

**MTA NEW YORK CITY TRANSIT
DIVISION OF STATION OPERATIONS
JOB SELECTION PROGRAMS AND PICKS**

STATION ENVIRONMENT AND OPERATIONS

STATION CLEANERS

WINTER 2023

**SOUTH SCHEDULES
BOOK**

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0400	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas Including Passageway Leading To 4/5 NB Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows R601A And Empty Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges, AFC Equipment, Glass And Metal Surfaces. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Room. Clean, Disinfect And Mop Men/Women Public Toilets. Restock Paper And Soap Supplies As Needed. Clean HPI's. Clean And Disinfect Around N/S/B Benches.	Borough Hall	2 3 4 5	R601A	2300 - 0100
Close Public Toilets At 2400 Hours.				
Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.	Borough Hall	2 3 4 5	R601A	0100 - 0200
Clean Upper/Lower Landings And Polish Es 303. Remove All Stickers, Graffiti And Residue. Clean Adjacent Tile Walls. Remove Any Dust Build Up On Accessible Light Fixtures.	Borough Hall	2 3 4 5	R601A	0200 - 0245
Lunch	Borough Hall	2 3 4 5	R601A	0245 - 0315
Clean And Disinfect El 317 And 318. Clean, Polish Stainless Steel On Interior And Exterior. Wipe Down Exterior Ledges On Street Level. Sweep, Mop And Disinfect Floors. Remove Gum From All Floors.	Borough Hall	2 3 4 5	R601A	0315 - 0415
Major Duty (0315-0515) Sun: Major Duty Men And Women's Public Toilets. Deck Wash Walls And Floors. Clean Sinks, Urinals, Commodes And Partitions. Restock Paper Supplies. Mon: Deck Wash Walls, Gutters And Column Bases On N/B Platform. Tue: Deck Wash Walls, Gutters And Column Bases On S/B Platform. Wed: Bucket Wash All Street S/W'S And S/W Adjacent To Es 303 Thurs: Bucket Wash N/B Platform And S/B Platform S/W'S And Landings. Fri: Dek Wash The Walls Leading To 4/5 Platform (Passageway). Sat: Major Duty N/S/B Refuse Room, Deck Wash Walls And Floors.	Borough Hall	2 3 4 5	R601A	0415 - 0615
Open Public Toilets At 0500 Hours.				
Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	Borough Hall	2 3 4 5	R601A	0615 - 0700
Report Off Duty				
Prior To Shutdown For Cleaning- The E/E Unit Must Notified Prior To Shutdown And Prior To Restart.	Borough Hall	2 3 4 5	R601A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS

STATION

LINE

BOOTH

HOURS

Sunday-Saturday

Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Sutter Av-Rutland Rd	3	R627	2300 - 0100
Major Duty: (0000-0100) Mon: Clean And Disinfect Inside And Outside Of Trash Receptacles (Canister Housing & Solar Cans).				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Saratoga Av	3	R628	0110 - 0310
Major Duty: (0210-0310) Fri: Clean And Disinfect Inside And Outside Of Trash Receptacles (Canister Housing & Solar Cans).				
Lunch	Saratoga Av	3	R628	0310 - 0340
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Rockaway Av	3	R629	0350 - 0550
Major Duty: (0450-0550) Sat: Clean And Disinfect Inside And Outside Of Trash Receptacles (Canister Housing & Solar Cans).				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles.	Sutter Av-Rutland Rd	3	R627	0600 - 0700
Report Off Duty.	Sutter Av-Rutland Rd	3	R627	0700 -
Due To Station Renovation, Saratoga Ave Station May Be Closed				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS

STATION

LINE

BOOTH

HOURS

Sunday-Saturday

Note: Tasks subject to change and/or by chance.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0403	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	New Lots Av	3	R634	2300 - 0100
Major Duty: (0000-0050) Sat: Clean And Disinfect Inside And Outside Of All Trash Receptacles (Canister Housing & Solar Cans).				
RTO Facilities: Clean, Mop And Empty Trash In Tower, Crew Room, Locker Room And Dispatchers Office.	New Lots Av	3	R634	0100 - 0200
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Van Siclen Av	3	R633	0210 - 0400
Major Cleaning (0320-0350) Thu: Clean And Disinfect Inside And Outside Of All Trash. Receptacles (Canister Housing & Solar Cans).				
Lunch	Van Siclen Av	3	R633	0400 - 0430
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	New Lots Av	3	R634	0440 - 0540
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Van Siclen Av	3	R633	0550 - 0650
Report Off Duty.	New Lots Av	3	R634	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0404	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep All Stairways And Landings Leading To Island Platform. Scrap Paid Mezzanine Of R600, Island Platform, And Passageway Leading To Stairways. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles & Canister Housings. Clean Exterior Of R600 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Reader. Clean Customer Information Center And Customer Assistant Intercoms And Hpi'S. Clean Benches, Sandbox, And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee'S Toilet, Restock Paper Supplies And Facility Room. Major Cleaning (0800-0900) Sun: Clean Booth R600 Interior And Exterior Mop Floor, Wipe Down Walls, And Dust Ledges. Mon/Wed/Fri: Sweep Down And Disinfect Emergency Exit Stairway.	Clark St	2 3	R600	0700 - 0900
(0915-1000) Q- Line @ R612: Clean All AFC Equipment: MVMs, MEMs, Turnstiles, Metrocard Readers, Clean HPI's, Clean All Trash Receptacles, Chrome Tops. Clean Exterior Of Service Booth R612. (1005-1045) 3 - Line @ R610: Clean All AFC Equipment: MVMs, MEMs, Turnstiles, Metrocard Readers, Clean HPI's, Clean All Trash Receptacles, Chrome Tops. Clean Exterior Of Service Booth R610. (1050-1130) R - Line @ C009: Clean All AFC Equipment: MVMs, MEMs, Turnstiles, Metrocard Readers, Clean HPI's, Clean All Trash Receptacles, Chrome Tops. Clean Exterior Of Service Booth C009. Sun: Clean Employee Restroom And Facility Room.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0915 - 1130
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	1130 - 1200
Clean And Disinfect El 310, El 311 And El 312. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of Elevators Remove Gum. Sweep And Mop Floors.	Clark St	2 3	R600	1215 - 1345
Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas.	Clark St	2 3	R600	1345 - 1500
Report Off Duty	Clark St	2 3	R600	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0405	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Clean HPI's And AFC Swipe heads. Remove All Stains, Spills And Drag Marks From Floor Areas. Correct All Unsanitary Conditions. Disinfect Urine Areas. Clean R601A Booth Windows And Empty Trash. Clean And Disinfect Employee's Toilet And Replenish Paper Stock. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Scrap And Disinfect El 317 And El 318. Empty And Disinfect Trash Receptacles. Clean Benches And Customer Information Center. Clean And Disinfect Men And Women Public Restrooms And Replenish Paper And Soap Stock.	Borough Hall	2 3 4 5	R601A	0700 - 0900
Perform All Listed Duties At Court St On The "R" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways Including Passageway To #2 And #3 Lines And Mezzanine Level. Disinfect Urine Areas. Clean Police Booth Windows. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers And Swipe heads In Unstaffed Mezzanine. Clean Benches And Customer Information Center And Free Standing Map Frames. Clean And Disinfect All Trash Receptacles. Clean HPI's and AFC Swipe heads. Remove All Stains, Spills And Drag Marks From Floor Areas. Correct All Unsanitary Conditions.	Borough Hall	2 3 4 5	R601A	0900 - 1100
Major Duty: (1015-1100) Sun: Employees Restroom - R Line				
Lunch	Borough Hall	2 3 4 5	R601A	1100 - 1130
Clean And Disinfect El 308 And El 309. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	1130 - 1230
Clean And Disinfect El 317 And El 318. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	1230 - 1330
Clean And Disinfect Employee Facility And Location Pod. Sweep And Mop Floors. Wipe Down All Surfaces Including Refrigerator, Shelf Benches, Lunch Table And Microwave.	Borough Hall	2 3 4 5	R601A	1330 - 1400
Re-Scrap Mezzanine And Platform Areas. Clean And Disinfect Men And Women Public Restrooms. Disinfect All Urine Areas. Empty All Trash Receptacles	Borough Hall	2 3 4 5	R601A	1400 - 1500
Report Off Duty.	Borough Hall	2 3 4 5	R601A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

INSTRUCTIONS

STATION

LINE

BOOTH

HOURS

Sunday-Saturday

Note: Tasks subject to change and/or by chance.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0407	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Rockaway Av	3	R629	0700 - 0900
Major Cleaning(0830-0900) Sun: Clean Booth R629 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges And Clean Windows.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Junius St	3	R630	0910 - 1100
Major Cleaning(1010-1100) Sat: Clean Booth R630 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges And Clean Windows.				
Lunch	Junius St	3	R630	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Rockaway Av	3	R629	1140 - 1320
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Junius St	3	R630	1330 - 1450
Report Off Duty.				
	Rockaway Av	3	R629	1500 -
Due To Station Renovation, Junius St Station May Be Closed				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Pick Effective Date: 1/8/2023

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	New Lots Av	3	R634	0700 - 0900
Major Cleaning (0800-0900) Sun: Clean Booth R634 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Pennsylvania Av	3	R632	0910 - 1100
Major Cleaning(1010-1100) Sat: Clean Booth R632 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.				
Lunch	Pennsylvania Av	3	R632	1110 - 1140
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Van Sielen Av	3	R633	1150 - 1350
Major Cleaning (1250-1330) Thu: Clean Booth R633 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles .	New Lots Av	3	R634	1400 - 1500
Report Off Duty.	New Lots Av	3	R634	1500 -
Due To Station Renovation, Pennsylvania Ave Station May Be Closed				

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0409	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform Sweep All Stairways And Landings Leading To Island Platform. Scrap Paid Mezzanine And Outside Areas Around R600, Island Platform And Passageway Leading To Stairways. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles. Clean Exterior Of R600 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metro Card Reader. Clean Customer Information Center, Customer Assistant Intercoms And HPI's. Clean Benches, Sand Box And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect: El 310, El 311 And El 312. Major Duty: (1730-1830) Sun: Employee Facility Room; Wash Down Walls And Floor. Wed: Clean, Disinfect Employees' Restroom And Restock With Paper Supplies. Thu: CTA Slop Sink Room In Emergency Exit. Fri: CTA Slop Sink Room On Island Platform. Sat: Clean, Dust And Polish All AFC Equipment Railings And Gates In R600 Control Area.	Clark St	2 3	R600	1500 - 1830
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1840 - 1910
Q Line to R612: (1910-1950) Clean All AFC Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers, Clean HPIs, Clean all Trash Receptacles, Chrome Tops, Clean Exterior of Service Booth R612. 3 Line at R610 (1955-2040) Clean All AFC Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers, Clean HPIs, Clean all Trash Receptacles, Chrome Tops, Clean Exterior of Service Booth R610. R Line at C009 (2045-2130) Clean All AFC Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers, Clean HPIs, Clean all Trash Receptacles, Chrome Tops, Clean Exterior of Service Booth C009. SUN: Clean employee restroom and facility room	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1910 - 2130
Clean And Disinfect El 310, El 311 And El 312. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of Elevators. Sweep And Mop Floors. Remove Gum.	Clark St	2 3	R600	2140 - 2230
Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas.	Clark St	2 3	R600	2230 - 2300
Report Off Duty.	Clark St	2 3	R600	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0409	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform Sweep All Stairways And Landings Leading To Island Platform. Scrap Paid Mezzanine And Outside Areas Around R600, Island Platform And Passageway Leading To Stairways. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles. Clean Exterior Of R600 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metro Card Reader. Clean Customer Information Center, Customer Assistant Intercoms And HPI's. Clean Benches, Sand Box And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect: El 310, El 311 And El 312. Major Duty: (1730-1830) Sun: Employee Facility Room; Wash Down Walls And Floor. Wed: Clean, Disinfect Employees' Restroom And Restock With Paper Supplies. Thu: CTA Slop Sink Room In Emergency Exit. Fri: CTA Slop Sink Room On Island Platform. Sat: Clean, Dust And Polish All AFC Equipment Railings And Gates In R600 Control Area.	Clark St	2 3	R600	1500 - 1830
LUNCH	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1840 - 1910
Q Line: Sweep All Stairways Leading To B/Q Island Platform Including Stairways In Hanson Place Next To Sc 310. Scrap Island Platform And Hanson Place Control Area At Hanson Place. Clean All AFC Equipment: MVMs, Mems, Metro Card Readers And Swipe Heads, Heets, Hxts And Trash Receptacles Chrome Tops. Clean, Sweep, Disinfect And Mop Employees' Toilet-Restock Paper Supplies. Empty Trash Receptacles On Island Platform And Hanson Place Control Area. Wipe Down All Benches, Disinfect Urine Areas. Remove Graffiti And Stickers Upon Discovery. Clean, Sweep And Mop Floor Inside Of Of El 307-Wipe Down Exterior And Interior On Platform And Mezzanine Levels. Remove All Spills, Stains, Drag-Marks From Floor Areas. Wipe Down All Hpis and Freestanding Map Frames Clean All AFC Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers And Swipe-Heads. Remove Any Stains, Spills An Drag-Marks From Floor Areas.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1910 - 2130
Clean And Disinfect El 310, El 311 And El 312. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of Elevators. Sweep And Mop Floors. Remove Gum	Clark St	2 3	R600	2140 - 2230
Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas.	Clark St	2 3	R600	2230 - 2300
Report off Duty	Clark St	2 3	R600	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0410	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean R601A Booth Windows Booth Windows And Empty Trash. Clean And Disinfect Public Toilets And Replenish Paper Stock. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Customer Information Center. Major Duty: (1600-1700) R-Line Mon/Wed/Fri: Sweep, Clean And Disinfect Entire Emergency Exit Stairway.	Borough Hall	2 3 4 5	R601A	1500 - 1700
Perform All Listed Duties At Court St On The "R" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways Including Passageway To #2 And #3 Lines And Mezzanine Level At Bottom Of Escalators 305 And 306. Disinfect Urine Areas. Clean Police Booth Windows. Clean And Disinfect Employee'S Toilet On Upper Mezzanine Level Andreplenish Paper Stock. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles AFC Readers.And AFC Swipe-Heads. Empty And Clean Trash Receptacles.Clean Benches And Customer Information Center.	Borough Hall	2 3 4 5	R601A	1700 - 1900
Lunch	Borough Hall	2 3 4 5	R601A	1900 - 1930
Clean And Disinfect El 317 And El 318. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	1930 - 2030
Perform All Listed Duties At Court St On The "R" Line Clean And Disinfect El 308 And El 309. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	2030 - 2130
Clean And Disinfect Employee Facilities: Lunch Room , Lactating Pod And Employee Toilet. Sweep And Mop Floors. Wipe Down All Surfaces: Microwave, Refrigerator, Quench Unit, Lunch Table, Benches, Shelf And Lactating Pod. Disinfect All Rooms.	Borough Hall	2 3 4 5	R601A	2130 - 2200
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty All Trash Receptacles. Clean And Disinfect Public Toilets.	Borough Hall	2 3 4 5	R601A	2200 - 2300
Report Off Duty.	Borough Hall	2 3 4 5	R601A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0411	Station South	1500 - 2300	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Sutter Av-Rutland Rd	3	R627	1500 - 1700
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Saratoga Av	3	R628	1710 - 1840
Lunch	Saratoga Av	3	R628	1840 - 1910
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.				
Major Duty: (1910-2010) Mon: Major Clean Employee Facility Room And Slop Sink Room. Clean And Disinfect Employee's Toilet Including Walls And Floors.	Saratoga Av	3	R628	1910 - 2105
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.				
Major Duty: (2115-2215) Tue: Major Clean Employee Facility Room & Slop Sink Room. Clean And Disinfect Employee's Toilet Including Walls And Floors.	Sutter Av-Rutland Rd	3	R627	2115 - 2300
Report Off Duty.	Sutter Av-Rutland Rd	3	R627	2300 -

Saturday-Sunday				
Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Sutter Av-Rutland Rd	3	R627	1500 - 1630
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Saratoga Av	3	R628	1640 - 1810
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Rockaway Av	3	R629	1820 - 1950
Lunch	Rockaway Av	3	R629	1950 - 2020
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employee's Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Junius St	3	R630	2030 - 2200
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Sutter Av-Rutland Rd	3	R627	2210 - 2300
Report Off Duty.	Sutter Av-Rutland Rd	3	R627	2300 -
Note: Tasks subject to change and/or by chance.				

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Pick Effective Date: 1/8/2023

STATION	LINE	BOOTH	HOURS
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Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Rockaway Av	3	R629	1500 - 1700
Major Duty: (1600-1700) Mon: Major Clean Employees' Facility Room And Slop Sink Room. Clean And Disinfect Employee's Toilet Including Walls And Floors.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Junius St	3	R630	1710 - 1910
Major Duty: (1810-1910) Tue: Major Clean & Disinfect Inside And Outside Of All Trash Receptacles (Canister Housings And Solar Cans).				
Lunch	Junius St	3	R630	1910 - 1940
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Rockaway Av	3	R629	1950 - 2115
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Junius St	3	R630	2155 - 2250
Report Off Duty.	Rockaway Av	3	R629	2300 -
*Due To Station Renovation, Junius Street Station May Be Closed.				

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0413	Station South	1500 - 2300	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Duty: (1600-1700) Sat: Major Clean & Disinfect Inside & Outside Of All Trash Receptacles (Canister Housing & Solar Cans).	Pennsylvania Av	3	R632	1500 - 1700
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Duty: (1810-1910) Sat: Major Clean & Disinfect Inside & Outside Of All Trash Receptacles (Canister Housing & Solar Cans).	New Lots Av	3	R634	1710 - 1910
Lunch	New Lots Av	3	R634	1910 - 1940
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Duty: (2050-2150) Tue: Clean & Disinfect Employees' Facility Room & Slop Sink Room. Clean And Disinfect Employees' Restroom/Toilet.	Van Siclen Av	3	R633	1950 - 2150
Re-Scrap Mezzanine And Platforms. Sweep All Street And Mezzanine Areas. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Pennsylvania Av	3	R632	2220 - 2300
Report Off Duty.	Pennsylvania Av	3	R632	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0414	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Disinfect Employee's Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles Including Transfer Area. Clean Benches And Platform Map. Clean And Disinfect Public Toilets. Clean Exterior Of Booth Windows & Empty Booth Trash.	Franklin Av	2 3 4 5	R622	2300 - 0100
Close Public Toilets At 2400 Hours.				
Sweep Stairways, Outside Area, and Ramp. Scrap Platforms, Mezzanine and Corridor. Empty and clean trash receptacles. Remove graffiti from non-painted surfaces, signs and benches. Clean And Disinfect Employee's Toilet and facility room. Clean Booth Windows. Remove all stickers and gum.	Botanic Gardens	S	B010	0100 - 0200
Major Cleaning: (0100-0130) SUN: Clean and disinfect refuse room TUE: Clean, disinfect, mop and restock employee toilet and facility room.				
Sweep stairways, scrap platforms, mezzanines, landings and passageways. Disinfect Urine areas. Clean and disinfect employees toilet. Clean and polish all AFC equipment: MVMS, MEMS, Turnstiles and AFC readers. Empty, Clean and disinfect all trash receptacles. Clean benches and Platform map. Clean Exterior of booth windows and empty booth trash.	Bergen St	2 3	R617	0220 - 0330
LUNCH.	Bergen St	2 3	R617	0330 - 0400
Clean and disinfect Refuse rooms on NB and SB platforms	Franklin Av	2 3 4 5	R622	0410 - 0500
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways Including Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Franklin Av	2 3 4 5	R622	0500 - 0600
Open Public Toilets At 0500 Hours.				
Sweep stairways and outside areas. Re-Scrap northbound and southbound "C" platforms. Empty and clean trash receptacles. Clean and disinfect employees toilet, facility room and urine areas. Clean MVMs, MEMS and readers on NB platform.	Botanic Gardens	S	B010	0600 - 0655
Report off duty	Franklin Av	2 3 4 5	R622	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0415	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles And Readers). Empty Booth Trash. Major Duty: (2400-0100) Mon: Sweep, Clean, Bucket Wash & Disinfect Refuse Room. Wed: Major Clean Employee's Facility Room & Slop Sink Room. Clean And Disinfect Employee's Toilet Including Walls And Floors.	Kingston Av	3	R624	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles And Readers). Empty Booth Trash. Major Duty: (0200-0300) Sat: Major Clean Employee's Facility Room And Slop Sink Room. Clean And Disinfect Employee's Toilet Including Walls And Floors.	Nostrand Av	3	R623	0110 - 0300
Lunch	Nostrand Av	3	R623	0300 - 0330
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Kingston Av	3	R624	0340 - 0500
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Nostrand Av	3	R623	0510 - 0650
Report Off Duty.	Kingston Av	3	R624	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0416	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, Memos, Turnstiles, AFC Readers And AFC Swipeheads In R604 Mezzanine. Clean Benches, Sandbox, Free Standing Map Frames And Police Booth Windows. Empty And Disinfect All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms. Empty Booth Trash. Clean Hpi'S. Remove All Stains, Spills And Drag Marks From Floor Areas. Remove Graffiti, Stickers And Residue. Correct All Unsanitary Conditions. Wipe Down All Stations Signs,	Borough Hall	2 3 4 5	R602	0700 - 1000
Major Cleaning (0900-1000) Sun: Clean Booth R602 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges. Sat: Clean Booth R601A Interior And Exterior Mop Floor, Wash Walls And Dust Ledges.				
Clean And Disinfect Employee'S Toilets And Facility Room.	Borough Hall	2 3 4 5	R602	1000 - 1100
Lunch	Borough Hall	2 3 4 5	R602	1100 - 1130
Major Cleaning: Sun: Deck Wash Tile Walls And Accessible Pipes In Passageway Leading To 2/3 Lines. Mon: Deck Wash Tiles Walls And Sanitary Buses On N/B Platform. Tues: Deck Wash Tiles Walls And Sanitary Buses On S/B Platform. Wed: Deck Wash Tiles Walls On R602 Mezzanine, Green Street And Municipal Building Exits. Thu: Bucket Wash Street And Mezzanine S/W'S Fri: Bucket Wash All Platform S/W'S. Sat: Bucket Wash R604 Street And Mezzanine S/W'S. Deck Wash Tile Walls In R604 Mezzanine-Paid/Unpaid Sides.	Borough Hall	2 3 4 5	R602	1130 - 1400
Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Empty All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms.	Borough Hall	2 3 4 5	R602	1400 - 1500
Major Cleaning: (1400-1445) Thu: Scrubber Room/ Supply Room On N/B Platform.				
Report Off Duty.	Borough Hall	2 3 4 5	R602	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0417	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Landings, Stair Backs, And 3Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Clean Glass Block Around Street Stairways. Clean HPIs. Remove All Stains, Spills, And Drag Marks From Floor Areas. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles. Clean Walls Behind Trash Receptacles. Clean Exterior Of R608 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Readers. Clean All Customer Information Centers And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Polish All Stainless Steel Surfaces Throughout Station.	Nevins St	2 3 4 5	R608	0700 - 1100
Major Cleaning (1000-1100) Sat: Clean Booth R608 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Clean AFC Equipment And Turnstiles. Sun: Wash Walls And Deck Wash Floors In Employee's Toilet And Facility Room.				
Lunch	Hoyt St	2 3	R606	1110 - 1140
Sweep All Stairways And Landings. Scrap All Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles & Canister Housing. Clean Exterior Of R606 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Reader. Clean AFC Swipeheads In Unstaffed Control Areas. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And All Pay Phones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee'S Toilet And Facility Room. Clean HPIs. Remove All Stains, Spills And Drag Marks From Floor Areas.	Hoyt St	2 3	R606	1140 - 1350
Major Cleaning (1150-1250) Sun: Clean Booth R606 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges. Clean AFC Equipment And Turnstiles In Control Areas.				
Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces And Urine Areas.	Nevins St	2 3 4 5	R608	1400 - 1500
Report Of Duty				
****Cleaners Are Responsible For The Cleaning Of All Passenger And Employee Area Components In Our Stations. Cleaning Duties Include But Are Not Limited To The Item Listed Above.****	Nevins St	2 3 4 5	R608	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0418	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform -Clean HPI's -Clean All Trash Receptacles Chrome Tops. - Scrap All Ramps Including, Leading To IRT Underpass Passageway. Sweep All Stairways And Landings Including Wide Stairways Leading To Pacific St (U21A-F). Scrap Northbound/Southbound Platforms, Express Platform, And Lower Mezzanine Passageway To The "B/Q" Lines. Empty And Disinfect All Trash Receptacles On Local/Express Platforms And Lower Mezzanine Level, Damp Wipe Trash Receptacles. Clean Exterior Of R610 Booth Window And Empty Booth Trash. Remove All Graffiti And Stickers On The Station. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames On Platforms. Clean All Public Telephones. Wipe With A Dry Cloth The "On The Go" Kiosk In Lower Mezzanine. Correct All Unsanitary Conditions: Vomit, Feces And Urine Areas. Remove Gum From Floors. Clean And Disinfect Emergency Stairway In Passageway, Southend Of Irt.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0700 - 1100
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1100 - 1130
Major Cleaning (1130-1230) Sun: Clean Booth R610 Interior And Exterior, Mop Floor, Wipe Down Walls And Dust Ledges. Remove All Garbage And Debris. Mon: Wash Down Walls/Floors And Disinfect NB Refuse Room. Tue: Wash Down Walls/Floors And Disinfect SB Refuse Room. Wed: Clean And Organize Paper/Chemical Supply Rooms On N/B Platform Including Room Inside Of EFR Corridor. Thu: Clean, Sweep, Disinfect And Mop Station Supervisors Office On N/B Platform- S/End. Fri: Clean And Organize N/S/B Platform Scrubber Rooms-Discard All Empty Boxes And Bottles. Sat: Clean And Organize Lower Mezzanine And 4/5 Express Platform Scrubber Room- Discard All Empty Boxes And Bottles.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1130 - 1230
Spot Mop All Stains, Spills, And Drag Marks On Northbound/Southbound Local Platforms And Express Platforms.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1230 - 1415
Sweep Wide Stairways Leading To Pacific St (U21A-F). Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove Gum.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1415 - 1500
Report Off Duty.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0419	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Major Cleaning (0700-0900) Sun: Clean Booth R619 Interior And Exterior, Mop Floor, Wipe Walls And Dust Ledges. Tue: Clean & Disinfect Refuse Rooms.	Grand Army Plaza	2 3	R619	0700 - 0900
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Major Cleaning (1000-1100) Sun: Clean Booth R617 Interior And Exterior, Mop Floor, Wipe Walls And Dust Ledges. Wed: Clean & Disfect Refuse Rooms.	Bergen St	2 3	R617	0910 - 1100
Lunch	Bergen St	2 3	R617	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Room.	Grand Army Plaza	2 3	R619	1140 - 1340
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Bergen St	2 3	R617	1350 - 1450
Report Off Duty.	Grand Army Plaza	2 3	R619	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0420	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Disinfect Employees' Toilet & Facility Rooms. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Empty, Clean And Disinfect All Trash Receptacles Including Transfer Area. Clean, Mop And Disinfect Public Toilet. Clean Exterior Of Booth Windows & Empty Booth Trash.	Franklin Av	2 3 4 5	R622	0700 - 0900
Major Cleaning (0900-1000) Sun: Clean Booth R622 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect along base of wall in passageway. Empty and clean trash receptacles. Remove graffiti from non-painted surfaces, signs and benches. Clean and disinfect employee toilet, clean booth windows. Remove stains, spills, drag marks, and gum from floor area. Remove stickers and graffiti.	Botanic Gardens	S	B010	0900 - 1000
Major Cleaning (900-0920) Sat: Clean Booth B10 Interior And Exterior, including turnstiles and AFC equipment				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Disinfect Employees' Toilet & Facility Rooms. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Empty, Clean And Disinfect All Trash Receptacles Including Transfer Area. Clean, Mop And Disinfect Public Toilet. Clean Exterior Of Booth Windows & Empty Booth Trash.	Eastern Pkwy Brooklyn Museum	2 3	R621	1010 - 1130
Major Cleaning (1030-1130) SAT: Clean booth R621 interior and exterior, mop floor, wipe walls, dust ledges and clean windows TUE: Clean and disinfect refuse rooms				
LUNCH	Eastern Pkwy Brooklyn Museum	2 3	R621	1130 - 1200
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Eastern Pkwy Brooklyn Museum	2 3	R621	1200 - 1300
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean, Mop And Disinfect Public Toilets.	Franklin Av	2 3 4 5	R622	1310 - 1500
Report Off Duty.	Franklin Av	2 3 4 5	R622	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0421	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Cleaning (0830-0900) Sun: Clean Booth R624 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Fri: Sweep Clean And Bucket Wash Refuse Room.	Kingston Av	3	R624	0700 - 0900
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Cleaning (1030-1100) Sun: Clean Booth R623 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Fri: Sweep Clean And Bucket Wash Refuse Room.	Nostrand Av	3	R623	0910 - 1100
Lunch	Nostrand Av	3	R623	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Kingston Av	3	R624	1140 - 1340
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Nostrand Av	3	R623	1350 - 1450
Report Off Duty.	Kingston Av	3	R624	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0422	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean AFC Swipe heads At Unstaffed Control Area. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean, Mop & Disinfect Men's & Women's Public Toilet.	Crown Hts Utica Av	3 4	R626	0700 - 1100
Major Cleaning (0700-0730) Sun: Clean Booth R626 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.				
Major Cleaning (0900-1000) Wed: Clean, Mop And Disinfect Men & Women Public Toilets, Including Walls.				
Major Cleaning: (0930-1000) Thu: Clean Employee's Facility Room. Clean And Disinfect Employee's Restroom/Toilet And Foyer. Sat: Sweep Clean, Bucket Wash And Disinfect Refuse Room.				
Lunch	Crown Hts Utica Av	3 4	R626	1100 - 1130
Clean And Disinfect EL322 And EL323. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Crown Hts Utica Av	3 4	R626	1130 - 1200
Clean, Disinfect And Mop Employee's Toilet And Facility Room.	Crown Hts Utica Av	3 4	R626	1200 - 1230
Re-Scrap Northbound And Southbound Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Mop & Disinfect Men's & Women's Public Toilets.	Crown Hts Utica Av	3 4	R626	1230 - 1500
Report Off Duty.	Crown Hts Utica Av	3 4	R626	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0423	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers And Swipe Heads In R604 Mezzanine. Clean Benches, Sand Boxes And Customer Information Center. Empty And Disinfect All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms. Empty Booth Trash. Clean HPI's. Remove All Stains, Spills And Drag Marks From Floor Areas. Remove Graffiti, Stickers And Residue. Correct All Unsanitary Conditions	Borough Hall	2 3 4 5	R602	1500 - 1830
Major Duty (1700-1830) Sun: Clean And Disinfect Employee's Toilet. Replenish Paper Stock. Sat: Clean Employees' Facility Room. Wash Down Walls And Floors. Wipe Down All Lockers.				
Lunch	Borough Hall	2 3 4 5	R602	1830 - 1900
Major Cleaning: Sun: Deck Wash Walls And Floor In N/B Refuse Room. Disinfect Garbage Bins. Mon: Deck Wash Walls And Floor In S/B Refuse Room. Disinfect Garbage Bins. Tue: Deck Wash Walls And Floor In N/B Cta Scrubber Room. Organize And Discard All Garbage. Wed: Deck Wash Walls And Floor In S/B Cta Scrubber Room. Organize And Discard All Garbage. Thu: Clean And Organize All Supply Room In Station, Discard All Garbage. Fri: Clean And Disinfect Gsm And Gss Office And Bathroom Wash Down Walls And Floors In Bathroom. Sweep, Mop And Disinfect Floors In Both Offices, Discard All Garbage. Sat: Clean And Polish All AFC Equipment MVMs, MEMs, Turnstiles, Heets, Hxts Metrocard Readers And Swipe Heads On Entire Station.	Borough Hall	2 3 4 5	R602	1900 - 2130
Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Empty All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms. Damp Mop N/B & S/B Platform Stairways.	Borough Hall	2 3 4 5	R602	2130 - 2300
Major Duty: (2100-2145) Wed: Slop Sink Room On Mezzanine.				
Report Off Duty.	Borough Hall	2 3 4 5	R602	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0424	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect Employee's Toilet And Facility Room.	Nevins St	2 3 4 5	R608	1500 - 1530
Major Duty: (1500-1530) Wed: Clean And Disinfect Slop Sink Rooms On Mezzanines (NB And SB).				
Sweep All Stairways, Landings, Stair Backs, Granite, And 3 Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Clean Glass Block Around Street Stairways. Empty And Disinfect All Trash Receptacles, Damp Wipe Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Exterior Of R608 Booth Window. Remove All Graffiti And Stickers On The Station. Clean Swipeheads In Unstaffed Mezzanine. Clean All AFC Equipment; MVMs, Mems, Turnstiles, And Metrocard Readers. Clean All Customer Information Centers And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove Gum From Tiled Floor And Metal Stairways.	Nevins St	2 3 4 5	R608	1530 - 1730
Lunch	Nevins St	2 3 4 5	R608	1730 - 1800
Sweep All Stairways And Landings. Scrap All Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles & Canister Housing. Clean Exterior Of R606 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Reader. Clean AFC Swipeheads In Unstaffed Control Areas. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And All Pay Phones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee'S Toilet And Facility Room.	Hoyt St	2 3	R606	1810 - 2020
Major Cleaning (1830-1920) Sat: Clean Booth R606 Interior And Exterior Mop Floor, Wipe Down Walls, And Dust Ledges. Sun: Clean Employee Restroom And Facility Room.				
Clean, Mop And Disinfect Underpass Floors, Clean Walls Iron Work For Underpass. Clean Nb And Sb Mezzanines, Mezzanine Iron Work, Floors MVMs And Walls/ Glass Blocks.	Nevins St	2 3 4 5	R608	2030 - 2200
Sweep All Stairways, Landings, Stair Backs, Granite And 3Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Empty And Disinfect All Trash Receptacle, Damp Wipe Tips Of Receptacles. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, Swipeheads In Unstaffed Mezzanine And Metrocard Readers. Clean All Customer Information Centers And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas.	Nevins St	2 3 4 5	R608	2200 - 2300
Report Off Duty	Nevins St	2 3 4 5	R608	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0425	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform - Clean HPI's. Clean All Trash Receptacles Chrome Tops. - Remove All Spills, Stains And Drag Marks From Floor Areas. Sweep All Stairways And Landings Including Wide Stairways Leading To Pacific St (U21A-F). Scrap Northbound/Southbound Platforms, Express Platforms, And Lower Mezzanine Passageway To The "B/Q" Lines. Empty And Disinfect All Trash Receptacles On Local/Express Platforms And Lower Mezzanine Level, Damp Wipe Tops On All Receptacles. Clean Exterior Of R610 Booth Window And Empty Booth Trash. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Readers. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames On Platforms. Clean All Public Telephones. Wipe With A Dry Cloth The "On The Go" Kiosk In Lower Mezzanine. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Sweep All Stairways And Landings, Including S/W'S S1, P1, U1, U3, Scrap Passageways And Ramps Leading From "Q" Platform; "2" Platforms And "4" Island Platform To The Barclay's Center Control Area. Scrap Barclay's Center Control Area Paid Mezzanine. Clean AFC Swipe Heads @ R612 Control Area. Disinfect Unsanitary Conditions. Major Duty: (1730 -1830) Sun: Clean And Polish Handrails On N/B Platform. Mon: Clean And Polish Handrails On S/B Platform. Tue: Clean And Polish Handrails On 4/5 Express Platform. Wed: Clean And Polish Handrails Leading To R612 Mezzanine And Underpass (Ramps) Thu: Wash Down Walls/Floors And Disinfect NB Refuse Room. Fri: Wash Down Walls/Floors And Disinfect SB Refuse Room.. Sat: Clean, Organize And Disinfect Infectious Waste Room In Lower Mezzanine.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1500 - 1930
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1930 - 2000
Clean All Signs On Walls And Columns N/S/B Local Platforms, 4/5 Express Platforms.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2000 - 2100
Clean And Disinfect Hanson Place Employee Toilet. Replenish Paper Supplies.	Atlantic Av-Barclays Ctr	D N R	C009	2100 - 2130
Sweep Wide Stairways Leading To Pacific St (U21A-F). Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Emergency Stairway In Passageway, South End Of IRT.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2130 - 2200
Report Off Duty.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0426	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Rooms. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.	Grand Army Plaza	2 3	R619	1500 - 1730
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.	Bergen St	2 3	R617	1740 - 1930
Lunch	Bergen St	2 3	R617	1930 - 2000
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean And Disinfect All Elevators.	Eastern Pkwy Brooklyn Museum	2 3	R621	2010 - 2250
Report Off Duty.	Grand Army Plaza	2 3	R619	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0427	Station South	1500 - 2300	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Clean All Stairways And Outside Area. Scrap Mezzanine, Platform, Passageway And Landings. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles Including Transfer Area. Clean Exterior Of Booth Window. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Benches And Free Standing Map Frames. Remove All Stains, Spills And Drag Marks. Remove All Graffiti And Stickers Upon Discovery. Clean, Mop And Disinfect Employee's Toilet And Facility Room. Correct All Unsanitary Conditions. Clean, Mop And Disinfect Public Toilet. Empty Booth Trash. Major Duty: (1600-1640) Sun: Clean And Disinfect Employee's Toilet, Including Walls & Floor. Major Clean Employees' Facility Room & CTA Slop Sink Room.	Franklin Av	2 3 4 5	R622	1500 - 1800
Lunch	Franklin Av	2 3 4 5	R622	1800 - 1830
Sweep Stairways, Scrap Platforms, Mezzanine and passageway. Sweep outside area. Disinfect along base of wall in passageway. Empty and clean all trash receptacles. Remove graffiti from non-painted surfaces, signs and benches. Clean and disinfect employee toilet. Clean booth windows. Remove all stickers and gum. Major Cleaning: (1830-1900) SUN: Clean and disinfect employee toilet and facility room.	Botanic Gardens	S	B010	1830 - 1930
Clean All Stairways And Outside Area. Scrap Mezzanine, Platform, Passageway And Landings. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Window. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Benches And Free Standing Map Frames. Remove All Stains, Spills And Drag Marks. Remove All Graffiti And Stickers Upon Discovery. Clean, Mop And Disinfect Employee's Toilet And Facility Room. Correct All Unsanitary Conditions. Empty Booth Trash. Major Cleaning: (1940-2010) TUE: Sweep, Clean and Bucket wash refuse room	Nostrand Av	3	R623	1940 - 2100
Clean All Stairways. Scrap Mezzanine And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Clean & Disinfect Public Toilet. Major Duty: (2130-2200) Mon: Sweep, Clean, Bucket Wash And Disinfect N/B Platform Refuse Room. Tue: Sweep, Clean, Bucket Wash And Disinfect S/B Platform Refuse Room.	Franklin Av	2 3 4 5	R622	2110 - 2300
Report off duty	Franklin Av	2 3 4 5	R622	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0428	Station South	1500 - 2300	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Benches And Free Standing Map Frames. Clean, Mop And Disinfect Public Toilets. Clean AFC Swipe Heads At Unstaffed Control Area. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All MVMs, MEMs, AFC Readers & Turnstiles.	Crown Hts Utica Av	3 4	R626	1500 - 1700
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Empty, Clean, And Disinfect All Trash Receptacles. Clean Benches And Free Standing Map Frames. Clean, Mop And Disinfect Employee's Toilet.	Crown Hts Utica Av	3 4	R626	1700 - 1900
Major Duty: (1815-1845) Tue: Sweep, Clean, Bucket Wash & Disinfect Refuse Room.				
Lunch	Crown Hts Utica Av	3 4	R626	1900 - 1930
Sweep Stairways, Scrap Platforms, Mezzanines And Landings. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty, Clean, And Disinfect All Trash Receptacles. Clean Benches And Free Standing Map Frames. Clean, Mop & Disinfect Employee's Restroom & Facility Room. Clean Exterior Of Booth Windows & Empty Booth Trash.	Kingston Av	3	R624	1940 - 2140
Major Cleaning: (2100-2130) Mon: Clean, Sweep And Bucket Wash Refuse Room.				
Clean, Mop, Disinfect And Polish Elevators 322 And 323. Clean, Mop And Disinfect Public And Employee's Toilet. Scrap And Empty All Trash Receptacles.	Crown Hts Utica Av	3 4	R626	2150 - 2300
Report Off Duty	Crown Hts Utica Av	3 4	R626	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0429	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Scrap Island Platforms And Mezzanines, Empty All Trash Receptacles. Clean Employee's Toilet And Facility Room. Clean All AFC Equipment, Sandbox Lids And Benches. Clean Booth Windows. Spot Mop Platform.	President St	2 5	R635	2300 - 0100
Major Cleaning: (0200-0230) Mon, Wed And Fri: Clean Escalator #304. Contact E&E, Barricade Area, Remove Stickers And Residue From Escalator Surfaces, Remove Gum From Comb Plate, Deck Brush Landings, Wipe Escalator Surfaces, And Adjoining Walls If Applicable. Sat: Clean And Disinfect Refuse Room And Clean And Wash All Trash Receptacles.	President St	2 5	R635	0100 - 0230
Lunch	Sterling St	2 5	R636	0240 - 0310
Sweep All Stairways, Scrap Platforms, Mezzanine, Empty And Bucket Wash Trash Receptacles. Disinfect Urine Areas. Clean Employee Toilet. Clean Employee Facility. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean All Turnstiles And AFC Readers And MVMs.	Sterling St	2 5	R636	0310 - 0550
Sun: Clean And Disinfect Refuse Room. Clean And Wash All Trash Receptacles.				
Re-Sweep All Stairways, Scrap Island Platform, Mezzanine, Empty Trash Receptacles. Disinfect Urine Areas.	President St	2 5	R635	0600 - 0700
Report Off Duty.	President St	2 5	R635	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0430	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Toilets. Clean All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean Metrocard Vending Machines. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Newkirk Av	2 5	R643	2300 - 0100
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Toilets. Clean All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean Metrocard Vending Machines. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Beverly Rd	2 5	R641	0110 - 0310
Lunch	Winthrop St	2 5	R637	0320 - 0350
Sweep All Stairways & Outside Area. Scrap Mezzanine And Platforms. Empty & Bucket Wash Trash Receptacles. Disinfect Urine Areas. Clean & Disinfect Employee Toilets & Facility Rooms. Clean Benches, Sandbox Lids, Handrails & Booth Windows. Clean & Polish AFC Equipment (Turnstiles, MVMs, MEMs & Readers). Remove Graffiti & Stickers.	Winthrop St	2 5	R637	0350 - 0600
Major Cleaning (0350-05420) Mon: Supply Room On N/B Platform.				
Re-Scrap Entire Station.	Newkirk Av	2 5	R643	0610 - 0700
Report Off Duty.	Newkirk Av	2 5	R643	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0431	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R635 Windows. Sweep, Mop, Clean, Disinfect And Polish Es304. Clean And Disinfect Facility And Employee's Toilet. Clean AFC Equipment. Clean All Turnstiles & AFC Readers. Major Cleaning:(0900-1000) Sun: Major Clean Employee's Facility Room At President Street R635. Sat: Clean Booth R635 Interior And Exterior, Mop Floor, Wipe Walls And Dust Ledges. Tue: Clean & Disinfect Refuse Room.	President St	2 5	R635	0700 - 1000
Lunch	President St	2 5	R635	1000 - 1030
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R636 Windows. Clean And Disinfect Facility Room And Employee's Toilet. Clean Booth R636 Windows. Clean AFC Equipment. Major Cleaning:(1305-1405) Sun: Clean Booth R636 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Mon: Major Clean Station Supervisor's Office. Wed: Major Clean And Disinfect Refuse Room. Thu: Clean And Organize Supply Room. Fri: Major Cleaning Employee Facility Room.	Sterling St	2 5	R636	1040 - 1405
Re-Scrap Station And Disinfect Urine Areas. Clean Employees' Toilet. Clean Booth Windows. Empty Trash Receptacles.	President St	2 5	R635	1445 - 1500
Report Off Duty.	President St	2 5	R635	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0432	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R639 Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment. Clean All Turnstiles & AFC Readers In Unstaffed Area. Major Cleaning: (0900-1000) Tue: Major Clean Booth R639 Interior/Exterior Including Control Area. Thu: Clean And Organize Supply Room. Fri: Major Cleaning Employee's Facility Room . Sat: Clean And Disinfect Refuse Room .	Church Av	2 5	R639	0700 - 1000
Clean And Disinfect EL320 And EL321. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Church Av	2 5	R639	1000 - 1030
Lunch	Church Av	2 5	R639	1030 - 1100
Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R637 Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean AFC Equipment. Clean All Turnstiles & AFC Readers In Unstaffed Area. Major Cleaning: (1110-1210) Sun: Major Clean Employee's Facility Room. Mon: Major Clean Booth R637 Interior/Exterior Including Control Area. Wed: Clean And Disinfect Refuse Room.	Winthrop St	2 5	R637	1100 - 1400
Re-Scrap Station And Disinfect. Clean Employee's Toilet. Clean Booth Windows. Empty Trash Receptacles.	Church Av	2 5	R639	1410 - 1500
Report Off Duty.	Church Av	2 5	R639	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0433	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R641 Windows. Clean And Disinfect Facility Room And Employee's Toilet. Clean MVMs. Clean All Turnstiles & AFC Readers In Unstaffed Area. Major Cleaning (0800-0900) Sun: Major Cleaning Booth R641 Interior/Exterior Including Control Area. Tue: Major Cleaning Employee's Facility Room .	Beverly Rd	2 5	R641	0700 - 0900
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station To The Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R643 Windows. Clean & Disinfect Employee's Toilet & Facility Room. Clean MVMs. Clean All Turnstiles & AFC Readers In Unstaffed Area. Major Cleaning (1000-1100) Wed: Clean & Disinfect Refuse Housing & Refuse Room. Thu: Major Clean Employee's Facility Room . Sat: Major Clean Booth R643 Interior/Exterior Including Control Area.	Newkirk Av	2 5	R643	0910 - 1100
Lunch	Newkirk Av	2 5	R643	1100 - 1130
Re-Scrap Platforms And Mezzanines. Empty Trash Receptacles.	Beverly Rd	2 5	R641	1140 - 1310
Re-Scrap Platforms And Mezzanines. Empty Trash Receptacles.	Newkirk Av	2 5	R643	1320 - 1450
Report Off Duty.	Beverly Rd	2 5	R641	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0434	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean All Stairways And Outside Area. Scrap Mezzanine And Both Platforms. Disinfect Urine Areas And Refuse Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Benches And Free Standing Map Frames. Remove All Stains, Spills And Drag Marks. Remove All Graffiti And Stickers Upon Discovery. Correct All Unsanitary Conditions. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Flatbush Av Brooklyn College	2 5	R645	0700 - 0900
Clean, Sweep, Mop And Disinfect All Employee's Toilet.	Flatbush Av Brooklyn College	2 5	R645	0900 - 0930
Clean, Sweep, Mop And Disinfect Public Toilets.	Flatbush Av Brooklyn College	2 5	R645	0930 - 1000
RTO Facilities: Clean, Disinfect And Mop RTO Facilities Located On Track 2/3 Including The Toilet.	Flatbush Av Brooklyn College	2 5	R645	1000 - 1045
Clean And Disinfect EL319. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Elevator Floor.	Flatbush Av Brooklyn College	2 5	R645	1045 - 1115
Lunch	Flatbush Av Brooklyn College	2 5	R645	1115 - 1145
Major Cleaning:(1145-1245) Sun: Major Clean Booth R645 Interior/Exterior Including Control Area. Mon: Major Clean Public Restrooms Tue: Major Clean All Employee's Toilet. Wed: Major Clean Public Restrooms. Thu: Clean And Polish HEETs And Turnstiles. Fri: Major Clean Employee's Toilet. Sat: Major Clean Employee's Facility Room.	Flatbush Av Brooklyn College	2 5	R645	1145 - 1245
Clean Exterior Of Booth Window. Clean And Polish All MVMs, MEMs, Turnstiles And AFC Readers. Sweep All Stairways And Empty All Trash Receptacles. Correct All Unsanitary Conditions. Clean & Disinfect Refuse Room.	Flatbush Av Brooklyn College	2 5	R645	1245 - 1400
Clean, Sweep, Mop And Disinfect All Employee's Toilet.	Flatbush Av Brooklyn College	2 5	R645	1400 - 1430
Clean, Sweep, Mop And Disinfect Public Toilets.	Flatbush Av Brooklyn College	2 5	R645	1430 - 1500
Report Off Duty.	Flatbush Av Brooklyn College	2 5	R645	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0435	Station South	1500 - 2300	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty in Full Uniform.				
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Facility Room And Employee's Toilet.	Sterling St	2 5	R636	1500 - 1630
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Facility Room And Employee's Toilet. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Winthrop St	2 5	R637	1640 - 1810
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Facility Room And Employee's Toilet. Clean And Disinfect EL320 And EL321. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Church Av	2 5	R639	1820 - 1950
Lunch	President St	2 5	R635	2000 - 2030
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Facility Room And Employees' Toilet.	President St	2 5	R635	2030 - 2200
Sweep All Stairways, Re-scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas.	Sterling St	2 5	R636	2210 - 2300
Report Off Duty.	Sterling St	2 5	R636	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0436	Station South	1500 - 2300	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty in Full Uniform				
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Toilets. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room.	Flatbush Av Brooklyn College	2 5	R645	1500 - 1700
Clean, Disinfect And Mop Men/Women Public Toilets.	Flatbush Av Brooklyn College	2 5	R645	1700 - 1730
Clean And Disinfect EL309. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Flatbush Av Brooklyn College	2 5	R645	1730 - 1800
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Toilets. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Newkirk Av	2 5	R643	1810 - 2000
Lunch	Newkirk Av	2 5	R643	2000 - 2030
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Employees Toilets. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Beverly Rd	2 5	R641	2040 - 2220
Clean, Disinfect, Mop And Restock Supplies In Employee Toilets. Clean, Disinfect And Mop Public Toilets.	Flatbush Av Brooklyn College	2 5	R645	2230 - 2300
Close Public Toilets At 2400 Hours.				
Report Off Duty.	Flatbush Av Brooklyn College	2 5	R645	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0437	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Flushing Main St	7	R533	2300 - 2330
Empty And Disinfect All Trash Receptacles.				
Clean, Disinfect And Mop Public Toilets. Restock Paper And Soap.	Flushing Main St	7	R533	2330 - 2400
Close Public Toilets At 2400 Hours.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room.	Flushing Main St	7	R533	2400 - 0130
RTO Facilities: Clean, Disinfect And Mop Crew Room And Toilets At North End Of Station. Empty Trash Receptacles.	Flushing Main St	7	R533	0130 - 0230
RTO Facilities: Clean, Disinfect And Mop Dispatchers Office And Toilets At The South End Of Station. Empty Trash Receptacles.	Flushing Main St	7	R533	0230 - 0300
Lunch	Flushing Main St	7	R533	0300 - 0330
Major Cleaning: Sun/Wed: Clean Upper/Lower Landings And Polish ES455. Remove All Stickers, Graffiti And Residue. Mon/Thu: Clean Upper/Lower Landings And Polish ES456. Remove All Stickers, Graffiti And Residue. Tue/Fri: Clean Upper/Lower Landings And Polish ES457. Remove All Stickers, Graffiti And Residue. Sat: Major Clean Employee's Toilet And Facility Room, Including Walls And Floors.	Flushing Main St	7	R533	0330 - 0430
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Flushing Main St	7	R533	0430 - 0700
Open Public Toilets At 0500.				
Report Off Duty.	Flushing Main St	7	R533	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0438	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Mop Public Toilets.	Mets-Willets Point	7	R532	2300 - 0100
Close Public Toilets At 2400 Hours.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Clean And Disinfect Employee' Toilet And Facility Room. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	103 St-Corona Plaza	7	R529	0110 - 0250
Lunch	103 St-Corona Plaza	7	R529	0250 - 0320
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	111 St	7	R530	0330 - 0450
Open Public Toilets At 0500 Hours.				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Mets-Willets Point	7	R532	0500 - 0700
Report Off Duty.	Mets-Willets Point	7	R532	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0439	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street, Mezzanine Stairways Outside Areas Including Overpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows And Windows Interiors In Mezzanine. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Junction Blvd	7	R528	2300 - 0130
Clean And Disinfect EL425, EL426 And EL427. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Junction Blvd	7	R528	0130 - 0200
Lunch	Junction Blvd	7	R528	0200 - 0230
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	90 St-Elmhurst Av	7	R527	0240 - 0440
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	82 St-Jackson Hts	7	R526	0450 - 0650
Report Off Duty.	Junction Blvd	7	R528	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0440	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Jackson Hts Roosevelt Av	E F M R	N324	2300 - 2330
Clean, Disinfect And Mop Public Toilets. Close Public Toilets At 2400 Hours.	Jackson Hts Roosevelt Av	E F M R	N324	2330 - 0100
(7- LINE 74 ST) Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment.	Jackson Hts Roosevelt Av	E F M R	N324	0100 - 0200
(7- LINE 74 ST) Major Cleaning Sun/ Wed Clean Upper/Lower Landings And Polish ES449 And ES450. Remove All Stickers, Graffiti And Residue. Mon/Thu/: Clean Upper/Lower Landings And Polish ES451 And ES452.Remove All Stickers, Graffiti And Residue. Tue/Fri: Clean Upper/Lower Landings And Polish ES453.Remove All Stickers, Graffiti And Residue. Sat: Clean Interior And Exterior Of Booth N324 Including Control Area.	Jackson Hts Roosevelt Av	E F M R	N324	0200 - 0230
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	0230 - 0400
Scrap All Platforms, Mezzanines And Passageways. Empty All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	0400 - 0430
Clean And Disinfect Employee's Toilet And Facility Room.	Jackson Hts Roosevelt Av	E F M R	N324	0430 - 0600
Open Public Toilets At 0500 Hours. Scrap Bus Loading Area And Empty All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	0600 - 0700
(7- LINE 74 ST) Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	0700 -
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0441	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Mop Employee's Toilet And Facility Room. Clean, Disinfect And Mop Public Toilets. Clean And Disinfect El 415, El 416, El 417, El 418 And El 419.	61 St Woodside	7	R523	2300 - 0130
Close Public Toilets At 2400 Hours.				
Clean Upper/Lower Landings And Polish ES448. Remove All Stickers, Graffiti And Residue.	61 St Woodside	7	R523	0130 - 0200
Lunch	61 St Woodside	7	R523	0200 - 0230
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Mop Employee's Toilet And Facility Room.	69 St	7	R524	0240 - 0450
Open Public Toilets At 0500 Hours.				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	61 St Woodside	7	R523	0500 - 0700
Report Off Duty.	61 St Woodside	7	R523	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0442	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	52 St	7	R521	2300 - 0120
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	46 St Bliss St	7	R519	0130 - 0400
Lunch	46 St Bliss St	7	R519	0400 - 0430
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	40 St Lowery St	7	R518	0440 - 0600
Re-Scrap Station. Clean HEETs Located At The North End Of Station. Clean Benches On Platform.	52 St	7	R521	0610 - 0700
Report Off Duty.	52 St	7	R521	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0443	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean Public Toilets, Employee Restroom And EFR.	Queensboro Plaza	7 N W	R509	2300 - 2400
Close Public Toilets At 2400 Hours.				
RTO Facilities: Inside Tower Area Located At South End Of Station Between The "N" And "7" Tracks, Sweep And Mop Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Restock Paper And Soap. Empty Trash Receptacles.	Queensboro Plaza	7 N W	R509	2400 - 0050
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Overpass. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean HPI And CAI Equipment And Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Queensboro Plaza	7 N W	R509	0050 - 0250
Lunch	Queensboro Plaza	7 N W	R509	0250 - 0320
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Overpass. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean HPI And CAI Equipment And Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	33 St-Rawson St	7	R516	0330 - 0450
Open Public Toilets At 0500 Hours.				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty All Trash Receptacles.	Queensboro Plaza	7 N W	R509	0500 - 0700
Report Off Duty.	Queensboro Plaza	7 N W	R509	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0444	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Overpass. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails.	Court Sq	7	R508	2300 - 0130
Major Duty: (0100-0130) Damp Mop Floors And Wipe Walls In Elevator #445, 446 And 447.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Overpass. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Stickers, Graffiti And Gum.	Hunters Point Av	7	R507	0145 - 0345
Lunch	Hunters Point Av	7	R507	0345 - 0415
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Overpass. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Vernon Blvd Jackson Av	7	R504	0430 - 0605
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Damp Mop Floors Inside Elevator #445, 446 And 447. Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails.	Court Sq	7	R508	0615 - 0700
Report Off Duty.	Court Sq	7	R508	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0445	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap R533 Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails.	Flushing Main St	7	R533	0700 - 1000
Major Cleaning (0800-0900) Sun: Clean Booth R533 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Clean Deal Tray. Sat: Clean Booth R534 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Clean Deal Tray.				
Clean And Disinfect Refuse Room.	Flushing Main St	7	R533	1000 - 1030
Clean And Disinfect Employee's Toilet And Facility Room.	Flushing Main St	7	R533	1030 - 1100
Lunch	Flushing Main St	7	R533	1100 - 1130
Clean And Disinfect Scrubber Rooms.	Flushing Main St	7	R533	1130 - 1200
Sweep All Street And Mezzanine Stairways By R533. Scrap R533 Mezzanine, Southbound Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Flushing Main St	7	R533	1200 - 1500
Report Off Duty.	Flushing Main St	7	R533	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0446	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways By R534. Scrap R534 Mezzanine, Northbound Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Flushing Main St	7	R533	0700 - 0830
RTO Facilities: Clean Crew Quarters At North End Of Station. Clean And Disinfect Toilets And Restock As Necessary. Empty Trash Receptacles. Clean Tables, Seats And Counter Tops. Sweep And Mop Floors. Clean Locker Rooms. Clean Dispatcher's Office And Crew Quarters Behind Dispatcher's Office. Sweep And Mop Floors As Necessary. Clean Tables And Seats. Clean And Disinfect Toilets. Empty Trash.	Flushing Main St	7	R533	0830 - 1100
Lunch	Flushing Main St	7	R533	1100 - 1130
Clean, Disinfect And Mop Public Toilets.	Flushing Main St	7	R533	1130 - 1230
Sweep All Street And Mezzanine Stairways. Scrap R534 Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Flushing Main St	7	R533	1230 - 1500
Report Off Duty.	Flushing Main St	7	R533	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0447	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (0800-0830) Sun: Major Clean Booth R532 Interior And Exterior. Clean Ledges, Wipe Fire Extinguishers, Mop Floor, Clean Under Cabinets And Clean Windows. Tue: Major Clean Employee's Toilet Including Walls And Overheads.	Mets-Willets Point	7	R532	0700 - 0830
Clean, Disinfect And Mop Public Toilets.	Mets-Willets Point	7	R532	0830 - 0900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (0930-1000) Sat: Major Clean Booth R529 Interior And Exterior. Clean Ledges, Wipe Fire Extinguishers, Mop Floor, Clean Under Cabinets And Clean Windows. Wed: Major Clean Employee's Toilet Including Walls And Overheads.	103 St-Corona Plaza	7	R529	0910 - 1100
Lunch	103 St-Corona Plaza	7	R529	1100 - 1130
Clean & Restock Employees' Bathroom & Facility Room. Clean Benches & Solar Cans On Station.	Mets-Willets Point	7	R532	1140 - 1225
RTO Facilities: Sweep And Mop Floors. Clean Tables And Seats. Clean, Disinfect And Restock Toilets. Wipe Walls And Fixtures.	Corona Yard - Refuse	Not Applicable	Not Applicable	1245 - 1400
Mop-Sweep Floor And Empty Trash Receptacles In RTO Tower At South End Of Northbound Platform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Mets-Willets Point	7	R532	1420 - 1500
Report Off Duty.	Mets-Willets Point	7	R532	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0448	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	82 St-Jackson Hts	7	R526	0700 - 0930
Major Cleaning (0800-0830) Sat: Clean Interior And Exterior Of Booth R526 - Mop Floors, Wipe Walls And Windows. Empty Trash Receptacles.				
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	111 St	7	R530	0940 - 1130
Major Cleaning (1030-1100) Sun: Clean Interior And Exterior Booth R530. Mop Floors, Wipe Walls And Windows. Empty Trash Receptacles.				
Lunch	111 St	7	R530	1130 - 1200
Clean and Disinfect Employee Facility Room(s), Re-scrap mezzanine, Re-sweep all platform and street stairways. Re-wipe all stairway and platform railings.	111 St	7	R530	1210 - 1310
Re-Scrap Station, Empty Trash Receptacles. Sweep Stairways And Clean Trash Receptacles.	82 St-Jackson Hts	7	R526	1330 - 1500
Report Off Duty.	82 St-Jackson Hts	7	R526	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0449	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street, Mezzanine Stairways Outside Areas Including Overpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	Junction Blvd	7	R528	0700 - 0945
Major Cleaning (0915-0945) Sun: Clean Interior And Exterior Of Booth R528. Clean Ledges, Under Cabinets, Fire Extinguishers And Window.				
Clean And Disinfect El 425 El 426 And El 427. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Junction Blvd	7	R528	0945 - 1030
Lunch	Junction Blvd	7	R528	1030 - 1100
Sweep All Street, Mezzanine Stairways Outside Areas Including Overpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	90 St-Elmhurst Av	7	R527	1110 - 1300
Major Cleaning (1230-1300) Sat: Clean Interior And Exterior Of Booth R527. Clean Ledges, Under Cabinets, Fire Extinguishers And Window.				
Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Elevators.	Junction Blvd	7	R528	1310 - 1500
Report Off Duty.	Junction Blvd	7	R528	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0450	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (7-LINE 74 ST)				
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Jackson Hts Roosevelt Av	E F M R	N324	0700 - 0800
Scrap Mezzanines And Platforms. Empty Trash Receptacles On S/B Platform And Upper Mezzanine.	Jackson Hts Roosevelt Av	E F M R	N324	0800 - 0900
(7-LINE 74 ST) Scrap Bus Ramp And Wings. Clean Employee's Toilet In N324 Mezzanine.	Jackson Hts Roosevelt Av	E F M R	N324	0900 - 1030
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1030 - 1100
(7-LINE 74 ST) Clean And Disinfect EL420 And EL423. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Jackson Hts Roosevelt Av	E F M R	N324	1100 - 1200
(7-LINE 74 ST) Major Cleaning (1200-1300) Sun / Tue / Thu: Wash Northbound Platform Wall Panels. Mon / Wed / Fri: Wash Southbound Platform Wall Panels. Sat: Major Clean Trash Receptacles	Jackson Hts Roosevelt Av	E F M R	N324	1200 - 1300
(7-LINE 74 ST) Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	1300 - 1500
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0451	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways, And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Stainless Steel Interior And Painted Exterior Of Trash Receptacles. Clean, Disinfect And Stock Public And Employee Toilets. Empty Metrocard Disposal Box Attached To Metrocard Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Dust Signs And Ledges, Wipe Benches, Wipe Free Standing Map Frames. Clean All AFC Equipment. Bucket Wash Gutters On Control Area/Mezzanine And Passageway. Clean CTA Rooms. Clean And Disinfect CTA And Refuse Rooms. Clean And Organize Storage/Supply Rooms.	Jackson Hts Roosevelt Av	E F M R	N324	0700 - 0930
RTO Tower: Clean Dispatcher, RTO AGM Office, LGM Office And Facility Rooms On The Station. Clean, Disinfect And Stock Employees' Toilets. Empty Trash Receptacles, Sweep And Mop Floors.	Jackson Hts Roosevelt Av	E F M R	N324	0930 - 1030
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1030 - 1100
Major Cleaning: Sun: Polish All Turnstiles, HEETs And Clean Booth Windows. Wipe All Control Area Railings. Mon: Polish All MVM/MEMs, Mc Readers, HEETs And HXTs. Tue/Thu: Clean Employees' Toilets. Wed: Clean And Disinfect Refuse Rooms And Supply Room. Fri: Clean And Disinfect All Trash Receptacles, Polish Stainless Steel Rims. Sat: Wipe Walls, Disinfect And Mop Floors Of Employee Facility Rooms	Jackson Hts Roosevelt Av	E F M R	N324	1100 - 1200
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty All Trash Receptacles. Empty Metrocard Disposal Box Attached To Metrocard Reader. Remove Graffiti, Stickers And Gum .Clean Floor Stains And All Pigeon Droppings.	Jackson Hts Roosevelt Av	E F M R	N324	1200 - 1400
Re-Scrap N324 Mezzanine And Outside Areas.	Jackson Hts Roosevelt Av	E F M R	N324	1400 - 1500
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0452	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Restock Public Toilets. Clean Facility Room.	61 St Woodside	7	R523	0700 - 1000
Major Cleaning (0900-1000) Sun: Clean Booth R523 Interior And Exterior. Mop Floor, Wipe Walls And Windows. Empty Trash Receptacles. Clean Ledges And Fire Extinguishers.				
Clean And Disinfect El415, El416, El417, El418 And El419. Clean All Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	61 St Woodside	7	R523	1000 - 1030
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Restock Employee's Toilet And Facility Room.	69 St	7	R524	1040 - 1200
Major Cleaning (1130-1200) Sat: Clean Booth R524 Interior And Exterior. Mop Floor, Wipe Walls And Windows. Empty Trash Receptacles. Clean Ledges And Fire Extinguishers.				
Lunch	69 St	7	R524	1200 - 1230
Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Public Toilets.	61 St Woodside	7	R523	1240 - 1500
Report Off Duty.	61 St Woodside	7	R523	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0453	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room. Remove Stains From Mezzanine And Platforms. Major Cleaning (0830-0930) Sun: Clean Booth R519 Interior And Exterior. Clean Ledges, Under Cabinets, Window And Fire Extinguishers	46 St Bliss St	7	R519	0700 - 0930
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (1030-1100) Sat: Clean Booth R521 Interior And Exterior. Clean Ledges, Under Cabinets, Window, And Fire Extinguishers.	52 St	7	R521	0940 - 1100
Lunch	52 St	7	R521	1100 - 1130
Clean MVMs, Turnstiles, Booth Windows. Bucket Wash Que Panel, Wall Bases, Clean And Polish Trash Receptacles.	52 St	7	R521	1130 - 1310
Re-Scrap Mezzanines, Platforms And Empty Trash Receptacles. Sweep Stairways. Disinfect Urine Areas.	46 St Bliss St	7	R519	1315 - 1500
Report Off Duty.	46 St Bliss St	7	R519	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0454	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (0705-0735): Clean Managers Office. Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep, Damp Mop And Disinfect Public And Employee Restrooms. Major Cleaning (0930-1030) Sat: Clean Booth R509 Interior And Exterior. Clean Ledges, Under Cabinets, Window, And Fire Extinguishers	Queensboro Plaza	7 N W	R509	0700 - 1035
Clean, Disinfect And Mop Public Toilets. RTO Facilities: Inside Tower Area Located At South End Of Station Between The "N" And "7" tracks. Sweep, Mop And Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Restock Paper And Soap. Empty Trash Receptacles.	Queensboro Plaza	7 N W	R509	1040 - 1125
Lunch	Queensboro Plaza	7 N W	R509	1130 - 1200
Sweep All Street, Mezzanine, Stairways And Outside Areas. Empty All Trash Receptacles. Scrap Mezzanine And Platform Areas. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Empty And Disinfect All Trash Receptacles. Clean & Disinfect All Toilets. Sweep, Damp Mop And Disinfect Public Toilets And Employee Restrooms.	Queensboro Plaza	7 N W	R509	1200 - 1500
Report Off Duty.	Queensboro Plaza	7 N W	R509	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0455	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails. Daily Cleaning (0750-0820) Mop Floors And Wipe Walls In Elevators # 445, 446 And 447. Major Cleaning (0820-0920) Sun: Clean Booth R508 Interior And Exterior. Mop Floors And Wipe Walls And Windows. Empty Trash Receptacles. Clean Ledges And Fire Extinguishers. Clean Deal Tray.	Court Sq	7	R508	0700 - 0920
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (1045-1145) Sat: Clean Booth R507 Interior And Exterior. Mop Floors And Wipe Walls And Windows. Empty Trash Receptacles. Clean Ledges And Fire Extinguishers. Clean Deal Tray.	Hunters Point Av	7	R507	0930 - 1150
Lunch	Hunters Point Av	7	R507	1150 - 1220
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Restock Employees Toilet. Major Cleaning (1230-1330) Fri: Clean Booth R504 Interior And Exterior. Mop Floors And Wipe Walls And Windows. Empty Trash Receptacles. Clean Ledges And Fire Extinguishers. Clean Deal Tray.	Vernon Blvd Jackson Av	7	R504	1230 - 1450
Report Off Duty.	Court Sq	7	R508	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0456	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways By R533. Scrap R533 Mezzanine, Southbound Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Flushing Main St	7	R533	1500 - 1800
Empty Trash Receptacles From RTO Crew Quarter At North End Of Station.	Flushing Main St	7	R533	1800 - 1830
Remove Gum From Esc 455 And Esc 456 Upper And Lower Landings.	Flushing Main St	7	R533	1830 - 1900
Lunch	Flushing Main St	7	R533	1900 - 1930
Sweep All Street And Mezzanine Stairways By R533 And R534. Scrap R533 And R534 Mezzanine Outside Areas, Northbound And Southbound Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Flushing Main St	7	R533	1930 - 2300
Report Off Duty.	Flushing Main St	7	R533	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours		RC#
SC0457	Station South1500 - 2300		2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways And Outside Areas. Scrap Mezzanine, Platform And Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	111 St	7	R530	1500 - 1830
Lunch	111 St	7	R530	1830 - 1900
Sweep All Street, Mezzanine And Platform Stairways And Outside Areas. Scrap Mezzanine, Platform And Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	103 St-Corona Plaza	7	R529	1910 - 2200
Major Duty (1930-2000) SAT: Clean all trash receptacles stainless steel, rims, canister housing and inserts				
Re- Scrap Station and empty all trash receptacles	111 St	7	R530	2200 - 2300
Report off duty	111 St	7	R530	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0458	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine Platform And Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employees' Toilet And Facility Room.	90 St-Elmhurst Av	7	R527	1500 - 1830
Major Cleaning (1630-1700) Sun: Clean Window Sills And Handrails. Mon / Wed / Fri: Bucket Wash Q Panel Walls On Platforms. Tue / Thu / Sat: Major Clean And Polish Trash Receptacles.				
Lunch	Junction Blvd	7	R528	1840 - 1910
Sweep All Street, Mezzanine Stairways Outside Areas Including Overpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Wipe Down Windows Ledge Interiors. Clean And Disinfect El 425, El 426 And El 427.Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Junction Blvd	7	R528	1910 - 2200
Re-Scrap Mezzanines And Platforms. Sweep Street And Platform Stairways.	90 St-Elmhurst Av	7	R527	2210 - 2300
Report Off Duty.	90 St-Elmhurst Av	7	R527	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0459	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (7- LINE 74 ST) Sweep All Street, Mezzanine Stairway And Outside Areas Including Underpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Jackson Hts Roosevelt Av	E F M R	N324	1500 - 1730
(7- LINE 74 ST) Clean And Disinfect EL420, EL421, EL422 And EL423 Including Balcony. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Jackson Hts Roosevelt Av	E F M R	N324	1730 - 1830
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1830 - 1900
(7- LINE 74 ST) Major Cleaning (1900-2000) Sun / Tue / Thu: Major Clean Northbound Refuse Room. Disinfect Room And Remove Clutter. Mon / Wed / Fri: Major Clean Southbound Refuse Room. Disinfect Room And Remove Clutter. Sat: Bucket Wash Gutter Walls In Mezzanine Area At Top Of Esc 449, Esc 450 And Esc 451.	Jackson Hts Roosevelt Av	E F M R	N324	1900 - 2000
(7- LINE 74 ST) Clean And Mop Lunch Room And Employees' Toilet.	Jackson Hts Roosevelt Av	E F M R	N324	2000 - 2220
(7- LINE 74 ST) Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	2220 - 2300
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0460	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Stock Employee's And Public Toilets. Empty Metro Card Disposal Box Attached To Metro Card Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Dust Signs And Ledges, Wipe Benches, Wipe Map Frames. Clean All AFC Equipment. Bucket Wash Gutters On Control Area/Mezzanine And Passageways. Clean And Disinfect Refuse Rooms. Clean And Organize CTA And Storage/Supply Rooms.	Jackson Hts Roosevelt Av	E F M R	N324	1500 - 1900
EMT Office Cleaning Tasks (Middle Mezz). Sweep And Mop Floor, Wipe Tables, Empty Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	1900 - 1930
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1930 - 2000
RTO Tower Cleaning Tasks: Clean Dispatcher's Office. Clean, Disinfect And Stock Employee Toilets. Empty Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	2000 - 2100
Major Cleaning: Sun: Bucket Wash Gutters On Stairways, Control Area/Mezzanine, Passageways And Wall Bases. Mon /Fri: Clean Employees Toilets Tue/Wed: Polish All AFC Equipment. Thu: Clean, Disinfect Refuse Rooms And Canisters. Sat: Bucket Wash Gutter Walls In Mezzanine Area At Bottom Of Esc 449, Esc 450 And Esc 451	Jackson Hts Roosevelt Av	E F M R	N324	2100 - 2200
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty All Trash Receptacles. Clean And Disinfect Public Toilets.	Jackson Hts Roosevelt Av	E F M R	N324	2200 - 2300
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0461	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean, Disinfect And Restock Public And Employee's Toilet.				
Sweep All Street, Mezzanine Stairways And Outside Areas Including Underpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	52 St	7	R521	1500 - 1830
Lunch	52 St	7	R521	1830 - 1900
Sweep All Street, Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet.	46 St Bliss St	7	R519	1910 - 2200
Major Duty(2130-2200) Sun: Clean Window Sills And Handrails. Mon/Wed/Fri: Bucket Wash Benches And Canister Housings. Tue/Thu/Sat: Major Clean And Polish Trash Receptacles.				
Re-scrap station and empty all trash receptacles	52 St	7	R521	2210 - 2300
Report Off Duty.	52 St	7	R521	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0461A	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street, Mezzanine Stairways(Including Grand Stairway) And Outside Areas Scrap Mezzanine, Platform, Passageways and Ramps. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean disinfect and mop public toilets.	Mets-Willets Point	7	R532	1500 - 1730
Clean disinfect and restock both public and employee toilets				
Sweep All Street, Mezzanine Stairways(Including Grand Stairway) And Outside Areas Scrap Mezzanine, Platform, Passageways and Ramps. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	61 St Woodside	7	R523	1740 - 2020
Lunch	61 St Woodside	7	R523	2020 - 2050
Clean And Disinfect EL415, EL416, EL417, EL418 And EL419. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	61 St Woodside	7	R523	2050 - 2120
Re- crap station. Empty all trash receptacles. Sweep, clean and damp mop employee restroom and EFR. Clean benches and trash receptacles on station. Restock paper products(toilet paper, hand towels, soap, seat covers).	Mets-Willets Point	7	R532	2130 - 2300
Report Off Duty.	Mets-Willets Point	7	R532	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0462	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street Stairways, Mezzanine And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Clean And Stock Public Toilets. Scrap Overpass.	Queensboro Plaza	7 N W	R509	1500 - 1900
Lunch	Queensboro Plaza	7 N W	R509	1900 - 1930
RTO Facilities: (Inside Tower Area Located at South End of Station between the ' N ' and ' 7 ' Tracks.) Sweep, Mop And Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Restock Paper And Soap. Empty Trash Receptacles.	Queensboro Plaza	7 N W	R509	1930 - 2010
Sweep All Street Stairways, Mezzanine And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Clean And Stock Public Toilets. Scrap Overpass. Wipe Clean Benches.	Queensboro Plaza	7 N W	R509	2010 - 2115
Clean And Disinfect Refuse Rooms On S/B And N/B Platforms. Clean Trash Receptacles And Wipe Benches. Clean Employees' Toilet And Organize Storage Room. Disinfect All Urine Areas.	Queensboro Plaza	7 N W	R509	2115 - 2245
Empty All Trash Receptacles. Re-Scrap Station Platforms And Mezzanine. Clean Benches.	Queensboro Plaza	7 N W	R509	2245 - 2300
Report Off Duty.	Queensboro Plaza	7 N W	R509	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours		RC#
SC0463	Station South1500 - 2300		2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails.	Court Sq	7	R508	1500 - 1720
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue.	Hunters Point Av	7	R507	1730 - 1950
Lunch	Hunters Point Av	7	R507	1950 - 2020
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Clean And Restock Employees' Toilet.	Vernon Blvd Jackson Av	7	R504	2030 - 2250
Report Off Duty.	Court Sq	7	R508	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0464	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Scrap Mezzanines, Sweep All Stairways Leading To Station And Outside Areas Around The Ka Rail Top Of The Street Stairways. Clean And Wipe Down Exterior Of The Booth Windows And Empty Trash Receptacle Inside The Booth. Scrap Passageway Between Esc 350 To Esc 324. Remove Dust Ball Around The Wall. Remove Graffiti And Stickers From All Advertising Posters On Wall. Sweep All Stairways Leading To Platform From Passageway And Upper Mezzanine To Passageway. Remove Stickers And Graffiti From Signage On Ka Rail. Remove Stain And Do Spot Mop Wherever Necessary Especially Around The Trash Receptacles. Clean And Disinfect All Urine And Feces Areas. Mop Employee Toilet And Efr Floor, Empty Trash Receptacles From Both Facilities. (Must Be Done 7 Days).	High St	A C	N100	2300 - 0130
Major Cleaning: (No Exceptions)				
Mon/Wed/Fri: Clean And Polish All Platform Stairways Chrome Railings And Handrails.				
Sun/Tue/Thu: Clean And Polish All Street Stairways And Mezzanine N100 And N101 Stairways Chrome Railings And Handrails. Clean And Polish Stairways Railings And Handrails Between Escalators In Mezzanine N100 And N101.	High St	A C	N100	0130 - 0240
Saturday: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Fsmf On Platform And Cic Board In Mezzanine N101 And N100.				
Lunch (0250-0320)	York St	F	N530	0250 - 0320
Scrap Mezzanine And Island Platform. Sweep Stairways Next To The Booth And Clean, Disinfect Outside Area. Wipe Down Booth Exterior Windows And Mop The Booth Floor. Empty Trash Receptacle Inside The Booth. Empty All Trash Receptacles Within The Station. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Removers. Also Remove All Graffiti And Stickers From All Light Fixtures In Mezzanine, Passageway And Top Of The Street And Platform Stairways. Clean And Wipe Down All Hpi Units. Remove Dust Ball Around The Wall Both Sides Of The Passageway. Clean And Disinfect Urine Areas. Mop Employee Toilet And Efr Floor, Empty Trash Receptacles From Both Facilities. (Must Be Done 7 Days)	York St	F	N530	0320 - 0500
Major Cleaning: (No Exceptions)				
Sat/Mon/Wed: Clean And Polish All Turnstiles, MVMs, MEMs, Mc Readers, Service Gates In Mezzanine. Clean And Polish All Fsmf On Platform, Cic Board In Mezzanines. Clean And Polish All Hpi Units.				
Sun/Tue/Thu: Clean And Polish All Stairways Chrome Railings And Handrails In Station (Platform, Passageway, Mezzanine And Street Level).	York St	F	N530	0500 - 0545
Fri: Clean And Disinfect Canister Housing On Platform. Remove All Inserts And Bucket Wash The Floor Inside The Canisters.				
Re-Scrap Island Platform, Passageway And Mezzanine N100 And N101. Sweep Street Stairways And Outside Area. Disinfect Any Urine Areas.	High St	A C	N100	0600 - 0700
Report Off Duty.	High St	A C	N100	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0465	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep Platform Stairways, Outside Areas And Street Stairways. Scrap Mezzanines, Control Areas And Platform. Empty And Disinfect All Trash Receptacles. Clean All Chrome Tops On Trash Receptacles And Wipe And Clean Entire Outside Area Of All Trash Receptacles. Remove Gum, Graffiti, And Stickers From Platform Floor And Mezzanine. Remove Dust Ball From Passageway Between C003 And C004 Around The Wall, Mop To Remove Stain. Disinfect, Wipe Down Tile Walls Of Employee'S Toilet And Efr Room. Wipe Down Booth Window, Empty Trash Receptacle And Mop Booth Floor. Clean All Turnstiles, MVMs, Mems, Mc Readers, On All Control Areas. Clean And Disinfect Urine And Feces From Station Mezzanine, Platform And Outside Area Including Stairways. Remove Stain From Floor Wherever Require Within The Station. Clean And Wipe All Hpi Unit. Remove Debris From Drain Covers In Mezzanine And Stairway Landings.	Jay St Metrotech	R	C003	2300 - 0130
Major Cleaning: (No Exceptions) Sun: Booth C003 Major Duty. Sat: Major Cleaning Of Island Platform Refuse Room. Remove Inserts, Sweep Floor, Mop, Wash And Disinfect Floor. Wipe Down Tile Walls. Mon-Fri: Detail Cleaning And Polish All AFC Units (Turnstiles, MVMs, Mc Readers, Service Gates, Exit Heets). Remove Graffiti, Stickers Residue From Signage On Platform Columns. Also All Signage That Reachable. Clean, Polish All Fsmf On Platform, Customer Information Board And Neighborhood Map Frame In Mezzanine C003 & C004.	Jay St Metrotech	R	C003	0130 - 0230
Lunch	Jay St Metrotech	R	C003	0230 - 0300
Clean Upper/Lower Landings And Polish Es 356 And Es 357. Remove All Stickers, Graffiti And Residue From Esc And Gums From Landing Plate. Remove Stickers And Residue From Light Fixtures Top Of The Esc 356 / 357. Clean And Remove Dust From Tiles Wall Around The Esc, Also Clean And Remove Dust From Still Columns Around The Esc. (No Exceptions) Escalators Must Be Shut Down Prior To Cleaning, Contact E/E For Authorization).	Jay St Metrotech	R	C003	0300 - 0430
Mop And Disinfect Floor Inside The Elv 706, Elv 707, Elv 708 And Elv 709. Sweep Outside Areas, Street Stairways N102 / N103 And Scrap Mezzanine N102 And N103 Including Under 370 Jay Street Arcade Level Over The N102 And N103. (Re-Open Men'S And Women'S Publish Toilet At 0500).	Jay St Metrotech	A C F	N103	0440 - 0610
Clean And Disinfect Urine And Feces From Station Mezzanine, Platform And Outside Area Including Stairways. Scrap Mezzanine Control Areas And Island Platform. Sweep All Street And Platform Stairways. Empty Trash Receptacles On Platform And Mezzanine,	Jay St Metrotech	A C F	N103	0615 - 0700
Report Off Duty	Jay St Metrotech	R	C003	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0466	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean & Disinfect ALL Unsanitary Conditions. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges.	Hoyt Schermerhorn	A C G	N108	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean & Disinfect ALL Unsanitary Conditions. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges.	Lafayette Av	C	N110	0110 - 0300
Lunch	Lafayette Av	C	N110	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean & Disinfect ALL Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, Mems, Heets And Chrome On Station.	Clinton Washington Avs	C	N111	0340 - 0540
Major Cleaning: (0430-0515) Thu: Clean And Disinfect Refuse Room.				
Re-Scrap / Sweep Entire Station. Clean & Disinfect ALL Unsanitary Conditions. Deck Mop and Disinfect ALL Staircases.	Hoyt Schermerhorn	A C G	N108	0550 - 0700
Report Off Duty	Hoyt Schermerhorn	A C G	N108	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0467	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs And Chrome On Station.	Nostrand Av	A C	N116	2300 - 0100
Major Cleaning: Wed: Clean And Disinfect Refuse Rooms.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs And Chrome On Station.	Ralph Av	C	N121B	0110 - 0300
Lunch	Ralph Av	C	N121B	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	Kingston Throop Avs	C	N119	0340 - 0540
Major Cleaning: Tue: Clean And Disinfect Refuse Rooms And Canister Housing.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Nostrand Av	A C	N116	0550 - 0700
Report Off Duty.	Nostrand Av	A C	N116	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0468	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning: Thu: Clean And Disinfect Refuse Rooms.	Rockaway Av	C	N122	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	Liberty Av	C	N125	0110 - 0300
Lunch	Liberty Av	C	N125	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. **Major Duty** 0440 - 0540: Tue: Refuse Rooms On The NB And SB Platform. Clean, Scrub And Disinfect Walls And Floors. Wed: Bathroom Duties: Clean And Disinfect Employee Toilets, Modesty Panels And Sink. Mop Floors And Scrub Walls. Empty Trash. Thu: Refuse Rooms On The NB And SB Platform. Clean, Scrub And Disinfect Walls And Floors. Fri: Employee Facilities: Wipe Down Lockers, Table, Benches, Walls. Mop Floors, Clean Quench Machines, Microwave And Refrigerator.	Van Siclen Av	C	N126	0340 - 0540
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas.	Rockaway Av	C	N122	0550 - 0700
Report Off Duty.	Rockaway Av	C	N122	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0469	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Close Public Toilets At 2400 Hours.				
Clean, Disinfect And Mop Public Toilets. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust All Ledges. Mop Stains. Clean Booth Windows. Scrap And Sweep Entrance Walkway & Remove Stains.	Broadway Junction	A C	N124	2300 - 0130
Clean Upper/Lower Landings And Polish Escalator. Remove All Stickers, Graffiti And Residue. Sun/Wed: Clean Escalator E347. Mon/Fri: Clean Escalator E330. Tue/Thu/Sat: Clean Escalator E331.	Broadway Junction	A C	N124	0130 - 0300
Lunch	Broadway Junction	A C	N124	0300 - 0330
Remove Gum, Spot Mop Stains And Drag Marks On Platforms And Mezzanines. Clean Free Standing Map Of Graffiti And Stickers. Clean Glass Panels.	Broadway Junction	A C	N124	0330 - 0510
Open Public Toilets At 0500 Hours.				
Re-Scrap Station, Scrap Outside Area. Disinfect Platforms And Mezzanines. Empty All Trash Receptacles. Dust All Tops Of Trash Receptacles And Benches. Dust Tops And Sides Of Turnstiles.	Broadway Junction	A C	N124	0510 - 0700
Report Off Duty	Broadway Junction	A C	N124	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0470	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean Exterior Of Booth Windows. Dust All Ledges And Stainless Steel. Disinfect All Urine Areas And Around Benches. Remove Stains, Spills And Drag Marks On Floor Areas.	Euclid Av	A C	N128	2300 - 2400
Close Public Toilets At 2400 Hrs Clean And Disinfect Men's And Women's Public Toilets. Empty And Disinfect All Trash Receptacles. Sweep And Mop Floor Of EL 341, EL 342 And EL 343.	Euclid Av	A C	N128	2400 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges.	Grant Av	A	N129	0110 - 0240
Lunch	Grant Av	A	N129	0240 - 0310
Sweep All Street, Mezzanine, Platform Stairways And Outside Area. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Area. Clean, Disinfect, Sweep And Mop Employee Toilet And Facility Room.	Shepherd Av	C	N127	0320 - 0450
Open Public Toilets At 0500 Hrs. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of EL 341, EL 342, And EL 343. Re-Scrap Station, Empty All Trash Receptacles. Disinfect All Urine Areas And Around Benches. Remove Stains, Spills And Drag Marks On Floor Areas.	Euclid Av	A C	N128	0500 - 0700
Report Off Duty.	Euclid Av	A C	N128	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0471	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges.	Rockaway Blvd	A	N134	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges.	80 St	A	N131	0110 - 0300
Lunch	80 St	A	N131	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges.	88 St	A	N133	0340 - 0450
Re-Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Dust All Ledges.	Rockaway Blvd	A	N134	0500 - 0700
Report Off Duty.	Rockaway Blvd	A	N134	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0472	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee' Toilet And Facility Room. Dust All Ledges.	Ozone Park Lefferts Blvd	A	N141	2300 - 0100
Clean Glass And Wipe Down Stainless Steel Inside And Outside Elevator 462 And 463. Sweep And Mop Elevator 462 And 463 Floor.	Ozone Park Lefferts Blvd	A	N141	0100 - 0200
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges.	111 St	A	N139	0210 - 0340
Lunch	111 St	A	N139	0340 - 0410
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee' Toilet And Facility Room. Dust All Ledges.	104 St	A	N137	0420 - 0550
Re-Scrap Entire Station And Empty All Trash Receptacles.	Ozone Park Lefferts Blvd	A	N141	0600 - 0700
Report Off Duty.	Ozone Park Lefferts Blvd	A	N141	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0473	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
North Conduit: Sweep All Stairways. Scrap Mezzanines, Platforms And Underpass. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment..	Aqueduct North Conduit Av	A	N181	2300 - 0030
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment.	Howard Beach JFK Airport	A	N182	0040 - 0210
Lunch	Howard Beach JFK Airport	A	N182	0210 - 0240
Racetrack: Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment.	Aqueduct North Conduit Av	A	N181	0250 - 0350
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Employee's Toilet. Clean Booth Windows Interior And Exterior. Clean Vending Machines.	Broad Channel	A S	N183	0410 - 0610
North Conduit: Re-Scrap Station And Disinfect Underpass And Empty Trash Receptacles.	Aqueduct North Conduit Av	A	N181	0620 - 0700
Report Off Duty.	Aqueduct North Conduit Av	A	N181	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0474	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Clean, Disinfect And Mop Public Toilets.	Far Rockaway Mott Av	A	N196	2300 - 0100
Close Public Toilets At 2400 Hours.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 25 St	A	N195	0110 - 0240
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HEETs And Chrome On Station.	Beach 36 St	A	N194	0250 - 0420
Lunch	Beach 36 St	A	N194	0420 - 0450
Open Public Toilets At 0500 Hours.				
Clean And Disinfect EL497 And EL498. Clean Glass And Wipe Stainless Steel Inside And Outside. Sweep And Mop Floors. Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	Far Rockaway Mott Av	A	N196	0500 - 0700
Report Off Duty.	Far Rockaway Mott Av	A	N196	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0475	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street Stairways, Scrap Mezzanine And Platforms Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 44 St	A	N193	2300 - 0120
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 60 St	A	N192	0130 - 0350
Lunch	Beach 67 St	A	N191	0400 - 0430
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 67 St	A	N191	0430 - 0650
Report Off Duty.	Beach 44 St	A	N193	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0476	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	Rockaway Blvd	A	N134	1500 - 1700
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs. MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	88 St	A	N133	1710 - 1820
Lunch	88 St	A	N133	1820 - 1850
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs. MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	Grant Av	A	N129	1900 - 2030
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	80 St	A	N131	2040 - 2240
Re-Scrap Mezzanine	Rockaway Blvd	A	N134	2250 - 2300
Report Off Duty	Rockaway Blvd	A	N134	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0477	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
RTO Facilities	Jay St Metrotech	A C F	N103	0700 - 0730
Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles.				
Sweep All Street Stairways, Outside Areas Around KA Rail N102 And N103. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And N/B Platforms Floor, Especially Around The Trash Receptacles. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level & Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Whenever Necessary Until 0730 Hrs.	Jay St Metrotech	A C F	N103	0730 - 1100
(Clean And Disinfect Men's And Women's Public Toilet Whenever Necessary Between (0730-1100) Until Cta Job # SC0725 Reported On Duty At 1100 Hrs.)				
Lunch	Jay St Metrotech	A C F	N103	1100 - 1130
Major Cleaning: (No Exceptions) Sun & Mon: Sweep Mop And Disinfect Employee Toilet. Wipe Down Tiles Wall And Clean Sink, Toilet Bowl And All Dispensers. Clean, Mop And Disinfect Efr. Wipe And Clean Microwave / Refrigerator.				
Sat: Major Cleaning Of The N/B Platform Refuse Room. Remove Inserts, Sweep Floor, Wash And Mop With Bucket Water.	Jay St Metrotech	A C F	N103	1130 - 1300
Tue / Wed: Clean And Remove Dust Behind The S/B Platform Stairways Grading'S, Remove Stain From Floor Behind S/B Platform Stairways Areas That Closed With Chrome Railings.				
Thu & Fri: Clean And Remove Dust Behind The N/B Platform Stairways Grading'S, Remove Stain From Behind S/B Platform Stairways Areas That Closed With Chrome Railings.				
Sweep All S/B And N/B Platform Stairways. Scrap Northbound And Southbound Platforms. Empty All Trash Receptacles On S/B And N/B Platforms. Remove Spills, Stains And Drag Marks From S/B And N/B Platform. Clean And Disinfect Urine And Feces From Platforms.	Jay St Metrotech	A C F	N103	1300 - 1500
Report Off Duty	Jay St Metrotech	A C F	N103	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0478	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanine, Passageway And Platform, Remove Urine And Feces From Designated Locations. Remove Dust Ball Around The Passageway Walls And Mezzanine N100 And N101. Spot Mop And Remove Stains From Floor On Platform, Mezzanines And Bottom Of All Escalators Landings Areas. Remove Stain From Floor Around The Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti From Tiles Wall And Advertising Posters In Mezzanines And Passageway. Spot Mop All Street Stairways Landing S/E And N/E Both Sides Of The Entrances. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. Remove Graffiti, Stickers And Residue From Signage Anywhere Within The Station, Especially Around The Ka Rail, Light Fixtures And Signage On Platform Columns.	High St	A C	N100	0700 - 0930
Major Cleaning: (No Exceptions)				
Sun / Tue / Thu: Sweep Mop And Disinfect Employee Toilet. Wipe Down Tiles Wall And Clean Sink, Toilet Bowl And All Dispensers. Clean, Mop And Disinfect Efr. Wipe And Clean Microwave / Refrigerator, Quench Water Cooler And Lockers.	High St	A C	N100	0930 - 1030
Sat: Major Cleaning Inside The Booth N100, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.				
Mon / Wed / Fri: Clean And Polish All Turnstiles, MVMs, Mems, Mc Readers And Service Gates In Both Mezzanines. Clean And Polish All Fsmf On Platform, Cic Board In Mezzanines N100 And N101. Clean And Polish All Hpi Units On Station.				
Lunch	York St	F	N530	1050 - 1120
Scrap Mezzanine And Island Platform. Sweep Stairways Next To The Booth And Clean, Disinfect Outside Area. Wipe Down Booth Exterior Windows And Mop The Booth Floor. Empty Trash Receptacle Inside The Booth. Empty All Trash Receptacles Within The Station. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Removers. Clean And Wipe Down All Hpi Units. Remove Dust Ball Around The Wall Both Sides Of The Passageway. Clean And Disinfect Urine Areas.	York St	F	N530	1120 - 1300
Major Cleaning: (No Exceptions)				
Sat / Mon / Wed: Sweep Mop And Disinfect Employee Toilet. Wipe Down Tiles Wall And Clean Sink, Toilet Bowl And All Dispensers. Clean, Mop And Disinfect Efr. Wipe And Clean Microwave / Refrigerator, Quench Water Cooler And Lockers.				
Sun: Major Cleaning Inside The Booth N530, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	York St	F	N530	1300 - 1400
Tue / Thu / Fri: Clean And Polish All Turnstiles, MVMs, Mems, Mc Readers And Service Gates In Mezzanines. Clean And Polish All Fsmf On Platform, Cic Board In Mezzanines. Clean And Polish All Hpi Units.				
Re-Scrap Island Platform And Mezzanine N100 And N101. Sweep Street Stairway Next To The Booth N100 And Outside Area. Disinfect Any Urine Areas.	High St	A C	N100	1415 - 1500
Report Off Duty.	High St	A C	N100	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0479	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine Platform And Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Dust Balls.	69 St	7	R524	1500 - 1730
Clean And Mop Employees Toliet And Facility Room. Clean Turnstiles And MVMs.	69 St	7	R524	1730 - 1800
Lunch	69 St	7	R524	1800 - 1830
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine Platform And Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Dust Balls. Major Cleaning (2000-2100) Sun/Tue/Thu: Major Cleaning Northbound Canister Housing. Disinfect And Remove Clutter. Mon/Wed/Fri: Major Cleaning Southbound Canister Housing. Disinfect Room And Remove Clutter. Sat: Major Clean Employee's Toilet And Facility Room.	82 St-Jackson Hts	7	R526	1840 - 2100
Clean And Polish All AFC Equipment.	82 St-Jackson Hts	7	R526	2100 - 2200
Re-Scrap Mezzanines And Platforms Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	69 St	7	R524	2210 - 2300
Report off duty.	69 St	7	R524	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0480	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	Rockaway Av	C	N122	0700 - 0820
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	Ralph Av	C	N121B	0830 - 1200
Major Cleaning: (1000-1030) Sat: Clean Interior/Exterior Of Booth N121B Including Control Area. Sun: Clean And Disinfect Refuse Rooms.				
Lunch	Ralph Av	C	N121B	1200 - 1230
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs, HEETs & Chrome On The Station.	Rockaway Av	C	N122	1240 - 1500
Major Cleaning: (1340-1410) Sat: Clean And Disinfect Refuse Rooms. Sun: Clean Interior/Exterior Of Booth N122 Including Control Area.				
Report Off Duty.	Rockaway Av	C	N122	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0481	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine, Platform And Overpass Areas. Disinfect Ends Of Platforms And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean and Polish all MVMs, MEMs, HEETs and Chrome On Station. Major Duty Cleaning (0900-1000) Sun: Clean Interior And Exterior Of Booth N120 Sat: Clean And Disinfect All Refuse Rooms On N/B and S/B Platforms	Utica Av	A C	N120	0700 - 1000
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, Mems, Heets and Chrome On Station.	Kingston Throop Avs	C	N119	1005 - 1125
Lunch	Kingston Throop Avs	C	N119	1125 - 1155
MAJOR DUTY CLEANING: Sun: Clean, Polish all MVMs, MEMs, Turnstiles with LUSTER Cleaner. Mon: Organize supply room. Throw out all empty boxes. Tue: Clean and Disinfect Canister Housing & Refuse Room. Wed: Clean and Disinfect inside the Employee Facility Room. Wash Down Walls and Surfaces. Thu: Clean, Polish, and Wipe Down All Trash Receptacles. Fri: Clean and Disinfect Inside The Employee Facility Room. Wash Down Walls And Surfaces. Sat: Clean Interior/Exterior Of Booth N119, Sweep And Mop Floors Clean, Dust And Wipe Down Both Ledges And Walls. .	Kingston Throop Avs	C	N119	1155 - 1255
Sweep All Street, Mezzanine, and Platform Stairways. Scrap Mezzanine, Platform, and Overpass areas. Disinfect Ends of Platforms, and All Urine Areas. Empty And Disinfect All Trash Receptacles	Utica Av	A C	N120	1300 - 1500
Report Off Duty.	Utica Av	A C	N120	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0482	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean, And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, Turnstiles And Metrocard Reader. Remove All Stickers/Graffiti And Clean Residue. Major Cleaning (0830-0930) Sun: Clean Booth R516 Interior And Exterior. Clean Ledges, Under Cabinets, Window And Fire Extinguishers	33 St-Rawson St	7	R516	0700 - 0930
Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean, And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, Turnstiles And Metrocard Reader. Remove All Stickers/Graffiti And Clean Residue. Major Cleaning (1030-1100) Sat: Clean Booth R518 Interior And Exterior. Clean Ledges, Under Cabinets, Window, And Fire Extinguishers.	40 St Lowery St	7	R518	0940 - 1100
Lunch	40 St Lowery St	7	R518	1100 - 1130
Re-Scrap Entire Station. Empty All Trash Receptacles As Needed.	40 St Lowery St	7	R518	1130 - 1230
Re-Scrap Entire Station. Empty All Trash Receptacles. Sweep Stairs. Disinfect Urine Areas.	33 St-Rawson St	7	R516	1240 - 1500
Report Off Duty.	33 St-Rawson St	7	R516	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0483	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust All Ledges. Clean All MVMs, MEMs, HEETs And Chrome On Station. Clean Booth Windows. Sweep Stairways By Escalators. Sweep and disinfect entryway to A Station	Broadway Junction	A C	N124	0700 - 1000
Clean And Disinfect Men And Women Public Toilets.	Broadway Junction	A C	N124	1000 - 1100
Lunch	Broadway Junction	A C	N124	1100 - 1130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows On The J-Line. Dust All Ledges. Clean All Chrome. Mop Men's And Women's Public Toilets. Major Cleaning: (1230-1330) Sun: Clean Interior/Exterior Booth N124 Including Control Area. Mon: Clean, organize and remove empty boxes/bottles in all A-line scrubber rooms. Tue: Clean And Disinfect All Trash Receptacles & Clean Chrome. Fri: Clean, organize and remove empty boxes/bottles in all A-line scrubber rooms. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platform.	Broadway Junction	A C	N124	1130 - 1500
Report Off Duty.	Broadway Junction	A C	N124	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0484	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning: (0830-0930) Sun: Clean Interior/Exterior Of Booth N125 Including Control Area.	Liberty Av	C	N125	0700 - 0930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. **Major Cleaning: (1030-1130) Mon: Bathroom Duties: Clean and Disinfect Employee's Toilet, Stalls And Modesty Panels. Clean Sink And Mirror, Scrub Floors And Walls. Tue: Clean And Polish AFC Equipment And Turnstiles. Wed: Clean Interior/Exterior Of Booth N126 Including Control Area. Thu: Bathroom Duties: Clean And Disinfect Employee's Toilet, Stalls And Modesty Panels. Clean Sink And Mirror. Scrub Floors And Walls. Fri: Clean And Polish AFC Equipment And Turnstiles. Sun: Clean And Polish AFC Equipment And Turnstiles.	Van Siclen Av	C	N126	0940 - 1130
Lunch	Van Siclen Av	C	N126	1130 - 1200
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning: (1310-1410) Sat: Clean Interior/Exterior Of Booth N127 Including Control Area.	Shepherd Av	C	N127	1210 - 1420
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas.	Liberty Av	C	N125	1430 - 1500
Report Off Duty.	Liberty Av	C	N125	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0485	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report In Duty In Full Uniform.				
Sweep All Street Mezzanine Stairways And Outside Area. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas. Disinfect And Mop Employees Toilet.	Euclid Av	A C	N128	0700 - 0920
Major Cleaning: (0820-0920) Sun: Clean Interior/Exterior Of Booth N128 Including Control Area. Mon: Sweep, Disinfect Refuse Room S/E-N/B Platform.				
Remove Pigeon Droppings On N/B And S/B Platforms.	104 St	A	N137	0930 - 1050
Lunch	Euclid Av	A C	N128	1100 - 1130
Clean And Disinfect El 341, El 342 And El 343. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Euclid Av	A C	N128	1130 - 1230
Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect, Sweep, And Mop Public Toilet.	Euclid Av	A C	N128	1230 - 1500
Report Off Duty.	Euclid Av	A C	N128	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0485AStation South	1200 - 2000	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report In Duty In Full Uniform.				
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Empty and disinfect all trash receptacles. Clean and mop employee bathroom and facility room.	Euclid Av	A C	N128	1200 - 1430
Clean and disinfect EL 341,342, and 343. Clean glass and wipe down stainless steel inside and outside. Mop floors.	Euclid Av	A C	N128	1430 - 1530
Lunch	Euclid Av	A C	N128	1530 - 1600
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Empty and disinfect all trash receptacles. Clean and mop employee bathroom and facility room.	Van Siclen Av	C	N126	1610 - 1730
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Empty and disinfect all trash receptacles. Clean and mop employee bathroom and facility room.	Shepherd Av	C	N127	1735 - 1900
Re-Scrap platforms and mezzanine	Euclid Av	A C	N128	1910 - 2000
Report Off Duty.	Euclid Av	A C	N128	2000 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0486	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment Remove Stains, Spills Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti. Major Cleaning (0800-0900) Sun: Clean Interior/Exterior Of Booth N129 Including Control Area.	Grant Av	A	N129	0700 - 0900
Clean And Disinfect Refuse Room.	Grant Av	A	N129	0900 - 0930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment Remove Stains, Spills Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti. Major Cleaning (1030-1130) Mon: Clean And Polish All MVMs, Mems, HEETs And Chrome On Station. Tue: Clean Employee’s Toilet And Facility Room Wed: Clean And Disinfect Refuse Areas On Northbound And Southbound Platform Thu: Clean And Disinfect All Trash Receptacle. Sat: Clean Interior/Exterior Of Booth N131, Including Control Area.	80 St	A	N131	0940 - 1130
Lunch	80 St	A	N131	1130 - 1200
Re-Scrap Platforms And Mezzanine. Sweep Stairways And Empty Trash Receptacles	Grant Av	A	N129	1210 - 1330
Re-Scrap Platforms And Mezzanine. Sweep Stairways And Empty Trash Receptacles.	80 St	A	N131	1340 - 1450
Report Off Duty.	Grant Av	A	N129	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0487	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove All Stains, Spills, Drag Marks And Gum From Floor Area. Remove All Sticker And Graffiti.	Rockaway Blvd	A	N134	0700 - 1000
Major Cleaning: (0900-1000) Sun: Clean Interior/Exterior Of Boothn134 Including Control Area. Mon: Clean Employee’s Toilet And Facility Room. Tue: Clean And Disinfect All Trash Receptacles. Wed: Clean And Disinfect Refuse Rooms Thu: Clean And Disinfect All Trash Receptacles.				
Lunch	Rockaway Blvd	A	N134	1000 - 1030
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove All Stains, Spills, Drag Marks And Gum From Floor Area. Remove All Sticker And Graffiti.				
Major Cleaning: (1230-1330) Tue: Clean And Disinfect All Trash Receptacles. Wed: Clean And Disinfect Refuse Rooms . Thu: Clean And Disinfect All Trash Receptacles. Fri: Clean Employee’s Toilet And Facility Room. Sat: Clean Interior/Exterior Of Booth N133, Including Control Areas.	88 St	A	N133	1040 - 1330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Rockaway Blvd	A	N134	1340 - 1500
Report Off Duty	Rockaway Blvd	A	N134	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0488	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N141, Including Control Area.	Ozone Park Lefferts Blvd	A	N141	0700 - 0900
RTO Facilities: Clean And Disinfect RTO Facilities.	Ozone Park Lefferts Blvd	A	N141	0900 - 0930
Clean And Disinfect Elevator 462 And 463. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Ozone Park Lefferts Blvd	A	N141	0930 - 1030
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1040-1140) Sat: Clean Interior/Exterior Of Booth N139, Including Control Area.	111 St	A	N139	1040 - 1140
Lunch	111 St	A	N139	1140 - 1210
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1300-1400) Tue: Clean Interior/Exterior Of Booth N137, Including Control Area.	104 St	A	N137	1220 - 1400
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Ozone Park Lefferts Blvd	A	N141	1410 - 1500
Report Off Duty	Ozone Park Lefferts Blvd	A	N141	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0489	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas And Underpass To Race Track. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti. Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N181 Including Control Area. Tue: Clean And Disinfect All Trash Receptacles. Thu: Clean Employee’s Toilet And Facility Room. Sat: Clean And Disinfect Refuse Housing On S/B Platform.	Aqueduct North Conduit Av	A	N181	0700 - 0900
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti.	Aqueduct North Conduit Av	A	N181	0910 - 1020
RTO Facilities: Clean, Disinfect Mop RTO Facilities Including Dispatcher Office.	Far Rockaway Mott Av	A	N196	1030 - 1130
Major Duty Elevators El497 And El498.	Far Rockaway Mott Av	A	N196	1130 - 1200
Lunch	Far Rockaway Mott Av	A	N196	1200 - 1230
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Sweep Underpass To Race Track.	Aqueduct North Conduit Av	A	N181	1240 - 1400
Re-Scrap Platform, Mezzanine And Underpass, Sweep Stairways. Empty And Clean Trash Receptacles. Disinfect Urine Areas And Underpass.	Aqueduct North Conduit Av	A	N181	1410 - 1450
Report Off Duty.	Aqueduct North Conduit Av	A	N181	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0490	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N182 Including Control Area. Tue: Clean Employee’S Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platform.	Howard Beach JFK Airport	A	N182	0700 - 0900
RTO Facilities: Clean And Disinfect RTO Facilities.	Howard Beach JFK Airport	A	N182	0900 - 0930
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1040-1140) Sun: Clean Interior/Exterior Of Booth N183 Including Control Area. Tue: Clean Employee’s Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platform	Broad Channel	A S	N183	0940 - 1140
Lunch	Broad Channel	A S	N183	1140 - 1210
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Howard Beach JFK Airport	A	N182	1220 - 1325
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Broad Channel	A S	N183	1335 - 1450
Report Off Duty.	Howard Beach JFK Airport	A	N182	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0491	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (0800-0900) Sun: Clean And Disinfect All Trash Receptacles. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms. Thu: Clean Employee’s Toilet And Facility Room Sat: Clean Interior/Exterior Of Booth N195 Including Control Area.	Beach 25 St	A	N195	0700 - 0900
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1010-1110) Sun: Clean And Disinfect All Trash Receptacles. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms. Thu: Clean Employee’s Toilet And Facility Room Sat: Clean Interior/Exterior Of Booth N194 Including Control Area.	Beach 36 St	A	N194	0910 - 1110
Lunch	Far Rockaway Mott Av	A	N196	1120 - 1150
Clean, Disinfect Mop And Stock Public Toilets.	Far Rockaway Mott Av	A	N196	1150 - 1220
RTO Facilities: Clean, Disinfect And Mop RTO Facilities.	Far Rockaway Mott Av	A	N196	1220 - 1250
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1350-1450) Sun: Clean And Disinfect All Trash Receptacles. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms. Thu: Clean Employee’s Toilet And Facility Room Sat: Clean Interior/Exterior Of Booth N196 Including Control Area.	Far Rockaway Mott Av	A	N196	1250 - 1450
Report Off Duty.	Beach 25 St	A	N195	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0492	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Beach 67 St	A	N191	0700 - 0900
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N191 Including Control Area. Tue: Clean Employee’s Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.				
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Beach 60 St	A	N192	0910 - 1110
Major Cleaning: (1010-1110) Sun: Clean Interior/Exterior Of Booth N192, Including Control Area. Tue: Clean Employee’s Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.				
Lunch	Beach 60 St	A	N192	1110 - 1140
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Beach 44 St	A	N193	1150 - 1350
Major Cleaning: (1250-1350) Sun: Clean Interior/Exterior Of Booth N193 Including Control Area. Tue: Clean Employee’s Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.				
Re-Scrap Mezzanine And Platforms. Sweep All Street And Mezzanine Stairways Areas. Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 67 St	A	N191	1400 - 1500
Report Off Duty	Beach 67 St	A	N191	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0493	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N184 Including Control Area. Tue: Clean Employee’s Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.	Beach 90 St	A S	N184	0700 - 0900
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: (1010-1110) Sun: Clean Interior/Exterior Of Booth N185 Including Control Area. Tue: Clean Employee’s Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.	Beach 98 St	A S	N185	0910 - 1110
Lunch	Beach 98 St	A S	N185	1110 - 1140
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Beach 90 St	A S	N184	1150 - 1315
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Beach 98 St	A S	N185	1325 - 1450
Report Off Duty.	Beach 90 St	A S	N184	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0494	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N187 Including Control Area. Tue: Clean Employee’s Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Housings On Island Platform.	Rockaway Park Beach 116 St	A S	N187	0700 - 0900
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’s Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: (1000-1100) Sun: Clean Interior/Exterior Of Booth N186, Including Control Area. Tue: Clean Employee’s Toilet And Facility Room.	Beach 105 St	A S	N186	0910 - 1100
RTO Facilities: Clean And Disinfect RTO Facilities	Rockaway Park Beach 116 St	A S	N187	1110 - 1150
Lunch	Rockaway Park Beach 116 St	A S	N187	1150 - 1220
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 105 St	A S	N186	1230 - 1330
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean, Sweep, Mop, Disinfect And Restock Public Bathrooms.	Rockaway Park Beach 116 St	A S	N187	1340 - 1500
Report Off Duty.	Rockaway Park Beach 116 St	A S	N187	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0495	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanine And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti From Tiles Wall And Advertising Posters On S/B And N/B Platforms. Remove Stickers, Residue And Graffiti, From Signage On Platform Columns. Wipe Down And Clean With Graffiti Remover. Spot Mop All Street Stairways Landing S/E And N/E Both Sides Of The Entrances. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles.	Bergen St	F G	N532	1500 - 1700
Scrap Mezzanine N100, Sweep Street Stairways Near The Booth And Outside Areas Around The Ka Rail Top Of The Street Stairway. Clean And Wipe Down Exterior Of The Booth Windows And Empty Trash Receptacle Inside The Booth. Scrap Passageway Between Esc 350 To Esc 324. Remove Graffiti And Stickers From All Advertising Posters On Wall. Scrape Mezzanine N101 And Sweep All Street Stairways Including Outside Area Around The Ka Rail. Remove Stickers And Graffiti From Signage On Ka Rail. Remove Stain And Do Spot Mop Wherever Necessary Especially Around The Trash Receptacles. Clean And Disinfect Urine And Feces Areas.	High St	A C	N100	1715 - 1850
Lunch	High St	A C	N100	1850 - 1920
Scrap Island Platforms. Empty Trash Receptacles. Clean And Wipe Down Exterior Of The Trash Receptacles Including The Trash Receptacles Chromes. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Sticker And Residue From Signage On Platform Columns With Graffiti Removers. Clean And Wipe Down All Hpi Units. Clean And Disinfect Urine Areas.	High St	A C	N100	1920 - 2030
Scrap Mezzanines And Island Platform. Sweep Stairways Next To The Booth And Clean, Disinfect Outside Area. Wipe Down Booth Exterior Windows And Mop The Booth Floor. Empty Trash Receptacle Inside The Booth. Empty All Trash Receptacles Within The Station. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Removers. Clean And Wipe Down All Hpi Units. Clean And Disinfect Urine Areas. Empty Trash Receptacle Inside The Employee Toilet And Efr.	York St	F	N530	2045 - 2245
Report Off Duty	Bergen St	F G	N532	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0496	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper PPE, Use Proper Equipment And Chemical During Performance Of Duties) Sweep All Street Stairways And Scrap Mezzanine N102 And N103. Clean And Disinfect Urine, Feces From Mezzanine Wherever Necessary.	Jay St Metrotech	A C F	N103	1500 - 1600
Scrap S/B And N/B Platforms. Sweep All S/B And N/B Platform Stairways. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chromes Top Of The Trash Receptacles And Wipe Down Entire Trash Receptacles Outside Areas. Disinfect All Urine And Feces Areas On Platform. Clean All MVMs, MEMs, Turnstiles And Mc Readers, On All Control Areas. Wipe Down Booth Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Remove Dust, Stickers, Residue And Graffiti From FSMF, Go Kiosk On S/B And N/B Platform. Clean And Wipe All HPI Unit On Platforms. Remove Drag Marks And Stain Form S/B And N/B Platforms Floor Especially Around The Trash Receptacles. Remove Graffiti, Stickers And Stickers Residue From Signage On S/B And N/B Platform Columns Where Said Station Name On. Wipe All Signage With Graffiti Remover To Clean Stickers Residue. (Clean And Disinfect Employee Toilet And Public Toilets If Job #Sc0725 Is Not Covered)	Jay St Metrotech	A C F	N103	1600 - 1900
Lunch	Jay St Metrotech	A C F	N103	1900 - 1930
Major Cleaning: (No Exceptions) Sun: Clean And Organized Supply Room In Mezzanine. Wed: Major Cleaning Of The S/B Platform Refuse Room. Remove Inserts, Sweep Floor, Wash And Mop With Bucket Water. Mon / Thu: Clean And Remove Stain From Floor Behind S/B Platform Stairways Areas That Closed With Chrome Railings. Tue / Fri: Clean And Remove Stain From Floor Behind N/B Platform Stairways Areas That Closed With Chrome Railings. Sat: Clean And Polish All Turnstiles, MVMs, MEMs And Mc Readers In Mezzanine N102 And N103. Make Sure Use Proper Chemical.	Jay St Metrotech	A C F	N103	1930 - 2030
Sweep All S/B And N/B Platform Stairways. Scrap N/B And S/B Platforms. Empty All Trash Receptacles On S/B And N/B Platforms. Remove Spills, Stains And Drag Marks From S/B And N/B Platforms. Clean And Disinfect Urine And Feces From Platforms.	Jay St Metrotech	A C F	N103	2030 - 2230
Clean And Disinfect Men's And Women's Public Toilets.	Jay St Metrotech	A C F	N103	2230 - 2300
Report Off Duty	Jay St Metrotech	A C F	N103	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0497	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper PPE, Use Proper Equipment And Chemical During Performance Of Duties). Sweep All Street Stairway In Mezzanine C003 And C004. Sweep All Stairways Leading To Platform From Passageway. Empty Trash Receptacles In Mezzanine And Platform.	Jay St Metrotech	R	C003	1500 - 1600
Sweep All Street And Mezzanine Stairway By The N102 And N103 Mezzanine. Scrap N102 And N103 Mezzanine And All Unstaffed Areas. Spot Mop All Stains, Spills And Drag Marks In N102 And N103 Mezzanines. Clean And Sweep Outside Areas Around The Ka Rail Top Of The Street Stairways In Mezzanine N102 And N103. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level And Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Urine And Feces From Station Mezzanine And Outside Area Including Street Stairways. Empty Trash Receptacles In Mezzanine N102 And N103. Remove Stain Around The Trash Receptacles In Mezzanine N102 And N103. Polish All Chromes Inside The Trash Can.	Jay St Metrotech	A C F	N103	1610 - 1830
RTO Facilities: Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles.	Jay St Metrotech	A C F	N103	1830 - 1900
Lunch.	Jay St Metrotech	A C F	N103	1900 - 1930
Preform Duties "R" Platform: Sweep Outside Areas And Street Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Remove Gum, Graffiti And Stickers From Platforms And Mezzanine. Clean Mop, Disinfect, Wipe Down Tile Walls Of Employee's Toilet And EFR . Wipe Down Booth Windows. Clean All Turnstiles, MVMs, MEMs, MC Readers On All Control Areas. Clean And Disinfect Urine And Feces From Station Mezzanine, Platform And Outside Area Including Stairways.	Jay St Metrotech	R	C003	1940 - 2050
Mop And Disinfect Floor Inside The EL 706, EL 707, EL 708 And EL 709. Sweep Outside Areas And Street Stairways In Mezzanine N102 And N103. Scrap Mezzanine And Control Areas. Empty And Disinfect Trash Receptacles. Clean All Chrome Top Of The Trash Receptacles. Spot Mop Wherever Necessary In Mezzanine N102 And N103.	Jay St Metrotech	A C F	N103	2100 - 2250
Report Off Duty	Jay St Metrotech	R	C003	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0498	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Hoyt Schermerhorn	A C G	N108	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Lafayette Av	C	N110	1710 - 1910
Lunch	Lafayette Av	C	N110	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Hoyt Schermerhorn	A C G	N108	1950 - 2300
Major Cleaning:				
Mon: Deck clean ALL stains and trash receptacles on NB & SB platforms.				
Tue: Sweep Clean, deck mop, & disinfect Bond St & M4 staircases.				
Wed: Sweep Clean, deck mop, & disinfect NB staircases. (3)				
Thu: Sweep Clean, deck mop, & disinfect SB staircases. (3)				
Fri: Deck clean all stains and trash receptacles on NB & SB platforms.				
Report Off Duty.	Hoyt Schermerhorn	A C G	N108	2300 -

Saturday-Sunday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Hoyt Schermerhorn	A C G	N108	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Lafayette Av	C	N110	1710 - 1910
Lunch	Lafayette Av	C	N110	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Clinton Washington Avs	C	N111	1950 - 2150
Major Cleaning:				
SAT: Clean And Disinfect Refuse Rooms.				
Re-Scrap Station And Empty Trash Receptacles.	Hoyt Schermerhorn	A C G	N108	2200 - 2300
Report Off Duty.	Hoyt Schermerhorn	A C G	N108	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0499	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMS, MEMS Turnstiles and Heets	Nostrand Av	A C	N116	1500 - 1900
Lunch	Nostrand Av	A C	N116	1900 - 1930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles.				
MAJOR CLEANING: (2030-2130) MON: Deck Clean & Disinfect all stains on NB Upper & Lower platforms/staircases. TUE: Deck Clean & Disinfect all stains on SB Upper & Lower platforms/staircases. WED: Deck Clean & Disinfect all stains in control area N115 THU: Deck clean and disinfect all stains FRI: Deck clean and disinfect all stains	Nostrand Av	A C	N116	1930 - 2300
Report Off Duty.	Nostrand Av	A C	N116	2300 -

