

**MTA NEW YORK CITY TRANSIT
DIVISION OF STATION OPERATIONS
JOB SELECTION PROGRAMS AND PICKS**

STATION ENVIRONMENT AND OPERATIONS

STATION CLEANERS

WINTER 2023

**NORTH SCHEDULES
BOOK**

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0001	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock tissues, towels and soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non painted surfaces.	242 St	1	R197	2300 - 0045
Sweep/Mop RTO Facilities. Empty Trash Receptacles. Clean And Disinfect Employees' Restroom. Clean Dispatcher'S Office And Crew Quarters.	242 St	1	R197	0045 - 0200
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Restock tissues, towels and soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non painted surfaces. Empty Trash Can In Manager's/Supervisor's Office, Upon Request	238 St	1	R196	0210 - 0340
Lunch	238 St	1	R196	0340 - 0410
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock tissues, towels and soap Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non painted surfaces.	231 St	1	R194	0420 - 0540
Clean And Disinfect El 184, El 185. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	231 St	1	R194	0540 - 0610
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	242 St	1	R197	0620 - 0700
Report Off Duty.	242 St	1	R197	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0002	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non-painted surfaces.	Marble Hill 225 St	1	R192	2300 - 0030
Major Cleaning (Fridays Only 2310 - 0010) R185 191 Street: Clean, Sweep, Disinfect And Hose Wash Emergency Stairway (Works With NHDC127)				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non-painted surfaces.	215 St	1	R190	0040 - 0210
Major Cleaning (Fridays Only 0040 - 0140) R183 181 St: Clean, Sweep, Disinfect And Hose Wash Emergency Stairway (Works With Job NHDC127)				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Remove all graffiti and stickers from non-painted surfaces.	207 St	1	R188	0220 - 0350
Major Cleaning (Saturdays only 0230-0330) N013 168th St. Clean, sweep, disinfect and hose wash emergency stairway. Works with job NHDC127				
Lunch	207 St	1	R188	0350 - 0420
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles.	Dyckman St	1	R186	0430 - 0600
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Marble Hill 225 St	1	R192	0610 - 0700
Report Off Duty.	Marble Hill 225 St	1	R192	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0003	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee bathroom.	Bronx Park East	2 5	R326	1500 - 1650
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect EL 136, EL 137, and EL 138.	Pelham Pkwy	2 5	R328	1700 - 1900
Lunch	Pelham Pkwy	2 5	R328	1900 - 1930
Clean turnstiles, vending machines, HPI' s, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee bathroom.				
Major Cleaning (2040-2130): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: 'Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform	Pelham Pkwy	2 5	R328	1930 - 2130
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.				
Major Cleaning (2200-2300): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse room. Tue: Remove stains and scuff marks from "Q" panels and columns on platform. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.	Bronx Park East	2 5	R326	2140 - 2300
Report Off Duty.	Bronx Park East	2 5	R326	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0004	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All Mezzanine Windows. Clean Walls Behind Trash Receptacles. Remove Graffiti and Stickers Upon Discovery.	125 St	1	R174	2300 - 0150
Major Cleaning (0100-0150) Sun/Wed: Major Clean Upper/Lower Landings And Polish Escalator 101 Mon/Thu: Major Clean Upper/Lower Landings And Polish Escalator 102 Tue/Fri: Major Clean Upper/Lower Landings And Polish Escalator 103				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Customer Information Center Window(S). Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles & AFC Readers. Clean Walls Behind Trash Receptacles. Remove Graffiti and Stickers Upon Discovery.	157 St	1	R180	0200 - 0400
Lunch	157 St	1	R180	0400 - 0430
Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles & AFC Readers. Clean bird cage. Remove graffiti and stickers	125 St	1	R174	0440 - 0620
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	125 St	1	R174	0630 - 0700
Report Off Duty.	125 St	1	R174	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0005	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock Tissues, Towels and Soap. Dust All Ledges. Clean Walls Behind Trash Receptacles. Remove Graffiti and Stickers Upon Discovery. Major Cleaning (2400-0100) Sun: Clean And Disinfect Canister Housing On N/B And S/B Platforms. Mon: Clean And Disinfect All Trash Receptacles.	79 St	1	R162	2300 - 0100
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Clean Walls Behind Trash Receptacles. Remove Graffiti and Stickers Upon Discovery. Major Cleaning (0200-0300) Sun: Clean And Disinfect Refuse Room On N/B. Mon: Clean And Disinfect Refuse Room On S/B. Tue Clean And Disinfect All Trash Receptacles.	86 St	1	R164	0110 - 0300
Lunch	86 St	1	R164	0300 - 0330
Remove All Stains, Spills And Drag Marks On Floor Areas Including: Nb/Sb Platform And Mezzanine. Clean Stains Off Walls.	86 St	1	R164	0330 - 0500
Sweep All Street, Platform And Mezzanine Stairways. Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean Stains Off Walls.	79 St	1	R162	0510 - 0700
Report Off Duty.	79 St	1	R162	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0006	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean The Housings. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Rooms. Re-Stock Tissues, Towels And Soap. Remove Graffiti, Stickers And Clean Residue. Wipe down benches, CIC, and FSMF. Wipe refrigerator and microwave.				
MAJOR CLEANING: (0130-0230) SUN: Clean And Polish All MVM's, MEM's, HEET's And Chrome On Station. MON: Clean Employees' Toilet And Facility Room. TUE: Clean And Disinfect All Trash Receptacles. WED: Clean And Disinfect Refuse Room and Refuse Housings. THU: Clean And Polish All MVM's, MEM's, HEET's And Chrome On Station. FRI: Clean Employees' Toilet And Facility Rooms. SAT: Clean And Disinfect All Trash Receptacles.	14 St	1 2 3	R127	2300 - 0230
LUNCH	14 St	1 2 3	R127	0230 - 0300
Starting from 14th st & 7th ave 123 lines, L passageway to the set of railings in front of the IND signal door (opposite outfront AD panel 322-075, scrap, clean and disinfect. Disinfect gutters, remove stains, spills and drag marks in covered areas. Remove graffiti on non-painted surfaces. Remove stickers and sticker residue. Remove graffiti on outfront posters.	14 St	1 2 3	R127	0300 - 0400
Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All OTG Kiosks, MVM's, MEM's, HEET's And Chrome On Station. Clean And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Room, Refuse Housings And Solar Cans On Northbound And Southbound Platforms. Wipe and clean yellow bird box and liquid hand sanitizer.	14 St	1 2 3	R127	0400 - 0530
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove all graffiti stickers and residue.	14 St	1 2 3	R127	0530 - 0700
REPORT OFF DUTY.	14 St	1 2 3	R127	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0007	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms And Escalators. Disinfect Elevator And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti And Stickers And Clean Residue. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Consolidated Facility Room, Men And Women Toilets. Empty Garbage In Dispatcher’s Office. Sweep And Mop Bathroom In Dispatcher’s Office.	South Ferry	1	R101	2300 - 0300
Lunch	South Ferry	1	R101	0300 - 0330
Clean and Polish ESC 312 at Whitehall St. (R) line. Remove all stickers and gum. Wipe clean escalator wall tiles	South Ferry	1	R101	0330 - 0430
Clean and disinfect emergency exit stairwells (South end exit)	South Ferry	1	R101	0430 - 0500
Major Cleaning (0500-0530) Sun: Booth R101. Mon: South Ferry refuse room Tue: Clean And Disinfect Refuse Room, Employee Consolidated Facility Room, Men And Women Locker Rooms And Toilets. Wed: Employee toilets, both Men & Women Thu: Booth R101 Fri: Sweep And Mop Dispatcher’s Office And Bathroom. Empty All Garbage In Dispatcher’s Office. Sat: Clean and organize storage room behind R101. Clean and wipe down stainless steel benches. Remove stickers and graffiti	South Ferry	1	R101	0500 - 0600
Sweep all street, mezzanine and platform stairways including outside areas. Scrap mezzanine and platforms. Disinfect all urine areas. Empty all trash receptacles ass needed.	South Ferry	1	R101	0600 - 0700
Report Off Duty.	South Ferry	1	R101	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0008	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. Clean & Polish All AFC Equipment: MVMs, Mems Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Remove Graffiti and Stickers Upon Discovery.	242 St	1	R197	0700 - 0830
Major Cleaning (0915-1015) Tuesday: Clean Booth R197 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.				
Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employee's Restroom And Facility Room. Clean & Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles.	238 St	1	R196	0840 - 1000
Major Cleaning (1050-1150) Wednesday: Clean Booth R196 Interior And Exterior, Mop Floor, Wipe Walls And Dust Ledges.				
Clean RTO Facilities. Sweep, Mop, Disinfect, Dust Ledges, Clean Windows And Empty Trash Receptacles At Dispatcher Office Including Employees' Restroom. (RTO Facilities Located At 240 Street Tower). Empty RTO Trash Cans. Clean Walls Behind Trash Cans.	242 St	1	R197	1010 - 1050
Lunch	242 St	1	R197	1050 - 1120
Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employee's Restroom And Facility Room. Clean & Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Cans. Remove Graffiti and Stickers Upon Discovery.	231 St	1	R194	1130 - 1250
Major Cleaning (1330-1430) Thursday: Clean Booth R194 Interior And Exterior, Mop Floor, Wipe Walls And Dust Ledges.				
Clean And Disinfect E1184 And E1185. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	231 St	1	R194	1250 - 1320
Rescrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees Restroom And Facility Room.	231 St	1	R194	1320 - 1340
Clean RTO Facilities: Sweep, Mop, Disinfect, Dust Ledges, Clean Windows And Empty Trash Receptacles In Dispatchers Office Including Employee'S Restroom. (RTO Facilities Located At 240 Street Tower).	238 St	1	R196	1350 - 1415
Rescrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees Restroom And Facility Room.	242 St	1	R197	1425 - 1500
Report Off Duty.	242 St	1	R197	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0009	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls. Major Cleaning (0905-0950) Tuesday: Clean Booth R192 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.	Marble Hill 225 St	1	R192	0700 - 0950
Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls. Major Cleaning (1105-1150) Wednesday: Clean Booth R190 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.	215 St	1	R190	1000 - 1150
Lunch	215 St	1	R190	1150 - 1220
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees Restroom And Facility Room.	215 St	1	R190	1220 - 1340
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles.	Marble Hill 225 St	1	R192	1350 - 1500
Report Off Duty	Marble Hill 225 St	1	R192	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0010	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior R185 Booth Windows And Empty Trash. Clean And Disinfect Employees' Restroom Located In The Passage Way. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas And Walls. Clean Walls Behind Trash Receptacles. Remove Any Ponding Water Or Puddles.	191 St	1	R185	0700 - 1015
Major Cleaning (0955-1015) Sunday: Clean Booth R185 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.				
Lunch	191 St	1	R185	1015 - 1045
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas.Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of R183 Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs. Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	181 St	1	R183	1050 - 1330
Major Cleaning (1205-1250) Saturday: Clean Booth R183 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.				
Clean and Disinfect El 107, El 108, El 109 and El 110. Clean and Wipe Steel. Sweep and Mop Floors. Clean Glass and Wipe Down Stainless Steel Inside and Outside	181 St	1	R183	1330 - 1400
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees Restroom. Remove Any Ponding Water or Puddles.	191 St	1	R185	1410 - 1500
Report Off Duty.	191 St	1	R185	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0011	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On The 1 Line. Sweep Stairways, Scrap N/B And S/B Platforms, Mezzanine And Passageway To N013. Disinfect Urine Areas. Clean Exterior Of N013 Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom Located In Passageway. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles & AFC Readers. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls.	168 St	A C	N013	0700 - 1030
Major Cleaning: Daily: Clean, sweep and disinfect sw 10:30-10:50 Sun: Clean, disinfect and bucket wash all trash receptacles, ensure rim is clean -10:50-11:10 Mon: Clean interior and exterior of booth -10:50-11:10 Tues: Clean and mop GSM/Supv office-10:50-11:10 Wed: Clean and disinfect all trash receptacles -10:50-11:10 Thurs: Clean SB scrubber room -10:50-11:10 Fri: Clean NB scrubber room -10:50-11:10 Sat: Clean and disinfect refuse room. -10:50-11:10	168 St	A C	N013	1030 - 1140
Lunch	168 St	A C	N013	1140 - 1210
Clean And Disinfect EL111, EL112, EL113 and EL114. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	168 St	A C	N013	1220 - 1400
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees' Restroom. Empty Supervisors/Manager'S Trash. Wet Mop Office Floors.	168 St	A C	N013	1410 - 1500
Report Off Duty.	168 St	A C	N013	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0012	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean RTO Facilities: Empty Trash Receptacles, Wipe & Clean All Desks & Tables. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls. Major Cleaning (0815-0900) Sunday: Clean Booth R176 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Major Cleaning (0900-1000) Saturday: Clean, Organize, Stock And Remove Refuse From Supply Room, CTA Room And Slop Sink Room.	137 St City College	1	R176	0700 - 1100
Lunch	137 St City College	1	R176	1100 - 1130
Major Cleaning (1140-1210) Saturday: Clean Booth R174 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Clean All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All Mezzanine Windows. Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	145 St	1	R178	1140 - 1400
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls.	137 St City College	1	R176	1410 - 1500
Report Off Duty.	137 St City College	1	R176	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0012A	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean RTO Facilities: Empty Trash Receptacles, Wipe & Clean All Desks & Tables. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls. Clean Upper/Lower Landings And Polish Es101 Clean Upper/Lower Landings And Polish Es102 Clean Upper/Lower Landings And Polish Es103	125 St	1	R174	0700 - 1100
Major Cleaning (0815-0900) Sunday: Clean Booth R176 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Major Cleaning (0900-1000) Saturday: Clean, Organize, Stock And Remove Refuse From Supply Room, CTA Room And Slop Sink Room.				
Lunch	125 St	1	R174	1100 - 1130
Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Clean All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All Mezzanine Windows.	103 St	1	R170	1140 - 1400
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Stains Off Walls.	125 St	1	R174	1410 - 1500
Report Off Duty.	125 St	1	R174	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0013	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove All Stains Marks From Walls, Clean Walls Behind All Trash Receptacles. Major Cleaning (0830-0930) Sunday: Clean Booth R173 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges	116 St Columbia University	1	R173	0700 - 1100
Lunch	116 St Columbia University	1	R173	1100 - 1130
Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove All Stains Marks From Walls, Clean Walls Behind Trash Receptacles. Major Cleaning (1010-1110) Saturday: Clean Booth R172 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Cathedral Pkwy 110 St	1	R172	1140 - 1350
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	116 St Columbia University	1	R173	1400 - 1500
Report Off Duty.	116 St Columbia University	1	R173	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0014	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Mezzanines, Platforms And Underpass Stairways. Scrap Mezzanine Areas, Platforms Including Underpass In R169 Mezzanine Area, Platforms And The Outside Area From The Head House To 96Th Street. Clean And Empty All Trash Receptacles. Clean All Benches. Disinfect All Urine Areas. Clean The Exterior Of The Booth Windows. Clean And Disinfect Employees' Toilet. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Free Standing Map Frame And Customer Information Center Window. El 145 And El 146, Clean And Disinfect Elevators, Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Clean Stains From Walls.				
Major Cleaning: (1000-1100), Sun: Clean Booth R168A Interior And Exterior Including Booth Windows, Sweep And Mop Floor, Wash Walls And Ledges, Empty Booth Garbage, Clean All Turnstiles. Clean Superintendent And Supervisor'S Office. Mon: Clean Employees' Toilet; Clean And Disinfect The Toilet Bowl And Sink, Wash The Walls, Sweep And Mop The Floor, Replenish Toilet Paper, Hand Towels And Soap. Clean And Empty Trash In Consolidated Facility Room. Tue: Clean Male And Female Employees' Toilet; Clean And Disinfect The Toilet Bowl And Sink, Wash Walls, Sweep And Mop Floors, Replenish Toilet Paper, Hand Towels And Soap. Clean And Empty Trash In Consolidated Facility Room. Wed: Scrap And Disinfect Underpass Areas. Remove All Stains, Spills And Drag Marks On Floor Areas And Gutter Walls. Thu: Clean Employees' Restroom; Clean And Disinfect The Bowl And Sink, Wash The Walls, Sweep And Mop The Floor, Replenish Toilet Paper, Hand Towels And Soap. Clean And Empty Trash In Consolidated Facility Room. Fri: Clean Male And Female Locker Rooms. Clean Locker Tops, Sweep And Mop Floor. Sat: Clean Booth R168 Interior And Exterior Including Booth Windows, Sweep And Mop Floor, Wash Walls And Ledges, Empty Booth Garbage, Clean All Turnstiles.	96 St	1 2 3	R168A	0700 - 1100
Lunch	96 St	1 2 3	R168A	1100 - 1130
ON N/S/B mezz disinfect and clean underpass, remove all graffiti and stickers.	96 St	1 2 3	R168A	1130 - 1200
Clean And Disinfect Elevators. El 145 And El 146, Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Clean All MVMs, Mems, Heets And Chrome On Station.	96 St	1 2 3	R168A	1200 - 1330
Re-Scrap The Entire Station. Empty All Trash Receptacles.	96 St	1 2 3	R169	1330 - 1500
Report Off Duty.	96 St	1 2 3	R169	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0015	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Platform And Mezzanine Stairways. Scrap R161A & R161B Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect El 239 And El 240. Clean Stairway Corners And Wipe Down Stair Railings.	72 St	1 2 3	R161B	0700 - 1000
Major Cleaning (0850-0920)				
Saturday: Clean Booth R161B Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges				
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	79 St	1	R162	1010 - 1230
Major Cleaning: (1200-1230)				
Saturday: Clean Booth R162 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Lunch	79 St	1	R162	1230 - 1300
Clean And Disinfect El 239 And El 240. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Clean Stains Off Walls.	72 St	1 2 3	R161B	1310 - 1340
Re-Scrap Mezzanine And Platform Areas. Sweep All Street, Platform And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	72 St	1 2 3	R161B	1340 - 1500
Report Off Duty.	72 St	1 2 3	R161B	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0015A	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine, Platform Areas And Sidewalk Areas Leading From Head House To Curbs. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (0930-1000) Sunday: Clean Booth R164 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges. Friday: Clean Booth R166 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.	86 St	1	R164	0700 - 1000
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning: (1200-1230) Saturday: Clean Booth R162 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.	66 St Lincoln Center	1	R160	1010 - 1230
Lunch	66 St Lincoln Center	1	R160	1230 - 1300
Clean And Disinfect El 239 And El 240. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Clean Stains Off Walls.	86 St	1	R164	1310 - 1340
Re-Scrap Mezzanine And Platform Areas. Sweep All Street, Platform And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	86 St	1	R164	1340 - 1500
Report Off Duty.	86 St	1	R164	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0016	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	50 St	1	R155	0700 -
General Duties, Bathroom Duties				
Major Cleaning (0800-0830) Sun: Booth R155 - Interior/Exterior - Clean Booth Windows, Dust Ledges, Clean Booth Equipment, FX, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors.	50 St	1	R155	0700 - 0830
General Duties and Bathroom Duties	59 St Columbus Circle	1	R158	0840 - 1045
Lunch	59 St Columbus Circle	1	R158	1045 - 1115
**General Duties - Continue	59 St Columbus Circle	1	R158	1115 - 1215
Re-Scrap Entire Station. Sweep All Stairway And Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Major Cleaning (1300-1345) Sun: Sweep All Stairways. Mon: Clean And Polish All Mvm’s, Mem’s, Heet’s, Turnstiles On N/S/B Platforms Tue: Clean EFR And Bathroom On Unstaffed Platform SB Platform Wed: Clean EFR In R155 Control Area (Wipe Down Lockers, Table, Benches, Microwaves, Refrigerators, Portable AC, Sweep And Mop Floors. Thu: Bucket Wash Tile Walls And Gutters On S/B Platform Fri: Bucket Wash Tile Walls And Gutters On N/B Platform Sat: Clean And Polish All Trash Receptacles Including Chrome. Clean All Refuse Rooms. Report Off Duty.	50 St	1	R155	1225 - 1500
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue. .	50 St	1	R155	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0017	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Tower at R143 Mezzanine (Daily at 40 St - 7 Ave). Dust All Ledges. Clean And Polish All MVM's, MEM's, HEET's, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove all dust balls from mezzanine passageway and platform, gutters and drains. Clean yellow bird box hand sanitizer near R151 paid mezzanine.				
MAJOR CLEANING: (1000-1100)				
SUN: Clean Booth R147 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.	Times Sq-42 St	1 2 3	R151	0700 - 1100
SAT: Clean Booth R151 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges				
MON: Clean and tidy scrubber rooms on both north and southbound platforms: Mezzanine of R143 (40th and 7th Ave)				
TUE: Clean, disinfect and polish all trash receptacles on southbound platforms and Mezz of R143 (40th and 7th Ave)				
WED: Clean, disinfect and polish all trash receptacles on northbound platforms and Mezz of R151				
THU: Clean, disinfect and polish all MVM, HEET's, turnstiles and chrome railings at R143 mezzanine area				
LUNCH	Times Sq-42 St	1 2 3	R151	1100 - 1130
Sweep All Stairways including ML5 to ML12. Scrap Mezzanine and Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Dust All Ledges. Clean And Polish All Mvm's, Mem's, Heet's, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Clean FSMF, fire hose box, HPI, CIC, wipe down benches. Remove graffiti upon discovery.	Times Sq-42 St	1 2 3	R151	1130 - 1500
REPORT OFF DUTY	Times Sq-42 St	1 2 3	R151	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0018	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM @ R151	Times Sq-42 St	1 2 3	R151	0700 - 0810
Sweep The Entire 41St Street Passageway From 7Th Avenue To 8Th Avenue.				
Sweep All Mezzanine And Platform Stairways Including Stairways ML5 To ML16 And ML20 To ML23. Scrap Mezzanine, Passageway, And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Rooms. Dust All Ledges. Remove All Gum, Stains, Spills And Drag Marks On Floor Area. Clean And Disinfect Employees' Toilet at R145. Empty Trash Receptacles Between EL 232 and EL 233 On The Upper Mezzanine By R145.				
MAJOR CLEANING (1000 - 1100)				
SUN: Clean Booth R145 Interior And Exterior. Mop Floor. Wash Walls. Dust Ledges	Times Sq-42 St	1 2 3	R151	0810 - 1100
SAT: Clean Booth R145. Clean and disinfect employees' Men and Women Toilets. Clean and disinfect urinals, commodes, sink and mirror. Empty trash and mop floor. Wipe down all modesty panels and wall. Restock with soap and tissue.				
WED: Clean, mop, wipe down microwave and refrigerator inside employees' facility room- located on 7 line Mezz.				
FRI: Clean, tidy and restock scrubber room/CTA room with chemical supplies				
LUNCH	Times Sq-42 St	1 2 3	R151	1100 - 1130
Sweep Entire 41St Street Passageway From 7Th Avenue To 8Th Avenue.				
MAJOR DUTY:	Times Sq-42 St	1 2 3	R151	1130 - 1210
SAT/SUN: (1130-1200) Clean And Disinfect NO. 7 Line Tower. Sweep And Mop Floor. Empty Trash Receptacles. Clean And Disinfect Employees' Restroom. Clean Superintendent's Office.				
Sweep All Mezzanine And Platform Stairways Including Stairways ML5 To ML16 And ML20 To ML23. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Rooms. Dust All Ledges. Remove All Gums, Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Toilet at R145. Empty Trash Receptacles Between EL 232 and EL 233 On The Upper Mezzanine By R145.	Times Sq-42 St	1 2 3	R151	1210 - 1500
REPORT OFF DUTY.	Times Sq-42 St	1 2 3	R151	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0019	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Restroom And Facility Rooms. Dust All Ledges. Wipe down benches, clean glass and guardrails. Scrap Island platform and R138 Mezzanine . Remove stains and drag marks. Clean yellow birdbox hand sanitizer in control area of R138 unpaid Mezzanine.	34 St Penn Station	1 2 3	R138	0700 - 1100
LUNCH	34 St Penn Station	1 2 3	R138	1100 - 1130
Scrap R138 Mezzanine, Island Platform And Underpass To R135 And R137. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.				
MAJOR CLEANIONG: (1300-1400)				
SUN: Clean booth R138 interior and exterior. Sweep, mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth draws.	34 St Penn Station	1 2 3	R138	1130 - 1500
WED: Clean employee consolidated facility room, mop and wipe down refrigerator and microwave. Clean and mop bathroom, restock with soap and tissue.				
FRI: Clean and mop manager's office. Empty trash.				
REPORT OFF DUTY	34 St Penn Station	1 2 3	R138	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0020	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Sweep all N/B street and mezzanine Stairways. Scrap N/B R141 mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean and disinfect Employees' toilet And facility rooms. Dust all ledges. Remove drag marks. Restock supplies in employees' bathroom. Clean glass guard rails. Remove graffiti, stickers and residue.	34 St Penn Station	1 2 3	R138	0700 - 0900
Sweep all S/B street and mezzanine stairways. Scrap S/B R142 mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean and disinfect employees' toilet and facility rooms. Dust all ledges. Remove stains and marks. Clean glass guard rails. Remove graffiti stickers and residue.				
Major Cleaning: (1000-1100) SUN: Clean booth R135 interior and exterior, mop floor, wash walls and dust ledges. THU: Clean and tidy storage room in Mezzanine next to R138 and N/B platform near R141. SAT: Clean booth R141 interior and exterior. Mop floor, wash walls and dust ledges.	34 St Penn Station	1 2 3	R138	0900 - 1100
LUNCH	34 St Penn Station	1 2 3	R138	1100 - 1130
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine Areas. Empty all trash receptacles. Re-scrap both N/B and S/B local platforms. Wipe down benches, remove graffiti and clean all AFC equipment. Clean glass guardrails. Remove any unsanitary conditions upon discovery.	34 St Penn Station	1 2 3	R138	1130 - 1500
REPORT OFF DUTY	34 St Penn Station	1 2 3	R138	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0021	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Whitehall ""N/R"": Sweep All Street And Mezzanine Stairways. Scrap Platforms And Mezzanine. Empty And Disinfect All Trash Receptacles.	South Ferry	1	R101	0700 - 0800
Sweep All Street And Mezzanine Stairways. Scrap Platforms And Mezzanine. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Consolidated Facility Room, Clean And Disinfect Men And Women Toilets. Empty Garbage In Dispatcher’s Office. N/R Sweep And Mop Dispatcher’s Office And Dispatcher's Toilet.	South Ferry	1	R101	0800 - 0930
Lunch	South Ferry	1	R101	0930 - 1000
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket				
MAJOR DUTY: (1300-1400)	Franklin St	1	R117	1010 - 1450
SUN- Clean Booth R117 interior/exterior, mop floor, wipe down cabinets/ledges and walls				
MON- Clean organize and restock both scrubber rooms				
TUE- Clean, mop, disinfect Employee Facility room. Clean refrigerator/microwave and wipe down Quench machine.				
WED- clean and disinfect refuse room/canister housing				
FRI- Clean, mop, disinfect, employee bathroom. Restock supplies and wipe down tile walls.				
Report Off Duty.	South Ferry	1	R101	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0022	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean exterior of booth windows. Dust all ledges. Remove all stains, spills and drag marks on floor areas. Clean and disinfect west 12th and 13th streets and unmanned control areas. Clean all AFC equipment. Remove graffiti, stickers, and residue. Starting from 14th St & 7th Ave 123 lines, L passageway to the set of railings in front of the IND signal door (opposite out-front AD panel 322-075, scrap, clean and disinfect. Disinfect gutters, remove stains, spills and drag marks in covered areas. Remove graffiti on non-painted surfaces. Remove stickers and sticker residue. Remove graffiti on out-front posters. MAJOR DUTY: (0900-1000) SUN: Clean booth R127 interior and exterior, mop floor, wash walls, dust ledges. MON: Clean and restock CTA and supply rooms. TUE: Clean and disinfect all trash receptacles. WED: Clean, disinfect, mop and Re-Stock supplies in employees' toilets. THU: Clean and disinfect all canister housing.(INSIDE AND OUTSIDE)."	14 St	1 2 3	R127	0700 - 1100
LUNCH	14 St	1 2 3	R127	1100 - 1130
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti stains and drag marks. Clean all AFC equipment. Remove stickers and residue. MAJOR DUTY: (1300-1330) SUN: Clean booth R129 interior and exterior, mop floor, wash walls and dust ledges. MON: Clean, mop and disinfect employees' facility room. Clean microwave and refrigerator. TUE: Clean, mop and disinfect northbound employees' bathroom. Wipe tile walls and Re-stock supplies. WED: Clean, mop and disinfect southbound employees' bathroom. Wipe tile walls and Re-stock supplies."	18 St	1	R129	1140 - 1350
Re-Scrap mezzanine and platform areas. Sweep all street and mezzanine stairways. Disinfect all urine areas. Empty and disinfect all trash receptacles.	14 St	1 2 3	R127	1400 - 1500
REPORT OFF DUTY	14 St	1 2 3	R127	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0023	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti, stains and drag marks. Clean all AFC equipment. Remove stickers and residue. Remove graffiti on tile walls and advertisement panels MAJOR DUTY: (0900-1000) SUN: Clean booth R133 interior and exterior, mop floor, wash walls and dust ledges. clean booth glass TUE: Clean mop and disinfect both employee facility rooms THU: Bathroom southbound - Wipe down tile walls, clean toilets and sink. Mop and restock supplies. FRI: Clean and tidy Scrubber/CTA rooms both north and south bound. Restock supplies. SAT: Bathroom Northbound - Wipe down tile walls, clean toilets and sink. Mop and Re-stock supplies.	28 St	1	R133	0700 - 1030
LUNCH	28 St	1	R133	1030 - 1100
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti, stains and drag marks. Clean all AFC equipment. Remove stickers and residue. Remove graffiti on tile walls and advertisement panels MAJOR DUTY: (1230-1330) SUN: Clean Booth R131 interior and exterior, mop floor, wash walls and dust ledges. clean booth glass MON: Clean mop and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect all trash receptacles. Clean rims of all trash receptacles. THU: Clean, mop and disinfect Scrubber/CTA rooms on southbound platform. SAT: Clean, mop and disinfect Scrubber/CTA rooms on north bound platform.	23 St	1	R131	1110 - 1340
Re-scrap entire station. Clean and polish all MVM's, MEM's, turnstiles and chrome in station. Remove all gum, stains, spills and drag marks on floor areas. Remove all unsanitary condition upon discovery.	28 St	1	R133	1350 - 1500
REPORT OFF DUTY	28 St	1	R133	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0024	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove all stains, spills and drag marks. Remove dust balls from gutter and drains. Remove sticker and residue. Wipe and clean all AFC and CIC equipment. Clean, mop and disinfect elevators 336, 337 and 338 MAJOR DUTY: (1000-1030) SUN: Mop and Polish EL336, 337 MON: Clean, BOOTH R116- mop, clean booth glass, dust ledges and empty trash TUE: Clean, Mop and Polish EL338 WED: CTA Room-Clean, organize and restock THU: Clean, Mop, Disinfect and Polish EL336 FRI: Clean, Mop, Disinfect and Polish EL337 SAT: Clean, Mop, Disinfect and Polish EL338	Chambers St	1 2 3	R116	0700 - 1100
LUNCH	Chambers St	1 2 3	R116	1100 - 1130
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect Employees' toilet and facility rooms. Remove all stains, spills and drag marks. Remove dust balls from gutter and drains. Remove sticker and residue. Wipe and clean all AFC and CIC equipment. MAJOR DUTY: (1300-1330) SUN: Clean Booth R119 MON: Employee bathroom- wipe tile walls, clean, mop, disinfect and restock supplies WED: Clean, mop, and disinfect EFR. Clean interior and exterior of microwave and refrigerator. THU: Clean, disinfect refuse rooms FRI: Clean, mop and organize scrubber room, restock supplies and wipe down tile walls SAT: Tidy and organize supply room. Remove empty boxes	Canal St	1	R119	1140 - 1350
RESCRAP ALL STREET AND MEZZANINE STAIRWAYS, EMPTY TRASH	Chambers St	1 2 3	R116	1400 - 1500
REPORT OFF DUTY	Chambers St	1 2 3	R116	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0024A	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Major Duty: (0900-0930) SUN: Clean, organize and restock scrubber/CTA room. MON: Clean and disinfect refuse/canister housing. TUE: Clean, mop and wipe tile walls. Restock supplies WED: Employee facility room- Clean, mop, disinfect. Clean interior/ exterior of microwave and refrigerator. FRI: Employee bathroom- Clean, mop, disinfect and restock supplies.	Christopher St Sheridan Sq	1	R125	0700 - 1000
LUNCH	Christopher St Sheridan Sq	1	R125	1000 - 1030
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket MAJOR DUTY: (1230-1300) SUN- Clean Booth R123 interior and exterior, mop floor, clean booth glass and dust ledges MON- Clean, mop and disinfect and restock both scrubber rooms TUE- Clean, mop, disinfect booth EFR. wipe down tile walls and remove sticker residue FRI- Clean mop and disinfect both employee bathrooms. Clean tile walls	Houston St	1	R123	1040 - 1350
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Disinfect All Urine Areas. Empty All Trash Receptacles.	Christopher St Sheridan Sq	1	R125	1400 - 1500
REPORT OFF DUTY.	Christopher St Sheridan Sq	1	R125	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0025	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep All Street And Mezzanine Stairways, Platform And Outside Areas. Remove Gum From Mezzanine and Platforms. Disinfect Elevator And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility, Locker And Toilet Rooms. MAJOR CLEANING: (0030 - 0100) SUN: Clean and disinfect northbound refuse room. SAT: Clean and disinfect Southbound refuse room.	28 St	1	R133	2300 - 0100
Sweep All Street And Mezzanine Stairways, Platform And Outside Areas. Remove Gum From Mezzanine and Platforms. Disinfect Elevator And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility, Locker And Toilet Rooms. MAJOR CLEANING: (0230 - 0300) MON: NB employee bathroom-Clean, mop, disinfect and restock supplies. WED: SB employee bathroom- clean, mop, disinfect and restock supplies. THU: Clean and disinfect northbound refuse room. FRI: Clean and disinfect Southbound refuse room.	23 St	1	R131	0110 - 0300
LUNCH	23 St	1	R131	0300 - 0330
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles.	28 St	1	R133	0340 - 0510
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles.	23 St	1	R131	0520 - 0650
REPORT OFF DUTY	28 St	1	R133	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0026	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles.	242 St	1	R197	1500 - 1700
Sweep/Mop RTO Facilities, Empty Trash Receptacles, Clean And Disinfect Employee Toilets, Including Dispatchers Office.	242 St	1	R197	1700 - 1745
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas And Walls. Clean Walls Behind Trash Receptacles.	238 St	1	R196	1755 - 1905
Lunch	238 St	1	R196	1905 - 1935
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean El 184 &185. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	231 St	1	R194	1945 - 2215
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	242 St	1	R197	2225 - 2300
Report Off Duty.	242 St	1	R197	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0027	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Stains Off Walls. Clean Walls Behind Trash Receptacles.	Dyckman St	1	R186	1500 - 1810
Lunch	Dyckman St	1	R186	1810 - 1840
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Walls Behind Trash Receptacles. Clean and Disinfect Elevators, Clean Glass and Wipe Down Stainless Steel Inside and Outside. Sweep and Mop Floors.	181 St	1	R183	1850 - 2215
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect & Mop El 178. Clean Walls Behind Trash Receptacles.	Dyckman St	1	R186	2225 - 2300
Report Off Duty.				
.				
* Note: If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA as Directed By Supervision.	Dyckman St	1	R186	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0027A	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Stains Off Walls. Clean Walls Behind Trash Receptacles.	Marble Hill 225 St	1	R192	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Dust All Ledges. Clean And Disinfect Employee'S Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Stains Off Walls. Clean Walls Behind Trash Receptacles.	215 St	1	R190	1710 - 1910
Lunch	215 St	1	R190	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Walls Behind Trash Receptacles.	207 St	1	R188	1950 - 2150
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect & Mop El 178. Clean Walls Behind Trash Receptacles.	Marble Hill 225 St	1	R192	2200 - 2300
Report Off Duty.				
. * Note: If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA as Directed By Supervision.	Dyckman St	1	R186	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0028	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas And Walls. Clean Walls Behind Trash Receptacles.	168 St	A C	N013	1500 - 1810
Lunch	168 St	A C	N013	1810 - 1840
Mop and Empty Garbage from RTO facilities and Dispatchers office. Clean and Disinfect SWs Clean MVMs and Turnstiles Remove all graffiti and stickers	168 St	A C	N013	1840 - 2020
Major duty: Tues: Clean NB Refuse Housing Thurs: Clean SB Refuse Housing				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	168 St	A C	N013	2020 - 2300
Report Off Duty.	168 St	A C	N013	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0028A	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas And Walls. Clean Walls Behind Trash Receptacles.	191 St	1	R185	1500 - 1800
Lunch	191 St	1	R185	1800 - 1830
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Stains Off Walls. Clean Walls Behind Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles Ans AFC Readers.	157 St	1	R180	1850 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	191 St	1	R185	2115 - 2300
Report Off Duty.	191 St	1	R185	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0029	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. ** General Duties ** & * Bathroom Duties * Major Cleaning: Mon: Clean & Organize Supply Room. Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator & microwave	137 St City College	1	R176	1500 - 1800
Lunch	137 St City College	1	R176	1800 - 1830
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms.	145 St	1	R178	1840 - 2040
Major Duty: Mon/Wed/Fri- N/S/B refuse area/canister housing Tue/Thur/Sat- scrubber room/EFR	145 St	1	R178	2040 - 2150
**General Duties: clean and disinfect N/S/B canister housing. Report off duty.	137 St City College	1	R176	2200 - 2300
. ** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue. .	137 St City College	1	R176	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0029A	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. ** General Duties ** & *Bathroom Duties * Major Cleaning: Mon: Clean & Organize Supply Room. Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator & microwave.	125 St	1	R174	1500 - 1800
Lunch	125 St	1	R174	1800 - 1830
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms.	116 St Columbia University	1	R173	1840 - 2040
Sun/Wed - Pick up Supplies From Bulk Supply Delivery station. Mon/Tue/Thur/Fri/Sat- Clean and Disinfect Refuse Room / Canister housing N/S/B.	116 St Columbia University	1	R173	2040 - 2150
Re-scrap Mezzanines and Platform, Empty trash receptacles. Major Duty - Sat/Mon/Tue/Thu/Fri: Clean & Disinfect N/S/B Refuse area/Canister housing	125 St	1	R174	2200 - 2300
Report off duty.				
. ** General Duties** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	125 St	1	R174	2300 -
.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0030	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Mezzanines and Platform Stairways. Wipe Down all platform stairway handrails. Clean and scrap 3ft around all street stairways. Clean coping of all stairways, scrap mezzanine and entire platform (ends) and behind stairways. Scrap Mezzanines, Outside Areas From Head House To 96 St, Platforms Areas Including Underpass. Empty, Disinfect And Clean Chrome Tops Of All Trash Receptacles. Clean Stains Off Walls. Clean Walls	96 St	1 2 3	R168A	1500 - 1830
Clean And Disinfect El 145 And El 146. Wipe Down Interior/Exterior. Remove stickers And Graffiti, Sweep and Mop Cab Floor				
(1700-1800) Clean, Disinfect, Mop And Dust Sb RTO Office & Restrooms. Clean And Empty Trash In Nb Employees' Consolidated Facility Room.				
Lunch	96 St	1 2 3	R168A	1830 - 1900
Remove graffiti from non painted surfaces/signs, remove sticker residue and polish fire hose box, HPI, CIC and all AFC equipment. Turnstiles, MVMS, MEMS, HEETS) Clean all public telephone casings, canister housings and sandboxes. Remove dust balls from mezzanine, platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize cta room. Sweep All Street, Mezzanines and Platform and underpass Stairways. Scrap mezzanines, outside areas from head house to 96th st. Clean stains off walls. clean walls behind trash receptacles and disinfect all urine areas	96 St	1 2 3	R168A	1900 - 2200
Major Cleaning (1830-1900) Thurs: Clean SB refuse room Fri: Clean NB refuse room Sat: Clean booth R169 interior and exterior. Sweep and mop floor, wash walls and remove dust from ledges.				
Empty All Trash Receptacles.	96 St	1 2 3	R169	2200 - 2300
Report Off Duty.	96 St	1 2 3	R169	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0031	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties ** & *Bathroom Duties * Major Cleaning: Mon: Clean & Organize Supply Room. Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator & microwave.	86 St	1	R164	1500 - 1800
Lunch	86 St	1	R164	1800 - 1830
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms, clean, disinfect & mop elevators.	72 St	1 2 3	R161B	1840 - 2040
Sun/Wed - Pick up Supplies from Bulk Supply Delivery Station. Mon/Tue/Thur/Fri/Sat - Clean and disinfect Refuse Rooms/ Canister housing N/S/B.	72 St	1 2 3	R161B	2040 - 2150
Re-scrap Mezzanines and Platform, Empty Trash Receptacles. Major Duty: Mon/Tue/Thu/Fri/Sat - Clean & Disinfect N/S/B Refuse area/Canister housing.	86 St	1	R164	2200 - 2300
Report off duty				
. ** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue. .	86 St	1	R164	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0031A	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties** & *Bathroom Duties* Major Cleaning: Sun: Major cleaning-Booth R160-interior and exterior, mop floor, wash wall and ledges. Clean, Disinfect and Mop Elevators. Mon: Clean & organize Supply Room. Thur: Clean EFR - wipe down table, benches, lockers, sweep & mop floors, clean refrigerator & microwave.	66 St Lincoln Center	1	R160	1500 - 1800
Lunch	66 St Lincoln Center	1	R160	1800 - 1830
** General Duties, Clean EFR and Refuse Rooms N/S/B Platforms.	79 St	1	R162	1840 - 2040
Sun/Wed - Pick up Supplies from Bulk Supply Delivery Station. Mon/Tue/Thur/Fri/Sat - Clean and disinfect Refuse Rooms/ Canister housing N/S/B.	79 St	1	R162	2040 - 2150
Re-scrap Mezzanines and Platform, Empty Trash Receptacles. Major Duty: Mon/Tue/Thu/Fri/Sat - Clean & Disinfect N/S/B Refuse area/Canister housing and Elevators, Disinfect Underpass. Report off duty	66 St Lincoln Center	1	R160	2200 - 2300
. ** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue. .	66 St Lincoln Center	1	R160	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0032	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	59 St Columbus Circle	A B C D	N051	1500 -
**General Duties; Including Control Area N049; *Bathroom Duties Clean And Disinfect EL 279 & EL 280. Wipe Down Interior/Exterior, Remove Stickers And Graffiti, Sweep And Mop Cab Floors.	59 St Columbus Circle	1	R158	1505 - 1830
Lunch	59 St Columbus Circle	A B C D	N051	1830 - 1900
**General Duties; *Bathroom Duties	50 St	1	R155	1910 - 2100
**General Duties; Including Control Area N049: R158 N/S/B Platforms and Control Areas Clean And Disinfect EL 279 & EL 280. .	59 St Columbus Circle	1	R158	2110 - 2255
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue. .	59 St Columbus Circle	1	R158	2300 -
Report Off Duty.	59 St Columbus Circle	A B C D	N051	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0033	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Clean and disinfect EL 233. Clean glass. Clean and Polish stainless steel inside and outside. Sweep and mop floor. Remove all Graffiti and stickers.	Times Sq-42 St	1 2 3	R151	1500 - 1530
Sweep all stairways. Scrap and disinfect R143 mezzanine. Scrap platform areas. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Clean and disinfect employees' toilet at R143 mezzanine and tower (40 St - 7 Ave Mezzanine). Dust all Ledges. Clean and polish all HEET's, turnstiles and all chrome on station. Remove all gum, stains, spills and drag marks on floor areas. Remove all dust balls from mezzanine, passageway, platform, gutters and drains.	Times Sq-42 St	1 2 3	R151	1530 - 1900
LUNCH	Times Sq-42 St	1 2 3	R151	1900 - 1930
Re-Scrap mezzanine and platform areas. Sweep all Street and mezzanine stairways. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Mop EL 233. Clean, organize and Re-stock bathroom with supplies on N/S/B platform and tower at (40th ST. and 7th Ave). Wipe down benches clean FSMF and remove any unsanitary conditions upon discovery. MAJOR CLEANING: (2200-2300) SUN: Clean and polish all MVM's, MEM's, HEET's Turnstiles and chrome railings at R151 mezzanine area. MON: Clean and polish all MVM's, MEM's, HEET's, Turnstiles and chrome railings at R147 mezzanine area. TUE: Clean and polish all MVM's, MEM's, HEET's, Turnstiles and chrome railings at R143 mezzanine area. WED: Disinfect, clean and polish all trash receptacles on southbound platform. THU: Disinfect, clean and polish all trash receptacles on northbound platform. FRI: Clean refuse rooms on northbound and southbound platforms. SAT: Polish and clean all chrome, clean glass and disinfect EL - 233 upper and lower levels.	Times Sq-42 St	1 2 3	R151	1930 - 2300
REPORT OFF DUTY.	Times Sq-42 St	1 2 3	R151	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0034	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect ELE-232. Clean Glass And Clean And Polish Stainless Steel Inside And Outside. Sweep And Mop Floor. Remove All Graffiti And Stickers.	Times Sq-42 St	1 2 3	R151	1500 - 1530
Sweep Entire 41St Street Passageway From 7Th Avenue To 8Th Avenue.	Times Sq-42 St	1 2 3	R151	1530 - 1610
Sweep All Mezzanine And Platform Stairways Including Stairways M15 To M116 And M120 To M123. Scrap Mezzanine, Passageway, And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Remove All Gums, Stains, Spills And Drag Marks On Floor Area. Clean And Disinfect R145 Employees' Toilet. Empty Trash Receptacles Between ELE 232 & ELE 233 On The Upper Mezzanine By R145.	Times Sq-42 St	1 2 3	R151	1610 - 1900
Lunch	Times Sq-42 St	1 2 3	R151	1900 - 1930
Sweep Entire 41St Street Passageway From 7Th Avenue To 8Th Avenue	Times Sq-42 St	1 2 3	R151	1930 - 2010
Sweep All Mezzanine And Platform Stairways Including Stairways M15 To M116 And M120 To M123. Scrap Mezzanine, Passageway, And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect And Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Gums, Stains, Spills And Drag Marks On Floor Area. Clean And Disinfect R145 Employees' Toilet. Empty Trash Receptacles Between ELE 232 & ELE 233 On The Upper Mezzanine By R145.				
Major Cleaning (2100-2130) Sun: Clean And Polish All Chrome, Clean Glass And Disinfect El-232 Upper And Lower Level Mon: Clean And Polish All Platform Stairway Chrome Railings. Tue: Clean And Polish All MVM's, MEM's, HEET's, Turnstiles And Chrome Railings At R145 Mezzanine Area. Wed: Clean And Polish All Trash Receptacles On Station. Thu: Clean And Disinfect R145 Employee Toilet. Fri: Clean And Disinfect Refuse Room. Sat: Clean And Polish All Lower Mezzanine Stairway Chrome Railings.	Times Sq-42 St	1 2 3	R151	2010 - 2300
Report Off Duty	Times Sq-42 St	1 2 3	R151	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0035	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	34 St Penn Station	1 2 3	R138	1500 - 1800
Scrap R138 Mezzanine, Island Platform And Underpass To R141, R142, R135 And R137. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	34 St Penn Station	1 2 3	R138	1500 - 1800
Clean EFR/Employee Restroom	34 St Penn Station	1 2 3	R138	1800 - 1830
Clean And Disinfect ELE 232. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	34 St Penn Station	1 2 3	R138	1830 - 1900
Lunch	34 St Penn Station	1 2 3	R138	1900 - 1930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect Employee'S Toilet And Facility Room. Dust All Ledges.	34 St Penn Station	1 2 3	R138	1930 - 2300
Report Off Duty.	34 St Penn Station	1 2 3	R138	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0036	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility Room And Employee Toilet Room.	South Ferry	1	R101	1500 - 1700
Clean and disinfect emergency exit stairwells.				
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee Facility Room And Employee Toilet.	Rector St	1	R103	1710 - 1900
Lunch	Rector St	1	R103	1900 - 1930
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrape Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles. Empty All Garbage In Dispatchers Office. Sweep And Mop Dispatcher's Bathroom.	South Ferry	1	R101	1940 - 2300
Report Off Duty.	South Ferry	1	R101	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0037	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti , stains and drag marks. Clean all AFC equipment. Remove stickers and residue. Remove graffiti on tile walls and advertisement panels MAJOR DUTY: (1700-1730) SUN: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound platform MON: Clean mop and disinfect employee bathroom -northbound; wipe down tile walls, clean toilet and sink. Mop and restock supplies TUE: Clean disinfect and mop EFR northbound platform. Clean microwave, refrigerator and quench machine WED: Clean, disinfect and mop EFR southbound platform. Clean microwave, refrigerator and quench machine THU: Bathroom southbound - Wipe down tile walls, clean toilets and sink. Mop and restock supplies. FRI: Clean and tidy Scrubber/CTA rooms both north and south bound. Restock supplies. SAT: Clean and disinfect refuse/canister housing. remove litter inside and around housing - southbound platform	28 St	1	R133	1500 - 1830
Lunch	28 St	1	R133	1830 - 1900
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti , stains and drag marks. Clean all AFC equipment. Remove stickers and residue. Remove graffiti on tile walls and advertisement panels MAJOR DUTY: (2030-2100) SUN: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound platform MON: Clean mop and disinfect both employees' facility room. Clean microwave and refrigerator. WED: Clean and disinfect all trash receptacles. Clean rims of all trash receptacles. THU: Clean, mop and disinfect Scrubber/CTA rooms on southbound platform. FRI: Clean and disinfect refuse/canister housing. remove litter inside and around housing - northbound platform SAT: Clean, mop and disinfect Scrubber/CTA rooms on north bound platform.	23 St	1	R131	1910 - 2120
Re-scrap entire station. Clean and polish all MVM's, MEM's, turnstiles and chrome in station. Remove all gum, stains, spills and drag marks on floor areas. Remove all unsanitary condition upon discovery.	28 St	1	R133	2130 - 2300
Report Off Duty.	28 St	1	R133	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0038	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility Room And Employee Toilet. Clean, mop and disinfect elevators 336, 337 and 338.	Chambers St	1 2 3	R116	1500 - 1700
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility Room And Employee Toilet. Major Duty: (1830-1900) FRI: Employee bathroom- wipe tile walls, mop, clean and disinfect. Restock supplies,	Franklin St	1	R117	1710 - 1910
Lunch	Franklin St	1	R117	1910 - 1940
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility Room And Employee Toilet Room.	Canal St	1	R119	1950 - 2200
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles. Clean, mop and disinfect elevators 336, 337 and 338	Chambers St	1 2 3	R116	2210 - 2300
Report Off Duty.	Chambers St	1 2 3	R116	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0038A	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Major Duty: (0030-0100) SUN: Clean, disinfect and deck refuse room/canister housing- Northbound MON: Clean, organize and restock scrubber room- Northbound TUE: Northbound Employee Bathroom-Clean, mop and wipe tile walls. Restock supplies WED: EFR- Clean, mop, disinfect. Clean interior/ exterior of microwave and refrigerator FRI: Southbound Employee bathroom- Clean, mop, disinfect and restock supplies. SAT: Clean, disinfect and deck refuse room/canister housing- southbound	Franklin St	1	R117	2300 - 0100
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Major Duty:0230-0300 SUN: Employee Facility- Clean, mop, disinfect, and wipe tile walls- Clean microwave and refrigerator-northbound WED: Employee Bathrooms- Clean, disinfect, mop and restock supplies SAT: Supply Room-Clean, organize and remove boxes	Canal St	1	R119	0110 - 0300
Lunch	Canal St	1	R119	0300 - 0330
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Major Duty- 0500-0530 SUN: Employee Facility Room Clean, mop and wipe tile walls. Clean microwave, refrigerator, quench THU: Clean, mop, disinfect employee bathroom. wipe down tile walls and restock supplies	Houston St	1	R123	0340 - 0540
Re-scrap entire station- Empty trash receptacles	Franklin St	1	R117	0550 - 0700
Report Off Duty	Franklin St	1	R117	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0039	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility Room And Employee Toilet Room. Major Duty: 1630-1700 WED: EFR- Clean, mop, disinfect. Clean interior/ exterior of microwave and refrigerator. FRI: Employee bathroom- Clean, mop, disinfect and restock supplies.	Christopher St Sheridan Sq	1	R125	1500 - 1700
Sweep All Street And Mezzanine Stairways, Platform And Outside. Scrape Gum From Mezzanine, Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti And Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Facility Room And Employee Toilet Room.	Houston St	1	R123	1710 - 1930
Lunch	Houston St	1	R123	1930 - 2000
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles.	Houston St	1	R123	2000 - 2030
Re-Scrap All Mezzanine And Platform Stairways. Empty Trash Receptacles.	Christopher St Sheridan Sq	1	R125	2040 - 2300
Report Off Duty.	Christopher St Sheridan Sq	1	R125	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0040	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean and disinfect the interior and exterior of EL 191, EL 193, and EL 194.				
Major Cleaning (0100-0200): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q"	233 St	2 5	R334	2300 - 0200
panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	Wakefield 241 St	2	R336	0210 - 0310
Lunch	Wakefield 241 St	2	R336	0310 - 0340
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges.				
Major Cleaning (0400-0500): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse room. Tue: Remove stains and scuff marks from "Q" panels and columns on platform. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.	233 St	2 5	R334	0340 - 0500
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect the interior and exterior of EL 191, EL 193, and EL 194	233 St	2 5	R334	0500 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0041	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom. Major Cleaning (0100-0200): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Tue: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Wed: Clean stairway rails and handrails. Thu: Clean HPis, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.	225 St	2 5	R333	2300 - 0200
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	Nereid Av	2 5	R335	0210 - 0310
Lunch	Nereid Av	2 5	R335	0310 - 0340
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Major Cleaning (0400-0500): Sun: Bucket wash signs, benches, and emergency evacuation device. Mon: Bucket wash & disinfect refuse housings. Tue: Clean stairway rails and handrails. Wed: Clean HPis, maps, and hand sanitizer boxes. Thu: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Fri: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Sat: Remove stains and scuff marks from "Q" panels and columns in mezzanine.	Nereid Av	2 5	R335	0340 - 0500
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	225 St	2 5	R333	0510 - 0700
Report off duty	225 St	2 5	R333	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0041A	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on duty in full uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges.	219 St	2 5	R332	2300 - 0150
Scrap platforms, mezzanine, and outside area. Sweep stairways. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	Burke Av	2 5	R330	0200 - 0330
Lunch	Burke Av	2 5	R330	0330 - 0400
Remove stains, bird droppings, graffiti, and stickers. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet. Major Cleaning (0430-0530): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Burke Av	2 5	R330	0400 - 0530
Inspect station for unsanitary conditions & correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains & bird droppings from stairways, mezzanine, & platforms. Clean & disinfect EFR & employee toilet. Major Cleaning (0600-0700): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on northbound and southbound platforms. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPIs, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.	219 St	2 5	R332	0540 - 0700
Report off duty.	219 St	2 5	R332	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0042	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms	Pelham Pkwy	2 5	R328	2300 - 0100
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms. Clean and polish turnstiles and vending machines.	Allerton Av	2 5	R329	0110 - 0300
Lunch	Allerton Av	2 5	R329	0300 - 0330
Clean and polish ES 122 and ES 123. Wipe down tile wall and/or railings at the sides of the escalators. Clean and polish EL 136, EL 137, and EL 138.	Pelham Pkwy	2 5	R328	0340 - 0540
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Clean and polish turnstiles and vending machines.	Pelham Pkwy	2 5	R328	0540 - 0700
Report Off Duty.	Pelham Pkwy	2 5	R328	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0043	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom.				
Major Cleaning (0050-0150): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound mezzanine and southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation devices. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on northbound mezzanine and northbound platform. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Clean HPis, maps, and hand sanitizer boxes	174 St	2 5	R322	2300 - 0150
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	Freeman St	2 5	R320	0200 - 0330
Lunch	Freeman St	2 5	R320	0330 - 0400
Remove stains, bird droppings, graffiti, and stickers from platforms, mezzanines, and outside areas. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom.				
Major Cleaning (0430-0530) Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on southbound platform and southbound mezzanine. Wed: Remove stains and scuff marks from "Q" panels and columns on northbound platform and northbound mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.	Freeman St	2 5	R320	0400 - 0530
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	174 St	2 5	R322	0540 - 0700
Report off duty	Simpson St	2 5	R318	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0043A	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Empty & disinfect trash receptacles. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Clean turnstiles, vending machines, HPis, display screens, mezzanine window ledges, booth windows, and booth ledges. Clean disinfect EFR & employee toilet. Clean and polish the interior and exterior of EL 127 and EL 128.	Simpson St	2 5	R318	2300 - 0200
Major Cleaning (0100-0200): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergencyevacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q"panels and columns on northbound platform				
Lunch	Simpson St	2 5	R318	0200 - 0230
Clean and restock main supply room (unpaid) mezzanine) and dry supply room (paid mezzanine). Deliver cleaning and clerical supplies to the following stations or to other stations as directed by Supervision. Sun - 241 Street "2" Mon - 174 Street "2" Tue - Freeman "2" Wed - Intervale Avenue "2" Thu - 219 Street "2" Fri - Jackson Avenue "2" Sat - Bronx Park East "2"	E 180 St	2 5	R325	0240 - 0500
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Empty & disinfect trash receptacles. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Clean and disinfect EL 127 and EL 128.	Simpson St	2 5	R318	0510 - 0700
Report off duty	Simpson St	2 5	R318	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0044	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms.	Intervale Av	2 5	R316	2300 - 0100
Major Cleaning (2400 – 0100) Sat: Bucket wash & disinfect refuse housings and/or refuse rooms.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms. Clean and polish turnstiles and vending machines.	Prospect Av	2 5	R314	0110 - 0330
Major Cleaning (0230 – 0330) Sun: Bucket wash & disinfect refuse housings and/or refuse rooms. Wed: Bucket wash signs. Fri: Bucket wash benches.				
Lunch	Prospect Av	2 5	R314	0330 - 0400
Clean and polish ESC 108. Remove all graffiti, stickers, and glue reside. Remove gum from upper and lower landings. Wipe down tile walls next to escalator	Intervale Av	2 5	R316	0410 - 0510
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Clean and polish turnstiles and vending machines.	Intervale Av	2 5	R316	0510 - 0700
Report Off Duty	Intervale Av	2 5	R316	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0045	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform ***In the absence of coverage for one job all listed duties must be attended to at both locations or the entire complex interchangeably*** Perform The Following Duties On 149 St/GC, The 4 Line. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Deck Brush Wall Tile. Remove graffiti hits, stickers & postings. Clean & Polish all solar cans daily. Bucket wash Street stairways. Major Cleaning (2300-2400) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employees Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Clean And Disinfect Pigeon Droppings From Mezzanine, Stairways, Handrails And Platforms. Thu: Bucket Wash Station Signs, Benches, FSMF And CICs. Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	2300 - 0100
Perform The Following Duties On 149 St The 4 Line. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Dust Mop The Stairways To The Passageway To 4/5 Platform. Major Cleaning (0100-0200) Sun: Clean And Polish MVMs, Mems, And Turnstiles. Mon: Clean And Disinfect Employees Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Clean And Disinfect Pigeon Droppings From Mezzanine, Stairways, Handrails And Platforms. Thu: Bucket Wash Station Signs, Benches, FSMF And CICs. Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	0100 - 0300
Lunch	149 St-Grand Concourse	4	R261	0300 - 0330
Perform The Following Duties On 138 St/Gc The 4/5 Line Sweep All Street Stairs. Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine	138 St-Grand Concourse	4 5	R259	0340 - 0500
Perform The Following Duties On 149 St The 4 Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Remove All Dust/Dirt / Grimes On All Ledges In Mezzanine And Stairways.	149 St-Grand Concourse	4	R261	0500 - 0700
Report Off Duty.	149 St-Grand Concourse	4	R261	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0046	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.	Nereid Av	2 5	R335	0700 - 0900
Major Cleaning (0800-0900): Tue: Remove stains and scuff marks from EED, “Q” panels, tile walls, and columns in mezzanine and on northbound platform. Thu: Clean and restock CTA room, and paper and chemical supply rooms. Sat: Clean the interior and exterior of booth R335. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles.	233 St	2 5	R334	0910 - 1100
Lunch	233 St	2 5	R334	1100 - 1130
Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet. Clean and disinfect EL 191, EL 193, and EL 194.				
Major Cleaning (1250-1350): Sun – Clean interior and exterior of booth R334. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from EED, “Q” panels, tile walls, and columns in mezzanine and on northbound platform. Wed: Clean and restock CTA room, and paper and chemical supply rooms	233 St	2 5	R334	1130 - 1350
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty all trash receptacles.	Nereid Av	2 5	R335	1400 - 1500
Report Off Duty.	Nereid Av	2 5	R335	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0047	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles.	225 St	2 5	R333	0700 - 0900
Major Cleaning (0800-0900): Tue: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Thu: Clean and restock CTA room, and paper & chemical supply rooms. Sat: Clean the interior and exterior of booth R333. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and clean all trash receptacles.	219 St	2 5	R332	0910 - 1030
Lunch	219 St	2 5	R332	1030 - 1100
Remove stains and bird droppings from platforms, mezzanine, and stairways. Clean and polish turnstiles, vending machines, and HPis. Clean and disinfect EFR & employee toilet.				
Major Cleaning (1240-1340): Sun – Clean interior and exterior of booth R332. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Wed: Clean and restock CTA room, and paper & chemical supply rooms.	219 St	2 5	R332	1100 - 1340
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty all trash receptacles.	225 St	2 5	R333	1350 - 1500
Report Off Duty.	225 St	2 5	R333	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0048	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and bus loop area at rear of station. Sweep stairways and wheelchair ramp. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles.	Gun Hill Rd	2 5	R331	0700 - 0915
Major Cleaning (0815-0915): Thu: Clean and restock CTA room, and paper & chemical supply rooms. Sat: Clean the interior and exterior of booth R331. Mop floor, wipe walls and ceiling, dust ledges				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and clean all trash receptacles.	Burke Av	2 5	R330	0925 - 1030
Lunch	Burke Av	2 5	R330	1030 - 1100
Remove stains and bird droppings from platforms, mezzanine, and stairways. Clean and polish turnstiles, vending machines, and HPis. Clean and disinfect EFR & employee toilet.				
Major Cleaning (1230-1330): Sun – Clean interior and exterior of booth R330. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Wed: Clean and restock CTA room, and paper & chemical supply rooms	Burke Av	2 5	R330	1100 - 1330
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and bus loop area at rear of station. Sweep stairways and wheelchair ramp. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty all trash receptacles. Clean and disinfect EL 182 and EL 183.	Gun Hill Rd	2 5	R331	1340 - 1500
Report Off Duty.	Gun Hill Rd	2 5	R331	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0049	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges.	219 St	2 5	R332	1500 - 1650
Scrap platforms, mezzanine, outside area, and bus loop area in rear of station. Sweep stairways and wheelchair ramp. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect EL 182 and EL 183.	Gun Hill Rd	2 5	R331	1700 - 1900
Lunch	Gun Hill Rd	2 5	R331	1900 - 1930
Remove stains, bird droppings, graffiti, and stickers from platforms, mezzanine, outside area, wheelchair ramp, and bus loop area in rear of station. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges.				
Major Cleaning (2000-2100): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Gun Hill Rd	2 5	R331	1930 - 2100
Inspect station for unsanitary conditions & correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains & bird droppings from stairways, mezzanine, & platforms. Clean & disinfect EFR & employee toilet.				
Major Cleaning (2200-2300): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse room. Tue: Remove stains and scuff marks from "Q" panels and columns on platform. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply room	219 St	2 5	R332	2110 - 2300
Report Off Duty.	219 St	2 5	R332	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0050	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles. Clean and disinfect EFR & employee toilet.	Allerton Av	2 5	R329	0700 - 0900
Major Cleaning (0800-0900): Tue: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Thu: Clean and restock CTA room, and paper and chemical supply rooms. Sat: Clean the interior and exterior of booth R329. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles.	Pelham Pkwy	2 5	R328	0910 - 1100
Lunch	Pelham Pkwy	2 5	R328	1100 - 1130
Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet. Clean and disinfect EL 136, EL 137, and EL 138.				
Major Cleaning (1250-1350): Sun – Clean interior and exterior of booth R328. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Wed: Clean and restock CTA room, and paper and chemical supply rooms.	Pelham Pkwy	2 5	R328	1130 - 1350
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty all trash receptacles.	Allerton Av	2 5	R329	1400 - 1500
Report Off Duty	Allerton Av	2 5	R329	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0051	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty, clean, and disinfect all trash receptacles.	E 180 St	2 5	R325	0700 - 0900
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and outside area. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from platforms, stairways, and mezzanine. Clean & disinfect EFR & employee toilet.				
Major Cleaning (1000-1100): Sun: Clean the interior and exterior of booth R726. Mop floor, wipe walls & ceiling, dust ledges. Fri: Clean HPIs, maps, customer information center, and hand sanitizer boxes. Sat: Bucket wash signs.	Morris Park	5	R726	0910 - 1100
Lunch	Morris Park	5	R726	1100 - 1130
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty all trash receptacles. Remove stains & bird droppings from platforms, stairways, mezzanine, and passageway. Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets.				
Major Cleaning (1300-1400): Mon/Wed: Clean DCSM’s office, including bathrooms and lunchroom. Tue: Clean Station Supervisor’s office and bathroom. Sat: Clean the interior and exterior of booth R325. Mop floor, wipe walls and ceiling, dust ledges.	E 180 St	2 5	R325	1140 - 1400
Mop, disinfect, and clean EL 159, EL 160, and public toilets.	E 180 St	2 5	R325	1400 - 1500
Report Off Duty.	E 180 St	2 5	R325	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0052	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains from stairways, mezzanine, and platforms. Empty and disinfect all trash receptacles. Wipe down HPIs.	125 St	2 3	R304	0700 - 0900
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles. Wipe down HPIs.	Central Park North 110 St	2 3	R301	0910 - 1130
Major Cleaning (1030-1130): Fri: Wipe down maps and CICs. Sun: Clean the interior and exterior of booth R301. Mop floor, wipe walls and ceiling, dust ledges.				
Lunch.	Central Park North 110 St	2 3	R301	1130 - 1200
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairway. Remove stains from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles.	125 St	2 3	R304	1210 - 1500
Major Cleaning (1400-1500): Mon: Clean Supervisor’s office. Tue: Bucket wash signs. Thu: Wipe down maps and CICs. Sat: Clean the interior and exterior of booth R304. Mop floor, wipe walls and ceiling, dust ledges				
Report Off Duty.	125 St	2 3	R304	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0053	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean The Housings. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Restroom And Facility Room. Restock Tissues, Towels And Soap. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges; Polish All AFC Equipment, Clean Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean and disinfect elevators 336,337 and 338.	Chambers St	1 2 3	R116	2300 - 0230
*Clean, Disinfect And Lock Public Toilet @ 2400 Hours.				
Major Cleaning (0130-0230) Sun: Clean And Polish All Mvm, Mem, Heet And Chrome On Station. Tue: Clean And Disinfect All Trash Receptacles. Wed: Clean And Disinfect Refuse Room And/Or Refuse Housings. Thu: Clean And Polish All Mvm, Mem, Heet And Chrome On Station. Fri: Clean Employees' Toilet And Facility Room. Sat: Clean Men And Women Public Toilets.				
Lunch	Chambers St	1 2 3	R116	0230 - 0300
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean The Housings.	Chambers St	1 2 3	R116	0300 - 0500
Open Public Toilet And Restock Tissue @ 0500 Hours.	Chambers St	1 2 3	R116	0500 - 0510
Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean The Housings.	Chambers St	1 2 3	R116	0510 - 0700
Report Off Duty.	Chambers St	1 2 3	R116	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0054	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean exterior of booth windows. Dust all ledges. Remove all stains, spills and drag marks on floor areas. Clean and disinfect west 12th and 13th Sts. unmanned control areas. Clean all AFC equipment. Remove graffiti, stickers, and residue. Starting from 14th st & 7th ave 123 lines, L passageway to the set of railings in front of the IND signal door (opposite outfront AD panel 322-075, scrap, clean and disinfect. Disinfect gutters, remove stains, spills and drag marks in covered areas. Remove graffiti on non-painted surfaces. Remove stickers and sticker residue. Remove graffiti on outfront posters.	14 St	1 2 3	R127	1500 - 1900
MAJOR DUTY: (1830-1900) SUN: Clean and disinfect all canister housing.(DECK INSIDE AND OUTSIDE) Northbound platform MON: Clean and restock CTA and supply rooms. TUE: Clean and disinfect all trash receptacles. WED: Clean, disinfect, mop and Re-Stock supplies in employees' toilets. Wipe down tile walls THU: Clean and disinfect all canister housing.(INSIDE AND OUTSIDE). Southbound platform FRI: Clean, disinfect, mop Employee Facility room. Clean Microwave and refrigerator. SAT: Clean and disinfect all canister housing.(DECK INSIDE AND OUTSIDE) Southbound platform"				
Lunch	14 St	1 2 3	R127	1900 - 1930
Sweep all street and mezzanine stairways. Scrap platforms and mezzanine. Empty and disinfect all trash receptacles. Clean booth windows. Empty and disinfect employees' toilet and facility rooms. Remove graffiti stains and drag marks. Clean all AFC equipment. Remove stickers and residue. MAJOR DUTY: (2100-2130) SUN: Clean, organize and restock both Scrubber rooms MON: Clean, mop and disinfect employees' facility room. Clean microwave and refrigerator. Northbound TUE: Clean, mop and disinfect northbound employees' bathroom. Wipe tile walls and Re-stock supplies. WED: Clean, mop and disinfect southbound employees' bathroom. Wipe tile walls and Re-stock supplies. THU: Clean, mop and disinfect employees' facility room. Clean microwave and refrigerator- Southbound FRI- Clean rim of trash receptacles and mop SAT: Clean, disinfect, mop and deck refuse room/canister housings	18 St	1	R129	1940 - 2140
Re-Scrap mezzanine and platform areas. Sweep all street and mezzanine stairways. Disinfect all urine areas. Empty and disinfect all trash receptacles.	14 St	1 2 3	R127	2150 - 2300
Report Off Duty.	14 St	1 2 3	R127	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0055	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean and disinfect the interior and exterior of EL 191, EL 193, and EL 194.				
Major Cleaning (1700-1800): Sun: Wipe down stairway rails and handrails. Mon: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Tue: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Wed: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Thu: Clean HPis, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.	233 St	2 5	R334	1500 - 1800
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	Wakefield 241 St	2	R336	1810 - 1910
Lunch	Wakefield 241 St	2	R336	1910 - 1940
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges.				
Major Cleaning (2000-2100): Sun: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Mon: Remove stains and scuff marks from "Q" panels and columns on platform. Tue: Clean and organize CTA slop sink room and paper and chemical supply rooms. Wed: Clean HPIs, maps, and hand sanitizer boxes. Thu: Bucket wash & disinfect refuse room. Fri: Bucket wash benches, signs, and emergency evacuation device.	Wakefield 241 St	2	R336	1940 - 2100
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean and disinfect the interior and exterior of EL191, EL 193, and EL 194	233 St	2 5	R334	2110 - 2300
Report Off Duty.	233 St	2 5	R334	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0056	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges.				
Major Cleaning (1700-1800): Sun: Clean stairway rails and handrails. Mon: Clean HPIs, maps, and hand sanitizer boxes. Tue: Bucket wash & disinfect refuse housings. Wed: Bucket wash signs, benches, and emergency evacuation device. Thu: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Fri: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Sat: Remove stains and scuff marks from "Q" panels and columns in mezzanine	225 St	2 5	R333	1500 - 1800
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	Nereid Av	2 5	R335	1810 - 1910
Lunch	Nereid Av	2 5	R335	1910 - 1940
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom.				
Major Cleaning (2000-2100): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Remove stains and scuff marks from "Q" panels and columns on northbound platform. Tue: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Wed: Clean stairway rails and handrails. Thu: Clean HPIs, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.	225 St	2 5	R333	1940 - 2100
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	225 St	2 5	R333	2110 - 2300
Report Off Duty.	225 St	2 5	R333	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0057	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet	Burke Av	2 5	R330	1500 - 1650
Scrap platforms, mezzanine, and outside area. Sweep stairways. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean & disinfect EFR & employee toilet.				
Major Cleaning (1800-1900): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	Allerton Av	2 5	R329	1700 - 1900
Lunch	Allerton Av	2 5	R329	1900 - 1930
Remove stains, bird droppings, graffiti, and stickers from platforms, mezzanine, and outside area. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges.	Allerton Av	2 5	R329	1930 - 2100
Inspect station for unsanitary conditions & correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains & bird droppings from stairways, mezzanine, & platforms.				
Major Cleaning (2200-2300): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on northbound and southbound platforms. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms.	Burke Av	2 5	R330	2110 - 2300
Report Off Duty.	Burke Av	2 5	R330	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0058	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet. Clean upper and lower landings of ESC106	West Farms Sq E Tremont Av	2 5	R323	1500 - 1650
Scrap platforms, mezzanine, and outside area. Sweep stairways. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean & disinfect EFR & employee toilet. Remove stains, bird droppings, graffiti, and stickers from platforms, mezzanine, and outside area. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges.	174 St	2 5	R322	1700 - 1900
Lunch	174 St	2 5	R322	1900 - 1930
Major Cleaning (1930-2030): Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform.	174 St	2 5	R322	1930 - 2030
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Major Cleaning (2200-2300): Sun:·Clean and polish ES106. Remove gum from upper and lower landings. Clean adjacent walls. Mon: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Tue: Bucket wash benches, signs, and emergency evacuation device. Wed: Clean and polish ES106. Remove gum from upper and lower landings.. Clean adjacent walls. Thu: Clean and restock CTA room, and paper and chemical supply rooms. Fri: Remove stains and scuff marks from "Q"panels and columns on northbound platform. Sat: Clean HPis, maps, CIC, and hand sanitizer boxes.	West Farms Sq E Tremont Av	2 5	R323	2040 - 2300
Report Off Duty.	West Farms Sq E Tremont Av	2 5	R323	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0058A	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap platforms, mezzanines, and outside areas. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean and disinfect EL127, EL 128.				
Major Cleaning (1700-1800):				
Sun: Remove stains and scuff marks from "Q" panels and columns on southbound platform. Mon: Bucket wash signs, benches, and emergency evacuation device. Tue: Bucket wash & disinfect refuse housings. Wed: Remove stains and scuff marks from "Q" panels and columns on mezzanine. Thu: Clean and organize CTA slop sink room and paper and chemical supply rooms. Fri: Wipe down stairway rails and handrails. Sat: Remove stains and scuff marks from "Q" panels and columns on northbound platform	Simpson St	2 5	R318	1500 - 1800
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles	Freeman St	2 5	R320	1810 - 1910
Lunch	Freeman St	2 5	R320	1910 - 1940
Clean turnstiles, vending machines, HPis, display screens, booth windows and exterior, and mezzanine window ledges. Clean & disinfect EFR & employee toilet.				
Major Cleaning (2010-2110): Sun: Wipe down stairway rails and handrails. Mon: Bucket wash & disinfect refuse housings. Tue: Remove stains and scuff marks from "Q" panels and columns on platform. Wed: Remove stains and scuff marks from "Q" panels and columns in mezzanine. Thu: Bucket wash signs, benches, emergency evacuation device. Fri: Clean HPis, maps, and hand sanitizer boxes. Sat: Clean and organize CTA slop sink room and paper and chemical supply rooms	Freeman St	2 5	R320	1940 - 2110
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles. Clean & disinfect EFR & employee toilet. Clean and disinfect EL 127, EL 128	Simpson St	2 5	R318	2120 - 2300
Report Off Duty.	Simpson St	2 5	R318	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0059	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and remove litter from stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from stairways, platforms, and mezzanines. Clean and disinfect the interior and exterior of EL 129 and EL 130	3 Av-149 St	2 5	R310	1500 - 1800
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains and bird droppings from stairways, platforms, and mezzanines.	Jackson Av	2 5	R312	1810 - 2000
Lunch	Jackson Av	2 5	R312	2000 - 2030
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and remove litter from stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from stairways, platforms, and mezzanines. Clean and disinfect the interior and exterior of EL 129 and EL 130. Major Cleaning (2200-2300): Mon: Clean Station Supervisor’s office. Thu: Wipe down maps and CICs	3 Av-149 St	2 5	R310	2040 - 2300
Report Off Duty.	3 Av-149 St	2 5	R310	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0060	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform The Following Duties at 149 St-G.C. On The "4" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Clean Trash Receptacles. Clean Benches. Clean And Disinfect All Trash Receptacles.	149 St-Grand Concourse	4	R261	1500 - 1610
Perform the following duties in the mezzanine: Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers, MVM's and turnstiles. Empty And Clean Trash Receptacles. Clean Digital Screens. Remove All spills, stains & drag marks. Wipe down HPI's. Polish all chrome surfaces & Trash Receptacles. Remove All Stickers & Graffiti hits. Sweep street stairways.	149 St-Grand Concourse	4	R261	1620 - 1750
Perform The Following Duties at 149 St-G.C. On The "4" Line platforms. Sweep Stairways, Scrap Platforms and Landings. Disinfect Urine Areas. Remove all spills, drag marks and stains. Clean benches, remove graffiti hits & stickers. Remove stains & footprints from wall tiles. Disinfect urine areas. Clean and polish all Trash Receptacles. Sweep off dirt/dust balls from stairway landings	149 St-Grand Concourse	4	R261	1800 - 2000
Lunch	149 St-Grand Concourse	4	R261	2000 - 2030
Clean Platform digital screens. Re Scrap Mezzanine, Landings And Disinfect All Urine Areas. Empty And Clean Trash Receptacles. Remove All Spills And Drag Marks On Floor Areas. Remove footprints & stains from wall tiles. Clean locker rooms & employee restrooms. Bucket wash dirt & grimes. Major Cleaning: Mon: Clean Booth R261 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges. Wed: Bucket wash refuse room. Clean And Disinfect refuse Rooms. Fri: Clean & organize supply rooms	149 St-Grand Concourse	4	R261	2030 - 2220
Clean & disinfect RTO Facility. (RTO LOG: Sign in & Out)	149 St-Grand Concourse	4	R261	2220 - 2300
Report Off Duty.	149 St-Grand Concourse	4	R261	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0060A	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Note: In the absence of coverage on the 4 line perform all listed duties in the entire station.				
Perform The Following Duties On 149 St/G.C. On The "2" Line Sweep All Platform & Mezzanine Stairways. Scrap Mezzanine/Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Footprints & Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Bucket wash end platforms near housings. Clean & Polish solar cans daily. Major Cleaning (1600-1700) Sun: Clean And Disinfect CTAs Room And Supply Room(S). Mon: Clean & Disinfect Passageway, Stairways, Handrails And Platforms. Remove graffiti hits & stickers Tue: Clean And Polish MVMs, MEMs, And Turnstiles. Wed: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Thu: Clean And Polish HEETs And High Exit Wheels Fri: Clean And Disinfect Employees' Toilet And Facility/Locker Rooms. Sat: Clean Booth R261 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Perform The Following Duties On 149 St/G.C. On The "4" Line	149 St-Grand Concourse	4	R261	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (1800-1900) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee's Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Bucket wash street stairways. Clean and organize scrubber rooms. Remove stickers, postings and gum Thu: Bucket Wash Station Signs, Benches Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	1700 - 1900
Lunch	149 St-Grand Concourse	4	R261	1900 - 1930
Clean And Disinfect RTO Facility	149 St-Grand Concourse	4	R261	1930 - 2030
Perform The Following Duties On 149 St/G.C .The "2 "Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Concourse All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean And Disinfect 4 Line Refuse Room And Canister Housing On 2 Line	149 St-Grand Concourse	4	R261	2030 - 2300
Report Off Duty.	149 St-Grand Concourse	4	R261	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0060B	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Note: In the absence of coverage on the 4 line perform all listed duties in the entire station.				
Perform The Following Duties On 149 St/G.C. On The "2" Line Sweep All Platform & Mezzanine Stairways. Scrap Mezzanine/Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Footprints & Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Bucket wash end platforms near housings. Clean & Polish solar cans daily.	149 St-Grand Concourse	4	R261	2300 - 0100
Major Cleaning (2400-0100) Sun: Clean And Disinfect CTAs Room And Supply Room(S). Mon: Clean & Disinfect Passageway, Stairways, Handrails And Platforms. Remove graffiti hits & stickers Tue: Clean And Polish MVMs, MEMs, And Turnstiles. Wed: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Thu: Clean And Polish HEETs And High Exit Wheels Fri: Clean And Disinfect Employees' Toilet And Facility/Locker Rooms. Sat: Clean Booth R261 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Perform The Following Duties On 149 St/G.C. On The "4" Line				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas.	149 St-Grand Concourse	4	R261	0100 - 0300
Major Cleaning (0200-0300) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee's Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Bucket wash street stairways. Clean and organize scrubber rooms. Remove stickers, postings and gum Thu: Bucket Wash Station Signs, Benches Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels				
Lunch	149 St-Grand Concourse	4	R261	0300 - 0330
Clean And Disinfect RTO Facility	149 St-Grand Concourse	4	R261	0330 - 0400
Perform The Following Duties On 149 St/G.C .The "2 "Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Concourse All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean And Disinfect 4 Line Refuse Room And Canister Housing On 2 Line	149 St-Grand Concourse	4	R261	0400 - 0700
Report Off Duty.	149 St-Grand Concourse	4	R261	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0061	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Remove stains from stairways, mezzanine, and platform. Empty, clean, and disinfect trash receptacles. Clean and polish turnstiles and vending machines. Clean and disinfect employee toilet and EFR.	148 St	3	R309	2300 - 0100
RTO Facilities – Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	148 St	3	R309	0100 - 0200
Lunch	148 St	3	R309	0200 - 0230
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Remove stains from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash receptacles.				
Major Cleaning (0430-0530) Sun: Wash, clean, and disinfect refuse rooms and/or refuse housings. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines. Tue: Remove stains and scuff marks from tile walls and columns on northbound platform. Wed: Remove stains and scuff marks from tile walls and columns on southbound platform. Thu: Remove stains and scuff marks from tile walls on stairways. Fri: Bucket wall signs and benches. Sat: Clean and restock CTA rooms, and chemical and paper supply rooms.	145 St	3	R308	0240 - 0530
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Remove stains from stairway, mezzanine, and platform. Empty, clean, and disinfect trash receptacles	148 St	3	R309	0540 - 0700
Report Off Duty.	148 St	3	R309	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0062	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Remove stains from stairways, mezzanine, and platform. Empty, clean, and disinfect trash receptacles.	148 St	3	R309	0700 - 0830
Major Cleaning (0745-0830) Sun - Clean interior and exterior of booth R309. Mop floor and wipe down walls and ceiling.				
RTO Facilities – Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	148 St	3	R309	0830 - 0930
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Remove stains from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash receptacles	135 St	2 3	R306	0940 - 1100
Lunch	135 St	2 3	R306	1100 - 1130
Clean and disinfect EL 180 and EL 181. Mop floor. Clean glass.	135 St	2 3	R306	1130 - 1230
Major Cleaning (1230-1330) Sun: Wash, clean, and disinfect refuse rooms and/or refuse housings. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines. Tue: Remove stains and scuff marks from tile walls and columns on northbound platform. Wed: Remove stains and scuff marks from tile walls and columns on southbound platform. Thu: Remove stains and scuff marks from tile walls on stairways. Fri: Bucket wall signs and benches. Sat - Clean interior and exterior of booth R306. Mop floor and wipe down walls and ceiling.	135 St	2 3	R306	1230 - 1330
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Empty trash receptacles.	148 St	3	R309	1340 - 1500
Report off duty	148 St	3	R309	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0063	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from mezzanine and platforms. Empty, clean, and disinfect trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.	174 St	2 5	R322	0700 - 0930
Major Cleaning (0830-0930): Tue: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Thu: Clean and restock CTA room, and paper and chemical supply rooms. Fri: Remove stains and scuff marks from “Q” panels, columns, and EED in mezzanine. Sat: Clean the interior and exterior of booth R322. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect trash receptacles.	Freeman St	2 5	R320	0940 - 1100
Lunch	Freeman St	2 5	R320	1100 - 1130
Remove stains and pigeon droppings from mezzanine and platforms. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.				
Major Cleaning (1230-1330): Sun: Clean interior and exterior of booth R320. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Wed: Clean and restock CTA room, and paper and chemical supply rooms.	Freeman St	2 5	R320	1130 - 1330
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty trash receptacles	174 St	2 5	R322	1340 - 1500
Report Off Duty.	Freeman St	2 5	R320	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0064	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, clean, and disinfect trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet. Major Cleaning (0830-0930): Tue: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Thu: Clean and restock CTA room, and paper and chemical supply rooms. Sat: Clean the interior and exterior of booth R316. Mop floor, wipe walls and ceiling, dust ledges.	Intervale Av	2 5	R316	0700 - 0930
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect trash receptacles.	Simpson St	2 5	R318	0940 - 1100
Lunch	Simpson St	2 5	R318	1100 - 1130
Remove stains and pigeon droppings from stairways, mezzanine, and platforms, Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet. Clean and polish EL 127 and EL 128. Major Cleaning (1230-1330): Sun: Clean interior and exterior of booth R318. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Wed: Clean and restock CTA room, and paper and chemical supply rooms	Simpson St	2 5	R318	1130 - 1330
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty trash receptacles. Clean upper and lower landings of ESC 108.	Intervale Av	2 5	R316	1340 - 1500
Report Off Duty.	Intervale Av	2 5	R316	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0065	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Perform The Following Duties On 149 St/G.C. On The "2" Line Sweep All Platform & Mezzanine Stairways. Scrap Mezzanine/Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove Footprints & Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Bucket wash end platforms near housings. Clean & Polish solar cans daily. Major Cleaning (0800-0900) Sun: Clean And Disinfect Ctas Room And Supply Room(S). Mon: Clean & Disinfect Passageway, Stairways, Handrails And Platforms. Remove graffiti hits & stickers Tue: Clean And Polish MVMs, MEMs, And Turnstiles. Wed: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Thu: Clean And Polish HEETs And High Exit Wheels Fri: Clean And Disinfect Employees' Toilet And Facility/Locker Rooms. Sat: Clean Booth R261 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	149 St-Grand Concourse	4	R261	0700 - 0900
Perform The Following Duties On 149 St/G.C. On The "4" Line Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove Stains From Tile Walls. Remove Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (1000-1100) Sun: Clean And Polish MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee's Toilet And Facility/Locker Rooms. Tue: Clean And Disinfect CTAs Room And Supply Room(S). Wed: Bucket wash street stairways. Clean and organize scrubber rooms. Remove stickers, postings and gum Thu: Bucket Wash Station Signs, Benches Fri: Clean And Disinfect Trash Receptacles, Canister Housings/Or Refuse Room(S). Sat: Clean And Polish HEETs And High Exit Wheels	149 St-Grand Concourse	4	R261	0910 - 1100
Lunch	149 St-Grand Concourse	4	R261	1100 - 1130
Clean And Disinfect RTO Facilities	149 St-Grand Concourse	4	R261	1130 - 1200
Perform The Following Duties On 149 St/G.C. On The "2" Line Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas Including: Northbound And Southbound Platform And Mezzanine. Clean And Disinfect 4 Line Refuse Room And Canister Housing On 2 Line.	149 St-Grand Concourse	4	R261	1200 - 1450
Report Off Duty.	149 St-Grand Concourse	4	R261	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0066	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Remove stains from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash receptacles. Clean and disinfect EL 180 and EL 181.	135 St	2 3	R306	1500 - 1730
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Remove stains from stairways, mezzanine, and platform. Empty, clean, and disinfect trash receptacles	148 St	3	R309	1740 - 1900
Lunch	148 St	3	R309	1900 - 1930
RTO Facilities – Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets	148 St	3	R309	1930 - 2030
Major Cleaning (2030-2130) Sun: Wash, clean, and disinfect refuse rooms and/or refuse housings. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines. Tue: Remove stains and scuff marks from tile walls and columns on platform. Wed: Remove stains and scuff marks from tile walls on stairways Thu: Clean and restock CTA rooms, and chemical and paper supply rooms. Fri: Bucket wall signs and benches. Sat: Wipe down maps and clean CICs and HPIs.	148 St	3	R309	2030 - 2130
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Empty trash receptacles. Clean and disinfect EL 180 and EL 181.	135 St	2 3	R306	2140 - 2300
Report Off Duty.	148 St	3	R309	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0067	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanines. Sweep stairways. Remove stains from stairways, mezzanines, and platform. Empty and disinfect all trash receptacles. Wipe down HPIs.	Central Park North 110 St	2 3	R301	1500 - 1730
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles. Wipe down HPIs	125 St	2 3	R304	1710 - 1930
Lunch	125 St	2 3	R304	1930 - 2000
Inspect station for unsanitary conditions and correct. Major Cleaning (2030-2130): Sun: Bucket wall benches. Mon: Remove stains and scuff marks from tile walls on stairways. Tue: Remove stains and scuff marks from tile walls and columns on northbound platform. Wed: Remove stains and scuff marks from tile walls and columns in mezzanines. Thu: Remove stains and scuff marks from tile walls and columns on southbound platform. Fri: Wipe down maps and clean CIC. Sat: Bucket was signs	125 St	2 3	R304	2000 - 2130
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairway. Remove stains from stairways, mezzanine, and platforms. Empty, disinfect, and clean all trash receptacles.	Central Park North 110 St	2 3	R301	2140 - 2300
Report Off Duty.	Central Park North 110 St	2 3	R301	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0068	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways. Scrap All Control Areas, Passageway & Island Platform. Scrap, Clean & Disinfect 135 Williams St. Entrance. Clean Exterior/Interior Windows. Wipe Down OTG. Remove Pigeon Droppings From 3Ft Perimeter Of Entrance. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Wipe Down All Benches-Remove Stains, Stickers & Graffiti In Passageway & Island Platform. Clean Exterior Of N098 Booth Windows & Empty Trash. Clean All Turnstiles, HEETs, MVMs & MEMs. Clean All AFC Swipe heads. Clean All Signs, Ad Panels & Customer Information Centers - Remove Stickers & Graffiti. Clean Subway Map Frames On Island Platform. Clean & Disinfect Employee Toilet & Facility Room. Remove All Stains, Spills & Drag marks On Island Platform & Passageway. R114- Mezzanine: Scrap And Disinfect Control Area On Unpaid And Paid Side. Wipe Down Customer Info Center/Guide-A-Ride. Remove All Stickers And Graffiti. Clean And Polish Turnstiles.	Fulton St	2 3	N098	1500 - 1730
Clean And Polish El 723 And El 732: Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass Chrome On All Levels.	Fulton St	2 3	N098	1730 - 1900
Lunch	Fulton St	2 3	N098	1900 - 1930
Sweep all sw's, sarap entire station. Empty all trash receptacles. Remove stains, spills and drag marks. Remove stickers and graffiti. Clean and disinfect all unsanitary conditions. Remove gum from stairways	Fulton St	A C	N095	1945 - 2115
Scrap All Control Areas, Passageway & Island Platform. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Remove All Stains, Spills & Drag marks.	Fulton St	2 3	N098	2130 - 2300
Report Off Duty	Fulton St	2 3	N098	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0069	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Empty Trash Cans In RTO Facilities, Including Men/Women Locker Room. Deck Brush The Walls In Mezzanine. Deck Brush The Q Panel On Platform. Bucket wash pigeon droppings in mezzanine and stairs. Clean And Disinfect Men/Women Public Toilet. Close Public Toilets At 2400 Hours. Restock Items In Public Toilet. Major Cleaning (0000-0100) Sun/Wed/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	Woodlawn	4	R294	2300 - 0120
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush Wall Panels On Both Mezzanine Area And Q Panels On Platforms To Remove Stains. Bucket wash pigeon droppings in back mezzanine. Major Cleaning (0300-0400) Mon/Thu: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	Mosholu Pkwy	4	R293	0140 - 0400
Lunch	Mosholu Pkwy	4	R293	0400 - 0430
Open Public Toilets - Empty Trash Receptacle In Mezzanine By Booth And First Trash Receptacle On Platform From The Stairway. Scrap station.	Woodlawn	4	R294	0440 - 0500
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush Tile Walls In Mezzanine And The Corridor. Deck Brush Q Panels In Mezzanine. Bucket wash pigeon droppings in entrance S/W's. Major Cleaning (0510-0610) Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	Bedford Pk Blvd Lehman College	4	R291	0510 - 0645
Report Off Duty.	Woodlawn	4	R294	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0070	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Bucket Wash Mezzanine Wall Panels, Stairway Platform S/W And Sidewalks. Remove Stain On Q Panels In Platform. Bucket Wash Pigeon Droppings. Major Cleaning (0030-0130) Sun/Wed: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	Kingsbridge Rd	4	R290	2300 - 0130
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush Q Panel On Platform To Remove Stains. Bucket Wash Pigeon Droppings. Major Cleaning (0240-0340) Mon/Thu: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	183 St	4	R288	0140 - 0340
Lunch	183 St	4	R288	0340 - 0410
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean And Disinfect Elevators E186, E187 And E188. Deck Brush Q Panels On Platform. Clean And Disinfect Mezzanine Areas. Bucket Wash Pigeon Droppings. Major Cleaning (0420-0520) Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters. Deck Brush Q Panels On Platform To Remove Stains.	Fordham Rd	4	R289	0420 - 0650
Report off duty	Kingsbridge Rd	4	R290	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0071	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush The Q Panels To Remove Stains On Platform And S/W Walls. Bucket Wash Pigeon Droppings. Major Cleaning (0030-0130) Sun/Wed/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters Tue: Clean and organize supply room	Burnside Av	4	R287	2300 - 0130
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush The Q Panels To Remove Stains On Both Sides Of Platforms. Bucket Wash Pigeon Droppings. Major Cleaning (0300-0400) Mon/Thu: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	176 St	4	R286	0140 - 0400
Lunch	176 St	4	R286	0400 - 0430
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush The Tac Tiles On Platform. Deck Brush The Q Panels On Platform. Bucket Wash Pigeon Droppings. Major Cleaning (0440-0540) Mon: Clean CTA room and employee facility room Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	Mt Eden Av	4	R285	0440 - 0650
Report Off Duty.	Burnside Av	4	R287	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0072	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush Q Panels On Both Sides Of The Platform To Remove Stains, S/W Side Panels. Deck Brush Stained Tac Tiles On Platform. Bucket Wash Pigeon Droppings. Clean and Disinfect El 506, El 507 and El 508 (Major Duty) Major Cleaning (0030-0130) Sun/Wed/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters	170 St	4	R284	2300 - 0130
PERFORM DUTIES ON THE '4' LINE Clean Escalators 113 And 114. Wipe Down Stainless Steel. Remove All Stickers. Remove Dirt/Grimes/Dust From All Ledges In Upper Mezzanine. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean And Disinfect Elev 132 And 133 To 4 Line Platform. Clean and disinfect station platforms on 4 line, pull garbage and clean TR rims. Major Cleaning (0200-0300) Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	161 St Yankee Stadium	B D	N203	0140 - 0400
Lunch	161 St Yankee Stadium	B D	N203	0400 - 0430
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush Q Panel On Both Sides Of The Platform, S/W Side Panels. Bucket Wash Pigeon Droppings. Major Cleaning (0440-0550) Tue/Fri: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters.	167 St	4	R283	0440 - 0650
Report Off Duty.	170 St	4	R284	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0073	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Remove stains from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash receptacles.	116 St	2 3	R302	0700 - 0900
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect trash receptacles. Remove stains from stairways, mezzanines, and platforms	145 St	3	R308	0910 - 1110
Lunch	145 St	3	R308	1110 - 1140
Major Cleaning (1140-1240): Sun: Clean the interior and exterior of booth R308. Mop floor. Wipe walls and ceiling. Dust ledges. Mon: Bucket wash benches. Tue: Remove stains and scuff marks from walls and columns on northbound platform. Wed: Remove stains and scuff marks from walls and columns on southbound platform. Thu: Remove stains and scuff marks from walls and columns in mezzanines. Fri: Remove stains and scuff marks from tile walls on stairways. Sat: Bucket wash signs.	145 St	3	R308	1140 - 1240
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty trash receptacles. Clean and polish turnstiles and vending machines. Clean EFR and employee toilet.				
Major Cleaning (1250-1350): Sun: Clean and organize CTA room and paper and chemical storage rooms. Sat: Clean the interior and exterior of booth R302. Mop floor. Wipe walls and ceiling. Dust ledges.	116 St	2 3	R302	1250 - 1500
Report Off Duty.	116 St	2 3	R302	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0074	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All NB Stairways, Scrap and spot mop N/B Platform. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Frame Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe HPI. Polish Chrome On Trash Receptacles. Clean and disinfect elevators	125 St	4 5 6	R258	0700 - 1130
Major Duty (11:00-1130) SAT & SUN- Clean, mop and disinfect RTO facilities (NB platform)				
Lunch	125 St	4 5 6	R258	1130 - 1200
Clean and Disinfect Refuse room N/B platform	125 St	4 5 6	R258	1200 - 1300
Sweep All N/B Stairways, Re-Scrap N/B Platforms, Mezzanine Area, Landings And Disinfect Urine Areas. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Spot Mop All Spills. Sweep Street Stairs. Clean and disinfect elevators.	125 St	4 5 6	R258	1300 - 1500
Report Off Duty.	125 St	4 5 6	R258	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0074A	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all Street Stairways, & landings. Scrap Mezzanine & Remove gums. Empty Trash Receptacles. Clean employee restroom & facility room.	125 St	4 5 6	R258	1500 - 1545
*NOTE: In the absence of coverage for JOB NC0093 perform listed duties at both locations.				
Clean Elevator glass & Chrome panels. Clean and Disinfect EL125 and EL126. Remove stains & footprints from wall tiles. Mop mezzanine floor and stairway landings.	125 St	4 5 6	R258	1600 - 1700
Mop floor & landings to remove spills, stains & drag marks. Clean Booth R258 Interior and Exterior, Mop Floor, Dust Ledges. Remove stains & footprints from wall tiles. Remove graffiti and unauthorized postings.	125 St	4 5 6	R258	1700 - 1800
Clean, Mop and Disinfect RTO Facilities Daily	125 St	4 5 6	R258	1800 - 1830
Lunch	125 St	4 5 6	R258	1830 - 1900
Clean and Disinfect All Trash Receptacles. Remove All Drag Marks on mezzanine. Remove stickers and gum from floor & stairways Remove all Stickers. Wipe HPI. Clean digital screens Clean & Polish Trash Receptacles from top to bottom. Clean and Polish Turnstiles and MVMs. Clean & polish elevator glass panels, remove all residue	125 St	4 5 6	R258	1900 - 2140
Re-Scrap Mezzanine, platform, Sweep All Street Stairways and Landing, Disinfect Urine Areas, Remove all spills, drag marks or stains from platforms & mezzanine. Clean & organize supply rooms. Clean & organize scrubber room, re-stock room with supplies. Clean supervisors office	125 St	4 5 6	R258	2140 - 2300
Report Off Duty.	125 St	4 5 6	R258	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0075	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Woodlawn	4	R294	0700 -
Clean, Disinfect, Mop RTO Facilities. Including Men/Women Locker Room, Toilets And Crew Room.	Woodlawn	4	R294	0700 - 0740
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Memos, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove All Dirt/Grimes/Dust From Walls In Mezzanine. Remove Stains From Panel On The Platform. Remove Stains From Walls Behind Trash Receptacles. Bucket Wash Pigeon Droppings, N/B Q Panels.	Woodlawn	4	R294	0740 - 0940
Major Cleaning (0810-0840) Sun: Clean Booth R294 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove From Stain Spills. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove All Dirt/Grimes/Dust From Walls In Mezzanine. Remove Stains From Q Panel On The N/B Platform. Remove Stains From Walls Behind Trash Receptacles. Bucket Wash Pigeon Droppings.	Mosholu Pkwy	4	R293	0950 - 1200
Lunch	Mosholu Pkwy	4	R293	1200 - 1230
Re-Scrap Platform, Mezzanines And Disinfect Urine Areas				
Major Cleaning (1210-1240) Sun: Clean Booth R293 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Mosholu Pkwy	4	R293	1230 - 1340
Clean And Disinfect Men/Women Public Toilets, Deck Wash Mezzanine Tiles.	Woodlawn	4	R294	1350 - 1420
Sweep Stairways, Re-Scrap Platforms, Mezzanine Landings And Disinfect Urine Areas. Clean And Disinfect All Trash Receptacles. Remove All Stickers. Empty Trash Receptacle Near Booth And On Platform Near Stairs.	Woodlawn	4	R294	1420 - 1500
Report Off Duty.	Woodlawn	4	R294	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0076	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Pigeon Droppings. Clean And Disinfect All Trash Receptacles. Remove All Dragmarks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Clean And Disinfect, Mop Elevators. Polish Walls, Remove Graffiti And Stickers. Deck Wash "Q" Panels On N/B Platforms And Mezzanine Areas. Bucket Wash Pigeon Droppings.	Fordham Rd	4	R289	0700 - 1000
Major Cleaning (0830-0900) Sun: Clean Booth R289 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Lunch	Fordham Rd	4	R289	1000 - 1030
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash "Q" Panels On N/B Side Platforms And Mezzanine Areas. Bucket Wash Pigeon Droppings.	183 St	4	R288	1040 - 1310
Major Cleaning (1140-1210) Sun: Clean Booth R288 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Re-Scrap Platforms Mezzanines, Landings And Empty All Trash Receptacles. Clean, Disinfect , Mop Elevators. Remove Dirt/Grimes/Dust From Corners, Ledges And Recesses.	Fordham Rd	4	R289	1320 - 1500
Report Off Duty.	Fordham Rd	4	R289	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0077	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash "Q" In Mezzanine. Remove Dirt/Grimes/Dust From All Stairway, Ledges And Mezzanine Ledges. Bucket Wash Pigeon Droppings.	Burnside Av	4	R287	0700 - 1000
Major Cleaning (0830-0900) Sun: Clean Booth R287 Interior & Exterior. Mop Floor, Wash Walls & Dust Ledges.				
Lunch	Burnside Av	4	R287	1000 - 1030
Sweep Stairways, Scrap Platforms, Mezzanines, Landings. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Employee Facility Room. Clean And Polish All AFC Equipment. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash "Q" Panels On The N/B Platform And Deck Wash Mezzanine Walls. Bucket Wash Pigeon Droppings.	176 St	4	R286	1040 - 1320
Major Cleaning (1150-1220) Sun: Clean Booth R286 Interior & Exterior. Mop Floor, Wash Walls & Dust Ledges.				
Re-Scrap Platforms, Mezzanines, Landings And Empty All Trash Receptacles. Remove Stains, Spills And Drag Marks On Floor Areas.	Burnside Av	4	R287	1330 - 1500
Report Off Duty.	Burnside Av	4	R287	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0078	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairs. Scrap Platform. Mezzanine, Landings & Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean & Polish All AFC Equipment: MVMs. Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean. mop, and disinfect refuse housing. Clean Benches And Platform Map. Remove All Drag Marks. Remove Stains/Dirt/Grime From Mezzanine Wall Panels And Corridor Panels On Both Sides. Bucket Wash Pigeon Droppings.	Kingsbridge Rd	4	R290	1500 - 1730
.				
Sweep Stairways, Scrap Platforms. Mezzanines. Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Remove Stains On S/B Q Panels And Mezzanine Walls. Bucket Wash All Platform Stairways And Pigeon Droppings. Clean And Mop Refuse Housing.	176 St	4	R286	1745 - 1930
Major Cleaning (1800-1840) Sun: Clean Booth R286 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Lunch	Burnside Av	4	R287	1940 - 2010
WAA/ Supply Delivery Per Supervisor's Direction.	Burnside Av	4	R287	2010 - 2200
Re-sweep Stairs. Scrap Platform. Mezzanine. Landings & Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Empty And Disinfect All Trash Receptacles. Clean, mop, and disinfect refuse housing. Clean Benches And Platform Map. Remove All Drag Marks. Remove Stains/Dirt/Grimes From Mezzanine Wall Panels And Corridor Panels On Both Sides. Bucket Wash Pigeon Droppings.	Burnside Av	4	R287	2040 - 2200
Re-sweep Stairways. Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas, Clean And :Disinfect Employees Toilet & Facility Room. Empty And, Disinfect All Trash Receptacles.	Kingsbridge Rd	4	R290	2215 - 2300
Report Off Duty.	Kingsbridge Rd	4	R290	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0079	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sign On At Booth N203 And Perform Listed Duties On The 4 Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Disinfect Employees' Toilet. Clean And Restock Supplies In Scrubber Room And Employee Bathroom. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Pigeon Droppings On Platforms And Around All Street Stairways And Rotunda. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash The Walls In Mid Mezz And Passageways To Elevator.	161 St Yankee Stadium	B D	N203	0700 - 0930
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash Q Panels On N/B Platforms And Deck Wash Mezzanine Walls. Bucket Wash Pigeon Droppings.	167 St	4	R283	0940 - 1200
Major Cleaning (1100-1130) Sunday: Clean Booth R283 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges. Wash And Clean Waste Basket Inside Booth.				
Lunch	167 St	4	R283	1200 - 1230
Sign On At Booth N203 And Perform Listed Duties On The #4 Line Clean And Disinfect Elevator 132 And 133. Re-Scrap Platform, Mezzanines, Landing And Empty And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Disinfect Urine Areas. Remove All Dirt/Grimes/Dust From All S/W Ledges.	161 St Yankee Stadium	B D	N203	1240 - 1500
Report Off Duty.	161 St Yankee Stadium	B D	N203	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0080	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from mezzanine and platforms. Empty, disinfect, and clean trash receptacles. Clean and disinfect EFR & employee toilet. Major Cleaning (0800-0900): Sat: Clean the interior and exterior of booth R326. Mop floor, wipe walls and ceiling, dust ledges.	Bronx Park East	2 5	R326	0700 - 0900
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, disinfect, and clean all trash receptacles	West Farms Sq E Tremont Av	2 5	R323	0910 - 1100
Lunch	West Farms Sq E Tremont Av	2 5	R323	1100 - 1130
Remove stains and pigeon droppings from stairways, mezzanines, and platforms. Clean and polish turnstiles and vending machines. Clean and disinfect EFR & employee toilet. Major Cleaning (1250-1350): Sun – Clean interior and exterior of booth R323. Mop floor, wipe walls and ceiling, dust ledges. Mon – Clean and disinfect Station Supervisor’s office. Tue: Remove stains and scuff marks from EED, “Q” panels, and columns in mezzanine Wed: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Fri: Bucket wash & disinfect refuse housings.	West Farms Sq E Tremont Av	2 5	R323	1130 - 1350
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from mezzanine and platforms. Empty all trash receptacles.	Bronx Park East	2 5	R326	1400 - 1500
REPORT OFF DUTY	Bronx Park East	2 5	R326	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0081	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All S/B Stairways, Scrap and Spot Mop S/B Platform Disinfect Urine Areas. Empty All Trash Receptacles . Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove all drag marks, remove all, stickers, wipe hpi. Polish chrome on trash receptacles.	125 St	4 5 6	R258	0700 - 1100
Major Duty (1030-1100) Sat/Sun- Clean, mop and disinfect RTO facilities on SB platform				
Lunch	125 St	4 5 6	R258	1100 - 1130
Clean and disinfect refuse room on SB platform	125 St	4 5 6	R258	1130 - 1230
Sweep All S/B Stairways, Re-Scrap S/B Platforms, Landings and Disinfect Urine Areas, Empty and Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove all drag marks, Remove all, Stickers, wipe hpi. Polish chrome on trash receptacles. Spot Mop All Spills	125 St	4 5 6	R258	1230 - 1500
Report Off Duty.	125 St	4 5 6	R258	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0082	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	86 St	4 5 6	R250	0700 - 0730
In the absence of coverage for the N/B platforms perform all listed duties in the entire station.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove Stains On Tile Walls And Behind Trash Receptacles.	86 St	4 5 6	R250	0730 - 1100
Major Cleaning (1000-1100) Sun: Clean Booth R250 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Lunch	86 St	4 5 6	R250	1100 - 1130
Wipe down digital screens & HPI’s	86 St	4 5 6	R250	1130 - 1230
Sweep Stairways, Scrap Platforms, Mezzanines, Landings. Remove gum, graffiti, stickers & unauthorized postings. Remove stains, spills, drag marks on platforms/Landings & Mezzanine. Clean and polish all solar cans from top to bottom. Clean and polish all brass surfaces. Bucket wash and disinfect refuse rooms. Clean and organize scrubber rooms & supply room. Re-stock scrubber room & supply room. Remove Stains, footprints On Tile Walls And Behind Trash Receptacles. Clean And Disinfect Public Toilet. Clean underneath & behind benches. Empty and disinfect trash receptacles	86 St	4 5 6	R250	1230 - 1500
Report Off Duty.	86 St	4 5 6	R250	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0082A	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Perform listed duties on the N/B Platforms, including Mezzanine In the absence of coverage for the N/B platforms perform all listed duties in the entire station	86 St	4 5 6	R250	0700 - 0730
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove Stains On Tile Walls And Behind Trash Receptacles.	86 St	4 5 6	R250	0730 - 1100
Lunch	86 St	4 5 6	R250	1100 - 1130
Wipe down digital screens & HPI's	86 St	4 5 6	R250	1130 - 1230
Sweep Stairways, Scrap Platforms, Mezzanines, Landings. Remove gum, graffiti, stickers & unauthorized postings. Remove stains, spills, drag marks on platforms/Landings & Mezzanine. Clean and polish all solar cans from top to bottom. Clean and polish all brass surfaces. Bucket wash and disinfect refuse rooms. Clean and organize scrubber rooms & supply room. Re-stock scrubber room & supply room. Remove Stains, footprints On Tile Walls And Behind Trash Receptacles. Clean And Disinfect Public Toilet. Clean underneath & behind benches. Empty and disinfect trash receptacles	86 St	4 5 6	R250	1230 - 1500
Report Off Duty.	86 St	4 5 6	R250	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0083	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Perform All Cleaning Duties On N/B Upper And Lower Level. Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Polish Turnstiles, MVM's, MEM's, HEET's And AFC Readers. Empty And Disinfect All Trash Receptacles. Remove All Stickers And Graffiti.	59 St	4 5 6	R244	0700 - 1030
MAJOR CLEANING: (0930-1030) SUN: Perform All Cleaning Duties On S/B Upper And Lower Level. Sweep All Stairways, Scrap Platform, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows And Empty Booth Trash. SAT: Major Duty Cleaning For Supervisor's Office, Mop Floors, Dust Ledges And Clean And Disinfect Employees' Facility Room.				
Clean, Disinfect And Spot Mop Lower Mezzanine Connecting The "R" Line To The #4 Express Platforms. Empty Trash Receptacles. Clean ESC. 215 Landings.	59 St	4 5 6	R244	1030 - 1130
LUNCH	59 St	4 5 6	R244	1130 - 1200
PERFORMTHE LISTED DUTIES ON THE NORTHBOUND PLATFORM UPPER AND LOWER LEVELS. Dust Mop And Remove Gum Off The N/B Upper And Lower Level Platform And Mezzanine Areas. Spot Mop Entire Lower And Upper Level Platform And Mezzanine Areas. Sweep Stairways, Scrap Mezzanine And Platforms. Empty Trash Receptacle.	59 St	4 5 6	R244	1200 - 1500
REPORT OFF DUTY	59 St	4 5 6	R244	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0084	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM. Clean And Disinfect Refuse Room In Shuttle Passageway. Perform Listed Duties On N/S/B Platforms And R238 Unpaid Mezzanine Areas. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including all Stairways leading To # 7 Line Passageway. Disinfect Urine Areas. Remove All Spills and Stains From All Floors. Clean And Polish All AFC Equipment And Turnstiles At R240 New Control Area unpaid mezzanine sweep stairways. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Clean And Disinfect ELE204, ELE 205 And ELE 206. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. (1000-1030) Clean/Polish All Chrome On N/S/B Platforms. Wipe Down HPI's. Remove All Stickers And Graffiti Major Cleaning (1030-1100) MON/FRI: Clean And Organize Platforms Scrubber Room TUE: Clean And Organize Chemical Supply Room. WED: Clean And Organize Dry Supply Room SAT: Clean Glass In Mezzanine Surrounding Platform Stairways SUN: Major Duty to Booth R238. Mop Floors, Wipe Down Walls And All Ledges.	Grand Central 42 St	4 5 6	R238	0700 - 1100
Lunch	Grand Central 42 St	4 5 6	R238	1100 - 1130
Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Clean And Disinfect R240 New Control Area Over N/S/B Platforms at R240 Area. Empty Trash Receptacles As Needed. Clean And Disinfect ELE 204, ELE 205 And ELE 206. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. ***Please Note*** SAT-SUN: Clean Metro North Passageway And R238 Unpaid Mezzanine. Sweep All S/W's And Mop Landings Of Both Golden Stairways At R238 Control Area Leading To Metro North Terminal.	Grand Central 42 St	4 5 6	R238	1130 - 1500
REPORT OFF DUTY	Grand Central 42 St	4 5 6	R238	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0085	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect Refuse Room In Shuttle Passageway Perform Listed Duties From Madison Avenue Shuttle Area To R240 Mezzanine. Disinfect Urine Inside Mezzanine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers At R240, R237K, R237BK. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills And Stains From Mezzanine Floors. Clean And Disinfect R237B Mezzanine And Mobile Passageway Leading To Lexington Avenue Exit. Sweep All Stairways Including Street Stairways S10, S11, M11 And M12. Clean And Disinfect ELE 244 And ELE 296.	Grand Central 42 St	4 5 6	R238	0700 - 1030
SAT/SUN: Clean Shuttle Passageway And Platform Including R236K And Madison Avenue Exit. Clean and Disinfect All Trash Receptacles on Shuttle Platform and R236K Mezzanine.				
SAT/SUN: RTO LINE SUPERINTENDENT OFFICE (0700-0745). Sweep And Mop Floors. Empty Trash Receptacles. Also in Employee Facility Room, locker and bathrooms.				
LUNCH	Grand Central 42 St	4 5 6	R238	1030 - 1100
Scrap Entire Mezzanine Area From Shuttle Passageway To R240 Mezzanine. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills And Stains From Mezzanine Floors. Clean And Disinfect R240, R237B, R237K Mezzanine Areas And Mobile Passageway Leading To Lexington Avenue. Sweep All Street Stairways S10, S11, M11 And M12. Clean And Disinfect ELE 244 And ELE 296.				
MAJOR CLEANING: (1100-1145) MON/WED/FRI: Clean All Glass In Mezzanine Surrounding N/B Platform Stairways.	Grand Central 42 St	4 5 6	R238	1100 - 1500
TUE/THU: Clean All Glass In Mezzanine Surrounding S/B Platform Stairways.				
SAT: Clean And Disinfect Mezzanine Scrubber Room.				
Report Off Duty.	Grand Central 42 St	4 5 6	R238	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0086	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect Refuse Room Inside Shuttle Passageway. Perform Listed Duties Inside Entire Mezzanine Area From Shuttle Passageway To R240 Mezzanine. Disinfect Urine Areas. Remove All Spills And Stains From Floors. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect R237B, R237BK And Mobile Passageway Leading To Lexington Avenue Including Stairway S10, S11, M11 And M12.	Grand Central 42 St	4 5 6	R238	1500 - 1800
Lunch	Grand Central 42 St	4 5 6	R238	1800 - 1830
Scrap And Empty All Trash Receptacles. Sweep All Stairways At Madison Avenue: R236K, R238, R240, R237B And R237BK. Scrap Entire Mezzanine From Shuttle To R240 Including Metro-North Passageway and New LIRR/Metro North Connection. Sweep And Mop Golden Stairway Landings. Disinfect All Urine Areas. Remove All Spills And Stains From Floors. Remove Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	1830 - 2130
Clean And Disinfect ELE 204 And ELE296. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Grand Central 42 St	4 5 6	R238	2130 - 2200
Sweep All Stairways At Madison Avenue: R236K, R238, R240, R237B And R237BK. Scrap Entire Mezzanine From Shuttle To R240 Including Metro-North Passageway and New LIRR/Metro-North Connection. Sweep And Mop Golden Stairway Landings. Disinfect All Urine Areas. Remove All Spills And Stains From Floors. Remove Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	2200 - 2300
Report Off Duty.	Grand Central 42 St	4 5 6	R238	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0087	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform				
Clean And Disinfect Refuse Room In Shuttle Passageway				
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches & Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	0700 - 1130
LUNCH	Grand Central 42 St	4 5 6	R238	1130 - 1200
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	1200 - 1500
Report Off Duty.	Grand Central 42 St	4 5 6	R238	1500 -

Saturday-Sunday				
Report On Duty In Full Uniform				
Clean And Disinfect Shuttle Refuse Room In Shuttle Passageway. Clean And Disinfect Shuttle Crew Room. Sweep And Mop Floors. Empty Trash Receptacles. Clean And Disinfect Dispatchers' Office.	Grand Central 42 St	4 5 6	R238	0700 - 0745
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	0745 - 1100
Lunch	Grand Central 42 St	4 5 6	R238	1100 - 1130
Perform Listed Duties On The Shuttle Line: Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Restroom By R236 Shuttle Area. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Clean And Sweep Stairways At R238 Mezzanine Control Area.	Grand Central 42 St	4 5 6	R238	1130 - 1330
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine. Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageway. Empty, Clean And Disinfect All Trash Receptacles. Remove All Spills, Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches & Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms.	Grand Central 42 St	4 5 6	R238	1330 - 1500
Report off duty	Grand Central 42 St	4 5 6	R238	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0088	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform				
Perform Listed Duties On Shuttle Line: Sweep All Stairways, Scrap Entire Shuttle Area Including Passageways And New LIRR/Metro North Areas And R238 Unpaid Mezzanine. Scrap Platforms, Mezzanines, Landings And R236 Mezzanine To R238 Mezzanine From Shuttle Platform To 4,5,6 Mezzanine. Disinfect Urine Areas. Remove All Spills And Stains From Floors. Clean Booth Windows. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean And Disinfect Office Toilets. Clean And Sweep Golden Stairways At R238 Mezzanine Area. Empty, Clean And Disinfect All Trash Receptacles On Platforms, inside R236K And Madison Ave Mezzanine Area.	Grand Central 42 St	4 5 6	R238	0700 - 1000
Clean And Disinfect Employees' Facility Room And Toilets.	Grand Central 42 St	4 5 6	R238	1000 - 1030
Lunch	Grand Central 42 St	4 5 6	R238	1030 - 1100
Perform Listed Duties On The Shuttle Line: Perform Listed Duties On Shuttle Platforms And Passageways, Metro-North Passageway Including New LIRR/Metro-North Areas And R238 Unpaid Mezzanine and passageway. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And R236 Mezzanine To R238 Mezzanine From Shuttle Platform To 4,5,6 Mezzanine. Disinfect Urine Areas. Remove Spills And Stains From Floors. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean And Disinfect Office Toilets. Clean And Sweep Golden Stairways At R238 Mezzanine Area. Empty, Clean And Disinfect All Trash Receptacles On Platforms, Inside R236K And Madison Ave Mezzanine Area.	Grand Central 42 St	4 5 6	R238	1100 - 1500
MAJOR DUTY: (1400-1445) MON/WED/FRI: Clean All Glass Inside Shuttle Area Including Glass Surrounding Stairways. TUE/THU: Clean All Shuttle Scrubber Rooms Including R236K And Madison Exit Scrubber Rooms.				
Report Off Duty.	Grand Central 42 St	4 5 6	R238	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0089	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet Room And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean And Disinfect Men/Women Public Toilets. Remove All Drag Marks. Remove All Stickers. Remove Stains/Dirt/Grimes From Mezzanine Walls And Ledges. (1630-1700) Bucket Wash S/B "Q" Panels And Pigeon Droppings. Empty Trash Cans In RTO Facilities Including Men/Women's Locker Room.	Woodlawn	4	R294	1500 - 1700
Bedford Pk Yard/ Mosholu Tower Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Brush And Remove The Stains On S/B Q Panels And Remove Stains On Mezzanine Wall Panels. Bucket Wash Pigeon Droppings.	Mosholu Pkwy	4	R293	1710 - 1900
Lunch	Mosholu Pkwy	4	R293	1900 - 1930
Clean RTO Facilities (Bedford Pk Yard/ Mosholu Tower. Located 1 Block North Of Station). Empty Trash, Clean And Disinfect Employees' Toilet, Crew Room And Locker Room.	Bedford Pk Blvd Lehman College	4	R291	1940 - 2040
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove Stains/Grimes On S/B Q Panels In Mezzanine And Mezzanine Wall Panels. Bucket Wash Pigeon Droppings.	Bedford Pk Blvd Lehman College	4	R291	2050 - 2250
Report Off Duty.	Woodlawn	4	R294	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0090	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect The Pigeon Dropping Areas. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean And Disinfect Elevators E186, E187 And E188. Deck Brush S/B Q Panels On Platforms To Remove The Stains And Mezzanine Wall Panels. Bucket Wash Pigeon Droppings.	Fordham Rd	4	R289	1500 - 1720
Sweep Stairways, Scrap Platforms, Mezzanines, Landings & Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean & Polish All AFC Equipment: MVMs, Mems, Turnstiles & AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platforms Map. Deck Brush S/B Q Panels On Platforms To Remove The Stains And Remove Dust/Dirt/Grimes From Wall Panels In Mezzanine. Bucket Wash Pigeon Droppings.	Mt Eden Av	4	R285	1730 - 1900
Lunch	Mt Eden Av	4	R285	1900 - 1930
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Deck Brush Stains On Tac Tiles. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Deck Brush S/B Q Panels On Platforms To Remove The Stains And Remove Dust/Dirt/Grimes On Wall Panels In Mezzanine. Bucket Wash Pigeon Droppings	183 St	4	R288	1940 - 2120
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Elevators El 186, El 187, El 188. Remove Dust/Dirt From All Ledges In Mezzanine Areas.	Fordham Rd	4	R289	2130 - 2300
Report Off Duty.	Fordham Rd	4	R289	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0091	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Pigeon Droppings Around All Street Stairways And Platforms. Deck Brush The Q Panels On S/B Platform. Remove Stains/Dirt From Wall Panels In Mezzanine. Bucket Wash Pigeon Droppings. Clean and Disinfect El 506, El 507 and El 508 and Mop Elevator Floors.	170 St	4	R284	1500 - 1650
Major Cleaning (1510-1550) Sun: Clean Booth R284 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges. Wash And Disinfect Trash Can Inside Booth.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Employee Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Maps. Clean And Disinfect Pigeon Droppings Around All Street Stairways And Platforms. Deck Brush The Q Panels On S/B Platform To Remove Stains And Remove Grimes/Dust/Dirt On Wall Panels In Mezzanine And Ledges. Bucket Wash Pigeon Droppings.	167 St	4	R283	1700 - 1840
Lunch	167 St	4	R283	1840 - 1910
Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Scrubber Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Maps On Both Northbound And Southbound Mezzanine. Deck Brush The Q Panels On Platform To Remove Stains And Remove Grimes/Dust/Dirt On Wall Panels In Mezzanine And Ledges. Clean And Disinfect Elevators 132, 133, 134 And 135. Clean Glass And Wipe Down Stainless Steel Inside And Outside, Sweep And Mop Floors.	161 St Yankee Stadium	B D	N203	1920 - 2130
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet Room And Facility Room. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Restock Employee Bathroom And CTA Room. Sweep And Dust Mop All S/W'S And Side Walls Of The Platform Stairways. Deck Brush And Remove Stains On Tac Tiles On Platform. Clean and Disinfect El 506, El 507 and El 508 And Mop Elevator Floors.	170 St	4	R284	2140 - 2300
Report Off Duty.	170 St	4	R284	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0092	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On The Northbound Platform				
Remove Stains/ Spills On Platform And Mezzanine Areas. Sweep Stairways (Responsible For All Stairways From N/B Plat Down To S/B Plat), Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet Room And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Men/Women Public Toilets.	125 St	4 5 6	R258	1500 - 2000
Lunch	125 St	4 5 6	R258	2000 - 2030
Perform Listed Duties On The Northbound Platform				
Clean And Disinfect Men/Women Public Toilets. Sweep Stairways (Responsible For All Stairways From N/B Plat Down To S/B Plat). Scrap Platforms, Landings And Passageways. Empty All Trash Receptacles.	125 St	4 5 6	R258	2030 - 2130
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet Room And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Deck Brush To Remove The Stains On Mezzanine Walls And Platform Walls.	138 St-Grand Concourse	4 5	R259	2140 - 2250
Report Off Duty	125 St	4 5 6	R258	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0093	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. ***In the absence of coverage for one job all listed duties must be attended to at both locations interchangeably.*** Perform Listed Duties On The Southbound Platform And Mezzanine. Sweep Stairways & Landings. Scrap Platforms & Landings. Disinfect All Urine Areas. Empty, Clean And Disinfect All Trash Receptacles . Clean Benches And Platform Maps.	125 St	4 5 6	R258	1500 - 1800
Clean And Disinfect El 125 And El 126. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	125 St	4 5 6	R258	1800 - 1830
Lunch	125 St	4 5 6	R258	1830 - 1900
Clean, Mop And Disinfect District Office Floor, Toilets And Conference Room.	125 St	4 5 6	R258	1900 - 2000
Perform Listed Duties On The Southbound Platform And Mezzanine Sweep Stairways & Landings. Scrap Platforms & Landings. Disinfect All Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Benches And Platform Maps. (2000-2030): Clean And Disinfect El 125 And El 126.	125 St	4 5 6	R258	2000 - 2300
Report Off Duty.	125 St	4 5 6	R258	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0094	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Remove Stains From Walls Behind Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Public Toilet.	86 St	4 5 6	R250	1500 - 1900
Lunch	86 St	4 5 6	R250	1900 - 1930
Clean And Disinfect Employee'S Toilet And Facility Room.	86 St	4 5 6	R250	1930 - 2000
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Stains From Walls Behind Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect Public Toilet.	86 St	4 5 6	R250	2000 - 2300
Report Off Duty.	86 St	4 5 6	R250	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0095	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
PERFORM LISTED DUTIES ON THE SOUTHBOUND PLATFORM UPPER AND LOWER LEVELS. Sweep Stairways, Scrap Platforms, Mezzanines, Landings, Underpass And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map.	59 St	4 5 6	R244	1500 - 1900
Clean And Disinfect Employees' Toilet And Facility Rooms.	59 St	4 5 6	R244	1900 - 1930
LUNCH	59 St	4 5 6	R244	1930 - 2000
Clean Upper/Lower Landings And Polish ESC. 212, ESC. 214. Remove All Stickers, Graffiti And Sticker Residue.	59 St	4 5 6	R244	2000 - 2100
PERFORM LISTED DUTIES ON THE SOUTHBOUND PLATFORM UPPER AND LOWER LEVELS. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Empty Booth Trash. Clean Benches And Platform Map.	59 St	4 5 6	R244	2100 - 2300
REPORT OFF DUTY.	59 St	4 5 6	R244	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0095A	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean Booth Windows, Clean And Empty Trash from Booth, Employee Facility Room and Employees Restroom By A006 Mezzanine. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove Gums from Mezz, Platforms and all S/Ws. Empty And Clean Trash Receptacles. Damp Wipe The Trash Receptacle Tops. Clean And Disinfect Employee'S Toilet And Facility Room. Restock Rooms - Soap, hand towels/Toilet papers. Clean All MVMs, Mems And Heets In Control Mezz Area by Booth A006. Sweep And Scrap A006 Mezzanine Area. Clean, Scrap, Mop the Passageway leading to 60th St. Exit S/Ws. Sweep all Street S/Ws including topside 3 feet area around KA railing. Clean and Organized Mezz Scrubber Room.	5 Av/59 St	N R W	A006	0700 - 0930
Major Booth Cleaning Sun & Wed and Friday : Major Clean Booth A006- Clean interior, remove trash can, Mop floor. Clean exterior of booth including Booth Windows and Booth Fixture.				
Perform All Listed Duties on A007 Mezzanine area at 59 St/5th Ave at Back Mezzanine. Sweep all Street Stairways and topside 3 feet area around KA Railing. Remove Stickers, graffiti, gums from floor in Paid and unpaid Mezzanine. Clean disinfect and spot Mop 59th St/5th Ave Control Area. Clean and Polish MVMs, MEMs and HEETS In Mezzanine. Empty Trash Receptacles And Damp Wipe The Trash Receptacle Tops. Disinfect Urine Areas. Spot Mop Floors and Remove Stains around Trash Cans. Clean and Mop Turnstiles base floor area for stains.	5 Av/59 St	N R W	A006	0930 - 1030
LUNCH	5 Av/59 St	N R W	A006	1030 - 1100
Sweep And Scrap A006 Mezzanine and All Stairways including Street S/Ws. Mop, remove Gums from Mezzanine Empty Trash Receptacles. Spot Mop Floors, remove Stains. Dust/Clean and polish MVMS, MEMS. Clean Trash Receptacles on Mezz.Damp Wipe/ disinfect Trash Receptacle Tops and Inside Base. Wipe down all S/Ws handrails. Clean, Organized and restock supplies in Supply Room and in Scrubber Rooms on Mezz and Platforms. Clean both NB and SB platform Bench and remove graffiti and stickers. Clean and disinfect both NB & SB platforms Refuse rooms floor and clean Organized scrubber rooms.	5 Av/59 St	N R W	A006	1100 - 1230
Rescrap and Empty Trash Receptacles on NB and SB Platforms including A006 Mezz and A007 Mezzanine area. Re-Scrap and Mop Passageway to 60th St. exit and Clean Stairways To Mezzanine, Platforms And Street Stairways. Remove Stickers And Graffiti On Platform, Stairways And Columns. Clean All HPI, CSI in Station. Clean and Mop Employees Facility Room.	5 Av/59 St	N R W	A006	1230 - 1500
REPORT OFF DUTY.	5 Av/59 St	N R W	A006	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0095B	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean Booth Windows, Clean And Empty Trash from Booth, Employee Facility Room and Employees Restroom By A006 Mezzanine. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove Gums from Mezz, Platforms and all S/Ws. Empty And Clean Trash Receptacles. Damp Wipe The Trash Receptacle Tops. Clean And Disinfect Employee'S Toilet And Facility Room. Restock Rooms - Soap, hand towels/Toilet papers. Clean All MVMs, Mems And Heets In Control Mezz Area by Booth A006. Sweep And Scrap A006 Mezzanine Area. Clean, Scrap, Mop the Passageway leading to 60th St. Exit S/Ws. Sweep all Street S/Ws including topside 3 feet area around KA railing. Clean and Organized Mezz Scrubber Room.	5 Av/59 St	N R W	A006	1500 - 1800
Major Booth Cleaning Sun & Wed and Friday : Major Clean Booth A006- Clean interior, remove trash can, Mop floor. Clean exterior of booth including Booth Windows and Booth Fixture.				
Perform All Listed Duties on A007 Mezzanine area at 59 St/5th Ave at Back Mezzanine. Sweep all Street Stairways and topside 3 feet area around KA Railing. Remove Stickers, graffiti, gums from floor in Paid and unpaid Mezzanine. Clean disinfect and spot Mop 59th St/5th Ave Control Area. Clean and Polish MVMs, MEMs and HEETS In Mezzanine. Empty Trash Receptacles And Damp Wipe The Trash Receptacle Tops. Disinfect Urine Areas. Spot Mop Floors and Remove Stains around Trash Cans. Clean and Mop Turnstiles base floor area for stains.	5 Av/59 St	N R W	A006	1800 - 1930
LUNCH	5 Av/59 St	N R W	A006	1930 - 2000
Sweep And Scrap A006 Mezzanine and All Stairways including Street S/Ws. Mop, remove Gums from Mezzanine Empty Trash Receptacles. Spot Mop Floors, remove Stains. Dust/Clean and polish MVMS, MEMS. Clean Trash Receptacles on Mezz.Damp Wipe/ disinfect Trash Receptacle Tops and Inside Base. Wipe down all S/Ws handrails. Clean, Organized and restock supplies in Supply Room and in Scrubber Rooms on Mezz and Platforms. Clean both NB and SB platform Bench and remove graffiti and stickers. Clean and disinfect both NB & SB platforms Refuse rooms floor and clean Organized scrubber rooms.	5 Av/59 St	N R W	A006	2000 - 2130
Rescrap and Empty Trash Receptacles on NB and SB Platforms including A006 Mezz and A007 Mezzanine area. Re-Scrap and Mop Passageway to 60th St. exit and Clean Stairways To Mezzanine, Platforms And Street Stairways. Remove Stickers And Graffiti On Platform, Stairways And Columns. Clean All HPI, CSI in Station. Clean and Mop Employees Facility Room.	5 Av/59 St	N R W	A006	2130 - 2300
REPORT OFF DUTY.	5 Av/59 St	N R W	A006	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0096	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
PERFORM LISTED DUTIES ON THE NORTHBOUND PLATFORM UPPER AND LOWER LEVELS. Sweep Stairways, Scrap Platforms, Mezzanines, Landings, Underpass And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Polish All AFC Equipment: MVM's, MEM'S, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean Employees' Facility Room.	59 St	4 5 6	R244	1500 - 1930
LUNCH	59 St	4 5 6	R244	1930 - 2000
Clean Upper/Lower Landings And Polish ESC. 211 And ESC. 213. Remove All Graffiti Stickers, And Residue.	59 St	4 5 6	R244	2000 - 2100
Re-Scrap Platforms, Mezzanines, Landings And Passageways. Empty And Disinfect All Trash Receptacles On N/B Platform And Spot Mop Mezzanine And Platform.	59 St	4 5 6	R244	2100 - 2300
REPORT OFF DUTY	59 St	4 5 6	R244	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0097	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sat/Sun Only: (1500 - 1545) RTO Superintendent Master Tower Sweep And Mop Floors. Empty Trash Receptacles. Clean And Disinfect Office Toilets.				
Follow Regular Schedule Mon-Fri.				
Sat/Sun This Task Starts At 1545-1800	Grand Central 42 St	4 5 6	R238	1500 - 1800
Clean And Disinfect Refuse Room In Shuttle Passageway. Perform Listed Duties On N/S/B Platforms. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Remove All Spills And Stains From All Floors. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. Clean And Organize Platform Scrubber Rooms.				
Lunch	Grand Central 42 St	4 5 6	R238	1800 - 1830
Perform Listed Duties On N/S/B Platforms. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Remove All Spills And Stains From All Floors. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	1830 - 2100
Clean And Disinfect ELE 205 And ELE 206. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Grand Central 42 St	4 5 6	R238	2100 - 2130
Perform Listed Duties On N/S/B Platforms. Sweep Stairways, Landings And Passageways. Scrap N/S/B Platforms And Sweep All Platform Stairways Including All Stairways Leading To #7-Line Passageway. Disinfect Urine Areas. Remove All Spills And Stains From All Floors. Empty All Trash Receptacles As Needed. Clean Platform Map Frames. Clean And Disinfect Paid Mezzanine Area Over N/S/B Platforms At R240 Area. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	Grand Central 42 St	4 5 6	R238	2130 - 2300
Report Off Duty.	Grand Central 42 St	4 5 6	R238	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0098	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect Refuse Room At Shuttle Passageway.				
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine, Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageways. Empty, Clean And Disinfect All Trash Receptacles. Remove All Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And Employees' Toilet on #7-Line. Clean All Scrubber Rooms And Facility Rooms.	Grand Central 42 St	4 5 6	R238	1500 - 1900
Lunch	Grand Central 42 St	4 5 6	R238	1900 - 1930
Perform Listed Duties On The #7 Line: Scrap Entire Station Including R241A Mezzanine, Sweep All Stairs To The #7-Line Platform Landing And Stairways From #4-Line And Passageways. Empty, Clean And Disinfect All Trash Receptacles. Remove All Stains And Drag Marks From Floors. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Facility Room And Employees' Toilet on #7-Line.	Grand Central 42 St	4 5 6	R238	1930 - 2130
Clean And Disinfect El 244. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Grand Central 42 St	4 5 6	R238	2130 - 2200
Re-Scrap R241A Mezzanine, Platform, Stairways And Passageways. Empty And Disinfect All Trash Receptacles.	Grand Central 42 St	4 5 6	R238	2200 - 2300
Report Off Duty.	Grand Central 42 St	4 5 6	R238	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0099	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee Toilets And Facility Room.	23 St	6	R227	2300 - 0100
Major Cleaning Clean, Polish And Disinfect S/B Elevator And N/B Elevator.	23 St	6	R227	0100 - 0130
Lunch	23 St	6	R227	0130 - 0200
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee Toilets.	28 St	6	R229	0210 - 0500
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floors.	23 St	6	R227	0510 - 0700
Report Off Duty.	23 St	6	R227	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0100	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap N/B And S/B Platforms, Empty And Disinfect Trash Receptacles. Disinfect Platform Benches. Clean And Disinfect Urine Areas. Wash All Booth Windows. Wipe Down All AFC Turnstiles And Metro Card Vending Machines.	Bowling Green	4 5	R200A	2300 - 0100
Major Cleaning: (0100-0145 Sun: Clean Escalators # 339, #340, #341 And #342 Interior And Exterior. Mon: Clean Escalators #336, #338, #343 And #345 Interior And Exterior. Tue: Clean Booth R200A Interior And Exterior, Including Control Area And Supervisor Office. Remove all stickers and graffiti. Clean/ wipe down all eyewash units. Clean headhouse, including AFC equipment, HPI's, floors and stairways Wed: Clean Escalators #339, #340, #341 And #342 Interior And Exterior. Thu: Clean Escalators #336, #338, #343 And #345 Interior And Exterior. Fri: Clean Escalator #345 And All (Stainless Steel Stairway Railings, N/B And S/B) (Platform Railings. Sat: Clean Employee Facility Room And Elevator #710 And 711.	Bowling Green	4 5	R200A	0100 - 0300
Lunch	Bowling Green	4 5	R200A	0300 - 0330
Sweep All Stairways, Scrap N/B & S/B Platforms. Empty, Clean & Disinfect All Trash Receptacles. Clean & Mop All Elevators. Clean & Polish All AFC Equipment: MVMs, Mems, Turnstiles & Metrocard Readers. Dust All Escalators.	Bowling Green	4 5	R200A	0330 - 0630
Sweep and remove gum from Broadway stairway and 3ft surrounding outside stairwell. Remove stickers and graffiti in surrounding area	Bowling Green	4 5	R200A	0630 - 0700
Report Off Duty.	Bowling Green	4 5	R200A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0101	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
RTO Facilities – North end of 2/5 platforms. Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	E 180 St	2 5	R325	0700 - 0800
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platforms, mezzanine, and passageway. Sweep and remove stains from stairways. Empty, disinfect, and clean trash receptacles. Clean and disinfect EFR and employee toilet. Clean and polish turnstiles, vending machines, and HPIs. Major Cleaning (1000-1100): Sun - Clean interior and exterior of booth R729. Mop floor and wipe down walls and ceiling. Mon - Clean and restock items in CTA room, and in paper and chemical supply rooms. Wed - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs.	Baychester Av	5	R729	0815 - 1100
Lunch	Baychester Av	5	R729	1100 - 1130
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platform and mezzanine. Sweep and remove stains from stairways. Empty, disinfect, and clean chrome area of all trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR and employee toilet. Major Cleaning (1215-1315): Tue - Clean and restock items in CTA room, and in paper and chemical supply rooms. Thu - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs. Sat - Clean interior and exterior of booth R730. Mop floor and wipe down walls and ceiling.	Eastchester Dyre Av	5	R730	1145 - 1315
Clean and disinfect public toilet.	Eastchester Dyre Av	5	R730	1315 - 1345
Dyre Avenue – RTO Facilities. Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	Eastchester Dyre Av	5	R730	1345 - 1445
REPORT OFF DUTY	E 180 St	2 5	R325	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0102	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	E 180 St	2 5	R325	0700 - 0800
RTO Facilities - Union Port Tower in train yard. Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.				
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Empty, disinfect, and clean trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Remove stains and pigeon droppings from stairways, mezzanines, and platforms. Clean and disinfect EFR & employee toilet.	Gun Hill Rd	5	R728	0815 - 1045
Major Cleaning (0945-1045): Sun - Clean interior and exterior of booth R728. Mop floor and wipe down walls and ceiling. Mon - Clean and restock items in CTA room, and in paper and chemical supply rooms. Wed - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs.				
Lunch	Gun Hill Rd	5	R728	1045 - 1115
Clean and polish EL 198 and EL 199. Mop floor. Clean glass	Gun Hill Rd	5	R728	1115 - 1215
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and clean chrome area of all trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Clean and disinfect EFR & employee toilet.				
Major Cleaning (1345-1445): Tue - Clean and restock items in CTA room, and in paper and chemical supply rooms. Thu - Wash and disinfect refuse housings. Fri – Wash and clean benches and signs. Sat - Clean interior and exterior of booth R727. Mop floor and wipe down walls and ceiling.	Pelham Pkwy	5	R727	1225 - 1445
Report Off Duty.	E 180 St	2 5	R325	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0103	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean, Disinfect And Mop EL 217. Wipe Down Interior And Exterior Panels Including The Panels And Outside Area At Street Level.	14 St-Union Sq	4 5 6	R221	0700 - 0730
Clean Superintendent's/Supervisor's Office.	14 St-Union Sq	4 5 6	R221	0730 - 0800
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Clean Booth Windows. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty And Clean And Disinfect All Trash Receptacles. Sweep All Stairways, Scrap Mezzanine And Platform Including A35K And R221K Mezzanine. Clean/Disinfect Employees' Facility, Restroom And Locker Room. Clean All AFC Equipment: MVM's, MEM's, Turnstiles, OTG And HPI.	14 St-Union Sq	4 5 6	R221	0800 - 1130
Lunch	14 St-Union Sq	4 5 6	R221	1130 - 1200
Clean, Disinfect And Mop EL 217. Wipe Down Interior And Exterior Panels Including The Panels And Outside Area At Street Level.	14 St-Union Sq	4 5 6	R221	1200 - 1230
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Clean Booth Windows. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty And Clean And Disinfect All Trash Receptacles. Sweep All Stairways, Scrap Mezzanine And Platform Including A35K And R221K Mezzanine. Clean/Disinfect Employees' Facility, Restroom And Locker Room. Clean All AFC Equipment: MVMs, MEMs, Turnstiles, OTG And HPI.	14 St-Union Sq	4 5 6	R221	1230 - 1500
Major Duty: (1230-1300) Sun: Booth R221 Sweep And Mop Floor. Wipe Down Walls And Ledges. Mon: Clean Employee Facility, Restroom And Locker Room. Tue/Thu/Sat: Clean And Disinfect All Scrubber Rooms.				
Report Off Duty.	14 St-Union Sq	4 5 6	R221	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0104	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM ALL DUTIES ON "L" LINE Sweep All Stairways, Scrap Platforms And Mezzanine Including A37K And A34K. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect Urine Areas. Remove All Stains, Spill And Drag Marks From Floors. Clean And Empty Trash Receptacles From Passageway And Ramp Leading To R-Line. Remove All Graffiti, Stickers And Sticker Residue.	14 St-Union Sq	N Q R W	A034	0700 - 0900
Clean And Disinfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, Commodes, Urinal, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.	14 St-Union Sq	N Q R W	A034	0900 - 0930
Clean And Polish EL 218. Remove Gum From Floors. Sweep, Disinfect And Mop Floors, Clean Exterior And Interior Of Glass And Chrome On All Levels. Clean All AFC Equipment: MVM's, MEM's And Turnstiles At A37K And A34K	14 St-Union Sq	N Q R W	A034	0930 - 1100
Lunch	14 St-Union Sq	N Q R W	A034	1100 - 1130
Clean And Disinfect Locker Rooms And Employee's Toilet (Male And Female) On The L-Line RTO Facility. Empty All Trash Receptacles.	14 St-Union Sq	N Q R W	A034	1130 - 1200
Clean And Disinfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, Commodes, Urinal, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.	14 St-Union Sq	N Q R W	A034	1200 - 1230
Sweep All Stairways, Scrap Platform And Mezzanines Including A37K And A34K. Clean And Disinfect EL 218. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean And Empty Trash Receptacles From Passageway And Ramp Leading To R-Line. Remove All Graffiti, Stickers And Sticker Residue. Major Cleaning: (1245-1330) Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Sat: Clean RTO Facility Area. Clean And Disinfect Locker Rooms And Toilets (Male And Female). Clean And Disinfect Toilet. Empty All Trash Receptacles.	14 St-Union Sq	N Q R W	A034	1230 - 1500
Report Off Duty.	14 St-Union Sq	N Q R W	A034	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0105	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Employees' Facility Room And Toilet. Clean Exterior Of Booth Windows. Clean All AFC Equipment: MVM's, MEM's, Turnstiles And MetroCard Readers At A34, A34K And A33 Mezzanines. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue. Remove All Dust Balls From Corners Inside Passageway From A33K To A34 Mezzanine Area.	14 St-Union Sq	N Q R W	A034	0700 - 1000
Clean And Polish EL 219 And EL 220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	1000 - 1030
Lunch	14 St-Union Sq	N Q R W	A034	1030 - 1100
Spot Mop North And South Bound Platform For Stains And Drag Marks.	14 St-Union Sq	N Q R W	A034	1100 - 1200
Clean And Polish EL 219 And EL 220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	1200 - 1245
Sweep All Stairways, Scrap Mezzanine And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Employees' Facility Room And Toilet. Clean Exterior Of Booth Windows. Clean All AFC Equipment: MVM's, MEM's, Turnstiles And MetroCard Readers At A34, A34K And A33 Mezzanines. Remove All Stains, Spills And Drag Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue. Remove All Dust Balls From Corners Inside Passageway From A33K To A34 Mezzanine Area. Major Duty: (1245-1315) Sun: Booth A34 Sweep And Mop Floor. Wipe Down Walls And Ledges. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Wed: Clean Employee's Facility And Bathrooms.	14 St-Union Sq	N Q R W	A034	1245 - 1500
Report Off Duty.	14 St-Union Sq	N Q R W	A034	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0106	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap N/B And S/B IRT Platforms And Mezzanines. Disinfect Urine Areas. Clean Booth Windows. Clean & Disinfect Employee's Toilet, Public Toilets, EFR, And Elevators 314, 315, 316. Empty And Wipe Down All Trash Receptacles On IRT. Remove Trash, Clean And Mop Tower.	Brooklyn Bridge City Hall	4 5 6	R210	0700 - 0900
Clean & Polish All AFC Equipment, Turnstiles, AFC Readers At R210 And R210K Control Area And Pace Uni. Passageway Area. Clean Touch Screen And Stainless Steel On R210 Mezzanine. Clean And Disinfect Passageway Leading From R210K To The J-Line.	Brooklyn Bridge City Hall	4 5 6	R210	0900 - 1030
Major Cleaning: Sun (1000-1030) Sun: Booth R210 Major Duty.				
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	1030 - 1100
Scrub And Spot Mop Stains On All Upper Level Mezzanine And N/S/B Platforms. Empty And Wipe Down All Trash Receptacles On Mezzanine And N/S/B Platforms. Sweep Platforms And Stairways. Scrap Platforms And Upper Mezzanine. Remove Gum From Mezzanine And Platforms. Disinfect All Urine Areas.	Brooklyn Bridge City Hall	4 5 6	R210	1100 - 1300
Clean And Disinfect EL 314, 315 And 316.	Brooklyn Bridge City Hall	4 5 6	R210	1300 - 1330
Clean And Disinfect Public Toilets.	Brooklyn Bridge City Hall	4 5 6	R210	1330 - 1345
Sweep Stairways, Scrap Platforms, Mezzanines. Disinfect Urine Areas Including Passageway Leading From R210K To J-Line. Clean Booth Windows. Clean & Disinfect Employee's Toilet. Empty And Wipe Down All Trash Receptacles. Remove All Stains, Spills And Drag Marks.	Brooklyn Bridge City Hall	4 5 6	R210	1345 - 1500
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0107	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and remove litter from stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from stairways, platforms, and mezzanines. Bucket wash the exterior of sandboxes. Wipe down HP1s.	3 Av-149 St	2 5	R310	0700 - 1000
Clean and disinfect the interior and exterior of EL 129 and EL 130. Mop floor. Clean glass.	3 Av-149 St	2 5	R310	1000 - 1100
LUNCH.	3 Av-149 St	2 5	R310	1100 - 1130
Major Cleaning (1130 to 1230): Sun: Clean the interior and exterior of booth R310. Wipe walls and ceiling. Dust ledges. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines and stairways. Tue: Remove stains and scuff marks from tile walls and columns on southbound platform. Wed: Remove stains and scuff marks from tile walls and columns on northbound platform. Thu: Clean and restock paper and chemical supply rooms. Fri: Bucket wash signs and benches. Sat: Clean and disinfect refuse rooms and/or refuse housings.	3 Av-149 St	2 5	R310	1130 - 1230
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways and remove litter from stairway gutters. Empty, clean, and disinfect all trash receptacles. Remove stains from stairways, platforms, and mezzanines.	3 Av-149 St	2 5	R310	1230 - 1500
Report off duty	3 Av-149 St	2 5	R310	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0108	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep and remove gum from Broadway stairway and 3ft surrounding outside stairwell and clean R200AK. Clean booth windows inside and outside. Check refuse containers- Empty any with less than half of capacity). Remove stickers and graffiti in the surrounding areas. Clean and disinfect EL 710 and EL 711 interior and exterior. Polish stainless steel	Bowling Green	4 5	R200A	0700 - 0900
Sweep All Stairways, Dust Mop Platforms And Mezzanines. Empty And Wash All Station Trash Receptacles (Including Receptacles In Booths And Station Environment Supt/Supv Office). Clean And Disinfect All Urine Areas, Employee's Toilet And Employee's Facility Room. Remove Gum From Terrazzo Tile Surfaces And Top/Bottom Escalator Plate.	Bowling Green	4 5	R200A	0900 - 1100
Major Cleaning: (1030-1000)				
Mon/Fri: Mop floor in Supt./Supv. office, dust furniture and empty trash receptacles				
Lunch	Bowling Green	4 5	R200A	1100 - 1130
Sweep Perimeter Of The Toll House And Thoroughly Wipe Down Post Columns Outside The Toll House And At The Top Of Es 345. Removing All Graffiti, Stickers And Gum.	Bowling Green	4 5	R200A	1130 - 1215
Clean and polish all AFC equipment including MVM's, MEMS and turnstiles. Clean employee facility room and toilet. Dust all lower level ledges and remove stickers, graffiti, drag marks and stains.	Bowling Green	4 5	R200A	1215 - 1345
Major Duty: SUN: Refuse Room SAT: Clean and organize supply room and scrubber rooms.				
Re-Scrap The Entire Station. Empty All Trash Receptacles On Platforms And Mezzanines.	Bowling Green	4 5	R200A	1345 - 1500
Report Off Duty.	Bowling Green	4 5	R200A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0109	Station North	1400 - 2200	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on duty in full uniform.	E 180 St	2 5	R325	1400 -
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platforms, mezzanine, and passageway. Sweep and remove stains from stairways. Empty, disinfect, and clean trash receptacles.	Baychester Av	5	R729	1415 - 1600
Major Cleaning (1500-1600): Sun – Bucket wash “Q” panels on N/B platform. Tue – Remove stains and scuff marks from mezzanine walls. Sat – Bucket wash “Q” panels on S/B platform				
Inspect station for unsanitary conditions and correct. Scrap and remove stains from platforms and mezzanine. Sweep and remove stains from stairways. Empty, disinfect, and clean chrome area of all trash receptacles.				
Major Cleaning (1645-1745): Mon – Bucket wash “Q” panels and windbreakers on platform. Wed – Remove stains and scuff marks from mezzanine walls				
Lunch	Eastchester Dyre Av	5	R730	1745 - 1815
Clean and disinfect public toilet.	Eastchester Dyre Av	5	R730	1815 - 1845
Dyre Avenue – RTO Facilities. Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	Eastchester Dyre Av	5	R730	1845 - 1945
RTO Facilities - North end of 2/5 platforms. Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	E 180 St	2 5	R325	2000 - 2100
RTO Facilities – Union Port Tower in Yard. Clean RTO crew room and Dispatcher’s office. Wipe down walls. Mop floor. Empty and clean trash receptacles. Clean and disinfect toilets.	E 180 St	2 5	R325	2100 - 2200
REPORT OFF DUTY	E 180 St	2 5	R325	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0109A	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in Full Uniform	E 180 St	2 5	R325	1500 -
Inspect station for unsanitary conditions and correct. Scrap platform and mezzanine. Sweep stairways. Empty, disinfect, and clean trash receptacles. Remove stains and pigeon droppings from stairways, mezzanines, and platforms. Major Cleaning (1600-1700): Sun – Remove stains and scuff marks from tile walls, “Q” panels, and columns on northbound platform. Wed – Remove stains and scuff marks from tile walls and columns in mezzanine. Sat - Remove stains and scuff marks from tile wall, “Q” panels, and columns on southbound platform.	Gun Hill Rd	5	R728	1515 - 1700
Clean and polish EL 198 and EL 199. Mop floor. Wipe glass.	Gun Hill Rd	5	R728	1700 - 1800
Lunch	Gun Hill Rd	5	R728	1800 - 1830
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and clean chrome area of all trash receptacles. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Major Cleaning (1900-2000): Fri – Remove stains and scuff marks from tile wall and columns in mezzanine.	Pelham Pkwy	5	R727	1840 - 2000
Clean and restock supply rooms. Deliver cleaning supplies to the following stations or to other stations as directed by Supervision. Sun - 233 Street “2” Mon – Gun Hill Road “2” Tue – Pelham Parkway “2” Wed – E. Tremont “2” Thu – 225 Street “2” Fri – Simpson Street “2” Sat – Prospect “2”	E 180 St	2 5	R325	2010 - 2245
REPORT OFF DUTY	E 180 St	2 5	R325	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0110	Station North	1500 - 2300	2755

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty, clean, and disinfect all trash receptacles.	E 180 St	2 5	R325	1500 - 1700
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and outside area. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from platforms, stairways, and mezzanine. Clean & polish turnstiles & vending machines.				
Major Cleaning (1830-1930): Sun: Remove stains and scuff marks from tile walls in mezzanine and platform stairways. Tue: Remove stains and scuff marks from the walls on southbound platform. Wed: Remove stains and scuff marks from the walls on northbound platform. Thu: Bucket wash & disinfect refuse rooms and/or refuse housings. Fri: Bucket wash benches. Sat: Clean HPIs, maps, customer information center, and hand sanitizer boxes	Morris Park	5	R726	1710 - 1930
Lunch	Morris Park	5	R726	1930 - 2000
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty all trash receptacles. Remove stains & bird droppings from platforms, stairways, mezzanine, and passageway. Clean & polish turnstiles & vending machines. Clean & disinfect EFR, employee toilets, and public toilets. Close public toilets.	E 180 St	2 5	R325	2010 - 2230
Mop, clean, and disinfect EL 159 and EL 160.	E 180 St	2 5	R325	2230 - 2300
Report Off Duty.	E 180 St	2 5	R325	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0111	Station North	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And R217, R217A, R218, And ML1A/ML1B Middle Mezzanine Stairways. Scrap R217, R217A, R218 And Middle Mezzanines And N/S/B Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops ON All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean All AFC Equipment Including: MVMs, MEMs, Turnstiles, HEETs And HXTs. Clean Exterior Of HPI/CAI units On Entire Station. Clean And Disinfect All Benches. Remove Al Graffiti, Stickers And Residue.	Bleecker St	6	R217A	2300 - 0100
Clean And Disinfect EL328, EL329, EL331 & 332 - Remove Gum From Floors. Sweep, Mop, Disinfect Floors. Clean And Polish Chrome. Interior/Exterior. Wipe down Ledges On Every Level. Remove Graffiti And Stickers.	Bleecker St	6	R217A	0100 - 0300
Lunch	Bleecker St	6	R217A	0300 - 0330
Deck Wash/Spot Mop Stains N/S/B Platforms And In R217, R217A And R218 Mezzanine Areas.	Bleecker St	6	R217A	0330 - 0500
Major Cleaning: Sun: Clean S/W M1A/B, S-1; Remove All Stickers And Graffiti From Adjacent Surfaces; Tile Walls. Mon: Clean S/W M2A/B, S2A/B; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Tue: Clean S/W ML1A/ML1B ; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Wed: Clean S/W P2/S2, P4/S4-; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Thu: Clean S/W P6/S6; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Fri: Clean S/W P1/S1; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls. Sat: Clean S/W P3/S3; Remove All Stickers And Graffiti From Adjacent Surfaces: Tile Walls.	Bleecker St	6	R217A	0500 - 0600
Re-scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Bleecker St	6	R217A	0600 - 0700
Report Off Duty.	Bleecker St	6	R217A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0112	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	14 St-Union Sq	4 5 6	R221	1500 - 1530
Clean, Disinfect And Mop EL 217 Floor.				
Clean Superintendent's/Supervisor's Office.	14 St-Union Sq	4 5 6	R221	1530 - 1600
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Clean Booth Windows. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty, Clean And Disinfect All Trash Receptacles Including A35K And R221K. Clean And Disinfect All Employee's Facility Restroom And Locker Room. Clean All AFC Equipment: MVM's, MEM's, Turnstiles, OTGs And HPIs.	14 St-Union Sq	4 5 6	R221	1600 - 1900
Lunch	14 St-Union Sq	4 5 6	R221	1900 - 1930
Clean And Polish EL 217. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	4 5 6	R221	1930 - 2015
Sweep All Stairways, Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On All Mezzanine And Platforms. Scrap, Spot Mop, Remove Gum, Stickers, And Graffiti On Passageway Bottom Of ML2 And ML3 And Ramp Landing To R-Line. Empty And Clean Big Belly Cans.				
Major Duty: (2030-2100) Sun/Wed/Fri: Clean All AFC Equipment, MVMs, MEMs, OTG And HPIs: Tue: Major Duty Employee's Facility Room, Restroom And Locker Room. Thu/Sat: Clean And Disinfect Scrubber Rooms.	14 St-Union Sq	4 5 6	R221	2015 - 2300
Report Off Duty.	14 St-Union Sq	4 5 6	R221	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0113	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM ALL DUTIES ON "L" LINE				
Clean And Disinfect Male And Female Public Restrooms. Wash Walls, Sweep And Mop Floors, Clean Sinks, Commodes, Urinal Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.	14 St-Union Sq	N Q R W	A034	1500 - 1530
Clean And Disinfect Locker Rooms And Employee's Toilet (Male And Female) On The L-Line RTO Facility. Empty All Trash Receptacles.	14 St-Union Sq	N Q R W	A034	1530 - 1600
Sweep All Stairways, Scrap Platforms And Mezzanine Including A37K And A34K. Clean All AFC Equipment: MVM's, MEM's And Turnstiles At A37K And A34K. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean And Empty Trash Receptacles From Passageway And Ramp Leading To R-Line. Remove All Graffiti, Stickers And Sticker Residue.	14 St-Union Sq	N Q R W	A034	1600 - 1900
Clean And Disinfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, Commodes, Urinal Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti. Remove Dust Balls From Corners Inside Passageway From Front Of Public Restrooms To R-Line Mezzanine Area.	14 St-Union Sq	N Q R W	A034	1900 - 1930
Clean And Polish EL 218. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	1930 - 2015
Lunch	14 St-Union Sq	N Q R W	A034	2015 - 2045
Sweep All Stairways, Scrap Platforms And Mezzanine Including A37K And A34K. Clean And Disinfect EL 218. Empty, Clean And Disinfect All Trash Receptacles On Platform And Mezzanine Area. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean And Empty Trash Receptacles From Passageway And Ramp Leading To R-Line. Remove All Graffiti, Stickers And Sticker Residue.	14 St-Union Sq	N Q R W	A034	2045 - 2300
Major Cleaning: Tue/Thu/Sat: Clean And Disinfect All Scrubber Rooms. Sun: Clean RTO Facility Area. Clean And Disinfect Locker Room And Toilets (Male And Female). Empty All Trash Receptacles.				
Report Off Duty.	14 St-Union Sq	N Q R W	A034	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0114	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas, Empty And Disinfect All Trash Receptacles. Clean Employee's Toilet And Booth Windows. Clean Turnstiles At Unmanned Areas Including A34, A33 And A34K.	14 St-Union Sq	N Q R W	A034	1500 - 1700
Clean And Polish EI219 And EI220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	1700 - 1730
Disinfect All Urine Areas On "R" Line. Remove Stains And Drag Marks On Platform And Mezzanine Including A34 And A33. Empty And Disinfect All Trash Receptacles On "R" Line Including Receptacle At A34 And A33 Mezzanine.	14 St-Union Sq	N Q R W	A034	1730 - 1830
Lunch	14 St-Union Sq	N Q R W	A034	1830 - 1900
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas, Empty And Disinfect All Trash Receptacles. Clean Employee's Toilet And Booth Windows.	14 St-Union Sq	N Q R W	A034	1900 - 2000
Clean And Polish EL219 And EL220. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	14 St-Union Sq	N Q R W	A034	2000 - 2045
Disinfect All Urine Areas On "R" Line. Clean And Disinfect All Scrubber Rooms.	14 St-Union Sq	N Q R W	A034	2045 - 2145
Empty And Disinfect All Trash Receptacles On "R" Line Include Receptacle At End Of Passageway To Lexington Line Top Of M12 Including A33, A34, And A34K.				
Major Cleaning: (2145-2200) Sun/Wed/Fri: Clean All AFC Equipment, MVMs, MEMs, And Turnstiles. Mon: Clean And Disinfect Employee Restrooms. Thu: Clean And Disinfect Scrubber Rooms.	14 St-Union Sq	N Q R W	A034	2145 - 2300
Report Off Duty.	14 St-Union Sq	N Q R W	A034	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0115	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect Male And Female Public Restrooms. Sweep And Mop Floors, Clean Sinks, Commodes, Urinal Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/ Or Hand Dryers. Replenish Paper Supply.	Brooklyn Bridge City Hall	4 5 6	R210	1500 - 1530
Clean And Polish EL 314, EL315, EL316. Remove Gum From Floors. Sweep, Disinfect And Mop Floors.	Brooklyn Bridge City Hall	4 5 6	R210	1530 - 1600
Scrap N/B And S/B Platforms, Sweep All Stairways, Scrap R210 Mezzanine, And Pace College Passageway, Empty Trash Receptacles, Scrap R210 Passageway, R210 Overpass And A069K Ramp. Disinfect Urine Areas. Sweep R210K Stairways, Scrap Mezzanine. Disinfect Passageway Leading To J-Line.	Brooklyn Bridge City Hall	4 5 6	R210	1600 - 1800
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	1800 - 1830
Sweep Dust And Empty Trash Cans In RTO Tower.	Brooklyn Bridge City Hall	4 5 6	R210	1830 - 1915
Sweep R210K Stairways, Scrap Mezzanine And Passageway Leading To J-Line. Re-Scrap N/S/B Platforms. Empty All Trash Receptacles.	Brooklyn Bridge City Hall	4 5 6	R210	1915 - 2215
Clean And Polish EL 314, EL315, EL316. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass.	Brooklyn Bridge City Hall	4 5 6	R210	2215 - 2300
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0116	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap All Mezzanines And Platforms. Disinfect Urine Areas. Clean & Disinfect Employee's Toilet. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Empty And Wipe Down All Trash Receptacles. Scrap Passageway Leading To Stairway P9, "A" Platform.	Wall St	2 3	R111	1500 - 1700
Sweep All Stairways, Scrap Entire Station Including Passageway On North End Of N/B Platform To Broad St. S/W M-5, And Underpasses On North End And South End Of The Station. Empty Trash Receptacles And Damp Wipe Receptacles Tops. Clean/Disinfect Urine Areas. Clean All Booth Glass. Spot Mop And Remove Stains From Tile Floors.	Wall St	4 5	R203	1715 - 1915
Lunch	Wall St	4 5	R203	1915 - 1945
Major Cleaning: Mon: Clean And Organize Supply Room Tue: Clean Employee's Toilet. Wed: Clean And Disinfect Trash Receptacles. Thu: Sweep, Clean And Disinfect Control Area R203, Clean MVMs, Mems And HEETs. Fri: Clean And Disinfect Canister Housings.	Wall St	4 5	R203	1945 - 2045
Re-Scrap Platforms, Passageway And Mezzanines. Empty Trash Receptacles. Disinfect Refuse Areas. Wipe Down All Benches.	Wall St	4 5	R203	2045 - 2145
Re-Scrap Platforms And Mezzanine. Empty Trash Receptacles. Disinfect Refuse Areas. Wipe Down All Benches.	Wall St	2 3	R111	2200 - 2300
Report Off Duty	Wall St	2 3	R111	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0117	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep & Remove Gum From Broadway Stairway And 3FT Surrounding Outside Stairwell and Clean R200Ak. Clean Booth Windows Inside And Outside. (Check Refuse Containers - Empty Any With Less Than Half Of Capacity). Remove Stickers & Graffiti in the Surrounding Area.	Bowling Green	4 5	R200A	1500 - 1600
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty And Wash All Trash Receptacles On Platforms, In Mezzanines And In The Booth And RTO Facility. Clean And Disinfect Urine Areas. Clean Employee's Toilet And Employee's Facility Room. Remove Gum From Terrazzo And Tile Surfaces. Damp Wipe All Murals And Top Edges, And Platform Benches.	Bowling Green	4 5	R200A	1600 - 1900
Lunch	Bowling Green	4 5	R200A	1900 - 1930
Major Cleaning Sun: Clean And Organize Supply Room S/E Of N/B Platform Mon: Clean Elevators E1710 & E1711. Remove Gum From Landing Plates. Tue: Clean And Bucket Wash Refuse Room N/E Of N/B Platform. Wed: Clean Escalators E338, E339, 340 & 341 Thu: Clean And Organize Supply Room S/E Of N/B Platform. Fri: Clean Escalators E336, E337,342, 343 & 345 Sat: Clean And Bucket Wash Refuse Room N/E Of N/B Platform.	Bowling Green	4 5	R200A	1930 - 2100
Remove Gum From Landing Plates Of All Escalators.	Bowling Green	4 5	R200A	2100 - 2200
Empty All Trash Receptacles On Platforms And Mezzanines And RTO Facility.	Bowling Green	4 5	R200A	2200 - 2300
Report Off Duty	Bowling Green	4 5	R200A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0118	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Close Public Toilets. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Pelham Bay Park	6	R423	2300 - 0100
Major Duty: Mon/Wed/Fri: Hose Wash Plaza, Under Structure And Remove All Pigeon Droppings. Tue/Thu/Sat: Bucket Wash Both Refuse Rooms.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Buhre Av	6	R422	0110 - 0300
Lunch	Buhre Av	6	R422	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Pigeon Droppings In The Unpaid Mezzanine Area.	Middletown Rd	6	R421	0340 - 0540
Clean And Disinfect EL 121, EL 122. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Clean Upper/Lower Landings And Polish ES 120 And ES121. *Please Note That the Escalators Are Being Rehabbed. Until They Are Returned To Customer Service, Remove All Stickers, Sticker Residue And Graffiti On All Non-Painted Surfaces. Shine All AFC Equipment.	Pelham Bay Park	6	R423	0550 - 0700
Report Off Duty	Pelham Bay Park	6	R423	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0119	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Shine All Trash Receptacle Tops. Remove All Pigeon Droppings.	Westchester Sq East Tremont Av	6	R420	2300 - 0130
Major Cleaning (0030 - 0130) Sat: Clean Booth R406 Interior. Sweep Floor, Wipe Down Surfaces And Mop. Clean EFR. Sweep Floor, Wipe Down Table & Walls, Dust Ledges And Mop The Floor. Sun: Clean CTA Rooms. Sweep Floor, Disinfect And Mop.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Shine All Trash Receptacle Tops. Remove All Pigeon Droppings.	Zerega Av	6	R419	0140 - 0340
Lunch	Zerega Av	6	R419	0340 - 0410
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Shine All Trash Receptacle Tops. Remove All Pigeon Droppings.	Castle Hill Av	6	R418	0420 - 0620
Re-Scrap The Station. Empty Trash Receptacles. Remove Stains From Walls And Behind Trash Receptacles.	Westchester Sq East Tremont Av	6	R420	0630 - 0700
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0120	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, Public Toilet And Employees' Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (0800-0900) Sun: Clean Booth R417 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Parkchester	6	R417	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Sticker, Sticker Residue And Graffiti From Non-Painted Surfaces. Major Cleaning (1010-1110) Sat: Clean Booth R416 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	St Lawrence Av	6	R416	0910 - 1110
Lunch	St Lawrence Av	6	R416	1110 - 1140
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	St Lawrence Av	6	R416	1140 - 1240
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Parkchester	6	R417	1250 - 1500
Report Off Duty.	Parkchester	6	R417	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0121	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet, Men's & Women's Public Toilets & Close Them. Mop Floors In Elevators #195, 196 & 197. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove Stains From Walls And Behind Trash Receptacles. Remove all stickers and graffiti from non-painted surfaces. Clean and close public restrooms at midnight.	Hunts Point Av	6	R412	2300 - 0130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	E 149 St	6	R408	0140 - 0300
Lunch	E 149 St	6	R408	0300 - 0330
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Shine all trash receptacle tops and chrome. Clean all OutFront media screens.	E 149 St	6	R408	0330 - 0440
Re- Open Public Toilets.	Hunts Point Av	6	R412	0450 - 0500
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Shine all trash receptacle tops and chrome. Clean all OutFront media screens.	Hunts Point Av	6	R412	0500 - 0700
Report Off Duty	Hunts Point Av	6	R412	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0122	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties in the Mezzanine: - Clean, Mop and Disinfect Employee's Bathroom. - Sweep all Street Stairways and Landings. - Disinfect Urine Areas in the Mezzanine and Street Stairways. - Clean and Disinfect EL125 and EL126.	125 St	4 5 6	R258	0700 - 0900
- Empty All Trash Receptacles on the Mezzanine. - Clean and Disinfect Men/Women's Public Toilets.	125 St	4 5 6	R258	0900 - 1000
Clean, Mop and Disinfect District #1 Office Floors, Toilet, Conference Room and Superintendent Office on the Mezzanine.				
Major Cleaning (1000-1100) Sat: Clean, Mop and Organize Supply Rooms. Sun: Clean Booth R258 Interior and Exterior, Mop Floor, Wash Walls. Dust Ledges.	125 St	4 5 6	R258	1000 - 1100
Lunch	125 St	4 5 6	R258	1100 - 1130
Clean, Mop and Disinfect RTO Facilities.	125 St	4 5 6	R258	1130 - 1200
- Clean and Disinfect All Trash Receptacles. - Remove All Drag Marks on mezzanine. - Remove all Stickers. Wipe HPI. - Polish chrome on Trash Receptacles. - Clean and Polish Turnstiles and MVMs.	125 St	4 5 6	R258	1200 - 1300
Re-Scrap Mezzanine, Sweep All Street Stairways and Landing, Disinfect Urine Areas in the Mezzanines and Street Stairways.	125 St	4 5 6	R258	1300 - 1500
Clean and Disinfect EL125 and EL126.				
Report Off Duty.	125 St	4 5 6	R258	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0123A	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty Trash. Receptacles, Disinfect Urine Areas And Clean Toilets. Remove Stickers And Graffiti. Remove Stains From Walls And Behind Trash Receptacles.	103 St	6	R252	2300 - 0030
Major Cleaning: Sun: Scrub And Bucket Wash Street Stairways. Mon: Scrub And Bucket Wash Platform Stairways. Tue: Major Clean Employees' Toilet & Facility Room. Wed: Scrub And Bucket Wash Street Stairways. Thu: Scrub And Bucket Wash Platform Stairways.	103 St	6	R252	0030 - 0130
Lunch	103 St	6	R252	0130 - 0200
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty trash receptacles, Disinfect Urine Areas. Remove Stickers And Graffiti. Remove Stains From Walls And Behind Trash Receptacles.	68 St Hunter College	6	R246	0200 - 0330
Scrub and bucket wash street stairways	68 St Hunter College	6	R246	0330 - 0430
Scrub and bucket wash platform stairways. Remove stains and drag marks from platforms. Remove footprints and stains from wall tiles.	68 St Hunter College	6	R246	0430 - 0550
Rescrap entire station and disinfect urine areas. Clean and polish all trash receptacles	103 St	6	R252	0600 - 0700
Report Off Duty				
** Additional tasks (subject to change and/or by chance): - Spot clean tile walls. - Remove Stains, Graffiti, Stickers and its Residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property. - Spot Deck/Hose/Mop ADA tactile as needed. - Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station. - Wipe down all ESI/out-front digital screens and clean all turnstiles including validators throughout the station. - Clean MVMs, HEETs, ON-The Go, CAI and HPI Units. - Empty Metrocard disposal box attached to Metrocard Reader and all Trash Receptacles as needed.	103 St	6	R252	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0125	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Mop Tile Floors In Mezzanine. Empty And Clean All Trash Receptacles. Clean Booth Windows. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Employees' Restroom. Disinfect All Urine Areas. Remove All Spills, Stains And Drag-Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue.	Spring St	6	R215	2300 - 0100
Clean And Disinfect Refuse Rooms.	Spring St	6	R215	0100 - 0140
Perform Listed Cleaning Duties At Chambers St On The "J" Line Clean And Disinfect ELE 742 & ELE 743. Mop Floor, Clean Glass, Wipe Down Exterior And Interior Panels At All Levels. Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas And All Passageways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Clean And Disinfect R210 Mezzanine Area Including MCU Exit. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Remove All Spills, Stains And Drag-Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue.	Brooklyn Bridge City Hall	4 5 6	R210	0150 - 0340
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	0340 - 0410
Perform Listed Cleaning Duties At Chambers St On "J" Line Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Mop Passageway Leading From R210K To "J" Line. Clean And Disinfect ELE 742 & ELE 743. Mop Floor, Clean Glass, Wipe Down Exterior And Interior Panels At All Levels. Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas And All Passageways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Remove All Spills, Stains And Drag-Marks On Floors.	Brooklyn Bridge City Hall	4 5 6	R210	0410 - 0530
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Remove Stains, Spills, And Drag Marks From All Floors. Empty And Disinfect All Trash Receptacles.	Spring St	6	R215	0545 - 0700
Report Off Duty	Spring St	6	R215	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0126	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Replenish Restroom Supplies As Needed. Clean Pigeon Droppings From Under The Structure. Re-Open Public Toilets. Major Cleaning (0700-0800) Sun: Clean Booth R423 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Pelham Bay Park	6	R423	0700 - 1000
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls Q Panels And Behind Trash Receptacles. Major Cleaning (1110-1210) Sat: Clean Booth R422 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Buhre Av	6	R422	1010 - 1210
Lunch	Buhre Av	6	R422	1210 - 1240
Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Clean And Shine The Trash Receptacle Tops And Chrome.	Buhre Av	6	R422	1240 - 1340
Clean, Disinfect And Mop Public Toilets. Clean And Disinfect El 121, El 122. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove All Pigeon Droppings Under Structure. Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Pelham Bay Park	6	R423	1350 - 1500
Report Off Duty.	Pelham Bay Park	6	R423	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0127	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (0800-0900) Sat: Clean Booth R420 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Westchester Sq East Tremont Av	6	R420	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Remove All Pigeon Droppings In The Mezzanine And Platform Areas. Major Cleaning (1000-1100) Sun: Clean Booth R421 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Middletown Rd	6	R421	0910 - 1100
Lunch	Middletown Rd	6	R421	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Middletown Rd	6	R421	1130 - 1310
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Westchester Sq East Tremont Av	6	R420	1320 - 1500
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0128	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (0800-0900) Sun: Clean Booth R418 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Castle Hill Av	6	R418	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (1000-1100) Sat: Clean Booth R419 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Zerega Av	6	R419	0910 - 1100
Lunch	Zerega Av	6	R419	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Zerega Av	6	R419	1130 - 1300
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Castle Hill Av	6	R418	1310 - 1500
Report Off Duty.	Castle Hill Av	6	R418	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0129	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty and Disinfect all Trash Receptacles. Clean and Disinfect Employees Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles.	Brook Av	6	R402	0700 - 0850
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	3 Av 138 St	6	R401	0900 - 1000
Clean, mop, empty trash and disinfect toilet in RTO facilities	3 Av 138 St	6	R401	1000 - 1100
Lunch	3 Av 138 St	6	R401	1100 - 1130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Clean And Disinfect Employees Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls, Q Panels And Behind Trash Receptacles.	3 Av 138 St	6	R401	1130 - 1300
Major Cleaning (1130-1230) SUN: Clean booth R401 Interior and Exterior, Mop floor, wash walls and dust ledges.				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Brook Av	6	R402	1310 - 1500
Major Cleaning (1400-1500) SAT: Clean booth R402 interior and exterior, mop floor, wash walls and dust ledges				
Report Off Duty.	Brook Av	6	R402	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0130	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (0800-0900) Sun: Clean Booth R415 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Clean Out The Refuse Housings And Scrubber Room	Morrison Av Soundview	6	R415	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (1000-1100) Sat: Clean Booth R414 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges. Sun: Clean Out The Refuse Housings And Scrubber Room	Elder Av	6	R414	0910 - 1100
Lunch	Elder Av	6	R414	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome.	Elder Av	6	R414	1130 - 1300
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome.	Morrison Av Soundview	6	R415	1310 - 1500
Report Off Duty.	Morrison Av Soundview	6	R415	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0131	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Public Toilets And Elevators. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (0800-0900) Sun: Clean Booth R412 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.	Hunts Point Av	6	R412	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (1000-1100) Sat: Clean Booth R413 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Whitlock Av	6	R413	0910 - 1100
Lunch	Whitlock Av	6	R413	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Public Toilets. Mop Floors In Elevators 195, 196 And 197. Clean and Shine All Trash Receptacle Tops And Chrome.	Whitlock Av	6	R413	1130 - 1230
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean and Shine All Trash Receptacle Tops And Chrome.	Hunts Point Av	6	R412	1240 - 1500
Report Off Duty.	Hunts Point Av	6	R412	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0132	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces. Major Cleaning (0800-0900) Sun: Clean Booth R410 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Longwood Av	6	R410	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (0110-1110) Sat: Clean Booth R408 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	E 149 St	6	R408	0910 - 1110
Lunch	E 149 St	6	R408	1110 - 1140
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Re-Scrap The Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	E 149 St	6	R408	1140 - 1300
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Re-Scrap The Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Longwood Av	6	R410	1310 - 1500
Report Off Duty.	Longwood Av	6	R410	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0133	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome. Major Cleaning (0800-0900) Sat: Clean Out Refuse Housings And Scrubber Room. Sun: Clean Booth R406 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.	E 143 St St Mary's St	6	R406	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome. Major Cleaning (1010-1110) Sat: Clean Booth R404 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges. Sun: Clean Out Refuse Housings And Scrubber Room.	Cypress Av	6	R404	0910 - 1110
Lunch	Cypress Av	6	R404	1110 - 1140
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Cypress Av	6	R404	1140 - 1300
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	E 143 St St Mary's St	6	R406	1310 - 1500
Report Off Duty.	E 143 St St Mary's St	6	R406	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0134	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Major Cleaning (0830-0900) Sunday: Clean Booth R291 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.				
Deck Wash "Q" Panels On Platforms And Mezzanine Walls. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove Stains From Walls And Behind Trash Receptacles. Deck Wash N/B Q Panels And Bucket Wash Pigeon Droppings.	Bedford Pk Blvd Lehman College	4	R291	0700 - 0900
Clean RTO Facilities (Bedford Pk Yd/ Mosholu Tower. Located 1 Block North Of Station). Empty Trash, Clean And Disinfect Employees' Toilet Crew Room And Locker Room.	Bedford Pk Blvd Lehman College	4	R291	0910 - 1010
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacles. Deck Wash "Q" Panels On Platforms And Remove Stains/Dirt/Grimes On Mezzanine Walls. Remove Stains From Walls And Behind Trash Receptacles. Deck Wash N/B Q Panels And Bucket Wash Pigeon Droppings.	Kingsbridge Rd	4	R290	1020 - 1200
Lunch	Kingsbridge Rd	4	R290	1200 - 1230
Re-Scrap Platform, Mezzanine, Landings And Empty All Trash Receptacles.				
Major Cleaning (1310-1340) Saturday: Clean Booth R290 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.	Kingsbridge Rd	4	R290	1230 - 1340
Re-Scrap Platforms, Mezzanines, Landings And Empty All Trash Receptacles. Remove All Dirt/Grimes/Dust From All Stairways And Stairway Sides (Walls).	Bedford Pk Blvd Lehman College	4	R291	1350 - 1500
Report Off Duty.	Bedford Pk Blvd Lehman College	4	R291	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0135	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (0800-0900) Sun: Clean Booth R256 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.	116 St	6	R256	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1010-1110) Sat: Clean Booth R254 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.	110 St	6	R254	0910 - 1110
Lunch	110 St	6	R254	1110 - 1140
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	110 St	6	R254	1140 - 1320
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	116 St	6	R256	1330 - 1500
Report Off Duty.	116 St	6	R256	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0136	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	96 St	6	R251	0700 - 0900
Major Cleaning (0800-0900) Sat: Clean Booth R251 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	103 St	6	R252	0910 - 1110
Major Cleaning (1010-1110) Mon: Clean Booth R252 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.				
Lunch	96 St	6	R251	1120 - 1150
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	96 St	6	R251	1150 - 1320
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	103 St	6	R252	1330 - 1450
Report Off Duty.	96 St	6	R251	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0137	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (0800-0900) Sun: Clean Booth R248 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges	77 St	6	R248	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1010-1110) Sat: Clean Booth R246 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges.	68 St Hunter College	6	R246	0910 - 1110
Lunch	68 St Hunter College	6	R246	1110 - 1140
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	77 St	6	R248	1150 - 1320
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	68 St Hunter College	6	R246	1330 - 1450
Report Off Duty.	77 St	6	R248	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0138	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Restock Tissue Paper And Soap. Clean All AFC Equipment: MVMs, MEMs, And Turnstiles. Remove All Graffiti, Sticker And Residue Upon Discovery. .	33 St	6	R231	0700 - 0930
Major Cleaning (0845-0930) Sun: Restock Supply Rooms. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Tue/Thu: Clean And Disinfect Employees' Bathroom And Facility Room. Sat: Clean Booth R231 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges. Clean R231 Control Area.				
Remove All Stains, Spills And Drag Marks On Floors.	33 St	6	R231	0930 - 1030
Clean All Glass Surrounding Control Areas And Stainless Steel On Station Including Trash Receptacle Rims. Clean All AFC Equipment: MVM's, MEM's And Turnstiles. Clean Exterior Of Booth Window.	28 St	6	R229	1040 - 1210
Lunch	28 St	6	R229	1210 - 1240
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains And Drag Marks From Floors. Remove All Graffiti, Sticker And Residue Upon Discovery.	33 St	6	R231	1250 - 1500
Report Off Duty.	33 St	6	R231	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0139	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Rooms On N/S/B Platforms. Remove All Spills, Stains And Drag Marks On Floors. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	28 St	6	R229	0700 - 1000
Major Cleaning (0930-1000) Sun: Major Clean Booth R229. Clean Interior And Exterior Of Booth. Wipe Walls, Mop Floor And Dust Ledges. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms N/S/B Platforms. Thu; Clean And Disinfect Employee's Toilet And Facility Room On N/S/B Platforms.				
(0900-1000) Remove All Stains, Spills, And Drag Marks On Floor Areas.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Spills, Stains And Drag Marks On Floors. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Disinfect Interior And Exterior Of Elevators On N/S/B Platforms. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Remove All Stickers, Graffiti And Graffiti Residue Upon Discovery.	23 St	6	R227	1010 - 1230
Major Cleaning (1200-1230) Sun: Restock Supply Rooms. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Sat: Clean Booth R227 Interior And Exterior. Wipe Walls, Mop Floors And Dust Ledges.				
Lunch	23 St	6	R227	1230 - 1300
Clean And Disinfect Employee's Toilet.	23 St	6	R227	1300 - 1330
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Spills, Stains And Drag Marks. Empty, Clean And Disinfect All Trash Receptacles. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	28 St	6	R229	1340 - 1500
Report Off Duty.	28 St	6	R229	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0140	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Perform Listed Duties On Chambers Street "J" Line. Clean And Disinfect ELE 742 And ELE 743. Mop Elevator Floors, Clean Elevator Glass And Wipe Down Exterior And Interior Panels Inside Elevators. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spill And Drag Marks On All Floors. Remove All Stickers And Graffiti Upon Discovery.	Brooklyn Bridge City Hall	4 5 6	R210	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment, MVMs, MEMs, Turnstiles And MetroCard Readers.	Astor Pl	6	R219	0915 - 1145
Major Cleaning (1100-1145) Sun: Booth R219 Clean Interior And Exterior Of Booth. Mop Floor, Wash Walls And Dust Ledges. Mon/Wed/Fri: Clean And Disinfect All Scrubber Rooms. Sat: Clean, Organize And Restock Supply Rooms.				
Lunch	Astor Pl	6	R219	1145 - 1215
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	Spring St	6	R215	1220 - 1450
Major Cleaning (1320-1350) Sat: Booth R215 Clean And Interior And Exterior Of Booth. Mop Floor, Wash Walls And Dust Ledges.				
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0141	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Platform Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Ears. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges, Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstiles. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	0700 - 0900
Major Cleaning (0715-0800) Sun: Clean Booth A046 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-TA Items From Booth Drawers				
J-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstiles. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	0900 - 1100
Lunch	Canal St	6	A046	1100 - 1130
Clean And Polish El 324 And El 325. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	Canal St	6	A046	1130 - 1240
J-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	6	A046	1240 - 1340
6-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	6	A046	1340 - 1500
Report Off Duty.	Canal St	6	A046	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0142	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
**General Duties & *Bathroom Duties. Major Cleaning: Clean, disinfect, sweep & mop public toilet; clean & disinfect elevators EL121 & EL122; clean EFR & employee toilet	Pelham Bay Park	6	R423	1500 - 1800
Lunch	Pelham Bay Park	6	R423	1800 - 1830
**General Duties, Clean EFR and Refuse Rooms N/S/B platforms, clean & disinfect employee bathroom	Buhre Av	6	R422	1840 - 2040
Sat/Mon/Tue/Thur/Fri - Clean and disinfect Refuse Rooms/ Canister housing N/S/B Sun - Remove All Pigeon Droppings From Stations	Buhre Av	6	R422	2040 - 2150
Re-scrap Mezzanines and Platform, empty all trash receptacles. Major Duty: Clean & Disinfect elevator EL121 & EL122.	Pelham Bay Park	6	R423	2200 - 2300
Report off duty.				
. ** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room. * Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue. .	Pelham Bay Park	6	R423	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0142A	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs, Turnstiles And Shine Trash Receptacle Tops. Major Cleaning (1500-1600) Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	Westchester Sq East Tremont Av	6	R420	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove All Pigeon Droppings In The Mezzanine (Paid And Unpaid) Areas. Clean All MVMs, Turnstiles And Shine Trash Receptacle Tops. Major Cleaning (1800-1900) Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	Middletown Rd	6	R421	1710 - 1900
Lunch	Middletown Rd	6	R421	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces	Middletown Rd	6	R421	1930 - 2110
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces	Westchester Sq East Tremont Av	6	R420	2120 - 2300
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0142B	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
General Duties & *Bathroom Duties*	Middletown Rd	6	R421	1500 - 1800
Major Cleaning: Clean and Disinfect EFR, Scrubber Room, Canister Housing, N/S/B Q Panels.				
Lunch	Middletown Rd	6	R421	1800 - 1830
**General Duties, Clean EFR, Canister Housing, * Bathroom Duties and N/S/B Q Panels.	Westchester Sq East Tremont Av	6	R420	1840 - 2040
Mon: Major Duty Booth R420 and Scrubber Room.	Westchester Sq East Tremont Av	6	R420	2040 - 2150
Re-scrap Mezzanines and platform, empty all trash receptacles. Major Duty: Booth R421 and Scrubber Room.	Middletown Rd	6	R421	2200 - 2300
Report off duty.				
.				
** General Duties ** Sweep all street, mezzanine and platforms stairways. Wipe down all platform stairway handrails. Clean/scrap 3 ft. around all street stairways, clean coping of all stairway. Scrap mezzanine and entire platform (ends) and behind stairways. Remove all stains, spills, drag marks and gum from floors and dirt and stains on walls. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacles tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down walls or structure behind/adjacent to trash receptacle. Remove graffiti from non painted surfaces/signs. Remove stickers/residue. Polish FSMF, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). Clean all public telephone casing, canister housing and sandboxes. Remove dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room.	Middletown Rd	6	R421	2300 -
* Bathroom Duties * Clean and disinfect employee's toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				
.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0143	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs and Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome. Major Cleaning (1600-1700) Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	Morrison Av Soundview	6	R415	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs and Turnstiles. Clean And Shine All Trash Receptacle Tops And Chrome. Major Cleaning (1800-1900) Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	Elder Av	6	R414	1710 - 1900
Lunch	Elder Av	6	R414	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Elder Av	6	R414	1940 - 2120
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Morrison Av Soundview	6	R415	2130 - 2300
Report Off Duty.	Morrison Av Soundview	6	R415	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0143A	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1600-1700) Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	Castle Hill Av	6	R418	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1800-1900) Sat: Clean Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges. Remove Stains From Walls And Behind Trash Receptacles.	Zerega Av	6	R419	1710 - 1900
Lunch	Zerega Av	6	R419	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Zerega Av	6	R419	1930 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Castle Hill Av	6	R418	2110 - 2300
Report Off Duty.	Castle Hill Av	6	R418	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0143B	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean And Disinfect The Public Restrooms And Replenish Supplies As Needed. Major Cleaning (1500-1600) Sun: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	Parkchester	6	R417	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1800-1900) Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	St Lawrence Av	6	R416	1710 - 1900
Lunch	St Lawrence Av	6	R416	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	St Lawrence Av	6	R416	1930 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Parkchester	6	R417	2110 - 2300
Report Off Duty.	Parkchester	6	R417	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0144	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean Public Restrooms And Replenish Supplies As Needed. Major Cleaning (1600-1700) Sun: Clean Employee Facility Room. Mop Floor, Wash Walls, And Dust Ledges.	Hunts Point Av	6	R412	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1800-1900) Sat: Clean Employee Facility Room & Mop Floor, Wash Walls, Dust Ledges.	Whitlock Av	6	R413	1710 - 1900
Lunch	Whitlock Av	6	R413	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Whitlock Av	6	R413	1930 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Hunts Point Av	6	R412	2110 - 2300
Report Off Duty.	Hunts Point Av	6	R412	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0144A	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	Longwood Av	6	R410	1500 - 1700
Major Cleaning (1600-1700) Sun: Clean & Disinfect CTA Rooms & Canister Housings.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	E 149 St	6	R408	1710 - 1910
Major Cleaning (1810-1910) Sat: Clean & Disinfect CTA Rooms & Canister Housings.				
Lunch	E 149 St	6	R408	1910 - 1940
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	E 149 St	6	R408	1940 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stickers, Sticker Residue And Graffiti From Non-Painted Surfaces.	Longwood Av	6	R410	2110 - 2300
Report Off Duty.	Longwood Av	6	R410	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0145	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (1600-1700) Sun: Clean & Disinfect CTA Rooms & Canister Housings.	E 143 St St Mary's St	6	R406	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean All MVMs And Turnstiles. Remove All Stickers, Sticker Residue And Graffiti On Non-Painted Surfaces. Major Cleaning (1810-1910) Sat: Clean & Disinfect CTA Rooms & Canister Housings.	Cypress Av	6	R404	1710 - 1910
Lunch	Cypress Av	6	R404	1910 - 1940
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	Cypress Av	6	R404	1940 - 2120
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Shine All Trash Receptacle Tops And Chrome.	E 143 St St Mary's St	6	R406	2130 - 2300
Report Off Duty.	E 143 St St Mary's St	6	R406	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0145A	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty and Disinfect all Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1600-1700) Sun: Clean & Disinfect CTA Rooms & Canister Housings. .	3 Av 138 St	6	R401	1500 - 1700
Clean, mop, empty trash and disinfect toilet in RTO facilities	3 Av 138 St	6	R401	1700 - 1800
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Major Cleaning (1810-1910) Sat: Clean & Disinfect CTA Rooms & Canister Housings. .	Brook Av	6	R402	1810 - 1930
Lunch	Brook Av	6	R402	1930 - 2000
Dust all ledges, remove all stains, spills and drag marks on floor areas. Remove stains from walls and behind trash receptacles. Re-scrap mezzanine and platform areas. Sweep all street and mezzanine stairways.	Brook Av	6	R402	2000 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Major Cleaning (2110-2210) SUN:: Clean and Disinfect CTA Rooms and canister housings. .	3 Av 138 St	6	R401	2110 - 2300
Report Off Duty.	3 Av 138 St	6	R401	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0146	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Remove stains & Footprints from wall tiles	116 St	6	R256	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet & Facility Room. Dust All Ledges. Remove all stains, spills & drag marks. Remove stains & Footprints from wall tiles & behind trash receptacles. Clean and Polish Solar Cans	110 St	6	R254	1710 - 1910
Lunch	110 St	6	R254	1910 - 1940
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Organize and clean Scrubber rooms. Clean & Bucket Wash Refuse rooms. Remove graffiti hits. Clean and polish all brass surfaces	110 St	6	R254	1940 - 2050
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Organize and clean Scrubber rooms. Clean & Bucket Wash Refuse rooms. Remove graffiti hits. Clean and polish all brass surfaces	116 St	6	R256	2100 - 2300
Report Off Duty.	116 St	6	R256	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0147	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	77 St	6	R248	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles.	96 St	6	R251	1710 - 1910
Lunch	96 St	6	R251	1910 - 1940
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	77 St	6	R248	1950 - 2105
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Stains From Walls And Behind Trash Receptacles.	96 St	6	R251	2115 - 2250
Report Off Duty.	77 St	6	R248	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0148	Station North	1500 - 2300	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on duty in full uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Restock Tissue, Towels And Soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Polish all solar cans from inner-ring to bottom. Remove dust on MVM's. Clean and polish all brass surfaces. Clean And Disinfect Hallways	68 St Hunter College	6	R246	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Restock Tissue, Towels And Soap. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Polish all solar cans. Remove Paper And Debris In Magnets Of Emergency Gates.	103 St	6	R252	1710 - 1900
Lunch	103 St	6	R252	1900 - 1930
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Spot mop and bucket wash stains, spills & drag marks. Scrap and sweep stairways	103 St	6	R252	1930 - 2100
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Spot Mop And Bucket Wash Stains, Spills & Drag Marks	68 St Hunter College	6	R246	2115 - 2300
Report Off Duty.	68 St Hunter College	6	R246	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0149	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Elevators On N/S/B Platforms. Mop Floor, Clean Exterior And Interior Of Elevators.	33 St	6	R231	1500 - 1730
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Disinfect And Empty Trash Receptacles - clean chrome tops Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	28 St	6	R229	1745 - 1915
Lunch	28 St	6	R229	1930 - 2000
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Mop Floor, Clean Exterior And Interior Of Elevators . Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Clean All Glass On Station Surrounding Control Areas.	28 St	6	R229	2000 - 2130
Major Cleaning: Sun/Wed/Sat: Clean And Disinfect All Scrubber and Refuse Rooms. Thu/Fri: Clean, Arrange, Organize And Restock Supply Rooms.				
Re-Scrap Mezzanine And Platform Areas. Remove All Stains, Spills And Drag Marks On Floor Areas. Empty And Disinfect All Trash Receptacles	33 St	6	R231	2130 - 2250
Report Off Duty.	33 St	6	R231	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0149A	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Elevators On N/S/B Platforms. Mop Floor, Clean Exterior And Interior Of Elevators. Remove graffiti, stickers and residue. Remove gum.	23 St	6	R227	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Entire Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor. Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Clean booth glass windows	Astor Pl	6	R219	1715 - 1915
Lunch	Astor Pl	6	R219	1915 - 1945
Sweep All Street And Mezzanine Stairways. Re-Scrap Entire Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor.	Astor Pl	6	R219	1945 - 2030
Clean All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Clean All Glass On Station Surrounding Control Areas. Scrap Mezzanine And Platform Areas. Remove graffiti, stickers and residue. Remove gum. Remove all spills and stains. Empty And Disinfect All Trash Receptacles	23 St	6	R227	2045 - 2250
Major Cleaning: Sun/Wed/Sat: Clean And Disinfect All Scrubber Rooms. Thu/Fri: Clean, Arrange, Organize And Restock Supply Rooms.				
Report Off Duty.	23 St	6	R227	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0150	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform All Listed Duties On Chamber St. J/Z Line				
Clean And Disinfect ELE 742 And ELE 743. Mop Elevator Floors, Clean Elevator Glass And Wipe Down All Interior And Exterior Panels At All Levels. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floor. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment: MVMs, MEMs, And Turnstiles."	Brooklyn Bridge City Hall	4 5 6	R210	1500 - 1730
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floor. Empty, Clean And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Clean All AFC Equipment: MVMs, Mems, And Turnstiles. Remove All Graffiti, Stickers And Sticker Residue	Spring St	6	R215	1745 - 1930
Lunch	Spring St	6	R215	1930 - 2000
Sweep All Street And Mezzanine Stairways. Re-Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floor. Scrap and mop, remove graffiti from underpass passageway leading to 4/5/6 NB platform. Empty, Clean And Disinfect All Trash Receptacles. Clean Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Clean All AFC Equipment: MVMs, Mems, And Turnstiles. Remove All Graffiti, Stickers And Sticker Residue. Clean and mop Scrubber room.	Brooklyn Bridge City Hall	4 5 6	R210	2015 - 2250
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0151	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
6-Line Sweep All Street, Platforms, Passageway And Mezzanine Stairways. Scrap Mezzanine Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstiles, HEETs And Swipe heads. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	1500 - 1700
J-Line Sweep All Street Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units And FDNY Standpipes In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	1700 - 1900
Lunch	Canal St	6	A046	1900 - 1930
6-Line Clean And Polish El 324 And El 325. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	Canal St	6	A046	1930 - 2040
J-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	6	A046	2040 - 2200
6-Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	6	A046	2200 - 2300
Report Off Duty.	Canal St	6	A046	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0152	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Perform All Cleaning Duties On S/B Upper And Lower Level. Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas, Clean Booth Windows, Clean And Polish Turnstiles, MVM's, MEM's And AFC Readers. Empty And Disinfect Trash Receptacles. Empty Booth Trash. Remove All Stickers And Graffiti. Clean Employees' Bathroom.	59 St	4 5 6	R244	0700 - 1030
MAJOR DUTY: (0950-1030)				
SAT: Clean Booth R244 Interior And Exterior, Mop Floor And Dust Ledges.				
Clean And Disinfect Employees' Toilets. Restock Toilet Tissue, Paper Towel And Soap.	59 St	4 5 6	R244	1030 - 1130
LUNCH	59 St	4 5 6	R244	1130 - 1200
Perform The Listed Duties On The S/B Upper And Lower Level. Dust Mop And Remove Gum Off The S/B Upper And Lower Level Platform And Mezzanine Areas. Spot Mop Entire Lower And Upper Level Platforms And Mezzanine Areas. Sweep Stairways, Scrap Mezzanine And Platforms. Empty Trash Receptacles.	59 St	4 5 6	R244	1200 - 1500
REPORT OFF DUTY	59 St	4 5 6	R244	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0153	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room. Dust All Ledges.	190 St	A	N006A	2300 - 2400
Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Dirt/Grime/Dust From Walls.	190 St	A	N006A	2400 - 0100
Major Cleaning Sun: Clean, Scrub, And Lift Dirt And Other Residual From The Floor Areas Using The Scrubber Machine. Fri: Clean Refuse Room. Sat: Clean And Disinfect All Trash Receptacles. Clean EFR Daily	190 St	A	N006A	0100 - 0200
Lunch	190 St	A	N006A	0200 - 0230
Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet. Clean And Disinfect Employees Facility Room. Remove All Stains, Spills, And Drag Marks On Floor Area. Disinfect Underpass, Including All Walls. Remove Dirt/Grime/Dust From Walls.	Dyckman St	A	N003	0240 - 0540
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas. Remove Dirt/Grime/Dust From Walls.	190 St	A	N006A	0550 - 0700
Report Off Duty.	190 St	A	N006A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0154	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep, Mop And Disinfect Elevator. Major Cleaning: (2400 - 2100) Sun/Tue/Thu El#123: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Mon/Wed/Fri El#124: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Sat: (2400 - 2100) Clean And Disinfect Refuse Room Including Walls And Floor.	175 St	A	N010	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles.	175 St	A	N010	0120 - 0250
Lunch	Inwood 207 St	A	N002A	0300 - 0330
Sweep all street and mezzanine stairways including removal of dirt and grime. Dust corners, ledges and recesses Scrap mezzanine and platform areas including removal of refuse located around or behind benches and trash receptacles. Disinfect all urine areas. Pay particular attention to the north end and south end corners/Sides of platforms. Empty and Disinfect all trash receptacles. Clean exterior of booth windows. Clean and disinfect both employee and public toilets' Major Cleaning- 0330-0400 Sun: Booth interior and exterior Fri: Refuse room Sat: Ele 148 &149	Inwood 207 St	A	N002A	0330 - 0530
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	175 St	A	N010	0540 - 0700
Report Off Duty.	175 St	A	N010	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0154A	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep, Mop And Disinfect Elevator. Major Cleaning: (2400 - 2100) Sun/Tue/Thu El#123: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Mon/Wed/Fri El#124: Clean Interior And Exterior Of Elevators, Including Wall Floor And Chromes. Sat: (2400 - 2100) Clean And Disinfect Refuse Room Including Walls And Floor.	181 St	A	N007A	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles.	181 St	A	N007A	0120 - 0210
Clean Escalator Upper/Lower Landings And Polish. Remove All Stickers, Graffiti And Residue. Sun/Wed: Escalator #117 Mon/Thu: Escalator #118 Tue:/Fri: Escalator #119 Sat: Major Duty N007A Employee Toilet And Facility Room.	181 St	A	N007A	0210 - 0310
Lunch	181 St	A	N007A	0310 - 0340
Sweep, Mop And Disinfect Elevators. Remove All Stickers, Graffiti And Residue. Major Duty: (0400-0440) Sun/Wed: Elevator #118 Mon/Thu: Clean, Disinfect And Remove Bird Droppings From Stairwell Entrances At The 181st Street Entrance/Topside Of Escalators (e.g. S6, Etc.) Including Ledges. Tue/Wed: Elevator #119 *Scrub And Polish Interior And Exterior Elevator Walls And Doors. Scrub Interior Floors Of Elevator. Sat: Clean And Disinfect All Trash Receptacles.	181 St	A	N007A	0340 - 0440
Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet.	181 St	A	N007A	0440 - 0510
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	181 St	A	N007A	0520 - 0700
Report Off Duty.	181 St	A	N007A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0155	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	168 St	A C	N013	2300 -
Clean, Disinfect And Mop Employee Toilet And Facility Room. Replenish/Refill Toiletries And Paper Items.	168 St	A C	N013	2300 - 2330
Clean, Disinfect And Mop Public Toilets. Replenish/Refill Toiletries And Paper Items. If Public Toilets Are Closed (Due To Pandemic) Mop And Remove Drag Marks And Stains From EL 111, EL 112, EL 113 And EL 114.	168 St	A C	N013	2330 -
Close Public Toilets At 2400 Hours.				
Sweep All Street And Mezzanine Stairways Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks From Floor Areas.	168 St	A C	N013	2400 - 0200
Clean RTO Facilities: Sweep, Mop, Disinfect, Dust And Empty Trash Receptacles. Clean And Disinfect Employee Toilet And Lunch Room At Dispatcher's Office And Crew Room.				
Major Cleaning:(0230-0330) Mon: Major Clean And Disinfect RTO Men's Toilet Tue: Major Clean And Disinfect RTO Women's Toilet Wed: Major Clean And Disinfect RTO Lunch Room/Locker Room Thu: Major Clean And Disinfect Dispatcher's Office. Sat: Clean, Sweep, Disinfect and Hose Wash Emergency Stairway. (Works With NHDC127)	168 St	A C	N013	0200 - 0330
Lunch	168 St	A C	N013	0330 - 0400
Clean And Disinfect Station Entrances (Stairwells). Sweep and Mop Floors.	168 St	A C	N013	0410 - 0500
Open Public Toilets	168 St	A C	N013	0510 - 0515
Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	168 St	A C	N013	0515 - 0700
Report Off Duty.	168 St	A C	N013	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0156	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas, Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks From Floor Areas. Clean And Disinfect Employee'S Toilet.	155 St	C	N017	2300 - 0100
Sweep All Street And Mezzanine Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas, Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas. Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove All Stains, Spills And Drag Marks From Floor Areas. Clean And Disinfect Employee'S Toilet.	163 St-Amsterdam Av	C	N016A	0110 - 0330
Lunch	163 St-Amsterdam Av	C	N016A	0330 - 0400
Sweep All Street And Mezzanine Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas, Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean And Polish All MVMs, Mems, Heets And Chrome On Station	135 St	B C	N024	0415 - 0600
Major Cleaning Sun: Clean And Disinfect All Trash Receptacles. Mon: Major Duty Cta Room And Supply Room. Tue: Clean And Disinfect Refuse Room. Wed: Major Duty Employee Facility Room. Thu: Clean And Polish All MVMs And Mems And Stainless Steel On Station. Fri: Major Duty Employee'S Toilet. Sat: Disinfect Platform Sanitary Bases And Columns.	155 St	C	N017	0610 - 0700
Report off duty	155 St	C	N017	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0157	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Scrap Mezzanine And Platform Areas. Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs, And Chrome On Station.	145 St	A B C D	N020	2300 - 0030
Major Cleaning: Sun/Tue/Thu: Clean Upper/Lower Landings And Polish Es115. Remove All Stickers, Graffiti And Residue Mon/Wed/Fri: Clean Upper/Lower Landings And Polish ES 116. Remove All Stickers, Graffiti And Residue. Sat: Clean All Rooms.	145 St	A B C D	N020	0030 - 0200
Remove All Stains, Spills And Drag Marks From Floor Areas.	145 St	A B C D	N020	0200 - 0300
Lunch	145 St	A B C D	N020	0300 - 0330
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas. Remove All Stains And Drag Marks From Floor Areas. Polish And Clean All MVMs, MEMs, HEETs, And Chrome On Station.	145 St	A B C D	N020	0330 - 0700
Report Off Duty.	145 St	A B C D	N020	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0158	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Remove Dirt/Grime/Dust From Walls. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning: (2400-0100) Sun: Clean And Polish Stainless Steel Equipment. Tue: Clean Refuse Rooms. Sat: Remove Gum From Floor Areas.	Cathedral Pkwy 110 St	B C	N035	2300 - 0100
Sweep All Street And Mezzanine Stairways, Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses. Remove Dirt/Grime/Dust From Walls. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet. Clean And Disinfect Shared Employee'S Facility And Toilet Located On The S/E Of S/B Platform. Major Cleaning: (0200-0300) Thu: Clean Refuse Room	116 St	B C	N030	0110 - 0310
Lunch	116 St	B C	N030	0310 - 0340
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas, Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms. Dust All AFC Equipment. Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, Recesses). Clean And Disinfect Shared Employee Facility And Toilet Located On The N/E Of N/B Platform. Major Cleaning: (0530-0600) Fri: Clean Refuse Room	103 St	B C	N037	0355 - 0600
Re-Scrap Entire Station, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Empty All Trash Receptacles. Disinfect All Urine Areas. Dust All AFC Equipment. Sweep all stairways.	Cathedral Pkwy 110 St	B C	N035	0610 - 0700
Report Off Duty.	Cathedral Pkwy 110 St	B C	N035	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
** GENERAL DUTIES * BATHROOM DUTIES *** MAJOR CLEANING (2400 - 0100)	86 St	B C	N043	2300 - 0100
** GENERAL DUTIES & BATHROOM DUTIES. *** MAJOR CLEANING (0200 - 0300)	96 St	B C	N040	0110 - 0300
Lunch	96 St	B C	N040	0300 - 0330
** GENERAL DUTIES * BATHROOM DUTIES *** MAJOR CLEANING (0450 - 0550)	72 St	B C	N046	0340 - 0615
Re-scrap Entire Station And Confines. Empty Trash Receptacles And Correct All Unsanitary Conditions.	86 St	B C	N043	0625 - 0700
REPORT OFF DUTY.				
<p>.</p> <p>***MAJOR CLEANING</p> <p>SUN: Sweep all stairways with corn broom (street, mezzanine and platform stairs)</p> <p>MON: Clean and polish all MVMs, MEMs and HEETS, turnstile chromes.</p> <p>TUE: EMPL. TOILET – Deck wash walls and perform *BATHROOM DUTIES.</p> <p>WED: Clean and polish TR chromes/Major clean slop sink room.</p> <p>THU: Major duty Refuse Rooms – BUCKET WASH FLOORS AND WALL. Wipe down fire extinguisher.</p> <p>FRI: Major Clean Employee Facility Room & wipe down fire extinguisher.</p> <p>SAT: Deck wash all platforms and mezzanines including gutters – remove stains around benches/TR.</p> <p>**GENERAL DUTIES</p> <p>Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft. around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains, spills and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surfaces/signs. Remove stickers/residue. Polish FSMS, fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETS). Clean all public telephones/ casings, canister housing and sandboxes. Remove all dust balls from mezzanine and platform gutters, drains and columns. Clean booth exterior window and empty waste basket. Clean and organize CTA room.</p> <p>*BATHROOM DUTIES</p> <p>Clean and disinfect employee’s toilets and urinals, commodes, sinks and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.</p> <p>.</p>	86 St	B C	N043	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0160	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform ** General Duties	50 St	C E	N057	2300 - 0100
*Bathroom Duties Major Duty Dry Supply & Chemical Room	50 St	C E	N057	0100 - 0245
Lunch	50 St	C E	N057	0245 - 0315
**General Duties, Clean Employees Facility Room (EFR) and Refuse Rooms N/S/B Platforms.	50 St	C E	N057	0315 - 0550
**General Duties Report Off Duty.	50 St	C E	N057	0550 - 0700
**General Duties. Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	50 St	C E	N057	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0161	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. ** General Duties and *Bathroom Duties ***Major Cleaning (0150-0250)	Spring St	C E	N086	2300 - 0300
Lunch	Spring St	C E	N086	0300 - 0330
** General Duties and *Bathroom Duties ***Major Cleaning (0450-0550)	Spring St	C E	N086	0330 - 0550
Re-scrap the entire station. Sweep all stairs. Disinfect all urine areas. Empty and clean all trash receptacles. Report Off Duty.	Spring St	C E	N086	0550 - 0700
*** MAJOR CLEANING SUN: BOOTH INTERIOR/EXTERIOR: Clean windows, dust ledges and booth equipment, clean walls, fire extinguisher, halon dispenser, wipe overhead ceiling slats, empty waste baskets, sweep and mop floors. MON: Clean and Organize all Supply Rooms: Discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items. TUE: Clean and polish all MVMs, MEMs, HEETs, Turnstiles and chromes railing. WED: EMPLOYEES' TOILET: Wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels. THUR: Buckets wash tile wall and gutters on S/B Platform. FRI: Buckets wash tile wall and gutters on N/B Platform. SAT: Clean and polish all trash receptacles. ** GENERAL DUTIES: Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and insanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacles base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacles. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs and HEETs). Clean all public telephones/casings, clean canister housing and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket. Clean and organize CTA room. * BATHROOM DUTIES: Clean and disinfect employee's toilets and urinals, commodes, sink and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surface and remove all stickers/residue. Re-stock with soap and tissue.	Spring St	C E	N086	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0161A	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. ** General Duties and *Bathroom Duties ***Major Cleaning (0150-0250)	23 St	C E	N076	2300 - 0250
Lunch	23 St	C E	N076	0300 - 0330
** General Duties and *Bathroom Duties ***Major Cleaning (0450-0550)	23 St	C E	N076	0330 - 0550
Re-scrap the entire station. Sweep all stairs. Disinfect all urine areas. Empty and clean all trash receptacles. Report Off Duty.	23 St	C E	N076	0600 - 0700
** MAJOR CLEANING SUN: BOOTH INTERIOR/EXTERIOR: Clean windows, dust ledges and booth equipment, clean walls, fire extinguisher, halon dispenser, wipe overhead ceiling slats, empty waste baskets, sweep and mop floors. MON: Clean and Organize all Supply Rooms: Discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items. TUE: Clean and polish all MVMs, MEMs, HEETs, Turnstiles and chromes railing. WED: EMPLOYEES' TOILET: Wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels. THUR: Buckets wash tile wall and gutters on S/B Platform. FRI: Buckets wash tile wall and gutters on N/B Platform. SAT: Clean and polish all trash receptacles. ** GENERAL DUTIES: Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and insanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacles base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacles. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs and HEETs). Clean all public telephones/casings, clean canister housing and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket. Clean and organize CTA room. * BATHROOM DUTIES: Clean and disinfect employee's toilets and urinals, commodes, sink and mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surface and remove all stickers/residue. Re-stock with soap and tissue.	23 St	C E	N076	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0162	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean, Sanitize And Disinfect Public Toilets. Major Cleaning (0800-0900) Sun: Clean Interior And Exterior Of Booth N002A, Including Control Area. Wed: Clean, Disinfect, And Remove Bird Droppings From Applicable Stairwell Ledges. Sat: Clean And Disinfect Refuse Room.	Inwood 207 St	A	N002A	0700 - 0900
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas. (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean, Sanitize And Disinfect Underpass. Major Cleaning (1000-1100) Fri: Clean Interior And Exterior Of Booth N003, Including Control Area.	Dyckman St	A	N003	0910 - 1100
Lunch	Dyckman St	A	N003	1100 - 1130
Clean And Disinfect EL148 And EL149. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Inwood 207 St	A	N002A	1140 - 1200
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Public Toilets.	Inwood 207 St	A	N002A	1200 - 1330
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas.	Dyckman St	A	N003	1340 - 1450
Report Off Duty.	Inwood 207 St	A	N002A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0163	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full In Uniform.				
Clean RTO Facilities: Sweep, Mop, Disinfect, Dust And Empty Trash Receptacles At Upper Level: Men's And Women's Toilet And Locker Rooms. Platform Level: Dispatcher's Office And Crew Room.	Inwood 207 St	A	N002A	0700 - 0900
Sweep And Disinfect Emergency Stairs (Works With NC0162).	190 St	A	N006A	0910 - 0940
Sweep And Disinfect Emergency Stairs (Works With NC0164).	181 St	A	N007A	0950 - 1020
Lunch	181 St	A	N007A	1020 - 1050
Clean RTO Facilities-207 Yard: Sweep, Mop, Disinfect, Dust And Empty Trash Receptacles At: Master Tower, Tower A, Tower B And Crew Room.	Inwood 207 St	A	N002A	1100 - 1450
Report Off Duty.	Inwood 207 St	A	N002A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0164	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room. Dust All Ledges. Sweep & Disinfect Emergency Stairway (Works With Nc0163)	190 St	A	N006A	0700 - 1030
Lunch	190 St	A	N006A	1030 - 1100
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room. Dust All Ledges. Clean and dis	175 St	A	N010	1110 - 1400
Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms).	190 St	A	N006A	1410 - 1500
Report Off Duty.	190 St	A	N006A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0164A	0700 - 1500	2751

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report on duty in full uniform				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean & Polish MVMs.	181 St	A	N007A	0700 - 1110
Major Cleaning: (1010-1110) Sun: Clean, Disinfect And Remove Bird Droppings From Stairwell S6 And Applicable Stairwell Ledges. Fri: Clean Refuse Room Sat: Clean Interior And Exterior Of Booth N007A Including Control Area				
Lunch	181 St	A	N007A	1110 - 1140
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove graffiti, stickers and clean bird cage. Remove all gum stains	181 St	A	N007A	1140 - 1310
Sweep & Disinfect Emergency Stairs (Works With Nc0163)	181 St	A	N007A	1310 - 1340
Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms).	181 St	A	N007A	1350 - 1500
Report Off Duty.	181 St	A	N007A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0165	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Empty trash receptacles in manager/supervisors office. Clean, Disinfect, Mop And Restock Public Toilets.	168 St	A C	N013	0700 - 1100
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N013 Including Control Area Tue: Major duty cleaning in manager/ supervisors office Fri: Clean Refuse Room. Sat: Clean And Disinfect All Trash Receptacles				
Lunch	168 St	A C	N013	1100 - 1130
Clean RTO Facilities: Sweep, Mop, Disinfect, Dust And Empty Trash Receptacles At Dispatcher'S Office And Crew Room.	168 St	A C	N013	1130 - 1200
Clean And Disinfect El 139, El 140, And El 141. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.				
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Empty Trash Receptacles In Supervisor'S/Manager'S Office.	168 St	A C	N013	1200 - 1500
Report Off Duty.	168 St	A C	N013	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0166	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Dirt/Grime/Dust From Walls.	155 St	C	N017	0700 - 0900
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N017 Including Control Area Tue: Clean And Disinfect All Trash Receptacles. Fri: Clean Refuse Rooms.				
Sweep All Street And Mezzanine Stairways. (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Dirt/Grime/Dust From Walls.	135 St	B C	N024	0910 - 1100
Major Cleaning: (1000-1100) Mon: Clean And Disinfect All Trash Receptacles. Wed Clean Refuse Room Areas. Sat: Clean Interior/Exterior Of Booth N024 Including Control Area				
Lunch	135 St	B C	N024	1100 - 1130
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	155 St	C	N017	1140 - 1310
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	135 St	B C	N024	1320 - 1450
Report Off Duty.	155 St	C	N017	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0166A	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Mop & Disinfect around trash receptacles and stairways. Major Cleaning: (0800-0900) Sat: Clean Interior/Exterior Of Booth N030 Including Control Area Tue: Clean And Disinfect All Trash Receptacles. Wed: Clean employee facility rooms Fri: Clean Refuse Rooms.	116 St	B C	N030	0700 - 0900
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning: (1000-1100) Sun: Clean Interior/Exterior Of Booth N016A Including Control Area Wed: Clean employee restroom Thu: Clean and disinfect trash receptacles Sat: Clean employee facility rooms	163 St-Amsterdam Av	C	N016A	0915 - 1100
Lunch	163 St-Amsterdam Av	C	N016A	1100 - 1130
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	163 St-Amsterdam Av	C	N016A	1145 - 1300
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	116 St	B C	N030	1315 - 1500
Report Off Duty.	116 St	B C	N030	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0167	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs. Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Major Cleaning (0845-0930) Tuesday: Clean Booth R188 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.	207 St	1	R188	0700 - 0930
Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs. Mems, Turnstiles, AFC Readers. Empty And Disinfect All Trash Receptacles. Major Cleaning (1105-1150) Wednesday: Clean Booth R186 Interior And Exterior. Mop Floor, Wash Walls And Dust Ledges.	Dyckman St	1	R186	0940 - 1150
Lunch	Dyckman St	1	R186	1150 - 1220
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees' Restroom And Facility Room.	Dyckman St	1	R186	1220 - 1330
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Re-Clean Employees' Restroom And Facility Room.	207 St	1	R188	1340 - 1500
Report Off Duty.	207 St	1	R188	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0168	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform The Following Duties On 149 St-G.C. On The "2" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Clean Trash Receptacles. Clean Benches. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks.	149 St-Grand Concourse	4	R261	0700 - 0810
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Remove All Dragmarks. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove All Stickers. Deck Wash F/T And Mezzanine Walls. Remove Stains On Platforms.	138 St-Grand Concourse	4 5	R259	0820 - 0955
Major Cleaning: (0925-0955) Sun: Clean Booth R259 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Perform The Following Duties On 149 St-G.C. On The "4" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Remove All Drag Marks. Remove Stains/Dirt/Grime On Mezzanine Tile Walls F/T And P/T Area.	149 St-Grand Concourse	4	R261	1005 - 1130
Lunch	149 St-Grand Concourse	4	R261	1130 - 1200
Perform The Following Duties On 149 St-G.C. On The "2" Line Re Scrap Platform, Mezzanine, Landings And Disinfect All Urine Areas. Empty And Clean Trash Receptacles. Remove All Spills And Drag Marks On Floor Areas.	149 St-Grand Concourse	4	R261	1200 - 1330
Major Cleaning: (1200-1230) Mon: Clean Booth R261 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges. Wed: Clean And Disinfect Trash Receptacles, Canister Housing/Refuse Rooms.				
Perform The Following Duties On 149 St-G.C. On The "4" Line Re Scrap Platform, Mezzanine, Landings And Disinfect All Urine Areas. Empty And Clean Trash Receptacles. Wipe Hpi. Polish Chrome On Trash Receptacles. Remove All Stickers. Remove Dirt/Grimes On All S/W Ledges.	149 St-Grand Concourse	4	R261	1330 - 1500
Report Off Duty.	149 St-Grand Concourse	4	R261	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0169	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Remove Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipments. Major Cleaning (0815-0845) Sat: Clean Interior/Exterior Of Booth N035 Including Control Area. Sun: Clean Employee Facility Room Fri: Clean Scrubber Room	Cathedral Pkwy 110 St	B C	N035	0700 - 1000
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Remove Dirt/Grime/Dust From Walls. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Remove Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (1030-1100) Sat: Clean Employee Facility Room Fri: Clean Scrubber Room	103 St	B C	N037	1010 - 1100
Lunch	103 St	B C	N037	1100 - 1130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Remove Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (1230-1300) Sun: Clean Interior/Exterior Of Booth N037 Including Control Area.	103 St	B C	N037	1140 - 1300
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet. Remove Stains, Spills And Drag Marks On Floor Areas. Remove Gum And Stickers. Major Cleaning (1350-1420) Sun: Clean N/B And S/B Refuse Rooms Sat: Clean Scrubber Rooms	Cathedral Pkwy 110 St	B C	N035	1310 - 1410
Re-Scrap The Station Mezzanine And Platform Areas	103 St	B C	N037	1420 - 1450
Report Off Duty	Cathedral Pkwy 110 St	B C	N035	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0169A	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
** GENERAL DUTIES, *BATHROOM DUTIES				
*** MAJOR CLEANING (0800 - 0850) (See Below) Sun: Booth Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweet And Mop Floors) Mon: Clean And Organize All Supply Rooms (Discard Empty Boxes Or Containers, Deck Floors, Clean Fire Extinguishers, Restock Shelves, Discard Non-Station Items) Tue: Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome Railings. Wed: EMP Toilet (Wash Walls, Floors, Commodes, Sink, Mirror, Modesty Panels, Restock Soap And Hand Towels) Thu: Bucket Wash Tile Walls And Gutters On SB Platform Fri: Bucket Wash Tile Walls And Gutters On NB Platform Sat: Clean And Polish All Trash Receptacles	81 St-Museum of Natural History	B C	N044	0700 - 0900
** GENERAL DUTIES, *BATHROOM DUTIES *** MAJOR CLEANING (1030 - 1130) (See Above)	86 St	B C	N043	0910 - 1130
LUNCH	86 St	B C	N043	1130 - 1200
** GENERAL DUTIES, *BATHROOM DUTIES *** MAJOR CLEANING (1315 - 1415) (See Above)	96 St	B C	N040	1210 - 1430
Re-scrap entire station. Sweep all stairs, disinfect all urine areas and correct all unsanitary conditions. Empty and clean all trash receptacles.	81 St-Museum of Natural History	B C	N044	1430 - 1500
REPORT OFF DUTY				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue. .	81 St-Museum of Natural History	B C	N044	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties; *Bathroom Duties Performed On Paid Mezzanines, Control Areas & N/B C & E Platforms Sweep Stairway To Lower Platform. Scrap Lower Platform. Empty, Clean, Disinfect And Polish All Trash Receptacles. Remove Stickers, Graffiti & Sticker Residue. Clean HPI's	50 St	C E	N057	0700 - 0930
GENERAL DUTIES *BATHROOM DUTIES * (1030-1130) MAJOR CLEANING N046	72 St	B C	N046	0940 - 1130
Lunch	72 St	B C	N046	1130 - 1200
Major Duties: (1210-1310) Sun: Booth N057 - Interior/Exterior (Clean Windows, Dust Ledges, Clean Booth Equipment, Walls, Fire Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweet And Mop Floors) Mon: Refuse Room NB - Clean And Remove Litter, Deck Wash/Disinfect Floors, Wipe Down Fire Extinguisher. Tue: Deck All Platform Gutters Upper Level N/S/B Platform. Wed: Refuse Room SB - Clean And Remove Litter, Deck Wash/Disinfect Floors, Wipe Down Fire Extinguisher. Thu: Deck All Platform Gutter Lower Level N/S/B Platforms	50 St	C E	N057	1210 - 1310
**General Duties.	50 St	C E	N057	1310 - 1500
Report Off Duty . ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMS, Memos, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	50 St	C E	N057	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0171	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs And Chrome On Station. Clean, Disinfect And Restock Public Toilet.	125 St	A B C D	N026	2300 - 0030
Close All Public Toilets At 2400 Hrs				
Clean And Polish El 142. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean And Polish Interior And Exterior Of Glass And Chrome On All Levels. Wipe Down Ledges On All Levels.	125 St	A B C D	N026	0030 - 0130
Clean And Polish El 143. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean And Polish Interior And Exterior Of Glass And Chrome On All Levels. Wipe Down Ledges On All Levels.	125 St	A B C D	N026	0130 - 0215
Clean And Polish El 1435. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean And Polish Interior And Exterior Of Glass And Chrome On All Levels. Wipe Down Ledges On All Levels.	125 St	A B C D	N026	0215 - 0300
Lunch	125 St	A B C D	N026	0300 - 0330
Clean And Deck Brush S/B And N/B Refuse Rooms And Disinfect The Floors (Mon/Wed/Frid)				
Major Duty: Tue: Clean Employee Facility Rooms Thu: Clean Employee Bathroom Sat: Clean Mezzanine Supply Room And Scrubber Room	125 St	A B C D	N026	0330 - 0430
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas. (Pay Particular Attention To The North-End And South-End Corner/Sides Of The Platforms). Remove All Stains, Spills And Drag Marks From Floor Areas. Clean And Polish All MVMs, MEMs, HEETs And Chrome On Station.	125 St	A B C D	N026	0430 - 0650
Re-Open Public Toilets At 0500 Hrs				
Report Off Duty	125 St	A B C D	N026	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Pick Effective Date: 1/8/2023

STATION	LINE	BOOTH	HOURS
---------	------	-------	-------

Report On Duty In Full Uniform	59 St Columbus Circle	A B C D	N051	0700 - 0745
Clean And Disinfect EL277 and EL278. Clean Interior/Exterior - Sweep, Disinfect/Mop Floors. Clean Glass And Ledges, Remove Graffiti And Stickers, Clean Doors.				
Scrap S/B Platform And N051 Control Area And Passageways	50 St	1	R155	0745 - 0830
Clean RTO Facilities On N/B Platform. Sweep, Mop, Disinfect, Dust And Empty Waste Baskets. Clean Dispatchers Office And Tower, Employees' Bathroom And Facility Room. RTO MUST PROVIDE SUPPLIES	59 St Columbus Circle	A B C D	N051	0830 - 0930
**General Duties - S/B Platform and N051 Mezz Paid/Unpaid				
Major Cleaning: (1015-1100) Thu: Booth N051 - Interior/Exterior - Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguisher, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors	59 St Columbus Circle	A B C D	N051	0930 - 1130
Lunch	59 St Columbus Circle	A B C D	N051	1130 - 1200
**General Duties - S/B Platform and N051 Mezz Paid/Unpaid. Clean EL277 and EL278 (1430-1500).	59 St Columbus Circle	A B C D	N051	1200 - 1500
Report Off Duty				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	59 St Columbus Circle	A B C D	N051	1500 -

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0173	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Beginning At The 44 St. End, Sweep All Street Stairways (Including High Exit Wheel) And Stairway S-9 At N062A. Scrap Mezzanine From 44 St. To Ramp #1. Scrap N/B Platform. Disinfect Mezzanine, Ramp And Platforms. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Booth Windows At N062A.	42 St/Port Authority Bus Terminal	A C E	N062A	0700 - 0900
Major Cleaning				
Sun: Clean Booth N062A Interior And Exterior, Including Turnstiles And AFC Equipment. Mon: Clean And Disinfect Refuse Room On N/B Platform. Tue: Clean All Mvm And Heets From N060 To N062K. Wed: Clean Solar Cans Interior And Exterior On N/B Platform And Mezzanine From 44 St To Ramp # 1. Thu: Clean All Mvm And Heets From 44 St. To 40 St. Fri: Clean And Disinfect Refuse Room On N/B Platform. Sat: Clean Booth N063A Interior And Exterior, Including Turnstiles And AFC Equipment.	42 St/Port Authority Bus Terminal	A C E	N062A	0900 - 1000
Re-Scrap Mezzanine From 44 St To N062A, Including Street Stairways And Mezzanine Near Heet At 42 St.	42 St/Port Authority Bus Terminal	A C E	N062A	1000 - 1100
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	1100 - 1130
Clean Ind/Bmt Field Office. Clean And Disinfect Men And Women'S Toilet, Lunch Room, Conference Room And G.S. Office. Dust Furniture, Sweep And Mop Floors. Empty Trash Receptacles.	42 St/Port Authority Bus Terminal	A C E	N062A	1130 - 1230
Clean RTO Tower And Toilet.	42 St/Port Authority Bus Terminal	A C E	N062A	1230 - 1300
Re-Scrap N/B Platform. Disinfect, Clean And Empty All Trash Receptacles. Sweep All Stairways, Disinfect Urine Areas.	42 St/Port Authority Bus Terminal	A C E	N062A	1300 - 1430
Re-Scrap Mezzanine From 44 St. To N062A.	42 St/Port Authority Bus Terminal	A C E	N062A	1430 - 1500
Report Off Duty	42 St/Port Authority Bus Terminal	A C E	N062A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0174	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas From 40 St To N062A. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, Mems, Heets And Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	42 St/Port Authority Bus Terminal	A C E	N062A	0700 - 1030
Clean, Disinfect And Mop Men'S And Women'S Public Toilets And N063A Toilet. Clean Bowls, Urinals, Sinks And Modesty Shields. Replenish Tissue.				
Major Duty (0930-1030) Sun: Clean Free Standing Map And Column Frames N/B Platform. Mon/Wed: Clean All MVMs, Mems, And Heets In Mezzanine At N063A And N063K. Fri: Dust And Wipe Down All AFC Railings From 40Th St To 44Th St. Sat: Clean Free Standing Map And Column Frames S/B Platform.	42 St/Port Authority Bus Terminal	A C E	N062A	1030 - 1130
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	1130 - 1200
When Pick Room Is Open. Sweep Pick Room. Empty Trash Receptacles. Clean Toilet Including Modesty Shields And Sink. Replenish Paper Supplies. Re-Scrap Mezzanine From 44Th Street To N062A.				
Major Cleaning: (11:00-12:00) Fri: Sweep And Mop Entire Pick Room Facilities. Empty All Trash Receptacles. Sweep And Mop Bathroom Floors. Clean And Disinfect Employees Toilets, Modesty Shields And Sink. Replenish Paper Supplies.	42 St/Port Authority Bus Terminal	A C E	N062A	1200 - 1300
When Pick Room Is Closed. Re-Scrap Mezzanine From 40Th Street To N062A, Including Street Stairways And Mezzanine Near Heet At 42 Street. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.				
Re-Scrap Mezzanine From 40 St To N062A. Scrap S/B Platform. Scrap Platform Stairways, Disinfect Urine Areas. Empty And Clean Trash Receptacles.	42 St/Port Authority Bus Terminal	A C E	N062A	1300 - 1500
Report Off Duty	42 St/Port Authority Bus Terminal	A C E	N062A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0175	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties-(Northbound Local, Island Platform And Stairway @ 33St Entrance To LIRR): *Bathroom Duties Major Duties (0900-0930): Sun: Booth N072 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors) Mon: Clean And Polish All MVMs And Turnstiles On NB Platform Control Areas Tue: Clean Refuse Rooms - Sweep. Deck Wash Floors, Clean Fire Extinguisher And Place All Bags In Housings. Wed: Clean And Polish All Trash Receptacles Interior/Exterior And Chromes. Thu: Sweep All NB Platform Street Stairways; Remove Stickers And Graffiti Fri: Locker Room - Wipe Down All Lockers, Tables, Benches, Microwave, Refrigerators And Fire Extinguisher. Sweep And Mop Floors. Sat: EFR And Employee Toilet - Deck Clean Tile Walls, Clean Sinks, Commode, Benches, Tables, Sweep And Mop Floors. Replenish Soap And Tissue.	34 St Penn Station	A C E	N070	0700 - 1130
Lunch	34 St Penn Station	A C E	N070	1130 - 1200
**General Duties (NB Local, Island Platform Stairway @ 33rd St Entrance To LIRR). Report Off Duty.	34 St Penn Station	A C E	N070	1200 - 1500
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Memos, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties: Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	34 St Penn Station	A C E	N070	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
<p>Report On Duty In Full Uniform</p> <p>**General Duties-(S/B Platform, Entire Lower Mezzanines, Passageways).</p> <p>Major Duties (0900-0930)</p> <p>Sun: Booth N070 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors.)</p> <p>Mon: Booth N073 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wipe Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors.)</p> <p>Tue: Clean And Polish All MVMs And Turnstiles On SB Platform Control Areas.</p> <p>Wed: Clean And Polish All Trash Receptacles, Interior/Exterior And Chromes.</p> <p>Thu: Sweep All SB Platform Street Stairways; Remove Stickers And Graffiti</p> <p>Fri: Clean Male Public Bathroom - Middle SB Local Platform - Deck Walls, Clean Commodes, Sink, Sweep And Mop Floors.</p> <p>Sat: Clean Female Public Bathroom - Middle SB Local Platform - Deck Walls, Clean Commodes, Sink, Sweep And Mop Floors.</p>	34 St Penn Station	A C E	N070	0700 - 0930
**General Duties, *Bathroom Duties; Including Underpass	23 St	C E	N076	0945 - 1200
Lunch	23 St	C E	N076	1200 - 1230
**General Duties.	23 St	C E	N076	1230 - 1330
<p>**General Duties (S/B Platform, Entire Lower Mezzanine, Passageways).</p> <p>Report Off Duty.</p>	34 St Penn Station	A C E	N070	1340 - 1500
<p>** General Duties</p> <p>Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room</p> <p>**Bathroom Duties</p> <p>Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.</p>	34 St Penn Station	A C E	N070	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0177	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect A083 Mezzanine, Passageways To Chase Manhattan, Clean Handrails And Copings. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet. Empty, Clean And Wipe Down All Trash Receptacles. Clean And Organize CTA Room. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Clean RTO Tower & Toilets S/E Of S/B Platform Daily.	Broad St	J Z	A083	0700 - 1000
Perform Listed Cleaning Duties At Chambers St: 'J' Line Clean And Disinfect ELE 742 And ELE 743. Clean Elevator Glass And Wipe Down Exterior And Interior Panels Inside Elevators. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On All Floors. Remove All Stickers And Graffiti Upon Discovery.	Brooklyn Bridge City Hall	4 5 6	R210	1010 - 1200
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	1200 - 1230
Perform Listed Cleaning Duties At Chambers St: 'J' Line Clean And Disinfect ELE 742 And ELE 743. Mop Elevator Floors, Clean Glass And Wipe Down Exterior And Interior Panels Inside Elevators. Scrap Platforms And Mezzanines. Scrap And Disinfect Lower Mezzanine And Landing Areas Leading To IRT "5" Line Stairways. Platform Areas. Scrap, Empty And Wipe Down All Trash Receptacles. Clean And Disinfect Urine Areas, Remove Spills, Stains And Drag Marks. Major Duty: (1230-1300) Mon/Wed/Fri: Clean Scrubber Room Sat: Clean, Organize And Restock Supply Room	Brooklyn Bridge City Hall	4 5 6	R210	1230 - 1350
Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect All Passageways. Disinfect Urine Areas. Empty And Wipe Down All Trash Receptacles.	Broad St	J Z	A083	1400 - 1500
Report Off Duty.	Broad St	J Z	A083	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0178	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' To Facility Rooms, Consolidated Hallway and Cleaners Room. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from railings, stairways and platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean all MVMs, MEMs, HPIs, On-the-GO and AFC equipment. Deodorize customer areas/corridors MAJOR CLEANING: (0900-1000) SUN: Clean Interior/Exterior Of Booth N603, sweep, mop, dust, disinfect, mop, clean booth glass and empty trash	21 St Queensbridge	F	N603	0700 - 1000
LUNCH	21 St Queensbridge	F	N603	1000 - 1030
Clean, Disinfect, Sweep and Mop Floors in EL405, EL406 and EL407. Clean Glass And Wipe Down Stainless Steel Inside and Outside Elevators.	21 St Queensbridge	F	N603	1030 - 1200
Clean And Dust All Ledges, Tile Walls On Stairway, Railings And Benches. Remove all pigeon dropping from railings, stairways and platforms. Remove all gum and clean residue	21 St Queensbridge	F	N603	1200 - 1330
Re-Scrap mezzanine, platform and outside areas. Sweep all street mezzanine and platform stairways. Disinfect all urine areas. Empty and disinfect all trash receptacles and refuse rooms. Deodorize customer areas/ corridors.	21 St Queensbridge	F	N603	1330 - 1500
REPORT OFF DUTY	21 St Queensbridge	F	N603	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0179	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Platform Stairways In East & West Mezzanine Leading To "A/C" Island Platform. Scrap Island Platform & East/West Mezzanine. Remove Dust Balls Accessible Behind Stair Backs On Island Platform & East Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On Island Platform. Disinfect All Urine Areas, Including Behind All Gates In East Mezzanine. Wipe Down All Benches On Island Platform - Remove Stains, Stickers & Graffiti. Clean All Signs, Columns & Equipment Boxes (Remove Stickers & Graffiti) On Island Platform. Clean All FSMFs On Island Platform. Clean & Polish Chrome Railings In East/West Mezzanines. Clean All HPI Units In East/West Mezzanines. Clean Electronic Led Light Feature In East/West Mezzanines. Clean (2) OTG Kiosks In West Mezzanine. Remove All Stains, Spills And Drag Marks On "A/C" Island Platform And In East/West Mezzanine.	Fulton St	A C	N095	0700 - 1000
(1000-1030) Clean And Polish EI720 On "A/C" Island Platform. Sweep, Disinfect And Mop Floor. Clean Interior/Exterior Of Glass And Chrome On Island Platform And West Mezzanine Level.	Fulton St	A C	N095	1000 - 1100
(1030-1100) Clean And Polish EI721 On "A/C" Island Platform. Sweep, Disinfect And Mop Floor. Clean Interior/Exterior Of Glass And Chrome On Island Platform And "2/3" Mezzanine Level.				
Clean Both Nyct Unisex Toilet: Sweep, Disinfect & Mop Floor. Replenish Paper Supplies As Needed. Address Any Unsanitary Conditions.	Fulton St	A C	N095	1100 - 1130
Lunch	Fulton St	A C	N095	1130 - 1200
(1200-1215) Clean & Polish EI720 On The "A/C" Island Platform. Sweep & Mop Floor. Clean Interior/Exterior Of Glass & Chrome On Island Platform & West Mezzanine Level.	Fulton St	A C	N095	1200 - 1230
(1215-1230) Clean & Polish EI721 On The "A/C" Island Platform. Sweep & Mop Floor. Clean Interior/Exterior Of Glass & Chrome On Island Platform & "2/3" Mezzanine Level.				
Clean MVMs & Mems, OTG Kiosks In N95A Lower Concourse. Address Any Unsanitary Conditions.	Fulton St	A C	N095	1230 - 1300
Re-Scrap East/West Mezzanines & Island Platform. Empty, Clean & Disinfect All Trash Receptacles On Island Platform. Remove Stickers & Graffiti. Recheck EL- 720 and EL 721. Clean and disinfect as needed	Fulton St	A C	N095	1300 - 1500
Report Off Duty.	Fulton St	A C	N095	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0180	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Public Toilets.	Inwood 207 St	A	N002A	1500 - 1630
Clean Consolidated Facilities: Sweep, Mop Disinfect, Dust And Empty Trash Receptacles At: Upper Level: Men’S And Women’S Toilets And Locker Rooms.	Inwood 207 St	A	N002A	1630 - 1700
Sweep All Street Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet. Clean, Sanitize And Disinfect Underpass.	Dyckman St	A	N003	1710 - 1900
Lunch	Dyckman St	A	N003	1900 - 1930
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Facility Room And Public Toilets. Dust All Ledges. Remove All Stains, Spills And Drag Marks From Floor Areas.	Inwood 207 St	A	N002A	1940 - 2130
Re-Scrap Entire Station. Empty Trash Receptacles. Disinfect All Urine Areas. Clean & Disinfect Facility Room & Employee Restroom. Dust All Ledges. Remove All Stains, Spills & Dragmarks.	Dyckman St	A	N003	2140 - 2250
Report Off Duty	Inwood 207 St	A	N002A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0181	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet.	190 St	A	N006A	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room. Dust All Ledges.	181 St	A	N007A	1710 - 1900
Lunch	181 St	A	N007A	1900 - 1930
Re-Scrap Entire Station. Empty Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Employee’S Toilet. Dust All Ledges. Remove All Stain, Spills & Dragmarks.	190 St	A	N006A	1940 - 2130
Re-Scrap Entire Station. Empty Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Employee’S Toilet. Dust All Ledges. Remove All Stain, Spills & Dragmarks.	181 St	A	N007A	2140 - 2250
Report Off Duty.	190 St	A	N006A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0182	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Booth Windows. Clean And Disinfect Employee’s Toilet & Facility Room. Dust All Ledges. Major Duty:(18:30-1900) Daily: Clean refuse room Sun: Clean interior and exterior of booth Tues: Clean employee facility room	175 St	A	N010	1500 - 1700
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Remove All Stains, Spills & Drag Marks From Floor.	163 St-Amsterdam Av	C	N016A	1710 - 1900
Lunch	175 St	A	N010	1900 - 1930
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Dust All Ledges.	175 St	A	N010	1940 - 2130
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles.	163 St-Amsterdam Av	C	N016A	2140 - 2250
Report Off Duty.	175 St	A	N010	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0182A	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet & Facility Room. Remove All Stains, Spills & Drag Marks From Floor Areas.	155 St	C	N017	1500 - 1700
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet & Facility Room. Remove All Stains, Spills & Drag Marks From Floor Areas.	135 St	B C	N024	1710 - 1900
Lunch	135 St	B C	N024	1900 - 1930
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills & Drag Marks From Floor Areas.	155 St	C	N017	1940 - 2130
Re-Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Dust All Ledges. Remove All Stains, Spills & Drag Marks From Floor Areas.	135 St	B C	N024	2140 - 2250
Report Off Duty.	155 St	C	N017	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0183	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty Full In Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, Mems, Heets And Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	145 St	A B C D	N020	1500 - 1900
Lunch	145 St	A B C D	N020	1900 - 1930
Clean And Disinfect Employee Toilet And Facility Room.	145 St	A B C D	N020	1930 - 2000
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, MEMs, HEETs and Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	145 St	A B C D	N020	2000 - 2300
Report Off Duty.	145 St	A B C D	N020	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0184	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges .Polish And Clean All MVMs, Mems, Heets And Chrome On Station.	125 St	A B C D	N026	1500 - 1800
Sweep, Mop And Disinfect Public Toilets. Empty Garbage. Restock With Toilet Paper And Soap. Clean And Disinfect El 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	125 St	A B C D	N026	1800 - 1900
Lunch	125 St	A B C D	N026	1900 - 1930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, Mems, Heets And Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	125 St	A B C D	N026	1930 - 2200
Sweep, Mop And Disinfect Public Toilets. Empty Garbage. Restock With Toilet Paper And Soap. Clean And Disinfect El 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	125 St	A B C D	N026	2200 - 2300
Report Off Duty	125 St	A B C D	N026	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0185	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Replenish/Refill Toiletries And Paper Items.	Cathedral Pkwy 110 St	B C	N035	1500 - 1800
Lunch	Cathedral Pkwy 110 St	B C	N035	1830 - 1900
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Replenish/Refill Toiletries And Paper Items.	103 St	B C	N037	1910 - 2210
Sweep All Street And Mezzanine Stairways, (Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas, (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Disinfect All Urine Areas, (Pay Particular Attention To The North-End And South-End Corners/Sides Of The Platforms). Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet. Replenish/Refill Toiletries And Paper Items.	Cathedral Pkwy 110 St	B C	N035	2220 - 2300
Report Off Duty	Cathedral Pkwy 110 St	B C	N035	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS

STATION

LINE

BOOTH

HOURS

Sunday-Saturday

Note: Tasks subject to change and/or by chance.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	50 St	C E	N057	1500 - 1800
**General Duties, *Bathroom Duties N/S/B				
Lunch	50 St	C E	N057	1800 - 1830
Sun/Wed - Pick Up Supplies From 59th St CC (N051)	50 St	C E	N057	1840 - 1910
Sat/Sun/Tue/Thu/Fri - Clean And Disinfect Refuse Rooms N/S/B				
**General Duties, *Bathroom Duties N/S/B.	50 St	C E	N057	1910 - 2300
Report Off Duty				
<p>.</p> <p>** General Duties</p> <p>Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room</p> <p>**Bathroom Duties</p> <p>Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.</p>	50 St	C E	N057	2300 -

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0187	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	59 St Columbus Circle	A B C D	N051	1500 - 1900
**General Duties; Including Control Area N051; *Bathroom Duties. Clean And Disinfect EL 227 & EL 228. Wipe Down Interior/Exterior, Remove Stickers And Graffiti, Sweep And Mop Cab Floors North And Southbound Platform, Passageway And Island Platform)				
Lunch	59 St Columbus Circle	A B C D	N051	1900 - 1930
RTO Facilities On NE of NB Platform - RTO Must Provide Supplies (Sweep And Mop Floors, Clean And Disinfect Employee Bathroom; Empty Waste Baskets)	59 St Columbus Circle	A B C D	N051	1930 - 2030
**General Duties: Including Control Area N051; Clean And Disinfect EL 279 & EL 280 Wipe Down Interior/Exterior.	59 St Columbus Circle	A B C D	N051	2030 - 2300
Report Off Duty				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	59 St Columbus Circle	A B C D	N051	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0188	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Pick Room: Sweep And Mop Entire Pick Room Facilities. Empty All Trash Receptacles. Sweep And Mop Bathroom Floors. Clean And Disinfect Pick Room Toilets, Including Sinks, Bowls, Urinals And Modesty Shields. Replenish Hand Towels And Tissue.Mop All Floor Tile Stains From 44Th St. To N062K. Wipe Down All Heets, Hxts, MVMs Memos From N060 To N062K. Remove Gum From Mezzanine And Control Floors From N060,N062A And N062K.	42 St/Port Authority Bus Terminal	A C E	N062A	1500 - 1600
Sweep All Stairways And Scrap N/B Platform And Mezzanines, Including N060, N062A And N062K Mezzanines. Scrap Ramp #1. Clean, Empty And Disinfect All Trash Receptacles On N/B Platform And Mezzanines, Including High Exit (HEET) Area. Disinfect Urine Areas And Clean Booth Windows.	42 St/Port Authority Bus Terminal	A C E	N062A	1600 - 1900
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	1900 - 1930
Sweep And Mop Ind/Bmt (44Th St) Field Office, Including Lunch Room And Conference Room. Empty All Trash Receptacles. Clean Men And Women'S Employee Toilets, Including Sinks, Bowls, Urinals And Modesty Shields. Replenish Hand Towels And Tissue.	42 St/Port Authority Bus Terminal	A C E	N062A	1930 - 2030
Clean And Disinfect Employee'S Facility Room.	42 St/Port Authority Bus Terminal	A C E	N062A	2030 - 2100
Sweep All Stairways And Scrap N/B Platform And Mezzanines, Including N060, N062A And N062K Mezzanines. Scrap Ramp #1, Including High Exit (HEET) Area. Disinfect Urine Areas And Clean Booth Windows.	42 St/Port Authority Bus Terminal	A C E	N062A	2100 - 2300
Report Off Duty	42 St/Port Authority Bus Terminal	A C E	N062A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0189	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Beginning At 40Th St End Sweep Stairways S-2, S-3 And S-4. Scrap Mezzanine From 40Th St To N062A. Scrap S/B Platform From North End To South End. Re-Scrap Mezzanine From 40Th St To Ramp #1. Empty And Clean Trash Receptacles. Clean Booth Windows. Disinfect Around Platform Stairways And Under Benches.	42 St/Port Authority Bus Terminal	A C E	N062A	1500 - 1800
Clean And Disinfect Men'S, Women'S Public Toilets And Employee' Toilet. Clean Urinals, Bowls, Sinks, And Modesty Shields. Replenish Toilet Tissue.	42 St/Port Authority Bus Terminal	A C E	N062A	1800 - 1900
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	1900 - 1930
Re-Scrap S/B Platform, Including Mezzanine And Empty All Trash Receptacles. Sweep All Street Stairways. Empty Trash.	42 St/Port Authority Bus Terminal	A C E	N062A	1930 - 2030
Re-Scrap S/B Platform, Including Mezzanine, Empty And Clean Trash Receptacles. Sweep Platform And Mezzanine Stairways, Including Ramp. Disinfect Urine Areas.				
Major Cleaning: (2030-2130) Sun: Clean Supply Room By N062A And Infectious Waste Room By N063A. Mon: Clean And Disinfect Interior And Exterior Of Trash Receptacles On S/B Platform And Mezzanine To Ramp #1. Sat: Clean And Disinfect S/B Refuse Room.	42 St/Port Authority Bus Terminal	A C E	N062A	2030 - 2300
Report Off Duty	42 St/Port Authority Bus Terminal	A C E	N062A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0190	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	34 St Penn Station	A C E	N070	1500 - 1900
**General Duties (NB Local, Island Platform And Stairway G1a/G1b @ 33rd St Entrance To LIRR, Passageway, Underpass @ N067, From NB Local And SB Local), Clean N067 Control Area By Mobile Wash Room And Control Area Lower Mezz of EL226, EL227 & EL228; *Bathroom Duties				
Lunch	34 St Penn Station	A C E	N070	1900 - 1930
**General Duties (NB Local, Island Platform And Stairway G1a/G1b @ 33rd St Entrance To LIRR); 2200-2300 Entire Station.	34 St Penn Station	A C E	N070	1930 - 2300
Report Off Duty	34 St Penn Station	A C E	N070	2300 -
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0191	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties Including Underpass	23 St	C E	N076	1500 - 1730
Major Duty - EFR, Bathroom, Dry & Chemical Supply Rooms Sweep, Mop, Disinfect, remove trash/debris & empty boxes Ensure Dry & Chemical Supplies placed in the proper storage areas	23 St	C E	N076	1730 - 1930
Lunch	23 St	C E	N076	1930 - 2000
**General Duties - Re-Scrap Entire Station, sweep all stairways, disinfect unsanitary/urine areas, empty and clean all Trash Receptacles	23 St	C E	N076	2000 - 2300
Report Off Duty. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue	23 St	C E	N076	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0191A	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform **General Duties - SB Local Platform, Platforms Stairways, Street/Mezzanine Stairways And Underpass at 35th Street	34 St Penn Station	A C E	N070	1500 - 1800
Major Duty - **Bathroom Duties Male/Female Public Toilet On SB Platform Supply Room Duties - Sweep, mop, disinfect & organize Dry & Chemical Supply Rooms	34 St Penn Station	A C E	N070	1800 - 1930
Lunch	34 St Penn Station	A C E	N070	1930 - 2000
**General Duties Report Off Duty.	34 St Penn Station	A C E	N070	2000 - 2300
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue	34 St Penn Station	A C E	N070	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0192	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	Chambers St	A C	N092	1500 - 1730
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas.	World Trade Center	E	N094	1735 - 1840
Lunch	World Trade Center	E	N094	1840 - 1910
Clean Tower toilet, empty trash, sweep and mop floors.	World Trade Center	E	N094	1910 - 1945
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Major Cleaning:(2130-2230) Sun: Clean And Disinfect Refuse Room On "A" Platform. Mon: Clean Men’s & Women’s Public Toilets. Tue: Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome On Station. Wed: Clean Men’s And Women’s Employee Toilet. Thu: Clean And Disinfect All Trash Receptacles On Station. Fri: Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome On Station. Sat: Clean And Disinfect Refuse Room On "E" Platform	Chambers St	A C	N092	1950 - 2145
Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	Park Place	2 3	R115	2150 - 2255
Report Off Duty	Chambers St	A C	N092	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0193	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Platform Stairways In East & West Mezzanines Leading To "A/C" Island Platform. Scrap Island Platform & East/West Mezzanine. Remove Dust Balls Accessible Behind Stair Backs On Island Platform & East Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On Island Platform. Disinfect All Urine Areas, Including Behind All Gates In East Mezzanine. Wipe Down All Benches On Island Platform - Remove Stains, Stickers & Graffiti. Clean All Signs, Columns & Equipment Boxes (Remove Stickers & Graffiti) On Island Platform. Clean All Subway Map Frames On Island Platform. Clean And Polish Chrome Railings In East And West Mezzanine. Clean All HPI Units In East And West Mezzanine.	Fulton St	A C	N095	1500 - 1845
Clean & Polish EI721 On "A/C" Island Platform. Sweep, Disinfect & Mop Floor. Clean Interior/Exterior Of Glass & Chrome On Island Platform & 2,3 Mezzanine Level.	Fulton St	A C	N095	1845 - 1930
Lunch	Fulton St	A C	N095	1930 - 2000
Remove All Stains, Spills And Drag Marks On "A/C" Island Platform And In East And West Mezzanine And Remove Stickers & Graffiti.	Fulton St	A C	N095	2000 - 2115
Clean & Polish EI721 On "A/C" Island Platform. Sweep, Disinfect & Mop Floor. Clean Interior/Exterior Of Glass & Chrome On Island Platform & 2,3 Mezzanine Level.	Fulton St	A C	N095	2115 - 2200
Re-Scrap East/West Mezzanine And Island Platforms. Empty, Clean And Disinfect All Trash Receptacles On Island Platforms.	Fulton St	A C	N095	2200 - 2300
Report Off Duty.	Fulton St	A C	N095	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0194	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment.	Norwood 205 St	D	N224	2300 - 2400
Clean, Disinfect, Mop & Stock Public Toilets. Close Public Toilets.	Norwood 205 St	D	N224	2400 - 0030
Esc 112. Clean, Wipe Down And Polish. Clean Upper & Lower Landings/Plates Esc 112. Remove Stickers, Graffiti And Residue.	Norwood 205 St	D	N224	0030 - 0130
RTO Facilities: Mid-Mezzanine Level Clean, Sweep, Mop & Empty Trash. Clean Employee Toilet And Employee Facility Room.	Bedford Pk Blvd	B D	N222	0140 - 0230
Major Cleaning Fri: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect. Sat: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.	Bedford Pk Blvd	B D	N222	0230 - 0300
Lunch	Bedford Pk Blvd	B D	N222	0230 - 0300
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment. Mop, Clean Employee Toilet. Mop, Clean Employee Facility Room.	Bedford Pk Blvd	B D	N222	0300 - 0420
Clean And Disinfect El 500, El 501 And El 502. Remove Stickers And Graffiti.	Bedford Pk Blvd	B D	N222	0420 - 0500
Clean, Sweep, Mop And Dust Employee Facility Room. Clean, Sweep , Mop And Restock Employee Bathroom.	Norwood 205 St	D	N224	0510 - 0540
Open Public Toilets.				
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles.	Norwood 205 St	D	N224	0540 - 0700
Major Cleaning: Monday: Clean And Disinfect All Canister Housings.				
Report Off Duty.	Norwood 205 St	D	N224	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0195	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment.	Fordham Rd	B D	N217	2300 - 0030
Clean, Mop, Bucket Was And Disinfect El 189, El 190 And El191. Polish Stainless Steel, Remove Graffiti And Stickers.	Kingsbridge Rd	B D	N220	0040 - 0110
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment.	Kingsbridge Rd	B D	N220	0110 - 0230
Lunch	Kingsbridge Rd	B D	N220	0230 - 0300
Re-Scrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	Fordham Rd	B D	N217	0310 - 0430
Major Cleaning (0320-0410) Tue: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Re-Scrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	Kingsbridge Rd	B D	N220	0440 - 0540
Major Cleaning (0440-0540) Wed: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Clean, Mop, Bucket Was And Disinfect El 189, El 190 And El191.	Kingsbridge Rd	B D	N220	0540 - 0650
Report Off Duty.	Fordham Rd	B D	N217	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0196	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment.	182-183 Sts	B D	N215	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment.	Tremont Av	B D	N213	0110 - 0230
Lunch	Tremont Av	B D	N213	0230 - 0300
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	182-183 Sts	B D	N215	0310 - 0500
Major Cleaning (0320-0410) Sun: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	Tremont Av	B D	N213	0510 - 0650
Major Cleaning (0510 -0600) Tue: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect. Thu: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Report Off Duty.	182-183 Sts	B D	N215	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0197	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, & AFC Equipment.	170 St	B D	N209	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, & AFC Equipment.	174-175 Sts	B D	N210	0110 - 0300
Lunch	174-175 Sts	B D	N210	0300 - 0330
Re-Scrap Mezzanine & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Supervisor Office- Clean And Empty Trash.	170 St	B D	N209	0340 - 0510
Major Cleaning (0420-0510) Sat: Clean And Organize Supply Room. Thu: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Re-Scrap Mezzanine & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	174-175 Sts	B D	N210	0520 - 0650
Major Cleaning (0520-0650) Sun: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Report Off Duty.	170 St	B D	N209	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0198	Station North	2300 - 0700	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers & Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment.	167 St	B D	N207	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti, Stickers & Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment.	155 St	B D	N202	0110 - 0230
Lunch	155 St	B D	N202	0230 - 0300
Rescrap Mezzanine & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.	167 St	B D	N207	0310 - 0440
Major Cleaning: (0350-0440) Tue: Clean N/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Rescrap Mezzanine & Platforms Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.	155 St	B D	N202	0450 - 0650
Major Cleaning: (0520-0600) Sun: Clean S/B Refuse Room. Clean, Sweep, Bucket Wash, Mop & Disinfect.				
Report Off Duty.	167 St	B D	N207	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0199	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs And AFC Equipment. Scrap Inside Gated Area.	182-183 Sts	B D	N215	1500 - 1630
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs And AFC Equipment. Mop and disinfect refuse room. SUN/THUR: Scrap and clean gated areas	Fordham Rd	B D	N217	1640 - 1800
Lunch	Fordham Rd	B D	N217	1800 - 1830
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs And AFC Equipment. Mop, Clean Employees' Toilet. Mop, Clean Employee Facility Room. Major Cleaning: Sat: Major Duty Employee Facility Room. Sweep Mop, Disinfect, Empty Trash. Clean Microwave And	Tremont Av	B D	N213	1840 - 2040
Re-Scrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Major Duty: SUN: Employee Facility Room. Sweep Mop, Disinfect, Empty Trash. Clean Microwave And Refrigerator. WED: Clean and disinfect EFR, empty trash, clean microwave and refrigerator THU: Clean and disinfect employee bathroom including ledges and tile walls	Fordham Rd	B D	N217	2050 - 2200
Re-Scrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Scrap inside gated area, remove stains from floor. Major Duty: SUN: Sweep, mop, disinfect, empty trash and clean microwave and refrigerator. MON: Clean and disinfect employee restroom. Deck tile walls and ledges. Wed: Major Duty Employee Facility Room. Sweep Mop, Disinfect, Empty Trash. Clean Microwave And Refrigerator.	182-183 Sts	B D	N215	2210 - 2300
Report Off Duty.	182-183 Sts	B D	N215	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0200	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee Facility Room.	Norwood 205 St	D	N224	0700 - 0900
Major Cleaning Sat: Clean Interior And Exterior- Sweep, Mop Disinfect, Clean Glass, Ledges And Empty Trash. (0720-0800): Clean And Disinfect Public Toilets.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	Bedford Pk Blvd	B D	N222	0910 - 1100
Major Cleaning: Clean Employee Facility Room. Sun: Clean, Sweep, Mop, Disinfect, Clean Microwave And Refrigerator. Mon: Gsm Office: Clean, Mop And Empty Trash.				
Clean And Disinfect El 500, El 501 And El 502. Remove Stickers And Graffiti.	Bedford Pk Blvd	B D	N222	1100 - 1130
Lunch	Bedford Pk Blvd	B D	N222	1130 - 1200
RTO Facilities. Mezzanine Level, Dispatcher/Crew Reporting Office, Clean, Wipe And Mop Floors In Open Space And Office. Clean Employees Toilets, Facility Room And Locker Room. Clean Partitions And Stainless Steel. Remove Trash.	Bedford Pk Blvd	B D	N222	1200 - 1350
RTO Facilities: Platform Level And Upper Level. Clean, Wipe And Mop Floors In Open Space And Office. Clean Employees Toilets, Facility Room And Locker Room. Clean Walls, Partitions And Stainless Steel. Empty Trash.				
(1400-1430): Clean And Disinfect Public Toliets.				
Rescrap Mezzanine And Platform Areas. Sweep Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.	Norwood 205 St	D	N224	1400 - 1500
Report Off Duty.	Norwood 205 St	D	N224	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0201	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment. Scrap Gated Area.	Fordham Rd	B D	N217	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	Kingsbridge Rd	B D	N220	0910 - 1030
Clean, Mop, Bucket Wash And Disinfect El 189, El 190 El 191. Polish Stainless, Remove Graffiti And Stickers.	Kingsbridge Rd	B D	N220	1030 - 1100
Tues: Clean And Organize Chemical And Clerical Supply Room.				
Lunch	Kingsbridge Rd	B D	N220	1100 - 1130
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Re-Scrap Gated Area.				
	Fordham Rd	B D	N217	1140 - 1300
Major Cleaning: (1140-1210) Wed: Major Duty Booth N217. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.				
Re Scrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.				
	Kingsbridge Rd	B D	N220	1310 - 1410
Major Cleaning: (1340-1410) Sun: Major Clean Employee Facility Room, Sweep, Mop, Disinfect And Empty Trash. Fri: Major Duty Booth N220. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash..				
Clean, Mop And Disnfect El 189, El 190 And El 191.	Kingsbridge Rd	B D	N220	1410 - 1450
Report Off Duty.	Fordham Rd	B D	N217	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0202	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment. Clean And Scrap Gated Area.	182-183 Sts	B D	N215	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	Tremont Av	B D	N213	0910 - 1100
Wed: Clean And Organize Chemical And Clerical Supply Room				
Lunch	Tremont Av	B D	N213	1100 - 1130
Rescrap Mezzanine And Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Re-Scrap Gated Area.	182-183 Sts	B D	N215	1140 - 1310
Major Cleaning Tue: (1140-1210) Major Duty Booth N215. Clean Interior/ Exterior Booth. Sweep, Mop, Dust, Disinfect And Clean Glass. Empty Trash.				
Rescrap Mezzanine And Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.	Tremont Av	B D	N213	1320 - 1450
Major Cleaning Wed: (1330 -1400) Major Duty Booth N213. Clean Interior/ Exterior Booth. Sweep, Mop, Dust, Disinfect And Clean Glass. Empty Trash.				
Report Off Duty.	182-183 Sts	B D	N215	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0203	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment. Supervisors Office: Clean, Mop And Empty Trash.	170 St	B D	N209	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	174-175 Sts	B D	N210	0910 - 1100
Lunch	174-175 Sts	B D	N210	1100 - 1130
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Major Cleaning: (1140-1210) Tue: Major Duty Booth N209. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	170 St	B D	N209	1140 - 1310
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Major Cleaning: (1320-1350) Wed: Major Duty N210. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	174-175 Sts	B D	N210	1320 - 1450
Report Off Duty.	170 St	B D	N209	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0204	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	167 St	B D	N207	0700 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment.	155 St	B D	N202	0910 - 1100
Lunch	155 St	B D	N202	1100 - 1130
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.				
Major Cleaning: (1140-1210) Tue: Major Duty Booth N207. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	167 St	B D	N207	1140 - 1310
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment.				
Major Cleaning: (1320 -1350) Wed: Major Duty Booth N202. Clean Interior/Exterior Of Booth. Sweep, Mop, Disinfect, Clean Glass And Empty Trash.	155 St	B D	N202	1320 - 1450
Report Off Duty.	167 St	B D	N207	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0205	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Mop Employee Facility Room. Clean, Mop And Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs And AFC Equipment. Remove Stains/ Grimes/Dirt On Platform Tile Walls.	161 St Yankee Stadium	B D	N203	0700 - 1000
Clean And Disinfect El 132, El133, El 134 And El 136 Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	161 St Yankee Stadium	B D	N203	1000 - 1030
Clean Public Restrooms. Sweep, Mop, Disinfect And Stock Public Restrooms.	161 St Yankee Stadium	B D	N203	1030 - 1100
Lunch	161 St Yankee Stadium	B D	N203	1100 - 1130
Clean Supervisor Office - Sweep, Mop, Disinfect And Empty Trash. Clean RTO Facilities-* During Special Events.	161 St Yankee Stadium	B D	N203	1130 - 1200
Rescrap Mezzanine And Platform Areas. Sweep All Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs And AFC Equipment. Clean And Disinfect Public Toilets. Major Cleaning: (1350-1420) Thu: Major Duty In Booth N203. Clean Interior/Exterior Of Booth. Sweep, Mop Disinfect, Clean Glass And Empty Trash.	161 St Yankee Stadium	B D	N203	1200 - 1420
Clean And Disinfect El 131, El 132, El 133, El 134 And El 135. Clean, Mop, Disinfect, Polish Stainless Steel Inside And Outside, Clean Glass And Remove Sticker. Remove Stain On The Mezzanine Walls And Mop The Ledges.	161 St Yankee Stadium	B D	N203	1420 - 1500
Report Off Duty.	161 St Yankee Stadium	B D	N203	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0206	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathroom. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs and AFC Equipment	Norwood 205 St	D	N224	1500 - 1610
Clean, Disinfect, Mop And Stock Public Toilets.	Norwood 205 St	D	N224	1610 - 1630
Mon-Fri: RTO Facilities-Platform Level Clean, Sweep, Mop, Disinfect Open Space And Office. Clean Employee Facility/Restroom Dispatcher'S Area.	Norwood 205 St	D	N224	1630 - 1700
Major Cleaning: Sat: Canister Housings Island Platform: Clean, Mop , Bucket Wash, Wipe Down And Disinfect. Sun: Employee Facility Room. Clean, Sweep, Mop. Disinfect. Clean Microwave And Refridgerator				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment. (1730-1830) Mon-Fri: RTO Facilities-Mid- Mezzanine Level Dispatcher'S Office, Crew Room, Reporting Office, Employee Restrooms, Employee Locker Rooms, Employee Facility Room. Clean, Sweep, Mop, Disinfect And Empty Trash.	Bedford Pk Blvd	B D	N222	1710 - 1815
Major Cleaning: Sun: Clean Interior And Exterior Of Booth N222. Sweep, Mop, Disinfect, Clean Glass And Ledges. Empty				
Clean And Disinfect El 500, El 501 And El 502. Remove Stickers And Graffiti.	Bedford Pk Blvd	B D	N222	1815 - 1845
Lunch	Bedford Pk Blvd	B D	N222	1845 - 1915
Clean, Disinfect, Mop And Wipe Down El 189, El 190, El 191. Remove Stickers And Graffiti	Kingsbridge Rd	B D	N220	1925 - 2000
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment	Kingsbridge Rd	B D	N220	2000 - 2130
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment.	Norwood 205 St	D	N224	2140 - 2300
Report Off Duty.	Norwood 205 St	D	N224	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0207	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment Disinfect refuse room.	167 St	B D	N207	1500 - 1630
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment. Clean and disinfect refuse room.	170 St	B D	N209	1640 - 1800
Major Cleaning: Sat: Clean, Mop, Disinfect, Clean Microwave And Refrigerator.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean Employee Facility Room. Clean, Mop & Stock Employee Bathroom. Remove Graffiti/Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs & AFC Equipment. Clean and disinfect refuse room.	174-175 Sts	B D	N210	1810 - 1910
Major Cleaning: Sun: Employee Facility Room: Clean, Sweep, Mop, Disinfect, Clean Microwave And Refrigerator.				
Lunch	174-175 Sts	B D	N210	1910 - 1940
Re-scrap Mezzanine & Platform Areas. Sweep All Stree Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Reseptacles.	170 St	B D	N209	1950 - 2130
Re-scrap Mezzanine & Platform Areas. Sweep All Stree Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Reseptacles.	167 St	B D	N207	2140 - 2300
Clean All MVMs, MEMs & AFC Equipment.				
Report Off Duty.	167 St	B D	N207	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0208	Station North	1500 - 2300	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	161 St Yankee Stadium	B D	N203	1500 - 1530
Clean, Disinfect, Sweep, Mop And Stock Public Toilets.				
Clean EL131, EL132, EL133, EL134 and EL135.	161 St Yankee Stadium	B D	N203	1530 - 1610
Sweep, Mop, Disinfect, Wipe Down, Clean Stainless Steel And Glass. Remove Stickers And Graffiti.				
Sweep, Mop, Disinfect, Wipe Down, Clean Stainless Steel And Glass. Remove Stickers And Graffiti. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment.	161 St Yankee Stadium	B D	N203	1610 - 1800
(1610 - 1650)				
Clean, Mop, Disinfect & Restock Public Bathroom.				
Tues: Clean And Organize Chemical And Clerical Supply Rooms				
Lunch	161 St Yankee Stadium	B D	N203	1800 - 1830
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop & Stock Employee Bathrooms. Remove Graffiti/Stickers & Clean Residue. Remove All Pigeon Dropping From All Railings, Stairways & Platforms. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean MVMs, MEMs & AFC Equipment.	155 St	B D	N202	1840 - 1950
Clean, Sweep, Mop And Disinfect Public Toilet.	161 St Yankee Stadium	B D	N203	2000 - 2030
Clean EL131, EL132, EL133, EL134 and EL135. Clean, Mop, Disinfect, Sweep, Clean Interior & Exterior. Clean Glass And Stainless Steel.	161 St Yankee Stadium	B D	N203	2030 - 2100
Rescrap Mezzanine & Platform Areas. Sweep All Street Stairways. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean All MVMs, MEMs & AFC Equipment. Deck Brush The Platform Walls On The D Line To Remove Stain And The Mezzanine Areas.	161 St Yankee Stadium	B D	N203	2100 - 2300
Major Cleaning: Fri: Employee Facility Room- Clean, Sweep, Mop, Clean Microwave And Refrigerator.				
Report Off Duty.	161 St Yankee Stadium	B D	N203	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0209	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacle. Deck Wash Q Panels On N/B Platforms And Mezzanine Walls. Bucket Wash Pigeon Droppings.	Mt Eden Av	4	R285	0700 - 0930
Major Cleaning (0900-0930) Sun: Clean Booth R285 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Clean And Polish All AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Remove All Drag Marks. Remove All Stickers. Wipe Hpi. Polish Chrome On Trash Receptacle. Deck Wash Mezzanine Walls And Q Panels On N/B Platforms. Bucket Wash Pigeon Droppings. Clean and disinfect elevators, 506, 507 and 508. Mop elevator floors thoroughly, remove stickers and graffiti from chromes.	170 St	4	R284	0940 - 1140
Major Cleaning (1110-1140) Sun: Clean Booth R284 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges				
Lunch	170 St	4	R284	1140 - 1210
Re-Scrap Platform, Mezzanine, Landings And Empty All Trash Receptacles. Disinfect Urine Areas. Remove Stains/Dirt/Grimes From All S/W Sidewalks. Disinfect elevators 506, 507 and 508.	170 St	4	R284	1210 - 1320
Scrap Platform, Mezzanine, Landings And Empty All Trash Receptacles. Remove Stains/Dirt/Grimes From All S/W Sidewalks.	Mt Eden Av	4	R285	1330 - 1500
Report Off Duty.	Mt Eden Av	4	R285	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0210	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Refuse Rooms. Clean Exterior Of Booth Windows. Remove Graffiti, Stickers And Clean Residue. Dust All Ledges And Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas.	Roosevelt Island	F	N602	0700 - 1000
Clean, Disinfect And Mop Employees' Restroom And Facility Rooms.	Roosevelt Island	F	N602	1000 - 1030
Clean And Disinfect EL 403 And EL 404. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Roosevelt Island	F	N602	1030 - 1100
LUNCH	Roosevelt Island	F	N602	1100 - 1130
Clean And Dust All Ledges, Tile Walls On Stairways Railings And Benches. Clean Glass Panels On Mezzanine And Polish Turnstiles.	Roosevelt Island	F	N602	1130 - 1230
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Refuse Rooms. Remove All Stains, Spills And Drag Marks On Floor Areas. MAJOR CLEANING: (1230-1330) SUN: Clean and organize CTA scrubber room. TUE: Clean and disinfect employees' toilet and facility rooms. Re-stock supplies. WED: Clean and disinfect southbound employees' toilet and facility rooms. Re-stock supplies. FRI: Clean and disinfect refuse canister SAT: Clean and disinfect, restock supply room, SUN: Clean And infect Interior/Exterior Of Booth N602, Including Control Area.	Roosevelt Island	F	N602	1230 - 1500
REPORT OFF DUTY	Roosevelt Island	F	N602	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0211	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty Full In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, Mems, Heets And Chrome On Station.	125 St	A B C D	N026	0700 - 1000
Major Cleaning: (0930-1000) Sun: Clean Interior And Exterior Of Booth N026, Including Control Area.				
Clean And Disinfect El 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	125 St	A B C D	N026	1000 - 1100
Lunch	125 St	A B C D	N026	1100 - 1130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Public Toilet, Employee'S Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, Mems, Heets And Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks From Floor Areas.	125 St	A B C D	N026	1130 - 1400
Clean And Disinfect El 142, El 143 And El 144. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	125 St	A B C D	N026	1400 - 1500
Report Off Duty	125 St	A B C D	N026	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0212	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Refuse Rooms. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Rooms. Remove Graffiti, Stickers And Clean Residue. Dust All Ledges, Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas.	Lexington Av/53 St	E M	N305	0700 - 1100
LUNCH	Lexington Av/53 St	E M	N305	1100 - 1130
Clean And Disinfect EL 245. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Lexington Av/53 St	E M	N305	1130 - 1230
Clean, Disinfect And Mop Employees' Restroom And Facility Rooms.	Lexington Av/53 St	E M	N305	1230 - 1300
Sweep All Street And Mezzanine Stairways, Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas.				
MAJOR CLEANING: (1300-1400)				
SUN: Major Clean Interior/Exterior N305 Booth And Turnstiles. Scrub Tile Floors Around All Platforms, Columns And Wall Areas On The Manhattan Bound Side Of Island Platform, Including Under ESC 269 And Stairway P6.				
MON: Major Cleaning Of The Employees' Facility Room.				
TUE: Clean And Polish All Railings Around ESC 243, ESC 244 And ESC 269.				
WED: Clean All HPI's, CIS's And CAI's.				
THU: Clean And Polish All Railings Around ESC 241 And ESC 245.				
FRI: Major Cleaning Of The Employees' Restroom.				
SAT: Clean Exterior & Interior Of EL 245 (Chromes And Glass Windows)				
REPORT OFF DUTY	Lexington Av/53 St	E M	N305	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0213	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
GENERAL DUTIES. *BATHROOM DUTIES. * (0800 - 0900) MAJOR CLEANING - N301	7 Av	B D E	N301	0700 - 0900
GENERAL DUTIES. *BATHROOM DUTIES. * (1030 - 1130) MAJOR CLEANING - N303	5 Av/53 St	E M	N303	0910 - 1130
LUNCH	5 Av/53 St	E M	N303	1130 - 1200
**GENERAL DUTIES. **BATHROOM DUTIES.	5 Av/53 St	E M	N303	1200 - 1300
Re-scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	7 Av	B D E	N301	1310 - 1500
REPORT OFF DUTY.				
.				
***MAJOR CLEANING SUN: BOOTH INTERIOR/EXTERIOR (Clean windows, dust ledges and booth equipment, clean walls, fire extinguishers, halon dispenser, wipe overhead ceiling slats, empty waste baskets, sweep and mop floors) MON: Clean and organize all supply rooms (discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items) TUE: Clean and polish all MVM's, MEM's, HEET's, Turnstiles and chromes railings. WED: EMP TOILET (wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels THUR: Bucket wash tile wall and gutters on SB platform FRI: Bucket wash tile wall and gutters on NB platform SAT: Clean and polish all trash receptacles **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. *Bathroom Duties Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	7 Av	B D E	N301	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0214	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean Employee Facility Room. Clean Cleaner's Room. Remove Graffiti, Stickers, Gum And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, HPI's, On-the-Go And AFC Equipment.	Roosevelt Island	F	N602	1500 - 1700
Clean Disinfect Sweep and Mop Floors Of Elevators EL 403 And EL 404. Clean glass, wipe down stainless steel inside and outside of elevators. Clean all glass panels in mezzanine and polish turnstiles.	Roosevelt Island	F	N602	1700 - 1730
LUNCH	Roosevelt Island	F	N602	1730 - 1800
Clean, disinfect, sweep, and mop floors of Elevators EL 405, EL 406 And EL 407.Clean glass, wipe down stainless steel inside and outside of elevators. Clean and dust all ledges, tile walls on stairways railings and benches. Disinfect all trash receptacles and refuse rooms.	21 St Queensbridge	F	N603	1810 - 1930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Platforms and Outside areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Mop And Stock Employee Bathroom. Clean Employee Facility Room. Clean Cleaner's Room. Remove Graffiti, Stickers, Gum And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, HPI's, On-the-Go And AFC Equipment.	21 St Queensbridge	F	N603	1930 - 2130
Re-Scrap Mezzanine Platforms and Outside areas. Sweep all street, mezzanine nd platform stairways. Disinfect All Urine Areas. Empty Trash Receptacles.	Roosevelt Island	F	N602	2140 - 2300
REPORT OFF DUTY	Roosevelt Island	F	N602	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM	5 Av/53 St	E M	N303	1500 -
**General Duties *Bathroom Duties Sweep All Street and Mezzanine Stairways. Scrap Mezzanine, Platforms and Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Sweep, Mop and Stock Employees' Bathroom. Clean Employee Facility Rooms. Clean Cleaner's Room. Remove Graffiti, Stickers, Gum and Clean Residue. Remove all pigeon dropping from all railings, Stairways and Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean all MVM's, MEM's, HPI's, ON-the-Go and AFC Equipment.	5 Av/53 St	E M	N303	1500 - 1800
Lunch	5 Av/53 St	E M	N303	1800 - 1830
**General Duties **Bathroom Duties Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Platforms and Outside areas. Disinfect All Urine Areas. Empty Trash Receptacles. Remove Graffiti, Stickers And Residue. clean exterior of booth windows. Clean mop and stock employee bathroom. Clean EFR and cleaners room. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marks on floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment. N303: Bucket Wash Stairway, Control Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters. Clean And Polish All Railings near Madison Ave Escalator SUN: Major Clean Booth N303 Inside And Out, Including Control Area.	5 Av/53 St	E M	N303	1830 - 2030
**General Duties *Bathroom Duties Madison Ave side: Clean and dust all ledges, tile walls on stairways railings and benches. Disinfect all trash receptacles and scrubber rooms. Deck brush Madison Ave tile Mezzanine and corridors. Re- scrap Mezzanine Platforms and Outside areas. Sweep all street, mezzanine nd platform stairways. Disinfect All Urine Areas. Empty Trash Receptacles. MAJOR DUTY: (2140-2250) Madison Ave: Bucket Wash Stairways mezzanine/exit, Control/Unpaid Area/Mezzanine Walls, Clean Signage, Rails And Ledges And Disinfect Gutters. Clean And Polish All Railings surrounding Madison Ave Escalators. Clean all MVM's, MEM's, HPI's, ON-the-Go and AFC Equipment.	5 Av/53 St	E M	N303	2030 - 2300
Report off duty.				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Discard Empty Boxes And Bottles. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Clean elevators and escalators as needed. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	5 Av/53 St	E M	N303	2300 -

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0216	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Booth Windows Of N305 And N306. Clean And Disinfect Employees' Restroom And Facility Room. Restock Tissue, Towels And Soap. Clean All MVM's, Readers, Turnstiles And HEET's. Mop Elevator EL 245 And Clean Outside Chrome.	Lexington Av/53 St	E M	N305	1500 - 1900
LUNCH	Lexington Av/53 St	E M	N305	1900 - 1930
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Restroom And Facility Room. Clean All MVM's, Readers, Turnstiles And HEET's. Spot Mop Stains On Platforms And Mezzanines At N306.				
MAJOR DUTY: (1930-2030)				
SUN: Clean All Stainless Steel Chrome And Railings In Mezzanine And Passageway Areas. Remove Gum On Island Platform.				
MON: Major Clean Booth N306 Inside And Out, Including Control Area.				
TUE: Clean And Polish All Railings By ESC. 245, ESC. 246 And S/W P6.				
WED: Major Duty Cleaning Scrubber Room By N305 Mezzanine.				
THU: Clean And Polish Railings By ESC 243, ESC 244 And ESC 269.				
FRI: Clean The Storage Room By N305 Mezzanine. Remove Gum On Both Mezzanines And Passageways.				
SAT: N306 Storage Rooms: Separate And Stock Supplies. Discard Empty Boxes And Bottles. Remove Graffiti, Stickers And Residue On The Station.				
REPORT OFF DUTY.	Lexington Av/53 St	E M	N305	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0217	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.	86 St	B C	N043	1500 - 1830
** GENERAL DUTIES, *BATHROOM DUTIES				
LUNCH	86 St	B C	N043	1830 - 1900
** GENERAL DUTIES, *BATHROOM DUTIES *** MAJOR CLEANING (1930 - 2000)	96 St	B C	N040	1910 - 2140
Re-scrap The Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	86 St	B C	N043	2150 - 2300
REPORT OFF DUTY				
. MAJOR CLEANING Daily *Major Duty EFR - Wipe Down Lockers, Tables, Benches/Chairs, Microwaves and Refrigerators. Mop Floor And Wipe Down Fire Extinguishers. ** General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. * Bathroom Duties Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue. .	86 St	B C	N043	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0218	Station North	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Clean El 209, 210, 211, 212 And 213 Clean, Disinfect And Remove Gum From Floors. Sweep, Mop And Disinfect Floors. Clean Interior/Exterior Glass And Polish Chrome. Wipe Down Exterior Ledges On Mezzanine, Platform And Street Levels. Remove Graffiti, Stickers And All Residue. Close Public Toilets At 0000 Hours: Sweep, Mop And Disinfect Floors. Wash Walls And Wipe Down All Surfaces. Replenish Paper And Soap.	34 St Herald Sq	B D F M	N506	2300 - 0200
Lunch	34 St Herald Sq	B D F M	N506	0200 - 0230
Mon/Wed/Fri: *Shut Down And Clean Esc 229 And Esc 230 Esc 233: Remove Gum From Upper And Lower Landings. Clean And Polish Exterior And Interior Of Escalator Panels On Mezzanine And Platform Levels. Clean Adjacent Tile Walls . Remove All Accessible Stickers And Graffiti. Sun/Tue/Thu: *Shut Down And Clean ESC 231, 232, 234 Follow Duties Above. Sat: 0230-0430 *Shut Down And Clean Esc 235, 236 Follow Duties Above. Open Public Toilets At 0500 Hours	34 St Herald Sq	B D F M	N506	0230 - 0600
Major Cleaning: Sun: NB "F" Platform Refuse Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage. Mon: SB "F" Platform Refuse Room - Follow Duties Above. Tue: NB "F" Scrubber Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Remove All Debris, Empty Boxes And Chemical Bottles. Wed: SB "F" Scrubber Room - Follow Duties Above. Thu: NB "R" Scrubber Room - Follow Duties Above. Fri: SB "R" Scrubber Room - Follow Duties Above. Sat: 0430-0545: NB "R" Platform Refuse Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage. 0545-0700: SB "R" Platform Refuse Room - Deck Wash Walls And Floor. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage.	34 St Herald Sq	B D F M	N506	0600 - 0700
Report Off Duty. *Contact The Elevator And Escalator Unit Prior To Cleaning - Shutdown And Re-Start, (212) 424-4497/4023	34 St Herald Sq	B D F M	N506	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours				RC#	
NC0218A	Station North				2300 - 0700	2764
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS		
Sunday-Saturday						
"Report On Duty In Full Uniform. PERFORM LISTED DUTIES ON THE B/D/F/M LINES N505, 35th St/N507/Gold Brick Wall Passageway: Sweep all stairways including SWs M7A/B leading to Path trains, scrap N505/N506 (paid side only)/N507 paid and unpaid mezzanines. Utilize carpet sweeper on carpet runner on intermediate ramps (6) leading platforms. Scrap N/S/B platforms. Disinfect all urines areas. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue from all non painted surfaces- benches, tile walls, FDNY standpipes. Sweep all stairways and landings between A025 and N507. Clean all AFC equipment: Dust top of MVMs, clean behind MVMs and clean MVM screens in all control areas. Dry wipe OMNY screens. Clean and disinfect employee toilets in N507 unpaid mezzanine- replenish paper (toilet tissue, paper towels, seat covers) and soap as needed. Clean and disinfect employee facility room: sweep and mop floor. Wipe down top of lockers. Clean refrigerator and microwave. Wipe down fire extinguisher." **Shut Down And Clean: Sun/Tues Esc 231 And Esc 232 Remove gum from upper and lower landings. Clean and polish exterior and interior of escalator panels on mezzanine and platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, including the annunciators over the escalators. Mon/Wed Esc 233 And Esc 234 Remove gum from upper and lower landings. Clean and polish exterior and interior of escalator panels on mezzanine and platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, including the annunciators over the escalators. Thu/Sat Esc 235 And Esc 236 Remove gum from upper and lower landings. Clean and polish exterior and interior of escalator panels on mezzanine and platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, including the annunciators over the escalators. Fri Clean and disinfect employee facility room in N507 unpaid mezzanine: sweep, mop and disinfect floor. Wipe down top of lockers. Clean out refrigerator, microwave and exterior of Quench machine." Lunch Major Cleaning: Sun: NB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Mon: Clean and disinfect employee facility room in N507 unpaid mezzanine: sweep and mop floor. Wipe down top of lockers. Clean refrigerator, microwave and exterior of Quench machine. Tue: Polish all turnstiles, MVMs, and MEMs in N505K control area. Wed: SB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Thu: Polish all turnstiles, MVMs, MEMs and HEETs in A025 control area. Fri: Polish all turnstiles, MVMs, MEMs in N507 control area. Sat: N507 Employee toilets: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers. Reopen Public Toilets at 0500hrs. Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions. Report off duty *Contact the Elevator and Escalator Unit prior to cleaning - shutdown and re-start, (212) 424-4497/4023	34 St Herald Sq	B D F M	N506	2300 - 0200		
	34 St Herald Sq	B D F M	N506	0200 - 0330		
	34 St Herald Sq	B D F M	N506	0330 - 0400		
	34 St Herald Sq	B D F M	N506	0400 - 0500		
	34 St Herald Sq	B D F M	N506	0500 - 0700		
	34 St Herald Sq	B D F M	N506	0700 -		

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0219	Station North	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street, Mezzanine And N/S/B Platform Stairways. Scrap All Mezzanines (East And West), Passageways And N/S/B Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of N512 Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Mezzanine And Platform Floor Areas. Clean All AFC Equipment Including But Not Limited To: MVMs, MEMs, Turnstiles, HEETs, HXTs And Metrocard Readers. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers. Clean And Disinfect All Benches. Major Cleaning: (0000-0100) Tue: Deck Wash Walls And Floor In N/S/B Refuse Rooms. Disinfect And Bag Up All Loose Debris. Thu: Deck Wash Walls And Floor In N/S/B Refuse Rooms. Disinfect And Bag Up All Loose Debris.	14 St	F M	N512	2300 - 0200
Starting from the 6Th Ave end of the 14Th St/6th Ave 'L' Passageway to the last set of rails in front of the IND signal door (opposite Outfront ad panel 322-075), scrap, clean, empty and disinfect trash receptacles. Clean and polish chrome tops. Disinfect gutters. Remove all stains, spills and drag marks in covered area. Spot mop all stains, spills and drag marks in entire passageway. Remove graffiti on non-painted surfaces. Remove all stickers and sticker residue.	14 St	F M	N512	0200 - 0300
Lunch	14 St	F M	N512	0300 - 0330
Spot Mop All Stains, Spills And Drag Marks On N/B Platform. Deck Wash Around Trash Receptacles And Under/Around Benches.	14 St	F M	N512	0330 - 0430
Spot Mop All Stains, Spills And Drag Marks On S/B Platform. Deck Wash Around Trash Receptacles And Under/Around Benches.	14 St	F M	N512	0430 - 0530
Major Cleaning: Sun: Clean Tile Walls And Floor In Passageway/East Mezzanine Between N510 And N513 Mon: Clean Tile Walls And Floor In Passageway/West Mezzanine Between N511 And N512 Tue: Clean Floor In N512 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Wed: Clean Floor In N511 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Thu: Clean Floor In N510 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Fri: Clean Floor In N513 Unpaid/Paid Mezzanine. Spot Mop All Stains, Spills And Drag marks. Disinfect Urine Areas. Sat: Clean Walls And Floor In EFR And Employee Toilet In N511 Mezzanine. Clean Refrigerator, Microwave And Quench. Wipe Down Lockers And Fire Extinguisher.	14 St	F M	N512	0530 - 0630
Re Scrap Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	14 St	F M	N512	0630 - 0700
Report Off Duty.	14 St	F M	N512	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0220	Station North	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine N/S/B Platform Stairways. Scrap All Mezzanines, Passageways And N/S/B Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of N509 Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Mezzanine And Platform Floor Area. Clean All AFC Equipment Including But Not Limited To: MVMs, Mems, Turnstiles, HEETs, HXTs And MetroCard Readers. Clean Exterior Of HPI/CAI Unit In Stations. Remove All Graffiti And Stickers. Clean And Disinfect All Benches.	23 St	F M	N509	2300 - 0100
Major Cleaning: Sun: Clean S/W P3A/B, P1/S1 - Clean Adjacent Tile Walls. Remove Stickers And All Residue. Mon: Clean S/W P4A/B, P2/S2 - See Duties Above. Tue: Clean S/W P6A/B, P5/S4 - See Duties Above. Wed: Clean S/W P5A/B, P4/S3 - See Duties Above. Thu: NB Refuse Canister Housings - Deck Wash Interior/Exterior Walls And Floor. Disinfect Around Perimeter Of Housings. Fri: SB Refuse Canister Housing - Deck Wash Interior/Exterior Walls And Floor. Disinfect Around Perimeter Of Housing. Sat: Deck Wash And Spot Mop N/B Platform And N509 Control Area. Clean And Disinfect Around Trash Receptacles, Leaning Bar And Benches.	23 St	F M	N509	0100 - 0200
Lunch	23 St	F M	N509	0200 - 0230
"L" Line Sweep All Street, Mezzanine And Island Platform Stairways. Scrap All "L" Upper, Middle, And Lower, Mezzanines, Passageways And Island Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean And Disinfect Employees Toilet In H003 Paid Mezzanine. Spot Mop All Stains, Spills And Drag Marks All Mezzanine And Island Platform Areas. Clean All AFC Equipment Including But Not Limit To: MVMs, MEMs, Turnstiles, HEETs, HXTs And MetroCard Readers. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers. Clean And Disinfect All Benches.	14 St	F M	N512	0240 - 0440
Major Cleaning: (6 Ave "L" Line) Sun: Clean: S/Ws M13, S7, M11A/B, S5, M14A/B - Clean Adjacent Tile Walls. Remove All Stickers. Mon; Clean: S/W M2A/B, M9A/B, S4 - See Duties Above. Tue: Clean: S/W P8 And P9 - See Duties Above. Wed: Clean: S/W M1A/B, M8A/B, M11A/B - See Duties Above. Thu: Clean: S/W M3A/B, M4, S2, M7, S6 - See Duties Above. Fri: Clean: S/W P13, P15 - See Duties Above. Sat: Clean: S/W P14, P16 - See Duties Above.	14 St	F M	N512	0440 - 0550
Re-Scrap S/B:. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	23 St	F M	N509	0600 - 0700
Report Off Duty.	23 St	F M	N509	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0221	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	W 4 St Wash Sq	A B C D E F M	N083	2300 - 0330
** General Duties - Northbound And Southbound "BDFM" Platforms Clean All Trash Receptacles On "BDFM" N/S/ Platforms - Interior, Exterior And Chromes				
Lunch	W 4 St Wash Sq	A B C D E F M	N083	0330 - 0400
** General Duties - Northbound And Southbound "BDFM" Platforms and Middle Mezzaine Re-scrap all stairways leading to the "BDFM" platforms Clean All Trash Receptacles On "BDFM" N/S/ Platforms - Interior, Exterior And Chromes	W 4 St Wash Sq	A B C D E F M	N083	0400 - 0700
Report Off Duty	W 4 St Wash Sq	A B C D E F M	N083	0700 -
** General Duties Scrap Entire Platforms. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around, Under And Wipe Down Benches. Empty and Disinfect All Trash Receptacles (Including N083 Paid Mezzanine). Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi and Cic. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Platform Gutters And Drains.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0222	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
** General Duties - ** General Duties - Northbound And Southbound "ACE" Platforms Clean All Trash Receptacles On "ACE" N/S/ Platforms - Interior, Exterior And Chromes Including N083 Paid Mezzanine	W 4 St Wash Sq	A B C D E F M	N083	2300 - 0300
Lunch	W 4 St Wash Sq	A B C D E F M	N083	0300 - 0330
** General Duties - ** General Duties - Northbound And Southbound "ACE" Platforms Re-scrap all stairways leading to the "ACE" platforms and ramps in paid mezzanine N083 Control Area Clean All Trash Receptacles On "ACE" N/S/ Platforms - Interior, Exterior And Chromes Including N083 Paid Mezzanine	W 4 St Wash Sq	A B C D E F M	N083	0330 - 0700
Report Off Duty. ** General Duties Scrap Entire Platforms. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around, Under And Wipe Down Benches. Empty and Disinfect All Trash Receptacles (Including N083 Paid Mezzanine). Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi and Cic. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Platform Gutters And Drains.	W 4 St Wash Sq	A B C D E F M	N083	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0222A	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep, mop & disinfect EL333, EL334 & EL335 - Clean, wipe down Exterior And Interior Cab Chrome walls and glass. Remove All Graffiti And Stickers Clean Both Escalators (On N/B and S/B Platforms) -Shut Escalators Off; Remove Gum From Top And Bottom Plate. Clean Interior Panel And Accessible Adjacent Walls. Remove Litter, Stickers And Graffiti. Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And Chrome In N080 & N083 Mezzanine	W 4 St Wash Sq	A B C D E F M	N083	2300 - 0230
Lunch	W 4 St Wash Sq	A B C D E F M	N083	0230 - 0300
** General Duties Sweep & Mop All Stairways and Ramps including N080, N083 and Middle Mezzanine Areas Middle Landings Including N080 and N083 Mezzanine	W 4 St Wash Sq	A B C D E F M	N083	0300 - 0500
Major Clean MON: Refuse Room on "A,C,E" Platform - - Sweep, disinfect/bucket Wash Floors, Wall, Wipe Down Fire Extinguisher TUE: Refuse Room on "BDFM" Platform - - Sweep, disinfect/bucket Wash Floors, Wall, Wipe Down Fire Extinguisher WED: Bathroom Duties - M/F Toilet-Deck Wash Walls THU: Clean RTO Facilities: Including RTO Superintendent's Office N/E Of N/B "A" Platform And Tower At S/E Of S/B "F" Platform. Sweep And Mop Floor. Clean And Disinfect Employees' Restroom. Empty All Trash. Clean And Dust All Ledges. Replenish All Supplies (RTO Must Provide Supplies) FRI: Clean and Organize all Supply Rooms: Discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items.	W 4 St Wash Sq	A B C D E F M	N083	0500 - 0600
Sweep, mop & disinfect El 333/EL334/EL335.	W 4 St Wash Sq	A B C D E F M	N083	0600 - 0700
Report Off Duty				
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket.. * Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	W 4 St Wash Sq	A B C D E F M	N083	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0223	Station North	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Island Platform And All Mezzanine (Upper/Middle) Stairways. Scrap All Mezzanines (Upper/Middle), Passageways And Island Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	East Broadway	F	N529	2300 - 0130
Major Cleaning: *Sun/Tue/Thu/Sat: Shut Down And Clean Es329. Remove Gum From Upper And Lower Landings. Clean And Polish Exterior And Interior Of Escalator Panels On Mezzanine And Platform Levels. Clean Adjacent Tile Walls And Remove All Stickers And Graffiti. Mon: Clean Upper Mezzanine And Street S/Ws M5A/B, S5- Clean Adjacent Tile Walls And Remove All Stickers. Wed: Clean Middle Mezzanine S/Ws M14A/B, M15/6- Clean Adjacent Tile Walls And Remove All Stickers. Fri: Clean Upper Mezzanine S/Ws M17, M18- Clean Adjacent Tile Walls And Remove All Stickers.	East Broadway	F	N529	0130 - 0230
Lunch	East Broadway	F	N529	0230 - 0300
Sweep All Street, N/S/B Island Platforms And N521/N523 Mezzanine Stairways. Scrap N521/N523 Mezzanines And N/S/B Island Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	2 Av	F	N523	0310 - 0540
Major Cleaning: Sun: Clean N521 Mezzanine And Street S/W M9/S4, M11/S6- Clean Adjacent Tile Walls, Remove All Stickers. Mon: Clean N/End NB Platform S/W P9A/B, P10A/B- Clean Adjacent Tile Walls, Remove All Stickers Tue: Clean N/End Sb Platform S/W P11A/B, P12A/B- Clean Adjacent Tile Walls, Remove All Stickers Wed Clean S/End N/S/B Platform S/W P1 And P2- Clean Adjacent Tile Walls, Remove All Stickers Thu: Clean And Disinfect N/S/B Benches And Trash Receptacles. Fri: Clean N523 Upper Mezzanine And Street S/W M2/S2, M1/S1- Clean Adjacent Tile Walls, Remove All Stickers. Sat: Clean N523 Middle Mezzanine S/W M3A/B, M4A/B/C/D- Clean Adjacent Tile Walls, Remove All Stickers.	2 Av	F	N523	0540 - 0650
Report Off Duty.				
*Contact The Elevator And Escalator Unit Prior To Cleaning- Shutdown And Restart, (212) 424-4497 / 4023.	East Broadway	F	N529	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0224	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM DUTIES ON 'J' LINE				
Sweep All Stairways, Including Stairway Leading To Jamaica CTR Platform And S/W Ns25 Leading To The East Mezzanine. Scrap All Control Areas (A077, A081 And A082) And Jamaica CTR/Broad Street Platforms. Scrap And Disinfect Passageway To A082 Mezzanine. @A077 Mezzanine, Clean And Disinfect Passageway Leading To 87 Nassau Street: Sweep Stairway To Passageway And To Street- Remove All Stickers And Graffiti. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All Trash Receptacles. Wipe Down All Benches- Remove Stains, Stickers And Graffiti. Disinfect All Urine Areas. Clean All Turnstiles, HEETs, MVMs And Mems. Clean All AFC Swipe heads. Clean All Signs, Ad Panels And CICs - Remove Stickers And Graffiti. Remove All Stains, Spills And Drag marks On N/S/B Platforms.	Fulton St	A C	N095	1500 - 1745
(1745-1815) Clean And Polish EI719 In A081 Mezzanine. Clean And Disinfect Ramp Leading To Elevator. Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And A/C Island Platforms Levels. Remove stickers and graffiti	Fulton St	A C	N095	1745 - 1900
(1815-1900) Clean And Polish EI 722@ A081 Mezzanine. Remove Gum From Floor. Sweep And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And Street Level. Remove stickers and graffiti.				
Lunch	Fulton St	A C	N095	1900 - 1930
Wipe Down And Clean All HPIs And CAIs On N/S/B Platforms Including In A077, A081 And A082 Mezzanines. Address any unsanitary conditions upon discovery				
(1930-2015) Clean And Polish EI719 In A081 Mezzanine. Clean And Disinfect Ramp Leading To Elevator. Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And A/C Island Platforms Levels. Remove stickers and graffiti	Fulton St	A C	N095	1930 - 2100
(2015-2100) Clean And Polish EL722 @ A081 Mezzanine. Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And Street Level.				
Re-Scrap All Control Areas (A077, A081 And A082), Passageway And N/S/B Platforms. Disinfect All Urine-Prone Areas Including EL 722 Interior and Exterior. Remove stains and drag marks. Empty, Clean And Disinfect All Trash Receptacles.	Fulton St	A C	N095	2100 - 2300
Report Off Duty	Fulton St	A C	N095	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0225	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Platforms and Outside areas. Disinfect All Urine Areas. Empty Trash Receptacles. Remove Graffiti, Stickers And Residue. clean exterior of booth windows. Clean mop and stock employee bathroom. Clean EFR and cleaners room. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marks on floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment. Major Duty (0845-0930) WED: Clean interior/exterior of booth N500. Sweep, dust, mop and disinfect. Clean glass and empty trash. Including control area	47-50 Sts Rockefeller Ctr	B D F M	N500	0700 - 0930
Clean, deodorize, disinfect, sweep and mop floors in elevators 234,235 and 236. clean glass, wipe down stainless steel inside and outside of elevators. Clean all glass panels in mezzanine and polish turnstiles	47-50 Sts Rockefeller Ctr	B D F M	N500	0930 - 1000
Lunch	47-50 Sts Rockefeller Ctr	B D F M	N500	1000 - 1030
Sweep All Street And Mezzanine Stairways including mop urine, spills, stains on corridor of stores on street level exit. Clean area around and under benches on platform. Disinfect All Urine Areas. Empty Trash Receptacles. Clean exterior of booth windows. Clean mop and stock employee bathroom. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marks on floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment. 1030-1110 When accessible: Clean, sweep, dust, mop, disinfect: Mezzanine level (in front of and inside) Station Dept. Offices. Empty trash	47-50 Sts Rockefeller Ctr	B D F M	N500	1030 - 1310
Re- scrap Mezzanine Platforms and Outside areas. Sweep all street, mezzanine nd platform stairways. Disinfect All Urine Areas. Empty Trash Receptacles. Clean, disinfect, sweep and mop floors in elevators 234, 235, and 236. Clean glass, wipe down stainless steel inside and outside of elevators.	47-50 Sts Rockefeller Ctr	B D F M	N500	1310 - 1500
Report Off Duty.	47-50 Sts Rockefeller Ctr	B D F M	N500	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0226	Station North	0600 - 1400	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM. Sweep All Street and Mezzanine Stairways. Clean Exterior of Booth Windows. Scrap Mezzanine And Platform, Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Remove All Gum. Stains. Spills And Drag Marks On Floor Areas. Remove All Graffiti. Stickers And Sticker Residue Upon Discovery. Clean And Disinfect Employee's Toilet. MAJOR CLEANING: (0830-0930) SUN: Clean booth N503 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.	42 St Bryant Park	B D F M	N503	0600 - 0930
Clean And Disinfect Passageway Leading To The 7 Line.	42 St Bryant Park	B D F M	N503	0930 - 1030
LUNCH	42 St Bryant Park	B D F M	N503	1030 - 1100
Sweep All Street And Mezzanine Stairways. Clean And Disinfect Employees' Facility Room. Dust All Ledges Including Tiles Surrounding Platform Stairways In Mezzanine. Clean And Polish All AFC Equipment. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Disinfect All Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Remove All Stickers And Graffiti Upon Discovery. MAJOR DUTY: (1300-i400) SUN Clean and Disinfect Northbound Platform Scrubber Room. MON: Clean and Disinfect Southbound Platform Scrubber Room. TUE: Employee Facility Room - wipe down all surfaces including but not limited to lockers including tops. Clean out microwave and refrigerator, wipe down Quench unit (once installed), lunch table. FX and benches. Sweep, mop and disinfect floor. WED: Clean And Organize N503 Paid Mezzanine Supply Room. THU: Employees Toilet- wipe down all surfaces including but not limited to commode. sink. toilet tissue holder. paper towel holder/dryer, vanity mirror, soap dispenser. Sweep, mop and disinfect the floor. Replenish the soap and paper stock- as needed. FRI: Northbound Refuse Rooms - wash walls and floor, disinfect. SAT: Southbound Refuse Rooms - wash walls and floors. disinfect.	42 St Bryant Park	B D F M	N503	1100 - 1400
REPORT OFF DUTY.	42 St Bryant Park	B D F M	N503	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0227	Station North	0600 - 1400	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Clean and disinfect employee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings.	34 St Herald Sq	B D F M	N506	0600 - 0700
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A022: Sweep all stairways, scrap unpaid mezzanine and remove all gum. Empty, clean and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Dust top of MVMs, clean behind MVMs and clean MVM screens. Scrap passageway between A022 and N505 mezzanines. Remove all spills, stains and drag marks from passageway and A022 unpaid mezzanine floor area. Clean and polish all AFC equipment, chrome railings and HPIs. Clean and Disinfect Men and Women's public toilets- sweep, mop, wipe down all surfaces and replenish soap/paper stock as needed.	34 St Herald Sq	B D F M	N506	0700 - 0830
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
Scrap N/B and S/B platforms. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Sweep N/B and S/B platforms and stairways. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and artwork. Disinfect platform ends and all urine areas. Clean and disinfect N/S/B refuse rooms. Remove all spills, stains and drag marks from floor areas.	34 St Herald Sq	B D F M	N506	0830 - 1030
Lunch	34 St Herald Sq	B D F M	N506	1030 - 1100
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings.	34 St Herald Sq	B D F M	N506	1100 - 1200
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
Scrap N/B And S/B Platforms. Correct All Unsanitary Conditions. Empty And Disinfect Trash Receptacles - Polish Chrome Tops. Remove All Spills, Stains And Drag Marks From Floor Areas.	34 St Herald Sq	B D F M	N506	1200 - 1300
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A022: Scrap mezzanine and remove all gum. Empty and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Scrap passageway between A022 and N505. Remove all spills, stains and drag marks from passageway and mezzanine floor areas.	34 St Herald Sq	B D F M	N506	1300 - 1400
Report Off Duty.	34 St Herald Sq	B D F M	N506	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0228	Station North	0600 - 1400	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
N507. Scrap paid and unpaid mezzanine and remove all gum up until the gate leading to the N/Q/R/W lines. Sweep stairways ML7A/B. Correct all unsanitary conditions. Empty. clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Dust top of MVMs, dean behind MVMs and dean MVM screens. Clean and polish all AFC equipment, chrome columns and HPIs. Wipe down perimeter of vending machine adjacent from EFR. Clean and disinfect Women and Men 's employee toilet - replenish paper and soap as needed. Remove all spills. stains and drag marks from floor areas in paid and unpaid mezzanine and stairway landing. MAJOR CLEANING: (0630-0730) SAT. Clean GSM/GSS/Supv. Office Sweep and mop floor. Wipe down all surfaces. SUN: Clean booth N507 interior and exterior. Sweep and mop floor. wash walls. dust top of ledge, including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.	34 St Herald Sq	B D F M	N506	0600 - 0730
N505: Sweep all stairways, scrap unpaid mezzanine only and remove all gum. Empty, clean and disinfect trash receptacle on unpaid side only- polish chrome top. Remove stickers/graffiti and clean residue. Dust top of MVMs, clean behind MVMs and clean MVM screens. Scrap 35th Street passageway- remove all spills, stains and drag marks from passageway, unpaid mezzanine floor areas and stairway landings. Clean and polish all AFC equipment, chrome railings and HPI.	34 St Herald Sq	B D F M	N506	0730 - 0830
Scrap S/B platform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and escalator side panels. Disinfect platform ends and all urine areas. Clean and disinfect S/B refuse room. Remove all spills, stains and drag marks from platform, ramps and stairway landing floor areas.	34 St Herald Sq	B D F M	N506	0830 - 1000
Intermediate Mezzanines/Ramps: Sweep carpeted ramps 1-6 and scrap intermediate mezzanines adjacent to SWs ML5A/B and between P7A/P10A. Correct all unsanitary conditions. Remove stickers/graffiti and clean residue. Remove all spills, stains and drag marks from non-carpeted areas. Disinfect all urine areas.	34 St Herald Sq	B D F M	N506	1000 - 1100
Lunch	34 St Herald Sq	B D F M	N506	1100 - 1130
N507: Scrap paid and unpaid mezzanine. Remove litter from SWs ML7A/B. Correct all unsanitary conditions. Empty and disinfect trash receptacles. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings. Clean and disinfect Employee Facility Room.	34 St Herald Sq	B D F M	N506	1130 - 1230
N505: Scrap unpaid mezzanine. Empty, clean and disinfect trash receptacle on unpaid side only- polish chrome top. Remove stickers/graffiti and clean residue. Scrap 35th Street passageway- remove all spills, stains and drag marks from passageway, unpaid mezzanine floor areas and stairway landings.	34 St Herald Sq	B D F M	N506	1230 - 1315
Scrap S/B platform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect trash receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas.	34 St Herald Sq	B D F M	N506	1315 - 1400
Report Off Duty.	34 St Herald Sq	B D F M	N506	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0229	Station North	0600 - 1400	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine. Gold Brick and Path passageways and N5G5/A022 paid mezzanines only. Sweep all stairways adjacent to N506-S5/M5A/B, S7/M7A/B Correct all unsanitary conditions. Disinfect Urine areas in Path passageway. Empty. clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Dust top on MVM. clean behind MVMs and clean MVM screens. Clean N506 booth window and empty trash receptacle. Clean and polish all AFC equipment and HPIs in N506 mezzanine. Wipe down perimeter of vending machine in N506 unpaid mezzanine. Remove al! spills, stains and drag marks from floor areas in paid/unpaid mezzanines. Gold Brick/Path passageways and all stairway landings. Clean. polish. disinfect and sweep/mop floor in EL2 I 3 located in the Path passageway.	34 St Herald Sq	B D F M	N506	0600 - 0800
MAJOR CLEANING: (0700-0800) SUN: Clean booth N506 interior and exterior. Sweep and Mop Floor, Wash Walls, Dust top of ledge, including Halon sensors and Fire Extinguishers. Remove all Debris and Non-TA items from booth drawers.				
Scrap N/B platform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and escalator side panels. Disinfect platform ends and all urine areas. Clean and disinfect N/B refuse room. Remove all spills, stains and drag marks from platform, ramps and stairway landing floor areas. Clean, polish and sweep/mop floor in EL210.	34 St Herald Sq	B D F M	N506	0800 - 1000
Lunch	34 St Herald Sq	B D F M	N506	1000 - 1030
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine, gold brick and Path passageways and N505/A022 paid mezzanines only. Correct all unsanitary conditions. Disinfect urine areas in Path passageway. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Remove all spills, stains and drag marks from floor areas in paid/unpaid mezzanines, Gold Brick/Path passageways and all stairway landings.	34 St Herald Sq	B D F M	N506	1030 - 1130
Clean and polish all chrome railings surrounding escalators, passageways and columns in N505, N506 and A022 paid mezzanines.	34 St Herald Sq	B D F M	N506	1130 - 1245
Scrap N/B platform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect trash receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas.	34 St Herald Sq	B D F M	N506	1245 - 1400
Report Off Duty.	34 St Herald Sq	B D F M	N506	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0230	Station North	0700 - 1500	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street, mezzanine and N/S/B platform stairways. Scrap all mezzanines (east and west), passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of N512 booth windows, empty booth trash. Clean and disinfect employee’s toilet and facility room. Remove all stains, spills and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches. MAJOR CLEANING: (0900-1000) SUN: Clean booth N512 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.	14 St	F M	N512	0700 - 1000
Starting from the 6Th Ave end of the 14Th St/6th Ave "L' Passageway to the last set of rails in front of the IND signal door (opposite Out-front ad panel 322-075), scrap, clean, empty and disinfect trash receptacles. Clean and polish chrome tops. Disinfect gutters. Remove all stains, spills and drag marks in covered area. Spot mop all stains, spills and drag marks in entire passageway. Remove graffiti on non-painted surfaces. Remove all stickers and sticker residue.	14 St	F M	N512	1000 - 1100
Lunch	14 St	F M	N512	1100 - 1130
Remove all stains, spills and drag marks on N/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	1130 - 1230
Remove all stains, spills and drag marks on S/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	1230 - 1330
MAJOR CLEANING: SUN: NB refuse room deck wash interior walls and floor, wipe down top and sides of fire extinguisher. MON: SB refuse room deck wash interior walls and floor, wipe down top and sides of fire extinguisher. TUE: Clean and organize CTA slop sink room adjacent to EFR in N511 mezzanine. Discard all debris including empty boxes and chemical bottles. WED: NB refuse room- deck wash interior walls and floor, wipe down top and sides of fire extinguisher. THU: SB refuse room- deck wash interior walls and floor, wipe down top and sides of fire extinguisher. FRI: Employee Toilet- deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. SAT: Employee Facility- deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit.	14 St	F M	N512	1330 - 1430
Re-scrap station. Empty all trash receptacles. Correct all unsanitary conditions.	14 St	F M	N512	1430 - 1500
Report Off Duty	14 St	F M	N512	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0231	Station North0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	W 4 St Wash Sq	A B C D E F M	N083	0700 -
Clean EL335. Wipe Down Interior/Exterior Remove Stickers And Graffiti. Disinfect And Mop Floors.	W 4 St Wash Sq	A B C D E F M	N083	0700 - 0730
**General Duties: North and South bound BDFM Lines (Lower Platform); N080 Control Area; Middle Mezzanine	W 4 St Wash Sq	A B C D E F M	N083	0730 - 1000
***Major Cleaning (1000-1030) Sun: Booth N083 Interior/Exterior (Clean Windows, Dust Ledges And Booth Equipment, Clean Walls, Fire Extinguishers, Halon Dispensers, Wiper Overhead Ceiling Slats, Empty Waste Baskets, Sweep And Mop Floors) Mon: Sweep Street Mezzanine Level Stairways With Corn Broom In N080 Control Area. Tue: Sweep Platform Stairways PL1 Through PL4 With Corn Broom Wed: Sweep Platform Stairways PL5 Through PL8 With Corn Broom Thu: Clean And Polish All Trash Receptacles Exterior And Chromes Fri: Organize Supply Rooms And Restock As Needed. Sat: Employee Facility Room - Wipe Down Lockers, Tables And Benches, Sweep Floor, Discard All Trash, Empty Waste Basket And Mop Floors.	W 4 St Wash Sq	A B C D E F M	N083	1000 - 1030
**General Duties; N080 Control Area; Middle Mezzanine	W 4 St Wash Sq	A B C D E F M	N083	1030 - 1130
Lunch	W 4 St Wash Sq	A B C D E F M	N083	1130 - 1200
**General Duties; N080 Control Area	W 4 St Wash Sq	A B C D E F M	N083	1200 - 1430
Sweep, Mop and Disinfect EL335.	W 4 St Wash Sq	A B C D E F M	N083	1430 - 1500
Report Off Duty.				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets.) Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue. .	W 4 St Wash Sq	A B C D E F M	N083	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0232	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee Toilet. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.	Wall St	2 3	R111	0700 - 0900
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas Including R113K And R114 Control Areas, Mezzanines And Stairways Leading To "A" Platform. Clean Booth Windows. Clean And Disinfect Employee's Toilet. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Benches And Platform Map. Empty, Clean And Disinfect All Trash Receptacles.	Wall St	4 5	R203	0915 - 1115
Lunch	Wall St	4 5	R203	1115 - 1145
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Wall St	4 5	R203	1145 - 1245
Clean And Disinfect Employee's Toilet.	Wall St	4 5	R203	1245 - 1315
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Wall St	2 3	R111	1330 - 1500
Report Off Duty	Wall St	2 3	R111	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0233	Station North	0600 - 1400	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street Stairways And Outside Areas, Including N519, N519A. N519B Mezzanine, Platform And Street S/Ws. Scrap N/S/B Platforms And All Mezzanine Areas. Empty, Clean And Disinfect Trash Receptacles- Clean Chrome Tops. Clean N519 Booth Window and Empty Trash. Remove Graffiti/Stickers From All Surfaces And Clean All Residue. Clean All AFC Equipment (MVM, MEM, Turnstiles, Readers) in all mezzanine areas. Clean and Wipe Down All HPI/CAI Units, and Benches. Remove all Stains, Spills and Drag Marks From All Floor Areas Including N/S/B Platforms.	Broadway-Lafayette St	B D F M	N519	0600 - 0900
MAJOR CLEANING: (0800-0900) SUN: Clean booth N519 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth draws.				
N519 Employee Facility- sweep, mop and disinfect floor, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. N519 Employee Toilet- sweep, mop and disinfect floor deck, clean exterior of all surfaces in bathroom including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed.	Broadway-Lafayette St	B D F M	N519	0900 - 1000
Lunch	Broadway-Lafayette St	B D F M	N519	1000 - 1030
Clean and disinfect EL 329 & 330- remove gum from floor. Sweep, mop and disinfect floor. Clean and polish chrome interior/exterior. Wipe down ledges on every level. Remove graffiti and stickers.	Broadway-Lafayette St	B D F M	N519	1030 - 1130
MAJOR CLEANING: (1130-1300) SUN: NB Scrubber Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room- Remove all debris, boxes and empty chemical bottles. MON: SB Scrubber Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room- Remove all debris, boxes and empty chemical bottles. TUE: NB Refuse Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. WED: SB Refuse Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. THU: N519 Scrubber Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room- Remove all debris, boxes and empty chemical bottles. FRI: Lower Level Mezzanine Scrubber Room located at the top of S/W P8- door/key #15- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean/organize room- Remove all debris, boxes and empty chemical bottles. SAT: Middle Mezzanine Scrubber Room- located at S/end of station: deck wash walls and floor, wipe down top and sides of fire extinguisher.	Broadway-Lafayette St	B D F M	N519	1130 - 1300
Re-scrap entire station. Empty, disinfect and clean all trash receptacles on entire station. Correct all unsanitary conditions.	Broadway-Lafayette St	B D F M	N519	1300 - 1400
Report Off Duty.	Broadway-Lafayette St	B D F M	N519	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0234	Station North	0700 - 1500	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, N/S/B Island Platforms And N521/N523 Mezzanine Stairways. Scrap N521/N523 Mezzanines And N/S/B Island Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	2 Av	F	N523	0700 - 0900
Major Cleaning: (0700-0800) Sun: Clean Booth N523 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items From Booth Drawers.				
Sweep All Street, Island Platform And All Mezzanine (Upper/Middle) Stairways. Scrap All Mezzanines (Upper/Middle), Passageways And Island Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	East Broadway	F	N529	0910 - 1110
Major Cleaning: (0910-1010) Sun: Clean Booth N529 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items From Booth Drawers.				
Lunch	East Broadway	F	N529	1110 - 1140
Major Cleaning: Mon: Employee Toilet- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Tue: Employee Facility- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit. Wed: Island Platform Refuse Canister Housings- Deck Wash Interior/Exterior Walls And Floor, Wipe Down Top And Sides Thu: Clean And Organize CTA Slop Sink And Pipe Chase Room Fri: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs, Metrocard Reader And HEETs) In N528 And N528A Mezzanines Sat: Clean And Organize Paper And Chemical Supply Room.	East Broadway	F	N529	1140 - 1240
Major Cleaning: Mon: Employee Toilet- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Tue: Employee Facility- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit. Wed: NB Refuse Room- Deck Wash Interior Walls And Floor. Thu: SB Refuse Room- Deck Wash Interior Walls And Floor. Fri: Sb CTA Slop Sink Room- Deck Wash Interior Walls And Floor. Sat: NB CTA Slop Sink Room- Deck Wash Interior Walls And Floor.	2 Av	F	N523	1250 - 1400
Re-Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	2 Av	F	N523	1400 - 1500
Report Off Duty.	2 Av	F	N523	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0235	Station North	0600 - 1400	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/B platforms, lower level and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of HPI/CAI units in station. Remove all graffiti/stickers and residue. Clean all AFC equipment in N525/N526 mezzanines including the automatic hand sanitizers. Correct all unsanitary conditions. Clean and disinfect benches on N/S/B platform areas. Disinfect all urine areas.	Delancey St Essex St	F	N525	0600 - 0830
MAJOR CLEANING: (0730-0830) SUN: Clean booth N525 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.				
Men and Women’s Public toilets- Deck wash walls and floors. Clean the exterior surfaces of commode, partitions, mirror, hand dryers, towel and tissue holders. Replenish soap and paper stock as needed.	Delancey St Essex St	F	N525	0830 - 0930
Lunch	Delancey St Essex St	F	N525	0930 - 1000
Remove all stains, spills and drag marks on N/S/B platform floor areas and N525/N526 mezzanines.	Delancey St Essex St	F	N525	1000 - 1130
MAJOR CLEANING: (1130-1230) SUN: NB platform scrubber room and outside alcove area- deck wash walls and floor. Clean and organize the room, discard all debris/empty chemical bottles. MON: SB platform scrubber room- deck wash walls and floor. Wipe down fire extinguisher. Clean and organize the room, discard all debris/empty chemical bottles. TUE: NB refuse room- deck wash walls and floor. Wipe down fire extinguisher. Discard all debris and empty boxes. WED: SB refuse room- deck wash walls and floor. Wipe down fire extinguisher. Discard all debris and empty boxes. THU: N526 scrubber room - deck wash walls and floor. Clean and organize the room, discard all debris/empty chemical bottles. FRI: Remove all graffiti and stickers from non-painted surfaces on entire station. SAT: Deck wash top concrete landing of ES328.	Delancey St Essex St	F	N525	1130 - 1230
Sweep All Street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/B platforms, lower and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	F	N525	1230 - 1400
Report Off Duty	Delancey St Essex St	F	N525	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0236	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways including deodorize and clean corridor to stores of street level mezzanine. Scrap Mezzanine Platforms and Outside areas. Disinfect All Urine Areas. Empty Trash Receptacles. Remove Graffiti, Stickers And Residue. clean exterior of booth windows. Clean mop and stock employee bathroom. Clean EFR and cleaners room. Remove Graffiti, Stickers And Clean Residue. Remove all pigeon dropping from all railings, stairways and platforms. Remove all stains, spills and drag marks on floor areas. Clean all MVMS, MEMS, HPI, ON THE GO AND AFC equipment.	47-50 Sts Rockefeller Ctr	B D F M	N500	1500 - 1730
Clean, disinfect, sweep and mop floors in el 234, 235 and 236. Clean glass, wipe down stainless steel inside and outside elevators. clean all glass panels in mezzanine and polish turnstiles	47-50 Sts Rockefeller Ctr	B D F M	N500	1730 - 1800
Lunch	47-50 Sts Rockefeller Ctr	B D F M	N500	1800 - 1830
Clean and dust all ledges, tile walls on stairways railings and benches. Remove all pigeon droppings from railings stairways and platforms. Disinfect all trash receptacles and refuse rooms. Remove gum and clean residue.	47-50 Sts Rockefeller Ctr	B D F M	N500	1830 - 2030
Wipe down all AFC rails and gates in mezz area. Clean and disinfect refuse rooms. Clean benches and free standing map frames. Clean, disinfect, sweep and mop floors in ele 234,235,236. Clean glass, wipe down stainless steel inside and outside of elevators.	47-50 Sts Rockefeller Ctr	B D F M	N500	2030 - 2130
Re- scrap Mezzanine, Platforms and Outside areas, including mop, sanitize and deodorize corridor to stores of street level mezzanine from any urine, stains odors and graffiti. Sweep all street, mezzanine and platform stairways. Disinfect All Urine Areas. Empty Trash Receptacles.	47-50 Sts Rockefeller Ctr	B D F M	N500	2130 - 2300
Report Off Duty.	47-50 Sts Rockefeller Ctr	B D F M	N500	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0237	Station North	1400 - 2200	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platform Areas. Disinfect All Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Receptacle Chrome tops. Clean Tile Ledges Surrounding Mezzanine Stairways At N503 And N502 Control Areas. Clean All AFC Equipment: MVM's, MEM's, Turnstiles And MetroCard Readers. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. Clean And Disinfect Employee's Toilet. Clean And Disinfect Passageway Leading To The #7-Line.	42 St Bryant Park	B D F M	N503	1400 - 1730
Lunch	42 St Bryant Park	B D F M	N503	1730 - 1800
Sweep All Street Stairways And Mezzanine Stairs. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Tile Ledges Surrounding Mezzanine Stairways. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. Clean And Disinfect Employee's Toilet And Facility Room.	42 St Bryant Park	B D F M	N503	1800 - 2200
Major Cleaning: {2100-2200) Wed: Clean AFC Railings And Turnstiles, N504 Control Area. Sat: Clean AFC Railings And Turnstiles. N502 Control Area.				
Report Off Duty	42 St Bryant Park	B D F M	N503	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0238	Station North	1400 - 2200	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N507: Scrap paid and unpaid mezzanine and remove all gum up until the gate leading to the N/Q/R/W lines. Sweep stairways ML7A/B. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Dust top of MVMs, clean behind MVMs and clean MVM screens. Clean and polish all AFC equipment, chrome columns and HPis. Wipe down perimeter of vending machine adjacent from EFR. Clean and disinfect Women and Men’s employee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairway landing.	34 St Herald Sq	B D F M	N506	1400 - 1600
N505: Sweep all stairways, scrap unpaid mezzanine only and remove all gum. Empty, clean and disinfect trash receptacle on unpaid side only- polish chrome top. Remove stickers/graffiti and clean residue. Dust top of MVMs, clean behind MVMs and clean MVM screens. Scrap 35th Street passageway- remove all spills, stains and drag marks from passageway, unpaid mezzanine floor areas and stairway landings. Clean and polish all AFC equipment, chrome railings and HPI.	34 St Herald Sq	B D F M	N506	1600 - 1700
Scrap S/B platform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPis, benches, speakers and escalator side panels. Disinfect platform ends and all urine areas. Clean and disinfect S/B refuse room. Remove all spills, stains and drag marks from platform, ramps and stairway landing floor areas.	34 St Herald Sq	B D F M	N506	1700 - 1800
Intermediate Mezzanines/Ramps: Sweep carpeted ramps 1-6 and scrap intermediate mezzanines adjacent to SWs ML5A/B and between P7A/P10A. Correct all unsanitary conditions. Remove stickers/graffiti and clean residue. Remove all spills, stains and drag marks from non-carpeted areas. Disinfect all urine areas.	34 St Herald Sq	B D F M	N506	1800 - 1900
Lunch	34 St Herald Sq	B D F M	N506	1900 - 1930
N507: Scrap paid and unpaid mezzanine. Remove litter from SWs ML7A/B. Correct all unsanitary conditions. Empty and disinfect trash receptacles. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings. Clean and disinfect Employee Facility Room.	34 St Herald Sq	B D F M	N506	1930 - 2030
N505: Scrap unpaid mezzanine. Empty, clean and disinfect trash receptacle on unpaid side only- polish chrome top. Remove stickers/graffiti and clean residue. Scrap 35th Street passageway- remove all spills, stains and drag marks from passageway, unpaid mezzanine floor areas and stairway landings.	34 St Herald Sq	B D F M	N506	2030 - 2115
Scrap S/B platform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect trash receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas. Sweep/mop floor in EL209.	34 St Herald Sq	B D F M	N506	2115 - 2200
Report Off Duty	34 St Herald Sq	B D F M	N506	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0239	Station North	1400 - 2200	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Clean and disinfect employee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings.	34 St Herald Sq	B D F M	N506	1400 - 1500
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A022: Sweep all stairways, scrap unpaid mezzanine and remove all gum. Empty, clean and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Dust top of MVMs, clean behind MVMs and clean MVM screens. Scrap passageway between A022 and N505 mezzanines. Remove all spills, stains and drag marks from passageway and A022 unpaid mezzanine floor area. Clean and polish all AFC equipment, chrome railings and HPIs.	34 St Herald Sq	B D F M	N506	1500 - 1630
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
Scrap N/B and S/B platforms. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Sweep N/B and S/B platforms and stairways. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and artwork. Disinfect platform ends and all urine areas. Clean and disinfect N/S/B refuse rooms. Remove all spills, stains and drag marks from floor areas.	34 St Herald Sq	B D F M	N506	1630 - 1830
Lunch	34 St Herald Sq	B D F M	N506	1830 - 1900
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A025: Sweep all stairways, scrap paid and unpaid mezzanine and remove all gum. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Sweep stairways and landings between A025 and N507. Dust top of MVMs, clean behind MVMs and clean MVM screens. Clean and disinfect employee toilet - replenish paper and soap as needed. Remove all spills, stains and drag marks from floor areas in paid and unpaid mezzanine, and stairways/landings.	34 St Herald Sq	B D F M	N506	1900 - 2000
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
Scrap N/B and S/B platforms. Correct all unsanitary conditions. Empty and disinfect trash receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas. Sweep/mop floors in EL211 and EL212.	34 St Herald Sq	B D F M	N506	2000 - 2100
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A022: Scrap mezzanine and remove all gum. Empty and disinfect trash receptacle on paid side of A022 mezzanine- polish chrome top. Remove stickers/graffiti and clean residue. Scrap passageway between A022 and N505. Remove all spills, stains and drag marks from passageway and mezzanine floor areas. Clean and Disinfect Men and Women’s public toilets- sweep and mop.	34 St Herald Sq	B D F M	N506	2100 - 2200
Report Off Duty	34 St Herald Sq	B D F M	N506	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0240	Station North	1400 - 2200	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine, gold brick and Path passageways and N505/A022 paid mezzanines only. Sweep all stairways adjacent to N506- S5/M5A/B, S7/M7A/B. Correct all unsanitary conditions. Disinfect urine areas in Path passageway. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Dust top of MVM, clean behind MVMs and clean MVM screens. Clean N506 booth window and empty trash receptacle. Clean and polish all AFC equipment and HPIs in N506 mezzanine. Wipe down perimeter of vending machine in N506 unpaid mezzanine. Remove all spills, stains and drag marks from floor areas in paid/unpaid mezzanines, Gold Brick/Path passageways and all stairway landings.	34 St Herald Sq	B D F M	N506	1400 - 1530
Scrap N/B platform. Sweep all stairways leading to the mezzanines and ramps. Correct all unsanitary conditions. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue from columns, signs, tiles, HPIs, benches, speakers and escalator side panels. Disinfect platform ends and all urine areas. Clean and disinfect N/B refuse room. Remove all spills, stains and drag marks from platform, ramps and stairway landing floor areas. Clean, polish and sweep/mop floor in EL210.	34 St Herald Sq	B D F M	N506	1530 - 1700
Clean and Disinfect GSM/GSS and Station Supv. Offices/WAA	34 St Herald Sq	B D F M	N506	1700 - 1800
Lunch	34 St Herald Sq	B D F M	N506	1800 - 1830
N505/N506/Gold Brick Passageway/Path Passageway: Scrap N506 paid/unpaid mezzanine, gold brick and Path passageways and N505/A022 paid mezzanines only. Correct all unsanitary conditions. Disinfect urine areas in Path passageway. Empty, clean and disinfect trash receptacles- polish chrome tops. Remove stickers/graffiti and clean residue. Remove all spills, stains and drag marks from floor areas in paid/unpaid mezzanines, Gold Brick/Path passageways and all stairway landings. Clean, disinfect and sweep/mop floor in EL213 located in the Path passageway.	34 St Herald Sq	B D F M	N506	1830 - 1930
Clean and polish all chrome railings surrounding escalators, passageways and columns in N505, N506 and A022 paid mezzanines.	34 St Herald Sq	B D F M	N506	1930 - 2045
Scrap N/B platform. Correct all unsanitary conditions. Disinfect all urine areas. Empty and disinfect trash receptacles- polish chrome tops. Remove all spills, stains and drag marks from floor areas. Sweep/mop floor in EL210.	34 St Herald Sq	B D F M	N506	2045 - 2200
Report Off Duty.	34 St Herald Sq	B D F M	N506	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0241	Station North	1500 - 2300	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street, mezzanine and N/S/B platform stairways. Scrap all mezzanines, passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of N509 booth windows, empty booth trash. Clean and disinfect employee’s toilet and facility room. Remove all stains, spills and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches.	23 St	F M	N509	1500 - 1700
MAJOR CLEANING: SUN: Deck wash and spot mop N/B platform and N509 control area. Clean and disinfect around trash receptacles, leaning bar and benches. MON: Deck wash and spot mop S/B platform and N508 control area. Clean and disinfect around trash receptacles, leaning bar and benches. TUE: Employee Facility- deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. WED: NB refuse canister housings- deck wash interior/exterior walls and floor. Disinfect around perimeter of housings. THU: SB refuse canister housings- deck wash interior/exterior walls and floor. Disinfect around perimeter of housings. FRI: Employee Toilet- deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. SAT: Clean and organize CTA slop sink room adjacent to EFR in N508 mezzanine. Discard all debris including empty boxes and chemical bottles.	23 St	F M	N509	1700 - 1800
Lunch	23 St	F M	N509	1800 - 1830
PERFORM LISTED DUTIES ON THE 'L' LINE Sweep all “L” street, mezzanine and island platform stairways. Scrap all “L” upper, middle and lower mezzanines, passageways and island platform. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean and disinfect employee’s toilet. Remove all stains, spills and drag marks on all mezzanine and island platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches.	14 St	F M	N512	1840 - 2040
PERFORM LISTED DUTIES ON THE 'L' LINE MAJOR CLEANING: SUN: Bucket wash SW P4, P5, P6- clean adjacent tile walls. Remove all stickers. MON: Deck wash and spot mop island platform. Clean and disinfect around trash receptacles and benches. TUE: Employee Toilet- deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. WED: Deck wash and spot mop H003 control area. Disinfect all urine areas. THU Deck wash and spot mop island platform. Clean and disinfect around trash receptacles and benches. FRI: Remove stickers and graffiti from non-painted surfaces on entire station. SAT: Deck wash and spot mop underpass leading to PATH. Disinfect all urine areas.	14 St	F M	N512	2040 - 2200
Re-scrap station. Empty all trash receptacles. Correct all unsanitary conditions.	23 St	F M	N509	2200 - 2300
Report Off Duty	23 St	F M	N509	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0242	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect El-335 Clean Glass, Clean And Polish Stainless Steel Inside And Outside. Sweep And Mop Floors.	W 4 St Wash Sq	A B C D E F M	N083	1500 - 1600
Clean And Disinfect, Sweep And Mop Floors, Remove Stickers And Graffiti In El333/334/335.				
** General Duties-(Northbound And Southbound "A" Platforms Including N083 Mezzanine).	W 4 St Wash Sq	A B C D E F M	N083	1600 - 1900
Tue: (1830-1900) Clean And Organize Supply Room; Discard Empty Boxes.				
Lunch	W 4 St Wash Sq	A B C D E F M	N083	1900 - 1930
* Bathroom Duties And Efr-M/F Toilet In Middle Landing.	W 4 St Wash Sq	A B C D E F M	N083	1930 - 2030
** General Duties				
Major Cleaning Sun: 2100-2145 Clean And Polish All MVMs, Mems, Heets, Turnstiles And Chrome In N083 Mezz.	W 4 St Wash Sq	A B C D E F M	N083	2030 - 2300
Wed: 2100-2145 Clean Interior/Exterior Of All Trash Receptacles Including Chrome On N/S/B Platforms And N083 Mezzanine.				
Report Off Duty.				
.				
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket.	W 4 St Wash Sq	A B C D E F M	N083	2300 -
*Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.				
.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0243	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	W 4 St Wash Sq	A B C D E F M	N083	1500 -
** General Duties (Northbound and Southbound F Platform) Including N080 Mezzanine. Thur: 1845-1930 Pick-Up Cleaning Supplies From 14 St/8Ave Bulk Supply	W 4 St Wash Sq	A B C D E F M	N083	1500 - 1930
Lunch	W 4 St Wash Sq	A B C D E F M	N083	1930 - 2000
** General Duties Major Cleaning: Sun: 2100-2200 Clean And Polish All MVMs, Mems, Heets, Turnstiles And Chrome In N080 Mezz. Wed: 2100-2200 Clean Interior/Exterior Of All Trash Receptacles Including Chrome On N/S/B Platforms And N083 Mezzanine. Report Off Duty	W 4 St Wash Sq	A B C D E F M	N083	2000 - 2300
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue. .	W 4 St Wash Sq	A B C D E F M	N083	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0244	Station North	1400 - 2200	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street stairways and outside areas, including N519, N519A. N519B mezzanine, platform and street S/Ws. Scrap N/S/B platforms and all mezzanine areas. Empty, clean and disinfect trash receptacles- clean chrome tops. Clean N519 booth windows and empty trash. Remove graffiti/stickers from all surfaces and clean all residue. Clean all AFC equipment (MVM, MEM, turnstiles, readers) in all mezzanine areas. Clean and wipe down all HPI/CAI units, and benches. Remove all stains, spills and drag marks from all floor areas including N/S/B platforms.	Broadway-Lafayette St	B D F M	N519	1400 - 1700
N519 Employee Facility- sweep, mop and disinfect floor, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. N519 Employee Toilet- sweep, mop and disinfect floor deck, clean exterior of all surfaces in bathroom including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed.	Broadway-Lafayette St	B D F M	N519	1700 - 1800
Lunch	Broadway-Lafayette St	B D F M	N519	1800 - 1830
Clean and disinfect EL 329 & 330- remove gum from floor. Sweep, mop and disinfect floor. Clean and polish chrome interior/exterior. Wipe down ledges on every level. Remove graffiti and stickers.	Broadway-Lafayette St	B D F M	N519	1830 - 1930
MAJOR CLEANING: SUN: Clean and polish all AFC equipment (MVM, MEM, turnstiles, readers, HEETs and HXTs) in N519 mezzanine area. Remove all stickers. MON: Polish all chrome railings in upper mezzanine level. TUE: Clean and polish all AFC equipment (MVM, MEM, turnstiles, readers, HEETs and HXTs) in N519A/B mezzanine areas. Remove all stickers. WED: Bucket wash S/W's S8, M7A/B, M5A/B- clean adjacent tile walls. Remove all stickers. THU: Bucket wash S/Ws S9, M11A/B, M6A/B- clean adjacent tile walls. Remove all stickers. FRI: Bucket wash S/Ws S4, S5, M3A/B- clean adjacent tile walls. Remove all stickers. SAT: Bucket wash S/Ws S6, M4- clean adjacent tile walls. Remove all stickers.	Broadway-Lafayette St	B D F M	N519	1930 - 2100
Re-scrap entire station. Empty, disinfect and clean all trash receptacles on entire station. Correct all unsanitary conditions.	Broadway-Lafayette St	B D F M	N519	2100 - 2200
Report Off Duty.	Broadway-Lafayette St	B D F M	N519	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0244A	Station North	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
"Report On Duty In Full Uniform Sweep all street and upper/lower mezzanine stairways in control areas of: N519, N519A and N519B. Sweep N/S/B platform stairways. Scrap mezzanine areas in N519, N519A and N519B, N/S/B platforms, upper passageway and lower mezzanine. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean and disinfect employee's toilet and facility room. Replenish paper (toilet tissue, paper towels, seat covers) and soap as needed in toilet. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue."	Broadway-Lafayette St	B D F M	N519	2300 - 0200
"*Shut Down And Clean Esc 300 Remove gum from upper and lower landings. Clean and polish exterior and interior of escalator panels on mezzanine and platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, including the annunciators over the escalators."	Broadway-Lafayette St	B D F M	N519	0200 - 0300
Lunch	Broadway-Lafayette St	B D F M	N519	0300 - 0330
Clean and polish all chrome railings in upper passageway between N519 and N519A/B control areas.	Broadway-Lafayette St	B D F M	N519	0330 - 0430
"Major Cleaning: Sun: NB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Mon: Clean and disinfect Employee Facility Room in N519 paid mezzanine: sweep and mop floor. Wipe down top of lockers. Clean refrigerator, microwave and exterior of Quench machine. Tue: Polish all turnstiles, MVMs, and MEMs in N519, N519A and N519B control areas. Wed: SB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Thu: N507 Employee toilets: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers. Fri: Deck wash around KA rails of SW's S8 and S9 Sat: Deck wash around KA rails of SWs S4, S5, S6."	Broadway-Lafayette St	B D F M	N519	0430 - 0600
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	Broadway-Lafayette St	B D F M	N519	0600 - 0700
Report Off Duty. *Contact The Elevator And Escalator Unit Prior To Cleaning- Shutdown And Restart, (212) 424-4497 / 4023.	Broadway-Lafayette St	B D F M	N519	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0245	Station North	1500 - 2300	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Island Platform And All Mezzanine (Upper/Middle) Stairways. Scrap All Mezzanines (Upper/Middle), Passageways And Island Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	East Broadway	F	N529	1500 - 1700
Sweep All Street, N/S/B Island Platforms And N521/N523 Mezzanine Stairways. Scrap N521/N523 Mezzanines And N/S/B Island Platforms. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.	2 Av	F	N523	1710 - 1910
Lunch	2 Av	F	N523	1910 - 1940
Major Cleaning: Sun: SB Refuse Room- Deck Wash Interior Walls And Floor. Mon: Clean And Polish All NB Platform S/W Handrails Tue: Clean And Polish All SB Platform S/W Handrails Wed N521 CTA Slop Sink Room- Deck Wash Interior Walls And Floor, Clean/Organize. Thu: Clean And Organize Supply Room. Fri: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs And Metrocard Reader) In N521 And N523 Mezzanines Sat: NB Refuse Room- Deck Wash Interior Walls And Floor.	2 Av	F	N523	1940 - 2040
Major Cleaning: Sun: Clean Upper Mezzanine And Street S/W M1/S1- Clean Adjacent Tile Walls, Remove All Graffiti/Stickers. Mon: Clean Platform S/W P7, P8, P9- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Tue: Clean Middle Mezzanine M112/13- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Wed: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs, Metrocard Reader And HEETs) In N529 Mezzanine Thu Clean Upper Mezzanine And Street S/W M6/S6, M7/S7-Clean Adjacent Tile Walls, Remove All Graffiti/Stickers. Fri: Clean Middle Mezzanine S/W M13A/B, M110- Clean Adjacent Tile Walls, Remove All Graffiti/Stickers. Sat: Clean Platform S/W P3, P4, P6- Clean Adjacent Tile Walls, Remove All Graffiti/Stickers.	East Broadway	F	N529	2050 - 2200
Re-Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	East Broadway	F	N529	2200 - 2300
Report Off Duty	East Broadway	F	N529	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0246	Station North	1400 - 2200	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/B platforms, lower level and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of HPI/CAI units in station. Remove all graffiti/stickers and residue. Clean all AFC equipment in N525 mezzanine including the automatic hand sanitizer. Correct all unsanitary conditions. Clean and disinfect benches on N/S/B platform areas. Disinfect all urine areas.	Delancey St Essex St	F	N525	1400 - 1630
Men and Women’s Public toilets- deck wash walls and floors. Clean the exterior surfaces of commode, partitions, vanity mirror, hand dryers, towel and tissue holders. Replenish soap and paper stock as needed.	Delancey St Essex St	F	N525	1630 - 1730
Lunch	Delancey St Essex St	F	N525	1730 - 1800
Remove all stains, spills and drag marks on N/S/B platform floor areas and N525/N526 mezzanines	Delancey St Essex St	F	N525	1800 - 1930
MAJOR CLEANING: SUN: Bucket wash S/Ws P7A/B, P8A/B, P9/10- clean adjacent tile walls. Remove stickers and residue. MON: Remove all graffiti and stickers on entire station. TUE: Deck wash top landing above ES328. WED: Bucket wash S/Ws PL5, PL6, PL18, PL19- clean adjacent tile walls. Remove stickers and residue. THU: Bucket wash S/Ws PL3, PL4- clean adjacent tile walls. Remove stickers and residue. FRI: Bucket wash S/Ws PL1/2, PL9/10- clean adjacent tile walls. Remove stickers and residue. SAT: Bucket wash S/Ws M6A/B, M7, S3, S4- clean adjacent tile walls. Remove stickers and residue	Delancey St Essex St	F	N525	1930 - 2100
Sweep all street, N/S/B platform and mezzanine stairways including N526. Scrap all mezzanines, N/S/B platforms, lower and N526 mezzanine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	F	N525	2100 - 2200
Report Off Duty.	Delancey St Essex St	F	N525	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0247	Station North	1100 - 1900	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean Men's And Women's Public Restrooms-Wash Walls, Sweep, Mop and Disinfect Floors. Clean Sinks, Commodes. Urinals, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/or Hand Dryers. Replenish Soap and Paper Stock as needed. Remove All Graffiti And Stickers.	34 St Herald Sq	B D F M	N506	1100 - 1300
Clean and Disinfect EL 209. 210, 211, 212 and 213-Remove gum from floors. Sweep, Mop and Disinfect floors. Clean and polish chrome interior/Exterior. Wipe down ledges on every level. Remove graffiti and stickers.	34 St Herald Sq	B D F M	N506	1300 - 1500
Lunch	34 St Herald Sq	B D F M	N506	1500 - 1530
Clean Men's And Women's Public Restrooms-Sweep, Mop, and Disinfect Floors. Replenish Soap and Paper Stock as needed. Remove All Graffiti And Stickers.	34 St Herald Sq	B D F M	N506	1530 - 1630
Sun: Clean and disinfect N/S/B IND (BDFM) Scrubber Rooms. Mon: Clean and Organize Paper Supply Room in N506 paid mezzanine. Tues: Clean Men's And Women's Employee Restrooms in N507 unpaid mezzanine-Wash Walls, Sweep, Mop and Disinfect Floors. Clean Sinks, Commodes, Urinals. Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/or Hand Dryers. Replenish Soap And Paper Stock as needed. Wed: Clean and Disinfect N/B IND (BDFM) Refuse Room. Thurs: Clean and Disinfect S/B IND \BDFM) Refuse Room. Fri: Clean Men's And Women's Employee Restrooms in N507 unpaid mezzanine-Wash Walls. Sweep, Mop and Disinfect Floors. Clean Sinks, Commodes. Urinals, Modesty Panels And Vanity mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/or Hand Dryers. Replenish Soap and Paper Stock as needed. Sat: Clean and organize Chemical Supply Room in N507 paid mezzanine.	34 St Herald Sq	B D F M	N506	1630 - 1730
Clean and disinfect EL 209, 210, 211, 212 and 213 Sweep, mop and Disinfect Floors. Remove graffiti and stickers.	34 St Herald Sq	B D F M	N506	1730 - 1900
Report Off Duty.	34 St Herald Sq	B D F M	N506	1900 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0248	Station North	0700 - 1500	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Island Platform And Mezzanine Stairways. Scrap Mezzanine And Island Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Unit In Station. Remove All Graffiti And Stickers. Clean FSMF.				
Major Cleaning (0800-0900) Sun: Clean Booth A064 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items From Booth Drawers. Mon: Employee Toilet- Deck Down Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel. Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Tue: Employee Facility/Lunch Room- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit/Bottled Water Cooler. Wed: Island Platform Canister Housing- Deck Wash Interior/Exterior Walls And Floor, Wipe Down Top And Sides. Thu: Clean And Organize Storage Room In A064 Paid Mezzanine. Fri: Clean And Polish All AFC Equipment (Turnstiles, Mvm/Mem And Metrocard Reader) In A064 Mezzanine Sat: Polish All Platform, Mezzanine And Street Stairway Chrome Handrails	Bowery	J Z	A064	0700 - 1000
Lunch	Bowery	J Z	A064	1000 - 1030
Sweep All Street, N/S/B Platform And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.				
Major Cleaning (1150-1250) Sun: Clean Booth N520 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-TA Items From Booth Drawers. Mon: Employee Toilet- Deck Down Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Tue: Employee Facility/Lunch Room- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit/Bottled Water Cooler. Wed: NB Refuse Canister Housings- Deck Wash Interior/Exterior Walls And Floor, Wipe Down Top And Sides Thu: Clean And Organize CTA Slop Sink And Pipe Chase Room Fri: Clean And Polish All AFC Equipment (Turnstiles, MVMs/MEMs And Metrocard Reader) In N520 Mezzanine Sat: Polish All Platform, Mezzanine And Street Stairway Chrome Handrails.	Grand St	B D	N520	1050 - 1350
Sweep All Street, Island Platform And Mezzanine Stairways. Re-Scrap Mezzanine And Island Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Bowery	J Z	A064	1410 - 1500
Report Off Duty.	Bowery	J Z	A064	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0249	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Including Stairways Leading To R114 Mezzanine & Ns30/Ns31. Scrap All Control Areas (R113, R113A, R113B & R114), Passageways & Island Platform. Remove Dust Balls From Behind Stair Backs On Island Platform. Disinfect All Urine Areas. Wipe Down Benches. Remove Stickers & Graffiti. Clean All Turnstiles, HEETs, MVMs & MEMs. Clean All AFC Swipe heads. Clean All Signs, Advertisement Panels & Customer Information Centers - Remove Stickers & Graffiti. Empty, Clean & Disinfect All Trash Receptacles. Clean Exterior Of N098 Booth Windows & Empty Trash. Clean & Disinfect Employee Toilet & Facility Room.	Fulton St	2 3	N098	2300 - 0100
Sweep All Stairways, Including Stairways Leading To Jamaica CTR Platform & S/W NS25 Leading To The East Mezzanine. Scrap All Control Areas (A077, A081 & A082) And Jamaica CTR/Broad Street Platforms. Scrap & Disinfect Passageway Leading To A082 Mezzanine. @ A077 Mezzanine Clean & Disinfect Passageway Leading To 87 Nassau Street: Sweep Stairway To Passageway & To Street - Remove All Stickers & Graffiti. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All Benches- Remove Stains, Stickers And Graffiti. Disinfect All Urine Areas. Clean All Turnstiles, HEETs, MVMs & Mems. Clean All AFC Swipe heads. Clean All Signs, Advertisement Panels & Customer Information Centers - Remove Stickers & Graffiti.	Fulton St	2 3	N098	0110 - 0310
Lunch	Fulton St	2 3	N098	0320 - 0350
Major Cleaning *Sun-Thu: Escalator Cleaning Es367 & Es368: Shutdown & Clean/Polish Escalators. Clean All Interior & Exterior Steel Surfaces. Wipe Down & Remove All Stickers From Structural Beam In Between Es367 & Es368. Clean Adjacent Walls & Escalator Tops. Fri (0350-0420) 2/3 Island Platform Refuse - Deck Wash Walls & Floor. Disinfect Room. (0420-0500) 2/3 Island Platform Canister Housings - Deck Wash Walls & Floor. Disinfect Room. Sat (0350-0420) J/Z N/B Refuse Room - Deck Wash Walls & Floor. (0420-0500) J/Z S/B Refuse Room - Deck Wash Walls & Floor.	Fulton St	2 3	N098	0350 - 0500
Scrap Entire Station, Empty & Disinfect All Trash Receptacles.	Fulton St	2 3	N098	0510 - 0600
Scrap Entire Station, Empty & Disinfect All Trash Receptacles.	Fulton St	2 3	N098	0610 - 0700
Report Off Duty *Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	Fulton St	2 3	N098	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0250	Station North	1500 - 2300	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, N/S/B Platforms And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers. Major Cleaning (1600-1700) Sun/Tue/Thu/Sat: Remove All Stickers And Graffiti From Non-Painted Surfaces On Entire Station. Mon/Wed/Fri: Clean And Disinfect Mezzanine And N/S/B Platform Benches.	Bowery	J Z	A064	1500 - 1800
Lunch	Bowery	J Z	A064	1800 - 1830
Sweep All Street, Island Platform And Mezzanine Stairways. Scrap Mezzanine And Island Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Clean FSMF. Remove All Graffiti And Stickers. Major Cleaning (1950-2050) Sun/Tue/Thu/Sat: Remove All Stickers And Graffiti From Non-Painted Surfaces On Entire Station. Mon/Wed/Fri: Clean And Polish Exterior Only On Es334- Platform And Mezzanine Levels.	Grand St	B D	N520	1850 - 2130
Sweep All Street, N/S/B Platforms And Mezzanine Stairways. Re-Scrap Mezzanine And N/S/B Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Bowery	J Z	A064	2150 - 2300
Report Off Duty. .	Bowery	J Z	A064	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0251	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect A083 Mezzanine, Passageways To Chase Manhattan, Clean Handrails And Copings. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Restroom. Empty And Wipe Down All Trash Receptacles. Clean And Organize CTA Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean RTO Tower & Toilets S/E Of S/B Platform Daily. Major Cleaning: (1700 - 1800) Mon: Clean Booth A083 Interior And Exterior, Including Control Area.	Broad St	J Z	A083	1500 - 1800
Perform Listed Cleaning Duties At Chambers St On The "J" Line Clean And Disinfect EL742 And EL743. Mop Floors, Clean Glass, Wipe Down Exterior And Interior Panels On All Levels Of Escalator. Sweep Stairways, Scrap Platform And Mezzanine. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Clean And Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wipe Down All Trash Receptacles. Clean/Disinfect Passageway From R210 To Chambers St "J" Line. Remove All Graffiti, Stickers And Sticker Residue. Major Cleaning: (1930-2000) Tue/Thu/Sat: Clean And Disinfect Scrubber Rooms. Sat: Clean, Arrange And Restock Supply Room.	Brooklyn Bridge City Hall	4 5 6	R210	1810 - 2000
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	2000 - 2030
Perform Listed Cleaning Duties At Chambers St On "J" Lines. Clean And Disinfect ELE 742 And ELE 743. Mop Floors, Clean Glass, Wipe Down Exterior And Interior Panels On All Levels Of Escalator. Sweep Stairways, Scrap Platform And Mezzanine. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Empty And Wipe Down All Trash Receptacles. Clean/Disinfect Passageway From R210 To Chambers St "J" Line. Remove All Graffiti, Stickers And Sticker Residue.	Brooklyn Bridge City Hall	4 5 6	R210	2030 - 2130
Sweep Stairways, Scrap Platforms. Sweep, Clean And Disinfect All Passageways. Disinfect Urine Areas. Empty And Wipe Down All Trash Receptacles.	Broad St	J Z	A083	2140 - 2300
Report Off Duty.	Broad St	J Z	A083	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0252	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of Elevator Panels At All Levels. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Housings. Major Duty: Sun/Tue/Fri: Clean And Organize Scrubber Rooms. Wed: /Sat: Major Clean N/S/B Refuse Housings. Fri: Restock/Organize Supply Rooms.	1 Av	L	H007	2300 - 0200
Lunch	3 Av	L	H006	0210 - 0240
Sweep Stairways; Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Clean Exterior And Interior Booth Windows And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Remove All Stickers And Graffiti. Clean And Disinfect Refuse Housings. Major Duty: Mon/Thu: Major Clean N/S/B Refuse Housings.	3 Av	L	H006	0240 - 0500
Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of Elevator Panels At All Levels. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Stains, Spills And Drag Marks From Floors. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employees' Restroom And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Housings	1 Av	L	H007	0500 - 0700
Report Off Duty.	1 Av	L	H007	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0253	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
GENERAL DUTIES & *BATHROOM DUTIES *MAJOR CLEANING (0830 - 0930)	Spring St	C E	N086	0700 - 0930
**GENERAL DUTIES & *BATHROOM DUTIES	Canal St	A C E	N089	0940 - 1130
LUNCH	Canal St	A C E	N089	1130 - 1200
GENERAL DUTIES & *BATHROOM DUTIES *MAJOR CLEANING (1240 - 1320)	Canal St	A C E	N089	1200 - 1320
Re-Scrap Entire Station And Confines. Empty All Trash Receptacles And Correct All Unsanitary Conditions.	Spring St	C E	N086	1330 - 1500
REPORT OFF DUTY.				
. ***MAJOR CLEANING SUN: BOOTH INTERIOR/EXTERIOR (Clean windows, dust ledges and booth equipment, clean walls, fire extinguishers, halon dispenser, wipe overhead ceiling slats, empty waste baskets, sweep and mop floors) MON: Clean and organize all supply rooms (discard empty boxes or containers, deck floors, clean fire extinguishers, restock shelves, discard non-station items) TUE: Clean and polish all MVMs, MEMs, HEETs, Turnstiles and chromes railings. WED: EMP TOILET (wash walls, floors, commodes, sink, mirror, modesty panels, restock soap and hand towels. THUR: Bucket wash tile wall and gutters on SB platform. FRI: Bucket wash tile wall and gutters on NB platform. SAT: Clean and polish all trash receptacles. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. *Bathroom Duties Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue. .	Spring St	C E	N086	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0254	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Street, Mezzanine, Platform and Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean Housings. Clean Exterior of Booth Windows. Clean And Disinfect Employees' Restroom And Facility Room. Restock Tissue, Towels And Soap. Remove Graffiti, Stickers And Clean Residue. Dust All Ledges, Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean all AFC equipment including turnstiles and HEET's swipe heads. Clean exterior of HPI units in station. Remove all graffiti and stickers. Disinfect slop sink. Disinfect and organize CTA and facility rooms. Clean yellowbird box hand sanitizer in control area of A027.				
MAJOR CLAENING: (0900-1000) SUN: Clean Booth A027. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire extinguishers. Remove all debris and NON-TA items from booth draws. MON: Bathrooms N/B- wipe down tile walls, clean toilets, sink, mop and Re-Stock supplies TUE: Bathrooms S/B- wipe down tile walls, clean toilets, sink, mop and Re-Stock supplies WED: Clean, mop and disinfect all trash receptacles/rims on N/B platforms THU: Clean, mop and disinfect all trash receptacles/rims on S/B platforms FRI: Employee Facility Room- Clean, mop and disinfect. Clean refrigerator and microwave interior and exterior. SAT: Clean, disinfect and organize N/B/S Scrubber Room.	28 St	R W	A027	0700 - 1030
LUNCH	28 St	R W	A027	1030 - 1100
Sweep all street , platform, passageway and mezzanine stairways. Scrap mezzanine, passageway and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean and disinfect employee's toilet and facility rooms. Dust all ledges. Remove all statins, spills and drag marks on floor areas. Clean all AFC equipment including turnstiles and HEET's swipe heads. Clean exterior of HPI units in station. Remove all graffiti and stickers. Clean yellow bird box hand sanitizer in control area of A030. MAJOR DUTY CLEANING- (1300-1400) SUN: Clean And Disinfect Interior/Exterior Of Booth A030 Including Control Area. MON: Clean and disinfect N/B and S/B refuse rooms. TUE: Clean, tidy and organize scrubber/CTA rooms on both N/B and S/B platforms. Re-Stock supplies. FRI: Employee Facility Room- Clean, mop and disinfect. Clean refrigerator and microwave interior and exterior. SAT: Bathrooms N/S/B- wipe down tile walls, clean toilets, sink, mop and Re-Stock supplies	23 St	R W	A030	1110 - 1400
Re-Scrap mezzanine, passageway and platform areas. Correct all unsanitary conditions. Empty and disinfect all trash receptacles.	28 St	R W	A027	1410 - 1500
REPORT OFF DUTY	28 St	R W	A027	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0255	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of Elevator Panels At All Levels. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows. Clean & Disinfect Employee's Toilet, Scrubber Rooms And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	1 Av	L	H007	0700 - 1000
Major Duty: (0915-1000) Sun: Clean Booth H007. Sweep And Mop Floor. Wipe Down All Walls And Ledges Mon/Wed/Fri: Clean All Scrubber Rooms. Sat: Clean, Organize And Restock Supply Rooms.				
Sweep All Stairways. Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, Scrubber Room And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Remove Graffiti, Stickers And Sticker Residue.	3 Av	L	H006	1010 - 1200
Major Duty: (1130-1200) Sat: Clean Booth H006. Sweep And Mop Floor. Wipe Down Walls And Ledges				
Lunch	3 Av	L	H006	1200 - 1230
Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of Elevator Panels At All Levels. Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows. Clean & Disinfect Employee's Toilet, Scrubber Rooms And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Disinfect All Trash Receptacles. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery.	1 Av	L	H007	1240 - 1500
Report Off Duty.	1 Av	L	H007	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0256	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
**GENERAL DUTIES, *BATHROOM DUTIES (Clean and organize supply rooms and EFR)	Canal St	A C E	N089	1500 - 1700
**GENERAL DUTIES, *BATHROOM DUTIES	Spring St	C E	N086	1710 - 1900
LUNCH	Spring St	C E	N086	1900 - 1930
**GENERAL DUTIES, *BATHROOM DUTIES (Clean and organize supply rooms and EFR)	Spring St	C E	N086	1930 - 2030
Re-Scrap Entire Station And Confines. Empty Trash Receptacles And Correct All Unsanitary Conditions. REPORT OFF DUTY.	Canal St	A C E	N089	2040 - 2300
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVM's, MEM's, HEET's). Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	Canal St	A C E	N089	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0257	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
**General Duties, Clean EFR. Major Cleaning (1700-1800) Sun: *Bathroom Duties, Including Decking Tile Walls. EFR (Sweeping And Mopping Floors; Discarding Litter; Clean Refrigerator And Microwaves). Sat: Clean And Disinfect M/F Public Toilets, Deck Wash Tile Walls And Perform. *Bathroom Duties.	14 St	A C E	N078	1500 - 1900
Lunch	14 St	A C E	N078	1900 - 1930
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	14 St	A C E	N078	1930 - 2300
Report Off Duty.				
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	14 St	A C E	N078	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0257A	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	8 Av	L	H001	1500 - 1630
Clean Elevators EL224, EL221, EL223 & EL222 - Sweep, mop, disinfect and remove stickers/graffiti				
**General Duties	8 Av	L	H001	1630 - 1900
Lunch	8 Av	L	H001	1900 - 1930
Major Cleaning - Sweep, Mop, Disinfect, remove trash/debris & empty boxes Monday: Employee Restrooms in 8th Ave Passageway - *Bathroom Duties Tuesday: Scrubber and Refuse Room on 'L' Platform Wednesday: Scrubber Room & Refuse Room on N/B 'ACE' Platform Thursday: Scrubber Room & Refuse Room on S/B 'ACE' Platform Friday: Scrubber Room in Middle Mezzanine Saturday/Sunday: Chemical & Dry Supply Rooms in Middle Mezzanine Refuse Room on 'L' Platform	8 Av	L	H001	1930 - 2030
Remove debris, graffiti and stickers from Tile Walls and Stairways	8 Av	L	H001	2030 - 2130
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles	8 Av	L	H001	2130 - 2300
Report Off Duty.				
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	8 Av	L	H001	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0258	Station North	1500 - 2300	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways; Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floors. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room. Remove All Graffiti, Sticker And Sticker Residue Upon Discovery. Clean And Disinfect Refuse Housings.	3 Av	L	H006	1500 - 1630
Clean And Disinfect N/B And S/B Elevators. Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floors. Remove All Graffiti, Sticker And Sticker Residue. Clean And Disinfect Employee's Toilet.	1 Av	L	H007	1645 - 1800
Lunch	1 Av	L	H007	1815 - 1845
Clean And Disinfect ELE 292 & ELE 293. Mop Floors, Clean Glass, Wipe Down Interior And Exterior Of Elevator Panels At All Levels. Sweep All Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floors. Clean Exterior Of Booth Windows And Empty Booth Trash.. Clean & Disinfect Employee's Toilet And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Remove All Graffiti, Stickers And Sticker Residue Upon Discovery. Clean And Disinfect Refuse Housings. Clean And Disinfect Scrubber Rooms.	1 Av	L	H007	1845 - 2100
Sweep Stairways; Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floors. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room. Clean & Polish All AFC Equipment: MVMs, MEMs, Turnstiles And MetroCard Readers. Remove All Graffiti, Sticker And Sticker Residue Upon Discovery. Clean And Disinfect Refuse Housings.	3 Av	L	H006	2110 - 2300
Major Cleaning: (2110-2140) Tue/Thu/Sat: Clean And Disinfect All Scrubber Rooms. Sun: Clean, Arrange And Restock Supply Room. Wed: Clean And Disinfect Refuse Housings And Inserts.				
Report Off Duty.	3 Av	L	H006	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0259	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Dust All Ledges. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers, HPI, PTG Kiosk). Clean And Disinfect Employees' Toilet And Employees' Facility Room. Clean Refuse Room As Necessary. Clean Booth Window And Empty Booth Trash. Major Cleaning: (0100-0130) Sun: Employee Facility Room. Tue: Refuse Room. Thu: Employee Toilet (Wash Down Tile Walls) Fri: Booth A047.	City Hall	R W	A047	2300 - 0130
Lunch	City Hall	R W	A047	0130 - 0200
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Dust All Ledges. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers, HPI, OTG Kiosk). Clean And Disinfect Employees' Toilet And Employees' Facility Room. Clean All Canister Housing On Platform. Clean Booth Window And Empty Booth Trash Basket. Major Cleaning: (0440-0510) Mon: Canister Housings. Wed: Employee Facility Room. Thu: Employee Toilets (Wash Down Tiles Walls) Sat: Booth A054	Rector St	R W	A054	0210 - 0510
Sweep All Stairways. Scrap, Clean And Disinfect Platforms And Mezzanines. Empty, Clean And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions, Clean, Disinfect, Mop And Stock Employees' Toilet. Empty Booth Trash.	City Hall	R W	A047	0520 - 0700
Report Off Duty.	City Hall	R W	A047	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0260	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Performed all Listed Duties At 59th St. / Lexington on N,R,W Line				
Empty All Trash Receptacles, Sweep 60 St Street Stairways, Mop 60 St, Control Area And Remove Gum. Sweep Platform, Stairways, Scrap Island Platform. Disinfect Urine, Areas. Sweep And Disinfect Street Stairways Leading To R245 And Exit On S/B Platform. Sweep Stairways And Scrap Lower Transfer Area Salad Bowl (4,5,6 To N). Empty All Trash Receptacles. Spot Mop Floors.	59 St	4 5 6	R244	0700 - 0900
Perform All Listed Duties At Lexington Ave On The “N” Line Clean Turnstiles And MVMs On Mezzanine. Dust Rails In Mezzanine And Exit On S/B #6 Platform. Major Cleaning (0900 - 0930): Clean And Disinfect Refuse Room and Scrubber Room On ""N"" Line. Clean and Mop Men And Women Public Toilets at 3rd Ave/ 60th St. on paid Mezz, Clean Stalls, Toilets, Sink and Restock supplies. "	59 St	4 5 6	R244	0900 - 1030
Lunch	59 St	4 5 6	R244	1030 - 1100
Clean, Mop and disinfect both Underpass to NB and SB 4/5/6 line. Clean and Sweep All S/Ws toward the Salad Bowl. Clean, Organized Scrubber Room in Salad Bowl Mezz. REMOVE GUMS FROM PLATFORM, UNDERPASS, LOWER MEZZ AND ALL S/WS IN STATION.	5 Av/59 St	N R W	A006	1100 - 1300
Re-Scrap The ""R"" Line Island Platform And 60th St SW's And Exit On S/B #6. Empty Trash Receptacles. Re-Scrap A2 Mezzanine. Empty All Trash Receptacles. Sweep Stairways and Clean Topside KA railing area And Scrap Lower Transfer Area (Salad Bowl) (4,5,6 To N).Clean MVMS and Turnstiles. Clean and disinfect all Trash Receptacles top chrome and Base. "	59 St	4 5 6	R244	1300 - 1500
REPORT OFF DUTY.	59 St	4 5 6	R244	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0260A	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Major Cleaning: Clean/ disinfect and Polish stainless steel on SB ESC #212, ESC # 214. Sweep and mop the Escalator Landing floors: Polish stainless steel inside and outside all Escalator fixtures on sides, bottom and tops. Remove gum, stickers and graffiti upon discovery. Clean and remove dust/debris from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	2300 - 0030
Major cleaning: ESC 215 Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls."	59 St	4 5 6	R244	0030 - 0130
Lunch	59 St	4 5 6	R244	0130 - 0200
PERFORM DUTIES ON N,R,W Lines				
Major cleaning: N/B PLATFORM ESC 211 & ESC 213. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	0215 - 0330
PERFORM DUTIES ON N,R,W Lines				
Major cleaning: NRW PLATFORM ESC 248 & ESC 249 at E60th/Lex. Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls.	59 St	4 5 6	R244	0330 - 0430
PERFORM DUTIES ON N,R,W Lines				
Major Duty : Clean, Disinfect both Public Restrooms on 3rd Ave/ 60th St. paid Mezz on N,R,W. Replenished Supplies.	59 St	4 5 6	R244	0430 - 0530
Clean , Mop and disinfect Salad Bowl area. Clean (2) N,R,W Underpass connects with 4,5,6 lines. Remove Stickers and Graffiti. Clean, disinfect and Mop Underpass on 4,5,6. Clean, Clean, Sweep and remove Graffiti on all Street S/Ws including Street KA Railing and 3 feet area around. Remove graffiti and stickers from Station Signage.	59 St	4 5 6	R244	0530 - 0700
REPORT OFF DUTY.	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0260B	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Major Cleaning: Clean/ disinfect and Polish stainless steel on SB ESC #212, ESC # 214. Sweep and mop the Escalator Landing floors: Polish stainless steel inside and outside all Escalator fixtures on sides, bottom and tops. Remove gum, stickers and graffiti upon discovery. Clean and remove dust/debris from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	2300 - 0030
Major cleaning: ESC 215 Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls."	59 St	4 5 6	R244	0030 - 0130
Lunch	59 St	4 5 6	R244	0130 - 0200
PERFORM DUTIES ON N,R,W Lines				
Major cleaning: N/B PLATFORM ESC 211 & ESC 213. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls. Call E&E to turn on and turn off the Escalators "	59 St	4 5 6	R244	0215 - 0330
PERFORM DUTIES ON N,R,W Lines				
Major cleaning: NRW PLATFORM ESC 248 & ESC 249 at E60th/Lex. Clean and polish stainless steel. Remove graffiti, Stickers and Residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust/debris from adjacent tile walls.	59 St	4 5 6	R244	0330 - 0430
PERFORM DUTIES ON N,R,W Lines				
Major Duty : Clean, Disinfect both Public Restrooms on 3rd Ave/ 60th St. paid Mezz on N,R,W. Replenished Supplies.	59 St	4 5 6	R244	0430 - 0530
Clean , Mop and disinfect Salad Bowl area. Clean (2) N,R,W Underpass connects with 4,5,6 lines. Remove Stickers and Graffiti. Clean, disinfect and Mop Underpass on 4,5,6. Clean, Clean, Sweep and remove Graffiti on all Street S/Ws including Street KA Railing and 3 feet area around. Remove graffiti and stickers from Station Signage.	59 St	4 5 6	R244	0530 - 0700
REPORT OFF DUTY.	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0261	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Clean And Disinfect Both Men, Women, Employees Public Toilet And Facility Room. Sweep All Stairways And Scrap Entire Station. Empty All Trash Receptacles, Damp Wipe Receptacle Tops. Disinfect Urine Areas. Clean RTO Facilities At 55 St End Of The Station And Empty Trash Cans. Clean And Polish All MVMs, MEMs And Turnstiles In Both Mezzanines. Major Cleaning: (0800-0900) Sun: Booth A010 Interior/Exterior, Including Control Area.	57 St-7 Av	N R Q W	A010	0700 - 1000
Sweep All Stairways, Scrap Entire Station, Empty All Trash Receptacles, Damp Wipe Receptacle Tops. Spot Mop And Remove Stains On Tile Floors, Clean The Employee Toilet And Empty The Trash Cans. Clean And Polish All Turnstiles, MVMs And Booth Windows. Major Cleaning: (0940-1040) Sat: Booth A015 Interior/Exterior, Including Control Area. .	49 St	N R W	A015	1010 - 1240
Lunch	49 St	N R W	A015	1240 - 1310
Sweep All Stairways, Scrap Entire Station. Empty Trash Receptacles, Damp Wipe Receptacle Tops, Spot Mop Stains On Tile Floor, Clean The Employee Toilet And Empty The Trash Cans. Clean All Turnstiles. Major Cleaning (1320-1350) Sat: Clean And Disinfect Unmanned Mezzanine, Facility Room & Bathroom.	57 St-7 Av	N R Q W	A010	1320 - 1500
REPORT OFF DUTY.	57 St-7 Av	N R Q W	A010	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0262	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM @ R151				
PERFORM DUTIES ON THE N, Q, R, W LINES				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet At A021 Mezzanine. Clean Facility and Lunch Rooms At Shuttle. Dust All Ledges. Remove All Gum, Stains, And Drag Marks On Floor Area. Clean And Polish All MVMs, Mems, HEET's, Turnstiles, And Chrome On Station. Clean all urine and unsanitary areas including platform ends. Clean and Polish all chrome, railings and MVM's at 40th, 41st. and 42nd. STS. / Broadway. Clean and polish all MVM's, MEM's, HEET's turnstiles on station. Clean yellow bird box hand sanitizer and automatic hand sanitizer in the control area of R147				
MAJOR CLEANING: (1000 - 1100)	Times Sq-42 St	1 2 3	R151	0700 - 1100
SUN: Clean, disinfect and bucket wash all trash receptacles on station. MON: Clean, mop and disinfect locker rooms on shuttle. TUE: Clean, Mop and Restock consolidated facility at 40th St. and Broadway A021 control area. WED: Wipe and clean all railings in eclipse area of Mezz. on N and R lines. THU: Clean Manager/Supervisor office and supply room. FRI: Clean, organize and restock scrubber rooms on N/S/B platforms SAT: Clean and disinfect refuse rooms on N/S/B platforms.				
LUNCH	Times Sq-42 St	1 2 3	R151	1100 - 1130
Re-Scrap Entire Station. Sweep All Stairways. Disinfect All Urine Areas. Empty, Disinfect, Clean All Trash Receptacles.	Times Sq-42 St	1 2 3	R151	1130 - 1500
REPORT OFF DUTY.				
* Special Events*: General Orders: When General order in effect- CTA to clean towers on S/B south end platform.	Times Sq-42 St	1 2 3	R151	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0263	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Booth Windows. Remove Stains From Floors. Clean yellow bird box hand sanitizer in control area of A038. Remove stickers, graffiti on tile surfaces MAJOR CLEANINIG: (1000-1100) SUN: Bathrooms N/B - wipe down tile walls, clean toilets, sink, mop and restock supplies. MON: Clean interior and exterior, rims of all trash receptacles FRI: Bathrooms S/B - wipe down tile walls, clean toilets, sink, mop and restock supplies. SAT: Clean And Disinfect Interior/Exterior Of Booth A038 Including Control Area.	8 St-NYU	R W	A038	0700 - 1100
LUNCH	8 St-NYU	R W	A038	1100 - 1130
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Remove Debris And Trash From In And Around Sandboxes. Clean All Turnstiles. Disinfect Station Clean yellow bird box hand sanitizer in control area of A041. Remove stickers and graffiti on all tile surfaces MAJOR DUTY: (1300-1400) SUN: Clean interior and exterior, rims of all trash receptacles MON: Clean and organize, restock Scrubber Room. TUE: Clean and disinfect A041 northbound employees' toilet and facility rooms. Re-stock supplies. WED: Clean and disinfect southbound employees' toilet and facility rooms. Re-stock supplies. FRI: Clean and disinfect refuse room on southbound platform. SAT: Clean and disinfect refuse room on northbound platform.	Prince St	R W	A041	1140 - 1400
Sweep All Stairways And Outside Areas, Scrap Entire Station Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes	8 St-NYU	R W	A038	1410 - 1500
REPORT OFF DUTY.	8 St-NYU	R W	A038	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0264	Station North	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Island Platform And Mezzanine Stairways. Scrap Mezzanine And Island Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Clean FSMF. Remove All Graffiti And Stickers.				
Major Cleaning (2400-0100) *Sun/Tue/Thu/Sat: Shut Down And Clean Es334. Remove Gum From Upper And Lower Landings. Clean And Polish Exterior And Interior Of Escalator Panels On Mezzanine And Platform Levels. Clean Adjacent Walls, Exterior Of Light Fixtures And Remove All Stickers. Mon: Clean Mezzanine And Street S/Ws M5A/B, S5- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Wed: Clean Mezzanine And Street S/Ws M6, S-4 Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Fri: Clean Platform S/Ws P3, P4, P8, P9- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers.	Bowery	J Z	A064	2300 - 0200
Lunch	Bowery	J Z	A064	0200 - 0230
Sweep All Street, Platform And Mezzanine Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect Benches. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI/CAI Units In Station. Remove All Graffiti And Stickers.				
Major Cleaning (0350-0450) Sun: Clean Mezzanine And Street S/W M3A/B, S3A/B- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Mon: Clean Mezzanine And Street S/W M1A/B, S1, S2- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Tue: Clean Platform S/W P2, P4- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Wed: Clean Platform S/W P1, P3- Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Thu: Bucket Wash NB Platform Benches And Trash Receptacles- Clean/Polish Chrome Tops Fri: Bucket Wash Sb Platform Benches And Trash Receptacles- Clean/Polish Chrome Tops Sat: Bucket Wash Exterior Of Service Booth N520 Only, Deck Wash Base And Exterior Panels On All Sides, Clean Exterior Of Booth Windows With Plain Water.	Grand St	B D	N520	0250 - 0550
Sweep All Street, Island Platform And Mezzanine Stairways. Re-Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Bowery	J Z	A064	0610 - 0700
Report Off Duty.				
*Contact The Elevator And Escalator Unit Prior To Cleaning - Shutting Down And Restart, (212) 424-4497/4023	Bowery	J Z	A064	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0265	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanines, Passageways And N/S/B “R/W” Platform Areas, Scrap Ramp Down To N/Q Lines Up Until Mosaic Tile Wall. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Window And Empty Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges And Clean All Benches. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	0700 - 0900
Major Cleaning: (0715-0800) Sun: Clean Booth A043 Interior And Exterior. Sweep And Mop Floor, Wash Walls, Dust Top Of Ledges Including Halon Sensors And Fire Extinguishers. Remove All Debris And Non-Ta Items From Booth Draws.				
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanines, Passageways And N/S/B “Q/N” Platform Areas. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Dust All Ledges And Clean All Benches. Spot Mop All Stains, Spills And Drag-Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	0900 - 1100
Lunch	Canal St	R W	A043	1100 - 1130
Major Cleaning: Sun: “R”- NB/SB Platform Refuse Rooms- Deck Wash Walls And Floors, Wipe Down Top Of Fire Extinguishers. Mon: “Q”- N/S/B Canister Housings And NB Refuse Room- Wash Interior And Exterior Of Housings. Tue: “R”- Employee Toilet- Deck Down Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Wed: “R”- Employee Facility Room- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Of Microwave, Refrigerator And Quench Unit. Thu: “R”- Station Supervisor’s Office- Sweep And Mop Floor, Clean Surfaces And Empty Trash. Fri: “Q”- NB Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extinguisher. Sat: “Q”- Sb Scrubber Room- Deck Wash Walls And Floor, Wipe Down To Of Fire Extinguisher.	Canal St	R W	A043	1130 - 1230
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	R W	A043	1230 - 1345
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	R W	A043	1345 - 1500
Report Off Duty.	Canal St	R W	A043	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0266	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Including Platform Stairways Leading To Lower Concourse Level, 1 Liberty Plaza & U7/U9. Scrap Entire Station Including A050, A051, A052, And A053 Control Areas. Scrap "E" Line Passageway, Wipe Down HPIs, Remove All Graffiti, Stickers And Stains Upon Discovery. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Clean Exterior Of Booth Windows & Empty Trash. Clean Employee's Toilet & Facility Room On N/B Platform. Clean All Turnstiles, HEETs, HPIs, MVMs, MEMs-Including On Lower Level (Dey Street, A050, A051, A052 And A053). Clean All AFC Swipe heads. Clean All Signs, Ad Panels & Benches-Remove Graffiti & Stickers. Wipe Down All Customer Information Centers. Remove All Stains, Spills & Drag marks On N/S/B Platforms. Clean Glass Panes On Underpass Stairways. Major Cleaning (0715-0800) SUN: Clean Interior & Exterior Of Service Booth A050. Wipe Down All Ledges & Surfaces, Thoroughly Clean Deal Tray. Sweep & Mop Floor.	Cortlandt St	R W	A050	0700 - 1030
Lunch	Cortlandt St	R W	A050	1030 - 1100
Clean & Polish All AFC Equipment - Mvm, Cic, T/S, Heets. Sweep Stairways & Scrap Mezzanines/Platforms. Clean & Empty Disinfect Trash Receptacles & Canister Housings. Remove Pigeon Droppings & Clean Benches. Clean All Employee Toilets & Facility Room, Including RTO Facility & Hearing Offices. Remove Graffiti/Stickers. Clean All Ledges, Railings & Gates. Major Cleaning (1230-1320) SUN: Clean Interior & Exterior Of Service Booth A047 - Wipe Down All Ledges & Surfaces, Thoroughly Clean Deal Tray. Sweep & Mop The Floor.	City Hall	R W	A047	1110 - 1320
Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Correct All Unsanitary Conditions.	Cortlandt St	R W	A050	1330 - 1500
Report Off Duty.	Cortlandt St	R W	A050	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0267	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Inspect Station And Correct Unsatisfactory Conditions. Sweep All Stairways, Scrap Platforms And Mezzanines. Empty Trash Receptacles Disinfect Entire Station Including Gutters And Copings. Clean Employee Toilet And Facility Room. Clean And Polish MVMs, Customer Information Center, Free Standing Map Frames And Turnstiles. Clean All Window Ledges. Remove Graffiti/Stickers. Dust All Railings And Gates. Clean Windows And Ledges On N/B And S/B Platforms. Clean Booth Windows And Booth Exterior. Major Cleaning:(0800-0900) Thu: Clean Booth A054 Interior And Exterior And Control Area. Fri: Clean And Disinfect Canister Housings.	Rector St	R W	A054	0700 - 0900
Perform All Listed Duties At Whitehall St On The “N/R” Line Sweep All Stairways, Platforms And Mezzanines. Disinfect Entire Station Including Gutters And Copings. Clean All MVMs. Remove Floor Stains On Platform And Mezzanine Areas.	South Ferry	1	R101	0910 - 1030
Lunch	South Ferry	1	R101	1030 - 1100
Perform All Listed Duties At Whitehall St On The “N/R” Line Dust And Clean ES 311 Turnstiles And Wall. Re-Scrap All Mezzanines And Platforms. Sweep All Stairways. Major Cleaning: (1130-1230) Sun: Clean Employee's Facility Room at A052 Thu: Clean Employee's Facility Room at A051 Fri: Clean Employee Facility Room At A052 Sat: Clean Employee's Facility Room at A051	South Ferry	1	R101	1100 - 1300
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Dust All MVMs And Turnstiles. Clean And Disinfect Men And Women Public Toilets. Remove Stains From Floors.	South Ferry	1	R101	1300 - 1350
Sweep all sw's and outside areas. Scrap and disinfect entire station. Empty, clean and disinfect all trash receptacles	Rector St	R W	A054	1400 - 1500
Report off duty	Rector St	R W	A054	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0268	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Performed all Listed Duties At 59th St. / Lexington on N,R,W Line Empty All Trash Receptacles, Sweep 60 St Street Stairways, Mop 60 St, Control Area And Remove Gum. Sweep Platform, Stairways, Scrap Island Platform. Disinfect Urine, Areas. Sweep And Disinfect Street Stairways Leading To R245 And Exit On S/B Platform. Sweep Stairways And Scrap Lower Transfer Area Salad Bowl (4,5,6 To N). Empty All Trash Receptacles. Spot Mop Floors. REMOVE GUMS FROM PLATFORM, UNDERPASS, LOWER MEZZ AND ALL S/WS "	59 St	4 5 6	R244	1500 - 1730
Perform All Listed Duties At Lexington Ave On The “N” Line Clean Turnstiles And MVMs On Mezzanine. Dust Rails In Mezzanine And Exit On S/B #6 Platform. Major Cleaning (0900 - 0930): Clean And Disinfect Refuse Room and Scrubber Room On ""N"" Line. Clean and Mop Men And Women Public Toilets at 3rd Ave/ 60th St. on paid Mezz, Clean Stalls, Toilets, Sink and Restock supplies. "	59 St	4 5 6	R244	1730 - 1900
Lunch	59 St	4 5 6	R244	1900 - 1930
Clean, Mop and disinfect both Underpass to NB and SB 4/5/6 line. Clean and Sweep All S/Ws toward the Salad Bowl. Clean Organized Scrubber Room in Salad Bowl Mezz. REMOVE GUMS FROM PLATFORM, UNDERPASS, LOWER MEZZ AND ALL S/WS	59 St	4 5 6	R244	1930 - 2100
"Re-Scrap The ""R"" Line Island Platform And 60 St Mezzanine. Scrap 60 St Stairways And Exit On S/B #6. Empty Trash Receptacles. Re-Scrap A2 Mezzanine. Empty All Trash Receptacles. Sweep Stairways and Clean Topside KA railing area And Scrap Lower Transfer Area (Salad Bowl) (4,5,6 To N).Clean MVMS and Turnstiles. Clean and disinfect all Trash Receptacles top chrome and Base. "	59 St	4 5 6	R244	2100 - 2300
Report Off Duty.	59 St	4 5 6	R244	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0269	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Interior & Exterior Of Booth. Clean Booth Window A015. Clean & Disinfect Employee Bathroom On The S/B Side.	49 St	N R W	A015	1500 - 1700
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Booth Windows. Remove Stains From Floors.	57 St-7 Av	N R Q W	A010	1710 - 1840
Lunch	57 St-7 Av	N R Q W	A010	1850 - 1920
Clean A010 & Booth Glass, Clean And Disinfect A010 Employee'S Room, Public And Employee Toilets. Remove Gum And Sweep All Street, Platforms And Mezzanines Stairways. Remove Gum And Scrap Entire Station. Empty, Disinfect And Damp Wipe Trash Receptacles. Spot Mop And Remove Stains From Tile Floors And Stairs.	57 St-7 Av	N R Q W	A010	1920 - 2140
Re-Scrap Platforms, Stairways And Mezzanines. Empty Trash Receptacles. Clean And Disinfect Employee'S Toilets, Disinfect Urine Areas. Clean Employee Facility Room.	49 St	N R W	A015	2150 - 2300
Major Cleaning (2050-2110) Sun: Clean The Refuse Room .				
Report Off Duty	49 St	N R W	A015	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0270	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
(N - LINE) Clean and disinfect EL 229 and EL 230. Clean glass and polish stainless steel inside and outside. Sweep and mop floors. Remove all graffiti and stickers.	Times Sq-42 St	1 2 3	R151	1500 - 1520
(N - LINE) Sweep all stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty, disinfect, polish and clean all trash receptacles. Clean exterior of Booth windows. Clean and disinfect employees' toilet at A021 Mezzanine, Facility /Lunch Rooms at shuttle. Dust all ledges. Clean and polish all MVM's, MEM's, HEET's, Turnstiles and all chrome on station. Remove all gumS, stains, spills and drag marks on floor areas.	Times Sq-42 St	1 2 3	R151	1520 - 1930
LUNCH	Times Sq-42 St	1 2 3	R151	1930 - 2000
(N & SHUTTLE LINES) Sweep all stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Clean exterior of booth windows. Clean and disinfect employees' Toilet and Facility Rooms. Dust all ledges. Clean and polish all MVM's, MEM's, HEET's, Turnstiles and all chrome on station. Remove all gums, stains, spills and drag marks on floor areas. Clean mop and remove trash from consolidated locker room on Shuttle. MAJOR CLEANING: (2200-2300) SUN: Clean and Polish all MVM's, MEM's, HEET's, Turnstiles and Chrome At A021 Control Area. MON: Clean, polish and disinfect all trash receptacles on S/B platform. TUE: Clean, polish and disinfect all trash receptacles on N/B platform. WED: Clean and polish all MVM's, MEM's, HEET's, Turnstiles and chrome at R148 control area on Shuttle Track 1. THU: Polish and clean all MVM's, MEM's, HEET's, Turnstiles and chrome at R148 control area on Shuttle Track 4. FRI: Clean A021 employees' Toilet and Facility Rooms. SAT: Clean, Polish and Disinfect all trash Receptacles on North Mezzanine and at top of stairway P17B. * SPECIAL EVENTS: When general order in effect CTA to clean tower at S/B south end of N & R platform.	Times Sq-42 St	1 2 3	R151	2000 - 2300
REPORT OFF DUTY	Times Sq-42 St	1 2 3	R151	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0271	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep mezzanine and platform stairways. Scrap north and southbound platforms. Empty and wash trash receptacles, clean top of canisters and scrap interiors. Clean booth windows. Clean and disinfect employees' toilets at A038 And A039.				
MAJOR DUTY: (1600-1700)	8 St-NYU	R W	A038	1500 - 1900
SUN: Clean and disinfect refuse room on northbound platform. THU: Clean and disinfect A038 CTA scrubber and Employees' Facility Rooms. Re-stock supplies. FRI: Facility Rooms- Clean, mop, disinfect and Re-stock supplies. SAT: Clean and disinfect refuse room on southbound platform				
LUNCH	8 St-NYU	R W	A038	1900 - 1930
Sweep mezzanine and platform stairways. Scrap north and southbound platforms. Empty and wash trash receptacles, clean top of canisters and scrap interiors. Clean booth windows. Clean and disinfect all employees' toilets and facility rooms.				
MAJOR DUTY- (2000-2100)				
SUN: Clean/Mop and disinfect interior/exterior of booth A041. MON: Clean and organize, restock Scrubber Room. TUE: Clean and disinfect A041 northbound employees' toilet and facility rooms. Re-stock supplies. WED: Clean and disinfect southbound employees' toilet and facility rooms. Re-stock supplies. FRI: Clean and disinfect refuse room on southbound platform. SAT: Clean and disinfect refuse room on northbound platform.	Prince St	R W	A041	1940 - 2150
Sweep mezzanine and platform stairways. Scrap North and Southbound Platforms. Empty trash receptacles. Clean and disinfect sandboxes. Disinfect urine areas.	8 St-NYU	R W	A038	2200 - 2300
REPORT OFF DUTY	8 St-NYU	R W	A038	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0272	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanines, Passageways And N/S/B Platform Areas, Scrap Ramp Down To N/Q Lines Up Until Mosaic Tile Wall. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Clean Exterior Of Booth Window And Empty Trash. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges And Clean All Benches. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	1500 - 1700
Q' Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap All Mezzanines, Passageways And N/S/B Platform Areas. Disinfect All Urine Areas. Empty, Disinfect And Clean Chrome Tops On All Trash Receptacles. Dust All Ledges And Clean All Benches. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And HEETs. Clean Exterior Of HPI Units In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	1700 - 1900
Lunch	Canal St	R W	A043	1900 - 1930
Major Cleaning: Sun: A043 Mezzanine Scrubber Room- Deck Wash Walls And Floors, Wipe Down Top And Sides Of Fire Extinguishers. Mon: Station Supervisor’s Office- Sweep And Mop Floors, Clean Surfaces And Empty Trash. Tue: Clean And Polish All AFC Equipment And Chrome Surfaces In A044 Mezzanine. Wed: Clean And Polish All AFC Equipment And Chrome Surfaces In A043 Mezzanine. Thu: Clean And Organize Paper And Chemical Supply Rooms On The NB Platform. Fri: NB Scrubber Room- Deck Wash Walls And Floor, Wipe Down Top And Sides Of Fire Extinguisher. Sat: SB Scrubber Room - Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguisher.	Canal St	R W	A043	1930 - 2030
'R' Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	R W	A043	2030 - 2145
'Q' Line Sweep All Street, Platform, Passageway And Mezzanine Stairways. Re-Scrap Mezzanine, Passageway And Platform Areas. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Canal St	R W	A043	2145 - 2300
Report Off Duty.	Canal St	R W	A043	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0273	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Platform And Mezzanine Stairways, Scrap N/B And S/B Platforms. Clean Hearing Office, Toilets, Floors And Empty Trash. Empty Trash Receptacles. Dust HEETs. Remove pigeon dropping's and disinfect area.	City Hall	R W	A047	1500 - 1630
Sweep All Stairways, Including Platform Stairways Leading To Concourse Level. Scrap Entire Station. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Clean Exterior Of Booth Windows & Empty Trash. Clean Employee's Toilet & Facility Room On N/B Platform. Clean All Turnstiles, HEETs, MVMs, MEMs-Including On Lower Level. Clean All AFC Swipe heads. Clean All Signs, Ad Panels & Benches-Remove Graffiti & Stickers. Wipe Down All Customer Information Centers. Remove All Stains, Spills & Drag marks On N/S/B Platforms. Clean Glass Panes On Underpass Stairways.	Cortlandt St	R W	A050	1640 - 1900
Lunch	Cortlandt St	R W	A050	1900 - 1930
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty Trash Receptacles, Clean Turnstiles, Clean Employee's Toilet And Disinfect Urine Areas. Empty A047 Booth Garbage.	City Hall	R W	A047	1940 - 2100
Scrap Entire Station. Empty & Disinfect All Trash Receptacles On N/S/B Platforms.				
Major Cleaning (2200-2250) Sun: Bucket Wash Underpass S/W'S U1, U3 & U5. Mon: Bucket Wash Underpass S/W'S U10 & U12. Tue: Bucket Wash Street & Platform S/W'S S4 & P4. Wed: Bucket Wash Street & Platform S/W'S S6 & P6. Thu: Bucket Wash Street & Platform S/W'S S8 & P8. Fri: Bucket Wash Platform S/W'S P2A/B. Sat: Major Clean N/B Platform Refuse Room.	Cortlandt St	R W	A050	2110 - 2250
Report Off Duty.	City Hall	R W	A047	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0274	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Rector St	R W	A054	1500 - 1700
Sweep All Stairways, Mezzanines, And Passageway. Scrap All Platforms And Empty All Trash Receptacles, Clean Canister Housing, Clean Toilets And Disinfect Urine Areas.				
Perform All Listed Duties At Whitehall St On The “R” Line: Sweep Platform Stairways, Mezzanine And Scrap Northbound And Southbound Platforms. Empty And Wash Trash Receptacles, Top Canisters And Scrap Interiors. Empty Tower Garbage. Clean And Disinfect All Employee’s Toilets And Facility Rooms.	South Ferry	1	R101	1710 - 1810
Lunch	South Ferry	1	R101	1810 - 1840
Perform All Listed Duties At Whitehall St On The “R” Line: Empty, Clean And Disinfect All Trash Receptacles. Clean Inside, Around And Tops Of Refuse Canisters. Scrap Interiors Of Canisters.	South Ferry	1	R101	1840 - 1940
Perform All Listed Duties At Whitehall St On The “R” Line Clean Es 312 At Stone St End Of Station And MVMs And Turnstiles.	South Ferry	1	R101	1940 - 2040
Perform All Listed Duties At Whitehall St On The “R” Line. Major Cleaning Mon: Clean Escalator 351, Including Wall Tile. Tue: Clean Employee's Toilet And Facility Room. Wed: Clean Whitehall Tower, Mop Floor And Empty Garbage. Thu: Clean Escalator 311, Including Wall Tile. Fri: Clean Escalator 351, Including Wall Tile.	South Ferry	1	R101	2040 - 2140
Sweep All Stairways, Mezzanines, And Passageway. Scrap All Platforms And Empty All Trash Receptacles, Clean Canister Housing, Clean Toilets And Disinfect Urine Areas.	Rector St	R W	A054	2150 - 2300
Report Of Duty.	Rector St	R W	A054	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0275	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Wakefield 241 St	2	R336	0700 - 0830
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty all trash receptacles. Clean and disinfect EFR and employee toilet.				
241 St Station – RTO Facilities.	Wakefield 241 St	2	R336	0830 - 0945
Clean RTO crew room and bathrooms – clean tables, countertops, lockers, benches, mirrors, commodes, urinals, face basins, sinks. Wipe down walls. Mop floor. Empty and clean trash receptacles. Restock cleaning and paper supplies.				
241 St Station – RTO Facilities.	Wakefield 241 St	2	R336	0945 - 1030
Clean Dispatcher’s Office – clean desks, lockers, benches, mirrors, and sink. Wipe down walls. Mop floor. Empty and clean trash receptacles.				
Lunch	Wakefield 241 St	2	R336	1030 - 1100
239 Street Yard – RTO Facilities.	Wakefield 241 St	2	R336	1115 - 1245
Clean Dispatcher’s Office, Crew Room, and bathrooms – clean tables, countertops, lockers, benches, mirrors, commodes, urinals, face basins, sinks. Wipe down walls. Mop floor. Empty and clean trash receptacles. Restock cleaning and paper supplies				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, disinfect, and clean chrome area of all trash receptacles. Clean and polish turnstiles, vending machines, and HPIs.	Wakefield 241 St	2	R336	1300 - 1500
Major Cleaning (1400-1500): Sun - Clean interior and exterior of booth R336. Mop floor and wipe down walls and ceiling. Wed - Clean and restock items in CTA room, and in paper and chemical supply rooms. SAT - Wash and disinfect refuse rooms.				
Report Off Duty.	Wakefield 241 St	2	R336	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0276	Station North	0700 - 1500	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Station Supt. Office And Shuttle Crew Room And Toilet ***Please Note*** While Shuttle Crew Room Is Temporarily Closed For Construction, Listed Duties Will Be Performed Inside The Employees' Facility Room And Bathroom/Locker Rooms.	Grand Central 42 St	4 5 6	R238	0700 - 0930
Clean Tables And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean, Disinfect Toilets And Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.				
RTO Platform, Reporting Location And Crew Room. Sweep, Remove All Dust Balls, Clean And Disinfect Passageway Floor From Swipe Gate To Front Of Refuse Room Door.	Grand Central 42 St	4 5 6	R238	0930 - 1100
Clean Tables And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & Disinfect Toilets & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.				
Clean And Disinfect Employee's Toilet At R236 Shuttle Mezzanine Area.				
RTO Line Superintendent Office: Sweep, Remove All Dust Balls, Clean And Disinfect Passageway Floor.	Grand Central 42 St	4 5 6	R238	1100 - 1140
Clean Tables And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & Disinfect Toilets & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles. Clean Slop Sink Room And Restock Supplies.				
Lunch	Grand Central 42 St	4 5 6	R238	1145 - 1215
Clean And Disinfect #7 Line Tower. Sweep And Mop Floor. Empty Trash Receptacles. Clean And Disinfect Employee's Toilet. Clean Night Superintendent's Office.	Times Sq-42 St	1 2 3	R151	1225 - 1300
RTO Superintendent Office #1 Line				
Clean Tables And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & Disinfect Toilets & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.	Times Sq-42 St	1 2 3	R151	1300 - 1350
RTO Superintendent Master Tower:				
Sweep, Remove Dust Balls And Litter Inside Passageway Leading From Swipe Gate To Master Tower. Clean Tables And Counter-tops. Wipe Down Benches And Mirrors. Dust Walls And Lockers. Clean & Disinfect Toilets & Restock Paper Supplies. Sweep And Mop All Offices. Empty Trash Receptacles.	Grand Central 42 St	4 5 6	R238	1400 - 1500
Report Off Duty	Grand Central 42 St	4 5 6	R238	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0277	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform	Pelham Bay Park	6	R423	0700 - 0800
Clean And Disinfect Crew Room And Toilets. Sweep And Mop Dispatcher's Office. Empty All Trash Receptacles. Sweep And Mop Tower And Empty Trash Receptacles.	Pelham Bay Park	6	R423	0800 - 1000
Sweep And Mop All Floors. Empty Trash Receptacles. Clean And Disinfect Superintendent & RTO Deputy Superintendent'S Office.	Pelham Bay Park	6	R423	1000 - 1030
Lunch	Pelham Bay Park	6	R423	1000 - 1030
Clean And Disinfect Dispatcher's Office. Sweep And Mop Dispatcher's Office. Empty All Trash Receptacles. Sweep And Mop Tower And Empty All Trash Receptacles.	Parkchester	6	R417	1045 - 1245
Clean And Disinfect Consolidated Crew Room And Toilets. Sweep And Mop and Floors. Empty Trash Receptacles.	Pelham Bay Park	6	R423	1300 - 1445
Report Off Duty.	Pelham Bay Park	6	R423	1500 -

Saturday-Sunday				
Report On Duty In Full Uniform	Pelham Bay Park	6	R423	0700 - 0800
Clean And Disinfect Dispatcher'S Office. Sweep And Mop Floor. Empty All Trash Receptacles.	Pelham Bay Park	6	R423	0700 - 0800
Sat. Only: Clean And Disinfect All Pigeon Droppings Under Station And At Street Level.	Pelham Bay Park	6	R423	0800 - 1000
Clean And Disinfect Consolidated Crew Room And Toilets. Sweep And Mop All Floors. Empty Trash Receptacles. Clean And Disinfect GSM & Deputy Superintendent's Office.	Pelham Bay Park	6	R423	1000 - 1030
Lunch	Pelham Bay Park	6	R423	1000 - 1030
Empty All Trash Receptacles In Westchester Sq. Yard Master Tower Building First, Second And Fourth Floors. General Cleaning Of All Offices, Rooms, Lavatories And Water Fountains On All Floors (1 through 4), Including The Crew Room. Master Tower, Elevator, Stairways And Floor Landings. Clean And Disinfect Rooms, Hallways And Offices (If Accessible).	Westchester Sq East Tremont Av	6	R420	1045 - 1400
Clean Consolidated crew room. Sweep and Mop All Floors. Empty Trash Receptacles	Pelham Bay Park	6	R423	1410 - 1500
Report Off Duty.	Pelham Bay Park	6	R423	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0278	Station North	0700 - 1500	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Uniform. Walk To Westchester Avenue Master Tower's Crew Reporting Center, Room #121 (Westchester SQ Yard). (Sign In & Out - Rm. 121 Westchester Master Tower Bldg.) General Cleaning Of All Offices, Rooms, Lavatories And Water Fountains On The 1St Floor, 2Nd Floor And 4Th Floor In The Main Tower Building, Including Assistant Chief Transportation Officer And General Superintendent Offices, Crew Rooms, Master Tower, Elevator Stairs, Floor Landings And Sweeping Of The Exterior Sidewalks Around The Building. Clean And Disinfect Rooms, Hallways And Offices. Sweep And Mop Floors, Dust Lockers And Window Sills. Clean And Scrub Toilets, Clean Benches And Empty All Trash Receptacles.	Westchester Sq East Tremont Av	6	R420	0700 - 1100
Lunch (Sign In & Out - Rm. 121 Westchester Master Tower Bldg.)	Westchester Sq East Tremont Av	6	R420	1100 - 1130
Westchester Sq. Yd./Master Tower Bldg: General Cleaning Of All Offices, Rooms, Lavatories And Water Fountains On The 1St Floor, 2Nd Floor And 4Th Floor In The Main Tower Building, Including Assistant Chief Transportation Officer And General Superintendent Offices, Crew Rooms, Master Tower, Elevator Stairs, Floor Landings And Sweeping Of The Exterior Sidewalks Around The Building. Clean And Disinfect Rooms, Hallways And Offices. Sweep And Mop Floors, Dust Lockers And Window Sills. Clean And Scrub Toilets, Clean Benches And Empty All Trash Receptacles.	Westchester Sq East Tremont Av	6	R420	1130 - 1500
Report Off Duty.	Westchester Sq East Tremont Av	6	R420	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0279	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	191 St	1	R185	2300 - 0100
Operate Elevator El 106				
Lunch	191 St	1	R185	0100 - 0130
Operate Elevator El 106	191 St	1	R185	0130 - 0700
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	0700 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0280	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	191 St	1	R185	0700 - 0900
Operate Elevator El 106				
Lunch	191 St	1	R185	0900 - 0930
Operate Elevator El 106	191 St	1	R185	0930 - 1500
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	1500 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0281	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	191 St	1	R185	1500 - 1700
Operate Elevator El 106				
Lunch	191 St	1	R185	1700 - 1730
Operate Elevator EL106.	191 St	1	R185	1730 - 2300
Report Off Duty.				
.				
Note: If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	2300 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons, are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0282	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	181 St	1	R183	2300 - 0145
Operate Elevator El 108				
Lunch	181 St	1	R183	0145 - 0215
Operate Elevator El 108	181 St	1	R183	0215 - 0700
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0283	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	181 St	1	R183	0700 - 0945
Operate Elevator EL 108				
Lunch	181 St	1	R183	0945 - 1015
Operate Elevator EL 108	181 St	1	R183	1015 - 1500
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	181 St	1	R183	1500 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0284	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	181 St	1	R183	1500 - 1745
Operate Elevator El 108				
Lunch	181 St	1	R183	1745 - 1815
Operate Elevator El 108	181 St	1	R183	1815 - 2300
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	181 St	1	R183	2300 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours		RC#
NC0285	Station North2300 - 0700		2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	168 St	A C	N013	2300 - 2305
Operate Elevator El 114	168 St	A C	N013	2315 - 0230
Lunch	168 St	A C	N013	0230 - 0300
Operate Elevator El 114	168 St	A C	N013	0300 - 0645
Report Off Duty.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	168 St	A C	N013	0655 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0286	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	168 St	A C	N013	0700 - 0705
Operate Elevator El 114	168 St	A C	N013	0715 - 1030
Lunch	168 St	A C	N013	1030 - 1100
Operate Elevator El 114	168 St	A C	N013	1100 - 1445
Report Off Duty.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	168 St	A C	N013	1455 - 1500

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0287	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	168 St	A C	N013	1500 - 1505
Operate Elevator El 114	168 St	A C	N013	1515 - 1830
Lunch	168 St	A C	N013	1830 - 1900
Operate Elevator El 114	168 St	A C	N013	1900 - 2245
Report Off Duty.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	168 St	A C	N013	2255 - 2300

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0288	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	190 St	A	N006A	2300 - 0405
Operate Elevator El 116				
Lunch	190 St	A	N006A	0405 - 0435
Operate Elevator El 116	190 St	A	N006A	0435 - 0700
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	190 St	A	N006A	0700 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0289	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	190 St	A	N006A	0700 - 1205
Operate Elevator El 116				
Lunch	190 St	A	N006A	1205 - 1235
Operate Elevator El 116	190 St	A	N006A	1235 - 1500
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	190 St	A	N006A	1500 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0290	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	190 St	A	N006A	1500 - 2005
Operate Elevator El 116				
Lunch	190 St	A	N006A	2005 - 2035
Operate Elevator El 116	190 St	A	N006A	2035 - 2300
Report Off Duty.				
Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	190 St	A	N006A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0291	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	181 St	A	N007A	2300 - 2305
Operate Elevator El 118	181 St	A	N007A	2315 - 0320
Lunch	181 St	A	N007A	0320 - 0350
Operate Elevator El 118	181 St	A	N007A	0350 - 0645
Report Off Duty.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	181 St	A	N007A	0655 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0292	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	181 St	A	N007A	0700 - 0705
Operate Elevator El 118	181 St	A	N007A	0715 - 1120
Lunch	181 St	A	N007A	1120 - 1150
Operate Elevator El 118	181 St	A	N007A	1150 - 1445
Report Off Duty.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	181 St	A	N007A	1445 - 1500

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0293	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	181 St	A	N007A	1500 - 1505
Operate Elevator El 118	181 St	A	N007A	1515 - 1920
Lunch	181 St	A	N007A	1920 - 1950
Operate Elevator El 118	181 St	A	N007A	1950 - 2245
Report Off Duty.				
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	181 St	A	N007A	2255 - 2300

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0294	Station North	0100 - 0900	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	191 St	1	R185	0100 - 0130
Relieve Elevator Operator For Lunch At EL 106				
Relieve Elevator Operator For Lunch At EL 108	181 St	1	R183	0145 - 0215
Relieve Elevator Operator For Lunch At EL 114	168 St	A C	N013	0230 - 0300
Relieve Elevator Operator For Lunch At EL 118	181 St	A	N007A	0320 - 0350
Relieve Elevator Operator For Lunch At EL116	190 St	A	N006A	0405 - 0435
Lunch	190 St	A	N006A	0435 - 0505
Scrap All Elevators	168 St	A C	N013	0515 - 0700
Scrap All Elevators	191 St	1	R185	0720 - 0900
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	0900 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0295	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Wednesday-Sunday				
Report On Duty In Full Uniform. Sun: 190 St E/O EL116 To Cover Job NC0288 Mon: RDO Tue: RDO Wed: 181 St E/O EL118 To Cover Job NC0291 Thu: 181 St E/O EL118 To Cover Job NC0291 Fri: 181 St E/O EL108 To Cover Job NC0282 Sat: 190 St E/O EL116 To Cover Job NC0288 Report Off Duty. Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	Various	Various	Various	2300 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0296	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Thursday-Monday				
Report On Duty In Full Uniform. Sun: 168 St E/O EL114 To Cover Job NC0285 Mon: 168 St E/O EL114 To Cover Job NC0285 Tue: RDO Wed: RDO Thu: 191 St E/O EL106 To Cover Job NC0279 Fri: 191 St E/O EL106 To Cover Job NC0279 Sat: 181 St E/O EL108 To Cover Job NC0282 Report Off Duty. Note: If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	Various	Various	Various	2300 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0297	Station North	0900 - 1700	2751

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform	191 St	1	R185	0900 - 0930
Relieve Elevator Operator For Lunch At EL 106				
Relieve Elevator Operator For Lunch At EL108	181 St	1	R183	0945 - 1015
Relieve Elevator Operator For Lunch At EL 114	168 St	A C	N013	1030 - 1100
Relieve Elevator Operator For Lunch At EL 118	181 St	A	N007A	1120 - 1150
Relieve Elevator Operator For Lunch At EL 116	190 St	A	N006A	1205 - 1235
Lunch	190 St	A	N006A	1235 - 1305
Scrap All Elevators	181 St	A	N007A	1320 - 1525
Scrap All Elevators	191 St	1	R185	1545 - 1700
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	1700 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0298	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Wednesday-Sunday				
Report On Duty In Full Uniform. Sun: 168 St E/O EL114 To Cover Job NC0286 Mon: RDO Tue: RDO Wed: 181 St E/O EL108 To Cover Job NC0283 Thu: 181 St E/O EL108 To Cover Job NC0283 Fri: 190 St E/O EL116 To Cover Job NC0289 Sat: 168 St E/O EL114 To Cover Job NC0286 Report Off Duty. Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	Various	Various	Various	0700 - 1500

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0299	Station North	Wed - Wed:0700 - 1500 Thu - Fri:0900 - 1700 Sat - Sun:0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Wednesday-Sunday				
<p>Report On Duty In Full Uniform</p> <p>Sun: Utility - 0700 Hours 181 St N007A Report On Duty Perform Duties Below For EL117, EL118 & EL119 0700 - 0945 Hour: Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 0945 - 1015 Hours: Lunch 1030 - 1315 Hours: 191 St R185 Perform Duties Below For EL103, EL104, EL105 & EL106 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1335 - 1440 Hours: 168 St N013 Perform Duties Below For EL115 EL113 & EL114 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1500 Hours: 181 St N007A - Report Off Duty</p> <p>Mon: RDO Tue: RDO</p> <p>Wed: Utility - 0700 Hours 181 St N007A - Report On Duty Perform Duties Below For EL117, EL118 & EL119 0700-1030 Hours Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 1030 - 1100 Hours: Lunch 1120 - 1440 Hours: 168 St N013 Perform Duties Below For EL111, EL112, EL113 & EL114 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 1500 Hours - 181 St N007A - Report Off Duty</p> <p>Thu: E/O L/R To Cover Job NC0297 Fri: E/O L/R To Cover Job NC0297</p> <p>Sat: Utility 0700 Hours 181 St N007A - Report On Duty Perform Duties Below For EL115, EL116, EL117, EL118, EL119 & EL120 0700 - 1045 Hours: Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Platform And Mezzanine Levels 1045 - 1115 Hours: Lunch 1130 - 1415 Hours: 181 St N007A Perform Duties Below For EL117, EL118 & EL119 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1430 - 1445 Hours: 168 St N013 Perform Duties Below For EL111, EL112, EL113 and EL114 Remove Gum, Sweep And Mop Elevator Floors, Polish Stainless Steel Interior Walls, Polish Stainless Steel Interior And Exterior Doors. Scrap And Disinfect Corridor/Area In Front Of Elevators On Street And Mezzanine Levels 1500 Hours - 181 St N007A - Report Off Duty.</p> <p>Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision. Note: Tasks subject to change and/or by chance.</p> <p>** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location ** Spot clean the walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property. Spot deck/mop ADA tactile as needed.</p> <p>Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station. Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station Clean MVMs, HEETs, On-the-go, CAI, and HPI Units. Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed</p>	Various	Various	Various	0700 - 1500

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0300	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Thursday-Monday				
Report On Duty In Full Uniform				
Inspect Station For Unsanitary Conditions And Correct. Clean, And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Disinfect And Clean Chrome Tops Of All Trash Receptacles. Clean, Disinfect And Mop El 103, 104, 105 And 106. Clean Walls Behind Trash Receptacles.	191 St	1	R185	1500 - 1715
Clean, Disinfect And Mop El 178. Clean Glass And Wipe Down Stainless Steel Inside And Outside.	Dyckman St	1	R186	1730 - 1800
Lunch	Dyckman St	1	R186	1800 - 1830
Clean, Disinfect And Mop El 184 And 185. Clean Glass And Wipe Down Stainless Steel Inside And Outside.	231 St	1	R194	1845 - 1945
Clean, Disinfect And Mop El 111, El 112, El 113, And El 114. Clean Glass And Wipe Down Stainless Steel Inside And Outside.	168 St	A C	N013	2010 - 2115
Inspect Station For Unsanitary Conditions And Correct. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine Area. Clean, disinfect and mop EL117, EL118 & EL119.	181 St	A	N007A	2140 - 2215
Scrap Street Level Mezzanine/Passageway Of El 111, 112, 113 And 114.	168 St	A C	N013	2225 - 2300
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	2300 -
Employees Picking Elevator Jobs During This Pandemic, For Safety Reasons, Are Subject To Being Assigned To WAA Or Extra.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0301	Station North	1700 - 0100	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	191 St	1	R185	1700 - 1730
Relieve Elevator Operator For Lunch At EL106	181 St	1	R183	1745 - 1815
Relieve Elevator Operator For Lunch At EL108	168 St	A C	N013	1830 - 1900
Relieve Elevator Operator For Lunch At EL114	181 St	A	N007A	1920 - 1950
Relieve Elevator Operator For Lunch At EL118	190 St	A	N006A	2005 - 2035
Relieve Elevator Operator For Lunch At EL116	190 St	A	N006A	2035 - 2105
Lunch	181 St	A	N007A	2120 - 2200
Scrap All Elevators. Polish Steel Turnstiles.	191 St	1	R185	2220 - 0100
Report Off Duty.				
Note: If Station Is Closed And/Or Closes For Rehabilitation, CTA Will WAA As Elevator Operator, As Directed By Supervision.	191 St	1	R185	0100 -
** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0302	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Thursday-Monday				
Report On Duty In Full Uniform. Sun: 181 St E/O EL 108 To Cover Job NC0284 Mon: 181 St E/O EL 108 To Cover Job NC0284 Tue: RDO Wed: RDO Thu: 168 St E/O EL 114 To Cover Job NC0287 Fri: 191 St E/O EL 106 To Cover Job NC0281 Sat: 191 St E/O EL 106 To Cover Job NC0281 Report Off Duty. Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	Various	Various	Various	1500 - 2300

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0303	Station North	1500 - 2300	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Wednesday-Sunday				
Report On Duty In Full Uniform. Sun: 181 St E/O EL118 To Cover Job NC0293 Mon: RDO Tue: RDO Wed: 190 St E/O EL 116 To Cover Job NC0290 Thu: 190 St E/O EL 116 To Cover Job NC0290 Fri: 168 St E/O EL 114 To Cover Job NC0287 Sat: 181 St E/O EL 118 To Cover Job NC0293 Report Off Duty. Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	Various	Various	Various	1500 - 2300

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0304	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Thursday-Monday				
Report On Duty In Full Uniform. Sun: 181 St E/O EL 119 To Cover Job NC0280 Mon: 181 St E/O EL 119 To Cover Job NC0280 Tue: RDO Wed: RDO Thu: 190 St E/O EL 116 To Cover Job NC0289 Fri: 181 St E/O EL 118 To Cover Job NC0292 Sat: 181 St E/O EL 118 To Cover Job NC0292 Report Off Duty. Note: If Station Is Closed And/or Closes for Rehabilitation, CTA Will WAA as Elevator Operator, As Directed by Supervision. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location **	Various	Various	Various	0700 - 1500

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0305	Station North	Sun - Mon:1700 - 0100 Tue - Wed:1500 - 2300 Thu - Thu:1400 - 2200	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform. Sun: E/O L/R To Cover Job NC0301 Mon: E/O L/R To Cover Job NC0301 Tue/Wed: Utility (1500 - 2300) 168 Street N013 - Report On Duty Thu: Utility (1400 - 2200) 1400 181 Street R183 - Report On Duty 1400-1700 181 Street R183 - Scrap And Disinfect All Elevators 1700-1730 181 Street R183 - Lunch 1750-2035 181 Street 'A' Line N007A - Scrap and Disinfect All Elevators. 2100-2200 181 Street R183 - Re-Scrap All Elevators. 2200 181 Street R183 - Report Off Duty. Fri: RDO Sat: RDO Report Off Duty. Note: If Station Is Closed And/or Closes for Rehabilitation, Lunch Reliefs Will Skip The Closed Station And Go To The Next Station And Go To The Next Station On The Schedule. ** Employees picking Elevator Jobs during this pandemic, for safety reasons are subject to being assigned to WAA jobs such as Customer Service, disinfecting, fill hand sanitizer and work within their limitations at their picked location ** .	Various	Various	Various	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0306	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM ALL DUTIES ON 4 & 5 LINES.				
Sweep All Stairways, Including S/B Platform Stairways Ns12/Ns13 Leading To Concourse Level. Scrap N/S/B Platforms & All Control Areas Excluding Dey Street Head House (DSHH). Scrap Underpass Between S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Disinfect All Urine Areas. Wipe Down All Benches - Remove Stains, Stickers & Graffiti. Clean Dust Buildup On Tile Walls Leading To Underpass & A/C West Mezzanine. Clean Exterior Of N095 Booth Windows & Empty Trash. Clean All Turnstiles, HEETs, MVMs & MEMs - Including N095 Control Area. Clean AFC Swipe heads. Clean All Signs & Ad Panels-Remove Stickers & Graffiti. Clean & Disinfect Employee Toilet, Lunch Room & Men/Women Locker Room In DSHH. Remove All Stains, Spills & Drag marks On N/S/B Platforms.	Fulton St	A C	N095	0700 - 0930
Clean & Polish El716. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	Fulton St	A C	N095	0930 - 1000
Mon-Sat: Clean All Glass Surfaces On S/B Platform, Including Around Es364. & S/W'S Ns12/Ns13.				
Sun: Major Duty Service Booth N095- Clean Exterior And Interior Of The Booth. Wipe Down Ledges And Surfaces. Clean Interior And Exterior Of Booth Glass. Thoroughly Clean Deal Tray. Sweep, Disinfect And Mop Floor.	Fulton St	A C	N095	1000 - 1100
Lunch	Fulton St	A C	N095	1100 - 1130
Wash Down Walls And Floors. Sweep/Mop and remove stickers and graffiti. Address unsanitary conditions				
Major Cleaning (1130-1215) Mon: Service Corridor On N/B Platform. Tue: Station Supv/Director's Office. Wed: Employee Lunch Room & Men's Locker Room. Thu: Employee Toilet & Women's Locker Room. Fri: Clean & Organize Paper/Chemical Supply Rooms On N/B Platform.	Fulton St	A C	N095	1130 - 1245
Clean and Polish El 716. Sweep, disinfect and mop floors. Clean exterior of glass and chrome on platform level only.	Fulton St	A C	N095	1245 - 1315
Sweep All Stairways, Including S/B Platform Stairways Ns12/Ns13 Leading To Concourse Level. Scrap N/S/B Platforms & All Control Areas Excluding Dshh. Scrap Underpass Between S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms.	Fulton St	A C	N095	1315 - 1500
Report Off Duty.	Fulton St	A C	N095	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0307	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Polish EI716 And EI720. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Exterior Of Glass & Chrome On All Levels.	Fulton St	A C	N095	1500 - 1600
Sweep All Stairways, Including S/B Platform Stairways Ns12/Ns13 Leading To Concourse Level, Stairways Leading To 195 Broadway, Stairways At The S/End PF The S/B Platform And Stairways On The Unpaid Side Of Dey Street Head House (DSHH). Scrap N/S/B Platforms & Control Areas Excluding Dey Street Head House (DSHH). Scrap Underpass Between S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Disinfect Urine Areas. Wipe Down All Benches - Remove Stains, Stickers & Graffiti. Clean Dust Buildup On Tile Walls Leading To Underpass & A/C West Mezzanine. Clean Exterior Of N095 Booth Windows & Empty Trash. Clean All Customer Information Centers, Turnstiles & HEETs In Control Areas: R205, R206, R208 & N095. Clean All AFC Swipe heads In Control Areas. Clean All Signs & Ad Panels - Remove Stickers & Graffiti. Clean & Disinfect Employee Toilet, Lunch Room & Men/Women Locker Room In DSHH. Remove All Stains, Spills & Drag marks On N/S/B Platforms, Control Areas & Stairway Landings. Clean All Glass Surfaces On S/B Platform Around Es364	Fulton St	A C	N095	1600 - 1900
Lunch	Fulton St	A C	N095	1900 - 1930
Clean & Polish All MVMs & MEMs In Control Areas Of R205, R206, R208 & N095. Clean & Polish All OTGs Located On Concourse & Platform Levels.	Fulton St	A C	N095	1930 - 2030
Clean & Polish EI716 And EI720. Remove Gum, Sweep, Disinfect & Mop Floor. Clean Exterior Of Glass & Chrome On All Levels.	Fulton St	A C	N095	2030 - 2130
Sweep All Stairways. Scrap N/S/B Platforms & All Control Areas Excluding DSHH. Scrap Underpass Between S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms.	Fulton St	A C	N095	2130 - 2300
Report Off Duty.	Fulton St	A C	N095	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0308	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
(0700-0745) Clean And Polish EI723. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.	Fulton St	2 3	N098	0700 - 0830
(0745-0830) Clean And Polish EI732. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.				
Sweep All Stairways. Including Stairways Leading To The A/C East Mezzanine-NS30 & NS31. Scrap All Control Areas, Passageway & Island Platform. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Wipe Down All Benches - Remove Stains, Stickers & Graffiti. Clean Exterior Of N098 Booth Windows & Empty Trash. Clean All Turnstiles, HEETs, MVMs & MEMs. Clean All AFC Swipe heads. Clean All Signs, Ad Panels & Customer Information Centers - Remove Stickers & Graffiti. Clean Subway Map Frames On Island Platform. Clean & Disinfect Employee Toilet & Facility Room. Remove All Stains, Spills & Drag marks In Mezzanines & On Island Platform. R113 Passageway: Polish Chrome Railings In Passageway From R113 Control Area To EI 732.	Fulton St	2 3	N098	0830 - 1030
Scrap & Disinfect 135 Williams Street Entrance. Scrap 3 Feet Around Street Entrance On All Sides. Clean & Polish OTG Kiosk. Clean Exterior & Interior Of Glass Doors & Window. Remove Pigeon Droppings From Around Perimeter Of The Entrance. Mop & Disinfect The Floor.				
R114 Mezzanine: Scrap & Disinfect Paid & Unpaid Sides Of Turnstiles. Wipe Down Customer Information Centers/Guide-A-Ride Boards-Remove All Stickers & Graffiti. Clean & Polish Turnstiles.	Fulton St	2 3	N098	1030 - 1130
Sun: (1000-1030) Major Duty Service Booth N098- Clean Exterior And Interior Of The Booth. Wipe Down Ledges And Surfaces. Clean Interior And Exterior Of Booth Glass. Thoroughly Clean Deal Tray. Sweep, Disinfect And Mop Floor.				
Lunch	Fulton St	2 3	N098	1130 - 1200
(1200-1245): Clean And Polish EI723. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.	Fulton St	2 3	N098	1200 - 1400
(1245-1330): Clean And Polish EI732. Remove Gum, Sweep, Disinfect And Mop Floors. Clean Interiors And Exterior Of Glass & Chrome On All Levels.				
Re-Scrap All Control Areas, Passageway & Island Platform. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles.	Fulton St	2 3	N098	1400 - 1500
Report Off Duty.	Fulton St	2 3	N098	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0309	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Perform All Cleaning Duties On Lower Mezzanine. Sweep All Stairways from lower to platform P1A/B to 12A/B. Scrap , Mezzanines, Landings And Passage Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The Go (Otg) And Help Point Intercom (Hpi). Remove All Stains From Tiled Floors. Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash trash receptacles and polish. Clean RTO & Relay Facilities on lower level, Clean mop and disinfect bathrooms on lower levels- restock supplies. Clean, organize and restock scrubber room at lower level .	34 St Hudson Yards	7	R550	0700 - 1000
Clean And Disinfect Female Employee Toilet And Facility Room.	34 St Hudson Yards	7	R550	1000 - 1030
Lunch	34 St Hudson Yards	7	R550	1030 - 1100
Major Duty 1100-1130 Sun: RTO Relay Room - Clean, mop and empty trash. Mon: RTO Towers - Clean, mop and empty trash - . Tue: Clean mop and disinfect all bathrooms at lower level, wipe down tile walls and restock supplies. Wed: Clean, mop, wipe shelves and tidy scrubber room and restock supplies (lower level). Thu: Clean, mop and polish interior and exterior EL600 (mezz to platform). Fri: Clean and polish SW railings P1A/B to P5A/B. Sat: Clean and polish SW railings P7A/B to P12A/B.	34 St Hudson Yards	7	R550	1100 - 1130
Perform The Listed Duties On The Lower Mezzanine Clean And Disinfect Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum Off The Lower Level Mezzanine And Platform Area. Sweep Stairways, Mezzanine And El 601. Clean, Mop And Disinfect El 600 And El 601. Empty Trash Receptacles. Clean And Wipe Free Standing Map Frames, Glass Panels And Benches. Clean mop and disinfect bathrooms on lower levels. Empty Trash at RTO Facilities; Clean, organize and restock scrubber room at lower level	34 St Hudson Yards	7	R550	1130 - 1500
Report off duty	34 St Hudson Yards	7	R550	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0310	Station North	0700 - 1500	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Perform All Cleaning Duties On Street Level and Upper Mezzanine of 34th & 35th Streets				
Sweep All Stairways at 34th & 35th Street- S1, S2, M1, M2, M3, M4, M6 Scrap , Mezzanines, Landings And Passage Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 602 And El 603. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Clean Public Toilets. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish Turnstiles, MVMs, Mems And AFC Readers. Clean On The Go (Otg) And Help Point Equipment (Hpi). Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash receptacles and polish. Wipe down yellow bird box and replenish hand sanitizer	34 St Hudson Yards	7	R550	0700 - 1000
Clean And Disinfect Men's Employee Consolidated Locker Room and Bathroom (upper level). Wipe down tile walls and dust overhead lockers- Restock supplies.	34 St Hudson Yards	7	R550	1000 - 1100
Lunch	34 St Hudson Yards	7	R550	1100 - 1130
Major Duty 1130-1200				
Sun: Clean, mop, organize and restock Scrubber/CTA room- upper level Mon: EL 603- Clean, mop and polish interior and exterior of stainless steel- (Street level). Tue: Clean and mop- Superintendent Office. Wed: Clean and mop TCC Office, wipe down lockers. Thu: Clean and mop Supervisors Office, wipe down lockers. Fri: Clean and polish stainless pillars at street level (35th Street). Sat: Clean and polish stainless pillars at 34th Street (street level).	34 St Hudson Yards	7	R550	1130 - 1200
Perform The Listed Duties On Street Level and Upper Mezzanine of 34th & 35th Streets				
Clean And Disinfect Public And Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum. Sweep Stairways, RE-Scrap Mezzanine, Re-scrap Street At Control Area R550 & Control Area R551 @ 35Th Street And Hudson Yard East. Clean, Mop And Disinfect El 602 And El 603. Empty Trash Receptacles. Clean and mop Bathrooms & EFR at 35th Street . Clean, tidy and restock Scrubber rooms at booth R550 & R551 upper mezzanine	34 St Hudson Yards	7	R550	1200 - 1500
Report Off Duty.	34 St Hudson Yards	7	R550	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0311	Station North	0600 - 1400	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform @ R151				
*UNDER CONSTRUCTION- NEW CONSTRUCTED CUSTOMER SERVICE CENTER-BOOTH @ R147				
Sweep all stairways Control areas of R148 & R153, landings & outside areas. Scrap all mezzanine and platforms and passageway. Disinfect all unsanitary conditions. Empty and disinfect all trash receptacles, mezzanine of R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue from all surfaces. Remove gum, stains, spills and drag marks from floor surfaces. Clean CSC glass & empty trash. Clean and wipe all countertops, chairs/benches at CSC Wipe Clean & Polish all trash receptacles, AFC equipment, HPI/CAI, digital screens, CIC, Chrome and Glass Railings. Clean, Disinfect and Organize Rooms: Male & Female Locker Room, EFR/CTA Slop Sink. Clean & Disinfect EL619	Times Sq-42 St	S	R147	0600 - 0830
Clean and disinfect Employee bathroom and Employee Facility room at 35th Street R551 control area. Clean, and wipe down MVM's, HEET and Turnstiles- R551- Sweep stairs and scrap street level at 35th Street entrance	34 St Hudson Yards	7	R550	0840 - 1000
Lunch	34 St Hudson Yards	7	R550	1000 - 1030
Perform All Cleaning Duties On Platform level				
Sweep All Stairways, P18A/B, P17A/B,P16A-16C, P15A-15C, P14A-14C, P13A-13C Scrap Platforms, Landings And Passageways. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The GO (OTG) And Help Point Intercom (HPI) Equipment. Remove All Stains From Tiled Floors. Dust All Ledges, Remove All Stickers, Graffiti And Clean Residue. Disinfect And Clean Refuse Room. Clean FSMF, Scrubber Room. Scrap under stairs on platform. Disinfect And Clean Refuse Room. Clean Consolidated Lunch room. Remove Graffiti on EED Clean, polish MVM, HEET , Turnstiles at 35th Street mezzanine.	34 St Hudson Yards	7	R550	1030 - 1300
Major Duty 1230-1300				
Sun: Clean and organize Clerical Storage room- upper level control area R550 Mon: Clean, mop and wipe tile walls in employee Bathroom at 35th Street control area R551. Tue: Clean, Disinfect Refuse Room. Wed: Clean, mop and polish interior and exterior EL602. Thu: Clean mop, and polish interior and exterior EL601. Fri: Clean, mop, Consolidate Lunch Room (refrigerator/ microwave). Sat: Clean & organize Chemical Storage- upper level control area R550.				
Re-scrap Shuttle Mezzanine, platforms, passageway and R148 & 153 control areas. Disinfect all urine areas. Empty and clean all trash receptacles. Clean and disinfect EL 619	Times Sq-42 St	S	R147	1310 - 1400
Report off duty	Times Sq-42 St	S	R147	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0311A	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM @ R151 Sweep all mezzanine and platform stairways including stairways ML5 To ML16 and ML20 to ML23. Scrap mezzanine, passageway, and platform areas. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Clean exterior of Booth windows. Clean and disinfect employees' toilet and facility rooms. Dust all ledges. Remove all gums, Stains, Spills And Drag Marks On Floor Areas Including 41St Street Passageway To 8Th Avenue- Clean, Mop and disinfect EL232, 233 MAJOR DUTY: CLEAN AND POLISH MON: ESC 217 TUE: ESC. 218 WED: ESC. 216 THU: ESC. 217 FRI: ESC. 218 SAT: ALL TRASH RECEPTACLES; (UPPER/LOWER MEZZ & PLATFORM BUCKET WASH, CLEAN AND POLISH RIMS *ESCALATORS- GRAFFITI AND STICKERS REMOVED; SIDING CLEANED; GUM REMOVED FROM METAL PLATES	Times Sq-42 St	7	R145	2300 - 0330
Lunch	Times Sq-42 St	1 2 3	R151	0330 - 0400
Sweep All Stairways including ML5 to ML12. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom And Tower at R143 Mezzanine (Daily at 40 St - 7 Ave). Dust All Ledges. Clean And Polish All MVM's, MEM's, HEET's, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Remove all dust balls from mezzanine passageway and platform, gutters and drains.	Times Sq-42 St	1 2 3	R151	0400 - 0650
Report off duty	Times Sq-42 St	7	R145	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0312	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Perform All Cleaning Duties On Lower Mezzanine Sweep All Stairways from lower to platform P1A/B to 12A/B. Scrap , Mezzanines, Landings And Passage Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The Go (Otg) And Help Point Intercom (Hpi). Remove All Stains From Tiled Floors. Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash trash receptacles and polish. Clean RTO & Relay Facilities on lower level, Clean mop and disinfect bathrooms on lower levels- restock supplies. Clean, organize and restock scrubber room at lower level	34 St Hudson Yards	7	R550	1500 - 1830
Clean And Disinfect Female Employee Toilet & Consolidated Locker Room (upper level)	34 St Hudson Yards	7	R550	1830 - 1930
Lunch	34 St Hudson Yards	7	R550	1930 - 2000
Major Duty: 2000-2040 Sun: Spot mop floor backhouse corridor upper mezzanine- southside entrance. Mon: Clean, mop and empty trash - RTO Towers/Relay Office. Tue: Clean mop and disinfect all bathrooms at lower level, wipe down tile walls and restock supplies. Wed: Clean, mop, wipe shelves and tidy scrubber room and restock supplies (lower level). Thu: Clean, mop and polish interior and exterior EL600 (mezzanine to platform). Fri: Clean and polish SW railings P1A/B to P5A/B. Sat: Clean and polish SW railings P7A/B to P12A/B.	34 St Hudson Yards	7	R550	2000 - 2040
Perform The Listed Duties On The Lower Mezzanine Clean And Disinfect Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum Off The Lower Level Mezzanine And Platform Area. Sweep Stairways, Mezzanine And El 601. Clean, Mop And Disinfect El 600 And El 601. Empty Trash Receptacles. Clean And Wipe Free Standing Map Frames, Glass Panels And Benches. Clean mop and disinfect bathrooms on lower levels. Empty Trash at RTO Facilities; Clean, organize and restock scrubber room at lower level	34 St Hudson Yards	7	R550	2040 - 2300
Report off duty	34 St Hudson Yards	7	R550	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0313	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Perform All Cleaning Duties On Street Level and Upper Mezzanine of 34th & 35th Streets				
Control Area R550 & R551- Sweep All Stairways at 34th & 35th Street- S1, S2, M1, M2, M3, M4, M6 Scrap , Mezzanines, Landings And Passage Ways. Disinfect Urine Areas. Clean, Mop And Disinfect El 602 And El 603. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Clean Public Toilets. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish Turnstiles, MVMs, Mems And AFC Readers. Clean On The Go (Otg) And Help Point Equipment (Hpi). Dust All Ledges. Remove All Stickers, Graffiti And Clean Residue. Clean, bucket wash receptacles and polish. Wipe down yellow bird box and replenish hand sanitizer	34 St Hudson Yards	7	R550	1500 - 1800
Clean And Disinfect Men Employee Consolidated Locker Room and Bathroom (upper level) Wipe down tile walls and dust overhead lockers- Restock supplies	34 St Hudson Yards	7	R550	1800 - 1900
Lunch	34 St Hudson Yards	7	R550	1900 - 1930
Major Duty 1930-2020				
Sun: Spot mop corridor - backhouse upper level @ 34th Street (northside). Mon: EL 603- Clean, mop and polish interior and exterior of stainless steel- (Street level). Tue: Clean and mop Superintendent Office. Wed: Clean, mop, wipe down tile walls Women Public Bathroom. Restock supplies. Thu: Clean & mop TCC/Supervisors Office, wipe down lockers. Fri: Clean , mop, wipe down tile walls- Men Public Bathroom. Restock supplies. Sat: Clean and polish stainless pillars at 35th Street (Street level).	34 St Hudson Yards	7	R550	1930 - 2020
Perform The Listed Duties On Street Level and Upper Mezzanine of 34th & 35th Streets				
Clean And Disinfect Public And Employee Toilets, Re-Stock Toilet Paper, Hand Towels And Soap. Dust Mop And Remove Gum. Sweep Stairways, RE-Scrap Mezzanine, Re-scrap Street At Control Areas R550 & R551 @ 35Th Street And Hudson Yard East. Clean, Mop And Disinfect El 602 And El 603. Empty Trash Receptacles. Clean and mop Bathrooms & EFR at 35th Street . Clean, tidy and restock Scrubber rooms at booth R550 & R551 upper mezzanine	34 St Hudson Yards	7	R550	2020 - 2300
Report Off Duty.	34 St Hudson Yards	7	R550	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0314	Station North	1400 - 2200	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform @ R151				
*UNDER CONSTRUCTION NEW CONSTRUCTED CUSTOMER SERVICE CENTER @ R147 Sweep all Stairways Control Areas of R148 & R153, Landings and Outside Areas. Scrap all mezzanine and platforms and passageway. Disinfect all unsanitary conditions. Empty and Disinfect all Trash Receptacles, Mezzanine of R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue from all surfaces. Remove gum, stains, spills and drag marks from floor surfaces. Clean CSC glass & empty trash. Clean and wipe all countertops, chairs/benches at CSC. Wipe Clean & Polish all trash receptacles, AFC equipment, HPI/CAI, digital screens, CIC, chrome and stainless railings. Clean, Disinfect and Organize Rooms: Male & Female Locker Room, EFR/CTA Slop Sink. Clean yellowbird box hand sanitizer in control area of R147. Clean & disinfect EL619	Times Sq-42 St	S	R147	1400 - 1630
Clean and disinfect Employee bathroom and Employee Facility room at 35th Street R551 control area. Clean, and wipe down MVM's, HEET and Turnstiles- R551- Sweep stairs and scrap street level at 35th Street entrance.	34 St Hudson Yards	7	R550	1640 - 1800
Lunch	34 St Hudson Yards	7	R550	1800 - 1830
Perform All Cleaning Duties On Platform level Sweep All Stairways, P18A/B, P17A/B,P16A-16C, P15A-15C, P14A-14C, P13A-13C Scrap Platforms, Landings And Passageways. Clean, Mop And Disinfect El 600 And El 601. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Empty And Disinfect All Trash Receptacles. Clean On The GO (OTG) And Help Point Intercom (HPI) Equipment. Remove All Stains From Tiled Floors. Dust All Ledges, Remove All Stickers, Graffiti And Clean Residue. Disinfect And Clean Refuse Room. Clean FSMF, Scrubber Room. Scrap under stairs on platform. Disinfect And Clean Refuse Room. Clean Consolidated Lunch room. Remove Graffiti on EED Clean, polish MVM, HEET , Turnstiles at 35th Street mezzanine. Major Duty 2030-2100 Sun: Clean and wipe tile walls- employee bathroom control area R551 & restock supplies. Mon: Clean, mop and polish interior and exterior EL602. Tue: Clean, mop Consolidated Lunch Room (Refrigerator/microwave). Wed: Clean and organize Clerical Storage room- upper level control area R550. Thu: Clean & organize Chemical Storage- upper level control area R550. Fri: Clean and disinfect Refuse Room. Sat: Clean, mop and polish interior and exterior EL601.	34 St Hudson Yards	7	R550	1830 - 2100
Re-scrap Shuttle Mezzanine, platforms, passageway and R148 & 153 control areas. Disinfect all urine areas. Empty and clean all trash receptacles. Clean and disinfect EL619	Times Sq-42 St	S	R147	2110 - 2200
Report off duty	Times Sq-42 St	S	R147	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0315	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Tuesday				
Report On Duty In Uniform.	34 St Hudson Yards	7	R550	2300 - 0030
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 631 And Es 632.				
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 633 And Es 634.	34 St Hudson Yards	7	R550	0030 - 0200
Lunch	34 St Hudson Yards	7	R550	0200 - 0230
Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Remove All Stains From The Tiled Floors.	34 St Hudson Yards	7	R550	0230 - 0330
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 635 And Es 636.	34 St Hudson Yards	7	R550	0330 - 0500
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Elevators El 600, El 601 El 602 And El 603.	34 St Hudson Yards	7	R550	0500 - 0700
Report Off Duty.	34 St Hudson Yards	7	R550	0700 -

Friday-Saturday				
Report On Duty In Uniform.	34 St Hudson Yards	7	R550	2300 - 2400
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 626 And Es 627.				
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 628 And Es 629.	34 St Hudson Yards	7	R550	2400 - 0100
Lunch	34 St Hudson Yards	7	R550	0100 - 0130
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 621, Es 622 And Es 623.	34 St Hudson Yards	7	R550	0130 - 0330
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Escalators Es 624 And Es 625.	34 St Hudson Yards	7	R550	0330 - 0500
Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Gum, Stickers, Graffiti And Clean Residue. Elevators El 600, El 601 And El 602.	34 St Hudson Yards	7	R550	0500 - 0700
Report Off Duty.	34 St Hudson Yards	7	R550	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0316	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform. Along With CTA Job # NC0315				
SUN/TUE/THU: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES631 and ES632.	34 St Hudson Yards	7	R550	2300 - 0030
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES626 And ES627.				
SUN/TUE/THU: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES633 and ES634.	34 St Hudson Yards	7	R550	0030 - 0200
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES628 and ES629.				
Lunch	34 St Hudson Yards	7	R550	0200 - 0230
SUN/TUE/THU: Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Remove All Stains From The Tiled Floors.	34 St Hudson Yards	7	R550	0230 - 0330
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES621 and ES622.				
SUN/TUE/THU: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES635 and ES636.	34 St Hudson Yards	7	R550	0330 - 0500
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Escalators ES624 and ES625.				
SUN/TUE/THU: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, Graffiti, Stickers And Clean Residue. Elevators El 600, El 601 EL602 and EL603.	34 St Hudson Yards	7	R550	0500 - 0700
MON/WED: Clean And Polish All Glass/ Stainless Steel. Remove All Gum, , Graffiti, Stickers And Clean Residue. Elevators EL600, EL601 and EL602.				
Report Off Duty.	34 St Hudson Yards	7	R550	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0317	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Sweep all street and mezzanine stairways. Scrap Mezz. R141, R142 and north end underpass. Disinfect all urine areas. Empty and disinfect all trash receptacles. Remove stains, drag marks, stickers and residue. Clean and polish all glass guardrails, control railings and gates including stairways and control areas of R141 and R142. MAJOR CLEANING : (1730 - 1830) SUN: Clean, tidy, organize and Re-stock supplies on both north and south bound platforms and scrubber rooms. THU: Clean and disinfect refuse room on south end Island platform. SAT: Clean, disinfect and bucket wash all trash receptacles on both north and south bound platforms.	34 St Penn Station	1 2 3	R138	1500 - 1830
Clean and disinfect EL 215, EL 216. Wipe all stainless steel inside and outside. Sweep and mop all floors.	34 St Penn Station	1 2 3	R138	1830 - 1930
LUNCH	34 St Penn Station	1 2 3	R138	1930 - 2000
Re- Scrap all street and mezzanine stairways. Scrap Mezz. R141, R142 and north end underpass. Disinfect all urine areas. Empty and disinfect all trash receptacles. Remove stains, drag marks, Stickers and residue. Clean Booth windows of R141, wipe down all MVM's, MEM's, MCR, HEET's, HXT and Turnstiles. Wipe and polish all chrome metal surfaces in all control areas of R141 and R142.	34 St Penn Station	1 2 3	R138	2000 - 2300
REPORT OFF DUTY.	34 St Penn Station	1 2 3	R138	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0317A	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean and disinfect EL's 214,215,216, 618 Major Duty: (0130-0200) SUN: Clean, mop and disinfect underpass and control area of R135 @ 32nd/7th avenue MON: Clean, disinfect, deck inside refuse room- island express platform TUE: Northbound Scrubber room-Clean, organize and restock supplies WED: Clean, mop and disinfect underpass bet. R141 & R142 passageway THU: Scrubber Room- Mezzanine- Clean, organize and restock supplies FRI: Employee bathroom- Clean, mop, disinfect and restock supplies. SAT: Clean, disinfect and deck refuse room/canister housing- southbound	34 St Penn Station	1 2 3	R138	2300 - 0200
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Major Duty:(0300-0330) SUN: Employee Facility- Clean, mop, disinfect, and wipe tile walls- Clean microwave and refrigerator-northbound WED: Employee Bathrooms- Clean, disinfect, mop and restock supplies FRI: Employee Facility- Clean, mop, disinfect, and wipe tile walls- Clean microwave and refrigerator-southbound SAT: Clean, disinfect refuse rooms/canister housing	18 St	1	R129	0210 - 0330
Lunch	18 St	1	R129	0330 - 0400
Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Sweep All Street, Mezzanine And Platform Stairways Including Outside Areas. Disinfect All Urine Areas. Empty All Trash Receptacles. Major Duty- 0500-0530 SUN: Employee Facility Room- Clean, mop and wipe tile walls. Clean microwave, refrigerator, quench THU: Clean, mop, disinfect employee bathroom. wipe down tile walls and restock supplies	Christopher St Sheridan Sq	1	R125	0410 - 0540
Re-scrap entire station- Empty trash receptacles	34 St Penn Station	1 2 3	R138	0550 - 0700
Report Off Duty.	34 St Penn Station	1 2 3	R138	0700 -

~~Note: Tasks subject to change and/or by chance.~~

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0318	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platforms and outside areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop and Stock Employee Bathroom. Clean, disinfect and mop Employee Facility/Locker rooms. Remove graffiti, stickers, gum and clean residue. Remove graffiti, all stickers and clean residue. Remove all pigeon droppings from railings stairways and platforms. Clean, disinfect, mop And stock Public Restrooms. Deodorize Customer Areas/ Corridors	72 St	Q	N700	0700 - 0900
Clean and Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum Stickers and graffiti. Remove All Stains, Spills and Drag Marks from Floor Areas. Clean, disinfect, sweep and mop floors in EL2599, EL262, EL264, EL265 and EL267. Clean Glass, Wipe Down stainless steel inside and outside of elevators. Clean and wipe down all HPI Units & On-The-Go Kiosks.	72 St	Q	N700	0900 - 1100
Major Cleaning: (1015-1100) Mon/Thu: Clean Interior & Exterior of Booth N700, Sweep, Dust Mop & Disinfect. Clean Glass and Trash. Clean walls and ledges.				
Lunch	72 St	Q	N700	1100 - 1130
Wipe Down All Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean benches, free standing map frames, cleaners rooms, supply room and lunch room. Remove All Empty Boxes To Refuse Room. Clean, disinfect, mop & restock public restrooms.	72 St	Q	N700	1130 - 1330
Re-Scrap Mezzanine & Platform Areas. Sweep All Stairways & Outside Areas. Sweep all street, mezzanine and platform stairways. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Remove All Stains, Spills & Drag marks On Floor Areas.	72 St	Q	N700	1330 - 1450
Report Off Duty	72 St	Q	N700	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0319	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean, Mop, Disinfect Public Restrooms.	72 St	Q	N700	1500 - 1700
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In EL259, EL262, EL264, EL265, EL266 And EL267. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All Hpi Units & On-The-Go Kiosks. Bucket Wash/Clean Station Signs, Benches, Free Standing Map Frames & Customer Information Centers.	72 St	Q	N700	1700 - 1830
Lunch	72 St	Q	N700	1830 - 1900
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Remove All Boxes To Refuse Rooms. Clean, Disinfect, Mop And Restock Employee Restrooms.	72 St	Q	N700	1900 - 2130
Re-Scrap Mezzanine ,Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floors Areas.	72 St	Q	N700	2130 - 2300
Report Off Duty	72 St	Q	N700	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0320	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways & Outside Areas. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Clean Exterior Of Booth & Booth Windows. Clean & Disinfect Employees' Toilet & Facility/Locker Room. Dust All Ledges. Remove All Stickers & Graffiti Upon Discovery. Clean & Close Public Restroom At 2400 Hours, Restock Supplies As Needed.	72 St	Q	N700	2300 - 0130
Clean & Polish MVMs, MEMs, Turnstiles & AFC Readers. Remove Gum From Entire Station. Remove All Stains, Spills & Drag Marks On Floor Areas. Bucket Wash/Clean Station Signs, Benches, Free Standing Map Frames & Customer Information Centers. Clean & Wipe Down All Hpi Units & On-The-Go Kiosks.	72 St	Q	N700	0130 - 0300
Lunch	72 St	Q	N700	0300 - 0330
Wipe Down All Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean Cta, Supply & Lunch Rooms. Open Public Restrooms At 0500 Hours, Restock Supplies As Needed.	72 St	Q	N700	0330 - 0530
Re-Scrap Mezzanine & Platform Areas. Sweep All Stairways & Outside Areas. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Remove All Stains, Spills & Dragmarks On Floor Areas.	72 St	Q	N700	0530 - 0700
Report Off Duty	72 St	Q	N700	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0321	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean, Mop, Disinfect Public Restrooms. Deodorize Customer Areas/Corridors.	86 St	Q	N701	0700 - 0900
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In EL249 And EL250. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All Hpi Units & On-The-Go Kiosk.	86 St	Q	N701	0900 - 1100
Major Cleaning: (1015-1100) Mon/Thu: Clean Booth N701. Sweep, Dust, Mop And Disinfect Floors. Clean Glass And Empty Trash. Clean Walls And Ledges.				
Lunch	86 St	Q	N701	1100 - 1130
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Deodorize Customer Areas/Corridors. Remove All Boxes To Refuse Rooms. Clean, Disinfect, Mop And Restock Public Restrooms.	86 St	Q	N701	1130 - 1330
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	86 St	Q	N701	1330 - 1500
Report Off Duty	86 St	Q	N701	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0322	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean, Disinfect, Mop And Stock Public Restrooms.	86 St	Q	N701	1500 - 1700
Clean & Polish All MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In EL249 And EL250. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All HPI Units & On-The-Go Kiosk. Bucket Wash/Clean Station Signs, Benches, Free Standing Map Frames & Customer Information Centers.	86 St	Q	N701	1700 - 1830
Lunch	86 St	Q	N701	1830 - 1900
Wipe Down All Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Remove All Boxes To Refuse Rooms. Clean, Disinfect, Mop And Restock Public Restrooms.	86 St	Q	N701	1900 - 2130
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	86 St	Q	N701	2130 - 2300
Report Off Duty	86 St	Q	N701	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0323	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways & Outside Areas. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Clean Exterior Of Booth & Booth Windows. Clean & Disinfect Employees' Toilet & Facility/Locker Room. Dust All Ledges. Remove All Stickers & Graffiti Upon Discovery. Clean & Close Public Restroom At 2400 Hours, Restock Supplies As Needed.	86 St	Q	N701	2300 - 0130
Clean & Polish MVMs, MEMs, Turnstiles & AFC Readers. Remove Gum From Entire Station. Remove All Stains, Spills & Drag Marks On Floor Areas. Bucket Wash/Clean Station Signs, Benches, Free Standing Map Frames & Customer Information Centers. Clean & Wipe Down All Hpi Units & On-The-Go Kiosks.	86 St	Q	N701	0130 - 0300
Lunch	86 St	Q	N701	0300 - 0330
Wipe Down All Black AFC Rails & Gates In Mezzanine Area. Clean & Disinfect Refuse Rooms. Clean Cta, Supply & Lunch Rooms. Open Public Restrooms At 0500 Hours, Restock Supplies As Needed.	86 St	Q	N701	0330 - 0530
Re-Scrap Mezzanine & Platform Areas. Sweep All Stairways & Outside Areas. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles. Remove All Stains, Spills & Dragmarks On Floor Areas.	86 St	Q	N701	0530 - 0700
Report Off Duty	86 St	Q	N701	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0324	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all stairways & outside areas. Scrap mezzanines and platforms areas, all disinfect urine areas. Empty clean and disinfect all trash receptacles. Clean exterior of booth and booth windows. Clean and disinfect employees' toilet and facility room. Wipe down tile walls, clean toilets, sink, mop and restock supplies. Dust all ledges. Remove all stickers and graffiti upon discovery.	96 St	Q	N702	0700 - 0845
Clean and polish MVMs, MEMs Turnstiles & AFC readers. Remove gum from entire station. Remove all stains, spills and drag marks on floor areas. Bucket wash/ clean station signs, benches, free standing map frames and customer information centers. Clean coping of all stairways on mezz level.				
Major Duty (1000-1045) Sun: Clean, Organize and restock supply room. Mon: Clean coping of all stairways Tue: Clean and disinfect all scrubber rooms Wed/Fri: Clean, Organize and restock supply room. Thu: Clean and disinfect all scrubber rooms Sat: Booth N702 (1230-1300) Interior and exterior. Sweep and mop floors. Clean walls and ledges. Empty, Clean and disinfect trash can	96 St	Q	N702	0845 - 1045
Lunch	96 St	Q	N702	1045 - 1115
RTO facilities (IF NEEDED)				
7day: Clean RTO facility, dispatcher office, crew room and tower. Disinfect and empty trash cans.	96 St	Q	N702	1115 - 1400
Wipe down all AFC rails and gates in mezz area. Clean and disinfect refuse rooms. Remove all empty boxes to refuse room. Clean coping of all stairways on street level.				
Re-Scrap Mezzanine, And Platform areas. Sweep all stairways and outside areas. Disinfect all urine areas. Empty clean and disinfect all trash receptacles. Remove all stains, spills and drag marks on floor areas. Clean coping of all stairways on platform level.	96 St	Q	N702	1400 - 1500
Report Off Duty	96 St	Q	N702	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0325	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform General Duties: (See Below)				
Sweep All Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect all urine areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth And Booth Windows. Restock Tissue Paper And Soap. Wipe Down All Ledges And Black Rails. Remove All Stickers, Spills, Gum And Drag Marks On Floor Areas And Gates.	51 St	6	R242	0700 - 1000
Sweep, Scrap And Disinfect Stairways, Mezzanine And Platforms. Empty And Wipe Trash Receptacles. Spot Mop Floors. SAT/SUN: Clean Booth N303 Interior And Exterior. Mop Floor, Wash Walls, And Dust Ledges. Clean N303 Control Area.	51 St	6	R242	1000 - 1200
Lunch	51 St	6	R242	1200 - 1230
General Duties: (See Below)				
Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet & Facility Room. Clean, Polish all AFC Equipment. Clean, Disinfect And Mop El 201 And El 202; And Hallways Leading To Elevators Including Underpass.	51 St	6	R242	1230 - 1500
Report Off Duty				
General Duties: Sweep All Street And Mezzanine and platform Stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove gum from floors. Clean coping of all stairways. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Including Removal Of Dirt/Grime/Dust From Corners, Ledges, And Recesses). Scrap Mezzanine And Platform Areas (ends), (Including Removal Of Refuse Located Around Or Behind Benches And Trash Receptacles). Clean around and wipe down benches. Disinfect All Urine and unsanitary areas including the corners and sides of both ends of the platforms. Empty And Disinfect All Trash Receptacle including polish and clean tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean and organize CTA room. Clean Exterior Of Booth Windows and empty waste basket. Clean And Disinfect Employee's Toilets And Facility Room/Lockers. Dust All Ledges. Clean, sanitize, disinfect, mop And stock Public Restrooms. Deodorize Customer Areas/Corridors.	51 St	6	R242	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0326	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
**General Duties; *Bathroom Duties - Including from 47th st-49th Control Area Sweep All Stairways, Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean Booth Windows. Clean, Disinfect And Deodorize El 234, El 235, El 236, Polish Stainless Steel And Clean Glass. Clean, Disinfect And Deodorize Employees' Restroom And Facility Room.	47-50 Sts Rockefeller Ctr	B D F M	N500	2300 - 0130
**General Duties; *Bathroom Duties - Including N300 Control Area Major Cleaning: (0130-0200) Mon: Clean And Organize Supply Room Tue: Clean And Disinfect Upper Platform Refuse Room Wed: Clean And Disinfect Lower Platform Refuse Room Thu: Clean EFR - Wipe Down Table, Benches, Lockers, Sweep And Mop Floors, Clean Refrigerator And Microwave. Fri: Polish All AFC Equipment In Control Area Of N301 and N300"	7 Av	B D E	N301	0130 - 0330
**General Duties; *Bathroom Duties - Major Cleaning: Sun/Wed/Fri: Wipe Down All Black Gates And Heets On Entire Station Mon/Thu/Sat: Polish Stainless Steel In Mezzanine And On Staircases. Sun/Wed/Fri: Wipe Down Walls And Remove Tape Residue, Marks And Stains. Mon/Tue/Thu/Sat: Polish All AFC Equipment Cai'S, Hpi'S, Otg, Digital Signage."	47-50 Sts Rockefeller Ctr	B D F M	N500	0330 - 0430
***General Duties; *Bathroom Duties - Sweep All Stairways, Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect All Refuse Housings. Disinfect And Deodorize All Urine Areas."	47-50 Sts Rockefeller Ctr	B D F M	N500	0430 - 0600
**General Duties; *Bathroom Duties - Clean Booth Windows And All Mvm Screens In All Control Areas."	47-50 Sts Rockefeller Ctr	B D F M	N500	0600 - 0700
Report Off Duty				
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains, Spills, Drag Marks And Gum From Floors And Dirt And Stains On Walls. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor Base Of Trash Receptacle. Wipe Down Walls Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, Heets) Clean All Public Telephone Casings, Canister Housing And Sandboxes. Remove Dust-Balls From Mezzanine And Platform Gutters, Drains And Columns. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room **Bathroom Duties Clean And Disinfect Employees Toilets And Urinals, Commodes, Sinks And Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	47-50 Sts Rockefeller Ctr	B D F M	N500	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0327	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean, Mop, Disinfect Public Restrooms.	96 St	Q	N702	1500 - 1700
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In EL247 And EL248. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All HPI Units & On-The-Go Kiosk. Bucket Wash/Clean Station Signs, Benches, Free Standing Map Frames & Customer Information Centers.	96 St	Q	N702	1700 - 1830
Lunch	96 St	Q	N702	1830 - 1900
Clean & Disinfect Refuse Rooms.				
RTO Facilities: Lower/Upper Levels Dispatcher's Office/Tower/Crew Room/Lunch Room. Clean, Disinfect, Sweep, Mop And Empty Trash In Open Space And Office. Clean, Disinfect, Sweep And Mop Employee Restrooms, Employee Locker And Facility Rooms. Clean Partitions And Stainless Steel.	96 St	Q	N702	1900 - 2030
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Remove All Boxes To Refuse Rooms. Clean, Disinfect, Mop And Restock Employee Restrooms.	96 St	Q	N702	2030 - 2130
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	96 St	Q	N702	2130 - 2300
Report Off Duty	96 St	Q	N702	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0328	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility/Locker Rooms. Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Deodorize Customer Areas/Corridors.	96 St	Q	N702	2300 - 0100
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor. Clean & Wipe Down All HPI Units & On-The-Go Kiosk. Bucket Wash/Clean Station Signs, Benches, Free Standing Map Frames & Customer Information Centers.	96 St	Q	N702	0100 - 0300
Lunch	96 St	Q	N702	0300 - 0330
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames, Cleaners Rooms, Supply Room And Lunch Room. Remove All Boxes To Refuse Rooms. Clean, Disinfect, Mop And Restock Employee Restrooms.	96 St	Q	N702	0330 - 0500
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas. Deodorize Customer Areas/Corridors.	96 St	Q	N702	0530 - 0700
Report Off Duty	96 St	Q	N702	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0329	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC296, ESC294, ESC295, ESC285, ESC286	72 St	Q	N700	2200 - 0100
LUNCH	72 St	Q	N700	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC287, & ESC288. ESC289, ESC290, & ESC291.	72 St	Q	N700	0130 - 0330
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL262, & EL259. EL264, EL265, EL266, EL267.	72 St	Q	N700	0330 - 0600
REPORT OFF DUTY.				
<p>**General Duties:</p> <p>Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.</p> <p>*Bathroom Duties</p> <p>Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.</p>	72 St	Q	N700	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0330	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC296, ESC294, ESC295, ESC285, ESC286	72 St	Q	N700	2200 - 0100
Lunch	72 St	Q	N700	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC287, & ESC288. ESC289, ESC290, & ESC291.	72 St	Q	N700	0130 - 0330
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL262, & EL259. EL264, EL265, EL266, EL267.	72 St	Q	N700	0330 - 0600
Report Off Duty.				
<p>**General Duties</p> <p>Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.</p> <p>*Bathroom Duties</p> <p>Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.</p>	72 St	Q	N700	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0331	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC412, ESC413, ESC415, ESC418, ESC420	Roosevelt Island	F	N602	2200 - 0100
Lunch	Roosevelt Island	F	N602	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419.	Roosevelt Island	F	N602	0130 - 0330
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404.	Roosevelt Island	F	N602	0330 - 0600
**General Duties *Bathroom Duties				
REPORT OFF DUTY.				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.				
*Bathroom Duties Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				
	Roosevelt Island	F	N602	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0332	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	86 St	Q	N701	2200 - 0100
SUN/TUES/THU/SAT: ESC 273, ESC274, ESC 275, MON/WED/FRI: ESC276, ESC277, ESC282, ESC284.				
Lunch	86 St	Q	N701	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	86 St	Q	N701	0130 - 0430
SUN/TUE/THURS/SAT: ESC279, & ESC280, ESC 281, MON/WED/FRI: ESC283,ESC278, ESC 297				
Clean & disinfect, sweep and mop elevator floors: EL249 & EL250. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery.	86 St	Q	N701	0430 - 0600
REPORT OFF DUTY.				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.	86 St	Q	N701	0600 -
*Bathroom Duties Clean and disinfect public/ employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	86 St	Q	N701	2200 - 0100
SUN/TUES/THU/SAT: ESC 273, ESC274, ESC 275, MON/WED/FRI: ESC276, ESC277, ESC282, ESC284.				
LUNCH	86 St	Q	N701	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	86 St	Q	N701	0130 - 0430
SUN/TUE/THURS/SAT: ESC279, ESC280, ESC 281, MON/WED/FRI: ESC283,ESC278, ESC 297				
Clean & disinfect, sweep and mop elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. EL249 & EL250.	86 St	Q	N701	0430 - 0600
REPORT OFF DUTY.				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.	86 St	Q	N701	0600 -
*Bathroom Duties Clean and disinfect public/employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0334	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM. Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC 243, ESC 244, ESC 269	Lexington Av/53 St	E M	N305	2200 - 0100
LUNCH	Lexington Av/53 St	E M	N305	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC: 245, ESC 246, ESC269	Lexington Av/53 St	E M	N305	0130 - 0430
**General Duties *Bathroom Duties Major Duty 0430-0500: deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room for the following: Monday: Clean Scrubber Room 3rd Ave Side. Tues: Clean refuse room Wed: Clean scrubber room adjacent to Employee Facility Room Thurs: Clean Scrubber Room 3rd Ave Side Fri: Clean Refuse Room Sat: Clean Scrubber Room 3 ave Side - Sun: Clean and organize supply room/office/storage room	Lexington Av/53 St	E M	N305	0430 - 0600
REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee’s/public toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Lexington Av/53 St	E M	N305	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0335	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC412, ESC413, ESC415, ESC418, ESC420	Roosevelt Island	F	N602	2200 - 0100
LUNCH	Roosevelt Island	F	N602	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC411, & ESC414. ESC416, ESC417, & ESC419.	Roosevelt Island	F	N602	0130 - 0330
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 403 and EL404.	Roosevelt Island	F	N602	0330 - 0600
**General Duties *Bathroom Duties				
REPORT OFF DUTY.				
**General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.	Roosevelt Island	F	N602	0600 -
*Bathroom Duties Clean and disinfect public/employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0337	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	96 St	Q	N702	2200 - 0100
ESC259, ESC260, ESC270, ESC271.				
Lunch	96 St	Q	N702	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.	96 St	Q	N702	0130 - 0430
ESC202, ESC247, ESC 220, ESC200, ESC272.				
Clean & Disinfect . Sweep and mop. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery.	96 St	Q	N702	0430 - 0600
EL248 & EL247				
Report off duty				
<p>**General Duties</p> <p>Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station.</p> <p>*Bathroom Duties</p> <p>Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.</p>	96 St	Q	N702	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0338	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Sweep All Street, Mezzanine And Lower Level Platform Stairways Including Outside Areas. Scrap Unmanned Mezzanine And platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles On The Lower Level Platform And Unmanned Mezzanine By Third Avenue Exit , And Clean The Housings. Remove Graffiti, Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Lower Platform Floor, Lower mezzanine And Unmanned Mezzanine Area. Clean employees toilets, both sides unmanned and manned area. Restock tissues	Lexington Av/63 St	F Q	N601	0700 - 0930
Dust All Ledges, Polish All AFC Equipment (T/S, MVMs, HEETs,, HEXTs, OTG Machines, CIC Frames, CAI/HPI Units) On Third Avenue Exit Including Lower Level Platforms S/W Railing And Gutters.				
Clean And Disinfect EL440, EL441 And EL443. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of Elevators. Sweep And Mop Elevator Floors. EL401, EL402 & EL444 on Third Ave Side.	Lexington Av/63 St	F Q	N601	0930 - 1030
LUNCH	Lexington Av/63 St	F Q	N601	1030 - 1100
Sweep All Street Mezzanine And Platform Stairways Including Outside Areas. Scrap Mezzanine And platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Clean The Housings. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Bathroom And Facility Rooms. Restock Tissue, Towels And Soaps. Remove Graffiti, Stickers And Clean Residue. Dust all Ledges, Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas.	57 St	F	N600	1110 - 1400
SUN: Clean Interior And Exterior Of Booth N600.				
Sweep All Mezzanine And Stairways Including Outside Areas. Scrap Mezzanine And All Platforms. Empty Trash Receptacles. Remove All Stains And Spills On Floor Areas, Ledges Including All AFC Equipment (T/S, MVMs, HEETs,, HEXTs, OTG Machines, CIC Frames, CAI/HPI Units) On Third Avenue Exit Including All Lower Level Platforms S/W Railing And Gutters. Clean Employees' Facility Room	Lexington Av/63 St	F Q	N601	1410 - 1500
REPORT OFF DUTY	Lexington Av/63 St	F Q	N601	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0339	Station North	1500 - 2300	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
* GENERAL DUTIES* **BATHROOM DUTIES**	7 Av	B D E	N301	1500 - 1730
* GENERAL DUTIES* **BATHROOM DUTIES**	7 Av	B D E	N301	1740 - 1930
Lunch	7 Av	B D E	N301	1930 - 2000
* GENERAL DUTIES* **BATHROOM DUTIES**	7 Av	B D E	N301	2000 - 2130
Re-scrap The Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	7 Av	B D E	N301	2130 - 2300
REPORT OFF DUTY.				
.				
* GENERAL DUTIES* - Sweep all street, mezzanine and platform stairways. - Wipe down all platform stairway handrails. - Clean/scrap 3ft around all street stairways. - Clean coping of all stairways. - Scrap mezzanine and entire platforms (ends) and behind stairways. - Remove all stains and drag marks. - Remove gum from floors. - Disinfect/clean all urine and unsanitary areas including platform ends. - Clean around and wipe down benches. - Empty and disinfect all trash receptacles. - Clean and polish trash receptacle tops and chromes. - Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. - Wipe down wall or structure behind/adjacent to trash receptacle. - Remove graffiti from non-painted surface/signs. Remove stickers/residue. - Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). - Clean all public telephones/casings, clean canister housing, and sandboxes. - Remove all dust balls from mezzanine and platform gutters and drains. - Clean Booth exterior window and empty waste basket. - Clean and organize CTA room. **BATHROOM DUTIES** - Clean and Disinfect Employee’s toilets and urinals, commodes, sink, mirrors. - Empty trash and mop floors. - Wipe down all modesty panels and walls. - Remove graffiti from non-painted surfaces and remove all stickers/residue. - Re-stock with soap and tissue.	7 Av	B D E	N301	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0340	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And (N601) Lexington Ave Mezzanine Stairways. Disinfect All Urine Areas. Scrap Mezzanine, Upper Level Platform And Outside Areas. Empty And Disinfect All Trash Receptacles On Upper Level Platform And N601 Mezzanine Areas. Clean Exterior Of Booth Windows. Clean, Deodorize, Disinfect, Mop And Stock Employee Bathroom. Clean, Disinfect And Mop Employee Facility Room (N601/Lex). Remove Graffiti, All Stickers And Clean Residue. Remove All Pigeon Droppings From All Railings, Stairways And Platforms.	Lexington Av/63 St	F Q	N601	1500 - 1700
Clean & Polish MVMs, MEMs, Turnstiles & AFC/AFAS Readers (N601) mezzanine area. Remove Gum, Stickers And Graffiti. Remove All Stains, Spills & Drag Marks On Floor Areas. Clean, Disinfect Sweep And Mop Floors In EL401, EL402 And EL444. Clean Glass, Wipe Down Stainless Steel Inside And Outside Of Elevators. Clean & Wipe Down All Hpi Units & On-The-Go Kiosk. Including Third Avenue (unmanned area) EL440, EL441, EL442 And EL443.	Lexington Av/63 St	F Q	N601	1700 - 1800
Lunch	Lexington Av/63 St	F Q	N601	1800 - 1830
Wipe Down All AFC Rails And Gates In Mezzanine Area. Clean And Disinfect Refuse Rooms. Clean Benches, Free Standing Map Frames And Cleaners Room. Remove All Boxes To Refuse Rooms.				
MAJOR DUTY: Sun/Tue/Thu/Sat: Employee facility room/ Locker room N601 Mezzanine & Scrubber rooms (upper and lower platforms)	Lexington Av/63 St	F Q	N601	1830 - 2030
Clean, Disinfect, Sweep And Mop Floors in EL401, EL402 And EL444. Clean Glass, Whip Down Stainless Steel Inside And Outside Of Elevators.	Lexington Av/63 St	F Q	N601	2030 - 2100
Re-Scrap Mezzanine, Platform And Outside Areas. Sweep All Street, Mezzanine And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	Lexington Av/63 St	F Q	N601	2100 - 2300
Report Off Duty.	Lexington Av/63 St	F Q	N601	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0341	Station North	1500 - 2300	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street (3rd Ave/unmanned) mezzanine and lower platform stairways and outside areas. Scrap (3rd Ave.) mezzanine and lower level platform,. Disinfect all urine areas. Empty and disinfect all trash receptacles on the lower level platform and mezzanine area. Clean canister housings. Clean, disinfect, mop and stock public/employee bathrooms (3rd Ave.). Clean, disinfect and mop employee facility/locker (3rd Ave.) rooms. Remove graffiti, all stickers and clean residue. Remove all pigeon dropping from railings, stairways and platforms.	Lexington Av/63 St	F Q	N601	1500 - 1700
Sweep all street and mezzanine stairways including outside areas. Scrap mezzanine and platforms. Disinfect urine areas. Clean and disinfect refuse room. Clean exterior of booth window. Clean and disinfect employees' restroom and facility room. Restock tissue, towels and soap. Remove graffiti/stickers and clean residue. Dust all ledges. Clean public phones. Remove all stains, spills and drag mark on floor areas. Clean all glass, chrome and railings. Clean all AFC equipment and MVM screens. Clean all CICs and FSMFs.	57 St	F	N600	1710 - 1900
Lunch	57 St	F	N600	1900 - 1930
Wipe down all AFC rails and gates in mezzanine area. Clean and disinfect refuse rooms. Dust ledges. Clean benches, free standing map frames, cleaner's rooms, supply room and lunch room. Remove all boxes to refuse rooms. Clean, disinfect, mop and restock public restrooms.	Lexington Av/63 St	F Q	N601	1940 - 2100
Clean disinfect, sweep and mop floors in EL440, EL441, EL442 and EL443. Clean glass, wipe down stainless steel inside and outside of elevators. Re-scrap mezzanine, platform and outside areas. Sweep all street, mezzanine and platform stairways. Disinfect all urine areas. Empty and disinfect all trash receptacles. Remove all stains, spills and drag marks on floors areas.	Lexington Av/63 St	F Q	N601	2100 - 2300
Report Off Duty.	Lexington Av/63 St	F Q	N601	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0342	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Mezzanine (Manned And Unmanned), Street Stairways On Lexington Ave Exit And Third Ave Exit, Sweep All Stairways Leading To Mid Mezzanine And Lower Mezzanine. Empty, Clean and Disinfect All Trash Receptacles On Both Exits, Lower Level And Mid Mezzanine Level. Clean Exterior Of Booth Windows. Remove Graffiti And Stickers And Clean Residue On The Entire Station, Spot Mop All Mezzanines Including The Unmanned Area and benches by booth and EL402. Clean And Disinfect Employee Bathroom By N601 Mezzanine. Clean All Stairwell Gutters, Polish Railings & Granite In Front Of Elevator.	Lexington Av/63 St	F Q	N601	2300 - 0130
Major Cleaning: Deodorize, deck brush stairwells, granite/marble coping and clean dusting from metal railing of stairwells Sun: M2, S2, S1, M1, M3 (from street to booth mezzanine) Sat: P1 1-4, ML 8,6,4,9,7,5 (from platform to mezzanine) From Upper level platform to lower lever platform: Mon: P1 7-8 Tues: P1 9-10 Wed: P1 11-12 Thur: P1 13-14 Fri: P1 5-6	Lexington Av/63 St	F Q	N601	0130 - 0230
Lunch	Lexington Av/63 St	F Q	N601	0230 - 0300
Disinfect All Urine Areas, Clean And Polish All T/S'S, MVMs, Heets, Hexts, Cic Frames, Stainless Steel Trash Receptacles And Its Rims, Hpi/Cais & All Stainless Steel Doors On Station. Scrap Both Platforms & Empty Trash Receptacles On Both Platforms. Clean all upper and lower level columns from stains, markings and footprints	Lexington Av/63 St	F Q	N601	0300 - 0530
Sweep All Mezzanine (Manned And Unmanned), Street Stairways On Lexington Ave Exit And Second Ave Exit, Sweep All Stairways Leading To Mid Mezzanine And Lower Mezzanine. Spot mop 63/3 stairwells to street as needed to remove stains, markings and urine. Empty And Clean All Trash Receptacles On Both Exits, Lower Level And Mid Mezzanine Level And Re-scrap The Entire Station, Spot Mop All Mezzanines & Platforms.	Lexington Av/63 St	F Q	N601	0530 - 0700
Off Duty	Lexington Av/63 St	F Q	N601	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0343	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC425, ESC426, ESC 421, ESC422 **General Duties *Bathroom Duties	21 St Queensbridge	F	N603	2200 - 0100
Lunch	21 St Queensbridge	F	N603	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. ESC 421, ESC422, ESC423, ESC424 **General Duties *Bathroom Duties	21 St Queensbridge	F	N603	0130 - 0330
Clean & disinfect. Sweep & mop the elevator floors. Clean glass, wipe down & polish stainless steel inside & outside all elevators. Remove gum, stickers & graffiti upon discovery. Restock Supplies and return equipment. EL 405, EL406, EL407 **General Duties *Bathroom Duties	21 St Queensbridge	F	N603	0330 - 0600
Report off duty. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect public/employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	21 St Queensbridge	F	N603	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Pick Effective Date: 1/8/2023

STATION	LINE	BOOTH	HOURS
---------	------	-------	-------

[illegible]

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform	Lexington Av/63 St	F Q	N601	2200 -
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat: ESC 401, ESC 402, ESC 403 Mon/Wed/Fri: ESC 404, ESC 405, ESC 406	Lexington Av/63 St	F Q	N601	2200 - 0100
LUNCH	Lexington Av/63 St	F Q	N601	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat ESC: 407, ESC 408, ESC 459 Mon/Wed/Fri: ESC 409, ESC 410 & ESC 458	Lexington Av/63 St	F Q	N601	0130 - 0430
Clean and disinfect and mop the floor of ELV 401 & ELV 402 & ELV 440, ELV 441, ELV 442, ELV 443, ELV 444, clean glass, wipe down and polish steel inside and outside of both elevators. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Remove Debris On Lower Landing Between Glass Panel & Tile Wall. Clean All Landings (Top & Bottom) - Remove Gum Buildup	Lexington Av/63 St	F Q	N601	0430 - 0600
REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee's toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Lexington Av/63 St	F Q	N601	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0347	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
REPORT ON DUTY IN FULL UNIFORM.	Lexington Av/63 St	F Q	N601	2200 -
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat: ESC 401, ESC 402, ESC 403 Mon/Wed/Fri: ESC 404, ESC 405, ESC 406	Lexington Av/63 St	F Q	N601	2200 - 0100
LUNCH	Lexington Av/63 St	F Q	N601	0100 - 0130
Clean and polish escalators remove gum from landing plates, remove graffiti & stickers. Mop and clean landing plates & adjacent stairways. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators. Sun/Tue/Thur/Sat ESC: 407, ESC 408, ESC 459 Mon/Wed/Fri: ESC 409, ESC 410 & ESC 458	Lexington Av/63 St	F Q	N601	0130 - 0430
Clean and disinfect and mop the floor of ELV 401 & ELV 402 & ELV 440, ELV 441, ELV 442, ELV 443, ELV 444, clean glass, wipe down and polish steel inside and outside of both elevators. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Remove Debris On Lower Landing Between Glass Panel & Tile Wall. Clean All Landings (Top & Bottom) - Remove Gum Buildup.	Lexington Av/63 St	F Q	N601	0430 - 0600
REPORT OFF DUTY. **General Duties Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. *Bathroom Duties Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.	Lexington Av/63 St	F Q	N601	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0348	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty Full In Uniform. Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remove Gum And Stickers From Both S/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All HPI Units. Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Trash Receptacles On S/B Platforms Upper And Lower Levels. Remove Stains And Spot Mop All Stains on S/B Upper And Lower Levels. Major Cleaning: (0800-0900) Sat: Clean Booth N020 Interior And Exterior Glass Windows, Panel And Booth Floor Including Control Area. Wipe Down Ledges, Corners And Deal Tray. Tue: Major Duty to Scrubber Room By Booth. Mon: Major Duty to Employee Facility Room By Booth Fri: Major Duty to Employee Toilet By Booth.	145 St	A B C D	N020	0700 - 1100
Lunch	145 St	A B C D	N020	1100 - 1130
Clean And Disinfect RTO Facilities (Thu/Fri/Sat)	145 St	A B C D	N020	1130 - 1200
Organize Supply Rooms, Clean MVM's, MEM's, T/S's, Digital Screens, Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Major Duty: Wed: Clean S/B Upper Level Refuse Room Thu: Clean S/B Lower Level Refuse Room	145 St	A B C D	N020	1200 - 1330
Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remove Gum And Stickers From Both S/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All HPI Units. Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Trash Receptacles On S/B Platforms Upper And Lower Levels.	145 St	A B C D	N020	1330 - 1500
Report Off Duty	145 St	A B C D	N020	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0348A	Station North	0700 - 1500	2754

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty Full In Uniform. Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remove Gum And Stickers From Both N/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All HPI Units. Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Trash Receptacles On N/B Platforms Upper And Lower Levels. Remove Stains And Spot Mop All Stains on N/B Upper And Lower Levels. Major Cleaning: (0800-0900) Sat: Clean unmanned 147 St paid Mezzanine Scrubber Room. Wipe Down Ledges And Corners. Mop The Floor. Tue: Major Duty to Employee Facility Room on 147 St Paid Mezzanine.	145 St	A B C D	N020	0700 - 1100
Lunch	145 St	A B C D	N020	1100 - 1130
Clean And Disinfect RTO Facilities (Sun/Mon/Tue/Wed)	145 St	A B C D	N020	1130 - 1200
Organize Supply Rooms. Clean MVM's, MEM's, T/S's, Digital Screens, Spot Deck/Hose Wash N/B Upper And Lower Level ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Major Duty: Wed: Clean N/B Lower Level Refuse Room Thu: Clean And Disinfect Employee Toilet By 147 St Paid Mezzanine.	145 St	A B C D	N020	1200 - 1330
Sweep All Mezzanine Stairways Leading To Platforms And Street Stairways By Booth. Remove Gum And Stickers From Both N/B Upper And Lower Level Platforms And Mezzanine. Wipe Down All HPI Units. Clean Benches And Digital Screens On Platforms. Disinfect All Urine Areas. Empty And Clean Trash Receptacles On N/B Platforms Upper And Lower Levels.	145 St	A B C D	N020	1330 - 1500
Report Off Duty	145 St	A B C D	N020	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0349	Station North0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	W 4 St Wash Sq	A B C D E F M	N083	0700 - 0800
Clean EL333 & EL334. Wipe Down Interior/Exterior, Remove Stickers And Graffiti, Disinfect And Mop Floors.	W 4 St Wash Sq	A B C D E F M	N083	0700 - 0800
**General Duties And N/S/B ACE (Upper Level) Platforms And N083 Control Area	W 4 St Wash Sq	A B C D E F M	N083	0800 - 1030
***Major Cleaning (1030-1100) Sun: EL 333 Clean And Disinfect, Clean Glass, Polish Stainless Steel, Sweep And Mop/Disinfect Floors, Remove Graffiti, Gum And Stickers Mon: EL 334 Clean And Disinfect, Clean Glass, Polish Stainless Steel, Sweep And Mop/Disinfect Floors, Remove Graffiti, Gum And Stickers Tue: Sweep Stairways With Corn Broom M1 Through M4 Wed: EMP Toilets M/F (Wash Walls, Floors, Commodes, Sink, Mirror, Modesty Panels, Restock Soap And Hand Towels) Thu: S/B "A" Refuse Room - Sweep And Deck Down Walls And Floors, Disinfect And Place All Bags In Housing, Wipe Down Fire Extinguishers Fri: Sweep All Stairways N083 Control Area Sat: Clean And Polish All Trash Receptacles Interior/Exterior And Chromes	W 4 St Wash Sq	A B C D E F M	N083	1030 - 1100
Lunch	W 4 St Wash Sq	A B C D E F M	N083	1100 - 1130
**General Duties; *Bathroom Duties; N083 Control Area; Middle Mezzanine.	W 4 St Wash Sq	A B C D E F M	N083	1130 - 1500
Report Off Duty.				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVMs, Mems, HEETs). Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	W 4 St Wash Sq	A B C D E F M	N083	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0350	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM ALL DUTIES ON 'J/Z' LINE				
(0700-0745) Clean And Polish EI722 In A081 Mezzanine. Clean And Disinfect Ramp Leading To Elevator. Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And A/C Island Platforms Levels.	Fulton St	A C	N095	0700 - 0830
(0745-0830) Clean And Polish EI 719 @ A081 Mezzanine. Remove Gum From Floor. Sweep And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And Street Level.				
Sweep All Stairways, Including Stairway Leading To Jamaica CTR Platform And S/W Ns25 Leading To The East Mezzanine. Scrap All Control Areas (A077, A081 And A082) And Jamaica CTR/Broad Street Platforms. Scrap And Disinfect Passageway To A082 Mezzanine. @A077 Mezzanine, Clean And Disinfect Passageway Leading To 87 Nassau Street: Sweep Stairway To Passageway And To Street- Remove All Stickers And Graffiti. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All Trash Receptacles. Wipe Down All Benches- Remove Stains, Stickers And Graffiti. Disinfect All Urine Areas. Clean All Turnstiles, HEETs, MVMs And MEMs. Clean All AFC Swipe Heads. Clean All Signs, Ad Panels And CICs - Remove Stickers And Graffiti. Remove All Stains, Spills And Drag Marks On N/S/B Platforms.	Fulton St	A C	N095	0830 - 1100
Lunch	Fulton St	A C	N095	1100 - 1130
(1130-1215) Clean And Polish EI719 In A081 Mezzanine. Clean And Disinfect Ramp Leading To Elevator. Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And A/C Island Platforms Levels.	Fulton St	A C	N095	1130 - 1300
(1215-1300) Clean And Polish EI 722@ A081 Mezzanine. Remove Gum From Floor. Sweep, Disinfect And Mop Floor. Clean Interior/ Exterior Of Glass And Chrome On Mezzanine And Street Level.				
Wipe Down And Clean All HPI'S And CAI'S On N/S/B Platforms Including In A077, A081 And A082 Mezzanines.	Fulton St	A C	N095	1300 - 1400
Re-Scrap All Control Areas (A077, A081 And A082), Passageway And N/S/B Platforms. Disinfect All Urine Areas Including EL 722 Interior and Exterior. Clean and Disinfect as needed. Empty, Clean And Disinfect All Trash Receptacles.	Fulton St	A C	N095	1400 - 1500
Report Off Duty	Fulton St	A C	N095	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0351	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Major Cleaning:(0700-0730) Sun: Clean Booth N094 Interior And Exterior, Including Control Area Sat: Clean Booth N092 Interior And Exterior, Including Control Area. Thu: Employee Facility Room. Fri: Employee Toilet.	Chambers St	A C	N092	0700 - 0920
Clean And Disinfect RTO Facilities.	World Trade Center	E	N094	0930 - 1000
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Polish And Clean All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Mop "Eye" And Emergency Response Area And Ledges.	World Trade Center	E	N094	1000 - 1100
Lunch	World Trade Center	E	N094	1100 - 1130
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	Chambers St	A C	N092	1140 - 1300
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	World Trade Center	E	N094	1310 - 1450
Report Off Duty.	Chambers St	A C	N092	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0352	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	14 St	A C E	N078	0700 -
**General Duties, Clean Efr, Bathroom Duties, Sweep And Mop Floors; Remove Stickers And Graffiti E1221/224.	14 St	A C E	N078	0705 - 1000
Clean And Disinfect Men And Women'S Public Toilets.	8 Av	L	H001	1000 - 1030
**General Duties, Clean Efr. Major Cleaning (1100-1130) Sun: Booth H001-Clean Interior/Exterior Walls And Window, Booth Interior Ceiling Slats Dust Ledges, Halon Dispenser, Halon And Fire Extinguishers, Sweep And Mop Floor. Sat: Booth N078-Clean Interior/Exterior Walls And Window, Booth Interior Ceiling Slats Dust Ledges, Halon Dispenser, Halon And Fire Extinguishers, Sweep And Mop Floor.	8 Av	L	H001	1030 - 1130
Lunch	14 St	A C E	N078	1130 - 1200
Clean, Sweep, Mop, Disinfect All RTO Facilities And Toilets, Including Line Supt. Office.	8 Av	L	H001	1205 - 1245
Re-Scrap Entire Station, Sweep All Stairs. Disinfect All Urine/Unsanitary Areas. Empty And Clean All Trash Receptacles.	8 Av	L	H001	1245 - 1345
Re-Scrap Entire Station, Sweep All Stairs. Disinfect All Urine/Unsanitary Ares. Empty And Clean All Trash Receptacles. Sweep And Mop EL222 and EL223.	14 St	A C E	N078	1345 - 1500
Report Off Duty.				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC and All AFC Equipment (Turnstiles, MVMs, Mems, HEETs. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue. .	14 St	A C E	N078	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0353	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	59 St Columbus Circle	A B C D	N051	0700 -
Clean And Disinfect EL279 and EL280. Clean Interior/Exterior, Sweep, Disinfect/Mop Floors. Clean Glass And Ledges, Remove Graffiti And Stickers, Clean Doors.	59 St Columbus Circle	A B C D	N051	0700 - 0745
**General Duties - NB Platform - N049 Paid/Unpaid Mezzanine.	59 St Columbus Circle	A B C D	N051	0745 - 1100
*Bathroom Duties - Clean EFR And Employee Locker Room	59 St Columbus Circle	A B C D	N051	1100 - 1200
Lunch	59 St Columbus Circle	A B C D	N051	1200 - 1230
**General Duties - NB Platform - N049 Paid/Unpaid Mezzanine. Clean EL279 and EL280 (1430-1500).	59 St Columbus Circle	A B C D	N051	1230 - 1500
Report Off Duty.				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC and All AFC Equipment (Turnstiles, MVMs, Mems, HEETs). Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	59 St Columbus Circle	A B C D	N051	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0354	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Platform Stairways In East & West Mezzanine Leading To "A/C" Island Platform. Scrap Island Platform & East/West Mezzanine. Remove Dust Balls Accessible Behind Stair Backs On Island Platform & East Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On Island Platform. Disinfect All Urine Areas, Including Behind All Gates In East Mezzanine. Wipe Down Benches On Island Platform - Remove Stains, Stickers & Graffiti. Clean All Signs, Columns & Equipment Boxes (Remove Stickers & Graffiti) On Island Platform. Clean All FSMFs On Island Platform.	Fulton St	A C	N095	2300 - 0100
Sweep All Stairways, Including S/B Platform Stairways Ns12/Ns13 Leading To Concourse Level. Scrap N/S/B Platforms & All Control Areas Excluding Dey Street Head House (DSHH). Scrap Underpass Between S/B "4/5" & "A/C" West Mezzanine. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Disinfect All Urine Areas. Wipe Down All Benches - Remove Stains, Stickers & Graffiti. Clean Dust Buildup On Tile Walls Leading To Underpass & A/C West Mezzanine. Clean Exterior Of N095 Booth Windows & Empty Trash. Clean All Turnstiles, HEETs, MVMs & MEMs - Including N095, N095A R205A, R206 & R208 Control Areas. Clean All Customer Information Centers. Clean All AFC Swipe heads. Clean All Signs & Ad Panels - Remove Stickers & Graffiti. Clean & Disinfect Employee Toilet, Lunch Room & Men/Women's Locker Room In DSHH.	Fulton St	A C	N095	0100 - 0300
Lunch	Fulton St	A C	N095	0300 - 0330
Major Cleaning				
Sun-Thu: Clean & Polish EI720 On "A/C" Island Platform. Sweep & Mop Floor. Clean Interior/Exterior Of Glass & Chrome On Island Platform & West Mezzanine Level. Clean All HPI Units In East/West Mezzanines. Clean Electronic Led Light Feature In East/West Mezzanines. Clean (2) OTG Kiosks In West Mezzanine.	Fulton St	A C	N095	0330 - 0500
Fri (0330-0415) 4/5 N/B Refuse Room - Deck Wash Walls & Floor. Disinfect Room. (0415-0500) 4/5 S/B Refuse Room - Deck Wash Walls & Floor. Disinfect Room.				
Sat (0330-0415) A/C Island Platform Refuse Room - Deck Wash Walls & Floor. (0415-0500) A/C East Mezzanine Corridor - Deck Wash Walls & Floor. Disinfect Hallway.				
Clean & Disinfect BOH NYCT Unisex Toilet. Sweep & Mop Floor. Clean Urinal, Commode & Sink. Replenish Paper Supplies As Needed.	Fulton St	A C	N095	0500 - 0530
Re-Scrap East/West Mezzanines & Island Platform. Empty & Disinfect All Trash Receptacles On Island Platform.	Fulton St	A C	N095	0530 - 0700
Report Off Duty.	Fulton St	A C	N095	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0355	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Performed On South And Middle Mezzanine (Exit 1 And 2) Clean And Shine All Chrome And Stainless Steel, Including Gates And Handrails From Street Level To Mezzanine.	South Ferry	1	R101	2300 - 0030
Clean And Shine Esc 369, Esc 370, Esc 374, Esc 375. Bottom And Top Plates. Wipe Clean Escalators Wall Tiles.	South Ferry	1	R101	0030 - 0300
Clean And Shine Esc 311 At Whitehall St - R Line. Remove All Stickers And Gum. Wipe Clean Escalators Wall Tiles.	South Ferry	1	R101	0300 - 0400
Lunch	South Ferry	1	R101	0400 - 0430
Clean And Shine All Chrome And Glass In E1730 And Mop Floor.	South Ferry	1	R101	0430 - 0530
Performed On South And Middle Mezzanine (Exit 1 And 2) Clean And Shine All MVMs, MEMs, OTG, HPI And Turnstiles. Clean And Shine All Chrome In South Mezzanine. Wipe Clean All Glass Walls In South Mezzanine. Clean Booth Window.	South Ferry	1	R101	0530 - 0700
Report Off Duty.				
	South Ferry	1	R101	0700 -
Remove All Graffiti And Stickers On Discovery. Subject To Change And /Or Chance.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0356	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	South Ferry	1	R101	2300 - 0050
Performed On Island Platform And North Mezzanine (Exit 3) Clean & Shine All Chrome & Stainless Steel, Including Gates & Handrails From Mezzanine To Platform.				
Clean & Shine Esc 371, Esc 732, Esc 733. Remove All Stickers & Gum From Bottom & Top Plates. Wipe Clean Escalators Wall Tiles.	South Ferry	1	R101	0050 - 0320
Clean & Shine Esc 353 At Whitehall St. R Line. Remove All Stickers & Gum. Wipe Clean Escalators Wall Tiles.	South Ferry	1	R101	0320 - 0420
Lunch	South Ferry	1	R101	0420 - 0450
Clean And Shine All Chrome And Glass, Mop Elevator Floor In El 731.	South Ferry	1	R101	0450 - 0530
Performed On Island Platform And North Mezzanine (Exit 3) Clean & Shine All MVMs, MEMs, OTG, HPIs And Turnstiles. Clean & Shine All Chrome On Island Platform. Wipe Clean All Glass Walls On Island Platform. Clean Booth Window.	South Ferry	1	R101	0530 - 0700
Report Off Duty.	South Ferry	1	R101	0700 -
Remove All Graffiti And Stickers On Discovery. Subject To Change And /Or Chance.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0357	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect Unsanitary Conditions. Spot Mop Mezzanine And Platform As Necessary. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. SUN: Major Duty Booth R115 (0700 - 0730) Clean Booth (Interior/Exterior). Remove All Gum, Stains, Spills And Drag Marks On Floor.	Park Place	2 3	R115	0700 - 0830
Lunch	World Trade Center	E	N094	1030 - 1100
Scrap mezzanine, passageway and island platform. Disinfect all urine areas. Clean MVMs, MEM, HEETs and HXTs. Sweep SW S^. Remove stickers and graffiti	World Trade Center	E	N094	1100 - 1330
Scrap mezzanine and platforms. Disinfect all urine areas. Empty all trash receptacles. Clean interior and exterior and mop floor of EL 326. Damp mop "Eye" Mosaic in N92 mezz	Chambers St	A C	N092	1240 - 1025
Re-Scrap Entire Station. Re-Sweep All Stairways. Empty All Trash Receptacles.	Park Place	2 3	R115	1340 - 1500
Report Off Duty.	Park Place	2 3	R115	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0358	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep & Mop Corridor, Employee Toilet & RTO Offices Behind Metal Double Doors. Sweep & Mop RTO Office Behind R101.	South Ferry	1	R101	0700 - 0800
Whitehall St 'R' Line: Clean Men And Women Public Toilets: Wash Wall And Floors. Clean Commodes, Urinals, Stall Doors And Vanity Mirrors. Wipe Down All Surfaces Such As Toilet Tissue Holder, Paper Towel Holder And/Or Hand Dryers. Disinfect And Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discovery.	South Ferry	1	R101	0800 - 0900
Clean And Polish EI730 And EI731. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	South Ferry	1	R101	0900 - 1000
Sweep All Street Stairways, Platform & Outside Areas. Clean & Disinfect (Exits 1, 2 & 3 Mezzanines). Scrape Gum From Mezzanine, Platform & Escalator. Disinfect Elevator & All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti & Stickers & Clean Residue. Remove All Stains, Spills & Drag Marks On Platform & Mezzanine Areas.	South Ferry	1	R101	1000 - 1130
Lunch	South Ferry	1	R101	1130 - 1200
Dry Dust Wipe Escalators Esc369, Esc370, Esc371, Esc372, Esc373, Esc374 & Esc375.	South Ferry	1	R101	1200 - 1230
Whitehall St 'R' Line: Clean Men And Women Public Toilets: Wash Wall And Floors. Clean Commodes, Urinals, Stall Doors And Vanity Mirrors. Wipe Down All Surfaces Such As Toilet Tissue Holder, Paper Towel Holder And/Or Hand Dryers. Disinfect And Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discovery.	South Ferry	1	R101	1230 - 1330
Clean And Polish EI730 And EI731. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	South Ferry	1	R101	1330 - 1430
Re-Scrap (Exits 1, 2 & 3 Mezzanines) & Platform. Spot Mop Drag marks On Platform & Mezzanines.	South Ferry	1	R101	1430 - 1500
Report Off Duty.	South Ferry	1	R101	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0359	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on duty in full uniform.				
Sweep All Street And Mezzanine Stairways And All Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas And Remove Feces Upon Discovery. Empty And Clean All	South Ferry	1	R101	1500 - 1630
Trash Receptacles. Clean Exterior of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room Including Remove Unauthorized Items From Atop Lockers. Dust All Ledges. Clean And Polish All MVM's, MEM's, And HEETs, Turnstiles, And All Chrome On				
Sweep & Mop Corridor, Clean Employee Toilet & RTO Offices Behind Metal Double Doors, Sweep & Mop RTO Office Behind R101.	South Ferry	1	R101	1630 - 1730
Lunch	South Ferry	1	R101	1730 - 1800
Clean And Disinfect Urine-Prone Areas Including Exits 1, 2, & 3 Mezzanine. Remove Stains & Drag Marks From Tile Flooring And Remove Stickers And Graffiti. Dry Dust Wipe Escalators ESC-369, ESC-370, ESC371, ESC372, ESC-373, ESC-374, & ESC-375.	South Ferry	1	R101	1800 - 1930
MAJOR DUTY CLEAN: (1900 - 1930) SUN: Clean And Organize Supply Rooms				
Clean Men And Women's Public Toilets: Wash Walls And Floors. Clean Commodes, Urinals, Stall Doors And Vanity Mirrors. Wipe Down All Surfaces E.g., Toilet Tissue Holder And/Or Hand Dryers. Disinfect And Replenish Paper Supplies As Needed. Remove Stickers And Graffiti. Empty And Clean All Trash Receptacles. Clean And Disinfect EL-730 And EL-731 And Clean Interior And Exterior of Glass And Chrome On All Levels. Recheck And Sweep All Street And Mezzanine Stairways Including Exits 1, 2, & 3 Mezzanine	South Ferry	1	R101	1930 - 2130
Unmanned Areas North-End of Platform. Disinfect All Urine Areas And Remove Stickers And Graffiti. Empty And Clean All Trash Receptacles. Clean And Polish All MVM's, MEM's, HEETs, And All Turnstiles. Remove Stains And Drag Marks From Floors.	South Ferry	1	R101	2130 - 2300
Report Off Duty.	South Ferry	1	R101	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0360	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap N/S/B Platforms And All Control Areas Including R106, R107, R107D, R108, R108A And R109. Empty, Clean And Disinfect All Trash Receptacles Including Chrome Tops. Disinfect All Urine Areas. Wipe Down All Benches- Remove Stains, Stickers And Graffiti Upon Discovery. Clean Exterior Of R107 Booth Windows And Empty Trash. Clean All Turnstiles, HEETs, MVMs, And MEMs- Including R106, R107, R107D, R108, R108A And R109 Control Areas. Clean All Customer Information Centers. Clean All AFC Swipe heads. Clean All Accessible Station Signs And Ad Panels-Remove Stickers And Graffiti Upon Discovery. Wipe Down And Clean All HPI Units On Entire Station. Remove All Stains And Spills Upon Discovery. Clean And Disinfect Employee Facility Room And Employee Toilets Located On N/B Platform And Lower Mezzanine- Replenish Paper Supplies As Needed.	WTC Cortlandt	1	R107	2300 - 0200
Escalator Cleaning: *Notify E/E Or Supervision Prior To Shutting Down And Restarting Escalators.* Es353: Shut Down And Clean/Polish Escalator. Clean All Interior And Exterior Steel Surfaces. Wipe Down And Clean Adjacent Walls And Escalator Tops. Clean landings On All Levels- Remove All Gum And Stains.	WTC Cortlandt	1	R107	0200 - 0300
Lunch	WTC Cortlandt	1	R107	0300 - 0330
Elevator Cleaning: (0330-0400): Clean And Polish EI712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (0400-0430): Clean And Polish EI713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (0430-0500): Clean And Polish EI736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels.	WTC Cortlandt	1	R107	0330 - 0500
Major Cleaning: Sun: S/B Refuse Room- Deck Wash All Walls And Floors. Mon: Employee Toilet On Lower Mezzanine- Wash All Walls And Floors. Clean Vanity Mirror, Toilet Bowl And Sink. Tues: Employee Toilet On N/B Platform- Wash All Walls And Floors. Clean Vanity Mirror, Toilet Bowl And Sink. Wed: Employee Facility Room- Wash All Walls And Floors. Clean Refrigerator, Microwave And Quench Unit. Wipe Down Lockers Thu: S/B Refuse Room- Deck Wash All Walls And Floors. Fri: Clean And Organize All Storage Rooms On Stations. Sat: Clean Exterior Of R107 Service Booth. Clean All Glass And Chrome On Exterior Of Booth. Deck Wash Perimeter Around Booth.	WTC Cortlandt	1	R107	0500 - 0600
Clean Glass And Chrome Surfaces On N/S/B Platforms And Lower Mezzanine. Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	WTC Cortlandt	1	R107	0600 - 0700
Report Off Duty.	WTC Cortlandt	1	R107	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0361	Station North	0700 - 1500	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap N/S/B Platforms And All Control Areas Including R106, R107, R107D, R108, R108A And R109. Empty, Clean And Disinfect All Trash Receptacles Including Chrome Tops. Disinfect All Urine Areas. Wipe Down All Benches- Remove Stains, Stickers And Graffiti Upon Discovery. Clean Exterior Of R107 Booth Windows And Empty Trash. Clean All Turnstiles, HEETs, MVMs, And Mem- Including R106, R107, R107D, R108, R108A And R109 Control Areas. Clean All Customer Information Centers. Clean All AFC Swipe heads. Clean All Accessible Station Signs And Ad Panels-Remove Stickers And Graffiti Upon Discovery. Wipe Down And Clean All HPI Units On Entire Station. Remove All Stains And Spills Upon Discovery. Clean And Disinfect Employee Toilets-NB Platform And Lower Mezzanine. Replenish Paper Supplies As Needed.	WTC Cortlandt	1	R107	0700 - 0830
Major Cleaning: (0700-0730) Sun: Clean Exterior And Interior Of The Booth R107- Wipe Down All Ledges, Exterior/Interior Of Booth Glass And Clean All Cabinets And Cabinet Draws. Sweep, Mop And Disinfect Floors. Sat: Employee Facility Room. Clean And Disinfect Employee Facility Room- Wipe Down Lockers And Clean Microwave/Refrigerator.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HPI's, Turnstiles And All Chrome. Remove All Stains, Spills And Drag Marks On The Tiles Floor Area.	Rector St	1	R103	0840 - 1140
Lunch	WTC Cortlandt	1	R107	1150 - 1220
Elevator Cleaning: (1220-1250): Clean And Polish EI712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (1250-1320): Clean And Polish EI713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (1320-1350): Clean And Polish EI736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels.	WTC Cortlandt	1	R107	1220 - 1350
Clean Glass And Chrome Surfaces On N/S/B Platforms And Lower Mezzanine. Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	WTC Cortlandt	1	R107	1350 - 1500
Report Off Duty	WTC Cortlandt	1	R107	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0362	Station North	1500 - 2300	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Elevator Cleaning: (1500-1520): Clean And Polish EI712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (1520-1540): Clean And Polish EI713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (1540-1600): Clean And Polish EI736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels.	WTC Cortlandt	1	R107	1500 - 1600
Sweep All Stairways, Scrap N/S/B Platforms And All Control Areas Including R106, R107, R107D, R108, R108A And R109. Empty, Clean And Disinfect All Trash Receptacles Including Chrome Tops. Disinfect All Urine Areas. Wipe Down All Benches- Remove Stains, Stickers And Graffiti Upon Discovery. Clean Exterior Of R107 Booth Windows And Empty Trash. Clean All Turnstiles, HEETs, MVMs, And MEMs- Including R106, R107, R107D, R108, R108A And R109 Control Areas. Clean All Customer Information Centers. Clean All AFC Swipe heads. Clean All Accessible Station Signs And Ad Panels-Remove Stickers And Graffiti Upon Discovery. Wipe Down And Clean All HPI Units On Entire Station. Remove All Stains And Spills Upon Discovery.	WTC Cortlandt	1	R107	1600 - 1800
Sun (1700-1800): Clean And Organize Storage Rooms On N/S/B Platforms- Discard All Empty Boxes And Sweep Floor.				
Clean And Disinfect Employee Toilets-Nb Platform And Lower Mezzanine. Replenish Paper Supplies As Needed. Clean And Disinfect Employee Facility Room. Wipe Down Lockers And Clean Microwave/Refrigerator.	WTC Cortlandt	1	R107	1800 - 1930
Lunch	WTC Cortlandt	1	R107	1930 - 2000
Elevator Cleaning: (2000-2030): Clean And Polish EI712- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (2030-2100): Clean And Polish EI713- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels. (2100-2130): Clean And Polish EI736- Sweep, Remove Gum And Disinfect Floor. Clean Interior/ Exterior Of Glass And Chrome On All Levels.	WTC Cortlandt	1	R107	2000 - 2130
Clean Glass And Chrome Surfaces On N/S/B Platforms And Lower Mezzanine. Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	WTC Cortlandt	1	R107	2130 - 2300
Report Off Duty.	WTC Cortlandt	1	R107	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0363	Station North	0700 - 1500	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	96 St	Q	N702	0700 - 0830
RTO: Clean Facility, Dispatcher's Office, Crew Room And Tower.				
Clean And Disinfect Public Bathrooms. Restock supplies.	96 St	Q	N702	0830 - 0930
Lunch	96 St	Q	N702	0930 - 1000
Clean CTA Facilities, Supply and Lunch rooms.	96 St	Q	N702	1000 - 1100
Clean And Disinfect Public Bathrooms.	96 St	Q	N702	1100 - 1200
Clean HPI's, Kiosks, And Map Cases.	96 St	Q	N702	1200 - 1330
RTO: Clean Facility, Dispatcher's office, Crew room, and Tower.	96 St	Q	N702	1330 - 1500
REPORT OFF DUTY.	96 St	Q	N702	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0364	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Chambers St	A C	N092	2300 -
Sweep All Street And Mezzanine Stairways And Remove Gum. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas And Remove Feces Upon Discovery. Empty And Clean All Trash Receptacles. Clean Exterior of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room Including Remove Unauthorized Items From Atop Lockers. Dust All Ledges. Clean And Polish All MVM's, MEM's, And HEETs, Turnstiles, And All Chrome On Station. Remove All Gum, Stains, Spills, And Drag Marks On Floor Areas.	Chambers St	A C	N092	2300 - 0200
Lunch	Chambers St	A C	N092	0200 - 0230
Island Platform On "A" Line Polish All Trash Receptacles. Disinfect Surrounding Areas Including Around Benches. Remove Stickers And Graffiti.	Chambers St	A C	N092	0230 - 0300
MAJOR DUTY CLEAN: SUN: Refuse Room MON: Employee Toilet TUE: Employee Bathroom WED: Booth N092 THU: Refuse Room FRI: Employee Toilet SAT: Damp Mop "Eye" Mosaic N092 Mezzanine	Chambers St	A C	N092	0300 - 0330
Clean And Disinfect EL-326. Polish Stainless Steel. Clean Mezzanine Floors And Walls Next to EL-326 And Stairways	Chambers St	A C	N092	0330 - 0430
Recheck And Sweep All Street And Mezzanine Stairways And Remove Gum. Scrap Mezzanine. Disinfect All Urine Areas And Remove Stickers And Graffiti. Empty And Clean All Trash Receptacles. Clean And Polish All MVM's, MEM's, HEETs, And All Turnstiles.	Chambers St	A C	N092	0430 - 0700
Report Off Duty	Chambers St	A C	N092	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0365	Station North	0700 - 1500	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	34 St Penn Station	A C E	N070	0700 - 0900
Clean And Polish ELE 225, ELE 226, ELE 227 And ELE 228. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels.	34 St Penn Station	1 2 3	R138	0910 - 1110
Clean And Polish ELE 214, ELE 215, ELE 216. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels. * ELE 618- Under Construction	34 St Penn Station	1 2 3	R138	1110 - 1140
Lunch	34 St Penn Station	A C E	N070	1150 - 1320
Clean And Polish ELE 225, ELE 226, ELE 227 And ELE 228. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels.	34 St Penn Station	1 2 3	R138	1330 - 1450
Clean And Polish ELE 214, ELE 215, ELE 216. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels. *ELE 618 Under Construction	34 St Penn Station	A C E	N070	1500 -
Report Off Duty.	34 St Penn Station			

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0367	Station North	1500 - 2300	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Landings & Outside Areas. Scrap All Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Stickers & Sticker Residue From All Surfaces. Remove Gum, Stains, Spills And Drag Marks From Floor Surfaces. Clean Booth Glass & Empty Trash. Wipe, Clean & Polish All Trash Receptacles, AFC Equipment, HPI/CAI, Digital Screens, CIC, Map FSMF, Chrome & Stainless Railings, Sandboxes And Disinfect Wooden Station Benches. Clean, Disinfect & Organize Rooms: Facility/CTA Slop Sink/Supply Rooms. Clean Yellowbird Box Hand Sanitizer In Control Area Of A027.	28 St	R W	A027	1500 - 1830
Major Cleaning: (1800-1830) Sun: Refuse Room (S/B) Clean/Disinfect Mon: Bathroom - S/B - Wipe Down Tile Walls, Clean Toilets, Sink And Mop: Restock Supplies Tue: Clean, Mop And Disinfect All Trash Receptacles/Rims On S/B Platforms. Wed: Clean, Mop And Disinfect All Trash Receptacles/Rims On N/B Platforms. Fri: Bathroom - N/B - Wipe Down Tile Walls, Clean Toilet, Sink, Mop, Disinfect; Restock Supplies. Sat: Refuse Room (N/B) Clean/Disinfect				
Lunch	28 St	R W	A027	1830 - 1900
Sweep All Stairways, Landings & Outside Areas. Scrap All Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Stickers & Sticker Residue From All Surfaces. Remove Gum, Stains, Spills And Drag Marks From Floor Surfaces. Clean Booth Glass & Empty Trash. Wipe, Clean & Polish All Trash Receptacles, AFC Equipment, HPI/CAI, Digital Screens, CIC, Map FSMF, Chrome & Stainless Railings, Sandboxes And Disinfect Wooden Station Benches. Clean, Disinfect & Organize Rooms: Facility/CTA Slop Sink/Supply Rooms. Clean Yellowbird Box Hand Sanitizer In Control Area Of A030.	23 St	R W	A030	1910 - 2140
Major Cleaning: (2100-2130) Tue: Employee Facility Room - N/B Clean, Mop & Disinfect. Clean Refrigerator And Microwave Wed: Bathroom - S/B - Wipe Down Tile Walls, Clean Toilets, Sink And Mop; Restock Supplies Thu: Employee Facility Room - S/B - Clean, Mop & Disinfect. Clean Refrigerator And Microwave Fri: Bathroom - N/B - Wipe Down Tile Walls, Clean Toilet, Sink, Mop, Disinfect; Restock Supplies.				
Re-scrap Mezzanine, Passageway And Platform. Correct All unsanitary conditions. Empty And Disinfect All Trash Receptacles.	28 St	R W	A027	2150 - 2300
Report Off Duty	28 St	R W	A027	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0368	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Landings & Outside Areas. Scrap All Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Stickers & Sticker Residue From All Surfaces. Remove Gum, Stains, Spills And Drag Marks From Floor Surfaces. Clean Booth Glass & Empty Trash. Wipe, Clean & Polish All Trash Receptacles, AFC Equipment, HPI/CAI, Digital Screens, CIC, Map FSMF, Chrome & Stainless Railings, Sandboxes And Disinfect Wooden Station Benches. Clean, Disinfect & Organize Rooms: Facility/CTA Slop Sink/Supply Rooms. Clean Yellowbird Box Hand Sanitizer In Control Area Of A41	28 St	R W	A027	2300 - 0130
Major Cleaning: (0100-0130)				
Sun: Refuse Room (S/B) Clean/Disinfect Mon: Bathroom - S/B - Wipe Down Tile Walls, Clean Toilets, Sink And Mop: Restock Supplies Tue: Clean, Mop And Disinfect All Trash Receptacles/Rims On S/B Platforms. Wed: Clean, Mop And Disinfect All Trash Receptacles/Rims On N/B Platforms. Fri: Bathroom - N/B - Wipe Down Tile Walls, Clean Toilet, Sink, Mop, Disinfect; Restock Supplies. Sat: Refuse Room (N/B) Clean/Disinfect				
*UNDER CONSTRUCTION- NEW CONSTRUCTED CUSTOMER SERVICE CENTER-BOOTH @ R147 Sweep all stairways Control areas of R148 & R153, landings & outside areas. Scrap all mezzanine and platforms and passageway. Disinfect all unsanitary conditions. Empty and disinfect all trash receptacles, mezzanine of R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue from all surfaces. Remove gum, stains, spills and drag marks from floor surfaces. Clean CSC glass & empty trash. Clean and wipe all countertops, chairs/benches at CSC Wipe Clean & Polish all trash receptacles, AFC equipment, HPI/CAI, digital screens, CIC, Chrome and Glass Railings. Clean, Disinfect and Organize Rooms: Male & Female Locker Room, EFR/CTA Slop Sink. Clean & Disinfect EL619	Times Sq-42 St	S	R147	0145 - 0300
LUNCH	Times Sq-42 St	1 2 3	R151	0300 - 0330
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet At A021 Mezzanine. Clean Facility and Lunch Rooms At Shuttle. Dust All Ledges. Remove All Gum, Stains, And Drag Marks On Floor Area. Clean And Polish All MVMs, Mems, HEET's, Turnstiles, And Chrome On Station. Clean all urine and unsanitary areas including platform ends. Clean and Polish all chrome, railings and MVM's at 40th, 41st. and 42nd. STS. / Broadway. Clean and polish all MVM's, MEM's, HEET's turnstiles on station.	Times Sq-42 St	1 2 3	R151	0330 - 0530
Re-Scrap all stairways Control areas of R148 & R153, landings & outside areas. Disinfect All Urine Areas control area A021, 41st & BWY.	Times Sq-42 St	1 2 3	R151	0530 - 0645
Report Off Duty	28 St	R W	A027	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0375	Station North	1100 - 1900	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Times Sq-42 St	1 2 3	R151	1100 -
Clean And Polish El 229, El 230, El 232, El 233 And EL 619. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels. Ad	Times Sq-42 St	1 2 3	R151	1100 - 1300
Clean And Polish El 204, El 205, El 206 And El 244. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels.	Grand Central 42 St	4 5 6	R238	1310 - 1510
Lunch	Grand Central 42 St	4 5 6	R238	1510 - 1540
Clean And Polish El 229, El 230, El 232, El 233 And El 619. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels.	Times Sq-42 St	1 2 3	R151	1550 - 1720
Clean And Polish El 204, El 205, El 206 And El 244. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Glass And Chrome On All Levels.	Grand Central 42 St	4 5 6	R238	1730 - 1850
Report Off Duty.	Times Sq-42 St	1 2 3	R151	1900 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0376	Station North	1100 - 1900	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean Men's And Women's Public Restrooms. Wash Walls, Sweep And Mop Floors. Clean Sinks. Commodes, Urinals. Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders. Paper Towel Holders And/Or Hand Dryers. Replenish Paper Supply. Remove All Graffiti And Stickers.	42 St Bryant Park	B D F M	N503	1100 - 1300
RTO Facilities: Clean and Disinfect Women and Men Locker Room / Toilets-sweep, Disinfect and Mop Floors, Replenish Soap/Paper Stock As Needed. Sweep/Mop and/or Deck Wash Tower Floor, Empty Trash Can/s Inside/Outside of Tower only.	42 St Bryant Park	B D F M	N503	1300 - 1500
Lunch	42 St Bryant Park	B D F M	N503	1500 - 1530
Clean Men's And Women's Public Restrooms, Wash Walls, Sweep And Mop Floors. Clean Sinks, Commodes, Urinals, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holders, Paper Towel Holders And/Or Hand Dryers. Replenish Paper Supply. Remove All Graffiti And Stickers.	42 St Bryant Park	B D F M	N503	1530 - 1630
RTO Facilities: Clean and Disinfect Women and Men Locker Room / Toilets-sweep, disinfect and mop floors, replenish soap/paper stock as needed. Sweep/mop and/or deck wash tower floor, empty trash can/s inside/outside of Tower only.	42 St Bryant Park	B D F M	N503	1630 - 1730
Inspect Station For Unsanitary Conditions And Correct. Sweep N503, N504 mezzanine and street stairways. Scrap N502. N503 and N504 paid and unpaid mezzanines.	42 St Bryant Park	B D F M	N503	1730 - 1900
Report Off Duty.	42 St Bryant Park	B D F M	N503	1900 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0376A	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all street, mezzanine and platform stairways in control areas of: N502, N503, N504. Scrap mezzanine areas in N502, N503, N504, N/S/B platforms, passageway to 5th Avenue station.. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean and disinfect employee's toilet and facility room. Replenish paper (toilet tissue, paper towels, seat covers) and soap as needed in toilet. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue.	42 St Bryant Park	B D F M	N503	2300 - 0200
Sweep all street, mezzanine and platform stairways. Scrap mezzanine areas, island platforms, passageway to Bryant Park. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean and disinfect employee's toilet. Replenish paper (toilet tissue, paper towels, seat covers) and soap as needed in toilet. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue.	5 Av	7	R501	0210 - 0330
Lunch	42 St Bryant Park	B D F M	N503	0330 - 0400
"Major Cleaning: Sun: NB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Mon: Clean and disinfect Employee Facility Room in N503 paid mezzanine: sweep and mop floor. Wipe down top of lockers. Clean refrigerator, microwave and exterior of Quench machine. Tue: N503 Employee toilet: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers. Wed: SB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Thu: R501 5th Avenue Employee toilet: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers. Fri: R501 5th Avenue Island Platform refuse room- wash walls, deck floors, wipe down top of fire extinguishers. Disinfect and bag all loose garbage and debris. Sat: Clean and organize #35 supply room in N503 paid mezzanine."	42 St Bryant Park	B D F M	N503	0400 - 0500
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	42 St Bryant Park	B D F M	N503	0500 - 0600
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	5 Av	7	R501	0600 - 0700
Report Off Duty. *Contact The Elevator And Escalator Unit Prior To Cleaning- Shutdown And Restart, (212) 424-4497 / 4023.	42 St Bryant Park	B D F M	N503	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0377	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform				
125 St Field Office-District 1: Pick Up District Vehicle Keys And Supply Room Keys. Inspect Vehicle. Complete Truck Usage Weekly Record Log.	District 1 - 125 St	4 5 6	Not Applicable	2300 - 0300
Pick Up/Deliver Supplies Between Various Material Control Store Rooms And Supply Rooms Within District 1. Verify Store Room Supply And Deliveries From Material Control.				
Lunch	Various	Various	Various	0300 - 0330
Pick Up/Deliver Supplies Between Various Material Control Store Rooms And Supply Rooms Within Dist 1. Verify Store Room Supply And Deliveries From Material Control.	Various	Various	Various	0330 - 0630
Return District Vehicle And All Keys. Complete Truck Usage Weekly Record Log.	District 1 - 125 St	4 5 6	Not Applicable	0645 - 0700
Report Off Duty	District 1 - 125 St	4 5 6	Not Applicable	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0378	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform				
125 St Field Office-District 1: Pick Up District Vehicle Keys And Supply Room Keys. Inspect Vehicle. Complete Truck Usage Weekly Record Log.	District 1 - 125 St	4 5 6	Not Applicable	2300 - 0300
Pick Up/Deliver Supplies Between Various Material Control Store Rooms And Supply Rooms Within District 1. Verify Store Room Supply And Deliveries From Material Control.				
Lunch	Various	Various	Various	0300 - 0330
Pick Up/Deliver Supplies Between Various Material Control Store Rooms And Supply Rooms Within District 1. Verify Store Room Supply And Deliveries From Material Control.	Various	Various	Various	0330 - 0630
Return District Vehicle And All Keys. Complete Truck Usage Weekly Record Log.	District 1 - 125 St	4 5 6	Not Applicable	0645 - 0700
Report Off Duty	District 1 - 125 St	4 5 6	Not Applicable	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0379	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform				
Field Office-District 2 Pick-Up District 2 Vehicle And Keys. Pick Up Supplies From Respective Supply Rooms And Drop-Off To Various Stations To Restock CTA/Scrubber Rooms.	District 2 - 44 St	A C E	Not Applicable	2300 - 0300
Lunch	Various	Various	Various	0300 - 0330
Pickup Supplies From Respective Supply Rooms And Drop-Off To Various Stations To Restock CTA/Scrubber Rooms.	Various	Various	Various	0330 - 0630
Return Vehicle And Keys.	District 2 - 44 St	A C E	Not Applicable	0630 - 0700
Report Off Duty	District 2 - 44 St	A C E	Not Applicable	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0380	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform				
Field Office-District 2 Pick-Up District 2 Vehicle And Keys. Pick Up Supplies From Respective Supply Rooms And Drop-Off To Various Stations To Restock CTA/Scrubber Rooms.	District 2 - 44 St	A C E	Not Applicable	2300 - 0300
Lunch	Various	Various	Various	0300 - 0330
Pickup Supplies From Respective Supply Rooms And Drop-Off To Various Stations To Restock Cta/Scrubber Rooms.	Various	Various	Various	0330 - 0630
Return Vehicle And Keys.	District 2 - 44 St	A C E	Not Applicable	0630 - 0700
Report Off Duty	District 2 - 44 St	A C E	Not Applicable	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

[illegible]

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0382	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Brook Av	6	R402	2300 -
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas. Remove stains and footprints from wall tiles.	Brook Av	6	R402	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas.	Cypress Av	6	R404	0110 - 0250
Lunch	Cypress Av	6	R404	0300 - 0330
Sweep All Street Mezzanine Stairways. Bucket wash stairways and landings. Remove graffiti hits, unauthorized postings, stickers and gum. Re-Scrap Mezzanine and Platform Areas. Disinfect All Urine Areas. Empty and Disinfect All Trash Receptacles. Clean and polish all solar cans and all brass surfaces.	Cypress Av	6	R404	0330 - 0520
Sweep All Street Mezzanine Stairways. Bucket wash stairways and landings. Remove graffiti hits, unauthorized postings, stickers and gum. Re-Scrap Mezzanine and Platform Areas. Disinfect All Urine Areas	Brook Av	6	R402	0530 - 0700
Report Off Duty.	Brook Av	6	R402	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0382A	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	3 Av 138 St	6	R401	2300 -
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges..	3 Av 138 St	6	R401	2300 - 0100
Sweep stairways . Scrap Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove gum, stickers, unauthorized postings & graffiti from platforms. Remove stains, spills, drag marks from platforms. Bucket wash street stairways. Clean and polish all trash receptacles top to bottom	3 Av 138 St	6	R401	0100 - 0250
Lunch	3 Av 138 St	6	R401	0250 - 0320
Re-scrap & Sweep All Street And Mezzanine Stairways. Re-scrap both mezzanines. Disinfect All Urine Areas. Empty, polish And Disinfect All Trash Receptacles. Remove stains, spills & drag marks from mezzanine. Remove footprints & stains from wall tiles. Clean & disinfect refuse housings. Clean disinfect employee restroom & facility room.	3 Av 138 St	6	R401	0320 - 0520
Re-Scrap Platforms . Disinfect All Urine areas. Remove stains, spills from platforms. Remove footprints & stains from wall tiles. Remove graffiti, stickers, gum and unauthorized postings. Empty, Clean, disinfect and polish All Trash Receptacles. Clean supply room & re-stock with supplies.	3 Av 138 St	6	R401	0520 - 0700
Report Off Duty.	3 Av 138 St	6	R401	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0383	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Morrison Av Soundview	6	R415	2300 -
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas. Clean And Shine All Trash Receptacle Tops And Chrome.	Morrison Av Soundview	6	R415	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas. Remove Stains From Walls and behind Trash Receptacles. Clean All MVMs And Turnstiles	Elder Av	6	R414	0110 - 0330
Lunch	Elder Av	6	R414	0330 - 0400
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean and Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove all Stains, Spills and Drag Marks on Floor Areas. Remove Stains From Walls and behind Trash Receptacles.	St Lawrence Av	6	R416	0410 - 0610
Re-Scrap Mezzanine and Platform Areas. Sweep All Street Mezzanine Stairways. Disinfect All Urine Areas. Empty and Disinfect All Trash Receptacles.	Morrison Av Soundview	6	R415	0620 - 0700
Report Off Duty.	Morrison Av Soundview	6	R415	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0384	Station North	0700 - 1500	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Major Clean, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators. Major Clean, Disinfect And Restock Men/Women’s Public Toilet.	168 St	A C	N013	0700 - 0840
Major Clean, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	168 St	A C	N013	0840 - 1000
Major Clean, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	175 St	A	N010	1010 - 1050
Lunch	168 St	A C	N013	1100 - 1130
Scrap, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators. Major Clean, Disinfect And Restock Men/Women’S Public Toilet.	168 St	A C	N013	1130 - 1255
Scrap, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	168 St	A C	N013	1305 - 1410
Scrap, Remove Graffiti, Stickers, Sticker Residue And Disinfect Elevators.	175 St	A	N010	1420 - 1450
Report Off Duty	168 St	A C	N013	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0385	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, clean, and disinfect trash receptacles. Major Cleaning (2400-0100): Sun: Remove stains and scuff marks from “Q” panels and columns on southbound platform. Mon: Remove stains and scuff marks from “Q” panels and columns in mezzanines. Tue: Bucket wash signs. Wed: Bucket wash benches. Sat: Bucket wash refuse rooms and/or refuse housings.	Jackson Av	2 5	R312	2300 - 0100
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect trash receptacles. Remove stains from stairways, mezzanine, and platforms.	116 St	2 3	R302	0115 - 0320
Lunch	116 St	2 3	R302	0320 - 0350
Major Cleaning (0350-0450): Sun: Wash and disinfect refuse rooms and/or refuse housings. Mon: Bucket wash benches. Tue: Remove stains and scuff marks from walls and columns on northbound platform. Wed: Remove stains and scuff marks from walls and columns on southbound platform. Thu: Remove stains and scuff marks from walls and columns in mezzanines. Fri: Remove stains and scuff marks from tile walls on stairways. Sat: Bucket wash signs	116 St	2 3	R302	0350 - 0450
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty trash receptacles	Jackson Av	2 5	R312	0505 - 0700
Report Off Duty.	Jackson Av	2 5	R312	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0386	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Inspect station for unsanitary conditions & correct. Scrap platforms & mezzanine. Sweep stairways. Empty & disinfect trash receptacles. Major Cleaning (1600-1700): Sun: Remove stains and scuff marks from EED, “Q” panels, and columns in mezzanine. Mon: Clean HPIs, maps, CIC, and hand sanitizer boxes. Sat: Remove stains and scuff marks from “Q” panels and columns on S/B platform.	Prospect Av	2 5	R314	1500 - 1700
Inspect station for unsanitary conditions & correct. Scrap platforms & mezzanines. Sweep stairways. Empty & disinfect trash receptacles.	Intervale Av	2 5	R316	1710 - 1830
Lunch	Intervale Av	2 5	R316	1830 - 1900
Remove stains & bird droppings from mezzanines, stairways, & platforms. Clean & polish turnstiles & vending machines. Clean and remove gum from upper and lower landings of ESC 108. Major Cleaning (2000-2100): Sun: Clean and polish ESC 108. Remove gum from upper and lower landings. Clean adjacent walls. Mon: Remove stains and scuff marks from “Q” panels, columns, and EED in mezzanine. Tue: Remove stains and scuff marks from “Q” panels and columns on S/B platform. Wed: Clean and polish ESC 108. Remove gum from upper and lower landings. Clean adjacent walls. Thu: Bucket wash benches. Fri: Bucket wash signs. Sat: Clean HPIs, CIC, maps, and hand sanitizer boxes.	Intervale Av	2 5	R316	1900 - 2100
Inspect station for unsanitary conditions & correct. Scrap platforms & mezzanine. Sweep stairways. Empty trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms.	Prospect Av	2 5	R314	2110 - 2300
Report Off Duty.	Prospect Av	2 5	R314	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0387	Station North	1500 - 2300	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash receptacles.	145 St	3	R308	1500 - 1700
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect trash receptacles. Remove stains from stairways, mezzanines, and platforms	116 St	2 3	R302	1710 - 1930
Lunch	116 St	2 3	R302	1930 - 2000
Major Cleaning (2000-2100): Sun: Remove stains and scuff marks from walls and columns on southbound platform. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines. Tue: Bucket wash signs. Wed: Clean and polish turnstiles and vending machines. Thu: Bucket wash benches. Fri: Remove stains and scuff marks from walls and columns on northbound platform. Sat: Wipe down maps, HPIs, and	116 St	2 3	R302	2000 - 2100
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanines, and platforms. Empty, clean, and disinfect trash receptacles.	145 St	3	R308	2110 - 2300
Report Off Duty.	145 St	3	R308	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0388	Station North	2300 - 0700	2755

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform	West Farms Sq E Tremont Av	2 5	R323	2300 -
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles	West Farms Sq E Tremont Av	2 5	R323	2300 - 0100
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms. Clean and polish turnstiles and vending machines. Major Cleaning (0230-0330): Sun: Remove stains and scuff marks from EED, “Q” panels, and columns in mezzanine. Tue: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Thu: Remove stains and scuff marks from “Q” panels and columns on S/B platform. Fri: Bucket wash & disinfect refuse housings	Bronx Park East	2 5	R326	0110 - 0330
Lunch	Bronx Park East	2 5	R326	0330 - 0400
Clean and polish ES 106. Remove gum from upper and lower landings. Clean adjacent walls.	West Farms Sq E Tremont Av	2 5	R323	0410 - 0510
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles. Remove stains & bird droppings from mezzanine, stairways, & platforms. Clean and polish turnstiles and vending machines.	West Farms Sq E Tremont Av	2 5	R323	0510 - 0700
Report Off Duty.	West Farms Sq E Tremont Av	2 5	R323	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0389	Station North	0700 - 1500	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Empty, clean, and disinfect trash receptacles. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.	Jackson Av	2 5	R312	0700 - 0930
Major Cleaning (0830-0930): Sun: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Mon: Wipe down maps, CICs, and HPIs, Wed: Clean and restock CTA room, and paper and chemical supply rooms. Fri: Bucket wash EEDs. Sat: Clean the interior and exterior of booth R312. Mop floor, wipe walls and ceiling, dust ledges.				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty, clean, and disinfect trash receptacles.	Prospect Av	2 5	R314	0940 - 1100
LUNCH	Prospect Av	2 5	R314	1100 - 1130
Remove stains and pigeon droppings from stairways, mezzanine, and platforms. Clean and polish turnstiles, vending machines, and HPIs. Clean and disinfect EFR & employee toilet.				
Major Cleaning (1230-1330): Sun: Clean interior and exterior of booth R314. Mop floor, wipe walls and ceiling, dust ledges. Mon: Remove stains and scuff marks from “Q” panels and columns on northbound platform. Wed: Clean and restock CTA room, and paper and chemical supply rooms.	Prospect Av	2 5	R314	1130 - 1330
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanine. Sweep stairways. Empty trash receptacles.	Jackson Av	2 5	R312	1340 - 1500
REPORT OFF DUTY	Jackson Av	2 5	R312	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0390	Station North	1500 - 2300	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all street mezzanine and N/S/B platform stairways. Scrap all mezzanines (east and west), passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of N512 booth windows, empty booth trash. Clean and disinfect employee's toilet and facility room. Remove all stains and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches.	14 St	F M	N512	1500 - 1800
Starting from the 6Th Ave end of the 14Th St/6th Ave "L' Passageway to the last set of rails in front of the IND signal door (opposite Outfront ad panel 322-075), scrap, clean, empty and disinfect trash receptacles. Clean and polish chrome tops. Disinfect gutters. Remove all stains, spills and drag marks in covered area. Spot mop all stains, spills and drag marks in entire passageway. Remove graffiti on non-painted surfaces. Remove all stickers and sticker residue.	14 St	F M	N512	1800 - 1900
Lunch	14 St	F M	N512	1900 - 1930
Remove all stains, spills and drag marks on N/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	1930 - 2030
Remove all stains, spills and drag marks on S/B platform. Deck wash around trash receptacles and under/around benches.	14 St	F M	N512	2030 - 2130
Sun: Bucket wash S/Ws M6A/B, S1/S3- clean adjacent tile walls. Remove all stickers. Mon: Bucket wash S/Ws P2, P4, P6 and P8- clean adjacent tile walls. Remove all stickers. Tue: Bucket wash S/Ws M18, S11, S9 and M16- clean adjacent tile walls. Remove all stickers. Wed: Bucket wash S/Ws P13, P14, P15 and P16- clean adjacent tile walls. Remove all stickers. Thur: Bucket wash S/Ws M15, S9, M17 and S10- clean adjacent tile walls. Remove all stickers. Fri: Bucket wash S/Ws P9, P10, P11 and P12- clean adjacent tile walls. Remove all stickers. Sat: Bucket wash S/Ws P1, P3, P5 and P7- clean adjacent tile walls. Remove all stickers.	14 St	F M	N512	2130 - 2230
Re-scrap Station. Empty all trash receptacles. Correct all unsanitary conditions.	14 St	F M	N512	2230 - 2300
Report off Duty	14 St	F M	N512	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0391	Station North	0700 - 1500	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep all street mezzanine and N/S/B platform stairways. Scrap all mezzanines, passageways and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of N509 booth windows, empty booth trash. Clean and disinfect employee's toilet and facility room. Remove all stains and drag marks on mezzanine and platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches. Major Cleaning: (0730-0830) Sun: Clean booth N509 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. remove all debris and Non-TA items from booth drawers. Remove all graffiti and stickers. Clean and disinfect all benches.	23 St	F M	N509	0700 - 0900
Major Cleaning: Sun: NB refuse canister housings-deck wash interior/exterior. Disinfect around perimeter of housings. Mon: SB refuse canister housings-deck wash interior/exterior. Disinfect around perimeter of housings. Tue: Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. Wed: Clean and polish all AFC equipment and chrome finishers in N508 mezzanine. Thu: Clean and polish all AFC equipment and chrome finishers in N509 mezzanine. Fri: Employee Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. Sat: Clean and organize CTA slop sink room adjacent to EFR in N509 mezzanine. Discard all debris including empty boxes and chemical bottles.	23 St	F M	N509	0900 - 1000
Lunch	23 St	F M	N509	1000 - 1030
PERFORM DUTIES ON 6th Avenue 'L' line: Sweep all "L" street, mezzanine and island platform stairways. Scrap all "L" upper, middle and lower mezzanines, passageway and island platform. disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean and disinfect employee's toilet. Remove all stains, spills and drag marks on all mezzanine and island platform floor areas. Clean all AFC equipment including but not limited to: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and all swipe heads. Clean exterior of HPI/CAI units in station. Remove all graffiti and stickers. Clean and disinfect all benches.	14 St	F M	N512	1040 - 1240
PERFORM DUTIES ON 6th Avenue 'L' line: Major Cleaning: Sun: Clean and polish all AFC equipment and chrome finishes in H003 control area. Mon: Remove stickers and graffiti from non-painted surfaces on entire station. Tue: Clean and organize storage/slop sink room in H003 control area. Wed: Deck wash and spot mop underpass leading to PATH. Disinfect all urine areas. Thu: Deck wash and spot mop lower mezzanine between SW P4 and P6 leading to island platform. Disinfect all urine areas. Fri: Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. Sat: Deck wash and spot mop island platform. Clean and disinfect around trash receptacles and benches.	14 St	F M	N512	1240 - 1400
Re-scrap station. Empty all trash receptacles. Correct all unsanitary conditions.	23 St	F M	N509	1410 - 1500
Report off Duty.	23 St	F M	N509	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0392	Station North	0600 - 1400	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Sweep all A061 Street Stairways and Outside Areas, Including N525 Mezzanines, Platform and Street S/Ws. Scrap "J/M' N/S/B Platforms, A061 and N525 Unpaid/Paid Mezzanine. Empty, clean and disinfect trash receptacles-clean chrome tops. Clean booth windows and empty trash. Remove graffiti/Stickers from all surfaces and clean all residue. Clean all AFC equipment (MVM, MEM, turnstiles, readers) in A061 and N525 mezzanines. Clean and wipe down all HPI/CAI units and benches. Remove all spills, stains and drag marks from floor areas.	Delancey St Essex St	J M Z	A061	0600 - 0800
Major Cleaning : (0700-0800)				
Sun: Clean Booth A061 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and fire Extinguishers. Remove all debris and Non-TA items from booth draws.				
N525 Employee Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. Male/Female Locker Room and Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean exterior of all surfaces in bathroom including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed.	Delancey St Essex St	F	N525	0800 - 1000
Lunch	Delancey St Essex St	F	N525	1000 - 1030
RTO Facilities: Enter from N/B platform, pass buzzer. Clean male and female locker rooms and dispatcher office. Clean, mop and restock male and female employee toilets. Empty all trash.	Delancey St Essex St	J M Z	A061	1030 - 1130
Major Cleaning:				
Sun: NB Scrubber Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room.				
Mon: SB Scrubber Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room.				
Tue: NB Refuse Room- deck wash walls and floor, wipe down top and sides of fire extinguisher. Clean and organize room.				
Wed: GSS/Station Supervisor's Office next to N525- sweep, mop and disinfect floors. Wipe down ledges and all other surfaces. Clean microwave / refrigerator / Quench and /or bottled water cooler.				
Thu: Clean and organize paper supply room located in lower mezzanine.				
Fri: N525 Scrubber Room located at the end of the consolidated facility corridor-deck wash walls and floor. Clean/organize room.				
Sat: Clean and organize Chemical Supply Room at the top of S/W M11.				
Re-scrap entire station. Empty, disinfect and clean trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	J M Z	A061	1230 - 1400
Report off duty	Delancey St Essex St	J M Z	A061	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0393	Station North	1400 - 2200	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Sweep all A061 street stairways and outside areas, including N525 mezzanines, platform and street S/Ws. Scrap "J/M' N/S/B platforms, A061 and N525 unpaid/paid mezzanine. Empty, clean and disinfect trash receptacles-clean chrome tops. Clean booth windows and empty trash. Remove Stickers from all surfaces and clean all residue. Clean all AFC equipment (MVM, MEM, turnstiles, readers) in A061 and N525 mezzanines. Clean and wipe down all HPI/CAI units, and benches. Remove all stains, spills and drag marks from northbound and southbound platforms/mezzanine areas. Remove graffiti from all surfaces including stairway risers, benches and floor areas.	Delancey St Essex St	J M Z	A061	1400 - 1700
Major cleaning : (1600-1700)				
Sun: Clean booth A061 interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and fire Extinguishers. Remove all debris and Non-TA items from booth draws.				
Clean and polish all AFC equipment in N526 and A061 control areas, including but not limited to: turnstiles, Metrocard readers, swipe heads, railings and automatic hand sanitizers.	Delancey St Essex St	J M Z	A061	1700 - 1800
Lunch	Delancey St Essex St	F	N525	1800 - 1830
RTO Facilities: Enter from N/B platform, pass buzzer. Clean male and female locker rooms and dispatcher office. Clean, mop and restock male and female employee toilets. Empty all trash.	Delancey St Essex St	J M Z	A061	1830 - 1930
Men and Woman's Public Toilets on lower mezzanine-deck wash walls and floors. Clean exterior of all surfaces in toilets including tissue and towel holders ,mirror, hand dryer, sink and commode. Replenish paper and soap as needed.	Delancey St Essex St	J M Z	A061	1930 - 2030
N525 Consolidated Facilities: Sweep, mop and disinfect entire corridor. Sweep, mop and disinfect Station Dept. employee facility room - wipe down all surfaces. Sweep, mop and disinfect Woman/Men's employee toilets-replenish paper stock as needed.	Delancey St Essex St	F	N525	2030 - 2130
Re-scrap entire station. Empty, disinfect and clean trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	J M Z	A061	2130 - 2200
Report off duty	Delancey St Essex St	J M Z	A061	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NC0393A	2300 - 0700	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
"Report On Duty In Full Uniform Sweep all street and upper/lower mezzanine stairways in control areas of: N525 and N526. Sweep N/S/B platform stairways. Scrap mezzanine areas in N525 and N526, N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean and disinfect Men and Women's employee's toilet and Stations employee facility room only. Replenish paper (toilet tissue, paper towels, seat covers) and soap as needed in toilet. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue. Close public toilets at 2400hrs: Sweep, mop and disinfect Floors. Wash walls and wipe down all surfaces. replenish paper (toilet tissue, paper towels, seat covers) and soap as needed. "	Delancey St Essex St	F	N525	2300 - 0100
"*Shut Down And Clean Esc 327, 328 Remove gum from upper and lower landings. Clean and polish exterior and interior of escalator panels on mezzanine and platform levels. Clean adjacent tile walls- remove all accessible stickers and graffiti, including the annunciators over the escalators."	Delancey St Essex St	F	N525	0100 - 0200
Sweep all street in A061 control area. Sweep N/S/B platform stairways. Scrap A061 control area, and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth window and empty booth trash. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs/HXTs, dry wipe OMNY validators. Clean exterior of HPI units on entire station. Clean and disinfect all benches. Remove all graffiti, stickers and residue.	Delancey St Essex St	J M Z	A061	0200 - 0330
Lunch	Delancey St Essex St	F	N525	0330 - 0400
"Major Cleaning: Sun: NB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Mon: Clean and disinfect Employee Facility Room in N525 consolidated facility: sweep and mop floor. Wipe down top of lockers. Clean refrigerator, microwave and exterior of Quench machine. Tue: Essex Street S/B ""J"" refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Wed: SB ""F"" Platform refuse room- Deck wash walls and floor. Wipe down and clean fire extinguisher. Bag all debris and loose garbage. Thu: N525 Men and Women employee toilets: Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers. Fri: Essex Street- Deck wash around KA rails of SW's S7 and S8. Sat: Essex Street- Clean and polish turnstiles, MVMs and MEMs in A061 unpaid mezzanine. Reopen Public Toilets at 0500"	Delancey St Essex St	F	N525	0400 - 0530
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	F	N525	0530 - 0630
Re-scrap entire station. Empty all trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	J M Z	A061	0630 - 0700
Report Off Duty. *Contact The Elevator And Escalator Unit Prior To Cleaning- Shutdown And Restart, (212) 424-4497 / 4023.	Delancey St Essex St	F	N525	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0394	Station North	0700 - 1500	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Sweep all street and R217, R217A, R218 and ML1A/B middle mezzanine stairways. Scrap R217, R217A, R218 and middle mezzanines and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth windows and empty booth trash. Clean and disinfect employee's toilet and facility room- replenish paper stock as needed. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and swipe heads. Clean exterior of HPI/CAI units on entire station. Clean and disinfect all benches. Remove graffiti and residue.	Bleecker St	6	R217A	0700 - 0930
Major cleaning : (0830-0930)				
Sun: Clean booth R217A interior and exterior. Sweep and mop floor, wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth draws.				
Clean and disinfect EL 328, EL331and EL332, remove gum from floors. Sweep, mop and disinfect floors. clean and polish chrome interior/exterior. Wipe down ledges on every level. remove graffiti and stickers.	Bleecker St	6	R217A	0930 - 1100
Lunch	Bleecker St	6	R217A	1100 - 1130
Deck wash/spot mop stains on N/S/B platforms, R217, R217A and R218 mezzanine areas, and all street and mezzanine landings.	Bleecker St	6	R217A	1130 - 1300
Major Cleaning:				
Sun: Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed.				
Mon: Employee Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit.				
Tue: Middle mezzanine scrubber room adjacent to S/Ws ML1A/B-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher.	Bleecker St	6	R217A	1300 - 1400
Wed: N/B Refuse Room-deck wash interior walls and floor. Wipe down top and sides of fire extinguisher.				
Thu: S/B Refuse Room-deck wash interior walls and floor. Wipe down top and sides of fire extinguisher.				
Fri: S/B Scrubber Room-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher.				
Sat: N/B Scrubber Room-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher.				
Re-scrap entire station. Empty trash receptacles. Correct all unsanitary conditions.	Bleecker St	6	R217A	1400 - 1500
Report off duty	Bleecker St	6	R217A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0395	Station North	1500 - 2300	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Sweep all street and R217, R217A, R218 and ML1A/B middle mezzanine stairways. Scrap R217, R217A, R218 and middle mezzanines and N/S/B platforms. Disinfect all urine areas. Empty, disinfect and clean chrome tops on all trash receptacles. Clean exterior of booth windows and empty booth trash. Clean and disinfect employee's toilet and facility room- replenish paper stock as needed. Clean all AFC equipment including: MVMs, MEMs, turnstiles, HEETs, HXTs, MetroCard readers and swipe heads. Clean exterior of HPI/CAI units on entire station. Clean and disinfect all benches. Remove graffiti and residue.	Bleecker St	6	R217A	1500 - 1730
Clean and disinfect EL328, EL331and EL332-remove gum from floors. Sweep, mop and disinfect floors. Clean and polish chrome interior/exterior. Wipe down ledges on every level. Remove graffiti and stickers.	Bleecker St	6	R217A	1730 - 1900
Lunch	Bleecker St	6	R217A	1900 - 1930
Deck wash/spot mop stains on N/S/B platforms and in R217, R217A and R218 mezzanine areas.	Bleecker St	6	R217A	1930 - 2100
Major Cleaning: Sun: Employee Toilet-deck wash walls and floors, clean exterior of all surfaces including tissue and towel holders, mirror, hand dryer, sink and commode. Replenish paper and soap as needed. Mon: Employee Facility-deck wash walls and floors, clean exterior of all surfaces including lockers. Clean interior/exterior of microwave, refrigerator and Quench unit. Tue: Middle mezzanine scrubber room adjacent to S/Ws ML1A/B-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher. Wed: N/B Refuse Room-deck wash interior walls and floor. Wipe down top and sides of fire extinguisher. Thu: S/B Refuse Room-deck wash interior walls and floor. Wipe down top and sides of fire extinguisher. Fri: S/B Scrubber Room-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher. Sat: N/B Scrubber Room-deck wash interior walls and floor. Clean and organize room, discard all debris, empty boxes and chemical bottles. Wipe down top and sides of fire extinguisher.	Bleecker St	6	R217A	2100 - 2200
Re-scrap entire station. Empty trash receptacles. Correct all unsanitary conditions.	Bleecker St	6	R217A	2200 - 2300
Report off duty	Bleecker St	6	R217A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0396	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Clean and disinfect ELE 204, ELE 205, EL206 EL244 and EL296. Sweep and mop the elevator floors: EL244 & EL296. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	2200 - 2300
Major cleaning: ESC 207, ESC 208, ESC 209, ESC 210. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	2300 - 0030
Major cleaning: ESC 203 & ESC 204. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	0030 - 0130
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200
Major cleaning: Sun/Tue: ESC 255 & ESC 256. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Mon/Wed: ESC 205 & ESC 206. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates.	Grand Central 42 St	4 5 6	R238	0200 - 0500
Clean and disinfect ELE 204, ELE 205, ELE 206, ELE 244 and ELE 296. Sweep and mop elevator floor. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	0500 - 0600
Report off Duty ** ESC/ELE cleaning subject to change for regular cleaning duties. **	Grand Central 42 St	4 5 6	R238	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0397	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in full Uniform				
Clean and disinfect ELE 204, ELE 205, ELE 206 ELE 244 and ELE 296. Sweep and mop the elevator floors: ELE 244 & ELE 296. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	2200 - 2300
Major cleaning: ESC 207, ESC 208, ESC 209, ESC 210. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates and mop landings. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	2300 - 0030
Major cleaning: ESC203 & ESC204. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Clean and remove dust from adjacent tile walls.	Grand Central 42 St	4 5 6	R238	0030 - 0130
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200
Major cleaning: Sun/Tue: ESC 255 & ESC 256. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates. Mon/Wed: ESC 205 & ESC 206. Clean and polish stainless steel. Remove graffiti, stickers and residue. Remove gum from top and bottom plates. Mop and clean both landing plates.	Grand Central 42 St	4 5 6	R238	0200 - 0500
Clean and disinfect ELE 204, ELE 205, ELE 206, ELE 244 and ELE 296. Sweep and mop elevator floor. Clean glass, wipe down and polish stainless steel inside and outside all elevators. Remove gum, stickers and graffiti upon discovery.	Grand Central 42 St	4 5 6	R238	0500 - 0600
Report off Duty ** ESC/ELE cleaning subject to change for regular cleaning duties. **	Grand Central 42 St	4 5 6	R238	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0398	Station North	0600 - 1400	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Entire Station, Sweep All Stairs And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks From Floors. Clean And Polish All AFC Equipment: MVM's, MEM's, HEETs, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Employees' Toilet. Clean All Scrubber Rooms.	5 Av	7	R501	0600 - 0850
Scrap entire passageway, disinfect, spot mop as needed. Remove graffiti on tile wall upon discovery. Disinfect media out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	0900 - 1000
Lunch	42 St Bryant Park	B D F M	N503	1000 - 1030
Sweep All Street And Mezzanine Steinways. Re-scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Spills And Stains. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom and Facility Room. Dust all Ledges.	5 Av	7	R501	1040 - 1230
MAJOR CLEANING: (1040-11401 SLN: Clean booth R5OI interior and exterior. Sweep and mop floor. wash walls, dust top of ledges including Halon sensors and Fire Extinguishers. Remove all debris and Non-TA items from booth drawers.				
Re-scrap entire passageway, disinfect, spot mop as needed. Remove graffiti on tile wall up discovery. Disinfect media out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	1240 - 1345
Report Off Duty.	5 Av	7	R501	1400 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0399	Station North	1400 - 2200	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Entire Station, Sweep All Stairs And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks From Floors. Clean And Polish All AFC Equipment: MVM's, MEM's, HEETs, Turnstiles And AFC Readers. Clean Benches And Kiosk. Clean Employees' Toilet. Clean All Scrubber Rooms.	5 Av	7	R501	1400 - 1650
Scrap entire passageway, disinfect, spot mop as needed. Remove graffiti on tile wall upon discovery. Disinfect media out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	1700 - 1800
Lunch	42 St Bryant Park	B D F M	N503	1800 - 1830
Sweep All Street And Mezzanine Stairways. Re-scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Remove All Spills And Stains. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Restroom and Facility Room. Dust all Ledges.	5 Av	7	R501	1840 - 2030
Re-scrap entire passageway, disinfect, spot mop as needed. Remove graffiti on tile wall upon discovery. Disinfect media out-front screen. (Bryant Park - Time Square Connector)	42 St Bryant Park	B D F M	N503	2040 - 2145
Report off duty	5 Av	7	R501	2200 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NC0400	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Wall St	2 3	R111	2300 -
Sweep All Street And Mezzanine Stairways And All Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas And Remove Feces Upon Discovery. Empty And Clean All Trash Receptacles. Clean Exterior of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room Including Remove Unauthorized Items From Atop Lockers. Dust All Ledges. Clean And Polish All MVM's, MEM's, And HEETs, Turnstiles, And All Chrome.	Wall St	2 3	R111	2300 - 0100
Platform Floors: Remove Gum, Stains, And Drag Marks. Remove Stickers And Graffiti. Dust All Ledges. Wipe Stairway Tiled Walls. Deck Brush North-End & South-End Corners Of The Island Platform.	Wall St	2 3	R111	0100 - 0230
MAJOR DUTY CLEAN: (0200 - 0230) SUN: Scrubber Rooms & Supply Rooms SAT: Refuse Room				
Lunch	Wall St	2 3	R111	0230 - 0300
Sweep All Street And Mezzanine Stairways And All Outside Areas. Disinfect All Urine Areas Including The Underpass/Passageway Empty And Clean All Mezzanine Trash Receptacles. Clean Exterior of Booth Windows.	Wall St	4 5	R203	0310 - 0520
Clean And Disinfect Employee's Toilet And Facility Room Including Remove Unauthorized Items From Atop Lockers. Dust All Ledges And Clean And Wipe Down Tile Walls in Unmanned Mezzanine.				
Recheck Platform And Unmanned And Manned Mezzanines. Remove Stickers And Graffiti. Empty And Clean All Trash Receptacles. Clean And Polish All MVM's, MEM's, HEETs, And All Turnstiles. Remove Stains And Drag Marks From Floors.	Wall St	2 3	R111	0530 - 0700
Report Off Duty.	Wall St	2 3	R111	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC001	Station North	2200 - 0600	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Employees' Toilet And Facility Room. Clean Walls Behind Trash Receptacles.	191 St	1	R185	2200 - 2330
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	191 St	1	R185	2330 - 0100
Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine Area Including Behind Elevators. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Wet Mop Ends Of Platforms	191 St	1	R185	0100 - 0200
Lunch	191 St	1	R185	0200 - 0230
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	191 St	1	R185	0230 - 0400
Clean, Disinfect & Mop E1103, E1104, E1105 & E1106. Clean Booth Windows, MVMs MEMs, Heets, Turnstiles, Metrocard Readers, All Glass And Metal Surfaces.	191 St	1	R185	0400 - 0500
Re-Scrap Mezzanine & Platform Areas. Empty & Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	191 St	1	R185	0500 - 0600
Report Off Duty.	191 St	1	R185	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC002	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean Walls Behind Trash Receptacles.	137 St City College	1	R176	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floor. Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	137 St City College	1	R176	0030 - 0200
Clean And Disinfect Employee'S Toilet And Facility Room On N/B Platform.	137 St City College	1	R176	0200 - 0230
Clean MVMs, Mems ,Turnstiles And Metrocard Readers And All Glass And Metal Surfaces On N/B Platform.	137 St City College	1	R176	0230 - 0300
Lunch	137 St City College	1	R176	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Wet Mop Ends Of Platforms.	137 St City College	1	R176	0330 - 0500
Clean And Disinfect Employee'S Toilet And Facility Room On S/B Platform.	137 St City College	1	R176	0500 - 0530
Clean Booth Windows, MVMs, Mems ,Turnstiles And Metrocard Readers And All Glass And Metal Surfaces On S/B Platform.	137 St City College	1	R176	0530 - 0600
Re-Scrap The Entire Station And Empty All Trash Receptacles.	137 St City College	1	R176	0600 - 0700
Report Off Duty.	137 St City College	1	R176	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC003	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room On N/B & S/B. Disinfect All Urine Areas.	Cathedral Pkwy 110 St	1	R172	2300 - 0100
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Wet Mop Ends Of Platforms.	Cathedral Pkwy 110 St	1	R172	0100 - 0300
Lunch	Cathedral Pkwy 110 St	1	R172	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Cathedral Pkwy 110 St	1	R172	0330 - 0530
Clean Booth Windows, MVMs, Mems Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surfaces. Disinfect Urine Areas.	Cathedral Pkwy 110 St	1	R172	0530 - 0600
Re-Scrap The Entire Platform. Empty Trash Receptacles. Clean Walls Behind Trash Receptacles.	Cathedral Pkwy 110 St	1	R172	0600 - 0700
Report Off Duty	Cathedral Pkwy 110 St	1	R172	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC004	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean Walls Behind Trash Receptacles.	103 St	1	R170	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	103 St	1	R170	0030 - 0200
Clean And Disinfect Employee'S Toilet And Facility Room In Mezzanine Area.	103 St	1	R170	0200 - 0230
Clean Booth Windows, MVMs, Mems ,Turnstiles And Metrocard Readers And All Glass And Metal Surfaces And Customer Information Center Windows.	103 St	1	R170	0230 - 0300
Lunch	103 St	1	R170	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room	103 St	1	R170	0330 - 0500
Clean, Disinfect And Sweep All Stairways And Outside Areas At 104 St Exit Area.	103 St	1	R170	0500 - 0530
Clean Booth Windows, MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces On S/B Platform.	103 St	1	R170	0530 - 0600
Re-Scrap The Entire Station And Empty All Trash Receptacles. Clean Walls Behind Trash Receptacles.	103 St	1	R170	0600 - 0700
Report Off Duty.	103 St	1	R170	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC005	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap R168A Mezzanine Areas. Dust Mop And Remove Gum From R168A Mezzanine Tile Floor. Prepare Scrubber Machine And Clean R168A Mezzanine Areas. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	96 St	1 2 3	R169	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	96 St	1 2 3	R169	0030 - 0200
Clean And Disinfect Employee'S Toilet In R168 Mezzanine Area. Clean And Disinfect El145 And El146.	96 St	1 2 3	R169	0200 - 0230
Clean Booth Windows, MVMs, Mems ,Turnstiles And Metrocard Readers And All Glass And Metal Surfaces In R168 And R168A Mezzanine Areas.	96 St	1 2 3	R169	0230 - 0300
Lunch	96 St	1 2 3	R169	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room	96 St	1 2 3	R169	0330 - 0500
Clean And Disinfect Elevators 145 And 146. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Remove Gum And Graffiti. Sweep And Mop Floors.	96 St	1 2 3	R169	0500 - 0530
Re-Scrap Entire Station And Empty All Trash Receptacles. Clean Walls Behind Trash Receptacles.	96 St	1 2 3	R169	0530 - 0700
Report Off Duty.	96 St	1 2 3	R169	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC006	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean Walls Behind Trash Receptacles.	72 St	1 2 3	R161B	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	72 St	1 2 3	R161B	0030 - 0200
Clean And Disinfect Employee Toilet And Facility Rooms. Clean And Disinfect El 239 And El 240.	72 St	1 2 3	R161B	0200 - 0230
Clean MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces In R161B Mezzanine Area. Wipe Down Stains Off Walls.	72 St	1 2 3	R161B	0230 - 0300
Lunch	72 St	1 2 3	R161B	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floor . Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room	72 St	1 2 3	R161B	0330 - 0500
Clean MVMs, Mems, Heets, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces In Part-Time 71 St Area.	72 St	1 2 3	R161B	0500 - 0530
Clean And Disinfect El 239 And El 240. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	72 St	1 2 3	R161B	0530 - 0600
Re-Scrap The Entire Station And Empty All Trash Receptacles. Clean Walls Behind Trash Receptacles.	72 St	1 2 3	R161B	0600 - 0700
Report Off Duty.	72 St	1 2 3	R161B	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC007	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station Including Underpass. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Underpass And All Urine Areas. Clean Walls Behind Trash Receptacles.	66 St Lincoln Center	1	R160	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floor . Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	66 St Lincoln Center	1	R160	0030 - 0200
Clean And Disinfect Employee'S Toilet On N/B Platform. Clean And Disinfect El 237 And El 238.	66 St Lincoln Center	1	R160	0200 - 0230
Clean MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces.	66 St Lincoln Center	1	R160	0230 - 0300
Lunch	66 St Lincoln Center	1	R160	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room	66 St Lincoln Center	1	R160	0330 - 0500
Clean And Disinfect Employee'S Toilet And Facility Room On S/B Platform.	66 St Lincoln Center	1	R160	0500 - 0530
Clean Booth Windows, MVMs, Mems, Turnstiles And Metrocard Readers And All Glass And Metal Surfaces On S/B Platform. Clean, Disinfect And Mop Elevators 237 & 238. Wipe Down Walls That Are Stained Or Dirty.	66 St Lincoln Center	1	R160	0530 - 0600
Re-Scrap The Entire Station Including Underpass And Empty All Trash Receptacles. Clean And Disinfect Underpass Area. Clean Walls Behind Trash Receptacles.	66 St Lincoln Center	1	R160	0600 - 0700
Report Off Duty.	66 St Lincoln Center	1	R160	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC008	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	59 St Columbus Circle	A B C D	N051	2200 -
Scrap, Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	59 St Columbus Circle	1	R158	2205 - 2400
2400-0130: Soundbound Platform And Control Areas Including Ramp And Transfer Passageway Between Southbound And Northbound Platforms. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	59 St Columbus Circle	1	R158	2400 - 0130
Lunch	59 St Columbus Circle	A B C D	N051	0130 - 0200
0200-0330: Northbound Platform And Control Areas Including Ramp: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge	59 St Columbus Circle	1	R158	0200 - 0330
Clean RTO Facilities On N/B Platform And S/B. Sweep, Mop, Disinfect, Dust Ledges, Clean Windows And Empty Trash Receptacles At Dispatcher'S Office And Tower'S Including Employee'S Toilet.	59 St Columbus Circle	1	R158	0330 - 0400
Clean Bowls, Urinal Basin And Tile Walls In Men And Women Public Toilets.	59 St Columbus Circle	1	R158	0400 - 0500
Re-Scrap Entire Station. Sweep All Stairways. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles.	59 St Columbus Circle	1	R158	0500 - 0600
Report Off Duty	59 St Columbus Circle	A B C D	N051	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC009	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	50 St	1	R155	2200 -
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	50 St	1	R155	2200 - 2400
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	50 St	1	R155	2400 - 0130
Lunch	50 St	1	R155	0130 - 0200
Dust Mop And Remove Gum From N/B Tile Floor. Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	50 St	1	R155	0200 - 0330
Clean And Disinfect Employee'S Toilet And Facility Room On N/B Platform.	50 St	1	R155	0330 - 0400
Clean And Disinfect Refuse Rooms On N/B And S/B Platforms.	50 St	1	R155	0400 - 0500
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles.	50 St	1	R155	0500 - 0600
Report Off Duty	50 St	1	R155	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC010	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Tower At 40 St - 7 Ave (1 Line Every Night). Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect El 232 And El 233 (Every Night).	Times Sq-42 St	1 2 3	R151	2200 - 2400
2400-0130: R-151 Mezzanine Area To R145 Mezzanine Area: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	2400 - 0130
Lunch	Times Sq-42 St	1 2 3	R151	0130 - 0200
Southbound Platform Including R-143 Control Areas: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	0200 - 0330
Tue: Major Duty At R151				
Northbound Platform Including R-145 Control Areas: Clean & Disinfect N/B & S/B Refuse Rooms. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	0330 - 0500
Re-Scrap Entire Station. Sweep All Stairways. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles.	Times Sq-42 St	1 2 3	R151	0500 - 0600
Report Off Duty	Times Sq-42 St	1 2 3	R151	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC011	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform @ R151	Times Sq-42 St	1 2 3	R151	2200 -
PERFORM ALL DUTIES ON N, Q,R, W LINES				
Sweep All Stairways. Scrap Mezzanine And Platform Areas Including The Shuttle 'S'. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Disinfect Employee'S Toilet At A021 Mezzanine. Clean And Disinfect Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect El 229 And El 230 (Every Night).	Times Sq-42 St	7	R145	2200 - 2400
0000-0130: Upper And Lower Mezzanines At North End Of Station.:				
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	2400 - 0130
Lunch	Times Sq-42 St	1 2 3	R151	0130 - 0200
0200-0230: Southbound Platform Including A021 Mezzanine Area:				
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	0200 - 0330
0330-0500: Northbound Platform Including A021 Mezzanine Area:				
Clean & Disinfect N/B & S/B Refuse Rooms. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Times Sq-42 St	1 2 3	R151	0330 - 0500
Re-Scrap Entire Station. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	Times Sq-42 St	1 2 3	R151	0500 - 0600
Report Off Duty	Times Sq-42 St	1 2 3	R151	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC012	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM @ R151 Sweep all mezzanine and platform stairways including stairways ML5 To ML16 and ML20 to ML23. Scrap mezzanine, passageway, and platform areas. Disinfect all urine areas. Empty, disinfect, clean and polish all trash receptacles. Clean exterior of Booth windows. Clean and disinfect employees' toilet and facility rooms. Dust all ledges. Remove all gums, Stains, Spills And Drag Marks On Floor Areas Including 41St Street Passageway To 8Th Avenue.	Times Sq-42 St	1 2 3	R151	2200 - 2400
LOWER MEZZANINE: MAJOR DUTY: MON: ESC. 216 TUE: ESC. 217 WED: ESC. 218 THU: ESC. 216 FRI: ESC. 217 SAT: ESC. 218 Dust mop and remove all gum from tile floor areas scheduled to be machine cleaned. Prepare scrubber machine and machine clean scheduled areas. Wet mop areas inaccessible to machine including stairways and landings. Clean scrubber room and Scrubber machine. PUT MACHINE ON CHARGE.	Times Sq-42 St	1 2 3	R151	2400 - 0130
LUNCH	Times Sq-42 St	1 2 3	R151	0130 - 0200
41ST ST. PASSAGEWAY FROM 7TH AVE. TO 8 TH AVE.: Dust mop and remove all Gum from tile floor areas scheduled to be machine cleaned. Prepare scrubber machine and machine clean scheduled areas. Wet mop areas inaccessible to machine including stairways and landings. Clean scrubber Room and Scrubber machine. PUT MACHINE ON CHARGE.	Times Sq-42 St	1 2 3	R151	0200 - 0300
NO. 7 ISLAND PLATFORM Clean and disinfect refuse rooms. Dust mop and remove all Gum from tile floor areas scheduled to be machine cleaned. Prepare scrubber machine and machine clean scheduled areas. Wet mop areas inaccessible to machine including stairways and landings. Clean scrubber room and Scrubber machine. PUT MACHINE ON CHARGE.	Times Sq-42 St	1 2 3	R151	0300 - 0430
Clean and mop corridor leading to employees' facility room on the 7 line mezzanine.	Times Sq-42 St	1 2 3	R151	0430 - 0500
Re-Scrap Entire Station. Sweep all stairways. Disinfect all urine areas. Empty, disinfect, polish and clean all trash receptacles.	Times Sq-42 St	1 2 3	R151	0500 - 0600
REPORT OFF DUTY	Times Sq-42 St	1 2 3	R151	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC013	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Scrap Island Platform And R138 Mezzanines. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Remove stains, spills and drag marks on all floor areas.	34 St Penn Station	1 2 3	R138	2300 - 0100
SUN/TUE/THU: Dust Mop And Remove Gum From R138 Mezzanine And Control Area Tile Floors. Prepare Scrubber Machine And Machine Clean R138 Mezzanine And Control Area Floors . Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE MON/WED/FRI: Dust Mop And Remove Gum From Island Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Island Platform Floors. Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. SAT: Clean And Disinfect Refuse Rooms On Island Platform.	34 St Penn Station	1 2 3	R138	0100 - 0300
LUNCH	34 St Penn Station	1 2 3	R138	0300 - 0330
Clean And Disinfect R135 Control Area And Booth. Disinfect S/E Underpass. Clean and disinfect EL 214.	34 St Penn Station	1 2 3	R138	0330 - 0430
Re-Scrap Island Platforms, All Stairways And Pull Cans.	34 St Penn Station	1 2 3	R138	0430 - 0600
Clean and disinfect R135 control area, paid and unpaid mezzanine. S/E Underpass Leading to Southbound Express Northbound Platforms	34 St Penn Station	1 2 3	R138	0600 - 0700
REPORT OFF DUTY.	34 St Penn Station	1 2 3	R138	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC014	Station North	2300 - 0700	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.				
Scrap Northbound And Southbound Local Platforms And Mezzanine Tile Floors. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean and disinfect EL 215 and EL 216.	34 St Penn Station	1 2 3	R138	2300 - 0100
SUN/TUE/THU: Dust Mop And Remove Gum From Northbound Local Platform And Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Local Tile Floors. Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. MON/WED/FRI: Dust Mop And Remove Gum From Southbound Local Platform And Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Floors. Wet Mop All Areas Inaccessible To Machine. Clean Scrubber Room. Secure And Clean Scrubber Machine. . PUT MACHINE ON CHARGE. SAT: Clean And Organize Scrubber Rooms On The Northbound And Southbound Local Platforms.	34 St Penn Station	1 2 3	R138	0100 - 0230
LUNCH	34 St Penn Station	1 2 3	R138	0230 - 0300
Clean And Disinfect Employees' Toilet And Facility Room in mezzanine of R138. Disinfect N/E underpass between R142 and R141	34 St Penn Station	1 2 3	R138	0300 - 0430
Re-Scrap N/B & S/B Island Platforms And All Stairways.	34 St Penn Station	1 2 3	R138	0430 - 0600
Clean and Disinfect southend of SW 5,6; southend/northbound control Area of R137 (32nd/7th Ave) SW 8,9,10	34 St Penn Station	1 2 3	R138	0600 - 0700
REPORT OFF DUTY	34 St Penn Station	1 2 3	R138	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC015	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles Clean And Disinfect Employee's Toilet And Facility Room. Clean Booth Windows, MVMs, Mems, Turnstiles and MetroCard Readers.	Christopher St Sheridan Sq	1	R125	2200 - 2330
Sun/Tue/Thu: Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Mon/Wed/Fri: Dust Mop And Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Christopher St Sheridan Sq	1	R125	2330 - 0100
Sat: Clean And Disinfect Refuse Rooms .				
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers, All Glass And Metal Surfaces.	Christopher St Sheridan Sq	1	R125	0100 - 0130
Lunch	Christopher St Sheridan Sq	1	R125	0130 - 0200
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet And Facility Room . Disinfect All Urine Areas. Major Duty: 0300-0330 WED: Scrubber Rooms- Clean, tidy, Organize and restock	18 St	1	R129	0210 - 0340
Sun/Tue/Thu: Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Mon/Wed/Fri: Dust Mop And Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Sat: Clean And Disinfect Refuse Rooms .	18 St	1	R129	0340 - 0510
Re-Scrap The Entire Station.	Christopher St Sheridan Sq	1	R125	0520 - 0600
Report Off Duty	Christopher St Sheridan Sq	1	R125	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC016	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Rooms. Disinfect All Urine Areas.	Houston St	1	R123	2200 - 2330
Dust Mop And Remove Gum From northbound Tile Floors. Prepare Scrubber Machine And Machine Clean northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Clean Scrubber Room. PUT MACHINE ON CHARGE.	Houston St	1	R123	2330 - 0100
MAJOR CLEANING: SUN: Clean and disinfect southbound refuse room/housing MON: Clean and disinfect northbound refuse room/housing TUE: Clean, organize and Re-Stock northbound scrubber room. WED: Clean, organize and Re-Stock southbound scrubber room. THU: Clean mop and disinfect northbound employees' facility room. Wipe down microwave and refrigerator. FRI: Clean mop and disinfect southbound employees' facility room. SAT: Clean mop and disinfect employees' Bathroom. Re-Stock supplies.	Houston St	1	R123	0100 - 0200
LUNCH	Houston St	1	R123	0200 - 0230
Dust mop and remove gums from southbound tile floors. Prepare scrubber machine and machine clean southbound floors. Wet mop all areas inaccessible to machine. Secure and clean scrubber machine. Clean scrubber room. PUT MACHINE ON CHARGE.	Houston St	1	R123	0230 - 0430
Clean Booth windows, MVM's MEM's HEET's Turnstiles, MetroCard Readers, all glass and metal surfaces.	Houston St	1	R123	0430 - 0530
Re-Scrap the entire station. Clean and disinfect urine areas.	Houston St	1	R123	0530 - 0600
REPORT OFF DUTY	Houston St	1	R123	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC017	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect All Urine Areas.	Franklin St	1	R117	2200 - 2330
Sun/Tue/Thu: Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Mon/Wed/Fri: Dust Mop And Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Sat: Clean And Disinfect Refuse Rooms .	Franklin St	1	R117	2330 - 0100
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers, All Glass And Metal Surfaces.	Franklin St	1	R117	0100 - 0130
Lunch	Franklin St	1	R117	0130 - 0200
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect All Urine Areas.	Canal St	1	R119	0210 - 0340
Sun/Tue/Thu: Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Mon/Wed/Fri: Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Sat: Clean And Disinfect Refuse Rooms	Canal St	1	R119	0340 - 0510
Re-Scrap The Entire Station.	Franklin St	1	R117	0520 - 0600
Report Off Duty	Franklin St	1	R117	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC018	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	South Ferry	1	R101	2300 -
Perform Duties At Whitehall St "R" Line				
Sweep All Stairways. Scrap outside areas, Scrap Platforms and Mezzanines. Empty, Clean And Disinfect Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean And Disinfect Unsanitary Conditions, Clean All AFC Equipment (Turnstiles, Swipe Heads MVM, MEM, AFC Readers. Clean, Disinfect And Restock Employees' Toilet. Clean, Disinfect And Restock Public Toilets. Clean All Canister Housings On The Platform.	South Ferry	1	R101	2300 - 0100
Close Public Toilets @ 2400 Hours				
Perform Duties At Whitehall St "R" Line				
Mon/Wed/Fri: Wet Mop Southbound Platform, South End Lower Mezzanine and Clean Tiles Walls. Remove stickers and graffiti	South Ferry	1	R101	0100 - 0230
Sun/Tues/Thu: Wet Mop Northbound Platform North End Lower Mezzanine And Clean Tiles Walls. Remove stickers and graffiti				
Lunch	South Ferry	1	R101	0230 - 0300
Clean Escalator 312 Including The Tiles Walls.	South Ferry	1	R101	0300 - 0400
Sweep All Stairways. Scrap, Clean And Disinfect mezzanine and platforms. Empty, Clean and disinfect Trash Receptacles. Remove all graffiti, gum and stickers. Correct all Unsanitary Conditions. Clean, disinfect, mop and stock employee's toilet & clean employee facility room. Clean all MVM / MEM. Empty Booth Trash.				
Mon/Wed/Fri: Wet Mop Southbound Platform, South & North end Mezzanine.	Rector St	1	R103	0410 - 0650
Sun/Tues/Thu: Wet Mop Northbound Platform, North & South end Mezzanine.				
Report Off Duty	South Ferry	1	R101	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC019	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, and bus loop area in rear of station. Sweep stairways and wheelchair ramp. Empty and disinfect all trash receptacles.	Gun Hill Rd	2 5	R331	2300 - 0100
Dust mop and remove gum from the tile floor in R331 mezzanine. Prepare scrubber machine and machine clean mezzanine. Wet mop all areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	Gun Hill Rd	2 5	R331	0100 - 0230
Lunch	Gun Hill Rd	2 5	R331	0230 - 0300
Clean and polish ES 104 and ES 105. Wipe down tile wall at the sides of the escalators. Clean and polish EL 182 and EL 183.	Gun Hill Rd	2 5	R331	0300 - 0500
Remove stains & bird droppings from platforms, stairways, mezzanine, wheelchair ramp, and bus loop area in rear of station. Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets. Major Cleaning (0500-0600): Sun: Remove stains and scuff marks from columns and tile walls in mezzanine. Mon: Remove stains and scuff marks from “Q” panels, columns, and windbreakers on S/B platform. Tue: Bucket wash benches and emergency evacuation devices. Wed: Bucket wash & disinfect refuse housings. Thu: Clean passageway and sweep stairways (from mezz level to platform level) in consolidated facility area. Fri: Clean HPIs, maps, customer information center, and hand sanitizer boxes. Sat: Remove stains and scuff marks from “Q” panels, columns, and windbreakers on N/B platform. .	Gun Hill Rd	2 5	R331	0500 - 0700
Report Off Duty.	Gun Hill Rd	2 5	R331	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC020	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Employee's Toilet. Disinfect All Urine Areas.	3 Av-149 St	2 5	R310	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Focus On Corners. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.				
Mon/Wed/Fri/Sat: Dust Mop And Remove Gum From Southbound Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	3 Av-149 St	2 5	R310	0030 - 0200
Clean And Disinfect El 129. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	3 Av-149 St	2 5	R310	0200 - 0230
Lunch	3 Av-149 St	2 5	R310	0230 - 0300
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	3 Av-149 St	2 5	R310	0300 - 0500
Clean & Disinfect El 130. Clean Glass & Wipe Down Stainless Steel Inside & Outside. Sweep & Mop Floors.	3 Av-149 St	2 5	R310	0500 - 0530
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surface.	3 Av-149 St	2 5	R310	0530 - 0600
Re-Scrap The Entire Platform.	3 Av-149 St	2 5	R310	0600 - 0700
Report Off Duty	3 Av-149 St	2 5	R310	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC021	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles.	125 St	2 3	R304	2300 - 0030
Dust mop and remove gum from the tile floor on the northbound stairways, mezzanine, and platform. Prepare scrubber machine and machine clean mezzanine and platform. Wet mop all stairways and areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	125 St	2 3	R304	0030 - 0230
Lunch	125 St	2 3	R304	0230 - 0300
Dust mop and remove gum from the tile floor on the southbound stairways, mezzanine, and platform. Prepare scrubber machine and machine clean mezzanine and platform. Wet mop all stairways and areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	125 St	2 3	R304	0300 - 0500
Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets.				
Major Cleaning (0500-0600): Sun: Wash, clean, and disinfect refuse rooms and/or refuse housings. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines. Tue: Remove stains and scuff marks from tile walls and columns on southbound platform. Wed: Remove stains and scuff marks from tile walls and columns on northbound platform. Thu: Remove stains and scuff marks from tile walls on stairways. Fri: Bucket wash benches. Sat: Clean and restock CTA rooms, and chemical and paper supply rooms.	125 St	2 3	R304	0500 - 0700
Report Off Duty	125 St	2 3	R304	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC022	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HEETs, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	Park Place	2 3	R115	2300 - 2400
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Inaccessible Areas Including Stairways And Landings. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Park Place	2 3	R115	2400 - 0130
Major Duty (0130-0200) Sun/Wed: Esc 301 Remove all stickers and graffiti Mon/Tue: Esc302 Remove all stickers and graffiti Tue: Refuse Room. Clean and disinfect south end stairways and landings. Fri: Mezzanine Scrubber Room, Employee's Facility Room And Bathroom Sat: Platform Scrubber Room	Park Place	2 3	R115	0130 - 0230
Lunch	Park Place	2 3	R115	0230 - 0300
Island Platform: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Inaccessible Areas Including Stairways And Landings. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	Park Place	2 3	R115	0300 - 0440
RTO Facility: Sweep, Mop, Disinfect, Dust All Ledges, Clean Windows And Empty Trash Receptacles In: Tower And Crew Room Including Employee's Toilet At North End Of Island Platform.	Chambers St	A C	N092	0450 - 0520
Men's And Women's Employee's Locker Rooms: Clean Men's Locker Room At N092 And Women's Locker Room At N094 Mezzanine Areas.	Chambers St	A C	N092	0520 - 0550
Re-Scrap The Entire Station.	Park Place	2 3	R115	0600 - 0700
Report Off Duty.	Park Place	2 3	R115	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC023	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On The N/B Platform Sweep Stairway (Responsible For All Stairways From N/B Plat Down To S/B Plat), Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.	125 St	4 5 6	R258	2300 - 0030
Clean, Disinfect And Mop Men/Women Public Toilets. Close Toilet @ 2400 Hrs.	125 St	4 5 6	R258	0030 - 0100
Perform Listed Duties On The N/B Platform Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	125 St	4 5 6	R258	0100 - 0300
Lunch	125 St	4 5 6	R258	0300 - 0330
Clean and disinfect NB and SB refuse rooms. Clean all glass and metal surfaces on NB platforms	125 St	4 5 6	R258	0330 - 0430
Sweep And Remove Gum From Stairways (Responsible For All Stairways From N/B Plat Down To S/B Plat). Re-Scrap N/B Platform. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas On Northbound Platform.	125 St	4 5 6	R258	0430 - 0700
Report off duty	125 St	4 5 6	R258	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC024	2300 - 0700	2756

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform.				
* Perform Listed duties on the S/B Platform. *				
In the absence of coverage for one job all listed duties must be attended to at both locations interchangeably.				
Sweep Stairway (Responsible for all stairways from N/B platform down to S/B Platform). Scrap Platforms, Mezzanine, Landing and Passageways. Disinfect All Urine Areas. Empty and Disinfect All Trash Receptacles. Clean Benches and Platform Map. Clean And Disinfect EL125 and EL126.	125 St	4 5 6	R258	2300 - 0100
Dust Mop And Remove Gum From Southbound Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Platform And Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Clean and disinfect employee toilet and facility rooms.				
Remove stickers, gum, graffiti on stations elements - Platform, Mezzanine, Street Stairways & Elevator. Remove footprints & stains on wall tiles. Clean and polish all brass surfaces in Mezzanine and Street Level.	125 St	4 5 6	R258	0100 - 0300
Lunch	125 St	4 5 6	R258	0300 - 0330
Clean Booth Windows, MVMs, Mem, Turnstiles, Metrocard Readers And All Glass And Metal Surfaces On S/B Platforms.	125 St	4 5 6	R258	0330 - 0400
Clean and disinfect Ele 125 and ele 126. Clean glass and wipe down stainless steel inside and outside. Sweep and Mop floors	125 St	4 5 6	R258	0400 - 0430
Sweep Southbound, Mezzanine Stairways And Outside Areas. Re-Scrap Southbound Platform. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas On Southbound Platform.	125 St	4 5 6	R258	0430 - 0500
Remove dust and dirt from K-rails. Remove stains, drag marks. Clean and bucket wash refuse rooms. Clean & organize scrubber rooms.	125 St	4 5 6	R258	0500 - 0700
Report off duty	125 St	4 5 6	R258	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC024A	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stains From Walls And Behind Trash Receptacles. Clean and polish all solar cans. In the absence of coverage of job NHDC024 perform all listed duties on the S/B platform & Mezzanine interchangeably.	3 Av 138 St	6	R401	2300 - 0050
Remove stickers, gum, graffiti & unauthorized postings from street stairways. Remove dust on top of MVM's. Clean And Polish all brass surfaces (Elevators, MVM's, Turnstiles). Remove stains, dust and footprints from Mezzanine wall tiles. Remove gum, stickers & unauthorized postings. Clean and polis parabolic mirrors.	125 St	4 5 6	R258	0100 - 0240
Lunch	125 St	4 5 6	R258	0240 - 0310
Re-Scrap Mezzanines - Clean and disinfect all solar cans. Dust Mop A nd Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge.	125 St	4 5 6	R258	0310 - 0500
Clean & polish solar cans from top to bottom. Clean and Disinfect Street elevators. Clean elevator, including glass panels, wipe down stainless steel inside and outside. Mop stairway landings. Disinfect all urine areas. Sweep stairways outside area. Empty all trash receptacles. Disinfect trash receptacles. Spot mop mezzanine to remove spills and stains. Clean and organize scrubber room.	125 St	4 5 6	R258	0500 - 0700
Report Off Duty	3 Av 138 St	6	R401	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC025	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On The S/B Platforms. *In the Absence of coverage of either jobs each job must cover the entire station, including N/B & S/B platforms*. Sweep Stairway, Scrap Platforms, Mezzanines and Landings Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And polish All Trash Receptacles..	86 St	4 5 6	R250	2300 - 2400
Dust Mop And Remove Gum From Southbound Lower Level Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Lower Level Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine . Put On Charge. Clean Scrubber Room & Refuse room.	86 St	4 5 6	R250	2400 - 0200
Clean And Disinfect Employee's Toilet And Facility Room On Southbound Platform.	86 St	4 5 6	R250	0200 - 0230
Wed- Fri-Sun: Clean Public Restroom, Perform major duty in booth R250.	86 St	4 5 6	R250	0230 - 0330
Lunch	86 St	4 5 6	R250	0330 - 0400
Dust Mop And Remove Gum From Southbound Upper Level Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Upper Level Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine . Put On Charge. Clean Scrubber Room. Clean refuse rooms Remove stains, spills, graffiti, unauthorized postings and footprints from wall tiles. Clean and polish all trash receptacles.	86 St	4 5 6	R250	0400 - 0530
Clean Booth Windows, MVMs, MEM's, Turnstiles, MetroCard Readers And All Glass And Metal Surfaces On S/B Upper Platforms.. Clean Benches & Platform Map. Disinfect urine areas. Spot mop to remove stains, spills & drag marks. Remove stains and footprints from wall tiles.	86 St	4 5 6	R250	0530 - 0630
Clean Booth Windows, MVMs, Mems, Turnstiles, Metrocard Readers And All Glass And Metal Surfaces On S/B Platform. Clean Benches & Platform Map.	86 St	4 5 6	R250	0600 - 0630
Re-Scrap The Entire Station And Empty All Trash Receptacles.	86 St	4 5 6	R250	0630 - 0700
Report Off Duty				
** Additional tasks (subject to change and/or by chance): - Spot clean tile walls. - Remove stains, graffiti, stickers and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property. - Spot Deck/Hose/Mop ADA tactile as needed. - Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station. - Wipe down all ESI/out-front digital screens and clean all turnstiles including validators throughout the station. - Clean MVMs, HEETs, ON-The Go, CAI and HPI Units. - Empty Metrocard disposal box attached to Metrocard Reader and all Trash Receptacles as needed.	86 St	4 5 6	R250	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC026	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Swipe on duty at Kronos clock	59 St	4 5 6	R244	2300 - 0030
Perform All Cleaning Duties On N/B Upper And Lower Level Sweep All street and mezzanine stairways. Scrap Mezzanine And Platform Areas. Empty And Clean All Trash Receptacles. Wipe tops and disinfect inside and around receptacles.				
Northbound Upper Level Including Underpass	59 St	4 5 6	R244	0030 - 0300
Dust Mop And Remove All Gum From Tile Floor. Prepare Scrubber Machine And Machine clean floor tiles. Wet Mop Inaccessible Areas, Including Stairways And Landings. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge				
Lunch (Sign OUT and IN on TCL in Booth R244)	59 St	4 5 6	R244	0300 - 0330
Clean and polish ALL turnstiles, HEETs, MVMs, MEMs and HPIs	59 St	4 5 6	R244	0330 - 0430
Perform all cleaning duties on N/S/B ,Upper and Lower levels. Deck brush bucket/disinfect all gutters, sanitary bases, platform ends as needed throughout the station.	59 St	4 5 6	R244	0430 - 0600
Re-scrap mezzanine, N/S/B platforms and outside areas. Empty booth trash	59 St	4 5 6	R244	0600 - 0700
Report Off Duty and Swipe off duty at Kronos clock	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC027	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Grand Central 42 St	4 5 6	R238	2300 - 2400
Scrap, clean and disinfect n/b side of Mezzanine. Mop around all inaccessible areas to scrubber machine.				
Perform Listed Duties On N/B #4 Platforms:	Grand Central 42 St	4 5 6	R238	2400 - 0130
Pull Garbage, clean/ shine Trash Cans and scrap and sweep station. Remove Graffiti, stains and stickers from station. Clean and Mop the area. Sweep All Platform Stairways, Scrap Platforms And Clean Passageway Leading To Lexington Avenue. Disinfect Urine Areas. Sweep Stairways S-10, S-11, M-10 And M-11. Remove Stickers And Graffiti.				
Clean Escalators: 205 And 206. In the event no ESC Job# 396 & 397 coverage.				
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200
Performed Cleaning Task On N/B Platform:	Grand Central 42 St	4 5 6	R238	0200 - 0400
(N/B). Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean N/B Scrubber Room. Scrap & Pull garbage bags"				
Performed duties on N/B side of Mezz:	Grand Central 42 St	4 5 6	R238	0400 - 0500
Sweep all S/Ws from Mezz to Platform. Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And utilize Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean All Turnstiles And Turnstile Bases. Also, clean R237B/R237Bk Control Area Mezzanine.				
Re-Scrap Platform & n/b side of mezzanine. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floor Areas.	Grand Central 42 St	4 5 6	R238	0500 - 0600
Passageway to Lex/ 42nd St : Clean, Mop and sweep all stairs in passageway. Shine Clean turnstiles and MVMS.	Grand Central 42 St	4 5 6	R238	0600 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC028	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Grand Central 42 St	4 5 6	R238	2300 - 2400
Scrap, clean and disinfect SB side of mezzanine. Mop all inaccessible areas to scrubber machine.				
Perform all listed duties in R240 Unpaid Mezzanine and SB side of mezzanine area:	Grand Central 42 St	4 5 6	R238	2400 - 0130
Scrap, remove gum and prepare area for scrubber machine use. Prepre Scrubber Machine and clean mezzanine floors. Wet mop all inaccessible areas to machine. Secure and clean scrubber machine. PUT MACHINE ON THE CHARGE. Clean Scrubber room. Clean All Turnstiles and bases at R240 Control Area.				
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200
Performed Cleaning Task On S/B Platform:	Grand Central 42 St	4 5 6	R238	0200 - 0400
(S/B). Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean S/B Scrubber Room. "				
Clean Scrubber Room and Slop Sink drain for any debris.	Grand Central 42 St	4 5 6	R238	0400 - 0500
Pull Garbage, clean/ shine Trash Cans and scrap and sweep station. Remove Graffiti, stains and stickers from station. Clean and Mop the area. Sweep All Platform Stairways, Scrap Platforms And Clean Passageway Leading To Lexington Avenue. Disinfect Urine Areas. Clean R240 unpaid Mezz and Overpass, remove gums and stains. R240 Booth Window cleaning task.	Grand Central 42 St	4 5 6	R238	0500 - 0600
***Major Clean Escalators: 255 And 256. In the event no ESC Job# 396 & 397 coverage.				
Re-Scrap Platforms & Mezzanines. Disinfect Urine Areas. Remove All Spills, Stains And Drag Marks On Floor Areas.	Grand Central 42 St	4 5 6	R238	0600 - 0700
Report off duty	Grand Central 42 St	4 5 6	R238	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC029	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Performed Listed Duties On The #7 Line Scrap R241A Mezzanine, Sweep All Stairways To #7 Line Platform Landing And Stairways From #4 Line. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean Facility Room And Employee'S Toilet #7 Line.	Grand Central 42 St	4 5 6	R238	2200 - 2330
Performed Listed Duties On The #7 Line Scrap, Dust Mop And Remove Gum From #7 Line Platform Tile Floor. Prepare Scrubber Machine And Machine # 7 Line Platform And Landing Bottom By Escalators. Clean And Disinfect El 244. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Grand Central 42 St	4 5 6	R238	2330 - 0100
Lunch	Grand Central 42 St	4 5 6	R238	0100 - 0130
**(0130-0245): Clean Upper/Lower Landings And Polish Es203. Remove All Stickers, Graffiti And Residue **(0245-0400): Clean Upper/Lower Landings And Polish Es204. Remove All Stickers, Graffiti And Residue. **(0400-0415): Clean And Disinfect El 244 **See Below	Grand Central 42 St	4 5 6	R238	0130 - 0415
Performed Listed Duties On The #7 Line Re-Scrap R241A Platforms, Mezzanines, Landings And Passageways. Empty And Clean Trash Receptacles. Clean And Disinfect All Trash Receptacles. Clean All MVMs And Turnstiles At R241A. Remove All Stains, Spills And Drag Marks On Platform Floors. Report Off Duty.	Grand Central 42 St	4 5 6	R238	0415 - 0600
. NOTE: *Hose wash and Disinfect Shuttle Refuse Room After Refuse Train Collects Garbage.* *No Specific Time Designated; Due To Task Performed In Conjunction With The Refuse Train Schedule* **ESC/ELE Cleaning Subject To Change For Regular Cleaning Duties*	Grand Central 42 St	4 5 6	R238	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC030	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Dust Mop & Remove Gum From N098 Paid Mezzanine & 2, 3 Passageway Floors. Prepare Scrubber Machine & Machine Clean N098 Paid Mezzanine & 2, 3 Passageway Floor. Wet Mop All Inaccessible Areas To Machine Including All Control Areas (N098, R113, R113A & R113B), Overpass Adjacent To S/W'S Ns30/Ns31 & All Stairway Landings. Clean & Secure Scrubber Machine. **Put On Charge** Clean Scrubber Room & Indicate Required Information On Pre & Post Checklist Inspection Form.	Fulton St	2 3	N098	2300 - 0130
Dust Mop & Remove Gum From 135 Williams Street Mezzanine Tile Floor. Wet Mop Mezzanine Tile Floor. Disinfect Urine Areas. Wipe Down Otg Kiosk & Window Ledges.	Fulton St	2 3	N098	0130 - 0230
Dust Mop & Remove Gum From R114 Street Mezzanine Tile Floor & Stairway Landings. Wet Mop Entire Mezzanine Floor-Paid & Unpaid Sides. Disinfect Urine Areas. Mop Stairway Landings Of Ns36. Wipe Down The Guide-A-Rides & Customer Information Centers. Remove Stickers, Graffiti & Glue Residue.	Fulton St	2 3	N098	0230 - 0330
Lunch	Fulton St	2 3	N098	0330 - 0400
Dust Mop & Remove Gum From Island Platform Tile Floor. Wet Mop Island Platform Tile Floor, Including Around & Under Benches, Trash Receptacles & Columns. Wipe Down Canister Housing Tops. Clean Scrubber Room.	Fulton St	2 3	N098	0400 - 0530
Remove Gum, Sweep, Disinfect & Mop EL723 & EL732. Clean All Interior/Exterior Glass & Chrome Surfaces On All Levels. **Ensure distilled water is filled in scrubber machine battery cells as needed and the 'stop' button is not engaged while charging.**	Fulton St	2 3	N098	0530 - 0600
Check for unsanitary platform conditions, clean and disinfect where needed. Remove stickers and graffiti				
NOTE: *If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By Station Supervisor To Another Task For The Allotted Time.*	Fulton St	2 3	N098	0600 - 0700
Report off duty	Fulton St	2 3	N098	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC031	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect ELE 217. Sweep All Stairways. Scrap Platforms & Mezzanines. Empty Trash Receptacles. Disinfect Urine Areas. Remove All Stickers & Graffiti.	14 St-Union Sq	4 5 6	R221	2300 - 2400
Performed On R221 Unpaid Mezzanine & A035K Unpaid Mezzanine. Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean Mezzanine Scrubber Room.	14 St-Union Sq	4 5 6	R221	2400 - 0130
Lunch	14 St-Union Sq	4 5 6	R221	0130 - 0200
Performed On N/B Platform. Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean N/B Scrubber Room.	14 St-Union Sq	4 5 6	R221	0200 - 0400
Performed On S/B Platform. Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean S/B Scrubber Room.	14 St-Union Sq	4 5 6	R221	0400 - 0600
Empty All Trash Receptacles. Scrap Platforms & Mezzanines. Disinfect As Needed. Remove All Spills, Stains And Drag Marks On Floor Areas.	14 St-Union Sq	4 5 6	R221	0600 - 0700
Report Off Duty.	14 St-Union Sq	4 5 6	R221	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC032	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On “L” Line Clean And Disinfect ELE218. Sweep All Street And Station Stairways On L-Train. Scrap Station. Empty, Clean And Disinfect All Trash Receptacles On Platforms And Mezzanine. Remove Graffiti, Stickers And Sticker Residue Upon Discovery. Remove Gum. Wet Mop All Station And Street Stairways And Landings. Include Ml-6A&B&C, Ml-5A&B&C, Including Passageway And Landings At Stairway P5, P6, P7, And P8. Remove All Stickers And Graffiti.	14 St-Union Sq	N Q R W	A034	2300 - 0100
Perform Listed Duties On “L” Line Dust Mop And Remove Gum From A037K Mezzanine Area And Passageway To "R" Line. Machine Clean A037K Mezzanine. Mop All Areas Inaccessible To Machine. Wet Mop Passageway To "R" Line. Clean And Secure Machine. PUT MACHINE ON CHARGE. Clean And Disinfect Scrubber Room.	14 St-Union Sq	N Q R W	A034	0100 - 0300
Lunch	14 St-Union Sq	N Q R W	A034	0300 - 0330
Perform Listed Duties On “L” Line Dust Mop And Remove Gum From Island Platform. Machine Clean Island Platform. Mop Areas Inaccessible To Machine. Clean And Secure Machine. PUT MACHINE ON CHARGE. Clean And Disinfect Scrubber Room.	14 St-Union Sq	N Q R W	A034	0330 - 0500
Major Duty: (0330-0400) Clean ELE 219. Clean Upper And Lower Landings Of Escalator. Remove All Stickers & Graffiti.				
Clean And Disinfect Refuse Room On "L" Platform. Wipe Benches On "L" Island Platform.	14 St-Union Sq	N Q R W	A034	0500 - 0515
Clean ELE218. Scrap Island Platform. Remove All Spills, Stains And Drag Marks On All Floors.	14 St-Union Sq	N Q R W	A034	0515 - 0600
Empty All Trash Receptacles. Scrap Platforms & Mezzanines. Disinfect As Needed. Remove All Spills, Stains, And Drag Marks On Floor Areas.	14 St-Union Sq	N Q R W	A034	0600 - 0700
Report Off Duty.	14 St-Union Sq	N Q R W	A034	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC033	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean & Mop EL 219 And EL 220. Sweep All Stairs, Scrap Platforms. Empty Trash Receptacles. Disinfect Urine Areas. Clean Employee Toilet And Facility Room. Remove Stickers & Graffiti On Platforms. Empty, Clean And Disinfect All Trash Receptacles.	14 St-Union Sq	N Q R W	A034	2300 - 0100
Performed On NB Platform Dust Mop & Remove Gum From N/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	14 St-Union Sq	N Q R W	A034	0100 - 0300
Lunch	14 St-Union Sq	N Q R W	A034	0300 - 0330
Performed On SB Platform Dust Mop & Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean S/B Scrubber Room.	14 St-Union Sq	N Q R W	A034	0330 - 0530
Clean And Disinfect N/S/B Refuse Rooms.	14 St-Union Sq	N Q R W	A034	0530 - 0615
Scrap Platforms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Urine Areas.	14 St-Union Sq	N Q R W	A034	0615 - 0700
Report Off Duty.	14 St-Union Sq	N Q R W	A034	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC034	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform-				
Perform All Listed Duties On N/S/B Platforms.	Brooklyn Bridge City Hall	4 5 6	R210	2300 - 0030
Sweep All Platform Stairways. Scrap Platforms; Empty And Disinfect Trash Receptacles. Disinfect Urine Areas. Remove Stickers And Graffiti.				
Perform On N/B Platform.				
Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean N/B Scrubber Room.	Brooklyn Bridge City Hall	4 5 6	R210	0030 - 0215
Lunch.	Brooklyn Bridge City Hall	4 5 6	R210	0215 - 0245
Perform On S/B Platform.				
Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean S/B Scrubber Room.	Brooklyn Bridge City Hall	4 5 6	R210	0245 - 0415
Major Clean And Disinfect Refuse Room (S/B).	Brooklyn Bridge City Hall	4 5 6	R210	0415 - 0445
Major Clean And Disinfect Refuse Room (N/B).	Brooklyn Bridge City Hall	4 5 6	R210	0445 - 0530
Empty All Trash Receptacles. Scrap Platforms & Mezzanines. Disinfect As Needed. Remove All Spills, Stains, And Drag Marks On Floor Areas.	Brooklyn Bridge City Hall	4 5 6	R210	0530 - 0700
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC035	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Outside Area, Scrap Platforms And Mezzanine. Clean And Disinfect Unsanitary Condition. Empty All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacle. Clean Employee Toilet. Clean Booth And Empty Booth Trash.	Wall St	4 5	R203	2300 - 0030
Dust Mop And Remove Gum From Northbound Platform And R203 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform And R203 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	Wall St	4 5	R203	0030 - 0230
Lunch	Wall St	4 5	R203	0230 - 0300
Dust Mop And Remove Gum From Southbound Platform And R203 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Platform And R203 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	Wall St	4 5	R203	0300 - 0500
Clean/Wipe All AFC Equipment (T/S, HEETs, HXT, MVMs, MEMs, AFC Readers) HPIs And All Electronic Display. Wet Mop Both Underpasses. Empty Trash Receptacles As Necessary. Major Cleaning: (0500-0530) Sun: Employee Facility. Mon: S/B Scrubber Room. Tue: N/B Scrubber Room. Wed: Refuse Room. Sat: Employee Toilet	Wall St	4 5	R203	0500 - 0700
Report Off Duty	Wall St	4 5	R203	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC036	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform Dust Mop And Remove Gum And Stains From S/B Platform And R202K Mezzanine. Major Cleaning: Sun: Clean Platform Ceiling Slats On S/B Platform. Mon: Dust Walls. Dust All Murals. Tue: Machine Clean Terrazzo And Tile Floors In R201 Mezzanine & S/B Mezzanine Area. Wed: Clean Platform Ceiling Slats On S/B Platform. Thu: Dust Walls. Dust All Murals.	Bowling Green	4 5	R200A	2200 - 0100
Lunch	Bowling Green	4 5	R200A	0100 - 0130
Machine Clean Terrazzo Floors On S/B Platform. Major Cleaning: Thu: Machine Clean Terrazzo And Quarry Tile Floors In R201 Mezzanine.	Bowling Green	4 5	R200A	0130 - 0430
Major Cleaning: Sun: Wash R202K Landmark Mezzanine And Stairways Of S/E Of S/B Platform. Mon: Dust And Polish All Stainless Steel On Station. Tue: Wash R202K Landmark Mezzanine And Stairways At S/E Of S/B Platform. Wed: Using Chemically Treated Mops, Dust All Walls Including Escalator Walls. Wash Spit Marks. Thu: Clean And Polish Elevators EI710 And EI711.	Bowling Green	4 5	R200A	0430 - 0600
Report Off Duty.	Bowling Green	4 5	R200A	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC037	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform Dust Mop And Remove Gum From N/B Platform And R200Ak Mezzanine. Major Cleaning: Sun: Clean Platform Ceiling Slats On N/B Platform. Mon: Dust Walls With Mop. Tue: Machine Clean Terrazzo And Tile Floors In R201 Mezzanine & N/B Mezzanine Area. Wed: Clean Platform Ceiling Slats On N/B Platform. Thu: Dust Walls With Mop. Dust All Murals.	Bowling Green	4 5	R200A	2200 - 0100
Lunch	Bowling Green	4 5	R200A	0100 - 0130
Machine Clean Terrazzo Floors On N/B Platform. Major Cleaning: Thu: Machine Clean Terrazzo And Quarry Tile Floors In R201 Mezzanine.	Bowling Green	4 5	R200A	0130 - 0430
Major Cleaning: Sun: Clean And Polish Elevators EI710 And EI711 Mon: Dust And Polish All Stainless Steel On Station. Tue: Clean & Disinfect R201 Top Mezzanine Area & Stairways. Wed: Dust All Walls Including Escalator Walls. Remove All Shoes And Spit Marks. Thu: Clean/Dust Overhead Ceiling Slats N/B Platform.	Bowling Green	4 5	R200A	0430 - 0600
Report Off Duty.	Bowling Green	4 5	R200A	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC038	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet And Facility Room. Disinfect All Urine Areas.	110 St	6	R254	2300 - 0100
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	110 St	6	R254	0100 - 0300
Lunch	110 St	6	R254	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	110 St	6	R254	0330 - 0530
Clean booth windows, mvms, mem, turnstiles, metrocard reader, all glass and metal surfaces.	110 St	6	R254	0530 - 0600
Re-Scrap The Entire Station .	110 St	6	R254	0600 - 0700
Report off duty.	110 St	6	R254	0600 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC040	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Entire Station. Sweep All Stairways, Passageways & Outside Areas. Empty, Clean & Disinfect All Trash Receptacle. Clean & Disinfect Employees’ Toilet & Facility Room. Disinfect All Urine Areas.	96 St	6	R251	2300 - 2400
Dust Mop And Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Mezzanine Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	96 St	6	R251	2400 - 0130
Dust Mop And Remove Gum From S/B Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	96 St	6	R251	0130 - 0300
Lunch	96 St	6	R251	0300 - 0330
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	96 St	6	R251	0330 - 0500
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surface.	96 St	6	R251	0500 - 0600
Re-Scrap The Entire Platform(S) & Empty All Trash Receptacles.	96 St	6	R251	0600 - 0700
Report off duty	96 St	6	R251	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC041	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap R242, R242AK, R243 Mezzanines And Underpass. Scrap N/B And S/B Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles. Clean R242 Employee's Toilet And Facility Room. Restock Tissue, Towels And Soap. Remove Paper And Debris In Magnets Of Emergency Gates.				
Major Cleaning:(2400-0130)				
Sun: Deck brush /bucket wash all gutters, bases, platform ends throughout station. Tue: Bucket wash white ceramic tiles in underpass to E Line Wed: Clean And Polish Stainless Steel Railings At Stairways P1, Over Es 252, Columns At R242Ak, Stairway P2. Thu: Clean And Organize Scrubber Rooms N/B And S/B. Fri: R242Ak - Mop Entire Quarry Tile Floor In Mezzanine - Include Stairways. Sat: Bucket Wash White Ceramic Tile Walls Located In Underpass To "E" Line. Remove All Graffiti And Stickers Overhead.	51 St	6	R242	2300 - 0230
Lunch (Sign Out/In at Booth Time Control Log)	51 St	6	R242	0230 - 0300
Sun/Tue/Thu: Dust Mop And Remove Gum From Tile Floor Southbound Platform, R242 Mezzanine And Underpass. Machine Clean Southbound Platform, R242 Mezzanine And Underpass. Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use, Put On Charge. Clean Scrubber Rooms.				
Mon/Wed/Fri: Dust Mop And Remove Gum From Tile Floor Southbound Platform And R243 Mezzanine. Machine Clean Southbound Platform, R242 Mezzanine And Underpass. Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use, Put On Charge. Clean Scrubber Rooms.	51 St	6	R242	0300 - 0600
Sat: Wet Mop Street Stairways R242 And R243 Mezzanine. Wet Mop Any Stains. Remove All Gum From N/B And S/B Underpass Quarry Tile Floors.				
Sweep Stairways, Scrap Entire Station. Empty All Trash Receptacles. Remove All Stickers. Disinfect All Urine Areas. Clean, Disinfect And Mop All Hallways Leading To Elevators.	51 St	6	R242	0600 - 0700
Report Off Duty.	51 St	6	R242	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC042	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty Trash Receptacles, Disinfect Urine Areas And Clean Toilets. Remove Stickers And Graffiti.	33 St	6	R231	2200 - 2330
Performed On Nb Platform & Mezzanine. Dust Mop & Remove Gum From N/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean N/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And Disinfect N/B Refuse Room And Scrubber Room.	33 St	6	R231	2330 - 0130
Lunch	33 St	6	R231	0130 - 0200
Performed On Sb Platform & Mezzanine. Dust Mop & Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean S/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And Disinfect S/B Refuse Room And Scrubber Room.	33 St	6	R231	0200 - 0400
Empty All Trash Receptacles. Scrap Platforms & Mezzanine. Disinfect As Needed. Remove All Stains And Drag Marks From Northbound And Southbound Platforms.	33 St	6	R231	0400 - 0600
Report Off Duty	33 St	6	R231	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC043	Station North	2200 - 0600	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean A061 unpaid mezzanine Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy S/B platform scrubber room.	Delancey St Essex St	J M Z	A061	2200 - 2300
"Machine Clean/Mop:				
S/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy S/B scrubber room."	Delancey St Essex St	J M Z	A061	2300 - 0100
"Machine Clean/Mop:				
N/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N/B scrubber room."	Delancey St Essex St	J M Z	A061	0100 - 0300
Lunch	Delancey St Essex St	J M Z	A061	0300 - 0330
RTO Facilities: Enter From N/B Platform, Press Buzzer. Clean Locker Rooms And Dispatcher Office. Clean and disinfect Women and Men employee toilets : Deck wash walls and floor. Wipe down all surfaces including sink, clean toilet bowl. Restock paper supplies: toilet tissue, paper towels and seat covers.	Delancey St Essex St	J M Z	A061	0330 - 0500
Stairway /Scrubber Room Major Cleaning: Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Tues: Wash/clean S/B platform stairways of M3A/B/C/D. Wed: Wash/clean S/B platform stairways of PL3, PL4. Thu: Wash/clean N/B platform stairways of PL5, PL6, PL18, PL19. Fri: Wash/clean N/B platform stairways of PL11A/B, PL2, PL1, PL10, PL9. Sat: Wash/clean N/B platform stairways of PL12, 13, 14, 15, 16.	Delancey St Essex St	J M Z	A061	0500 - 0600
Report Off Duty.				
If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Supervisor and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.	Delancey St Essex St	J M Z	A061	0600 -
** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button is not engaged while charging."				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC044	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Spot Mop All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstile And Heets. Clean Exterior Of Hpi Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	2300 - 0100
Dust Mop And Remove Gum From A046 Mezzanine And Northbound Tile Floor. Prepare Scrubber Machine And Machine Clean A046 Mezzanine And Northbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Canal St	6	A046	0100 - 0230
Clean And Polish El 324 And El 325. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome On All Levels.	Canal St	6	A046	0230 - 0330
Lunch	Canal St	6	A046	0330 - 0400
Dust Mop And Remove Gum From R214/R214A Mezzanines And S/B Tile Floor. Prepare Scrubber Machine And Machine Clean R214/R214A Mezzanines And S/B Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Canal St	6	A046	0400 - 0530
Major Cleaning: Sun: N/B-S/B Platform Refuse Rooms-Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguishers. Mon: Female Locker Room-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Lockers. Tue: Employee Toilet-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink And Commode. Replenish Paper And Soap As Needed. Wed: Employee Facility/Lunch Room-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/Exterior Refrigerator, Microwave And Quench Unit. Thu: Male Locker Room-Deck Wash Walls And Floor, Clean Exterior Of All Surfaces Including Lockers. Fri: N/B Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguishers. Sat: S/B Deck Wash Walls And Floor. Wipe Down Top And Sides Of Fire Extinguishers.	Canal St	6	A046	0530 - 0630
Re-Scrap All Platforms, Passageways And Mezzanine. Empty Trash Receptacles. Correct All Unsanitary Conditions.	Canal St	6	A046	0630 - 0700
Report Off Duty.				
	Canal St	6	A046	0700 -
*If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The “Stop” Button Is Not Engaged While Charging.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC045	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
R501 Mezzanine and Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean R501 mezzanine and passageway up until IRT S/W 7A/B. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy mezzanine scrubber room.	5 Av	7	R501	2200 - 0100
"Perform Listed Duties On The Island Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean island platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy island platform scrubber room."	5 Av	7	R501	0100 - 0230
Lunch	5 Av	7	R501	0230 - 0300
Major Duty:				
Sun: R501 Mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Mon: Island Platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Tue: Bucket Wash Mezzanine and Street SWs M3A/B, S2, S3	5 Av	7	R501	0300 - 0500
Wed: Bucket Wash Platform SWs P6A/B and P7A/B.				
Thu: Bucket Wash Platform SWs P4A/B and P5A/B.				
Fri: Bucket Wash Platform SWs P3A/B, P2A/B.				
Sat. Bucket Wash Street SWs S1A/B and Mezzanine SWs M1 A/B, M2A/B.				
Spot mop stains and correct all unsanitary conditions. Restock supply rooms as needed: HDC soap, bleach, mop heads.	5 Av	7	R501	0500 - 0600
Report Off Duty.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.				
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The “Stop” Button Is Not Engaged While Charging."	5 Av	7	R501	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC046	Station North	2200 - 0600	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform Sweep All Stairways And Outside Areas . Scrap Island Platform. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas On Island Platform.	Inwood 207 St	A	N002A	2200 - 2400
Close Public Toilets @ 2400 Hours. Clean, Disinfect And Restock Public Toilets.	Inwood 207 St	A	N002A	2400 - 0030
Dust Mop And Remove Gum From Island Platform. Prepare Scrubber Machine And Machine Clean Island Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Inwood 207 St	A	N002A	0030 - 0230
Dust Mop And Remove Gum From N001 Mezzanine. Prepare Scrubber Machine And Machine Clean N001 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Inwood 207 St	A	N002A	0230 - 0300
Lunch	Inwood 207 St	A	N002A	0300 - 0330
Clean And Disinfect El 148 And El 149. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Inwood 207 St	A	N002A	0330 - 0400
Dust Mop And Remove Gum From N002A Mezzanine. Prepare Scrubber Machine And Machine Clean N002A Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Inwood 207 St	A	N002A	0400 - 0430
Clean And Disinfect Employee'S Toilet And Facility Room. Clean Booth Windows, MVMs, Mems, Turnstiles And AFC Readers And All Glass And Metal Surfaces On S/B Platforms. Re-Open Public Toilets At 0500 Hours. Sweep Southbound, Mezzanine Stairways And Outside Areas. Re-Scrap Island Platform. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas On Island Platform.	Inwood 207 St	A	N002A	0430 - 0600
Report Off Duty.	Inwood 207 St	A	N002A	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS

STATION

LINE

BOOTH

HOURS

Sunday-Thursday

Report On Duty In Full Uniform Sweep All Stairways And Outside Areas. Scrap Mezzanine, Northbound And Southbound Platforms. Empty All Trash Receptacles. Disinfect All Urine Areas. Wipe Down All HPI Units, Benches And Digital Screens On Platforms.	125 St	A B C D	N026	2200 - 2330
Prepare Scrubber Machine. Machine Clean Mezzanine Area. Wet Mop All Areas Inaccessible To Machine, Clean Adjacent Walls And Remove Stickers. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	125 St	A B C D	N026	2330 - 0100
Lunch	125 St	A B C D	N026	0100 - 0130
Prepare Scrubber Machine On N/B Scrubber Room Platform For Use. Machine Clean The Tile Floor on N/B Platform, Wet Mop Area Inaccessible To Machine. Remove Stickers And Graffiti on N/B Platform Tile Walls. Secure And Clean Scrubber Machine. Put On Charge. Clean N/B Scrubber Room.	125 St	A B C D	N026	0130 - 0300
Prepare Scrubber Machine On S/B Scrubber Room Platform For Use. Machine Clean The Tile Floor on S/B Platform, Wet Mop Area Inaccessible To Machine. Remove Stickers And Graffiti on N/B Platform Tile Walls. Secure And Clean Scrubber Machine. Put On Charge. Clean S/B Scrubber Room.	125 St	A B C D	N026	0300 - 0430
Rescrap, Sweep all above	125 St	A B C D	N026	0430 - 0600
Report Off Duty. *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor/Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule. **Ensure Distilled Waster Is Filled In Scrubber Machine If Applicable And The Stop Button Is Not Engaged While Driving.	125 St	A B C D	N026	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC048	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
*N051 Mezzanine And N/B Plaform Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Polish And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	59 St Columbus Circle	A B C D	N051	2200 - 2400
N-51 Mezzanine Area Including Passageway To 57Th Street: Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	59 St Columbus Circle	A B C D	N051	2400 - 0200
Lunch	59 St Columbus Circle	A B C D	N051	0200 - 0230
Northbound Platform Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge	59 St Columbus Circle	A B C D	N051	0230 - 0430
Clean And Disinfect Refuse Room On Northbound Platform	59 St Columbus Circle	A B C D	N051	0430 - 0500
Re-Scrap The Entire Station. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	59 St Columbus Circle	A B C D	N051	0500 - 0600
Report Off Duty.	59 St Columbus Circle	A B C D	N051	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC049	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N-49 Mezzanine And S/B Platform. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	59 St Columbus Circle	A B C D	N051	2200 - 2400
N-49 Mezzanine Area Including Landing Leading To Police District. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	59 St Columbus Circle	A B C D	N051	2400 - 0200
Lunch	59 St Columbus Circle	A B C D	N051	0200 - 0230
Southbound Platform Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge	59 St Columbus Circle	A B C D	N051	0230 - 0430
Clean Refuse Room On Southbound Platform	59 St Columbus Circle	A B C D	N051	0430 - 0500
Re-Scrap Entire Station. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	59 St Columbus Circle	A B C D	N051	0500 - 0600
Report Off Duty.	59 St Columbus Circle	A B C D	N051	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC050	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
2200-0200 (Southbound Platforms Including Ramp)				
Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	2200 - 0200
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	0200 - 0230
Resume Machine Cleaning On Southbound Platform Including Ramp And Refuse Room				
Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Polish And Clean All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	0230 - 0430
Clean Refuse Room. Clean And Polish All Chrome On Platform Including Ramp. Clean Map And Column Frames.	42 St/Port Authority Bus Terminal	A C E	N062A	0430 - 0600
Report Off Duty.	42 St/Port Authority Bus Terminal	A C E	N062A	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC051	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	42 St/Port Authority Bus Terminal	A C E	N062A	2200 -
(Northbound Platform Including Ramp): Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	2200 - 0200
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	0200 - 0230
Resume Machine Cleaning On N/B Platform Including Ramp And Refuse Room Sweep All Street And Mezzanine Stairways. Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	0230 - 0430
Clean Refuse Room. Clean And Polish All Chrome On Platform Including Ramp. Clean Map And Columns Frames	42 St/Port Authority Bus Terminal	A C E	N062A	0430 - 0600
Report Off Duty.	42 St/Port Authority Bus Terminal	A C E	N062A	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC052	Station North	2200 - 0600
		2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	42 St/Port Authority Bus Terminal	A C E	N062A	2200 - 2400
2400-0200 40 St To N062K (Including Ramps To The Port Authority)				
Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	2400 - 0200
Lunch	42 St/Port Authority Bus Terminal	A C E	N062A	0200 - 0230
N062K To 44 St Mezzanine Including N-60 Mezzanine Areas				
Empty, Disinfect, Clean And Polish All Trash Receptacles. Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	42 St/Port Authority Bus Terminal	A C E	N062A	0230 - 0430
Re-Scrap Entire Mezzanine And Passageway Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty, Disinfect, Clean And Polish All Trash Receptacles.	42 St/Port Authority Bus Terminal	A C E	N062A	0430 - 0600
Report Off Duty.	42 St/Port Authority Bus Terminal	A C E	N062A	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC053	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	34 St Penn Station	A C E	N070	2200 -
Performed On Southbound Platform Including N069, N071 And N073 Control Areas. Sweep All Street Stairways. Scrap Mezzanine And Platform Areas. Empty, Clean, Disinfect & Polish Trash Receptacles. Disinfect All Urine Areas. Remove Stickers & Graffiti. Clean And Polish All Mvm’S, Mem’S, Heet’S & Turnstiles. Major Cleaning: (2330-0100) Dust Mop And Remove All Gum From Areas Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floors. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge.	34 St Penn Station	A C E	N070	2200 - 0100
Lunch	34 St Penn Station	A C E	N070	0100 - 0130
Major Cleaning (0130-0550) Performed On Northbound Platform Including N068, N070 And N072 Control Areas. Sweep All Street Stairways. Scrap Platform & Mezzanine. Empty, Clean, Disinfect & Polish Trash Receptacles. Disinfect Urine Areas. Remove Stickers & Graffiti. Clean And Polish All Mvm’S, Mem’S, Heet’S & Turnstiles. Dust Mop And Remove All Gum From From Areas Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floors. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean Scrubber Machine And Scrubber Room. Put Machine On Charge. Empty All Trash Receptacles. Re-Scrap Platforms & Mezzanine. Disinfect As Needed. Clean & Disinfect Elevators El 225 & El 228. Clean Glass, Wipe Down Ledges. Sweep & Mop Floors.	34 St Penn Station	A C E	N070	0130 - 0550
Report Off Duty	34 St Penn Station	A C E	N070	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC054	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N067 Mezzanine Areas, Passageways, Ramps And Lower Mezzanine				
Sweep All Mezzanine Stairways. Scrap Platforms & Mezzanines. Empty, Clean, Disinfect & Polish All Trash Receptacles. Clean & Disinfect Employee'S Toilet. Dust All Ledges. Remove Gum, Stains, Spills And Drag Marks On Floor Areas.	34 St Penn Station	A C E	N070	2300 - 0130
Major Cleaning: (0100-0130)				
Dust Mop And Remove Gum From Tile Floor Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. Put Machine On Charge. Clean Scrubber Room.				
Lunch	34 St Penn Station	A C E	N070	0130 - 0200
Island Platform, Ramp, Underpass And Elevator				
Sweep All Mezzanine Stairways. Empty, Clean, Disinfect & Polish All Trash Receptacles. Dust Mop & Remove Gum From Tile Floor. Wet Mop All Areas Inaccessible To Machine. Clean All On The Go Kiosks.	34 St Penn Station	A C E	N070	0200 - 0430
Major Cleaning: (0400-0430)				
Dust Mop And Remove Gum From Tile Floor Areas Scheduled To Be Cleaned. Prepare Scrubber Machine And Machine Clean All Tile Floor. Secure & Clean Scrubber Machine After Use. Put On Charge.				
Clean And Disinfect Refuse Room.	34 St Penn Station	A C E	N070	0430 - 0500
Clean And Disinfect Employee's Lunch Room.	34 St Penn Station	A C E	N070	0500 - 0530
Clean And Disinfect Elevators El-278. Clean Glass & Wipe Down Stainless Steel & Exterior Ledges. Sweep And Mop Floor.	34 St Penn Station	A C E	N070	0530 - 0600
Clean And Scrap - N067 Mezzanine Areas, Passageways, Ramps And Lower Mezzanine.	34 St Penn Station	A C E	N070	0600 - 0700
Report Off Duty	34 St Penn Station	A C E	N070	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours		RC#
NHDC055	Station North		2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM.	Canal St	A C E	N089	2200 -
**GENERAL DUTIES, *BATHROOM DUTIES.	Canal St	A C E	N089	2200 - 2400
Dust Mop And Remove All Gum From Mezzanine Areas Passageway Tiles. Prepare Scrubber Machine And Machine Clean N089 And N090 Mezzanine Areas And Passageways. Wet Mop Areas Inaccessible To Machine Including Stairways And Landings. Clean Scrubber Machine And Room. PUT MACHINE ON CHARGE.	Canal St	A C E	N089	2400 - 0130
Dust Mop And Remove All Gum From Northbound Platform Tile. Prepare Scrubber Machine And Machine Clean Platform. Wet Mop Areas Inaccessible To Machine Including Platform Stairways And Landings. Clean Scrubber Machine Room. PUT MACHINE ON CHARGE.	Canal St	A C E	N089	0130 - 0300
LUNCH	Canal St	A C E	N089	0300 - 0330
Dust Mop And Remove All Gum From Southbound Platform Tile. Prepare Scrubber Machine And Machine Clean Platform. Wet Mop Areas Inaccessible To Machine Including Platform Stairways And Landings. Clean Scrubber Machine And Room. Put Machine On Charge.	Canal St	A C E	N089	0330 - 0500
Re-Scrap Entire Station. Sweep All Stairs. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles.	Canal St	A C E	N089	0500 - 0600
REPORT OFF DUTY.				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacles Tops And Chromes. Clean Interior Of Trash Receptacles Base And Remove Stains On Floor At Base Of Trash Receptacles. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacles. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment (Turnstiles, MVM's, MEM's, HEET's). Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties - Clean And Disinfect Employees' Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces. - Remove All Sticker/Residue. - Re-Stock With Soap And Tissue. .	Canal St	A C E	N089	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC056	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Chambers St	A C	N092	2300 -
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	Chambers St	A C	N092	2300 - 0100
Clean And Lock Public Toilets At 2400 Hours.				
N-92 Mezzanine Areas Including Passageway And Inside N-92 Controls	Chambers St	A C	N092	0100 - 0230
Dust Mop And Remove All Gum From N-92 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine Clean N092 Mezzanine And Control Area Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways P11, P12, P13, P18 And Landings. Clean And Secure Scrubber Machine. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	Chambers St	A C	N092	0230 - 0300
Lunch	Chambers St	A C	N092	0230 - 0300
Island Platform On "A" Line	Chambers St	A C	N092	0300 - 0430
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean And Secure Scrubber Machine. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	Chambers St	A C	N092	0430 - 0600
N-91 Mezzanine Area Including Passageway And Inside N-91 Control Areas	Chambers St	A C	N092	0430 - 0600
Dust Mop And Remove All Gum From N091 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine Clean N091 Mezzanine And Control Area Tile Floor. Wet Mop Areas Inaccessible To Machine Including Stairways And Landings. Clean And Secure Scrubber Machine. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	Chambers St	A C	N092	0600 - 0700
Open Public Toilets At 0500 Hrs				
Re-Scrap Entire Station. Damp Mop "Eye" Mosaic At N-92 Mezzanine.	Chambers St	A C	N092	0600 - 0700
Report Off Duty	Chambers St	A C	N092	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC057	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	World Trade Center	E	N094	2300 -
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Clean All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All Mvm’S, Mem’S, Heet’S, Turnstiles And All Chrome On Station. Remove All Gum, Stains, Spills And Drag Marks On Floor Areas.	World Trade Center	E	N094	2300 - 0100
N-94 Mezzanine, Passageway And Ramp To N-92 "Eye"	World Trade Center	E	N094	0100 - 0230
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean And Secure Scrubber Machine. **Put On Charge" Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.				
Lunch	World Trade Center	E	N094	0230 - 0300
Island Platform On "E" Line.	World Trade Center	E	N094	0300 - 0430
Dust Mop And Remove All Gum From Tile Floor Areas Scheduled To Be Machine Cleaned. Prepare Scrubber Machine And Machine Clean Scheduled Areas. Wet Mop Areas Inaccessible To Machine Including Stairways And Landing. Clean And Secure Scrubber Machine And Scrubber Room. Put Machine On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, Heet'S And Chrome On Station. Clean All Map And Column Frames.	World Trade Center	E	N094	0430 - 0700
Report Off Duty	World Trade Center	E	N094	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC058	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop & Remove All Gum From The West Mezzanine. Prepare Scrubber Machine & Machine Clean West Mezzanine. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All The Stairway Railings, Steel Columns & Elevator. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	2300 - 0100
Dust Mop & Remove All Gum From The East Mezzanine. Prepare Scrubber Machine & Machine Clean West Mezzanine. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All The Stairway Railings & Behind Gated Areas On Both Sides Of The Mezzanine. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	0100 - 0300
Lunch	Fulton St	A C	N095	0300 - 0330
Dust Mop & Remove All Gum From Island Platform. Prepare Scrubber Machine & Machine Clean Island Platform. Wet Mop All Inaccessible Areas To Machine Including Under Benches, Around Columns & Equipment Boxes. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	0330 - 0600
Remove Gum, Sweep, Disinfect & Mop Floors In EL719 & EL721 On "A/C" Island Platform. Clean Interior/Exterior Of Glass & Chrome On All Levels-Mezzanine & Platform.				
NOTE: **If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By A Station Supervisor To Another Task For The Allotted Time.	Fulton St	A C	N095	0600 - 0700
Report off Duty	Fulton St	A C	N095	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC059	2200 - 0600	2761

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways, Passageways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect All Urine Areas. Major Cleaning: (2300-2400) Thu: Clean Refuse Room	81 St-Museum of Natural History	B C	N044	2200 - 2400
Dust Mop And Remove Gum From N/B Platform And N045K Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean N045K Mezzanine And N/B Platform Including Passageway. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	81 St-Museum of Natural History	B C	N044	2400 - 0200
Lunch	81 St-Museum of Natural History	B C	N044	0200 - 0230
Dust Mop And Remove Gum From S/B Platform And N044 Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean N044 Mezzanine And S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	81 St-Museum of Natural History	B C	N044	0230 - 0430
Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surface.	81 St-Museum of Natural History	B C	N044	0430 - 0500
Re-Scrap The Entire Platform(S) & Empty All Trash Receptacles.	81 St-Museum of Natural History	B C	N044	0500 - 0600
Report Off Duty.	81 St-Museum of Natural History	B C	N044	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC060	2300 - 0700	2754

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform Sweep All Street And Platform Stairways Including Outside Areas. Scrap Entire Station. Empty Trash Receptacles. Dust Turnstiles, Stainless Steel And Glass. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas On Southbound Platform. Clean, Mob And Disinfect Public Restrooms. Close At 2400Hrs	161 St Yankee Stadium	B D	N203	2300 - 0030
Sun/Tue/Thu: Dust Mop And Remove Gum From N/B Platform. Prepare Scrubber Machine For Cleaning. Machine Clean N/B Platform. Wet Mop Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge And Clean Scrubber Room. Mon/Wed: Dust Mop And Remove Gum From S/B Platform. Prepare Scrubber Machine For Cleaning. Machine Clean S/B Platform. Wet Mop Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge And Clean Scrubber Room.	161 St Yankee Stadium	B D	N203	0030 - 0230
Lunch	161 St Yankee Stadium	B D	N203	0230 - 0300
Major Cleaning: (0430-0500) Sun: Clean Northbound Refuse Room. Clean Sweep, Bucket Wash And Disinfect. Hose Wash Tile Wall. Sat: Clean Southbound Refuse Room. Clean, Sweep, Bucket Wash And Disinfect. Tue/Thu: Dust Mop And Remove Gum From N203 Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N203 Mezzanine, Control Area And Passageway. Wet Mop Street Stairways And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge And Clean Scrubber Room. Mon/Wed: Dust Mop And Remove Gum From Walton Ave Mezzanine And Control Area. Wet Mop Walton Ave Mezzanine, Control Area And Street Stairways.	161 St Yankee Stadium	B D	N203	0300 - 0500
Clean And Disinfect El 132, El 133, El 134 And El 135 Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Reopen Public Restrooms At 0500 Hours	161 St Yankee Stadium	B D	N203	0500 - 0600
Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles Sweep All Stairways. Scrap Mezzanine And Platform Areas.	161 St Yankee Stadium	B D	N203	0600 - 0700
Report Off Duty.	161 St Yankee Stadium	B D	N203	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC061	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Stairways, Scrap Mezzanines And Platforms. Empty Trash Receptacles. Clean And Disinfect E1405, E1406 And E1407.	21 St Queensbridge	F	N603	2300 -
Major Cleaning: Sun/Thu: Clean And Polish Esc 425 And 426. Mop All Escalator Plates. Remove Gum From Escalator Plates. Mon/Fri: Clean And Polish Street Escalators E421 And E422. Mop All Escalator Plates. Remove Gum From Escalator Plates. Tue: Clean And Disinfect N603 Interior/Exterior. Clean And Disinfect Refuse Room. Scrub And Bucket Wash. Wed/Sat: Scrub And Bucket Wash All Street Stairways, Including Gutters And Polish Handrails. Clean & Polish Esc 423 And 424 Thu: Clean And Polish Street Escalators E421And E422. Mop All Escalator Plates. Remove Gum From Escalator Plates.	21 St Queensbridge	F	N603	- 0200
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N603 Mezzanine And Crossover Tile Floor And Machine Clean N603 Mezzanine And Crossover Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Bucket Wash Columns And Bases.	21 St Queensbridge	F	N603	0200 - 0300
Lunch	21 St Queensbridge	F	N603	0300 - 0330
Sun/Tue/Thu/Sat: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Northbound Platform Tile Floor And Machine Clean Northbound Platform Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Clean Scrubber Rooms. Mon/Wed/Fri: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Southbound Platform Tile Floor And Machine Clean Southbound Platform Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Clean Scrubber Rooms.	21 St Queensbridge	F	N603	0330 - 0700
Report Off Duty.	21 St Queensbridge	F	N603	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

[illegible]

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC063	Station North	2300 - 0700	2763

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform	Lexington Av/63 St	F Q	N601	2300 -
Dust Mop And Remove Gum From Lower Mezzanine, Mid Mezzanine And Upper Mezzanine. Remove Gum From Both Uppper And Lower Platforms. Clean And Disinfect Public Bathroom And Close It.	Lexington Av/63 St	F Q	N601	2300 - 0130
Major Cleaning Mon/Wed/Fri: Clean Employee Toliets In Unmanned Mezzanine Area And Restock Items. Sun/Tue/Thu/Sat: Clean Scrubber Rooms And Storage Rooms In Unmanned Mezzanine Area	Lexington Av/63 St	F Q	N601	0130 - 0200
Lunch	Lexington Av/63 St	F Q	N601	0200 - 0230
Re-Open Public Bathroom At 0500 Hours. Mon/Wed/Fri: Prepare Scrubber Machine For Use. Machine Clean Tile Floor On N601 Mezzanine And Upper Mezzanine. Use Scrubber Machine To Clean The Floor Tile On Unmanned Mezzanine And Lower Level Platform: Wet Mop The Stain In Stairs And In Accessible Areas. Sun/Tue/Thu/Sat: Use Scrubber Machine To Clean The Floor Tile On Manned Mezzanine And Upper Level Platform, Wet Mop The Stain On The Stairs And In Accessible Areas. Clean And Secure The Machine After Use. Put The Machine On Charge. Clean Scrubber Rooms.	Lexington Av/63 St	F Q	N601	0230 - 0530
Sweep All Lower Platforms Stairways To The Uppper Level. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles In Upper And Lower Level Platforms And **Mezzanine: Re-Open Public Bathroom At 0500 Hours.	Lexington Av/63 St	F Q	N601	0530 - 0700
Report Off Duty.	Lexington Av/63 St	F Q	N601	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC064	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Lexington Av/53 St	E M	N305	2300 -
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean exterior of N305 & N306 booth windows, empty booth trash. Clean, disinfect, mop and stock employee bathroom. Clean, disinfect and mop employee facility/locker rooms. Remove graffiti, all stickers including glue residue. Clean all MVMs, Mems & Heets. Mop Elev 245 floor. Deodorize customer areas/ corridors.Polish Mezzanine Chrome and coping Stairway Railing and ledges. Clean Passage Railings/ledges.	Lexington Av/53 St	E M	N305	2300 - 0230
Dust mop & remove gum from N305 mezz. Prepare scrubber machine for cleaning. Machine clean N305 mezz & N306 Mezzanine. Clean and secure machine after use. PUT MACHINE ON CHARGE. Spot mop and scrub areas inaccessible to machine including stairs and 3rd Ave area. Bucket wash columns and bases.				
Lunch	Lexington Av/53 St	E M	N305	0230 - 0300
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Clean exterior of N305 & N306 booth windows, empty booth trash. Clean, disinfect, mop and stock employee bathroom. Clean, disinfect and mop employee facility/locker rooms. Remove graffiti, all stickers including glue residue. Clean all MVMs, Mems & Heets. Mop Elev 245 floor. Deodorize customer areas/ corridors. Polish Mezzanine Chrome and coping Stairway Railing and ledges. Clean Passage Railings/ledges.	Lexington Av/53 St	E M	N305	0300 - 0700
Dust mop & remove gum from N306 mezz. Prepare scrubber machine for cleaning. Machine clean island platform. Clean and secure machine after use. PUT MACHINE ON CHARGE. Remove and clean squeegee. Spot mop and scrub areas inaccessible to machine including stairs. Bucket wash columns and bases.				
Report Off Duty.				
<div>**General Duties</div> <div>Sweep all street, mezzanine and platform stairways. Wipe down all platform stairway handrails. Clean/scrap 3ft around all street stairways. Clean coping of all stairways. Scrap mezzanine and entire platforms (ends) and behind stairways. Remove all stains and drag marks. Remove gum from floors. Disinfect/clean all urine and unsanitary areas including platform ends. Clean around and wipe down benches. Empty and disinfect all trash receptacles. Clean and polish trash receptacle tops and chromes. Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. Wipe down wall or structure behind/adjacent to trash receptacle. Remove graffiti from non-painted surface/signs. Remove stickers/residue. Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs. Clean all public telephones/casings, clean canister housing, and sandboxes. Remove all dust balls from mezzanine and platform gutters and drains. Clean Booth exterior window and empty waste basket, clean and organize CTA room. Clean Benches And Digital Screens. Clean And Wipe Free Standing Map Frames, Glass Panels. Organize Supply Rooms. Spot Deck/Hose Wash ADA Tactile As Required. Deck Brush And Disinfect All Gutters/Sanitary Bases/Platform Ends Throughout The Station. Clean escalators/elevators as needed.</div> <div>*Bathroom Duties</div> <div>Clean and disinfect employee’s toilets and urinals, commodes, sink, mirrors. Empty trash and mop floors. Wipe down all modesty panels and walls. Remove graffiti from non-painted surfaces and remove all stickers/residue. Re-stock with soap and tissue.</div>	Lexington Av/53 St	E M	N305	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC065	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Clean Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Clean All MVMs, MEMs, And Heet'S.	57 St	F	N600	2300 - 0100
Major Cleaning: (2400-0100) Sun/Tue/Thu: Clean All Glass Panels. Dust All Marble Walls On Mezzanine. Fri: Clean Interior And Exterior Of Booth N600.				
Remove All Stains, Drag Marks And Urine Areas On Island Platform. Clean And Disinfect Refuse Room.	57 St	F	N600	0100 - 0230
Lunch	57 St	F	N600	0230 - 0300
Dust Mop And Remove All Gum From N600 Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N600 Mezzanine. Wet Mop All Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Scrubber Machine On Charge. Clean Scrubber Room.	57 St	F	N600	0300 - 0530
Re-Scrap The Entire Station. Disinfect All Urine Areas. Clean Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Clean All MVMs, MEMs And Heet'S. Clean All Chrome Columns. Clean RTO Facilities.	57 St	F	N600	0530 - 0700
Report Off Duty.	57 St	F	N600	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC067	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Prepare Booth N301 Control Area: Remove All Litter, Scrape Gum From Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean N301 Control Area. Remove Gum From S2, S3, M3A/B, M4A/B. Mop Stairways And All Inaccessible Areas.				
Major Cleaning (2400-0030) Mon/Wed: Clean Esc 238; All Chromes, Handrails And Adjacent Tile Walls, Remove Gum From Top And Bottom Plates. Tue/Fri: Clean N301 Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor, Properly Store Hoses. Thu/Sun: Clean Upper Platform Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor And Properly Store Hoses.	7 Av	B D E	N301	2300 - 0130
Lunch	7 Av	B D E	N301	0130 - 0200
Remove Gum From Stairways ML1, ML3, ML4, PL1-8, P6, P7 And Mop Stairways	7 Av	B D E	N301	0200 - 0230
General Duties *				
Bathroom Duties *				
Remove Gum From Upper Platform Tile Floors, Scrub Base Around All Columns And Stairways, Inaccessible Areas Around Trash Receptacle And Benches. Prepare Scrubber Machine For Cleaning. Clean Upper Platform Tile Floors. Remove And Clean Squeegee. Place Machine On Charger And Clean Scrubber Room, Wipe Down Machine.	7 Av	B D E	N301	0230 - 0700
Report Off Duty				
** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish FSMF Fire Hose Box, HPI, CIC and All AFC Equipment (Turnstiles, MVMs, Mems, HEETs). Clean All Public Telephone/Casings, Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. Clean And Organize CTA Room. *Bathroom Duties Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. Re-Stock With Soap And Tissue.	7 Av	B D E	N301	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Prepare N300K Control Area: Remove All Litter, Scrape Gum From Tile Floors. Prepare Scrubber Machine For Cleaning. Machine Clean N300K Control Area. Remove Gum From S4, S5, M5A/B, M6A/B. Mop Stairways And All Inaccessible Areas.				
Major Cleaning (2400-0030) Mon/Wed: Clean Esc 237; All Chromes, Handrails And Adjacent Tile Walls, Remove Gum From Top And Bottom Plates. Tue/Fri: Clean N300K Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor, Properly Store Hoses. Thu/Sun: Clean Lower Platform Scrubber Room - Wipe Down Eyewash And Fire Extinguisher, Discard Unauthorized Materials, Deck Wash Tile Floor And Properly Store Hoses.	7 Av	B D E	N301	2300 - 0100
Lunch	7 Av	B D E	N301	0100 - 0130
Remove Gum From Stairways ML5-8, PL9-12, P8, P9 And Mop Stairways.	7 Av	B D E	N301	0130 - 0230
Remove Gum From Platform Tile Floors, Scrub Base Around All Columns And Stairways, Inaccessible Areas Around Trash Receptacle And Benches. Prepare Scrubber Machine For Cleaning. Clean Upper Platform Tile Floors. Remove And Clean Squeegee. Place Machine On Charger And Clean Scrubber Room, Wipe Down Machine.	7 Av	B D E	N301	0230 - 0600
* GENERAL DUTIES* **BATHROOM DUTIES**	7 Av	B D E	N301	0600 - 0700
REPORT OFF DUTY				
* GENERAL DUTIES* - Sweep all street, mezzanine and platform stairways. - Wipe down all platform stairway handrails. - Clean/scrap 3ft around all street stairways. - Clean coping of all stairways. - Scrap mezzanine and entire platforms (ends) and behind stairways. - Remove all stains and drag marks. - Remove gum from floors. - Disinfect/clean all urine and unsanitary areas including platform ends. - Clean around and wipe down benches. - Empty and disinfect all trash receptacles. - Clean and polish trash receptacle tops and chromes. - Clean interior of trash receptacle base and remove stains on floor at base of trash receptacle. - Wipe down wall or structure behind/adjacent to trash receptacle. - Remove graffiti from non-painted surface/signs. Remove stickers/residue. - Polish FSMF, Fire hose box, HPI, CIC and all AFC equipment (turnstiles, MVMs, MEMs, HEETs). - Clean all public telephones/casings, clean canister housing, and sandboxes. - Remove all dust balls from mezzanine and platform gutters and drains. - Clean Booth exterior window and empty waste basket. - Clean and organize CTA room. **BATHROOM DUTIES** - Clean and Disinfect Employee's toilets and urinals, commodes, sink, mirrors. - Empty trash and mop floors. - Wipe down all modesty panels and walls. - Remove graffiti from non-painted surfaces and remove all stickers/residue. - Re-stock with soap and tissue.	7 Av	B D E	N301	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC069	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N503, N504 paid/unpaid mezzanines. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N503 mezzanine scrubber room.	42 St Bryant Park	B D F M	N503	2200 - 0030
Machine Clean/Mop:				
S/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy scrubber room.	42 St Bryant Park	B D F M	N503	0030 - 0300
Lunch	42 St Bryant Park	B D F M	N503	0300 - 0330
Stairway Cleaning: Sun: Wash/clean N503 Mezzanine/Street stairways- M11A/B/C, M12, M13 and S8. Mon: Wash/clean N504 Mezzanine/Street stairways- M6, M7, M8, M9, M10, S5, S6.. Tues: Wash/clean S/B platform stairways of P1, P3, P5.. Wed: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Thu: Wash/clean S/B platform stairways of P7, P9, P11. Fri: Wash/clean S/B stairways and landings of P13A/B- including dust build up on adjacent white tile wall ledge. Sat: N503 platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris.	42 St Bryant Park	B D F M	N503	0330 - 0600
Report Off Duty.				
If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Supervisor and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule.	42 St Bryant Park	B D F M	N503	0600 -
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.				
** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button is not engaged while charging."				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC070	2200 - 0600	2762

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N502 paid/unpaid mezzanine. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N502 mezzanine scrubber room.	42 St Bryant Park	B D F M	N503	2200 - 2330
Machine Clean/Mop:				
N/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy N/B scrubber room.	42 St Bryant Park	B D F M	N503	2330 - 0200
Lunch	42 St Bryant Park	B D F M	N503	0200 - 0230
5th Avenue Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean 5th Avenue passageway from N503 up until "7" line stairways P7A/B. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room.	42 St Bryant Park	B D F M	N503	0230 - 0330
Stairway/Scrubber Room Major Cleaning-Restock: Sun: Wash/clean N502 Mezzanine/Street stairways- MB20A/B, M19A/B, SB11A/B. Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Tues: Wash/clean N/B stairways and landings of P14A/B- including dust build up on adjacent white tile wall ledge. Wed: Wash/clean N/B stairways and landings of P8/10/P12. Thu: Wash/clean N/B platform stairways of P2, P4, P6. Fri: N502 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Sat: Restock all scrubber rooms with supplies- HDC soap, bleach, mop heads.	42 St Bryant Park	B D F M	N503	0330 - 0600
Report Off Duty.				
If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Supervisor and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.	42 St Bryant Park	B D F M	N503	0600 -
** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button is not engaged while charging.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC071	Station North	2200 - 0600	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM LISTED DUTIES ON THE N/Q/R/W LINES.				
A025: Prepare mezzanine for mopping, passageway and stairway landings. Remove all dust balls and scrape all gum from floor areas and stairway landings. Mop all floor areas including passageway leading to SW S1 and landings. Disinfect gutters and sanitary bases. Tidy scrubber room.	34 St Herald Sq	B D F M	N506	2200 - 2330
A022: Prepare mezzanine for mopping, passageway and stairway landings. Remove all dust balls and scrape all gum from floor areas and stairway landings. Mop all floor areas including passageway leading to N505K mezzanine. Disinfect gutters and sanitary bases.	34 St Herald Sq	B D F M	N506	2330 - 0100
Machine Clean/Mop:				
N/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room.	34 St Herald Sq	B D F M	N506	0100 - 0230
Lunch	34 St Herald Sq	B D F M	N506	0230 - 0300
Machine Clean/Mop:				
S/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. **Put on charge. Tidy scrubber room.	34 St Herald Sq	B D F M	N506	0300 - 0430
EL211/212				
Clean, disinfect and remove gum from floors. Sweep, mop and disinfect floors. Clean interior/exterior of glass and polish chrome. Wipe down exterior ledges on mezzanine and platform levels. Remove graffiti, stickers and all residue.				
Major Cleaning:				
Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris.				
Tue: A025 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Wed: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Thu: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris.				
Fri: A025 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Sat: N506 Paid mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes.				
Report Off Duty.				
If Mobile Wash Is On The Station Pressure Washing, The HDC will be reassigned by a Station Supervisor and/or Mobile Wash Supervisor to perform other tasks during allotted time on schedule.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.	34 St Herald Sq	B D F M	N506	0600 -
** Ensure distilled Water is filled in scrubber machine battery cells if applicable and the ""Stop"" button is not engaged while charging.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC072	2200 - 0600	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
"Report On Duty In Full Uniform N505 Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N505K unpaid mezzanine/35th St passageway. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room."	34 St Herald Sq	B D F M	N506	2200 - 2330
"Machine Clean/Mop: N/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room."	34 St Herald Sq	B D F M	N506	2330 - 0130
"EL210 Clean, disinfect and remove gum from floor. Sweep, mop and disinfect floor. Clean interior/exterior of glass and polish chrome. Wipe down exterior ledges on mezzanine and platform levels. Remove graffiti, stickers and all residue. "	34 St Herald Sq	B D F M	N506	0130 - 0215
Lunch	34 St Herald Sq	B D F M	N506	0215 - 0245
"Machine Clean/Mop: S/B Platform: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room."	34 St Herald Sq	B D F M	N506	0245 - 0400
"EL209 Clean, disinfect and remove gum from floor. Sweep, mop and disinfect floor. Clean interior/exterior of glass and polish chrome. Wipe down exterior ledges on mezzanine and platform levels. Remove graffiti, stickers and all residue. "	34 St Herald Sq	B D F M	N506	0400 - 0445
"Major Cleaning: Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes. Mon: Wash/clean S/B stairways and landings of P1A/B , P3A/B, ML12A/B and P12A/B. Tues: Wash/clean N/B stairways and landings of P2A/B, P4A/B, ML11A/B and P11A/B. Wed: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Thu: Wash/clean S/B stairways and landings of P5A/B and P7A/B. Fri: Wash/clean N/B stairways and landings of P6A/B, P8A/B and P10A/B. Sat: Restock all scrubber rooms with supplies- HDC soap, bleach, mopheads"	34 St Herald Sq	B D F M	N506	0445 - 0600
Report Off Duty. *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor and/or Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule. If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions. **Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The ""Stop"" Button Is Not Engaged While Charging."	34 St Herald Sq	B D F M	N506	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC073	Station North	2200 - 0600	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
"Report On Duty In Full Uniform				
N506 Unpaid Mezzanine and Path Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N506 Unpaid Mezzanine and Path Passageway. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room."	34 St Herald Sq	B D F M	N506	2200 - 2400
N507 Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N507 Mezzanine. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room.	34 St Herald Sq	B D F M	N506	2400 - 0200
Lunch	34 St Herald Sq	B D F M	N506	0200 - 0230
N505-N506 Passageway & Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N505K paid Mezzanine, N506 Paid mezzanine and Gold Brick Wall Passageway. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy Path passageway scrubber room.	34 St Herald Sq	B D F M	N506	0230 - 0400
"Ramps And Intermediate Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean all ramps leading to intermediate mezzanine levels and N/S/B platforms. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy Path passageway scrubber room.	34 St Herald Sq	B D F M	N506	0400 - 0600
Major Cleaning 0515-0600 Sat: Path Passageway scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes."				
Report off duty.				
*If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor and/or Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.	34 St Herald Sq	B D F M	N506	0600 -
**Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The ""Stop"" Button Is Not Engaged While Charging."				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC074	Station North	2200 - 0600	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N519/A/B Mezzanines and Upper Passageway: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean all control areas and upper passageway from N519 to Downtown ""6"" platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy mezzanine scrubber room.	Broadway-Lafayette St	B D F M	N519	2200 - 0100
"Perform Listed Duties On The S/B Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy S/B platform scrubber room."	Broadway-Lafayette St	B D F M	N519	0100 - 0300
Lunch	Broadway-Lafayette St	B D F M	N519	0300 - 0330
Clean And Polish EL330. Remove Gum From Floors. Sweep, Disinfect And Mop Floor. Clean/Polish Interior And Exterior Of Glass And Chrome On All Levels. Wipe Down All Ledges On All Levels.	Broadway-Lafayette St	B D F M	N519	0330 - 0400
Major Cleaning:				
Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes. Mon: Wash/clean S/B stairways and landings of ML3A/B, ML5A/B, P9A/B Tues: Wash/clean S/B stairways and landings of P7/5/3/1. Wed: Wash/clean N519 unpaid mezzanine SWs M5A/B, M6A/B, M7A/B, M11A/B, S8, S9. Thu: Wash/clean N519A/B unpaid mezzanine stairways M3A/B, M4, S4, S5, S6. Fri: Deck wash middle mezzanine landing at the bottom of SWs ML1A/B- S/end mezzanine. Sat: Restock all scrubber rooms with supplies- HDC soap, bleach, mopheads"	Broadway-Lafayette St	B D F M	N519	0400 - 0600
Report Off Duty.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.				
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The “Stop” Button Is Not Engaged While Charging."	Broadway-Lafayette St	B D F M	N519	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC075	Station North	2200 - 0600	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
N525 Mezzanine: Prepare mezzanine for mopping, passageway and stairway landings. Remove all dust balls and scrape all gum from floor areas and stairway landings. Mop all floor areas including passageway leading to escalator. Disinfect gutters and sanitary bases. Tidy scrubber room."	Delancey St Essex St	F	N525	2200 - 2300
N526 Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N526 Mezzanine. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy scrubber room.	Delancey St Essex St	F	N525	2300 - 0030
"Perform Listed Duties On The S/B Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean S/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy S/B platform scrubber room."	Delancey St Essex St	F	N525	0030 - 0230
Lunch	Delancey St Essex St	F	N525	0230 - 0300
"Perform Listed Duties On The N/B Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy N/B platform scrubber room."	Delancey St Essex St	F	N525	0300 - 0500
"Stairway /Scrubber Room Major Cleaning: Sun: S/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Mon: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Tues: N526 mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage and debris. Include cleaning in inner room. Wed: Wash/clean N525 unpaid mezzanine/street stairways of S5, M8A/B, M9A/B, M10, M11, S6. Thu: Wash/clean N525 paid mezzanine/NB platform stairways of M12A/B, P13, P11A/B. Fri: Wash/clean N526 unpaid mezzanine/street stairways of S3, M6A/B, M7, S4. Sat: Wash/clean N526 paid mezzanine/NSB platform stairways of P7A/B, P8A/B, P9, P10 ."	Delancey St Essex St	F	N525	0500 - 0600
Report Off Duty.				
If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions.				
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The “Stop” Button Is Not Engaged While Charging.	Delancey St Essex St	F	N525	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC076	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Fulton St	2 3	N098	2200 -
Dust Mop & Remove Gum From A077 Paid & Unpaid Mezzanine & Passageway Leading To 87 Nassau Street. Wet Mop All Areas Including Around All Columns, Platform/Mezzanine/Street Stairway Landings & AFC Equipment Clean Scrubber Room Located In A077 Mezzanine.	Fulton St	2 3	N098	2200 - 2400
Dust Mop & Remove Gum From The Jamaica Ctr Platform. Prepare Scrubber Machine & Machine Clean Jamaica Ctr Platform. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings & Unpaid/Paid Mezzanine @A077. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	2 3	N098	2400 - 0200
Lunch	Fulton St	2 3	N098	0200 - 0230
Remove Gum, Sweep, Disinfect & Mop EI722 In A081 Mezzanine. Clean & Polish All Glass & Chrome Surfaces On All Levels.	Fulton St	2 3	N098	0230 - 0300
Dust Mop & Remove Gum From The Broad Street Platform, A081 Mezzanine & Passageway Leading To A082 Mezzanine. Prepare Scrubber Machine & Machine Clean Broad Street Platform, Passageway & A081/A082 Mezzanines. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings & Ramp Leading To EI719 & Unpaid/Paid Mezzanines @A081 & A082. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	2 3	N098	0300 - 0600
Report Off Duty.				
. Note: *If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By A Station Supervisor To Another Task For The Allotted Time.* **Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed & The "Stop" Button Is Not Engaged While Charging.**	Fulton St	2 3	N098	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC077	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap Mezzanines And Platforms. Clean And Disinfect Employee'S Toilet. Clean And Polish All AFC Equipment.: MVMs, Mems, Turnstiles And AFC Readers. Empty And Wipe Down All Trash Receptacles. Remove All Bagged Refuse To Refuse Rooms.	Broad St	J Z	A083	2300 - 2400
Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform Tile Floors. Wet Mop Areas Inaccessible To Machine. Clean And Secure Mezzanine Scrubber Room. Put On Charge.	Broad St	J Z	A083	2400 - 0200
Lunch	Broad St	J Z	A083	0200 - 0230
Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform Tile Floors. Wet Mop Areas Inaccessible To Machine. Clean And Secure Mezzanine Scrubber Room. Put On Charge.	Broad St	J Z	A083	0230 - 0430
Dust Mop And Remove Gum From Chase Passageway Tile Floors. Prepare Scrubber Machine And Machine Clean Chase Passageway Tile Floors. Wet Mop Areas Inaccessible To Machine. Clean And Secure Mezzanine Scrubber Room. Put On Charge.	Broad St	J Z	A083	0430 - 0630
Re-Scrap Mezzanines And Platforms. Disinfect Urine Areas.	Broad St	J Z	A083	0630 - 0700
Report Off Duty.	Broad St	J Z	A083	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC078	Station North	2300 - 0700	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	14 St	A C E	N078	2300 -
Clean EFR & *Bathroom Duties.	14 St	A C E	N078	2300 - 2400
Close Public Toilets @ 2400 Hours. Clean And Disinfect Men And Women's Public Toilets.	14 St	A C E	N078	2400 - 0030
**General Duties, Mezzanine and Control Area N078 and 15 Street Exit/Entrance.	14 St	A C E	N078	0030 - 0130
Lunch	14 St	A C E	N078	0130 - 0200
Dust Mop And Remove Gum From N078 Mezzanine To H001 Control Area Tile Floor. Prepare Scrubber Machine And Machine Clean All Areas Paid & Unpaid From N078 To H001. Scrub And Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Char. Clean Scrubber Room.	14 St	A C E	N078	0200 - 0600
0500 Hours: Open Men's and Women's Public Toilets.				
Re-Scrap Entire Station, Sweep All Stairs. Disinfect All Urine/Unsanitary Areas. Empty and Clean All Trash Receptacles. All Control Areas (N078 15Th Street Exits, H001).	14 St	A C E	N078	0600 - 0700
Report Off Duty.				
. ** General Duties Sweep All Street, Mezzanine And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. Remove Graffiti From Non-Painted Surface/Signs. Remove Stickers/Residue. Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment (Turnstiles, MVMs, Mems, Heets. Clean All Public Telephone/Casings, Clean Canister Housing And Sandboxes. Remove All Dust-Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *Bathroom Duties - Clean And Disinfect Employees’ Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Sticker/Residue. - Re-Stock With Soap And Tissue. .	14 St	A C E	N078	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC079	Station North	2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	8 Av	L	H001	2200 -
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform. Empty And Clean All Trash Receptacles. Clean & Disinfect Refuse Room.	8 Av	L	H001	2200 - 2300
Scrub & Wet Mop Ramp Leading To Platform.	8 Av	L	H001	2300 - 2330
Scrub & Wet Mop All Stairs Including Street Stairs In H001 Control Area. Scrub & Wet Mop Stairs Leading To L Line By Ramp & Signal School. Remove Graffiti & Stickers. Disinfect Urine Areas.	8 Av	L	H001	2330 - 0100
RTO Facilities Sweep, Mop And Disinfect Toilets And Empty Trash Receptacles.	8 Av	L	H001	0100 - 0130
Lunch	8 Av	L	H001	0130 - 0200
Dust Mop, Scrape Gum, Remove Graffiti & Stickers. Clean & Polish Railings Platforms.	8 Av	L	H001	0200 - 0300
Machine Clean Platform. Scrub & Wet Mop Areas Inaccessible To Machine. Clean & Secure Scrubber Machine. Clean Scrubber Room.	14 St	A C E	N078	0300 - 0430
Clean & Disinfect Elevators EL221, EL222, EL223 & EL224. Clean MVM & MEM In H001 Control Area.	14 St	A C E	N078	0430 - 0600
Report Off Duty.				
. Note: If Job NHDC078 Not Covered, Job NHDC079 Will Clean & Close Public Bathroom & Reopen At 0500.	8 Av	L	H001	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC080	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Swipe on duty at Kronos clock				
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Wet mop mezzanine and platforms stairways. Dust mop and remove gum from A002K mezzanine tile floor. Prepare scrubber machine and machine clean A002K mezzanine. Clean scrubber machine and room. Put machine on charge. Disinfect all urine areas.	59 St	4 5 6	R244	2300 - 0230
Lunch (Sign OUT and IN on Time Control Log at booth R242)	59 St	4 5 6	R244	0230 - 0300
Sun/Tue/Thu: Dust Mop And Remove Gum From "N" line Platform. Prepare Scrubber Machine And Machine Clean Island Platform, Wet Mop stairs and All Areas Inaccessible To Machine.				
Mon/Wed/Fri Spot Mop Mezzanine, Platform And Street Stairways. Dust Mop And Remove Gum From A002K Mezzanine. Prepare Scrubber Machine And Machine Clean A002K Mezzanine tile floor. Wet Mop Areas Inaccessible To Machine. Remove and clean squeegee, clean scrubber room and put machine on charge.	59 St	4 5 6	R244	0300 - 0530
SAT Major Duty- Booth R244 inside and out, storage room, EFR/bathroom and scrubber rooms. Bucket wash/disinfect Refuse room.				
Wet Mop Landings And Stairways P2A-B, P3A-B, P5, P6A-B And P7A-B Including Lower Transfer Area (4,5,6 To N Line). Empty All Trash Receptacles.	59 St	4 5 6	R244	0530 - 0700
Report Off Duty Swipe off Kronos Clock				
Note: * Assist Elevators/Escalators Cleaners Team as needed. *	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC081	Station North	2200 - 0600	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Swipe on duty at Kronos clock Sweep All Stairways, Scrap Entire Station And Empty Trash Receptacles Including A006 Passageway. Disinfect All Urine Areas.	5 Av/59 St	N R W	A006	2200 - 2315
Sun/Tue/Fri Dust Mop And Remove Gum From N/B Platform Tile Floor. Prepare Scrubber Machine And Machine Clean N/B Platform, Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Mon/Wed/Sat Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Platform, Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Thu: Dust Mop And Remove Gum From A006, A007 (59 St) And Passageway Mezzanine Floors. Prepare Scrubber Machine And Machine Clean All Of The Same Areas And Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room.	5 Av/59 St	N R W	A006	2315 - 0130
Lunch (Sign OUT and IN on Time Control Log at booth A006)	5 Av/59 St	N R W	A006	0130 - 0200
Sun/Tue/Fri Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Platform, Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Mon/Wed/Sat Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine And Machine Clean A006 And 59Th St Mezzanines, Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Thu: Dust Mop And Remove Gum From A006, A007 (59 St) And Passageway Mezzanine Floors. Prepare Scrubber Machine And Machine Clean All Same Areas, Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room.	5 Av/59 St	N R W	A006	0200 - 0430
Sweep All Stairways, Scrap Entire Station And Empty Trash Receptacles. Disinfect Urine Areas. Clean And Disinfect A006 Passageway. Clean Employee Toilet. Restock Paper, Tissues And Soap.	5 Av/59 St	N R W	A006	0430 - 0600
Report Off Duty and Swipe off Kronos clock	5 Av/59 St	N R W	A006	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC082	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Swipe on duty at Kronos clock				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles Damp Wipe Receptacle Tops. Clean And Disinfect Employee'S Toilet And Facility Room. Restock Tissue, Towels And Soap. Disinfect All Urine Areas.	49 St	N R W	A015	2300 - 0030
Dust Mop And Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	49 St	N R W	A015	0030 - 0300
Spot Mop All Stains And Drag Marks On The Entire Station. Remove Gum. Clean And Disinfect Refuse Housings And Trash Receptacles. Clean And Disinfect Employee Toilets, Facility Rooms, Storage Rooms And Scrubber Rooms.				
Lunch (Sign OUT and IN on Time Control Log at booth A015)	49 St	N R W	A015	0300 - 0330
Dust Mop And Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	49 St	N R W	A015	0330 - 0600
Spot Mop All Stains And Drag Marks On The Entire Station. Remove Gum. Clean And Disinfect Refuse Housings And Trash Receptacles. Clean And Disinfect Employee Toilets, Facility Rooms, Storage Rooms And Scrubber Rooms.				
Re-Scrap Entire Station, Clean And Disinfect Urine Areas. Empty Trash Receptacles.	49 St	N R W	A015	0600 - 0700
Report Off Duty and Swipe off Kronos clock	49 St	N R W	A015	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC083	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways & Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean Disinfect & Polish All Trash Receptacles. Disinfect The Entire Station. Dust, Clean & Polish All MVMs, Turnstiles, Heets, On-The-Go, Cai & Hpi Units On The Entire Station. Remove All Stickers, Graffiti & Clean Residue.	28 St	R W	A027	2200 - 2400
Sun/Tue/Thu/Fri: Remove Gum, Stains, Spills & Drag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge. Mon/Wed/Sat: Remove Gum, Stains, Spills & Drag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean S/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge.	28 St	R W	A027	2400 - 0200
Lunch	28 St	R W	A027	0200 - 0230
Clean & Disinfect Refuse Rooms On Nb & Sb Platform. Clean & Disinfect Employee Toilets On N/B & Sb Platforms. Clean & Disinfect Employee Facilty Rooms. Clean Scrubber Rooms On Nb & Sb. Remove Debris & Trash From In & Around Sandboxes. Clean All Signs, & Customer Information Center (Cic). Clean Supply Room.	28 St	R W	A027	0230 - 0430
Re-Scrap Mezzanines & Platform Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles.	28 St	R W	A027	0430 - 0550
Report Off Duty.	28 St	R W	A027	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC084	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways & Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean, Disinfect & Polish All Trash Receptacles. Disinfect The Entire Station. Dust Clean & Polish All MVMs, Turnstiles, Heets, On The Go, Cai & Hpi Units On The Entire Station. Remove All Stickers, Graffiti & Clean Residue.	Prince St	R W	A041	2200 - 2400
Sun/Tue/Thu/Fri: Remove Gum, Stains, Spills & Drag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge. Mon/Wed/Sat: Remove Gum, Stains, Spills & Drag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean S/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge.	Prince St	R W	A041	2400 - 0200
Lunch	Prince St	R W	A041	0200 - 0230
Clean & Disinfect Refuse Rooms On Nb & Sb Platform. Clean & Disinfect Employee Toilets On Nb & Sb Platforms. Clean & Disinfect Employee Facility Rooms. Clean Scrubber Rooms On Nb & Sb. Remove Debris & Trash From In & Around Sandboxes. Clean All Signs & Customer Information Center (Cic).	Prince St	R W	A041	0230 - 0430
Re-Scrap Mezzanines & Platform Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urine Areas. Empty & Disinfet All Trash Receptacles.	Prince St	R W	A041	0430 - 0550
Report Off Duty.	Prince St	R W	A041	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC085	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And N/S/B Platform Areas, Scrap Ramp Down To N/Q Lines Up Until Mosaic Tile Walls. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows, Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Spot Mop Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Turnstiles And Heets. Clean Exterior Of Hpi Unit In Station. Remove All Graffiti And Stickers.	Canal St	R W	A043	2200 - 2400
Dust Mop And Remove Gum From A43 Mezzanine, Northbound Platform Tile Floor And Ramp Leading To N/Q Lines. Prepare Scrubber Machine And Machine Clean A43 Mezzanine, Northbound Platform Tile Floor And Ramp Leading To N/Q Lines. Wet Mop All Areas Inaccessible To Machines. Secure And Clean Scrubber Machines. Put On Charge. Clean N/B And Mezzanine Scrubber Rooms. Complete Pre And Post Inspection Forms.	Canal St	R W	A043	2400 - 0200
Lunch	Canal St	R W	A043	0200 - 0230
Dust Mop And Remove Gum From A044 Mezzanine And Southbound Platform Floor Tile. Prepare Scrubber Machine And Clean A044 Mezzanine And Southbound Platform Floor Tile. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Inspection Form.	Canal St	R W	A043	0230 - 0430
Major Cleaning: Sun: Clean NB Platform S/W'S P10A - P10F Mon: Clean NB Underpass S/W'S PI22, 23, 24 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Tue: Clean All NB Mezzanine S/W'S M2A/B/C, M3A/B/C - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Wed: Clean All NB Street S/W'S S6, S7, S12A/B/C - Clean Adjacent Tile Walls , Remove All Graffiti And Stickers. Thru: Clean Underpass SB S/W'S PI26 An PI27 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Fri: Clean SB Platforms And Street S/W'S P11/S8, P13/S9 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers. Sat: Clean SB Platform And Street S/W'S P14A/B, S10 And S11 - Clean Adjacent Tile Walls, Remove All Graffiti And Stickers.	Canal St	R W	A043	0430 - 0530
Re-Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Canal St	R W	A043	0530 - 0600
Report Off Duty.				
.				
Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And/Or Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging.	Canal St	R W	A043	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC086	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
PERFORM ALL DUTIES ON THE J/M/Z LINES.				
Sweep All Street, Platform, Passageway And Mezzanine Stairways. Scrap Mezzanine, Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment Including Turnstile And Heets. Clean Exterior Of Hpi Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	2300 - 0100
Prepare Machine For Scrubbing. Dust Mop Island Platform. Remove Gum. Machine Wash Island Platform. Wet Mop All Inaccessible Areas To Scrubber Machine. Clean Machine. Put On Charge. Clean Island Platform Scrubber Room. Complete Pre And Post Inspection Form.	Canal St	6	A046	0100 - 0230
Lunch	Canal St	6	A046	0230 - 0300
Sweep All Platform And Passageway Stairways. Scrap Passageway And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Hpi Units In Station. Remove All Graffiti And Stickers.	Canal St	6	A046	0300 - 0400
Sun/Tue/Thu "Q" Line Prepare Machine For Scrubbing. Dust Mop S/B “Q” Platforms. Remove Gum. Machine Wash Platforms. Wet Mop All Inaccessible Areas To Scrubber Machine. Clean Machine. Put On Charge. Clean Island Platform Scrubber Room. Complete Pre And Post Inspection Form.				
Mon/Wed/Fri "Q" Line Prepare Machine For Scrubbing. Dust Mop N/B “Q” Platforms. Remove Gum. Machine Wash Platforms. Wet Mop All Inaccessible Areas To Scrubber Machine. Clean Machine. Put On Charge. Clean Island Platform Scrubber Room. Complete Pre And Post Inspection Form.	Canal St	6	A046	0400 - 0530
Sat 0300-0330: Deck Wash Walls And Floor In Island Platform Refuse Room. Wipe Down And Clean Fire Extinguisher. Bag All Debris And Loose Garbage. 0330-0400: Employee Facility- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Lockers. Clean Interior/ Exterior Of Microwave , Refrigerator And Quench Unit. 0400-0430: Employee Toilet- Deck Wash Walls And Floors, Clean Exterior Of All Surfaces Including Tissue And Towel Holders, Mirror, Hand Dryer, Sink Commode. Replenish Paper And Soap As Needed.				
Prepare Machine For Scrubbing. Dust Mop A066 Unpaid And Paid Mezzanine. Remove Gum. Machine Wash A066 Unpaid And Paid Control Areas. Wet Mop All Inaccessible Areas To Machine. Clean Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Inspection Form.	Canal St	6	A046	0530 - 0630
Re-Scrap The Entire Station. Empty Trash Receptacles. Correct All Unsanitary Conditions.	Canal St	6	A046	0630 - 0700
Report Off Duty.				
. Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And/Or Mobile Wash Supervisor To Perform Other Tasks During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The "Stop" Button Is Not Engaged While Charging.	Canal St	6	A046	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC087	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Including Platform Stairways Leading To Concourse Level. Scrap Entire Station Including "E" Line Passageway, A050, A051, A052 And A053 Control Areas. Disinfect All Urine Areas. Empty, Clean & Disinfect All Trash Receptacles On N/S/B Platforms. Clean Exterior Of A050 Booth Windows & Empty Trash. Clean Employees' Toilet & Facility Room On N/B Platform. Clean All Turnstiles, Hxts, MVMs, Mems - Including On Lower Concourse Leading To 1 Liberty Plaza And The Oculus. Clean All AFC Swipeheads. Clean All Signs, Ad Panels & Benches - Remove Graffiti & Stickers. Wipe Down All Cic'S And Hpi'S. Clean Glass Panes On Underpass Stairways. Major Cleaning: (2330-2400) Tue: Clean Employee Toilet: Deck Brush Walls, Stairs & Floor. Wed: Deck Wash Tile Walls In "E" Line Passageway. Thu: Clean Employee Facility Room: Deck Brush Accessible Walls & Floor.	Cortlandt St	R W	A050	2200 -
Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform Tile Floors. Wet Mop All Inaccessible Areas To Machine Including Columns. Clean And Secure Scrubber Machine. **Put On Charge**. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Cortlandt St	R W	A050	2400 - 0200
Lunch	Cortlandt St	R W	A050	0200 - 0230
Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform Tile Floors. Machine Clean "E" Line Passageway. Wet Mop All Inaccessible Areas To Machine Including A052, A053 Control Areas. Clean And Secure Scrubber Machine. **Put On Charge**. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Cortlandt St	R W	A050	0230 - 0500
Scrap N/S/B Platforms And E Line Passageway. Disinfect All Urine Areas.	Cortlandt St	R W	A050	0500 - 0600
Report Off Duty . Note: *If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By Station Supervisor To Another Task For The Alotted Time.* **Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed & The Stop Button Is Not Engaged While Charging.**	Cortlandt St	R W	A050	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC088	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Swipe on Duty at Kronos Clock.				
Sweep All Stairways In A010 Area, Scrap S/B Platforms And (A10)Mezzanines. Empty All Trash Receptacles. Clean And Disinfect El281. Clean & Polish MVMs. Clean & Disinfect Employee Toilet. Restock Tissue, Towels And Soap. Dust Mop & Remove Gum From S/B Platform.	57 St-7 Av	N R Q W	A010	2300 - 2400
Prepare Scrubber Machine And Machine Clean Platform. Wet Mop Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room (A10)Area. Spot Mop Stains & Dragmarks On Station Stairways, Mezzanine, Platforms. (A10) Area, Clean & Disinfect Refuse Room, Scrubber Room, Employee Restroom & Storage Room.	57 St-7 Av	N R Q W	A010	2400 - 0100
Clean And Polish All Elevators; Wipe Down Street Entrance Exterior.	57 St-7 Av	N R Q W	A010	0100 - 0130
Resume Cleaning As Listed Above (2300-0000)	57 St-7 Av	N R Q W	A010	0130 - 0300
Lunch (Sign Out & In on TCL in booth)	57 St-7 Av	N R Q W	A010	0300 - 0330
Sun: Major Duty Tower S/B. Mon: Major Duty Supt'S Office. Tue-Sat: Spot Mop The Mezzanine By 55 St And In Front Of Supt'S Office. Polish And Clean MVMs And Turnstiles In A010 Mezzanine.	57 St-7 Av	N R Q W	A010	0330 - 0430
Empty Trash And Disinfect RTO Crew Toilet. Restock Tissue, Towels And Soap.	57 St-7 Av	N R Q W	A010	0430 - 0520
Empty And Disinfect Trash Receptacles. Re-Scrap A010 Area & S/B Platform. Disinfect Urine Areas. Clean Booth Windows.	57 St-7 Av	N R Q W	A010	0520 - 0700
Report Off Duty. Swipe off Duty at Kronos Clock.	57 St-7 Av	N R Q W	A010	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC089	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean and close public toilets.	E 180 St	2 5	R325	2300 - 0100
Inspect station for unsanitary conditions and correct. Scrap platforms, mezzanine, courtyard, and passageway. Sweep stairways and wheelchair ramp. Empty, clean, and disinfect all trash receptacles				
Dust mop and remove gum from the tile floor in R325 mezzanine. Prepare scrubber machine and machine clean mezzanine. Wet mop all areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	E 180 St	2 5	R325	0100 - 0300
Lunch	E 180 St	2 5	R325	0300 - 0330
Clean, Polish & Disinfect El 159 & El 160. Sweep & Mop Floors. Clean Glass & Stainless Steel Inside & Outside.	E 180 St	2 5	R325	0330 - 0400
Remove stains & bird droppings from platforms, stairways, mezzanine, wheelchair ramp, courtyard, and passageway. Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets (male and female). Open public toilets.				
Major Cleaning (0400-0500): Sun: Remove scuff marks and stains from tile walls and columns in mezzanine and by platform stairways. Mon: Remove stains and scuff marks from “Q” panels, columns, and windbreakers on S/B platform. Tue: Bucket wash benches and emergency evacuation devices. Wed: Wash & disinfect refuse rooms. Thu: Bucket wash signs. Fri: Clean HPIs, maps, customer information center, and hand sanitizer boxes. Sat: Remove stains and scuff marks from “Q” panels, columns, and windbreakers on N/B platform.	E 180 St	2 5	R325	0400 - 0700
Report Off Duty.	E 180 St	2 5	R325	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC090	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings and Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet. Clean And Close Public Toilets. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean and disinfect Pigeon dropping outside area of the Station.	Parkchester	6	R417	2300 - 0300
Clean Escalator 111. Wipe Down All Stainless Steel, Remove All Stickers, Glue Residue, And Graffiti.				
Dust Mop And Remove Gum From Floors. Machine Clean Upper And Lower Mezzanine Floors. Wet Mop Areas Inaccessible To Machine, Including Stairway Landings. Secure And Clean Machine. Put Machine On Charge				
Lunch	Parkchester	6	R417	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas.	Parkchester	6	R417	0330 - 0450
Open Public Toilets.	Parkchester	6	R417	0450 - 0500
Re-Scrap Mezzanine and Platform Areas. Sweep All Street and Mezzanine Stairways. Disinfect all urine areas. Empty and disinfect all trash receptacles.	Parkchester	6	R417	0500 - 0700
Report Off Duty	Parkchester	6	R417	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC091	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Central Park North 110 St	2 3	R301	2300 - 0030
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean and disinfect all trash receptacles.				
Dust mop and remove gum from the tile floor on island platform. Prepare scrubber machine and machine clean platform. Wet mop all areas inaccessible to machine. Secure scrubber machine. Put on charge.	Central Park North 110 St	2 3	R301	0030 - 0230
Lunch	Central Park North 110 St	2 3	R301	0230 - 0300
Dust mop and remove gum from the tile floor on stairways and in paid and unpaid mezzanines/ entrances. Machine clean mezzanine. Wet mop all stairways and areas in accessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	Central Park North 110 St	2 3	R301	0300 - 0500
Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilet. Major Cleaning (0500-0600): Sun: Wash, clean, and disinfect refuse rooms and/or refuse housings. Mon: Remove stains and scuff marks from tile walls and columns in mezzanines. Tue: Remove stains and scuff marks from tile walls and columns on island platform. Wed: Remove stains and scuff marks from tile walls and columns in unstaffed entrance/exit. Thu: Remove stains and scuff marks from tile walls on stairways. Fri: Bucket wash signs and benches. Sat: Clean and restock CTA rooms, and chemical and paper supply rooms.	Central Park North 110 St	2 3	R301	0500 - 0700
Report Off Duty.	Central Park North 110 St	2 3	R301	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC092	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Fulton St	A C	N095	2200 -
*Dust Mop & Remove All Gum From The N/B Platform All The Way To The Glass Doors & R205 Mezzanine. Prepare Scrubber Machine & Machine Clean N/B Platform All The Way To The Glass Doors & R205 Mezzanine. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings Under & Around Benches & Unpaid/Paid Mezzanine @R205. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	2200 - 0030
Remove Gum, Sweep & Mop El716. Clean All Interior/Exterior Glass & Chrome Surface On All Levels.	Fulton St	A C	N095	0030 - 0115
Es364-N/B Platform Shutdown & Clean/Polish Escalator. Clean All Interior & Exterior Glass Surfaces Around The Escalator. Wipe Down & Remove All Dust Buildup From Adjacent Walls. Remove Debris On Lower Landing Between Glass Panel & Tile Wall. Clean All Landings (Top & Bottom) - Remove Gum Buildup.	Fulton St	A C	N095	0115 - 0215
Notify E/E Or Supervision Prior To Shutting Down & Restarting Escalators.				
Lunch	Fulton St	A C	N095	0215 - 0245
*Dust Mop & Remove All Gum From The S/B Platform, R205A & R208 Mezzanines. Prepare Scrubber Machine & Machine Clean S/B Platform. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings (Excluding S/W 06) Under & Around Benches & Unpaid/Paid Mezzanine @R205A & R208 Mezzanines. Clean & Secure Scrubber Machine. **Put On Charge. Clean Scrubber Room & Indicate Required Information On Pre & Post Inspection Form.	Fulton St	A C	N095	0245 - 0530
Clean & Polish OTG Kiosks On Platform & Concourse Level Next To EL716.	Fulton St	A C	N095	0530 - 0600
Report Off Duty.				
. Note: *If Mobile Wash Is On The Station Power Washing, The HDC Will Be Reassigned By Station Supervisor To Another Task For The Allotted Time.* **Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed & The "Stop" Button Is Not Engaged While Charging.**	Fulton St	A C	N095	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC093	Station North	2300 - 0700	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Wall St	2 3	R111	2300 -
Sweep All Stairways, Scrap Mezzanines And Platforms. Disinfect All Urine Areas. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMS, Mems, Turnstiles And AFC Readers. Empty And Wipe Down All Trash Receptacles. Remove All Bagged Refuse To Refuse Rooms.	Wall St	2 3	R111	2300 - 0100
Dust Mop And Remove Gum From Mezzanine And Passageways To R112A Tile Floors. Prepare Mezzanine Scrubber Machine And Machine Clean Mezzanine Tile Floors. Wet Mop All Areas Inaccessible To Machine. Clean And Secure Mezzanine Scrubber Room. Put On Charge.	Wall St	2 3	R111	0100 - 0300
Lunch	Wall St	2 3	R111	0300 - 0330
Dust Mop And Remove Gum From Platform Tile Floors. Wet Mop Platform Tile Floors.	Wall St	2 3	R111	0330 - 0530
Scrap Mezzanines And Platforms. Disinfect All Urine Areas. Empty And Wipe Down All Trash Receptacles. Wipe Down Benches. Clean Booth R111 And R112A Glass And Empty Booth Trash Receptacles. Remove All Bagged Refuse To Refuse Rooms.	Wall St	2 3	R111	0530 - 0630
Sweep And Scrap 110 Wall St Passageway.	Wall St	2 3	R111	0630 - 0700
Report Off Duty.	Wall St	2 3	R111	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMS), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMS, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC094	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap Platform & Se, Middle & Ne Mezzanines Including North End Mezzanine Of Whitehall St Paid And Unpaid Side. Empty Trash Receptacles. Disinfect Urine Areas. Remove Stickers & Graffiti.	South Ferry	1	R101	2200 - 2300
Dust Mop R101 Mezzanine, Including North End Of Mezzanine Of White Hall Paid And Unpaid Side, Middle Mezzanine (Exit #2), & North Mezzanine (Exit #3). Dust Mop & Remove Gum From Entire Tile Floor. Prepare Scrubber Machine & Machine Clean All Mezzanines. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room And Indicate Required Information On Pre & Post Inspection Form..	South Ferry	1	R101	2300 - 0200
Lunch	South Ferry	1	R101	0200 - 0230
Clean & Disinfect Refuse Room. Prepare Scrubber Machine & Machine Clean Island Platform. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room And Indicate Required Information On Pre And Post Inspection Form.	South Ferry	1	R101	0230 - 0430
Sweep All Stairways, Scrap Platform & Se, Middle & Ne Mezzanines. Empty Trash Receptacles. Disinfect Urine Areas. Remove Stickers & Graffiti.	South Ferry	1	R101	0430 - 0600
Report Off Duty	South Ferry	1	R101	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC095	Station North	2300 - 0700	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways Outside Areas. Empty, Clean & Disinfect All Trash Receptacle. Clean & Disinfect Employees' Toilet & Facility Room On Nb & Sb. Disinfect All Urine Areas. Clean Booth Windows, MVMs, Mems, Heets, Turnstiles, Metrocard Readers & All Glass & Metal Surfaces.	116 St Columbia University	1	R173	2300 - 0100
Major Cleaning Tue: Sweep, Bucket Wash Clean & Disinfect Nb & Sb Platform Refuse Rooms.				
Dust Mop & Remove Gum From Nb Tile Floors. Prepare Scrubber Machine & Machine Clean Nb Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	116 St Columbia University	1	R173	0100 - 0300
Lunch	116 St Columbia University	1	R173	0300 - 0330
Dust Mop & Remove Gum From Sb Tile Floors. Prepare Scrubber Machine & Machine Clean Sb Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	116 St Columbia University	1	R173	0330 - 0530
Clean, Disinfect & Sweep All Stairways & Outside Areas At 115 Street Exit Area.	116 St Columbia University	1	R173	0530 - 0600
Re-Scrap The Entire Platform. Empty Trash Receptacles.	116 St Columbia University	1	R173	0600 - 0700
Report Off Duty	116 St Columbia University	1	R173	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC096	Station North	2200 - 0600	2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls Behind Trash Receptacles.	181 St	1	R183	2200 - 2330
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	181 St	1	R183	2330 - 0100
Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Mezzanine Area. Wet Mop All Ares Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Wet Mop Ends Of Platforms.	181 St	1	R183	0100 - 0200
Lunch	181 St	1	R183	0200 - 0230
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	181 St	1	R183	0230 - 0400
Clean, Disinfect & Mop El107, El108, El109 & El110. Clean MVMs, Mems, Heets, Turnstiles, Metrocard Readers, All Glass & Metal Surfaces.	181 St	1	R183	0400 - 0500
Re-Scrap Mezzanine & Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Walls Behind Trash Receptacles.	181 St	1	R183	0500 - 0600
Report Off Duty.				
. Note: * If Station Is Closed and/or Closes For Rehabilitation, CTA Will WAA As Directed By Supervision.	181 St	1	R183	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC097	Station North	2300 - 0700	2755

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Inspect station for unsanitary conditions and correct. Scrap platforms and mezzanines. Sweep stairways. Empty, clean, and disinfect all trash receptacles	135 St	2 3	R306	2300 - 0030
Dust mop and remove gum from the tile floor on the northbound stairways, mezzanine, and platform. Prepare scrubber machine and machine clean mezzanine and platform. Wet mop all stairways and areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room	135 St	2 3	R306	0030 - 0230
Clean and polish the interior and exterior of EL180. Mop floor. Clean glass.	135 St	2 3	R306	0230 - 0300
Lunch	135 St	2 3	R306	0300 - 0330
Dust mop and remove gum from the tile floor on the southbound stairways, mezzanine, and platform. Prepare scrubber machine and machine clean mezzanine and platform. Wet mop all stairways and areas inaccessible to machine. Secure and clean scrubber machine. Put on charge. Clean scrubber room.	135 St	2 3	R306	0330 - 0530
Clean and polish the interior and exterior of EL181. Mop floor. Clean glass.	135 St	2 3	R306	0530 - 0600
Clean & polish turnstiles & vending machines. Clean & disinfect EFR & employee toilets.	135 St	2 3	R306	0600 - 0700
Report Off Duty	135 St	2 3	R306	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC098	Station North	2300 - 0700	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties In Mezzanine And All Overpasses And Passageways. Sweep All Stairways Including R210 Mezzanine. Scrap Mezzanines. Empty Trash Receptacles. Disinfect All Urine Areas. Remove Stickers And Graffiti. Clean All AFC Equipment, MVMs And Turnstiles. 2330-2400: Clean and Disinfect Public restrooms 2400: Close Public restrooms	Brooklyn Bridge City Hall	4 5 6	R210	2300 - 0100
Performed Cleaning on R210 Mezzanine Including Crossover By Side Of Booth To Sw M6.				
Dust Mop & Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room Mezzanine."	Brooklyn Bridge City Hall	4 5 6	R210	0100 - 0200
Lunch	Brooklyn Bridge City Hall	4 5 6	R210	0200 - 0230
Performed On R210 Mezzanine Including Crossover By Side Of Booth To Sw M6.				
Dust Mop & Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room Mezzanine.	Brooklyn Bridge City Hall	4 5 6	R210	0230 - 0330
Performed At The 4/5/6 Line Crossover To A069K & Passageway From A069K To R210 Mezzanine Turnstiles Dust Mop & Remove Gum From Tile Floor. Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Remove All Stains, Spills And Drag-Marks On All Floors."	Brooklyn Bridge City Hall	4 5 6	R210	0330 - 0430
Performed On Pace University Passageway M4, M5, Sw And M6. Dust Mop And Remove Gum From Tile Floor. Wet Mop Passageway Tile Floor From M4, M5, Sw And M6. Wet Mop Stairway, Landings, Spot Mop Stairway Treads At Pace University Exit. Clean And Disinfect Employee Facility And Restroom.	Brooklyn Bridge City Hall	4 5 6	R210	0430 - 0530
0500 Hours: Open Public Restrooms"				
Clean And Disinfect Elevators: 314, 315 And 316. Remove Stickers and Graffiti from Elevator fixture/ Glass. Wipe Down dust from all the interior and exterior of the Elevators	Brooklyn Bridge City Hall	4 5 6	R210	0530 - 0630
Clean and Organize Supply Room. Remove any empty boxes.	Brooklyn Bridge City Hall	4 5 6	R210	0630 - 0700
Report Off Duty.	Brooklyn Bridge City Hall	4 5 6	R210	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC099	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employees. Toilet And Facility Room On Nb & Sb. Disinfect All Urine Areas.	116 St	6	R256	2300 - 0100
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	116 St	6	R256	0100 - 0300
Lunch	116 St	6	R256	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Platform & Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	116 St	6	R256	0330 - 0530
Clean booth windows, mvms, mem, turnstiles, metrocard readers, all glass and metal surfaces	116 St	6	R256	0530 - 0600
Re-Scrap The Entire Station	116 St	6	R256	0600 - 0700
Report Off Duty	116 St	6	R256	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC100	Station North2200 - 0600	2761

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Performed On Sb Platform Dust Mop & Remove Gum From Sb Platform Tile Floors & Stairways. Empty, Clean & Disinfect Trash Receptacles. Clean & Disinfect Refuse Room.	14 St	A C E	N078	2200 - 2400
Prepare Scrubber Machine & Machine Clean Sb Platform. Scrub & Wet Mop All Areas Inaccessible To Machine Including S/W & Landings. Secure & Clean Scrubber Machine After Use. Put On Charge. Clean Sb Scrubber Room. Clean & Polish All Railings & Hpi. Disinfect Platform Ends.	14 St	A C E	N078	2400 - 0145
Lunch	14 St	A C E	N078	0145 - 0215
Performed On Nb Platform Dust Mop & Remove Gum From Nb Platform Tile Floors & Stairways. Empty, Clean & Disinfect Trash Receptacles. Clean & Disinfect Refuse Room.	14 St	A C E	N078	0215 - 0400
Prepare Scrubber Machine & Machine Nb Platform. Scrub & Wet Mop All Areas Inaccessible To Machine Including S/W & Landings. Secure & Clean Scrubber Machine After Use. Put On Charge. Clean Sb Scrubber Room. Clean & Polish All Railings & Hpi. Disinfect Platform Ends.	14 St	A C E	N078	0400 - 0600
Report Off Duty	14 St	A C E	N078	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC101	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform.				
Dust Mop And Remove Gum From Lower Mezzanine And Island Platform And Passageways. Scrap Lower Mezzanine And Island Platform. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. Polish And Clean Trash Receptacles. Clean And Disinfect Public Toilets. Routine Cleaning El 600, El 601 And El 602.	34 St Hudson Yards	7	R550	2200 - 0030
Major Cleaning: Sweep, Clean And Disinfect All Refuse Rooms.	34 St Hudson Yards	7	R550	0030 - 0100
Lunch	34 St Hudson Yards	7	R550	0100 - 0130
Major Cleaning: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Island Platform. Machine Clean Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Rooms. Clean On The Go (Otg) And Help Point Intercom (Hpi) Equipment. Polish All Stainless Steel.	34 St Hudson Yards	7	R550	0130 - 0430
Re-Scrap Mezzanine, Passageways, And Platform Areas. Sweep All Lower Mezzanine Stairways And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	34 St Hudson Yards	7	R550	0430 - 0600
Report Off Duty.	34 St Hudson Yards	7	R550	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC102	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Tuesday-Saturday				
Report On Duty In Full Uniform. Dust Mop And Remove Gum From Passageways, Upper Mezzanine And Street Level. Scrap Passageways, Upper Mezzanine And Street Level. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. Clean All Glass Partitions In Control Area, Including Booth Windows. Clean And Polish Trash Receptacles. Clean And Disinfect Public Toilets. Polish All Stainless Steel. Public Restrooms- Clean and Close @ 2400hours Major Cleaning: (2330-0030) Fri: Clean And Polish Escalators E632. Remove Gum From Top And Bottom Plates. Remove Graffiti And Stickers. Clean And Polish Turnstiles, MVMs And Mems And AFC Readers. Sat: Clean And Polish E 631. Remove Gum From Top And Bottom Plates. Remove Graffiti And Stickers. Clean And Polish Turnstiles, MVMs, Mems And AFC Readers.	34 St Hudson Yards	7	R550	2200 - 0030
Lunch	34 St Hudson Yards	7	R550	0030 - 0100
Major Cleaning: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Street Level And Upper Mezzanine. Machine Clean Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Rooms. Clean On The Go (Otg) And Help Point Intercom (Hpi) Equipment. Polish All Stainless Steel.	34 St Hudson Yards	7	R550	0100 - 0430
Re-Scrap Mezzanine, Passageways And Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Public Restrooms- Reopen @ 0500hrs	34 St Hudson Yards	7	R550	0430 - 0600
Report Off Duty.	34 St Hudson Yards	7	R550	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC103	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Monday				
Report On Duty In Full Uniform. Dust Mop And Remove Gum From Passageways, Upper Mezzanine And Street Level. Scrap Passageways, Upper Mezzanine And Street Level. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. Clean All Glass Partitions In Control Area, Including Booth Windows. Clean And Polish Trash Receptacles. Clean And Disinfect Public Toilets. Polish All Stainless Steel. Major Cleaning: (2330-0030) Sun: RTO Facility/Tower/Relay Room/Lower Mezzanine. Clean, Disinfect, Mop & Empty Trash Mon: RTO Facility/Tower/Relay Room/Lower Mezzanine. Clean, Disinfect, Mop & Empty Trash Fri: Clean And Polish Escalators E632. Remove Gum From Top And Bottom Plates. Remove Graffiti And Stickers. Clean And Polish Turnstiles, MVMs And Mems And AFC Readers. Sat: Clean And Polish E 631. Remove Gum From Top And Bottom Plates. Remove Graffiti And Stickers. Clean And Polish Turnstiles, MVMs, Mems And AFC Readers.	34 St Hudson Yards	7	R550	2200 - 0030
Lunch	34 St Hudson Yards	7	R550	0030 - 0100
Major Cleaning: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Street Level And Upper Mezzanine. Machine Clean Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Rooms. Clean On The Go (Otg) And Help Point Intercom (Hpi) Equipment. Polish All Stainless Steel.	34 St Hudson Yards	7	R550	0100 - 0430
Re-Scrap Mezzanine, Passageways And Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Report Off Duty.	34 St Hudson Yards	7	R550	0430 - 0600

Thursday

Report On Duty In Full Uniform. Sun/Mon: Perform All Cleaning Duties on Street Level and Upper Mezzanine Level. Fri/Sat: Perform All Cleaning Duties on Lower Mezzanine and Island Platform. Sweep All Street Stairways And Mezzanine Stairways. Clean and Sanitize Wall Base In Passageways and Disinfect All Urine Areas. Scrap, Dust Mop and Remove Gum, Clean all Glass Partitions in Control Areas, including Booth Window. Remove all Stickers and Graffiti and Clean Residue.	34 St Hudson Yards	7	R550	2200 - 2300
RTO Facilities / Tower - Clean And Disinfect. Sweep and Mop Floors. Major Cleaning: Thu: Public Toilets - Clean and Disinfect. Sweep and Mop Floors.	34 St Hudson Yards	7	R550	2300 - 0100
Mop and Remove Gum from All Street Stairways, Mezzanines And Platform Stairways.	34 St Hudson Yards	7	R550	0100 - 0130
Lunch	34 St Hudson Yards	7	R550	0130 - 0200
0200-0245: Clean, Sweep, Mop Floors And Disinfect Women's Locker Room/Toilets. 0245-0330: Clean, Sweep, Mop Floors And Disinfect Men's Locker Room/Toilets. 0330-0415: Clean And Polish AFC Equipment, MVMs, MEMs And Turnstiles.	34 St Hudson Yards	7	R550	0200 - 0415
Clean On The Go (OTG) And Help Point Intercom (HPI) Equipment. Polish All Stainless Steel. Clean And Disinfect Public And Employee Toilets. Clean And Disinfect Scrubber Rooms And CTA Rooms. Re-Scrap Passageways, Mezzanine And Stairways. Clean And Polish All Trash Receptacles. Report Off Duty.	34 St Hudson Yards	7	R550	0415 - 0600

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC103	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Friday-Saturday				
Report On Duty In Full Uniform. Dust Mop And Remove Gum From Lower Mezzanine And Island Platform And Passageways. Scrap Lower Mezzanine And Island Platform. Empty All Trash Receptacles. Clean And Disinfect All Urine Areas. Polish And Clean Trash Receptacles. Clean And Disinfect Public Toilets. Routine Cleaning El 600, El 601 And El 602. Clean, Disinfect & Empty Trash In RTO Facility/Tower/Relay Room & Lower Mezzanine. Major Cleaning: Sweep, Clean And Disinfect All Refuse Rooms.	34 St Hudson Yards	7	R550	2200 - 0100
Lunch	34 St Hudson Yards	7	R550	0100 - 0130
Major Cleaning: Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Island Platform. Machine Clean Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Rooms. Clean On The Go (Otg) And Help Point Intercom (Hpi) Equipment. Polish All Stainless Steel.	34 St Hudson Yards	7	R550	0130 - 0430
Re-Scrap Mezzanine, Passageways, And Platform Areas. Sweep All Lower Mezzanine Stairways And Platform Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	34 St Hudson Yards	7	R550	0430 - 0600
Report Off Duty.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC104	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Platform & Mezzanine. Dust Mop & Remove Gum From Entire Station. Disinfect All Urine Areas. Remove Stickers & Graffiti Upon Discovery. Clean All Glass & Metal Surfaces.	72 St	Q	N700	2300 - 0130
Prepare Scrubber Machine & Machine Clean Island Platform Granite Tile Floors. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	72 St	Q	N700	0130 - 0300
Lunch	72 St	Q	N700	0300 - 0330
Prepare Scrubber Machine & Machine Clean Mezzanine Granite Tile Floors. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	72 St	Q	N700	0330 - 0600
Re-Scrap Platform & Mezzanine. Clean All Glass & Metal Surfaces. Empty, Clean & Disinfect All Trash Receptacles. Remove Gum From Entire Station. Remove Stickers & Graffiti Upon Discovery. Remove All Stains, Spills & Drag Marks On Floor Areas.	72 St	Q	N700	0600 - 0700
Report Off Duty	72 St	Q	N700	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC105	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Platform & Mezzanine. Dust Mop & Remove Gum From Entire Station. Disinfect All Urine Areas. Remove Stickers & Graffiti Upon Discovery. Clean All Glass & Metal Surfaces.	86 St	Q	N701	2300 - 0130
Prepare Scrubber Machine & Machine Clean Island Platform Granite Tile Floors. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	86 St	Q	N701	0130 - 0300
Lunch	86 St	Q	N701	0300 - 0330
Prepare Scrubber Machine & Machine Clean Mezzanine Granite Tile Floors. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine. **Put On Charge**. Clean Scrubber Room.	86 St	Q	N701	0330 - 0600
Re-Scrap Platform & Mezzanine. Clean All Glass & Metal Surfaces. Empty, Clean & Disinfect All Trash Receptacles. Remove Gum From Entire Station. Remove Stickers & Graffiti Upon Discovery. Remove All Stains, Spills & Drag Marks On Floor Areas.	86 St	Q	N701	0600 - 0700
Report Off Duty	86 St	Q	N701	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC106	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep all stairways, platform and mezzanine areas. Scrap platform, mezzanine and stairways. Dust mop mezzanine and platform areas. Remove graffiti, all stickers and clean residue. Remove all pigeon dropping from all railings, stairways and platforms. Clean, mop, disinfect public restrooms.	96 St	Q	N702	2300 - 0030
Prepare Scrubber Machine and clean island platform granite tile floors and mezzanine areas. Wet mop all areas inaccessible to scrubber machine. Put scrubber machine on charge.	96 St	Q	N702	0030 - 0230
Lunch	96 St	Q	N702	0230 - 0300
RTO Facilities: Lower/ Upper levels, Dispatcher’s office, tower, crew room, lunchroom. Clean, disinfect, sweep, mop and empty trash in open space and office. Clean, disinfect, sweep and mop employee restrooms, employee locker and facility rooms. Clean partitions and stainless steel.	96 St	Q	N702	0300 - 0430
Wipe down all AFC rails and gates in mezzanine area. Clean, mop, disinfect and restock scrubber room. Clean, disinfect, mop and open public restrooms at 0500	96 St	Q	N702	0430 - 0530
Re-scrap mezzanine, platform and outside areas. Sweep all street, mezzanine and platform stairways. Disinfect all urine areas. Remove all stains, spills and drag marks on floor areas.	96 St	Q	N702	0530 - 0700
Report Off Duty	96 St	Q	N702	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC107	2300 - 0700	2762

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform				
Perform Listed Duties On Entire Paid And Unpaid Mezzanine & Passageway From A033 To A034K. Dust Mop & Remove Gum From Paid And Unpaid Mezzanine Tile Floor From A033 (E16th St) To A34K (E15th St. Park Area) Including A034 Unpaid Area.	14 St-Union Sq	N Q R W	A034	2300 - 2400
Close Public Restrooms At 2400 Hours. Clean Men's And Women's Public Restroom. Wash Walls, Sweep And Mop Floors. Clean Sinks, Commodes, Urinals, Modesty Panels And Vanity Mirrors. Wipe All Surfaces Such As Toilet Tissue Holder, Paper Towel Holders And/Or Hand Dryers. Replenish Paper Supply. Remove All Stickers And Graffiti.	14 St-Union Sq	N Q R W	A034	2400 - 0045
Perform Listed Duties On Entire Paid And Unpaid Mezzanine & Passageway From A033 To A034K Prepare Scrubber Machine & Machine Clean Entire Paid/Unpaid Mezzanine Including In Front Of Transit District 4 Area. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	14 St-Union Sq	N Q R W	A034	0045 - 0145
Lunch	14 St-Union Sq	N Q R W	A034	0145 - 0215
Perform Listed Duties On Entire Paid And Unpaid Mezzanine Passageway From A034K To R221. Dust Mop & Remove Gum From Paid And Unpaid Mezzanine Tile Floor From A034K (E15th St Park Area) To R221 Including A033K (E15th St) And R210K (E 14 & 4 Ave SW Corner next to Supv. Office). Prepare Scrubber Machine & Machine Clean Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room."	14 St-Union Sq	N Q R W	A034	0215 - 0430
"Open Public Restrooms @ 0500HRS" Clean, Disinfect And Remove All Stains, Spills And Drag Marks Inside Over Head Passageway Leading To N/B And S/B Platforms. Empty All Trash Receptacles Inside Mezzanine. Remove All Stains, Spills And Drag Marks On All Floors.	14 St-Union Sq	N Q R W	A034	0430 - 0700
Report Off Duty	14 St-Union Sq	N Q R W	A034	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC108	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways & Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean Disinfect & Polish All Trash Receptacles. Disinfect The Entire Station. Dust, Clean & Polish All MVMs, Turnstiles, Heets, On-The-Go, Cai & Hpi Units. Remove All Stickers, Graffiti & Clean Residue.	23 St	R W	A030	2200 - 2400
Sun/Tue/Thu/Fri: Remove Gum, Stains, Spills & Drag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge. Mon/Wed/Sat: Remove Gum, Stains, Spills & Drag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean S/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge.	23 St	R W	A030	2400 - 0200
Lunch	23 St	R W	A030	0200 - 0230
Clean & Disinfect Refuse Rooms On Nb & Sb Platform. Clean & Disinfect Employee Toilets On N/B & Sb Platforms. Clean & Disinfect Employee Facilty Rooms. Clean Scrubber Rooms On Nb & Sb. Remove Debris & Trash From In & Around Sandboxes. Clean All Signs, & Customer Information Center (Cic).	23 St	R W	A030	0230 - 0430
Re-Scrap Mezzanines & Platform Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles.	23 St	R W	A030	0430 - 0550
Report Off Duty.	23 St	R W	A030	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC109	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways & Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean, Disinfect & Polish All Trash Receptacles. Disinfect The Entire Station. Dust Clean & Polish All MVMs, Turnstiles, Heets, On The Go, Cai & Hpi Units On The Entire Station. Remove All Stickers, Graffiti & Clean Residue.	8 St-NYU	R W	A038	2200 - 2400
Sun/Tue/Thu/Fri: Remove Gum, Stains, Spills & Drag Marks From N/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge. Mon/Wed/Sat: Remove Gum, Stains, Spills & Drag Marks From S/B Platform And Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean S/B Platform And Mezzanine Areas. Wet Mop All Stairs And Inaccessible Areas. Clean Scrubber Machine. Remove And Clean Squeegee. Place Machine On Charge.	8 St-NYU	R W	A038	2400 - 0200
Lunch	8 St-NYU	R W	A038	0200 - 0230
Clean & Disinfect Refuse Rooms On Nb & Sb Platform. Clean & Disinfect Employee Toilets On Nb & Sb Platforms. Clean & Disinfect Employee Facility Rooms. Clean Scrubber Rooms On Nb & Sb. Remove Debris & Trash From In & Around Sandboxes. Clean All Signs & Customer Information Center (Cic).	8 St-NYU	R W	A038	0230 - 0430
Re-Scrap Mezzanines & Platform Areas N/S/B. Sweep All Stairways On Entire Station. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles.	8 St-NYU	R W	A038	0430 - 0550
Report Off Duty.	8 St-NYU	R W	A038	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC110	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Swipe on at Kronos	57 St-7 Av	N R Q W	A010	2300 - 2400
Sweep All Stairways In A011 Area, Scrap N/B Platforms And (A11)Mezzanines. Empty All Trash Receptacles. Clean And Polish MVMs. Dust Mop & Remove Gum From N/B Platform.				
Prepare Scrubber Machine & Machine Clean Nb Platform. Wet Mop All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. (A011) Area. Spot Mop All Stains & Dragmarks On Station Stairways, Mezzanine, Platforms. (A011) Area. Clean & Disinfect Refuse Room & Scrubber Room.	57 St-7 Av	N R Q W	A010	2400 - 0300
Lunch (Sign out and in for lunch at Booth Time Control Log)	57 St-7 Av	N R Q W	A010	0300 - 0330
Spot Mop The Mezzanine By 55 St. Polish & Clean MVMs Turnstiles & Otg In A011 Mezzanine. Major Cleaning				
Sun/Wed/Fri: Major Clean Employee Facility Room. Mon/Thu/Sat: Major Clean Supt's Office. Tue: Major Clean Booth A010	57 St-7 Av	N R Q W	A010	0330 - 0600
Empty & Disinfect Trash Receptacles, A011 Area & Nb Platform. Re-Scrap A011 Area & Nb Platform. Disinfect Urine Areas.	57 St-7 Av	N R Q W	A010	0600 - 0700
Report Off Duty. Swipe Off Duty at Kronos	57 St-7 Av	N R Q W	A010	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC111	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Scrap Platforms And Mezzanines. Empty Trash Receptacles, Disinfect Urine Areas And Clean Toilets. Remove Stickers And Graffiti.	Astor Pl	6	R219	2200 - 2400
Performed On Nb Platform & Mezzanine. Dust Mop & Remove Gum From N/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean N/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean N/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And Disinfect Refuse Housings.	Astor Pl	6	R219	2400 - 0230
Lunch	Astor Pl	6	R219	0230 - 0300
Performed On Sb Platform & Mezzanine. Dust Mop & Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine & Machine Clean S/B Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean S/B Scrubber Room. Clean Otg, Mvm, Mem & Turnstiles. Clean And Disinfect Refuse Housings.	Astor Pl	6	R219	0300 - 0530
Empty All Trash Receptacles. Scrap Platforms & Mezzanine. Disinfect As Needed. Remove All Stains, Spills And Drag Marks On All Floors.	Astor Pl	6	R219	0530 - 0600
Report Off Duty	Astor Pl	6	R219	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC124	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways and Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room on NB and SB. Disinfect Urine Areas. Remove Gum, Stickers and unauthorized postings. Clean Refuse Rooms	77 St	6	R248	2300 - 0100
Dust Mop and Remove Gum From Northbound Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform and Mezzanine. Wet Mop All Areas Inaccessible to Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	77 St	6	R248	0100 - 0130
Lunch	77 St	6	R248	0130 - 0200
Sweep All Stairways. Scrap Platform And Mezzanine. Empty Trash Receptacles. Disinfect Urine Areas and Clean Toilets. Remove Stickers and Graffiti. Remove Stain From Walls and Behind Trash Receptacles. Clean and Polish all Trash Receptacles.	77 St	6	R248	0200 - 0300
Dust Mop and Remove Gum From Southbound Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Platform and Mezzanine. Wet Mop All Areas Inaccessible to Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Clean Refuse Room	77 St	6	R248	0300 - 0430
Scrub And Bucket Wash Street Stairways. Remove Footprints and Stains From Wall Tiles. Clean Mezzanine Floor, Deck Wash All Stains, Spills, Drag Marks, Urine And Feces Areas. Clean Booth Windows, MVMs and Turnstiles, Metrocard Readers, All Glass and Metal Surfaces in Mezzanines.				
Major Cleaning Duty on Booth R248: Mon/Wed/Fri.	77 St	6	R248	0430 - 0600
Clean and Disinfect Employee Facility Room and Restroom.				
Re-Scrap entire Station and Disinfect Urine Areas. Clean and Polish all Trash Receptacles.	77 St	6	R248	0600 - 0700
Report Off Duty				
** Additional tasks (subject to change and/or by chance): - Spot clean tile walls. - Remove Stains, Graffiti, Stickers and its Residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property. - Spot Deck/Hose/Mop ADA tactile as needed. - Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station. - Wipe down all ESI/out-front digital screens and clean all turnstiles including validators throughout the station. - Clean MVMs, HEETs, ON-The Go, CAI and HPI Units. - Empty Metrocard disposal box attached to Metrocard Reader and all Trash Receptacles as needed.	77 St	6	R248	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC125	Station North	2300 - 0700	2763

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Swipe on duty at Kronos clock				
Perform All Cleaning Duties On Southbound Upper And Lower Level	59 St	4 5 6	R244	2300 - 0045
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty booth trash and wipe tops of all trash receptacles. Restock Employee bathroom, clean EFR. Dust all ledges. Remove gum, stains, spills and drag marks.				
Upper Southbound Level Including Underpass: Dust Mop And Remove All Gum From Tile Floor Areas. Prepare Scrubber Machine And Clean All floor tiles. Wet Mop all Inaccessible areas including stairs and landings. Remove and clean squeegee, clean scrubber machine and scrubber room. Put machine on charge.	59 St	4 5 6	R244	0045 - 0300
Lunch- (Sign OUT and IN on Time Control Log at booth R242)	59 St	4 5 6	R244	0300 - 0330
Disinfect all urine areas on both platforms and underpass. Deck brush/bucket wash gutter areas on both platforms including around trash receptacles.	59 St	4 5 6	R244	0330 - 0445
Wipe down all ESI/Out front Digital Media screens and clean T/S's including OMNY tap and go validators. Clean MVM's, HEETS and blue light HPI Units.	59 St	4 5 6	R244	0445 - 0530
Upper Northbound Platform: Dust Mop And Remove All Gum From Tile Floor Areas. Prepare Scrubber Machine And Clean All floor tiles. Wet Mop all Inaccessible areas . Remove and clean squeegee, clean scrubber machine and scrubber room. Put machine on charge.	59 St	4 5 6	R244	0530 - 0700
Report Off Duty and Swipe off Kronos clock	59 St	4 5 6	R244	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC126	Station North	2200 - 0600	2765

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop & Remove All Gum From N/B Platform. Prepare Scrubber Machine & Machine Clean N/B Platform. Remove Stains From Gutters, Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings, Under And Around Benches And Contol Areas. Clean And Secure Scrubber Machine, **Put On Charge. Clean Scrubber Room And Indicate Required Information To Pre And Post Inspection Form..	WTC Cortlandt	1	R107	2200 - 2400
Dust Mop & Remove All Gum From S/B Platform. Prepare Scrubber Machine & Machine Clean S/B Platform. Remove Stains From Gutters, Wet Mop All Inaccessible Areas To Machine Including Around All Columns, Stairway Landings, Under And Around Benches And Contol Areas. Clean And Secure Scrubber Machine, **Put On Charge. Clean Scrubber Room And Indicate Required Information To Pre And Post Inspection Form..	WTC Cortlandt	1	R107	2400 - 0200
Lunch	WTC Cortlandt	1	R107	0200 - 0230
Dust Mop & Remove All Gum From N/B Mezzanine. Prepare Scrubber Machine & Machine Clean Entire Area. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Turnstiles, Receptacles, Benches And Gates. Clean And Secure Scrubber Machine, **Put On Charge. Clean Scrubber Room And Indicate Required Information To Pre And Post Inspection Form..	WTC Cortlandt	1	R107	0230 - 0430
Dust Mop & Remove All Gum From S/B Mezzanine. Prepare Scrubber Machine & Machine Clean Entire Area. Remove Stains From Gutters. Wet Mop All Inaccessible Areas To Machine Including Around All Turnstiles, Receptacles, Benches And Gates. Clean And Secure Scrubber Machine, **Put On Charge. Clean Scrubber Room And Indicate Required Information To Pre And Post Inspection Form.	WTC Cortlandt	1	R107	0430 - 0600
Report Off Duty				
. Note: * If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor To Perform Other Task During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed And The "Stop" Button Is Not Engaged While Charging.	WTC Cortlandt	1	R107	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
NHDC127	Station North	Sun - Thu:2300 - 0700 Fri - Sat:2300 - 0700
		2751

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean And Disinfect Employees' Toilet. Clean Walls Behind Trash Receptacles.	168 St	A C	N013	2300 - 0030
Dust Mop And Remove Gum From N/B Tile Floors. Prepare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	168 St	A C	N013	0030 - 0200
Mop All Overpasses And Stairways. Mop Elevator Vestibules And Passageways (Upper And Lower Levers). Mop Ends Of Platforms.	168 St	A C	N013	0200 - 0300
Lunch	168 St	A C	N013	0300 - 0330
Dust Mop And Remove Gum From S/B Tile Floors. Prepare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	168 St	A C	N013	0330 - 0500
Clean, Disinfect And Mop El 111, 112, 113 And 114. Clean MVMs, Heets, Turnstiles, Metrocard Readers, All Glass Amd Metal Surfaces.	168 St	A C	N013	0500 - 0600
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles.	168 St	A C	N013	0600 - 0700
Report Off Duty.	168 St	A C	N013	0700 -

Friday-Saturday				
Report On Duty In Full Uniform				
Major Cleaning (Fridays Only 2310-0010) Clean , Sweep, Disinfect And Bucket Wash Emergency Stairways. Bucket Wash As Directed By Supervision Or Clean And Polish MVMs And Mem. (Works With Nc0002).	191 St	1	R185	2300 - 0030
Major Cleaning (Fridays Only 0040-0140) Clean , Sweep, Disinfect And Bucket Wash Emergency Stairways. Bucket Wash As Directed By Supervision Or Clean And Polish MVMs And Mem. (Works With Nc0002).	181 St	1	R183	0040 - 0215
Major Cleaning (Saturdays Only 0230-0330) Clean , Sweep, Disinfect And Bucket Wash Emergency Stairways. Bucket Wash As Directed By Supervision Or Clean And Polish MVMs And Mem. (Works With Nc0002).	168 St	A C	N013	0230 - 0330
Lunch	168 St	A C	N013	0330 - 0400
Clean, Sweep, Wet Mop And Disinfect Overpass And Elevator Vestibules (Upper And Lower). Disinfect All Urine Areas. Dust Mop And Remove Gum S/B Tiles Floors. Prepeare Scrubber Machine And Machine Clean S/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. (Fridays Only). Wet Mop Ends Of Platforms	168 St	A C	N013	0400 - 0545
Clean, Sweep, Wet Mop And Disinfect Overpass And Elevator Vestibules (Upper And Lower). Disinfect All Urine Areas. Dust Mop And Remove Gum N/B Tile Floors. Prepeare Scrubber Machine And Machine Clean N/B Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. (Saturdays Only). Wet Mop Ends Of Platforms.				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	191 St	1	R185	0600 - 0700
Report Off Duty.	191 St	1	R185	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC128	Station North	2200 - 0600	2762

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On Shuttle.				
Clean And Disinfect Refuse Room Inside Shuttle Passageway. Perform Listed Duties Inside Shuttle Passageway Including R236K, Mezzanine Tile Floor, Shuttle Passageway And Shuttle Areas Including MetroNorth Passageway. Sweep And Scrap R238/R238A Unpaid Mezzanine And Madison Ave Exit. Prepare Scrubber Machine And Machine Clean R236K Mezzanine Tile Floor, Shuttle Passageway, Shuttle Area. Metro North Passageway, Entire Paid Mezzanine And R238 Unpaid Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. Clean Scrubber Room. Clean All Turnstiles And Bases At R238/R238A Control Areas.	Grand Central 42 St	4 5 6	R238	2200 - 0130
** See Below **				
Lunch	Grand Central 42 St	4 5 6	R238	0130 - 0200
**Major Clean Escalators #S: 207, 208, 209, 210 And Elevator #204.	Grand Central 42 St	4 5 6	R238	0200 - 0330
SHUTTLE: Scrap, Dust Mop And Remove Gum From Madison Avenue Mezzanine. Prepare Scrubber Machine And Machine Clean Madison Avenue Mezzanine Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE. Clean Scrubber Room. Sweep And Wet Mop Stairways Mb3, Mb4 And Mb5 At R238 Mezzanine (Golden Stairways)	Grand Central 42 St	4 5 6	R238	0330 - 0500
Shuttle: Sweep All Stairways To Metro North Including Ramp And Landings At Base Of Escalators. Sweep And Scrap Shuttle Platforms And Passageways, R236K Mezzanine, Madison Avenue Mezzanine And R238 Mezzanine. Disinfect All Urine Areas Including Golden Stairway MB3, MB4 And MB5.	Grand Central 42 St	4 5 6	R238	0500 - 0600
Report Off Duty.				
.				
Note:				
** Hose Wash And Disinfect Shuttle Refuse Room After Refuse Train Collects Garbage. **	Grand Central 42 St	4 5 6	R238	0600 -
** No Specific Time Designated; Due To Task Performed In Conjunction With The Refuse Train Schedule. **				
**ESC/ELE Cleaning Subject To Change For Regular Cleaning Duties.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC129	Station North	2200 - 0600	2757

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
REPORT ON DUTY IN FULL UNIFORM @151 *UNDER CONSTRUCTION NEW CONSTRUCTED CUSTOMER SERVICE CENTER @ R147. Sweep all stairways Control areas of R148 & R153, landings & outside areas. Scrap all mezzanine and platforms and passageway. Disinfect all unsanitary conditions. Empty & disinfect all trash receptacles, mezzaine of R147 and Shuttle platforms. Remove graffiti, stickers & sticker residue from all surfaces. Remove gum, stains, spills and drag marks from floor surfaces.Clean CSC glass and empty trash. Clean and wipe all countertops, chairs/benches at CSC.Wipe Clean & Polish all trash receptacles, AFC equipment, HPI/CAI, digital screens, CIC, chrome & stainless railings, FDNY standpipes. Clean, Disinfect & Organize Rooms: Male & Female Locker Room, EFR/CTA Slop Sink. Clean & disinfect EL 619 *Shuttle Line Closes @ 2400- .	Times Sq-42 St	S	R147	2200 - 2400
Shuttle Mezzanine: Remove Gum from Mezzanine. Scrub base around columns, inaccessible areas and around trash receptacles. Prepare scrubber machine and machine clean scheduled areas. Wet mop inaccessible areas to machine including stairways and landing.	Times Sq-42 St	S	R147	2400 - 0130
Major Duty: (0130-0200) Sunday- Clean/mop/disinfect- Lunch Room. Clean and wipe down microwave/refrigerator/water cooler. Monday- Clean and polish all MVM, CIC, HPI/HEET/Turnstiles completes- Control Area R153. Tuesday- Mop, Clean and empty trash- Men Locker Room (Track 4) Wednesday- Mop, clean, wipe down walls- Men bathrooms inside Locker room (Track 4) Thursday- Clean and polish all MVM, CIC, HPI/HEET/Turnstiles components- Control Area R148. Friday- Mop/clean and empty trash- Female Locker Room (Track 4). Saturday- Clean, organize and restock Scrubber room.	Times Sq-42 St	S	R147	0130 - 0200
LUNCH	Times Sq-42 St	S	R147	0200 - 0230
Platform & 42nd Street Passageway Connector: Remove Gum from Shuttle Island Platform and 42nd Street Connector Passageway. Scrub base around columns, inaccessible areas and around trash receptacles. Prepare scrubber machine and machine clean scheduled areas. Wet mop inaccessible areas to machine including stairways and landing. Clean scrubber machine, scrubber room. Put machine on charge.	Times Sq-42 St	S	R147	0230 - 0500
Re-scrap Shuttle Mezzanine, platforms, passageway and R148 & 153 control areas. Disinfect all urine areas. Empty and clean all trash receptacles. Clean & Disinfect EL 619	Times Sq-42 St	S	R147	0500 - 0600
REPORT OFF DUTY	Times Sq-42 St	S	R147	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC130	Station North	2300 - 0700	2756

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform Listed Duties On The N/B Platforms. *In the Absence of coverage of either jobs each job must cover the entire station, including N/B & S/B platforms*.	86 St	4 5 6	R250	2300 - 2400
Sweep Stairway, Scrap Platforms, Mezzanines and Landings Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Benches And Platform Map. Clean And polish All Trash Receptacles..				
Dust Mop And Remove Gum From Southbound Lower Level Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Lower Level Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room & Refuse room. Mop Stairways and Landings	86 St	4 5 6	R250	2400 - 0200
Clean And Disinfect Employee's Toilet And Facility Room On Northbound Platform.	86 St	4 5 6	R250	0200 - 0230
Mop & Disinfect Elevator (EL-273). Clean Elevator Surfaces. Bucket Wash or Mop Street Stairways and Landings	86 St	4 5 6	R250	0230 - 0330
Lunch	86 St	4 5 6	R250	0330 - 0400
Dust Mop And Remove Gum From Northbound Upper Level Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Upper Level Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine . Put On Charge. Clean Scrubber Room. Clean Refuse Room.	86 St	4 5 6	R250	0400 - 0530
Remove stains, spills, graffiti, unauthorized postings and footprints from wall tiles. Clean and Polish all Trash Receptacles.				
Clean and polish all brass surfaces, MVMs, MEM's, Turnstiles, MetroCard Readers And All Glass And Metal Surfaces On N/B Upper Platform.. Clean Benches & Platform Map. Disinfect urine areas. Spot mop to remove stains, spills & drag marks. Remove stains and footprints from wall tiles.	86 St	4 5 6	R250	0530 - 0630
Re-Scrap The Entire Station And Empty All Trash Receptacles.	86 St	4 5 6	R250	0630 - 0700
Report Off Duty				
** Additional tasks (subject to change and/or by chance): - Spot clean tile walls. - Remove stains, graffiti, stickers and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property. - Spot Deck/Hose/Mop ADA tactile as needed. - Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station. - Wipe down all ESI/out-front digital screens and clean all turnstiles including validators throughout the station. - Clean MVMs, HEETs, ON-The Go, CAI and HPI Units. - Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed.	86 St	4 5 6	R250	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
NHDC247	Station North	2200 - 0600	2764

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
N519/A/B Lower Mezzanine: Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean lower mezzanine. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy mezzanine scrubber room."	Broadway-Lafayette St	B D F M	N519	2200 - 2400
"Perform Listed Duties On The N/B Platform				
Complete pre checklist. Prep work area: remove dust balls and gum from floor area. Prepare scrubber machine and machine clean N/B platform. Wet mop all areas inaccessible to the scrubber machine. Secure and clean scrubber machine after use. Complete post checklist. Put on charge. Tidy N/B platform scrubber room."	Broadway-Lafayette St	B D F M	N519	2400 - 0230
Lunch	Broadway-Lafayette St	B D F M	N519	0230 - 0300
Clean And Polish EL329. Remove Gum From Floors. Sweep, Disinfect And Mop Floor. Clean/Polish Interior And Exterior Of Glass And Chrome On All Levels. Wipe Down All Ledges On All Levels.	Broadway-Lafayette St	B D F M	N519	0300 - 0400
"Major Cleaning: Sun: N/B platform scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes. Mon: Wash/clean N/B stairways and landings of ML10A/B, ML12A/B, P10A/B Tues: Wash/clean N/B stairways and landings of P8/6/4/2. Wed: Wash/clean N519 paid mezzanine SWs ML6A/B/C, ML8A/B/C. Thu: Wash/clean N519 paid mezzanine SWs ML4A/B/C, SL2A/B/C. Fri: Lower mezzanine scrubber room- wash walls, deck floor, wipe down top of fire extinguisher. Bag all loose garbage, debris and empty boxes. Sat: Restock all scrubber rooms with supplies- HDC soap, bleach, mopheads."	Broadway-Lafayette St	B D F M	N519	0400 - 0600
Report Off Duty. If Station CTA job is not covered HDC Cleaners must perform general duties: sweep, scrap and pull trash receptacles. Correct all unsanitary conditions. Note: *If Mobile Wash Is On The Station Pressure Washing, The HDC Will Be Reassigned By A Station Supervisor And /Or Mobile Wash Supervisor To Perform Other Task During Allotted Time On Schedule. ** Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable And The “Stop” Button Is Not Engaged While Charging.	Broadway-Lafayette St	B D F M	N519	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed