing Map Frames, Glass Panels And Benches. Clean mop and disinfect bathrooms on lower levels. Empty Trash at RTO Facilities; Clean, organize and restock scrubber room at lower level	34 St Hudson Yards	7	R550	2040 - 2300
Report off duty	34 St Hudson Yards	7	R550	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 351 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NC0313 Station North	15	00 - 2300	27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Perform All Cleaning Duties On Street Level and Upper Mezzanine of 34th & 35th Streets				
Control Area R550 & R551- Sweep All Stairways at 34th & 35th Street- S1, S2, M1, M2, M3, M4, M6 Scrap, Mezzanines, Landings And Passage Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 602 And El 603. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Clean Public Toilets. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish Turnstiles, MVMs, Mems And AFC Readers. Clean On The Go (Otg) And Help Point Equipment (Hpi). Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash receptacles and polish. Wipe down yellow bird box and replenish hand sanitizer	34 St Hudson Yards	7	R550	1500 - 1800
Clean And Disinfect Men Employee Consolidated Locker Room and Bathroom (upper level) Wipe down tile walls and dust overhead lockers- Restock supplies	34 St Hudson Yards	7	R550	1800 - 1900
Lunch	34 St Hudson Yards	7	R550	1900 - 1930
Major Duty 1930-2020 Sun: Spot mop corridor - backhouse upper level @ 34th Street (northside). Mon: EL 603- Clean, mop and polish interior and exterior of stainless steel- (Street level). Tue: Clean and mop Superintendent Office. Wed: Clean, mop, wipe down tile walls Women Public Bathroom. Restock supplies. Thu: Clean & mop TCC/Supervisors Office, wipe down lockers. Fri: Clean, mop, wipe down tile walls- Men Public Bathroom. Restock supplies. Sat: Clean and polish stainless pillars at 35th Street (Street level).	34 St Hudson Yards	7	R550	1930 - 2020
Perform The Listed Duties On Street Level and Upper Mezzanine of 34th & 35th Streets Clean And Disinfect Public And Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum. Sweep Stairways, RE-Scrap Mezzanine, Re-scrap Street At Control Areas R550 & R551 @ 35Th Street And Hudson Yard East. Clean, Mop And Disinfect El 602 And El 603. Empty Trash Receptacles. Clean and mop Bathrooms & EFR at 35th Street. Clean, tidy and restock Scrubber rooms at booth R550 & R551 upper mezzanine	34 St Hudson Yards	7	R550	2020 - 2300
Report Off Duty.	34 St Hudson Yards	7	R550	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 352 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#					RC#	
NC0314	Station North	1400 - 2200			2757	
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform @ R151					
Sweep all Star platforms and Mezzanine of Remove gum, wipe all count HPI/CAI, digit & Female Lo	NSTRUCTION NEW CONSTRUCTED CUSTOMER SERVICE CENTER @ R147 irways Control Areas of R148 & R153, Landings and Outside Areas. Scrap all mezzanine and passageway. Disinfect all unsanitary conditions. Empty and Disinfect all Trash Receptacles, R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue from all surfaces. stains, spills and drag marks from floor surfaces. Clean CSC glass & empty trash. Clean and tertops, chairs/benches at CSC. Wipe Clean & Polish all trash receptacles, AFC equipment, tal screens, CIC, chrome and stainless railings. Clean, Disinfect and Organize Rooms: Male cker Room, EFR/CTA Slop Sink. Clean yellowbird box hand sanitizer in control area of & disinfect EL619	Times Sq-42 St	S	R147	1400 - 1630	
	infect Employee bathroom and Employee Facility room at 35th Street R551 control area. pe down MVM's, HEET and Turnstiles- R551- Sweep stairs and scrap street level at 35th e.	34 St Hudson Yards	7	R550	1640 - 1800	
Lunch		34 St Hudson Yards	7	R550	1800 - 1830	
Sweep All Sta Landings And Stainless Stee And Help Poi Remove All S Scrubber Roos Lunch room. I Major Duty 20 Sun: Clean a Mon: Clean, n Tue: Clean, n Wed: Clean a Thu: Clean & Fri: Clean and	cleaning Duties On Platform level dirways, P18A/B, P17A/B,P16A-16C, P15A-15C, P14A-14C, P13A-13C Scrap Platforms, Passageways. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Down Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The GO (OTG) Int Intercom (HPI) Equipment. Remove All Stains From Tiled Floors. Dust All Ledges, Stickers, Graffiti And Clean Residue. Disinfect And Clean Refuse Room. Clean FSMF, In Scrap under stairs on platform. Disinfect And Clean Refuse Room. Clean Consolidated Remove Graffiti on EED Clean, polish MVM, HEET, Turnstiles at 35th Street mezzanine. 1030-2100 Ind wipe tile walls- employee bathroom control area R551 & restock supplies. Indoorganize Clerical Storage room- upper level control area R550. In organize Chemical Storage- upper level control area R550. Indicated Refuse Room. In op and polish interior and exterior EL601.	34 St Hudson Yards	7	R550	1830 - 2100	
	tle Mezzanine, platforms, passageway and R148 & 153 control areas. Disinfect all urine areas.	Times Sq-42 St	S	R147	2110 - 2200	
	ean all trash receptacles. Clean and disinfect EL619	1 miles 54-42 St		K147	2110 - 2200	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 353 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WINTER PICK		Pick Effective Date:			
Job#	H	ours		RC	
NC0315 Station North	23	00 - 0700	27:		
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Tuesday					
Report On Duty In Uniform.					
	34 St Hudson	7	R550	2300 - 0030	
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 631 And Es 632.	Yards				
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	34 St Hudson	7	R550	0030 - 0200	
Escalators Es 633 And Es 634.	Yards				
Lunch	34 St Hudson Yards	7	R550	0200 - 0230	
Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Remove All Stains From The Tiled	34 St Hudson	7	R550	0230 - 0330	
Floors.	Yards		11000	0230 0330	
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	34 St Hudson Yards	7	R550	0330 - 0500	
Escalators Es 635 And Es 636. Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	34 St Hudson				
Elevators El 600, El 601 El 602 And El 603.	Yards	7	R550	0500 - 0700	
Report Off Duty.	34 St Hudson Yards	7	R550	0700 -	
Friday-Saturday					
Report On Duty In Uniform.					
	34 St Hudson	7	R550	2300 - 2400	
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	Yards	'	K330	2300 - 2400	
Escalators Es 626 And Es 627.					
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	34 St Hudson	7	R550	2400 - 0100	
Escalators Es 628 And Es 629.	Yards				
Lunch	34 St Hudson Yards	7	R550	0100 - 0130	
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	34 St Hudson				
Escalators Es 621, Es 622 And Es 623.	Yards	7	R550	0130 - 0330	
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	34 St Hudson	7	D550	0330 - 0500	
Escalators Es 624 And Es 625.	Yards		R550	0330 - 0300	
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue.	34 St Hudson	7	R550	0500 - 0700	
Elevators El 600, El 601 And El 602.	Yards		1030	0500 - 0700	
Report Off Duty.	34 St Hudson	7	R550	0700 -	
	Yards				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 354 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NC0316 Station North	23	2300 - 0700		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform. Along With CTA Job # NC0315				
SUN/TUE/THU: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES631 and ES632.	34 St Hudson Yards	7	R550	2300 - 0030
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES626 And ES627.				
SUN/TUE/THU: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES633 and ES634.	34 St Hudson		D550	0020 0200
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES628 and ES629.	Yards		R550	0030 - 0200
Lunch	34 St Hudson Yards	7	R550	0200 - 0230
SUN/TUE/THU: Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Remove All Stains From The T Floors.	34 St Hudson	7	R550	0230 - 0330
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES621 and ES622.	Yards			
SUN/TUE/THU: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES635 and ES636.	34 St Hudson	7	R550	0330 - 0500
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES624 and ES625.	Yards		K330	0330 - 0300
SUN/TUE/THU:				
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Elevators El 600, El 601 EL602 and EL603.	34 St Hudson	7	R550	0500 - 0700
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, , Graffiti, Stickers And Clean Residue. Elevators EL600, EL601 and EL602.	Yards	,		0000
Report Off Duty.	34 St Hudson Yards	7	R550	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 355 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#	
NC0317	Station North		1500 - 2300		275	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
REPORT ON I	DUTY IN FULL UNIFORM					
urine areas. Em	t and mezzanine stairways. Scrap Mezz. R141, R142 and north end underpass. Disinfect all apty and disinfect all trash receptacles. Remove stains, drag marks, stickers and residue. Sh all glass guardrails, control railings and gates including stairways and control areas of 2.					
SUN: Clean, tie	NING: (1730 - 1830) dy, organize and Re-stock supplies on both north a bound platforms and scrubber rooms.	34 St Penn Station	1 2 3	R138	1500 - 1830	
platform SAT: Clean, d	d disinfect refuse room on south end Island . isinfect and bucket wash all trash receptacles on h and south bound platforms.					
	affect EL 215, EL 216. Wipe all stainless steel inside and outside. Sweep and mop all floors.	34 St Penn Station	1 2 3	R138	1830 - 1930	
LUNCH		34 St Penn Station	1 2 3	R138	1930 - 2000	
all urine areas. Clean Booth w	treet and mezzanine stairways. Scrap Mezz. R141, R142 and north end underpass. Disinfect Empty and disinfect all trash receptacles. Remove stains, drag marks, Stickers and residue. indows of R141, wipe down all MVM's, MEM's, MCR, HEET's, HXT and Turnstiles. Wipe throme metal surfaces in all control areas of R141 and R142.	34 St Penn Station	1 2 3	R138	2000 - 2300	
REPORT OFF	DUTY.	34 St Penn Station	1 2 3	R138	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 356 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			ours		RC#
NC0317A	Station North	2300 - 0700 2757			
INSTRUCTIO	NS .	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Clean/Scrap 3F Platforms (Ends And Dirt And S Clean Around A Trash Receptac Floor Base Of Remove Graffit HPI, CIC And And Platform O	et, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Of And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish the Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine Butters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Fect EL's 214,215,216, 618		1 2 3	R138	2300 - 0200
MON: Clean, d TUE: Northbou WED: Clean, n THU: Scrubber FRI: Employee	pp and disinfect underpass and control area of R135 @ 32nd/7th avenue isinfect, deck inside refuse room- island express platform and Scrubber room-Clean, organize and restock supplies app and disinfect underpass bet. R141 & R142 passageway Room- Mezzanine- Clean, organize and restock supplies bathroom- Clean, mop, disinfect and restock supplies.				
Sweep All Stre Clean/Scrap 3F Platforms (End And Dirt And S Clean Around A Trash Receptac Floor Base Of A Remove Graffit HPI, CIC And And Platform C Major Duty:(03 SUN: Employe northbound WED: Employe	et, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Tops From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine Futters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket.		1	R129	0210 - 0330
	sinfect refuse rooms/canister housing				
Lunch		18 St	1	R129	0330 - 0400
Clean/Scrap 3F Platforms (Ende And Dirt And S Clean Around A Trash Receptac Floor Base Of Remove Graffit HPI, CIC And And Platform C	•	Christopher St	1	R125	0410 - 0540
SUN: Employe THU: Clean, m	e Facility Room- Clean, mop and wipe tile walls. Clean microwave, refrigerator, quench op, disinfect employee bathroom. wipe down tile walls and restock supplies	34 St Penn			
Re-scrap entire	station- Empty trash receptacles	Station	1 2 3	R138	0550 - 0700
		34 St Penn			

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 357 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

VIOLO STITE VIIII THEN		Tien Elicetive Butti		
Job#		Hours		RC
NC0318 Station North		0700 - 1500		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platforms and outside areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop and Stock Employee Bathroom. Clean, disinfect and mop Employee Facility/Locker rooms. Remove graffiti, stickers, gum and clean residue. Remove graffiti, all stickers and clean residue. Remove all pigeon droppings from railings stairways and platforms. Clean, disinfect, mop And stock Public Restrooms. Deodorize Customer Areas/ Corridors		Q	N700	0700 - 0900
Clean and Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum Stickers and graffiti. Remove All Stains, Spills and Drag Marks from Floor Areas. Clean, disinfect, sweep and mop floors in EL2599, EL262, EL264, EL265 and EL267. Clean Glass, Wipe Down stainless steel inside and outside of elevators. Clean and wipe down all HPI Uni & On-The-Go Kiosks.	72 St	Q	N700	0900 - 1100
Major Cleaning: (1015-1100) Mon/Thu: Clean Interior & Exterior of Booth N700, Sweep, Dust Mop & Disinfect. Clean Glass and Trash. Clean walls and ledges.				
Lunch	72 St	Q	N700	1100 - 1130
Wipe Down All Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean benches, free standing map frames, cleaners rooms, supply room and lunch room. Remove All Empty Boxes To Refuse Room. Clean, disinfect, mop & restock public restrooms.	72 St	Q	N700	1130 - 1330
Re-Scrap Mezzanine & Platform Areas. Sweep All Stairways & Outside Areas. Sweep all street, mezzanine and platform stairways. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Remove All Stains, Spills & Drag marks On Floor Areas.	e 72 St	Q	N700	1330 - 1450
Report Off Duty	72 St	Q	N700	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 358 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0319 Station North			1500 - 2300		270
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platfo Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Ext Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect An Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove Railings, Stairways And Platforms. Clean, Mop, Disinfect Public Res	erior Of Booth Windows. Clean, d Mop Employee Facility/Locker All Pigeon Droppings From All	72 St	Q	N700	1500 - 1700
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. F Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Dis EL259, EL262, EL264, EL265, EL266 And EL267. Clean Glass, Wi Outside Of Elevators. Clean & Wipe Down All Hpi Units & On-Th Station Signs, Benches, Free Standing Map Frames & Customer Info	sinfect Sweep And Mop Floors In pe Down Stainless Steel Inside And e-Go Kiosks. Bucket Wash/Clean	72 St	Q	N700	1700 - 1830
Lunch		72 St	Q	N700	1830 - 1900
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room To Refuse Rooms. Clean, Disinfect, Mop And Restock Employee Rooms.	And Lunch Room. Remove All Boxes	72 St	Q	N700	1900 - 2130
Re-Scrap Mezzanine ,Platform And Outside Areas. Sweep All Street Disinfect All Urine Areas. Empty And Disinfect All Trash Receptach Drag Marks On Floors Areas.	•	72 St	Q	N700	2130 - 2300
Report Off Duty		72 St	Q	N700	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 359 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0320	Station North		2300 - 0700		276
INSTRUCTIO	NS .	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform				
Empty, Clean & Disinfect Empl	rways & Outside Areas. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. & Disinfect All Trash Receptacles. Clean Exterior Of Booth & Booth Windows. Clean & oyees' Toilet & Facility/Locker Room. Dust All Ledges. Remove All Stickers & Graffiti y. Clean & Close Public Restroom At 2400 Hours, Restock Supplies As Needed.	72 St	Q	N700	2300 - 0130
Stains, Spills &	MVMs, MEMs, Turnstiles & AFC Readers. Remove Gum From Entire Station. Remove All Drag Marks On Floor Areas. Bucket Wash/Clean Station Signs, Benches, Free Standing Customer Information Centers. Clean & Wipe Down All Hpi Units & On-The-Go Kiosks.	72 St	Q	N700	0130 - 0300
Lunch		72 St	Q	N700	0300 - 0330
-	1 Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean Lunch Rooms. Open Public Restrooms At 0500 Hours, Restock Supplies As Needed.	72 St	Q	N700	0330 - 0530
	anine & Platform Areas. Sweep All Stairways & Outside Areas. Disinfect All Urine Areas. & Disinfect All Trash Receptacles. Remove All Stains, Spills & Dragmarks On Floor Areas.	72 St	Q	N700	0530 - 0700
Report Off Dut	у	72 St	Q	N700	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 360 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0321 Station North		0700 - 1500		2763
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean, Mop, Disinfect Public Restrooms. Deodorize Customer Areas/Corridors.	86 St	Q	N701	0700 - 0900
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In EL249 And EL250. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All Hpi Units & On-The-Go Kiosk. Major Cleaning: (1015-1100) Mon/Thu: Clean Booth N701. Sweep, Dust, Mop And Disinfect Floors. Clean Glass And Empty Trash.	86 St	Q	N701	0900 - 1100
Clean Walls And Ledges.				
Lunch	86 St	Q	N701	1100 - 1130
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Deodorize Customer Areas/Corridors. Remove All Boxes To Refuse Rooms. Clean, Disinfect, Mop And Restock Public Restrooms.	86 St	Q	N701	1130 - 1330
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	86 St	Q	N701	1330 - 1500
Report Off Duty	86 St	Q	N701	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 361 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0322	Station North		1500 - 2300		276
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform				
Urine Areas. E Disinfect, Mop Rooms. Remov	et And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All mpty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker re Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All ways And Platforms. Clean, Disinfect, Mop And Stock Public Restrooms.	86 St	Q	N701	1500 - 1700
Remove All St EL249 And EL Wipe Down A	All MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. ains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In .250. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & ll HPI Units & On-The-Go Kiosk. Bucket Wash/Clean Station Signs, Benches, Free Standing Customer Information Centers.	86 St	Q	N701	1700 - 1830
Lunch		86 St	Q	N701	1830 - 1900
Benches, Free	l Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Remove All Boxes ms. Clean, Disinfect, Mop And Restock Public Restrooms.	86 St	Q	N701	1900 - 2130
	ranine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Frine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Floor Areas.	86 St	Q	N701	2130 - 2300
Report Off Dut		86 St	Q	N701	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 362 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0323	Station North		2300 - 0700		276
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform				
Empty, Clean of Disinfect Employee	rways & Outside Areas. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. & Disinfect All Trash Receptacles. Clean Exterior Of Booth & Booth Windows. Clean & oyees' Toilet & Facility/Locker Room. Dust All Ledges. Remove All Stickers & Graffiti y. Clean & Close Public Restroom At 2400 Hours, Restock Supplies As Needed.	86 St	Q	N701	2300 - 0130
Stains, Spills &	MVMs, MEMs, Turnstiles & AFC Readers. Remove Gum From Entire Station. Remove All Drag Marks On Floor Areas. Bucket Wash/Clean Station Signs, Benches, Free Standing Customer Information Centers. Clean & Wipe Down All Hpi Units & On-The-Go Kiosks.	86 St	Q	N701	0130 - 0300
Lunch		86 St	Q	N701	0300 - 0330
-	ll Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean Lunch Rooms. Open Public Restrooms At 0500 Hours, Restock Supplies As Needed.	86 St	Q	N701	0330 - 0530
-	canine & Platform Areas. Sweep All Stairways & Outside Areas. Disinfect All Urine Areas. & Disinfect All Trash Receptacles. Remove All Stains, Spills & Dragmarks On Floor Areas.	86 St	Q	N701	0530 - 0700
Report Off Du	ty	86 St	Q	N701	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 363 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0324 Station North		0700 - 1500		2763
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all stairways & outside areas. Scrap mezzanines and platforms areas, all disinfect urine areas. Empty clean and disinfect all trash receptacles. Clean exterior of booth and booth windows. Clean and disinfect employees' toilet and facility room. Wipe down tile walls, clean toilets, sink, mop and restock supplies. Dust all ledges. Remove all stickers and graffiti upon discovery.	96 St	Q	N702	0700 - 0845
Clean and polish MVMs, MEMs Turnstiles & AFC readers. Remove gum from entire station. Remove all stains, spills and drag marks on floor areas. Bucket wash/ clean station signs, benches, free standing map frames and customer information centers. Clean coping of all stairways on mezz level.				
Major Duty (1000-1045) Sun: Clean, Organize and restock supply room. Mon: Clean coping of all stairways Tue: Clean and disinfect all scrubber rooms	96 St	Q	N702	0845 - 1045
Wed/Fri: Clean, Organize and restock supply room. Thu: Clean and disinfect all scrubber rooms Sat: Booth N702 (1230-1300) Interior and exterior. Sweep and mop floors. Clean walls and ledges. Empty,				
Clean and disinfect trash can Lunch	96 St	Q	N702	1045 - 1115
RTO facilities (IF NEEDED)	90 31	V	11/02	1043 - 1113
7day: Clean RTO facility, dispatcher office, crew room and tower. Disinfect and empty trash cans.	96 St	Q	N702	1115 - 1400
Wipe down all AFC rails and gates in mezz area. Clean and disinfect refuse rooms. Remove all empty boxes to refuse room. Clean coping of all stairways on street level.				
Re-Scrap Mezzanine, And Platform areas. Sweep all stairways and outside areas. Disinfect all urine areas. Empty clean and disinfect all trash receptacles. Remove all stains, spills and drag marks on floor areas. Clean coping of all stairways on platform level.	96 St	Q	N702	1400 - 1500
Report Off Duty	96 St	Q	N702	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 364 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#
NC0325 Station North	07	700 - 1500		276.
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform General Duties: (See Below)				
Sweep All Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect all urine areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth And Booth Windows. Restock Tissue Paper And Soap. Wipe Down All Ledges And Black Rails. Remove All Stickers, Spills, Gum And Drag Marks On Floor Areas And Gates.	51 St	6	R242	0700 - 1000
Sweep, Scrap And Disinfect Stairways, Mezzanine And Platforms. Empty And Wipe Trash Receptacles. Spot Mop Floors. SAT/SUN: Clean Booth N303 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges. Clean N303 Control Area.	51 St	6	R242	1000 - 1200
Lunch	51 St	6	R242	1200 - 1230
General Duties: (See Below)				
Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet & Facility Room. Clean, Polish all AFC Equipment. Clean, Disinfect And Mop El 201 And El 202; And Hallways Leading To Elevators Including Underpass.	51 St	6	R242	1230 - 1500
General Duties: Sweep All Street And Mezzanine and platform Stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove gum from floors. Clean coping of all stairways. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas (ends), (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Clean around and wipe down benches. Disinfect All Urine and unsanitary areas including the corners and sides of both ends of the platforms. Empty And Disinfect All Trash Receptacle including polish and clean tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean and organize CTA room. Clean Exterior Of Booth Windows and empty waste basket. Clean And Disinfect Employee's Toilets And Facility Room/Lockers. Dust All Ledges. Clean, sanitize, disinfect, mop And stock Public Restrooms. Deodorize		6	R242	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 365 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		urs		RC#	
NC0326 Station North	2300 - 0700			2763	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
**General Duties; *Bathroom Duties - Including from 47th st-49th Control Area Sweep All Stairways, Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean, Disinfect And Deodorize El 234, El 235, El 236, Polish Stainless Steel And Clean Glass. Clean, Disinfect And Deodorize Employees' Restroom And Facility Room.	47-50 Sts Rockefeller Ctr	BDFM	N500	2300 - 0130	
**General Duties; *Bathroom Duties - Including N300 Control Area Major Cleaning: (0130-0200) Mon: Clean And Organize Supply Room Tue: Clean And Disinfect Upper Platform Refuse Room Wed: Clean And Disinfect Lower Platform Refuse Room Thu: Clean EFR - Wipe Down Table, Benches, Lockers, Sweep And Mop Floors, Clean Refrigerator And Microwave. Fri: Polish All AFC Equipment In Control Area Of N301 and N300"	7 Av	B D E	N301	0130 - 0330	
**General Duties; *Bathroom Duties - Major Cleaning: Sun/Wed/Fri: Wipe Down All Black Gates And Heets On Entire Station Mon/Thu/Sat: Polish Stainless Steel In Mezzanine And On Staircases. Sun/Wed/Fri: Wipe Down Walls And Remove Tape Residue, Marks And Stains. Mon/Tue/Thu/Sat: Polish All AFC Equipment Cai'S, Hpi'S, Otg, Digital Signage."	47-50 Sts Rockefeller Ctr	BDFM	N500	0330 - 0430	
"**General Duties; *Bathroom Duties - Sweep All Stairways, Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect All Refuse Housings. Disinfect And Deodorize All Urine Areas."	47-50 Sts Rockefeller Ctr	B D F M	N500	0430 - 0600	
**General Duties; *Bathroom Duties - Clean Booth Windows And All Mym Screens In All Control Areas."	47-50 Sts Rockefeller Ctr	BDFM	N500	0600 - 0700	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	47-50 Sts Rockefeller Ctr	BDFM	N500	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 366 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHITEI TICK		IICKI	meenve Dan	1/0/2023
Job#		Hours		RC#
NC0327 Station North		1500 - 2300		2763
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean, Mop, Disinfect Public Restrooms.	96 St	Q	N702	1500 - 1700
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In EL247 And EL248. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All HPI Units & On-The-Go Kiosk. Bucket Wash/Clean Station Signs, Benches, Free Standin Map Frames & Customer Information Centers.	96 St	Q	N702	1700 - 1830
Lunch	96 St	Q	N702	1830 - 1900
Clean & Disinfect Refuse Rooms. RTO Facilities: Lower/Upper Levels Dispatcher's Office/Tower/Crew Room/Lunch Room. Clean, Disinfect, Sweep, Mop And Empty Trash In Open Space And Office. Clean, Disinfect, Sweep And Mop Employee Restrooms, Employee Locker And Facility Rooms. Clean Partitions And Stainless Steel.	96 St	Q	N702	1900 - 2030
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Remove All Box To Refuse Rooms. Clean, Disinfect, Mop And Restock Employee Restrooms.	es 96 St	Q	N702	2030 - 2130
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	96 St	Q	N702	2130 - 2300
Report Off Duty	96 St	Q	N702	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 367 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0328	Station North		2300 - 0700		270
INSTRUCTIO	NS .	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform				
Urine Areas. I Disinfect, Moj Rooms. Remo	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, o And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker ve Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All ways And Platforms. Deodorize Customer Areas/Corridors.	96 St	Q	N702	2300 - 0100
Remove All S	h MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. tains, Spills & Drag Marks On Floor. Clean & Wipe Down All HPI Units & On-The-Go Wash/Clean Station Signs, Benches, Free Standing Map Frames & Customer Information	96 St	Q	N702	0100 - 0300
Lunch		96 St	Q	N702	0300 - 0330
Benches, Free	ll AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Remove All Boxes oms. Clean, Disinfect, Mop And Restock Employee Restrooms.	96 St	Q	N702	0330 - 0500
Disinfect All	zanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Jrine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And n Floor Areas. Deodorize Customer Areas/Corridors.	96 St	Q	N702	0530 - 0700
Report Off Di	ty	96 St	Q	N702	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 368 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0329 Station North		2200 - 0600		276
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC296, ESC294, ESC295, ESC285, ESC286	72 St	Q	N700	2200 - 0100
LUNCH	72 St	Q	N700	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC287, & ESC288. ESC289, ESC290, & ESC291.	72 St	Q	N700	0130 - 0330
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel ins & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL262, & EL259. EL264, EL265, EL266, EL267.	72 St	Q	N700	0330 - 0600
**General Duties: Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window an empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wip Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile arequired. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all	d e As	Q	N700	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 369 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0330 Station North	;	2200 - 0600		2763
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC296, ESC294, ESC295, ESC285, ESC286	72 St	Q	N700	2200 - 0100
Lunch	72 St	Q	N700	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC287, & ESC288. ESC289, ESC290, & ESC291.	72 St	Q	N700	0130 - 0330
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL262, & EL259. EL264, EL265, EL266, EL267.	72 St	Q	N700	0330 - 0600
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	72 St	Q	N700	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 370 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC412, ESC413, ESC415, ESC418, ESC418, ESC420 Lunch Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419. Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties **Bathroom Duties REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.	sevelt Island sevelt Island sevelt Island	F F	N602 N602 N602	276 HOURS 2200 - 0100 0100 - 0130 0130 - 0330
REPORT ON DUTY IN FULL UNIFORM Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC412, ESC413, ESC415, ESC418, ESC420 Lunch Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419. Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties **General Duties **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.	sevelt Island sevelt Island sevelt Island	F F	N602 N602	2200 - 0100 0100 - 0130
REPORT ON DUTY IN FULL UNIFORM Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC412, ESC413, ESC415, ESC418, ESC420 Lunch Roosev Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419. Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties **General Duties Report Off Duty. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.	sevelt Island sevelt Island	F F	N602	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC412, ESC413, ESC415, ESC418, ESC420 Lunch Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419. Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties **General Duties **General Duties **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.	sevelt Island sevelt Island	F F	N602	0100 - 0130
landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC412, ESC413, ESC415, ESC418, ESC420 Lunch Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC416, ESC417, & ESC419. Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties *Bathroom Duties REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.	sevelt Island sevelt Island	F F	N602	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419. Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties *Bathroom Duties REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.	sevelt Island	F		
landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419. Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties *Bathroom Duties REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.			N602	0130 - 0330
& outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404. **General Duties *Bathroom Duties REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.	sevelt Island	_		
*Bathroom Duties REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.		F	N602	0330 - 0600
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.				
Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors.	sevelt Island	F	N602	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 371 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0332 Station North		2200 - 0600		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clealanding plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	an 86 St	Q	N701	2200 - 0100
SUN/TUES/THU/SAT: ESC 273, ESC274, ESC 275, MON/WED/FRI: ESC276, ESC277, ESC282, ESC284.				
Lunch	86 St	Q	N701	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and cleal landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. SUN/TUE/THURS/SAT: ESC279, & ESC280, ESC 281, MON/WED/FRI: ESC283,ESC278, ESC 297	86 St	Q	N701	0130 - 0430
Clean & disinfect, sweep and mop elevator floors: EL249 & EL250. Clean glass, wipe down & polis stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery.	sh 86 St	Q	N701	0430 - 0600
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chrome Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe d wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Veree Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tacti Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Statio *Bathroom Duties Clean and disinfect public/ employee's toilets and urinals, commodes, sink, mirrors. Empty trash and floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and rem	es. own 86 St and Vipe ile As n. mop	Q	N701	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 372 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RCŧ
NC0333 Station North		2200 - 0600		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	86 St	Q	N701	2200 - 0100
SUN/TUES/THU/SAT: ESC 273, ESC274, ESC 275, MON/WED/FRI: ESC276, ESC277, ESC282, ESC284.				
LUNCH	86 St	Q	N701	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean				1220 0200
landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	86 St	Q	N701	0130 - 0430
SUN/TUE/THURS/SAT: ESC279, ESC280, ESC 281,				
MON/WED/FRI: ESC283,ESC278, ESC 297 Clean & disinfect, sweep and mop elevator floors. Clean glass, wipe down & polish stainless steel inside &				
outside all elevators. Remove gum, stickers & graffiti upon discovery. EL249 & EL250.	86 St	Q	N701	0430 - 0600
REPORT OFF DUTY.				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile AR Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.		Q	N701	0600 -
*Bathroom Duties Clean and disinfect public/employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 373 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0334 Station North	2200 - 0600			2763	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	Lexington Av/53 St	ЕМ	N305	2200 - 0100	
ESC 243, ESC 244, ESC 269					
LUNCH	Lexington Av/53 St	E M	N305	0100 - 0130	
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	Lexington Av/53 St	ЕМ	N305	0130 - 0430	
ESC: 245, ESC 246, ESC269					
**General Duties *Bathroom Duties					
Major Duty 0430-0500: deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room for the following: Monday: Clean Scrubber Room 3rd Ave Side. Tues: Clean refuse room Wed: Clean scrubber room adjacent to Employee Facility Room Thurs: Clean Scrubber Room 3rd Ave Side Fri: Clean Refuse Room Sat: Clean Scubber Room 3 ave Side - Sun: Clean and organize supply room/office/storage room	Lexington Av/53 St	Е М	N305	0430 - 0600	
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's/public toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Lexington Av/53 St	Е М	N305	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 374 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0335	Station North	Hours 2200 - 0600			RC# 2763	
INSTRUCTIO		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
REPORT ON	DUTY IN FULL UNIFORM					
landing plates Notify E/E C	lish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Or Supervision Prior To Shutting Down & Restarting Escalators. 4413, ESC418, ESC420	Roosevelt Island	F	N602	2200 - 0100	
LUNCH		Roosevelt Island	F	N602	0100 - 0130	
landing plates Notify E/E C	lish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Or Supervision Prior To Shutting Down & Restarting Escalators. SC414. ESC416, ESC417, & ESC419.	Roosevelt Island	F	N602	0130 - 0330	
& outside all	fect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return					
equipment. EL 403 and l	EL404.	Roosevelt Island	F	N602	0330 - 0600	
**General Du *Bathroom D						
REPORT OF						
Clean/scrap 3 platforms (end Disinfect/clea benches. Emp Clean interior wall or structured Remove stick MVMs, MEM Remove all dempty waste being the Standing	tities bet, mezzanine and platform stairways. Wipe down all platform stairway handrails. ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire ds) and behind stairways. Remove all stains and drag marks. Remove gum from floors. an all urine and unsanitary areas including platform ends. Clean around and wipe down pty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. The of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down pure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. The of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down pure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. The of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down pure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. The of trash receptacle tops and chromes. The o	Roosevelt Island	F	N602	0600 -	
floors. Wipe	uties infect public/employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove sidue. Re-stock with soap and tissue.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 375 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0336 Station North		2200 - 0600		276.
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clea landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	96 St	Q	N702	2200 - 0100
ESC259, ESC260, ESC270, ESC271.				
LUNCH	96 St	Q	N702	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clea landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	96 St	Q	N702	0130 - 0430
ESC202, ESC247, ESC 220, ESC200, ESC272.				
Clean & disinfect . Sweep and mop. Clean glass, wipe down & polish stainless steel inside & outside elevators. Remove gum, stickers & graffiti upon discovery.	96 St	Q	N702	0430 - 0600
EL248 & EL247				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chrome Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe dowall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And W Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactil	s. 96 St and Vipe	Q	N702	0600 -
*Bathroom Duties Clean and disinfect public/employee's toilets and urinals, commodes, sink, mirrors. Empty trash and n floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and removall stickers/residue. Re-stock with soap and tissue.	nop			

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 376 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0337 Station North		2200 - 0600		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	96 St	Q	N702	2200 - 0100
ESC259, ESC260, ESC270, ESC271.				
Lunch	96 St	Q	N702	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	96 St	Q	N702	0130 - 0430
ESC202 ESC247 ESC 220 ESC200 ESC272				
ESC202, ESC247, ESC 220, ESC200, ESC272. Clean & Disinfect. Sweep and mop. Clean glass, wipe down & polish stainless steel inside & outside all				
elevators. Remove gum, stickers & graffiti upon discovery.	96 St	Q	N702	0430 - 0600
EL 240 & EL 247	70 51		11702	0430 - 0000
EL248 & EL247 Report off duty				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile ARequired. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.	96 St	Q	N702	0600 -
*Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 377 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	ırs		RC#	
NC0338 Station North	0700	0 - 1500		2763	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM					
Sweep All Street, Mezzanine And Lower Level Platform Stairways Including Outside Areas. Scrap Unmanned Mezzanine And platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles On The Lower Level Platform And Unmanned Mezzanine By Third Avenue Exit , And Clean The Housings. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Lower Platform Floor, Lower mezzanine And Unmanned Mezzanine Area. Clean employees toilets, both sides unmanned and manned area. Restock tissues	Lexington Av/63 St	F Q	N601	0700 - 0930	
Dust All Ledges, Polish All AFC Equipment (T/S, MVMs, HEETs,, HEXTs, OTG Machines, CIC Frames, CAI/HPI Units) On Third Avenue Exit Including Lower Level Platforms S/W Railing And Gutters. Clean And Disinfect EL440, EL441 And EL443. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of Elevators. Sweep And Mop Elevator Floors. EL401, EL402 & EL444 on Third Ave Side.	Lexington Av/63 St	F Q	N601	0930 - 1030	
LUNCH	Lexington Av/63 St	F Q	N601	1030 - 1100	
Sweep All Street Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean The Housings. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Bathroom And Facility Rooms. Restock Tissue, Towels And Soaps. Remove Graffiti, Stickers And Clean Residue. Dust all Ledges, Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas. SUN: Clean Interior And Exterior Of Booth N600.	57 St	F	N600	1110 - 1400	
Sweep All Mezzanine And Stairways Including Outside Areas. Scrap Mezzanine And All Platforms. Empty Trash Receptacles. Remove All Stains And Spills On Floor Areas, Ledges Including All AFC Equipment (T/S, MVMs, HEETs,, HEXTs, OTG Machines, CIC Frames, CAI/HPI Units) On Third Avenue Exit Including All Lower Level Platforms S/W Railing And Gutters. Clean Employees' Facility Room	Lexington Av/63 St	F Q	N601	1410 - 1500	
REPORT OFF DUTY	Lexington Av/63 St	F Q	N601	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 378 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0339 Station North		Hours 1500 - 2300		270 270
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday			Booth	Hoeks
Report On Duty In Full Uniform				
th GENERAL RUBBERT	7 Av	BDE	N301	1500 - 1730
* GENERAL DUTIES* **BATHROOM DUTIES**				
* GENERAL DUTIES*				
BATHROOM DUTIES	7 Av	B D E	N301	1740 - 1930
Lunch	7 Av	BDE	N301	1930 - 2000
* GENERAL DUTIES*	7 Av	BDE	N301	2000 - 2130
BATHROOM DUTIES	/ AV	BDE	11301	2000 - 2130
Re-scrap The Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	7 Av	B D E	N301	2130 - 2300
REPORT OFF DUTY.				
* GENERAL DUTIES*				
- Sweep all street, mezzanine and platform stairways.				
- Wipe down all platform stairway handrails.				
- Clean/scrap 3ft around all street stairways.				
 Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. 				
- Remove all stains and drag marks.				
- Remove gum from floors.				
- Disinfect/clean all urine and unsanitary areas including platform ends.	7 Av	BDE	N301	2300 -
- Clean around and wipe down benches.				
- Empty and disinfect all trash receptacles Clean and polish trash receptacle tops and chromes.				
- Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle.				
- Wipe down wall or structure behind/adjacent to trash receptacle.				
- Remove graffiti from non-painted surface/signs. Remove stickers/residue.				
- Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs.				
- Clean all public telephones/casings, clean canister housing, and sandboxes Remove all dust balls from mezzanine and platform gutters and drains.				
- Clean Booth exterior window and empty waste basket.				
· Clean and organize CTA room.				
		I		
BATHROOM DUTIES				
- Clean and Disinfect Employee's toilets and urinals, commodes, sink, mirrors.				
- Clean and Disinfect Employee's toilets and urinals, commodes, sink, mirrors Empty trash and mop floors.				
BATHROOM DUTIES - Clean and Disinfect Employee's toilets and urinals, commodes, sink, mirrors. - Empty trash and mop floors. - Wipe down all modesty panels and walls. - Remove graffiti from non-painted surfaces and remove all stickers/residue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 379 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#	
NC0340 Station North	150	0 - 2300		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And (N601) Lexington Ave Mezzanine Stairways. Disinfect All Urine Areas. Scrap Mezzanine, Upper Level Platform And Outside Areas. Empty And Disinfect All Trash Receptacles Or Upper Level Platform And N601 Mezzanine Areas. Clean Exterior Of Booth Windows. Clean, Deodor Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility Room (N601/Lex). Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From Railings, Stairways And Platforms.	rize, St	F Q	N601	1500 - 1700	
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers (N601) mezzanine area. Remove G Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Swe And Mop Floors In EL401, EL402 And EL444. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All Hpi Units & On-The-Go Kiosk. Including Third Aver (unmanned area) EL440, EL441, EL442 And EL443.	ep Lexington Av/63	F Q	N601	1700 - 1800	
Lunch	Lexington Av/63 St	F Q	N601	1800 - 1830	
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames And Cleaners Room. Remove All Boxes To Refuse Rooms. MAJOR DUTY: Sun/Tue/Thu/Sat: Employee facility room/ Locker room N601 Mezzanine & Scrubber rooms (upper a lower platforms)	Lexington Av/63	F Q	N601	1830 - 2030	
Clean, Disinfect, Sweep And Mop Floors in EL401, EL402 And EL444. Clean Glass, Whip Down Statel Inside And Outside Of Elevators.	Lexington Av/63 St	F Q	N601	2030 - 2100	
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairw Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.		F Q	N601	2100 - 2300	
Report Off Duty.	Lexington Av/63 St	F Q	N601	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 380 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tion Effective Butter			
Job#	Hours		RC#		
NC0341 Station North	1500 - 2300			2763	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep all street (3rd Ave/unmanned) mezzanine and lower platform stairways and outside areas. Scrap (3rd Ave.) mezzanine and lower level platform,. Disinfect all urine areas. Empty and disinfect all trash receptacles on the lower level platform and mezzanine area. Clean canister housings. Clean, disinfect, mop and stock public/employee bathrooms (3rd Ave.). Clean, disinfect and mop employee facility/locker (3rd Ave.) rooms. Remove graffiti, all stickers and clean residue. Remove all pigeon dropping from railings, stairways and platforms.	Lexington Av/63 St	F Q	N601	1500 - 1700	
Sweep all street and mezzanine stairways including outside areas. Scrap mezzanine and platforms. Disinfect urine areas. Clean and disinfect refuse room. Clean exterior of booth window. Clean and disinfect employees' restroom and facility room. Restock tissue, towels and soap. Remove graffiti/stickers and clean residue. Dust all ledges. Clean public phones. Remove all stains, spills and drag mark on floor areas. Clean all glass, chrome and railings. Clean all AFC equipment and MVM screens. Clean all CICs and FSMFs.	57 St	F	N600	1710 - 1900	
Lunch	57 St	F	N600	1900 - 1930	
Wipe down all AFC rails and gates in mezzanine area. Clean and disinfect refuse rooms. Dust ledges. Clean benches, free standing map frames, cleaner's rooms, supply room and lunch room. Remove all boxes to refuse rooms. Clean, disinfect, mop and restock public restrooms.	Lexington Av/63 St	F Q	N601	1940 - 2100	
Clean disinfect, sweep and mop floors in EL440, EL441, EL442 and EL443. Clean glass, wipe down stainless steel inside and outside of elevators. Re-scrap mezzanine, platform and outside areas. Sweep all street, mezzanine and platform stairways. Disinfect all urine areas. Empty and disinfect all trash receptacles. Remove all stains, spills and drag marks on floors areas.	Lexington Av/63 St	F Q	N601	2100 - 2300	
Report Off Duty.	Lexington Av/63 St	F Q	N601	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 381 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0342 Station North	2300 - 0700	276
INSTRUCTIONS	STATION LINE BOOTH	HOURS
Sunday-Saturday		
Report On Duty In Full Uniform		
Sweep All Mezzanine (Manned And Unmanned), Street Stairways On Lexington Ave Exit And Exit, Sweep All Stairways Leading To Mid Mezzanine And Lower Mezzanine. Empty, Clean and All Trash Receptacles On Both Exits, Lower Level And Mid Mezzanine Level. Clean Exterior Clean Windows. Remove Graffiti And Stickers And Clean Residue On The Entire Station, Spot Mop Amezzanines Including The Unmanned Area and benches by booth and EL402. Clean And Dising Employee Bathroom By N601 Mezzanine. Clean All Stairwell Gutters, Polish Railings & Granit Of Elevator.	nd Disinfect Of Booth All fect Lexington Av/63 St F Q N601	2300 - 0130
Major Cleaning: Deodorize, deck brush stairwells, granite/marble coping and clean dusting from railing of stairwells Sun: M2, S2, S1, M1, M3 (from street to booth mezzanine) Sat: P1 1-4, ML 8,6,4,9,7,5 (from platform to mezzanine) From Upper level platform to lower lever platform: Mon: P1 7-8 Tues: P1 9-10 Wed: P1 11-12 Thur: P1 13-14 Fri: P1 5-6	Lexington Av/63 F Q N601	0130 - 0230
Lunch	Lexington Av/63 F Q N601	0230 - 0300
Disinfect All Urine Areas, Clean And Polish All T/S'S, MVMs, Heets, Hexts, Cic Frames, Stain Trash Receptacles And Its Rims, Hpi/Cais & All Stainless Steel Doors On Station. Scrap Both Empty Trash Receptacles On Both Platforms. Clean all upper and lower level columns from stain markings and footprints	Platforms & Lexington Av/63 N601	0300 - 0530
Sweep All Mezzanine (Manned And Unmanned), Street Stairways On Lexington Ave Exit And Exit, Sweep All Stairways Leading To Mid Mezzanine And Lower Mezzanine. Spot mop 63/3 s street as needed to remove stains, markings and urine. Empty And Clean All Trash Receptacles On Both Exits, Lower Level And Mid Mezzanine Lev Re-scrap The Entire Station, Spot Mop All Mezzanines & Platforms.	Lexington Av/63 F Q N601	0530 - 0700
Off Duty	Lexington Av/63 F Q N601	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 382 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours				RC#		
NC0343 Station North		2200 - 0600			2763		
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS		
Su	nday-Saturday						
REPORT ON DUTY IN FULL UNIFORM							
Clean and polish escalators remove gum from landing plates, remove graffiti & landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC425, ESC426, ESC 421, ESC422		21 St Queensbridge	F	N603	2200 - 0100		
**General Duties							
*Bathroom Duties							
Lunch		21 St Queensbridge	F	N603	0100 - 0130		
Clean and polish escalators remove gum from landing plates, remove graffiti &	stickers Mon and clean	Queensoriage					
landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC 421, ESC422, ESC423, ESC424		21 St Queensbridge	F	N603	0130 - 0330		
**General Duties							
*Bathroom Duties							
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restoc equipment. EL 405, EL406, EL407		21 St Queensbridge	F	N603	0330 - 0600		
**General Duties							
*Bathroom Duties							
Report off duty.							
***General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform sta Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap platforms (ends) and behind stairways. Remove all stains and drag marks. Remo Disinfect/clean all urine and unsanitary areas including platform ends. Clean an benches. Empty and disinfect all trash receptacles. Clean and polish trash recep Clean interior of trash receptacle base and remove stains on floor at base of tra wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-p Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC of MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister hou Remove all dust balls from mezzanine and platform gutters and drains. Clean in empty waste basket, clean and organize CTA room. Clean Benches And Digital Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/R Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends	o mezzanine and entire ove gum from floors. Found and wipe down otacle tops and chromes. The sh receptacle. Wipe down or	21 St Queensbridge	F	N603	0600 -		
*Bathroom Duties Clean and disinfect public/employee's toilets and urinals, commodes, sink, mirrofloors. Wipe down all modesty panels and walls. Remove graffiti from non-pairall stickers/residue. Re-stock with soap and tissue.							

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 383 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ı	Hours		RC#	
NC0344 Station North	2	2200 - 0600		2763	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Clean glass on display cases on escalators and S/B platform.	5 Av/53 St	ЕМ	N303	2200 - 0100	
Clean escalators E241 and E242 and railings. (Madison Ave side)					
Lunch	5 Av/53 St	E M	N303	0100 - 0130	
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Clean glass on display cases on escalators and S/B platform.	5 Av/53 St	ЕМ	N303	0130 - 0400	
Clean escalators E239 and E240 and railings.					
**General Duties: *Bathroom Duties: Major Duty: Clean Escalator Coping and deck brush Madison Ave Mezzanine. Clean stairwells along non-paid area leading to Madison Ave Exit. Mop and desk brush Madison Ave Mezzanine Paid and Unpaid area. Wipe down and remove dust from AFC equipment. Bucket Wash Stairways mezzanine/exit, Control/Unpaid Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters. Clean And Polish All Railings surrounding Madison Ave Escalators. Clean all MVM's, MEM's, HPI's, ON-the-Go and AFC Equipment.	5 Av/53 St	Е М	N303	0400 - 0600	
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's/public toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	5 Av/53 St	E M	N303	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 384 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0345 Station North	2200	0 - 0600	2		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.					
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	Lexington Av/63 St	F Q	N601	2200 - 0100	
Sun/Tue/Thur/Sat: ESC 401, ESC 402, ESC 403 Mon/Wed/Fri: ESC 404, ESC 405, ESC 406					
Lunch	Lexington Av/63 St	F Q	N601	0100 - 0130	
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat ESC: 407, ESC 408, ESC 459 Mon/Wed/Fri: ESC 409, ESC 410 & ESC 458	Lexington Av/63 St	F Q	N601	0130 - 0430	
Clean and disinfect and mop the floor of ELV 401 & ELV 402 & ELV 440, ELV 441, ELV 442, ELV 443, ELV 444, clean glass, wipe down and polish steel inside and outside of both elevators. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Remove Debris On Lower Landing Between Glass Panel & Tile Wall. Clean All Landings (Top & Bottom) - Remove Gum Buildup	Lexington Av/63 St	F Q	N601	0430 - 0600	
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffit from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's/public toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Lexington Av/63 St	F Q	N601	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 385 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	RC#		
NC0346 Station North	2200	0 - 0600		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Monday-Friday				
Report On Duty In Full Uniform	Lexington Av/63 St	F Q	N601	2200 -
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat: ESC 401, ESC 402, ESC 403 Mon/Wed/Fri: ESC 404, ESC 405, ESC 406	Lexington Av/63 St	F Q	N601	2200 - 0100
LUNCH	Lexington Av/63 St	F Q	N601	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat ESC: 407, ESC 408, ESC 459 Mon/Wed/Fri: ESC 409, ESC 410 & ESC 458	Lexington Av/63 St	F Q	N601	0130 - 0430
Clean and disinfect and mop the floor of ELV 401 & ELV 402 & ELV 440, ELV 441, ELV 442, ELV 443, ELV 444, clean glass, wipe down and polish steel inside and outside of both elevators. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Remove Debris On Lower Landing Between Glass Panel & Tile Wall. Clean All Landings (Top & Bottom) - Remove Gum Buildup	Lexington Av/63 St	F Q	N601	0430 - 0600
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Lexington Av/63 St	F Q	N601	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 386 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	ırs		RC#	
NC0347 Station North	2200 - 0600			2763	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Monday-Friday					
REPORT ON DUTY IN FULL UNIFORM.	Lexington Av/63 St	F Q	N601	2200 -	
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat: ESC 401, ESC 402, ESC 403 Mon/Wed/Fri: ESC 404, ESC 405, ESC 406	Lexington Av/63 St	F Q	N601	2200 - 0100	
LUNCH	Lexington Av/63 St	F Q	N601	0100 - 0130	
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat ESC: 407, ESC 408, ESC 459 Mon/Wed/Fri: ESC 409, ESC 410 & ESC 458	Lexington Av/63 St	F Q	N601	0130 - 0430	
Clean and disinfect and mop the floor of ELV 401 & ELV 402 & ELV 440, ELV 441, ELV 442, ELV 443, ELV 444, clean glass, wipe down and polish steel inside and outside of both elevators. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Remove Debris On Lower Landing Between Glass Panel & Tile Wall. Clean All Landings (Top & Bottom) - Remove Gum Buildup.	Lexington Av/63 St	F Q	N601	0430 - 0600	
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all	Lexington Av/63 St	F Q	N601	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 387 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NC0348 Station North		0700 - 1500		275
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty Full In Uniform. Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remove Gum And Stickers From Both S/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All HPI Units. Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Trash Receptacles On S/B Platforms Upper And Lower Levels. Remove Stains And Spot Mop All Stains on S/B Upper And Lower Levels. Major Cleaning: (0800-0900) Sat: Clean Booth N020 Interior And Exterior Glass Windows, Panel And Booth Floor Including Control Area. Wipe Down Ledges, Corners And Deal Tray. Tue: Major Duty to Scrubber Room By Booth. Mon: Major Duty to Employee Facility Room By Booth Fri: Major Duty to Employee Toilet By Booth.	145 St	ABCD	N020	0700 - 1100
Lunch	145 St	ABCD	N020	1100 - 1130
Clean And Disinfect RTO Facilities (Thu/Fri/Sat)	145 St	A B C D	N020	1130 - 1200
Organize Supply Rooms, Clean MVM's, MEM's, T/S's, Digital Screens, Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Major Duty: Wed: Clean S/B Upper Level Refuse Room Thu: Clean S/B Lower Level Refuse Room	145 St	ABCD	N020	1200 - 1330
Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remove Gum And Stickers From Both S/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All HPI Units. Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Trash Receptacles On S/B Platforms Upper And Lower Levels.	145 St	A B C D	N020	1330 - 1500
Report Off Duty	145 St	ABCD	N020	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 388 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0348A Station North	0700 - 1500	2754
INSTRUCTIONS	STATION LINE BOOTH	HOURS
Sunday-Saturda	y .	
Report On Duty Full In Uniform. Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remostickers From Both N/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Benches On N/B Platforms Upper And Lower Levels. Remove Stains And Spot Mop All Upper And Lower Levels. Major Cleaning: (0800-0900) Sat: Clean unmanned 147 St paid Mezzanine Scrubber Room. Wipe Down Ledges And Cornel Floor.	HPI Units. an Trash Stains on N/B 145 St A B C D N020	0700 - 1100
Tue: Major Duty to Employee Facility Room on 147 St Paid Mezzanine. Lunch	145 St A B C D N020	1100 - 1130
Clean And Disinfect RTO Facilities (Sun/Mon/Tue/Wed)	145 St A B C D N020	1130 - 1200
Organize Supply Rooms. Clean MVM's, MEM's, T/S's, Digital Screens, Spot Deck/Hose Was And Lower Level ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Major Duty: Wed: Clean N/B Lower Level Refuse Room Thu: Clean And Disinfect Employee Toilet By 147 St Paid Mezzanine.	145 St A B C D N020	1200 - 1330
Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remostickers From Both N/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Receptacles On N/B Platforms Upper And Lower Levels.	HPI Units. A B C D NO20	1330 - 1500
Report Off Duty	145 St A B C D N020	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 389 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

NC0349 Station North	0700 - 1500			2761	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.	W 4 St Wash Sq	ABCDE FM	N083	0700 - 0800	
Clean EL333 & EL334. Wipe Down Interior/Exterior, Remove Stickers And Graffiti, Disinfect And Mop Floors.	W 4 St Wash Sq	A B C D E F M	N083	0700 - 0800	
**General Duties And N/S/B ACE (Upper Level) Platforms And N083 Control Area	W 4 St Wash Sq	A B C D E F M	N083	0800 - 1030	
***Major Cleaning (1030-1100) Sun: EL 333 Clean And Disinfect, Clean Glass, Polish Stainless Steel, Sweep And Mop/Disinfect Floors, Remove Graffiti, Gum And Stickers Mon: EL 334 Clean And Disinfect, Clean Glass, Polish Stainless Steel, Sweep And Mop/Disinfect Floors, Remove Graffiti, Gum And Stickers Tue: Sweep Stairways With Corn Broom M1 Through M4 Wed: EMP Toilets M/F (Wash Walls, Floors, Commodes, Sink, Mirror, Modesty Panels, Restock Soap And Hand Towels) Thu: S/B "A" Refuse Room - Sweep And Deck Down Walls And Floors, Disinfect And Place All Bags In Housing, Wipe Down Fire Extinguishers Fri: Sweep All Stairways N083 Control Area Sat: Clean And Polish All Trash Receptacles Interior/Exterior And Chromes	W 4 St Wash Sq	ABCDE FM	N083	1030 - 1100	
Lunch	W 4 St Wash Sq	ABCDE FM	N083	1100 - 1130	
**General Duties; *Bathroom Duties; N083 Control Area; Middle Mezzanine. Report Off Duty.	W 4 St Wash Sq	A B C D E F M	N083	1130 - 1500	
*** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, HEETs). Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	W 4 St Wash Sq	ABCDE FM	N083	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 390 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0350 Station North		Hours 0700 - 1500		RC#
			рости	276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturda	y			
Report On Duty In Full Uniform.				
PERFORM ALL DUTIES ON 'J/Z' LINE				
(0700-0745) Clean And Polish El722 In A081 Mezzanine. Clean And Disinfect Ramp Leadin Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glas On Mezzanine And A/C Island Platforms Levels.	_	A C	N095	0700 - 0830
(0745-0830) Clean And Polish El 719 @ A081 Mezzanine. Remove Gum From Floor. Sweep And Mop F Interior/ Exterior Of Glass And Chrome On Mezzanine And Street Level.	loor. Clean			
Sweep All Stairways, Including Stairway Leading To Jamaica CTR Platform And S/W Ns25 The East Mezzanine. Scrap All Control Areas (A077, A081 And A082) And Jamaica CTR/Br Platforms. Scrap And Disinfect Passageway To A082 Mezzanine. @A077 Mezzanine, Clean Passageway Leading To 87 Nassau Street: Sweep Stairway To Passageway And To Street-R Stickers And Graffiti. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All Tr Receptacles. Wipe Down All Benches- Remove Stains, Stickers And Graffiti. Disinfect All U Clean All Turnstiles, HEETs, MVMs And MEMs. Clean All AFC Swipe Heads. Clean All Stains Panels And CICs - Remove Stickers And Graffiti. Remove All Stains, Spills And Drag Mark Platforms.	road Street And Disinfect emove All rash rine Areas. igns, Ad	АС	N095	0830 - 1100
Lunch	Fulton St	A C	N095	1100 - 1130
(1130-1215) Clean And Polish El719 In A081 Mezzanine. Clean And Disinfect Ramp Leadin Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass On Mezzanine And A/C Island Platforms Levels. (1215-1300) Clean And Polish El 722@ A081 Mezzanine. Remove Gum From Floor. Sweep, Disinfect And Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And Street Level.	Fulton St	A C	N095	1130 - 1300
Wipe Down And Clean All HPI'S And CAI'S On N/S/B Platforms Including In A077, A081 Mezzanines.	And A082 Fulton St	A C	N095	1300 - 1400
Re-Scrap All Control Areas (A077, A081 And A082), Passageway And N/S/B Platforms. Di Urine Areas Including EL 722 Interior and Exterior. Clean and Disinfect as needed. Empty, O Disinfect All Trash Receptacles.		A C	N095	1400 - 1500
Report Off Duty	Fulton St	A C	N095	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 391 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
NC0351 Station North	0′	700 - 1500		276:
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Major Cleaning:(0700-0730) Sun: Clean Booth N094 Interior And Exterior, Including Control Area Sat: Clean Booth N092 Interior And Exterior, Including Control Area. Thu: Employee Facility Room. Fri: Employee Toilet.	Chambers St	A C	N092	0700 - 0920
Clean And Disinfect RTO Facilities.	World Trade Center	Е	N094	0930 - 1000
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Mop "Eye" And Emergency Response Area And Ledges.	World Trade Center	Е	N094	1000 - 1100
Lunch	World Trade Center	Е	N094	1100 - 1130
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	Chambers St	A C	N092	1140 - 1300
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	World Trade Center	Е	N094	1310 - 1450
Report Off Duty.	Chambers St	A C	N092	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 392 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC	
NC0352 Station North	0700 - 1500			2761	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.	14 St	A C E	N078	0700 -	
**General Duties, Clean Efr, Bathroom Duties, Sweep And Mop Floors; Remove Stickers And Graffiti El221/224.	14 St	A C E	N078	0705 - 1000	
Clean And Disinfect Men And Women'S Public Toilets.	8 Av	L	H001	1000 - 1030	
**General Duties, Clean Efr. Major Cleaning (1100-1130) Sun: Booth H001-Clean Interior/Exterior Walls And Window, Booth Interior Ceiling Slats Dust Ledges, Halon Dispenser, Halon And Fire Extinguishers, Sweep And Mop Floor. Sat: Booth N078-Clean Interior/Exterior Walls And Window, Booth Interior Ceiling Slats Dust Ledges, Halon Dispenser, Halon And Fire Extinguishers, Sweep And Mop Floor.	8 Av	L	H001	1030 - 1130	
Lunch	14 St	A C E	N078	1130 - 1200	
Clean, Sweep, Mop, Disinfect All RTO Facilities And Toilets, Including Line Supt. Office.	8 Av	L	H001	1205 - 1245	
Re-Scrap Entire Station, Sweep All Stairs. Disinfect All Urine/Unsanitary Areas. Empty And Clean All Trash Receptacles.	8 Av	L	H001	1245 - 1345	
Re-Scrap Entire Station, Sweep All Stairs. Disinfect All Urine/Unsanitary Ares. Empty And Clean All Trash Receptacles. Sweep And Mop EL222 and EL223. Report Off Duty.	14 St	A C E	N078	1345 - 1500	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC and All AFC Equipment (Turnstiles, MVMs, Mems, HEETs. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	14 St	АСЕ	N078	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 393 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours 0700 - 1500			RC		
NC0353 Station North INSTRUCTIONS	STATION	0 - 1500 LINE	воотн	HOURS		
Sunday-Saturday	STATION	LINE	воотп	HOUKS		
Report On Duty In Full Uniform.	59 St Columbus Circle	A B C D	N051	0700 -		
Clean And Disinfect EL279 and EL280. Clean Interior/Exterior, Sweep, Disinfect/Mop Floors. Clean Glass And Ledges, Remove Graffiti And Stickers, Clean Doors.	59 St Columbus Circle	A B C D	N051	0700 - 0745		
**General Duties - NB Platform - N049 Paid/Unpaid Mezzanine.	59 St Columbus Circle	A B C D	N051	0745 - 1100		
*Bathroom Duties - Clean EFR And Employee Locker Room	59 St Columbus Circle	A B C D	N051	1100 - 1200		
Lunch	59 St Columbus Circle	A B C D	N051	1200 - 1230		
**General Duties - NB Platform - N049 Paid/Unpaid Mezzanine. Clean EL279 and EL280 (1430-1500). Report Off Duty.	59 St Columbus Circle	A B C D	N051	1230 - 1500		
*** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC and All AFC Equipment (Turnstiles, MVMs, Mems, HEETs). Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And	59 St Columbus Circle	ABCD	N051	1500 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 394 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

b#		Hours		RC#
C0354 Station North		2300 - 0700		
ISTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
eport On Duty In Full Uniform.				
weep All Platform Stairways In East & West Mezzanine Leading To "A/C" Island Platform. Scrap Island atform & East/West Mezzanine. Remove Dust Balls Accessible Behind Stair Backs On Island Platform ast Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On Island Platform. Disinfect All Urine reas, Including Behind All Gates In East Mezzanine. Wipe Down Benches On Island Platform - Remove ains, Stickers & Graffiti. Clean All Signs, Columns & Equipment Boxes (Remove Stickers & Graffiti) Clean All FSMFs On Island Platform.	& Fulton St	A C	N095	2300 - 0100
weep All Stairways, Including S/B Platform Stairways Ns12/Ns13 Leading To Concourse Level. Scrap /S/B Platforms & All Control Areas Excluding Dey Street Head House (DSHH). Scrap Underpass etween S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B atforms. Disinfect All Urine Areas. Wipe Down All Benches - Remove Stains, Stickers & Graffiti. Clea ust Buildup On Tile Walls Leading To Underpass & A/C West Mezzanine. Clean Exterior Of N095 Bookindows & Empty Trash. Clean All Turnstiles, HEETs, MVMs & MEMs - Including N095, N095A 205A, R206 & R208 Control Areas. Clean All Customer Information Centers. Clean All AFC Swipe eads. Clean All Signs & Ad Panels - Remove Stickers & Graffiti. Clean & Disinfect Employee Toilet, anch Room & Men/Women's Locker Room In DSHH.	n	A C	N095	0100 - 0300
ınch	Fulton St	A C	N095	0300 - 0330
an-Thu: lean & Polish El720 On "A/C" Island Platform. Sweep & Mop Floor. Clean Interior/Exterior Of Glass & Brome On Island Platform & West Mezzanine Level. Clean All HPI Units In East/West Mezzanines. lean Electronic Led Light Feature In East/West Mezzanines. Clean (2) OTG Kiosks In West Mezzanine. li 330-0415) 4/5 N/B Refuse Room - Deck Wash Walls & Floor. Disinfect Room. 415-0500) 4/5 S/B Refuse Room - Deck Wash Walls & Floor. Disinfect Room. lt 330-0415) A/C Island Platform Refuse Room - Deck Wash Walls & Floor. 415-0500) A/C East Mezzanine Corridor - Deck Wash Walls & Floor. Disinfect Hallway.		A C	N095	0330 - 0500
ean & Disinfect BOH NYCT Unisex Toilet. Sweep & Mop Floor. Clean Urinal, Commode & Sink. eplenish Paper Supplies As Needed.	Fulton St	A C	N095	0500 - 0530
e-Scrap East/West Mezzanines & Island Platform. Empty & Disinfect All Trash Receptacles On Island atform.	Fulton St	A C	N095	0530 - 0700

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 395 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#	H	lours		RC
NC0355 Station North	2	300 - 0700		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Performed On South And Middle Mezzanine (Exit 1 And 2) Clean And Shine All Chrome And Stainless Steel, Including Gates And Handrails From Street Level Mezzanine.	South Ferry	1	R101	2300 - 0030
Clean And Shine Esc 369, Esc 370, Esc 374, Esc 375. Bottom And Top Plates. Wipe Clean Escalato Tiles.	ors Wall South Ferry	1	R101	0030 - 0300
Clean And Shine Esc 311 At Whitehall St - R Line. Remove All Stickers And Gum. Wipe Clean Es Wall Tiles.	South Ferry	1	R101	0300 - 0400
Lunch	South Ferry	1	R101	0400 - 0430
Clean And Shine All Chrome And Glass In El730 And Mop Floor.	South Ferry	1	R101	0430 - 0530
Performed On South And Middle Mezzanine (Exit 1 And 2) Clean And Shine All MVMs, MEMs, OTG, HPI And Turnstiles. Clean And Shine All Chrome In So Mezzanine. Wipe Clean All Glass Walls In South Mezzanine. Clean Booth Window.	outh South Ferry	1	R101	0530 - 0700
Report Off Duty.	South Ferry	1	R101	0700 -
Remove All Graffiti And Stickers On Discovery. Subject To Change And /Or Chance.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 396 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicetive Bute.			
Job#		Hours			
NC0356 Station North	2	300 - 0700		270	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Performed On Island Platform And North Mezzanine (Exit 3) Clean & Shine All Chrome & Stainless Steel, Including Gates & Handrails From Mezzanine To Pl	South Ferry	1	R101	2300 - 0050	
Clean & Shine Esc 371, Esc 732, Esc 733. Remove All Stickers & Gum From Bottom & Top Plat Clean Escalators Wall Tiles.		1	R101	0050 - 0320	
Clean & Shine Esc 353 At Whitehall St. R Line. Remove All Stickers & Gum. Wipe Clean Escala Tiles.	south Ferry	1	R101	0320 - 0420	
Lunch	South Ferry	1	R101	0420 - 0450	
Clean And Shine All Chrome And Glass, Mop Elevator Floor In El 731.	South Ferry	1	R101	0450 - 0530	
Performed On Island Platform And North Mezzanine (Exit 3) Clean & Shine All MVMs, MEMs, OTG, HPIs And Turnstiles. Clean & Shine All Chrome On Isl Platform. Wipe Clean All Glass Walls On Island Platform. Clean Booth Window.	and South Ferry	1	R101	0530 - 0700	
Report Off Duty.	South Ferry	1	R101	0700 -	
Remove All Graffiti And Stickers On Discovery. Subject To Change And /Or Chance.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 397 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	lours		RC	
NC0357	Station North	0	700 - 1500		276	
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Du	aty In Full Uniform					
Unsanitary Co Receptacles. Clean Exterior Ledges. Clean Stains, Spills SUN: Major I	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect onditions. Spot Mop Mezzanine And Platform As Necessary. Empty And Clean All Trash of Booth Windows. Clean And Disinfect Employees Toilet And Facility Room. Dust All And Polish All MVMs, MEMs, Turnstiles And All Chrome On Station. Remove All Gum, And Drag Marks On Floor Areas. Duty Booth R115 (0700 - 0730) (Interior/Exterior). Remove All Gum, Stains, Spills And Drag Marks On Floor.	Park Place	2 3	R115	0700 - 0830	
Lunch		World Trade Center	Е	N094	1030 - 1100	
•	ine, passageway and island platform. Disinfect all urine areas. Clean MVMs, MEM, HEETs weep SW S^. Remove stickers and graffiti	World Trade Center	Е	N094	1100 - 1330	
-	ine and platforms. Disinfect all urine areas. Empty all trash receptacles. Clean interior and nop floor of EL 326. Damp mop "Eye" Mosaic in N92 mezz	Chambers St	A C	N092	1240 - 1025	
Re-Scrap Enti	ire Station. Re-Sweep All Stairways. Empty All Trash Receptacles.	Park Place	2 3	R115	1340 - 1500	
Report Off Du	uty.	Park Place	2 3	R115	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 398 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	Hours		RC#
NC0358 Station North	0	700 - 1500		2765
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep & Mop Corridor, Employee Toilet & RTO Offices Behind Metal Double Doors. Sweep & Mop RTO Office Behind R101.	South Ferry	1	R101	0700 - 0800
Whitehall St 'R' Line: Clean Men And Women Public Toilets: Wash Wall And Floors. Clean Commodes, Urinals, Stall Doors And Vanity Mirrors. Wipe Down All Surfaces Such As Toilet Tissue Holder, Paper Towel Holder And/O Hand Dryers. Disinfect And Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Up Discovery.		1	R101	0800 - 0900
Clean And Polish El730 And El731. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	an South Ferry	1	R101	0900 - 1000
Sweep All Street Stairways, Platform & Outside Areas. Clean & Disinfect (Exits 1, 2 & 3 Mezzanines). Scrape Gum From Mezzanine, Platform & Escalator. Disinfect Elevator & All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti & Stickers & Clean Residue. Remove All Stains, Spills & Drag Marks On Platform & Mezzanine Areas.	n South Ferry	1	R101	1000 - 1130
Lunch	South Ferry	1	R101	1130 - 1200
Dry Dust Wipe Escalators Esc369, Esc370, Esc371, Esc372, Esc373, Esc374 & Esc375.	South Ferry	1	R101	1200 - 1230
Whitehall St 'R' Line: Clean Men And Women Public Toilets: Wash Wall And Floors. Clean Commodes, Urinals, Stall Doors And Vanity Mirrors. Wipe Down All Surfaces Such As Toilet Tissue Holder, Paper Towel Holder And/O Hand Dryers. Disinfect And Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Up Discovery.	1	1	R101	1230 - 1330
Clean And Polish El730 And El731. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	an South Ferry	1	R101	1330 - 1430
Re-Scrap (Exits 1, 2 & 3 Mezzanines) & Platform. Spot Mop Drag marks On Platform & Mezzanines.	South Ferry	1	R101	1430 - 1500
Report Off Duty.	South Ferry	1	R101	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 399 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	RC#		
NC0359 Station North	1	500 - 2300		276
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on duty in full uniform.				
Sweep All Street And Mezzanine Stairways And All Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas And Remove Feces Upon Discovery. Empty And Clean All Trash Receptacles. Clean Exterior of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room Including Remove Unauthorized Items From Atop Lockers. Dust All Ledges. Clean And Polish All MVM's, MEM's, And HEETs, Turnstiles, And All Chrome On	South Ferry	1	R101	1500 - 1630
Sweep & Mop Corridor, Clean Employee Toilet & RTO Offices Behind Metal Double Doors, Sweep & Mop RTO Office Behind R101.	South Ferry	1	R101	1630 - 1730
Lunch	South Ferry	1	R101	1730 - 1800
Clean And Disinfect Urine-Prone Areas Including Exits 1, 2, & 3 Mezzanine. Remove Stains & Drag Marks From Tile Flooring And Remove Stickers And Graffiti. Dry Dust Wipe Escalators ESC-369, ESC-370, ESC371, ESC372, ESC-373, ESC-374, & ESC-375. MAJOR DUTY CLEAN: (1900 - 1930)	South Ferry	1	R101	1800 - 1930
SUN: Clean And Organize Supply Rooms Clean Men And Women's Public Toilets: Wash Walls And Floors. Clean Commodes, Urinals, Stall Doors And Vanity Mirrors. Wipe Down All Surfaces E.g., Toilet Tissue Holder And/Or Hand Dryers. Disinfect And Replenish Paper Supplies As Needed. Remove Stickers And Graffiti. Empty And Clean All Trash Receptacles. Clean And Disinfect EL-730 And EL-731 And Clean Interior And Exterior of Glass And Chrome On All Levels. Recheck And Sweep All Street And Mezzanine Stairways Including Exits 1, 2, & 3 Mezzanine	South Ferry	1	R101	1930 - 2130
Unmanned Areas North-End of Platform. Disinfect All Urine Areas And Remove Stickers And Graffiti. Empty And Clean All Trash Receptacles. Clean And Polish All MVM's, MEM's, HEETs, And All Turnstiles. Remove Stains And Drag Marks From Floors.	South Ferry	1	R101	2130 - 2300
Report Off Duty.	South Ferry	1	R101	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 400 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC#		
NC0360 Station North		2300 - 0700		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Report on Buty in Fun Cimerin.				
Sweep All Stairways, Scrap N/S/B Platforms And All Control Areas Including R106, R107, R107D, R108, R108A And R109. Empty, Clean And Disinfect All Trash Receptacles Including Chrome Tops. Disinfect All Urine Areas. Wipe Down All Benches- Remove Stains, Stickers And Graffiti Upon Discovery. Clean Exterior Of R107 Booth Windows And Empty Trash. Clean All Turnstiles, HEETs, MVMs, And MEMs-Including R106, R107, R107D, R108, R108A And R109 Control Areas. Clean All Customer Information Centers. Clean All AFC Swipe heads. Clean All Accessible Station Signs And Ad Panels-Remove Stickers And Graffiti Upon Discovery. Wipe Down And Clean All HPI Units On Entire Station. Remove All Stains And Spills Upon Discovery. Clean And Disinfect Employee Facility Room And Employee Toilets Located On N/B Platform And Lower Mezzanine- Replenish Paper Supplies As Needed.	WTC Cortlandt	1	R107	2300 - 0200
Escalator Cleaning:				
Notify E/E Or Supervision Prior To Shutting Down And Restarting Escalators. Es353: Shut Down And Clean/Polish Escalator. Clean All Interior And Exterior Steel Surfaces. Wipe Down And Clean Adjacent Walls And Escalator Tops. Clean landings On All Levels- Remove All Gum And Stains.	WTC Cortlandt	1	R107	0200 - 0300
Lunch	WTC Cortlandt	1	R107	0300 - 0330
Elevator Cleaning:	***10 001******************************	†	11107	0000 0000
(0330-0400): Clean And Polish El712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (0400-0430): Clean And Polish El713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (0430-0500): Clean And Polish El736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels.	WTC Cortlandt	1	R107	0330 - 0500
Major Cleaning:				
Sun: S/B Refuse Room- Deck Wash All Walls And Floors. Mon: Employee Toilet On Lower Mezzanine- Wash All Walls And Floors. Clean Vanity Mirror, Toilet Bowl And Sink. Tues: Employee Toilet On N/B Platform- Wash All Walls And Floors. Clean Vanity Mirror, Toilet Bowl And Sink. Wed: Employee Facility Room- Wash All Walls And Floors. Clean Refrigerator, Microwave And Quench Unit. Wipe Down Lockers Thu: S/B Refuse Room- Deck Wash All Walls And Floors. Fri: Clean And Organize All Storage Rooms On Stations. Sat: Clean Exterior Of R107 Service Booth. Clean All Glass And Chrome On Exterior Of Booth. Deck Wash Perimeter Around Booth.	WTC Cortlandt	1	R107	0500 - 0600
Clean Glass And Chrome Surfaces On N/S/B Platforms And Lower Mezzanine. Re-Scrap Entire Station.	WTC Cortlandt	1	R107	0600 - 0700
Empty And Disinfect All Trash Receptacles.		1		
Report Off Duty.	WTC Cortlandt	1	R107	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 401 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC#
NC0361 Station North	070	0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap N/S/B Platforms And All Control Areas Including R106, R107, R107, R108A And R109. Empty, Clean And Disinfect All Trash Receptacles Including Chrome Tops. Dall Urine Areas. Wipe Down All Benches- Remove Stains, Stickers And Graffiti Upon Discovery Exterior Of R107 Booth Windows And Empty Trash. Clean All Turnstiles, HEETs, MVMs, And Including R106, R107, R107D, R108, R108A And R109 Control Areas. Clean All Customer Info Centers. Clean All AFC Swipe heads. Clean All Accessible Station Signs And Ad Panels-Remove And Graffiti Upon Discovery. Wipe Down And Clean All HPI Units On Entire Station. Remove And Spills Upon Discovery. Clean And Disinfect Employee Toilets-NB Platform And Lower Met Replenish Paper Supplies As Needed.	visinfect v. Clean Mems- rmation e Stickers All Stains WTC Cortlandt	1	R107	0700 - 0830
Major Cleaning: (0700-0730) Sun: Clean Exterior And Interior Of The Booth R107- Wipe Down All Ledges, Exterior/Interior Glass And Clean All Cabinets And Cabinet Draws. Sweep, Mop And Disinfect Floors. Sat: Employee Facility Room. Clean And Disinfect Employee Facility Room- Wipe Down Locke Clean Microwave/Refrigerator.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And I Employees' Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, H Turnstiles And All Chrome. Remove All Stains, Spills And Drag Marks On The Tiles Floor Area	Disinfect PI's, Rector St	1	R103	0840 - 1140
Lunch	WTC Cortlandt	1	R107	1150 - 1220
Elevator Cleaning: (1220-1250): Clean And Polish El712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/Of Glass And Chrome On All Levels. (1250-1320): Clean And Polish El713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/Of Glass And Chrome On All Levels. (1320-1350): Clean And Polish El736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/Of Glass And Chrome On All Levels.	Exterior WTC Cortlandt	1	R107	1220 - 1350
Clean Glass And Chrome Surfaces On N/S/B Platforms And Lower Mezzanine. Re-Scrap Entire Empty And Disinfect All Trash Receptacles.	Station. WTC Cortlandt	1	R107	1350 - 1500
Report Off Duty	WTC Cortlandt	1	R107	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 402 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
NC0362 Station North	150	1500 - 2300			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Elevator Cleaning: (1500-1520): Clean And Polish El712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (1520-1540): Clean And Polish El713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (1540-1600): Clean And Polish El736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior	or WTC Cortlandt	1	R107	1500 - 1600	
Of Glass And Chrome On All Levels. Sweep All Stairways, Scrap N/S/B Platforms And All Control Areas Including R106, R107, R107D, R10 R108A And R109. Empty, Clean And Disinfect All Trash Receptacles Including Chrome Tops. Disinfect All Urine Areas. Wipe Down All Benches- Remove Stains, Stickers And Graffiti Upon Discovery. Clean Exterior Of R107 Booth Windows And Empty Trash. Clean All Turnstiles, HEETs, MVMs, And MEMs-Including R106, R107, R107D, R108, R108A And R109 Control Areas. Clean All Customer Information Centers. Clean All AFC Swipe heads. Clean All Accessible Station Signs And Ad Panels-Remove Sticked And Graffiti Upon Discovery. Wipe Down And Clean All HPI Units On Entire Station. Remove All Stain And Spills Upon Discovery.	t	1	R107	1600 - 1800	
Sun (1700-1800): Clean And Organize Storage Rooms On N/S/B Platforms- Discard All Empty Boxes And Sweep Floor. Clean And Disinfect Employee Toilets-Nb Platform And Lower Mezzanine. Replenish Paper Supplies As Needed. Clean And Disinfect Employee Facility Room. Wipe Down Lockers And Clean Microwave/Refrigerator.	s WTC Cortlandt	1	R107	1800 - 1930	
Lunch	WTC Cortlandt	1	R107	1930 - 2000	
Elevator Cleaning: (2000-2030): Clean And Polish El712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (2030-2100): Clean And Polish El713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (2100-2130): Clean And Polish El736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels.	or WTC Cortlandt	1	R107	2000 - 2130	
Clean Glass And Chrome Surfaces On N/S/B Platforms And Lower Mezzanine. Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	WTC Cortlandt	1	R107	2130 - 2300	
Report Off Duty.	WTC Cortlandt	1	R107	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 403 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1, 0, 2028		
Job#			Hours		RC#
NC0363	Station North		0700 - 1500		2763
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform				
		96 St	Q	N702	0700 - 0830
RTO: Clean Fa	acility, Dispatcher's Office, Crew Room And Tower.				
Clean And Dis	sinfect Public Bathrooms. Restock supplies.	96 St	Q	N702	0830 - 0930
Lunch		96 St	Q	N702	0930 - 1000
Clean CTA Fa	cilities, Supply and Lunch rooms.	96 St	Q	N702	1000 - 1100
Clean And Dis	sinfect Public Bathrooms.	96 St	Q	N702	1100 - 1200
Clean HPI's, K	Ciosks, And Map Cases.	96 St	Q	N702	1200 - 1330
RTO: Clean Fa	acility, Dispatcher's office, Crew room, and Tower.	96 St	Q	N702	1330 - 1500
REPORT OFF	DUTY.	96 St	Q	N702	1500 -
		<u> </u>			

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 404 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC#	
NC0364	Station North	2300 - 0700			2765	
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Du	y In Full Uniform	Chambers St	A C	N092	2300 -	
Sweep All Str	eet And Mezzanine Stairways And Remove Gum.					
Scrap Mezzan	ne And Platform Areas. Disinfect All Urine Areas					
And Remove	Feces Upon Discovery. Empty And Clean All					
Trash Recepta	cles. Clean Exterior of Booth Windows. Clean	Chambers St	A C	N092	2300 - 0200	
And Disinfect	Employee's Toilet And Facility Room Including Remove Unauthorized Items From Atop					
Lockers. Dust	All Ledges. Clean And Polish All MVM's, MEM's, And HEETs, Turnstiles, And All Chrome					
On Station. Re	emove All Gum, Stains, Spills, And Drag Marks On Floor Areas.					
Lunch		Chambers St	A C	N092	0200 - 0230	
Island Platforr	n On "A" Line					
Polish All Tra	sh Receptacles. Disinfect Surrounding Areas Including Around Benches. Remove Stickers	Chambers St	A C	N092	0230 - 0300	
And Graffiti.						
MAJOR DUT	Y CLEAN:					
SUN: Refuse	Room					
MON: Employ	ree Toilet					
TUE: Employe	ee Bathroom	Chambers St	A C	N092	0300 - 0330	
WED: Booth	N092	Chambers St	AC	1092	0300 - 0330	
THU: Refuse	Room					
FRI: Employe	e Toilet					
	Iop "Eye" Mosaic N092 Mezzanine					
	sinfect EL-326. Polish Stainless Steel. Clean Mezzanine Floors And Walls Next to EL-326	Chambers St	A C	N092	0330 - 0430	
And Stairways		Chambers St	AC	11092	0330 - 0430	
Recheck And	Sweep All Street And Mezzanine Stairways And					
	Scrap Mezzanine. Disinfect All Urine Areas And					
	ers And Graffiti. Empty And Clean All Trash	Chambers St	A C	N092	0430 - 0700	
	lean And Polish All MVM's, MEM's, HEETs, And					
All Turnstiles.						
Report Off Du	ty	Chambers St	A C	N092	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 405 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		TICK Effective Date.			. 1/6/2023 RC#	
NC0365	Station North		0700 - 1500		276	
INSTRUCTIO	NS .	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Clean And Poli	y In Full Uniform ish ELE 225, ELE 226, ELE 227 And ELE 228. Remove Gum From Floors. Sweep, Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels.	34 St Penn Station	A C E	N070	0700 - 0900	
	ish ELE 214, ELE 215, ELE 216. Remove Gum From Floors. Sweep, Disinfect And Mop nterior And Exterior Glass And Chrome On All Levels. * ELE 618- Under	34 St Penn Station	1 2 3	R138	0910 - 1110	
Lunch		34 St Penn Station	1 2 3	R138	1110 - 1140	
	ish ELE 225, ELE 226, ELE 227 And ELE 228. Remove Gum From Floors. Sweep, Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels.	34 St Penn Station	ACE	N070	1150 - 1320	
	ish ELE 214, ELE 215, ELE 216. Remove Gum From Floors. Sweep, Disinfect And Mop nterior And Exterior Glass And Chrome On All Levels. *ELE 618	34 St Penn Station	1 2 3	R138	1330 - 1450	
Report Off Dut	y.	34 St Penn Station	A C E	N070	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 406 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0367	Station North		1500 - 2300		275
INSTRUCTION	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Unsanitary Con- Residue From A Booth Glass & Digital Screens, Benches. Clean,	ways, Landings & Outside Areas. Scrap All Mezzanine And Platforms. Disinfect All ditions. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Stickers & Sticker all Surfaces. Remove Gum, Stains, Spills And Drag Marks From Floor Surfaces. Clean Empty Trash. Wipe, Clean & Polish All Trash Receptacles, AFC Equipment, HPI/CAI, CIC, Map FSMF, Chrome & Stainless Railings, Sandboxes And Disinfect Wooden Station Disinfect & Organize Rooms: Facility/CTA Slop Sink/Supply Rooms. Clean Yellowbird izer In Control Area Of A027.	28 St	R W	A027	1500 - 1830
Mon: Bathroom Tue: Clean, Mo Wed: Clean, Mo Fri: Bathroom -	(1800-1830) om (S/B) Clean/Disinfect - S/B - Wipe Down Tile Walls, Clean Toilets, Sink And Mop: Restock Supplies of And Disinfect All Trash Receptacles/Rims On S/B Platforms. of And Disinfect All Trash Receptacles/Rims On N/B Platforms. N/B - Wipe Down Tile Walls, Clean Toilet, Sink, Mop, Disinfect; Restock Supplies. m (N/B) Clean/Disinfect				
Lunch		28 St	R W	A027	1830 - 1900
Unsanitary Cone Residue From A Booth Glass & Digital Screens, Benches. Clean,	ways, Landings & Outside Areas. Scrap All Mezzanine And Platforms. Disinfect All ditions. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Stickers & Sticker all Surfaces. Remove Gum, Stains, Spills And Drag Marks From Floor Surfaces. Clean Empty Trash. Wipe, Clean & Polish All Trash Receptacles, AFC Equipment, HPI/CAI, CIC, Map FSMF, Chrome & Stainless Railings, Sandboxes And Disinfect Wooden Station Disinfect & Organize Rooms: Facility/CTA Slop Sink/Supply Rooms. Clean Yellowbird izer In Control Area Of A030.	23 St	R W	A030	1910 - 2140
Wed: Bathroom Thu: Employee Fri: Bathroom -	Facility Room - N/B Clean, Mop & Disinfect. Clean Refrigerator And Microwave - S/B - Wipe Down Tile Walls, Clean Toilets, Sink And Mop; Restock Supplies Facility Room - S/B - Clean, Mop & Disinfect. Clean Refrigerator And Microwave N/B - Wipe Down Tile Walls, Clean Toilet, Sink, Mop, Disinfect; Restock Supplies.				
Re-scrap Mezza Trash Receptacl	nine, Passageway And Platform. Correct All unsanitary conditions. Empty And Disinfect Alles.	28 St	R W	A027	2150 - 2300
Report Off Duty		28 St	R W	A027	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 407 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC
NC0368	Station North	230	00 - 0700		275
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Unsanitary Con Residue From A Booth Glass & Digital Screens Benches. Clean	ways, Landings & Outside Areas. Scrap All Mezzanine And Platforms. Disinfect All ditions. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Stickers & Sticker All Surfaces. Remove Gum, Stains, Spills And Drag Marks From Floor Surfaces. Clean Empty Trash. Wipe, Clean & Polish All Trash Receptacles, AFC Equipment, HPI/CAI, CIC, Map FSMF, Chrome & Stainless Railings, Sandboxes And Disinfect Wooden Station Disinfect & Organize Rooms: Facility/CTA Slop Sink/Supply Rooms. Clean Yellowbird izer In Control Area Of A41	28 St	R W	A027	2300 - 0130
Sun: Refuse Ro Mon: Bathroom Tue: Clean, Mo Wed: Clean, M Fri: Bathroom	om (S/B) Clean/Disinfect - S/B - Wipe Down Tile Walls, Clean Toilets, Sink And Mop: Restock Supplies p And Disinfect All Trash Receptacles/Rims On S/B Platforms. op And Disinfect All Trash Receptacles/Rims On N/B Platforms. N/B - Wipe Down Tile Walls, Clean Toilet, Sink, Mop, Disinfect; Restock Supplies. om (N/B) Clean/Disinfect				
Scrap all mezza all trash recepta from all surface empty trash. Cl receptacles, AF	STRUCTION- NEW CONSTRUCTED CUSTOMER SERVICE CENTER-BOOTH @ R147 Sweep all stairways Control areas of R148 & R153, landings & outside areas. nine and platforms and passageway. Disinfect all unsanitary conditions. Empty and disinfect cles, mezzanine of R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue s. Remove gum, stains, spills and drag marks from floor surfaces. Clean CSC glass & ean and wipe all countertops, chairs/benches at CSC Wipe Clean & Polish all trash C equipment, HPI/CAI, digital screens, CIC, Chrome and Glass Railings. Clean, Disinfect cooms: Male & Female Locker Room, EFR/CTA Slop Sink. Clean & Disinfect EL619		S	R147	0145 - 0300
LUNCH		Times Sq-42 St	1 2 3	R151	0300 - 0330
Clean And Poli Employees' Toi Remove All Gu Turnstiles, And Polish all chron	ways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, sh All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect let At A021 Mezzanine. Clean Facility and Lunch Rooms At Shuttle. Dust All Ledges. m, Stains, And Drag Marks On Floor Area. Clean And Polish All MVMs, Mems, HEET's, Chrome On Station. Clean all urine and unsanitary areas including platform ends. Clean and ne, railings and MVM's at 40th, 41st. and 42nd. STS. / Broadway. Clean and polish all s, HEET's turnstiles on station.	Times Sq-42 St	1 2 3	R151	0330 - 0530
•	irways Control areas of R148 & R153, landings & outside areas. Disinfect All Urine Areas 21, 41st & BWY.	Times Sq-42 St	1 2 3	R151	0530 - 0645
Report Off Dut	Y	28 St	R W	A027	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 408 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC#
NC0375	Station North	110	00 - 1900		2757
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In F	ull Uniform	Times Sq-42 St	1 2 3	R151	1100 -
	229, El 230, El 232, El 233 And EL 619. Remove Gum From Floors. Sweep, Floors. Clean Interior And Exterior Glass And Chrome On All Levels. Ad	Times Sq-42 St	1 2 3	R151	1100 - 1300
	204, El 205, El 206 And El 244. Remove Gum From Floors. Sweep, Disinfect And nterior And Exterior Glass And Chrome On All Levels.	Grand Central 42 St	4 5 6	R238	1310 - 1510
Lunch		Grand Central 42 St	4 5 6	R238	1510 - 1540
	229, El 230, El 232, El 233 And El 619. Remove Gum From Floors. Sweep, Disinfect ean Interior And Exterior Glass And Chrome On All Levels.	Times Sq-42 St	1 2 3	R151	1550 - 1720
	204, El 205, El 206 And El 244. Remove Gum From Floors. Sweep, Disinfect And nterior And Exterior Glass And Chrome On All Levels.	Grand Central 42 St	4 5 6	R238	1730 - 1850
Report Off Duty.		Times Sq-42 St	1 2 3	R151	1900 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 409 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#	
NC0376 S	tation North	11	00 - 1900		276	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty In Fu	ill Uniform					
Commodes, Urinals. N	men's Public Restrooms. Wash Wails, Sweep And Mop Floors. Clean Sinks. Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders And/Or Hand Dryers. Replenish Paper Supply. Remove All Graffiti And	42 St Bryant Park	B D F M	N503	1100 - 1300	
	and Disinfect Women and Men Locker Room / Toilets-sweep, Disinfect and Mop p/Paper Stock As Needed. Sweep/Mop and/or Deck Wash Tower Floor, Empty Trash of Tower only.	42 St Bryant Park	B D F M	N503	1300 - 1500	
Lunch		42 St Bryant Park	BDFM	N503	1500 - 1530	
Commodes, Urinals, N	men's Public Restrooms, Wash Walls, Sweep And Mop Floors. Clean Sinks, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders And/Or Hand Dryers. Replenish Paper Supply. Remove All Graffiti And	42 St Bryant Park	B D F M	N503	1530 - 1630	
	and Disinfect Women and Men Locker Room / Toilets-sweep, disinfect and mop paper stock as needed. Sweep/mop and/or deck wash tower floor, empty trash can/s er only.	42 St Bryant Park	B D F M	N503	1630 - 1730	
	nsanitary Conditions And Correct. Sweep N503, N504 mezzanine and street stairways. d N504 paid and unpaid mezzanines.	42 St Bryant Park	BDFM	N503	1730 - 1900	
Report Off Duty.		42 St Bryant Park	B D F M	N503	1900 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 410 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#	
NC0376A	Station North	2.	300 - 0700		270	
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform					
mezzanine area urine areas. En and empty boo tissue, paper to MEMs, turnstil	et, mezzanine and platform stairways in control areas of: N502, N503, N504. Scrap as in N502, N503, N504, N/S/B platforms, passageway to 5th Avenue station. Disinfect all apty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window th trash. Clean and disinfect employee's toilet and facility room. Replenish paper (toilet owels, seat covers) and soap as needed in toilet. Clean all AFC equipment including: MVMs, les, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Infect all benches. Remove all graffiti, stickers and residue.	42 St Bryant Park	B D F M	N503	2300 - 0200	
Bryant Park. D Clean exterior paper (toilet tis including: MV	et, mezzanine and platform stairways. Scrap mezzanine areas, island platforms, passageway to bisinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. of booth window and empty booth trash. Clean and disinfect employee's toilet. Replenish ssue, paper towels, seat covers) and soap as needed in toilet. Clean all AFC equipment Ms, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI station. Clean and disinfect all benches. Remove all graffiti, stickers and residue.	5 Av	7	R501	0210 - 0330	
Lunch		42 St Bryant Park	B D F M	N503	0330 - 0400	
"Major Cleanir	ng:					
Bag all debris Mon: Clean an down top of lo Tue: N503 Em bowl. Restock Wed: SB ""F" Bag all debris Thu: R501 5th clean toilet box Eri: R501 5th Aextinguishers.	Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. and loose garbage. d disinfect Employee Facility Room in N503 paid mezzanine: sweep and mop floor. Wipe ckers. Clean refrigerator, microwave and exterior of Quench machine. ployee toilet: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet paper supplies: toilet tissue, paper towels and seat covers. Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. and loose garbage. Avenue Employee toilet: Deck wash walls and floor. Wipe down all surfaces including sink, wl. Restock paper supplies: toilet tissue, paper towels and seat covers. Avenue Island Platform refuse room- wash walls, deck floors, wipe down top of fire Disinfect and bag all loose garbage and debris. organize #35 supply room in N503 paid mezzanine."	42 St Bryant Park	BDFM	N503	0400 - 0500	
Re-scrap entire	station. Empty all trash receptacles. Correct all unsanitary conditions.	42 St Bryant Park	B D F M	N503	0500 - 0600	
Re-scrap entire	station. Empty all trash receptacles. Correct all unsanitary conditions.	5 Av	7	R501	0600 - 0700	
Report Off Du *Contact The 1 4023.	ty. Elevator And Escalator Unit Prior To Cleaning- Shutdown And Restart, (212) 424-4497 /	42 St Bryant Park	B D F M	N503	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 411 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 81110	220 STAC WINELT ICK		TICK Effective Date.		
Job#		Ho	urs		RC
NC0377	Station North	230	00 - 0700		275
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Dut	y In Full Uniform				
Pick Up District Record Log. Pick Up/Delive	ffice-District 1: ct Vehicle Keys And Supply Room Keys. Inspect Vehicle. Complete Truck Usage Weekly er Supplies Between Various Material Control Store Rooms And Supply Rooms Within lify Store Room Supply And Deliveries From Material Control.	District 1 - 125 St	4 5 6	Not Applicable	2300 - 0300
Lunch		Various	Various	Various	0300 - 0330
1	er Supplies Between Various Material Control Store Rooms And Supply Rooms Within Dist Room Supply And Deliveries From Material Control.	Various	Various	Various	0330 - 0630
Return District	Vehicle And All Keys. Complete Truck Usage Weekly Record Log.	District 1 - 125 St	4 5 6	Not Applicable	0645 - 0700
Report Off Du	ty	District 1 - 125 St	4 5 6	Not Applicable	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 412 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 51710	723 STAC WHILLI TER		TICK Effective Date.		
Job#		Ho	urs		RC#
NC0378	Station North	230	00 - 0700		2751
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty	/ In Full Uniform				
Record Log. Pick Up/Deliver	fice-District 1: t Vehicle Keys And Supply Room Keys. Inspect Vehicle. Complete Truck Usage Weekly r Supplies Between Various Material Control Store Rooms And Supply Rooms Within fy Store Room Supply And Deliveries From Material Control.	District 1 - 125 St	4 5 6	Not Applicable	2300 - 0300
Lunch		Various	Various	Various	0300 - 0330
1	r Supplies Between Various Material Control Store Rooms And Supply Rooms Within fy Store Room Supply And Deliveries From Material Control.	Various	Various	Various	0330 - 0630
Return District	Vehicle And All Keys. Complete Truck Usage Weekly Record Log.	District 1 - 125 St	4 5 6	Not Applicable	0645 - 0700
Report Off Duty	y	District 1 - 125 St	4 5 6	Not Applicable	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 413 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#	Hours	RC#
NC0379 Station North	2300 - 0700	276
INSTRUCTIONS	STATION LINE BOOTH	HOURS
Mone	lay-Friday	
Report On Duty In Full Uniform		
Field Office-District 2 Pick-Up District 2 Vehicle And Keys. Pick Up Supplies From Respective Supply R Various Stations To Restock CTA/Scrubber Rooms.	ooms And Drop-Off To District 2 - 44 St A C E Not Applicable	2300 - 0300
Lunch	Various Various Various	0300 - 0330
Pickup Supplies From Respective Supply Rooms And Drop-Off To Various Station CTA/Scrubber Rooms.	s To Restock Various Various Various	0330 - 0630
Return Vehicle And Keys.	District 2 - 44 St A C E Not Applicable	0630 - 0700
Report Off Duty	District 2 - 44 St A C E Not Applicable	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 414 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

/ × / / / / / / / / / / / / / / / / / /		
Job#	Hours	RC#
NC0380 Station North	2300 - 0700	276
INSTRUCTIONS	STATION LINE B	OOTH HOURS
Monday-Friday		
Report On Duty In Full Uniform		
Field Office-District 2 Pick-Up District 2 Vehicle And Keys. Pick Up Supplies From Respective Supply Rooms And Various Stations To Restock CTA/Scrubber Rooms.	Drop-Off To District 2 - 44 St A C E NA	ot pplicable 2300 - 0300
Lunch	Various Various V	arious 0300 - 0330
Pickup Supplies From Respective Supply Rooms And Drop-Off To Various Stations To Restoc Cta/Scrubber Rooms.	k Various Various V	arious 0330 - 0630
Return Vehicle And Keys.	District 2 - 44 St A C E NA	ot pplicable 0630 - 0700
Report Off Duty	District 7 = /1/1 St A () H	ot pplicable 0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 415 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			RC
23	300 - 0700		275
STATION	LINE	воотн	HOURS
E 143 St St Mary's St	6	R406	2300 - 0100
Longwood Av	6	R410	0110 - 0300
Whitlock Av	6	R413	0310 - 0340
Whitlock Av	6	R413	0340 - 0540
ne E 143 St St Mary's St	6	R406	0550 - 0700
d E 143 St St Mary's St	6	R406	0700 -
	E 143 St St Mary's St Longwood Av Whitlock Av Whitlock Av The E 143 St St Mary's St	E 143 St St Mary's St 6 Longwood Av 6 Whitlock Av 6 Whitlock Av 6 The E 143 St St Mary's St 6 E 143 St St Mary's St 6	E 143 St St 6 R406

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 416 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	Hours		RC
NC0382	Station North	2	2300 - 0700		275
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty I	n Full Uniform	Brook Av	6	R402	2300 -
Areas. Empty And Employee's Toilet	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine d Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on ove stains and footprints from wall tiles.	Brook Av	6	R402	2300 - 0100
Areas. Empty And	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine d Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on	Cypress Av	6	R404	0110 - 0250
Lunch		Cypress Av	6	R404	0300 - 0330
unauthorized post	Mezzanine Stairways. Bucket wash stairways and landings. Remove graffiti hits, ings, stickers and gum. Re-Scrap Mezzanine and Platform Areas. Disinfect All Urine Disinfect All Trash Receptacles. Clean and polish all solar cans and all brass surfaces.	Cypress Av	6	R404	0330 - 0520
•	Mezzanine Stairways. Bucket wash stairways and landings. Remove graffiti hits, ings, stickers and gum. Re-Scrap Mezzanine and Platform Areas. Disinfect All Urine	Brook Av	6	R402	0530 - 0700
Report Off Duty.		Brook Av	6	R402	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 417 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0382A Station North	2300 - 0700	2756
INSTRUCTIONS	STATION LINE BOOTH HOURS	
Sunday-Saturda	y	
Report On Duty In Full Uniform	3 Av 138 St 6 R401 2300 -	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee's Toilet And Facility Room. Dust All Ledges		100
Sweep stairways. Scrap Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trask Remove gum, stickers, unauthorized postings & graffiti from platforms. Remove stains, spills, from platforms. Bucket wash street stairways. Clean and polish all trask receptacles top to bot	drag marks 3 Av 138 St 6 R401 0100 - 02	250
Lunch	3 Av 138 St 6 R401 0250 - 03	320
Re-scrap & Sweep All Street And Mezzanine Stairways. Re-scrap both mezzanines. Disinfect Areas. Empty, polish And Disinfect All Trash Receptacles. Remove stains, spills & drag mark mezzanine. Remove footprints & stains from wall tiles. Clean & disinfect refuse housings. Clean ployee restroom & facility room.	as from $\begin{vmatrix} 3 & \Delta y & 138 & St \end{vmatrix}$ $\begin{vmatrix} 6 & B401 & B320 & 05 \end{vmatrix}$	520
Re-Scrap Platforms . Disinfect All Urine areas. Remove stains, spills from platforms. Remove stains from wall tiles. Remove graffiti, stickers, gum and unauthorized postings. Empty, Clear polish All Trash Receptacles. Clean supply room & re-stock with supplies.	· 1	700
Report Off Duty.	3 Av 138 St 6 R401 0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 418 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	Tiek Elicetive Dute.			1707202	
Job#	Но	urs		RO	
NC0383 Station North	230	0 - 0700		27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	Morrison Av Soundview	6	R415	2300 -	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas. Clean And Shine All Trash Receptacle Tops And Chrome.	Morrison Av Soundview	6	R415	2300 - 0100	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas. Remove Stains From Walls and behind Trash Receptacles. Clean All MVMs And Turnstiles	Elder Av	6	R414	0110 - 0330	
Lunch	Elder Av	6	R414	0330 - 0400	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas. Remove Stains From Walls and behind Trash Receptacles.	St Lawrence Av	6	R416	0410 - 0610	
Re-Scrap Mezzanine and Platform Areas. Sweep All Street Mezzanine Stairways. Disinfect All Urine Areas. Empty and Disinfect All Trash Receptacles.	Morrison Av Soundview	6	R415	0620 - 0700	
Report Off Duty.	Morrison Av Soundview	6	R415	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 419 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILLITER		TICK Effective Date.				
Job#			Hours			
NC0384 Station North		0700 - 1500		2751		
NSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Satur	day					
Report On Duty In Full Uniform						
Major Clean, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators. Major Clean Restock Men/Women's Public Toilet.	lean, Disinfect 168 St	A C	N013	0700 - 0840		
Major Clean, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	168 St	A C	N013	0840 - 1000		
Major Clean, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	175 St	A	N010	1010 - 1050		
Lunch	168 St	A C	N013	1100 - 1130		
Scrap, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators. Major Clean, D. Restock Men/Women'S Public Toilet.	isinfect And 168 St	A C	N013	1130 - 1255		
Scrap, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	168 St	A C	N013	1305 - 1410		
Scrap, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	175 St	A	N010	1420 - 1450		
Report Off Duty	168 St	A C	N013	1500 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 420 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	Hours		RC#
NC0385 Station North	2	2300 - 0700	2755	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, clean, and disinfe trash receptacles.				
Major Cleaning (2400-0100): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Remove stains and scuff marks from "Q" panels and columns in mezzanines. Tue: Bucket wash signs.	Jackson Av	2 5	R312	2300 - 0100
Wed: Bucket wash benches. Sat: Bucket wash refuse rooms and/or refuse housings.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect trash receptacles. Remove stains from stairways, mezzanine, and platforms.	116 St	2 3	R302	0115 - 0320
Lunch	116 St	2 3	R302	0320 - 0350
Major Cleaning (0350-0450): Sun: Wash and disinfect refuse rooms and/or refuse housings. Mon: Bucket wash benches. Tue: Remove stains and scuff marks from walls and columns on northbound platform. Wed: Remove stains and scuff marks from walls and columns on southbound platform. Thu: Remove stains and scuff marks from walls and columns in mezzanines. Fri: Remove stains and scuff marks from tile walls on stairways. Sat: Bucket wash signs	116 St	2 3	R302	0350 - 0450
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty trash receptacles	Jackson Av	2 5	R312	0505 - 0700
Report Off Duty.	Jackson Av	2 5	R312	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 421 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	lours		RC
NC0386 Station North	1	275		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions &				
correct. Scrap platforms & mezzanine. Sweep				
stairways. Empty & disinfect trash receptacles.	Prospect Av	2 5	R314	1500 - 1700
Major Cleaning (1600-1700):				
Sun: Remove stains and scuff marks from EED, "Q" panels, and columns in mezzanine.				
Mon: Clean HPIs, maps, CIC, and hand sanitizer boxes.				
Sat: Remove stains and scuff marks from "Q" panels and columns on S/B platform.				
Inspect station for unsanitary conditions &	Intervale Av	2 5	R316	1710 - 1830
correct. Scrap platforms & mezzanines. Sweep stairways. Empty & disinfect trash receptacles.	Titter vale 71v			
Lunch	Intervale Av	2 5	R316	1830 - 1900
Remove stains & bird droppings from mezzanines,				
stairways, & platforms. Clean & polish turnstiles & vending machines. Clean and remove gum from upper				
and lower landings of ESC 108.				
Major Cleaning (2000-2100):				
Sun: Clean and polish ESC 108. Remove gum from upper and lower landings. Clean adjacent walls.				
Mon: Remove stains and scuff marks from "Q" panels, columns, and EED in mezzanine.	Intervale Av	2 5	R316	1900 - 2100
Tue: Remove stains and scuff marks from "Q" panels and columns on S/B platform.				
Wed: Clean and polish ESC 108. Remove gum from upper and lower landings. Clean adjacent walls.				
Thu: Bucket wash benches.				
Fri: Bucket wash signs.				
Sat: Clean HPIs, CIC, maps, and hand sanitizer boxes.				
Inspect station for unsanitary conditions	D	2.5	D214	2110 2200
& correct. Scrap platforms & mezzanine. Sweep stairways. Empty trash receptacles. Remove stains & bird	Prospect Av	2 5	R314	2110 - 2300
droppings from mezzanine, stairways, & platforms.	D ()	2.5	D214	2200
Report Off Duty.	Prospect Av	2 5	R314	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 422 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NC0387 Station	North		1500 - 2300	2755	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty In Full Uni	form				
	y conditions and correct. Scrap platforms and mezzanines. Sweep stairways. roppings from stairways, mezzanines, and platforms. Empty, clean, and disinfect	145 St	3	R308	1500 - 1700
•	y conditions and correct. Scrap platforms and mezzanines. Sweep stairways. trash receptacles. Remove stains from stairways, mezzanines, and platforms	116 St	2 3	R302	1710 - 1930
Lunch		116 St	2 3	R302	1930 - 2000
Mon: Remove stains and scr Tue: Bucket wash signs. Wed: Clean and polish turns Thu: Bucket wash benches.	ff marks from walls and columns on southbound platform. uff marks from tile walls and columns in mezzanines. stiles and vending machines. ff marks from walls and columns on northbound platform.	116 St	2 3	R302	2000 - 2100
Inspect station for unsanitary	y conditions and correct. Scrap platforms and mezzanines. Sweep stairways. roppings from stairways, mezzanines, and platforms. Empty, clean, and disinfect	145 St	3	R308	2110 - 2300
Report Off Duty.		145 St	3	R308	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 423 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

				1, 0, 202	
ob# Hours		urs		RC	
NC0388 Station North	230	275			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	West Farms Sq E Tremont Av	2 5	R323	2300 -	
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles	West Farms Sq E Tremont Av	2 5	R323	2300 - 0100	
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms. Clean and polish turnstiles and vending machines. Major Cleaning (0230-0330): Sun: Remove stains and scuff marks from EED, "Q" panels, and columns in mezzanine. Tue: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Thu: Remove stains and scuff marks from "Q" panels and columns on S/B platform. Fri: Bucket wash & disinfect refuse housings	Bronx Park East	2 5	R326	0110 - 0330	
Lunch	Bronx Park East	2 5	R326	0330 - 0400	
Clean and polish ES 106. Remove gum from upper and lower landings. Clean adjacent walls.	West Farms Sq E Tremont Av	2 5	R323	0410 - 0510	
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms. Clean and polish turnstiles and vending machines.	West Farms Sq E Tremont Av	2 5	R323	0510 - 0700	
Report Off Duty.	West Farms Sq E Tremont Av	2 5	R323	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 424 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	Hours		RC#
NC0389 Station North	0700 - 1500			2755
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, clean, and disinfect trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.				
Major Cleaning (0830-0930): Sun: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Mon: Wipe down maps, CICs, and HPIs, Wed: Clean and restock CTA room, and paper and chemical supply rooms. Fri: Bucket wash EEDs.	Jackson Av	2 5	R312	0700 - 0930
Sat: Clean the interior and exterior of booth R312. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect trash receptacles.	Prospect Av	2 5	R314	0940 - 1100
LUNCH	Prospect Av	2 5	R314	1100 - 1130
Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.	_			
Major Cleaning (1230-1330): Sun: Clean interior and exterior of booth R314. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Wed: Clean and restock CTA room, and paper and chemical supply rooms.	Prospect Av	2 5	R314	1130 - 1330
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty trash receptacles.	Jackson Av	2 5	R312	1340 - 1500
REPORT OFF DUTY	Jackson Av	2 5	R312	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 425 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STRE WINTER TREE		Tien Effective Butter			
Job#		Hours		RC#	
NC0390 Station North		1500 - 2300		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep all street mezzanine and N/S/B platform stairways. Scrap all mezzanines (east and west), passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on al trash receptacles. Clean exterior of N512 booth windows, empty booth trash. Clean and disinfect employee's toilet and facility room. Remove all stains and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti an stickers. Clean and disinfect all benches.	14 St	F M	N512	1500 - 1800	
Starting from the 6Th Ave end of the 14Th St/6th Ave "L' Passageway to the last set of rails in front of the IND signal door (opposite Outfront ad panel 322-075), scrap, clean, empty and disinfect trash receptacles. Clean and polish chrome tops. Disinfect gutters. Remove all stains, spills and drag marks in covered area. Spot mop all stains, spills and drag marks in entire passageway. Remove graffiti on non-painted surfaces. Remove all stickers and sticker residue.	14 St	F M	N512	1800 - 1900	
Lunch	14 St	F M	N512	1900 - 1930	
Remove all stains, spills and drag marks on N/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	1930 - 2030	
Remove all stains, spills and drag marks on S/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	2030 - 2130	
Sun: Bucket wash S/Ws M6A/B, S1/S3- clean adjacent tile walls. Remove all stickers. Mon: Bucket wash S/Ws P2, P4, P6 and P8- clean adjacent tile walls. Remove all stickers. Tue: Bucket wash S/Ws M18, S11, S9 and M16- clean adjacent tile walls. Remove all stickers. Wed: Bucket wash S/Ws P13, P14, P15 and P16- clean adjacent tile walls. Remove all stickers. Thur: Bucket wash S/Ws M15, S9, M17 and S10- clean adjacent tile walls. Remove all stickers. Fri: Bucket wash S/Ws P9, P10, P11 and P12- clean adjacent tile walls. Remove all stickers. Sat: Bucket wash S/Ws P1, P3, P5 and P7- clean adjacent tile walls. Remove all stickers.	14 St	F M	N512	2130 - 2230	
Re-scrap Station. Empty all trash receptacles. Correct all unsanitary conditions.	14 St	F M	N512	2230 - 2300	
Report off Duty	14 St	F M	N512	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 426 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0391 Station North		0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all street mezzanine and N/S/B platform stairways. Scrap all mezzanines, passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of N509 booth windows, empty booth trash. Clean and disinfect employee's toilet and facility room. Remove all stains and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches. Major Cleaning: (0730-0830) Sun: Clean booth N509 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. remove all debris and Non-TA items from booth drawers. Remove all graffiti and stickers. Clean and disinfect all benches.	23 St	F M	N509	0700 - 0900
Major Cleaning: Sun: NB refuse canister housings-deck wash interior/exterior. Disinfect around perimeter of housings. Mon: SB refuse canister housings-deck wash interior/exterior. Disinfect around perimeter of housings. Tue: Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. Wed: Clean and polish all AFC equipment and chrome finishers in N508 mezzanine. Thu: Clean and polish all AFC equipment and chrome finishers in N509 mezzanine. Fri: Employee Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. Sat: Clean and organize CTA slop sink room adjacent to EFR in N509 mezzanine. Discard all debris including empty boxes and chemical bottles.	23 St	F M	N509	0900 - 1000
Lunch	23 St	F M	N509	1000 - 1030
PERFORM DUTIES ON 6th Avenue 'L' line: Sweep all "L" street, mezzanine and island platform stairways. Scrap all "L" upper, middle and lower mezzanines, passageway and island platform. disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean and disinfect employee's toilet. Remove all stains, spills and drag marks on all mezzanine and island platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches.	14 St	F M	N512	1040 - 1240
PERFORM DUTIES ON 6th Avenue 'L' line: Major Cleaning: Sun: Clean and polish all AFC equipment and chrome finishes in H003 control area. Mon: Remove stickers and graffiti from non-painted surfaces on entire station. Tue: Clean and organize storage/slop sink room in H003 control area. Wed: Deck wash and spot mop underpass leading to PATH. Disinfect all urine areas. Thu: Deck wash and spot mop lower mezzanine between SW P4 and P6 leading to island platform. Disinfect all urine areas. Fri: Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. Sat: Deck wash and spot mop island platform. Clean and disinfect around trash receptacles and benches.	14 St	F M	N512	1240 - 1400
Re-scrap station. Empty all trash receptacles. Correct all unsanitary conditions.	23 St	F M	N509	1410 - 1500
Report off Duty.	23 St	F M	N509	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 427 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NC0392 Station North	<u> </u>	RC#		
		600 - 1400	DOOTH	276
INSTRUCTIONS Sunday Saturday	STATION	LINE	ВООТН	HOURS
Sunday-Saturday	1			
Report on Duty in full Uniform				
Sweep all A061 Street Stairways and Outside Areas, Including N525 Mezzanines, Platform and Street S/Ws. Scrap "J/M" N/S/B Platforms, A061 and N525 Unpaid/Paid Mezzanine. Empty, clean and disinfect trash receptacles-clean chrome tops. Clean booth windows and empty trash. Remove graffiti/Stickers from all surfaces and clean all residue. Clean all AFC equipment (MVM, MEM, turnstiles, readers) in A061 and N525 mezzanines. Clean and wipe down all HPI/CAI units and benches. Remove all spills, stains and drag marks from floor areas.		J M Z	A061	0600 - 0800
Major Cleaning: (0700-0800)				
Sun: Clean Booth A061 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and fire Extinguishers. Remove all debris and Non-TA items from booth draws.				
N525 Employee Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. Male/Female Locker Room and Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean exterior of all surfaces in bathroom including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed.	Delancey St Essex St	F	N525	0800 - 1000
Lunch	Delancey St	F	N525	1000 - 1030
RTO Facilities:	Essex St			
Enter from N/B platform, pass buzzer. Clean male and female locker rooms and dispatcher office. Clean, mop and restock male and female employee toilets. Empty all trash.	Delancey St Essex St	J M Z	A061	1030 - 1130
Major Cleaning:				
Sun: NB Scrubber Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room.				
Mon: SB Scrubber Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room.				
Tue: NB Refuse Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room.	Delancey St	J M Z	A061	1130 - 1230
Wed: GSS/Station Supervisor's Office next to N525- sweep, mop and disinfect floors. Wipe down ledges and all other surfaces. Clean microwave / refrigerator / Quench and /or bottled water cooler.	Essex St			
Thu: Clean and organize paper supply room located in lower mezzanine.				
Fri: N525 Scrubber Room located at the end of the consolidated facility corridor-deck wash walls and floor. Clean/organize room.				
Sat: Clean and organize Chemical Supply Room at the top of S/W M11.				
Re-scrap entire station. Empty, disinfect and clean trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	J M Z	A061	1230 - 1400
Report off duty	Delancey St Essex St	J M Z	A061	1400 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 428 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
NC0393 Station North	1	400 - 2200		2764
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Sweep all A061 street stairways and outside areas, including N525 mezzanines, platform and street S/Ws. Scrap "J/M' N/S/B platforms, A061 and N525 unpaid/paid mezzanine. Empty, clean and disinfect trash receptacles-clean chrome tops. Clean booth windows and empty trash. Remove Stickers from all surfaces and clean all residue. Clean all AFC equipment (MVM, MEM, turnstiles, readers) in A061 and N525 mezzanines. Clean and wipe down all HPI/CAI units, and benches. Remove all stains, spills and drag marks from northbound and southbound platforms/mezzanine areas. Remove graffiti from all surfaces including stairway risers, benches and floor areas.		J M Z	A061	1400 - 1700
Major cleaning: (1600-1700)				
Sun: Clean booth A061 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and fire Extinguishers. Remove all debris and Non-TA items from booth draws.				
Clean and polish all AFC equipment in N526 and A061 control areas, including but not limited to: turnstiles, Metrocard readers, swipe heads, railings and automatic hand sanitizers.	Delancey St Essex St	J M Z	A061	1700 - 1800
Lunch	Delancey St Essex St	F	N525	1800 - 1830
RTO Facilities: Enter from N/B platform, pass buzzer. Clean male and female locker rooms and dispatcher office. Clean mop and restock male and female employee toilets. Empty all trash.	Delancey St Essex St	J M Z	A061	1830 - 1930
Men and Woman's Public Toilets on lower mezzanine-deck wash walls and floors. Clean exterior of all surfaces in toilets including tissue and towel holders ,mirror, hand dryer, sink and commode. Replenish paper and soap as needed.	Delancey St Essex St	J M Z	A061	1930 - 2030
N525 Consolidated Facilities: Sweep, mop and disinfect entire corridor. Sweep, mop and disinfect Station Dept. employee facility room wipe down all surfaces. Sweep, mop and disinfect Woman/Men's employee toilets-replenish paper stock needed.		F	N525	2030 - 2130
Re-scrap entire station. Empty, disinfect and clean trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	J M Z	A061	2130 - 2200
Report off duty	Delancey St Essex St	J M Z	A061	2200 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 429 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILLI TICK	TICK Effective Date. 1/0/20.				
Job#		lours		RC#	
NC0393A Station North		300 - 0700		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday	_				
'Report On Duty In Full Uniform					
Sweep all street and upper/lower mezzanine stairways in control areas of: N525 and N526. Sweep N/S/B platform stairways. Scrap mezzanine areas in N525 and N526, N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean and disinfect Men and Women's employee's toilet and Stations employee facility room only. Replenish paper (toilet tissue, paper towels, seat covers) and soap as needed in toilet. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue.	Delancey St Essex St	F	N525	2300 - 0100	
Close public toilets at 2400hrs: Sweep, mop and disinfect Floors. Wash walls and wipe down all surfaces. replenish paper (toilet tissue, paper towels, seat covers) and soap as needed. "					
Remove gum from upper and lower landings. Clean and polish exterior and interior of escalator panels on mezzanine and platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, including the annunciators over the escalators."	Delancey St Essex St	F	N525	0100 - 0200	
Sweep all street in A061 control area. Sweep N/S/B platform stairways. Scrap A061 control area, and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue.	Delancey St Essex St	J M Z	A061	0200 - 0330	
Lunch	Delancey St Essex St	F	N525	0330 - 0400	
"Major Cleaning: Sun: NB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Mon: Clean and disinfect Employee Facility Room in N525 consolidated facility: sweep and mop floor. Wipe down top of lockers. Clean refrigerator, microwave and exterior of Quench machine. Tue: Essex Street S/B ""J"" refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Wed: SB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Thu: N525 Men and Women employee toilets: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers. Fri: Essex Street- Deck wash around KA rails of SW's S7 and S8. Sat: Essex Street- Clean and polish turnstiles, MVMs and MEMs in A061 unpaid mezzanine.	Delancey St Essex St	F	N525	0400 - 0530	
Reopen Public Toilets at 0500" Response Public Toilets at 0500" Response Public Toilets at 0500"	Delancey St	F	N525	0530 - 0630	
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	Essex St Delancey St				
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	Essex St	J M Z	A061	0630 - 0700	
Report Off Duty. *Contact The Elevator And Escalator Unit Prior To Cleaning- Shutdown And Restart, (212) 424-4497 / 4023.	Delancey St Essex St	F	N525	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 430 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#		
NC0394 Station North	(2764				
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS		
Sunday-Saturday						
Report on Duty in full Uniform						
Sweep all street and R217, R217A, R218 and ML1A/B middle mezzanine stairways. Scrap R217, R217A, R218 and middle mezzanines and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth windows and empty booth trash. Clean and disinfect employee's toilet and facility room- replenish paper stock as needed. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and swipe heads. Clean exterior of HPI/CAI units on entire station. Clean and disinfect all benches. Remove graffiti and residue.	Bleecker St	6	R217A	0700 - 0930		
Major cleaning: (0830-0930)						
Sun: Clean booth R217A interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth draws.						
Clean and disinfect EL 328, EL331and EL332, remove gum from floors. Sweep, mop and disinfect floors. clean and polish chrome interior/exterior. Wipe down ledges on every level. remove graffiti and stickers.	Bleecker St	6	R217A	0930 - 1100		
Lunch	Bleecker St	6	R217A	1100 - 1130		
Deck wash/spot mop stains on N/S/B platforms, R217, R217A and R218 mezzanine areas, and all street and mezzanine landings.	Bleecker St	6	R217A	1130 - 1300		
Major Cleaning: Sun: Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. Mon: Employee Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. Tue: Middle mezzanine scrubber room adjacent to S/Ws ML1A/B-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher. Wed: N/B Refuse Room-deck wash interior walls and floor. Wipe down top and sides of fire extinguisher. Thu: S/B Refuse Room-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher. Sat: N/B Scrubber Room-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher.	Bleecker St	6	R217A	1300 - 1400		
empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher. Re-scrap entire station. Empty trash receptacles. Correct all unsanitary conditions.	Bleecker St	6	R217A	1400 - 1500		
Report off duty	Bleecker St	6	R217A	1500 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 431 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NC0395	Station North	1	500 - 2300		276
INSTRUCTIO	ONS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report on Du	ıty in full Uniform				
R218 and mid Empty, disinf empty booth Clean all AF	eet and R217, R217A, R218 and ML1A/B middle mezzanine stairways. Scrap R217, R217A, ddle mezzanines and N/S/B platforms. Disinfect all urine areas. fect and clean chrome tops on all trash receptacles. Clean exterior of booth windows and trash. Clean and disinfect employee's toilet and facility room- replenish paper stock as needed. C equipment including: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and Clean exterior of HPI/CAI units on entire station. Clean and disinfect all benches. Remove esidue.	Bleecker St	6	R217A	1500 - 1730
	sinfect EL328, EL331and EL332-remove gum from floors. Sweep, mop and disinfect floors. olish chrome interior/exterior. Wipe down ledges on every level. Remove graffiti and stickers.	Bleecker St	6	R217A	1730 - 1900
Lunch		Bleecker St	6	R217A	1900 - 1930
Deck wash/sp	pot mop stains on N/S/B platforms and in R217, R217A and R218 mezzanine areas.	Bleecker St	6	R217A	1930 - 2100
holders, mirro Mon: Employ interior/exteri Tue: Middle Clean and or of fire extingo Wed: N/B Ro Thu: S/B Res	wee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel or, hand dryer, sink and commode. Replenish paper and soap as needed. Type Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean for of microwave, refrigerator and Quench unit. The weet and the wash interior walls and floor. Wipe down top and sides uisher. The soam-deck wash interior walls and floor. Wipe down top and sides of fire extinguisher. The soam-deck wash interior walls and floor. Wipe down top and sides of fire extinguisher. The soam-deck wash interior walls and floor. Clean and organize room, discard all debris, and chemical bottles. Wipe down top and sides of fire extinguisher.	Bleecker St	6	R217A	2100 - 2200
Sat: N/B Scr	rubber Room-deck wash interior walls and floor. Clean and organize room, discard all debris,				
Sat: N/B Scr empty boxes	rubber Room-deck wash interior walls and floor. Clean and organize room, discard all debris, and chemical bottles. Wipe down top and sides of fire extinguisher. re station. Empty trash receptacles. Correct all unsanitary conditions.	Bleecker St	6	R217A	2200 - 2300

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 432 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILLI TER		TICK Effective Date.		
Job#	Но	RC		
NC0396 Station North	22	00 - 0600		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Clean and disinfect ELE 204, ELE 205, EL206 EL244 and EL296. Sweep and mop the elevator floors: EL244 & EL296. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	2200 - 2300
Major cleaning: ESC 207, ESC 208, ESC 209, ESC 210. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	2300 - 0030
Major cleaning: ESC 203 & ESC 204. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	0030 - 0130
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200
Major cleaning: Sun/Tue: ESC 255 & ESC 256. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Mon/Wed: ESC 205 & ESC 206. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates.	Grand Central 42 St	4 5 6	R238	0200 - 0500
Clean and disinfect ELE 204, ELE 205, ELE 206, ELE 244 and ELE 296. Sweep and mop elevator floor. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	0500 - 0600
Report off Duty ** ESC/ELE cleaning subject to change for regular cleaning duties. **	Grand Central 42 St	4 5 6	R238	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 433 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILE TICK		TICK Effective Dates			
Job#		ours		RC	
NC0397 Station North	2200 - 0600			276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report on Duty in full Uniform					
Clean and disinfect ELE 204, ELE 205, ELE 206 ELE 244 and ELE 296. Sweep and mop the elevator floors: ELE 244 & ELE 296. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	2200 - 2300	
Major cleaning: ESC 207, ESC 208, ESC 209, ESC 210. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	2300 - 0030	
Major cleaning: ESC203 & ESC204. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	0030 - 0130	
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200	
Major cleaning: Sun/Tue: ESC 255 & ESC 256. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Mon/Wed: ESC 205 & ESC 206. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates.	Grand Central 42 St	4 5 6	R238	0200 - 0500	
Clean and disinfect ELE 204, ELE 205, ELE 206, ELE 244 and ELE 296. Sweep and mop elevator floor. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	0500 - 0600	
Report off Duty ** ESC/ELE cleaning subject to change for regular cleaning duties. **	Grand Central 42 St	4 5 6	R238	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 434 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NC0398 Station North	00	600 - 1400		27
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Entire Station, Sweep All Stairs And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks From Floors. Clean And Polish All AFC Equipment: MVM's, MEM's, HEETs, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Employees' Toilet. Clean All Scrubber Rooms.	5 Av	7	R501	0600 - 0850
Scrap entire passageway, disinfect, spot mop as needed. Remove graffiti on tile wall upon discovery. Disinfect media out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	0900 - 1000
Lunch	42 St Bryant Park	B D F M	N503	1000 - 1030
Sweep All Street And Mezzanine Steinways. Re-scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Spills And Stains. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom and Facility Room. Dust all Ledges. MAJOR CLEANING: (1040-11401 SLN: Clean booth R5OI interior and exterior. Sweep and mop floor. wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.	5 Av	7	R501	1040 - 1230
Re-scrap entire passageway, disinfect, spot mop as needed. Remove graffiti on tile wall up discovery. Disinfect media out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	1240 - 1345
Report Off Duty.	5 Av	7	R501	1400 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 435 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#		Н	RO		
NC0399	Station North	14	400 - 2200		270
INSTRUCTIONS	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Receptacles. Disir Polish All AFC I	ion, Sweep All Stairs And Outside Areas. Empty, Clean And Disinfect All Trash infect Urine Areas. Remove All Spills, Stains And Drag Marks From Floors. Clean And Equipment: MVM's, MEM's, HEETs, Turnstiles And AFC Readers. Clean Benches And iployees' Toilet. Clean All Scrubber Rooms.	5 Av	7	R501	1400 - 1650
	ageway, disinfect, spot mop as needed. Remove graffiti on tile wall upon discovery. out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	1700 - 1800
Lunch		42 St Bryant Park	B D F M	N503	1800 - 1830
Areas. Remove A	And Mezzanine Stairways. Re-scrap Mezzanine And Platform Areas. Disinfect All Urine All Spills And Stains. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior ws. Clean And Disinfect Employees' Restroom and Facility Room. Dust all Ledges.	5 Av	7	R501	1840 - 2030
	assageway, disinfect, spot mop as needed. Remove graffiti on tile wall upon discovery. out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	2040 - 2145
Report off duty		5 Av	7	R501	2200 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 436 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NC0400 Station North		2300 - 0700		2765
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Wall St	2 3	R111	2300 -
Sweep All Street And Mezzanine Stairways And All Outside Areas. Scrap Mezzanine And Platform A Disinfect All Urine Areas And Remove Feces Upon Discovery. Empty And Clean All Trash Receptacles. Clean Exterior of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room Including Remove Unauthorized Items From Ato Lockers. Dust All Ledges. Clean And Polish All MVM's, MEM's, And HEETs, Turnstiles, And All Chrome.	Wall St	2 3	R111	2300 - 0100
Platform Floors: Remove Gum, Stains, And Drag Marks. Remove Stickers And Graffiti. Dust All Led Wipe Stairway Tiled Walls. Deck Brush North-End & South-End Corners Of The Island Platform. MAJOR DUTY CLEAN: (0200 - 0230) SUN: Scrubber Rooms & Supply Rooms SAT: Refuse Room	ges. Wall St	2 3	R111	0100 - 0230
Lunch	Wall St	2 3	R111	0230 - 0300
Sweep All Street And Mezzanine Stairways And All Outside Areas. Disinfect All Urine Areas Includi The Underpass/Passageway Empty And Clean All Mezzanine Trash Receptacles. Clean Exterior of Bo Windows. Clean And Disinfect Employee's Toilet And Facility Room Including Remove Unauthorized Items Fro Atop Lockers. Dust All Ledges And Clean And Wipe Down Tile Walls in Unmanned Mezzanine.	ooth Wall St	4 5	R203	0310 - 0520
Recheck Platform And Unmanned And Manned Mezzanines. Remove Stickers And Graffiti. Empty And Clean All Trash Receptacles. Clean And Polish All MVM's, MEM's, HEETs, And All Turnstiles. Remove Stains And Drag Marks From Floors.	Wall St	2 3	R111	0530 - 0700
Report Off Duty.	Wall St	2 3	R111	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 437 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NHDC001 Station North	;	2200 - 0600		27
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Employees' Toilet And Facility Room. Clean Walls Behind Trash Receptacles.	191 St	1	R185	2200 - 2330
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	191 St	1	R185	2330 - 0100
Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine Area Including Behind Elevators. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Wet Mop Ends Of Platforms		1	R185	0100 - 0200
Lunch	191 St	1	R185	0200 - 0230
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	191 St	1	R185	0230 - 0400
Clean, Disinfect & Mop El103, El104, El105 & El106. Clean Booth Windows, MVMs MEMs, Heets, Turnstiles, Metrocard Readers, All Glass And Metal Surfaces.	191 St	1	R185	0400 - 0500
Re-Scrap Mezzanine & Platform Areas. Empty & Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	191 St	1	R185	0500 - 0600
Report Off Duty.	191 St	1	R185	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 438 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1, 0, 202		
Job#		ŀ	RO		
NHDC002	Station North	2	2300 - 0700		27:
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
•	n Full Uniform on. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash affect All Urine Areas. Clean Walls Behind Trash Receptacles.	137 St City College	1	R176	2300 - 0030
Mezzanine And P	emove Gum From N/B Tile Floor. Prepare Scrubber Machine And Machine Clean N/B latform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Charge. Clean Scrubber Room.	137 St City College	1	R176	0030 - 0200
Clean And Disinfo	ect Employee'S Toilet And Facility Room On N/B Platform.	137 St City College	1	R176	0200 - 0230
Clean MVMs, Me Platform.	ems ,Turnstiles And Metrocard Readers And All Glass And Metal Surfaces On N/B	137 St City College	1	R176	0230 - 0300
Lunch		137 St City College	1	R176	0300 - 0330
Mezzanine And P	emove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B latform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Charge. Clean Scrubber Room. Wet Mop Ends Of Platforms.	137 St City College	1	R176	0330 - 0500
Clean And Disinfo	ect Employee'S Toilet And Facility Room On S/B Platform.	137 St City College	1	R176	0500 - 0530
Clean Booth Wind Surfaces On S/B l	dows, MVMs, Mems ,Turnstiles And Metrocard Readers And All Glass And Metal Platform.	137 St City College	1	R176	0530 - 0600
Re-Scrap The Ent	ire Station And Empty All Trash Receptacles.	137 St City College	1	R176	0600 - 0700
Report Off Duty.		137 St City College	1	R176	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 439 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1.0.202		
Job#		Но	RO		
NHDC003 Station North		230	0 - 0700		27:
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform					
1	ys And Outside Areas. Empty, Clean And Disinfect All Trash yee'S Toilet And Facility Room On N/B & S/B. Disinfect All	Cathedral Pkwy 110 St	1	R172	2300 - 0100
	Tile Floors. Prepare Scrubber Machine And Machine Clean N/B reas Inaccessible To Machine. Secure And Clean Scrubber rer Room. Wet Mop Ends Of Platforms.	Cathedral Pkwy 110 St	1	R172	0100 - 0300
Lunch		Cathedral Pkwy 110 St	1	R172	0300 - 0330
•	Tile Floors. Prepare Scrubber Machine And Machine Clean S/B reas Inaccessible To Machine. Secure And Clean Scrubber rer Room.	Cathedral Pkwy 110 St	1	R172	0330 - 0530
Clean Booth Windows, MVMs, Mems H Disinfect Urine Areas.	leets, Turnstiles, Metrocard Readers & All Glass & Metal Surfaces.	Cathedral Pkwy 110 St	1	R172	0530 - 0600
Re-Scrap The Entire Platform. Empty Tr	ash Receptacles. Clean Walls Behind Trash Receptacles.	Cathedral Pkwy 110 St	1	R172	0600 - 0700
Report Off Duty		Cathedral Pkwy 110 St	1	R172	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 440 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1707202.		
Job#			Hours		RC
NHDC004	Station North		2300 - 0700		275
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In	r Full Uniform				
-	on. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash	103 St	1	R170	2300 - 0030
Receptacles. Disin	fect All Urine Areas. Clean Walls Behind Trash Receptacles.				
1	emove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Clean N/B				
	atform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber	103 St	1	R170	0030 - 0200
	Charge. Clean Scrubber Room.				
Clean And Disinfe	ect Employee'S Toilet And Facility Room In Mezzanine Area.	103 St	1	R170	0200 - 0230
Clean Booth Wind	lows, MVMs, Mems ,Turnstiles And Metrocard Readers And All Glass And Metal	103 St	1	R170	0230 - 0300
Surfaces And Cust	tomer Information Center Windows.	103 St	1	K170	0230 - 0300
Lunch		103 St	1	R170	0300 - 0330
Dust Mop And Re	emove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B				
Mezzanine And Pl	atform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber	103 St	1	R170	0330 - 0500
Machine. Put On	Charge. Clean Scrubber Room				
Clean, Disinfect A	nd Sweep All Stairways And Outside Areas At 104 St Exit Area.	103 St	1	R170	0500 - 0530
Clean Booth Wind	lows, MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal	103 St	1	R170	0530 - 0600
Surfaces On S/B I	Platform.	103 St	1	K1/0	0330 - 0600
Re-Scrap The Enti	re Station And Empty All Trash Receptacles. Clean Walls Behind Trash Receptacles.	103 St	1	R170	0600 - 0700
Report Off Duty.		103 St	1	R170	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 441 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NHDC005 Station North		2300 - 0700		27.
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap R168A Mezzanine Areas. Dust Mop And Remove Gum From R168A Mezzanine Tile Flo Scrubber Machine And Clean R168A Mezzanine Areas. Wet Mop All Areas Inaccessible To Ma Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	- I	1 2 3	R169	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Cl Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean ScruMachine. Put On Charge. Clean Scrubber Room.		1 2 3	R169	0030 - 0200
Clean And Disinfect Employee'S Toilet In R168 Mezzanine Area. Clean And Disinfect El145 Ar	d El146. 96 St	1 2 3	R169	0200 - 0230
Clean Booth Windows, MVMs, Mems ,Turnstiles And Metrocard Readers And All Glass And M Surfaces In R168 And R168A Mezzanine Areas.	etal 96 St	1 2 3	R169	0230 - 0300
Lunch	96 St	1 2 3	R169	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Cle Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scru Machine. Put On Charge. Clean Scrubber Room		1 2 3	R169	0330 - 0500
Clean And Disinfect Elevators 145 And 146. Clean Glass And Wipe Down Stainless Steel Inside Outside. Remove Gum And Graffiti. Sweep And Mop Floors.	e And 96 St	1 2 3	R169	0500 - 0530
Re-Scrap Entire Station And Empty All Trash Receptacles. Clean Walls Behind Trash Receptacles.	96 St	1 2 3	R169	0530 - 0700
Report Off Duty.	96 St	1 2 3	R169	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 442 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC	
NHDC006 Station North		2300 - 0700		27:	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean Walls Behind Trash Receptacles.	72 St	1 2 3	R161B	2300 - 0030	
Dust Mop And Remove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	72 St	1 2 3	R161B	0030 - 0200	
Clean And Disinfect Employee Toilet And Facility Rooms. Clean And Disinfect El 239 And El 240.	72 St	1 2 3	R161B	0200 - 0230	
Clean MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces In R161B Mezzanine Area. Wipe Down Stains Off Walls.	72 St	1 2 3	R161B	0230 - 0300	
Lunch	72 St	1 2 3	R161B	0300 - 0330	
Dust Mop And Remove Gum From S/B Tile Floor . Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room	72 St	1 2 3	R161B	0330 - 0500	
Clean MVMs, Mems, Heets, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces In Part-Time 71 St Area.	72 St	1 2 3	R161B	0500 - 0530	
Clean And Disinfect El 239 And El 240. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	72 St	1 2 3	R161B	0530 - 0600	
Re-Scrap The Entire Station And Empty All Trash Receptacles. Clean Walls Behind Trash Receptacles.	72 St	1 2 3	R161B	0600 - 0700	
Report Off Duty.	72 St	1 2 3	R161B	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 443 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	RC			
NHDC007 Station North	2300 - 0700			275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Scrap Entire Station Including Underpass. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Underpass And All Urine Areas. Clean Walls Behind Trash Receptacles.	66 St Lincoln Center	1	R160	2300 - 0030	
Dust Mop And Remove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	66 St Lincoln Center	1	R160	0030 - 0200	
Clean And Disinfect Employee'S Toilet On N/B Platform. Clean And Disinfect El 237 And El 238.	66 St Lincoln Center	1	R160	0200 - 0230	
Clean MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces.	66 St Lincoln Center	1	R160	0230 - 0300	
Lunch	66 St Lincoln Center	1	R160	0300 - 0330	
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room	66 St Lincoln Center	1	R160	0330 - 0500	
Clean And Disinfect Employee'S Toilet And Facility Room On S/B Platform.	66 St Lincoln Center	1	R160	0500 - 0530	
Clean Booth Windows, MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces On S/B Platform. Clean, Disinfect And Mop Elevators 237 & 238. Wipe Down Walls That Are Stained Or Dirty.	66 St Lincoln Center	1	R160	0530 - 0600	
Re-Scrap The Entire Station Including Underpass And Empty All Trash Receptacles. Clean And Disinfect Underpass Area. Clean Walls Behind Trash Receptacles.	66 St Lincoln Center	1	R160	0600 - 0700	
Report Off Duty.	66 St Lincoln Center	1	R160	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 444 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC#	
NHDC008 Station North	2200 - 0600			2761	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	59 St Columbus Circle	A B C D	N051	2200 -	
Scrap, Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm'S, Mem'S, Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	59 St Columbus Circle	1	R158	2205 - 2400	
2400-0130: Soundbound Platform And Control Areas Including Ramp And Transfer Passageway Between Southbound And Northbound Platforms. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	59 St Columbus Circle	1	R158	2400 - 0130	
Lunch	59 St Columbus Circle	A B C D	N051	0130 - 0200	
0200-0330: Northbound Platform And Control Areas Including Ramp: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge	59 St Columbus Circle	1	R158	0200 - 0330	
Clean RTO Facilities On N/B Platform And S/B. Sweep, Mop, Disinfect, Dust Ledges, Clean Windows And Empty Trash Receptacles At Dispatcher'S Office And Tower'S Including Employee'S Toilet.	59 St Columbus Circle	1	R158	0330 - 0400	
Clean Bowls, Urinal Basin And Tile Walls In Men And Women Public Toilets.	59 St Columbus Circle	1	R158	0400 - 0500	
Re-Scrap Entire Station. Sweep All Stairways. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles.	59 St Columbus Circle	1	R158	0500 - 0600	
Report Off Duty	59 St Columbus Circle	ABCD	N051	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 445 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

V20 STITE WHITE THE			• 1/0/202		
Job#			Hours		RC
NHDC009	Station North		2200 - 0600		270
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty Is	n Full Uniform	50 St	1	R155	2200 -
Areas. Empty, Dis Clean And Disinfe	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine sinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Lect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Areas.	50 St	1	R155	2200 - 2400
Mezzanine And P	emove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B latform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Charge. Clean Scrubber Room.	50 St	1	R155	2400 - 0130
Lunch		50 St	1	R155	0130 - 0200
Mezzanine And P	emove Gum From N/B Tile Floor. Prepare Scrubber Machine And Machine Clean N/B latform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Charge. Clean Scrubber Room.	50 St	1	R155	0200 - 0330
Clean And Disinfo	ect Employee'S Toilet And Facility Room On N/B Platform.	50 St	1	R155	0330 - 0400
Clean And Disinfo	ect Refuse Rooms On N/B And S/B Platforms.	50 St	1	R155	0400 - 0500
Re-Scrap Entire S All Trash Recepta	tation. Sweep All Stairs. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish cles.	50 St	1	R155	0500 - 0600
Report Off Duty		50 St	1	R155	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 446 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC#		
NHDC010 Station North	220		275	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Tower At 40 St - 7 Ave (1 Line Every Night). Dust All Ledges. Clean And Polish All Mvm'S, Mem'S, Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect El 232 And El 233 (Every Night).	Times Sq-42 St	1 2 3	R151	2200 - 2400
2400-0130: R-151 Mezzanine Area To R145 Mezzanine Area: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	2400 - 0130
Lunch	Times Sq-42 St	1 2 3	R151	0130 - 0200
Southbound Platform Including R-143 Control Areas: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge. Tue: Major Duty At R151	Times Sq-42 St	1 2 3	R151	0200 - 0330
Northbound Platform Including R-145 Control Areas: Clean & Disinfect N/B & S/B Refuse Rooms. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	0330 - 0500
Re-Scrap Entire Station. Sweep All Stairways. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles.	Times Sq-42 St	1 2 3	R151	0500 - 0600
Report Off Duty	Times Sq-42 St	1 2 3	R151	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 447 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHITEI TICK		TICK Effective Date.			
Job#	Но	urs		RC	
NHDC011 Station North	220	275			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform @ R151					
	Times Sq-42 St	1 2 3	R151	2200 -	
PERFORM ALL DUTIES ON N, Q,R, W LINES					
Sweep All Stairways. Scrap Mezzanine And Platform Areas Including The Shuttle 'S'. Disinfect All Urine					
Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows.					
Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Disinfect Employee'S Toilet At	Times Sq-42 St	7	R145	2200 - 2400	
A021 Mezzanine. Clean And Disinfect Facility Room. Dust All Ledges. Clean And Polish All Mvm'S,	1111100 04 12 00	'			
Mem'S, Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks					
On Floor Areas. Clean And Disinfect El 229 And El 230 (Every Night).		1			
0000-0130: Upper And Lower Mezzanines At North End Of Station.:					
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare	Times Sq-42 St	1 2 3	R151	2400 - 0130	
Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine	Times 5q-42 St	1 2 3	KISI	2400 - 0130	
Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.					
Lunch	Times Sq-42 St	1 2 3	R151	0130 - 0200	
0200-0230: Southbound Platform Including A021 Mezzanine Area:	Times 5q-42 St	1 2 3	KISI	0130 - 0200	
0200-0250. Southbound Flatform meruding A021 weezzamie Afea.					
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare	Times Sq-42 St	1 2 3	R151	0200 - 0330	
Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine	111100 54 12 50			0200 0220	
Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.					
0330-0500: Northbound Platform Including A021 Mezzanine Area:					
Clean & Disinfect N/B & S/B Refuse Rooms. Dust Mop And Remove All Gum From Tile Floor Areas	Times Sq-42 St	1 2 3	R151	0330 - 0500	
Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet	Times 5q-42 5t		KIJI	0330 - 0300	
Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And					
Scrubber Room. Put Machine On Charge.					
Re-Scrap Entire Station. Sweep All Street And Mezzanine Stairways.	Times Sq-42 St	1 2 3	R151	0500 - 0600	
Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	•				
Report Off Duty	Times Sq-42 St	1 2 3	R151	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 448 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC#	
NHDC012 Station North		2200 - 0600			2757	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
REPORT ON DUTY IN FULL U	JNIFORM @ R151					
mezzanine, passageway, and platt trash receptacles. Clean exterior of	m stairways including stairways ML5 To ML16 and ML20 to ML23. Scrap form areas. Disinfect all urine areas. Empty, disinfect, clean and polish all of Booth windows. Clean and disinfect employees' toilet and facility rooms. s, Stains, Spills And Drag Marks On Floor Areas Including 41St Street	Times Sq-42 St	1 2 3	R151	2200 - 2400	
LOWER MEZZANINE:						
		Times Sq-42 St	1 2 3	R151	2400 - 0130	
LUNCH		Times Sq-42 St	1 2 3	R151	0130 - 0200	
_	rom tile floor areas scheduled to be machine cleaned. Prepare scrubber duled areas. Wet mop areas inaccessible to machine including stairways	Times Sq-42 St	1 2 3	R151	0200 - 0300	
machine cleaned. Prepare scrubbe	Dust mop and remove all Gum from tile floor areas scheduled to be er machine and machine clean scheduled areas. Wet mop areas inaccessible and landings. Clean scrubber room and Scrubber machine.	Times Sq-42 St	1 2 3	R151	0300 - 0430	
Clean and mop corridor leading t	o employees' facility room on the 7 line mezzanine.	Times Sq-42 St	1 2 3	R151	0430 - 0500	
Re-Scrap Entire Station. Sweep a trash receptacles.	ll stairways. Disinfect all urine areas. Empty, disinfect, polish and clean all	Times Sq-42 St	1 2 3	R151	0500 - 0600	
REPORT OFF DUTY		Times Sq-42 St	1 2 3	R151	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 449 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ı	Hours		RC#
NHDC013 Station North	2	2300 - 0700		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Scrap Island Platform And R138 Mezzanines. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Remove stains, spills and drag marks on all floor areas.	34 St Penn Station	1 2 3	R138	2300 - 0100
SUN/TUE/THU: Dust Mop And Remove Gum From R138 Mezzanine And Control Area Tile Floors. Prepare Scrubber Machine And Machine Clean R138 Mezzanine And Control Area Floors . Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE				
MON/WED/FRI: Dust Mop And Remove Gum From Island Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Island Platform Floors. Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE.	34 St Penn Station	1 2 3	R138	0100 - 0300
SAT: Clean And Disinfect Refuse Rooms On Island Platform.				
LUNCH	34 St Penn Station	1 2 3	R138	0300 - 0330
Clean And Disinfect R135 Control Area And Booth. Disinfect S/E Underpass. Clean and disinfect EL 214.	34 St Penn Station	1 2 3	R138	0330 - 0430
Re-Scrap Island Platforms, All Stairways And Pull Cans.	34 St Penn Station	1 2 3	R138	0430 - 0600
Clean and disinfect R135 control area, paid and unpaid mezzanine. S/E Underpass Leading to Southbound Express Northbound Platforms	34 St Penn Station	1 2 3	R138	0600 - 0700
REPORT OFF DUTY.	34 St Penn Station	1 2 3	R138	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 450 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STRE WINTER TREE		Tien Eliective Dutes		
Job#		Hours		RC#
NHDC014 Station North		2300 - 0700		2757
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORY ON DUTY IN FULL UNIFORM.				
Scrap Northbound And Southbound Local Platforms And Mezzanine Tile Floors. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean and disinfect EL 215 and EL 216.	34 St Penn Station	1 2 3	R138	2300 - 0100
SUN/TUE/THU: Dust Mop And Remove Gum From Northbound Local Platform And Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Local Tile Floors. Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE.				
MON/WED/FRI: Dust Mop And Remove Gum From Southbound Local Platform And Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Floors. Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine PUT MACHINE ON CHARGE.	34 St Penn Station	1 2 3	R138	0100 - 0230
SAT: Clean And Organize Scrubber Rooms On The Northbound And Southbound Local Platforms.				
LUNCH	34 St Penn Station	1 2 3	R138	0230 - 0300
Clean And Disinfect Employees' Toilet And Facility Room in mezzanine of R138. Disinfect N/E underpass between R142 and R141	34 St Penn Station	1 2 3	R138	0300 - 0430
Re-Scrap N/B & S/B Island Platforms And All Stairways.	34 St Penn Station	1 2 3	R138	0430 - 0600
Clean and Disinfect southend of SW 5,6; southend/northbound control Area of R137 (32nd/7th Ave) SW 8,9,10	34 St Penn Station	1 2 3	R138	0600 - 0700
REPORT OFF DUTY	34 St Penn Station	1 2 3	R138	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 451 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#
NHDC015 Station North	2200 - 0600			2757
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles Clean And Disinfect Employee's Toilet And Facility Room. Clean Booth Windows, MVMs, Mems, Turnstiles and MetroCard Readers.	Christopher St Sheridan Sq	1	R125	2200 - 2330
Sun/Tue/Thu:				
Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.				
Mon/Wed/Fri: Dust Mop And Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Christopher St Sheridan Sq	1	R125	2330 - 0100
Sat: Clean And Disinfect Refuse Rooms .				
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers, All Glass And Metal Surfaces.	Christopher St Sheridan Sq	1	R125	0100 - 0130
Lunch	Christopher St Sheridan Sq	1	R125	0130 - 0200
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet And Facility Room. Disinfect All Urine Areas. Major Duty: 0300-0330 WED: Scrubber Rooms- Clean, tidy, Organize and restock	18 St	1	R129	0210 - 0340
Sun/Tue/Thu: Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Mon/Wed/Fri: Dust Mop And Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Sat:	18 St	1	R129	0340 - 0510
Clean And Disinfect Refuse Rooms .				
Re-Scrap The Entire Station.	Christopher St Sheridan Sq	1	R125	0520 - 0600
Report Off Duty	Christopher St Sheridan Sq	1	R125	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 452 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	lours		RC
NHDC016 Station North	2	2200 - 0600		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Rooms. Disinfect All Urine Areas.	Houston St	1	R123	2200 - 2330
Dust Mop And Remove Gum From northbound Tile Floors. Prepare Scrubber Machine And Machine Clean northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Clean Scrubber Room. PUT MACHINE ON CHARGE.	Houston St	1	R123	2330 - 0100
MAJOR CLEANING: SUN: Clean and disinfect southbound refuse room/housing MON: Clean and disinfect northbound refuse room/housing TUE: Clean, organize and Re-Stock northbound scrubber room. WED: Clean, organize and Re-Stock southbound scrubber room. THU: Clean mop and disinfect northbound employees' facility room. Wipe down microwave and refrigerator. FRI: Clean mop and disinfect southbound employees' facility room. SAT: Clean mop and disinfect employees' Bathroom. Re-Stock supplies.	Houston St	1	R123	0100 - 0200
LUNCH	Houston St	1	R123	0200 - 0230
Dust mop and remove gums from southbound tile floors. Prepare scrubber machine and machine clean southbound floors. Wet mop all areas inaccessible to machine. Secure and clean scrubber machine. Clean scrubber room. PUT MACHINE ON CHARGE.	Houston St	1	R123	0230 - 0430
Clean Booth windows, MVM's MEM's HEET's Turnstiles, MetroCard Readers, all glass and metal surfaces.	Houston St	1	R123	0430 - 0530
Re-Scrap the entire station. Clean and disinfect urine areas.	Houston St	1	R123	0530 - 0600
REPORT OFF DUTY	Houston St	1	R123	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 453 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ı	RC#		
NHDC017 Station North		2757		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect All Urine Areas.	Franklin St	1	R117	2200 - 2330
Sun/Tue/Thu: Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Mon/Wed/Fri: Dust Mop And Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Sat: Clean And Disinfect Refuse Rooms.	Franklin St	1	R117	2330 - 0100
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers, All Glass And Metal Surfaces.	Franklin St	1	R117	0100 - 0130
Lunch	Franklin St	1	R117	0130 - 0200
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect All Urine Areas.	Canal St	1	R119	0210 - 0340
Sun/Tue/Thu: Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Mon/Wed/Fri: Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Sat: Clean And Disinfect Refuse Rooms	Canal St	1	R119	0340 - 0510
Re-Scrap The Entire Station.	Franklin St	1	R117	0520 - 0600
Report Off Duty	Franklin St	1	R117	0600 -
roport off Duty	Trankini St		1011/	10000 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 454 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NHDC018 Station North		2300 - 0700			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	South Ferry	1	R101	2300 -	
Perform Duties At Whitehall St "R" Line					
Sweep All Stairways. Scrap outside areas, Scrap Platforms and Mezzanines. Empty, Clean And Disinfect Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean And Disinfect Unsanitary Conditions, Clean All AFC Equipment (Turnstiles, Swipe Heads MVM, MEM, AFC Readers. Clean, Disinfect And Restock Employees' Toilet. Clean, Disinfect And Restock Public Toilets. Clean All Canister Housings On The Platform.	South Ferry	1	R101	2300 - 0100	
Close Public Toilets @ 2400 Hours					
Perform Duties At Whitehall St "R" Line					
Mon/Wed/Fri: Wet Mop Southbound Platform, South End Lower Mezzanine and Clean Tiles Walls. Remove stickers and graffiti	South Ferry	1	R101	0100 - 0230	
Sun/Tues/Thu: Wet Mop Northbound Platform North End Lower Mezzanine And Clean Tiles Walls. Remove stickers and graffiti					
Lunch	South Ferry	1	R101	0230 - 0300	
Clean Escalator 312 Including The Tiles Walls.	South Ferry	1	R101	0300 - 0400	
Sweep All Stairways. Scrap, Clean And Disinfect mezzanine and platforms. Empty, Clean and disinfect Trash Receptacles. Remove all graffiti, gum and stickers. Correct all Unsanitary Conditions. Clean, disinfect, mop and stock employee's toilet & clean employee facility room. Clean all MVM / MEM. Empty Booth Trash.					
Mon/Wed/Fri: Wet Mop Southbound Platform, South & North end Mezzanine.	Rector St	1	R103	0410 - 0650	
Sun/Tues/Thu: Wet Mop Northbound Platform, North & South end Mezzanine.					
Report Off Duty	South Ferry	1	R101	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 455 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	RC			
NHDC019 Station North	2	300 - 0700		275	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and bus loop area in rear of station. Sweep stairways and wheelchair ramp. Empty and disinfect all trash receptacles.	Gun Hill Rd	2 5	R331	2300 - 0100	
Dust mop and remove gum from the tile floor in R331 mezzanine. Prepare scrubber machine and machine clean mezzanine. Wet mop all areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	e Gun Hill Rd	2 5	R331	0100 - 0230	
Lunch	Gun Hill Rd	2 5	R331	0230 - 0300	
Clean and polish ES 104 and ES 105. Wipe down tile wall at the sides of the escalators. Clean and polish EL 182 and EL 183.	Gun Hill Rd	2 5	R331	0300 - 0500	
Remove stains & bird droppings from platforms, stairways, mezzanine, wheelchair ramp, and bus loop area in rear of station. Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets. Major Cleaning (0500-0600): Sun: Remove stains and scuff marks from columns and tile walls in mezzanine. Mon: Remove stains and scuff marks from "Q" panels, columns, and windbreakers on S/B platform. Tue: Bucket wash benches and emergency evacuation devices. Wed: Bucket wash & disinfect refuse housings. Thu: Clean passageway and sweep stairways (from mezz level to platform level) in consolidated facility area. Fri: Clean HPIs, maps, customer information center, and hand sanitizer boxes. Sat: Remove stains and scuff marks from "Q" panels, columns, and windbreakers on N/B platform.	Gun Hill Rd	2 5	R331	0500 - 0700	
Report Off Duty.	Gun Hill Rd	2 5	R331	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 456 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NHDC020 Station North	2		275		
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Employee's Toilet. Disinfect All Urine Areas.	3 Av-149 St	2 5	R310	2300 - 0030	
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Focus On Corners. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.					
Mon/Wed/Fri/Sat: Dust Mop And Remove Gum From Southbound Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	3 Av-149 St	2 5	R310	0030 - 0200	
Clean And Disinfect El 129. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	3 Av-149 St	2 5	R310	0200 - 0230	
Lunch	3 Av-149 St	2 5	R310	0230 - 0300	
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	3 Av-149 St	2 5	R310	0300 - 0500	
Clean & Disinfect El 130. Clean Glass & Wipe Down Stainless Steel Inside & Outside. Sweep & Mop Floors.	3 Av-149 St	2 5	R310	0500 - 0530	
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surface.	3 Av-149 St	2 5	R310	0530 - 0600	
Re-Scrap The Entire Platform.	3 Av-149 St	2 5	R310	0600 - 0700	
Report Off Duty	3 Av-149 St	2 5	R310	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 457 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NHDC021	Station North		2300 - 0700		275
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty I	n Full Uniform				
	unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. disinfect all trash receptacles.	125 St	2 3	R304	2300 - 0030
Prepare scrubber	move gum from the tile floor on the northbound stairways, mezzanine, and platform. machine and machine clean mezzanine and platform. Wet mop all stairways and areas achine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	125 St	2 3	R304	0030 - 0230
Lunch		125 St	2 3	R304	0230 - 0300
Prepare scrubber	move gum from the tile floor on the southbound stairways, mezzanine, and platform. machine and machine clean mezzanine and platform. Wet mop all stairways and areas achine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	125 St	2 3	R304	0300 - 0500
Clean & polish tu Major Cleaning ((Sun: Wash, clean, Mon: Remove sta Tue: Remove sta Wed: Remove sta Thu: Remove stai Fri: Bucket wash	rnstiles & vending machines. Clean & disinfect EFR & employee toilets. 0500-0600): and disinfect refuse rooms and/or refuse housings. ins and scuff marks from tile walls and columns in mezzanines. ns and scuff marks from tile walls and columns on southbound platform. ins and scuff marks from tile walls and columns on northbound platform. ns and scuff marks from tile walls on stairways.	125 St	2 3	R304	0500 - 0700
Report Off Duty	r-r	125 St	2 3	R304	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 458 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

T.1.4		L	D.C.		
Job# NHDC022 Station North			lours 300 - 0700		276
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform	· · · · · · · · · · · · · · · · · · ·				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Employee's Toilet And Facility Room. Dust All Ledges. Clean Turnstiles And All Chrome On Station. Remove All Gum, Stair	Of Booth Windows. Clean And Disinfect And Polish All MVMs, MEMs, HEETs,	Park Place	2 3	R115	2300 - 2400
Dust Mop And Remove All Gum From Tile Floor Areas Sched Scrubber Machine And Machine Clean Scheduled Areas. Wet M And Landings. Clean Scrubber Machine And Scrubber Room.	uled To Be Machine Cleaned. Prepare Mop Inaccessible Areas Including Stairways	Park Place	2 3	R115	2400 - 0130
Major Duty (0130-0200) Sun/Wed: Esc 301 Remove all stickers and graffiti Mon/Tue: Esc302 Remove all stickers and graffiti Tue: Refuse Room. Clean and disinfect south end stairways and Fri: Mezzanine Scrubber Room, Employee's Facility Room And Sat: Platform Scrubber Room		Park Place	2 3	R115	0130 - 0230
Lunch		Park Place	2 3	R115	0230 - 0300
Island Platform: Dust Mop And Remove All Gum From Tile Floor Areas Sched Scrubber Machine And Machine Clean Scheduled Areas. Wet M And Landings. Clean Scrubber Machine And Scrubber Room. F	Iop Inaccessible Areas Including Stairways	Park Place	2 3	R115	0300 - 0440
RTO Facility: Sweep, Mop, Disinfect, Dust All Ledges, Clean Windows And Crew Room Including Employee's Toilet At North End Of Islan		Chambers St	A C	N092	0450 - 0520
Men's And Women's Employee's Locker Rooms: Clean Men's Locker Room At N092 And Women's Locker Roo		Chambers St	A C	N092	0520 - 0550
Re-Scrap The Entire Station.		Park Place	2 3	R115	0600 - 0700
Report Off Duty.		Park Place	2 3	R115	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 459 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WINGSTIER		TICK Effective Butter			
Job#		Hours		RC	
NHDC023 Station North		2300 - 0700		27.	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturd	ay				
Report On Duty In Full Uniform					
Perform Listed Duties On The N/B Platform Sweep Stairway (Responsible For All Stairways From N/B Plat Down To S/B Plat), Scrap F Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Disinfect All T Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.	rash	4 5 6	R258	2300 - 0030	
Clean, Disinfect And Mop Men/Women Public Toilets. Close Toilet @ 2400 Hrs.	125 St	4 5 6	R258	0030 - 0100	
Perform Listed Duties On The N/B Platform Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Machine. Put On Charge. Clean Scrubber Room.	11/3 81	4 5 6	R258	0100 - 0300	
Lunch	125 St	4 5 6	R258	0300 - 0330	
Clean and disinfect NB and SB refuse rooms. Clean all glass and metal surfaces on NB plat	forms 125 St	4 5 6	R258	0330 - 0430	
Sweep And Remove Gum From Stairways (Responsible For All Stairways From N/B Plat I Plat). Re-Scrap N/B Platform. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Areas On Northbound Platform.		4 5 6	R258	0430 - 0700	
Report off duty	125 St	4 5 6	R258	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 460 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCE TRK		TICK Effective Date.		
Job#		Hours		RC
NHDC024 Station North		2300 - 0700		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
* Perform Listed duties on the S/B Platform. *				
In the absence of coverage for one job all listed duties must be attended to at both locations interchangeably.				
Sweep Stairway (Responsible for all stairways from N/B platform down to S/B Platform). Scrap Platforms, Mezzanine, Landing and Passageways. Disinfect All Urine Areas. Empty and Disinfect All Trash Receptacles. Clean Benches and Platform Map. Clean And Disinfect EL125 and EL126.	125 St	4 5 6	R258	2300 - 0100
Dust Mop And Remove Gum From Southbound Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Platform And Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Clean and disinfect employee toilet and facility rooms.				
Remove stickers, gum, graffiti on stations elements - Platform, Mezzanine, Street Stairways & Elevator. Remove footprints & stains on wall tiles. Clean and polish all brass surfaces in Mezzanine and Street Level.	125 St	4 5 6	R258	0100 - 0300
Lunch	125 St	4 5 6	R258	0300 - 0330
Clean Booth Windows, MVMs, Mem, Turnstiles, Metrocard Readers And All Glass And Metal Surfaces On S/B Platforms.	125 St	4 5 6	R258	0330 - 0400
Clean and disinfect Ele 125 and ele 126. Clean glass and wipe down stainless steel inside and outside. Sweep and Mop floors	125 St	4 5 6	R258	0400 - 0430
Sweep Southbound, Mezzanine Stairways And Outside Areas. Re-Scrap Southbound Platform. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas On Southbound Platform.	125 St	4 5 6	R258	0430 - 0500
Remove dust and dirt from K-rails. Remove stains, drag marks. Clean and bucket wash refuse rooms. Clean & organize scrubber rooms.	125 St	4 5 6	R258	0500 - 0700
Report off duty	125 St	4 5 6	R258	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 461 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NHDC024A Station North	2	300 - 0700		27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean and polish all solar cans. In the absence of coverage of job NHDC024 perform all listed duties on the S/B platform & Mezzanine interchangeably.	3 Av 138 St	6	R401	2300 - 0050	
Remove stickers, gum, graffiti & unauthorized postings from street stairways. Remove dust on top of MVM's. Clean And Polish all brass surfaces (Elevators, MVM's, Turnstiles). Remove stains, dust and footprints from Mezzanine wall tiles. Remove gum, stickers & unauthorized postings. Clean and polis parabolic mirrors.	125 St	4 5 6	R258	0100 - 0240	
Lunch	125 St	4 5 6	R258	0240 - 0310	
Re-Scrap Mezzanines - Clean and disinfect all solar cans. Dust Mop A nd Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge.	125 St	4 5 6	R258	0310 - 0500	
Clean & polish solar cans from top to bottom. Clean and Disinfect Street elevators. Clean elevator, including glass panels, wipe down stainless steel inside and outside. Mop stairway landings. Disinfect all urine areas. Sweep stairways outside area. Empty all trash receptacles. Disinfect trash receptacles. Spot mop mezzanine to remove spills and stains. Clean and organize scrubber room.	125 St	4 5 6	R258	0500 - 0700	
Report Off Duty	3 Av 138 St	6	R401	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 462 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NHDC025 Station North	2300 - 0700			2756	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Perform Listed Duties On The S/B Platforms. *In the Absence of coverage of either jobs each job must cover the entire station, including N/B & S/B platforms*. Sweep Stairway, Scrap Platforms, Mezzanines and Landings Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And polish All Trash Receptacles	86 St	4 5 6	R250	2300 - 2400	
Dust Mop And Remove Gum From Southbound Lower Level Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Lower Level Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine . Put On Charge. Clean Scrubber Room & Refuse room.	86 St	4 5 6	R250	2400 - 0200	
Clean And Disinfect Employee's Toilet And Facility Room On Southbound Platform.	86 St	4 5 6	R250	0200 - 0230	
Wed- Fri-Sun: Clean Public Restroom, Perform major duty in booth R250.	86 St	4 5 6	R250	0230 - 0330	
Lunch	86 St	4 5 6	R250	0330 - 0400	
Dust Mop And Remove Gum From Southbound Upper Level Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Upper Level Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine . Put On Charge. Clean Scrubber Room. Clean refuse rooms Remove stains, spills, graffiti, unauthorized postings and footprints from wall tiles. Clean and polish all trash receptacles.	86 St	4 5 6	R250	0400 - 0530	
Clean Booth Windows, MVMs, MEM's, Turnstiles, MetroCard Readers And All Glass And Metal Surfaces On S/B Upper Platforms Clean Benches & Platform Map. Disinfect urine areas. Spot mop to remove stains, spills & drag marks. Remove stains and footprints from wall tiles.	86 St	4 5 6	R250	0530 - 0630	
Clean Booth Windows, MVMs, Mems, Turnstiles, Metrocard Readers And All Glass And Metal Surfaces On S/B Platform. Clean Benches & Platform Map.	86 St	4 5 6	R250	0600 - 0630	
Re-Scrap The Entire Station And Empty All Trash Receptacles.	86 St	4 5 6	R250	0630 - 0700	
** Additional tasks (subject to change and/or by chance): - Spot clean tile walls Remove stains, graffiti, stickers and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property Spot Deck/Hose/Mop ADA tactile as needed Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station Wipe down all ESI/out-front digital screens and clean all turnstiles including validators throughout the station Clean MVMs, HEETs, ON-The Go, CAI and HPI Units Empty Metrocard disposal box attached to Metrocard Reader and all Trash Receptacles as needed.	86 St	4 5 6	R250	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 463 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHICH TICK			• 1/0/2025		
Job#			Hours		RC#
NHDC026	Station North		2300 - 0700		276
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty I	n Full Uniform				
Swipe on duty at	Kronos clock				
Sweep All street a	ning Duties On N/B Upper And Lower Level and mezzanine stairways. Scrap Mezzanine And Platform Areas. Empty And Clean All s. Wipe tops and disinfect inside and around receptacles.	59 St	4 5 6	R244	2300 - 0030
	er Level Including Underpass				
tiles. Wet Mop Ir	emove All Gum From Tile Floor. Prepare Scrubber Machine And Machine clean floor naccessible Areas, Including Stairways And Landings. Clean Scrubber Machine And Put Machine On Charge	59 St	4 5 6	R244	0030 - 0300
Lunch (Sign OUT	and IN on TCL in Booth R244)	59 St	4 5 6	R244	0300 - 0330
Clean and polish	ALL turnstiles, HEETs, MVMs, MEMs and HPIs	59 St	4 5 6	R244	0330 - 0430
	ing duties on N/S/B ,Upper and Lower levels. et/disinfect all gutters, sanitary bases, platform ends as needed throughout the station.	59 St	4 5 6	R244	0430 - 0600
Re-scrap mezzani	ne, N/S/B platforms and outside areas. Empty booth trash	59 St	4 5 6	R244	0600 - 0700
Report Off Duty a	and Swipe off duty at Kronos clock	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 464 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

3023 STAC WHILLITER		TICK Effective Date.			
Job#		Hours			
NHDC027 Station North	23	276			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.	Grand Central				
	42 St	4 5 6	R238	2300 - 2400	
Scrap, clean and disinfect n/b side of Mezzanine. Mop around all inaccessible areas to scrubber machine.	.2 = 0				
Perform Listed Duties On N/B #4 Platforms:					
Pull Garbage, clean/ shine Trash Cans and scrap and sweep station. Remove Graffiti, stains and stickers					
from station. Clean and Mop the area. Sweep All Platform Stairways, Scrap Platforms And Clean	Grand Central				
Passageway Leading To Lexington Avenue. Disinfect Urine Areas. Sweep Stairways S-10, S-11, M-10 And	42 St	4 5 6	R238	2400 - 0130	
M-11. Remove Stickers And Graffiti.	142 St				
Clean Escalators: 205 And 206. In the event no ESC Job# 396 & 397 coverage.					
Lunch	Grand Central	4 5 6	R238	0130 - 0200	
	42 St	7 3 0	K236	0130 - 0200	
Performed Cleaning Task On N/B Platform:					
	Grand Central	4.5.6	D220	0200 0400	
(N/B). Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And	42 St	4 5 6	R238	0200 - 0400	
Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean N/B Scrubber Room. Scrap & Pull garbage bags"					
Performed duties on N/B side of Mezz:					
refrontied duties on IV/B side of IVIEZZ.					
Sweep all S/Ws from Mezz to Platform. Dust Mop And Remove Gum From Mezzanine Tile Floors.	Grand Central		7.00		
Prepare Scrubber Machine And utilize Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To	42 St	4 5 6	R238	0400 - 0500	
Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean All Turnstiles And					
Turnstile Bases. Also, clean R237B/R237Bk Control Area Mezzanine.					
Re-Scrap Platform & n/b side of mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag	Grand Central	4 5 6	R238	0500 - 0600	
Marks On Floor Areas.	42 St	7 7 0	10236	0300 - 0000	
Passageway to Lex/ 42nd St: Clean, Mop and sweep all stairs in passageway. Shine Clean turnstiles and	Grand Central	4 5 6	R238	0600 - 0700	
MVMS.	42 St		11200	3000 0700	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 465 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н		RC	
NHDC028 Station North	23	276		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Scrap, clean and disinfect SB side of mezzanine. Mop all inaccessible areas to scrubber machine.	Grand Central 42 St	4 5 6	R238	2300 - 2400
Perform all listed duties in R240 Unpaid Mezzanine and SB side of mezzanine area:				
Scrap, remove gum and prepare area for scrubber machine use. Prepre Scrubber Machine and clean mezzanine floors. Wet mop all inaccessible areas to machine. Secure and clean scrubber machine. PUT MACHINE ON THE CHARGE. Clean Scrubber room. Clean All Turnstiles and bases at R240 Control Area.	Grand Central 42 St	4 5 6	R238	2400 - 0130
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200
Performed Cleaning Task On S/B Platform: (S/B). Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean S/B Scrubber Room. "	Grand Central 42 St	4 5 6	R238	0200 - 0400
Clean Scrubber Room and Slop Sink drain for any debris.	Grand Central 42 St	4 5 6	R238	0400 - 0500
Pull Garbage, clean/ shine Trash Cans and scrap and sweep station. Remove Graffiti, stains and stickers from station. Clean and Mop the area. Sweep All Platform Stairways, Scrap Platforms And Clean Passageway Leading To Lexington Avenue. Disinfect Urine Areas. Clean R240 unpaid Mezz and Overpass, remove gums and stains. R240 Booth Window cleaning task. ***Major Clean Escalators: 255 And 256. In the event no ESC Joh# 306. & 307 coverage.	Grand Central 42 St	4 5 6	R238	0500 - 0600
***Major Clean Escalators: 255 And 256. In the event no ESC Job# 396 & 397 coverage. Re-Scrap Platforms & Mezzanines. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floor Areas.	Grand Central 42 St	4 5 6	R238	0600 - 0700
Report off duty	Grand Central 42 St	4 5 6	R238	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 466 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но		RC#	
NHDC029 Station North	22	2762		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Performed Listed Duties On The #7 Line Scrap R241A Mezzanine, Sweep All Stairways To #7 Line Platform Landing And Stairways From #4 Line. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean Facility Room And Employee'S Toilet #7 Line.	Grand Central 42 St	4 5 6	R238	2200 - 2330
Performed Listed Duties On The #7 Line Scrap, Dust Mop And Remove Gum From #7 Line Platform Tile Floor. Prepare Scrubber Machine And Machine # 7 Line Platform And Landing Bottom By Escalators. Clean And Disinfect El 244. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Grand Central 42 St	4 5 6	R238	2330 - 0100
Lunch	Grand Central 42 St	4 5 6	R238	0100 - 0130
**(0130-0245): Clean Upper/Lower Landings And Polish Es203. Remove All Stickers, Graffiti And Residue				
**(0245-0400): Clean Upper/Lower Landings And Polish Es204. Remove All Stickers, Graffiti And Residue. **(0400-0415): Clean And Disinfect El 244	Grand Central 42 St	4 5 6	R238	0130 - 0415
**See Below				
Performed Listed Duties On The #7 Line Re-Scrap R241A Platforms, Mezzanines, Landings And Passageways. Empty And Clean Trash Receptacles. Clean And Disinfect All Trash Receptacles. Clean All MVMs And Turnstiles At R241A. Remove All Stains, Spills And Drag Marks On Platform Floors.	Grand Central 42 St	4 5 6	R238	0415 - 0600
Report Off Duty.				
. NOTE: *Hose wash and Disinfect Shuttle Refuse Room After Refuse Train Collects Garbage.* *No Specific Time Designated; Due To Task Performed In Conjunction With The Refuse Train Schedule*	Grand Central 42 St	4 5 6	R238	0600 -
**ESC/ELE Cleaning Subject To Change For Regular Cleaning Duties*				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 467 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

3025 STAC WHILE TEX		Tick Effective Date.		
Job#		Hours		RC
NHDC030 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Dust Mop & Remove Gum From N098 Paid Mezzanine & 2, 3 Passageway Floors. Prepare Scrubber Machine & Machine Clean N098 Paid Mezzanine & 2, 3 Passageway Floor. Wet Mop All Inaccessible Areas To Machine Including All Control Areas (N098, R113, R113A & R113B), Overpass Adjacent To S/W'S Ns30/Ns31 & All Stairway Landings. Clean & Secure Scrubber Machine. **Put On Charge** Clean Scrubber Room & Indicate Required Information On Pre & Post Checklist Inspection Form.	Fulton St	2 3	N098	2300 - 0130
Dust Mop & Remove Gum From 135 Williams Street Mezzanine Tile Floor. Wet Mop Mezzanine Tile Floor. Disinfect Urine Areas. Wipe Down Otg Kiosk & Window Ledges.	Fulton St	2 3	N098	0130 - 0230
Dust Mop & Remove Gum From R114 Street Mezzanine Tile Floor & Stairway Landings. Wet Mop Entire Mezzanine Floor-Paid & Unpaid Sides. Disinfect Urine Areas. Mop Stairway Landings Of Ns36. Wipe Down The Guide-A-Rides & Customer Information Centers. Remove Stickers, Graffiti & Glue Residue.	Fulton St	2 3	N098	0230 - 0330
Lunch	Fulton St	2 3	N098	0330 - 0400
Dust Mop & Remove Gum From Island Platform Tile Floor. Wet Mop Island Platform Tile Floor, Including Around & Under Benches, Trash Receptacles & Columns. Wipe Down Canister Housing Tops. Clean Scrubber Room.	Fulton St	2 3	N098	0400 - 0530
Remove Gum, Sweep, Disinfect & Mop EL723 & EL732. Clean All Interior/Exterior Glass & Chrome Surfaces On All Levels. **Ensure distilled water is filled in scrubber machine battery cells as needed and the 'stop' button is not engaged while charging.**	Fulton St	2 3	N098	0530 - 0600
Check for unsanitary platform conditions, clean and disinfect where needed. Remove stickers and graffiti				
NOTE: *If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By Station Supervisor To Another Task For The Allotted Time.*	Fulton St	2 3	N098	0600 - 0700
Report off duty	Fulton St	2 3	N098	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 468 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC
NHDC031 Station North	230	00 - 0700		270
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect ELE 217. Sweep All Stairways. Scrap Platforms & Mezzanines. Empty Trash Receptacles. Disinfect Urine Areas. Remove All Stickers & Graffiti.	14 St-Union Sq	4 5 6	R221	2300 - 2400
Performed On R221 Unpaid Mezzanine & A035K Unpaid Mezzanine. Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean Mezzanine Scrubber Room.	14 St-Union Sq	4 5 6	R221	2400 - 0130
Lunch	14 St-Union Sq	4 5 6	R221	0130 - 0200
Performed On N/B Platform. Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean N/B Scrubber Room.	14 St-Union Sq	4 5 6	R221	0200 - 0400
Performed On S/B Platform. Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean S/B Scrubber Room.	14 St-Union Sq	4 5 6	R221	0400 - 0600
Empty All Trash Receptacles. Scrap Platforms & Mezzanines. Disinfect As Needed. Remove All Spills, Stains And Drag Marks On Floor Areas.	14 St-Union Sq	4 5 6	R221	0600 - 0700
Report Off Duty.	14 St-Union Sq	4 5 6	R221	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 469 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
NHDC032 Station North	2300 - 0700			2762
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On "L" Line Clean And Disinfect ELE218. Sweep All Street And Station Stairways On L-Train. Scrap Station. Empty, Clean And Disinfect All Trash Receptacles On Platforms And Mezzanine. Remove Graffiti, Stickers And Sticker Residue Upon Discovery. Remove Gum. Wet Mop All Station And Street Stairways And Landings. Include Ml-6A&B&C, Ml-5A&B&C, Including Passageway And Landings At Stairway P5, P6, P7, And P8. Remove All Stickers And Graffiti.	14 St-Union Sq	N Q R W	A034	2300 - 0100
Perform Listed Duties On "L" Line Dust Mop And Remove Gum From A037K Mezzanine Area And Passageway To "R" Line. Machine Clean A037K Mezzanine. Mop All Areas Inaccessible To Machine. Wet Mop Passageway To "R" Line. Clean And Secure Machine. PUT MACHINE ON CHARGE. Clean And Disinfect Scrubber Room.	14 St-Union Sq	N Q R W	A034	0100 - 0300
Lunch	14 St-Union Sq	N Q R W	A034	0300 - 0330
Perform Listed Duties On "L" Line Dust Mop And Remove Gum From Island Platform. Machine Clean Island Platform. Mop Areas Inaccessible To Machine. Clean And Secure Machine. PUT MACHINE ON CHARGE. Clean And Disinfect Scrubber Room. Major Duty: (0330-0400) Clean ELE 219. Clean Upper And Lower Landings Of Escalator. Remove All Stickers & Graffiti.	14 St-Union Sq	N Q R W	A034	0330 - 0500
Clean And Disinfect Refuse Room On "L" Platform. Wipe Benches On "L" Island Platform.	14 St-Union Sq	NQRW	A034	0500 - 0515
Clean ELE218. Scrap Island Platform. Remove All Spills, Stains And Drag Marks On All Floors.	14 St-Union Sq	N Q R W	A034	0515 - 0600
Empty All Trash Receptacles. Scrap Platforms & Mezzanines. Disinfect As Needed. Remove All Spills, Stains, And Drag Marks On Floor Areas.	14 St-Union Sq	N Q R W	A034	0600 - 0700
Report Off Duty.	14 St-Union Sq	N Q R W	A034	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 470 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1,0,202			
Job#		Но	RC			
NHDC033	Station North	230	0 - 0700		2762	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty In	Full Uniform.					
Urine Areas. Clean	219 And EL 220. Sweep All Stairs, Scrap Platforms. Empty Trash Receptacles. Disinfect a Employee Toilet And Facility Room. Remove Stickers & Graffiti On Platforms. Empty, ct All Trash Receptacles.	14 St-Union Sq	N Q R W	A034	2300 - 0100	
N/B Platform. Wet	Platform ove Gum From N/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After INE ON CHARGE. Clean Scrubber Room.	14 St-Union Sq	N Q R W	A034	0100 - 0300	
Lunch		14 St-Union Sq	NQRW	A034	0300 - 0330	
S/B Platform. Wet	Platform ove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After INE ON CHARGE. Clean S/B Scrubber Room.	14 St-Union Sq	N Q R W	A034	0330 - 0530	
Clean And Disinfe	ct N/S/B Refuse Rooms.	14 St-Union Sq	N Q R W	A034	0530 - 0615	
Scrap Platforms. E	mpty, Clean And Disinfect All Trash Receptacles. Disinfect Urine Areas.	14 St-Union Sq	N Q R W	A034	0615 - 0700	
Report Off Duty.		14 St-Union Sq	NQRW	A034	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 471 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	Tion Elicony C	24.00. 1, 0, 2 0 2 5
Job#	Hours	RC#
NHDC034 Station North	2300 - 0700	2762
INSTRUCTIONS	STATION LINE BOOT	H HOURS
Sunday-Saturday		
Report On Duty In Full Uniform-		
Perform All Listed Duties On N/S/B Platforms.	Brooklyn Bridge City Hall 4 5 6 R210	2300 - 0030
Sweep All Platform Stairways. Scrap Platforms; Empty And Disinfect Trash Receptacles. Disinfe Areas. Remove Stickers And Graffiti.	1 7	
Perform On N/B Platform. Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Ma Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Mafter Use. Put On Charge. Clean N/B Scrubber Room.		0030 - 0215
Lunch.	Brooklyn Bridge City Hall 4 5 6 R210	0215 - 0245
Perform On S/B Platform. Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Ma Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine Use. Put On Charge. Clean S/B Scrubber Room.	1 1436 18/111	0245 - 0415
Major Clean And Disinfect Refuse Room (S/B).	Brooklyn Bridge City Hall 4 5 6 R210	0415 - 0445
Major Clean And Disinfect Refuse Room (N/B).	Brooklyn Bridge City Hall 4 5 6 R210	0445 - 0530
Empty All Trash Receptacles. Scrap Platforms & Mezzanines. Disinfect As Needed. Remove All Stains, And Drag Marks On Floor Areas.	Spills, Brooklyn Bridge City Hall 4 5 6 R210	0530 - 0700
Report Off Duty.	Brooklyn Bridge City Hall 4 5 6 R210	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 472 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

20 STRE WHITE THE		Tick Effective Dutes		
Job#		Hours		RC
NHDC035 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Outside Area, Scrap Platforms And Mezzanine. Clean And Disinfect Unsanitar	y Wall St	4 5	R203	2300 - 0030
Condition. Empty All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacle. Clean	wan st	7 3	K203	2300 - 0030
Employee Toilet. Clean Booth And Empty Booth Trash.				
Dust Mop And Remove Gum From Northbound Platform And R203 Mezzanine Tile Floors. Prepare				
Scrubber Machine And Machine Clean Northbound Platform And R203 Mezzanine. Wet Mop All Areas	. Wall St	4 5	R203	0030 - 0230
Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room And	1		16200	0000 0200
Indicate Required Information On Pre And Post Inspection Form.				
Lunch	Wall St	4 5	R203	0230 - 0300
Dust Mop And Remove Gum From Southbound Platform And R203 Mezzanine Tile Floors. Prepare				
Scrubber Machine And Machine Clean Southbound Platform And R203 Mezzanine. Wet Mop All Areas	, Wall St	4 5	R203	0300 - 0500
Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room And	1		14203	
Indicate Required Information On Pre And Post Inspection Form.				
Clean/Wipe All AFC Equipment (T/S, HEETs, HXT, MVMs, MEMs, AFC Readers) HPIs And All				
Electronic Display. Wet Mop Both Underpasses. Empty Trash Receptacles As Necessary.				
Major Cleaning: (0500-0530)				
Sun: Employee Facility.	Wall St	4 5	R203	0500 - 0700
Mon: S/B Scrubber Room.	wan st	7 3	10203	0300 - 0700
Tue: N/B Scrubber Room.				
Wed: Refuse Room.				
Sat: Employee Toilet				
Report Off Duty	Wall St	4 5	R203	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 473 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		1/0/2025			
Job#	Но	RC#			
NHDC036 Station North	220	00 - 0600		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Thursday					
Report On Duty In Full Uniform					
Dust Mop And Remove Gum And Stains From S/B Platform And R202K					
Mezzanine.					
Major Cleaning:	Daviling Coop	4 5	R200A	2200 - 0100	
Sun: Clean Platform Ceiling Slats On S/B Platform.	Bowling Green	4 3	K200A	2200 - 0100	
Mon: Dust Walls. Dust All Murals.					
Tue: Machine Clean Terrazzo And Tile Floors In R201 Mezzanine & S/B Mezzanine Area.					
Wed: Clean Platform Ceiling Slats On S/B Platform.					
Thu: Dust Walls. Dust All Murals.					
Lunch	Bowling Green	4 5	R200A	0100 - 0130	
Machine Clean Terrazzo Floors On S/B Platform.					
	Bowling Green	4 5	R200A	0130 - 0430	
Major Cleaning:	Bowning Green		1620071	0130 0130	
Thu: Machine Clean Terrazzo And Quarry Tile Floors In R201 Mezzanine.					
Major Cleaning:					
Sun: Wash R202K Landmark Mezzanine And Stairways Of S/E Of					
S/B Platform.	D 11 G	1.5	D2004	0.420	
Mon: Dust And Polish All Stainless Steel On Station.	Bowling Green	4 5	R200A	0430 - 0600	
Tue: Wash R202K Landmark Mezzanine And Stairways At S/E Of S/B Platform.					
Wed: Using Chemically Treated Mops, Dust All Walls Including Escalator Walls. Wash Spit Marks.					
Thu: Clean And Polish Elevators El710 And El711.	D 11 C	1.5	D2004	0.600	
Report Off Duty.	Bowling Green	4 5	R200A	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 474 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Нос	Hours				
NHDC037 Station North	220	2200 - 0600				
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Thursd	ay					
Report On Duty In Full Uniform						
Dust Mop And Remove Gum From N/B Platform And R200Ak Mezzanine.						
Major Cleaning:						
Sun: Clean Platform Ceiling Slats On N/B Platform.	Bowling Green	4 5	R200A	2200 - 0100		
Mon: Dust Walls With Mop.						
Tue: Machine Clean Terrazzo And Tile Floors In R201 Mezzanine & N/B Mezzanine Area.						
Wed: Clean Platform Ceiling Slats On N/B Platform.						
Thu: Dust Walls With Mop. Dust All Murals.						
Lunch	Bowling Green	4 5	R200A	0100 - 0130		
Machine Clean Terrazzo Floors On N/B Platform.						
	Bowling Green	4 5	R200A	0130 - 0430		
Major Cleaning:	Bowning Green		1020071	0130 - 0430		
Thu: Machine Clean Terrazzo And Quarry Tile Floors In R201 Mezzanine.						
Major Cleaning:						
Sun: Clean And Polish Elevators El710 And El711						
Mon: Dust And Polish All Stainless Steel On Station.	Bowling Green	4 5	R200A	0430 - 0600		
Tue: Clean & Disinfect R201 Top Mezzanine Area & Stairways.	Bowling Green		KZOOA	0430 - 0000		
Wed: Dust All Walls Including Escalator Walls. Remove All Shoes And Spit Marks.						
Thu: Clean/Dust Overhead Ceiling Slats N/B Platform.						
Report Off Duty.	Bowling Green	4 5	R200A	0600 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 475 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NHDC038	Station North		2300 - 0700		275
INSTRUCTION	S	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Scrap Entire Stat	tion. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash	110 St	6	R254	2300 - 0100
Receptacles. Cle	an And Disinfect Employees Toilet And Facility Room. Disinfect All Urine Areas.				
	Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B				
Platform & Mez	zanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine.	110 St	6	R254	0100 - 0300
Put On Charge.	Clean Scrubber Room.				
Lunch		110 St	6	R254	0300 - 0330
Dust Mop And I	Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B				
Platform & Mez	zanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine.	110 St	6	R254	0330 - 0530
Put On Charge.	Clean Scrubber Room.				
Clean booth win	dows, mvms, mem, turnstiles, metrocard reader, all glass and metal surfaces.	110 St	6	R254	0530 - 0600
Re-Scrap The En	ntire Station .	110 St	6	R254	0600 - 0700
Report off duty.		110 St	6	R254	0600 - 0700

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 476 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Was Sille William					7. 170/2025	
Job#			Hours		RC#	
NHDC040	Station North		2300 - 0700		2750	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In	r Full Uniform.					
*	on. Sweep All Stairways, Passageways & Outside Areas. Empty, Clean & Disinfect All Clean & Disinfect Employees' Toilet & Facility Room. Disinfect All Urine Areas.	96 St	6	R251	2300 - 2400	
	emove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put a Scrubber Room.	96 St	6	R251	2400 - 0130	
-	emove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On rubber Room.	96 St	6	R251	0130 - 0300	
Lunch		96 St	6	R251	0300 - 0330	
•	emove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On rubber Room.	96 St	6	R251	0330 - 0500	
	lows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surface.	96 St	6	R251	0500 - 0600	
Re-Scrap The Ent	ire Platform(S) & Empty All Trash Receptacles.	96 St	6	R251	0600 - 0700	
Report off duty		96 St	6	R251	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 477 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NHDC041 Station North		2300 - 0700		270
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap R242, R242AK, R243 Mezzanines And Underpass. Scrap N/B And S/B Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles. Clean R242 Employee's Toilet And Facility Room. Restock Tissue, Towels And Soap. Remove Paper And Debris In Magnets Of Emergency Gates.				
Major Cleaning:(2400-0130)				
Sun: Deck brush /bucket wash all gutters, bases, platform ends throughout station. Tue: Bucket wash white ceramic tiles in underpass to E Line Wed: Clean And Polish Stainless Steel Railings At Stairways P1, Over Es 252, Columns At R242Ak, Stairway P2.	51 St	6	R242	2300 - 0230
Thu: Clean And Organize Scrubber Rooms N/B And S/B. Fri: R242Ak - Mop Entire Quarry Tile Floor In Mezzanine - Include Stairways. Sat: Bucket Wash White Ceramic Tile Walls Located In Underpass To "E" Line. Remove All Graffiti And Stickers Overhead.				
Lunch (Sign Out/In at Booth Time Control Log)	51 St	6	R242	0230 - 0300
Sun/Tue/Thu: Dust Mop And Remove Gum From Tile Floor Southbound Platform, R242 Mezzanine And Underpass. Machine Clean Southbound Platform, R242 Mezzanine And Underpass. Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use, Put On Charge. Clean Scrubber Rooms.				
Mon/Wed/Fri: Dust Mop And Remove Gum From Tile Floor Southbound Platform And R243 Mezzanine. Machine Clean Southbound Platform, R242 Mezzanine And Underpass. Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use, Put On Charge. Clean Scrubber Rooms.	51 St	6	R242	0300 - 0600
Sat: Wet Mop Street Stairways R242 And R243 Mezzanine. Wet Mop Any Stains. Remove All Gum From N/B And S/B Underpass Quarry Tile Floors.				
Sweep Stairways, Scrap Entire Station. Empty All Trash Receptacles. Remove All Stickers. Disinfect All Urine Areas. Clean, Disinfect And Mop All Hallways Leading To Elevators.	51 St	6	R242	0600 - 0700
Report Off Duty.	51 St	6	R242	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 478 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NHDC042	Station North		2200 - 0600		270
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
*	rays, Scrap Platforms And Mezzanines. Empty Trash Receptacles, Disinfect Urine Areas s. Remove Stickers And Graffiti.	33 St	6	R231	2200 - 2330
Dust Mop & Ren N/B Platform. Wo Use. Put On Cha	Platform & Mezzanine. nove Gum From N/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean et Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After arge. Clean N/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And fuse Room And Scrubber Room.	33 St	6	R231	2330 - 0130
Lunch		33 St	6	R231	0130 - 0200
Dust Mop & Ren S/B Platform. We Use. Put On Cha	Platform & Mezzanine. nove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean et Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After arge. Clean S/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And fuse Room And Scrubber Room.	33 St	6	R231	0200 - 0400
	Receptacles. Scrap Platforms & Mezzanine. Disinfect As Needed. Remove All Stains And Northbound And Southbound Platforms.	33 St	6	R231	0400 - 0600
Report Off Duty		33 St	6	R231	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 479 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	RC#		
NHDC043 Station North	22	2764		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean A061 unpaid mezzanine Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy S/B platform scrubber room.	Delancey St Essex St	J M Z	A061	2200 - 2300
"Machine Clean/Mop:				
S/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy S/B scrubber room."	Delancey St Essex St	J M Z	A061	2300 - 0100
"Machine Clean/Mop:				
N/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N/B scrubber room."	Delancey St Essex St	J M Z	A061	0100 - 0300
Lunch	Delancey St Essex St	J M Z	A061	0300 - 0330
RTO Facilities: Enter From N/B Platform, Press Buzzer. Clean Locker Rooms And Dispatcher Office. Clean and disinfect Women and Men employee toilets: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers.	Delancey St Essex St	J M Z	A061	0330 - 0500
Stairway /Scrubber Room Major Cleaning: Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Tues: Wash/clean S/B platform stairways of M3A/B/C/D. Wed: Wash/clean S/B platform stairways of PL3, PL4. Thu: Wash/clean N/B platform stairways of PL5, PL6, PL18, PL19. Fri: Wash/clean N/B platform stairways of PL11A/B, PL2, PL1, PL10, PL9. Sat: Wash/clean N/B platform stairways of PL12, 13, 14, 15, 16.	Delancey St Essex St	J M Z	A061	0500 - 0600
Report Off Duty.				
If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Supervisor and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule.	Delancey St			
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.	Essex St		0600 -	
** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button is not engaged while charging."				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 480 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours			RC#		
NHDC044 Station North	2300 - 0700			2765	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And Heets. Clean Exterior Of Hpi Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	2300 - 0100	
Dust Mop And Remove Gum From A046 Mezzanine And Northbound Tile Floor. Prepare Scrubber Machine And Machine Clean A046 Mezzanine And Northbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Canal St	6	A046	0100 - 0230	
Clean And Polish El 324 And El 325. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	Canal St	6	A046	0230 - 0330	
Lunch	Canal St	6	A046	0330 - 0400	
Dust Mop And Remove Gum From R214/R214A Mezzanines And S/B Tile Floor. Prepare Scrubber Machine And Machine Clean R214/R214A Mezzanines And S/B Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Canal St	6	A046	0400 - 0530	
Major Cleaning: Sun: N/B-S/B Platform Refuse Rooms-Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguishers. Mon: Female Locker Room-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Lockers. Tue: Employee Toilet-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Wed: Employee Facility/Lunch Room-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Refrigerator, Microwave And Quench Unit. Thu: Male Locker Room-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Lockers. Fri: N/B Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguishers. Sat: S/B Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguishers.	Canal St	6	A046	0530 - 0630	
Re-Scrap All Platforms, Passageways And Mezzanine. Empty Trash Receptacles. Correct All Unsanitary Conditions.	Canal St	6	A046	0630 - 0700	
Report Off Duty.					
	Canal St	6	A046	0700 -	
*If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 481 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

bb# Hours			RC#	
NHDC045 Station North		2200 - 0600		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
R501 Mezzanine and Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean R501 mezzanine and passageway up until IRT S/W 7A/B. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy mezzanine scrubber room.	5 Av	7	R501	2200 - 0100
"Perform Listed Duties On The Island Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean island platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy island platform scrubber room."	5 Av	7	R501	0100 - 0230
Lunch	5 Av	7	R501	0230 - 0300
Major Duty:				
Sun: R501 Mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes. Mon: Island Platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Tue: Bucket Wash Mezzanine and Street SWs M3A/B, S2, S3	5 Av	7	R501	0300 - 0500
Wed: Bucket Wash Platform SWs P6A/B and P7A/B.				
Thu: Bucket Wash Platform SWs P4A/B and P5A/B.				
Fri: Bucket Wash Platform SWs P3A/B, P2A/B.				
Sat. Bucket Wash Street SWs S1A/B and Mezzanine SWs M1 A/B, M2A/B.				
Spot mop stains and correct all unsanitary conditions. Restock supply rooms as needed: HDC soap, bleach, mop heads.	5 Av	7	R501	0500 - 0600
Report Off Duty.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.				
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule.	5 Av	7	R501	0600 -
** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging."				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 482 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#
NHDC046 Station North	22	2200 - 0600		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform				
Sweep All Stairways And Outside Areas . Scrap Island Platform. Clean Booth Windows. Clean And	Inwood 207 St	A	N002A	2200 - 2400
Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty, Clean And Disinfect A				
Trash Receptacles. Disinfect All Urine Areas On Island Platform.	1 207 0	1.	210024	2400 0020
Close Public Toilets @ 2400 Hours. Clean, Disinfect And Restock Public Toilets.	Inwood 207 St	A	N002A	2400 - 0030
Dust Mop And Remove Gum From Island Platform. Prepare Scrubber Machine And Machine Clean Island			210024	0020 0220
Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On	Inwood 207 St	A	N002A	0030 - 0230
Charge. Clean Scrubber Room.				
Dust Mop And Remove Gum From N001 Mezzanine. Prepare Scrubber Machine And Machine Clean N00	1	1	N1002 A	0220 0200
Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On	Inwood 207 St	A	N002A	0230 - 0300
Charge. Clean Scrubber Room.	1 207 0	1.	370024	0200 0220
Lunch	Inwood 207 St	A	N002A	0300 - 0330
Clean And Disinfect El 148 And El 149. Clean Glass And Wipe Down Stainless Steel Inside And Outsid Sweep And Mop Floors.	e. Inwood 207 St	A	N002A	0330 - 0400
Dust Mop And Remove Gum From N002A Mezzanine. Prepare Scrubber Machine And Machine Clean				
N002A Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine.	Inwood 207 St	A	N002A	0400 - 0430
Put On Charge. Clean Scrubber Room.				
Clean And Disinfect Employee'S Toilet And Facility Room. Clean Booth Windows, MVMs, Mems,				
Turnstiles And AFC Readers And All Glass And Metal Surfaces On S/B Platforms. Re-Open Public Toiled	ets Inwood 207 St	1	N002A	0420 0600
At 0500 Hours. Sweep Southbound, Mezzanine Stairways And Outside Areas. Re-Scrap Island Platform.	inwood 20/ St	A	NUUZA	0430 - 0600
Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas On Island Platform.				
Report Off Duty.	Inwood 207 St	A	N002A	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 483 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			RC		
NHDC047	Station North	2200 - 0600			27:
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Thursday				
	Full Uniform ys And Outside Areas. Scrap Mezzanine, Northbound And Southbound Platforms. Empty cles. Disinfect All Urine Areas. Wipe Down All HPI Units, Benches And Digital Screens	125 St	A B C D	N026	2200 - 2330
	Machine. Machine Clean Mezzanine Area. Wet Mop All Areas Inaccessible To Machine, alls And Remove Stickers. Secure And Clean Scrubber Machine. Put On Charge. Clean	125 St	A B C D	N026	2330 - 0100
Lunch		125 St	ABCD	N026	0100 - 0130
N/B Platform, Wet	Machine On N/B Scrubber Room Platform For Use. Machine Clean The Tile Floor on Mop Area Inaccessible To Machine. Remove Stickers And Graffiti on N/B Platform And Clean Scrubber Machine. Put On Charge. Clean N/B Scrubber Room.	125 St	A B C D	N026	0130 - 0300
Prepare Scrubber I Platform, Wet Moj	Machine On S/B Scrubber Room Platform For Use. Machine Clean The Tile Floor on S/B of Area Inaccessible To Machine. Remove Stickers And Graffiti on N/B Platform Tile Clean Scrubber Machine. Put On Charge. Clean S/B Scrubber Room.	125 St	A B C D	N026	0300 - 0430
Rescrap, Sweep al	l above	125 St	ABCD	N026	0430 - 0600
Supervisor/Mobile	s On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Wash Supervisor To Perform Other Task During Allotted Time On Schedule. Waster Is Filled In Scrubber Machine If Applicable And The Stop Button Is Not	125 St	A B C D	N026	0600 -
Engaged While Dr					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 484 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но		RC#		
NHDC048 Station North	2200 - 0600			276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
*N051 Mezzanine And N/B Plaform Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm'S, Mem'S, Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	59 St Columbus Circle	A B C D	N051	2200 - 2400	
N-51 Mezzanine Area Including Passageway To 57Th Street: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	59 St Columbus Circle	A B C D	N051	2400 - 0200	
Lunch	59 St Columbus Circle	A B C D	N051	0200 - 0230	
Northbound Platform Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge	59 St Columbus Circle	ABCD	N051	0230 - 0430	
Clean And Disinfect Refuse Room On Northbound Platform	59 St Columbus Circle	A B C D	N051	0430 - 0500	
Re-Scrap The Entire Station. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	59 St Columbus Circle	A B C D	N051	0500 - 0600	
Report Off Duty.	59 St Columbus Circle	A B C D	N051	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 485 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours			
NHDC049 Station North	220	2200 - 0600			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
N-49 Mezzanine And S/B Platform. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm'S, Mem'S, Heet'S Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Area	, Circle	A B C D	N051	2200 - 2400	
N-49 Mezzanine Area Including Landing Leading To Police District. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Char	59 St Columbus Circle	A B C D	N051	2400 - 0200	
Lunch	59 St Columbus Circle	A B C D	N051	0200 - 0230	
Southbound Platform Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Char	59 St Columbus Circle	A B C D	N051	0230 - 0430	
Clean Refuse Room On Southbound Platform	59 St Columbus Circle	A B C D	N051	0430 - 0500	
Re-Scrap Entire Station. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	59 St Columbus Circle	A B C D	N051	0500 - 0600	
Report Off Duty.	59 St Columbus Circle	A B C D	N051	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 486 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WINEITTER		Tick Effective Date.			
Job#	Н	RC			
NHDC050 Station North	22	276			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
2200-0200 (Southbound Platforms Including Ramp) Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	2200 - 0200	
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	0200 - 0230	
Resume Machine Cleaning On Southbound Platform Including Ramp And Refuse Room Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Polish And Clean All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	ACE	N062A	0230 - 0430	
Clean Refuse Room. Clean And Polish All Chrome On Platform Including Ramp. Clean Map And Column Frames.	42 St/Port Authority Bus Terminal	A C E	N062A	0430 - 0600	
Report Off Duty.	42 St/Port Authority Bus Terminal	АСЕ	N062A	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 487 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	RC#		
NHDC051 Station North	22	00 - 0600	276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	42 St/Port Authority Bus Terminal	A C E	N062A	2200 -
(Northbound Platform Including Ramp):				
Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	2200 - 0200
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	0200 - 0230
Resume Machine Cleaning On N/B Platform Including Ramp And Refuse Room				
Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	ACE	N062A	0230 - 0430
Clean Refuse Room. Clean And Polish All Chrome On Platform Including Ramp. Clean Map And Column Frames	42 St/Port Authority Bus Terminal	A C E	N062A	0430 - 0600
Report Off Duty.	42 St/Port Authority Bus Terminal	A C E	N062A	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 488 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCH TRE		Tiek Elicetive Bate.			
Job#	Но	ours		RC	
NHDC052 Station North	22	00 - 0600		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm'S, Mem'S, Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	42 St/Port Authority Bus Terminal	A C E	N062A	2200 - 2400	
2400-0200 40 St To N062K (Including Ramps To The Port Authority)					
Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	2400 - 0200	
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	0200 - 0230	
N062K To 44 St Mezzanine Including N-60 Mezzanine Areas					
Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	0230 - 0430	
Re-Scrap Entire Mezzanine And Passageway Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles.	42 St/Port Authority Bus Terminal	A C E	N062A	0430 - 0600	
Report Off Duty.	42 St/Port Authority Bus Terminal	A C E	N062A	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 489 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

X 1 //					
Job# NHDC053 Station North		Hours 2200 - 0600		2761	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday	STATION	LINE	БООТП	HOOKS	
Report On Duty In Full Uniform	34 St Penn Station	A C E	N070	2200 -	
Performed On Southbound Platform Including N069, N071 And N073 Control Areas.					
Sweep All Street Stairways. Scrap Mezzanine And Platform Areas. Empty, Clean, Disinfect & Polish Trash Receptacles. Disinfect All Urine Areas. Remove Stickers & Graffiti. Clean And Polish All Mvm'S, Mem'S, Heet'S & Turnstiles. Major Cleaning: (2330-0100) Dust Mop And Remove All Gum From Areas Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floors. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	34 St Penn Station	A C E	N070	2200 - 0100	
Lunch	34 St Penn Station	A C E	N070	0100 - 0130	
Major Cleaning (0130-0550)					
Performed On Northbound Platform Including N068, N070 And N072 Control Areas. Sweep All Street Stairways. Scrap Platform & Mezzanine. Empty, Clean, Disinfect & Polish Trash Receptacles. Disinfect Urine Areas. Remove Stickers & Graffiti. Clean And Polish All Mvm'S, Mem'S, Heet'S & Turnstiles. Dust Mop And Remove All Gum From From Areas Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floors. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge. Empty All Trash Receptacles. Re-Scrap Platforms & Mezzanine. Disinfect As Needed. Clean & Disinfect Elevators El 225 & El 228. Clean Glass, Wipe Down Ledges. Sweep & Mop Floors.	34 St Penn Station	A C E	N070	0130 - 0550	
Report Off Duty	34 St Penn Station	A C E	N070	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 490 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILE TICK			TICK Effective Date. 1/6/202			
Job#		RC#				
NHDC054 Station North	:	2300 - 0700		2761		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform						
N067 Mezzanine Areas, Passageways, Ramps And Lower Mezzanine						
Sweep All Mezzanine Stairways. Scrap Platforms & Mezzanines. Empty, Clean, Disinfect & Polish All Trash Receptacles. Clean & Disinfect Employee'S Toilet. Dust All Ledges. Remove Gum, Stains, Spills And Drag Marks On Floor Areas.	34 St Penn Station	A C E	N070	2300 - 0130		
Major Cleaning: (0100-0130)						
Dust Mop And Remove Gum From Tile Floor Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. Put Machine On Charge. Clean Scrubber Room.						
Lunch	34 St Penn Station	A C E	N070	0130 - 0200		
Island Platform, Ramp, Underpass And Elevator						
Sweep All Mezzanine Stairways. Empty, Clean, Disinfect & Polish All Trash Receptacles. Dust Mop & Remove Gum From Tile Floor. Wet Mop All Areas Inaccessible To Machine. Clean All On The Go Kiosks.	34 St Penn Station	A C E	N070	0200 - 0430		
Major Cleaning: (0400-0430)						
Dust Mop And Remove Gum From Tile Floor Areas Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Secure & Clean Scrubber Machine After Use. Put On Charge.						
Clean And Disinfect Refuse Room.	34 St Penn Station	АСЕ	N070	0430 - 0500		
Clean And Disinfect Employee's Lunch Room.	34 St Penn Station	A C E	N070	0500 - 0530		
Clean And Disinfect Elevators El-278. Clean Glass & Wipe Down Stainless Steel & Exterior Ledges. Sweep And Mop Floor.	34 St Penn Station	A C E	N070	0530 - 0600		
Clean And Scrap - N067 Mezzanine Areas, Passageways, Ramps And Lower Mezzanine.	34 St Penn Station	A C E	N070	0600 - 0700		
Report Off Duty	34 St Penn Station	АСЕ	N070	0700 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 491 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		RC#			
NHDC055 Station North	2200 - 0600			276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM.	Canal St	A C E	N089	2200 -	
**GENERAL DUTIES, *BATHROOM DUTIES.	Canal St	A C E	N089	2200 - 2400	
Dust Mop And Remove All Gum From Mezzanine Areas Passageway Tiles. Prepare Scrubber Machine And Machine Clean N089 And N090 Mezzanine Areas And Passageways. Wet Mop Areas Inaccessible To Machine Including Stairways And Landings. Clean Scrubber Machine And Room. PUT MACHINE ON CHARGE.	d Canal St	A C E	N089	2400 - 0130	
Dust Mop And Remove All Gum From Northbound Platform Tile. Prepare Scrubber Machine And Machin Clean Platform. Wet Mop Areas Inaccessible To Machine Including Platform Stairways And Landings. Clean Scrubber Machine Room. PUT MACHINE ON CHARGE.	Canal St	АСЕ	N089	0130 - 0300	
LUNCH	Canal St	A C E	N089	0300 - 0330	
Dust Mop And Remove All Gum From Southbound Platform Tile. Prepare Scrubber Machine And Machine Clean Platform. Wet Mop Areas Inaccessible To Machine Including Platform Stairways And Landings. Clean Scrubber Machine And Room. Put Machine On Charge.	Canal St	A C E	N089	0330 - 0500	
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	Canal St	A C E	N089	0500 - 0600	
REPORT OFF DUTY.					
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacles Tops And Chromes. Clean Interior Of Trash Receptacles Base And Remove Stains On Floor At Base Of Trash Receptacles. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacles. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVM's, MEM's, HEET's). Clean All Public Telephone/Casings, Clean Caniste Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clea Booth Exterior Window And Empty Waste Basket. *Bathroom Duties - Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces Remove All Sticker/Residue Re-Stock With Soap And Tissue.	r	ACE	N089	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 492 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

NHDC056 Station North	20		Hours			
THE	2300 - 0700			2765		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform	Chambers St	A C	N092	2300 -		
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm'S, Mem'S, Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. ***Clean And Lock Public Toilets At 2400 Hours.***	Chambers St	A C	N092	2300 - 0100		
N-92 Mezzanine Areas Including Passageway And Inside N-92 Controls						
Dust Mop And Remove All Gum From N-92 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine Clean N092 Mezzanine And Control Area Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways P11, P12, P13, P18 And Landings. Clean And Secure Scrubber Machine. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	Chambers St	A C	N092	0100 - 0230		
Lunch	Chambers St	A C	N092	0230 - 0300		
Island Platform On "A" Line Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean And Secure Scrubber Machine. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	Chambers St	A C	N092	0300 - 0430		
N-91 Mezzanine Area Including Passageway And Inside N-91 Control Areas Dust Mop And Remove All Gum From N091 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine Clean N091 Mezzanine And Control Area Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landings. Clean And Secure Scrubber Machine. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form. ***Open Public Toilets At 0500 Hrs***	Chambers St	A C	N092	0430 - 0600		
Re-Scrap Entire Station. Damp Mop "Eye" Mosaic At N-92 Mezzanine.	Chambers St	A C	N092	0600 - 0700		
Report Off Duty	Chambers St	A C	N092	0700 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 493 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NHDC057 Station North	23	2300 - 0700		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform	World Trade Center	Е	N094	2300 -	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm'S, Mem'S, Heet'S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	World Trade Center	Е	N094	2300 - 0100	
N-94 Mezzanine, Passageway And Ramp To N-92 "Eye" Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean And Secure Scrubber Machine. **Put On Charge" Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	World Trade Center	E	N094	0100 - 0230	
Lunch	World Trade Center	Е	N094	0230 - 0300	
Island Platform On "E" Line. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean And Secure Scrubber Machine And Scrubber Room. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	World Trade Center	E	N094	0300 - 0430	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, Heet'S And Chrome On Station. Clean All Map And Column Frames.	World Trade Center	Е	N094	0430 - 0700	
Report Off Duty	World Trade Center	Е	N094	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 494 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC	
NHDC058 Station North		2300 - 0700		276	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Dust Mop & Remove All Gum From The West Mezzanine. Prepare Scrubber Machine & Machine Clean West Mezzanine. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All The Stairway Railings, Steel Columns & Elevator. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	2300 - 0100	
Dust Mop & Remove All Gum From The East Mezzanine. Prepare Scrubber Machine & Machine Clean West Mezzanine. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All The Stairway Railings & Behind Gated Areas On Both Sides Of The Mezzanine. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	0100 - 0300	
Lunch	Fulton St	A C	N095	0300 - 0330	
Dust Mop & Remove All Gum From Island Platform. Prepare Scrubber Machine & Machine Clean Island Platform. Wet Mop All Inaccessible Areas To Machine Including Under Benches, Around Columns & Equipment Boxes. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	0330 - 0600	
Remove Gum, Sweep, Disinfect & Mop Floors In EL719 & EL721 On "A/C" Island Platform. Clean Interior/Exterior Of Glass & Chrome On All Levels-Mezzanine & Platform.					
NOTE:	Fulton St	A C	N095	0600 - 0700	
**If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By A Station Supervisor To Another Task For The Allotted Time.					
Report off Duty	Fulton St	A C	N095	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 495 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#	
NHDC059 Station North	22	2200 - 0600		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Scrap Entire Station. Sweep All Stairways, Passageways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect All Urine Areas. Major Cleaning: (2300-2400) Thu: Clean Refuse Room	81 St-Museum of Natural History	ВС	N044	2200 - 2400	
Dust Mop And Remove Gum From N/B Platform And N045K Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean N045K Mezzanine And N/B Platform Including Passageway. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	81 St-Museum of Natural History	ВС	N044	2400 - 0200	
Lunch	81 St-Museum of Natural History	ВС	N044	0200 - 0230	
Dust Mop And Remove Gum From S/B Platform And N044 Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean N044 Mezzanine And S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	81 St-Museum of Natural History	ВС	N044	0230 - 0430	
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surface.	81 St-Museum of Natural History	ВС	N044	0430 - 0500	
Re-Scrap The Entire Platform(S) & Empty All Trash Receptacles.	81 St-Museum of Natural History	ВС	N044	0500 - 0600	
Report Off Duty.	81 St-Museum of Natural History	ВС	N044	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 496 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#			
NHDC060	Station North	2300 - 0700		2300 - 0700			275	
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS			
	Sunday-Saturday							
Receptacles. Dust AFC Equipment: Receptacles. Disin Clean, Mob And I	And Platform Stairways Including Outside Areas. Scrap Entire Station. Empty Trash Turnstiles, Stainless Steel And Glass. Clean Booth Windows. Clean And Polish All MVMs, Mems, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash fect All Urine Areas On Southbound Platform. Disinfect Public Restrooms. Close At 2400Hrs	161 St Yankee Stadium	B D	N203	2300 - 0030			
Clean N/B Platfor Clean Squeegee. Mon/Wed: Dust Mop And Re S/B Platform. We	emove Gum From N/B Platform. Prepare Scrubber Machine For Cleaning. Machine m. Wet Mop Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Place Machine On Charge And Clean Scrubber Room. emove Gum From S/B Platform. Prepare Scrubber Machine For Cleaning. Machine Clean t Mop Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Machine On Charge And Clean Scrubber Room.	161 St Yankee Stadium	B D	N203	0030 - 0230			
Lunch		161 St Yankee Stadium	B D	N203	0230 - 0300			
Sat: Clean Southber Tue/Thu: Dust Mop And Re Clean N203 Mezz Clean Scrubber M Room. Mon/Wed: Dust Mop And Re Mezzanine, Contro	bound Refuse Room. Clean Sweep, Bucket Wash And Disinfect. Hose Wash Tile Wall. bound Refuse Room. Clean, Sweep, Bucket Wash And Disinfect. Emove Gum From N203 Mezzanine. Prepare Scrubber Machine For Cleaning. Machine anine, Control Area And Passageway. Wet Mop Street Stairways And Inaccessible Areas. Machine. Remove And Clean Squeegee. Place Machine On Charge And Clean Scrubber Emove Gum From Walton Ave Mezzanine And Control Area. Wet Mop Walton Ave Di Area And Street Stairways.	161 St Yankee Stadium	B D	N203	0300 - 0500			
Inside And Outsid	ect El 132, El 133, El 134 And El 135 Clean Glass And Wipe Down Stainless Steel e. Sweep And Mop Floors. strooms At 0500 Hours	161 St Yankee Stadium	B D	N203	0500 - 0600			
Re-Scrap Entire S Mezzanine And P	tation. Empty And Disinfect All Trash Receptacles Sweep All Stairways. Scrap latform Areas.	161 St Yankee Stadium	B D	N203	0600 - 0700			
Report Off Duty.		161 St Yankee Stadium	B D	N203	0700 -			

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 497 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#		
NHDC061 Station North	23	00 - 0700		2763		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform Sweep All Stairways, Scrap Mezzanines And Platforms. Empty Trash Receptacles. Clean And Disinfe El405, El406 And El407.	ect 21 St Queensbridge	F	N603	2300 -		
Major Cleaning:						
Sun/Thu: Clean And Polish Esc 425 And 426. Mop All Escalator Plates. Remove Gum From Escalator Plates. Mon/Fri: Clean And Polish Street Escalators E421 And E422. Mop All Escalator Plates. Remove Gum From Escalator Plates. Tue: Clean And Disinfect N603 Interior/Exterior. Clean And Disinfect Refuse Room. Scrub And Buc Wash. Wed/Sat: Scrub And Bucket Wash All Street Stairways, Including Gutters And Polish Handrails. Clear Polish Esc 423 And 424 Thu: Clean And Polish Street Escalators E421And E422. Mop All Escalator Plates. Remove Gum Fr Escalator Plates.	n 21 St Queensbridge n & com	F	N603	- 0200		
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N603 Mezzanine And Crosso Tile Floor And Machine Clean N603 Mezzanine And Crossover Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Bucket Wa Columns And Bases.	ne 21 St	F	N603	0200 - 0300		
Lunch	21 St Queensbridge	F	N603	0300 - 0330		
Sun/Tue/Thu/Sat: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Northbound Platform Tile Floan Machine Clean Northbound Platform Tile Floan Clean And Secure Machine After Use. Put Mac On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Clean Scrubber Rooms. Mon/Wed/Fri: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Southbound Platform Tile Floan Machine Clean Southbound Platform Tile Floan Machine Clean Southbound Platform Tile Floan Clean And Secure Machine After Use. Put Mac On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Clean Scrubber Rooms.	chine 21 St Queensbridge oor	F	N603	0330 - 0700		
Report Off Duty.	21 St Queensbridge	F	N603	0700 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 498 of 557 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

NHDC062 Station North		2300 - 0700		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Roosevelt Island	F	N602	2300 -
**General Duties *Bathroom duties	Troope vert Island	1	1,002	2500
Sweep All Stairways, Scrap Entire Station And Outside Area. Dust Mop And Remove Gum. Empty Trash	Roosevelt Island	F	N602	2300 - 0100
Receptacles.				
**General Duties *Bathroom duties Scrub And Bucket Wash All Mezzanine And Northbound Platform Stairways. Scrub Tile Walls, Benches, Telephone Areas, Signs, Hose Boxes And Shutter Doors On Northbound Platform. Clean And Polish Stainless Steel Adjacent To Stairs And Stainless Steel Handrails. Remove Gum From Stairs. Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Lower Mezzanine And Northbound Platform Tile Floor And Machine Clean Lower Mezzanine And Northbound Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine.	Roosevelt Island	F	N602	0100 - 0315
Lunch	Roosevelt Island	F	N602	0315 - 0345
**General Duties *Bathroom duties	10050 voit Island	1	11002	0313 - 0343
Scrub And Bucket Wash All Mezzanine And Southbound Platform Stairways. Scrub Tile Walls, Benches, Telephone Areas, Signs, Hose Boxes And Shutter Doors On Southbound Platform. Clean And Polish Stainless Steel Adjacent To Stairs And Stainless Steel Handrails. Remove Gum From Stairs. Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Southbound Platform Tile Floor And Machine Clean Southbound Platform Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine.	Roosevelt Island	F	N602	0345 - 0545
Sun/Tue/Thu/Sat: Clean And Polish All Stainless Steel And Clean All Glass On Lower Mezzanine And Southbound Platform. Mon/Wed/Fri: Clean And Polish All Stainless Steel And Clean All Glass On Upper Mezzanine And Northbound Platform.	Roosevelt Island	F	N602	0545 - 0630
Scrap The Entire Station. **General Duties *Bathroom duties	Roosevelt Island	F	N602	0630 - 0700
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.				
Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Clean elevators and escalators as needed.	Roosevelt Island	F	N602	0700 -
*Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 499 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCE TICK		1/0/202.		
Job#	Hou		RC#	
NHDC063 Station North	2300		2763	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Lexington Av/63 St	F Q	N601	2300 -
Dust Mop And Remove Gum From Lower Mezzanine, Mid Mezzanine And Upper Mezzanine. Remove Gum From Both Uppper And Lower Platforms. Clean And Disinfect Public Bathroom And Close It.	Lexington Av/63 St	F Q	N601	2300 - 0130
Major Cleaning Mon/Wed/Fri: Clean Employee Toliets In Unmanned Mezzanine Area And Restock Items. Sun/Tue/Thu/Sat: Clean Scrubber Rooms And Storage Rooms In Unmanned Mezzanine Area	Lexington Av/63 St	F Q	N601	0130 - 0200
Lunch	Lexington Av/63 St	F Q	N601	0200 - 0230
Re-Open Public Bathroom At 0500 Hours. Mon/Wed/Fri: Prepare Scrubber Machine For Use. Machine Clean Tile Floor On N601 Mezzanine And Upper Mezzanine. Use Scrubber Machine To Clean The Floor Tile On Unmanned Mezzanine And Lower Level Platform: Wet Mop The Stain In Stairs And In Accessible Areas. Sun/Tue/Thu/Sat: Use Scrubber Machine To Clean The Floor Tile On Manned Mezzanine And Upper Level Platform, Wet Mop The Stain On The Stairs And In Accessible Areas. Clean And Secure The Machine After Use. Put The Machine On Charge. Clean Scrubber Rooms.	Lexington Av/63 St	F Q	N601	0230 - 0530
Sweep All Lower Platforms Stairways To The Uppper Level. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles In Upper And Lower Level Platforms And **Mezzanine: Re-Open Public Bathroom At 0500 Hours.	Lexington Av/63 St	F Q	N601	0530 - 0700
Report Off Duty.	Lexington Av/63 St	F Q	N601	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 500 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

_Job#	Нос	RC#		
NHDC064 Station North	2300	2763		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Lexington Av/53 St	E M	N305	2300 -
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean exterior of N305 & N306 booth windows, empty booth trash. Clean, disinfect, mop and stock employee bathroom. Clean, disinfect and mop employee facility/locker rooms. Remove graffiti, all stickers including glue residue. Clean all MVMs, Mems & Heets. Mop Elev 245 floor. Deodorize customer areas/ corridors.Polish Mezzanine Chrome and coping Stairway Railing and ledges. Clean Passage Railings/ledges. Dust mop & remove gum from N305 mezz. Prepare scrubber machine for cleaning. Machine clean N305 mezz & N306 Mezzanine. Clean and secure machine after use. PUT MACHINE ON CHARGE. Spot mop and scrub areas inaccessible to machine including stairs and 3rd Ave area. Bucket wash columns and bases.	Lexington Av/53 St	ЕМ	N305	2300 - 0230
Lunch	Lexington Av/53 St	ЕМ	N305	0230 - 0300
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean exterior of N305 & N306 booth windows, empty booth trash. Clean, disinfect, mop and stock employee bathroom. Clean, disinfect and mop employee facility/locker rooms. Remove graffiti, all stickers including glue residue. Clean all MVMs, Mems & Heets. Mop Elev 245 floor. Deodorize customer areas/ corridors. Polish Mezzanine Chrome and coping Stairway Railing and ledges. Clean Passage Railings/ledges. Dust mop & remove gum from N306 mezz. Prepare scrubber machine for cleaning. Machine clean island platform. Clean and secure machine after use. PUT MACHINE ON CHARGE. Remove and clean squegee. Spot mop and scrub areas inaccessible to machine including stairs. Bucket wash columns and bases.	Lexington Av/53 St	ЕМ	N305	0300 - 0700
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Clean escalators/elevators as needed. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Lexington Av/53 St	E M	N305	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 501 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#			Hours		RC
NHDC065	Station North		2300 - 0700		276
INSTRUCTION	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
-	ways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Clean Booth And Disinfect Employee'S Toilet And Facility Room. Clean All MVMs, MEMs, And	57 St	F	N600	2300 - 0100
	(2400-0100) ean All Glass Panels. Dust All Marble Walls On Mezzanine. or And Exterior Of Booth N600.				
Remove All Stai	ns, Drag Marks And Urine Areas On Island Platform. Clean And Disinfect Refuse Room.	57 St	F	N600	0100 - 0230
Lunch		57 St	F	N600	0230 - 0300
Machine Clean N	Remove All Gum From N600 Mezzanine. Prepare Scrubber Machine For Cleaning. N600 Mezzanine. Wet Mop All Inaccessible Areas. Clean Scrubber Machine. Remove And Place Scrubber Machine On Charge. Clean Scrubber Room.	57 St	F	N600	0300 - 0530
-	ntire Station. Disinfect All Urine Areas. Clean Booth Windows. Clean And Disinfect et And Facility Room. Clean All MVMs, MEMs And Heet'S. Clean All Chrome Columns. lities.	57 St	F	N600	0530 - 0700
Report Off Duty		57 St	F	N600	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 502 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NHDC066 Station North	<u> </u>	RC#		
		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM	5 Av/53 St	E M	N303	2300 -
**General Duties				
*Bathroom Duties				
Madison Ave side: Sweep All Stairways to street. Scrap and Empty all trash receptacles paid and unpaid	5 Av/53 St	E M	N303	2300 - 0030
area. Dust, damp mop, wipe coping/stone/metal from railing to floor edges surrounding access from				
mezzanine to platform and leading to stairways.				
7 Days: Sweep All Stairways to street. Scrap and Empty all trash receptacles paid and unpaid area.				
Dust mop and remove gum from N303 Mezzanine. Prepare scrubber machine for cleaning. Machine clean	5 Av/53 St	E M	N303	0030 - 0130
N303 Mezzanine and S/B Platform. Wet mop stairs and all areas inaccessible to machine. Remove and	3 111/33 50		11303	0030 - 0130
clean squeegee, clean scrubber room and put machine on charge. Deodorize customer areas/corridors.				
Lunch	5 Av/53 St	E M	N303	0130 - 0200
**General Duties				
*Bathroom Duties	5 Av/53 St	E M	N303	0200 - 0430
N303 side: Sweep paid/unpaid area. Scrap and empty trash receptacles, clean turnstiles, spot mop, deck			1.000	0200 0.20
brush mezzanine area including coping & railings from mezzanine to platform.				
**General Duties				
*Bathroom Duties	5 Av/53 St	E M	N303	0430 - 0700
Sweep all street stairways. Disinfect all urine areas and gutters. Spot mop mezzanine level to street exits				
and deodorize customer area/corridors.				
Report Off Duty and Swipe off Kronos clock				
**General Duties				
Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails.				
Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire				
platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors.				
Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down				
benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes.				
Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down				
wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs.				
Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles,	5 Av/53 St	E M	N303	0700 -
MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes.				
Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and				
empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe				
Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile A	S			
Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.				
Clean escalators/elevators as needed.				
*Bathroom Duties				
Clean and disintest niihlis/emnlovee's toilets and jirjaals commodes sink mirrors. Hmatu trash and mon				
Clean and disinfect public/employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 503 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NHDC067 Station North	2300 - 0700			276	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Prepare Booth N301 Control Area: Remove All Litter, Scrape Gum From Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean N301 Control Area. Remove Gum From S2, S3, M3A/B, M4A/B. Mop Stairways And All Inaccessible Areas.					
Major Cleaning (2400-0030) Mon/Wed: Clean Esc 238; All Chromes, Handrails And Adjacent Tile Walls, Remove Gum From Top And Bottom Plates.	7 Av	B D E	N301	2300 - 0130	
Tue/Fri: Clean N301 Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor, Properly Store Hoses. Thu/Sun: Clean Upper Platform Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor And Properly Store Hoses.					
Lunch	7 Av	BDE	N301	0130 - 0200	
Remove Gum From Stairways ML1, ML3, ML4, PL1-8, P6, P7 And Mop Stairways	7 Av	BDE	N301	0200 - 0230	
General Duties *					
Bathroom Duties * Remove Gum From Upper Platform Tile Floors, Scrub Base Around All Columns And Stairways, Inaccessible Areas Around Trash Receptacle And Benches. Prepare Scrubber Machine For Cleaning. Clean Upper Platform Tile Floors. Remove And Clean Squeegee. Place Machine On Charger And Clean Scrubber Room, Wipe Down Machine.	7 Av	BDE	N301	0230 - 0700	
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF Fire Hose Box, HPI, CIC and All AFC Equipment (Turnstiles, MVMs, Mems, HEETs). Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	7 Av	BDE	N301	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 504 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NHDC068 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Report On Duty In Full Uniform	T			
Prepare N300K Control Area: Remove All Litter, Scrape Gum From Tile Floors. Prepare Scrubber Machine For Cleaning. Machine Clean N300K Control Area. Remove Gum From S4, S5, M5A/B, M6A/B. Mop Stairways And All Inaccessible Areas.				
Major Cleaning (2400-0030) Mon/Wed: Clean Esc 237; All Chromes, Handrails And Adjacent Tile Walls, Remove Gum From Top And Bottom Plates. Tue/Fri: Clean N300K Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor, Properly Store Hoses. Thu/Sun: Clean Lower Platform Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor And Properly Store Hoses.	7 Av	BDE	N301	2300 - 0100
Lunch	7 Av	BDE	N301	0100 - 0130
Remove Gum From Stairways ML5-8, PL9-12, P8, P9 And Mop Stairways.	7 Av	BDE	N301	0130 - 0230
Remove Gum From Platform Tile Floors, Scrub Base Around All Columns And Stairways, Inaccessible Areas Around Trash Receptacle And Benches. Prepare Scrubber Machine For Cleaning. Clean Upper Platform Tile Floors. Remove And Clean Squeegee. Place Machine On Charger And Clean Scrubber Room, Wipe Down Machine.	7 Av	B D E	N301	0230 - 0600
* GENERAL DUTIES* **BATHROOM DUTIES**	7 Av	BDE	N301	0600 - 0700
REPORT OFF DUTY				
* GENERAL DUTIES* Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket. Clean and organize CTA room.	7 Av	BDE	N301	0700 -
BATHROOM DUTIES - Clean and Disinfect Employee's toilets and urinals, commodes, sink, mirrors. - Empty trash and mop floors. - Wipe down all modesty panels and walls. - Remove graffiti from non-painted surfaces and remove all stickers/residue. - Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 505 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	RC#		
NHDC069 Station North	22	200 - 0600		2762
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N503, N504 paid/unpaid mezzanines. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N503 mezzanine scrubber room.	42 St Bryant Park	B D F M	N503	2200 - 0030
Machine Clean/Mop:				
S/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepar scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy scrubber room.		B D F M	N503	0030 - 0300
Lunch	42 St Bryant Park	B D F M	N503	0300 - 0330
Stairway Cleaning: Sun: Wash/clean N503 Mezzanine/Street stairways- M11A/B/C, M12, M13 and S8. Mon: Wash/clean N504 Mezzanine/Street stairways- M6, M7, M8, M9, M10, S5, S6 Tues: Wash/clean S/B platform stairways of P1, P3, P5 Wed: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Thu: Wash/clean S/B platform stairways of P7, P9, P11. Fri: Wash/clean S/B stairways and landings of P13A/B- including dust build up on adjacent white tile wall ledge. Sat: N503 platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris.	42 St Bryant Park	BDFM	N503	0330 - 0600
Report Off Duty. If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Supervisor and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule. If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions. ** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button is not engaged while charging."	42 St Bryant Park	B D F M	N503	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 506 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

b# Hours					
NHDC070 Station North	2200 - 0600			2762	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N502 paid/unpaid mezzanine. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N502 mezzanine scrubber room.	42 St Bryant Park	B D F M	N503	2200 - 2330	
Machine Clean/Mop:					
N/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N/B scrubber room.		B D F M	N503	2330 - 0200	
Lunch	42 St Bryant Park	B D F M	N503	0200 - 0230	
5th Avenue Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean 5th Avenue passageway from N503 up until "7" line stairways P7A/B. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room.	42 St Bryant Park	B D F M	N503	0230 - 0330	
Stairway/Scrubber Room Major Cleaning-Restock: Sun: Wash/clean N502 Mezzanine/Street stairways- MB20A/B, M19A/B, SB11A/B. Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Tues: Wash/clean N/B stairways and landings of P14A/B- including dust build up on adjacent white tile wall ledge. Wed: Wash/clean N/B stairways and landings of P8/10/P12. Thu: Wash/clean N/B platform stairways of P2, P4, P6. Fri: N502 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Sat: Restock all scrubber rooms with supplies- HDC soap, bleach, mop heads.	42 St Bryant Park	B D F M	N503	0330 - 0600	
Report Off Duty. If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Supervisor and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule. If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions. ** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button is not engaged while charging.	42 St Bryant Park	BDFM	N503	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 507 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC#			
NHDC071 Station North	2200 - 0600			2764	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.	34 St Herald Sq	B D F M	N506	2200 - 2330	
A025: Prepare mezzanine for mopping, passageway and stairway landings. Remove all dust balls and scrape all gum from floor areas and stairway landings. Mop all floor areas including passageway leading t SW S1 and landings. Disinfect gutters and sanitary bases. Tidy scrubber room.	1		11300	2200 - 2330	
A022: Prepare mezzanine for mopping, passageway and stairway landings. Remove all dust balls and scrape all gum from floor areas and stairway landings. Mop all floor areas including passageway leading t N505K mezzanine. Disinfect gutters and sanitary bases.	o 34 St Herald Sq	B D F M	N506	2330 - 0100	
Machine Clean/Mop:					
N/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepa scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room	ie.	B D F M	N506	0100 - 0230	
Lunch	34 St Herald Sq	BDFM	N506	0230 - 0300	
Machine Clean/Mop:					
S/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepar scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy scrubber room.		B D F M	N506	0300 - 0430	
EL211/212					
Clean, disinfect and remove gum from floors. Sweep, mop and disinfect floors. Clean interior/exterior of glass and polish chrome. Wipe down exterior ledges on mezzanine and platform levels. Remove graffiti, stickers and all residue.					
Major Cleaning:					
Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loog garbage, debris and empty boxes. Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris.	34 St Herald Sq	BDFM	N506	0430 - 0600	
Tue: A025 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.					
Wed: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes. Thu: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loo	ese				
garbage and debris. Fri: A025 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.					
Sat: N506 Paid mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Basall loose garbage, debris and empty boxes. Report Off Duty.	9				
If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Superviso	r				
and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule. If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.	34 St Herald Sq	B D F M	N506	0600 -	
** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button in not engaged while charging.	s				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 508 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	RC#		
NHDC072	Station North	220	0 - 0600		2764
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
"Report On Du	ity In Full Uniform				
Prepare scrubb areas inaccessi	ne: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. er machine and machine clean N505K unpaid mezzanine/35th St passageway. Wet mop all ble to the scrubber machine. Secure and clean scrubber machine after use. Complete post on charge. Tidy scrubber room."	34 St Herald Sq	BDFM	N506	2200 - 2330
"Machine Clea	n/Mop:				
scrubber mach	Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare ine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. an scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room."	34 St Herald Sq	BDFM	N506	2330 - 0130
"EL210					
1	t and remove gum from floor. Sweep, mop and disinfect floor. Clean interior/exterior of glass ome. Wipe down exterior ledges on mezzanine and platform levels. Remove graffiti, stickers . "	34 St Herald Sq	B D F M	N506	0130 - 0215
Lunch		34 St Herald Sq	BDFM	N506	0215 - 0245
"Machine Clea	n/Mop:				
scrubber mach	Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare ine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. an scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room."	34 St Herald Sq	BDFM	N506	0245 - 0400
"EL209	<u> </u>				
	t and remove gum from floor. Sweep, mop and disinfect floor. Clean interior/exterior of glass ome. Wipe down exterior ledges on mezzanine and platform levels. Remove graffiti, stickers	34 St Herald Sq	BDFM	N506	0400 - 0445
"Major Cleaning					
Sun: S/B platfing garbage, debried Mon: Wash/cle Tues: Wash/cle Wed: N/B platfloose garbage Thu: Wash/cle Fri: Wash/clea Sat: Restock a	orm scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose is and empty boxes. It is stairways and landings of P1A/B, P3A/B, ML12A/B and P12A/B. It is stairways and landings of P2A/B, P4A/B, ML11A/B and P11A/B. It is stairways and landings of P5A/B and P7A/B. It is stairways and landings of P6A/B, P8A/B and P10A/B. It is stairways and landings of P6A/B, P8A/B and P10A/B. It is stairways with supplies- HDC soap, bleach, mopheads"	34 St Herald Sq	BDFM	N506	0445 - 0600
Report Off Du	ty.				
Supervisor and If Station CTA	sh Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station for Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule. Job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash brrect all unsanitary conditions.	34 St Herald Sq	BDFM	N506	0600 -
	lled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The ""Stop"" Engaged While Charging."				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 509 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NHDC073 Station North	Ho 220	RC# 2764		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday	2011101			
"Report On Duty In Full Uniform				
N506 Unpaid Mezzanine and Path Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N506 Unpaid Mezzanine and Path Passageway. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room."	34 St Herald Sq	BDFM	N506	2200 - 2400
N507 Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N507 Mezzanine. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room.	34 St Herald Sq	B D F M	N506	2400 - 0200
Lunch	34 St Herald Sq	BDFM	N506	0200 - 0230
N505-N506 Passageway & Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N505K paid Mezzanine, N506 Paid mezzanine and Gold Brick Wall Passageway. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy Path passagewa scrubber room.	34 St Herald Sq	BDFM	N506	0230 - 0400
"Ramps And Intermediate Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean all ramps leading to intermediate mezzanine levels and N/S/B platforms. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy Path passageway scrubber room. Major Cleaning 0515-0600 Sat: Path Passageway scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes."	34 St Herald Sq	BDFM	N506	0400 - 0600
Report off duty. *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor and/or Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule. If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.	34 St Herald Sq	BDFM	N506	0600 -
**Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The ""Stop"" Button Is Not Engaged While Charging."				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 510 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	RC# 2764		
NHDC074 Station North	2200			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N519/A/B Mezzanines and Upper Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean all control areas and upper passageway from N519 to Downtown ""6"" platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy mezzanine scrubber room.	Broadway-Lafaye St	BDFM	N519	2200 - 0100
"Perform Listed Duties On The S/B Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy S/B platform scrubber room."	Broadway-Lafaye St		N519	0100 - 0300
Lunch	Broadway-Lafaye St		N519	0300 - 0330
Clean And Polish EL330. Remove Gum From Floors. Sweep, Disinfect And Mop Floor. Clean/Polish Interior And Exterior Of Glass And Chrome On All Levels. Wipe Down All Ledges On All Levels.	Broadway-Lafaye St	BDFM	N519	0330 - 0400
Major Cleaning:				
Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes. Mon: Wash/clean S/B stairways and landings of ML3A/B, ML5A/B, P9A/B Tues: Wash/clean S/B stairways and landings of P7/5/3/1. Wed: Wash/clean N519 unpaid mezzanine SWs M5A/B, M6A/B, M7A/B, M11A/B, S8, S9. Thu: Wash/clean N519A/B unpaid mezzanine stairways M3A/B, M4, S4, S5, S6. Fri: Deck wash middle mezzanine landing at the bottom of SWs ML1A/B- S/end mezzanine. Sat: Restock all scrubber rooms with supplies- HDC soap, bleach, mopheads"	Broadway-Lafaye St	BDFM	N519	0400 - 0600
Report Off Duty.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.				
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule.	Broadway-Lafaye St	BDFM	N519	0600 -
** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging."				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 511 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H-	RC#		
NHDC075 Station North		200 - 0600		2764
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
N525 Mezzanine: Prepare mezzanine for mopping, passageway and stairway landings. Remove all dust balls and scrape all gum from floor areas and stairway landings. Mop all floor areas including passageway leading to escalator. Disinfect gutters and sanitary bases. Tidy scrubber room."	Delancey St Essex St	F	N525	2200 - 2300
N526 Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N526 Mezzanine. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room.	Delancey St Essex St	F	N525	2300 - 0030
"Perform Listed Duties On The S/B Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy S/B platform scrubber room."	Delancey St Essex St	F	N525	0030 - 0230
Lunch	Delancey St	F	N525	0230 - 0300
"Perform Listed Duties On The N/B Platform	Essex St		11323	0230 0300
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy N/B platform scrubber room."	Delancey St Essex St	F	N525	0300 - 0500
"Stairway /Scrubber Room Major Cleaning: Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Tues: N526 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Include cleaning in inner room. Wed: Wash/clean N525 unpaid mezzanine/street stairways of S5, M8A/B, M9A/B, M10, M11, S6. Thu: Wash/clean N525 paid mezzanine/NB platform stairways of M12A/B, P13, P11A/B. Fri: Wash/clean N526 unpaid mezzanine/street stairways of S3, M6A/B, M7, S4. Sat: Wash/clean N526 paid mezzanine/NSB platform stairways of P7A/B, P8A/B, P9, P10 ."	Delancey St Essex St	F	N525	0500 - 0600
Report Off Duty. If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions. Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop"	Delancey St Essex St	F	N525	0600 -
** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 512 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
NHDC076 Station North	2200 - 0600			2765	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.	Fulton St	2 3	N098	2200 -	
Dust Mop & Remove Gum From A077 Paid & Unpaid Mezzanine & Passageway Leading To 87 Nassau Street. Wet Mop All Areas Including Around All Columns, Platform/Mezzanine/Street Stairway Landings & AFC Equipment Clean Scrubber Room Located In A077 Mezzanine.	Fulton St	2 3	N098	2200 - 2400	
Dust Mop & Remove Gum From The Jamaica Ctr Platform. Prepare Scrubber Machine & Machine Clean Jamaica Ctr Platform. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings & Unpaid/Paid Mezzanine @A077. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	2 3	N098	2400 - 0200	
Lunch	Fulton St	2 3	N098	0200 - 0230	
Remove Gum, Sweep, Disinfect & Mop El722 In A081 Mezzanine. Clean & Polish All Glass & Chrome Surfaces On All Levels.	Fulton St	2 3	N098	0230 - 0300	
Dust Mop & Remove Gum From The Broad Street Platform, A081 Mezzanine & Passageway Leading To A082 Mezzanine. Prepare Scrubber Machine & Machine Clean Broad Street Platform, Passageway & A081/A082 Mezzanines. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings & Ramp Leading To El719 & Unpaid/Paid Mezzanines @A081 & A082. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	2 3	N098	0300 - 0600	
Report Off Duty.					
. Note: *If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By A Station Supervisor To Another Task For The Allotted Time.* **Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed & The "Stop" Button Is	Fulton St	2 3	N098	0600 -	
Not Engaged While Charging.**					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 513 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1707202		
Job#			Hours		RC
NHDC077	Station North		2300 - 0700		27
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty Ir	r Full Uniform				
Polish All AFC Ed	ays, Scrap Mezzanines And Platforms. Clean And Disinfect Employee'S Toilet. Clean And Quipment.: MVMs, Mems, Turnstiles And AFC Readers. Empty And Wipe Down All Remove All Bagged Refuse To Refuse Rooms.	Broad St	J Z	A083	2300 - 2400
	emove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine in Tile Floors. Wet Mop Areas Inaccessible To Machine. Clean And Secure Mezzanine ut On Charge.	Broad St	J Z	A083	2400 - 0200
Lunch		Broad St	JΖ	A083	0200 - 0230
*	emove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine m Tile Floors. Wet Mop Areas Inaccessible To Machine. Clean And Secure Mezzanine ut On Charge.	Broad St	J Z	A083	0230 - 0430
Machine Clean Ch	emove Gum From Chase Passageway Tile Floors. Prepare Scrubber Machine And hase Passageway Tile Floors. Wet Mop Areas Inaccessible To Machine. Clean And Secure re Room. Put On Charge.	Broad St	J Z	A083	0430 - 0630
	nes And Platforms. Disinfect Urine Areas.	Broad St	JΖ	A083	0630 - 0700
Report Off Duty.		Broad St	JΖ	A083	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 514 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours			RC#	
NHDC078 Station North		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	14 St	A C E	N078	2300 -
Clean EFR & *Bathroom Duties.	14 St	A C E	N078	2300 - 2400
Close Public Toilets @ 2400 Hours. Clean And Disinfect Men And Women's Public Toilets.	14 St	A C E	N078	2400 - 0030
**General Duties, Mezzanine and Control Area N078 and 15 Street Exit/Entrance.	14 St	A C E	N078	0030 - 0130
Lunch	14 St	A C E	N078	0130 - 0200
Dust Mop And Remove Gum From N078 Mezzanine To H001 Control Area Tile Floor. Prepare Scrubber Machine And Machine Clean All Areas Paid & Unpaid From N078 To H001. Scrub And Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Char. Clean Scrubber Room. 0500 Hours: Open Men's and Women's Public Toilets.	14 St	АСЕ	N078	0200 - 0600
Re-Scrap Entire Station, Sweep All Stairs. Disinfect All Urine/Unsanitary Areas. Empty and Clean All Trash Receptacles. All Control Areas (N078 15Th Street Exits, H001).	14 St	A C E	N078	0600 - 0700
Report Off Duty.				
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties - Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. - Re-Stock With Soap And Tissue.	14 St	ACE	N078	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 515 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILLI TER		TICK Effective Date.			1/0/2025	
Job#			Hours		RC	
NHDC079 Station North			2200 - 0600		276	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
Sund	lay-Saturday					
Report On Duty In Full Uniform.		8 Av	L	H001	2200 -	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform. En Receptacles. Clean & Disinfect Refuse Room.	pty And Clean All Trash	8 Av	L	H001	2200 - 2300	
Scrub & Wet Mop Ramp Leading To Platform.		8 Av	L	H001	2300 - 2330	
Scrub & Wet Mop All Stairs Including Street Stairs In H001 Control Area. Scrub Leading To L Line By Ramp & Signal School. Remove Graffiti & Stickers. Disin	*	8 Av	L	H001	2330 - 0100	
RTO Facilities Sweep, Mop And Disinfect Toilets And Empty Trash Receptacles.		8 Av	L	H001	0100 - 0130	
Lunch		8 Av	L	H001	0130 - 0200	
Dust Mop, Scrape Gum, Remove Graffiti & Stickers. Clean & Polish Railings Pla	tforms.	8 Av	L	H001	0200 - 0300	
Machine Clean Platform. Scrub & Wet Mop Areas Inaccessible To Machine. Clean Machine. Clean Scrubber Room.	n & Secure Scrubber	14 St	АСЕ	N078	0300 - 0430	
Clean & Disinfect Elevators EL221, EL222, EL223 & EL224. Clean MVM & MEM In H001 Control Area.		14 St	A C E	N078	0430 - 0600	
Report Off Duty.						
Note: If Job NHDC078 Not Covered, Job NHDC079 Will Clean & Close Public Bathro	om & Reopen At 0500.	8 Av	L	H001	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 516 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Elicetive Bute.		
Job#		Hours		RC#
NHDC080 Station North		2300 - 0700		2763
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Swipe on duty at Kronos clock				
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Wet mop mezzanine and platforms stairways. Dust mop and remove gum from A002K mezzanine tile floor. Prepare scrubber machine and machine clean A002K mezzanine. Clean scrubber machine and room. Put machine on charge. Disinfect all urine areas.	59 St	4 5 6	R244	2300 - 0230
Lunch (Sign OUT and IN on Time Control Log at booth R242)	59 St	4 5 6	R244	0230 - 0300
Sun/Tue/Thu: Dust Mop And Remove Gum From "N" line Platform. Prepare Scrubber Machine And Machine Clean Island Platform, Wet Mop stairs and All Areas Inaccessible To Machine. Mon/Wed/Fri Spot Mop Mezzanine, Platform And Street Stairways. Dust Mop And Remove Gum From A002K Mezzanine. Prepare Scrubber Machine And Machine Clean A002K Mezzanine tile floor. Wet Mop Areas Inaccessible To Machine. Remove and clean squeegee, clean scrubber room and put machine on charge. SAT Major Duty- Booth R244 inside and out, storage room, EFR/bathroom and scrubber rooms. Bucket wash/disinfect Refuse room.	59 St	4 5 6	R244	0300 - 0530
Wet Mop Landings And Stairways P2A-B, P3A-B, P5, P6A-B And P7A-B Including Lower Transfer Area (4,5,6 To N Line). Empty All Trash Receptacles. Report Off Duty	59 St	4 5 6	R244	0530 - 0700
Swipe off Kronos Clock				
Note: * Assist Elevators/Escalators Cleaners Team as needed. *	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 517 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NHDC081 Station North	2	2200 - 0600		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Swipe on duty at Kronos clock	5 Av/59 St	N R W	A006	2200 - 2315
Sweep All Stairways, Scrap Entire Station And Empty Trash Receptacles Including A006 Passageway.	3 111733 50		11000	2200 2313
Disinfect All Urine Areas.				
Sun/Tue/Fri Dust Mop And Remove Gum From N/B Platform Tile				
Floor. Prepare Scrubber Machine And Machine Clean N/B Platform, Wet Mop All Areas Inaccessible 7	Го			
Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room.				
What in the Secure Find Secure Secure Find Machine Fine Sec. 1 at on Charge. Secure Secure Find Income.				
Mon/Wed/Sat				
Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare				
Scrubber Machine And Machine Clean S/B Platform, Wet Mop All Areas	5 Av/59 St	N R W	A006	2315 - 0130
Inaccessible To Machine. Secure And Clean Scrubber Machine After Use.	3 114733 50	1, 1, 1,	11000	2515 0150
Put On Charge. Clean Scrubber Room.				
Thu:				
Dust Mop And Remove Gum From A006, A007 (59 St) And Passageway Mezzanine Floors. Prepare				
Scrubber Machine And Machine Clean All Of The Same Areas And Wet Mop All Areas Inaccessible To	o			
Machine.				
Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room.				
Lunch (Sign OUT and IN on Time Control Log at booth A006)	5 Av/59 St	N R W	A006	0130 - 0200
Sun/Tue/Fri				
Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine And Machine				
Clean S/B Platform, Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machin	ne			
After Use.				
Put On Charge. Clean Scrubber Room.				
Mon/Wed/Sat				
Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine And Machine	5 Av/59 St	N R W	A006	0200 - 0430
Clean A006 And 59Th St Mezzanines, Wet Mop All Areas Inaccessible To Machine. Secure And Clean	n			
Scrubber Machine After Use. Put On Charge. Clean Scrubber Room.				
Thu: Dust Mon And Remove Gum From A006, A007 (50 St), And Possegayyay Mazzanina Floors, Prepara				
Dust Mop And Remove Gum From A006, A007 (59 St) And Passageway Mezzanine Floors. Prepare Scrubber Machine And Machine Clean All Same Areas, Wet Mop All Areas Inaccessible To Machine.				
Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room.				
Sweep All Stairways, Scrap Entire Station And Empty Trash Receptacles. Disinfect Urine Areas. Clean	And a second		1.005	0.420 0.505
Disinfect A006 Passageway. Clean Employee Toilet. Restock Paper, Tissues And Soap.	5 Av/59 St	N R W	A006	0430 - 0600
Report Off Duty and Swipe off Kronos clock	5 Av/59 St	N R W	A006	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 518 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 ~ 2120			1, 0, 202		
Job#			RO		
NHDC082	Station North		2300 - 0700		2
INSTRUCTIONS	\mathbf{S}	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Swipe on duty at	Kronos clock				
Receptacles Dam	ion. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash p Wipe Receptacle Tops. Clean And Disinfect Employee'S Toilet And Facility Room. Fowels And Soap. Disinfect All Urine Areas.	49 St	N R W	A015	2300 - 0030
Dust Mop And R	temove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine				
	d Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber				
Machine. Put Or	Charge. Clean Scrubber Room.				
a		49 St	N R W	A015	0030 - 0300
	ains And Drag Marks On The Entire Station. Remove Gum. Clean And Disinfect Refuse				
Housings And 11 And Scrubber Ro	rash Receptacles. Clean And Disinfect Employee Toilets, Facility Rooms, Storage Rooms				
	Γ and IN on Time Control Log at booth A015)	49 St	N R W	A015	0300 - 0330
	Lemove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine	77 51	IV IC VV	7.013	0300 - 0330
-	d Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber				
	Charge. Clean Scrubber Room.				
viaemiie. Tat of	i charge. Crean seracer recom.	49 St	NRW	A015	0330 - 0600
Spot Mop All Sta	ains And Drag Marks On The Entire Station. Remove Gum. Clean And Disinfect Refuse				
	rash Receptacles. Clean And Disinfect Employee Toilets, Facility Rooms, Storage Rooms				
And Scrubber Ro					
Re-Scrap Entire	Station, Clean And Disinfect Urine Areas. Empty Trash Receptacles.	49 St	NRW	A015	0600 - 0700
Report Off Duty	and Swipe off Kronos clock	49 St	NRW	A015	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 519 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
NHDC083 Station North		2200 - 0600		27.
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways & Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean Disinfect & Polish All Trash Receptacles. Disinfect The Entire Station. Dust, Clean & Polish All MVMs, Turnstiles, Heets, On-The-Go, Cai & Hpi Units On The Entire Station. Remove All Stickers, Graffiti & Clean Residue		R W	A027	2200 - 2400
Sun/Tue/Thu/Fri: Remove Gum, Stains, Spills & Drag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machin For Cleaning. Machine Clean N/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge. Mon/Wed/Sat: Remove Gum, Stains, Spills & Drag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machin For Cleaning. Machine Clean S/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge.	28 St	R W	A027	2400 - 0200
Lunch	28 St	R W	A027	0200 - 0230
Clean & Disinfect Refuse Rooms On Nb & Sb Platform. Clean & Disinfect Employee Toilets On N/B & Sb Platforms. Clean & Disinfect Employee Facilty Rooms. Clean Scrubber Rooms On Nb & Sb. Remove Debris & Trash From In & Around Sandboxes. Clean All Signs, & Customer Information Center (Cic). Clean Supply Room.	28 St	R W	A027	0230 - 0430
Re-Scrap Mezzanines & Platform Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urino Areas. Empty & Disinfect All Trash Receptacles.	e 28 St	R W	A027	0430 - 0550
Report Off Duty.	28 St	R W	A027	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 520 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NHDC084	Station North		2200 - 0600		275
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	y In Full Uniform				
& Polish All Tr	rways & Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean, Disinfect rash Receptacles. Disinfect The Entire Station. Dust Clean & Polish All MVMs, Turnstiles, Go, Cai & Hpi Units On The Entire Station. Remove All Stickers, Graffiti & Clean Residue.	Prince St	R W	A041	2200 - 2400
For Cleaning. Areas. Clean S Mon/Wed/Sat: Remove Gum, For Cleaning.	Stains, Spills & Drag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machine Machine Clean N/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible crubber Machine. Remove And Clean Squeegee. Place Machine On Charge. Stains, Spills & Drag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machine Machine Clean S/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible crubber Machine. Remove And Clean Squeegee. Place Machine On Charge.	Prince St	R W	A041	2400 - 0200
Lunch	erader Maeime. Remeye ima eraar squeegee. Tiace Maeime on enarge.	Prince St	R W	A041	0200 - 0230
Platforms. Clea	ect Refuse Rooms On Nb & Sb Platform. Clean & Disinfect Employee Toilets On Nb & Sb n & Disinfect Employee Facility Rooms. Clean Scrubber Rooms On Nb & Sb. Remove From In & Around Sandboxes. Clean All Signs & Customer Information Center (Cic).	Prince St	R W	A041	0230 - 0430
Re-Scrap Mezz	anines & Platform Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urine & Disinfet All Trash Receptacles.	Prince St	R W	A041	0430 - 0550
Report Off Dut	y.	Prince St	R W	A041	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 521 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NHDC085 Station North		Hours		RC#	
		2200 - 0600			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Report on Budy in Tun emileni					
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And N/S/B Platform Areas, Scrap Ramp Down To N/Q Lines Up Until Mosaic Tile Walls. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Spot Mop Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstiles And Heets. Clean Exterior Of Hpi Unit In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	2200 - 2400	
Dust Mop And Remove Gum From A43 Mezzanine, Northbound Platform Tile Floor And Ramp Leading To N/Q Lines. Prepare Scrubber Machine And Machine Clean A43 Mezzanine, Northbound Platform Tile Floor And Ramp Leading To N/Q Lines. Wet Mop All Areas Inaccessible To Machines. Secure And Clean Scrubber Machines. Put On Charge. Clean N/B And Mezzanine Scrubber Rooms. Complete Pre And Post Inspection Forms.	Canal St	R W	A043	2400 - 0200	
Lunch	Canal St	R W	A043	0200 - 0230	
Dust Mop And Remove Gum From A044 Mezzanine And Southbound Platform Floor Tile. Prepare Scrubber Machine And Clean A044 Mezzanine And Southbound Platform Floor Tile. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Inspection Form.	Canal St	R W	A043	0230 - 0430	
Major Cleaning: Sun: Clean NB Platform S/W'S P10A - P10F Mon: Clean NB Underpass S/W'S P122, 23, 24 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Tue: Clean All NB Mezzanine S/W'S M2A/B/C, M3A/B/C - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Wed: Clean All NB Street S/W'S S6, S7, S12A/B/C - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Thru: Clean Underpass SB S/W'S P126 An P127 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Fri: Clean SB Platforms And Street S/W'S P11/S8, P13/S9 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Sat: Clean SB Platform And Street S/W'S P14A/B, S10 And S11 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers.	Canal St	R W	A043	0430 - 0530	
Re-Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Report Off Duty.	Canal St	R W	A043	0530 - 0600	
•					
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And/Or Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule.	Canal St	R W	A043	0600 -	
** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 522 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
NHDC086 Station North		2300 - 0700		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
PERFORM ALL DUTIES ON THE J/M/Z LINES.				
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment Including Turnstile And Heets. Clean Exterior Of Hpi Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	2300 - 0100
Prepare Machine For Scrubbing. Dust Mop Island Platform. Remove Gum. Machine Wash Island Platform. Wet Mop All Inaccessible Areas To Scrubber Machine. Clean Machine. Put On Charge. Clean Island Platform Scrubber Room. Complete Pre And Post Inspection Form.	Canal St	6	A046	0100 - 0230
Lunch	Canal St	6	A046	0230 - 0300
Sweep All Platform And Passageway Stairways. Scrap Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Hpi Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	0300 - 0400
Sun/Tue/Thu "Q" Line Prepare Machine For Scrubbing. Dust Mop S/B "Q" Platforms. Remove Gum. Machine Wash Platforms. Wet Mop All Inaccessible Areas To Scrubber Machine. Clean Machine. Put On Charge. Clean Island Platform Scrubber Room. Complete Pre And Post Inspection Form. Mon/Wed/Fri "Q" Line Prepare Machine For Scrubbing. Dust Mop N/B "Q" Platforms. Remove Gum. Machine Wash Platforms. Wet Mop All Inaccessible Areas To Scrubber Machine. Clean Machine. Put On Charge. Clean Island Platform Scrubber Room. Complete Pre And Post Inspection Form. Sat 0300-0330: Deck Wash Walls And Floor In Island Platform Refuse Room. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage. 0330-0400: Employee Facility- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/ Exterior Of Microwave, Refrigerator And Quench Unit. 0400-0430: Employee Toilet- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink Commode. Replenish Paper And Soap As Needed.	Canal St	6	A046	0400 - 0530
Prepare Machine For Scrubbing. Dust Mop A066 Unpaid And Paid Mezzanine. Remove Gum. Machine Wash A066 Unpaid And Paid Control Areas. Wet Mop All Inaccessible Areas To Machine. Clean Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Inspection Form.	Canal St	6	A046	0530 - 0630
Re-Scrap The Entire Station. Empty Trash Receptacles. Correct All Unsanitary Conditions. Report Off Duty.	Canal St	6	A046	0630 - 0700
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And/Or Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging.	Canal St	6	A046	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 523 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
NHDC087 Station North	22	200 - 0600		2765
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Including Platform Stairways Leading To Concourse Level. Scrap Entire Station Including "E" Line Passageway, A050, A051, A052 And A053 Control Areas. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Clean Exterior Of A050 Booth Windows & Empty Trash. Clean Employees' Toilet & Facility Room On N/B Platform. Clean All Turnstiles, Hxts, MVMs, Mems - Including On Lower Concourse Leading To 1 Liberty Plaza And The Oculus. Clean All AFC Swipeheads. Clean All Signs, Ad Panels & Benches - Remove Graffiti & Stickers. Wipe Down All Cic'S And Hpi'S. Clean Glass Panes On Underpass Stairways.	Cortlandt St	R W	A050	2200 -
Major Cleaning: (2330-2400) Tue: Clean Employee Toilet: Deck Brush Walls, Stairs & Floor. Wed: Deck Wash Tile Walls In "E" Line Passageway. Thu: Clean Employee Facility Room: Deck Brush Accessible Walls & Floor.				
Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform Tile Floors. Wet Mop All Inaccessible Areas To Machine Including Columns. Clean And Secure Scrubber Machine. **Put On Charge**. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Cortlandt St	R W	A050	2400 - 0200
Lunch	Cortlandt St	R W	A050	0200 - 0230
Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform Tile Floors. Machine Clean "E" Line Passageway. Wet Mop All Inaccessible Areas To Machine Including A052, A053 Control Areas. Clean And Secure Scrubber Machine. **Put On Charge**. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Cortlandt St	R W	A050	0230 - 0500
Scrap N/S/B Platforms And E Line Passageway. Disinfect All Urine Areas. Report Off Duty	Cortlandt St	R W	A050	0500 - 0600
Note: *If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By Station Supervisor To Another Task For The Alotted Time.* **Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed & The Stop Button Is Not Engaged While Charging.**	Cortlandt St	R W	A050	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 524 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Enterite Butter			
Job#		Hours			
NHDC088 Station North		2300 - 0700		270	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Swipe on Duty at Kronos Clock.					
Sweep All Stairways In A010 Area, Scrap S/B Platforms And (A10)Mezzanines. Empty All Trash Receptacles. Clean And Disinfect El281. Clean & Polish MVMs. Clean & Disinfect Employee Toilet. Restock Tissue, Towels And Soap. Dust Mop & Remove Gum From S/B Platform.	57 St-7 Av	N R Q W	A010	2300 - 2400	
Prepare Scrubber Machine And Machine Clean Platform. Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room (A10)Area. Spot Mop Stains & Dragmarks On Station Stairways, Mezzanine, Platforms. (A10) Area, Clean & Disinfect Refuse Room, Scrubber Room, Employee Restroom & Storage Room.	57 St-7 Av	N R Q W	A010	2400 - 0100	
Clean And Polish All Elevators; Wipe Down Street Entrance Exterior.	57 St-7 Av	NRQW	A010	0100 - 0130	
Resume Cleaning As Listed Above (2300-0000)	57 St-7 Av	NRQW	A010	0130 - 0300	
Lunch (Sign Out & In on TCL in booth)	57 St-7 Av	NRQW	A010	0300 - 0330	
Sun: Major Duty Tower S/B. Mon: Major Duty Supt'S Office. Tue-Sat: Spot Mop The Mezzanine By 55 St And In Front Of Supt'S Office. Polish And Clean MVMs And Turnstiles In A010 Mezzanine.	57 St-7 Av	N R Q W	A010	0330 - 0430	
Empty Trash And Disinfect RTO Crew Toilet. Restock Tissue, Towels And Soap.	57 St-7 Av	N R Q W	A010	0430 - 0520	
Empty And Disinfect Trash Receptacles. Re-Scrap A010 Area & S/B Platform. Disinfect Urine Areas. Clean Booth Windows.	57 St-7 Av	N R Q W	A010	0520 - 0700	
Report Off Duty. Swipe off Duty at Kronos Clock.	57 St-7 Av	N R Q W	A010	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 525 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NHDC089 Station North		2300 - 0700		2755
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and close public toilets.	E 180 St	2 5	R325	2300 - 0100
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty, clean, and disinfect all trash receptacles				
Dust mop and remove gum from the tile floor in R325 mezzanine. Prepare scrubber machine and machine clean mezzanine. Wet mop all areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	E 180 St	2 5	R325	0100 - 0300
Lunch	E 180 St	2 5	R325	0300 - 0330
Clean, Polish & Disinfect El 159 & El 160. Sweep & Mop Floors. Clean Glass & Stainless Steel Inside & Outside.	E 180 St	2 5	R325	0330 - 0400
Remove stains & bird droppings from platforms, stairways, mezzanine, wheelchair ramp, courtyard, and passageway. Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets (male and female). Open public toilets.				
Major Cleaning (0400-0500): Sun: Remove scuff marks and stains from tile walls and columns in mezzanine and by platform stairways. Mon: Remove stains and scuff marks from "Q" panels, columns, and windbreakers on S/B platform. Tue: Bucket wash benches and emergency evacuation devices. Wed: Wash & disinfect refuse rooms. Thu: Bucket wash signs.	E 180 St	2 5	R325	0400 - 0700
Fri: Clean HPIs, maps, customer information center, and hand sanitizer boxes. Sat: Remove stains and scuff marks from "Q" panels, columns, and windbreakers on N/B platform.	F 100 C	2.5	P225	0700
Report Off Duty.	E 180 St	2 5	R325	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 526 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 × 2020 · · · · · · · · · · · · · · · · ·					
Job#		Hours			
NHDC090 Station North	2300 - 0700			275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep Stairways, Scrap Platforms, Mezzanines, Landings and Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet. Clean And Close Public Toilets. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean and disinfect Pigeon dropping outside area of the Station. Clean Escalator 111. Wipe Down All Stainless Steel, Remove All Stickers, Glue Residue, And Graffiti. Dust Mop And Remove Gum From Floors. Machine Clean Upper And Lower Mezzanine Floors. Wet Mop Areas Inaccessible To Machine, Including Stairway Landings. Secure And Clean Machine. Put Machine On Charge		6	R417	2300 - 0300	
Lunch	Parkchester	6	R417	0300 - 0330	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	Parkchester	6	R417	0330 - 0450	
Open Public Toilets.	Parkchester	6	R417	0450 - 0500	
Re-Scrap Mezzanine and Platform Areas. Sweep All Street and Mezzanine Stairways. Disinfect all uring areas. Empty and disinfect all trash receptacles.	e Parkchester	6	R417	0500 - 0700	
Report Off Duty	Parkchester	6	R417	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 527 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
NHDC091 Station North	23	300 - 0700		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
	Central Park	2 3	R301	2300 - 0030
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways.	North 110 St		K301	2300 - 0030
Empty, clean and disinfect all trash receptacles.				
Dust mop and remove gum from the tile floor on island platform. Prepare scrubber machine and machine	Central Park	2 3	R301	0030 - 0230
clean platform. Wet mop all areas inaccessible to machine. Secure scrubber machine. Put on charge.	North 110 St		16501	0030 0230
Lunch	Central Park	2 3	R301	0230 - 0300
	North 110 St			
Dust mop and remove gum from the tile floor on stairways and in paid and unpaid mezzanines/ entrances.	Central Park	2 3	R301	0200 0500
Machine clean mezzanine. Wet mop all stairways and areas in accessible to machine. Secure and clean	North 110 St			0300 - 0500
scrubber machine. Put on charge. Clean scrubber room.				
Clean & polish turnstiles & vending machines.				
Clean & disinfect EFR & employee toilet. Major Cleaning (0500-0600):				
Sun: Wash, clean, and disinfect refuse rooms and/or refuse housings.				
Mon: Remove stains and scuff marks from tile walls and columns in mezzanines.	Central Park			
Tue: Remove stains and scuff marks from tile walls and columns on island platform.	North 110 St	2 3	R301	0500 - 0700
Wed: Remove stains and scuff marks from tile walls and columns in unstaffed entrance/exit.				
Thu: Remove stains and scuff marks from tile walls on stairways.				
Fri: Bucket wash signs and benches.				
Sat: Clean and restock CTA rooms, and chemical and paper supply rooms.				
Report Off Duty.	Central Park	2 3	R301	0700 -
Report Off Duty.	North 110 St	2 3	K301	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 528 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NHDC092	Station North		2200 - 0600		276
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.	Fulton St	A C	N095	2200 -
Mezzanine. Prepa & R205 Mezzani Around All Colu Clean & Secure	emove All Gum From The N/B Platform All The Way To The Glass Doors & R205 are Scrubber Machine & Machine Clean N/B Platform All The Way To The Glass Doors ine. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including mns, Stairway Landings Under & Around Benches & Unpaid/Paid Mezzanine @R205. Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Pre & Post Inspection Form.	Fulton St	A C	N095	2200 - 0030
Remove Gum, Sv	weep & Mop El716. Clean All Interior/Exterior Glass & Chrome Surface On All Levels.	Fulton St	A C	N095	0030 - 0115
Wipe Down & R Between Glass P	can/Polish Escalator. Clean All Interior & Exterior Glass Surfaces Around The Escalator. Lemove All Dust Buildup From Adjacent Walls. Remove Debris On Lower Landing anel & Tile Wall. Clean All Landings (Top & Bottom) - Remove Gum Buildup. Appervision Prior To Shutting Down & Restarting Escalators.	Fulton St	A C	N095	0115 - 0215
Lunch		Fulton St	A C	N095	0215 - 0245
Machine & Mach To Machine Inclu Benches & Unpa	emove All Gum From The S/B Platform, R205A & R208 Mezzanines. Prepare Scrubber nine Clean S/B Platform. Remove Stains From Gutters. Wet Mop All Inaccessible Areas uding Around All Columns, Stairway Landings (Excluding S/W 06) Under & Around id/Paid Mezzanine @R205A & R208 Mezzanines. Clean & Secure Scrubber Machine. e. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	0245 - 0530
Clean & Polish C Report Off Duty.	OTG Kiosks On Platform & Concourse Level Next To EL716.	Fulton St	A C	N095	0530 - 0600
To Another Task	Is On The Station Power Washing, The HDC Will Be Reassigned By Station Supervisor For The Allotted Time.* Ed Water Is Filled In Scrubber Machine Battery Cells As Needed & The "Stop" Button Is nile Charging.**	Fulton St	A C	N095	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 529 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			17072022		
Job#			Hours		RC
NHDC093	Station North		2300 - 0700		276
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.	Wall St	2 3	R111	2300 -
Employee'S Toile	ways, Scrap Mezzanines And Platforms. Disinfect All Urine Areas. Clean And Disinfect et And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles rs. Empty And Wipe Down All Trash Receptacles. Remove All Bagged Refuse To Refuse	Wall St	2 3	R111	2300 - 0100
Mezzanine Scrub	Remove Gum From Mezzanine And Passageways To R112A Tile Floors. Prepare ober Machine And Machine Clean Mezzanine Tile Floors. Wet Mop All Areas Inaccessible an And Secure Mezzanine Scrubber Room. Put On Charge.	Wall St	2 3	R111	0100 - 0300
Lunch		Wall St	2 3	R111	0300 - 0330
Dust Mop And R	Remove Gum From Platform Tile Floors. Wet Mop Platform Tile Floors.	Wall St	2 3	R111	0330 - 0530
Receptacles. Wip	es And Platforms. Disinfect All Urine Areas. Empty And Wipe Down All Trash be Down Benches. Clean Booth R111 And R112A Glass And Empty Booth Trash hove All Bagged Refuse To Refuse Rooms.	Wall St	2 3	R111	0530 - 0630
Sweep And Scra	p 110 Wall St Passageway.	Wall St	2 3	R111	0630 - 0700
Report Off Duty.		Wall St	2 3	R111	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 530 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	lours		RC
NHDC094	Station North	2	200 - 0600		270
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty In	Full Uniform				
	ys, Scrap Platform & Se, Middle & Ne Mezzanines Including North End Mezzanine Of And Unpaid Side. Empty Trash Receptacles. Disinfect Urine Areas. Remove Stickers &	South Ferry	1	R101	2200 - 2300
Middle Mezzanine Floor. Prepare Scru Machine. Secure &	dezzanine, Including North End Of Mezzanine Of White Hall Paid And Unpaid Side, (Exit #2), & North Mezzanine (Exit #3). Dust Mop & Remove Gum From Entire Tile abber Machine & Machine Clean All Mezzanines. Wet Mop All Areas Inaccessible To a Clean Scrubber Machine. Put On Charge. Clean Scrubber Room And Indicate Required & Post Inspection Form	South Ferry	1	R101	2300 - 0200
Lunch	_	South Ferry	1	R101	0200 - 0230
All Areas Inaccess	Refuse Room. Prepare Scrubber Machine & Machine Clean Island Platform. Wet Mop ible To Machine. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber e Required Information On Pre And Post Inspection Form.	South Ferry	1	R101	0230 - 0430
	ys, Scrap Platform & Se, Middle & Ne Mezzanines. Empty Trash Receptacles. Disinfect ove Stickers & Graffiti.	South Ferry	1	R101	0430 - 0600
Report Off Duty		South Ferry	1	R101	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 531 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног		RC	
NHDC095	Station North	230	0 - 0700		275
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In	Full Uniform				
Clean & Disinfect Booth Windows, M Major Cleaning	on. Sweep All Stairways Outside Areas. Empty, Clean & Disinfect All Trash Receptacle. Employees' Toilet & Facility Room On Nb & Sb. Disinfect All Urine Areas. Clean MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surfaces. et Wash Clean & Disinfect Nb & Sb Platform Refuse Rooms.	116 St Columbia University	1	R173	2300 - 0100
Dust Mop & Remo	ove Gum From Nb Tile Floors. Prepare Scrubber Machine & Machine Clean Nb Platform Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. Put On	116 St Columbia University	1	R173	0100 - 0300
Lunch		116 St Columbia University	1	R173	0300 - 0330
-	ove Gum From Sb Tile Floors. Prepare Scrubber Machine & Machine Clean Sb Platform & Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. Put On ubber Room.	116 St Columbia University	1	R173	0330 - 0530
Clean, Disinfect &	Sweep All Stairways & Outside Areas At 115 Street Exit Area.	116 St Columbia University	1	R173	0530 - 0600
Re-Scrap The Enti	re Platform. Empty Trash Receptacles.	116 St Columbia University	1	R173	0600 - 0700
Report Off Duty		116 St Columbia University	1	R173	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 532 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHICH TICK		Tick Effective Date.		
Job#		Hours		RC
NHDC096 Station North		2200 - 0600		27
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls Behind Trash Receptacles.	181 St	1	R183	2200 - 2330
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	181 St	1	R183	2330 - 0100
Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine Area. Wet Mop All Ares Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Wet Mop Ends Of Platforms.	181 St	1	R183	0100 - 0200
Lunch	181 St	1	R183	0200 - 0230
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	181 St	1	R183	0230 - 0400
Clean, Disinfect & Mop El107, El108, El109 & El110. Clean MVMs, Mems, Heets, Turnstiles, Metrocard Readers, All Glass & Metal Surfaces.	181 St	1	R183	0400 - 0500
Re-Scrap Mezzanine & Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	181 St	1	R183	0500 - 0600
Report Off Duty.	1			+
. Note: * If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA As Directed By Supervision.	181 St	1	R183	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 533 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
NHDC097 Station North		2300 - 0700		2755
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all tras receptacles	135 St	2 3	R306	2300 - 0030
Dust mop and remove gum from the tile floor on the northbound stairways, mezzanine, and platfor Prepare scrubber machine and machine clean mezzanine and platform. Wet mop all stairways and inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room		2 3	R306	0030 - 0230
Clean and polish the interior and exterior of EL180. Mop floor. Clean glass.	135 St	2 3	R306	0230 - 0300
Lunch	135 St	2 3	R306	0300 - 0330
Dust mop and remove gum from the tile floor on the southbound stairways, mezzanine, and platfor Prepare scrubber machine and machine clean mezzanine and platform. Wet mop all stairways and inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	l l	2 3	R306	0330 - 0530
Clean and polish the interior and exterior of EL181. Mop floor. Clean glass.	135 St	2 3	R306	0530 - 0600
Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets.	135 St	2 3	R306	0600 - 0700
Report Off Duty	135 St	2 3	R306	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 534 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		7.0.2020		
Job#	Hou		RC#	
NHDC098 Station North	230	00 - 0700		2762
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties In Mezzanine And All Overpasses And Passageways. Sweep All Stairways Including R210 Mezzanine. Scrap Mezzanines. Empty Trash Receptacles. Disinfect All Urine Areas. Remove Stickers And Graffiti. Clean All AFC Equipment, MVMs And Turnstiles. 2330-2400: Clean and Disinfect Public restrooms 2400: Close Public restrooms	Brooklyn Bridge City Hall	4 5 6	R210	2300 - 0100
Performed Cleaning on R210 Mezzanine Including Crossover By Side Of Booth To Sw M6.				
Dust Mop & Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room Mezzanine."	Brooklyn Bridge City Hall	4 5 6	R210	0100 - 0200
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	0200 - 0230
Performed On R210 Mezzanine Including Crossover By Side Of Booth To Sw M6.				
Dust Mop & Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room Mezzanine.	Brooklyn Bridge City Hall	4 5 6	R210	0230 - 0330
Performed At The 4/5/6 Line Crossover To A069K & Passageway From A069K To R210 Mezzanine Turnstiles Dust Mop & Remove Gum From Tile Floor. Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Remove All Stains, Spills And Drag-Marks On All Floors."	Brooklyn Bridge City Hall	4 5 6	R210	0330 - 0430
Performed On Pace University Passageway M4, M5, Sw And M6. Dust Mop And Remove Gum From Tile Floor. Wet Mop Passageway Tile Floor From M4, M5, Sw And M6. Wet Mop Stairway, Landings, Spot Mop Stairway Treads At Pace University Exit. Clean And Disinfect Employee Facility And Restroom.	Brooklyn Bridge City Hall	4 5 6	R210	0430 - 0530
0500 Hours: Open Public Restrooms"				
Clean And Disinfect Elevators: 314, 315 And 316. Remove Stickers and Graffiti from Elevator fixture/ Glass. Wipe Down dust from all the interior and exterior of the Elevators	Brooklyn Bridge City Hall	4 5 6	R210	0530 - 0630
Clean and Organize Supply Room. Remove any empty boxes.	Brooklyn Bridge City Hall	4 5 6	R210	0630 - 0700
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 535 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC		
NHDC099	Station North	:	2300 - 0700		275		
INSTRUCTION	TS .	STATION	LINE	ВООТН	HOURS		
	Sunday-Saturday						
Report On Duty	In Full Uniform						
Receptacles. Cle	tion. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash can And Disinfect Employees. Toilet And Facility Room On Nb & Sb. Disinfect All Urine	116 St	6	R256	2300 - 0100		
Areas.							
Platform & Mez	Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B zzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Clean Scrubber Room.	116 St	6	R256	0100 - 0300		
Lunch		116 St	6	R256	0300 - 0330		
Platform & Mez	Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B zzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Clean Scrubber Room.	116 St	6	R256	0330 - 0530		
Clean booth win	ndows, mvms, mem, turnstiles, metrocard readers, all glass and metal surfaces	116 St	6	R256	0530 - 0600		
Re-Scrap The En	ntire Station	116 St	6	R256	0600 - 0700		
Report Off Duty	T.	116 St	6	R256	0700 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 536 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		THE Effective Dute.		
Job#		Hours		RC
NHDC100 Station North		2200 - 0600		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Sa	aturday			
Report On Duty In Full Uniform				
Performed On Sb Platform Dust Mop & Remove Gum From Sb Platform Tile Floors & Stairways. Empty, Clean & Receptacles. Clean & Disinfect Refuse Room.	& Disinfect Trash	A C E	N078	2200 - 2400
Prepare Scrubber Machine & Machine Clean Sb Platform. Scrub & Wet Mop All Areas Machine Including S/W & Landings. Secure & Clean Scrubber Machine After Use. Put Sb Scrubber Room. Clean & Polish All Railings & Hpi. Disinfect Platform Ends.		A C E	N078	2400 - 0145
Lunch	14 St	A C E	N078	0145 - 0215
Performed On Nb Platform Dust Mop & Remove Gum From Nb Platform Tile Floors & Stairways. Empty, Clean Receptacles. Clean & Disinfect Refuse Room.	& Disinfect Trash 14 St	A C E	N078	0215 - 0400
Prepare Scrubber Machine & Machine Nb Platform. Scrub & Wet Mop All Areas Inacconcluding S/W & Landings. Secure & Clean Scrubber Machine After Use. Put On Char Scrubber Room. Clean & Polish All Railings & Hpi. Disinfect Platform Ends.		A C E	N078	0400 - 0600
Report Off Duty	14 St	A C E	N078	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 537 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tick Effective Dute:			
Job#		Hours			
NHDC101 Station North	22	200 - 0600		275	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Thursday					
Report On Duty In Full Uniform.					
Dust Mop And Remove Gum From Lower Mezzanine And Island Platform And Passageways. Scrap Lo Mezzanine And Island Platform. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. P And Clean Trash Receptacles. Clean And Disinfect Public Toilets. Routine Cleaning El 600, El 601 An 602.	Polish Yards	7	R550	2200 - 0030	
Major Cleaning: Sweep, Clean And Disinfect All Refuse Rooms.	34 St Hudson Yards	7	R550	0030 - 0100	
Lunch	34 St Hudson Yards	7	R550	0100 - 0130	
Major Cleaning: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Island Platform. Machine Clea Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Rooms. Cle On The Go (Otg) And Help Point Intercom (Hpi) Equipment. Polish All Stainless Steel.	I V arde	7	R550	0130 - 0430	
Re-Scrap Mezzanine, Passageways, And Platform Areas. Sweep All Lower Mezzanine Stairways And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	34 St Hudson Yards	7	R550	0430 - 0600	
Report Off Duty.	34 St Hudson Yards	7	R550	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 538 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
NHDC102 Station North		00 - 0600		275
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Tuesday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop And Remove Gum From Passageways, Upper Mezzanine And Street Level. Scrap Passageways, Upper Mezzanine And Street Level. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. Clean All Glass Partitions In Control Area, Including Booth Windows. Clean And Polish Trash Receptacles. Clean And Disinfect Public Toilets. Polish All Stainless Steel. Public Restrooms- Clean and Close @ 2400hours Major Cleaning: (2330-0030)	34 St Hudson Yards	7	R550	2200 - 0030
Fri: Clean And Polish Escalators E632. Remove Gum From Top And Bottom Plates. Remove Graffiti And Stickers. Clean And Polish Turnstiles, MVMs And Mems And AFC Readers. Sat: Clean And Polish E 631. Remove Gum From Top And Bottom Plates. Remove Graffiti And Stickers. Clean And Polish Turnstiles, MVMs, Mems And AFC Readers.				
Lunch	34 St Hudson Yards	7	R550	0030 - 0100
Major Cleaning: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Street Level And Upper Mezzanine. Machine Clean Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Rooms. Clean On The Go (Otg) And Help Point Intercom (Hpi) Equipment. Polish All Stainless Steel.	34 St Hudson Yards	7	R550	0100 - 0430
Re-Scrap Mezzanine, Passageways And Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Public Restrooms- Reopen @ 0500hrs	34 St Hudson Yards	7	R550	0430 - 0600
Report Off Duty.	34 St Hudson Yards	7	R550	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 539 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	RC# 2757		
NHDC103	Station North		2200 - 0600		
INSTRUCTION	NS .	STATION	LINE	воотн	HOURS
	Sunday-Monday				
Report On Duty	In Full Uniform.				
Upper Mezzanii Clean All Glass	Remove Gum From Passageways, Upper Mezzanine And Street Level. Scrap Passageways, ne And Street Level. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. Partitions In Control Area, Including Booth Windows. Clean And Polish Trash Receptacles. Infect Public Toilets. Polish All Stainless Steel.				
Major Cleaning	: (2330-0030) ity/Tower/Relay Room/Lower Mezzanine.	34 St Hudson Yards	7	R550	2200 - 0030
Clean, Disinfect Mon: RTO Fact	, Mop & Empty Trash lity/Tower/Relay Room/Lower Mezzanine. , Mop & Empty Trash	Tarus			
Fri: Clean And Stickers. Clean Sat: Clean And	Polish Escalators E632. Remove Gum From Top And Bottom Plates. Remove Graffiti And And Polish Turnstiles, MVMs And Mems And AFC Readers. Polish E 631. Remove Gum From Top And Bottom Plates. Remove Graffiti And Stickers. sh Turnstiles, MVMs, Mems And AFC Readers.				
Lunch		34 St Hudson Yards	7	R550	0030 - 0100
Mezzanine. Ma	er Machine For Use. Dust Mop And Remove Gum From Street Level And Upper Chine Clean Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Rooms. Clean On The Go (Otg) And Help Point Intercom (Hpi) Equipment. Polish All	34 St Hudson Yards	7	R550	0100 - 0430
Re-Scrap Mezza Trash Receptac		34 St Hudson Yards	7	R550	0430 - 0600
Report Off Dut	7. Thursday				
Report On Duty	In Full Uniform.	1		1	
Sun/Mon: Performance Fri/Sat: Performance Sweep All Street Disinfect All U	orm All Cleaning Duties on Street Level and Upper Mezzanine Level. All Cleaning Duties on Lower Mezzanine and Island Platform. St Stairways And Mezzanine Stairways. Clean and Sanitize Wall Base In Passageways and Frine Areas. Scrap, Dust Mop and Remove Gum, Clean all Glass Partitions in Control of Booth Window. Remove all Stickers and Graffiti and Clean Residue.	34 St Hudson Yards	7	R550	2200 - 2300
Major Cleaning	Tower - Clean And Disinfect. Sweep and Mop Floors. ilets - Clean and Disinfect. Sweep and Mop Floors.	34 St Hudson Yards	7	R550	2300 - 0100
Mop and Remo	ve Gum from All Street Stairways, Mezzanines And Platform Stairways.	34 St Hudson Yards	7	R550	0100 - 0130
Lunch		34 St Hudson Yards	7	R550	0130 - 0200
0200-0245: Cle	an, Sweep, Mop Floors And Disinfect Women's Locker Room/Toilets.				
0245-0330: Cle	an, Sweep, Mop Floors And Disinfect Men's Locker Room/Toilets.	34 St Hudson Yards	7	R550	0200 - 0415
0330-0415: Cle	an And Polish AFC Equipment, MVMs, MEMs And Turnstiles.				
Clean On The ODisinfect Public	Go (OTG) And Help Point Intercom (HPI) Equipment. Polish All Stainless Steel. Clean And And Employee Toilets. Clean And Disinfect Scrubber Rooms And CTA Rooms. Re-Scrap lezzanine And Stairways. Clean And Polish All Trash Receptacles.	34 St Hudson Yards	7	R550	0415 - 0600
Report Off Duty	<i>/</i> .				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 540 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#		Н	RC		
NHDC103	Station North	22	00 - 0600		275
INSTRUCTIONS	\mathbf{S}	STATION	LINE	воотн	HOURS
	Friday-Saturday				
Report On Duty	In Full Uniform.				
Mezzanine And I And Clean Trash 602. Clean, Disin	Lemove Gum From Lower Mezzanine And Island Platform And Passageways. Scrap Lower Island Platform. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. Polish Receptacles. Clean And Disinfect Public Toilets. Routine Cleaning El 600, El 601 And El affect & Empty Trash In RTO Facility/Tower/Relay Room & Lower Mezzanine.	34 St Hudson Yards	7	R550	2200 - 0100
Major Cleaning: Sweep, Clean An	d Disinfect All Refuse Rooms.				
Lunch		34 St Hudson Yards	7	R550	0100 - 0130
Tile Floor. Clean	Machine For Use. Dust Mop And Remove Gum From Island Platform. Machine Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Rooms. Clean And Help Point Intercom (Hpi) Equipment. Polish All Stainless Steel.	34 St Hudson Yards	7	R550	0130 - 0430
*	nine, Passageways, And Platform Areas. Sweep All Lower Mezzanine Stairways And ys. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	34 St Hudson Yards	7	R550	0430 - 0600

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 541 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NHDC104	Station North		2300 - 0700		276
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	y In Full Uniform				
-	& Mezzanine. Dust Mop & Remove Gum From Entire Station. Disinfect All Urine Areas. rs & Graffiti Upon Discovery. Clean All Glass & Metal Surfaces.	72 St	Q	N700	2300 - 0130
-	er Machine & Machine Clean Island Platform Granite Tile Floors. Wet Mop All Areas Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	72 St	Q	N700	0130 - 0300
Lunch		72 St	Q	N700	0300 - 0330
	er Machine & Machine Clean Mezzanine Granite Tile Floors. Wet Mop All Areas Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	72 St	Q	N700	0330 - 0600
Receptacles. Re	orm & Mezzanine. Clean All Glass & Metal Surfaces. Empty, Clean & Disinfect All Trash emove Gum From Entire Station. Remove Stickers & Graffiti Upon Discovery. Remove All Drag Marks On Floor Areas.	72 St	Q	N700	0600 - 0700
Report Off Duty	у	72 St	Q	N700	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 542 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			17 07 202		
Job#			Hours		RC
NHDC105	Station North		2300 - 0700		276
INSTRUCTION	\mathbf{s}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
	& Mezzanine. Dust Mop & Remove Gum From Entire Station. Disinfect All Urine Areas. & Graffiti Upon Discovery. Clean All Glass & Metal Surfaces.	86 St	Q	N701	2300 - 0130
1	r Machine & Machine Clean Island Platform Granite Tile Floors. Wet Mop All Areas Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	86 St	Q	N701	0130 - 0300
Lunch		86 St	Q	N701	0300 - 0330
	r Machine & Machine Clean Mezzanine Granite Tile Floors. Wet Mop All Areas Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	86 St	Q	N701	0330 - 0600
Receptacles. Rer	rm & Mezzanine. Clean All Glass & Metal Surfaces. Empty, Clean & Disinfect All Trash move Gum From Entire Station. Remove Stickers & Graffiti Upon Discovery. Remove All Drag Marks On Floor Areas.	86 St	Q	N701	0600 - 0700
Report Off Duty		86 St	Q	N701	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 543 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#	
NHDC106	Station North		2300 - 0700		276	
INSTRUCTION	S	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform					
mezzanine and p	ays, platform and mezzanine areas. Scrap platform, mezzanine and stairways. Dust mop platform areas. Remove graffiti, all stickers and clean residue. Remove all pigeon dropping stairways and platforms. Clean, mop, disinfect public restrooms.	96 St	Q	N702	2300 - 0030	
-	r Machine and clean island platform granite tile floors and mezzanine areas. Wet mop all e to scrubber machine. Put scrubber machine on charge.	96 St	Q	N702	0030 - 0230	
Lunch		96 St	Q	N702	0230 - 0300	
sweep, mop and	Lower/ Upper levels, Dispatcher's office, tower, crew room, lunchroom. Clean, disinfect, empty trash in open space and office. Clean, disinfect, sweep and mop employee byee locker and facility rooms. Clean partitions and stainless steel.	96 St	Q	N702	0300 - 0430	
•	AFC rails and gates in mezzanine area. Clean, mop, disinfect and restock scrubber room. mop and open public restrooms at 0500	96 St	Q	N702	0430 - 0530	
	nine, platform and outside areas. Sweep all street, mezzanine and platform stairways. ne areas. Remove all stains, spills and drag marks on floor areas.	96 St	Q	N702	0530 - 0700	
Report Off Duty		96 St	Q	N702	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 544 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC		
NHDC107 Station North	230	00 - 0700		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On Entire Paid And Unpaid Mezzanine & Passageway From A033 To A034K. Dust Mop & Remove Gum From Paid And Unpaid Mezzanine Tile Floor From A033 (E16th St) To A34K (E15th St. Park Area) Including A034 Unpaid Area.	14 St-Union Sq	N Q R W	A034	2300 - 2400
Close Public Restrooms At 2400 Hours. Clean Men's And Women's Public Restroom. Wash Walls, Sweep And Mop Floors. Clean Sinks, Commodes, Urinals, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holde Paper Towel Holders And/Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti.	r, 14 St-Union Sq	N Q R W	A034	2400 - 0045
Perform Listed Duties On Entire Paid And Unpaid Mezzanine & Passageway From A033 To A034K Prepare Scrubber Machine & Machine Clean Entire Paid/Unpaid Mezzanine Including In Front Of Transit District 4 Area. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	14 St-Union Sq	N Q R W	A034	0045 - 0145
Lunch	14 St-Union Sq	N Q R W	A034	0145 - 0215
Perform Listed Duties On Entire Paid And Unpaid Mezzanine Passageway From A034K To R221. Dust Mop & Remove Gum From Paid And Unpaid Mezzanine Tile Floor From A034K (E15th St Park Area) To R221 Including A033K (E15th St) And R210K (E 14 & 4 Ave SW Corner next to Supv. Office). Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room."	14 St-Union Sq	N Q R W	A034	0215 - 0430
"Open Public Restrooms @ 0500HRS" Clean, Disinfect And Remove All Stains, Spills And Drag Marks Inside Over Head Passageway Leading To N/B And S/B Platforms. Empty All Trash Receptacles Inside Mezzanine. Remove All Stains, Spills And Drag Marks On All Floors.	14 St-Union Sq	N Q R W	A034	0430 - 0700
Report Off Duty	14 St-Union Sq	N Q R W	A034	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 545 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
NHDC108	Station North		2200 - 0600		275
INSTRUCTION	S	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
& Polish All Tra	ways & Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean Disinfect ash Receptacles. Disinfect The Entire Station. Dust, Clean & Polish All MVMs, Turnstiles, Go, Cai & Hpi Units. Remove All Stickers, Graffiti & Clean Residue.	23 St	R W	A030	2200 - 2400
For Cleaning. M Areas. Clean So Mon/Wed/Sat: Remove Gum, S	tains, Spills & Drag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machine Iachine Clean N/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible rubber Machine. Remove And Clean Squeegee. Place Machine On Charge. tains, Spills & Drag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machine Iachine Clean S/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible	23 St	R W	A030	2400 - 0200
Areas. Clean So	rubber Machine. Remove And Clean Squeegee. Place Machine On Charge.	23 St	R W	A030	0200 - 0230
Sb Platforms. Cl	ct Refuse Rooms On Nb & Sb Platform. Clean & Disinfect Employee Toilets On N/B & ean & Disinfect Employee Facilty Rooms. Clean Scrubber Rooms On Nb & Sb. Remove From In & Around Sandboxes. Clean All Signs, & Customer Information Center (Cic).	23 St	R W	A030	0230 - 0430
Re-Scrap Mezza	nines & Platform Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urine Disinfect All Trash Receptacles.	23 St	R W	A030	0430 - 0550
Report Off Duty	•	23 St	R W	A030	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 546 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
NHDC109 Station Nort	h		2200 - 0600		27:
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform	n				
& Polish All Trash Receptacles.	Areas, Scrap Entire Station, Including All Rooms. Empty, Clean, Disinfect Disinfect The Entire Station. Dust Clean & Polish All MVMs, Turnstiles, Inits On The Entire Station. Remove All Stickers, Graffiti & Clean Residue.	8 St-NYU	R W	A038	2200 - 2400
For Cleaning. Machine Clean N Areas. Clean Scrubber Machine Mon/Wed/Sat: Remove Gum, Stains, Spills & I For Cleaning. Machine Clean S	Orag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machine /B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Remove And Clean Squeegee. Place Machine On Charge. Orag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machine /B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible	8 St-NYU	R W	A038	2400 - 0200
Lunch	Remove And Clean Squeegee. Place Machine On Charge.	8 St-NYU	R W	A038	0200 - 0230
Platforms. Clean & Disinfect En	s On Nb & Sb Platform. Clean & Disinfect Employee Toilets On Nb & Sb ployee Facility Rooms. Clean Scrubber Rooms On Nb & Sb. Remove and Sandboxes. Clean All Signs & Customer Information Center (Cic).	8 St-NYU	R W	A038	0230 - 0430
Re-Scrap Mezzanines & Platforn Areas. Empty & Disinfect All T	n Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urine rash Receptacles.	8 St-NYU	R W	A038	0430 - 0550
Report Off Duty.		8 St-NYU	R W	A038	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 547 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 82226 11 2022					
Job#		Hours		RC	
NHDC110 Station North		2300 - 0700		27	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturda	<i>y</i>				
Report On Duty In Full Uniform					
Swipe on at Kronos					
	57 St-7 Av	N R Q W	A010	2300 - 2400	
Sweep All Stairways In A011 Area, Scrap N/B Platforms And (A11)Mezzanines. Empty All	Гrash				
Receptacles. Clean And Polish MVMs. Dust Mop & Remove Gum From N/B Platform.					
Prepare Scrubber Machine & Machine Clean Nb Platform. Wet Mop All Areas Inaccessible T					
Secure & Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. (A011)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	NRQW	A010	2400 - 0300	
Mop All Stains & Dragmarks On Station Stairways, Mezzanine, Platforms. (A011) Area. Clea	n & Disinfect	11.11.4		2.00 0500	
Refuse Room & Scrubber Room.					
Lunch (Sign out and in for lunch at Booth Time Control Log)	57 St-7 Av	N R Q W	A010	0300 - 0330	
Spot Mop The Mezzanine By 55 St. Polish & Clean MVMs Turnstiles & Otg In A011 Mezza	nine.				
Major Cleaning					
Sun/Wed/Fri: Major Clean Employee Facility Room. Mon/Thu/Sat: Major Clean Employee Facility Room.	ean Supt's 57 St-7 Av	N R Q W	A010	0330 - 0600	
Office.					
Tue: Major Clean Booth A010					
Empty & Disinfect Trash Receptacles, A011 Area & Nb Platform. Re-Scrap A011 Area & N	o Platform. 57 St-7 Av	NRQW	A010	0600 - 0700	
Disinfect Urine Areas.	37 St-7 AV	IN K Q W	AUIU	0000 - 0700	
Report Off Duty. Swipe Off Duty at Kronos	57 St-7 Av	NRQW	A010	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 548 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

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Job#			Hours		RC	
NHDC111	Station North		2200 - 0600		276	
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform					
*	vays, Scrap Platforms And Mezzanines. Empty Trash Receptacles, Disinfect Urine Areas s. Remove Stickers And Graffiti.	Astor Pl	6	R219	2200 - 2400	
Dust Mop & Rer N/B Platform. W	o Platform & Mezzanine. nove Gum From N/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean et Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After arge. Clean N/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And Housings.	Astor Pl	6	R219	2400 - 0230	
Lunch		Astor Pl	6	R219	0230 - 0300	
Dust Mop & Rer S/B Platform. Wo	Platform & Mezzanine. nove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean et Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After arge. Clean S/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And Housings.	Astor Pl	6	R219	0300 - 0530	
	Receptacles. Scrap Platforms & Mezzanine. Disinfect As Needed. Remove All Stains, Marks On All Floors.	Astor Pl	6	R219	0530 - 0600	
Report Off Duty		Astor Pl	6	R219	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 549 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			RC
23	800 - 0700		275
STATION	LINE	воотн	HOURS
77 St	6	R248	2300 - 0100
77 St	6	R248	0100 - 0130
77 St	6	R248	0130 - 0200
77 St	6	R248	0200 - 0300
77 St	6	R248	0300 - 0430
77 St	6	R248	0430 - 0600
77 St	6	R248	0600 - 0700
77 St	6	R248	0700 -
	77 St	77 St 6 77 St 6	STATION LINE BOOTH 77 St 6 R248 77 St 6 R248

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 550 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

AVAO SIIIO WILLION		Tiek Elicetive Dute.		
Job#		Hours		RC
NHDC125 Station North		2300 - 0700		270
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Swipe on duty at Kronos clock				
Perform All Cleaning Duties On Southbound Upper And Lower Level	59 St	4 5 6	R244	2300 - 0045
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty booth trash and wipe tops of all trash receptacles. Restock Employee bathroom, clean EFR. Dust all ledges. Remove gum, stains, spills and drag marks.				
Upper Southbound Level Including Underpass: Dust Mop And Remove All Gum From Tile Floor Areas. Prepare Scrubber Machine And Clean All floor tiles. Wet Mop all Inaccessible areas including stairs and landings. Remove and clean squeegee, clean scrubber machine and scrubber room. Put machine on charge.	59 St	4 5 6	R244	0045 - 0300
Lunch- (Sign OUT and IN on Time Control Log at booth R242)	59 St	4 5 6	R244	0300 - 0330
Disinfect all urine areas on both platforms and underpass. Deck brush/bucket wash gutter areas on both platforms including around trash receptacles.	59 St	4 5 6	R244	0330 - 0445
Wipe down all ESI/Out front Digital Media screens and clean T/S's including OMNY tap and go validators. Clean MVM's, HEETS and blue light HPI Units.	59 St	4 5 6	R244	0445 - 0530
Upper Northbound Platform: Dust Mop And Remove All Gum From Tile Floor Areas. Prepare Scrubber Machine And Clean All floor tiles. Wet Mop all Inaccessible areas . Remove and clean squeegee, clean scrubber machine and scrubber room. Put machine on charge.	59 St	4 5 6	R244	0530 - 0700
Report Off Duty and Swipe off Kronos clock	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 551 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours		RC#	
NHDC126 Station North	220	00 - 0600		2765
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop & Remove All Gum From N/B Platform. Prepare Scrubber Machine & Machine Clean N/B Platform. Remove Stains From Gutters, Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings, Under And Around Benches And Contol Areas. Clean And Secure Scrubber Machine, **Put On Charge. Clean Scrubber Room And Indicate Required Information To Pre And Post Inspection Form	WTC Cortlandt	1	R107	2200 - 2400
Dust Mop & Remove All Gum From S/B Platform. Prepare Scrubber Machine & Machine Clean S/B Platform. Remove Stains From Gutters, Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings, Under And Around Benches And Contol Areas. Clean And Secure Scrubber Machine, **Put On Charge. Clean Scrubber Room And Indicate Required Information To Pre And Post Inspection Form	WTC Cortlandt	1	R107	2400 - 0200
Lunch	WTC Cortlandt	1	R107	0200 - 0230
Dust Mop & Remove All Gum From N/B Mezzanine. Prepare Scrubber Machine & Machine Clean Entire Area. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Turnstiles, Receptacles, Benches And Gates. Clean And Secure Scrubber Machine, **Put On Charge. Clear Scrubber Room And Indicate Required Information To Pre And Post Inspection Form	WTC Cortlandt	1	R107	0230 - 0430
Dust Mop & Remove All Gum From S/B Mezzanine. Prepare Scrubber Machine & Machine Clean Entire Area. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Turnstiles, Receptacles, Benches And Gates. Clean And Secure Scrubber Machine, **Put On Charge. Clear Scrubber Room And Indicate Required Information To Pre And Post Inspection Form.	WTC Cortlandt	1	R107	0430 - 0600
Report Off Duty				
Note: * If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor To Perform Other Task During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed And The "Stop" Button Is Not Engaged While Charging.	WTC Cortlandt	1	R107	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 552 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours	0.500	RO
NHDC127 Station North		Sun - Thu:2300 Fri - Sat:2300 -		2'
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Employees' Toilet. Clean Walls Behind Trash Receptacles.	168 St	A C	N013	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	168 St	A C	N013	0030 - 0200
Mop All Overpasses And Stairways. Mop Elevator Vestibules And Passageways (Upper And Lower Levers). Mop Ends Of Platforms.	168 St	A C	N013	0200 - 0300
Lunch	168 St	A C	N013	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	168 St	A C	N013	0330 - 0500
Clean, Disinfect And Mop El 111, 112, 113 And 114. Clean MVMs, Heets, Turnstiles, Metrocard Readers, All Glass Amd Metal Surfaces.	168 St	A C	N013	0500 - 0600
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles.	168 St	A C	N013	0600 - 0700
Report Off Duty.	168 St	A C	N013	0700 -
Friday-Saturday	•	'	-	-
Report On Duty In Full Uniform				
Major Cleaning (Fridays Only 2310-0010) Clean , Sweep, Disinfect And Bucket Wash Emergency Stairways. Bucket Wash As Directed By Supervision Or Clean And Polish MVMs And Mems. (Works With Nc0002).	191 St	1	R185	2300 - 0030
Major Cleaning (Fridays Only 0040-0140) Clean , Sweep, Disinfect And Bucket Wash Emergency Stairways. Bucket Wash As Directed By Supervision Or Clean And Polish MVMs And Mems. (Works With Nc0002).	181 St	1	R183	0040 - 0215
Major Cleaning (Saturdays Only 0230-0330) Clean , Sweep, Disinfect And Bucket Wash Emergency Stairways. Bucket Wash As Directed By Supervision Or Clean And Polish MVMs And Mems. (Works With Nc0002).	168 St	A C	N013	0230 - 0330
Lunch	168 St	A C	N013	0330 - 0400
Clean, Sweep, Wet Mop And Disinfect Overpass And Elevator Vestibules (Upper And Lower). Disinfect All Urine Areas. Dust Mop And Remove Gum S/B Tiles Floors. Prepeare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. (Fridays Only). Wet Mop Ends Of Platforms Clean, Sweep, Wet Mop And Disinfect Overpass And Elevator Vestibules (Upper And Lower). Disinfect All Urine Areas. Dust Mop And Remove Gum N/B Tile Floors. Prepeare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put	168 St	A C	N013	0400 - 0545
On Charge. Clean Scrubber Room. (Saturdays Only). Wet Mop Ends Of Platforms. Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine	191 St	1	R185	0600 - 0700
Areas. Empty And Disinfect All Trash Receptacles.	191 50	1	R165	0000 - 0700

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Report Off Duty.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 553 of 557 Date: 9/19/2022

191 St

1

R185

0700 -

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

				. 170/2029		
Job#	Но	RC#				
NHDC128 Station North	2200 - 0600			2762		
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform						
Perform Listed Duties On Shuttle.						
Clean And Disinfect Refuse Room Inside Shuttle Passageway. Perform Listed Duties Inside Shuttle Passageway Including R236K, Mezzanine Tile Floor, Shuttle Passageway And Shuttle Areas Including MetroNorth Passageway. Sweep And Scrap R238/R238A Unpaid Mezzanine And Madison Ave Exit. Prepare Scrubber Machine And Machine Clean R236K Mezzanine Tile Floor, Shuttle Passageway, Shuttle Area. Metro North Passageway, Entire Paid Mezzanine And R238 Unpaid Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. Clean Scrubber Room. Clean All Turnstiles And Bases At R238/R238A Control Areas.	Grand Central 42 St	4 5 6	R238	2200 - 0130		
** See Below **						
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200		
**Major Clean Escalators #S: 207, 208, 209, 210 And Elevator #204.	Grand Central 42 St	4 5 6	R238	0200 - 0330		
SHUTTLE: Scrap, Dust Mop And Remove Gum From Madison Avenue Mezzanine. Prepare Scrubber Machine And Machine Clean Madison Avenue Mezzanine Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. Clean Scrubber Room. Sweep And Wet Mop Stairways Mb3, Mb4 And Mb5 At R238 Mezzanine (Golden Stairways)	Grand Central 42 St	4 5 6	R238	0330 - 0500		
Shuttle: Sweep All Stairways To Metro North Including Ramp And Landings At Base Of Escalators. Sweep And Scrap Shuttle Platforms And Passageways, R236K Mezzanine, Madison Avenue Mezzanine And R238 Mezzanine. Disinfect All Urine Areas Including Golden Stairway MB3, MB4 And MB5.		4 5 6	R238	0500 - 0600		
Report Off Duty.						
•						
Note:						
** Hose Wash And Disinfect Shuttle Refuse Room After Refuse Train Collects Garbage. **	Grand Central 42 St	4 5 6	R238	0600 -		
** No Specific Time Designated; Due To Task Performed In Conjunction With The Refuse Train Schedule **						
**ESC/ELE Cleaning Subject To Change For Regular Cleaning Duties.						

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 554 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours				RC#	
NHDC129 Station North	2200 - 0600			2757	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
REPORT ON DUTY IN FULL UNIFORM @151					
*UNDER CONSTRUCTION NEW CONSTRUCTED CUSTOMER SERVICE CENTER @ R147. Sweep all stairways Control areas of R148 & R153, landings & outside areas. Scrap all mezzanine and platforms and passageway. Disinfect all unsanitary conditions. Empty & disinfect all trash receptacles, mezzaine of R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue from all surfaces. Remove gum, stains, spills and drag marks from floor surfaces. Clean CSC glass and empty trash. Clean and wipe all countertops, chairs/benches at CSC. Wipe Clean & Polish all trash receptacles, AFC equipment, HPI/CAI, digital screens, CIC, chrome & stainless railings, FDNY standpipes. Clean, Disinfect & Organize Rooms: Male & Female Locker Room, EFR/CTA Slop Sink. Clean & disinfect EL 619	Times Sq-42 St	S	R147	2200 - 2400	
*Shuttle Line Closes @ 2400-					
Shuttle Mezzanine:					
Remove Gum from Mezzanine. Scrub base around columns, inaccessible areas and around trash receptacles. Prepare scrubber machine and machine clean scheduled areas. Wet mop inaccessible areas to machine including stairways and landing.	Times Sq-42 St	S	R147	2400 - 0130	
Major Duty: (0130-0200)					
Sunday- Clean/mop/disinfect- Lunch Room. Clean and wipe down microwave/refrigerator/water cooler. Monday- Clean and polish all MVM, CIC, HPI/HEET/Turnstiles completes- Control Area R153. Tuesday- Mop, Clean and empty trash- Men Locker Room (Track 4) Wednesday- Mop, clean, wipe down walls- Men bathrooms inside Locker room (Track 4) Thursday- Clean and polish all MVM, CIC, HPI/HEET/Turnstiles components- Control Area R148. Friday- Mop/clean and empty trash- Female Locker Room (Track 4). Saturday- Clean, organize and restock Scrubber room.	Times Sq-42 St	S	R147	0130 - 0200	
LUNCH	Times Sq-42 St	S	R147	0200 - 0230	
Platform & 42nd Street Passageway Connector: Remove Gum from Shuttle Island Platform and 42nd Street Connector Passageway. Scrub base around columns, inaccessible areas and around trash receptacles. Prepare scrubber machine and machine clean scheduled areas. Wet mop inaccessible areas to machine including stairways and landing. Clean scrubber machine, scrubber room. Put machine on charge.	Times Sq-42 St	S	R147	0230 - 0500	
Re-scrap Shuttle Mezzanine, platforms, passageway and R148 & 153 control areas. Disinfect all urine areas. Empty and clean all trash receptacles. Clean & Disinfect EL 619	Times Sq-42 St	S	R147	0500 - 0600	
REPORT OFF DUTY	Times Sq-42 St	S	R147	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 555 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
NHDC130 Station North	2300 - 0700			2756	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Perform Listed Duties On The N/B Platforms. *In the Absence of coverage of either jobs each job must cover the entire station, including N/B & S/B platforms*.	86 St	4 5 6	R250	2300 - 2400	
Sweep Stairway, Scrap Platforms, Mezzanines and Landings Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And polish All Trash Receptacles					
Dust Mop And Remove Gum From Southbound Lower Level Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Lower Level Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room & Refuse room. Mop Stairways and Landings	86 St	4 5 6	R250	2400 - 0200	
Clean And Disinfect Employee's Toilet And Facility Room On Northbound Platform.	86 St	4 5 6	R250	0200 - 0230	
Mop & Disinfect Elevator (EL-273). Clean Elevator Surfaces. Bucket Wash or Mop Street Stairways and Landings	86 St	4 5 6	R250	0230 - 0330	
Lunch	86 St	4 5 6	R250	0330 - 0400	
Dust Mop And Remove Gum From Northbound Upper Level Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Upper Level Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine . Put On Charge. Clean Scrubber Room. Clean Refuse Room. Remove stains, spills, graffiti, unauthorized postings and footprints from wall tiles. Clean and Polish all Trash Receptacles.	86 St	4 5 6	R250	0400 - 0530	
Clean and polish all brass surfaces, MVMs, MEM's, Turnstiles, MetroCard Readers And All Glass And Metal Surfaces On N/B Upper Platform. Clean Benches & Platform Map. Disinfect urine areas. Spot mop to remove stains, spills & drag marks. Remove stains and footprints from wall tiles.	86 St	4 5 6	R250	0530 - 0630	
Re-Scrap The Entire Station And Empty All Trash Receptacles.	86 St	4 5 6	R250	0630 - 0700	
** Additional tasks (subject to change and/or by chance): - Spot clean tile walls Remove stains, graffiti, stickers and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property Spot Deck/Hose/Mop ADA tactile as needed Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station Wipe down all ESI/out-front digital screens and clean all turnstiles including validators throughout the station.	86 St	4 5 6	R250	0700 -	
Clean MVMs, HEETs, ON-The Go, CAI and HPI Units.Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 556 of 557 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# NHDC247	2200 - 0600			2764	
	Station North			DOOTH	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
floor area. Prepar the scrubber mac Tidy mezzanine		Broadway-Lafaye St	BDFM	N519	2200 - 2400
"Perform Listed	Outies On The N/B Platform				
machine and mad	ecklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber thine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure er machine after use. Complete post checklist. Put on charge. Tidy N/B platform scrubber	Broadway-Lafaye St	BDFM	N519	2400 - 0230
Lunch		Broadway-Lafaye St	BDFM	N519	0230 - 0300
	EL329. Remove Gum From Floors. Sweep, Disinfect And Mop Floor. Clean/Polish crior Of Glass And Chrome On All Levels. Wipe Down All Ledges On All Levels.	Broadway-Lafaye St	BDFM	N519	0300 - 0400
garbage, debris a Mon: Wash/clear Tues: Wash/clear Wed: Wash/clear Thu: Wash/clean Fri: Lower mezza loose garbage, de	m scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose	Broadway-Lafaye St	BDFM	N519	0400 - 0600
receptacles. Corr Note: *If Mobile Wash Supervisor And / ** Ensure Distill	ob is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash ect all unsanitary conditions. Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule. ed Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" gaged While Charging.	Broadway-Lafaye St	BDFM	N519	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 557 of 557 Date: 9/19/2022