Saturday-Sunday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Nostrand Av	A C	N116	1500 - 1700
Major Cleaning: SAT: Clean And Disinfect Refuse Canisters on NB lower lever SUN: Clean And Disinfect Refuse Canisters on SB lower lever				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Kingston Throop Avs	C	N119	1710 - 1910
Lunch	Kingston Throop Avs	C	N119	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Ralph Av	C	N121B	1950 - 2150
Major Cleaning: Fri - Clean And Disinfect Refuse Rooms				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles.	Nostrand Av	A C	N116	2200 - 2300
Report Off Duty.	Nostrand Av	A C	N116	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0500	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Disinfect Elevators 344, 345 And 346.	Utica Av	A C	N120	1500 - 1730
Mop And Disinfect All Urine Areas And Spills/Stains.	Utica Av	A C	N120	1730 - 1830
Lunch	Utica Av	A C	N120	1830 - 1900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles.	Liberty Av	C	N125	1910 - 2030
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles.	Rockaway Av	C	N122	2040 - 2150
Major Cleaning: (2120-2150) Mon - Clean And Disinfect Refuse Rooms				
Major Cleaning: (2200-2300) Sun/Wed/Fri - Elev 344 (Street) Tue/Sat - Elev 346 (S/B Plat) Mon/Thur - Elev 345 (N/B Plat)	Utica Av	A C	N120	2200 - 2300
Clean And Disinfect, Brush/Mop Floors. Clean Elevator Glass And Wipe Down/Polish Stainless Steel Inside And Out.				
Report Off Duty.	Utica Av	A C	N120	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0501	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Scrap And Sweep Entrance Walkway. Clean Ledges, Sweep Grit From Stairways. Scrap Mezzanine And Platforms. Clean 'A' Line Tower. Disinfect Station. Clean Booth Windows And Window Ledges Of Litter. Clean And Disinfect Public Toilets. Empty And Clean All Trash Receptacles.	Broadway Junction	A C	N124	1500 - 1730
Clean Refuse Rooms On N/B And S/B Platforms.	Broadway Junction	A C	N124	1730 - 1900
Lunch	Broadway Junction	A C	N124	1900 - 1930
Major Cleaning: Sun/Wed: Clean And Disinfect All 'A' Line Trash Receptacles. Mon/Fri: Clean And Disinfect All 'J' Line Trash Receptacles. Tues/Sat: Clean Freestanding Information Board And Map Frames On 'A' Line. Dust All Tops Of Trash Receptacles And Benches. Thursday: Clean Freestanding Map Frames On 'J' Line. Dust All Tops Of Trash Receptacles And Benches.	Broadway Junction	A C	N124	1930 - 2030
'A' Line: Re-Scrap Upper Mezzanine, Platforms And Stairways. Empty Trash Receptacles.	Broadway Junction	A C	N124	2030 - 2130
'A' Line: Re-Scrap Station. Clean And Disinfect Public Toilets. Empty All Trash Receptacles. Dust Tops And Sides Of Escalators.	Broadway Junction	A C	N124	2130 - 2300
Report Off Duty.	Broadway Junction	A C	N124	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0501A	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Uniform.				
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas (A, C, J, L lines). Disinfect all urine areas. Empty and disinfect all trash receptacles (A, C, J, L lines). Dust All Ledges. Clean all MVMs, MEMs, HEETs, turnstiles and chrome on station. Sweep stairways by escalators. Sweep and disinfect entryway to station.	Broadway Junction	A C	N124	1500 - 1800
Clean and disinfect Men and Women public toilets	Broadway Junction	A C	N124	1800 - 1900
Lunch	Broadway Junction	A C	N124	1900 - 1930
Sweep all stairways, scrap mezzanine and platform areas. Correct all unsanitary conditions. Disinfect all urine areas, remove feces, vomit, and spit marks. Empty, clean and disinfect all trash receptacles. scrub area around trash receptacles and benches. Empty trash receptacle in booth. Clean employee's toilet and facility room. Clean all railings, ledges, walls, signs, benches, sandboxes. Remove all graffiti and stickers.	Broadway Junction	A C	N124	1930 - 2300
Report Off Duty.	Broadway Junction	A C	N124	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0502	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Sweep, Mop, And Disinfect Public Toilets.	Euclid Av	A C	N128	1500 - 1730
Clean And Disinfect El 341, El 342, And El 343. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Euclid Av	A C	N128	1730 - 1830
Lunch	Euclid Av	A C	N128	1830 - 1900
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean and mop employee bathroom and facility room.	Van Siclen Av	C	N126	1910 - 2030
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean and mop employee bathroom and facility room	Shepherd Av	C	N127	2035 - 2200
Rescrap Platforms And Mezzanine.	Euclid Av	A C	N128	2210 - 2300
Report Off Duty	Euclid Av	A C	N128	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0503	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Ozone Park Lefferts Blvd	A	N141	1500 - 1700
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.	111 St	A	N139	1705 - 1830
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.	111 St	A	N139	1830 - 1900
Lunch	104 St	A	N137	1905 - 2035
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.	Ozone Park Lefferts Blvd	A	N141	2045 - 2145
Clean And Disinfect Elevator 462 And 463. Clean Glass And Wipe Down Stainless Steel. Sweep And Mop Floors.	Ozone Park Lefferts Blvd	A	N141	2145 - 2300
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.	Ozone Park Lefferts Blvd	A	N141	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0503A	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.	Ozone Park Lefferts Blvd	A	N141	1500 - 1700
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows As needed)	Rockaway Blvd	A	N134	1715 - 2000
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.	Rockaway Blvd	A	N134	2000 - 2030
Lunch	Ozone Park Lefferts Blvd	A	N141	2045 - 2300
Clean And Disinfect Elevator 462 And 463. Clean Glass And Wipe Down Stainless Steel. Sweep And Mop Floors. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.(As needed)	Ozone Park Lefferts Blvd	A	N141	2300 -
Report Off Duty.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0504	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Platform Areas. Clean Booth Windows, Interior And Exterior. Clean Vending Machines And Employee's Toilet.	Howard Beach JFK Airport	A	N182	1500 - 1545
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles.	Broad Channel	A S	N183	1555 - 1730
North Conduit: Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Sweep And Disinfect N/E Underpass. Clean Employee's Toilet. Clean Booth Windows Interior And Exterior. Clean Vending Machines And Heets.	Aqueduct North Conduit Av	A	N181	1740 - 1910
North Conduit: Lunch	Aqueduct North Conduit Av	A	N181	1910 - 1940
Racetrack: Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Employee's Toilet. Clean Vending Machines And HEETs.	Aqueduct North Conduit Av	A	N181	1950 - 2050
Re-Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty All Trash Receptacles. Sweep And Mop Floors In And Employee Facility Room And Supervisor's Office.	Howard Beach JFK Airport	A	N182	2100 - 2300
Report Off Duty.	Howard Beach JFK Airport	A	N182	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0505	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Disinfect Trash Receptacles, Urine Areas, And Remove Pigeon Droppings. Clean Booth Windows, Interior, Exterior. Clean Employee's Toilet And Public Toilets. Clean Vending Machines.	Rockaway Park Beach 116 St	A S	N187	1500 - 1630
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Disinfect Urine Areas.	Beach 105 St	A S	N186	1640 - 1800
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Disinfect Urine Areas.	Beach 98 St	A S	N185	1810 - 1940
Lunch	Beach 98 St	A S	N185	1940 - 2010
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Disinfect Urine Areas.	Beach 90 St	A S	N184	2020 - 2130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Disinfect Urine Areas.	Beach 67 St	A	N191	2140 - 2245
Report Off Duty.	Rockaway Park Beach 116 St	A S	N187	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0506	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean And Disinfect Public Toilets.	Far Rockaway Mott Av	A	N196	1500 - 1630
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 25 St	A	N195	1640 - 1750
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 36 St	A	N194	1800 - 1900
Lunch	Beach 36 St	A	N194	1900 - 1930
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 44 St	A	N193	1940 - 2050
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 60 St	A	N192	2100 - 2150
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Far Rockaway Mott Av	A	N196	2200 - 2300
Report Off Duty	Far Rockaway Mott Av	A	N196	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0506A	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean And Disinfect Public Toilets.	Far Rockaway Mott Av	A	N196	1500 - 1630
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 60 St	A	N192	1640 - 1750
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 67 St	A	N191	1800 - 1900
Lunch	Beach 36 St	A	N194	1900 - 1930
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Broad Channel	A S	N183	1950 - 2100
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Far Rockaway Mott Av	A	N196	2100 - 2300
Report Off Duty	Far Rockaway Mott Av	A	N196	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0507	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches And Public Phones, Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Major Cleaning (0100-0130) Wed: Clean & Disinfect All Trash Receptacles & Refuse Housings. Fri: Deliver Dry/Chemical Supplies To Station. Sat: Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode & Urinals. Empty Trash. Wipe Down Lockers, Tables & Benches.	Bedford Nostrand Avs	G	N417	2300 - 0130
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches And Public Phones, Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Clean Under Pass.	Myrtle Willoughby Avs	G	N415	0140 - 0330
Lunch	Myrtle Willoughby Avs	G	N415	0330 - 0400
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches And Public Phones, Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Clean Closed End Areas.	Flushing Av	G	N414	0410 - 0550
Sweep All Stairways. Scrap Mezzanine And Platform. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Bedford Nostrand Avs	G	N417	0600 - 0700
Report Off Duty.	Bedford Nostrand Avs	G	N417	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0508	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways And Outside Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Trash Receptacles. Clean And Disinfect Employee Toilet, Facility Room And Urine Areas. Clean MVMs, Mems And Readers. Mop Floors And Disinfect EL 339 And 340.	Franklin Av	C	N114	2300 - 0030
Scrap Island Platform And Bridge To Walkway. Remove Pigeon Droppings From All Island Platforms, Bridge To Walkway And Staircase Along Side of Escalator. Sweep Outside Areas And Stairways. Disinfect Along Base Of Wall In Passageway. Empty And Clean Trash Receptacles. Remove Graffiti/Stickers From Non-Painted Surfaces, Signs And Benches. Remove Graffiti From Non-Painted Surfaces, Signs And Benches. Clean And Disinfect Employee Toilet. Clean Booth Windows. Clean And Disinfect Pigeon Droppings. Clean And Polish Escalators 352. Clean All AFC Equipment.	Franklin Av	C	N114	0030 - 0130
Major Cleaning: Mon: Clean/Disinfect Shuttle And N114 Refuse Room And Canister. Tue: Clean/Disinfect, Deck Brush, Polish Elevators 339 & 340 Wed: Clean, Polish & Remove Graffiti/Stickers/Residue On Esc 352 Thu: Clean, Disinfect, Mop & Restock Employees' Toilet/Facility Room. Fri: Clean, Disinfect, Deck Brush, Polish Elevators 339 & 340. Sun: Clean, Polish & Remove Graffiti/Stickers/Residue On Esc 352.	Franklin Av	C	N114	0130 - 0230
Lunch	Franklin Av	C	N114	0230 - 0300
Sweep Stairways, Outside Area And Ramp. Scrap Platforms, Mezzanine And Corridor. Empty And Clean Trash Receptacles. Remove Graffiti From Non- Painted Surfaces, Signs And Benches. Clean And Disinfect Employees' Toilet And Facility Room. Clean Booth Windows. Remove All Stickers And Gum. Major Cleaning: (0340-0410) Sun: Clean And Disinfect Refuse Room Tue: Clean, Disinfect, Mop And Restock Employee's Toilet/Facility Room.	Park Place	S	B009	0310 - 0420
Sweep Stairways And Outside Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Trash Receptacles. Clean And Disinfect Employee Toilet, Facility Room And Urine Areas. Clean MVMs, Mems And Readers. Mop Floors And Disinfect EL 339 And 340.	Franklin Av	C	N114	0430 - 0540
Scrap Island Platform And Bridge To Walkway. Remove Pigeon Droppings from all Island Platform, Bridge to Walkway and Staircase along side Escalator. Sweep Outside Areas And Stairways. Disinfect Along Base Of Wall In Passageway. Empty And Clean Trash Receptacles. Remove Graffiti/Stickers From Non-Painted Surfaces, Signs And Benches. Clean And Disinfect Employee Toilet. Clean Booth Windows. Clean And Disinfect Pigeon Droppings. Clean And Polish Escalators 352. Clean All AFC Equipment.	Franklin Av	C	N114	0540 - 0700
Report Off Duty.	Franklin Av	C	N114	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0509	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Platform And Mezzanine. Empty And Clean Interior & Exterior Of All Trash Receptacles. Disinfect Urine Areas And Pigeon Droppings. Remove Graffiti And Stickers. Clean And Disinfect Employee's Toilet. Clean Booth Windows. Remove Gum From Tile Floor And Mop Stains. Disinfect South End Of Southbound Exit. Clean Sand Boxes.	Parkside Av	Q	B014	2300 - 0115
Sweep All Stairways, Scrap Platform And Spot Mop Both Mezzanine Floors. Empty And Clean Interior And Exterior Of All Trash Receptacles. Disinfect Urine Areas And Pigeon Droppings. Remove Graffiti And Stickers From Signs ,Benches And Non Painted Surfaces. Mop And Remove Gum From Tile Floors And Stairways. Clean All Turnstiles And MVMs/MEMs. Clean And Disinfect Employee's Toilet & Facility Room. Clean Booth & Mezzanine Windows. Clean Sand Boxes. Clean T/S Swipes At N/E Mezzanine.	Church Av	B Q	B016	0125 - 0415
Lunch	Church Av	B Q	B016	0415 - 0445
Open And Clean Men's And Women's Public Toilets.	Church Av	B Q	B016	0445 - 0500
Sweep All Stairways, Scrap Platform And Mezzanine. Disinfect Urine Areas And Pigeon Droppings. Remove Graffiti And Stickers Upon Discovery. Clean Booth & Mezzanine Windows. Clean And Disinfect Employee’s Toilet. Empty And Clean Trash Receptacles. Remove Gum From Tiles Floor. Clean Sand Boxes.	Beverley Rd	Q	B017	0515 - 0615
Re-Scrap Station And Empty Trash Receptacles.	Parkside Av	Q	B014	0630 - 0700
Report Off Duty.	Parkside Av	Q	B014	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0510	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Newkirk Plaza	B Q	B019	2300 - 0030
Clean And Close Public Toilets At 2400 Hours. Empty All Trash Receptacles. Remove pigeon droppings from handrails, stairways and platform.				
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty & Clean All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean AFC Equipment. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employees' Toilet And Facility Room. Disinfect Urine Areas And Pigeon Droppings. Clean Mezzanine & Booth Windows. Clean Sand Boxes & T/S Swipes.	Avenue H	Q	B020	0045 - 0230
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty & Clean All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employee's Toilet And Facility Room. Clean Mezzanine & Booth Windows. Clean Sand Boxes.	Cortelyou Rd	Q	B018	0240 - 0350
Lunch	Newkirk Plaza	B Q	B019	0400 - 0430
Open Public Toilets At 0500 Hours.	Newkirk Plaza	B Q	B019	0430 - 0500
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty & Clean Interior & Exterior Of All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employee's Toilet. Mop Paid And Unpaid Mezzanine. Disinfect Urine Areas And Pigeon Droppings. Clean Mezzanine & Booth Windows. Clean Sand Boxes.	Newkirk Plaza	B Q	B019	0500 - 0700
Report Off Duty.	Newkirk Plaza	B Q	B019	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0511	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platforms. Clean, Mop, & Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside of Refuse Housings And Sandboxes. Clean All Benches. Clean And Polish All Benches, Turnstiles, MVMs, MEMs And HEETs. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	Nassau Av	G	N408A	2300 - 0100
Sweep All Stairways. Scrap Mezzanine And Platforms. Clean, Mop & Disinfect Employees' Toilet, Slop Sink, Facility Room, and Elevators 763, 764, & 765. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean All Benches. Clean And Polish All Turnstiles, MVMs MEMs And HEETs. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	Greenpoint Av	G	N405	0110 - 0320
Major Cleaning (0250-0320)				
Sat: Sweep Clean, Deck Mop Staircases P1 & P2 Sun: Sweep Clean & Deck Mop Staircases P3 & P4				
Lunch	Greenpoint Av	G	N405	0320 - 0350
Sweep All Stairways. Scrap Mezzanine And Platforms. Clean, Mop, & Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean All Benches. Clean And Polish All Turnstiles, MVMs MEMs And HEETs. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	21 St	G	N401	0400 - 0650
Major Cleaning (0600-0640)				
Wed: Deliver Dry/Chemical Supplies To Station. Thu: Clean & Organized Slop Sink & Supply Room. Fri: Clean Refuse Housing & Trash Receptacles.				
Report Off Duty.	Nassau Av	G	N408A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0512	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean AFC Equipment And Swipe Heads In Unstaffed Areas. CLOSE PUBLIC TOILETS AT 2400 HOURS	Sheepshead Bay	B Q	B027	2300 - 0030
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employee'S Toilet And Facility Room. Wipe Down Benches, Signs, Sand Boxes And Canister Housings. Remove pigeon droppings from handrails, stairways and platforms.	Avenue U	Q	B025	0040 - 0240
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employee'S Toilet And Facility Room. Wipe Down Benches, Signs, Sand Boxes And Canister Housings. Remove pigeon droppings from handrails, stairways and platforms.	Neck Rd	Q	B026	0250 - 0350
LUNCH	Sheepshead Bay	B Q	B027	0400 - 0430
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty All Trash Receptacles. Clean AFC Swipeheads In Unstaffed Control Areas. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfect Urine Areas And Pigeon Droppings. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employees' Toilet And Facility Room. OPEN PUBLIC TOILETS AT 0500 HOURS.	Sheepshead Bay	B Q	B027	0430 - 0700
REPORT OFF DUTY	Sheepshead Bay	B Q	B027	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0513	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect, And Mop Public Toilets. Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Bathroom And Facility Room. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Wipe Down Benches, Signs, Sand Boxes And Canister Housings. CLOSE PUBLIC TOILETS AT 1200 HOURS.	Brighton Beach	B Q	B029	2300 - 0045
Clean And Polish Escalator ELE 346. Clean Walls, Chrome Plates, Railings And Remove Gum From Chrome Plates.	Brighton Beach	B Q	B029	0045 - 0145
LUNCH	Brighton Beach	B Q	B029	0150 - 0220
Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Wipe Down Benches, Signs, Sandboxes And Canister Housings.	West 8 St NY Aquarium	F Q	G011	0230 - 0450
OPEN PUBLIC TOILETS AT 0500 HOURS.	Brighton Beach	B Q	B029	0500 - 0505
Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Bathroom And Facility Room. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Wipe Down Benches, Signs, Sandboxes And Canister Housings. MAJOR CLEANING: (0620-0650) SUN: Clean And Disinfect All Trash Receptacles. TUE: Clean And Disinfect Canister Housing.	Ocean Pkwy	Q	B032	0515 - 0650
REPORT OFF DUTY.	Brighton Beach	B Q	B029	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0514	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
PERFORM DUTIES ON 'B/ Q ' LINES	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0700 - 0730
Clean And Polish EL307: Sweep, Disinfect And Mop Floors. Clean Exterior Ledges Of All Levels.				
- Clean All Trash Receptacles Chrome Tops. - Clean All HPI's - Remove All Spills, Stains And Drag Marks From Floor Areas. Sweep All Stairways And Landings. Scrap Island Platform, And All Mezzanines Including Hanson Place And Bottom Of LIRR Tracks 1 And 2. Empty And Disinfect All Trash Receptacles, Damp Wipe Trash Receptacles. Remove All Graffiti And Stickers On Station. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames On Island Platform. Clean All Public Telephones On Station. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Sweep All Stairways And Landings, Scrap Passageways And Ramps Leading From "Q" Platform, "2" N/B Platform And "4" Island Platform To The Barclays Center Control Area. Scrap Paid Side Of Barclays Center Control Area Mezzanine. Disinfect Unsanitary Conditions. Empty Trash Receptacles In R612 Paid Mezzanine. Clean and disinfect Hanson place employee toilet, mop floor, empty and replenish paper supplies as needed Major Duty: (0930-1000) Sun: Island Platform Refuse Room- Wash Walls/Floors. Disinfect Mon: Island Platform Scrubber Room- Clean And Organize, Discard All Empty Bottles And Boxes. Tue: Hanson Place Scrubber Room- Clean And Organize, Discard All Empty Bottles And Boxes. (Lower Level Mezzanine.) Wed: Mid Mezzanine Scrubber Room North To LIRR Tracks 1 And Z. Discard All Empty Bottles And Boxes. Thu: Hanson Place Employee Toilet. Wash Walls/Floors. Wipe Down All Surfaces. Replenish Paper Supplies. Fri: Clean And Polish All AFC Equipment And Stainless Steel In Hanson Place Control Area. Sat: Bucket Wash S/W's MML8A/B/C, ML9A/B/C And M110A/B/C Next To ES310.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0730 - 1100
PERFORM DUTIES ON ' Q ' LINE	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1100 - 1200
Clean And Polish Stainless Steel Adjacent To S/W'S ML1, ML2, ML3, P9 And P10.				
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1200 - 1230
PERFORM DUTIES ON ' Q ' LINE	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1230 - 1300
Clean And Polish EL307; Sweep, Disinfect And Mop Floor. Clean Stainless Steel On Interior Of Cab.				
PERFORM DUTIES ON ' Q ' LINE	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1300 - 1330
Scrap And Disinfect Head House Area On Street Level And Transport Trash To Refuse Room.				
PERFORM DUTIES ON ' Q/2/4 ' LINES.				
Sweep All Stairways And Landings, Scrap Passageways And Ramps Leading From "Q" Platform, "2" N/B Platform And "4" Island Platform To The Barclays Center Control Area. Scrap Paid Side Of Barclays Center Control Area Mezzanine. Disinfect Unsanitary Conditions. Remove Stains, Drag Marks And Gum. Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1330 - 1500
Report Off Duty	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0515	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. - Clean HPI's. Clean All Trash Receptacles Chrome Tops. - Remove All Spills, Stains And Drag Marks From Floor Areas. Sweep All Stairways And Landings Including The 3Ft Around KA Rails. Scrap Northbound/Southbound Platforms, And Mezzanine Up Until The Southbound 2,3 Ramp. Empty And Disinfect All Trash Receptacles On Station, Damp Wipe Tops On All Receptacles. Clean Exterior Of C9 Booth Window And Empty Booth Trash. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, MEMs, Turnstiles, And Metro card Readers. Clean Customer Information Center And Customer Assistant Intercoms. Clean And Disinfect All Benches And Free-Standing Map Frames On Platforms. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas.	Atlantic Av-Barclays Ctr	D N R	C009	0700 - 1030
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	1030 - 1100
Clean And Disinfect Employees' Facility Rooms And Employee Toilet On Paid And Unpaid Mezzanine. Replenish Paper Stock In Bathroom.	Atlantic Av-Barclays Ctr	D N R	C009	1100 - 1230
Major Cleaning: Sun: Clean Booth C9 Interior And Exterior: Mop Floor, Wipe Down Walls, And Dust Ledges. Mon: Deck Wash Walls And Floor In EFR Located In C009 Unpaid Mezzanine Including Locker Room. Tue: Deck Wash Walls And Floor In Employee Toilet Located In C009 Unpaid Mezzanine. Clean Urinal, Sink And Mirror. Wipe Down All Dispensers-Replenish Paper And Soap Supplies. Wed: Deck Wash Walls And Floor In EFR Located In C009 Paid Mezzanine Next To Newsstand-Including Wiping Down Lockers. Clean Out Refrigerator And Microwave. Thu: Deck Wash Walls And Floor In C009 Unpaid And Paid Mezzanine, Scrubber Rooms. CTA Slop Sink Room. Fri: Clean And Organize Chemical And Paper Supply Rooms- Discard All Boxes. Sat: Clean And Disinfect Stations Superintendent's Office, Mop/Disinfect Floors Om Both Levels.	Atlantic Av-Barclays Ctr	D N R	C009	1230 - 1330
Sweep All Stairways And Landings. Scrap Northbound/Southbound Island Platforms, And Mezzanine Up Until The Southbound 2,3 Ramp. Empty And Disinfect All Trash Receptacles On Station. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove All Graffiti And Stickers On The Station. Remove All Stains, Spills, And Drag Marks On Station.	Atlantic Av-Barclays Ctr	D N R	C009	1330 - 1500
Report Off Duty	Atlantic Av-Barclays Ctr	D N R	C009	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0516	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sandboxes. Clean And Disinfect Unsanitary Conditions. Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MEM's, MEM's, AFC Readers. Clean And Disinfect Employees’ Toilet And Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash.	Avenue H	Q	B020	1500 - 1700
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sandboxes. Clean & Disinfect Unsanitary Conditions. Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers. Clean And Disinfect Employees’ Toilet And Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash.	Cortelyou Rd	Q	B018	1710 - 1900
Lunch	Newkirk Plaza	B Q	B019	1910 - 1940
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sandboxes. Clean & Disinfect Unsanitary Conditions. Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash.	Newkirk Plaza	B Q	B019	1940 - 2230
Re-Scrap The Mezzanine AND Station's Porch And Empty Trash Receptacles.	Avenue H	Q	B020	2240 - 2300
Report Off Duty	Avenue H	Q	B020	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0517	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers.) Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect Public Toilets. Clean All Canister Housing On The Platform. Clean Booth Windows And All Glass Windows On The Mezzanine. Empty Booth Trash. **Clean Public Toilets @ 0900Hrs** Major Cleaning: (0900-0930) Sun: Clean Booth B016. Mon: Canister Housings Tue: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, HXT, HEETs, AFC Readers, Emergency Gates/ Chrome), Railings. Wed: Employee's Facility Room Thu: Clean/Disinfect Employee's Toilet And Wash Down Walls. Fri: Clean/Disinfect Public Toilets And Wash Down Walls. Sat: All Glass Windows On The Mezzanine.	Church Av	B Q	B016	0700 - 0930
Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mezzanine. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers). Clean And Disinfect Employee Toilet And Facility Room. Clean And Disinfect Public Toilets. Clean All Canister Housing On The Platform. Clean Booth Windows And All Glass Windows On The Mezzanine. Empty Booth Trash. Major Cleaning: (1120-1150) Sun: Clean Booth B014. Mon: Clean Canister Housing Tue: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, HXT, HEETs, AFC Readers, Emergency Gates/ Chrome), Railings. Wed: Employee Facility Room Thu: Clean/Disinfect Employees' Toilet And Wash Down Walls. Fri: Booth B014 Sat: All Glass Windows On The Mezzanine.	Parkside Av	Q	B014	0940 - 1150
Lunch	Parkside Av	Q	B014	1150 - 1220
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean, Disinfect, Mop And Stock Employee's And Public Toilets.	Church Av	B Q	B016	1230 - 1500
Report Off Duty.	Church Av	B Q	B016	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0518	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mop The Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment(Turnstiles, Swipe Heads Mvm, Mem, AFC Readers. Clean And Disinfect Employee'S Toilet. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash. Major Cleaning: (0845-0915) Sun: Booth B020 Mon: Clean Canister Housings Tue: Clean & Polish AFC Equipment(Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers, Emergency Gates/Chrome), Railings. Wed: Booth B020 Thu: Clean/Disinfect Employees' Toilets And Wash Down Walls. Sat: All Glass Windows On The Mezzanine.	Avenue H	Q	B020	0700 - 0915
Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mop The Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment(Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers. Clean And Disinfect Employees' Toilet. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash. Major Cleaning: (1110-1140) Sun: All Mezzanine Windows Fri: Polish Housing Canister Sat: Booth B018	Cortelyou Rd	Q	B018	0925 - 1140
Lunch	Cortelyou Rd	Q	B018	1140 - 1210
Clean Pigeon Droppings. Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions. Clean All AFC Equipment(Turnstiles, Swipe Heads Mvm, Mem, AFC Readers. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash. Major Cleaning: (1330-1400) Sun: Mop The Mezzanine. Fri: Booth B017 Sat: Employees' Facility Room	Beverley Rd	Q	B017	1220 - 1400
Re-Scrap Station And Empty All Trash Receptacles. Clean, Disinfect And Stock The Employees' Toilet.	Avenue H	Q	B020	1410 - 1500
Report Off Duty.	Avenue H	Q	B020	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0519	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways And Outside Areas, Scrap Platforms And Mezzanines. Empty Trash Receptacles. Clean Interior And Exterior Of Trash Receptacles. Clean And Disinfect Employee's And Public Toilets. Clean Glass Window @ N/E Mezzanine. Clean Sand Boxes & Turnstile Swipes @ N/E Mezzanine.	Prospect Park	B Q S	B013	0700 - 0830
RTO Facilities: Clean And Disinfect RTO Crew Room. Empty Trash, Sweep And Mop Floors, Clean Toilets.	Prospect Park	B Q S	B013	0830 - 0900
Sweep All Stairways And Outside Areas, Scrap Platforms And Mezzanines. Empty Trash Receptacles. Clean Interior And Exterior Of Trash Receptacles. Clean And Disinfect Employee's Toilet. Clean And Disinfect Refuse Room. Clean AFC Equipment & Booth Windows. Clean Employee Facility Room.	7 Av	B Q	B004	0910 - 1140
Lunch	7 Av	B Q	B004	1140 - 1210
Sweep All Stairways And Outside Areas, Scrap Mezzanines And Platforms. Empty Trash Receptacles. Clean Interior And Exterior Of Trash Receptacles. Clean And Disinfect Employee's And Public Toilets. Clean Stains And Remove Gum From Tile Floors. Sweep And Mop Floors In EL382 And EL383. Clean Pigeon Droppings On Platforms. Clean Glass Windows @ S/E Mezzanine. Clean Sand Boxes On The Platform. Clean Turnstiles Swipes @ N/E Mezzanine.	Prospect Park	B Q S	B013	1220 - 1500
Clean Public Toilets At 1345				
Report Off Duty.	Prospect Park	B Q S	B013	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0520	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public Restroom, Employees' Toilet & Facility Room. Disinfect All Urine Areas And Pigeon Droppings. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers And Gum. Remove Stains And Drag Marks. Wipe Down Benches, Signs, Sandboxes And Canister Housings. **Clean & Disinfect Men & Women Public Toilet (0830-0900)** Major Cleaning (0800-0830) Sat: Clean & Disinfect Refuse Room.	Sheepshead Bay	B Q	B027	0700 - 0900
Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas . Empty All Trash Receptacles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean Employees' Facility Room And Remove Trash. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Scrap Lower Landing Of Escalator # 346 And Remove Gum. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers And Gum. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Remove Stains And Drag Marks.	Brighton Beach	B Q	B029	0910 - 1030
RTO Facilities: M-F Clean RTO Crew Quarters, Tower And Dispatcher'S Office. Clean Windows. Clean And Disinfect Toilets.	Brighton Beach	B Q	B029	1030 - 1130
Lunch	Brighton Beach	B Q	B029	1130 - 1200
Sweep All Stairways And Outside Area. Scrap Mezzanine And Platforms. Empty All Trash Receptacles. Disinfect All Urine Areas And Pigeon Droppings.	Brighton Beach	B Q	B029	1200 - 1250
Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean CTA Room And Employees' Facility Room And Remove Trash. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Clean All AFC Equipment. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers And Gum. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Remove Stains And Drag Marks. Major Duty (1300-1400) Tue: Clean & Disinfect Canister Housings. Thu: Clean Facility Room, CTA Room And Employees' Toilet. Fri: Clean Booth B025 Interior And Exterior Including Control Area.	Avenue U	Q	B025	1300 - 1450
Report Off Duty	Sheepshead Bay	B Q	B027	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0520	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform. Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public And Employee'S Toilet. Disinfect All Urine Areas And Pigeon Droppings. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers And Gum. Remove Stain And Drag Marks. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Major Duty (0800-0900) Sun: Clean Booth B027 Interior And Exterior Including Control Area. Mon: Clean Facility Room, CTA Room And Employees' Toilet.	Sheepshead Bay	B Q	B027	0700 - 0900
Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean Employees' Facility Room And Remove Trash. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Scrap Lower Landing Of Escalator # 346 And Remove Gum. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Graffiti From Non Painted Surfaces, Signs And Benches. Remove All Stickers And Gum. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Major Duty (1030-1130) Sun: Clean & Disinfect Canister Housings And Disinfect Platforms Of Pigeon Droppings.. Wed: Clean Facility Room, CTA Room And Employees' Toilet. Sat: Clean Booth B029 Interior And Exterior Including Control Area.	Brighton Beach	B Q	B029	0910 - 1130
Lunch	Brighton Beach	B Q	B029	1130 - 1200
Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean CTA Room, Employees' Facility Room And Remove Trash. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Clean All AFC Equipment. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers And Gum. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Remove Stains And Drag Marks.	Avenue U	Q	B025	1210 - 1400
Sweep All Stairways And Outside Area. Scrap Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles. Clean Public And Employee'S Toilet. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Scrap Lower Landing Area Of Escalator #346.	Brighton Beach	B Q	B029	1410 - 1450
Report Off Duty.	Sheepshead Bay	B Q	B027	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0521	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Stairways, Outside Area, Scrap Platforms, Mezzanines And Outside Areas. Remove Gum From Tile Floor And Mop Stains. Empty And Clean All Trash Receptacles. Disinfect Urine Areas And Pigeon Droppings. Remove Graffiti, Gum And Stickers From Signs, Benches, And Non Painted Surfaces. Clean And Disinfect Employees' Toilet And Facility Room. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Major Cleaning: (0825-0905) Mon: Clean Facility Room, CTA Rooms And Employees' Toilet. SAT: Clean Booth B032 Interior And Exterior Including Control Area.	Ocean Pkwy	Q	B032	0700 - 0905
Sweep Stairways, Outside Area, Scrap Platforms, Mezzanines And Outside Areas And Mop Stains. Empty And Clean All Trash Receptacles. Disinfect Urine Areas And Pigeon Droppings. Clean Exterior Of Booth Window & Empty Booth Trash. Remove Graffiti, Gum And Stickers From Signs, Benches, And Non Painted Surfaces. Clean And Disinfect Employee'S Toilet And Facility Room. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Major Cleaning: (1015-1130) Sun: Clean Booth G011 Interior And Exterior Including Turnstiles, Railings, AFC Equipment And Heets. Clean Refuse Housing.	West 8 St NY Aquarium	F Q	G011	0915 - 1230
Lunch	West 8 St NY Aquarium	F Q	G011	1230 - 1300
Sweep Stairways, Outside Area, Scrap Platforms, Mezzanines And Outside Areas. Remove Gum From Tile Floor And Mop Stains. Empty And Clean All Trash Receptacles. Disinfect Urine Areas And Pigeon Droppings. Remove Graffiti, Gum And Stickers From Signs, Benches, And Non Painted Surfaces. Clean And Disinfect Employee'S Toilet And Facility Room. Clean All AFC Equipment. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Remove Stains And Drag Marks. Major Cleaning: (1310-1350) Tue: Clean Facility Room, Cta Rooms And Employee'S Toilet. Wed: Clean & Disinfect Canister Housings. Fri: Clean Booth B026 Interior And Exterior Including Control Area.	Neck Rd	Q	B026	1310 - 1450
Report Off Duty	Ocean Pkwy	Q	B032	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0522	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM, MEM, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean Booth Windows. Empty Booth Trash.	7 Av	B Q	B004	1500 - 1630
Major Cleaning (1500-1630) Sun: Clean Booth B004 Including All AFC Equipment.				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & Disinfect Unsanitary Conditions (Pigeon Droppings). Clean All AFC Equipment (Turnstiles, Swipe Heads, Mvm, Mem, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Booth Trash.	Prospect Park	B Q S	B013	1640 - 1900
Clean Public Toilet @ 1800 Hrs.				
Major Cleaning (1830-1900) Sun: Booth B013, Including All AFC Equipment & Glass Windows.				
Lunch	Prospect Park	B Q S	B013	1900 - 1930
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sandboxes. Clean & Disinfect Unsanitary Conditions (Pigeon Droppings). Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM, MEM, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Booth Trash.	Prospect Park	B Q S	B013	1930 - 2130
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean Booth Windows. Empty Booth Trash.	7 Av	B Q	B004	2140 - 2300
Report Off Duty.	7 Av	B Q	B004	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0523	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways And Outside Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Trash Receptacles. Disinfect Urine Areas. Clean And Disinfect Employee’S Facility Room And Toilet. Clean All MVMs And Turnstiles.	Franklin Av	C	N114	1500 - 1620
Scrap Shuttle Island Platform And Bridge To Walkway. Sweep Stairway Adjacent To Escalator, Scrap Mezzanine, Sweep Outside Area Including Bus Ramp. Empty And Clean Trash Receptacles. Remove And Clean Pigeon Droppings And Disinfect. Remove Graffiti/Stickers From Non Painted Surfaces, Signs And Benches.	Franklin Av	C	N114	1620 - 1700
Sweep Stairways, Scrap Platforms And Mezzanine And Corridor. Sweep Outside Area And Ramp. Empty And Clean Trash Receptacles. Remove Graffiti From Non Painted Surfaces, Signs And Benches. Clean And Disinfect Employee'S Toilet And Facility Room. Clean Booth Windows. Remove All Stickers And Gum.	Park Place	S	B009	1710 - 1820
Major Cleaning: (1740-1810) Sun: Clean Employee’s Facility Room. Sat: Clean And Organize CTA Room And Supply Room Benches.				
Lunch	Park Place	S	B009	1820 - 1850
Sweep Stairways And Outside Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Trash Receptacles. Disinfect Urine Areas. Scrap Shuttle Island Platform And Bridge To Walkway. Sweep Stairway Adjacent To Escalator, Scrap Mezzanine, Sweep Outside Area Including Bus Ramp. Empty And Clean Trash Receptacles. Remove and Clean Pigeon Droppings and Disinfect. Remove Graffiti/Stickers From Non Painted Surfaces, Signs And Benches.	Franklin Av	C	N114	1900 - 2020
Clean And Disinfect El 339 And El 340 Including Ramp. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Clean Esc 352.	Franklin Av	C	N114	2020 - 2100
Sweep Stairways, Re-Scrap N/B And S/B Platforms Ind, Re-Scrap Shuttle Platform. Disinfect Pigeon Droppings.	Franklin Av	C	N114	2100 - 2300
Report Off Duty.	Franklin Av	C	N114	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0524	Station South	1500 - 2300	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, AFC Readers). Clean & Disinfect Employee's & Public Toilets. Clean Booth Window. Empty Booth Trash.	Church Av	B Q	B016	1500 - 1650
Clean Public Toilets @ 1540				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & Disinfect Unsanitary Conditions (Pigeon Droppings). Clean All AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, AFC Readers). Clean And Disinfect Employees' Toilet. Clean All Canister Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Booth Trash.	Beverley Rd	Q	B017	1700 - 1900
Lunch	Beverley Rd	Q	B017	1900 - 1930
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, AFC Readers). Clean And Disinfect Employee's Toilets. Clean All Canister Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Booth Trash.	Parkside Av	Q	B014	1940 - 2130
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean & Close The Public Toilets.	Church Av	B Q	B016	2140 - 2300
Report Off Duty.	Church Av	B Q	B016	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0525	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean Booth Window. Empty Booth Trash CLEAN PUBLIC TOILETS AT 1500 HRS.	Kings Hwy	B Q	B024	1500 - 1730
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, Mvm, Mem, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Booth Trash.	Avenue J	Q	B021	1740 - 2000
Lunch	Avenue J	Q	B021	2000 - 2030
Sweep And Mop Floors In ELE. 760 And ELE. 761. Wipe & Clean Interior & Exterior Surface. Dust Outer Ledges.	Kings Hwy	B Q	B024	2040 - 2110
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean And Disinfect Employees' Toilet. Clean Booth Window. Empty Booth Trash.	Kings Hwy	B Q	B024	2110 - 2240
Clean & Disinfect Public Toilets @ 2300 Hrs.	Kings Hwy	B Q	B024	2240 - 2300
Report Off Duty.	Kings Hwy	B Q	B024	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0526	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet & Facility Room. Clean & Disinfect Urine Areas And Pigeon Droppings. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean AFC Swipe Head In Unstaffed Control Area. Clean All MVMs/MEMs (AFC Equipment). Dust all Ledges. Remove stains, spills, drag marks and gum from floor area. Remove stickers and graffiti.	West 8 St NY Aquarium	F Q	G011	1500 - 1900
Lunch	West 8 St NY Aquarium	F Q	G011	1900 - 1930
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet & Facility Room. Clean and disinfect urine areas and Pigeon Droppings. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean AFC Swipe Head In Unstaffed Control Area. Clean All MVMs/MEMs (AFC Equipment). Dust all Ledges. Remove stains, spills, drag marks and gum from floor area. Remove stickers and graffiti.	Neck Rd	Q	B026	1945 - 2145
Re-scrap station and empty trash receptacles.	West 8 St NY Aquarium	F Q	G011	2200 - 2300
Report Off Duty.	West 8 St NY Aquarium	F Q	G011	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0526A	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet & Facility Room. Clean & Disinfect Urine Areas And Pigeon Droppings. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean AFC Swipe Head In Unstaffed Control Area. Clean All MVMs/MEMs (AFC Equipment). Dust all Ledges. Remove stains, spills, drag marks and gum from floor area. Remove stickers and graffiti.	Ocean Pkwy	Q	B032	1500 - 1900
Lunch	Ocean Pkwy	Q	B032	1900 - 1930
Sweep all street and mezzanine stairways. Scrap mezzanine, platform and outside areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet & Facility Room. Clean and disinfect urine areas and Pigeon Droppings. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean AFC Swipe Head In Unstaffed Control Area. Clean All MVMs/MEMs (AFC Equipment). Dust all Ledges. Remove stains, spills, drag marks and gum from floor area. Remove stickers and graffiti.	Avenue U	Q	B025	1945 - 2145
Re-scrap station and empty trash receptacles.	Ocean Pkwy	Q	B032	2200 - 2300
Report Off Duty.	Ocean Pkwy	Q	B032	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0527	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean, Mop And Disinfect Public Restroom, Employees' Toilet & Facility Room. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas.	Sheepshead Bay	B Q	B027	1500 - 1650
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean, Mop And Disinfect Public Restroom, Employees' Toilet & Facility Room. Scrap Landing Of Escalator 346. Remove Gum, Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Disinfect Pigeon Droppings.	Brighton Beach	B Q	B029	1700 - 1945
Major Cleaning: Sun: Clean Escalator Surface, Remove Gum And Stickers. Remove Stains And Spills. Clean All Windows And Ledges.				
Lunch	Brighton Beach	B Q	B029	1945 - 2015
Clean All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean And Mop Employees' Toilet. Clean All Mezzanine Windows.	Avenue M	Q	B022	2025 - 2150
Empty All Trash Receptacles. Correct All Unsanitary Conditions. Clean, Mop And Close Public Toilets	Sheepshead Bay	B Q	B027	2200 - 2300
Report Off Duty	Sheepshead Bay	B Q	B027	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0528	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MEM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	9 Av	D	E001	2300 - 0130
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean "Q" Panels. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	Fort Hamilton Pkwy	D	E003	0140 - 0330
Lunch	Fort Hamilton Pkwy	D	E003	0330 - 0400
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings, FSMF's And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean "Q" Panels.	50 St	D	E004	0410 - 0600
Re-Scrap Station And Empty Trash Receptacles.	9 Av	D	E001	0610 - 0700
Report Off Duty.	9 Av	D	E001	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0529	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Side Walk. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	Avenue U	N	D015	1500 - 1650
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Side Walk. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	86 St	N	D016	1700 - 1930
Lunch	86 St	N	D016	1930 - 2000
Sweep Outside All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipeheads, Mvm, Mem, Hxt, Heet, AFC Readers, Emergency Gates/Chrome), Railings, Fsmf'S And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean Q Panels.	Bay 50 St	D	E016	2015 - 2200
Re-Scrap Station And Empty Trash Receptacles.	Avenue U	N	D015	2215 - 2300
Report Off Duty.	Avenue U	N	D015	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0530	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean AFC Swipe Heads In Unstaffed Areas. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels. Major Cleaning: (2330-2400) SUN: Clean And Disinfect All Trash Receptacles & Canister Housing.	79 St	D	E011	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels. Major Cleaning: (0200-0230) TUE: Clean And Disinfect All Trash Receptacles & Canister Housing.	18 Av	D	E012	0110 - 0330
Lunch	18 Av	D	E012	0330 - 0400
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels. Major Cleaning: (0410-0510) SUN: Clean & Disinfect All Canister Housing (0530-0600) MON: Clean Facility Room, CTA Room And Employees' Toilet. WED: Clean And Disinfect All Trash Receptacles And Benches.	71 St	D	E009	0410 - 0600
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside.	18 Av	D	E012	0610 - 0650
Report Off Duty.	79 St	D	E011	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0531	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Clean All Elevators. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean And Disinfect EL 376, EL 377 And EL 378. Clean Q Panels. Major Cleaning (1230-0100) SUN: Clean & Disinfect El 376. Polish All Stainless Steel. MON: Clean & Disinfect El 377. Polish All Stainless Steel. TUE: Clean And Disinfect All Trash Receptacles, Benches And Free Standing Maps. WED: Clean & Disinfect EL378. Polish All Stainless Steel. THU: Clean & Disinfect Employees' Toilet & Facility Room.	Bay Pkwy	D	E014	2300 - 0100
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels. Major Cleaning (0200-0230) SUN: Clean And Disinfect All Trash Receptacles, Benches And Free Standing Maps.	25 Av	D	E015	0110 - 0310
Lunch	25 Av	D	E015	0310 - 0340
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels. Major Cleaning (0500-0530) MON: Clean And Disinfect All Trash Receptacles, Benches And Free Standing Maps.	20 Av	D	E013	0350 - 0550
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside.	25 Av	D	E015	0600 - 0650
Report Off Duty.	Bay Pkwy	D	E014	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0532	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways On "D/N" Line. Scrap Mezzanine, Platforms, Overpass And Ramps On The "D/N" Line. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railing, And Stairways, Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Mop Public Toilets. Clean & Wash All Trash Receptacles On Entire Station. Disinfect Ramp And Litter Under Stairways. CLOSE PUBLIC TOILETS AT 2400 HOURS.	Coney Island Stillwell Av	D F N Q	G009	2300 - 0200
Sweep All Street And Mezzanine Stairways On "F/Q" Line. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean & Wash All Trash Receptacles On Entire Station. Disinfect Ramp And Litter Under Stairways.	Coney Island Stillwell Av	D F N Q	G009	0200 - 0400
Lunch	Coney Island Stillwell Av	D F N Q	G009	0400 - 0430
Clean & Disinfect EL 701 And EL 702. Clean Glass & Wipe Down Stainless Steel Inside & Outside. Sweep & Mop Floor. OPEN PUBLIC TOILETS AT 0500 HOURS.	Coney Island Stillwell Av	D F N Q	G009	0430 - 0530
Re-Scrap Mezzanine, Platforms, Overpass And Ramps On The "D,N,F,Q" Line. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Rims.	Coney Island Stillwell Av	D F N Q	G009	0530 - 0700
Report Off Duty.	Coney Island Stillwell Av	D F N Q	G009	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0533	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine & Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Swipe Readers. Clean Exterior Booth Windows & Empty Booth Trash. Clean & Disinfect Men & Women Public Toilets.	18 Av	F	N549	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine & Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Swipe Readers. Clean Exterior Booth Windows & Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room.	Avenue P	F	N556	1710 - 1910
Lunch	Kings Hwy	F	N557	1920 - 1950
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine & Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment Including Swipe Readers. Clean Exterior Booth Windows & Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room.	Kings Hwy	F	N557	1950 - 2200
Clean & Disinfect Men & Women Public Toilets.	18 Av	F	N549	2010 - 2300
Close Toilets @ 2400				
Report Off Duty.	18 Av	F	N549	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0534	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine, Platform Stairways & Outside Areas. Scrap Platforms & Mezzanine. Correct All Unsanitary Conditions. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Booth Windows & Empty Trash. Remove Stickers/Graffiti And Clean Residue. Dust All Ledges & AFC Equipment (MVMs, MEMs, Turnstiles, Swipe-Heads, On-The-Go-Screens, Chrome & AFC Readers), Railings And Signs. Clean Public Phones & Fire Standpipe Boxes. Remove Stains, Spills And Drag Marks On All Floor & Stairs Areas. Clean, Disinfect & Stock Men/Women Public & Employee Toilets. Clean Station Signage. Clean HPI's. Major Cleaning (0700-0800) Mon: AFC Equipment (MVMs, MEMs, Turnstiles, Swipe-Heads, On-The-Go Screens, Chrome & AFC Readers) Tue: Major Clean Employee Facility Room. Wed: Clean Employee's Toilet; Restock Paper Supplies. Thu: Major Duty Men's Public Toilet Fri: Major Duty Women's Public Toilet. Sat: Major Duty C018 Mezzanine Scrubber Room. Sun: Clean Interior/Exterior Of Booth C018.	36 St	D N R	C018	0700 - 1000
Sweep All Street & Mezzanine Stairways & Outside Areas. Scrap Platforms & Mezzanine. Correct All Unsanitary Conditions. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Booth Windows & Empty Trash. Remove Stickers/Graffiti And Clean Residue. Dust All Ledges. Remove Pigeon Droppings From All Railings, Stairways & Platforms. Clean Public Phones. Remove Stains, Spills, Drag Marks On All Floor & Stairs Areas. Clean HPI's On N/S/B Platforms. Clean All Stations Signs And Benches.	45 St	R	C019	1000 - 1200
Lunch	45 St	R	C019	1200 - 1230
Major Cleaning (1230-1330) Mon: Major Duty Employee Facility Room Including Above Area Leading To Room. Tue: Major Duty Employee Toilet Including Above Area Leading To Room. Wed: Bucket Wash Canister Housing On N/S/B Platforms. Thu: Deck Wash N/B Platform Tile Wall. Fri: Deck Wash S/B Platform Tile Wall. Sat: Deck Wash C019 Mezzanine Tile Walls- Unpaid And Paid. Sun: Clean Interior/Exterior Of C019 Booth.	45 St	R	C019	1230 - 1330
Clean, Disinfect, Mop And Stock Employee & Public Toilets.	36 St	D N R	C018	1340 - 1500
Report Off Duty.	36 St	D N R	C018	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0535	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Scrap Court Yards. Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty & Disinfect Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome) & Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Major Cleaning: (0800-0900) MON: Canister Housings WED: Employee Facility Room. Clean/Disinfect Employee Toilets, Sweep And Mop Floor. FRI: Booth E003	Fort Hamilton Pkwy	D	E003	0700 - 0900
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome) & Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Major Cleaning (1000-1100) MON: Canister Housings WED: Employees' Facility Room. Clean/Disinfect Employees' Toilets, Sweep And Mop Floor. FRI: Booth E004	50 St	D	E004	0910 - 1110
Lunch	50 St	D	E004	1110 - 1140
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEMs', HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings, FSMF's, And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean And Mop Superintendent /Supervisors Office. Major Cleaning (1350-1450) MON: Canister Housings WED: Employees' Facility Room. Clean/Disinfect Employees' Toilets. Sweep And Mop Floor. FRI: Booth E001.	9 Av	D	E001	1150 - 1450
Report Off Duty.	Fort Hamilton Pkwy	D	E003	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0536	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Empty Booth Trash. Clean MVMs, Mems, Turnstiles And AFC Readers. Clean Canister Housing.	Kings Hwy	N	D012	1500 - 1700
RTO Facility At Highlawn Ave Entrance (1620-1700) Clean RTO Facility And Empty Trash,				
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Empty Booth Trash. Clean MVM's, MEM's, Turnstiles And AFC Readers. Clean Canister Housing.	20 Av	N	D009	1710 - 1930
Lunch	20 Av	N	D009	1930 - 2000
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Empty Booth Trash. Clean MVM's, MEM's, Turnstiles And AFC Readers. Clean Canister Housing.	Bay Pkwy	N	D010	2010 - 2250
Report Off Duty.	Kings Hwy	N	D012	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0537	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Disinfect Pigeon Droppings. Clean Employee Toilet And Facility Room. Clean Exterior Of Booth Windows. Empty Booth Trash. Wipe Down Benches, Sandboxes, Canister Housings And AFC Equipment. Remove Graffiti, Gum And Stickers. Remove Stains And Drag Marks. Clean All AFC Swipe Heads In Unstaffed Areas. Major Cleaning(0800-0900) SUN: Clean Interior/Exterior Of Booth E009. MON: Clean Mop And Disinfect Employee Toilet, Facility Room And Canister Housing.	71 St	D	E009	0700 - 0950
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Disinfect Pigeon Droppings. Clean Employee Toilet And Facility Room. Clean Exterior Of Booth Windows. Empty Booth Trash. Wipe Down Benches, Sandboxes, Canister Housings And AFC Equipment. Remove Graffiti, Gum And Stickers. Remove Stains And Drag Marks. Clean All AFC Swipe Heads In Unstaffed Areas. Major Cleaning: (1030-1100) TUE: Clean Interior/Exterior Of Booth E011. WED: Clean Mop And Disinfect Employee Toilet, Facility Room And Canister Housing.	79 St	D	E011	1000 - 1130
Lunch	79 St	D	E011	1130 - 1200
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Disinfect Pigeon Droppings. Clean Employee Toilet And Facility Room. Clean Exterior Of Booth Windows. Empty Booth Trash. Wipe Down Benches, Sandboxes, Canister Housings And AFC Equipment. Remove Graffiti, Gum And Stickers. Remove Stains And Drag Marks. Major Cleaning(1230-1300) THU: Clean And Disinfect Interior/Exterior Of Booth E012 Including Control Area. FRI: Clean, Mop And Disinfect Employees' Toilet, Facility Room & Canister Housing.	18 Av	D	E012	1210 - 1340
Re-Scrap And Pull Garbage.	71 St	D	E009	1350 - 1500
Report Off Duty.	71 St	D	E009	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0538	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Outside Area And Stairways. Scrap Mezzanine & Platform. Clean & Disinfect All Elevators. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean And Disinfect ELE 376, ELE 377, ELE 378. Clean "Q" Panels. Major Cleaning (0800-0900) SUN: Clean Interior/Exterior Of Booth E014 Including Control Area. MON: Clean Employee Facility Room, Employees' Toilet And CTA Room. Wed: Clean Refuse Storage Areas.	Bay Pkwy	D	E014	0700 - 0900
Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Major Cleaning (1010-1110) MON: Clean Employee Facility Room, Employees' Toilet And CTA Room. WED: Clean Interior/Exterior Of Booth E015 Including Control Area. THU: Clean Refuse Storage Areas.	25 Av	D	E015	0910 - 1110
Lunch	25 Av	D	E015	1110 - 1140
Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Major Cleaning (1250-1350) WED: Clean Employees' Toilets, Facility Room And CTA Room. FRI: Clean Refuse Storage Areas. SAT: Clean Interior/Exterior Of Booth E013 Including Control Area.	20 Av	D	E013	1150 - 1350
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside.	25 Av	D	E015	1400 - 1450
Report Off Duty.	Bay Pkwy	D	E014	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0539	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Mezzanine, Platforms, Overpasses; Sweep All Stairways. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges And Platforms. Clean Exterior Of Booth Windows @ G001 & G009. Empty Booth Trash. Remove All Stickers And Graffiti. Clean All AFC Equipment Including Swipe Readers In Unstaffed Control Areas. Clean & Polish MEM's/MEM's Tops In All Control Areas.	Coney Island Stillwell Av	D F N Q	G009	0700 - 0900
Clean Men/Women Public Toilets.	Coney Island Stillwell Av	D F N Q	G009	0900 - 1000
Lunch	Coney Island Stillwell Av	D F N Q	G009	1000 - 1030
Clean Consolidated Employees' Facility And Toilets.				
MAJOR CLEANING: SAT: Major Cleaning Of Booth G009. (1030-1100) Clean Consolidated Employees" Facility Room And Toilets. (1100-1130)	Coney Island Stillwell Av	D F N Q	G009	1030 - 1130
Clean And Disinfect ELE 701 And ELE 702. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floor. MAJOR CLEANING: SAT: Clean Consolidated Employees" Facility Room And Toilets. (1200-1230)	Coney Island Stillwell Av	D F N Q	G009	1130 - 1230
Scrap Mezzanine, Platforms, Overpasses. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges, Platforms And Outside Areas Near G009 And Bus Ramp. Mop And Clean Station Supervisors Office In RTO Facility.	Coney Island Stillwell Av	D F N Q	G009	1230 - 1400
Clean Men/Women Public Toilets.	Coney Island Stillwell Av	D F N Q	G009	1400 - 1500
Report Off Duty.	Coney Island Stillwell Av	D F N Q	G009	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours		RC#
SC0539A	Station South	0800 - 1600	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report on Duty in Full Uniform Various & Assist Job SC0539	Coney Island Stillwell Av	D F N Q	G009	0800 - 1130
Lunch	Coney Island Stillwell Av	D F N Q	G009	1130 - 1200
Various & Assist Job SC0539	Coney Island Stillwell Av	D F N Q	G009	1200 - 1600
Report off Duty.	Coney Island Stillwell Av	D F N Q	G009	1600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0540	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean Corrugated "Q" Panels.	9 Av	D	E001	1500 - 1700
Major Cleaning (1620-1700) THU: Clean And Organize Supply Room (Clerical And Chemical)				
Lunch	9 Av	D	E001	1700 - 1730
Sweep Street & Platform Stairways. Scrap Mezzanine & Platforms. Disinfect All Unsanitary Conditions. Empty & Disinfect All Trash Receptacles. Clean & Polish AFC Equipment (MEM's, MEM's, Turnstiles & Readers). Clean HPI/CAI, On-The-Go Kiosk, Ledges, Benches & Map Frames. Clean Employees' Facility & CTA Rooms Clean & Disinfect Employees' Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All Public Phones & Station Id Signs. Clean Q Panels.	Fort Hamilton Pkwy	D	E003	1740 - 1940
Sweep Street & Platform Stairways. Scrap Mezzanine & Platforms. Disinfect All Unsanitary Conditions. Empty & Disinfect All Trash Receptacles. Clean & Polish AFC Equipment (MVM's, MEM's, Turnstiles & Readers). Clean HPI/CAI, On-The-Go Kiosk, Ledges, Benches & Map Frames. Clean Employees' Facility & CTA Rooms Clean & Disinfect Employees' Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All Public Phones & Station Id Signs. Clean Q Panels.	50 St	D	E004	1950 - 2150
Re-Scrap And Empty All Trash Receptacles.	9 Av	D	E001	2200 - 2300
Report Off Duty.	9 Av	D	E001	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0541	1500 - 2300	2772

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform.				
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean And Disinfect Employees' Toilet And Facility Room.	79 St	D	E011	1500 - 1750
Lunch	79 St	D	E011	1750 - 1820
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean And Disinfect Employees' Toilet And Facility Room.	18 Av	D	E012	1830 - 2020
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean And Disinfect Employees' Toilet And Facility Room.	71 St	D	E009	2030 - 2250
Report Off Duty.	79 St	D	E011	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0542	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Outside Area And Stairways. Scrap Mezzanine, And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Clean & Disinfect Employees' Toilet & Facility Room. Disinfect Pigeon Droppings. Clean And Disinfect ELE 376, ELE 377 And ELE 378. Clean "Q" Panels.	Bay Pkwy	D	E014	1500 - 1730
Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Disinfect Pigeon Droppings. Clean & Disinfect Employees' Toilet & Facility Room. Clean "Q" Panels.	20 Av	D	E013	1740 - 2000
Lunch	20 Av	D	E013	2000 - 2030
Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Disinfect Pigeon Droppings. Clean & Disinfect Employees' Toilet & Facility Room. Clean "Q" Panels.	25 Av	D	E015	2040 - 2200
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine. Mop Elevators.	Bay Pkwy	D	E014	2210 - 2300
Report Off Duty.	Bay Pkwy	D	E014	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0543	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Platforms, Mezzanines And Overpasses. Empty, Clean And Disinfect All Trash Receptacle/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges And Platforms. Empty Booth Trash; Clean Windows. Clean Station Id Signs. Remove All Stickers And Graffiti Upon Discovery. Clean All AFC Equipment (MVM's, MEM's, Swipe Readers, Turnstiles & HEET's) In G-9 Mezzanine.	Coney Island Stillwell Av	D F N Q	G009	1500 - 1700
Clean Men And Women's Public Toilets.	Coney Island Stillwell Av	D F N Q	G009	1700 - 1800
Lunch	Coney Island Stillwell Av	D F N Q	G009	1800 - 1830
Clean Consolidated Employees' Toilet & Facility Room In G-9 Mezzanine.	Coney Island Stillwell Av	D F N Q	G009	1830 - 1930
Scrap Mezzanine, Platforms, Overpasses. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges, Platforms And Outside Areas Near G009 And Bus Ramp.	Coney Island Stillwell Av	D F N Q	G009	1930 - 2200
Clean And Disinfect Public Toilets.	Coney Island Stillwell Av	D F N Q	G009	2200 - 2300
Report Off Duty.	Coney Island Stillwell Av	D F N Q	G009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0544	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Kew Gardens Union Tpke	E F	N336	2300 - 0130
*General Duties & *Bathroom Duties* (See Below) - Clean EFR				
Clean And Disinfect El434, El 435 And El 436. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Kew Gardens Union Tpke	E F	N336	0130 - 0230
Lunch	Kew Gardens Union Tpke	E F	N336	0230 - 0300
General Duties & Bathroom Duties(See Below) - Clean EFR Major Cleaning: (0450-0550) Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors.	75 Av	E F	N334B	0310 - 0550
Scrap Mezzanine, Platform And Outside Area. Empty All Trash Receptacles.	Kew Gardens Union Tpke	E F	N336	0600 - 0700
Report Off Duty.	Kew Gardens Union Tpke	E F	N336	0700 -
. **General Duties:** - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0545	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Parsons Blvd	F	N339A	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	169 St	F	N340A	0110 - 0310
Lunch	169 St	F	N340A	0310 - 0340
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash Receptacles.	Parsons Blvd	F	N339A	0350 - 0520
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash Receptacles.	169 St	F	N340A	0530 - 0650
Report Off Duty.	Parsons Blvd	F	N339A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0546	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Sutphin Blvd	F	N338B	2300 - 0100
General and Bathroom Duties- (See Below)				
Clean EFR. Clean Booth Interior Window and Empty Waste Basket.	Briarwood	E F	N337	0110 - 0310
Major Cleaning (0140-0210) Sat: Clean & Disinfect Refuse Room. Bucket & Deck Wash Refuse Room Floor.				
Lunch	Briarwood	E F	N337	0310 - 0340
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash Receptacles.	Sutphin Blvd	F	N338B	0350 - 0520
(0530-0550) Clean Interior/ Exterior Of Elevator #424. Disinfect Elevator Cab, Clean Glass And Wipe Down Stainless Steel.	Briarwood	E F	N337	0530 - 0650
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash Receptacles.				
Report Off Duty. . **General Duties:** - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	Sutphin Blvd	F	N338B	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0547	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	0700 - 0730
Scrap Bus Loading Area On Archer Avenue Between 150 St And Parsons Blvd. Disinfect And Remove Stickers. Clean Behind Back Wall Of E413.	Jamaica Center Parsons/Archer	E J Z	N606	0730 - 0800
Clean And Disinfect Male Public Toilets In N606 Mezzanine. Restock Toilet Paper, Soap And Hand Towels.	Jamaica Center Parsons/Archer	E J Z	N606	0800 - 1000
Sweep All Street Mezzanine Stairways In Unstaffed Mezzanine. Scrap Unstaffed Mezzanine And "E" Line Island Platform. Sweep All Stairways Leading From "E" Platform To "J" Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment And Fire Hose Boxes. Clean All Public Phones. Remove All Stains, Spills And Drag Marks. Remove Bird Droppings From Street Stairways.	Jamaica Center Parsons/Archer	E J Z	N606	1000 - 1030
Clean And Disinfect Elevators E412 And E413. Clean Glass, Wipe Down Stainless Steel. Sweep And Mop Floor. Wipe Down Cab Walls.	Jamaica Center Parsons/Archer	E J Z	N606	1030 - 1100
Clean And Mop Superintendent's Office. Empty Trash Receptacles.	Jamaica Center Parsons/Archer	E J Z	N606	1100 - 1130
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1130 - 1230
Clean Upper/Lower Landings And Polish Escalators Es447. Remove All Stickers, Graffiti And Residue.	Jamaica Center Parsons/Archer	E J Z	N606	1230 - 1315
Clean Chemical And Paper Supply Rooms. Stack Boxes And All Supplies Neatly. Discard Empty Boxes.	Jamaica Center Parsons/Archer	E J Z	N606	1315 - 1500
Sweep And Wipe Down All Handrails, All Street And Mezzanine Stairways In Unstaffed Mezzanine. Scrap Unstaffed Mezzanine And "E" Line Island Platform. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks On Floor Areas. Remove Bird Droppings From Street Stairways.	Jamaica Center Parsons/Archer	E J Z	N606	1500 -
Report Off Duty.	Jamaica Center Parsons/Archer	E J Z	N606	

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0548	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	0700 - 0900
General Duties (See Below)				
Bathroom Duties: Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	0900 - 0930
Clean And Disinfect Employee Toilet, Facility Rooms And Slop Sink Room. Mop Floors And Empty Garbage.	Jamaica Center Parsons/Archer	E J Z	N606	0930 - 1000
Clean District Office, Mop All Floors. Clean And Disinfect Employee Toilet, Empty All Trash Receptacles.	Jamaica Center Parsons/Archer	E J Z	N606	1000 - 1030
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1030 - 1100
General Duties (See Below)	Jamaica Center Parsons/Archer	E J Z	N606	1100 - 1500
Report Off Duty.	Jamaica Center Parsons/Archer	E J Z	N606	1500 -

Saturday-Sunday				
Report On Duty In Full Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	0700 - 0900
General Duties (See Below)				
Bathroom Duties: Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Major Cleaning: (0900-0930) Sun: Clean Interior/Exterior Of Booth N606	Jamaica Center Parsons/Archer	E J Z	N606	0900 - 0930
Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges. Clean E412/E413	Jamaica Center Parsons/Archer	E J Z	N606	0930 - 1000
Clean District Office	Jamaica Center Parsons/Archer	E J Z	N606	1000 - 1030
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1030 - 1100
General Duties (See Below)	Jamaica Center Parsons/Archer	E J Z	N606	1100 - 1500
Report Off Duty.				
. ** General Duties: ** - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket.	Jamaica Center Parsons/Archer	E J Z	N606	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0549	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties (See Below) Major Cleaning: (0830-0900) Sun: Clean Interior/Exterior Of Booth N605. Empty Garbage. Bathroom Duties: (0930-1000) Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0700 - 1000
Clean And Disinfect Refuse Room.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1000 - 1030
Lunch	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1030 - 1100
Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges. Clean And Disinfect El 411.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1100 - 1130
Clean Glass In N605 Mezzanine, On Platform Stairways And On Free Standing Map Frames.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1130 - 1230
General Duties:((See Below)	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1230 - 1500
Report Off Duty. General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0550	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties: (See Below) Elevator Duties (1000-1030): Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.Clean And Disinfect E408 And E409	Jamaica Van Wyck	E	N604	0700 - 1030
Major Duty: Sun: Clean And Disinfect N604 Interior/ Exterior. Tue/Wed/Thu/Sat: Clean All Window Ledges, Railings And Tile Walls On Stairways. Mon/Fri: Pick Up Cleaning Supplies From N606-Jamaica Center Main Supply Rooms. Restock Chemical And Paper Supplies.	Jamaica Van Wyck	E	N604	1030 - 1115
Bathroom Duties: Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue Restock With Soap And Tissue.	Jamaica Van Wyck	E	N604	1115 - 1145
Lunch	Jamaica Van Wyck	E	N604	1145 - 1215
Clean And Polish Esc 427. Remove Gum From Top And Bottom Plates. Remove Stickers And Graffiti.	Jamaica Van Wyck	E	N604	1215 - 1310
Clean And Disinfect Refuse Room.	Jamaica Van Wyck	E	N604	1310 - 1345
General Duties: (See Below)	Jamaica Van Wyck	E	N604	1345 - 1500
Report Off Duty. General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket.	Jamaica Van Wyck	E	N604	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0551	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties: (See Below) Clean Refuse Room.. Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N334B Including Control Area.	75 Av	E F	N334B	0700 - 1000
Bathroom Duties: Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	75 Av	E F	N334B	1000 - 1020
Jamaica Yard: Clean Yard Tower, Yard Master's Office, Train Operator Rooms And 'Cutting Shack'. Clean And Disinfect Sinks, Bowls And Urinals In The Toilets. Fill Paper Towel And Toilet Tissue Dispensers. Sweep And Mop Floors. Empty Trash Receptacles. *Garbage Is To Be Placed In The Dumpster At The North End Of Barn.	75 Av	E F	N334B	1030 - 1230
Lunch	75 Av	E F	N334B	1240 - 1310
General Duties: (See Below)	75 Av	E F	N334B	1310 - 1500
Report Off Duty. General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket.	75 Av	E F	N334B	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0552	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. Major Cleaning: (0900-1000) Sat: Clean Booth N336 Interior/Exterior, Including Control Area	Kew Gardens Union Tpke	E F	N336	0700 - 1030
Bathroom Duties: Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Kew Gardens Union Tpke	E F	N336	1030 - 1100
Lunch	Kew Gardens Union Tpke	E F	N336	1100 - 1130
Clean And Disinfect Elevators 434, 435 And 436. Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Kew Gardens Union Tpke	E F	N336	1130 - 1215
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanines, Passageways, Outside Areas, Northbound And Southbound Platforms. Empty All Trash Receptacles. Remove All Stains, Drag Marks, Gum, Sticker And Graffiti.	Kew Gardens Union Tpke	E F	N336	1215 - 1500
Report Off Duty.	Kew Gardens Union Tpke	E F	N336	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0553	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
RTO Facilities: Sweep And Mop Entire RTO Complex. Mezzanine N343. Empty Trash, Fill Paper Dispensers. Scrub Bowls And Basins In Men's And Women's Toilets. Dust Top Of Lockers And Cabinets. Wash Slop Sink In RTOs CTA Room. Clean And Disinfect RTO's Dispatchers Office. Clean Stainless Steel Partitions, Toilet And Sink In RTO'S Bathroom. Empty Trash Receptacles, Scrub And Mop Floor.	Jamaica 179 St	F	N343	0700 - 0815
Clean, Disinfect And Stock Public Toilets.	Jamaica 179 St	F	N343	0815 - 0845
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas.	Jamaica 179 St	F	N343	0845 - 1100
Major Cleaning (0900-1000) Sun: Clean Interior/Exterior N343 Booth, Including Control Area. Sat: Clean Interior And Exterior Of El431, El432 And El433. Scrub Walls And Floors. Clean All Stainless Steel.				
Lunch	Jamaica 179 St	F	N343	1100 - 1130
Clean And Disinfect El 431, El 432 And El 433. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Jamaica 179 St	F	N343	1130 - 1215
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	Jamaica 179 St	F	N343	1215 - 1500
Report Off Duty.	Jamaica 179 St	F	N343	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0554	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties/Bathroom Duties: (See Below) Major Cleaning(0900-1000) Sat: Clean Booth N340A Interior/Exterior, Including Control Area, Floor, Ledges, Fire Extinguishers, Booth Windows, Deal Trays.	169 St	F	N340A	0700 - 1100
Lunch	169 St	F	N340A	1100 - 1130
General Duties/Bathroom Duties: (See Below) Major Cleaning(1130-1230) Sun: Clean Booth N339 Interior/Exterior, Including Control Area, Floor, Ledges, Fire Extinguishers, Booth Windows, Deal Trays.	Parsons Blvd	F	N339A	1140 - 1330
RTO Facilities: Clean And Disinfect RTO Facilities. Empty Trash Receptacles	Parsons Blvd	F	N339A	1330 - 1400
Re-Scrap Station And Empty Trash Receptacles.	169 St	F	N340A	1410 - 1500
Report Off Duty.				
General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. Bathroom Duties: - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	169 St	F	N340A	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0555	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties/ Bathroom Duties (See Below)	Sutphin Blvd	F	N338B	0700 - 0900
Major Cleaning(0700-0800) Sun: Clean Booth N338B Interior/Exterior, Including Control Area (Walls, Ledges, Windows, Fire Extinguisher, Deal Trays And Floors.)				
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Refuse Rooms. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue.	Briarwood	E F	N337	0910 - 1100
Lunch	Briarwood	E F	N337	1100 - 1130
(1130-1150) Clean Interior/ Exterior Of Elevator #424. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Briarwood	E F	N337	1130 - 1330
General Duties/ Bathroom Duties (See Below) Major Cleaning(1230-1330) Sat: Clean Booth N337 Interior/Exterior, Including Control Area.				
General Duties/ Bathroom Duties (See Below)	Sutphin Blvd	F	N338B	1340 - 1500
Report Off Duty.				
General Duties -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	Sutphin Blvd	F	N338B	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0555A	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties/ Bathroom Duties (See Below)	Briarwood	E F	N337	1500 - 1900
Major Cleaning(1800-1900) SAT: Clean Booth N337 Interior/Exterior, Including Control Area (Walls, Ledges, Windows, Fire Extinguisher, Deal Trays And Floors.)				
Lunch	Briarwood	E F	N337	1900 - 1930
General Duties/ Bathroom Duties (See Below)				
Major Cleaning(2030-2130) SUN: Clean Booth N337 Interior/Exterior, Including Control Area (Walls, Ledges, Windows, Fire Extinguisher, Deal Trays And Floors.)	Sutphin Blvd	F	N338B	1940 - 2250
Report Off Duty.				
General Duties -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	Briarwood	E F	N337	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0556	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform				
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	1500 - 1530
Clean And Disinfect Elevators EL412 And EL413. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Jamaica Center Parsons/Archer	E J Z	N606	1530 - 1600
General Duties- (See Below) E Platform.	Jamaica Center Parsons/Archer	E J Z	N606	1600 - 1800
Scrap And Disinfect Bus Loading Area On Archer Ave Between 153 St. And Parsons. Remove All Stickers. Clean Behind Wall Of El413.	Jamaica Center Parsons/Archer	E J Z	N606	1800 - 1830
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1830 - 1900
Clean And Disinfect Refuse Room.	Jamaica Center Parsons/Archer	E J Z	N606	1900 - 1930
General Duties- (See Below) E Platform.	Jamaica Center Parsons/Archer	E J Z	N606	1930 - 2200
Clean And Polish Escalators Es443 And Es444.	Jamaica Center Parsons/Archer	E J Z	N606	2200 - 2300
Report Off Duty.				
General Duties: Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Interior Window And Empty Waste Basket.	Jamaica Center Parsons/Archer	E J Z	N606	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0557	Station South	1500 - 2300	2774

INSTRUCTIONS

STATION LINE BOOTH HOURS

Monday-Friday

Report On Duty In Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	1500 - 1800
General Duties: (See Below) N606 Mezzanine And J Line.	Jamaica Center Parsons/Archer	E J Z	N606	1800 - 1830
Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	1830 - 1915
Clean District Office. Empty Trash, Clean And Disinfect Toilets. Sweep And Mop Floor.	Jamaica Center Parsons/Archer	E J Z	N606	1915 - 1945
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1945 - 2015
Clean And Disinfect N606 Employees Toilet And Facility Room. Empty Garbage.	Jamaica Center Parsons/Archer	E J Z	N606	2015 - 2200
General Duties: (See Below) - J Platform And Outside Areas.	Jamaica Center Parsons/Archer	E J Z	N606	2200 - 2300
Clean And Polish Escalators ES438.	Jamaica Center Parsons/Archer	E J Z	N606	2300 -
Report Off Duty	Jamaica Center Parsons/Archer	E J Z	N606	

Saturday-Sunday

Report On Duty In Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	1500 - 1545
Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	1545 - 1900
General Duties - (See Below)	Jamaica Center Parsons/Archer	E J Z	N606	1900 - 1930
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1930 - 2000
Clean And Polish Escalators Es447 And Es438 Including Landings..	Jamaica Center Parsons/Archer	E J Z	N606	2000 - 2030
Clean And Disinfect Elevators, El412 And El413. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Jamaica Center Parsons/Archer	E J Z	N606	2030 - 2100
Scrap Bus Loading Area On Archer Ave. Between 153 St And Parsons Blvd.	Jamaica Center Parsons/Archer	E J Z	N606	2100 - 2300
General Duties- (See Below)	Jamaica Center Parsons/Archer	E J Z	N606	
Report Off Duty.	Jamaica Center Parsons/Archer	E J Z	N606	2300 -
General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC and All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket.	Jamaica Center Parsons/Archer	E J Z	N606	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0558	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Clean And Disinfect EL 411. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1500 - 1530
General Duties - (See Below)	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1530 - 1730
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	1730 - 1800
General Duties- (See Below)	Jamaica Van Wyck	E	N604	1810 - 1930
Lunch	Jamaica Van Wyck	E	N604	1930 - 2000
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	2010 - 2040
Clean And Disinfect Refuse Room.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	2040 - 2110
General Duties- (See Below)	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	2110 - 2300
Report Off Duty. General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. -Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0559	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	75 Av	E F	N334B	1500 - 1700
General And Bathroom Duties- (See Below) And Clean EFR.				
General And Bathroom Duties- (See Below) And Clean EFR.	Kew Gardens Union Tpke	E F	N336	1710 - 2000
Lunch	Kew Gardens Union Tpke	E F	N336	2000 - 2030
Re-scrap Mezzanine and Platforms. Disinfect all urine areas. Empty trash receptacles.	Kew Gardens Union Tpke	E F	N336	2030 - 2130
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles.	75 Av	E F	N334B	2140 - 2300
Report Off Duty. General Duties: Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Bathroom Duties: Clean Booth Interior Window And Empty Waste Basket. Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.	75 Av	E F	N334B	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0560	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. General Duties- (See Below)	Jamaica 179 St	F	N343	1500 - 1700
Clean And Disinfect El 431, El 432 And El 433. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Jamaica 179 St	F	N343	1700 - 1800
Lunch	Jamaica 179 St	F	N343	1800 - 1830
Clean And Disinfect Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica 179 St	F	N343	1830 - 1900
Empty Trash, Fill Paper Dispensers. Scrub Bowls And Basins In Men's And Women's Toilets. Dust Top Of Lockers And Cabinets. Wash Slop Sink In RTO'S CTA Room. Clean And Disinfect RTO'S Dispatchers Office. Clean Stainless Steel Partitions, Toilet And Sink In RTO'S Bathroom. Empty Trash Receptacles, Scrub And Mop Floor.	Jamaica 179 St	F	N343	1900 - 2100
General Duties- (See Below) And Clean EFR.	Jamaica 179 St	F	N343	2100 - 2300
Report Off Duty. **General Duties** Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Interior Window And Empty Waste Basket.	Jamaica 179 St	F	N343	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0561	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.	Parsons Blvd	F	N339A	1500 - 1900
General Duties - (See Below)				
Lunch	Parsons Blvd	F	N339A	1900 - 1930
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.	169 St	F	N340A	1940 - 2250
General Duties - (See Below)				
Report Off Duty.				
General Duties Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Interior Window And Empty Waste Basket.	Parsons Blvd	F	N339A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0562	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.	Elmhurst Av	M R	N325A	2300 - 0130
General Duties- (See Below)				
Major Cleaning: (0130-0230)- (See Below)	Elmhurst Av	M R	N325A	0130 - 0230
Lunch	Elmhurst Av	M R	N325A	0230 - 0300
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.	65 St	M R	N322	0310 - 0650
General Duties- (See Below)				
Major Cleaning: (0510-0610)-(See Below)				
Report Off Duty.				
General Duties Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Interior Window And Empty Waste Basket. **Major Cleaning** Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine- Bucket Wash And Disinfect Sanitary Base Of Columns And 3Ft Around Column Base. Remove Dust Balls And Debris From Mezzanine Drains. Clean And Disinfect Mezzanine Gutters. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors). Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel). Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors. Sun: AFC Equipment.	Elmhurst Av	M R	N325A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0563	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanines And Platform. Sweep And Disinfect Passageway Leading To 7. Disinfect All Urine Areas And Around Benches And Trash Receptacles. Empty, Clean, Dust And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet, CTA Room And Facility Room In G-Line Passageway. Clean And Disinfect Mezzanine Gutters. Clean Interior And Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish All MVMs, HEETs And Turnstiles. Wipe Clean All Benches And Public Phones, Advertisement Panels On-The-Go Kiosk, Screens And HPI Units. Remove All Graffiti And Stickers. Major Cleaning (0030-0130): Sun: Clean & Organize Dry Supply Room. Mon: Clean And Disinfect Refuse Housing (G-Line). Thu: Clean & Disinfect Employees' Toilets & Cta Room. Clean Walls, Floors, Commode, Urinals & Empty Trash.	Court Sq	G	N400A	2300 - 0130
Clean And Disinfect North And Southbound Refuse Rooms.	Court Sq	G	N400A	0130 - 0220
RTO Facilities: Sweep And Mop All Floors. Empty All Trash Receptacles. Clean And Disinfect All Employees' Toilet.	Court Sq	G	N400A	0220 - 0320
Lunch	Court Sq	G	N400A	0320 - 0350
Remove Litter And Disinfect All Stairways, Mezzanine, Platform And Passageway. Empty All Trash Receptacles. Remove Gum Build Up On Tile Floors Leading To Esc. 461 & 462. Damp Mop Area Outside EL445.	Court Sq	G	N400A	0350 - 0430
Sweep All Stairways. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Mezzanine Gutters. Clean Interior And Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish All MVMs, HEETs And Turnstiles. Clean All Benches, Advertisement Panels /CIC Information Boards, On-The-Go Kiosk, Screens And HPI Units And Public Phones. Clean Employee's Toilet & Facility Room. Wipe walls, sweep and damp mop floor inside and outside of the EL 482X	Court Sq-23 St	E M	N307	0435 - 0655
Report Off Duty.	Court Sq	G	N400A	0700 -

Friday-Saturday

Report On Duty In Full Uniform. Sweep All Stairways Scrap Mezzanines And Platform. Remove Dust Balls And Gum From All Tile Floor And Disinfect Passageway Leading To 7 Line. Disinfect All Urine Areas And Around Benches And Wipe Trash Receptacles. Empty, Clean, Wipe And Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet, CTA Room And Facility Room In G-Line Passageway. Damp Mop Area Outside El 445. Clean And Disinfect Mezzanine Gutters. Clean Interior And Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish All MVMs, HEETs And Turnstiles. Wipe Clean Benches, Public Phones Advertisement, CIC Panels, On-The-Go Kiosk, Screens And HPI Units. Remove All Stains And Drag Marks.	Court Sq	G	N400A	2300 - 0100
Sweep All Stairways, Scrap Mezzanines And Platforms. Disinfect All Urine Areas And Around Benches And Trash Receptacles. Clean And Disinfect Mezzanine Gutters. Clean Interior And Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish All MVMs, HEETs And Turnstiles. Wipe Clean Benches, Public Phones Advertisement, CIC Panels, On-The-Go Kiosk, Screens And HPI Units. Remove All Stain And Drag Marks. Clean Employees' Toilet & Facility Room. Wipe walls, sweep and damp mop floor inside and outside of the EL 482X	Court Sq-23 St	E M	N307	0105 - 0300
Lunch	Court Sq-23 St	E M	N307	0300 - 0330
Clean And Disinfect Northbound And Southbound Refuse Rooms.	Court Sq	G	N400A	0335 - 0435
RTO Facilities: Sweep And Mop All Floors. Empty All Trash Receptacles. Clean And Disinfect All Employee Toilets.	Court Sq	G	N400A	0435 - 0535
Remove Litter From All Stairways, Scrap Mezzanine, Platform And Passageway. Correct All Unsanitary Conditions. Empty All Trash Receptacles.	Court Sq	G	N400A	0535 - 0605
Remove Litter From All Stairways. Scrap Mezzanine And Platforms. Correct All Unsanitary Conditions. Empty All Trash Receptacles. Damp mop floors inside EL 482X	Court Sq-23 St	E M	N307	0610 - 0655
Report Off Duty.	Court Sq	G	N400A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0564	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks.	Myrtle Willoughby Avs	G	N415	1500 - 1630
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks.	Flushing Av	G	N414	1640 - 1800
Lunch	Myrtle Willoughby Avs	G	N415	1810 - 1840
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Correct All Unsanitary Conditions. Clean All MVMs, Mems, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Clean & Disinfect Canister Housings.	Myrtle Willoughby Avs	G	N415	1840 - 2040
Major Cleaning (2000-2040) Mon: Major Clean Employee Toilet & Facility Room. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wipe Down Lockers, Tables & Benches. Thu: Major Clean CTA Slop Sink & Canister Housing.				
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All MVMs, Mems, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Clean & Disinfect Canister Housings.	Flushing Av	G	N414	2050 - 2240
Major Cleaning (2200-2240) Tue: Major Clean Employee Toilet & Facility Room. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wipe Down Appliances, Lockers, Tables & Benches. Fri: Major Clean CTA Slop Sink & Scrubber Rooms.				
Report Off Duty.	Myrtle Willoughby Avs	G	N415	2250 - 2300

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0565	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform.	Metropolitan Av	G	N409	2300 -
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass, Emergency Exits And Passageway Leading To "G" Line. Empty, Clean And Disinfect All Trash Receptacles. Clean And Polish All Turnstiles, MVMs, MEMs And HEETs. Clean All Benches. Clean Employees' Toilet And Facility Room. Correct All Unsanitary Conditions. Remove All Stains, Drag Marks & Gum Build Up On Tile Floors In Mezzanine.	Metropolitan Av	G	N409	2305 - 0130
Sweep All Stairways. Scrap Mezzanines, Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean All Benches. Clean Employees' Toilet And Facility Room And Slop Sink. Correct All Unsanitary Conditions. Empty Trash Receptacle In Booth N412 And Clean Exterior Of Booth. Remove All Stains And Drag Marks.				
Major Cleaning (0230-0300) Mon: Deliver Dry/Chemical Supplies. Tue: Clean Trash Receptacles/Refuse Housing. Wed: Major Clean Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Empty Trash. Thu: Clean CTA Room/Slop Sink Room.	Broadway	G	N412	0140 - 0300
Lunch	Metropolitan Av	G	N409	0310 - 0340
Sweep All Stairways In N409 Mezzanine Area And By Heets. Clean ALL Benches. Clean And Polish All Turnstiles, MVMs, MEMs, HEETs In N409 Mezzanine. Scrap N409 Mezzanine. Empty Trash Receptacle In Booth N409 And Clean Exterior Of Booth. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0340 - 0530
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass, Emergency Exits And Passageway Leading To "G" Line. Empty All Trash Receptacles. Clean Gutters And Correct All Unsanitary Conditions.				
Major Cleaning (0515-0600) Sun: Bucket Wash Lower Portion Of Southbound Tile Walls. Remove Spit And Shoe Marks. Mon: Clean And Disinfect Northbound Refuse Room. Tue: Clean And Disinfect Southbound Refuse Room. Wed: Bucket Wash Lower Portion Of Northbound Tile Walls. Remove Spit And Shoe Marks. Thu: Remove Gum Build Up On Tile Floors In Unmanned Mezzanine.	Metropolitan Av	G	N409	0535 - 0655
Report Off Duty.	Metropolitan Av	G	N409	0700 -

Friday-Saturday

Report On Duty In Full Uniform.	Metropolitan Av	G	N409	2300 -
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass, Emergency Exits And Passageway Leading To "G" Line. Empty, Clean And Disinfect All Trash Receptacles. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches. Clean Employees' Toilet And Facility Room. Correct All Unsanitary Conditions. Remove All Stains, Drag Marks & Gum Build Up On Tile Floors.	Metropolitan Av	G	N409	2305 - 0105
Sweep All Stairways. Scrap Mezzanines, Platforms, Passageway And Emergency Exits. Empty, Clean And Disinfect All Trash Receptacles. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches. Clean Employees' Toilet And Facility Room. Clean Exterior Of Booth N409 And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0110 - 0310
Lunch	Metropolitan Av	G	N409	0310 - 0340
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect Employees' Toilet, Slop Sink Room And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housing And Sandboxes. Clean And Polish All Turnstiles, MVMs, MEMs. Clean All Benches. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks	Broadway	G	N412	0350 - 0450
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass And Passageway Leading To "G" Line. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	0500 - 0600
Sweep All Stairways. Scrap Mezzanines, Platforms And Passageway Leading To "L" Line. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	0605 - 0700
Report Off Duty.	Metropolitan Av	G	N409	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0566	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanines, Platforms & Closed S/W Exits. Empty, Clean & Disinfect All Trash Receptacles. Clean, Sweep, Mop And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches. Clean All MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks. Major Cleaning (0830-0900) Sat: Clean Interior & Exterior Of Booth N417	Bedford Nostrand Avs	G	N417	0700 - 0900
Sweep All Stairways. Scrap Mezzanines & Platform Areas. Empty, Clean & Disinfect All Trash Receptacles. Clean, Mop And Disinfect Employees' Toilet & Facility Room. Clean Interior & Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks. Major Cleaning (1030-1110) Sun: Clean & Disinfect Employee Toilet & Facility Room. Wed: Clean Closed Area Behind N419. Sat: Clean Interior & Exterior Of Booth N417.	Classon Av	G	N419	0910 - 1110
Lunch	Classon Av	G	N419	1110 - 1140
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Remove All Stickers/Graffiti & Clean Residue.	Bedford Nostrand Avs	G	N417	1150 - 1320
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Remove All Stickers/Graffiti & Clean Residue.	Classon Av	G	N419	1330 - 1450
Report Off Duty.	Bedford Nostrand Avs	G	N417	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0567	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains And Drag Marks.	Clinton Washington Avs	G	N420B	1500 - 1630
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains And Drag Marks.	Fulton St	G	N422	1640 - 1800
Lunch	Clinton Washington Avs	G	N420B	1810 - 1840
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Correct All Unsanitary Conditions. Clean All MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Clean & Disinfect Canister Housings.				
Major Cleaning (2000-2040) Tue: Major Clean Employee Toilet & Facility Room. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wipe Down Lockers, Tables & Benches. Thu: Major Clean Employee Facility Room & Canister Housing. Sat: Deck Mop, Clean and Disinfect ALL Trash Receptacles.	Clinton Washington Avs	G	N420B	1840 - 2040
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Clean & Disinfect Canister Housings.				
Major Cleaning (2200-2240) Mon: Clean Employee Toilet. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wed: Deck Mop, Clean, and Disinfect ALL Trash Receptacles. Fri: Major Clean Canister Housing.	Fulton St	G	N422	2050 - 2250
Report Off Duty.	Clinton Washington Avs	G	N420B	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0568	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Scrap Mezzanine And Outside Areas. Clean And Disinfect Urine And Feces From Designated Locations. Scrap Upper Mezzanines And S/B And N/B Platform. Empty Trash Receptacles. Clean And Wipe Down Exterior Of The Trash Receptacles Including Trash Receptacles Chromes. Spot Mop And Remove Stains Around The Trash Receptacles And Sand Boxes. Remove Graffiti, Stickers And Residue From Signage On Platform Including All Chrome Windows On Platforms. Clean And Wipe Down All Hpi Units. Clean And Disinfect Urine Areas. Finally Sweep All Stairways Leading To Mezzanine From Platforms. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles Within The Station. Clean And Polish Cic Boards In Mezzanines. Clean Mezzanine Doors (Glass). Clean Auto Gate Swipe Head. Sweep Street Level Entrance To Station, Including 3 Feet Of Fence. Disinfect And Scrap Narrow Gated Areas Between Deli And Station. Key Is In Booth. (Must Be Done 7 Days)	Smith 9 Sts	F G	N536	2300 - 0130
Major Cleaning (No Exceptions) Sat: Clean And Disinfect S/B Platform Refuse Room. Remove Inserts From Room, Sweep Floor, Wipe Down Walls, Bucket Wash Entire Room. (Must Be Done) Tue / Thu: Clean And Polish All Chrome Railing And Handrails Within The Station, Including Stairways And Outside Areas. Sun: Clean And Disinfect N/B Platform Refuse Room. Remove Inserts From Room, Sweep Floor, Wipe Down Walls, Bucket Wash Entire Room. (Must Be Done) Mon / Wed / Fri: Clean And Disinfect Employee Toilet And Employee'S Facility Room. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor , Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr. Clean And Organize Scrubber Room Next To The Toilet.	Smith 9 Sts	F G	N536	0130 - 0230
Lunch	Carroll St	F G	N535	0245 - 0315
Scrap Mezzanines, Passageways, Sweep All Street Stairways Leading To Station And Outside Areas Around The Ka Rail Top Of The Street Stairways. Clean And Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacle Inside The Booth. Remove Dust Ball Around The Mezzanines And Passageway Wall. Remove Graffiti And Stickers From All Advertising Posters On S/B And N/B Platforms Wall. Scrape S/B And N/B Platforms Including Unpaid Side. Remove Trash And Stain Under The Platform Benches. Remove Stain And Do Spot Mop Whenever Necessary Especially Around The Trash Receptacles. Empty Trash Receptacles And Wipe Down Entire Exterior And Interior Rim Of The Trash Receptacles. Remove Inserts From Trash Receptacles And Disinfect Bottom Of Them. Clean And Disinfect Urine And Faces Areas. Remove Graffiti And Stickers And Residue From Signage On S/B And N/B Platform Columns. Wipe Down All Signage With Graffiti Remover. Clean And Wipe Down All Hpi Units In Station. Mop Employee Toilet Floor And Clean Toilet Bowl And Sink. (7 Days)	Carroll St	F G	N535	0315 - 0500
Major Cleaning: (No Exceptions) Sat: Clean And Disinfect S/B And N/B Platforms Refuse Canisters. Remove Inserts, Sweep Floor, Wipe Down Exterior.(Must Be Done) Sun / Tue / Thu: Clean And Polish All Stairways Chrome Railing And Handrails Within The Station. (Must Be Done) Mon / Wed / Fri: Clean And Disinfect Employee Toilet And Employee'S Facility Room. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor , Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr. Clean And Organize Scrubber Room Next To The Toilet.	Carroll St	F G	N535	0500 - 0600
Major Cleaning: 7 Days (No Exceptions) Clean And Disinfect Pigeon Drop From S/B Platform Areas. Must Be Spot Mop Done	Smith 9 Sts	F G	N536	0615 - 0700
Report Off Duty.	Smith 9 Sts	F G	N536	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0569	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep All Stairways Within The Station. Clean And Disinfect Outside Areas. Clean And Disinfect Urine Areas. Scrap Mezzanines And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within Station. Remove Stain And Disinfect Around The Canisters And Sand Boxes On Platforms. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti And Stickers From Brick Walls And Columns On Platforms. Clean And Remove Graffiti From Tool Box On S/E Of The N/B Platform. Remove Stickers, Residue And Graffiti From Signage On Platform. Clean, Mop And Disinfect Employees' Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacles. (Must Be Done 7 Days)	4 Av-9 St	F G R	N537	2300 - 0100
Sweep All Street And Platform Stairways Including C012 Unmanned Areas. Scrap S/B And N/B Platforms. Remove Dust Balls Around The Wall From Platforms. Empty Trash Receptacles. Clean And Wipe Down Exterior Of All Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Spot Mop Around The Trash Receptacles And Under The Benches. Disinfect Canister Housing Areas. Remove Graffiti, Stickers From Advertising Posters On S/B And N/B Platforms. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Receptacles. (Must Be Done 7 Days)	4 Av-9 St	R	C012	0110 - 0240
Lunch	4 Av-9 St	R	C012	0245 - 0315
Sweep All Stairways In Passageways Leading To R Platform From F Line. Clean And Disinfect Urine Areas. Remove Dust Balls And Do Spot Mop By The Walls And In Front Of The Room Doors. Remove Graffiti And Stickers From Wall, Signage And Light Fixtures. (Must Be Done 7 Days).	4 Av-9 St	R	C012	0320 - 0420
Major Cleaning: (No Exceptions) Sat: Clean And Disinfect S/B And N/B Platform Refuse Canisters. Remove Inserts And Mop The Bottoms And Mop Outside Areas. Mon/Wed/Fri: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles On S/B And N/B Platforms. Clean And Polish Cic Boards Near Booth And Wipe Down All Advertising Posters On Platforms. Sun/Tue/Thu: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toiler. Mop Floor, Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr. Organize Cta Room Inside Efr.	4 Av-9 St	R	C012	0420 - 0520
Major Cleaning: (No Exceptions) Sun: Clean Disinfect S/B And N/B Platform Refuse Canisters. Remove Inserts And Mop The Bottoms And Mop Outside Areas. Sat/Tue/Thu: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles In Front Of The Booth And Across 4Th Avenue Unmanned Area. Clean And Polish Cic Boards Near Booth And Across 4Th Avenue Unmanned Area. Fri/Mon/Wed: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr. Organize And Clean Supply Room.	4 Av-9 St	F G R	N537	0530 - 0630
Re-Scrap S/B And N/B Platforms Including Mezzanines. Empty Trash Receptacles.	4 Av-9 St	F G R	N537	0630 - 0700
Report Off Duty.	4 Av-9 St	F G R	N537	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0570	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (ALWAYS WEARE PROPER PPE, USE PROPER EQUIPMENT AND CHEMICAL DURING PERFORMANCE OF DUTIES) Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Remove graffiti and stickers from all advertising posters on S/B and N/B platforms wall. Scrape S/B and N/B platforms including unpaid side. Remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Clean and disinfect urine and feces. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM’s, MEM’s and turnstiles. Clean & disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	7 Av	F G	N539A	2300 - 0130
MAJOR CLEANING: (NO EXCEPTIONS) 7 DAYS: CLEAN & DISINFECT (HOSE WASH OR BUCKET WASH ALL CANISTER HOUSING ON S/B & N/B PLATFORM.	7 Av	F G	N539A	0130 - 0230
Lunch	7 Av	F G	N539A	0230 - 0300
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Remove graffiti and stickers from all advertising posters on wall. Scrape island platform, remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM’s, MEM’s and turnstiles. Clean and disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	15 St Prospect Park	F G	N542	0310 - 0600
MAJOR CLEANING: (NO EXCEPTIONS) MON & THU: Clean all Trash Receptacles TUE & FRI: Clean & Mop Employee Toilet- Facility Room WED & SAT: Clean & Disinfect Canister Housing- Hose or Bucket Wash SUN: Clean inside the BOOTH & Mop the Floor	15 St Prospect Park	F G	N542	0600 - 0645
Report Off Duty.	7 Av	F G	N539A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0571	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Church Av	F G	N546	2300 - 2400
Close Public Toilets At 2400 Hours. Clean, Disinfect, Stock And Close Men's And Women's Public Toilets.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Remove All Stains, Spills & Drag marks. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Clean All MVMs, MEMs And HEETs. Clean AFC Swipe heads In Unstaffed Areas. Remove All Graffiti & Stickers. Clean Exterior Of Booth Windows & Empty Booth Trash.	Fort Hamilton Pkwy	F G	N543	0010 - 0220
Major Cleaning: (0120-0220) Sun: Clean All Trash Receptacles And Canister Housings. Tue: Clean And Disinfect Canister Housing. Thu: Clean Booth N543 Employee's Toilet And Facility Room.				
Clean And Disinfect Elevators. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors Of Elevators 373, 374 And 375.	Church Av	F G	N546	0230 - 0300
Lunch	Church Av	F G	N546	0300 - 0330
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Clean Interior/Exterior Of Booth Windows. Remove All Stains And Spills From Floor Areas. Clean, Disinfect And Damp Mop Floors Of Elevators 373, 374 And 375.	Church Av	F G	N546	0330 - 0530
Open Public Toilets At 0500 Hours.				
Major Cleaning: (0430-0530) Sun: Clean Refuse Room And All Trash Receptacles. Mon: Clean And Disinfect Interior And Exterior Of Elevators. Damp Mop Elevator Floors. Tue: Clean N546 Employee's Toilet And Facility Room. Wed: Sweep, Clean And Remove Pigeon Droppings On Street Stairways. Thu: Clean Refuse Rooms And All Trash Receptacles. Fri: Sweep, Clean And Remove Pigeon Droppings On Street Stairways. Sat: Clean And Disinfect Interior And Exterior Of All Elevator Floors.				
RTO Facilities: Clean And Disinfect Toilets And Empty Trash Receptacles. Mop Tower And Dispatcher's Office.	Church Av	F G	N546	0530 - 0700
Report Off Duty.	Church Av	F G	N546	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0572	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Bay Pkwy	F	N553	2300 - 0030
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet, Facility Rooms & Refuse Housing. Clean AFC Equipment Including Swipeheads In Unstaffed Control Areas.	18 Av	F	N549	0040 - 0220
Lunch	Avenue I	F	N551	0230 - 0300
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet, Facility Rooms & Refuse Housing. Clean AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Avenue I	F	N551	0300 - 0430
Open Public Toilet.	18 Av	F	N549	0440 - 0500
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms. Clean AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Ditmas Av	F	N548	0510 - 0610
Major Cleaning: (0500-0600) Sat: Clean And Disinfect Canister Housings.				
Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Clean Refuse Housing.	Bay Pkwy	F	N553	0620 - 0700
Report Off Duty.	Bay Pkwy	F	N553	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0573	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Kings Hwy	F	N557	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Avenue P	F	N556	0110 - 0310
Major Cleaning (0200-0240) Sat: Clean & Disinfect Canister Housings.				
Lunch	Avenue P	F	N556	0310 - 0340
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Toilet And Facility Rooms. Clean AFC Swipeheads In Unstaffed Control Areas.	Avenue N	F	N555	0350 - 0550
Major Cleaning (0400-0440) Sat: Clean & Disinfect Canister Housings.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty All Trash Receptacles. Clean AFC Swipeheads In Unstaffed Control Areas.	Kings Hwy	F	N557	0600 - 0700
Report Off Duty.	Kings Hwy	F	N557	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0574	Station South	2300 - 0700	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Avenue U	F	N559	2300 - 0050
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Avenue X	F	N561	0100 - 0250
Lunch	Avenue X	F	N561	0250 - 0320
RTO Facilities Clean And Disinfect Ave X Tower And Tower B Locker Rooms And Toilets.	Avenue X	F	N561	0320 - 0420
Clean & Disinfect Employees' Toilet, Facility Room & Cta Room.	Neptune Av	F	N562	0430 - 0540
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean & Wash Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	Neptune Av	F	N562	0540 - 0650
Report Off Duty.	Avenue U	F	N559	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0575	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Wipe Clean Public Phones, Advertisement And CIC Panels, On-The-Go Kiosks Screens And HPI Units. Remove All Stains And Drag Marks. Clean Employees' Toilet & Facility Room. Damp Mop Area Outside Of EL445X Major Cleaning: (0830-0900) Sat: Clean The Interior And Exterior Of Booth N400A. Mop Floor, Clean Ledges And Fire Extinguisher. Empty Trash Receptacles. Clean Deal Tray.	Court Sq	G	N400A	0700 - 0900
Sweep All Stairways, Scrap Mezzanines, Platforms And Passageway. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Wipe Clean Public Phones, Advertisement And CIC Panels, On-The-Go Kiosks Screens And HPI Units. Remove All Stains And Drag Marks. Wipe wall, sweep and damp mop floor inside and outside of EL 482X Major Cleaning: (1040-1110) Sat: Clean The Interior And Exterior Of Booth N307. Mop Floor, Clean Ledges And Fire Extinguisher. Empty Trash Receptacles. Clean Deal Tray.	Court Sq-23 St	E M	N307	0905 - 1115
Lunch	Court Sq	G	N400A	1115 - 1145
RTO Facilities: Sweep And Mop All Floors, Empty All Trash Receptacles. Clean And Disinfect All Employees' Toilets.	Court Sq	G	N400A	1145 - 1245
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Damp mop floor inside EL482X	Court Sq-23 St	E M	N307	1250 - 1355
Sweep All Stairways, Scrap Mezzanines, Platform And Passageway. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Mop Area Outside El 445.	Court Sq	G	N400A	1400 - 1500
Report Off Duty.	Court Sq	G	N400A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0576	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanine And Platform. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All MVMs, Mems, Turnstiles And Heets. Clean All Benches And Refuse Housings. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove ALL Graffiti/Stickers from non-painted surfacesRemove All Stain And Drag Marks. Major Cleaning: (0820-0900) Sun: Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode & Urinals. Thu: Deliver Dry/ Chemical Supplies. Sat: Clean The Interior And Exterior Of Booth N408A.	Nassau Av	G	N408A	0700 - 0900
Sweep All Stairways, Scrap Mezzanine & Platforms. Empty, Clean, & Disinfect All Benches & Trash Receptacles. Clean, Mop, & Disinfect Elevators 763, 764, & 765. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean & Polish All MVMs, MEMs, Turnstiles And HEETs. Clean, Mop, & Disinfect Employees' Toilet, Slop Sink, Facility Room. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Remove ALL Graffiti/Stickers from Station surfaces. Major Cleaning: (1045 - 1115) Sat: Clean the Interior And Exterior of Booth N405, including control area. Sun: Clean & Polish Elevators 763, 764 & 765. .	Greenpoint Av	G	N405	0910 - 1115
Lunch	Greenpoint Av	G	N405	1115 - 1145
Sweep All Stairways, Scrap Mezzanines And Platform. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All MVMs, Mems, Turnstiles And Heets. Clean All Benches And Refuse Housings. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks. Major Cleaning: (1235-1300) Sat: Clean The Interior And Exterior Of Booth N401, including control area	21 St	G	N401	1155 - 1300
Consolidated Facility: Sweep & Mop Hallway, Bathrooms, Employee Facility Room, & Station Offices. Clean And Disinfect All Employee Toilets, Urinals, and sinks. Wipe Down All hand-dryers.	21 St	G	N401	1300 - 1345
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Nassau Av	G	N408A	1400 - 1500
Report Off Duty.	Nassau Av	G	N408A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0577	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Metropolitan Av	G	N409	0700 -
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways, Scrap Mezzanines, Platforms, Passageway And Emergency Exits. Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean ALL Benches. Clean All MVMs, Mems, Turnstiles And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0705 - 0900
Sweep All Stairways, Scrap Mezzanines & Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean ALL Benches. Clean All MVMs, Mems, Turnstiles And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0905 - 1100
Lunch	Metropolitan Av	G	N409	1100 - 1130
Major Cleaning (1130-1200) Sun: Clean Booth N409 Interior And Exterior, Including Control Area. Dust And Wipe Down Heet'S, MVMs And Mems. Mon: Clean And Disinfect Employees' Toilet And Facility Room. Clean Walls, Floors, Commodes And Urinals. Empty Trash. Wipe Down Lockers, Tables And Benches. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms On “L” Line. Wed: N409 Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms "G" Line. Thu: Clean And Polish Stainless Steel Railings, Heets, MVMs And Mems. Fri: Scrap Emergency Exit At South End Of The "G" Line. Clean Passageway Beside Police District. Sat: Clean Chrome Area Of All Trash Receptacles And Wipe Down Benches.	Metropolitan Av	G	N409	1130 - 1200
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty/Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Major Cleaning (Sat: 1315-1345) Clean Booth N412 Interior And Exterior Including Control Area.	Broadway	G	N412	1210 - 1345
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	1355 - 1500
Report Off Duty.	Metropolitan Av	G	N409	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0578	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanines, Platforms, Underpass & Emergency Exits. Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks. Major Cleaning: (0830-0900) Sat: Clean Interior And Exterior Of Booth N415.	Myrtle Willoughby Avs	G	N415	0700 - 0900
Sweep All Stairways, Scrap Mezzanines, Platforms & Emergency Exits. Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Correct All Unsanitary Conditions, Clean Area Around Benches And Trash Receptacles. Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks. Major Cleaning: (1115-1145) Sat: Clean Interior And Exterior Of Booth N414.	Flushing Av	G	N414	0910 - 1145
Lunch	Flushing Av	G	N414	1145 - 1215
Sweep All Stairways, Scrap Mezzanine & Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Myrtle Willoughby Avs	G	N415	1225 - 1340
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Flushing Av	G	N414	1350 - 1450
Report Off Duty.	Myrtle Willoughby Avs	G	N415	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0579	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect The Entire Station, Around Benches And Trash Receptacles. Empty, Clean And Disinfect All Trash Receptacles. Clean Interior/Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Remove ALL Graffiti/Stickers from non-painted surfaces. Major Cleaning: (0815-0900) Sat: Clean Interior And Exterior Of Booth N420B. Tue: Clean, Organize, and Replenish Supply Room.	Clinton Washington Avs	G	N420B	0700 - 0900
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect The Entire Station, Around Benches And Trash Receptacles. Empty, Clean And Disinfect All Trash Receptacles. Clean Interior/Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Remove ALL Graffiti/Stickers from non-painted surfaces. Major Cleaning: (1045-1130) Sat: Clean Interior And Exterior Of Booth N422. Wed: Clean, Organize, and Replenish Supply Room.	Fulton St	G	N422	0910 - 1130
Lunch	Fulton St	G	N422	1130 - 1200
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Clinton Washington Avs	G	N420B	1210 - 1310
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Fulton St	G	N422	1330 - 1450
Report Off Duty.	Clinton Washington Avs	G	N420B	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0580	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employee Toilet And Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, Mems, Turnstiles And Metrocard Reader. Remove All Stickers/Graffiti And Clean Residue. Major Cleaning Sat: Clean Ledges Along Windows.	33 St-Rawson St	7	R516	1500 - 1830
Lunch	33 St-Rawson St	7	R516	1830 - 1900
Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employee Toilet And Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, Mems, Turnstiles And Metrocard Reader. Remove All Stickers/Graffiti And Clean Residue. Major Cleaning Sat/Sun: Clean Ledges Along Windows. Clean And Disinfect Canister Housings.	40 St Lowery St	7	R518	1910 - 2130
Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Remove All Stickers/Graffiti And Clean Residue. Re-Scrap Entire Station. Empty Trash Receptacles. Sweep Stairs. Disinfect Urine Areas.	33 St-Rawson St	7	R516	2140 - 2300
Report Off Duty.	33 St-Rawson St	7	R516	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0581	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep all street stairways, outside areas around KA rail, clean and disinfect urine areas. Scrap mezzanines and platforms, remove urine and feces from designated locations. Spot mops and remove stains from floor on platforms and mezzanines. Remove stain from floor around the trash receptacles within the station. Also remove stain around the canisters housing on platform. Empty all trash receptacles within the station. Clean and wipe down exterior of the all trash receptacles and chrome areas inside the trash receptacles. Remove graffiti stickers and residue from signage on platform columns with graffiti remover. Clean and wipe down all HPI units. Remove graffiti and stickers from advertising posters on wall in mezzanine areas. Clean and disinfect employee toilet. Mop the floor. (Must be done 7 Days)	7 Av	F G	N539A	0700 - 0845
MAJOR CLEANING: (NO EXCEPTIONS) SATURDAY: Major cleaning inside the booth N539A, clean and wipe down all interior including windows. Must clean and wipe dust from base heaters on wall. Mop floor and empty trash receptacles. Mop and disinfect outside the booth ledges. SUN, TUE & THU: Clean and polish all MVM’s, MEM’s, MC readers, service gates and turnstiles within the station. Clean and polish FSMF and CIC board on platform and mezzanines. MON, WED & FRI: Clean and disinfect employee toilet and EFR. Mop floor, wipe down tiles wall and wash toilet bowl and sink inside employee toilet. Mop floor clean microwave, refrigerator and Quench water cooler inside EFR.	7 Av	F G	N539A	0845 - 1000
LUNCH	7 Av	F G	N539A	1000 - 1030
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Remove graffiti and stickers from all advertising posters on S/B and N/B platforms wall. Scrape S/B and N/B platforms including unpaid side. Remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Mop employee toilet floor and clean toilet bowl and sink. (7 Days)	Carroll St	F G	N535	1045 - 1300
MAJOR CLEANING: (NO EXCEPTIONS) SUNDAY: Major cleaning inside the booth N535, clean and wipe down all interior including windows. Must clean and wipe dust from base heaters on wall. Mop floor and empty trash receptacles. Mop and disinfect outside the booth ledges. MON, WED & FRI: Clean and polish all MVM’s, MEM’s, MC readers, service gates and turnstiles within the station. Clean and polish CIC board in mezzanine and all station entrance unmanned areas. TUE, THU & SAT: Clean and disinfect employee toilet and EFR. Mop floor, wipe down tiles wall and wash toilet bowl and sink inside employee toilet. Mop floor clean microwave, refrigerator and Quench water cooler inside EFR.	Carroll St	F G	N535	1300 - 1400
Re-Scrap Mezzanine, Platforms And Sweep All Street Stairways Leading To Mezzanine From 7Th Avenue/9 Street Exit. Empty Trash Receptacles In Mezzanines.	7 Av	F G	N539A	1415 - 1500
Report Off Duty.	7 Av	F G	N539A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0582	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep All Stairways Within The Station. Clean And Disinfect Outside Areas. Clean And Disinfect All Urine Areas. Scrap Mezzanine And Platform Area, Remove Urine And Feces From Designated Location. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Remove Stain And Disinfect Around The Canisters And Sandboxes On Platforms. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti And Stickers From Brick Walls And Columns On Platforms. Clean And Remove Graffiti From Tool Box On S/E Of The N/B Platform. Remove Stickers, Residue And Graffiti From Signage On Platform. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. (Must Be Done 7 Days)	4 Av-9 St	F G R	N537	0700 - 0900
Sweep All Street And Platform Stairways Including C012 Unmanned Area. Scrap S/B And N/B Platforms. Remove Dust Balls Around The Wall From Platforms. Empty Trash Receptacles And Clean Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Spot Mop Around The Trash Receptacles And Under The Benches. Disinfect Canister Housing Areas. Remove Graffiti, Stickers From Advertising Posters On S/B And N/B Platforms. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. (Must Be Done 7 Days)	4 Av-9 St	R	C012	0910 - 1040
Lunch	4 Av-9 St	R	C012	1045 - 1115
Sweep All Stairways In Passageway Leading To R Platform From F Line. Clean And Disinfect Urine Areas. Remove Dust Balls And Do Spot Mop By The Walls And In Front Of The Doors. Remove Graffiti And Stickers From Wall, Signage And Light Fixtures. (Must Be Done 7 Days)	4 Av-9 St	R	C012	1120 - 1220
Major Cleaning: (No Exceptions) Sun/Tue/Thu: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles On S/B And N/B Platforms. Clean And Polish Cic Boards Near Booth And Wipe Down All Advertising Posters On S/B Platform. Mon/Wed/Fri: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr. Organize Cta Room Inside Efr. Sat: Major Cleaning Inside The Booth C012, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	4 Av-9 St	R	C012	1220 - 1320
Major Cleaning: (No Exceptions) Sun: Major Cleaning Inside The Booth N537, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges. Mon/Wed/Fri: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles In Front Of The Booth And Across 4Th Avenue Unmanned Area. Clean And Polish Cic Boards Near Booth And Across 4Th Avenue Unmanned Area. Tue/Thu/Sat: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr. Organize And Clean Supply Room.	4 Av-9 St	F G R	N537	1330 - 1430
Re-Scrap S/B And N/B Platforms Including Mezzanines. Empty Trash Receptacles.	4 Av-9 St	F G R	N537	1430 - 1500
Report Off Duty.	4 Av-9 St	F G R	N537	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0583	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect All Urine Areas. Scrap Mezzanine And Platform Areas, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Also Remove Stain Around The Canisters Housing On Platform. Empty All Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti , Stickers And Residue From Signage On Platform Columns With Graffiti Remover. Clean And Wipe Down All Hpi Units. Remove Graffiti And Stickers From Advertising Posters On Wall In Mezzanine Areas. Clean And Disinfect Employee'S Toilet. Wash All Toilet Bowl And Sink, Mop The Floor. (Must Be Done 7 Days)	15 St Prospect Park	F G	N542	0700 - 0930
Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanines, Passageway And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles With The Station. Also Remove Stain Around The Canisters Housing On Platform. Empty All Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti , Stickers And Residue From Signage On Platform Columns With Graffiti Remover. Clean And Wipe Down All Hpi Units. Remove Graffiti And Stickers From Advertising Posters On S/B And N/B Platforms And Mezzanine Areas. Clean And Disinfect Employee'S Toilet. Wash All Toilet Bowl And Sink, Mop The Floor. (Must Be Done 7 Days)	Fort Hamilton Pkwy	F G	N543	0940 - 1130
Lunch	Fort Hamilton Pkwy	F G	N543	1130 - 1200
Major Cleaning: (No Exceptions) Mon/Tue/Fri: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles In Mezzanines N543 And N544. Clean And Polish All Cic Boards On Wall. Wed: Clean Disinfect S/B And N/B Platform Refuse Canisters. Remove Inserts And Mop The Bottoms And Outside Areas. Thu: Major Cleaning Inside The Booth N543, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	Fort Hamilton Pkwy	F G	N543	1200 - 1315
Major Cleaning: (No Exceptions) Mon/Tue/Fri: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles In Mezzanines All Entrances And N542. Clean And Polish All Cic Boards. Wed: Major Cleaning Inside The Booth N542, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges. Thu: Clean Disinfect Refuse Canisters On Island Platform. Remove Inserts And Mop The Bottoms And Outside Areas. Bucket Wash S/E And N/E Of The Platform With Bleach To Disinfect. Also Use Brush To Scrap The Floor To Remove Stain.	15 St Prospect Park	F G	N542	1325 - 1430
Re-Scrap Entire Station Mezzanine, Passageway And Platform.	15 St Prospect Park	F G	N542	1430 - 1500
Report Off Duty.	15 St Prospect Park	F G	N542	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0583	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Clean All MVMs, Mems And Heets. Clean All AFC Swipeheads In Unstaffed Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Around Canister Housing.	15 St Prospect Park	F G	N542	0700 - 0900
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Clean All MVMs, Mems And Heets. Clean All AFC Swipeheads In Unstaffed Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Around Canister Housing.	Fort Hamilton Pkwy	F G	N543	0910 - 1110
Lunch	Church Av	F G	N546	1120 - 1150
Clean, Disinfect And Stock Men'S And Women'S Public Toilets.	Church Av	F G	N546	1150 - 1230
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Clean Interior/Exterior Of Booth Windows & Empty Booth Trash. Clean All AFC Swipeheads In Unstaffed Areas. Remove All Stains And Spills From Floor Areas. Clean, Disinfect And Damp Mop All Elevator Floors.	Church Av	F G	N546	1230 - 1410
Clean And Disinfect Elevators. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Church Av	F G	N546	1410 - 1450
Report Off Duty.	15 St Prospect Park	F G	N542	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0584	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Clean Booth Windows, MVMs, MEMs, HEETs And Turnstiles. Empty Booth Trash. Clean All AFC Swipe Readers In Unstaffed Control Areas. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains And Spills From Floor Areas Including Drag Marks. Clean, Disinfect And Damp Mop Floors Of Elevator 373, 374 And 375.	Church Av	F G	N546	0700 - 0900
Clean, Disinfect And Stock Men's And Women's Public Toilets.				
Major Cleaning: (0900-1000) Mon: Clean And Disinfect Interior And Exterior Of All Elevators. Damp Mop Elevator Floors Fri: Clean Booth N546 Interior And Exterior, Including Control Area.	Church Av	F G	N546	0900 - 1000
Lunch	Church Av	F G	N546	1000 - 1030
RTO Facilities: Sweep And Mop Floors In Passageway, Crew Room/Lunch Room. Clean And Mop Floors In Men And Women Employees' Toilet. Clean And Disinfect Commodes And Urinals In Men And Women Toilets. Empty All Trash Receptacles In Complex Including Tower And Dispatchers Office.	Church Av	F G	N546	1030 - 1230
Clean And Disinfect Elevators 373, 374 And 375. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs, HEETs And Turnstiles.	Church Av	F G	N546	1230 - 1430
Clean & Disinfect Men & Women Public Toilets.	Church Av	F G	N546	1430 - 1500
Report Off Duty.	Church Av	F G	N546	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0585	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Clean All AFC Equipment & Swipe Heads In Unstaffed Control Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms. Major Cleaning: (0830-0930) Sun: Clean And Disinfect Interior/Exterior Of Booth N551 Including Control Area.	Avenue I	F	N551	0700 - 0830
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Clean All AFC Equipment & Swipe Heads In Unstaffed Control Areas. Disinfect All Urine Areas. Empty And Wash All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms. Major Cleaning: (1010-1110) Wed: Clean And Disinfect Interior/Exterior Of Booth N548 Including Control Area.	Ditmas Av	F	N548	0840 - 1010
Lunch	Ditmas Av	F	N548	1010 - 1040
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Clean All AFC Equipment & Swipe Heads In Unstaffed Control Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms. Clean & Disinfect Men/Women Public Toilets. Major Cleaning: (1245-1345) Sat: Clean And Disinfect Interior/Exterior Of Booth N549 Including Control Area.	18 Av	F	N549	1050 - 1245
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Wash All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms. Major Cleaning (1355-1435) Fri: Clean & Disinfect Interior/Exterior Of Booth N553 Including Control Area.	Bay Pkwy	F	N553	1255 - 1450
Report Off Duty.	Avenue I	F	N551	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0586	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Toilet & Facility Room. Major Cleaning: (0800-0900) Sun: Clean And Disinfect Interior/Exterior Of Booth N555 Including Control Area	Avenue N	F	N555	0700 - 0930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms. Major Cleaning: (1010-1110) Wed: Clean And Disinfect Interior/Exterior Of Booth N556 Including Control Area	Avenue P	F	N556	0940 - 1140
Lunch	Avenue P	F	N556	1140 - 1210
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Toilet & Facility Rooms. Major Cleaning: (1200-1300) Sun: Clean & Disinfect Canister Housings On Island Platform. Sat: Clean And Disinfect Interior/Exterior Of Booth N557 Including Control Area.	Kings Hwy	F	N557	1220 - 1450
Report Off Duty.	Avenue N	F	N555	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0587	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean & Disinfect Refuse Housing. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms. Major Cleaning: (0820-0920) Sun: Clean And Disinfect Interior/Exterior Of Booth N559 Including Control Area	Avenue U	F	N559	0700 - 0940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean & Disinfect Refuse Housing. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms. Major Cleaning: (1050-1150) Fri: Clean And Disinfect Interior/Exterior Of Booth N561 Including Control Area	Avenue X	F	N561	0950 - 1210
Lunch	Avenue X	F	N561	1210 - 1240
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean & Disinfect Refuse Housing. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms. Major Cleaning: (1230-1330) Sat: Clean And Disinfect Interior/Exterior Of Booth N562 Including Control Area	Neptune Av	F	N562	1250 - 1450
Report Off Duty.	Avenue U	F	N559	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0588	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine, Passageway And Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions. Clean Interior And Exterior Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Remove All Stains And Drag Marks. Wipe wall, sweep and damp mop floor inside and outside of EL482X.	Court Sq-23 St	E M	N307	1500 - 1640
Sweep All Stairways, Scrap Mezzanine, Passageway And Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Correct All Unsanitary Conditions. Clean Interior And Exterior Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Remove All Stains And Drag Marks.	Court Sq	G	N400A	1645 - 1815
Lunch	Court Sq	G	N400A	1815 - 1845
Clean RTO Facilities: Sweep And Mop All Floors, Empty All Trash Receptacles. Clean And Disinfect All Employees' Toilet.	Court Sq	G	N400A	1845 - 1945
Near The Booth Area, Sweep All Stairways, Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean Interior And Exterior Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Remove Stains And Drag Marks.	Court Sq	G	N400A	1945 - 2100
Sweep All Stairways, Scrap Mezzanine And Platform. Empty Trash Receptacles. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Damp mop floor inside EL482X.				
Major Cleaning (2225-2255) Sun/Wed: Clean And Disinfect Northbound Refuse Room. Tue: Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Empty Trash. Sat/Thu: Clean And Disinfect Southbound Refuse Room.	Court Sq-23 St	E M	N307	2110 - 2300
Report Off Duty.	Court Sq-23 St	E M	N307	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0589	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean, & Disinfect All Benches & Trash Receptacles. Clean, Mop, & Disinfect Elevators 763, 764, & 765. Clean & Polish All MVMs, MEMs, Turnstiles And HEETs. Clean, Mop, & Disinfect Employees' Toilet, Slop Sink, Facility Room. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Remove ALL Graffiti/Stickers from Station surfaces.	Greenpoint Av	G	N405	1500 - 1715
Major Cleaning (1645-1715) Sun: Clean, Mop, & Disinfect Employees' Toilet & Facility Room: Clean Walls, Floors, Commode, Urinals. Wipe Down Lockers, Tables & Benches. Wed: Clean, Mop, & Disinfect CTA Room & Scrubber Room. Fri: Deliver Dry/Chemical Supplies To Station.				
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Benches &Trash Receptacles. Correct All Unsanitary Conditions. Clean, Mop, & Disinfect Employees' Toilet & Facility Room. Clean & Disinfect Canister Housings. Remove ALL Graffiti/Stickers from Station surfaces.	Nassau Av	G	N408A	1725 - 1900
Lunch	Nassau Av	G	N408A	1900 - 1930
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Benches &Trash Receptacles. Correct All Unsanitary Conditions. Clean, Mop, & Disinfect Employees' Toilet & Facility Room. Clean & Disinfect Canister Housings. Remove ALL Graffiti/Stickers from Station surfaces.	21 St	G	N401	1940 - 2100
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean & Polish ALL Benches, MVMs, MEMs, Turnstiles and HEETs. Correct All Unsanitary Conditions. Clean & Disinfect Employees' Toilet & Facility Room. Clean & Disinfect All Trash Receptacles & Canister Housings. Remove ALL Graffiti/Stickers from Station surfaces.	Nassau Av	G	N408A	2110 - 2250
Report Off Duty	Greenpoint Av	G	N405	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0590	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Metropolitan Av	G	N409	1500 -
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways, Scrap Mezzanine And Platforms , Underpass And Passageway Leading To The "G" Line.. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean All Benches. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks. Clean & Disinfect Employees' Toilet & Facility Room.	Metropolitan Av	G	N409	1505 - 1645
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean All Benches. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks. Clean & Disinfect Employees' Toilet & Facility Room.	Metropolitan Av	G	N409	1650 - 1830
Lunch	Metropolitan Av	G	N409	1830 - 1900
Sweep All Stairways, Scrap Mezzanine And Platforms And Underpass. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean All Benches. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks. Clean & Disinfect Employees' Toilet & Facility Room.				
Major Cleaning (2050-2120) Sun: Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Empty Trash. Wipe Down Lockers, Tables & Benches. Wed: Major Clean CTA Room & Canister Housing. Fri: Deliver Dry/Chemical Supplies To Station	Broadway	G	N412	1910 - 2120
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways, Scrap Mezzanine And Platforms, Underpass And Passageway Leading To The "G" Line. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	2130 - 2220
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	2225 - 2300
Report Off Duty.	Metropolitan Av	G	N409	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0591	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Correct All Unsanitary Conditions. Remove ALL Graffiti/Stickers from non-painted surfaces.	Classon Av	G	N419	1500 - 1630
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Correct All Unsanitary Conditions. Remove ALL Graffiti/Stickers from non-painted surfaces.	Bedford Nostrand Avs	G	N417	1640 - 1830
Lunch	Bedford Nostrand Avs	G	N417	1830 - 1900
Sweep All Stairways, Scrap Mezzanines And Platforms And Underpass. Empty, Clean And Disinfect All Trash Receptacles. Clean All Benches And Public Phones. Correct All Unsanitary Conditions.				
Major Cleaning (2015-2100) Tue: Clean Employees Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Empty Trah. Wipe Down Lockers, Tables & Benches. Thu: Clean CTA Room & Canister Housing	Classon Av	G	N419	1910 - 2100
Sweep All Stairways, Scrap Mezzanines And Platforms And Underpass. Empty, Clean And Disinfect All Trash Receptacles. Clean All Benches And Public Phones. Correct All Unsanitary Conditions.				
Major Cleaning (2200-2240) Sun: Major Clean Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Empty Trash. Wipe Down Lockers, Tables & Benches. Wed: Major Clean CTA Room & Cansiter Housing	Bedford Nostrand Avs	G	N417	2110 - 2250
Report Off Duty.	Classon Av	G	N419	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0592	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep Outside Areas Clean And Disinfect Urine Areas. Scrap Mezzanines And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Also Remove Stain Under The Platform Benches And Around The Sand Boxes. Empty All Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti, Stickers And Residue From Signage On Platform And All Chrome Windows On Platforms With Graffiti Remover. Clean And Wipe Down All Hpi Units. Sweep All Stairways In Station Leading To Platforms From Mezzanine. Clean And Disinfect Employee Toilet. Wash All Toilet Bowl And Sink, Mop The Floor. Clean And Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacle Inside The Booth.	Smith 9 Sts	F G	N536	1500 - 1730
Scrap Mezzanines, Passageways, Sweep All Street Stairways Leading To Station And Outside Areas Around The Ka Rail Top Of The Street Stairways. Sweep All Stairways Leading To Platforms And Mezzanine From Street Level Including Passageways Going To 'R' Line From 'F' Platforms. Clean And Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacle Inside The Booth. Remove Graffiti And Stickers From All Advertising Posters On S/B And N/B Platforms Wall. Scrape S/B And N/B Platforms Including Unpaid Side. Remove Trash And Stain Under The Platform Benches. Remove Stain And Do Spot Mop Whenever Necessary Especially Around The Trash Receptacles And Canister Housing. Empty Trash Receptacles And Wipe Down Entire Exterior And Interior Rim Of The Trash Receptacles. Remove Inserts From Trash. Clean And Disinfect Urine And Feces Areas. Wipe Down All Signage With Graffiti Remover. Clean And Wipe Down All Hpi Units In Station. Remove Dust From MVMs, MEMs And Turnstiles. Clean And Disinfect Employees' Toilet, Mop Floor, Clean Toilet Bowl, Wash And Clean Sink.	4 Av-9 St	R	C012	1740 - 1955
Lunch	4 Av-9 St	F G R	N537	2000 - 2030
Scrap Mezzanine Near The Booth, Unmanned Area Across 4Th Avenue And Upper Mezzanine Passageways Leading To S/B And N/B Platforms. Sweep Outside Areas Near The Booth And Across 4Th Avenue. Sweep All Stairways Leading To Platforms From Mezzanine. Remove Dust Ball Around The Passageway Walls And Platforms. Scrap S/B And N/B Platforms. Empty All Trash Receptacles Within The Station. Wipe Down Entire Exterior And Interior Rim Of The Trash Receptacles. Remove Trash And Stain Under The Benches. Remove Stain And Do Spot Mop Whenever Necessary Especially Around The Trash Receptacles. Clean And Disinfect Urine And Feces Areas. Remove Graffiti, Stickers And Residue From The Columns On S/B And N/B Platforms. Remove Graffiti From Tool Box And Sand Boxes On Platforms. Clean And Wipe Down All Hpi Units In Station. Remove Dust From MVMs, MEMs And Turnstiles. Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacle Inside The Booth. Clean And Disinfect Employee Toilet, Mop Floor, Clean Toilet Bowl, Wash And Clean Sink.	4 Av-9 St	F G R	N537	2030 - 2250
Report Off Duty.	Smith 9 Sts	F G	N536	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0593	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep all street stairways, outside areas around KA rail, clean and disinfect urine areas. Scrap mezzanines and platform, remove urine and feces from designated locations. Spot mops and remove stains from floor on platforms and mezzanines. Remove stain from floor around the trash receptacles within the station. Also remove stain around the canisters housing on platform. Empty all trash receptacles within the station. Clean and wipe down exterior of the all trash receptacles and chrome areas inside the trash receptacles. Remove graffiti stickers and residue from signage on platform columns with graffiti remover. Clean and wipe down all HPI units. Remove graffiti and stickers from advertising posters on wall in mezzanine areas. Clean and disinfect employee toilet. Wash all toilet bowls, sink and mop floor.	Carroll St	F G	N535	1500 - 1700
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Remove graffiti and stickers from all advertising posters on wall. Scrape island platform, remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM’s, MEM’s and turnstiles. Clean and disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	15 St Prospect Park	F G	N542	1715 - 1915
Lunch	7 Av	F G	N539A	1930 - 2000
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Remove graffiti and stickers from all advertising posters on S/B and N/B platforms wall. Scrape S/B and N/B platforms including unpaid side. Remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM’s, MEM’s and turnstiles. Clean and disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	7 Av	F G	N539A	2000 - 2200
Scrap mezzanines, passageways & platforms. Empty all trash receptacles in station.	Carroll St	F G	N535	2215 - 2300
Report Off Duty.	Carroll St	F G	N535	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0594	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Clean All Chrome Tops On Receptacles. Clean All AFC Swipe Heads In Unstaffed Control Areas. Clean And Disinfect Employees' Toilet And Facility Room. Clean Exterior Of Booth Window & Empty Booth Trash. Empty And Disinfect All Trash Receptacles.	Fort Hamilton Pkwy	F G	N543	1500 - 1700
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean Exterior Of Booth Window & Empty Booth Trash. Clean All AFC Equipment Including Swipeheads In Unstaffed Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Damp Mop All Elevator Floors. Clean And Disinfect Employees' Toilet And Facility Room.	Church Av	F G	N546	1710 - 1930
Lunch	Church Av	F G	N546	1930 - 2000
Clean, Disinfect And Stock Men'S And Women'S Public Toilets.	Church Av	F G	N546	2000 - 2030
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All Chrome Tops On Receptacles. Clean All AFC Swipe Heads In Unstaffed Control Areas. Clean And Disinfect Employees' Toilet And Facility Room. Clean Exterior Of Booth Window & Empty Booth Trash.	15 St Prospect Park	F G	N542	2040 - 2250
Report Off Duty.	Fort Hamilton Pkwy	F G	N543	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0595	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Ditmas Av	F	N548	1500 - 1650
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Bay Pkwy	F	N553	1700 - 1850
Lunch	Bay Pkwy	F	N553	1850 - 1920
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Avenue N	F	N555	1930 - 2120
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Avenue I	F	N551	2130 - 2250
Report Off Duty.	Ditmas Av	F	N548	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0596	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Avenue U	F	N559	1500 - 1720
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment.	Avenue X	F	N561	1730 - 1930
Lunch	Avenue X	F	N561	1930 - 2000
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment	Neptune Av	F	N562	2010 - 2210
Re-Scrap Station & Empty All Trash Receptacles.	Avenue U	F	N559	2220 - 2300
Report Off Duty	Avenue U	F	N559	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0597	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, Public Phones And Glass Windows In K026 Mezzanine. Remove All Graffiti And Stickers. Major Duty (2400-0030) Mon: Clean And Disinfect Refuse Room. Wash Down Walls And Deck Brush Floors.	Middle Village Metropolitan Av	M	K026	2300 - 0030
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks And Bird Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (0140-0200): Tue: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.	Fresh Pond Rd	M	K025	0040 - 0200
Lunch	Fresh Pond Rd	M	K025	0200 - 0230
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks, And Bird Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (0350-0410): Wed: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.	Forest Av	M	K024	0240 - 0410
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks, And Bird Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (0520-0550): Thu: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.	Seneca Av	M	K022	0420 - 0550
Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	0600 - 0700
Report Off Duty.	Middle Village Metropolitan Av	M	K026	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0598	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				

Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (2330-2400) Mon: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors. Close Public Toilets At 2400. Clean And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap.	Myrtle Av	J M Z	J009	2300 - 0120
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (0200-0220) Tues: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.	Knickerbocker Av	M	K019	0130 - 0320
Lunch	Knickerbocker Av	M	K019	0320 - 0350
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions. Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Remove Pigeon Droppings On Street Stairways. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (0400-0420) Wed: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors. Open Public Toilets At 0500.	Central Av	M	K017	0400 - 0550
Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine Areas. Remove All Graffiti And Stickers.	Myrtle Av	J M Z	J009	0600 - 0700
Report Off Duty.	Myrtle Av	J M Z	J009	0700 -

Saturday-Sunday

Report On Duty In Full Uniform. Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	2300 - 0030
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employees' Restroom And Facility Room. Remove All Graffiti And Stickers.	Fresh Pond Rd	M	K025	0040 - 0210
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti And Stickers.	Forest Av	M	K024	0220 - 0350
Lunch	Forest Av	M	K024	0350 - 0420
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti And Stickers.	Seneca Av	M	K022	0430 - 0600
Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	0610 - 0700
Report Off Duty.	Middle Village Metropolitan Av	M	K026	0700 -

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0599	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches And Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urine Areas.	121 St	J	J037	2300 - 0050
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches And Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urine Areas.	111 St	J	J035	0100 - 0300
Lunch	111 St	J	J035	0300 - 0330
Major Duty (0330-0430) (Mon/Tue) - Clean Disinfect Employee Toilet/Employee Facility Room. (Thu/Fri) - Pick Up Chemical/Dry Storage Supplies From J031 Woodhaven Blvd Dry Supply Room. Wed - Clean/Organize Dry/Chemical Storage Rooms. Sat - Clean/Disinfect Refuse Housings.	111 St	J	J035	0330 - 0430
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	104 St	J	J034	0440 - 0650
Report Off Duty.	121 St	J	J037	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0600	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Duty(2330-0030) Sun/Thu: Pick Up Cleaning Supplies From J031-Woodhaven Main Supply Room. Restock Chemical And Paper Supplies.	Woodhaven Blvd	J Z	J031	2300 - 0030
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	85 St-Forest Pkwy	J	J030	0040 - 0230
Lunch	85 St-Forest Pkwy	J	J030	0230 - 0300
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Duty: (0415-0530) Mon/Tue: Pick Up Cleaning Supplies From J031-Woodhaven Blvd. Restock Chemical And Paper Supply. Wed: Clean And Disinfect Employees' Toilet And Facility Room.	75 St-Elderts Ln	J	J028	0320 - 0530
Re-Scrap Entire Station, Clean Mezzanine Windows. Clean, Empty And Disinfect Trash Receptacles. Clean And Disinfect Employee’s Toilet.	75 St-Elderts Ln	J	J028	0530 - 0650
Report Off Duty.	Woodhaven Blvd	J Z	J031	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0601	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Duty (2400-0100) Tue/Fri: Pick Up Supplies From J031- Woodhaven Blvd. Main Supply Rooms. Restock Chemical And Paper Supplies.	Crescent St	J	J024	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Norwood Av	J	J023	0110 - 0310
Lunch	Norwood Av	J	J023	0310 - 0340
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Cypress Hills	J	J025	0350 - 0550
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas.	Crescent St	J	J024	0600 - 0700
Report Off Duty.	Crescent St	J	J024	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0602	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches & Sand Boxes. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Cleveland St	J	J022	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Sand Boxes. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Van Siclen Av	J	J021	0110 - 0310
Lunch	Alabama Av	J Z	J020	0320 - 0350
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings & Sand Boxes. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Alabama Av	J Z	J020	0350 - 0550
Major Duty (0500-0550) Mon: Clean All Station Signs And Benches. Thu: Wash Mezzanine Floor, Windows And Doors.				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Cleveland St	J	J022	0600 - 0700
Major Duty: (0630-0700) Wed/Thu: Pick Up Chemical/Dry Supplies From J031 Woodhaven Blvd. Storage Room. Restock Dry/Chemical Supplies.				
Report Off Duty.	Cleveland St	J	J022	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0603	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All “J” Line Platform Stairways. Scrap “J” Line Mezzanine, And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit & Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean All Railings, Ledges, Walls, Signs, Benches, Public Phones, Sandboxes, And Clean Glass Windows In “J” Line Mezzanine. Remove All Stains, Drag Marks, Graffiti And Stickers.	Broadway Junction	A C	N124	2300 - 0100
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers.	Halsey St	J	J016	0110 - 0310
Major Duty (0255-0310): Mon: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
Lunch	Halsey St	J	J016	0310 - 0340
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers.	Chauncey St	J	J017	0350 - 0520
Major Duty (0505-0520) Tue: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
Sweep All “J” Line Platform Stairways. Scrap “J” Line Mezzanine, And Platform Areas. Empty And Disinfect All Trash Receptacles On "J" Line. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit & Spit Marks. Remove All Graffiti And Stickers. Remove Pigeon Droppings From Stairs And Rails.	Broadway Junction	A C	N124	0530 - 0700
Report Off Duty.	Broadway Junction	A C	N124	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0604	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (0030-0045): Mon: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.	Flushing Av	J M	J007	2300 - 0045
Clean And Disinfect EL 393 EL 394 And EL 395. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum.	Flushing Av	J M	J007	0045 - 0130
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (0315 - 0330): Tue: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.	Kosciuszko St	J	J012	0140 - 0330
Lunch	Kosciuszko St	J	J012	0330 - 0400
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (0535 - 0550) Wed: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.	Gates Av	J	J013	0410 - 0550
Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove All Graffiti And Stickers.	Flushing Av	J M	J007	0600 - 0700
Report Off Duty.	Flushing Av	J M	J007	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0604	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Clean And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap. Close Public Toilets At 2400.	Myrtle Av	J M Z	J009	2300 - 0100
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employees' Restroom And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Flushing Av	J M	J007	0110 - 0230
Clean And Disinfect EL393 EL394 And EL395. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Flushing Av	J M	J007	0230 - 0300
Lunch	Flushing Av	J M	J007	0300 - 0330
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti And Stickers.	Kosciuszko St	J	J012	0340 - 0440
Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove All Graffiti And Stickers.	Myrtle Av	J M Z	J009	0450 - 0550
Open Public Toilets At 0500 Hrs.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti And Stickers.	Gates Av	J	J013	0600 - 0650
Report Off Duty.	Myrtle Av	J M Z	J009	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0605	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks, And Bird Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Marcy Av	J M Z	J001	2300 - 0100
Major Duty (0030-0100) Mon: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floor.				
Clean Elevators 391 And 392. Sweep, Mop Floors, Remove Gum. Disinfect And Polish Chrome Areas. Remove Bird Droppings Around Exterior Ledges Of Elevators On Street Level.	Marcy Av	J M Z	J001	0100 - 0200
Lunch	Hewes St	J M	J003	0210 - 0240
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Hewes St	J M	J003	0240 - 0410
Major Duty (0350-0410) Tue: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Clean Rear Mezzanine And Disinfect Urine Areas.	Lorimer St	J M	J005	0420 - 0550
Major Duty (0530-0550) Wed: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove All Graffiti And Stickers.	Marcy Av	J M Z	J001	0600 - 0700
Report Off Duty.	Marcy Av	J M Z	J001	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0606	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.	Middle Village Metropolitan Av	M	K026	0700 - 0800
RTO Facilities: Clean Toilets, Crew Room And Dispatcher's Office. Empty Trash Receptacles.				
Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	0800 - 0930
Major Duty (0900-0930) Thu: Organize Supply Room. Fri: Clean Booth K025 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles.				
Lunch	Middle Village Metropolitan Av	M	K026	0940 - 1010
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers.	Fresh Pond Rd	M	K025	1010 - 1200
Major Duty (1130-1200) Mon: Clean And Organize Cleaners Room. Tue: Clean Booth K026 Interior And Exterior: Mop Floors, Wipe Walls, And Empty Trash Receptacle.				
Remove All Pigeon Droppings From Ramps And Back Stairway.	Fresh Pond Rd	M	K025	1200 - 1240
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers.	Forest Av	M	K024	1250 - 1420
Major Cleaning (1350-1420): Wed: Clean And Organize Cleaners Room.				
Re-Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine Areas. Empty All Trash Receptacles.	Middle Village Metropolitan Av	M	K026	1430 - 1500
Report Off Duty.	Middle Village Metropolitan Av	M	K026	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0607	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Major Cleaning: (0830– 0900) Tue: Clean And Organize Cleaners Room.	Seneca Av	M	K022	0700 - 0900
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Major Cleaning: (1030-1100) Tue: Major Clean Employee's Toilet, Facility Room & Cleaners Room. Fri: Clean The Interior And Exterior Of Booth K019: Mop Floor, Wipe Walls, And Empty Trash Receptacle.	Knickerbocker Av	M	K019	0910 - 1100
Lunch	Knickerbocker Av	M	K019	1100 - 1130
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Major Cleaning: (1310–1340) Mon: Clean And Organize Cleaners Rooms. Wed: Clean And Disinfect All Refuse Housings/Refuse Rooms. Fri: Clean Booth K017 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles.	Central Av	M	K017	1140 - 1340
Scrap Mezzanine And Platform Areas. Remove Litter From All Street And Mezzanine Stairways. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect All Urine Areas. Empty All Trash Receptacles.	Seneca Av	M	K022	1350 - 1500
Report Off Duty.	Seneca Av	M	K022	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0607	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee'S Toilet And Facility Room. Clean All Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	0700 - 0810
RTO Facilities: Clean Toilets, Crew Room And Dispatchers Office. Empty All Trash Receptacles.	Middle Village Metropolitan Av	M	K026	0810 - 0850
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Fresh Pond Rd	M	K025	0900 - 1010
Lunch	Fresh Pond Rd	M	K025	1010 - 1040
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Forest Av	M	K024	1050 - 1200
Major Cleaning (1130 – 1200) Sun: Clean Booth K024 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Seneca Av	M	K022	1210 - 1320
Major Cleaning (1250 – 1320) Sat: Clean Booth K022 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Knickerbocker Av	M	K019	1330 - 1450
Report Off Duty	Middle Village Metropolitan Av	M	K026	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0608	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning: (0830-0900) Wed: Clean Booth J037 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges.	121 St	J	J037	0700 - 0900
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning: (1040-1110) Tue: Clean Booth J035 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges.	111 St	J	J035	0910 - 1110
Lunch	111 St	J	J035	1110 - 1140
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Major Duty(1220-1320) Mon/Fri: Pick Up Supplies From J031- Woodhaven Blvd. Main Supply Rooms. Restock Chemical And Paper Supplies.	121 St	J	J037	1150 - 1320
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Major Duty(1350-1450) Tue/Thu: Pick Up Supplies From J031- Woodhaven Blvd. Main Supply Rooms. Restock Chemical And Paper Supplies.	111 St	J	J035	1330 - 1450
Report Off Duty.	121 St	J	J037	1500 -

Saturday-Sunday				
Report On Duty In Full Uniform. Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	121 St	J	J037	0700 - 0830
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	111 St	J	J035	0840 - 1010
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	104 St	J	J034	1020 - 1150
Lunch	104 St	J	J034	1150 - 1220
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Woodhaven Blvd	J Z	J031	1230 - 1400
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	121 St	J	J037	1410 - 1500
Report Off Duty.	121 St	J	J037	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0609	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (0915-1000) Mon - Clean And Organize Dry Supplies In Storage Room. Tue - Clean Booth J031 Interior/Exterior. Thu - Clean/Disinfect Refuse Housing. Fri - Clean/Organize Chemical Supply Room.	Woodhaven Blvd	J Z	J031	0700 - 1000
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning: (1030-1100) Tue: Clean Booth J034 Interior And Exterior, Mop Floor, Clean Walls And Dust Ledges. Empty Garbage.	104 St	J	J034	1010 - 1130
Lunch	104 St	J	J034	1130 - 1200
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	104 St	J	J034	1200 - 1250
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Major Duty(1350-1450) Mon/Fri: Pick Up Supplies From J031-Woodhaven Main Supply Rooms. Restock Chemical And Paper Supplies.	Woodhaven Blvd	J Z	J031	1300 - 1500
Report Off Duty.	Woodhaven Blvd	J Z	J031	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0610	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (0900-0930) Sun: Clean And Disinfect Interior And Exterior Of Booth J030. Mon: Spot Mop J030 Mezzanine. Tue/Fri: Pick Up Dry Chemical Supplies From J031 Woodhaven Stock Room. Restock Dry Chemical Supplies.	85 St-Forest Pkwy	J	J030	0700 - 0930
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (1030-1100) Tue: Spot Mop J028 Mezzanine Floor. Dust All Ledges. Wed: Clean And Disinfect Interior And Exterior Of Booth J028. Scrub Walls And Spot Mop Floor.	75 St-Elderts Ln	J	J028	0940 - 1200
Lunch	75 St-Elderts Ln	J	J028	1200 - 1230
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (1420-1450) Sat: Clean And Disinfect Interior And Exterior Of Booth J025. Scrub Walls And Spot Mop Floors. Mon: Clean And Disinfect Employee Toilet/ Facility Room. Wed: Scrap And Disinfect Closed Areas Cypress Hills.	Cypress Hills	J	J025	1240 - 1450
Report Off Duty.	85 St-Forest Pkwy	J	J030	1500 -

Saturday-Sunday

Report On Duty In Full Uniform. Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	85 St-Forest Pkwy	J	J030	0700 - 0830
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	75 St-Elderts Ln	J	J028	0840 - 1010
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Cypress Hills	J	J025	1020 - 1150
Lunch	Cypress Hills	J	J025	1150 - 1220
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Alabama Av	J Z	J020	1230 - 1450
Report Off Duty.	85 St-Forest Pkwy	J	J030	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0611	Station South	0700 - 1500	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (0900-0945) Mon: Clean And Disinfect Interior And Exterior Of Booth J024. Tue/Fri: Pick Up Chemical/ Dry Supplies From Woodhaven Blvd. Restock Chemical /Dry Supplies. Wed: Clean Disinfect Refuse Housing, Thur: Clean And Disinfect Employees' Toilet And Facility Room.	Crescent St	J	J024	0700 - 0945
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (1030-1130) Wed: Clean And Disinfect Interior And Exterior Of Booth J023, Including Control Area. Scrub Walls And Mop Floor.	Norwood Av	J	J023	0955 - 1130
Lunch	Norwood Av	J	J023	1130 - 1200
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (1210-0110) Fri: Clean And Disinfect Interior And Exterior Of Booth J022, Including Control Area.	Cleveland St	J	J022	1210 - 1410
Scrap Mezzanine And Platform Areas. Sweep All Street Mezzanine Stairways. Disinfect All Urine Areas.	Crescent St	J	J024	1420 - 1500
Report Off Duty.	Crescent St	J	J024	1500 -

Saturday-Sunday

Report On Duty In Full Uniform. Sweep stairways, scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and exterior of canisters and trash receptacles. Disinfect all urine areas.	Crescent St	J	J024	0700 - 0850
Sweep stairways, scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and exterior of canisters and trash receptacles. Disinfect all urine areas.	Norwood Av	J	J023	0900 - 1030
Sweep stairways, scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and exterior of canisters and trash receptacles. Disinfect all urine areas.	Cleveland St	J	J022	1040 - 1230
Lunch	Cleveland St	J	J022	1230 - 1300
Sweep stairways, scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and exterior of canisters and trash receptacles. Disinfect all urine areas.	Van Siclen Av	J	J021	1310 - 1440
Report Off Duty.	Crescent St	J	J024	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0612	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Perform Listed Duties On The “J” Line Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Broadway Junction	A C	N124	0700 - 0900
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETS. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Van Siclen Av	J	J021	0910 - 1110
Major Cleaning (1040-1110) Thu: Clean And Disinfect Interior And Exterior Of Booth J021. Scrub Walls And Mop Floor.				
Lunch	Van Siclen Av	J	J021	1110 - 1140
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETS. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Alabama Av	J Z	J020	1150 - 1350
Major Cleaning (1320-1350) Tue: Clean And Disinfect Interior And Exterior Of Booth J020. Scrub Walls And Mop Floor.				
Perform Listed Duties On The “J” Line Re-Scrap Mezzanine And Platform Areas. Sweep All Street Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Broadway Junction	A C	N124	1400 - 1500
Report Off Duty.	Broadway Junction	A C	N124	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0613	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (0830 – 0900) Wed: Clean And Disinfect Refuse/Canister Housings. Fri: Clean And Organize Cleaners Rooms.	Gates Av	J	J013	0700 - 0900
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (1040 - 1110) Tue: Clean And Organize Cleaners Rooms. Fri: Clean And Disinfect Refuse/Canister Housings.	Halsey St	J	J016	0910 - 1110
Lunch	Halsey St	J	J016	1110 - 1140
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (1320-1350) Mon: Clean And Organize Cleaners Room Thu: Clean And Organize Supply Room	Chauncey St	J	J017	1150 - 1350
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine Areas. Empty All Trash Receptacles.	Gates Av	J	J013	1400 - 1500
Report Off Duty.	Gates Av	J	J013	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0613	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform. Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (0800 – 0830) Sat: Clean And Disinfect Interior And Exterior Of Booth J013: Mop Floor, Wipe Walls, Empty Trash Receptacle.	Gates Av	J	J013	0700 - 0830
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers.	Broadway Junction	A C	N124	0840 - 1020
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (1130 - 1200) Sun: Clean And Disinfect Interior And Exterior Of Booth J016: Mop Floor, Wipe Walls, Empty Trash Receptacle.	Halsey St	J	J016	1030 - 1200
Lunch	Halsey St	J	J016	1200 - 1230
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (1340-1410) Sun: Clean And Disinfect Interior And Exterior Of Booth J017: Mop Floor, Wipe Walls, Empty Trash Receptacle.	Chauncey St	J	J017	1240 - 1410
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine Areas. Empty All Trash Receptacles.	Gates Av	J	J013	1420 - 1500
Report Off Duty.	Gates Av	J	J013	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0614	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap. Major Duty (0830-0900) Tue: Clean And Organize Cleaners Rooms. Thu: Clean And Disinfect Refuse Area In Cage Underneath Manhattan Bound Stairways.	Myrtle Av	J M Z	J009	0700 - 0900
Sweep All Stairways, Including Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Public Toilets. Sweep, Mop And Disinfect Elevators 393, 394, And 395. Major Duty (1100 – 1130) Mon: Clean And Organize Cleaners Rooms.	Flushing Av	J M	J007	0910 - 1130
Lunch	Flushing Av	J M	J007	1130 - 1200
Sweep All Stairways Including Emergency Exits. Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (1320 – 1350) Wed: Clean And Organize Cleaners Rooms.	Kosciuszko St	J	J012	1210 - 1350
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine.	Myrtle Av	J M Z	J009	1400 - 1500
Report Off Duty.	Myrtle Av	J M Z	J009	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0614	0700 - 1500	2776

INSTRUCTIONS

STATION LINE BOOTH HOURS

Saturday-Sunday

Report On Duty In Full Uniform. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap. Major Duty (0810 – 0840) Sun: Clean And Disinfect Interior And Exterior Of Booth J009: Mop Floor, Wipe Walls, And Empty Trash Receptacle.	Myrtle Av	J M Z	J009	0700 - 0840
Sweep All Stairways, Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap. Sweep, Mop & Disinfect Elevators 393, 394 & 395. Major Duty (1020 – 1050) Sun: Clean And Disinfect Interior And Exterior Of Booth J007: Mop Floor, Wipe Walls And Empty Trash Receptacle.	Flushing Av	J M	J007	0850 - 1050
Lunch	Flushing Av	J M	J007	1050 - 1120
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (1215-1245): Sat: Clean And Disinfect Interior And Exterior Of Booth K017: Mop Floor, Wipe Walls And Empty Trash Receptacle.	Central Av	M	K017	1130 - 1245
Sweep All Stairways, Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap. Major Duty (1335 – 1405) Sat: Clean And Disinfect Interior And Exterior Of Booth J012: Mop Floor, Wipe Walls And Empty Trash Receptacle.	Kosciuszko St	J	J012	1255 - 1405
Scrap Mezzanine And Platform Areas. Remove Litter From All Street And Mezzanine Stairways. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect All Urine Areas. Empty All Trash Receptacles.	Myrtle Av	J M Z	J009	1415 - 1500
Report Off Duty.	Myrtle Av	J M Z	J009	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0615	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Remove All Pigeon Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Elevators 391 & 392.	Marcy Av	J M Z	J001	0700 - 0900
Major Duty (0830-0900) Sun: Clean Booth J001 Interior And Exterior: Mop Floor, Wipe Walls, Empty Trash Receptacle. Tue: Clean And Disinfect Refuse Canister Housings On N/B And S/B Platforms. Wed: Clean And Organize CTA And Supply Rooms.				
Sweep All Stairways, Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Hewes St	J M	J003	0910 - 1040
Major Duty (1010-1040) Sat: Clean Booth J003 Interior And Exterior: Mop Floor, Wipe Walls, Empty Trash Receptacles. Mon: Clean And Disinfect Canister Housings/Refuse Rooms. Thu: Clean And Organize CTA And Supply Rooms.				
Lunch	Hewes St	J M	J003	1040 - 1110
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Lorimer St	J M	J005	1120 - 1320
Major Duty (1250-1320) Sun: Clean Booth J005 Interior And Exterior: Mop Floor, Wipe Walls, Empty Trash Receptacles. Tue: Clean And Disinfect Canister Housings/Refuse Rooms. Fri: Clean And Organize CTA And Supply Rooms.				
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks. Empty Trash Receptacles.	Marcy Av	J M Z	J001	1330 - 1500
Report Off Duty.	Marcy Av	J M Z	J001	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0616	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	1500 - 1615
RTO Facilities: Empty Trash Receptacles And Clean And Disinfect Toilets.	Middle Village Metropolitan Av	M	K026	1615 - 1645
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Fresh Pond Rd	M	K025	1655 - 1810
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Forest Av	M	K024	1820 - 1930
Lunch	Forest Av	M	K024	1930 - 2000
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Seneca Av	M	K022	2010 - 2125
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Knickerbocker Av	M	K019	2135 - 2250
Report Off Duty.	Middle Village Metropolitan Av	M	K026	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0617	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	121 St	J	J037	1500 - 1730
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine, Control Areas And Platforms Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	Woodhaven Blvd	J Z	J031	1740 - 1850
Lunch	Woodhaven Blvd	J Z	J031	1850 - 1920
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	111 St	J	J035	1940 - 2100
Sweep Street Stairway And Platform Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Remove All Stains And Drag marks. Disinfect All Urine Areas.				
Major Duty (2210-2250) (Tue/Fri) - P/U Supplies (Chemical/Dry) From J031 Woodhaven Blvd Stock Room. Sat - (Clean Disinfect Refuse Housing) (Mon/Wed) - Clean Disinfect Employee Toilet And Facility Room.	104 St	J	J034	2110 - 2250
Report Off Duty.	121 St	J	J037	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0618	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	85 St-Forest Pkwy	J	J030	1500 - 1700
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	75 St-Elderts Ln	J	J028	1710 - 1910
Lunch	75 St-Elderts Ln	J	J028	1910 - 1940
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	Cypress Hills	J	J025	1950 - 2150
Major Duty: (2150-2250) Mon: Clean And Disinfect Employees' Toilet And Facility Room. Tue/Fri: Pick Up Dry Chemical Supplies From Woodhaven Stock Room. Wed: Clean S/S Office. Sat: Clean And Disinfect Reduse Housings.	Cypress Hills	J	J025	2150 - 2250
Report Off Duty.	85 St-Forest Pkwy	J	J030	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0619	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Van Siclen Av	J	J021	1500 - 1630
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows And Refuse Housings, Benches, Sandboxes, MVMs Turnstiles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees Toilet, CTA Room, And EFR, Remove Pigeon Droppings. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Alabama Av	J Z	J020	1640 - 1930
Lunch	Alabama Av	J Z	J020	1930 - 2000
Sweep All Platform Stairways On "J" Line. Scrap Upper Mezzanines And "J" Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Broadway Junction	A C	N124	2010 - 2200
Empty And Disinfect All Trash Receptacles. Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Van Siclen Av	J	J021	2210 - 2300
Major Duty: (2230-2300) Mon/Thu: Clean And Disinfect Employee Toilet And Employee Facility Room. Tue/Fri: Clean And Organize Dry Chemical Storage Room At J021 Van Siclen. Wed: Clean And Disinfect Refuse Housings.				
Report Off Duty.	Van Siclen Av	J	J021	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0620	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Hewes St	J M	J003	1500 - 1630
Sweep All Street And Platform Stairways. Scrap All Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Lorimer St	J M	J005	1640 - 1840
Lunch	Marcy Av	J M Z	J001	1850 - 1920
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers. Sweep, Mop And Disinfect Elevators 391 & 392. Remove Pigeon Droppings From Behind Elevators.	Marcy Av	J M Z	J001	1920 - 2200
Re-scrap Station Platforms And Mezzanine. Empty Trash Receptacles.	Hewes St	J M	J003	2210 - 2300
Report Off Duty.	Hewes St	J M	J003	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0621	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep Stairways, Island Platform And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles. Clean and Disinfect Elevators. Major Duty (0030-0130): Sat: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.	Bedford Av	L	H009	2300 - 0250
Lunch	Graham Av	L	H013	0300 - 0330
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles. Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Major Duty (0330-0430): Sun: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.	Graham Av	L	H013	0330 - 0530
Sweep All Stairways, Scrap Island Platform And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions. Clean and disinfect elevators.	Bedford Av	L	H009	0540 - 0700
Report Off Duty.	Bedford Av	L	H009	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0622	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles. Major Duty (0030-0130): Sat: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.	Montrose Ave	L	H017	2300 - 0130
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Grand St	L	H015	0140 - 0300
Lunch	Grand St	L	H015	0300 - 0330
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap Station. Major Duty (0330-0430): Sun: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.	Grand St	L	H015	0330 - 0530
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains, Drag Marks, Around & Under Benches & Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage.	Montrose Ave	L	H017	0540 - 0700
Report Off Duty.	Montrose Ave	L	H017	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0623	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles. Major Duty (0030-0130): Sat: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.	Morgan Ave	L	H019	2300 - 0130
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Jefferson St	L	H022	0140 - 0300
Lunch	Jefferson St	L	H022	0300 - 0330
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap Station. Major Duty (0330-0430): Sun: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.	Jefferson St	L	H022	0330 - 0530
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage.	Morgan Ave	L	H019	0540 - 0700
Report Off Duty.	Morgan Ave	L	H019	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0624	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	DeKalb Av	L	H023	2300 - 0100
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Halsey St	L	H028	0110 - 0300
Lunch	Halsey St	L	H028	0300 - 0330
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks, Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap Station.	Halsey St	L	H028	0330 - 0500
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage.	DeKalb Av	L	H023	0510 - 0700
Report Off Duty.	DeKalb Av	L	H023	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0625	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep And Scrap All "L" And "M" Platforms And Mezzanines. Empty All Trash Receptacles. Disinfect Urine Areas.	Myrtle Wyckoff Avs	M	H026	2300 - 0030
Close Public Toilets At 2400 Hours.				
Clean, Disinfect, Sweep, Mop And Stock Public Toilets.				
Clean Windows In H026 And Upper Mezzanine. Clean Exterior Window Of Booth H026. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All MVMs, HEETs/HXT Panic Bar Gates, AFC Railings And Turnstiles. Remove All Stickers, Gum And Graffiti. Wipe Down CIC, Free Standing Maps And Public Phones Housings. Polish All Mezzanine And Stairway Railings. Clean And Spot Mop Upper Mezzanine. Clean Tile Walls In Mezzanines.	Myrtle Wyckoff Avs	M	H026	0030 - 0200
Clean Upper/Lower Landings And Polish ES 332 And ES 333. Remove All Stickers, Graffiti And Residue.	Myrtle Wyckoff Avs	M	H026	0200 - 0300
Lunch	Myrtle Wyckoff Avs	M	H026	0300 - 0330
Sweep Outside Area Around The Head House And The Bus Transfer Ramp .	Myrtle Wyckoff Avs	M	H026	0330 - 0415
Clean And Disinfect EL 396, EL 397 And EL 398 Including Ramps. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Myrtle Wyckoff Avs	M	H026	0415 - 0500
Open Public Toilets At 0500 Hours.				
Clean And Disinfect Employee's Toilet. Clean Facility/Lunch Room.	Myrtle Wyckoff Avs	M	H026	0500 - 0600
Re-Scrap "L" And "M" Platforms And Mezzanines. Empty All Trash Receptacles. Disinfect Urine Areas.	Myrtle Wyckoff Avs	M	H026	0600 - 0700
Report Off Duty.	Myrtle Wyckoff Avs	M	H026	0700 -

Saturday-Sunday

Report On Duty In Full Uniform.	Myrtle Wyckoff Avs	M	H026	2300 - 2330
Close Public Toilets At 2400 Hours.				
Clean, Disinfect, Sweep, Mop And Stock Public Toilets.				
Sweep All "M" And "L" Lines Stairways. Scrap "M" And "L" Lines Island Platforms, Mezzanines, Upper/Lower Mezzanine Areas Around Head House, And H027 Mezzanine. Disinfect Urine Areas. Clean Windows In H026 And Upper Mezzanine. Clean Exterior Window Of Booth H026. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All MVMs, HEETs/HXT Panic Bar Gates, AFC Railings, And Turnstiles. Remove All Stickers, Gum And Graffiti. Wipe Down CIC, Free Standing Maps And Public Phones Housing. Polish All Mezzanine And Stairway Railings. Clean And Spot Mop Upper Mezzanine. Clean Tile Walls In Mezzanines.	Myrtle Wyckoff Avs	M	H026	2330 - 0100
Sweep All Stairways. Scrap Mezzanines And Platforms. Correct All Unsanitary Conditions. Disinfect Urine Areas, Remove Feces Vomit And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee Toilet And Facility Room. Remove All Graffiti And Stickers.	Knickerbocker Av	M	K019	0110 - 0210
Sweep All Stairways. Scrap Mezzanines And Platforms. Correct All Unsanitary Conditions. Disinfect Urine Areas, Remove Feces Vomit And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee Toilet And Facility Room. Remove All Graffiti And Stickers.	Central Av	M	K017	0220 - 0320
Lunch	Central Av	M	K017	0320 - 0350
Sweep Outside Area Around The Head House And The Bus Transfer Ramp .	Myrtle Wyckoff Avs	M	H026	0400 - 0445
Clean And Disinfect EL396, EL397 And EL398 Including Ramps. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Myrtle Wyckoff Avs	M	H026	0445 - 0515
Open Public Toilets At 0500 Hours.				
Clean And Disinfect Employee's Toilet. Clean Facility/Lunch Room.	Myrtle Wyckoff Avs	M	H026	0515 - 0600
Re-Scrap "L" And "M" Platforms And Mezzanines. Empty All Trash Receptacles. Disinfect Urine Areas.	Myrtle Wyckoff Avs	M	H026	0600 - 0700
Note: Tasks subject to change and/or by chance. Report Off Duty.	Myrtle Wyckoff Avs	M	H026	0700 -

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0626	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways; Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles.	Wilson Av	L	H032	2300 - 0125
Sweep Stairways; Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles.	Bushwick Av Aberdeen St	L	H033	0135 - 0300
Lunch	Bushwick Av Aberdeen St	L	H033	0300 - 0330
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels And Clean Signage. Re-Scrap Station.	Wilson Av	L	H032	0340 - 0500
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Bushwick Av Aberdeen St	L	H033	0510 - 0600
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Wilson Av	L	H032	0610 - 0700
Report Off Duty.	Wilson Av	L	H032	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0627	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform.				
Perform Listed Duties At Broadway Jct On The “L” Line. Sweep Stairways; Scrap Northbound And Southbound Platforms. Wipe Down Walls On Ramp And Over Pass, Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windows And Clean Signage. Remove all Pigeon Droppings.	Broadway Junction	A C	N124	2300 - 0125
Sweep Stairways, M1A/B-M4A/B. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Refuse Rooms On N/B And S/B Platforms. Clean And Polish All AFC Equipment: MVMs, Mems Turnstiles, AFC Readers, Entrance Doors, Wash All Trash Receptacles.	Broadway Junction	A C	N124	0135 - 0300
Lunch	Broadway Junction	A C	N124	0300 - 0330
Perform Listed Duties At Broadway Jct On The “L” Line. Sweep Stairways, Scrap Platforms. Wipe Down Walls On Ramp And Over Pass, Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windows And Clean Signage. Re-Scrap Station.	Broadway Junction	A C	N124	0340 - 0505
Deck Mezzanine Around Bench, Trash Receptacles. Clean All Trash Receptacles. Clean Windows, Ledges And Scrap Mezzanine.	Broadway Junction	A C	N124	0515 - 0600
Perform Listed Duties At Broadway Jct On The “L” Line. Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Broadway Junction	A C	N124	0610 - 0700
Report Off Duty.	Broadway Junction	A C	N124	0700 -

Friday-Saturday				
Report On Duty In Full Uniform.				
Perform Listed Duties At Broadway Junction On The “L” Line. Sweep Stairways; Scrap Northbound And Southbound Platforms. Wipe Down Walls On Ramp And Over Pass, Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windows And Clean Signage. Remove all Pigeon Droppings.	Broadway Junction	A C	N124	2300 - 0100
Sweep Stairways M1A/B- M4A/B. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Refuse Rooms N/S/B Platforms. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers And Entrance Doors. Wash All Trash Receptacles.	Broadway Junction	A C	N124	0110 - 0300
Lunch	Broadway Junction	A C	N124	0300 - 0330
Sweep Stairways, Scrap Platforms. Wipe Down Walls On Ramp And Over Pass, Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windows And Clean Signage. Re-Scrap Station.	Sutter Av	L	H037	0340 - 0540
Perform Listed Duties At Broadway Junction On The “L” Line. Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Remove all pigeon droppings.	Broadway Junction	A C	N124	0550 - 0700
Report Off Duty.	Broadway Junction	A C	N124	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0628	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Uniform.				
Sweep Stairways; Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles.	Sutter Av	L	H037	2300 - 0125
Sweep Stairways; Island Platform, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles.	East 105 St	L	H040	0135 - 0300
Lunch	East 105 St	L	H040	0300 - 0330
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Sutter Av	L	H037	0340 - 0700
Report Off Duty.	Sutter Av	L	H037	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0629	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Canarsie Rockaway Pkwy	L	H041	2300 - 0030
Clean, Disinfect, Mop, And Stock Public Toilets.				
Sweep All Stairways. Scrap Island Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Remove Pigeon Droppings From Stairs And Rails.	Atlantic Av	L	H035	0040 - 0250
Sweep Stairways, Scrap Entire Station. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Disinfect Public Toilets. Clean And Polish All Walls And Windows. Empty And Wash All Trash Receptacles. Wipe Down MVMs, HEETs/HXT Panic Bar Gate, AFC Railings And Metal. Clean CTA Room. Clean Round Compactor Area. Clean Outside Station. Compact Trash. Remove And Disinfect Pigeon Droppings By High Wheel And Mezzanine. Wipe Down CIC Freestanding Maps And Public Phones Housings.	Canarsie Rockaway Pkwy	L	H041	0300 - 0430
Lunch	Canarsie Rockaway Pkwy	L	H041	0430 - 0500
Empty Trash. Sweep Stairways, Scrap Platform. Scrap Stairway Ramp Leading To Glenwood Road. Sweep And Scrap Outside HEETs On Glenwood Road. Deck All Mezzanine Platform Stains And Drag Marks Around And Under Benches And Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windows And Clean Signage. Re-Scrap Station.	Canarsie Rockaway Pkwy	L	H041	0500 - 0700
Report Off Duty.	Canarsie Rockaway Pkwy	L	H041	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0630	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Stairways; Scrap Island Platforms And Mezzanine. Disinfect Urine Areas. Clean and Disinfect Elevators. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles. Major Duty: (0800-0900) Sun :Clean Booth H009 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges.	Bedford Av	L	H009	0700 - 0900
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles. Major Duty: (1000-1100) Sat: Clean Booth H013 Interior And Exterior, Mop Floors, Wash Walls And Dust Ledges.	Graham Av	L	H013	0910 - 1100
Lunch	Graham Av	L	H013	1100 - 1130
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains, Drag Marks Around, Under Benches And Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels And Clean Signage. Re-Scrap Station. Clean and Disinfect Elevators.	Bedford Av	L	H009	1140 - 1300
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Graham Av	L	H013	1310 - 1400
Sweep All Stairways, Scrap Island Platform And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Clean And Disinfect Elevators	Bedford Av	L	H009	1410 - 1500
Report Off Duty.	Bedford Av	L	H009	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0631	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phones. Major Duty: (0700-0830) Sun :Clean Booth H015 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges	Grand St	L	H015	0700 - 0900
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1000-1030) Sat: Clean Booth H017 Interior And Exterior, Mop Floor Wash Walls, Dust Ledges.	Montrose Ave	L	H017	0910 - 1100
Lunch	Montrose Ave	L	H017	1100 - 1130
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Grand St	L	H015	1140 - 1300
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Montrose Ave	L	H017	1310 - 1450
Report Off Duty.	Grand St	L	H015	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0632	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (0700-0745) Sat: Clean Booth H019 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Jefferson St	L	H022	0700 - 0900
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1015-1100) Sun :Clean Booth H022 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Morgan Ave	L	H019	0910 - 1100
Lunch	Morgan Ave	L	H019	1100 - 1130
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Morgan Ave	L	H019	1130 - 1300
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Jefferson St	L	H022	1310 - 1450
Report Off Duty.	Jefferson St	L	H022	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0633	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty (0700-0745) Sat: Clean Booth H023 Interior And Exterior. Mop Floor, Wipe Walls, Dust Ledges, Clean Booth Windows And Empty Trash Receptacles.	DeKalb Av	L	H023	0700 - 0900
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles. Remove, Insert And Clean Interior Of Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1000-1045) Sun: Clean Booth H028 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Halsey St	L	H028	0910 - 1100
Lunch	Halsey St	L	H028	1100 - 1130
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	DeKalb Av	L	H023	1140 - 1300
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Halsey St	L	H028	1310 - 1450
Report Off Duty.	DeKalb Av	L	H023	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0634	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All "L" Stairways, Scrap "L" Island Platform And H027 Mezzanine Including Unstaffed Areas. Correct All Unsanitary Conditions: Disinfect Urine Areas, Remove Feces, Vomit And Spit Marks. Empty All Trash Receptacles. Remove All Stickers, Gum And Graffiti. Wipe Down CIC Free Standing Maps And Public Phones Housings. Polish All Mezzanine And Stairway Railings. Clean And Spot Mop Underpass And Mezzanine Leading To Refuse Room. Clean Tile Walls In Mezzanine. Major Duty: 1000-1100 Sat : Major Clean Employee Facility Room Including Walls And Floors. Clean, Disinfect And Restock Employee Toilets. Empty All Trash Receptacles.	Myrtle Wyckoff Avs	M	H026	0700 - 1100
Lunch	Myrtle Wyckoff Avs	M	H026	1100 - 1130
Scrap Bus Transfer Ramp.	Myrtle Wyckoff Avs	M	H026	1130 - 1200
Clean And Disinfect EL 396 And EL 397. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep, Remove Gum, And Mop Floor.	Myrtle Wyckoff Avs	M	H026	1200 - 1230
Sun-Fri: Clean Consolidated Facility Room, Locker Rooms And Lunch Rooms. Clean, Disinfect And Restock Employee Toilets. Empty Trash Receptacles. Sat: Clean Station Supervisor's Office. Mop Floor And Empty All Trash Receptacles.	Myrtle Wyckoff Avs	M	H026	1230 - 1300
Sweep All "L" Stairways, Scrap "L" Island Platform And H027 Mezzanine Including All Unstaffed Areas. Correct All Unsanitary Conditions: Disinfect Urine Areas, Remove Feces, Vomit And Spit Marks. Empty All Trash Receptacles. Remove All Stickers, Gum And Graffiti. Clean And Disinfect Underpass And Mezzanine Leading To Refuse Room.	Myrtle Wyckoff Avs	M	H026	1300 - 1500
Report Off Duty.	Myrtle Wyckoff Avs	M	H026	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0635	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All "M" Stairways. Scrap "M" Island Platform, H026 Mezzanine, Upper Mezzanine And Around Head House. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove All Vomit, Feces, Spit Marks And Disinfect Urine Areas. Remove All Stains And Drag Marks On Platforms And Mezzanine. Clean H026 Booth Window And All Windows In H026 Mezzanine And Upper Mezzanine. Wipe Down All AFC Equipment, CIC, Free Standing Maps And Public Phones Housings. Remove All Stickers, Gum And Graffiti. Polish All Mezzanine And Stairway Railings. Clean Tile Walls In Mezzanine. Empty Trash Receptacle In Booth H026. Major Duty: 0930-1000 Sun: Clean Booth H026: Mop Floor, Wipe Down Walls, Empty Trash Receptacle. Wed: Major Duty Station Supt's Office In Upper Mezzanine. Thu: Major Duty Supt's Office In Upper Mezzanine "M" Line.	Myrtle Wyckoff Avs	M	H026	0700 - 1000
Clean And Disinfect EL 398 Including Ramp. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Pigeon Droppings On Handrails And Ramp.	Myrtle Wyckoff Avs	M	H026	1000 - 1020
Clean And Disinfect Public Toilets. Restock Toilet Paper And Soap.	Myrtle Wyckoff Avs	M	H026	1020 - 1050
Lunch	Myrtle Wyckoff Avs	M	H026	1050 - 1120
Major Duty: Refuse Room. Clean And Disinfect Interior And Exterior Of Refuse Room.	Myrtle Wyckoff Avs	M	H026	1120 - 1200
Sweep All "M" Stairways, Scrap "M" Island Platform, H026 Mezzanine, Upper Mezzanine And Around Head House. Empty Trash Receptacles. Clean Railings And Metal Handrails. Remove Stains And Drag Marks From Mezzanine Platform, Around And Under Benches And Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Gutters, Remove Heel Marks, Polish Trash Receptacles.	Myrtle Wyckoff Avs	M	H026	1200 - 1500
Report Off Duty	Myrtle Wyckoff Avs	M	H026	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0636	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (0800-0845) Sun :Clean Booth H032 Wilson Avenue Interior And Exterior Mop Floor, Wash Walls, Dust Ledges	Wilson Av	L	H032	0700 - 0900
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1010-1055) Sat: Clean Booth H033 Interior And Exterior, Mop Floor Wash Walls, Dust Ledges.	Bushwick Av Aberdeen St	L	H033	0910 - 1110
Lunch	Bushwick Av Aberdeen St	L	H033	1110 - 1140
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap The Station.	Wilson Av	L	H032	1150 - 1320
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Bushwick Av Aberdeen St	L	H033	1330 - 1450
Report Off Duty.	Wilson Av	L	H032	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0637	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Northbound And Southbound Platforms And Ramp On "L" Line. Remove Pigeon Droppings. Disinfect Urine Areas. Scrap And Wipe Down Walls On Ramp And Over Pass, Railings And Metal Handrails. Deck All Ramp, Platform, Stains, Drag Marks, Around, Under Benches And Trash Receptacles. Remove All Graffiti And Stickers. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windows And Clean Signage. Clean And Disinfect Employees' Toilet And Facility Room. Empty And Wash All Trash Receptacles. Scrap Upper "J" Mezzanine. Empty And Wash Trash Receptacles And Major Duty Kiosks.	Broadway Junction	A C	N124	0700 - 1100
Lunch	Broadway Junction	A C	N124	1100 - 1130
Sweep Stairways And Scrap Platforms. Wipe Down Walls On Ramp And Overpass, Railings And Metal Handrails On "L" Line. Deck All Mezzanine Platform Stains, Drag Marks, Around And Under Benches And Trash Receptacles. Remove All Graffiti And Stickers. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles And Clean Signage. Re-Scrap The Station. Clean And Disinfect Employees' Toilet And Employee Facility Room.	Broadway Junction	A C	N124	1130 - 1250
Major Cleaning (1250-1400) Clean employee toilet and facility room. Clean and organize J- Line scrubber room.	Broadway Junction	A C	N124	1250 - 1400
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Broadway Junction	A C	N124	1400 - 1500
Report Off Duty.	Broadway Junction	A C	N124	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0638	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert, Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Major Duty: (0830-0900) Sun: Clean Booth H037 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.	Sutter Av	L	H037	0700 - 0900
Sweep All Stairways. Scrap Island Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches And Pay Phone. Major Duty: (1100-1130) Sat :Clean Booth H035 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Atlantic Av	L	H035	0910 - 1100
Lunch	Atlantic Av	L	H035	1100 - 1130
Scrap Northbound And Southbound Platforms, And Mezzanine. Sweep Stairways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Atlantic Av	L	H035	1130 - 1300
Scrap Northbound And Southbound Platforms, And Mezzanine. Sweep Stairways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Sutter Av	L	H037	1310 - 1500
Report Off Duty.	Sutter Av	L	H037	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0639	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Major Duty: (0830-0900) Sun :Clean Booth H039 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	New Lots Av	L	H039	0700 - 0900
Sweep All Stairways. Scrap Northbound And Southbound Platform, Overpass And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Clean And Disinfect Elevator 771 & 772 Major Duty: (1030-1100) Sat: Clean Booth H038 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Livonia Av	L	H038	0910 - 1100
Lunch	Livonia Av	L	H038	1100 - 1130
Sweep All Stairways. Scrap N/B And S/B Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	New Lots Av	L	H039	1140 - 1300
Sweep All Stairways. Scrap N/B And S/B Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Livonia Av	L	H038	1310 - 1450
Report Off Duty.	New Lots Av	L	H039	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0640	Station South	0700 - 1500	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platforms And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Clean CTA Room. Clean Round Compactor Area. Clean Outside Station. Compact Trash. Remove All Pigeon Droppings By High Wheel And Mezzanine. Major Cleaning: (0900-0930) Sat: Wash Walls And Disinfect High Entrance Turnstiles/Exit Turnstile. Sun: Clean Booth H041 Interior And Exterior, Including Control Area.	Canarsie Rockaway Pkwy	L	H041	0700 - 0930
Sweep All Stairways. Scrap Island Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Clean Outside Gated Area Near Station Entrance. Major Duty (1110-1140): Sat: Clean The Interior And Exterior Of Booth H040. Mop Floor, Wipe Walls, Dust Ledges And Remove Garbage.	East 105 St	L	H040	0940 - 1140
Lunch	East 105 St	L	H040	1140 - 1210
Sweep Stairways, Scrap Platform, Bus Ramp And Walkway To Glenwood Road And Parking Lot. Scrap Stairway Ramp Leading To Glenwood Road. Sweep And Scrap Outside HEETs On Glenwood Road. Deck All Mezzanine Platform Stains, Drag Marks, Around And Under Benches And Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Clean And Empty Trash Receptacles. Clean Windows. Clean Signage. Re-Scrap The Station. Remove Stickers From Pay Phones And Clean The Base Of Public Phones.	Canarsie Rockaway Pkwy	L	H041	1220 - 1500
Report Off Duty.	Canarsie Rockaway Pkwy	L	H041	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0641	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Island Platforms And Mezzanine. Disinfect Urine Areas. Clean And Disinfect Elevators. Empty And Clean All Trash Receptacles.	Bedford Av	L	H009	1500 - 1720
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	Graham Av	L	H013	1730 - 1800
Lunch	Graham Av	L	H013	1800 - 1830
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	Grand St	L	H015	1840 - 2010
Sweep Stairways Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	Montrose Ave	L	H017	2020 - 2150
Sweep All Stairways Scrap Island Platform And Mezzanine. Empty And Clean All Trash Receptacles. Clean And Disinfect Elevators Disinfect Urine Areas.	Bedford Av	L	H009	2200 - 2300
Report Off Duty.	Bedford Av	L	H009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0642	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	Morgan Ave	L	H019	1500 - 1630
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	Jefferson St	L	H022	1640 - 1815
Lunch	DeKalb Av	L	H023	1825 - 1855
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	DeKalb Av	L	H023	1855 - 2030
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	Wilson Av	L	H032	2040 - 2140
Sweep Stairways, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Empty And Clean All Trash Receptacles.	Halsey St	L	H028	2150 - 2250
Report Off Duty.	Morgan Ave	L	H019	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0642A	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform. Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Dust All Ledges. Clean all MVMs, MEMs, HEETs and chrome on station. Sweep stairways. Sweep and disinfect entryways to station. Empty trash receptacle in booth. Clean employee's toilets and facility room. Clean all turnstiles, railings, ledges, walls, signs, benches, sandboxes. Remove all graffiti and stickers in station	Jefferson St	L	H022	1500 - 1900
Lunch	Jefferson St	L	H022	1900 - 1930
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. Empty and disinfect all trash receptacles. Dust All Ledges. Clean all MVMs, MEMs, HEETs, turnstiles and chrome on station. Sweep stairways. Sweep and disinfect entryways to station. Empty trash receptacle in booth. Clean employee's toilets and facility room. Clean all railings, ledges, walls, signs, benches, sandboxes. Remove all graffiti and stickers in station.	DeKalb Av	L	H023	1940 - 2250
Report Off Duty.	Jefferson St	L	H022	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0643	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas (L, M lines). Disinfect all urine areas. Empty and disinfect all trash receptacles (L, M lines). Dust All Ledges. Clean all MVMs, MEMs, HEETs, turnstiles and chrome on station.	Myrtle Wyckoff Avs	M	H026	1500 - 1800
Sweep stairways. Sweep and disinfect entryways to station				
Clean and disinfect Men and Women public toilets.	Myrtle Wyckoff Avs	M	H026	1800 - 1900
Lunch	Myrtle Wyckoff Avs	M	H026	1900 - 1930
Sweep all stairways, scrap mezzanine and platform areas (L, M lines). Correct all unsanitary conditions. Disinfect all urine areas, remove feces, vomit, and spit marks. Empty, clean and disinfect all trash receptacles. scrub area around trash receptacles and benches. Empty trash receptacle in booth. Clean employee's toilets and facility room. Clean all railings, ledges, walls, signs, benches, sandboxes. Remove all graffiti and stickers in station	Myrtle Wyckoff Avs	M	H026	1930 - 2300
Report off duty	Myrtle Wyckoff Avs	M	H026	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0643A	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep all street and mezzanine stairways. Scrap mezzanine and platform areas (L, M lines). Disinfect all urine areas. Empty and disinfect all trash receptacles (L, M lines). Dust All Ledges. Clean all MVMs, MEMs, HEETs, turnstiles and chrome on station.	Myrtle Wyckoff Avs	M	H026	1500 - 1800
Sweep stairways. Sweep and disinfect entryways to station				
Clean and disinfect Men and Women public toilets.	Myrtle Wyckoff Avs	M	H026	1800 - 1900
Lunch	Myrtle Wyckoff Avs	M	H026	1900 - 1930
Sweep all stairways, scrap mezzanine and platform areas (L, M lines). Correct all unsanitary conditions. Disinfect all urine areas, remove feces, vomit, and spit marks. Empty, clean and disinfect all trash receptacles. scrub area around trash receptacles and benches. Empty trash receptacle in booth. Clean employee's toilets and facility room. Clean all railings, ledges, walls, signs, benches, sandboxes. Remove all graffiti and stickers in station	Myrtle Wyckoff Avs	M	H026	1930 - 2300
Report off duty	Myrtle Wyckoff Avs	M	H026	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0644	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways Including Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Remove All Graffiti And Stickers. Sweep, Mop And Disinfect EL 393, EL 394, And EL 395.	Flushing Av	J M	J007	1500 - 1645
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Remove All Graffiti And Stickers.	Central Av	M	K017	1655 - 1820
Lunch	Myrtle Av	J M Z	J009	1830 - 1900
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap.	Myrtle Av	J M Z	J009	1900 - 2130
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks Remove All Graffiti And Stickers.	Flushing Av	J M	J007	2140 - 2300
Report Off Duty.	Flushing Av	J M	J007	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0645	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Bushwick Av Aberdeen St	L	H033	1500 - 1530
Scrap Entire Station.				
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Empty And Clean All Trash Receptacles.	Bushwick Av Aberdeen St	L	H033	1530 - 1700
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Empty And Clean All Trash Receptacles. Wipe Down Walls On Ramp & On Overpass , Railings & Metal Handrails.	Broadway Junction	A C	N124	1710 - 1900
Lunch	Broadway Junction	A C	N124	1900 - 1930
Sweep Stairways Scrap Island Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Empty And Clean All Trash Receptacles.	Atlantic Av	L	H035	1940 - 2140
Sweep Stairways Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Empty And Clean All Trash Receptacles.	Sutter Av	L	H037	2150 - 2250
Report Off Duty.	Bushwick Av Aberdeen St	L	H033	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0646	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Entire Station. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect Public Toilets. Empty And Clean All Trash Receptacles. Clean CTA Room. Clean Around Compactor Area. Clean Outside Station. Compact Trash. Remove All Pigeon Droppings By The High Wheel And In The Mezzanine.	Canarsie Rockaway Pkwy	L	H041	1500 - 1630
Sweep Stairways, Scrap Northbound And Southbound Platforms, Mezzanine, Overpass And Behind Gated Area Across Station Entrance. Empty And Clean All Trash Receptacles. Clean And Disinfect Elevators 771 & 772	Livonia Av	L	H038	1640 - 1810
RTO Facilities: Clean RTO Facilities And Empty Trash.	Canarsie Rockaway Pkwy	L	H041	1820 - 1850
Lunch	Canarsie Rockaway Pkwy	L	H041	1850 - 1920
Sweep Stairways; Scrap Island Platforms, Mezzanine And Behind Gated Area Outside Station Entrance. Empty And Clean All Trash Receptacles. Remove Stickers And Residue.	East 105 St	L	H040	1930 - 2050
Sweep Stairways; Scrap Northbound And Southbound Platforms, And Mezzanine. Empty And Clean All Trash Receptacles.	New Lots Av	L	H039	2100 - 2220
Sweep Stairways, Scrap Entire Station. Empty And Clean All Trash Receptacles.	Canarsie Rockaway Pkwy	L	H041	2230 - 2300
Report Off Duty.	Canarsie Rockaway Pkwy	L	H041	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0647	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine and Platform Stairways and outside areas around stairways. Scrap mezzanine (including 2 overpasses), platform and elevator ramps. Disinfect all canister housings on platforms. Empty All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Urine Areas. Clean Interior And Exterior Of Booth Windows. Clean And Polish All MVMs, MEMs And Turnstiles. Clean And Disinfect All Benches. Clean And Remove All Graffiti From All Signs. Sweep Clean, Damp Mop And Disinfect Inside Area And In Front Of EL466, EL467, EL465 And EL464.	Astoria Blvd	N W	R514	2300 - 0130
Clean And Disinfect Pigeon Droppings And Urine Areas In Mezzanine. Wipe Clean MVMs, MEMs, And Turnstiles. Wipe Clean Booth Windows. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Wipe Clean Benches. Clean Employee Toilet And Facility.	Astoria Ditmars Blvd	N W	R515	0140 - 0300
Lunch	Astoria Ditmars Blvd	N W	R515	0300 - 0330
RTO Facilities: In RTO Facilities, Sweep And Mop Dispatcher's Office, Crew/Lunch Room(s). Replenish Paper And Soap. Empty Trash Receptacles.	Astoria Ditmars Blvd	N W	R515	0330 - 0420
Sweep Clean, Damp Mop And Disinfect Inside And Area In Front Of EL466, EL467, EL465 And EL464.				
Re-scrap station. Empty all trash receptacles. Sweep clean and damp mop employee restroom and efr. Wipe clean all benches and trash receptacles on station. Re- stock paper products. (toilet paper, hand towels, soap, seat covers)	Astoria Blvd	N W	R514	0430 - 0700
Report Off Duty.	Astoria Blvd	N W	R514	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0649	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean And Stock Employees' Toilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash. Remove All Graffiti, Stickers, Sticker Residue And Stains. Clean All MVMs And MEMs, AFC Readers, HPI Units, Emergency Gates, Turnstiles, Ledges, Railing And Signs. Remove All Stains, Spills And Drag Marks On Floors And Stairs. Clean All Public Pay Phones And Station Signage.	45 St	R	C019	2300 - 0230
Major Cleaning: (0030-0230) Wed: Clean/Polish AFC Equipment (MVMs, MEMs, Turnstiles, Readers, HPI/Cai, FDNY Boxes) Chrome, Railings And Gates. Thu :Clean And Disinfect Around And Behind Benches On N/S/B Platforms And C019 Mezzanine. Fri: Clean/Disinfect All Trash Receptacles.				
Lunch	45 St	R	C019	0230 - 0300
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean And Stock Employees' Toilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash. Remove All Graffiti, Stickers, Sticker Residue And Stains. Clean All MVMs And MEMs, AFC Readers, HPI Units, Emergency Gates, Turnstiles, Ledges, Railing And Signs. Remove All Stains, Spills And Drag Marks On Floors And Stairs. Clean All Public Pay Phones And Station Signage.	25 St	R	C016	0310 - 0630
Major Cleaning: (0430-0530) Sun: Clean And Disinfect Around And Behind Benches N/S/B Platforms. Mon: Major Duty N/S/B CTA Slop Sink Rooms. Tue: Clean/Polish AFC Equipment (MVMs, MEMs, Turnstiles, Readers, HPI/CAI, FDNY Boxes) Chrome, Railings And Gates. Sat: Bucket Wash All S/B Stairways- Street Mezzanine.				
Re-Scrap The Station, Empty Trash Receptacles And Disinfect Receptacles. Correct All Unsanitary Conditions.	45 St	R	C019	0640 - 0700
Report Off Duty.	45 St	R	C019	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0650	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Unsanitary Conditions. Clean And Disinfect Urine Areas On Entire Station. Wipe Down All ESI Digital Screens Throughout Stations. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Station Signage. Major Cleaning Sun: Deck Wash SB Platform And Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build Up. Mon: Clean All SB Platform Column Bases & Ad Signs. Tue: Clean & Disinfect Refuse Rooms And Trash Receptacles. Wed: Deck Wash NB Platform Stairway And Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build Up. Thu: Clean/Polish All AFC On Railings/Gates In All Control Areas Including 52nd St Fri: Clean All NB Platform Column Bases & Ad Signs. Sat: Clean, Disinfect & Remove Graffiti From Benches.	53 St	R	C020	1500 - 1830
Lunch	59 St	N R	C021	1840 - 1910
Sweep All Stairways. Scrap Mezzanine, N/S/B, Island Platforms. Disinfect All Unsanitary Conditions. Clean And Disinfect Urine Areas On Entire Station. Clean, Disinfect And Restock Unisex Public Toilet. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI, CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Elevators. Major Cleaning Sun: Deck Wash Sb Platform And Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build Up. Mon: Clean All Sb Platform Column Bases. Tue: Clean & Disinfect Canister Housings And Trash Receptacles On N/S/B Island Platforms.. Wed: Deck Wash NB Platform Stairway And Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build Up. Thu: Clean/Polish All AFC Railings/Gates In C021 And C022 Control Areas. Fri: Clean All NB Platform Column Bases. Sat: Clean And Organize Paper/Chemical Supply Rooms	59 St	N R	C021	1910 - 2250
Report Off Duty.	53 St	R	C020	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0651	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap, Clean And Disinfect Mezzanines, Platform And Street Entrance/ Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti Gum & Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gate/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash. Clean Housing Canister.	Fort Hamilton Pkwy	N	D003	2300 - 0100
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanines, Platform And Street Entrance/ Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti Gum & Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gate/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash. Clean Housing Canister.	18 Av	N	D008	0110 - 0310
Lunch	18 Av	N	D008	0310 - 0340
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanines, Platform And Street Entrance/ Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti Gum & Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gate/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash. Clean Housing Canister.	8 Av	N	D002	0400 - 0600
Re-Scrap Station, Empty Trash Receptacles.	Fort Hamilton Pkwy	N	D003	0610 - 0700
Report Off Duty.	Fort Hamilton Pkwy	N	D003	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0652	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Wipe Down Benches, Sandboxes And Canister Housings. Clean All MVM's, MEM's, AFC Equipment & Turnstiles. Disinfect Station. Bucket Wash Pigeon Droppings On Platforms. Clean Employees' Toilet And Facility Room.	Bay Pkwy	N	D010	2300 - 0100
Major Cleaning (2400-0100) SAT: Clean & Disinfect Canister Housings.				
Sweep All Stairways. Scrap Platforms And Mezzanine, Including Entrance From Station To Curb. Empty And Disinfect Trash Receptacles. Clean Employees' Toilet And Facility Room. Clean Housing Canister.	20 Av	N	D009	0110 - 0230
Lunch	20 Av	N	D009	0230 - 0300
Disinfect Station. Bucket Wash Pigeon Droppings. Clean All MVM's, MEM's, AFC Equipment & Turnstiles. Clean The Interior/Exterior Of The Booth Windows.	20 Av	N	D009	0300 - 0350
Sweep All Stairways. Scrap Mezzanine And Platform Areas Including Sidewalk To Curb. Empty And Disinfect Trash Receptacles. Disinfect Station. Bucket Wash Pigeon Droppings. Wipe Down Benches, Sandboxes And Canister Housings. Clean HEET Reader At Highlawn Avenue Entrance. Clean All MVM's, MEM's, AFC Equipment & Turnstiles. Clean The Interior/Exterior Of The Booth Windows. Clean Employees' Toilet.	Kings Hwy	N	D012	0400 - 0600
RTO Facility At Highlawn Ave Entrance (0430-0500) Clean RTO Facility And Empty Trash,				
Major Cleaning (0500-0600) SUN: Clean & Disinfect Canister Housings.				
Re-Scrap The Station, Including Entrance To Curb. Clean Interior/Exterior Of Booth Windows. Empty And Disinfect Trash Receptacles.	Bay Pkwy	N	D010	0610 - 0700
Report Off Duty.	Bay Pkwy	N	D010	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0653	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Platforms And Mezzanine Including Sidewalk To Curb. Empty And Disinfect Trash Receptacles. Disinfect Station. Bucket Wash Pigeon Droppings On Platforms. Clean All MVM's, MEM's, AFC Equipment, Swipe Heads & Turnstiles. Clean The Interior/Exterior Of The Booth Windows. Clean Employees' Toilet And Facility Room. Cleaning Of Corrugated "Q" Panels.	86 St	N	D016	2300 - 0130
Major Cleaning (0100-0130) SAT: Clean & Disinfect Canister Housing.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas Including Sidewalk To Curb. Disinfect Station. Bucket Wash Pigeon Droppings On Platforms. Clean Employees' Toilet. Clean HEET's, Readers, MVM's And MEM's, AFC Equipment, Swipe Heads & Turnstiles At Avenue U. Clean Interior/Exterior Of The Booth Windows.	Avenue U	N	D015	0140 - 0300
Lunch	Avenue U	N	D015	0300 - 0330
Re-Scrap And Disinfect The Station. Empty Trash Receptacles. Cleaning Of Corrugated "Q" Panels. Cleaning Of Canister Housing.	86 St	N	D016	0340 - 0455
Sweep All Stairways. Scrap Platforms And Mezzanine Including Sidewalk To Curb. Empty And Disinfect Trash Receptacles. Disinfect Station. Bucket Wash Pigeon Droppings On Platforms. Clean All MVM's, MEM's, AFC Equipment, Swipe Heads & Turnstiles. Clean The Interior/Exterior Of The Booth Windows. Clean Employees' Toilet And Facility Room. Cleaning Of Corrugated "Q" Panels.	Bay 50 St	D	E016	0515 - 0640
Major Cleaning (0600-0630) SAT: Clean & Disinfect Canister Housing.				
Report Off Duty.	86 St	N	D016	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0654	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Dust All MVMs And Turnstiles. Remove Debris And Trash From In And Around Sandboxes. Clean And Disinfect Toilets. Remove Stains From Floors. RTO Facilities: Sweep And Mop Clean Dispatcher's Office, Crew /Lunch Room(s). Clean All Toilets. Replenish Paper And Soap. Empty Trash Receptacles. Major Duty (0800-0900) Sun: Clean And Disinfect Interior/Exterior Of Booth R515, Including Control Area.	Astoria Ditmars Blvd	N W	R515	0700 - 0900
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Booth Windows. Remove Stains From Floors. Remove Pigeon Droppings. Clean Employee Restroom And Facility. Sweep Clean, Damp Mop And Disinfect Inside And Area In Front Of EL466, EL467, EL465 And EL464. Major Duty (1010-1110) Sat: Clean And Disinfect Interior/Exterior Of Booth R514, Including Control Area.	Astoria Blvd	N W	R514	0915 - 1110
Lunch	30 Av	N W	R513	1120 - 1150
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Disinfect All Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash From In And Around Sandboxes. Clean And Disinfect Toilets. Clean Booth Windows And Empty Booth Trash. Remove Stains From Floors. Remove Pigeon Droppings. Clean Glass Panels In Mezzanine And Wipe Glass Panels Around All Platform And Street Stairways. Major Duty (1250-1350) Thu: Clean And Disinfect Interior/Exterior Of Booth R513, Including Control Area.	30 Av	N W	R513	1150 - 1350
Scrap Mezzanine, Empty Trash Receptacles Including RTO Crew/Lunch Room. Disinfect Urine Areas.	Astoria Ditmars Blvd	N W	R515	1400 - 1500
Report Off Duty.	Astoria Ditmars Blvd	N W	R515	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0655	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty And Bucket Wash Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles, Handrails, Benches And Ledges. Remove Debris And Trash From Pipe Chamber Rooms, Also From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Waste Baskets. Remove Stains From Walls And Floors. Remove Pigeon Droppings. Clean Station Signs. Wipe Glass Panels Around All Platform And Street Stairways.	Broadway	N W	R512	0700 - 0900
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty And Bucket Wash Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles, Handrails, Benches And Ledges. Remove Debris And Trash From Pipe Chamber Rooms, Also From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Waste Baskets. Remove Stains From Walls And Floors. Remove Pigeon Droppings. Clean Station Signs. Wipe Glass Panels Around All Platform And Street Stairways.	36 Av	N W	R511	0910 - 1110
Major Duty: (1010-1110) Sat: Clean Booth R511 Interior And Exterior, Including Control Area.				
Lunch	39 Av	N W	R510	1120 - 1150
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty And Bucket Wash Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles, Handrails, Benches And Ledges. Remove Debris And Trash From Pipe Chamber Rooms, Also From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Waste Baskets. Remove Stains From Walls And Floors. Remove Pigeon Droppings. Clean Station Signs. Wipe Glass Panels Around All Platform And Street Stairways.	39 Av	N W	R510	1150 - 1350
Major Duty: (1250-1350) Sun: Clean Booth R510 Interior And Exterior, Including Control Area.				
Re-Scrap The Entire Station. Disinfect The Mezzanine. Empty All Trash Receptacles.	Broadway	N W	R512	1400 - 1500
Report Off Duty.	Broadway	N W	R512	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0656	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanines And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platform And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti From Tiles Wall And Advertising Posters On S/B And N/B Platforms. Remove Stickers, Residue And Graffiti From Signage On Platform Columns. Wipe Down And Clean With Graffiti Remover. Spot Mop All Street Stairways Landing S/E And N/E Both Sides Of The Entrances. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. (Must Be Done 7 Days)	Bergen St	F G	N532	0700 - 0900
Major Cleaning (0900-1000) Sun/Tue/Thu: Clean And Polish All MVMs, MEMs, Mc Reader, Service Gates And Turnstiles Within The Station. Clean And Polish Cic Boards In Mezzanines And Wipe Down All Advertising Posters On Platforms. Mon/Wed/Fri: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr. Sat: Major Cleaning Inside Booth N532, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	Bergen St	F G	N532	0900 - 1000
Lunch	Bergen St	F G	N532	1000 - 1030
Scrap Mezzanine And Outside Area. Clean And Disinfect Urine And Feces From Designated Locations. Scrap Upper Mezzanines And S/B And N/B Platforms. Empty Trash Receptacles. Clean And Wipe Down Exterior Of The Trash Receptacles Including Trash Receptacles Chromes. Spot Mop And Remove Stains Around The Trash Receptacles And Sand Boxes. Remove Graffiti, Stickers And Residue From Signage On Platform Including All Chrome Windows On Platforms. Clean And Wipe Down All Hpi Units. Clean And Disinfect Urine Areas. Finally Sweep All Stairways Leading To Mezzanine From Platforms. Clean, Mop And Disinfect Employee’S Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. Open Service Door At Outside Area And Sweep, Clean Remove All Trash Through By Customers. (Must Be Done 7 Days)	Smith 9 Sts	F G	N536	1045 - 1300
Major Cleaning: (No Exceptions) Sun: Major Cleaning Inside Booth N536, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges. Mon/Wed/Fri: Clean And Polish All Chrome Windows Frame On N/B Platform Including Stainless Steel Doors On Platform. Tue/Thu/Sat: Clean And Polish All Chrome Windows Frame On S/B Platform Including Stainless Steel Doors On Platform.	Smith 9 Sts	F G	N536	1300 - 1400
Major Cleaning: (No Exceptions) Clean And Disinfect Pigeon Drop From N/B Platform Areas. Must Be Spot Mop.	Smith 9 Sts	F G	N536	1400 - 1445
Report Off Duty.	Bergen St	F G	N532	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0657	Station South	1500 - 2300	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop Employees Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And Clean Residue.	Chauncey St	J	J017	1500 - 1630
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop Employees Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And Clean Residue.	Halsey St	J	J016	1640 - 1810
Lunch	Halsey St	J	J016	1810 - 1840
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop Employees Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And Clean Residue.	Gates Av	J	J013	1850 - 2020
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop Employees Toilet And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And Clean Residue.	Kosciuszko St	J	J012	2030 - 2200
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty All Trash Receptacles.	Chauncey St	J	J017	2210 - 2300
Report Off Duty.	Chauncey St	J	J017	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0658	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap All Mezzanines And N/S/B Island Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean, Disinfect Employees’ And Unisex Public Restroom/Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect Urine Areas On Entire Station. Clean And Disinfect All Elevators. Major Cleaning (0700-0750) Sun: Clean Booth C021 Interior And Exterior.	59 St	N R	C021	0700 - 0900
Sweep All Stairways. Scrap All Mezzanines And N/S/B Platforms. Disinfect All Unsanitary Conditions. Wipe Down All ESI Digital Screens Throughout Station. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean, Disinfect Employees’ Restroom/Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Station Signage. Clean And Disinfect Urine Areas On Entire Station. Major Cleaning (1010-1100) Sun: Clean Booth C020 Interior And Exterior, Control Area.	53 St	R	C020	0910 - 1100
Lunch	53 St	R	C020	1100 - 1130
Sweep All Stairways. Scrap All Mezzanines And N/S/B Platforms. Disinfect All Unsanitary Conditions. Wipe Down All ESI Digital Screens Throughout Station. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, Mem, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean, Disinfect Employees’ Restroom/Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Station Signage. Clean And Disinfect Urine Areas On Entire Station. Major Cleaning (1140-1230) Mon: Clean Booth C023 Interior And Exterior.	Bay Ridge Av	R	C023	1140 - 1330
Re-Scrap The Station, Sweep All Stairways, Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean And Disinfect Unisex Public Toilet. Clean And Disinfect All Elevators.	59 St	N R	C021	1340 - 1500
Report Off Duty.	59 St	N R	C021	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0659	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CPI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Restock Papers Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning: (0715-0800) Sun: Clean And Disinfect Interior/Exterior Of C010 Booth.	Union St	R	C010	0700 - 0900
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Restock Papers Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning: (0930-1010) Sat: Clean And Disinfect Interior/Exterior Of C016 Booth.	25 St	R	C016	0910 - 1110
Lunch	25 St	R	C016	1110 - 1140
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean All Digital Screens On N/S/B Platforms And All Control Areas. Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Restock Papers Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning: (1200-1250) Sun: Clean And Disinfect Interior/Exterior Of C014 Booth.	Prospect Av	R	C014	1150 - 1350
Sweep Street And Platform Stairways. Re-Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Union St	R	C010	1400 - 1500
Report Off Duty.	Union St	R	C010	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0660	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platform Island. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's, HXT's, Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Urine Areas. Clean And Disinfect All Elevators.	86 St	R	C025	1500 - 1800
Major Cleaning (1500-1600) Sun: Deck Wash All Platform S/W'S And Surrounding Tile Walls. Mon: Clean & Disinfect Refuse Room & Trash Receptacles And Canister Housings.. Tue: Clean All Platform Column Bases On Island Platforms. Wed: Deck Wash All Street S/W's Thu: Clean/Polish All AFC/Railings/Gates In C025 & 85 St Control Areas. Fri: Clean Temporary Facility Room On 85 St Unpaid Mezzanine.				
Lunch	86 St	R	C025	1800 - 1830
Sweep All Stairways. Scrap Mezzanine And Platform Island. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's HXT's, Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' And Public Toilets. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Urine Areas.	Bay Ridge 95 St	R	C027	1840 - 2100
Major Cleaning (1930-2030) Mon: Clean & Disinfect Station Supervisor's Office. Wed: Clean, Remove Clutter, Organize Paper And Chemical Storage Rooms. Thu: Clean/Polish All AFC/Railings/Gates In C027 & C028 Mezzanines.				
RTO Facilities: Clean Locker Rooms, Dispatcher Offices And Lunch Room. Clean, Mop & Re-Stock Employee'S Toilet. Empty And Disinfect Trash Receptacles.	Bay Ridge 95 St	R	C027	2100 - 2220
Sweep All Stairways, Re-Scrap Mezzanine And Island Platforms. Empty Trash Receptacles And Disinfect All Unsanitary Conditions.	Bay Ridge 95 St	R	C027	2220 - 2250
Report Off Duty.	86 St	R	C025	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0661	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canister Housings. MAJOR CLEANING: (0800-0900) SUN: Clean Interior/Exterior Of Service Booth D002 Including Control Areas (0830-0900). MON: Clean & Disinfect Canister Housings (0830-0900) TUE: Clean & Disinfect D002 Employees' Toilet & Facility Room. THU: Clean & Disinfect D002 Employees' Toilet & Facility Room. SAT: Clean & Disinfect Canister Housings (0830-0900)	8 Av	N	D002	0700 - 0900
Sweep All Stairways, Scrap Platforms And Mezzanine Including Sidewalk To Curb. Empty And Disinfect Trash Receptacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean Employees' Toilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash. MAJOR DUTY: (1010-1110) SUN: Clean Interior/Exterior Of Service Booth D003 Including Control Areas (1040-1110). MON: Clean & Disinfect Canister Housings (1040-1110). TUE: Clean & Disinfect D003 Employees' Toilet & Facility Room (1040-1110). THU: Clean & Disinfect D003 Employees' Toilet & Facility Room. Disinfect Entire Station. SAT: Clean & Disinfect Canister Housings (1040-1110).	Fort Hamilton Pkwy	N	D003	0910 - 1110
Lunch	Fort Hamilton Pkwy	N	D003	1110 - 1140
Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canister Housings.	18 Av	N	D008	1200 - 1300
Re-Scrap The Station, Empty And Disinfect Trash Receptacles.	8 Av	N	D002	1310 - 1500
Report Off Duty.	8 Av	N	D002	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0662	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Disinfect Station. Wipe Down Benches, Sandboxes And Canister Housings. Clean Public Toilets. Clean All AFC Equipment Including Swipe Head Readers In Unstaffed Control Areas. Remove All Stains, Spills And Drag Marks. Clean, Mop And Disinfect ELE 738 And ELE 739. Clean And Mop Superintendent And Supervisors Office. MAJOR CLEANING: (0800-0900) MON: Clean And Disinfect Employees' Facility Room And Toilet. WED: Clean And Disinfect D005 Public Toilets. Sweep And Mop Floor. Empty Trash Receptacles. THU: Clean & Disinfect Canister Housing (0830-0900). FRI: Clean Booth D005 Interior And Exterior Including Control Area, Turnstiles And Railings.	New Utrecht Av	N	D005	0700 - 0900
D005 62 Street: Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Disinfect Station. Wipe Down Benches, Sand Boxes And Canister Housings. Clean All AFC Equipment Including Swipe Head Readers In Unstaffed Control Areas. Clean, Mop And Disinfect ELE 740 And ELE 741. Remove All Stains, Spills And Drag Marks.	New Utrecht Av	N	D005	0910 - 1000
Lunch	New Utrecht Av	N	D005	1000 - 1030
Sweep All Stairways. Scrap Platforms And Mezzanine Areas. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet And Facility Room. Disinfect Station. Clean All AFC Equipment Including Swipe Head Readers In Unstaffed Control Areas. Remove All Stains, Spills And Drag Marks. Major Cleaning: (1230-1330) Tue: Clean And Disinfect Employees' Facility Room And Toilet. Thu: Clean Booth E005 Interior And Exterior Including Control Area, Turnstiles And Railings. Fri: Clean & Disinfect Canister Housing. (1300-1330)	55 St	D	E005	1040 - 1330
Re-Scrap The Station, Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows. Clean Public Toilets.	New Utrecht Av	N	D005	1340 - 1500
Report Off Duty.	New Utrecht Av	N	D005	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0663	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet And Facility Room. Disinfect Station. Wipe Down Benches, Sandboxes And Canisters Housings. Clean All AFC Equipment Including Swipe Head Readers In Unstaffed Control Areas. Clean Canister Housing. RTO Facility At Highlawn Ave Entrance (0840-0920) Clean RTO Facility And Empty Trash, Major Cleaning: (0810-0830) Mon: Clean And Disinfect Employees' Facility Room And Toilet. Disinfect The Entire Station. Wed: Clean Booth D012 Interior And Exterior Including Control Area, Turnstiles And Railings.	Kings Hwy	N	D012	0700 - 0920
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Facility Room And Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canister Housings. Clean All AFC Equipment Including Swipe Head Readers In Unstaffed Control Areas. Clean Canister Housing. Major Cleaning: (1050-1150) Thu: Clean And Disinfect Employees' Facility Room And Toilet. Disinfect The Entire Station. Fri: Clean Booth D010 Interior And Exterior Including Control Area,	Bay Pkwy	N	D010	0930 - 1150
Lunch	Bay Pkwy	N	D010	1150 - 1220
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Facility Room And Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canisters Housings. Major Cleaning: (1350-1450) Tue: Clean Booth D009 Interior And Exterior Including Control Area, Turnstiles And Railings. Thu: Clean & Disinfect Canister Housings. Fri: Clean And Disinfect Employees' Facility Room And Toilet. Disinfect The Entire Station.	20 Av	N	D009	1230 - 1450
Report Off Duty	Kings Hwy	N	D012	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0664	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet And Locker Room. Disinfect Station. Wipe Down Benches, Sandboxes And Canisters Housings. Clean MVM's & MEM's. Clean And Disinfect Interior And Exterior Canister Housing. Remove Gum, Stickers, Graffiti Upon Discovery. Major Cleaning: (0800-0900) Fri: Clean Booth D016 Interior And Exterior Including Control Area, Turnstiles And Railings.	86 St	N	D016	0700 - 0900
Sweep All Stairways, Scrap Platforms And Mezzanine Including Sidewalk To Curb. Empty And Disinfect Trash Receptacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean Employees' Toilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash. Clean MVM's & MEM's. Clean Swipe Heads In Unstaffed Control Areas. Clean And Disinfect Interior And Exterior Canister Housing. Remove Gum, Stickers And Graffiti Upon Discovery. Major Cleaning: (1010-1110) Mon: Clean Employees' Facility Room And Toilet. Clean HEET's At Avenue T. Disinfect The Entire Station. Wed: Clean Booth D015 Interior And Exterior Including Control Area, Turnstiles And Railings.	Avenue U	N	D015	0910 - 1110
Lunch	Avenue U	N	D015	1110 - 1140
Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet And Locker Room. Disinfect Station. Wipe Down Benches, Sandboxes And Canisters Housings. Clean MVM's And MEM's. Clean And Disinfect All Pigeon Droppings On The Entire Station. Remove Gum, Sticker And Graffiti Upon Discovery. Major Cleaning: (1300-1400) Tues: Clean Booth E016 Interior And Exterior, Mop And Wipe Down All Ledges.	Bay 50 St	D	E016	1200 - 1440
Report Off Duty.	86 St	N	D016	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0665	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Urine Areas. Clean Interior And Exterior Of Booth Windows. Clean All MVMs, MEMs And HEETs. Clean And Remove All Graffiti On Signs.	Astoria Ditmars Blvd	N W	R515	1500 - 1700
RTO Facilities: Sweep And Mop Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Replenish Paper And Soap. Empty Trash Receptacles.				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Urine Areas. Clean Interior And Exterior Of Booth Windows. Clean All MVMs, MEMs And HEETs. Clean And Remove All Graffiti On Signs. Clean And Disinfect Employee's Toilets. Clean Glass Panels In Mezzanine Area(S).	Broadway	N W	R512	1710 - 1915
Lunch	Broadway	N W	R512	1915 - 1945
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Urine Areas. Clean All Graffiti From Signs. Clean All MVMs And Disinfect All Benches. Clean And Bucket Wash NB And SB Canister Housings.	30 Av	N W	R513	1950 - 2150
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles Including RTO Crew/Lunch Room.	Astoria Ditmars Blvd	N W	R515	2200 - 2300
Report Off Duty.	Astoria Ditmars Blvd	N W	R515	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0666	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms, And Mezzanines. Disinfect Entire Station. Empty And Clean Trash Receptacles. Clean Employee Restroom And Facility Room. Sweep Clean, Damp Mop And Disinfect Inside And Area In Front Of EL466, EL467, EL465 And EL464.	Astoria Blvd	N W	R514	1500 - 1620
Sweep Stairways, Scrap Platforms And Mezzanines. Disinfect The Entire Station. Empty And Clean Trash Receptacles. Remove Pigeon Droppings. Wipe Clean Glass Panels On Platform And Mezzanine Stairways. Clean Employee Restroom And Facility Room.	39 Av	N W	R510	1630 - 1755
Lunch	36 Av	N W	R511	1800 - 1830
Sweep Stairways, Scrap Platforms And Mezzanines. Disinfect The Entire Station. Empty And Clean Trash Receptacles. Remove Pigeon Droppings. Wipe Clean Glass Panels On Platform And Mezzanine Stairways. Clean Employee Restroom And Facility Room.	36 Av	N W	R511	1830 - 2050
Sweep Stairways, Scrap Platforms And Mezzanines. Clean Toilets. Disinfect The Entire Station. Empty, Clean And Disinfect All Trash Receptacles. Clean Booth Windows And Empty Booth Trash. Remove Pigeon Droppings. Clean Employee Restroom And Facility Room. Sweep Clean, Damp Mop And Disinfect Inside And Area In Front Of EL466, EL467, EL465 And EL464.	Astoria Blvd	N W	R514	2100 - 2300
Report Off Duty.	Astoria Blvd	N W	R514	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0667	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean Disinfect Employee Toilet- Restock Paper Supplies. Clean, Disinfect And Mop Employee Facility Room. Clean HPI's, All Station Signs And Customer Information Centers In C006 And C008 Mezzanine. Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Platform Crossover. Clean & Disinfect Urine Areas. Clean Booth Windows And Empty Trash. Clean All AFC Equipment @ C006 & C008: MVMs, MEMs, Turnstiles, AFC Readers & Swipe heads. Empty And Clean Trash Receptacles. Clean Benches And Platform Map Frames. Column Signs. Remove Graffiti/Stickers Upon Discovery And Clean Residue. Remove Stains, Spills & Drag Marks On All Floors, Stairs, Refuse Room, Scrubber Room And Overpass. Correct Any Unsanitary Conditions.	DeKalb Av	B Q R	C008	1500 - 1800
Major Cleaning:(1500-1800) Sun: Bucket Wash All Street Stairways In C008 Mezzanine. Mon: Remove Gum, Stickers & Residue On N/B Column Signs. Tue: Bucket Wash All Street Stairways In C006 Mezzanine. Wed: Remove Gum, Stickers & Residue On S/B Column Signs. Thu: Bucket Wash S/B Platform Stairways. Fri: Clean Stations' Supervisors Office. Sat: Clean & Disinfect Overpass Platform & Stairway Floors, Stairway Railings & Vent Slats.				
Clean, Disinfect And Restock Men And Women Public Toilets.	DeKalb Av	B Q R	C008	1800 - 1900
Lunch	DeKalb Av	B Q R	C008	1900 - 1930
Clean And Disinfect El 370, El 371 And El 372. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	DeKalb Av	B Q R	C008	1930 - 2100
RTO Facilities Clean, Restock, Disinfect And Mop Employee'S Toilets, Facility Room And Cta Room. Empty Trash Receptacles.	DeKalb Av	B Q R	C008	2100 - 2200
Clean/Disinfect Men/Women Public Toilets.	DeKalb Av	B Q R	C008	2200 - 2230
Re-Scrap Platforms, Mezzanines, Landings And Platform Crossover.	DeKalb Av	B Q R	C008	2230 - 2300
Report Off Duty.	DeKalb Av	B Q R	C008	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0668	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform	Atlantic Av-Barclays Ctr	D N R	C009	1500 - 1830
Sweep All Stairways And Landings Including The 3Ft Around KA Rails. Clean HPI's. Remove All Stains, Spills And Drag Marks From Floor Area. Scrap Northbound/Southbound Platforms, And Mezzanine Up Until The Southbound 2,3 Ramp. Empty And Disinfect All Trash Receptacles On Station, Damp Wipe Tops On All Receptacles. Clean Exterior Of C9 Booth Window And Empty Booth Trash. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, MEMs, Turnstiles, And Metrocard Readers. Clean Customer Information Center And Customer Assistant Intercoms. Clean And Disinfect All Benches And Free Standing Map Frames On Platforms. Clean All Public Telephones. Correct All Unsanitary Condition: Vomit, Feces, And Urine Areas.				
Major Duty: (1700-1830) Sun: Clean And Organize N/B Scrubber Rooms-Discard All Empty Boxes And Bottles. Mon: Clean And Organize S/B Platform Scrubber Rooms-Discard All Empty Boxes And Bottles, Tue: Clean Station Superintendents Office. Deck Wash Walls/Floors. Sweep, Disinfect And Mop. Discard All Garbage. Wed: Clean And Polish All Street S/W Handrails Including Mezzanine Handrails In C009 Unpaid Control Area. Thu: Clean And Polish All AFC Equipment In C009 Control Area. Fri: Clean Garbage And Debris On Exterior Of Street S/W 52A/B-Side Of Stairway. Sat: Clean Exterior Of EL 301_ Wipe Down Windows And Ledges.				
Clean And Disinfect Employee'S Toilet And Facility Room And Including Locker Room On Paid And Unpaid Mezzanine. Sweep, Disinfect And Mop Floors. Replenish Paper Supplies In Employees' Toilet.				
Lunch				
Clean And Disinfect N/S/B Refuse Rooms.				
Sweep All Stairways And Landings. Scrap Northbound/Southbound Island Platforms, And Mezzanine Up Until The Southbound 2.3 Ramp. Empty And Disinfect All Trash Receptacles On Station. Correct All Unsanitary Conditions: Vomit, Feces And Urine Areas. Remove All Graffiti And Stickers On The Station. Remove All Stains, Spills, And Drag Marks On Station.	Atlantic Av-Barclays Ctr	D N R	C009	2130 - 2300
Report Off Duty	Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0669	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Remove Stains, Spills, Drag Marks From All Floor Areas. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Restock Paper Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning (1650-1750) Sun: Deck Brush Sb Platform Column Bases.. Mon: Clean CTA Slop Sink Room. Tue: Clean All AFC Equipment. Wed: Bucket Wash All Street Stairways. Thu: Bucket Wash S/B Platform S/W'S. Fri: Bucket Wash N/B Platform S/W'S. Sat: Deck Wash N/B Platform Column Bases.	45 St	R	C019	1500 - 1850
Lunch	36 St	D N R	C018	1900 - 1930
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Remove Stains, Spills, Drag Marks From All Floor Areas. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Restock Paper Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning (2000-2100) Sun: Deck Wash Sb Platform Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build. Mon: Deck Wash NB Stairway Tile Walls. Tue: Clean And Disinfect Refuse Rooms/ N/B Refuse Room Wed: Clean And Disinfect S/B Refuse Room Thu: Clean/ Polish All AFC Turnstiles, MVMs, And Railings. Fri: Polish All Handrails Throughout Station. Sat: Clean, Disinfect And Remove Graffiti From N/S/B Benches..	36 St	D N R	C018	1930 - 2200
Re-Scrap All Stairways, Mezzanine And Platforms. Empty Trash Receptacles And Disinfect All Unsanitary Conditions. Clean And Disinfect And Stock Employee Toilet. Major Cleaning (2000-2100) Mon: Deck Brush SB Platform Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build. Tue: Deck Brush 52 St Platform And Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build.	45 St	R	C019	2210 - 2300
Report Off Duty.	45 St	R	C019	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0670	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Court Yards. Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's' AFC Readers, Emergency Gates/Chrome) & Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean Refuse Housings. Clean Q Panels.	55 St	D	E005	1500 - 1630
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome) & Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean Refuse Housings. Clean Q Panels. Clean, Mop And Disinfect ELE 738, ELE 739	New Utrecht Av	N	D005	1640 - 1810
Major Cleaning (1740-1810) Wed: Clean And Organize Chemical And Clerical Storage Rooms.				
Lunch	New Utrecht Av	N	D005	1810 - 1840
D005 62 Street: Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings, FSMF's And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean, Mop And Disinfect ELE 740, ELE 741.	New Utrecht Av	N	D005	1840 - 2030
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings, FSMF's And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean Q Panels.	55 St	D	E005	2040 - 2200
Re-Scrap Station, Empty Trash Receptacles.	New Utrecht Av	N	D005	2210 - 2250
Report Off Duty.	55 St	D	E005	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0671	1500 - 2300	2772

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Saturday

Report On Duty In Full Uniform.				
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' And Public Toilets. Empty Booth Trash. Clean MVM's, MEM's And AFC Readers. Wipe Down Free-Standing Map Frames. Clean Refuse Housings. Remove All Stains And Drag Marks.	8 Av	N	D002	1500 - 1730
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' And Public Toilets. Empty Booth Trash. Clean MVMs, MEM's And AFC Readers. Wipe Down Free-Standing Map Frames. Clean Refuse Housings. Remove All Stains And Drag Marks.	Fort Hamilton Pkwy	N	D003	1740 - 1910
Lunch	Fort Hamilton Pkwy	N	D003	1910 - 1940
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' And Public Toilets. Empty Booth Trash. Clean MVM's, MEM's And AFC Readers. Wipe Down Free-Standing Map Frames. Clean Refuse Housings. Remove All Stains And Drag Marks.	18 Av	N	D008	1950 - 2220
Major Cleaning (1950-2020) Sat- Clean And Mop Interior And Exterior Of Service Booth D008				
Empty All Trash Receptacles.	8 Av	N	D002	2230 - 2300
Report Off Duty	8 Av	N	D002	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0672	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean, Disinfect And Mop Public Toilets. Close Public Toilets At 2400 Hours.				
Sweep All Stairways And Outside Areas. Scrap Control Areas, Mezzanines Passageways And Platforms. Clean And Disinfect Urine Areas. Empty And Clean Trash Receptacles Interior And Exterior. Empty Metrocard Disposal Boxes. Remove Graffiti, Stickers And Gum. Clean All Spills And Stains. Dust Signs, Benches And Free Standing Map Frames. Clean All AFC Equipment. Bucket Wash And Disinfect Gutters On Control Areas, Mezzanines, Passageways And Stairways. Clean CTA Rooms, Supply And Refuse Rooms.	Forest Hills 71 Av	E F M R	N333A	2300 - 0130
RTO Tower Cleaning Tasks: Clean Dispatcher, ATD, Expeditor And Crew Reporting Offices. Clean Locker Rooms North End Of Southbound Platform. Clean Employee Facility Rooms On N333A Mezzanine. Clean And Disinfect Employee Toilets And Restock Supplies Empty Trash Receptacles. Sweep And Mop All RTO Room Floors.	Forest Hills 71 Av	E F M R	N333A	0130 - 0300
Lunch	Forest Hills 71 Av	E F M R	N333A	0300 - 0330
Major Cleaning: Sun: Clean Booth N333A Interior And Exterior Including Control Area. Mon: Polish All MVM/MEMs, Metrocard Readers, HEETs, Wipe Railings. Tue: Clean And Disinfect All Trash Receptacles With Steel Wool. Wed: Clean And Disinfect Refuse Rooms And Supply Room. Thu: Polish All Turnstiles, HEETs And Clean Booth Windows. Fri: Scrub Walls And Floors, Disinfect Public And Employee's Toilets. Sat: Wipe Walls, Disinfect, Mop Floors Of Employee's Facility Rooms And Station Supervisor Office.	Forest Hills 71 Av	E F M R	N333A	0330 - 0430
Clean Interior And Exterior Of EL437, EL438 And EL439. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors.	Forest Hills 71 Av	E F M R	N333A	0430 - 0515
Sweep All Stairways And Outside Areas. Scrap Control Areas, Mezzanines Passageways And Platforms. Clean And Disinfect Urine Areas. Empty And Clean Trash Receptacles Interior And Exterior.	Forest Hills 71 Av	E F M R	N333A	0515 - 0700
Open Public Toilets At 0500 Hours.				
Report Off Duty.	Forest Hills 71 Av	E F M R	N333A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0673	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0130-0230)- (See Below)	63 Dr-Rego Park	M R	N330B	2300 - 0230
Lunch	67 Av	M R	N331	0240 - 0310
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0510-0610)- (See Below)	67 Av	M R	N331	0310 - 0610
Re- Scrap Entire Station And Empty Trash Receptacles.	63 Dr-Rego Park	M R	N330B	0620 - 0700
Report Off Duty.				
. *General Duties* - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor at Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. *** Major Cleaning *** Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine- Bucket Wash And Disinfect Sanitary Base And 3Ft Around Column Base. Remove Dust Balls And Debris From Mezzanine Drains. Disinfect Mezzanine Gutters. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors. .	63 Dr-Rego Park	M R	N330B	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0674	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning: (0130-0230) (See Below)	Grand Av Newtown	M R	N327	2300 - 0230
Lunch	Woodhaven Blvd	M R	N329	0240 - 0310
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning: (0510-0610) (See Below)	Woodhaven Blvd	M R	N329	0310 - 0610
Re-Scrap The Entire Station And Empty Trash Receptacles. Report Off Duty.	Grand Av Newtown	M R	N327	0620 - 0700
. * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. ***Major Cleaning*** Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine-Bucket Wash And Disinfect Sanitary Base Of Columns And 3Ft Around Column Base. Remove Dust Balls And Debris From Mezzanine Drains. Clean And Disinfect Mezzanine Gutters. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors. .	Grand Av Newtown	M R	N327	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0675	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0130-0230)	46 St	M R	N316	2300 - 0230
Lunch	Northern Blvd	M R	N318	0240 - 0310
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0510-0610)	Northern Blvd	M R	N318	0310 - 0610
Re-Scrap The Entire Station And Empty Trash Receptacles.	46 St	M R	N316	0620 - 0700
Report Off Duty.				
. * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue. ***Major Cleaning*** Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine-Bucket Wash And Disinfect Sanitary Base Of Columns And 3Ft Around Column Base. Remove Dust Balls And Debris From Mezzanine Drains. Clean And Disinfect Mezzanine Gutters. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors.	46 St	M R	N316	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0676	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
RTO Facilities Cleaning: Clean RTO Facilities, Dispatcher Offices, Locker Rooms And Toilets. Sweep, Mop Floors And Empty Trash Receptacles.	Queens Plaza	E M R	N309A	2300 - 2400
Sweep Outside Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Clean And Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's Toilet. Wipe Booth Windows. Clean All AFC Equipment. Clean, Disinfect And Mop Public Toilets.				
Close Public Toilets At 2400 Hours. Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Queens Plaza	E M R	N309A	2400 - 0300
Major Cleaning (0200-0300) Mon: Major Duty Elevator 429 Tue: Major Duty Elevator 430 Wed: Major Duty Elevator 428 Thu: Major Duty Public Toilets Including Walls And Privacy Shields. Fri: Polish All AFC Equipment. Sat: Major Clean Refuse Rooms And Canisters.				
Lunch	Queens Plaza	E M R	N309A	0300 - 0330
Open Public Toilets At 0500 Hours.				
General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket.	Queens Plaza	E M R	N309A	0330 - 0700
Report Off Duty.	Queens Plaza	E M R	N309A	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0677	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet, Restock Paper Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage.	25 St	R	C016	1500 - 1700
Major Cleaning: (1500-1600) Sun: Clean And Disinfect All Refuse Areas, Canister Housings And/Or Rooms. Mon: Clean And Organize Paper/Chemical Supply Rooms. Tue: Deck Wash S/B Platform Walls, Remove Glue Residue, Graffiti And Dirt Build Up. Wed: Deck Wash N/B Platform Walls, Remove Glue Residue, Graffiti And Dirt Build Up. Thu: Deck Wash N/B Mezzanine Tile Walls. Fri: Deck Wash S/B Mezzanine Tile Walls. Sat: Bucket Wash All N/B S/W'S.				
Sweep Outside Area, Mezzanine And Platform Stairways. Clean All AFC Equipment (MVM, MEM, Turnstiles, HXT, HEETS, Swipe Heads, AFC Readers, Emergency Gates, Railings And Ledges). Clean HPI, Station Signs. Disinfect All Urine Areas. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep And Mop Employees' Toilet, Facility Room And Restock Toilet Tissue/Paper Towels. Empty Booth Trash And Clean Exterior Windows. Remove All Stickers, Residue And Graffiti Upon Discovery. Remove All Drag Marks And Stains From Floor Areas.	Union St	R	C010	1710 - 1940
Major Cleaning: (1740-1840) Sun: Clean And Disinfect N/S/B Scrubber/CTA Rooms. Mon: Clean, Disinfect And Restock Employee's Locker Room And Toilet On N/B Platform: Wash Down Walls And Clean Fixtures. Tue: Deck Wash S/B Mezzanine Tile Walls: Remove Unused Tape, Residue Dirt Build Up, CIC Information Boards And Platform. Wed: Deck Wash N/B Mezzanine Tile Walls: Remove Unused Tape, Residue Dirt Build Up, CIC Information Boards And Platform. Thu: Clean S/B Canister Housing. Fri: Clean N/B Refuse Room. Sat: Bucket Wash All N/B S/W'S.				
Lunch	Union St	R	C010	1940 - 2010
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean All Digital Screens On N/S/B Platforms And All Control Areas. Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station ID Signs.	Prospect Av	R	C014	2020 - 2220
Re-Scrap The Station, Empty Trash Receptacles. Correct All Unsanitary Conditions.	25 St	R	C016	2230 - 2300
Report Off Duty.	25 St	R	C016	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0678	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs & Chrome On Station. Major Cleaning (0930-1000) Sun: Clean Interior/Exterior Of Booth N111 Including Control Area. Tue: Clean NB & SB Employee's Toilet & Facility Rooms. Thu: Clean & Disinfect Canister Housing. Fri: Clean & Disinfect All Trash Receptacles. Sat: Clean & Disinfect Refuse Room.	Clinton Washington Avs	C	N111	0700 - 1000
Lunch	Clinton Washington Avs	C	N111	1000 - 1030
Sweep All Street And Platform Stairways & Mezzanine. Disinfect Refuse Rooms & Benches. Empty And Clean All Trash Receptacles. Dust Turnstiles & Sandbox Lids. Clean Employees Toilet & Facility Rooms. Clean Booth Windows & Empty Booth Trash. Clean All MVMs, MEMs, HEETs & Chrome On The Station. Correct All Unsanitary Conditions. Major Cleaning (1320-1350) Mon: Clean & Disinfect All Trash Receptacles. Tue: Clean & Disinfect Employee's Toilet & Facility Room. Wed: Clean & Disinfect Refuse Room. Thu: Clean Booth N110 Interior & Exterior Including Control Area.	Lafayette Av	C	N110	1040 - 1350
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine & Platform Areas.	Clinton Washington Avs	C	N111	1400 - 1500
Report Off Duty.	Clinton Washington Avs	C	N111	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0679	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
RTO Tower Cleaning: Clean Dispatcher, ATD, Expeditor And Crew Reporting Offices. Clean Locker Rooms North End Of Southbound Platform. Clean Employee's Facility Rooms On N333A Mezzanine. Clean And Disinfect Employee's Toilet And Restock Supplies. Empty Trash Receptacles. Sweep And Mop All Floors In All Offices And Rooms.	Forest Hills 71 Av	E F M R	N333A	0700 - 0800
Sweep All Stairways, Outside Areas And Entrances. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect Trash Receptacles Interior And Painted Exterior. Clean And Disinfect Public Toilets And Employee's Toilet, Restock Supplies. Empty Metrocard Disposal Boxes. Remove Graffiti, Stickers And Gum. Clean Stains, Dust Signs, Wipe Benches, Wipe Free Standing Map Frames. Clean All AFC Equipment. Bucket Wash Gutters On Control Areas, Mezzanines And Passageways. Clean And Disinfect CTA Rooms, Refuse Rooms And Storage/Supply Rooms.	Forest Hills 71 Av	E F M R	N333A	0800 - 0945
Clean Interior And Exterior Of El 437, El 438 And El439. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors.	Forest Hills 71 Av	E F M R	N333A	0945 - 1030
Lunch	Forest Hills 71 Av	E F M R	N333A	1030 - 1100
Major Cleaning: (1100-1200) Sun: Polish All Turnstiles And HEETs And Clean Booth Windows, Including Wipe All Control Areas Railings. Mon: Polish All MVM/MEMs, Metrocard Readers, And HEETs. Tue: Wipe Walls, Disinfect And Mop Floors Of Employee's Facility Rooms, And Station Supervisor Office. Wed: Clean And Disinfect Refuse Rooms And Supply Room. Thu: Scrub Walls And Floors, Disinfect Public And Employee Toilets. Fri: Clean And Disinfect All Trash Receptacles With Steel Wool. Sat: Scrub Walls And Floors, Disinfect Public And Employee Toilets.	Forest Hills 71 Av	E F M R	N333A	1100 - 1200
Sweep All Stairways, Outside Areas And Entrances. Scrap Control Areas, Mezzanines, Passageways, And Platforms. Disinfect Urine Areas Empty And Clean And Disinfect Trash Receptacles. Clean And Disinfect Public Toilets.	Forest Hills 71 Av	E F M R	N333A	1200 - 1400
RTO Tower Cleaning Tasks: Clean Dispatcher, ATD, Expeditor And Crew Reporting Offices. Clean Locker Rooms North End Of Southbound Platform. Clean Employee Facility Rooms On N333A Mezzanine . Clean And Disinfect Employee Toilets And Restock Supplies. Empty Trash Receptacles. Sweep And Mop All Floors In All RTO Rooms.	Forest Hills 71 Av	E F M R	N333A	1400 - 1500
Report Off Duty.	Forest Hills 71 Av	E F M R	N333A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0680	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below)				
Major Cleaning (0730-0830) Thu: Polish All MVMs, MEMs, MC Readers, Wipe HEETs. Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles Sat: Clean And Disinfect Interior/Exterior Of Booth N330B, Including Control Area.	63 Dr-Rego Park	M R	N330B	0700 - 1000
Lunch	67 Av	M R	N331	1010 - 1040
General Duties And Bathroom Duties: (See Below) Major Cleaning (1200-1240) Sun: Clean And Disinfect Interior/Exterior Of Booth N331 Including Control Area. Mon: Polish All MVMs, MEMs, Mc Readers, Wipe HXTs Tue: Major Clean Refuse Rooms, Canisters, Trash Receptacles.	67 Av	M R	N331	1040 - 1350
Sweep Outside Areas And Stairways. Re-Scrap The Station.	63 Dr-Rego Park	M R	N330B	1400 - 1500
Report Off Duty.				
. *General Duties* - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	63 Dr-Rego Park	M R	N330B	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0681	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties And Bathroom Duties: (See Below) Major Cleaning (0730-0830) Sun: Clean And Disinfect Interior/Exterior Of Booth N329, Including Control Area. (Clean Walls, Floors, Ledges, Fire Extinguisher, Deal Trays, Windows). Mon: Polish All MVMs, MEMs, MC Readers, Wipe HXTs Tue: Major Clean Refuse Rooms, Canisters, Trash Receptacles.	Woodhaven Blvd	M R	N329	0700 - 1000
Lunch	Grand Av Newtown	M R	N327	1010 - 1040
General Duties And Bathroom Duties: (See Below) Major Cleaning (1200-1240) Thu: Polish All MVMs, MEMs, MC Readers, Wipe HXTs Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles Sat: Clean And Disinfect Interior/Exterior Of Booth N327, Including Control Area. (Clean Walls, Floors, Ledges, Fire Extinguisher, Deal Trays, Windows.).	Grand Av Newtown	M R	N327	1040 - 1340
Sweep Outside Areas And Stairways. Re-Scrap The Station And Empty Trash Receptacles. Report Off Duty.	Woodhaven Blvd	M R	N329	1350 - 1500
. *General Duties* - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. **Bathroom Duties** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. .	Woodhaven Blvd	M R	N329	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0682	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties And Bathroom Duties. (See Below) Clean EFR. Major Cleaning (0730-0830) Sun: Clean And Disinfect Interior/Exterior Of Booth N325A Including Control Area. (Walls, Floors, Windows, Fire Extinguisher, Deal Trays And Ledges.) Mon: Polish All MVMs, MEMs, MC Readers, Wipe HEETs. Sat: Major Clean Refuse Rooms, Canisters, Trash Receptacles	Elmhurst Av	M R	N325A	0700 - 1000
Lunch	65 St	M R	N322	1010 - 1040
Sweep Outside Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Bucket Wash All Stairways Wall Bases And Gutters On The Entire Station. Remove Gum From Station. Clean And Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's Toilet. Wipe Booth Windows. Clean All Turnstiles, MVMs, MEMs, MC Readers, Swipe Heads On All Control Areas. Major Cleaning (1200-1240) Thu: Polish All MVMs, Mems, Metrocard Readers, Wipe HEETs. Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles. Sat: Clean And Disinfect Interior/Exterior Of Booth N322 Including Control Area. (Walls, Floors, Windows, Fire Extinguisher, Deal Trays And Ledges.)	65 St	M R	N322	1040 - 1340
General Duties And Bathroom Duties. (See Below) Clean EFR.	Elmhurst Av	M R	N325A	1350 - 1500
Report Off Duty.				
. * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	Elmhurst Av	M R	N325A	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0682A	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties. (See Below) Clean EFR.	Elmhurst Av	M R	N325A	1500 - 1900
Lunch	Elmhurst Av	M R	N325A	1900 - 1930
General Duties And Bathroom Duties. (See Below) Clean EFR.	Grand Av Newtown	M R	N327	1940 - 2250
. * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	Elmhurst Av	M R	N325A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0683	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0730-0830) Sun: Clean And Disinfect Interior/Exterior Of Booth N317 Including Control Area. (Walls, Floors, Windows, Fire Extinguisher, Deal Trays And Ledges) Mon: Polish All MVMs, MEMs, MC Readers, Wipe HEETs. Tue: Major Clean Refuse Rooms, Canisters, Trash Receptacles.	Northern Blvd	M R	N318	0700 - 1000
Lunch	46 St	M R	N316	1010 - 1040
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (1200-1240) Thu: Polish All MVMs, MEMs, MC Readers, Wipe HEETs. Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles. Sat: Clean And Disinfect Interior/Exterior Of Booth N316 Including Control Area. (Walls, Floors, Windows, Fire Extinguisher, Deal Trays And Ledges)	46 St	M R	N316	1040 - 1340
Sweep Outside Areas And Stairways. Re-Scrap The Station. Report Off Duty.	Northern Blvd	M R	N318	1350 - 1500
. * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces. - Remove All Stickers/Residue. - Restock With Soap And Tissue.	Northern Blvd	M R	N318	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0684	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0730-0830) Sun: Clean And Disinfect Interior/Exterior Of Booth N315 Including Control Area. (Walls, Floors, Ledges, Windows, Fire Extinguisher, Deal Trays.) Sun: Polish All MVMs, MEMs, MC Readers, Wipe HEETs. Sat: Major Clean Refuse Rooms, Canisters, Trash Receptacles	Steinway St	M R	N315	0700 - 1000
Lunch	36 St	M R	N312	1010 - 1040
General Duties And Bathroom Duties: (See Below) Clean Employees Facility Room (EFR). Major Cleaning (1200-1240) Thu: Polish All MVMs, MEMs, MC Readers, Wipe HEETs. Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles Sat: Clean And Disinfect Interior/Exterior Of Booth N312 Including Control Area. (Walls, Floors, Ledges, Windows, Fire Extinguisher, Deal Trays.)	36 St	M R	N312	1040 - 1340
Sweep Outside Areas And Stairways. Re-Scrap The Station And Empty Trash Receptacles. Report Off Duty.	Steinway St	M R	N315	1350 - 1500
. *General Duties* - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers / Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	Steinway St	M R	N315	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0685	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties, Bathroom Duties And Clean EFR:				
- Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Re-Stock With Soap And Tissue.	Queens Plaza	E M R	N309A	0700 - 0830
RTO Facilities Cleaning: Clean, Sweep And Mop Dispatcher Office, ATD Office, Crew Room, Locker Room And Employee Toilets. Empty Trash Receptacles. Sign Cleaning Checklist In Bathroom And Dispatchers Office. Indicate Pass Number And Time Facilities Were Cleaned.	Queens Plaza	E M R	N309A	0830 - 1030
Lunch	Queens Plaza	E M R	N309A	1030 - 1100
General Duties And Bathroom Duties: (See Below) Clean EFR. Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges. Major Cleaning:(1100-1200) Sun: Polish All Railings. Mon: Polish All AFC Equipment. Tue: Clean And Disinfect Employee's Facility Rooms Including Walls And Floors. Wed: Clean And Disinfect Refuse Rooms And Supply Room. Thu: Clean And Disinfect Public And Employee's Toilet Including Walls. Fri: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Interior/Exterior Of Booth N309A Including Control Area. Walls, Floors, Ledges, Windows, Deal Tray Fire Extinguisher.	Queens Plaza	E M R	N309A	1100 - 1500
Report Off Duty.				
. *General Duties* - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect And Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue. .	Queens Plaza	E M R	N309A	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0686	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And N/S/B Island Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Close Down Unisex Public Toilet At 2400 Hrs. Clean And Disinfect Employees’ Toilet. Replenish Paper Supply And Soap As Needed. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Urine Areas On Entire Station. Clean And Disinfect All Elevators.	59 St	N R	C021	2300 - 0230
Major Cleaning (0030-0130) Sun: Clean Inside/Outside Of Refuse/Canister Housings On N/S/B Island Platforms. Mon: Clean, Organize Chemical/Paper Supply Rooms. Tue: Clean & Polish All AFC Equipment, Gates & Ledges In C021 And C022 Control Areas. (60Th St) Wed: Clean EFR, Wash Walls And Floors. Thu: Clean, Mop, Stock & Disinfect Employees' Toilet. Wash Walls/Floors/Fixtures. Fri: Clean C021 Mezzanine & Street Stairway Tile Walls: Remove Tape/Residue/Graffiti & Wash Down Walls. Sat: Clean C022 Mezzanine & Street Stairway Tile Walls: Remove Tape/Residue/Graffiti & Wash Down Walls				
Lunch	77 St	R	C024	0240 - 0310
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Employees’ Toilet Replenish Paper Supplies And Soap. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Urine Areas On Entire Station.	77 St	R	C024	0310 - 0550
Major Cleaning (0350-0450) Sun: Clean N/B Tile Walls And Around Column Bases. Mon: Clean & Disinfect Canister Housing/Refuse Room N/S/B Platforms. Tue: Clean & Polish All AFC Equipment, Gates & Ledges In C024 Control Areas. Wed: Clean EFR- Wash Down Walls/Floors. Thu: Clean, Mop, Stock & Disinfect Employees' Toilet. Wash Walls/Floors/Fixtures. Fri: Clean C024 Mezzanine Tile Walls: Remove Tape/Residue/Graffiti & Wash Down Walls. Sat: Clean S/B Platform Tile Walls And Around Column Bases.				
Open Public Toilet At 0500 Hours				
Re-Scrap All Stairways, Mezzanine And N/S/B Island Platforms. Empty Trash Receptacles And Disinfect All Unsanitary Conditions. Clean And Disinfect All Elevators.	59 St	N R	C021	0600 - 0700
Report Off Duty.	59 St	N R	C021	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0687	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Outside And Platform Stairways Of C027 & 93 St Areas. Scrap Mezzanine And Platforms. Correct All Unsanitary Conditions, Pigeon Droppings. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's, HXT's, Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Public & Employees' Toilet. Replenish Paper Stock. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning (0740-0830) Sun: Clean & Disinfect Interior/Exterior Of C027 Booth Including Control Area.	Bay Ridge 95 St	R	C027	0700 - 0830
Sweep Outside And Platform Stairways Of C025 & 85 St. Areas. Scrap Mezzanine And Platforms. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's, HXT's, Swipe Heads, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Replenish Paper Stock. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Elevators. Major Cleaning (0920-1010) Sat: Clean & Disinfect Interior/Exterior Of C025 Booth Including Control Area.	86 St	R	C025	0840 - 1010
Sweep Outside And Platform Stairways Of C024 & 77 St. Areas. Scrap Mezzanine And Platforms. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's, HXT's, Swipe Heads, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Replenish Paper Stock. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning (1100-1150) Fri: Clean & Disinfect Interior/Exterior Of C024 Booth Including Control Area.	77 St	R	C024	1020 - 1150
Lunch	77 St	R	C024	1150 - 1220
Re-Sweep All Stairways, Mezzanine And Platforms. Empty Trash Receptacles And Disinfect All Unsanitary Conditions. Clean And Disinfect All Elevators.	86 St	R	C025	1230 - 1330
RTO Facilities: Clean Locker Rooms, Dispatcher Offices. Clean, Mop & Restock Employee's Restroom. Empty And Disinfect Trash Receptacles.	Bay Ridge 95 St	R	C027	1340 - 1440
Clean & Disinfect Men And Women Public Toilet. Empty Trash Receptacles And Disinfect All Unsanitary Conditions.	Bay Ridge 95 St	R	C027	1440 - 1500
Report Off Duty.	Bay Ridge 95 St	R	C027	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0688	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Forest Hills 71 Av	E F M R	N333A	1500 - 1715
Clean CTA Rooms And Station Supervisor Office. Clean And Disinfect Refuse Rooms. General Duties And Employee Bathroom Duties: (See Below)				
Clean Interior And Exterior Of El437, El438 And El439.				
Elevator Duties: (See Below)				
Lunch	Forest Hills 71 Av	E F M R	N333A	1800 - 1830
RTO Tower Cleaning: Clean Dispatcher, ATD, Expeditor And Crew Reporting Offices Clean Locker Rooms N/E Of Southbound Plat, Clean Employee's Facility Rooms On N333A Mezzanine . Clean And Disinfect Employee's Toilet And Restock Supplies. Empty Trash Receptacles, Sweep And Mop All Floors. Sign Cleaning Checklist In Bathroom And Dispatcher's Office. Indicate Pass Number And Time Facilities Were Cleaned.	Forest Hills 71 Av	E F M R	N333A	1830 - 2000
General Duties And Public Bathroom Duties: (See Below) Clean EFR.	Forest Hills 71 Av	E F M R	N333A	2000 - 2300
Report Off Duty.				
. * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee/Public Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue. *** Elevator Duties *** - Clean Interior And Exterior. - Clean Elevator Door Windows, Stainless Steel Cab Interior And Door. - Disinfect And Damp Mop Cab Floors In Front Of Elevator. - Remove Graffiti And Stickers / Residue. - If Applicable; Clean Exterior Glass And Ledges.	Forest Hills 71 Av	E F M R	N333A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0689	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below) Clean EFR.	67 Av	M R	N331	1500 - 1900
Lunch	67 Av	M R	N331	1900 - 1930
General Duties And Bathroom Duties: (See Below) Clean EFR.	63 Dr-Rego Park	M R	N330B	1940 - 2250
Report Off Duty.				
<div>* General Duties *</div> <div>- Sweep All Street, Mezzanine And Platform Stairways.</div> <div>- Wipe Down All Platform Stairway Handrails.</div> <div>- Clean/Scrap 3 Ft Around All Street Stairways.</div> <div>- Clean Coping Of All Stairways.</div> <div>- Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways.</div> <div>- Remove All Stains And Drag Marks.</div> <div>- Remove Gum From Floors</div> <div>- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends.</div> <div>- Clean Around And Wipe Down Benches.</div> <div>- Empty And Disinfect All Trash Receptacles.</div> <div>- Clean And Polish Trash Receptacle Tops And Chromes.</div> <div>- Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle.</div> <div>- Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle.</div> <div>- Remove Graffiti From Non-Painted Surface Signs.</div> <div>- Remove Stickers/ Residue.</div> <div>- Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment</div> <div>- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.</div> <div>- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.</div> <div>- Clean Booth Exterior Window And Empty Waste Basket.</div> <div>** Bathroom Duties **</div> <div>- Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors.</div> <div>- Empty Trash And Mop Floors.</div> <div>- Wipe Down All Modesty Panels And Walls.</div> <div>- Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.</div> <div>- Restock With Soap And Tissue.</div>	67 Av	M R	N331	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0690	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below) Clean EFR.	65 St	M R	N322	1500 - 1900
Lunch	65 St	M R	N322	1900 - 1930
General Duties And Bathroom Duties: (See Below) Clean EFR.	Woodhaven Blvd	M R	N329	1940 - 2250
Report Off Duty.				
<div>* General Duties *</div> <div>- Sweep All Street, Mezzanine And Platform Stairways.</div> <div>- Wipe Down All Platform Stairway Handrails.</div> <div>- Clean/Scrap 3 Ft Around All Street Stairways.</div> <div>- Clean Coping Of All Stairways.</div> <div>- Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways.</div> <div>- Remove All Stains And Drag Marks.</div> <div>- Remove Gum From Floors.</div> <div>- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends.</div> <div>- Clean Around And Wipe Down Benches.</div> <div>- Empty And Disinfect All Trash Receptacles.</div> <div>- Clean And Polish Trash Receptacle Tops And Chromes.</div> <div>- Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle.</div> <div>- Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle.</div> <div>- Remove Graffiti From Non-Painted Surface Signs.</div> <div>- Remove Stickers/ Residue.</div> <div>- Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment</div> <div>- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.</div> <div>- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.</div> <div>- Clean Booth Exterior Window And Empty Waste Basket.</div> <div>**Bathroom Duties**</div> <div>- Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors.</div> <div>- Empty Trash And Mop Floors.</div> <div>- Wipe Down All Modesty Panels And Walls.</div> <div>- Remove Graffiti From Non-Painted Surfaces.</div> <div>- Remove All Stickers/Residue.</div> <div>- Restock With Soap And Tissue.</div>	65 St	M R	N322	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0691	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bath Room Duties: (See Below) Clean EFR.	36 St	M R	N312	1500 - 1700
General Duties And Bath Room Duties: (See Below) Clean EFR.	46 St	M R	N316	1710 - 1920
Lunch.	Steinway St	M R	N315	1930 - 2000
General Duties And Bath Room Duties: (See Below) Clean EFR.	Steinway St	M R	N315	2000 - 2210
Re-Scrap The Station And Empty Trash Receptacles.	36 St	M R	N312	2220 - 2300
Report Off Duty.				
. * General Duties * - Sweep All Street, Mezzanine And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue.	36 St	M R	N312	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0692	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Outside Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Remove Gum From Station. Clean Public Toilets And Restock Supplies. Disinfect As Needed. Clean, Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's Toilet. Wipe Booth Windows. Clean All Turnstiles, MVMs, MEMs, Metrocard Readers, Swipe Heads On All Control Areas. Major Cleaning (1530-1630) Sat: Major Clean Public Toilets, Including Walls And Privacy Shields.	Queens Plaza	E M R	N309A	1500 - 1730
RTO Tower Cleaning: Clean Dispatcher And Crew Reporting Offices Clean Locker Rooms And Employee Facility Rooms On Mezzanine. Clean, Disinfect Employee's Toilet And Restock Supplies. Empty Trash Receptacles, Sweep And Mop All Floors. Sign The Cleaning Checklist In Bathroom And Dispatcher's Office. Indicate Pass Number And Time Facilities Were Cleaned.	Queens Plaza	E M R	N309A	1730 - 1900
Lunch	Queens Plaza	E M R	N309A	1900 - 1930
Sweep Outside Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Bucket Wash All Stairways Wall Bases And Gutters On The Entire Station. Remove Gum From Station. Clean, Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's Toilet. Wipe Booth Windows. Clean All Turnstiles, MVMs, MEMs, Metrocard Readers, Swipe Heads On All Control Areas. Major Cleaning (2010-2100) Wed: Major Clean Refuse Rooms, Canisters And Trash Receptacles.	Northern Blvd	M R	N318	1940 - 2200
Clean Public Toilets. Re-Scrap The Station And Empty Trash Receptacles.	Queens Plaza	E M R	N309A	2210 - 2300
Report Off Duty.	Queens Plaza	E M R	N309A	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0693	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And N/S/B Platforms. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect All Urine Areas. Clean And Disinfect Employees’ Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage.	77 St	R	C024	1500 - 1830
Major Cleaning (1500-1600) Sun: Deck Wash Sb Platform Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Mon: Clean All SB Platform Column Bases & Ad Signs. Tue: Deck Wash All Platform S/W'S Wed: Deck Wash Nb Platform Stairway Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Thu: Clean/Polish All AFC Railings/Gates In C024 Mezzanine. Fri: Deck Wash All Street S/W'S Sat: Clean All N/B Platform Column Bases And Ad Signs.				
Lunch	Bay Ridge Av	R	C023	1840 - 1910
Sweep All Stairways. Scrap Mezzanine And N/S/B Platforms. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees’ Facility Room And Cleaners’ Room. Clean And Disinfect Urine Areas. Clean And Disinfect Employees’ Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Wipe Down All ESI Digital Screens Throughout Station.	Bay Ridge Av	R	C023	1910 - 2210
Major Cleaning (1910-2010) Sun: Deck Wash S/B Platform Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Mon: Clean All S/B Platform Column Bases And Ad Signs. Tue: Deck Wash All Platform S/W's. Wed: Deck Wash NB Platform Stairway Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Thu: Deck Wash All Street S/W's . Fri: Clean All NB Platform Column Bases & Ad Signs. Sat: Clean/Polish All AFC Railings/Gates.				
Sweep All Stairways, Re-Scrap Mezzanine And N/S/B Platforms. Empty Trash Receptacles And Disinfect All Unsanitary Conditions.	77 St	R	C024	2220 - 2300
Report Off Duty	77 St	R	C024	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0694	Station South	Sun - Mon:2300 - 0700 Thu - Fri:2300 - 0700 Sat - Sat:0100 - 0900	2776

INSTRUCTIONS

	STATION	LINE	BOOTH	HOURS
Thursday-Monday				
Report On Duty In Uniform				
Sun: Wilson Ave H032 To Cover Job Sc0626 Mon: Wilson Ave H032 To Cover Job Sc0626 Tue: Rdo Wed: Rdo Thu: Pennsylvania Ave R632 To Cover Job Sc0402 Fri: Pennsylvania Ave R632 To Cover Job Sc0402 Sat: 191 St E/O El 106 To Cover Job Nc0294	Various	Various	Various	2300 - 0700
Report Off Duty.	Various	Various	Various	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0695	Station South	0900 - 1700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Perform Listed Duties On The “J” Line Upper Mezzanine Scrap Upper Mezzanine. Disinfect All Urine Areas. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas Empty And Disinfect All Trash Receptacles On Mezzanine.	Broadway Junction	A C	N124	0900 - 1030
RTO Facilities: Administrative Building Crew Room Sweep Crew Room And Dispatchers Office. Clean Toilets. Empty Trash Receptacles.	Broadway Junction	A C	N124	1030 - 1120
Perform Listed Duties On The “J” Line Upper Mezzanine Scrap Upper Mezzanine. Scrap Stairways M1A-M4A/B. Empty "J" Trash Receptacles, Clean And Disinfect. Clean Windows On Mezzanine, Dust Ledges, Remove Stains, Spills And Drag Marks On Mezzanine Floor.	Broadway Junction	A C	N124	1130 - 1350
Lunch	Broadway Junction	A C	N124	1350 - 1420
Mon-Fri Re-scrap Upper Mezzanine, Empty Trash Receptacles.				
Sat/Sun Perform Listed Duties On The “J” Line Upper Mezzanine Scrap Upper Mezzanine. Disinfect All Urine Areas. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas Empty And Disinfect All Trash Receptacles On Mezzanine.	Broadway Junction	A C	N124	1420 - 1450
RTO Facilities: New Building Tower Clean All RTO Facilities. Sweep Superintendent’s Office. Clean Toilets. Empty Trash Receptacles.	Broadway Junction	A C	N124	1500 - 1545
Re-Scrap Upper Mezzanine, Empty Trash Receptacles.	Broadway Junction	A C	N124	1545 - 1700
Report Off Duty.	Broadway Junction	A C	N124	1700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0696	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Crew Reporting Center Including Men/Women Locker Rooms Men/Women Toilets All Office Space And Open Floor Space. Duties Include: Dust And Wipe Down All Tables. Sweep And Mop Floors. Empty All Trash Receptacles. Major Cleaning (1000-1100) Fri: Clean & Disinfect Interior/Exterior Of Booth G009 Including Control Area.	Coney Island Stillwell Av	D F N Q	G009	0700 - 1100
Lunch	Coney Island Stillwell Av	D F N Q	G009	1100 - 1130
Dispatchers' Offices "D/F/N/Q": Sweep And Mop Floors Surfaces. Wipe Down All Tables, Clean Windows And Dust. Empty All Trash Receptacles. Clean And Disinfect Employees' Toilet.	Coney Island Stillwell Av	D F N Q	G009	1130 - 1300
Crew Reporting Center Including Men/Women Locker Rooms. Men/Women Toilets. All Office Space And Open Floor Space. Duties Include: Dust And Wipe Down All Tables. Sweep And Mop Floors. Empty All Trash Receptacles.	Coney Island Stillwell Av	D F N Q	G009	1300 - 1500
Report Off Duty.	Coney Island Stillwell Av	D F N Q	G009	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0697	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	0700 - 0800
Scrap And Disinfect Bus Loading Area On Archer Ave. Between 153 St. And Parsons Blvd., Including Back Wall Of El 413. Empty All Trash Receptacles. Remove All Stickers.	Jamaica Center Parsons/Archer	E J Z	N606	0800 - 0830
RTO Facilities: Clean "E" Line Train Dispatcher's Office, Spot Mop Floors, Dust Cabinets. Empty Trash Receptacles And Clean Exterior Of Windows.	Jamaica Center Parsons/Archer	E J Z	N606	0830 - 0900
RTO Facilities: Clean "J" Line Train Dispatcher's Office, Mop Floors, Dust Cabinets. Empty Trash Receptacles And Clean Exterior Of Windows.	Jamaica Center Parsons/Archer	E J Z	N606	0900 - 0930
RTO Facilities: Clean, Mop And Empty Trash Receptacles In "J" Line Toilet And "J" Line Crew Room.	Jamaica Center Parsons/Archer	E J Z	N606	0930 - 1000
RTO Facilities: Clean, Mop And Empty Trash Receptacles In "E" Line Toilet And "E" Line Crew Room.	Jamaica Center Parsons/Archer	E J Z	N606	1000 - 1030
RTO Facilities: Clean, Mop And Empty Trash Receptacles In "E" Line Superintendent's Office.	Jamaica Center Parsons/Archer	E J Z	N606	1030 - 1100
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1100 - 1200
RTO Facilities: Clean And Disinfect "E" Line And "J" Line Crew Reporting Center And Toilets. Empty Trash Receptacles And Clean Hallways To Crew Reporting Center. Clean Employee Toilet In Unstaffed Mezzanine.	Jamaica Center Parsons/Archer	E J Z	N606	1200 - 1230
Clean And Dust Lockers On "E" Line. Empty Trash Receptacles In "E" Line Train Dispatcher's Office	Jamaica Center Parsons/Archer	E J Z	N606	1230 - 1300
Clean And Dust Lockers On "J" Line. Empty Trash Receptacles In "J" Line Train Dispatcher's Office	Jamaica Center Parsons/Archer	E J Z	N606	1300 - 1400
Scrap And Disinfect Bus Loading Area On Archer Ave. Between 153 St. And Parsons Blvd., Including Back Wall Of El 413. Empty All Trash Receptacles. Remove All Stickers.	Jamaica Center Parsons/Archer	E J Z	N606	1400 - 1500
RTO Facilities: Clean And Spot Mop "E" Line And "J" Line Locker And Crew Rooms. Empty All Trash Receptacles Including "E" Line Train Dispatcher’s Office.	Jamaica Center Parsons/Archer	E J Z	N606	1500 -
Report Off Duty.	Jamaica Center Parsons/Archer	E J Z	N606	
Must Enter On And/Or Cross Tracks				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours		RC#
SC0698	Station South0700 - 1500		2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean All RTO Facility Rooms, Including Control Dispatcher's Office, Tower, CRC, Crew Rooms, Expeditor Room, Men/Women’s Rooms, Southbound ATD Office. Clean, Sweep And Mop Floors, Disinfect And Empty Trash Receptacles.	Forest Hills 71 Av	E F M R	N333A	0700 - 0900
Sweep Entire RTO Complex In N343 Mezzanine. Empty Trash, Fill Paper Dispensers. Scrub Bowls And Basins In Men’s And Women’s Toilets. Dust Top Of Lockers And Cabinets. Wash Slop Sink In RTO CTA Room. Clean And Disinfect RTO Dispatchers Office. Clean Stainless Steel Partitions, Toilet And Sink In RTO Bathroom. Empty Trash Receptacles, Scrub And Mop Floor.	Jamaica 179 St	F	N343	0930 - 1230
Lunch	Jamaica 179 St	F	N343	1230 - 1300
Clean All RTO Facility Rooms, Including Control Dispatcher's Office, Tower, CRC, Crew Rooms, Expeditor Room, Men/Women’s Rooms, Southbound ATD Office. Clean, Sweep And Mop Floors, Disinfect And Empty Trash Receptacles.	Forest Hills 71 Av	E F M R	N333A	1330 - 1500
Report Off Duty.	Forest Hills 71 Av	E F M R	N333A	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0699	Station South	1500 - 2300	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Avenue X Tower B-Coney Island Yard Clean RTO Facilities: Men/Women Locker Rooms, Men/Women Toilets, All Office Space And All Open Floor Space. Sweep And Mop Floors. Wipe Down All Tables And Dust. Empty All Trash Receptacles.	Avenue X	F	N561	1500 - 1740
Avenue X Tower C-Coney Island Yard. Clean RTO Facilities: Men/Women Locker Rooms, Men/Women Toilets, All Office Space And All Open Floor Space. Sweep And Mop Floors. Wipe Down All Tables And Dust. Empty All Trash Receptacles.	Avenue X	F	N561	1740 - 1815
Lunch	Coney Island Stillwell Av	D F N Q	G009	1835 - 1905
Clean Men/Women Locker Rooms, Men/Women Toilets, All Office Space And All Open Floor Space. Sweep And Mop Floors. Wipe Down And Dust All Tables. Empty All Trash Receptacles.	Coney Island Stillwell Av	D F N Q	G009	1905 - 2200
Dispatcher's Offices "D/F/N/Q" Sweep And Mop Floors Surfaces. Wipe Down All Tables, Clean Windows And Dust As Needed. Empty All Trash Receptacles. Clean And Disinfect Employee Toilets.	Coney Island Stillwell Av	D F N Q	G009	2200 - 2245
Report Off Duty.	Avenue X	F	N561	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0700	Station South	0900 - 1700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean Dispatcher’s Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.	Canarsie Rockaway Pkwy	L	H041	0900 - 1030
Canarsie Yard: Clean Switchman’s Shanty And Toilets In Yard. Clean And Mop All Floors. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.				
Pitkin Yard: Clean Tower, Yard And Train Operator’s Room. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.	Euclid Av	A C	N128	1100 - 1215
Lunch	Euclid Av	A C	N128	1215 - 1245
Clean Dispatcher’s Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets’, Urinals, Bowls, Sinks And Wash Basins.	Euclid Av	A C	N128	1245 - 1400
Liberty Junction Tower: Clean Dispatcher’s Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.	Rockaway Blvd	A	N134	1415 - 1500
Clean Dispatcher’s Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.	Canarsie Rockaway Pkwy	L	H041	1525 - 1700
Report Off Duty In Uniform	Canarsie Rockaway Pkwy	L	H041	1700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0701	Station South	0700 - 1500	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
RTO Facilities: Tower Near R626, Crew Room SE N/B Platform, Dispatcher's Office NE N/B & Se S/B Platforms, Restroom West Mezzanine.	Crown Hts Utica Av	3 4	R626	0700 - 0900
Sweep & Mop Floors. Dust Lockers & Benches. Clean & Disinfect Restrooms & Empty All Trash Receptacles.				
RTO Facilities: Crew Room Middle Platform, Tower, Restrooms & Facilities NE Of Platform.	New Lots Av	3	R634	0920 - 1110
Sweep & Mop Floors. Dust Lockers & Benches. Clean & Disinfect Restrooms & Empty All Trash Receptacles.				
Lunch	New Lots Av	3	R634	1110 - 1140
RTO Facilities: 1st, 2nd, & 3rd Floors.				
Sweep & Mop Floors. Dust Lockers And Benches. Clean And Disinfect Restrooms & Empty All Trash Receptacles.	Livonia Av	Not Applicable	Not Applicable	1150 - 1350
Empty Trash Receptacles In Tower & Crew Room.	Crown Hts Utica Av	3 4	R626	1415 - 1500
Report Off Duty.	Crown Hts Utica Av	3 4	R626	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0702	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning: (0130-0230) Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine-Bucket Wash/Disinfect Sanitary Base And 3 Ft Around Column Base. Remove All Dust Balls And Debris From Mezzanine Drains. Clean/Disinfect Mezzanine Gutters. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors. Sun: AFC Equipment.	Steinway St	M R	N315	2300 - 0230
Lunch	36 St	M R	N312	0240 - 0310
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning: (0510-0610) Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine-Bucket Wash/Disinfect Sanitary Base And 3 Ft Around Column Base. Remove All Dust Balls And Debris From Mezzanine Drains. Clean/Disinfect Mezzanine Gutters. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors. Sun: AFC Equipment.	36 St	M R	N312	0310 - 0610
Re-Scrap Entire Station And Empty Trash Receptacles. Report Off Duty.	Steinway St	M R	N315	0620 - 0700
. * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissue. .	Steinway St	M R	N315	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0703	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Stainless Interior And Painted Exterior Of Trash Receptacles. Clean, Disinfect And Employee's And Public Toilets. Empty Metro Card Disposal Box Attached To Metro Card Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Dust Signs And Ledges, Wipe Benches, Wipe Free Standing Map Frames. Clean All AFC Equipment. Bucket Wash Gutters On Control Area/Mezzanine And Passageways. Clean And Disinfect Refuse Rooms. Clean CTA Rooms. Clean And Disinfect CTA And Refuse Rooms. Clean And Organize Storage/Supply Rooms. Clean And Disinfect EL421 And EL422.	Jackson Hts Roosevelt Av	E F M R	N324	1500 - 1830
RTO Tower Cleaning Tasks: Clean Dispatcher's Office. Clean, Disinfect And Stock Employee Toilets. Empty Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	1830 - 1930
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1930 - 2000
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Stainless Interior And Painted Exterior Of Trash Receptacles. Clean, Disinfect And Employee's And Public Toilets. Empty Metro Card Disposal Box Attached To Metro Card Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Dust Signs And Ledges, Wipe Benches, Wipe Free Standing Map Frames. Clean All AFC Equipment. Bucket Wash Gutters On Control Area/Mezzanine And Passageways. Clean And Disinfect Refuse Rooms. Clean CTA Rooms. Clean And Disinfect CTA And Refuse Rooms. Clean And Organize Storage/Supply Rooms.	Jackson Hts Roosevelt Av	E F M R	N324	2000 - 2300
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0704	Station South	1500 - 2300	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	Crescent St	J	J024	1500 - 1730
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	Cleveland St	J	J022	1740 - 1940
Lunch	Cleveland St	J	J022	1940 - 2010
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee’s Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	Norwood Av	J	J023	2020 - 2250
Major Duty: (2200-2250) Mon: Clean And Disinfect Employee's Toilet And Employee Facility Room. Tue/Fri: Pick Up Dry/ Chemical Supplies From Van Siclen Ave (J021) Stock Room. Sat: Clean And Disinfect Refuse Housings.				
Report Off Duty.	Crescent St	J	J024	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0705	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	DeKalb Av	B Q R	C008	0700 - 0800
Clean RTO Supt. Office, RTO Tower, Dispatcher's Office, Toilets & Passageway.				
Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Platform Crossover. Clean & Disinfect Urine Areas. Clean Booth Windows And Empty Trash. Clean All AFC Equipment @ C006 & C008: MVMs, MEMs, Turnstiles, AFC Readers & Swipe Heads. Clean All Station Signs. Empty, Clean And Disinfect Trash Receptacles. Clean Benches And Platform Map Frames & Column Signs. Remove Stickers And Graffiti Upon Discovery And Clean Residue. Remove Stains, Spills, Drag Marks On All Floors, Stairs & Overpass. Clean, Disinfect & Stock Men/Women Public & Employee Toilets. Correct Any Unsanitary Conditions. Clean HPI's And CIC In C006, C008 Mezzanine. Clean Employees Facility Room.	DeKalb Av	B Q R	C008	0800 - 1100
Major Cleaning (0900-1000) Sun: Clean Booth C008 Interior & Exterior. Mon: Clean And Organize N/S/B Paper/Chemical Supply Rooms. Tue: Clean & Polish All AFC Equipment @ C006 & C008 Mezzanines. Wed: Clean & Disinfect Stations EFR - Walls, Floors. Thu: Clean & Disinfect Station Supervisor Office. Fri: Clean, Disinfect And Stock Employee Toilet . Sat: Clean & Disinfect Public Toilets - Walls, Floors & Fixtures.				
Lunch	DeKalb Av	B Q R	C008	1100 - 1130
Clean And Disinfect El 370, El 371 And El 372. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Remove Gum, Sweep And Mop Floors.	DeKalb Av	B Q R	C008	1130 - 1230
Clean, Disinfect And Stock Men/Women Public Bathrooms.	DeKalb Av	B Q R	C008	1230 - 1300
Sweep All Stairways, Re-Scrap Platforms, Mezzanines, Landings And Platform Crossover. Empty Trash Receptacles. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Correct All Unsanitary Conditions	DeKalb Av	B Q R	C008	1300 - 1500
Report Off Duty.	DeKalb Av	B Q R	C008	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0706	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Streets, Mezzanine, & Platform Stairways. Empty And Clean All Trash Receptacles. Clean Benches. Clean & Polish All MVMs, MEMs, HEETs Turnstiles, & Chrome On Station. Sweep & Disinfect Refuse Rooms. Clean Employees' Toilet, Facility Rooms, and Field Office. Correct All Unsanitary Conditions. Major Cleaning:(0900-1000) Sun: Sweep Clean, Deck Mop, & Disinfect Bond Street & M4 Staircases Mon: Deck Clean And Disinfect ALL Stains and Trash Receptacles on Mezzanine Tue: Clean Interior/Exterior of Booth N108, sweep and mop floors clean, dust and wipe down booth ledges and walls. Wed: Clean And Disinfect Supply Cages & Area outside Employee Facility Room, Employee Facility Room. Thu: Organized and removed all empty boxes in Supply Cage Fri: Sweep and Mop floors in Field Office, Dust and wipe down all surfaces in Field Office including each office and kitchen. Sat: Clean And Disinfect Refuse Rooms. Deck Clean ALL stains and Trash Receptacles on NB & SB Platforms	Hoyt Schermerhorn	A C G	N108	0700 - 1000
Clean RTO Facilities: Clean And Disinfect Dispatcher's Office And Crew Room Located At The South End Of The Southbound Platform.	Hoyt Schermerhorn	A C G	N108	1000 - 1030
Lunch	Hoyt Schermerhorn	A C G	N108	1030 - 1100
Sweep All Streets, Mezzanine, & Platform Stairways. Empty And Clean All Trash Receptacles. Clean Benches. Clean & Polish All MVMs, MEMs, HEETs Turnstiles, & Chrome On Station. Clean Booth Windows And Empty Booth Trash. Correct All Unsanitary Conditions.	Hoyt Schermerhorn	A C G	N108	1100 - 1500
Report Off Duty.	Hoyt Schermerhorn	A C G	N108	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0707	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs Turnstiles And HEETs.	Nostrand Av	A C	N116	0700 - 1230
Major Cleaning: (0710-0800) Sun: Clean Interior/Exterior Of Booth N116. Sweep and mop floors clean, dust and wipe down booth ledges and walls. Mon: Deck Clean ALL Stains on flors of Lower platforms and satircases Tue: Clean NB & SB Employee’s Toilet And Facility Rooms. Thu: Clean And Disinfect Canister Housings. Fri: Clean And Disinfect All Trash Receptacles. Sat: Deck Clean ALL Stains on floors of upper platforms, ramps, and control areas				
Lunch	Nostrand Av	A C	N116	1230 - 1300
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Nostrand Av	A C	N116	1300 - 1500
Report Off Duty	Nostrand Av	A C	N116	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0708	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways And Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sandboxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers). Clean And Disinfect Employees' Toilet And Facility Room. Sweep And Mop Floors In ELE 760 And ELE 761. Clean And Disinfect Public Toilets. Clean All Canister Housings On The Platform. Clean Booth Windows And All Glass Windows On The Mezzanine. Empty Booth Trash. **Clean Public Toilet @ 0700 Hrs** Major Cleaning: (0900-0930) Sun: Elevator # 760 And # 761 Mon: Canister Housings Tue: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings. Wed: Employees' Facility Room Thu: Clean/Disinfect Employees' Toilets And Wash Down Walls. Fri: Clean/ Disinfect Public Toilets And Wash Down Walls. Sat: Clean Booth B24	Kings Hwy	B Q	B024	0700 - 1030
Clean/Disinfect Urine Areas And Pigeon Droppings. Sweep All Stairways. Scrap Clean And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti Gum And Stickers. Correct All Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers, Emergency Gates/ Chrome), Railings Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet. Clean Booth Windows And All Glass Windows On The Mezzanine. Empty Booth Trash.	Avenue J	Q	B021	1040 - 1200
Lunch	Avenue J	Q	B021	1200 - 1230
Major Duty: (1230-1300) Sun: Employees' Facility Room. Mon: Wash Walls In Employee Toilet. Tue: Clean Canister Housing. Wed: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers,, Emergency Gates/Chrome). Railings. Thu: Clean/Disinfect Employee Toilets And Wash Down Walls. Fri: Clean Booth B021 Sat: All Glass Windows On The Mezzanine.	Avenue J	Q	B021	1230 - 1300
Sweep All Stairways, Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Trash.	Kings Hwy	B Q	B024	1310 - 1500
Report Off Duty.	Kings Hwy	B Q	B024	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0709	Station South	0700 - 1500	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep Mezzanine And Platform. Scrap Northbound And Southbound Platforms And Outside Areas Including Bus Ramp. Empty And Clean Trash Receptacles. Clean And Disinfect Employee's Toilet, Facility Room, Urine Areas And All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Clean And Disinfect EL 339 And EL 340 Including Ramp. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Major Cleaning: (0820-0855) Sun: Clean Booth N114 Interior And Exterior Including Turnstiles And AFC Equipment.	Franklin Av	C	N114	0700 - 0900
Scrap Shuttle Island Platform, Bridge And Walkway. Sweep Stairway Adjacent To Escalator, Scrap Mezzanine, Sweep Outside Area Including Bus Ramp. Empty And Clean Trash Receptacles. Clean And Disinfect Pigeon Droppings. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Franklin Av	C	N114	0900 - 1000
Sweep Stairways, Outside And Ramp. Scrap Mezzanine And Platform. Empty And Clean Trash Receptacles. Remove Graffiti From Non Painted Surfaces, Signs And Benches. Clean And Disinfect Employee's Toilet And Facility Rooms. Clean Booth Windows. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: (1050-1130) Sat: Clean Booth B009, Interior And Exterior Including AFC Equipment.	Park Place	S	B009	1010 - 1130
Lunch	Park Place	S	B009	1130 - 1200
Sweep Stairways, Scrap Platforms, Mezzanine And Passageway. Sweep Outside Area. Disinfect Along Base Of Wall In Passageway. Empty And Clean Trash Receptacles. Remove Graffiti From Non Painted Surfaces Signs And Benches. Clean And Disinfect Employee's Toilet. Clean Booth Windows. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: (1240-1310) Sat: Clean, Mop, and Disinfect NB Employee's Toilets and Facility Room	Franklin Av	C	N114	1210 - 1320
Re-Scrap Entire Station Complex. Empty Trash Receptacles.	Franklin Av	C	N114	1320 - 1500
Report Off Duty.	Franklin Av	C	N114	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0710	Station South	0700 - 1500	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper PPE, Use Proper Equipment And Chemical During Performance Of Duties). Sweep Platform Stairways, Outside Areas And Street Stairways. Scrap Mezzanines, Control Areas And Platform. Empty And Disinfect Trash Receptacles. Clean All Chrome Top Of The Trash Receptacles. Clean, Mop Disinfect, Wipe Down Tile Walls Of Employee's Toilet And Facility Room (EFR). Wipe Down Booth Windows, Empty Trash Receptacles And Mop Booth Floor. Clean All Turnstiles, MVMs, Mems And MC Reader On All Control Areas. Clean And Disinfect All Urine And Feces From Station Mezzanine, Platform And Outside Area Including Stairways. Remove Stain From Floor Wherever Require Within The Station. Clean And Wipe All HPI Units.	Jay St Metrotech	R	C003	0700 - 0815
Sweep all street and mezzanine stairways by the N102 and N103 mezzanine. Scrape N102 and N103 mezzanine and all unstaffed areas. Spot mop all stains, spills, and drag marks in N102 and N103 mezzanine. Sweep all stairways under 370 Jay Street arcade level. Scrap arcade level & disinfect urine areas. Mop terrazzo floor tiles leading to N102 and N103 paid mezzanine entrance. Clean and disinfect urine and feces from station mezzanine and outside area including street stairways. Empty trash receptacles in mezzanine N102 and N103. Remove stain around the trash receptacles in mezzanine N102 and N103. Polish all chromes inside the trash can. Clean and sweep outside areas around the KA rail top of the street stairways in mezzanine N102 and N103. Clean and disinfect urine and feces from station mezzanine and outside area including street stairways. Mop and disinfect floor inside the ELV 706, ELV 707, ELV 708 and ELV 709 whenever required until 1100hrs CTA job #SC725 reported on duty.	Jay St Metrotech	A C F	N103	0825 - 1100
Lunch	Jay St Metrotech	A C F	N103	1100 - 1130
Major Cleaning: (No Exceptions) SUN: Clean exterior and interior of the booth N103, mop booth Floor and empty trash can. MON/ WED/ THU: (C003 ‘R’ Line) Sweep, mop and disinfect employee toilet. Wipe down tiles wall and clean sink, toilet bowl and all dispensers. Sweep, mop and disinfect EFR. Wipe and clean microwave/ refrigerator. TUE: Sweep floor, mop inside the station GSM office. FRI & SAT: (N103 A/C/F Line) Sweep, mop and disinfect employee toilet. Wipe down tiles wall and clean sink, toilet bowl and all dispensers. Sweep, mop and disinfect EFR. Wipe and clean microwave/ refrigerator	Jay St Metrotech	A C F	N103	1130 - 1230
Scrap Mezzanines And Control Areas. Empty And Disinfect Trash Receptacles In Mezzanine N102 And N103. Sweep All Street Stairways In Mezzanine N102 And N103.	Jay St Metrotech	A C F	N103	1230 - 1400
Scrap Mezzanine And Platform Only. Empty Trash Receptacles Only. Must Complete Before Off Duty.	Jay St Metrotech	R	C003	1410 - 1500
Report Off Duty.	Jay St Metrotech	R	C003	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0711	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Perform All Listed Duties At Court Street On The "R" Line.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Police Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges, AFC Equipment, Glass And Metal Surfaces. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean AFC Swipe Heads At Un Staffed Control Area. Clean HPis. Clean And Disinfect Benches On Island Platform. Clean Customer Information Center In Montague Street Mezzanine, Clean Subways Map Frames On Island Platform. Clean And Disinfect Employee Toilet In Passageway Next To ES 305 And ES 306.	Borough Hall	2 3 4 5	R601A	2300 - 0200
Clean & Disinfect El 308 And El 309. Wipe Down Stainless Steel Inside And Outside. Remove Gum From Cab Floors. Sweep, Mop And Disinfect.	Borough Hall	2 3 4 5	R601A	0200 - 0300
Lunch	Borough Hall	2 3 4 5	R601A	0300 - 0330
Clean Upper/Lower Landings Of ES 305 And 306. Clean And Polish Interior Stainless Steel Panels. Remove All Stickers, Graffiti, And Residue. Remove Dust Build Up On Tile Walls And Adjacent Light Fixtures.	Borough Hall	2 3 4 5	R601A	0330 - 0430
Major Cleaning: Sun: Island Platform Refuse Room. Deck Wash Walls And Floor. Mon: Bucket Wash All Street Stairways In Montague St Exit. Tue: Clean And Disinfect Employee Facilities And Lactating Room In R601A Paid Mezzanine. Deck Wash Walls, Clean Toilet, Deck Wash Floors. Clean Out Microwave And Refrigerator. Wipe Down All Surfaces. Wed: Deck Wash Tile Walls In Upper Mezzanine-Montague Exit- Paid And Unpaid. Thu: Deck Wash Tile Walls In Lower Mezzanine Level Of El 308 And 309. Bucket Wash Stairway To Island Platform. Fri: Deck Wash Tile Walls In Lower Mezzanine Level Of El 305 And 306. Bucket Wash Stairway To Island Platform. Sat: Deck Wash Tile Walls In Passageway Leading To 2/3 Lines.	Borough Hall	2 3 4 5	R601A	0430 - 0600
Re-Scrap Entire Station. Empty Trash Receptacles. Correct All Unsanitary Conditions.	Borough Hall	2 3 4 5	R601A	0600 - 0700
Report Off Duty	Borough Hall	2 3 4 5	R601A	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0712	Station South	2200 - 0600	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. ESCALATORS MUST BE SHUTDOWN PRIOR TO CLEANING. CONTACT E&E FOR AUTHORIZATION PRIOR TO SHUTDOWN. Always wear proper PPE, use proper equipment and chemical during performance of duties. MON & WED & FRI: ESC 313, ESC 314, ESC 348 TUE & THU & SAT: ESC 315, ESC 316, ESC 349 Clean upper/lower landings and polish all stainless still surface areas. Remove all stickers, graffiti and residue from ESC and gums from landing plate. Remove stickers and residue from light fixtures top of the ESCALATORS. Clean and remove dust from tiles wall around the ESC, also clean and remove dust from still columns around the ESC. (NO EXCEPTIONS) SUNDAY: ESC 313, ESC 314, ESC 315, ESC 316, ESC 348, ESC 349 Remove gums from upper and lower landings. Wipe dust from everywhere top to bottom and around the escalators. Remove stickers and residue. (NO EXCEPTIONS)	Smith 9 Sts	F G	N536	2200 - 0045
Major Cleaning Of Escalators: SUN & TUE & THU: ESC 317, ESC 318 SAT & MON & WED: ESC 317, ESC 318 Clean upper/lower landings and polish all stainless still surface areas. Remove all stickers, graffiti and residue from ESC and gums from landing plate. Remove stickers and residue from light fixtures top of the ESCALATORS. Clean and remove dust from tiles wall around the ESC, also clean and remove dust from still columns around the ESC. (NO EXCEPTIONS) FRIDAY: (NO EXCEPTIONS) Clean, polish all chrome railings in mezzanine N102 and N103 including mezzanine area near the ELV 709 and ESC 356, ESC357. Make sure use proper chemicals to complete the job.	Jay St Metrotech	A C F	N103	0100 - 0245
Lunch	Jay St Metrotech	A C F	N103	0245 - 0315
Major Cleaning Of Escalators: Mon/Wed/Fri: Esc 323, Esc 324, Esc 350 Tue/Thu/Sat: Esc 321, Esc 322, Esc 350 Clean Upper/Lower Landing And Polish All Stainless Still Surface Areas. Remove All Stickers, Graffiti And Residue From Esc And Gums From Landing Plate. Remove Stickers And Residue From Light Fixtures Top Of The Escalators. Clean And Remove Dust From Tiles Wall Around The Esc, Also Clean And Remove Dust From Still Columns Around The Esc. (No Exceptions) Sun: Esc 321, Esc 322, Esc 323, Esc 324, Esc 350 Remove Gums From Upper And Lower Landings. Wipe Dust From Everywhere Top To Bottom And Around The Escalators. Remove Stickers And Residue. (No Exceptions)	High St	A C	N100	0330 - 0540
Report Off Duty.	Smith 9 Sts	F G	N536	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0713	Station South	1500 - 2300	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap G1 Mezzanine, Platforms And Overpasses. Sweep All Stairways. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges And Platforms. Clean G1 Windows, Clean Station ID Signs. Remove All Stickers And Graffiti Upon Discovery. Clean All AFC Equipment (MVM's, MEM's, Swipe Reader's, Turnstiles & HEET's) In G1 Mezzanine.	Coney Island Stillwell Av	D F N Q	G009	1500 - 1700
Lunch	Coney Island Stillwell Av	D F N Q	G009	1700 - 1730
Clean And Disinfect ELE 701 And ELE 702. Clean Glass, Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floor.	Coney Island Stillwell Av	D F N Q	G009	1730 - 1830
Remove Pigeon Droppings. (Mezzanine Of G001) Sweep Stairs. Remove Litter In Passageway. Disinfect Urine Areas. Clean Inside All Trash Receptacle Rims And Polish.	Coney Island Stillwell Av	D F N Q	G009	1830 - 2000
Major Cleaning: (1930-2000) Thu: Clean And Organize Clerical And Chemical Supply Rooms.				
Scrap Mezzanine, Platforms And Overpasses. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes And Ramps, Ledges, Platforms And Outside Area Near G9 And Bus Ramp. Clean And Disinfect Refuse Room.	Coney Island Stillwell Av	D F N Q	G009	2000 - 2200
Major Cleaning: (2130-2200) Sat: Clean And Disinfect Refuse Room On Platforms.				
Clean And Disinfect Men's And Women's Public Toilets.	Coney Island Stillwell Av	D F N Q	G009	2200 - 2300
Report Off Duty	Coney Island Stillwell Av	D F N Q	G009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0714	Station South	0700 - 1500	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash. Major Cleaning: (0900-0930) Sun: Canister Housing. Mon: Sweep Emergency Exits Stairways. Tue: Clean & Polish AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Wed: Employees' Facility Room Thu: Clean/Disinfect Employees' Toilets And Wash Down Walls. Fri: Clean Booth B022	Avenue M	Q	B022	0700 - 0930
Clean/Disinfect Urine Areas And Pigeon Droppings. Sweep All Stairways. Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' And Public Toilets And Empty Booth Trash.	Newkirk Plaza	B Q	B019	0940 - 1230
Lunch	Newkirk Plaza	B Q	B019	1230 - 1300
Major Cleaning: (1300-1330) Sun: Canister Housing. Mon: Wash Walls/Floors In Employee Toilet. Tues: Clean Canister Housing Wed: Clean & Polish AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers, Emergency Gates/Chrome), Railings. Wed: Employees' Facility Room Thu: Clean/Disinfect Employees' Toilets And Wash Down Walls. Fri: Clean Booth B019	Newkirk Plaza	B Q	B019	1300 - 1330
Sweep All Stairways. Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings, FSMF's And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash.	Avenue M	Q	B022	1340 - 1500
Report Off Duty.	Avenue M	Q	B022	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0715	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Close Public Toilets At 2400 Hrs. Clean Disinfect And Restock Paper Supplies Including Soap.				
Sweep All Stairways. Scrap Mezzanine And Island Platform. Clean And Disinfect All Urine Areas Throughout The Entire Station. Correct All Unsanitary Conditions And Pigeon Droppings. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's, HXT's, Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaner's Room. Clean And Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones And Station Signage. Clean And Disinfect All Elevators.	86 St	R	C025	2300 - 0120
Sweep All Stairways. Scrap Mezzanine And Island Platform. Clean And Disinfect All Urine Areas Throughout The Entire Station. Correct All Unsanitary Conditions And Pigeon Droppings. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, HEET, HXT, Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches, Maps And Frames. Clean Employee's Facility Room And Cleaners Room. Clean And Disinfect Employee's Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones And Station Signage. Clean And Disinfect All Elevators.	Bay Ridge 95 St	R	C027	0130 - 0230
Lunch	Bay Ridge 95 St	R	C027	0230 - 0300
RTO Facilities: Clean Locker Rooms, Dispatchers Offices, Clean, Mop And Restock Employees' Restroom. Empty And Disinfect Trash Receptacles.	Bay Ridge 95 St	R	C027	0300 - 0400
Sweep Outside And Platform Stairways Of C027 And 93 St Areas. Scrap Mezzanine And Platforms. Correct All Unsanitary Conditions And Pigeon Droppings. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, HEET, HXT, Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaner's Room. Clean And Disinfect Public And Employees' Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones And Station Id Signs. Open Public Toilets At 0500 Hrs.	Bay Ridge 95 St	R	C027	0400 - 0650
Report Off Duty.	86 St	R	C025	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0716	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash.	55 St	D	E005	2300 - 2340
D Line Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash. Clean, Mob And Disinfect ELE 740 And ELE 741. Clean and disinfect public bathrooms. CLOSE PUBLIC TOILETS AT 0000 HRS.	New Utrecht Av	N	D005	2400 - 0230
Lunch	New Utrecht Av	N	D005	0230 - 0300
Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash. Clean, Mob And Disinfect ELE 738 And ELE 739. OPEN PUBLIC TOILETS AT 0500 HRS.	New Utrecht Av	N	D005	0300 - 0500
Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash.	55 St	D	E005	0510 - 0700
Report Off Duty	55 St	D	E005	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0716A	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap platforms, scrap mezzanine, and outside areas in manned and unmanned areas. Sweep stairways. Remove all stains, all bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty and disinfect all trash receptacles. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom. Clean, mop and disinfect ELE 738 and ELE 739.				
If there is no coverage for Job SC0716 0000 - 0100 Clean and Close Public Toilets.	New Utrecht Av	N	D005	2300 - 0200
Major Cleaning (0100-0200): Sun: Remove stains and scuff marks from columns on southbound platform. Mon: Remove stains and scuff marks from columns on northbound platform. Tue: Remove stains and scuff marks from columns in mezzanine. Wed: Clean stairway rails and handrails. Thu: Clean HPIs, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.				
Perform duties on 62nd *D Line*				
Remove all stains, graffiti, stickers, all bird droppings from the area by the elevators. Remove all stains, graffiti, stickers, all bird droppings from all ramps and gates by ELE 740and 741. Correct all unsanitary conditions. Clean, disinfect and mop ELE 740 and ELE 741. Clean windows	New Utrecht Av	N	D005	0200 - 0400
Lunch	New Utrecht Av	N	D005	0400 - 0430
Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges. Clean outside entrance and sidewalk.				
Open Public Toilets at 0500, If there is no coverage for Job SC0716				
Major Cleaning (0500-0600): Sun: Bucket wash signs, benches, and emergency evacuation device. Mon: Clean HPIs, maps, and hand sanitizer boxes. Tue: Clean stairway rails and handrails. Wed: Bucket wash & disinfect refuse housings. Thu: Remove stains and scuff marks from “Q” panel, columns on southbound platform. Fri: Remove stains and scuff marks from “Q” panel, columns on northbound platform. Sat: Remove stains and scuff marks from “Q” panel, columns in mezzanine	New Utrecht Av	N	D005	0430 - 0600
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, all bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	New Utrecht Av	N	D005	0600 - 0700
Report Off Duty	New Utrecht Av	N	D005	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0717	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	2300 - 2400
General Duties: (See Below) Remove Pigeon Droppings.				
Close Public Toilets At 2400 Hours. Clean, Sweep, Mop, Disinfect And Wash All Walls, Stall Doors And Floors. Restock Public Toilets.				
Lunch				
Clean & Scrap Bus Ramps.				
General Duties: (See Below) Remove Pigeon Droppings.	Jamaica Center Parsons/Archer	E J Z	N606	0300 - 0500
Open Public Toilets@ 0500 Hours. Clean And Disinfect EL412 And EL413. Clean, Sweep, Mop & Disinfect Employee Toilet & All Floors In District Office. Empty All Trash Receptacles. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Jamaica Center Parsons/Archer	E J Z	N606	0500 - 0600
Scrap Mezzanines.	Jamaica Center Parsons/Archer	E J Z	N606	0600 - 0700
Report Off Duty.				
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* General Duties *				
- Sweep All Street, Mezzanines And Platform Stairways.				
- Wipe Down All Platform Stairway Handrails.	Jamaica Center Parsons/Archer	E J Z	N606	0700 -
- Clean/Scrap 3 Ft Around All Street Stairways.				
- Clean Coping Of All Stairways.				
- Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways.				
- Remove All Stains And Drag Marks.				
- Remove Gum From Floors.				
- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends.				
- Clean Around And Wipe Down Benches.				
- Empty And Disinfect All Trash Receptacles.				
- Clean And Polish Trash Receptacle Tops And Chromes.				
- Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacles.				
- Wipe Down Wall Or Structure Behind / Adjacent To Trash Receptacle.				
- Remove Graffiti From Non-Painted Surface Signs.				
- Remove Stickers/ Residue.				
- Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment				
- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.				
- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.				
- Clean Booth Exterior Window And Empty Waste Basket.				
** Bathroom Duties: **				
- Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors.				
- Empty Trash And Mop Floors.				
- Wipe Down All Modesty Panels And Walls.				
- Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.				
- Re-Stock With Soap And Tissues.				
*** Elevator Duties: ***				
- Clean Interior And Exterior.				
- Clean Elevator Door Windows, Stainless Steel Cab Interior And Door.				
- Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator.				
- Remove Graffiti And Stickers/Residue.				
- If Applicable; Clean Exterior Glass And Ledges.				
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Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0718	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	2300 - 0030
** General Duties (See Below) **				
Bathroom Duties: - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink And Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Restock With Soap And Tissues.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0030 - 0100
Clean EFR.				
Clean & Disinfect Walls & Floors Of El411	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0100 - 0130
Lunch	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0130 - 0200
Clean & Polish Esc 434. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0200 - 0245
Clean & Polish Esc 435. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0245 - 0330
Clean & Polish Esc 436. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0330 - 0415
Clean & Polish Esc 437. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0415 - 0530
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty All Trash Receptacles.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0530 - 0700
Report Off Duty.				
. * General Duties * - Sweep All Street, Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacles. - Wipe Down Wall Or Structure Behind / Adjacent To Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties: ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces. - Remove All Stickers/Residue. - Re-Stock With Soap And Tissues. .	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
-Spot deck/hose/mop ADA tactile as needed.
Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0719	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Jamaica Van Wyck	E	N604	2300 - 0100
General Duties And Bathroom Duties: (See Below)				
Clean, Mop & Disinfect Walls & Floors Of EL 408/409. Clean Glass & Wipe Down Stainless Steel Inside & Outside.	Jamaica Van Wyck	E	N604	0100 - 0145
Lunch	Jamaica Van Wyck	E	N604	0145 - 0215
Clean & Polish Esc430. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	E	N604	0215 - 0300
Clean & Polish Esc431. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	E	N604	0300 - 0345
Clean & Polish Esc428. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	E	N604	0345 - 0430
Clean & Polish Esc429. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	E	N604	0430 - 0515
General Duties: (See Below)	Jamaica Van Wyck	E	N604	0515 - 0700
Report Off Duty.				
. * General Duties: * - Sweep All Street, Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. - Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. - Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base & Remove Stains On Floor At Base Of Trash Receptacle. - Wipe Down Wall Or Structure Behind / Adjacent To Trash Receptacles. - Remove Graffiti From Non-Painted Surface Signs. - Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties: ** - Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink And Mirrors. - Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. - Re-Stock With Soap And Tissue. *** Elevator Duties: *** - Clean Interior And Exterior. - Clean Elevator Door Windows, Stainless Steel Cab Interior And Door. - Disinfect And Damp Mop Cap Floors And Floors In Front Of Elevator. - Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Jamaica Van Wyck	E	N604	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0720	Station South	2300 - 0700	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean RTO Facilities Including Dispatcher's Office, Crew Reporting Center, Crew Room, Locker Rooms & Toilets. Empty Trash.	Jamaica 179 St	F	N343	2300 - 0100
Close Public Toilets @ 2400 Hours. Clean, Sweep, Mop, Disinfect & Restock Public Toilets. Wash Walls.	Jamaica 179 St	F	N343	0100 - 0200
Sweep All Stairways. Scrap Mezzanine, Platforms & Outside Areas. Empty, Clean & Disinfect All Trash Receptacles.	Jamaica 179 St	F	N343	0200 - 0300
Lunch	Jamaica 179 St	F	N343	0300 - 0330
Clean & Disinfect El431, El432, & El433. Clean Glass & Wipe Down Stainless Steel Inside & Outside. Sweep & Mop Floors.	Jamaica 179 St	F	N343	0330 - 0430
Clean Stations EFR, Mop Floor & Empty Trash. Clean & Disinfect Refuse Room. Clean & Wipe All Benches.	Jamaica 179 St	F	N343	0430 - 0600
Open Public Toilets @ 0500 Hours. Sweep All Street, Platform & Mezzanine Stairways. Re-Scrap The Station & Empty Trash. Polish Rims & Clean All Trash Receptacles.	Jamaica 179 St	F	N343	0600 - 0700
Report Off Duty.	Jamaica 179 St	F	N343	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0721	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 - 0830
Clean And Polish El 301, El 302 And El 303. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	Atlantic Av-Barclays Ctr	D N R	C009	0830 - 0930
Clean Men And Women'S Public Toilets: Clean Commodes, Urinal, Stall Doors And Vanity Mirror. Wipe Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, Mop And Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discovery.	Atlantic Av-Barclays Ctr	D N R	C009	0930 - 1100
Clean And Polish El 304, El 305 And El 306. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	Atlantic Av-Barclays Ctr	D N R	C009	1100 - 1130
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	1130 - 1300
Clean And Polish El 301, El 302 And El 303. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	Atlantic Av-Barclays Ctr	D N R	C009	1300 - 1400
Clean Men And Women'S Public Toilets: Clean Commodes, Urinal, Stall Doors And Vanity Mirror. Wipe Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, Mop And Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discovery.	Atlantic Av-Barclays Ctr	D N R	C009	1400 - 1500
Clean And Polish El 304, El 305 And El 306. Sweep, Disinfect And Mop Floors.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Report Off Duty.	Atlantic Av-Barclays Ctr	D N R	C009	

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0722	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 - 1630
Clean And Polish EI301, EI302 And EI303. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.				
Clean Men And Women's Public Toilets: Clean Commodes, Urinal Stall Doors And Vanity Mirror. Wipe Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, Mop And Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discovery.	Atlantic Av-Barclays Ctr	D N R	C009	1630 - 1730
Clean And Polish EI304, EI305 And EI306. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	Atlantic Av-Barclays Ctr	D N R	C009	1730 - 1900
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	1900 - 1930
Clean And Polish EI301, EI302 And EI303. Remove Gum From Floors. Sweep, Disinfect And Mop Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	Atlantic Av-Barclays Ctr	D N R	C009	1930 - 2100
Clean Men And Women'S Public Toilets: Clean Commodes, Urinal Stall Doors And Vanity Mirror. Wipe Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, Mop And Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discovery.	Atlantic Av-Barclays Ctr	D N R	C009	2100 - 2200
Clean And Polish EI304, EI305 And EI306. Sweep, Disinfect And Mop Floors.	Atlantic Av-Barclays Ctr	D N R	C009	2200 - 2300
Report Off Duty.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0723	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
REPORT ON DUTY IN FULL UNIFORM	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1500 - 1530
Clean And Polish EL307. Sweep, Disinfect And Mop Floors. Clean Exterior Ledges Of All Levels.				
PERFORM DUTIES ON 'Q' LINE	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1530 - 1900
- Clean All Trash Receptacles Chrome Tops. - Clean All HPI's - Remove All Spills, Stains And Drag Marks From Floor Areas. Sweep All Stairways And Landings. Scrap Island Platform, And All Mezzanines Including Hanson Place And Bottom Of LIRR Tracks 1 And 2. Empty And Disinfect All Trash Receptacles, Damp Wipe Trash Receptacles. Remove All Graffiti And Stickers On Station. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames On Island Platform. Clean All Public Telephones On Station. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Sweep All Stairways And Landings, Scrap Passageways And Ramps Leading From "Q" Platform, "2" N/B Platform And "4" Island Platform To The Barclays Center Control Area. Scrap Paid Side Of Barclays Center Control Area Mezzanine. Disinfect Unsanitary Conditions. Empty Trash Receptacles In R612 Paid Mezzanine. Major Duty: (1730-1800) Mon: Island Platform Scrubber Room- Clean And Organize, Discard All Empty Bottles And Boxes. Tue: Hanson Place Scrubber Room- Clean And Organize, Discard All Empty Bottles And Boxes. (Lower Level Mezzanine.) Wed: Mid Mezzanine Scrubber Room North To LIRR Tracks 1 And Z. Discard All Empty Bottles And Boxes. Thu: Hanson Place Employee Toilet. Wash Walls/Floors. Wipe Down All Surfaces. Replenish Paper Supplies. Fri: Clean And Polish All AFC Equipment And Stainless Steel In Hanson Place Control Area.				
Clean And Polish Stainless Steel Adjacent To S/W'S ML1, ML2, ML3, P9 And P10.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1900 - 2000
LUNCH	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2000 - 2030
Sweep all stairways leading to Q platform, including stairways by Hanson Place. Scrap Island Platform and Hanson place control area. Clean all AFC equipment, MVMs, MEMs, Metrocard readers and swipe heads, heets, hxts and trash receptacle chrome tops. Clean, sweep, disinfect and Mop employees toilet- Restock paper supplies. Empty trash receptacles on Island platform and in Hanson pl. control area. Wipe down benches, disinfect urine areas. Remove graffiti and stickers upon discovery. Clean, sweep and mop floor inside of ele 307- wipe down interior and exterior on mezz and platform levels. Remove all spills, stains and drag marks from floor areas. Clean all AFC equipment, MVMs, MEMs, HEETS, HEXTs, metrocard readers and swipe heads.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2030 - 2215
Q LINE Scrap And Disinfect Head House Area On Street Level And Transport Trash To Refuse Room.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2215 - 2300
REPORT OFF DUTY.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0724	Station South	1500 - 2300	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Uniform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: Fri - Clean And Disinfect Refuse Rooms	Clinton Washington Avs	C	N111	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Kingston Throop Avs	C	N119	1710 - 1910
Lunch	Kingston Throop Avs	C	N119	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: Fri - Clean And Disinfect Refuse Rooms	Ralph Av	C	N121B	1950 - 2150
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Clinton Washington Avs	C	N111	2200 - 2300
Report Off Duty.	Clinton Washington Avs	C	N111	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0725	Station South	1100 - 1900	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report N Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Clean And Disinfect Men'S And Women'S Public Toilets. Re-Stock Both Toilets. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Floor With Proper Chemicals. Major Cleaning Inside And Outside The Elv 708 And Elv 709. Wipe Down All Dusty Areas, Clean And Polish Stainless Steel And Glass Inside And Outside The Elevators. Wipe Down All Ledges At Upper And Lower Levels. Remove Debris From Door Tracks. (Make Sure Use Proper Chemicals For The Job)	Jay St Metrotech	A C F	N103	1100 - 1330
Clean And Disinfect Men'S And Women'S Public Toilets. Re-Stock Both Toilets. Remove Stickers, Residue, Graffiti And Build-Up Dust From Walls, Floors And Light Fixtures. Clean, Disinfect And Re-Stock Employee Toilet In Mezzanine N103.	Jay St Metrotech	A C F	N103	1330 - 1430
Lunch	Jay St Metrotech	A C F	N103	1430 - 1500
Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Floor With Proper Chemicals. Major Cleaning Inside And Outside The Elv 706 And Elv 707. Wipe Down All Dusty Areas, Clean And Polish Stainless Steel And Glass Inside And Outside The Elevators. Wipe Down All Ledges At Upper And Lower Levels. Remove Debris From Door Tracks. (Make Sure Use Proper Chemicals For The Job)	Jay St Metrotech	A C F	N103	1500 - 1700
Clean And Disinfect Men'S And Women'S Public Toilets. Re-Stock Both Toilets. Remove Stickers, Residue, Graffiti And Build-Up Dust From Walls, Floors And Light Fixtures. Clean, Disinfect And Re-Stock Employee Toilet In Mezzanine N103.	Jay St Metrotech	A C F	N103	1700 - 1815
Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Floor With Proper Chemicals. Wipe Down All Dusty Areas, Clean And Polish Stainless Steel And Glass Inside And Outside The Elevators. Wipe Down All Ledges At Upper And Lower Levels. Remove Debris From Door Tracks. Mop Men'S And Women'S Public Toilet Floor Before Going Off Duty. (Make Sure Use Proper Chemicals For The Job)	Jay St Metrotech	A C F	N103	1815 - 1900
Report Off Duty Note: During Public Toilets Out Of Service Spend The Time To Clean And Polish All AFC Units.(Turnstiles, MVMs, MEMs Mc Reader, High Wheels, All Service Gates) (N102 And N103 Mezzanine)	Jay St Metrotech	A C F	N103	1900 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0727	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean ALL benches. Clean And Polish All Turnstiles, MVMs, MEMs And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Scrap Closed Off Area Behind Booth N419.	Classon Av	G	N419	2300 - 0100
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean ALL benches. Clean And Polish All Turnstiles, MVMs, MEMs And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	Clinton Washington Avs	G	N420B	0110 - 0320
Lunch	Clinton Washington Avs	G	N420B	0320 - 0350
Sweep All Stairways. Scrap Mezzanines, Platforms And Underpass. Clean And Disinfect Employees' Toilet. Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Room. Clean All Benches And Public Phones. Clean Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	Fulton St	G	N422	0400 - 0640
Major Cleaning (0600-0640) Wed: Clean & Organize Supply Room. Fri: Clean Employees' Toilet, Clean Walls, Floors, Commode, Urinals & Empty Trash. Clean & Organize Slop Sink Room. Sat: Clean & Disinfect Refuse Room & All Trash Receptacles.				
Report Off Duty.	Classon Av	G	N419	0650 - 0700

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0728	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Pre Job Van Inspection and Disinfection	Jamaica Center Parsons/Archer	E J Z	N606	0700 - 0730
WAA- Inventory Supply Rooms; Deliver Supplies.	Various	Various	Various	0730 - 1130
Lunch	Various	Various	Various	1130 - 1200
WAA- Inventory Supply Rooms; Deliver Supplies.	Jamaica Center Parsons/Archer	E J Z	N606	1200 - 1430
Post Job Van Inspection and Disinfection	Jamaica Center Parsons/Archer	E J Z	N606	1430 - 1500
Report off duty Note: If there is no supplies or inventory to deliver, CTA will be reassigned to perform other tasks during time allotted on schedule.	Jamaica Center Parsons/Archer	E J Z	N606	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0729	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform Pre Job Van Inspection and Disinfection	Jamaica Center Parsons/Archer	E J Z	N606	0700 - 0730
WAA- Inventory Supply Rooms; Deliver Supplies.	Various	Various	Various	0730 - 1130
Lunch	Various	Various	Various	1130 - 1200
WAA- Inventory Supply Rooms; Deliver Supplies.	Jamaica Center Parsons/Archer	E J Z	N606	1200 - 1430
Post Job Van Inspection and Disinfection	Jamaica Center Parsons/Archer	E J Z	N606	1430 - 1500
Report Off Duty Note: If there is no supplies or inventory to deliver, CTA will be reassigned to perform other tasks during time allotted on schedule.	Jamaica Center Parsons/Archer	E J Z	N606	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0730	Station South	0700 - 1500	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Jackson Hts Roosevelt Av	E F M R	N324	0700 - 0800
Clean And Disinfect Men's And Women's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop Floor, Clean Wash Empty Trash.	Jackson Hts Roosevelt Av	E F M R	N324	0800 - 0900
Clean Interior Of Elevator #420 And Exterior Of Elevator At Middle Mezzanine, N324 Control Area, And Clean Balcony On "7" Line Flushing Side.	Jackson Hts Roosevelt Av	E F M R	N324	0900 - 1000
Clean Interior And Exterior Of Elevator# 423 On Mezzanine And S/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Jackson Hts Roosevelt Av	E F M R	N324	1000 - 1030
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1030 - 1100
(Mon-Fri) EMT Office Cleaning Task (Middle Mezzanine) Sweep And Damp Mop Floor, Wipe Tables, Empty Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	1120 - 1240
(Sat-Sun) Sweep And Damp Mop Men's And Women's Public Restroom. Empty Trash.	Flushing Main St	7	R533	1245 - 1315
Clean Interior And Exterior Of Elevator # 414 On Mezzanine And N/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Flushing Main St	7	R533	1320 - 1440
Clean And Disinfect Men's And Women's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop Floor, Clean Wash Empty Trash.	Jackson Hts Roosevelt Av	E F M R	N324	1500 -
Clean Interior And Exterior Of Elevator # 414 On Mezzanine And S/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.				
Report Off Duty				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0731	Station South	0700 - 1500	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	0700 - 0745
Clean Interior And Exterior Of EL412 And EL413. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors And Area Leading To EL413. Clean Behind Walls Of EL412. Street Levels.	Jamaica Center Parsons/Archer	E J Z	N606	0745 - 0845
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	0845 - 0900
Clean Street Level Exterior Of EL412 And Behind Walls Of EL412.	Jamaica Center Parsons/Archer	E J Z	N606	0900 - 0930
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	0930 - 1000
Clean Interior And Exterior Of EL412 And EL413. Damp Mop Cab Floors. Clean Behind Walls Of EL412.	Jamaica Center Parsons/Archer	E J Z	N606	1000 - 1030
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1100 - 1200
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica 179 St	F	N343	1200 - 1300
Clean Interior And Exterior Of Elevator # 431, 432 And El 433. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop Floors.	Jamaica 179 St	F	N343	1300 - 1345
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica 179 St	F	N343	1345 - 1430
Clean Interior And Exterior Of EL431, EL432 And EL433. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors.	Jamaica 179 St	F	N343	1500 -
Report Off Duty.	Jamaica Center Parsons/Archer	E J Z	N606	

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0732	Station South	1500 - 2300	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Jackson Hts Roosevelt Av	E F M R	N324	1500 - 1600
Clean And Disinfect Men's And Women's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop Floor, Clean Wash Empty Trash.	Jackson Hts Roosevelt Av	E F M R	N324	1600 - 1700
Clean Interior Of Elevator #420 And Exterior Of Elevator At Middle Mezzanine, N324 Control Area, And Clean Balcony On "7" Line Flushing Side.	Jackson Hts Roosevelt Av	E F M R	N324	1700 - 1800
Clean Interior And Exterior Of Elevator # 423 On Mezzanine And S/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Jackson Hts Roosevelt Av	E F M R	N324	1800 - 1830
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1800 - 1830
Clean Interior And Exterior Of Elevator # 414 On Mezzanine And N/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Flushing Main St	7	R533	1850 - 2015
Clean And Disinfect Men's And Women's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop Floor, Clean Wash Empty Trash.	Flushing Main St	7	R533	2015 - 2130
Clean Interior And Exterior Of Elevator # 414 On Mezzanine And S/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Flushing Main St	7	R533	2130 - 2235
Report Off Duty	Jackson Hts Roosevelt Av	E F M R	N324	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0733	Station South	1500 - 2300	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Jamaica Center Parsons/Archer	E J Z	N606	1500 - 1545
Clean Interior And Exterior Of EL412 And EL413. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors And Area Leading To EL413. Clean Behind Walls Of EL412. Street Levels.	Jamaica Center Parsons/Archer	E J Z	N606	1545 - 1645
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	1645 - 1700
Clean Street Level Exterior Of EL412 And Behind Walls Of EL412.	Jamaica Center Parsons/Archer	E J Z	N606	1700 - 1730
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	E J Z	N606	1730 - 1800
Clean Interior And Exterior Of EL412 And EL413. Damp Mop Cab Floors. Clean Behind Walls Of EL412.	Jamaica Center Parsons/Archer	E J Z	N606	1800 - 1830
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	1800 - 1830
Clean Interior And Exterior Of Elevator # 431, 432 And EL433. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop Floors.	Jamaica 179 St	F	N343	1915 - 2100
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica 179 St	F	N343	2100 - 2145
Clean Interior And Exterior Of EL431, EL432 And EL433. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors.	Jamaica 179 St	F	N343	2145 - 2230
Report Off Duty	Jamaica Center Parsons/Archer	E J Z	N606	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0734	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch	Various	Various	Various	1100 - 1130
Resume Cleaning duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty.	Not Applicable	Not Applicable	Not Applicable	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#			Hours	RC#
SC0735	Station South	0700 - 1500		2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch	Various	Various	Various	1100 - 1130
Resume Cleaning duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty.	Various	Various	Various	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0736	Station South	0700 - 1500	2766

INSTRUCTIONS

STATION LINE BOOTH HOURS

Sunday-Thursday

Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch	Various	Various	Various	1100 - 1130
Resume Cleaning duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty.	Various	Various	Various	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#			Hours	RC#
SC0737	Station South		0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch	Various	Various	Various	1100 - 1130
Resume Cleaning duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty.	Various	Various	Various	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0738	Station South	0700 - 1500	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch	Various	Various	Various	1100 - 1130
Resume Cleaning duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty.	Various	Various	Various	1500 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours		RC#
SC0739	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Tuesday-Saturday				
Report On Duty In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch	Various	Various	Various	1900 - 1930
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Duty	Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0740	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Tuesday-Saturday				
Report On Duty In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch	Various	Various	Various	1900 - 1930
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Duty	Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0741	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Tuesday-Saturday				
Report On Duty In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch	Various	Various	Various	1900 - 1930
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Duty	Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0742	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Tuesday-Saturday				
Report On Duty In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch	Various	Various	Various	1900 - 1930
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Duty	Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0743	Station South	1500 - 2300	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Tuesday-Saturday				
Report On Duty In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch	Various	Various	Various	1900 - 1930
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Duty	Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0744	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Friday-Tuesday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300
Lunch	Various	Various	Various	0300 - 0330
Resume Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0330 - 0700
Report Off Duty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0745	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Friday-Tuesday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300
Lunch	Various	Various	Various	0300 - 0330
Resume Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0330 - 0700
Report Off Duty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0746	Station South	2300 - 0700	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Friday-Tuesday				
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300
Lunch	Various	Various	Various	0300 - 0330
Resume Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0330 - 0700
Report Off Duty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SC0747	Station South	2300 - 0700	2766

INSTRUCTIONS

STATION LINE BOOTH HOURS

Friday-Tuesday

Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300
Lunch	Various	Various	Various	0300 - 0330
Resume Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0330 - 0700
Report Off Duty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC089	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean And Disinfect Employee Toilet And Facility Room. Scrap R600 Mezzanine. Scrap Lower Mezzanine, Stairways, Landings Leading to Island Platform And Passageway Leading To Stairways. Empty & Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean Sand Box. Clean All AFC Equipment: MVMs MEMs, Turnstiles, Readers, Railings And Gates. Clean Hpi And Cai'S. Clean Exterior Of Police Omega Booth Including Exterior Glass. Clean Exterior Of R600 Booth Glass. Wipe Down Refuse Canister Housing Tops. Clean And Disinfect Around And Under Benches On Island Platform.	Clark St	2 3	R600	2200 - 2400
Dust Mop And Remove Gum From Tile Floors On Island Platform, Passageway & Stairways. Bucket Wash Lower Mezzanine, Passageway, Platform Stairways & Island Platform. Secure Equipment.	Clark St	2 3	R600	2400 - 0230
Lunch	Clark St	2 3	R600	0230 - 0300
Clean & Disinfect El310, El311 & El 312. Clean Glass & Wash Down Stainless Steel In & Outside Of Elevators. Remove Gum And Sweep/Mop Floors.	Clark St	2 3	R600	0300 - 0430
Major Cleaning: (0430-0600) Sun-Wed: Dust Mop And Remove Gum From Tiles Floors In R600 Paid Mezzanine. Bucket Wash R600 Paid Mezzanine And Stairways Leading Down To Employee Toilet. Thu: Major Duty Emergency Exit Stairway - Hose Wash From Upper Mezzanine Level To Lower Mezzanine Level - Disinfect. Fri: Major Duty Refuse Canister Housings On South End Of Island Platform. Deck Wash Interior And Exterior Walls- Disinfect. Sat: Deck Wash Tile Walls In Lower Mezzanine And Passageway. Deck Wash Tile Walls Surrounding Platform Stairways On Island Platform Level.	Clark St	2 3	R600	0430 - 0600
Report Off Duty.	Clark St	2 3	R600	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC090	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Landings, Granite, Stair Backs, And 3Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Empty And Disinfect All Trash Receptacles, Damp Wipe Trash Receptacles. Clean Exterior Of R608 Booth Window. Remove All Graffiti And Stickers On The Station. Clean And Disinfect Employee Toilet. Clean Bench And Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove Gum From Metal Stairways.	Nevins St	2 3 4 5	R608	2200 -
Dust Mop And Remove Gum From Northbound Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine And Northbound Mezzanine & Stairways. Put On Charge. Clean Scrubber Room.	Nevins St	2 3 4 5	R608	- 0130
Lunch.	Nevins St	2 3 4 5	R608	0130 - 0200
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine And Southbound Mezzanine & Stairways. Put On Charge. Clean Scrubber Room.	Nevins St	2 3 4 5	R608	0200 - 0330
Remove All Stains, Spills, And Drag Marks In Underpass And On Stairways To Underpass. Correct Unsanitary Conditions: Vomit, Feces And Urine Areas.				
Major Cleaning (0330-0430) Sun: Clean And Disinfect Northbound And Southbound Refuse Rooms. Sat: Clean & Disinfect Scrubber Rooms.	Nevins St	2 3 4 5	R608	0330 - 0400
Clean And Disinfect Northbound And Southbound Refuse Rooms.	Nevins St	2 3 4 5	R608	0400 - 0430
Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean AFC Swipe Heads In Unstaffed Control Areas.	Nevins St	2 3 4 5	R608	0430 - 0600
Report Off Duty	Nevins St	2 3 4 5	R608	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC091	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas.	Borough Hall	2 3 4 5	R602	2200 - 2330
Dust Mop And Remove Gum From Northbound Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Mezzanine, Platform And Overpass. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Borough Hall	2 3 4 5	R602	2330 - 0130
Lunch	Borough Hall	2 3 4 5	R602	0130 - 0200
Dust Mop And Remove Gum From Southbound Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Mezzanine, Platform And Over Pass. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Borough Hall	2 3 4 5	R602	0200 - 0400
Dust Mop And Remove Gum From R604 Control Area. Mop And Disinfect Floor On Paid/Unpaid Side Of Mezzanine.	Borough Hall	2 3 4 5	R602	0400 - 0500
Re-Scrap Entire Station And Empty All Trash Receptacles. Disinfect All Urine Areas. Clean AFC Swipe Heads In Unstaffed Control Areas.	Borough Hall	2 3 4 5	R602	0500 - 0600
Report Off Duty				
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	Borough Hall	2 3 4 5	R602	0600 -
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging				

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC092	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean And Disinfect El 304 And El 306: Sweep, Remove Gum, Disinfect And Mop Floor. Wipe Down Outside Ledges Of Exterior On Platform And Mezzanine Levels. Clean And Polish Stainless Steel In Interior Of Cab. Sweep All Northbound And Southbound Stairways And Landings. Scrap Northbound And Southbound Local Platforms. Empty And Disinfect All Trash Receptacles On Northbound And Southbound Local Platforms, Damp Wipe Tops On All Receptacles. Remove All Graffiti And Stickers On The Station. Clean Benches And All Public Telephones On The Northbound And Southbound Local Platforms. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2200 - 0030
Dust Mop And Remove Gum From Northbound Local Platform. Prepare Scrubber Machine And Machine Clean Northbound Local Platform. Wet Mop All Inaccessible Areas To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0030 - 0200
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0200 - 0230
Dust Mop And Remove Gum From Southbound Local Platform. Prepare Scrubber Machine And Clean Southbound Local Platform. Wet Mop All Inaccessible Areas To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0230 - 0400
Major Cleaning: (0400-0500) Sun: Deck Wash Tile Walls On N/B Platform From Middle To S/End. Mon: Deck Wash Tile Walls On S/B Platform From Middle To N/End. Tue: Deck Wash Tile Walls On S/B Platform From Middle To S/End. Wed: Deck Wash Tile Walls On N/B Platform From Middle To N/End. Thu: Deck Wash Tile Walls/Floor In N/B Scrubber Room. Fri: Deck Wash Tile Walls/Floor In S/B Scrubber Room. Sat: Deck Wash Tiles Walls Along Ramp Leading To R612 Control Area And Irt Underpass/Passageway.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0400 - 0500
Re-Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0500 - 0600
Report Off Duty.				
. Note: *** If Mobile Wash/Specialty Cleaning Is On Station, The Assigned HDC Cleaner Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC093	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All 4/5 Lines Stairways And Landings Including Wide Stairway Leading To Pacific St End Of Station (U21A-F). Scrap Express Platform, Lower Mezzanine And Passageway To The "B,Q" Lines. Empty And Disinfect All Trash Receptacles On Express Platform And Lower Mezzanine Level, Damp Wipe Tops On All Receptacles. Remove All Graffiti And Stickers On The Station. Clean Customer Information Center And Customer Assist Intercoms. Clean Benches And Free Standing Map Frames On Express Platform. Clean All Public Telephones On Express Platforms And Lower Mezzanines. Wipe With A Dry Cloth The "On The Go" Kiosk In Lower Mezzanine. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect El 305. Sweep, Remove Gum, Disinfect And Mop Floor. Wipe Down Outside Ledges If Exterior On Platform And Mezzanine Levels. Clean Stainless Steel In Interior Of Cab.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2200 - 0030
Dust Mop And Remove Gum From Island Express Platform Floor. Prepare Scrubber Machine And Machine Clean Island Express Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0030 - 0200
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0200 - 0230
Dust Mop And Remove Gum From Lower Mezzanine And Passageway To The "B,Q" Lines. Prepare Scrubber Machine And Machine Clean Lower Mezzanine And Passageway To The "B,Q" Lines. Wet Mop All Inaccessible Areas To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Rooms. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0230 - 0430
Major Clean: (0430-0530) Sun: Deck Wash Tile Walls In Irt Underpass Passageway. Mon: Deck Wash Walls/Floor In 4/5 Express Platform Scrubber Room. Tue: Deck Wash Walls/Floor In Lower Mezzanine Scrubber Room. Wed: Deck Wash Walls/Floor In Lower Mezzanine Cta Slop Sink Room/Storage Room. Thu: Deck Wash Tile Walls In Lower Mezzanine Under Irt 2/3/4/5 Platforms. Fri: Deck Wash Tile Walls In Passageway In Lower Mezzanine Leading To B/Q Lines. Sat: Wipe Down Mta Art And Design Electronic Screens In Passageway Leading To B/Q Lines.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0430 - 0530
Empty And Disinfect All Trash Receptacles On Express Platform And Lower Mezzanine Level. Correct All Unsanitary Conditions; Vomit Feces, And Urine Areas.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0530 - 0600
Report Off Duty.				
Note: *** If Mobile Wash/ Specialty Cleaning Is On Station, The Assigned HDC Cleaner Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC094	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways And Landings. Scrap Island Platform, And All Mezzanines Including Hanson Place And Lirr Tracks 1 & 2 Control Areas. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops On All Receptacles. Remove All Graffiti And Stickers On Station. Clean Benches And All Public Telephones On Station. Correct All Unsanitary Conditions: Vomit, Feces, Urine Areas Clean And Disinfect El 307. Clean All Hpi'S. Scrap R612 Paid Mezzanine. Empty All Trash Receptacles.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2200 - 2400
Dust Mop And Remove Gum From Hanson Place Upper Mezzanine. Wet Mop All Areas. Clean Hanson Place Employee Toilet. Sweep Mop And Disinfect.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2400 - 0045
Clean And Polish Es310. Remove All Stickers, Graffiti, And Residue. Clean Tile Walls And Landings Plates.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0045 - 0130
Dust Mop And Remove Gum From Hanson Place Lower Mezzanine. Wet Mop And Disinfect Mezzanine Area Bottom Of Es310, Including Tactile In Front Of AFC Doors.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0130 - 0200
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0200 - 0230
Dust Mop And Remove Gum From Mezzanine Areas Near And Around El307, Including Unpaid Mezzanine Of Lirr Tracks 1 And 2. Wet Mop And Disinfect All Mezzanine Areas. Machine Clean Q Platform. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0230 - 0430
Major Cleaning: (0430-0500) Sun: Deck Wash Walls In Island Platform Scrubber Room. Mon:Deck Wash Walls In Hanson Place Lower Mezzanine Scrubber Room. Tue: Deck Wash Walls In Middle Mezzanine Scrubber Room Near To El 307. Wed: Deck Wash Tile Walls In R612 Paid Mezzanine. Thu: Deck Wash Tile Walls Surrounding Stairways M/A/B/C And S/W'S Mza/B/C Fri: Bucket Wash S/W'S M/A/B/C And Mza/B/C. Sat: Bucket Wash Tile Walls In Passageway Bottom Of S/W'S M/A/B/C And Mza/B/C.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0430 - 0500
Dust Mop And Remove Gum From Barclays Center Control Area Mezzanine. Wet Mop Stairways And Floor Areas Inaccessible To Machine. Disinfect Unsanitary Conditions.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0500 - 0530
Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean Swipe Heads In All Unstaffed Mezzanine.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0530 - 0600
Report Off Duty.				
. Note: ***Prior To Escalator Cleaning, The E/E Unit Must Be Notified Prior To Shutdown And Restart.*** *** If Mobile Wash Is On Station, The Assigned HDC Cleaner Will Be Reassigned To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells (If Applicable). The Stop Button Should Not Be Engaged While The Scrubber Machine Is Charging***	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC095	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways. Scrap Platform & Mezzanine. Scrap Outside Station Area To The Curb. Empty & Disinfect Trash Receptacles. Disinfect Urine Areas & Refuse Room. Clean Exterior Of Booth Window & AFC Equipment. Clean & Disinfect Employee'S Toilet & Facility Room. Remove Graffiti & Stickers.	Grand Army Plaza	2 3	R619	2200 - 2330
Dust Mop And Remove Gum From Island Platform Tile Floors. Prepare Scrubber Machine And Clean Platform Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room.	Grand Army Plaza	2 3	R619	2330 - 0130
Lunch	Grand Army Plaza	2 3	R619	0130 - 0200
Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Clean Mezzanine Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room.	Grand Army Plaza	2 3	R619	0200 - 0400
Re-Scrap & Disinfect Station. Remove Stains On Floors, Empty Trash Receptacles. Disinfect All Urine Areas. Remove Graffiti & Stickers.	Grand Army Plaza	2 3	R619	0400 - 0600
Report Off Duty	Grand Army Plaza	2 3	R619	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC096	Station South	2200 - 0600	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Scrap Sb Platform & R626 Mezzanine. Sweep Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean AFC Equipment (T/S, Mvm, Reader). Remove All Graffiti & Stickers. Clean Public Telephones & Stand.	Crown Hts Utica Av	3 4	R626	2200 - 2330
Clean, Disinfect And Mop Public Toilets.	Crown Hts Utica Av	3 4	R626	2330 - 0030
Close Public Toilets At 2400 Hours.				
Dust Mop And Remove Gum From Southbound Platform And R626 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	0030 - 0200
Lunch	Crown Hts Utica Av	3 4	R626	0200 - 0230
Dust Mop And Remove Gum From R626 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean R626 Mezzanine. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	0230 - 0400
Clean And Disinfect El322. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Crown Hts Utica Av	3 4	R626	0400 - 0430
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Open Public Toilets At 0500 Hours. Remove All Stains On Floors & Disinfect All Urine Areas.	Crown Hts Utica Av	3 4	R626	0430 - 0600
Report Off Duty.				
. Note: **All Work To Be Performed In Area Of Responsibility: S/B Platform (Upper Level), R626 Mezzanine, S/W P1, P2, P3 & All Street S/W At R626 Mezzanine**	Crown Hts Utica Av	3 4	R626	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC097	Station South	2200 - 0600	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Church Av	2 5	R639	2200 -
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R639 Windows. Sweep, Mop, Clean, Disinfect And Polish El 320 And El 321. Clean AFC Readers In Unstaffed Mezzanine. Clean All T/S, MVMs & Readers On The Nb & Sb Mezzanine.	Church Av	2 5	R639	2200 - 2400
Dust Mop And Remove Gum From Northbound Platform And Northbound Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform And Northbound Mezzanine. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Church Av	2 5	R639	2400 - 0200
Lunch	Church Av	2 5	R639	0200 - 0230
Dust Mop And Remove Gum From Southbound Platform And Southbound Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Platform And Southbound Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Church Av	2 5	R639	0230 - 0430
Major Cleaning: (0400-0430) Mon: Clean Supply Room On Northbound Platform .				
Re-Scrap And Disinfect The Station. Clean And Disinfect El 320 And El 321. Clean Employee Toilets, Booth Windows And Empty Trash Receptacles. Clean MVMs.	Church Av	2 5	R639	0430 - 0600
Report Off Duty.	Church Av	2 5	R639	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC098	Station South	2200 - 0600	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform				
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty & Disinfect Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Exterior Of Booth Window. Clean, Mop, Disinfect And Polish Elevator 319. Clean Turnstiles & AFC Readers In Unstaffed Control Areas. Clean AFC Equipment (T/S, MVMs, Mems, Readers). Clean, Mop & Disinfect Public Toilets. Close Public Toilets @ 2400 Hrs.	Flatbush Av Brooklyn College	2 5	R645	2200 - 2400
Dust Mop And Remove Gum From Un-Staffed Mezzanines And Platform Tile Floors. Prepare Scrubber Machine And Clean Mezzanine And Track #2 Platform. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure Machine After Use. Put On Charge.	Flatbush Av Brooklyn College	2 5	R645	2400 - 0200
Lunch	Flatbush Av Brooklyn College	2 5	R645	0200 - 0230
Dust Mop And Remove Gum From R645 Mezzanine And Platform Tile Floor. Prepare Scrubber Machine And Machine Clean Mezzanine And Track #3 Platform. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Scrubber Machine After Use. Put On Charge.	Flatbush Av Brooklyn College	2 5	R645	0230 - 0430
Clean, Mop And Disinfect Employee Toilets.	Flatbush Av Brooklyn College	2 5	R645	0430 - 0530
Open Public Toilets At 0500 Hours.				
RTO Dispatcher'S Office: Sweep, Clean And Mop Floors. Empty Trash Receptacles.	Flatbush Av Brooklyn College	2 5	R645	0530 - 0600
Report Off Duty.	Flatbush Av Brooklyn College	2 5	R645	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC099	Station South	2200 - 0600	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Dust Mop And Remove Gum From R533 Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean R533 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Flushing Main St	7	R533	2200 - 2330
Dust Mop And Remove Gum From Northbound Platform Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Flushing Main St	7	R533	2330 - 0130
Lunch	Flushing Main St	7	R533	0130 - 0200
Dust Mop And Remove Gum From Southbound Platform Floor. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Flushing Main St	7	R533	0200 - 0400
Dust Mop And Remove Gum From R534 Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean R534 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Flushing Main St	7	R533	0400 - 0530
Clean And Disinfect El 414. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Flushing Main St	7	R533	0530 - 0600
Report Off Duty.	Flushing Main St	7	R533	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC100	Station South	2200 - 0600	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep All Street Stairways, Outside Areas And Scrap Mezzanine N103. Sweep All Street Stairways And Landings Under 370 Jay Street Arcade Level Over The N103. Disinfect All Urine Areas. Scrap Terrazzo Floor Areas Landing To N103 Mezzanines. Remove All Stains, Spills And Drag Marks From Stairs Landing And Terrazzo Floor Tiles At Mezzanine N103 Near The Esc. Remove Stickers, Graffiti And Gums From Floor. Scrap N/B Platform. Sweep All Stairways Leading To N/B Platform From Mezzanine N102 And N103. Remove Gums From Stairways. Spot Mop And Remove Stain From Floor Where Scrubber Machine Can'T Be Use. Mop And Disinfect Elv 706, Elv 707 And Elv 708. Close Women'S Public Toilets At 2400 Hours. Mop. Disinfect, Wipe Down Tiles Wall Of Women'S Public Toilet. Clean And Wash Toilet Bowl, Urinal And Sink. Refill Toilet Tissues.	Jay St Metrotech	A C F	N103	2200 - 0100
After Complete Dust Mop And Removed Gum From Floor Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Where Inaccessible To Machine. Remove Stain Around The Columns And Area Behind All Stairways That Closed With Chrome Railings. Spot Mop And Remove Stain Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	Jay St Metrotech	A C F	N103	0100 - 0230
Lunch	Jay St Metrotech	A C F	N103	0230 - 0300
Prepare Scrubber Machine And Machine Clean Mezzanine N103 Including 370 Jay Street Arcade Level Over The N103 Terrazzo Floor Tiles. Wet Mop All Areas Where Inaccessible To Machine. Remove Stain Around The Columns And Around The Trash Receptacles. Secure And Clean Scrubber Machine. Put On Charge. Complete Post Inspection Form.	Jay St Metrotech	A C F	N103	0300 - 0415
Major Cleaning: (No Exceptions) Mon/Wed: Clean And Polish All Chome Railings By Using Proper Chemical In Mezzanine N103 Including Mezzanine Near The Elv 709 And Esc 356/357. Tue/Thu:Clean And Polish All Chome Railings And Handrails On N/B Platform Stairways By Using Proper Chemical. Fri/Sun: Clean, Remove Dust And Polish With Proper Chemical All MVMs, MEMs, Turnstiles, High Wheels, Emergency Exit Gates In Mezzanine N103. Sat: Clean, Remove Dust Ball Around The Wall And Mop Entire Passageway Between Main Entrance Door To Employee Toilet From Mezzanine Near Men'S Public Toilet To Winter Supply Room Entrance Door. Also Clean And Mop Area Near The Employee Toilet Entrance And Scrubber Room.	Jay St Metrotech	A C F	N103	0415 - 0515
Scrap N/B Platform Only And Empty All Trash Receptacles On N/B Platform And Mezzanine N103. Remove Graffiti And Stickers From N/B Platform And Mezzanine N103. Disinfect All Urine Areas.	Jay St Metrotech	A C F	N103	0515 - 0600
Report Off Duty. . Note: **Complete Pre-Cleaning And Post Inspection Form**	Jay St Metrotech	A C F	N103	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC101	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform				
Sweep All Street Stairways. Scrap Mezzanines, ramps, and SB Platform Areas. Sweep SB Platform Stairways. Empty Trash Receptacles in Control Area N120A (Unmanned Area)	Utica Av	A C	N120	2300 - 2400
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure, Clean And Charge Scrubber Machine.	Utica Av	A C	N120	2400 - 0130
Major Cleaning Sun: Clean and Disinfect the Men's and Women's Toilets. Wash down the walls and dry. Employee Facility. Mon: Organize Chemical supply room Tue: Clean and Bucket Wash the NB and SB Refuse Rooms Wed: Clean and organize the paper supply room Thu: Clean and Mop the Locker rooms Fri: Clean and Disinfect ALL Trash Receptacles Sat: Sweep, Mop, Disinfect, and Polish Elevators 344, 345, and 346	Utica Av	A C	N120	0130 - 0230
Lunch	Utica Av	A C	N120	0230 - 0300
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure, Clean And Charge Scrubber Machine.	Utica Av	A C	N120	0300 - 0700
Report Off Duty.	Utica Av	A C	N120	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC102	Station South	2200 - 0600	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop And Remove Gum From N124 Mezzanine And Upper "J" Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N124 Mezzanine And Upper "J" Platform. Mop Inaccessible Areas And Stairways. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room.	Broadway Junction	A C	N124	2200 - 0200
Lunch	Broadway Junction	A C	N124	0200 - 0230
Sun / Wed: Dust Mop Northbound "A" Platform And Remove Gum. Prepare Scrubber Machine For Cleaning. Machine Clean Northbound Platform. Wet Mop Inaccessible Areas And Stairways. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room.				
Tue: Bucket Wash 'Ind' Stairway Walls And N124 Mezzanine Walls And Upper "J" Line Mezzanine Walls.	Broadway Junction	A C	N124	0230 - 0530
Mon / Thur: Dust Mop Southbound "A" Platform And Remove Gum. Prepare Scrubber Machine For Cleaning. Machine Clean Southbound Platform. Wet Mop Inaccessible Areas And Stairways. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room.				
Disinfect & Deodorize Upper & Lower Mezzanines.	Broadway Junction	A C	N124	0530 - 0600
Report Off Duty.	Broadway Junction	A C	N124	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC103	Station South	2300 - 0700	2777

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street Stairways, Scrap Mezzanine And Platforms Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room. Dust All Ledges And Clean Public Toilets.	Rockaway Park Beach 116 St	A S	N187	2300 - 0030
Close Public Toilets At 2400 Hours.				
Prepare Scrubber Machine For Cleaning. Machine Clean N187 Mezzanine. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room.	Rockaway Park Beach 116 St	A S	N187	0030 - 0200
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room And Dust All Ledges.	Beach 105 St	A S	N186	0210 - 0310
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room And Dust All Ledges.	Beach 98 St	A S	N185	0320 - 0420
Lunch	Beach 98 St	A S	N185	0420 - 0450
Open Public Toilets At 0500 Hours.	Rockaway Park Beach 116 St	A S	N187	0500 - 0510
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee’S Toilet And Facility Room And Dust All Ledges.	Beach 90 St	A S	N184	0520 - 0620
Re-Scrap The Station And Empty Trash Receptacles.	Rockaway Park Beach 116 St	A S	N187	0630 - 0700
Report Off Duty.	Rockaway Park Beach 116 St	A S	N187	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SHDC104	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform				
Close Public Toilets At 2400 Hrs.				
Sweep All Street Stairways, Gutters And Scrap Outside Area. Empty And Disinfect All Trash Receptacles. Clean Booth Exterior Windows And Empty Booth Trash. Clean, Disinfect & Stock Employee Toilet And Public Toilets. Dust All Ledges And AFC Equipment (MVMs, MEMs Turnstiles, Swipeheads, Otg, Chrome And AFC Readers). Clean All Payphones, Remove All Stickers And Graffiti Including Residue. Clean, Disinfect And Mop Employee Facility Room.	36 St	D N R	C018	2200 - 2400
Dust Mop And Remove Gum From Northbound Platform Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean Northbound Platform. Mop Inaccessible Areas, Stairways And Landings. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Must Be Completed.	36 St	D N R	C018	2400 - 0200
Lunch	36 St	D N R	C018	0200 - 0230
Dust Mop And Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean Mezzanine And Control Area. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Must Be Completed.	36 St	D N R	C018	0230 - 0330
Open Public Toilets At 0500 Hours.				
Dust Mop And Remove Gum From Southbound Platform Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean Southbound Platform. Mop Inaccessible Areas, Stairways And Landings. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber & Refuse Room.	36 St	D N R	C018	0330 - 0530
Re-Scrap Entire Station.	36 St	D N R	C018	0530 - 0600
Report Off Duty.				
. Note: *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	36 St	D N R	C018	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC105	Station South	2200 - 0600	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Dust Mop And Remove Gum From G001 Mezzanine Floor. Machine Clean G001 Mezzanine Floor Including Bridge/Passageways . Wet Mop Areas Inaccessible To Machine Including Stairway Landings. Secure And Clean Machine, *Put Machine On Charge*.	Coney Island Stillwell Av	D F N Q	G009	2200 - 0200
Lunch	Coney Island Stillwell Av	D F N Q	G009	0200 - 0230
Empty & Wash All Trash Receptacles In Both G001 & G009 Mezzanine. Scrap All Sidewalk Area Along Mermaid & Surf Ave Including Bus Loop. Disinfect All Areas Along Mermaid Ave & Bus Ramp Adjacent To G009.				
Major Cleaning (0400-0500) Mon: Hose Wash/ Bucket Wash & Disinfect The D Ramp. Wed: Hose Wash/ Bucket Wash & Disinfect The N Ramp. Fri: Clean Scrubber Room In Front Of Police District. Sat: Clean Facility Room In G009 Control Area.	Coney Island Stillwell Av	D F N Q	G001	0230 - 0500
Clean, Polish All Turnstiles, MVMs, MEMs, Heets. Wipe Down Cic Area In G001 Control Area.	Coney Island Stillwell Av	D F N Q	G001	0500 - 0600
Report Off Duty.	Coney Island Stillwell Av	D F N Q	G009	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC106	Station South	2200 - 0600	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Dust Mop And Remove Gum From G009 Mezzanine Floor. Machine Clean G009 Mezzanine Floor Including Bridge/Passageways. Wet Mop Areas Inaccessible To Machine Including Stairway Landings. Secure And Clean Machine, *Put Machine On Charge*.	Coney Island Stillwell Av	D F N Q	G009	2200 - 0200
Lunch	Coney Island Stillwell Av	D F N Q	G009	0200 - 0230
Scrap & Disinfect Sidewalk Along Maintenance Facility Including Area Adjacent To Compactors. Sweep Stairways. Clean & Disinfect All Pigeon Droppings In Front Of G009 & Remove All Stickers. Scrap And Disinfect In Front Of Maintenance Office Of G009/ Bus Loop And Remove All Pigeon Droppings				
Major Cleaning (0400-0500)	Coney Island Stillwell Av	D F N Q	G009	0230 - 0500
Mon: Clean Scrubber Room. Tue: Hose Wash/Bucket Wash And Disinfect The Q Ramp And Remove Litter Under Stairway. Wed: Clean Facility Room In G009 Control Area. Thu: Hose Wash/ Bucket Wash & Disinfect The F Ramp.				
Clean/ Polish All Turnstiles, MVMs, Heets, Wipe Down Cic Area In G009 Mezzanine. Clean G009 Booth Windows.	Coney Island Stillwell Av	D F N Q	G009	0500 - 0600
Report Off Duty.	Coney Island Stillwell Av	D F N Q	G009	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC107	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Dust Mop And Remove Gum From N606 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean N606 Mezzanine Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge.	Jamaica Center Parsons/Archer	E J Z	N606	2200 -
Dust Mop And Remove Gum From "J" Line Island Platform Tile Floors. Prepare Scrubber Machine And Machine Clean "J" Line Island Platform Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Jamaica Center Parsons/Archer	E J Z	N606	- 0200
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	0200 - 0230
Clean Upper/Lower Landings And Polish Esc 445 & Esc 446. Remove All Stickers, Graffiti And Residue.	Jamaica Center Parsons/Archer	E J Z	N606	0230 - 0430
Clean Upper/Lower Landings And Polish Esc 439. Remove All Stickers And Graffiti.	Jamaica Center Parsons/Archer	E J Z	N606	0430 - 0530
Disinfect & Deodorize All Gutters In N606 Mezzanine.	Jamaica Center Parsons/Archer	E J Z	N606	0530 - 0600
Report Off Duty.	Jamaica Center Parsons/Archer	E J Z	N606	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC108	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Dust Mop And Remove Gum From Unstaffed Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Unstaffed Mezzanine Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Jamaica Center Parsons/Archer	E J Z	N606	2200 - 2400
Dust Mop And Remove Gum From "E" Line Island Platform Tile Floors. Prepare Scrubber Machine And Machine Clean "E" Line Island Platform Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Jamaica Center Parsons/Archer	E J Z	N606	2400 - 0200
Lunch	Jamaica Center Parsons/Archer	E J Z	N606	0200 - 0230
Clean Upper/Lower Landings And Polish Es 441 And Es 442. Remove All Stickers, Graffiti And Residue. Clean Sides, Railings And Chrome Plates.	Jamaica Center Parsons/Archer	E J Z	N606	0230 - 0330
Clean & Polish Esc 440. Remove All Stickers, Graffiti & Residue. Clean Sides, Railings & Chrome Plates.	Jamaica Center Parsons/Archer	E J Z	N606	0330 - 0430
Clean & Disinfect Refuse Room.	Jamaica Center Parsons/Archer	E J Z	N606	0430 - 0530
Disinfect & Deodorize All Gutters In Unstaffed Mezzanine.	Jamaica Center Parsons/Archer	E J Z	N606	0530 - 0600
Report Off Duty.	Jamaica Center Parsons/Archer	E J Z	N606	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC109	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	2200 -
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From "E" Level Platform. Machine Clean Tile Floor In "E" Level Platform. Clean And Secure Machine After Use. Put Machine On Charge. Wet Mop All Areas Inaccessible To Machine. Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From "J" Level Platform. Machine Clean Tile Floor In "J" Level Platform. Clean And Secure Machine After Use. Put Machine On Charge. Wet Mop All Areas Inaccessible To Machine.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	2200 - 0200
Lunch	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0200 - 0230
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N605 Mezzanine Tile Floor. Machine Clean Mezzanine Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0230 - 0430
Clean & Wipe Chrome Columns & Remove Stickers. Clean & Wipe Chrome Copings Around Stairs. Disinfect & Deodorize All Gutters. Clean Scrubber Room.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0430 - 0600
Report Off Duty.	Sutphin Blvd Archer Av JFK Airport	E J Z	N605	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC110	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Clean, Sweep, Mop & Disinfect El408 & El409. Clean Glass & Wipe Down Stainless Steel Inside & Outside.	Jamaica Van Wyck	E	N604	2200 - 2300
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Mezzanine Tile Floor And Machine Clean Mezzanine Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine Including Walls And Floors Of The Jamaica Ave And 89 Ave. Entrance.	Jamaica Van Wyck	E	N604	2300 - 0100
Lunch	Jamaica Van Wyck	E	N604	0100 - 0130
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Island Platform Tile Floor. Machine Clean Tile Floor Platform. Clean And Secure Machine After Use. Put Machine On Charge. Clean Scrubber Room.	Jamaica Van Wyck	E	N604	0130 - 0330
Mop & Scrub Areas Inaccessible To Machine Including Walls & Floors Of The Jamaica Ave & 89 Ave Entrance. Mop All S/W'S & Landings. Clean Scrubber Room.	Jamaica Van Wyck	E	N604	0330 - 0500
Deodorize All Gutters On The Station.	Jamaica Van Wyck	E	N604	0500 - 0600
Report Off Duty.	Jamaica Van Wyck	E	N604	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC111	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Southbound Platform Tile Floor And Machine Clean Southbound Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Bucket Wash Columns & Bases.	Jamaica 179 St	F	N343	2200 - 0100
Lunch	Jamaica 179 St	F	N343	0100 - 0130
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From Unstaffed Mezzanine Tile Floor And Machine Clean Unstaffed Mezzanine Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Bucket Wash Columns And Bases.	Jamaica 179 St	F	N343	0130 - 0430
Dust/Clean Glass Panels In Unstaffed Mezzanine. Clean & Polish Turnstiles, MVMs & MEMs In Unstaffed Mezzanine. Clean & Wipe Hpis In Unstaffed Mezzanine & S/E Of Platforms.	Jamaica 179 St	F	N343	0430 - 0600
Open Public Toilets @ 0500 Hours.				
Report Off Duty.	Jamaica 179 St	F	N343	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC112	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N343 & Northbound Tile Floor And Machine Clean N343 & Northbound Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Bucket Wash Columns & Bases.	Jamaica 179 St	F	N343	2200 - 0100
Lunch	Jamaica 179 St	F	N343	0100 - 0130
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N342 Mezzanine Tile Floor And Machine Clean N342 Mezzanine Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Bucket Wash Columns And Bases.	Jamaica 179 St	F	N343	0130 - 0400
Mop Landings At Bottom Of Stairs S1, S2, S5, S6, S10, S11, S12, S13, S14 & S15. Dust/Clean Glass Panels In N343 Mezzanine. Clean & Polish Turnstiles, Mvm & Mem In N343 Mezzanine. Clean & Wipe Hpi Units In N343 Mezzanine. Clean Exterior Booth Windows & N/E Of Platforms.	Jamaica 179 St	F	N343	0400 - 0600
Report Off Duty.	Jamaica 179 St	F	N343	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC113	Station South	2200 - 0600	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairs, Mezzanine, Platform And Street. Scrap And Disinfect Mezzanine/ Platform, Empty All Trash Receptacles.	Court Sq-23 St	E M	N307	2200 - 2300
Dust Mop "E" Line Platforms, "E" Line Mezzanines, And Tile Area In Passageway Leading To G Line. Remove Gum From All Tile Floor. Remove Stains From Lower Portion Of "E" Platform Tile Wall. Mop N307 Mezzanine. Prepare Scrubber Machine. Machine Clean Tile Area In Passageway Behind Booth N400A. Wet Mop All Stairways And Areas Inaccessible To Machine. Secure And Clean Machine. Put Machine On Charge. Clean Scrubber Room.	Court Sq-23 St	E M	N307	2300 - 0130
Lunch	Court Sq-23 St	E M	N307	0130 - 0200
Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Stairways And Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put Scrubber Machine On Charge. Clean Scrubber Room	Court Sq-23 St	E M	N307	0200 - 0330
Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Stairways And Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put Scrubber Machine On Charge. Clean Scrubber Room	Court Sq-23 St	E M	N307	0330 - 0500
Deodorize All Gutters.	Court Sq-23 St	E M	N307	0500 - 0600
Report Off Duty.	Court Sq-23 St	E M	N307	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC114	Station South	2200 - 0600	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Street And Platform Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles.	Metropolitan Av	G	N409	2200 - 2300
Dust Mop And Remove Gum From Northbound Platform. Prepare Scrubber Machine And Machine Clean Northbound Platform Tile Floor Surface. Wet Mop All Areas Inaccessible To The Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Remove Stains From The Walls And Platform Columns.	Metropolitan Av	G	N409	2300 - 0100
Lunch	Metropolitan Av	G	N409	0100 - 0130
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform Tile Floor Surface. Wet Mop All Areas Inaccessible To The Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Remove Stains From The Walls And Platform Columns.	Metropolitan Av	G	N409	0130 - 0330
Major Cleaning: Sun: Scrap Passageway Beside Police Precinct And Emergency Exits. Mon: Clean And Disinfect Southbound Refuse Room. Tue: Clean And Disinfect Northbound Refuse Room. Wed: Clean And Restock Paper Supply Room. Thu: Clean And Restock Chemical Supply Room. Fri: Clean Emergency Exits.	Metropolitan Av	G	N409	0330 - 0400
Dust Mop And Remove Gum From N409 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine Clean N409 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To The Scrubber Machine Including All Street And Mezzanine Tile Stairways. Secure And Clean Scrubber Machine After Use. Put On Charge. Remove Stains From Tile Walls And Mezzanine Columns.	Metropolitan Av	G	N409	0400 - 0600
Report Off Duty.	Metropolitan Av	G	N409	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC115	Station South	2200 - 0600	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Scrap Entire Station. Sweep All Stairways. Remove Dust Ball Around The Walls On Platform And Mezzanine. Empty, Clean And Disinfect All Trash Receptacles. Clean All Chrome Tops On Receptacles Exterior Of The Trash Receptacles. Remove All Graffiti And Stickers From Advertising Posters On Platform Walls, Signage And Light Fixtures. Disinfect All Urine Areas. Clean Exterior Of Booth Window, Mop Booth Floor And Empty Booth Trash Receptacles. Clean And Disinfect Employee Toilet, Mop Floor, Wipe Down Tiles Wall. Mop Efr Floor. Clean And Wipe All Equipment Inside (MVMs). (Must Be Done 7 Days)	Bergen St	F G	N532	2200 - 0100
After Complete Dust Mop And Remove Gum From Floor, Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Where Inaccessible To Machine. Remove Stains Around The Columns And By The Wall Where Always Dust Ball Exist. Spot Mop And Remove Stains Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	Bergen St	F G	N532	0100 - 0230
Lunch	Bergen St	F G	N532	0230 - 0300
After Complete Dust Mop And Remove Gum From Floor, Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Where Inaccessible To Machine. Remove Stains Around The Columns And By The Wall Where Always Dust Ball Exist. Spot Mop And Remove Stains Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	Bergen St	F G	N532	0300 - 0430
Major Cleaning: 7 Days (No Exceptions) Clean And Mop All Street And Platform Stairways In Entire Station. Must Mop Every Single Step Of The Stairways And Landing Areas. Mop Around The Walls Landing Of The Stairways. No Stain Should Be Visible.	Bergen St	F G	N532	0430 - 0530
Scrap S/B And N/B Platforms Including Unpaid Sides. Empty All Trash Receptacles If Necessary. Disinfect All Urine Areas. (Must Complete Before Off Duty).	Bergen St	F G	N532	0530 - 0600
Report Off Duty. . Note: **Complete Pre-Cleaning And Post Inspection Form.**	Bergen St	F G	N532	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC116	Station South	2200 - 0600	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform	Myrtle Wyckoff Avs	M	H026	2200 -
Dust Mop And Remove Gum From H026 And H027 Control Area And Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean H026 And H027 Control Area And Mezzanine Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Street Stairways, Landings And Underpass. Secure And Clean Scrubber Machine And Room. Put On Charge.	Myrtle Wyckoff Avs	M	H026	2200 - 0100
Lunch	Myrtle Wyckoff Avs	M	H026	0100 - 0130
Dust Mop And Remove Gum From “L” Line Island Platform Tile Floor. Prepare Scrubber Machine And Machine Clean “L” Line Island Platform Tile Floor. Wet Mop All Areas Inaccessible To Machine, Including Street/ Platform Stairways And Landings. Secure And Clean Scrubber Machine And Room. Put On Charge.	Myrtle Wyckoff Avs	M	H026	0130 - 0430
Dust Mop And Remove Gum From Upper 'M' Line Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Upper 'M' Line Platform Tile Floor. Wet Mop All Areas Inaccessible To Machine, Including Street/ Platform Stairways And Landings. Secure And Clean Scrubber Machine And Scrubber Room. Put On Charge.	Myrtle Wyckoff Avs	M	H026	0430 - 0600
Report Off Duty.	Myrtle Wyckoff Avs	M	H026	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC117	Station South	2300 - 0700	2776

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Thursday				
Report On Duty In Uniform				
Sweep Stairways, Scrap Nb/ Sb Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	New Lots Av	L	H039	2300 - 0030
Dust Mop And Remove Gum From H039 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine H039 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge.	New Lots Av	L	H039	0030 - 0130
Scrub And Wipe Down Platform Panels And Ledges.	New Lots Av	L	H039	0130 - 0230
Lunch	New Lots Av	L	H039	0230 - 0300
Sweep Stairways, Scrap Northbound And Southbound Platforms, Overpass And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles. Clean And Disinfect Elevator 771-772	Livonia Av	L	H038	0310 - 0440
Dust Mop And Remove Gum From H038 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine H038 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge.	Livonia Av	L	H038	0440 - 0540
Scrub And Wipe Down Platform Panels And Ledges.	Livonia Av	L	H038	0540 - 0630
Re-Scrap Station.	New Lots Av	L	H039	0640 - 0700
Report Off Duty.	New Lots Av	L	H039	0700 -

Friday-Saturday				
Report On Duty In Uniform.	New Lots Av	L	H039	2300 -
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	New Lots Av	L	H039	2300 - 0030
Dust Mop And Remove Gum From H039 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine H039 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge.	New Lots Av	L	H039	0030 - 0130
Sweep Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	East 105 St	L	H040	0140 - 0335
Lunch	East 105 St	L	H040	0335 - 0405
Sweep Stairways, Scrap Northbound And Southbound Platforms, Overpass And Mezzanine. Clean & Disinfect Elevator 771 & 772 Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Livonia Av	L	H038	0415 - 0540
Dust Mop And Remove Gum From H038 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine H038 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge.	Livonia Av	L	H038	0540 - 0630
Re-Scrap Station.	New Lots Av	L	H039	0640 - 0700
Report Off Duty.	New Lots Av	L	H039	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC118	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. C008 Mezzanine: Sweep All Street And Mezzanine Stairways And Outside Areas. Dust Mop And Remove Gum From Tile Floors. Correct All Unsanitary Conditions. Empty, Clean And Disinfect Trash Receptacles. Clean Booth Windows And Empty Trash. Remove Sticker/Graffiti And Clean Residue. Clean, Disinfect And Stock Men/Women Public And Employee Toilets. Prepare Scrubber Machine And Machine Clean C008 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Bucket Wash All Stairways, Walls, Column Bases, Gutters, Landings. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	DeKalb Av	B Q R	C008	2200 - 0100
Close Public Toilets @ 2400 Hours. Clean, Remove Gum And Disinfect And Mop Floors El 370, El 371 And El 372. Clean Glass And Wipe Down Polish Stainless Steel Inside And Out. Remove All Stickers, Residue And Graffiti From Chrome.	DeKalb Av	B Q R	C008	0100 - 0230
Major Cleaning (0200-0230) Sun: Major Duty N/B Refuse Room. Sat: Major Duty S/B Refuse Room.				
Lunch	DeKalb Av	B Q R	C008	0230 - 0300
Northbound Platform: Sweep All Platform Stairways. Scrap Platforms. Correct All Unsanitary Conditions. Empty Clean And Disinfect Trash Receptacles. Remove Stickers/Graffiti And Clean Residue. Dust Mop And Remove Gum From Northbound Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Area Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	DeKalb Av	B Q R	C008	0300 - 0500
Open Public Toilets At 0500 Hours. Empty, Clean And Disinfect Trash Receptacles On Northbound Platform And C008 Mezzanine Areas. Re-Scrap C008 Mezzanine And N/B Platform.	DeKalb Av	B Q R	C008	0500 - 0600
Report Off Duty. *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	DeKalb Av	B Q R	C008	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SHDC119	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2200 - 2330
Sweep, Remove Gum & Mop C009 Street Stairways & Landings. Sweep, Remove Gum & Mop N/B Platform Stairways & Landings. Clean Employees' Facility Room And Restroom.	Atlantic Av-Barclays Ctr	D N R	C009	2330 - 0030
Clean And Disinfect El 301, El 302, El 303. Sweep, Remove Gum And Mop Floors. Polish Stainless Steel Interior Panels. Clean Exterior Ledges On All Levels.	Atlantic Av-Barclays Ctr	D N R	C009	0030 - 0145
Dust Mop And Remove Gum From C009 Unpaid Mezzanine. Prepare Scrubber Machine And C009 Unpaid Mezzanine. Wet Mop And Disinfect All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	D N R	C009	0145 - 0215
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	0215 - 0500
Dust Mop And Remove Gum From Nb Platform Tile Floor. Prepare Scrubber Machine And Nb Platform. Wet Mop And Disinfect All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	D N R	C009	0500 - 0600
Major Cleaning (0415-0500) Sun: Deck Wash Walls/Floor In N/B Refuse Room. Mon: Deck Wash Walls/Floor In N/B Scrubber Room. Tue: Deck Wash Tile Walls Surrounding N/B Platform Stairways. Wed: Bucket Wash N/B Platform Stairways. Thu: Deck Wash Tile Walls At N/End Of N/B Platform. Remove All Foot Prints, Glue/Tape Residue, Stickers. Fri: Deck Wash Walls/Floor In C009 Unpaid Scrubber Room. Sat: Deck Wash Tile Walls In C009 Unpaid Mezzanine, Including Tile Walls Adjacent To Street Stairways.	Atlantic Av-Barclays Ctr	D N R	C009	0600 -
Empty, Clean, Disinfect & Polish All Trash Receptacles On N/B Platform. Remove All Graffiti & Stickers. Clean Areas Around Street Level K-Rails Top Of Street Stairways. Scrap Station. Clean And Disinfect Benches. Clean Free Standing Map Frames On N/B Platform.	Atlantic Av-Barclays Ctr	D N R	C009	
Report Off Duty.	Atlantic Av-Barclays Ctr	D N R	C009	
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	Atlantic Av-Barclays Ctr	D N R	C009	
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging	Atlantic Av-Barclays Ctr	D N R	C009	

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC120	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, & Mezzanine Stairways. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Stock & Disinfect Employees' Toilet & Employee Facility Room. Dust All Ledges. Major Cleaning (2310-0010) Sun: Clean & Disinfect N/B Platform Columns. Mon: Clean & Disinfect Efr; Floors/Walls. Tue: Clean And Polish All AFC Equipment. Wed: Clean & Disinfect Around S/B Platform. Thu: Clean & Disinfect Around And Behind N/S/B Benches. Fri: Major Duty All Trash Receptacles On N/S/B Platforms. Sat: Bucket Wash All S/B Stairways. Plat/Street.	Union St	R	C010	2200 - 0030
Dust Mop And Remove Gum From C011 Mezzanine And S/B Platforms Tile Floors. Prepare Scrubber Machine And Machine Clean C011 Mezzanine And S/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	Union St	R	C010	0030 - 0230
Lunch	Union St	R	C010	0230 - 0300
Dust Mop And Remove Gum From C010 Mezzanine And N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean C010 Mezzanine And N/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	Union St	R	C010	0300 - 0500
Re-Scrap Mezzanine And Platform Areas. Clean And Polish AFC Equipment. Clean HPI's And Customer Information Centers.	Union St	R	C010	0500 - 0600
Report Off Duty.				
. Note: *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	Union St	R	C010	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC121	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform Clean Glass Panels In N329 Mezzanine. Clean Exterior Of Booth N329 Including Booth Windows.	Woodhaven Blvd	M R	N329	2200 - 2330
Dust Mop And Remove Gum From Northbound Platforms Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge.	Woodhaven Blvd	M R	N329	2330 - 0100
Lunch	Woodhaven Blvd	M R	N329	0100 - 0130
Dust Mop And Remove Gum From Southbound Platform Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Platform Tile Floor. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge.	Woodhaven Blvd	M R	N329	0130 - 0300
Dust Mop And Remove Gum From N329 Mezzanine, Control Area And Passageway Tile Floor. Prepare Scrubber Machine And Machine N329 Mezzanine, Control Area And Passageway Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge.	Woodhaven Blvd	M R	N329	0300 - 0600
Report Off Duty.	Woodhaven Blvd	M R	N329	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC122	Station South	2200 - 0600	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop And Remove Gum From N324 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean N324 Mezzanine Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Empty Trash Receptacles On Upper And Lower Mezzanine. Put Machine On Charge.	Jackson Hts Roosevelt Av	E F M R	N324	2200 - 0010
Dust Mop And Remove Gum From Lower Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Lower Mezzanine Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge.	Jackson Hts Roosevelt Av	E F M R	N324	0010 - 0230
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	0230 - 0300
Dust Mop And Remove Gum From N324 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean N324 Mezzanine Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Polish Rims & Wipe Down Trash Receptacles & Ledges On N/S/B Platforms.	Jackson Hts Roosevelt Av	E F M R	N324	0300 - 0600
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC123	Station South	2200 - 0600	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop And Remove Gum From Northbound Platforms Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge.	Jackson Hts Roosevelt Av	E F M R	N324	2200 - 0030
Empty Trash Receptacles On Northbound And Southbound Platforms.	Jackson Hts Roosevelt Av	E F M R	N324	0030 - 0200
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	0200 - 0230
Dust Mop And Remove Gum From Southbound Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Polish Rims & Wipe Down Trash Receptacles & Ledges On N/S/B Platforms.	Jackson Hts Roosevelt Av	E F M R	N324	0230 - 0600
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC124	Station South	2200 - 0600	2774

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Wipe All Stainless Steel In N309A, N310 Mezzanines. Wipe S/W Railings & Coping. Clean All AFC Equipment. Clean Exterior Booth Windows.	Queens Plaza	E M R	N309A	2200 - 2300
Dust Mop And Remove Gum From N309A Mezzanine And Northbound Platform. Prepare Scrubber Machine And Machine Clean N309A Mezzanine Northbound Platform Tile Floor Surface. Wet Mop All Areas Inaccessible To The Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber room. Empty & disinfect trash receptacles on NB platform. Clean and polish trash receptacles tops and chromes	Queens Plaza	E M R	N309A	2300 - 0230
Lunch	Queens Plaza	E M R	N309A	0230 - 0300
Dust Mop And Remove Gum From N310 Mezzanine And Southbound Platform. Prepare Scrubber Machine And Machine Clean N310 Mezzanine Southbound Platform Tile Floor Surface. Wet Mop All Areas Inaccessible To The Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber room. Empty & disinfect trash receptacles on SB platform. Clean and polish trash receptacles tops and chromes	Queens Plaza	E M R	N309A	0300 - 0500
Clean, Mop & Disinfect E1428, E1429 & E1430.	Queens Plaza	E M R	N309A	0500 - 0600
Report Off Duty.	Queens Plaza	E M R	N309A	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC125	Station South	2200 - 0600	2768

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) Sweep All Street Stairways, Outside Areas And Scrap Mezzanine N102. Sweep All Street Stairways And Landings Under 370 Jay Street Arcade Level Over The N102. Disinfect All Urine Areas. Scrap Terrazzo Floor Areas Landing To N102 Mezzanines. Remove All Stains, Spills, And Drag Marks From Stairs Landings And Terrazzo Floor Tiles At Mezzanine N102 Near The Esc. Remove Stickers, Graffiti And Gums From Floor. Scrap S/B Platform. Sweep All Stairways Leading To S/B Platform From Mezzanine N102 And N103. Remove Gums From Stairways. Spot Mop And Remove Stain From Floor Where Scrubber Machine Can'T Use. Mop And Disinfect Employee Toilet, Empty Trash Receptacles And Refill Dispenser. Closed Men'S Public Toilet At 2400 Hrs. Mop, Disinfect, Wipe Down Tiles Wall On Men'S Public Toilet. Clean And Wash Toilet Bowl, Urinal And Sink. Refill Toilet Tissues.	Jay St Metrotech	A C F	N103	2200 - 0030
After Complete Dust Mop And Removed Gum From Floor, Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Where Inaccessible To Machine. Remove Stain Around The Columns And Area Behind All Stairways That Closed With Chrome Railings. Spot Mop And Remove Stain Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	Jay St Metrotech	A C F	N103	0030 - 0230
Lunch	Jay St Metrotech	A C F	N103	0230 - 0300
Prepare Scrubber Machine And Machine Clean Mezzanine N102 Including 370 Jay Street Arcade Level Over The N102 Terrazzo Floor Tiles. Wet Mop All Areas Where Inaccessible To Machine. Remove Stain Around The Columns And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge. Complete Post Inspection Form.	Jay St Metrotech	A C F	N103	0300 - 0415
Major Cleaning: (No Exceptions) Tues/Sat: Clean And Polish All Chrome Railings By Using Proper Chemical In Mezzanine N102 Including Handrails And Railings For All Street Stairways. Mon/Thu: Clean And Polish All Chrome Railings And Handrails On S/B Platform Stairways By Using Proper Chemical. Fri/Sun: Clean, Remove Dust And Polish With Proper Chemical All MVMs, MEMs, Turnstiles, High Wheels, Emergency Exit Gates In Mezzanine N102. Wed: Clean, Remove Dust Ball Around The Wall And Mop Entire Passageway Between Main Entrance Door To Employee Toilet, From Mezzanine Near Men'S Public Toilet To Winter Supply Room Entrance Door. Also Clean And Mop Area Near The Employee Toilet Entrance And Scrubber Room.	Jay St Metrotech	A C F	N103	0415 - 0515
Scrap S/B Platform Only And Empty All Trash Receptacles On S/B Platform And Mezzanine N102. Remove Graffiti And Stickers From N/B Platform And Mezzanine N102. Disinfect All Urine Areas.	Jay St Metrotech	A C F	N103	0515 - 0600
Report Off Duty.	Jay St Metrotech	A C F	N103	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC126	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
C006 Mezzanine: Sweep All Street And Mezzanine Stairways And Outside Areas. Dust Mop And Remove Gum From Tile Floors. Correct All Unsanitary Conditions. Empty, Clean And Disinfect Trash Receptacles. Clean Booth Windows And Empty Trash. Remove Sticker/Graffiti And Clean Residue. Prepare Scrubber Machine And Machine Clean C006 Mezzanine Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	DeKalb Av	B Q R	C008	2200 - 0100
Clean/Remove Gum From Upper/Lower Landings And Polish Es 308 And Es 309 And Dust Build Up. Remove All Stickers, Residue And Graffiti From Chrome And Tile Walls.				
Major Cleaning (0130-0200) Sun: Bucket Wash Stairway, Tile Wall, Gutter And Landings Next To Es 308. Sat: Bucket Wash Stairway, Tile Wall, Gutter And Landings Next To Es 309.	DeKalb Av	B Q R	C008	0100 - 0230
Lunch	DeKalb Av	B Q R	C008	0230 - 0300
Southbound Platform Sweep All Platform Stairways. Scrap Platforms. Correct All Unsanitary Conditions. Empty Clean And Disinfect Trash Receptacles. Remove Stickers/Graffiti And Clean Residue. Dust Mop And Remove Gum From Northbound Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Area Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	DeKalb Av	B Q R	C008	0300 - 0500
Empty, Clean And Disinfect Trash Receptacles On Southbound Platform And C006 Mezzanine Areas. Re-Scrap C006 Mezzanine And S/B Platform.	DeKalb Av	B Q R	C008	0500 - 0600
Report Off Duty.				
. Note: *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging*** ***Prior To Shutdown For Cleaning- The E/E Unit Must Notified Prior To Shutdown And Prior To Restart. (212-424-4497, 4023).***	DeKalb Av	B Q R	C008	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC127	Station South	2300 - 0700	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Platforms And Mezzanines. Spot Mop Mezzanines And Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Mezzanines. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put Machine On Charge. Clean, Disinfect And Mop Floors In Public Toilets. Close Public Toilets At 2400 Hours. Clean Sand Boxes & T/S Swipes At N/E Mezzanine.	Prospect Park	B Q S	B013	2300 - 0130
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Clean Interior And Exterior Of All Trash Receptacles. Disinfect Unsanitary Conditions. Clean Stains From Mezzanine And Platform Floors. Clean And Disinfect Employee'S Toilet And Employee'S Facility Room. Clean And Organize Slop Sink Room. Clean Booth Windows.	7 Av	B Q	B004	0140 - 0315
Lunch	7 Av	B Q	B004	0315 - 0345
Sweep, Bucket Wash And Disinfect Refuse Room On Southbound Platform	7 Av	B Q	B004	0345 - 0420
Sweep, Mop Floors And Disinfect Elv 382 And 383. Clean Glass, Wipe Clean Interior And Exterior.	Prospect Park	B Q S	B013	0430 - 0500
Open Public Toilets Clean & Disinfect Employees' Toilet.	Prospect Park	B Q S	B013	0500 - 0520
Sweep Stairways And Outside Areas, Scrap Platforms And Mezzanines, Clean And Disinfect Unsanitary Conditions, Empty And Clean Interior And Exterior Of All Trash Receptacles. Clean Pigeon Droppings. Remove Graffiti And Stickers Upon Discovery.	Prospect Park	B Q S	B013	0520 - 0700
Report Off Duty.	Prospect Park	B Q S	B013	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC128	Station South	2300 - 0700	2772

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways And Outside Areas, Scrap Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Unsanitary Conditions. Clean And Disinfect Employee'S Toilet. Sweep And Mop Floors In Elv 760 And 761. Clean All Glass Windows On The Mezzanine. Close Public Restrooms At 2400 Hours	Kings Hwy	B Q	B024	2300 - 0030
Dust Mop And Remove Gum From B024 Mezzanine Floor. Clean & Spot Mop B24A Mezzanine. Prepare Scrubber Machine And Machine Clean Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put Machine On Charge. Clean Sand Boxes & T/S Swipes In Unstaffed Control Area.	Kings Hwy	B Q	B024	0030 - 0130
Sweep All Stairways And Outside Areas, Scrap Platforms, Ramp And Passageway. Empty And Disinfect All Trash Receptacles, Wipe Clean Exterior Of Trash Receptacles. Clean And Disinfect Unsanitary Conditions. Clean And Disinfect Employee'S Toilet, Clean And Disinfect Employee'S Facility Room. Clean And Organize Cta Room. Clean AFC Equipment. Clean All Glass Windows. Clean T/S Swipes In Unstaffed Control Area.	Avenue J	Q	B021	0140 - 0300
Lunch	Avenue J	Q	B021	0300 - 0330
Sweep All Stairways And Outside Areas, Scrap Platforms, Ramp And Passageway. Empty And Disinfect All Trash Receptacles, Wipe Clean Exterior Of Trash Receptacles Clean And Disinfect Unsanitary Conditions. Clean And Disinfect Employee'S Toilet, Clean And Disinfect Employee'S Facility Room. Clean And Organize Cta Room. Clean AFC Equipment. Clean All Glass Windows & Sand Boxes.	Avenue M	Q	B022	0340 - 0450
Sweep Stairways And Outside Areas, Scrap Mezzanines And Platforms. Spot Mop & Clean Floors. Empty Trash Receptacles, Disinfect Elv 760 And 761. Clean All AFC Equipment & All Glass Windows On The Mezzanine.	Kings Hwy	B Q	B024	0500 - 0700
Open Public Restrooms				
Report Off Duty.	Kings Hwy	B Q	B024	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC129	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Street, & Mezzanine Stairways. Scrap Mezzanine & Platform Areas. Disinfect All Unsanitary Conditions. Empty & Disinfect All Trash Receptacles. Clean Employees' Facility Room & Cleaners' Room. Clean & Disinfect Employees' Toilet. Dust All Ledges. Remove All Stains, Spills & Drag Marks From Stairs & Floor Areas. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Cleaning (2330-0030) Sun: Bucket Wash All Platform S/W'S Mon: Clean & Disinfect Efr And Employees Bathroom; Floors/Walls/Fixtures. Tue: Clean & Disinfect All Canister Housings/ Refuse Room. Wed: Deck Wash & Clean All Nb Platform Tile Walls. Thu: Clean & Polish All AFC Equipment. Fri: Deck Wash & Clean All Sb Platform Tile Walls. Sat: Bucket Wash All Street S/W'S	Prospect Av	R	C014	2200 - 0030
Dust Mop And Remove Gum From C014 Mezzanine And N/B Platforms Tile Floors. Prepare Scrubber Machine And Machine Clean C014 Mezzanine And N/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	Prospect Av	R	C014	0030 - 0230
Lunch	Prospect Av	R	C014	0230 - 0300
Dust Mop And Remove Gum From C015 Mezzanine And S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean C015 Mezzanine And S/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	Prospect Av	R	C014	0300 - 0500
Sweep All Street And Mezzanine Stairway. Re-Scrap Mezzanine And Platform Areas. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles.	Prospect Av	R	C014	0500 - 0600
Report Off Duty. . Note: *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	Prospect Av	R	C014	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC130	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Hoyt St	2 3	R606	2200 -
Sweep All Stairways. Scrap Landings & Mezzanines. Scrap NB & SB Platforms. Dust Mop Mezzanines On The NB & SB Platforms. Empty & Disinfect / Polish All Trash Receptacles. Remove Gum From All Floor Tiles And Metal Stairways Throughout.	Hoyt St	2 3	R606	2200 - 0215
Prepare Scrubber Machine N/B Platform. Machine Clean NB Platform & Mezzanine. Bucket Wash Areas Inaccessible To Machine. Wet Mop NB Side Stairways & Landings. Secure And Clean Machine. Put On Charge. Clean Scrubber Room/Toilet On NB Side.				
Lunch	Hoyt St	2 3	R606	0215 - 0245
Prepare Scrubber Machine S/B Platform. Machine Clean Sb Platform & Mezzanine. Bucket Wash Areas Inaccessible To Machine. Wet Mop All Sb Side Stairways & Landings. Secure And Clean Machine. Put On Charge. Clean Scrubber Room. Clean & Disinfect Employee Toilet Sb. Clean & Disinfect EFR.	Hoyt St	2 3	R606	0245 - 0515
Major Cleaning (0430-0515) Sun: Clean & Disinfect Refuse Housing Area Sb & Refuse Room Nb. Fri: Damp Wipe Tile Ledges Throughout Station.				
Clean & Wipe Down All AFC Equipment Throughout. Clean Booth Glass, Wipe Down Sandbox & Refuse Housing. Re-Scrap Station. Clean Swipe Heads In Unmanned Mezzanines.	Hoyt St	2 3	R606	0515 - 0600
Report Off Duty	Hoyt St	2 3	R606	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC131	Station South	2200 - 0600	2771

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Scrap Nb Platform & Unmanned Mezzanine Station. Sweep Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean AFC Equipment (T/S, Mvm, Reader). Clean Exterior Of Booth Windows & Empty Booth Trash. Remove All Graffiti & Stickers. Clean Public Telephones & Stand.	Crown Hts Utica Av	3 4	R626	2200 - 2400
Dust Mop & Remove Gum From Nb Platform Tile Floors. Prepare Scrubber Machine & Machine Clean Nb Platform. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	2400 - 0130
Clean & Disinfect Employees' Toilet & Facility Room.	Crown Hts Utica Av	3 4	R626	0130 - 0230
Lunch	Crown Hts Utica Av	3 4	R626	0230 - 0300
Dust Mop & Remove Gum From Unmanned Mezzanine Tile Floors. Prepare Scrubber Machine & Machine Clean Unmanned Mezzanine. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	0300 - 0400
Clean And Disinfect El323. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Crown Hts Utica Av	3 4	R626	0400 - 0430
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains On Floors & Disinfect All Urine Areas.	Crown Hts Utica Av	3 4	R626	0430 - 0600
Report Off Duty.				
. Note: **All Work To Be Performed In Area Of Responsibility: N/B Platform (Lower Level), Unmanned Mezzanine, S/W P11 - P110, P4A, P4B & All Street S/W At Unmanned Mezzanine**	Crown Hts Utica Av	3 4	R626	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC132	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Empty Trash Receptacles And Clean Chrome Tops. Dust Mop & Remove Gum From C009 Mezzanine Up Until S/B 2, 3 Platform. Prepare Scrubber Machine & Machine Clean C009 Control Area & Mezzanine Up Until S/B 2, 3 Platform. Wet Mop & Disinfect All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form. Clean, Disinfect, Mop & Close Public Toilets At 2400 Hours. Replenish Paper Supplies.	Atlantic Av-Barclays Ctr	D N R	C009	2200 - 0030
Sweep & Remove Gum From Sb Platform Stairways. Wet Mop Sb Platform Stairways.	Atlantic Av-Barclays Ctr	D N R	C009	0030 - 0130
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	0130 - 0200
Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop And Disinfect All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	D N R	C009	0200 - 0415
Major Cleaning (0415-0500) Sun: Deck Wash Walls/Floor In S/B Refuse Room. Mon: Deck Wash Walls/Floor In S/B Scrubber Room. Tue: Deck Wash Tile Walls Surrounding Platform Stairways. Wed: Bucket Wash S/B Platform Stairways. Thu: Deck Wash Tile Walls At The N/End Of S/B Platform. Fri: Deck Wash Walls/Floor In Cta/Scrubber Room In C009 Paid Mezzanine. Sat: Deck Wash Tile Walls In C009 Paid Mezzanine From El 302 And El 303 To S/B Local 2/3 Platform.	Atlantic Av-Barclays Ctr	D N R	C009	0415 - 0500
Open Public Toilets At 0500 Hours. Empty, Clean, Disinfect & Polish All Trash Receptacles On S/B Platform. Remove All Graffiti & Stickers. Re-Scrap C009 Mezzanine. Clean And Disinfect Employee Facility Room Next To Newsstand.	Atlantic Av-Barclays Ctr	D N R	C009	0500 - 0600
Report Off Duty.				
. Note: ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging*** *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	Atlantic Av-Barclays Ctr	D N R	C009	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC133	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap All Mezzanine & N/S/B Platform Areas. Empty & Disinfect All Trash Receptacles. Clean Employees' Facility Room & Cleaners' Room. Clean & Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove All Stains, Spills & Drag Marks From Stairs & Floor Areas. Remove Graffiti, Stickers, Sticker Residue. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean & Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screens, Ledges, Benches, Map & Frames. Major Cleaning (2300-2400) Sun: Clean And Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screen On The Go Kiosk, Ledges, Benches, Map & Frames. Mon: Clean And Disinfect Efr; Floors/Walls/Fixtures. Tue: Clean And Disinfect S/B Scrubber Room. Wed: Employee Toilet- Restock All Paper Supplies. Thu: Clean And Disinfect N/B Scrubber Rooms. Fri: Bucket Wash Platform S/W'S. Sat: Clean And Disinfect Inside/Outside Of Refuse/Canister Housing And Room.	Bay Ridge Av	R	C023	2200 - 2400
Dust Mop And Remove Gum From C023 Mezzanine & Nb Platform Tile Floors. Prepare Scrubber Machine & Machine Clean Nb Mezzanine & Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings Turnstiles, Benches, Columns And Gates. Secure & Clean Scrubber Machine. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information On Pre And Post Checklist.	Bay Ridge Av	R	C023	2400 - 0230
Lunch	Bay Ridge Av	R	C023	0230 - 0300
Dust Mop And Remove Gum From Sb Mezzanine And Sb Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Sb Mezzanine And Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings Turnstiles, Benches, Columns And Gates. Secure And Clean Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information On Pre And Post Checklist.	Bay Ridge Av	R	C023	0300 - 0530
Sweep All Street Stairways. Re-Scrap Mezzanine And Platform Areas. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains.	Bay Ridge Av	R	C023	0530 - 0600
Report Off Duty. . Note: *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	Bay Ridge Av	R	C023	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC134	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap All Mezzanine & N/S/B Platform Areas. Empty & Disinfect All Trash Receptacles. Clean Employees' Facility Room.Clean & Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove All Stains, Spills & Drag Marks From Stairs & Floor Areas. Remove Graffiti, Stickers, Sticker Residue. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean & Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screens, Ledges, Benches, Map & Frames. Major Cleaning (2300-2400) Sun: Clean & Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screens, Ledges, Benches, Map & Frames. Mon: Clean & Disinfect Efr; Floors/Walls/Fixtures. Tue: Clean & Disinfect S/B Scrubber Room. Wed: Clean, Disinfect Employee Toilet And Restock Paper Supplies. Thu: Clean & Disinfect N/B Scrubber Rooms. Fri: Bucket Wash All Platform S/W'S Sat: Clean & Disinfect Inside/Outside Of Refuse/Canister Housings And Room.	53 St	R	C020	2200 - 2400
Dust Mop And Remove Gum From C020 Mezzanine And Nb Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Nb Mezzanine & Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings, Turnstiles, Benches, Columns And Gates.. Secure & Clean Scrubber Machine. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information One Pre And Post Checklist Form.	53 St	R	C020	2400 - 0230
Lunch	53 St	R	C020	0230 - 0300
Dust Mop And Remove Gum From Sb Mezzanine And Sb Platform Tile Floors. Prepare Scrubber Machine & Machine Clean S/B Mezzanine And Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings Turnstiles, Benches, Column And Gates. Secure And Clean Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information On Pre And Post Checklist Form.	53 St	R	C020	0300 - 0530
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains.	53 St	R	C020	0530 - 0600
Report Off Duty.				
. Note: *** If Mobile Wash Is On Station Pressure / Hose Washing, The Assigned HDC Cleaner Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	53 St	R	C020	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC135	Station South	2300 - 0700	2769

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform				
Control Area Booth N120 Sweep All Street Stairways. Scrap Mezzanines, ramps, NB and SB Platform Areas. Sweep NB and SB Platform Stairways. Empty Trash Receptacles in N120 Control Area, NB and SB Platforms.	Utica Av	A C	N120	2300 - 2400
Dust Mop And Remove Gum From N120 Mezzanine Area, Ramps And Intermediate Areas. Prepare Scrubber Machine And Machine Clean Mezzanine Area. Wet Mop All Areas Inaccessible To Machine. Secure, Clean And Charge Scrubber Machine.	Utica Av	A C	N120	2400 - 0130
Clean/Polish AFC Equipment (Mvm/Mem/Readers/Swipeheads) Cic, Fsmf, Chrome, Fire Stand Pipe, Railings & Ledges.	Utica Av	A C	N120	0130 - 0230
Lunch	Utica Av	A C	N120	0230 - 0300
Dust Mop And Remove Gum From Northbound Platform. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure, Clean And Charge Scrubber Machine.	Utica Av	A C	N120	0300 - 0700
Report Off Duty.	Utica Av	A C	N120	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC136	Station South	2200 - 0600	2766

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways. Scrap Platform & Mezzanine. Scrap Outside Station Area To The Curb. Empty & Disinfect Trash Receptacles. Disinfect Urine Areas & Refuse Room. Clean Exterior Of Booth Window & AFC Equipment. Clean & Disinfect Employee's Toilet & Facility Room. Remove Graffiti & Stickers. Clean And Disinfect All Elevators.	Eastern Pkwy Brooklyn Museum	2 3	R621	2200 - 2330
Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Clean S/B Platform Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Eastern Pkwy Brooklyn Museum	2 3	R621	2330 - 0100
Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Clean Mezzanine Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Eastern Pkwy Brooklyn Museum	2 3	R621	0100 - 0200
Lunch	Eastern Pkwy Brooklyn Museum	2 3	R621	0200 - 0230
Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Clean N/B Platform Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Eastern Pkwy Brooklyn Museum	2 3	R621	0230 - 0400
Re-Scrap & Disinfect Station. Remove Stains from Floor. Empty Trash Receptacles. Disinfect All Urine Areas. Remove Graffiti & Stickers. Clean And Disinfect All Elevators.	Eastern Pkwy Brooklyn Museum	2 3	R621	0400 - 0600
Report Off Duty	Eastern Pkwy Brooklyn Museum	2 3	R621	0600 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC648	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Empty And Clean All Trash Receptacles. Clean Booth Windows And All Graffiti From Signs. Wipe Glass Panels Around All Platform And Street Stairways. Prepare Scrubber Machine And Machine Clean Entire Mezzanine Areas. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT SCRUBBER MACHINE ON CHARGE.	Broadway	N W	R512	2300 - 0200
Lunch	Broadway	N W	R512	0200 - 0230
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Empty And Clean All Trash Receptacles. Clean Booth Windows And All Graffiti From Signs. Clean Glass Panels In Mezzanine Area(s). Prepare Scrubber Machine And Machine Clean Entire Mezzanine Areas. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT SCRUBBER MACHINE ON CHARGE.	30 Av	N W	R513	0240 - 0540
Sweep "Exit Only" stairway at north end of northbound platform and scrap area under and around stairway Re-Scrap Station. Empty all trash receptacles. Sweep "Exit Only" stairway at south end of NB platform and scrap area under and around stairway. Sweep clean and damp mop employee restroom and facility. Wipe clean all benches and trash receptacles on station. Re-stock paper products(toilet paper, hand towels, soap seat covers)	Broadway	N W	R512	0550 - 0700
Major Cleaning (0600 - 0630) Sat: Clean Booth R512 Interior And Exterior, Including The Control Area.				
Report Off Duty.	Broadway	N W	R512	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

JOB SELECTION PROGRAMS AND PICKS - STATION CLEANERS TASK REPORT

2023 STAC Winter Pick

Pick Effective Date: 1/8/2023

Job#		Hours	RC#
SHDC649	Station South	2300 - 0700	2773

INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Empty And Clean All Trash Receptacles. Clean Booth Windows And All Graffiti From Signs. Wipe Glass Panels Around All Platform And Street Stairways. Prepare Scrubber Machine And Machine Clean Entire Mezzanine Areas. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT SCRUBBER MACHINE ON CHARGE.	36 Av	N W	R511	2300 - 0200
Lunch	36 Av	N W	R511	0200 - 0230
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Empty And Clean All Trash Receptacles. Clean Booth Windows And All Graffiti From Signs. Clean Glass Panels In Mezzanine Area(s). Prepare Scrubber Machine And Machine Clean Entire Mezzanine Areas. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT SCRUBBER MACHINE ON CHARGE.	39 Av	N W	R510	0240 - 0540
Re-Scrap Station. Empty all trash receptacles. Sweep clean and damp mop employee restroom and EFR. Wipe clean all benches and trash receptacles on station. Re- Stock paper products (toilet paper, hand towels, soap seat covers)	36 Av	N W	R511	0550 - 0700
Major Cleaning (0550 - 0630) Sat: Clean Booth R512 Interior And Exterior, Including The Control Area.				
Report Off Duty.	Broadway	N W	R512	0700 -

Note: Tasks subject to change and/or by chance.

- Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.
- Spot deck/hose/mop ADA tactile as needed.
- Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.
- Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station
- Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.
- Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed