MTA NEW YORK CITY TRANSIT DIVISION OF STATION OPERATIONS JOB SELECTION PROGRAMS AND PICKS

STATION ENVIRONMENT AND OPERATIONS

STATION CLEANERS

WINTER 2023

SOUTH SCHEDULES BOOK

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINGS TICK		Tex Effective Bate.			
Job#	H	RC#			
SC0400 Station South	23	300 - 0700		2760	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas Including Passageway Leading To 4/5 NB Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows R601A And Empty Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges, AFC Equipment, Glass And Metal Surfaces. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Room. Clean, Disinfect And Mop Men/Women Public Toilets. Restock Paper And Soap Supplies As Needed. Clean HPI's. Clean And Disinfect Around N/S/B Benches.	Borough Hall	2 3 4 5	R601A	2300 - 0100	
Close Public Toilets At 2400 Hours. Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.	Dawayah Hall	2245	D601 A	0100 - 0200	
Clean Upper/Lower Landings And Polish Es 303. Remove All Stickers, Graffiti And Residue. Clean	Borough Hall Borough Hall	2 3 4 5	R601A R601A	0200 - 0245	
Adjacent Tile Walls. Remove Any Dust Build Up On Accessible Light Fixtures.					
Lunch	Borough Hall	2 3 4 5	R601A	0245 - 0315	
Clean And Disinfect El 317 And 318. Clean, Polish Stainless Steel On Interior And Exterior. Wipe Down Exterior Ledges On Street Level. Sweep, Mop And Disinfect Floors. Remove Gum From All Floors.	Borough Hall	2 3 4 5	R601A	0315 - 0415	
Major Duty (0315-0515) Sun: Major Duty Men And Women's Public Toilets. Deck Wash Walls And Floors. Clean Sinks, Urinals, Commodes And Partitions. Restock Paper Supplies. Mon: Deck Wash Walls, Gutters And Column Bases On N/B Platform. Tue: Deck Wash Walls, Gutters And Column Bases On S/B Platform. Wed: Bucket Wash All Street S/W'S And S/W Adjacent To Es 303 Thurs: Bucket Wash N/B Platform And S/B Platform S/W'S And Landings. Fri: Dek Wash The Walls Leading To 4/5 Platform (Passageway). Sat: Major Duty N/S/B Refuse Room, Deck Wash Walls And Floors.	Borough Hall	2 3 4 5	R601A	0415 - 0615	
Open Public Toilets At 0500 Hours.					
Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	Borough Hall	2 3 4 5	R601A	0615 - 0700	
Report Off Duty					
Prior To Shutdown For Cleaning- The E/E Unit Must Notified Prior To Shutdown And Prior To Restart.	Borough Hall	2 3 4 5	R601A	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 1 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SC0401 Station South	230	2300 - 0700		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Sutter	3	R627	2300 - 0100
Major Duty: (0000-0100) Mon: Clean And Disinfect Inside And Outside Of Trash Receptacles (Canister Housing & Solar Cans).				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	,	3	R628	0110 - 0310
Major Duty: (0210-0310) Fri: Clean And Disinfect Inside And Outside Of Trash Receptacles (Canister Housing & Solar Cans).				
Lunch	Saratoga Av	3	R628	0310 - 0340
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	,	3	R629	0350 - 0550
Major Duty: (0450-0550) Sat: Clean And Disinfect Inside And Outside Of Trash Receptacles (Canister Housing & Solar Cans).				
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles.	Sutter Av-Rutland Rd	3	R627	0600 - 0700
Report Off Duty.	717 Rudaha Ru			
	Sutter Av-Rutland Rd	3	R627	0700 -
Due To Station Renovation, Saratoga Ave Station May Be Closed				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 2 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног	urs		RC	
SC0402	Station South	2300 - 0700			277	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In	Full Uniform					
(Urine, Pigeon Dro Equipment (MVM: Facility Room & C	Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions oppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC s, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employee's Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, esidue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth	Pennsylvania Av	3	R632	2300 - 0130	
Major Duty: (0015 Sun: Clean And D Sink Room.	-0115) Disinfect Employees' Restroom/Toilet. Clean Employees' Facility Room And CTA Slop					
(Urine, Pigeon Dro Equipment (MVM: Facility Room & O	Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions oppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC s, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employee's Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, esidue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth	Junius St	3	R630	0140 - 0400	
Major Duty: (0240 Wed: Clean And E Sink Room.	-0340) Disinfect Employees' Restroom/Toilet. Clean Employees' Facility Room And CTA Slop					
Lunch		Junius St	3	R630	0400 - 0430	
	ne And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All ons. Empty And Disinfect All Trash Receptacles.	Pennsylvania Av	3	R632	0440 - 0540	
Unsanitary Conditi	ne And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All ons. Empty And Disinfect All Trash Receptacles.	Junius St	3	R630	0550 - 0650	
Report Off Duty.		Pennsylvania Av	3	R632	0700 -	
Due To Station R	enovation, Pennsylvania Ave & Junius St Stations May Be Closed					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 3 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC
SC0403 Station South	23	00 - 0700		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	New Lots Av	3	R634	2300 - 0100
Major Duty: (0000-0050) Sat: Clean And Disinfect Inside And Outside Of All Trash Receptacles (Canister Housing & Solar Cans).				
RTO Facilities: Clean, Mop And Empty Trash In Tower, Crew Room, Locker Room And Dispatchers Office.	New Lots Av	3	R634	0100 - 0200
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Van Siclen Av	3	R633	0210 - 0400
Major Cleaning (0320-0350) Thu: Clean And Disinfect Inside And Outside Of All Trash. Receptacles (Canister Housing & Solar Cans).				
Lunch	Van Siclen Av	3	R633	0400 - 0430
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	New Lots Av	3	R634	0440 - 0540
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Van Siclen Av	3	R633	0550 - 0650
Report Off Duty.	New Lots Av	3	R634	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 4 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#
SC0404 Station South	07	00 - 1500		2766
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways And Landings Leading To Island Platform. Scrap Paid Mezzanine Of R600, Platform, And Passageway Leading To Stairways. Empty And Disinfect All Trash Receptacles, Da Wipe Tops Of Receptacles & Canister Housings. Clean Exterior Of R600 Booth Window. Remov Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Reader. Clean Customer Information Center And Customer Assistant Intercoms And Hp Clean Benches, Sandbox, And Free Standing Map Frames. Clean All Public Telephones. Correct Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee'S Toilet, R Paper Supplies And Facility Room.	mp e All i'S. All	2 3	R600	0700 - 0900
Major Cleaning (0800-0900) Sun: Clean Booth R600 Interior And Exterior Mop Floor, Wipe Down Walls, And Dust Ledges. Mon/Wed/Fri: Sweep Down And Disinfect Emergency Exit Stairway. (0915-1000) Q- Line				
@ R612: Clean All AFC Equipment: MVMs, MEMs, Turnstiles, Metrocard Readers, Clean HPI's, Trash Receptacles, Chrome Tops. Clean Exterior Of Service Booth R612.	Clean All			
(1005-1045) 3 - Line @ R610: Clean All AFC Equipment: MVMs, MEMs, Turnstiles, Metrocard Readers, Clean HPI's, Trash Receptacles, Chrome Tops. Clean Exterior Of Service Booth R610. (1050-1130) R - Line	Av-Barclays Ctr	2 3 4 5	R610	0915 - 1130
@ C009: Clean All AFC Equipment: MVMs, MEMs, Turnstiles, Metrocard Readers, Clean HPI's, Trash Receptacles, Chrome Tops. Clean Exterior Of Service Booth C009.	Clean All			
Sun: Clean Employee Restroom And Facility Room.				
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	1130 - 1200
Clean And Disinfect El 310, El 311 And El 312. Clean Glass And Wipe Down Stainless Steel Insi Outside Of Elevators Remove Gum. Sweep And Mop Floors.	de And Clark St	2 3	R600	1215 - 1345
Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas.	Clark St	2 3	R600	1345 - 1500
Report Off Duty	Clark St	2 3	R600	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 5 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	RC#		
SC0405 Station South	07	700 - 1500		2766
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Clean HPI's And AFC Swipe heads. Remove All Stains, Spills And Drag Marks From Floor Areas. Correct All Unsanitary Conditions. Disinfect Urine Areas. Clean R601A Booth Windows And Empty Trash. Clean And Disinfect Employee's Toilet And Replenish Paper Stock. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Scrap And Disinfect El 317 And El 318. Empty And Disinfect Trash Receptacles. Clean Benches And Customer Information Center. Clean And Disinfect Men And Women Public Restrooms And Replenish Paper And Soap Stock.	Borough Hall	2 3 4 5	R601A	0700 - 0900
Perform All Listed Duties At Court St On The "R" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways Including Passageway To #2 And #3 Lines And Mezzanine Level. Disinfect Urine Areas. Clean Police Booth Windows. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers And Swipe heads In Unstaffed Mezzanine. Clean Benches And Customer Information Center And Free Standing Map Frames. Clean And Disinfect All Trash Receptacles. Clean HPI's and AFC Swipe heads. Remove All Stains, Spills And Drag Marks From Floor Areas. Correct All Unsanitary Conditions.	Borough Hall	2 3 4 5	R601A	0900 - 1100
Major Duty: (1015-1100)				
Sun: Employees Restroom - R Line Lunch	Borough Hall	2 3 4 5	R601A	1100 - 1130
Clean And Disinfect El 308 And El 309. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	1130 - 1230
Clean And Disinfect El 317 And El 318. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	1230 - 1330
Clean And Disinfect Employee Facility And Location Pod. Sweep And Mop Floors. Wipe Down All Surfaces Including Refrigerator, Shelf Benches, Lunch Table And Microwave.	Borough Hall	2 3 4 5	R601A	1330 - 1400
Re-Scrap Mezzanine And Platform Areas. Clean And Disinfect Men And Women Public Restrooms. Disinfect All Urine Areas. Empty All Trash Receptacles	Borough Hall	2 3 4 5	R601A	1400 - 1500
Report Off Duty.	Borough Hall	2 3 4 5	R601A	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 6 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но			RO	
SC0406	Station South	0700 - 1500			277	
INSTRUCTION	S	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
(Urine, Pigeon I Equipment (MV Facility Room &	d Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions Oroppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Ms, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth	Saratoga Av	3	R628	0700 - 0900	
Major Cleaning(Sun: Clean Boot	0830-0900) h R628 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.					
Sweep Street Ar (Urine, Pigeon I Equipment (MV Facility Room &	d Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions Oroppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Ms, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth	Sutter Av-Rutland Rd	3	R627	0910 - 1110	
Major Cleaning(Sat: Clean Bootl	1010-1110) n R627 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.					
Lunch		Sutter Av-Rutland Rd	3	R627	1110 - 1140	
	nine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All litions. Empty And Disinfect All Trash Receptacles.	Sutter Av-Rutland Rd	3	R627	1140 - 1320	
Unsanitary Cond	nine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All litions. Empty And Disinfect All Trash Receptacles.	Saratoga Av	3	R628	1330 - 1500	
Report Off Duty	•					
		Saratoga Av	3	R628	1500 -	
Due To Station	Renovation, Saratoga Ave & Sutter Ave Stations May Be Closed					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 7 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		1,0,2020		
Job#	Н	ours		RC#
SC0407 Station South	07	00 - 1500		2771
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Rockaway Av	3	R629	0700 - 0900
Major Cleaning(0830-0900) Sun: Clean Booth R629 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges And Clean Windows.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Junius St	3	R630	0910 - 1100
Major Cleaning(1010-1100) Sat: Clean Booth R630 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges And Clean Windows.				
Lunch	Junius St	3	R630	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Rockaway Av	3	R629	1140 - 1320
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Junius St	3	R630	1330 - 1450
Report Off Duty.				
	Rockaway Av	3	R629	1500 -
Due To Station Renovation, Junius St Station May Be Closed				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 8 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#	
SC0408 Station South	0700 - 1500			2771	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform. Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	New Lots Av	3	R634	0700 - 0900	
Major Cleaning (0800-0900) Sun: Clean Booth R634 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.					
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Cleaning(1010-1100) Sat: Clean Booth R632 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Pennsylvania Av	3	R632	0910 - 1100	
Lunch	Pennsylvania Av	3	R632	1110 - 1140	
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Cleaning (1250-1330) Thu: Clean Booth R633 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.	Van Siclen Av	3	R633	1150 - 1350	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	New Lots Av	3	R634	1400 - 1500	
Due To Station Renovation, Pennsylvania Ave Station May Be Closed	New Lots Av	3	R634	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 9 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#
SC0409	Station South	150	0 - 2300		2766
INSTRUCTION	JS	STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty	In Full Uniform				
Around R600, I Receptacles, Da Graffiti And Sti Card Reader. C Benches, Sand I Conditions: Von	ways And Landings Leading To Island Platform. Scrap Paid Mezzanine And Outside Areas sland Platform And Passageway Leading To Stairways. Empty And Disinfect All Trash mp Wipe Tops Of Receptacles. Clean Exterior Of R600 Booth Window. Remove All ckers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metro lean Customer Information Center, Customer Assistant Intercoms And HPI's. Clean Box And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary mit, Feces, And Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Infect: El 310, El 311 And El 312.	Clark St	2 3	R600	1500 - 1830
Wed: Clean, Die Thu: CTA Slop Fri: CTA Slop S	Facility Room; Wash Down Walls And Floor. Sinfect Employees' Restroom And Restock With Paper Supplies. Sink Room In Emergency Exit. Sink Room On Island Platform. And Polish All AFC Equipment Railings And Gates In R600 Control Area.				
Lunch		Atlantic Av-Barclays Ctr	2 3 4 5	R610	1840 - 1910
Receptacles, Ch 3 Line at R610 Clean All AFC Receptacles, Ch R Line at C009 Clean All AFC Receptacles, Ch SUN: Clean em	Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers, Clean HPIs, Clean all Trash rome Tops, Clean Exterior of Service Booth R612. (1955-2040) Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers, Clean HPIs, Clean all Trash rome Tops, Clean Exterior of Service Booth R610. (2045-2130) Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers, Clean HPIs, Clean all Trash rome Tops, Clean Exterior of Service Booth C009. ployee restroom and facility room	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1910 - 2130
	infect El 310, El 311 And El 312. Clean Glass And Wipe Down Stainless Steel Inside And Pators. Sweep And Mop Floors. Remove Gum.	Clark St	2 3	R600	2140 - 2230
	tion. Empty All Trash Receptacles. Disinfect All Urine Areas.	Clark St	2 3	R600	2230 - 2300
Report Off Duty	7.	Clark St	2 3	R600	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 10 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#
SC0409 Station South	1500 - 2300		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform				
Sweep All Stairways And Landings Leading To Island Platform. Scrap Paid Mezzanine And Outside Areas Around R600, Island Platform And Passageway Leading To Stairways. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles. Clean Exterior Of R600 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metro Card Reader. Clean Customer Information Center, Customer Assistant Intercoms And HPI's. Clean Benches, Sand Box And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect: El 310, El 311 And El 312.	Clark St	2 3	R600	1500 - 1830
Major Duty: (1730-1830) Sun: Employee Facility Room; Wash Down Walls And Floor. Wed: Clean, Disinfect Employees' Restroom And Restock With Paper Supplies. Thu: CTA Slop Sink Room In Emergency Exit. Fri: CTA Slop Sink Room On Island Platform. Sat: Clean, Dust And Polish All AFC Equipment Railings And Gates In R600 Control Area.				
LUNCH	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1840 - 1910
Q Line: Sweep All Stairways Leading To B/Q Island Platform Including Stairways In Hanson Place Next To Sc 310. Scrap Island Platform And Hanson Place Control Area At Hanson Place. Clean All AFC Equipment: MVMs, Mems, Metro Card Readers And Swipe Heads, Heets, Hxts And Trash Receptacles Chrome Tops. Clean, Sweep, Disinfect And Mop Employees' Toilet-Restock Paper Supplies. Empty Trash Receptacles On Island Platform And Hanson Place Control Area. Wipe Down All Benches, Disinfect Urine Areas. Remove Graffiti And Stickers Upon Discovery. Clean, Sweep And Mop Floor Inside Of Of El 307-Wipe Down Exterior And Interior On Platform And Mezzanine Levels. Remove All Spills, Stains, Drag-Marks From Floor Areas. Wipe Down All Hpis and Freestanding Map Frames Clean All AFC Equipment, MVMs, Mems, Heets, Hexts, Metro Card Readers And Swipe-Heads. Remove Any Stains, Spills An Drag-Marks From Floor Areas.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1910 - 2130
Clean And Disinfect El 310, El 311 And El 312. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of Elevators. Sweep And Mop Floors. Remove Gum	Clark St	2 3	R600	2140 - 2230
Scrap Entire Station. Empty All Trash Receptacles. Disinfect All Urine Areas.	Clark St	2 3	R600	2230 - 2300
Report off Duty	Clark St	2 3	R600	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 11 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	ours		RC#
SC0410 Station South	15	500 - 2300		2766
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean R601A Booth Windows Booth Windows And Empty Trash. Clean And Disinfect Public Toilets And Replenish Paper Stock. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Customer Information Center.	Borough Hall	2 3 4 5	R601A	1500 - 1700
Major Duty: (1600-1700) R-Line Mon/Wed/Fri: Sweep, Clean And Disinfect Entire Emergency Exit Stairway.				
Perform All Listed Duties At Court St On The "R" Line Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways Including Passageway To #2 And #3 Lines And Mezzanine Level At Bottom Of Escalators 305 And 306. Disinfect Urine Areas. Clean Police Booth Windows. Clean And Disinfect Employee'S Toilet On Upper Mezzanine Level Andreplenish Paper Stock. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles AFC Readers.And AFC Swipe-Heads. Empty And Clean Trash Receptacles.Clean Benches And Customer Information Center.	Borough Hall	2 3 4 5	R601A	1700 - 1900
Lunch	Borough Hall	2 3 4 5	R601A	1900 - 1930
Clean And Disinfect El 317 And El 318. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	1930 - 2030
Perform All Listed Duties At Court St On The "R" Line Clean And Disinfect El 308 And El 309. Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Remove Gum From Floors.	Borough Hall	2 3 4 5	R601A	2030 - 2130
Clean And Disinfect Employee Facilities: Lunch Room, Lactating Pod And Employee Toilet. Sweep And Mop Floors. Wipe Down All Surfaces: Microwave, Refrigerator, Quench Unit, Lunch Table, Benches, Shelf And Lactating Pod. Disinfect All Rooms.	Borough Hall	2 3 4 5	R601A	2130 - 2200
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty All Trash Receptacles. Clean And Disinfect Public Toilets.	Borough Hall	2 3 4 5	R601A	2200 - 2300
Report Off Duty.	Borough Hall	2 3 4 5	R601A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 12 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Hours 1500 - 2300			
SC0411 Station South				277	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Monday-Friday					
Report On Duty In Full Uniform.					
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Sutter Av-Rutland Rd	3	R627	1500 - 1700	
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Saratoga Av	3	R628	1710 - 1840	
Lunch	Saratoga Av	3	R628	1840 - 1910	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Major Duty: (1910-2010) Mon: Major Clean Employee Facility Room And Slop Sink Room. Clean And Disinfect Employee's T Including Walls And Floors.	Saratoga Av	3	R628	1910 - 2105	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Major Duty: (2115-2215) Tue: Major Clean Employee Facility Room & Slop Sink Room. Clean And Disinfect Employee's Toile Including Walls And Floors.	Sutter Av-Rutland Rd	3	R627	2115 - 2300	
Report Off Duty.	Sutter	3	R627	2300 -	
	Av-Rutland Rd				
Saturday-Sunday					
Report On Duty In Full Uniform. Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Sutter Av-Rutland Rd	3	R627	1500 - 1630	
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Saratoga Av	3	R628	1640 - 1810	
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Rockaway Av	3	R629	1820 - 1950	
Lunch	Rockaway Av	3	R629	1950 - 2020	
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employee' Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	S Junius St	3	R630	2030 - 2200	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Sutter Av-Rutland Rd	3	R627	2210 - 2300	
Report Off Duty.	Sutter Av-Rutland Rd	3	R627	2300 -	

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 13 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#	
SC0412 Station South	150	00 - 2300		2771	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Monday-Friday					
Report On Duty In Full Uniform.					
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	Bookoway Av	3	R629	1500 - 1700	
Major Duty: (1600-1700) Mon: Major Clean Employees' Facility Room And Slop Sink Room. Clean And Disinfect Employee's Including Walls And Floors.					
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Cond (Urine, Pigeon Droppings, Etc). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees Facility Room & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	5'	3	R630	1710 - 1910	
Major Duty: (1810-1910) Tue: Major Clean & Disinfect Inside And Outside Of All Trash Receptacles (Canister Housings And S Cans).	Solar				
Lunch	Junius St	3	R630	1910 - 1940	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Rockaway Av	3	R629	1950 - 2115	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Junius St	3	R630	2155 - 2250	
Report Off Duty.	Rockaway Av	3	R629	2300 -	
*Due To Station Renovation, Junius Street Station May Be Closed.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 14 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#	
SC0413	Station South	1500 - 2300			2771	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform.					
(Urine, Pigeon Equipment (M' Facility Room	And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC WMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, er Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth	Pennsylvania Av	3	R632	1500 - 1700	
Major Duty: (1 Sat: Major Cle	600-1700) an & Disinfect Inside & Outside Of All Trash Receptacles (Canister Housing & Solar Cans).					
Sweep Street A (Urine, Pigeon Equipment (M' Facility Room	And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC WMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, er Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth	New Lots Av	3	R634	1710 - 1910	
Major Duty: (1 Sat: Major Cle	810-1910) an & Disinfect Inside & Outside Of All Trash Receptacles (Canister Housing & Solar Cans).					
Lunch		New Lots Av	3	R634	1910 - 1940	
(Urine, Pigeon Equipment (M' Facility Room	And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions Droppings, Etc.). Empty And Disinfect All Trash Receptacles. Clean And Polish AFC WMs, MEMs, Turnstiles & Readers). Clean Ledges, Benches & Maps. Clean Employees' & Cleaner's Room. Clean And Disinfect Employees' Restroom/Toilet. Remove Graffiti, er Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows & Empty Booth	Van Siclen Av	3	R633	1950 - 2150	
Restroom/Toile	Disinfect Employees' Facility Room & Slop Sink Room. Clean And Disinfect Employees' t.					
	canine And Platforms. Sweep All Street And Mezzanine Areas. Disinfect All Unsanitary apty And Disinfect All Trash Receptacles.	Pennsylvania Av	3	R632	2220 - 2300	
Report Off Du	y.	Pennsylvania Av	3	R632	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 15 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#	
SC0414 Station South	2300 - 0700			2771	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Disinfect Employee's Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty, Clean And Disinfect All Trash Receptacles Including Transfer Area. Clean Benches And Platform Map. Clean And Disinfect Public Toilets. Clean Exterior Of Booth Windows & Empty Booth Trash.	Franklin Av	2 3 4 5	R622	2300 - 0100	
Close Public Toilets At 2400 Hours.					
Sweep Stairways, Outside Area, and Ramp. Scrap Platforms, Mezzanine and Corridor. Empty and clean trash receptacles. Remove graffiti from non-painted surfaces, signs and benches. Clean And Disinfect Employee's Toilet and facility room. Clean Booth Windows. Remove all stickers and gum. Major Cleaning: (0100-0130) SUN: Clean and disinfect refuse room TUE: Clean, disinfect, mop and restock employee toilet and facility room.	Botanic Gardens	S	B010	0100 - 0200	
Sweep stairways, scrap platforms, mezzanines, landings and passageways. Disinfect Urine areas. Clean and disinfect employees toilet. Clean and polish all AFC equipment: MVMS, MEMS, Turnstiles and AFC readers. Empty, Clean and disinfect all trash receptacles. Clean benches and Platform map. Clean Exterior of booth windows and empty booth trash.	Bergen St	2 3	R617	0220 - 0330	
LUNCH.	Bergen St	2 3	R617	0330 - 0400	
Clean and disinfect Refuse rooms on NB and SB platforms	Franklin Av	2 3 4 5	R622	0410 - 0500	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways Including Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Franklin Av	2 3 4 5	R622	0500 - 0600	
Open Public Toilets At 0500 Hours.					
Sweep stairways and outside areas. Re-Scrap northbound and southbound "C" platforms. Empty and clean trash receptacles. Clean and disinfect employees toilet, facility room and urine areas. Clean MVMs, MEMS and readers on NB platform.	Botanic Gardens	S	B010	0600 - 0655	
Report off duty	Franklin Av	2 3 4 5	R622	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 16 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		lours		RC#	
SC0415 Station South	2300 - 0700			2771	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles And Readers). Empty Booth Trash.	Kingston Av	3	R624	2300 - 0100	
Major Duty: (2400-0100) Mon: Sweep, Clean, Bucket Wash & Disinfect Refuse Room. Wed: Major Clean Employee's Facility Room & Slop Sink Room. Clean And Disinfect Employee's Toilet Including Walls And Floors.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Polish AFC Equipment (MVMs, MEMs, Turnstiles And Readers). Empty Booth Trash. Major Duty: (0200-0300) Sat: Major Clean Employee's Facility Room And Slop Sink Room. Clean And Disinfect Employee's Toilet	Nostrand Av	3	R623	0110 - 0300	
Including Walls And Floors.	N		D.(22	0200 0220	
Lunch	Nostrand Av	3	R623	0300 - 0330	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Kingston Av	3	R624	0340 - 0500	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Nostrand Av	3	R623	0510 - 0650	
Report Off Duty.	Kingston Av	3	R624	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 17 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SC0416 Station South	07	00 - 1500		2766	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers And AFC Swipeheads In R604 Mezzanine. Clean Benches, Sandbox, Free Standing Map Frames And Police Booth Windows. Empty And Disinfect All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms. Empty Booth Trash. Clean Hpi'S. Remove All Stains, Spills And Drag Marks From Floor Areas. Remove Graffiti, Stickers And Residue. Correct All Unsanitary Conditions. Wipe Down All Stations Signs,	Borough Hall	2 3 4 5	R602	0700 - 1000	
Major Cleaning (0900-1000) Sun: Clean Booth R602 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges. Sat: Clean Booth R601A Interior And Exterior Mop Floor, Wash Walls And Dust Ledges. Clean And Disinfect Employee'S Toilet And Facility Room.	Borough Hall	2345	R602	1000 - 1100	
Lunch	Borough Hall	2 3 4 5	R602	1100 - 1130	
Major Cleaning: Sun: Deck Wash Tile Walls And Accessible Pipes In Passageway Leading To 2/3 Lines. Mon: Deck Wash Tiles Walls And Sanitary Buses On N/B Platform. Tues: Deck Wash Tiles Walls And Sanitary Buses On S/B Platform. Wed: Deck Wash Tiles Walls On R602 Mezzanine, Green Street And Municipal Building Exits. Thu: Bucket Wash Street And Mezzanine S/W'S Fri: Bucket Wash All Platform S/W'S. Sat: Bucket Wash R604 Street And Mezzanine S/W'S. Deck Wash Tile Walls In R604 Mezzanine-Paid/Unpaid Sides.	Borough Hall	2 3 4 5	R602	1130 - 1400	
Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Empty All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms. Major Cleaning: (1400-1445) Thu: Scrubber Room/ Supply Room On N/B Platform.	Borough Hall	2 3 4 5	R602	1400 - 1500	
Report Off Duty.	Borough Hall	2 3 4 5	R602	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 18 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0417 Station South		0700 - 1500		2760
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep All Stairways, Landings, Stair Backs, And 3Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Clean Glass Block Around Street Stairways. Clean HPIs. Remove All Stains, Spills, And Drag Marks From Floor Areas. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles. Clean Walls Behind Trash Receptacles. Clean Exterior Of R608 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Readers. Clean All Customer Information Centers And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Polish All Stainless Steel Surfaces Throughout Station.	Nevins St	2 3 4 5	R608	0700 - 1100
Sat: Clean Booth R608 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Clean AFC Equipment And Turnstiles. Sun: Wash Walls And Deck Wash Floors In Employee's Toilet And Facility Room.				
Lunch	Hoyt St	2 3	R606	1110 - 1140
Sweep All Stairways And Landings. Scrap All Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles & Canister Housing. Clean Exterior Of R606 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Reader. Clean AFC Swipeheads In Unstaffed Control Areas. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And All Pay Phones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee'S Toilet And Facility Room. Clean HPIs. Remove All Stains, Spills And Drag Marks From Floor Areas.	Hoyt St	2 3	R606	1140 - 1350
Major Cleaning (1150-1250) Sun: Clean Booth R606 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges. Clean AFC Equipment And Turnstiles In Control Areas.				
Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces And Urine Areas.	Nevins St	2 3 4 5	R608	1400 - 1500
Report Of Duty ****Cleaners Are Responsible For The Cleaning Of All Passenger And Employee Area Components In Our Stations. Cleaning Duties Include But Are Not Limited To The Item Listed Above.****	Nevins St	2 3 4 5	R608	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 19 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0418 Station South	Ho	urs 0 - 1500		RC#
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday			200111	1100115
Report On Duty In Full Uniform				
-Clean HPI's -Clean All Trash Receptacles Chrome Tops Scrap All Ramps Including, Leading To IRT Underpass Passageway. Sweep All Stairways And Landings Including Wide Stairways Leading To Pacific St (U21A-F). Scrap Northbound/Southbound Platforms, Express Platform, And Lower Mezzanine Passageway To The "B/Q" Lines. Empty And Disinfect All Trash Receptacles On Local/Express Platforms And Lower Mezzanine Level, Damp Wipe Trash Receptacles. Clean Exterior Of R610 Booth Window And Empty Booth Trash. Remove All Graffiti And Stickers On The Station. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames On Platforms. Clean All Public Telephones. Wipe With A Dry Cloth The "On The Go" Kiosk In Lower Mezzanine. Correct All Unsanitary Conditions: Vomit, Feces And Urine Areas. Remove Gum From Floors. Clean And Disinfect Emergency Stairway In Passageway, Southend Of Irt.		2 3 4 5	R610	0700 - 1100
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1100 - 1130
Major Cleaning (1130-1230) Sun: Clean Booth R610 Interior And Exterior, Mop Floor, Wipe Down Walls And Dust Ledges. Remove All Garbage And Debris. Mon: Wash Down Walls/Floors And Disinfect NB Refuse Room. Tue: Wash Down Walls/Floors And Disinfect SB Refuse Room. Wed: Clean And Organize Paper/Chemical Supply Rooms On N/B Platform Including Room Inside Of E Corridor. Thu: Clean, Sweep, Disinfect And Mop Station Supervisors Office On N/B Platform- S/End. Fri: Clean And Organize N/S/B Platform Scrubber Rooms-Discard All Empty Boxes And Bottles. Sat: Clean And Organize Lower Mezzanine And 4/5 Express Platform Scrubber Room- Discard All Empty Boxes And Bottles.	FR Atlantic Av-Barclays Ctr	2 3 4 5	R610	1130 - 1230
Spot Mop All Stains, Spills, And Drag Marks On Northbound/Southbound Local Platforms And Express Platforms.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1230 - 1415
Sweep Wide Stairways Leading To Pacific St (U21A-F). Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove Gum.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1415 - 1500
Report Off Duty.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 20 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#	
SC0419 Station South	07	700 - 1500		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles.	Grand Army Plaza	2 3	R619	0700 - 0900	
Major Cleaning (0700-0900) Sun: Clean Booth R619 Interior And Exterior, Mop Floor, Wipe Walls And Dust Ledges. Tue: Clean & Disinfect Refuse Rooms.					
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Major Cleaning (1000-1100) Sun: Clean Booth R617 Interior And Exterior, Mop Floor, Wipe Walls And Dust Ledges.	Bergen St	2 3	R617	0910 - 1100	
Wed: Clean & Disfect Refuse Rooms. Lunch	Bergen St	2 3	R617	1100 - 1130	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Room.	Grand Army Plaza	2 3	R619	1140 - 1340	
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.		2 3	R617	1350 - 1450	
Report Off Duty.	Grand Army Plaza	2 3	R619	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 21 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#	
SC0420	Station South	0700 - 1500			2771	
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform					
And Disinfect MEM's, Turnst Map. Empty,	ys, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Employees' Toilet & Facility Rooms. Clean And Polish All AFC Equipment: MVM's, iles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Clean And Disinfect All Trash Receptacles Including Transfer Area. Clean, Mop And Clean Exterior Of Booth Windows & Empty Booth Trash.	Franklin Av	2 3 4 5	R622	0700 - 0900	
Major Cleaning	g (0900-1000) oth R622 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges & Clean Windows.					
Sweep Stairwa in passageway benches. Clean gum from floo	ys, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect along base of wall Empty and clean trash receptacles. Remove graffiti from non-painted surfaces, signs and and disinfect employee toilet, clean booth windows. Remove stains, spills, drag marks, and area. Remove stickers and graffiti.	Botanic Gardens	S	B010	0900 - 1000	
Major Cleaning Sat: Clean Boo	g (900-0920) th B10 Interior And Exterior, including turnstiles and AFC equipment					
And Disinfect MEM's, Turnst Map. Empty, Disinfect Publi Major Cleaning SAT: Clean bo	oth R621 interior and exterior, mop floor, wipe walls, dust ledges and clean windows	Eastern Pkwy Brooklyn Museum	2 3	R621	1010 - 1130	
LUNCH	d disinfect refuse rooms	Eastern Pkwy Brooklyn Museum	2 3	R621	1130 - 1200	
	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine hitary Conditions. Empty And Disinfect All Trash Receptacles.	Eastern Pkwy Brooklyn Museum	2 3	R621	1200 - 1300	
	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine hitary Conditions. Empty And Disinfect All Trash Receptacles. Clean, Mop And Disinfect	Franklin Av	2 3 4 5	R622	1310 - 1500	
Report Off Du	y.	Franklin Av	2 3 4 5	R622	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 22 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
SC0421 Station South	0'	700 - 1500		277
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet. And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Tr. Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean Ext. Of Booth Windows & Empty Booth Trash.	ash	3	R624	0700 - 0900
Major Cleaning (0830-0900) Sun: Clean Booth R624 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Fri: Sweep Clean And Bucket Wash Refuse Room.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employee's Toilet. C And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Tra Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean Ext Of Booth Windows & Empty Booth Trash.	ash	3	R623	0910 - 1100
Major Cleaning (1030-1100) Sun: Clean Booth R623 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Fri: Sweep Clean And Bucket Wash Refuse Room.				
Lunch	Nostrand Av	3	R623	1100 - 1130
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Urine Kingston Av	3	R624	1140 - 1340
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Areas & Unsanitary Conditions. Empty And Disinfect All Trash Receptacles.	Urine Nostrand Av	3	R623	1350 - 1450
Report Off Duty.	Kingston Av	3	R624	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 23 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног		RC#	
SC0422 Station South		0 - 1500		2771
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash Receptacles. Clean AFC Swipe heads At Unstaffed Control Area. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean, Mop & Disinfect Men's & Women's Public Toilet.				
Major Cleaning (0700-0730) Sun: Clean Booth R626 Interior And Exterior Mop Floor, Wash Walls, Dust Ledges.	Crown Hts Utica Av	3 4	R626	0700 - 1100
Major Cleaning (0900-1000) Wed: Clean, Mop And Disinfect Men & Women Public Toilets, Including Walls.				
Major Cleaning: (0930-1000) Thu: Clean Employee's Facility Room. Clean And Disinfect Employee's Restroom/Toilet And Foyer. Sat: Sweep Clean, Bucket Wash And Disinfect Refuse Room.				
Lunch	Crown Hts Utica Av	3 4	R626	1100 - 1130
Clean And Disinfect EL322 And EL323. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Crown Hts Utica Av	3 4	R626	1130 - 1200
Clean, Disinfect And Mop Employee's Toilet And Facility Room.	Crown Hts Utica Av	3 4	R626	1200 - 1230
Re-Scrap Northbound And Southbound Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Mop & Disinfect Men's & Women's Public Toilets.	Crown Hts Utica Av	3 4	R626	1230 - 1500
Report Off Duty.	Crown Hts Utica Av	3 4	R626	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 24 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	ours		RC#
SC0423 Station South	15	500 - 2300		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Clean Booth Windows. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers And Swipe Heads In R604 Mezzanine. Clean Benches, Sand Boxes And Customer Information Center. Empty And Disinfect All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms. Empty Booth Trash. Clean HPI's. Remove All Stains, Spills And Drag Marks From Floor Areas. Remove Graffiti, Stickers And Residue. Correct All Unsanitary Conditions	1	2 3 4 5	R602	1500 - 1830
Major Duty (1700-1830) Sun: Clean And Disinfect Employee's Toilet. Replenish Paper Stock. Sat: Clean Employees' Facility Room. Wash Down Walls And Floors. Wipe Down All Lockers.				
Lunch	Borough Hall	2 3 4 5	R602	1830 - 1900
Major Cleaning: Sun: Deck Wash Walls And Floor In N/B Refuse Room. Disinfect Garbage Bins. Mon: Deck Wash Walls And Floor In S/B Refuse Room. Disinfect Garbage Bins. Tue: Deck Wash Walls And Floor In N/B Cta Scrubber Room. Organize And Discard All Garbage. Wed: Deck Wash Walls And Floor In S/B Cta Scrubber Room. Organize And Discard All Garbage. Thu: Clean And Organize All Supply Room In Station, Discard All Garbage. Fri: Clean And Disinfect Gsm And Gss Office And Bathroom Wash Down Walls And Floors In Bathroom. Sweep, Mop And Disinfect Floors In Both Offices, Discard All Garbage. Sat: Clean And Polish All AFC Equipment MVMs, MEMs, Turnstiles, Heets, Hxts Metrocard Readers And Swipe Heads On Entire Station.	Borough Hall	2 3 4 5	R602	1900 - 2130
Sweep Stairways, Scrap Platforms, R602 And R604 Mezzanines, Landings And Passageways Including The Passageway Leading To The "3" Line. Disinfect Urine Areas. Empty All Trash Receptacles On The Northbound And Southbound "4" And "5" Line Platforms. Damp Mop N/B & S/B Platform Stairways. Major Duty: (2100-2145) Wed: Slop Sink Room On Mezzanine.	Borough Hall	2 3 4 5	R602	2130 - 2300
Report Off Duty.	Borough Hall	2 3 4 5	R602	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 25 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0424 Station South		1500 - 2300		2766
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform				
Clean And Disinfect Employee's Toilet And Facility Room.	Nevins St	2 3 4 5	R608	1500 - 1530
Major Duty: (1500-1530)				
Wed: Clean And Disinfect Slop Sink Rooms On Mezzanines (NB And SB).				
Sweep All Stairways, Landings, Stair Backs, Granite, And 3 Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Clean Glass Block Around Street Stairways. Empty And Disinfect All Trash Receptacles, Damp Wipe Trash Receptacles. Clean Walls Behind Trash Receptacles. Clean Exterior Of R608 Booth Window. Remove All Graffiti And Stickers On The Station. Clean Swipeheads In Unstaffed Mezzanine. Clean All AFC Equipment; MVMs, Mems, Turnstiles, And Metrocard Readers. Clean All Customer Information Centers And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove Gum From Tiled Floor And Metal Stairways.	Nevins St	2 3 4 5	R608	1530 - 1730
Lunch	Nevins St	2 3 4 5	R608	1730 - 1800
Sweep All Stairways And Landings. Scrap All Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles, Damp Wipe Tops Of Receptacles & Canister Housing. Clean Exterior Of R606 Booth Window. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, And Metrocard Reader. Clean AFC Swipeheads In Unstaffed Control Areas. Clean Customer Information Center And Customer Assistant Intercoms. Clean Benches And All Pay Phones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect Employee'S Toilet And Facility Room. Major Cleaning (1830-1920) Sat: Clean Booth R606 Interior And Exterior Mop Floor, Wipe Down Walls, And Dust Ledges.	Hoyt St	2 3	R606	1810 - 2020
Sun: Clean Employee Restroom And Facility Room. Clean, Mop And Disinfect Underpass Floors, Clean Walls Iron Work For Underpass. Clean Nb And Sb				
Mezzanines, Mezzanine Iron Work, Floors MVMs And Walls/ Glass Blocks.	Nevins St	2 3 4 5	R608	2030 - 2200
Sweep All Stairways, Landings, Stair Backs, Granite And 3Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Empty And Disinfect All Trash Receptacle, Damp Wipe Tips Of Receptacles. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, Turnstiles, Swipeheads In Unstaffed Mezzanine And Metrocard Readers. Clean All Customer Information Centers And Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas.	Nevins St	2 3 4 5	R608	2200 - 2300
Report Off Duty	Nevins St	2 3 4 5	R608	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 26 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			urs		RC
SC0425	Station South		00 - 2300		276
INSTRUCTION	ONS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Di	uty In Full Uniform				
	. Clean All Trash Receptacles Chrome Tops. Spills, Stains And Drag Marks From Floor Areas.				
Northbound/S Lines. Empty Level, Damp Trash. Remov Turnstiles, An Intercoms. C Wipe With A Vomit, Feces Scrap Passage Barclay's Cen	airways And Landings Including Wide Stairways Leading To Pacific St (U21A-F). Scrap Southbound Platforms, Express Platforms, And Lower Mezzanine Passageway To The "B/Q" And Disinfect All Trash Receptacles On Local/Express Platforms And Lower Mezzanine Wipe Tops On All Receptacles. Clean Exterior Of R610 Booth Window And Empty Booth We All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, Mems, and Metrocard Readers. Clean Customer Information Center And Customer Assistant lean Benches And Free Standing Map Frames On Platforms. Clean All Public Telephones. A Dry Cloth The "On The Go" Kiosk In Lower Mezzanine. Correct All Unsanitary Conditions, And Urine Areas. Sweep All Stairways And Landings, Including S/W'S S1, P1, U1, U3, Eways And Ramps Leading From "Q" Platform; "2" Platforms And "4" Island Platform To Tater Control Area. Scrap Barclay's Center Control Area Paid Mezzanine. Clean AFC Swipe I2 Control Area. Disinfect Unsanitary Conditions.	Av-Barclays Ctr	2 3 4 5	R610	1500 - 1930
Mon: Clean A Tue: Clean A Wed: Clean A Thu: Wash D Fri: Wash Do	(1730 -1830) and Polish Handrails On N/B Platform. And Polish Handrails On S/B Platform. and Polish Handrails On 4/5 Express Platform. And Polish Handrails Leading To R612 Mezzanine And Underpass (Ramps) frown Walls/Floors And Disinfect NB Refuse Room. From Walls/Floors And Disinfect SB Refuse Room. From Walls/Floors And Disinfect SB Refuse Room. From Walls/Floors And Disinfect Infectious Waste Room In Lower Mezzanine.				
Lunch		Atlantic Av-Barclays Ctr	2 3 4 5	R610	1930 - 2000
Clean All Sig	gns On Walls And Columns N/S/B Local Platforms, 4/5 Express Platforms.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2000 - 2100
Clean And D	isinfect Hanson Place Employee Toilet. Replenish Paper Supplies.	Atlantic Av-Barclays Ctr	DNR	C009	2100 - 2130
Receptacles.	Stairways Leading To Pacific St (U21A-F). Scrap Entire Station. Empty All Trash Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect tairway In Passageway, South End Of IRT.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2130 - 2200
Report Off D	uty.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 27 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 81110	, , , , , , , , , , , , , , , , , , ,		1 1011 1		1, 0, 2028
Job#		н	ours		RC#
SC0426	Station South	15	500 - 2300		2766
INSTRUCTION	NS .	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform				
Booth Windows Equipment: MV	rs, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas. Clean S. Clean And Disinfect Employees' Toilet & Facility Rooms. Clean And Polish All AFC VM's, MEM's, Turnstiles And AFC Readers. Empty And Clean Trash Receptacles. Clean latform Map. Clean And Disinfect All Trash Receptacles.	Grand Army Plaza	2 3	R619	1500 - 1730
Passageways. D Facility Room.	rs, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. ean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash	Bergen St	2 3	R617	1740 - 1930
Lunch		Bergen St	2 3	R617	1930 - 2000
Passageways. D Facility Room. Empty And Cle	rs, Scrap Platforms, Mezzanines, Landings And Disinfect Urine Areas. Clean Booth Windows. Clean And Disinfect Employees' Toilet & Clean And Polish All AFC Equipment: MVM's, MEM's, Turnstiles And AFC Readers. ean Trash Receptacles. Clean Benches And Platform Map. Clean And Disinfect All Trash ean And Disinfect All Elevators.	Eastern Pkwy Brooklyn Museum	2 3	R621	2010 - 2250
Report Off Duty	y.	Grand Army Plaza	2 3	R619	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 28 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#	
SC0427	Station South	1500 - 2300			2771	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	n Uniform.					
Urine Areas. Em Of Booth Window Clean Benches A Graffiti And Stick	hys And Outside Area. Scrap Mezzanine, Platform, Passageway And Landings. Disinfect pty, Clean And Disinfect All Trash Receptacles Including Transfer Area. Clean Exterior v. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. and Free Standing Map Frames. Remove All Stains, Spills And Drag Marks. Remove All Stains Upon Discovery. Clean, Mop And Disinfect Employee's Toilet And Facility Room. Initiary Conditions. Clean, Mop And Disinfect Public Toilet. Empty Booth Trash.	Franklin Av	2 3 4 5	R622	1500 - 1800	
Major Duty: (16 Sun: Clean And Room & CTA Sl	Disinfect Employee's Toilet, Including Walls & Floor. Major Clean Employees' Facility					
Lunch		Franklin Av	2 3 4 5	R622	1800 - 1830	
of wall in passage	Scrap Platforms, Mezzanine and passageway. Sweep outside area. Disinfect along base eway. Empty and clean all trash receptacles. Remove graffiti from non-painted surfaces, s. Clean and disinfect employee toilet. Clean booth windows. Remove all stickers and	Botanic Gardens	S	B010	1830 - 1930	
	disinfect employee toilet and facility room.					
Clean All Stairwa Urine Areas. Em And Polish All A Standing Map Fra	lys And Outside Area. Scrap Mezzanine, Platform, Passageway And Landings. Disinfect pty, Clean And Disinfect All Trash Receptacles. Clean Exterior Of Booth Window. Clean FC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Clean Benches And Free Immes. Remove All Stains, Spills And Drag Marks. Remove All Graffiti And Stickers Clean, Mop And Disinfect Employee's Toilet And Facility Room. Correct All Unsanitary	Nostrand Av	3	R623	1940 - 2100	
	(1940-2010) an and Bucket wash refuse room ys. Scrap Mezzanine And Platforms. Empty All Trash Receptacles. Correct All Unsanitary					
Conditions. Clear	& Disinfect Public Toilet.	Franklin Av	2 3 4 5	R622	2110 - 2300	
Tue: Sweep, Clea	0-2200) an, Bucket Wash And Disinfect N/B Platform Refuse Room. n, Bucket Wash And Disinfect S/B Platform Refuse Room.					
Report off duty		Franklin Av	2 3 4 5	R622	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 29 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0428 Station South	1500 - 2300	277
INSTRUCTIONS	STATION LINE BOO	OTH HOURS
Sunday-Saturday		
Report On Duty In Uniform.		
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas Clean And Disinfect All Trash Receptacles. Clean Benches And Free Standing Map Frames. Clean And Disinfect Public Toilets. Clean AFC Swipe Heads At Unstaffed Control Area. Clean Exterior Windows & Empty Booth Trash. Clean All MVMs, MEMs, AFC Readers & Turnstiles.	n, Mop Av Start Roz	6 1500 - 1700
Sweep Stairways, Scrap Platforms, Mezzanines, Landings And Passageways. Disinfect Urine Areas Clean, And Disinfect All Trash Receptacles. Clean Benches And Free Standing Map Frames. Clean And Disinfect Employee's Toilet. Major Duty: (1815-1845)		6 1700 - 1900
Tue: Sweep, Clean, Bucket Wash & Disinfect Refuse Room. Lunch	Crown Hts Utica Av R62	6 1900 - 1930
Sweep Stairways, Scrap Platforms, Mezzanines And Landings. Disinfect Urine Areas. Clean And AFC Equipment: MVMs, Mems, Turnstiles And AFC Readers. Empty, Clean, And Disinfect All T Receptacles. Clean Benches And Free Standing Map Frames. Clean, Mop & Disinfect Employee's & Facility Room. Clean Exterior Of Booth Windows & Empty Booth Trash. Major Cleaning: (2100-2130) Mon: Clean, Sweep And Bucket Wash Refuse Room.	Frash	4 1940 - 2140
Clean, Mop, Disinfect And Polish Elevators 322 And 323. Clean, Mop And Disinfect Public And Employee's Toilet. Scrap And Empty All Trash Receptacles.	Crown Hts Utica Av R62	6 2150 - 2300
Report Off Duty	Crown Hts Utica Av R62	6 2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 30 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
SC0429 Station South	2	300 - 0700		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Scrap Island Platforms And Mezzanines, Empty All Trash Receptacles. Clean Employee's Toilet And Facility Room. Clean All AFC Equipment, Sandbox Lids And Benches. Clean Booth Windows. Spot Mop Platform.		2 5	R635	2300 - 0100
Major Cleaning: (0200-0230) Mon, Wed And Fri: Clean Escalator #304. Contact E&E, Barricade Area, Remove Stickers And Residue From Escalator Surfaces, Remove Gum From Comb Plate, Deck Brush Landings, Wipe Escalator Surfaces, And Ad Walls If Applicable. Sat: Clean And Disinfect Refuse Room And Clean And Wash All Trash Receptacles.	President St	2 5	R635	0100 - 0230
Lunch	Sterling St	2 5	R636	0240 - 0310
Sweep All Stairways, Scrap Platforms, Mezzanine, Empty And Bucket Wash Trash Receptacles. Dis Urine Areas. Clean Employee Toilet. Clean Employee Facility. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse R Clean All Turnstiles And AFC Readers And MVMs.	sinfect	2 5	R636	0310 - 0550
Sun: Clean And Disinfect Refuse Room. Clean And Wash All Trash Receptacles.				
Re-Sweep All Stairways, Scrap Island Platform, Mezzanine, Empty Trash Receptacles. Disinfect Uri Areas.	ne President St	2 5	R635	0600 - 0700
Report Off Duty.	President St	2 5	R635	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 31 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	Hours		
SC0430 Station South	2.	300 - 0700		27
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disi Urine Areas. Clean Toilets. Clean All Low And High Turnstiles, Sandbox Lids, Handrails And Bench Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean Metrocard Vending Machines. Clean All Turnstiles & AFC Readers In Unstaffed Area.	es. Newkirk Av	2 5	R643	2300 - 0100
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disi Urine Areas. Clean Toilets. Clean All Low And High Turnstiles, Sandbox Lids, Handrails And Benche Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean Metrocard Vending Machines. Clean All Turnstiles & AFC Readers In Unstaffed Area.	es. Reverly Rd	2 5	R641	0110 - 0310
Lunch	Winthrop St	2 5	R637	0320 - 0350
Sweep All Stairways & Outside Area. Scrap Mezzanine And Platforms. Empty & Bucket Wash Trash Receptacles. Disinfect Urine Areas. Clean & Disinfect Employee Toilets & Facility Rooms. Clean Ber Sandbox Lids, Handrails & Booth Windows. Clean & Polish AFC Equipment (Turnstiles, MVMs, ME Readers). Remove Graffiti & Stickers.	nches,	2 5	R637	0350 - 0600
Major Cleaning (0350-05420) Mon: Supply Room On N/B Platform.				
Re-Scrap Entire Station.	Newkirk Av	2 5	R643	0610 - 0700
Report Off Duty.	Newkirk Av	2 5	R643	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 32 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ŀ	Hours		RC
SC0431 Station South		(0700 - 1500		277
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
Se	ınday-Saturday				
Report On Duty In Uniform.					
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Ou Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Boo Mop, Clean, Disinfect And Polish Es304. Clean And Disinfect Facility And En Equipment. Clean All Turnstiles & AFC Readers.	th R635 Windows. Sweep, aployee's Toilet. Clean AFC	President St	2 5	R635	0700 - 1000
Major Cleaning:(0900-1000) Sun: Major Clean Employee's Facility Room At President Street R635. Sat: Clean Booth R635 Interior And Exterior, Mop Floor, Wipe Walls And Dus Tue: Clean & Disinfect Refuse Room.	st Ledges.				
Lunch		President St	2 5	R635	1000 - 1030
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Ou Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Bood And Disinfect Facility Room And Employee's Toilet. Clean Booth R636 Windows Major Cleaning:(1305-1405) Sun: Clean Booth R636 Interior And Exterior, Mop Floor, Wash Walls And Du Mon: Major Clean Station Supervisor's Office. Wed: Major Clean And Disinfect Refuse Room.	th R636 Windows. Clean ows. Clean AFC Equipment.	Sterling St	2 5	R636	1040 - 1405
Thu: Clean And Organize Supply Room. Fri: Major Cleaning Employee Facility Room.					
Re-Scrap Station And Disinfect Urine Areas. Clean Employees' Toilet. Clean B Receptacles.	ooth Windows. Empty Trash	President St	2 5	R635	1445 - 1500
Report Off Duty.		President St	2 5	R635	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 33 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	F	lours		RC#
SC0432 Station South	0	700 - 1500		2771
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R639 Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment. Clean All Turnstiles & AFC Readers In Unstaffed Area. Major Cleaning: (0900-1000) Tue: Major Clean Booth R639 Interior/Exterior Including Control Area. Thu: Clean And Organize Supply Room. Fri: Major Cleaning Employee's Facility Room . Sat: Clean And Disinfect Refuse Room .	Church Av	2 5	R639	0700 - 1000
Clean And Disinfect EL320 And EL321. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Church Av	2 5	R639	1000 - 1030
Lunch	Church Av	2 5	R639	1030 - 1100
Sweep All Stairways, Scrap Platforms, Mezzanines And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R637 Windows. Clean And Disinfect Employees' Toilet & Facility Room. Clean AFC Equipment. Clean All Turnstiles & AFC Readers In Unstaffed Area. Major Cleaning: (1110-1210) Sun: Major Clean Employee's Facility Room. Mon: Major Clean Booth R637 Interior/Exterior Including Control Area. Wed: Clean And Disinfect Refuse Room.	Winthrop St	2 5	R637	1100 - 1400
Re-Scrap Station And Disinfect. Clean Employee's Toilet. Clean Booth Windows. Empty Trash Receptacles.	Church Av	2 5	R639	1410 - 1500
Report Off Duty.	Church Av	2 5	R639	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 34 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	lours		RC#
SC0433	Station South	0	700 - 1500		277
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	uty In Uniform.				
Scrap Outside Clean Booth	airways, Scrap Platforms, Mezzanine And Passageways. Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. R641 Windows. Clean And Disinfect Facility Room And Employee's Toilet. Clean MVMs. Enstiles & AFC Readers In Unstaffed Area.	Beverly Rd	2 5	R641	0700 - 0900
Sun: Major C	ng (0800-0900) Cleaning Booth R641 Interior/Exterior Including Control Area. Cleaning Employee's Facility Room.				
Empty Trash Disinfect Emp Unstaffed Arc	airways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station To The Curb. Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R643 Windows. Clean & ployee's Toilet & Facility Room. Clean MVMs. Clean All Turnstiles & AFC Readers In ea. Ing (1000-1100) & Disinfect Refuse Housing & Refuse Room.	Newkirk Av	2 5	R643	0910 - 1100
	Elean Employee's Facility Room . ean Booth R643 Interior/Exterior Including Control Area.	Newkirk Av	2 5	R643	1100 - 1130
Re-Scrap Plat	forms And Mezzanines. Empty Trash Receptacles.	Beverly Rd	2 5	R641	1140 - 1310
Re-Scrap Plat	forms And Mezzanines. Empty Trash Receptacles.	Newkirk Av	2 5	R643	1320 - 1450
Report Off D	* * *	Beverly Rd	2 5	R641	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 35 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC
SC0434 Station South	0.	700 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean All Stairways And Outside Area. Scrap Mezzanine And Both Platforms. Disinfect Urine Areas And Refuse Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Benches And Free Standing Map Frames. Remove All Stains, Spills And Drag Marks. Remove All Graffiti And Stickers Upon Discovery. Correct All Unsanitary Conditions. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Flatbush Av Brooklyn College	2 5	R645	0700 - 0900
Clean, Sweep, Mop And Disinfect All Employee's Toilet.	Flatbush Av Brooklyn College	2 5	R645	0900 - 0930
Clean, Sweep, Mop And Disinfect Public Toilets.	Flatbush Av Brooklyn College	2 5	R645	0930 - 1000
RTO Facilities: Clean, Disinfect And Mop RTO Facilities Located On Track 2/3 Including The Toilet.	Flatbush Av Brooklyn College	2 5	R645	1000 - 1045
Clean And Disinfect EL319. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Elevator Floor.	Flatbush Av Brooklyn College	2 5	R645	1045 - 1115
Lunch	Flatbush Av Brooklyn College	2 5	R645	1115 - 1145
Major Cleaning:(1145-1245) Sun: Major Clean Booth R645 Interior/Exterior Including Control Area. Mon: Major Clean Public Restrooms Tue: Major Clean All Employee's Toilet. Wed: Major Clean Public Restrooms. Thu: Clean And Polish HEETs And Turnstiles. Fri: Major Clean Employee's Toilet. Sat: Major Clean Employee's Facility Room.	Flatbush Av Brooklyn College	2 5	R645	1145 - 1245
Clean Exterior Of Booth Window. Clean And Polish All MVMs, MEMs, Turnstiles And AFC Readers. Sweep All Stairways And Empty All Trash Receptacles. Correct All Unsanitary Conditions. Clean & Disinfect Refuse Room.	Flatbush Av Brooklyn College	2 5	R645	1245 - 1400
Clean, Sweep, Mop And Disinfect All Employee's Toilet.	Flatbush Av Brooklyn College	2 5	R645	1400 - 1430
Clean, Sweep, Mop And Disinfect Public Toilets.	Flatbush Av Brooklyn College	2 5	R645	1430 - 1500
Report Off Duty.	Flatbush Av Brooklyn College	2 5	R645	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 36 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tiek Elicetive Buter			1707202	
Job#		H	RC			
SC0435 Station South		1	500 - 2300		27	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty in Full Uniform.						
Sweep All Stairways, Scrap Platforms, Mezzanine And Empty Trash Receptacles. Disinfect Urine Areas. Clear Room And Employee's Toilet.		Sterling St	2 5	R636	1500 - 1630	
Sweep All Stairways, Scrap Platforms, Mezzanine And Empty Trash Receptacles. Disinfect Urine Areas. Clean Room And Employee's Toilet. Clean All Turnstiles & A	Booth Windows. Clean And Disinfect Facility	Winthrop St	2 5	R637	1640 - 1810	
Sweep All Stairways, Scrap Platforms, Mezzanine And Empty Trash Receptacles. Disinfect Urine Areas. Clean Room And Employee's Toilet. Clean And Disinfect EL Readers In Unstaffed Area.	Booth Windows. Clean And Disinfect Facility	Church Av	2 5	R639	1820 - 1950	
Lunch		President St	2 5	R635	2000 - 2030	
Sweep All Stairways, Scrap Platforms, Mezzanine And Empty Trash Receptacles. Disinfect Urine Areas. Clean Room And Employees' Toilet.		President St	2 5	R635	2030 - 2200	
Sweep All Stairways, Re-scrap Platforms, Mezzanine A Curb. Empty Trash Receptacles. Disinfect Urine Areas.		Sterling St	2 5	R636	2210 - 2300	
Report Off Duty.		Sterling St	2 5	R636	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 37 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINCE TEX		TICK Effective Date.		
Job#	I	Hours		RC#
SC0436 Station South	1	1500 - 2300		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty in Full Uniform Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Toilets. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag	Flatbush Av Brooklyn College	2 5	R645	1500 - 1700
Refuse From Trash Receptacles And Place In Refuse Room. Clean, Disinfect And Mop Men/Women Public Toilets.	Flatbush Av Brooklyn	2 5	R645	1700 - 1730
Clean And Disinfect EL309. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	College Flatbush Av Brooklyn College	2 5	R645	1730 - 1800
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Toilets. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Newkirk Av	2 5	R643	1810 - 2000
Lunch	Newkirk Av	2 5	R643	2000 - 2030
Sweep All Stairways, Scrap Platforms, Mezzanines, Empty And Bucket Wash Trash Receptacles, Disinfect Urine Areas. Clean Employees Toilets. Dust All Low And High Turnstiles, Sandbox Lids, Handrails And Benches. Bag Refuse From Trash Receptacles And Place In Refuse Room. Clean All Turnstiles & AFC Readers In Unstaffed Area.	Beverly Rd	2 5	R641	2040 - 2220
Clean, Disinfect, Mop And Restock Supplies In Employee Toilets. Clean, Disinfect And Mop Public Toilets. Close Public Toilets At 2400 Hours.	Flatbush Av Brooklyn College	2 5	R645	2230 - 2300
Report Off Duty.	Flatbush Av Brooklyn College	2 5	R645	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 38 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHITEI TICK		TICK Ellective Date.			
Job#	Но	RC			
SC0437 Station South	23	2300 - 0700		277	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.	Flushing Main	7	R533	2300 - 2330	
Empty And Disinfect All Trash Receptacles.	St	'	K333	2300 - 2330	
Clean, Disinfect And Mop Public Toilets. Restock Paper And Soap.	Flushing Main	7	R533	2330 - 2400	
Close Public Toilets At 2400 Hours.	St	'	K333	2330 - 2400	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And	Flushing Main	7	R533	2400 - 0130	
Disinfect Employee's Toilet And Facility Room.	St	/	K333	2400 - 0130	
RTO Facilities: Clean, Disinfect And Mop Crew Room And Toilets At North End Of Station. Empty Trash Receptacles.	Flushing Main St	7	R533	0130 - 0230	
RTO Facilities:					
Clean, Disinfect And Mop Dispatchers Office And Toilets At The South End Of Station. Empty Trash	Flushing Main St	7	R533	0230 - 0300	
Receptacles.	Flushing Main				
Lunch	St St	7	R533	0300 - 0330	
Major Cleaning:					
Sun/Wed: Clean Upper/Lower Landings And Polish ES455. Remove All Stickers, Graffiti And Residue. Mon/Thu: Clean Upper/Lower Landings And Polish ES456. Remove All Stickers, Graffiti And Residue.	Flushing Main	7	R533	0330 - 0430	
Tue/Fri: Clean Upper/Lower Landings And Polish ES457. Remove All Stickers, Graffiti And Residue.	St				
Sat: Major Clean Employee's Toilet And Facility Room, Including Walls And Floors.					
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urin	I				
Areas. Empty And Disinfect All Trash Receptacles.	Flushing Main St	7	R533	0430 - 0700	
Open Public Toilets At 0500.					
Report Off Duty.	Flushing Main St	7	R533	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 39 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#
SC0438 Station South	23	00 - 0700		277
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Mop Public Toilets.	Mets-Willets Point	7	R532	2300 - 0100
Close Public Toilets At 2400 Hours.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Clean And Disinfect Employee' Toilet And Facility Room. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	103 St-Corona Plaza	7	R529	0110 - 0250
Lunch	103 St-Corona Plaza	7	R529	0250 - 0320
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas.	111 St	7	R530	0330 - 0450
Open Public Toilets At 0500 Hours. Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Mets-Willets Point	7	R532	0500 - 0700
Report Off Duty.	Mets-Willets Point	7	R532	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 40 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC
SC0439 Station South		230	00 - 0700		277
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty In Uniform.					
Areas. Disinfect All Urine Areas. Empty And D Windows And Windows Interiors In Mezzanine	Areas Including Overpass. Scrap Mezzanine And Platform isinfect All Trash Receptacles. Clean Exterior Of Booth. Remove Graffiti/Stickers And Clean Residue. Dust All Il Railings, Stairways, And Platforms. Clean All Public arks On Floor Areas.	Junction Blvd	7	R528	2300 - 0130
Clean And Disinfect EL425, EL426 And EL42' Outside. Sweep And Mop Floors.	7. Clean Glass And Wipe Down Stainless Steel Inside And	Junction Blvd	7	R528	0130 - 0200
Lunch		Junction Blvd	7	R528	0200 - 0230
Urine Areas. Empty And Disinfect All Trash Re Graffiti/Stickers And Clean Residue. Dust All L	Areas. Scrap Mezzanine And Platform Areas. Disinfect All cceptacles. Clean Exterior Of Booth Windows. Remove edges. Remove All Pigeon Droppings From All Railings, nes. Remove All Stains, Spills And Drag Marks On Floor	90 St-Elmhurst Av	7	R527	0240 - 0440
Urine Areas. Empty And Disinfect All Trash Re Graffiti/Stickers And Clean Residue. Dust All L	Areas. Scrap Mezzanine And Platform Areas. Disinfect All eceptacles. Clean Exterior Of Booth Windows. Remove edges Remove All Pigeon Droppings From All Railings, nes. Remove All Stains, Spills And Drag Marks On Floor	82 St-Jackson Hts	7	R526	0450 - 0650
Report Off Duty.		Junction Blvd	7	R528	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 41 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	ours		RC#
SC0440 Station South	23	800 - 0700		2773
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Jackson Hts	E F M R	N324	2300 - 2330
Clean, Disinfect And Mop Public Toilets. Close Public Toilets At 2400 Hours.	Roosevelt Av		1,32	2500 2550
(7- LINE 74 ST) Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All AFC Equipment.	Jackson Hts Roosevelt Av	E F M R	N324	2330 - 0100
(7- LINE 74 ST) Major Cleaning Sun/ Wed Clean Upper/Lower Landings And Polish ES449 And ES450. Remove All Stickers, Graffiti And Residue. Mon/Thu/: Clean Upper/Lower Landings And Polish ES451 And ES452.Remove All Stickers, Graffiti And Residue. Tue/Fri: Clean Upper/Lower Landings And Polish ES453.Remove All Stickers, Graffiti And Residue. Sat: Clean Interior And Exterior Of Booth N324 Including Control Area.	Jackson Hts Roosevelt Av	E F M R	N324	0100 - 0200
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	0200 - 0230
Scrap All Platforms, Mezzanines And Passageways. Empty All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	0230 - 0400
Clean And Disinfect Employee's Toilet And Facility Room.	Jackson Hts Roosevelt Av	E F M R	N324	0400 - 0430
Open Public Toilets At 0500 Hours. Scrap Bus Loading Area And Empty All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	0430 - 0600
(7- LINE 74 ST) Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	0600 - 0700
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 42 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC#	
SC0441	Station South	2300 - 0700			277	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	y In Uniform.					
Urine Areas. En Graffiti/Stickers Stairways, And Areas. Clean, I Toilets. Clean	et And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All mpty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove & And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Disinfect And Mop Employee's Toilet And Facility Room. Clean, Disinfect And Mop Public And Disinfect El 415, El 416, El 417, El 418 And El 419.	61 St Woodside	7	R523	2300 - 0130	
	ower Landings And Polish ES448. Remove All Stickers, Graffiti And Residue.	61 St Woodside	7	R523	0130 - 0200	
Lunch		61 St Woodside	7	R523	0200 - 0230	
Sweep All Stre Urine Areas. Er Graffiti/Stickers Stairways, And	et And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All mpty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove & And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Disinfect And Mop Employee's Toilet And Facility Room.	69 St	7	R524	0240 - 0450	
Re-Scrap Mezz	anine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine And Disinfect All Trash Receptacles.	61 St Woodside	7	R523	0500 - 0700	
Report Off Dut	y.	61 St Woodside	7	R523	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 43 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou	urs		RC
SC0442	Station South	230	0 - 0700		277
INSTRUCTIO	ONS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Du	ity In Uniform.				
Urine Areas. Graffiti/Sticke Stairways, An	reet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove ers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, de Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Employee's Toilet And Facility Room.	52 St	7	R521	2300 - 0120
Urine Areas. I Graffiti/Sticke Stairways, An	reet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove ers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, d Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Employee's Toilet And Facility Room.	46 St Bliss St	7	R519	0130 - 0400
Lunch		46 St Bliss St	7	R519	0400 - 0430
Urine Areas. I Graffiti/Sticke Stairways, An	reet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove ers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, de Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Employee's Toilet And Facility Room.	40 St Lowery St	7	R518	0440 - 0600
	ion. Clean HEETs Located At The North End Of Station. Clean Benches On Platform.	52 St	7	R521	0610 - 0700
Report Off D		52 St	7	R521	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 44 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Lincon ve Butt.		
Job#	Ног	urs		RC#
SC0443 Station South	230	0 - 0700		277.
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean Public Toilets, Employee Restroom And EFR.	Queensboro Plaza	7 N W	R509	2300 - 2400
Close Public Toilets At 2400 Hours.				
RTO Facilities:				
Inside Tower Area Located At South End Of Station Between The "N" And "7" Tracks, Sweep And Mop Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Restock Paper And Soap. Empty Trash Receptacles.	Queensboro Plaza	7 N W	R509	2400 - 0050
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Overpass. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean HPI And CAI Equipment And Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Queensboro Plaza	7 N W	R509	0050 - 0250
Lunch	Queensboro Plaza	7 N W	R509	0250 - 0320
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Overpass. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean HPI And CAI Equipment And Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	33 St-Rawson St	7	R516	0330 - 0450
Open Public Toilets At 0500 Hours. Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty All Trash Receptacles.	Queensboro Plaza	7 N W	R509	0500 - 0700
Report Off Duty.	Queensboro Plaza	7 N W	R509	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 45 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	lours		RC#
SC0444 Station South	2.	300 - 0700		2773
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth V Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings Fro Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag On Floor Areas. Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails.	Windows. om All Court Sa	7	R508	2300 - 0130
Major Duty: (0100-0130) Damp Mop Floors And Wipe Walls In Elevator #445, 446 And 447.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Vice Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag On Floor Areas. Remove Stickers, Graffiti And Gum.	Windows. om All Hunters Point	7	R507	0145 - 0345
Lunch	Hunters Point Av	7	R507	0345 - 0415
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform, Outside Areas Including Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag On Floor Areas.	Windows. m All Vernon Blvd Inckson Av	7	R504	0430 - 0605
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect Areas. Empty And Disinfect All Trash Receptacles. Damp Mop Floors Inside Elevator #445, 446 Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails.		7	R508	0615 - 0700
Report Off Duty.	Court Sq	7	R508	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 46 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	RC#		
SC0445 Station South		700 - 1500		2773
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap R533 Mezzanine, Platform And Outside Areas. Disinfe All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep Stairways 03Ab, 04Ab And 05Ab. Wipe Handrails.		7	R533	0700 - 1000
Major Cleaning (0800-0900) Sun: Clean Booth R533 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Clean Deal Tray Sat: Clean Booth R534 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges. Clean Deal Tray				
Clean And Disinfect Refuse Room.	Flushing Main St	7	R533	1000 - 1030
Clean And Disinfect Employee's Toilet And Facility Room.	Flushing Main St	7	R533	1030 - 1100
Lunch	Flushing Main St	7	R533	1100 - 1130
Clean And Disinfect Scrubber Rooms.	Flushing Main St	7	R533	1130 - 1200
Sweep All Street And Mezzanine Stairways By R533. Scrap R533 Mezzanine, Southbound Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spil And Drag Marks On Floor Areas.	Flushing Main	7	R533	1200 - 1500
Report Off Duty.	Flushing Main St	7	R533	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 47 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0446 Station South	0700 - 1500	277
INSTRUCTIONS	STATION LINE BOO	OTH HOURS
Sunday-Saturday		
Report On Duty In Uniform.		
Sweep All Street And Mezzanine Stairways By R534. Scrap R534 Mezzanine, Northbound Platform Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exter Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeo Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stair And Drag Marks On Floor Areas.	$ \begin{array}{c c} \text{or Of} \\ \text{St} \end{array} \begin{array}{c c} \text{Flushing Main} \\ 7 \end{array} \begin{array}{c c} R53 $	0700 - 0830
RTO Facilities: Clean Crew Quarters At North End Of Station. Clean And Disinfect Toilets And Restock As Neces Empty Trash Receptacles. Clean Tables, Seats And Counter Tops. Sweep And Mop Floors. Clean I Rooms. Clean Dispatcher's Office And Crew Quarters Behind Dispatcher's Office. Sweep And Mop As Necessary. Clean Tables And Seats. Clean And Disinfect Toilets. Empty Trash.	ocker Flushing Main 7 R53	0830 - 1100
Lunch	Flushing Main St 7 R53	33 1100 - 1130
Clean, Disinfect And Mop Public Toilets.	Flushing Main St 7 R53	33 1130 - 1230
Sweep All Street And Mezzanine Stairways. Scrap R534 Mezzanine, Platform And Outside Areas. All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clear Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Residue. Flushing Main 7	1230 - 1500
Report Off Duty.	Flushing Main St R53	33 1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 48 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SC0447 Station South	070	00 - 1500		2773	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect Al Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floo Areas.	s,	7	R532	0700 - 0830	
Major Cleaning (0800-0830) Sun: Major Clean Booth R532 Interior And Exterior. Clean Ledges, Wipe Fire Extinguishers, Mop Floo Clean Under Cabinets And Clean Windows. Tue: Major Clean Employee's Toilet Including Walls And Overheads.					
Clean, Disinfect And Mop Public Toilets.	Mets-Willets Point	7	R532	0830 - 0900	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Major Cleaning (0930-1000) Sat: Major Clean Booth R529 Interior And Exterior. Clean Ledges, Wipe Fire Extinguishers, Mop Floor Clean Under Cabinets And Clean Windows. Wed: Major Clean Employee's Toilet Including Walls And Overheads.	s, or 103 St-Corona Plaza	7	R529	0910 - 1100	
Lunch	103 St-Corona Plaza	7	R529	1100 - 1130	
Clean & Restock Employees' Bathroom & Facility Room. Clean Benches & Solar Cans On Station.	Mets-Willets Point	7	R532	1140 - 1225	
RTO Facilities: Sweep And Mop Floors. Clean Tables And Seats. Clean, Disinfect And Restock Toilets. Wipe Walls Ar Fixtures.	Refuse	Not Applicable	Not Applicable	1245 - 1400	
Mop-Sweep Floor And Empty Trash Receptacles In RTO Tower At South End Of Northbound Platform Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	All Mets-Willets s, Point	7	R532	1420 - 1500	
Report Off Duty.	Mets-Willets Point	7	R532	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 49 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tien Eliective Buter			
Job#	H	ours		RC#	
SC0448 Station South	07	700 - 1500		2773	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	82 St-Jackson Hts	7	R526	0700 - 0930	
Major Cleaning (0800-0830) Sat: Clean Interior And Exterior Of Booth R526 - Mop Floors, Wipe Walls And Windows. Empty Trash Receptacles.					
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	111 St	7	R530	0940 - 1130	
Major Cleaning (1030-1100) Sun: Clean Interior And Exterior Booth R530. Mop Floors, Wipe Walls And Windows. Empty Trash Receptacles.					
Lunch	111 St	7	R530	1130 - 1200	
Clean and Disinfect Employee Facility Room(s), Re-scrap mezzanine, Re-sweep all platform and street stairways. Re-wipe all stairway and platform railings.	111 St	7	R530	1210 - 1310	
Re-Scrap Station, Empty Trash Receptacles. Sweep Stairways And Clean Trash Receptacles.	82 St-Jackson Hts	7	R526	1330 - 1500	
Report Off Duty.	82 St-Jackson Hts	7	R526	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 50 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		urs		RC#	
SC0449 Station South	0700 - 1500			2773	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Sweep All Street, Mezzanine Stairways Outside Areas Including Overpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	Junction Blvd	7	R528	0700 - 0945	
Major Cleaning (0915-0945) Sun: Clean Interior And Exterior Of Booth R528. Clean Ledges, Under Cabinets, Fire Extinguishers And Window.					
Clean And Disinfect El 425 El 426 And El 427. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Junction Blvd	7	R528	0945 - 1030	
Lunch	Junction Blvd	7	R528	1030 - 1100	
Sweep All Street, Mezzanine Stairways Outside Areas Including Overpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet And Facility Room.	90 St-Elmhurst Av	7	R527	1110 - 1300	
Major Cleaning (1230-1300) Sat: Clean Interior And Exterior Of Booth R527. Clean Ledges, Under Cabinets, Fire Extinguishers And Window.					
Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Elevators.	Junction Blvd	7	R528	1310 - 1500	
Report Off Duty.	Junction Blvd	7	R528	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 51 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	ours		RC#	
SC0450 Station South		700 - 1500		2773	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform. (7-LINE 74 ST)					
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Jackson Hts Roosevelt Av	E F M R	N324	0700 - 0800	
Scrap Mezzanines And Platforms. Empty Trash Receptacles On S/B Platform And Upper Mezzanine.	Jackson Hts Roosevelt Av	E F M R	N324	0800 - 0900	
(7-LINE 74 ST) Scrap Bus Ramp And Wings. Clean Employee's Toilet In N324 Mezzanine.	Jackson Hts Roosevelt Av	E F M R	N324	0900 - 1030	
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1030 - 1100	
(7-LINE 74 ST) Clean And Disinfect EL420 And EL423. Clean Glass And Wipe Down Stainless Steel Inside And Outside Sweep And Mop Floors.	Jackson Hts Roosevelt Av	E F M R	N324	1100 - 1200	
(7-LINE 74 ST) Major Cleaning (1200-1300) Sun / Tue / Thu: Wash Northbound Platform Wall Panels. Mon / Wed / Fri: Wash Southbound Platform Wall Panels. Sat: Major Clean Trash Receptacles	Jackson Hts Roosevelt Av	E F M R	N324	1200 - 1300	
(7-LINE 74 ST) Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	1300 - 1500	
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 52 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#	
SC0451 Station South	0700 - 1500			2773	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways, And Platforms. Disinfect Urine Areas. Empty, Clean And Disinfect All Trash Receptacles. Clean Stainless Steel Interior And Painted Exterior Of Trash Receptacles. Clean, Disinfect And Stock Public And Employee Toilets. Empty Metrocard Disposal Box Attached To Metrocard Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Dust Signs And Ledges, Wipe Benches, Wipe Free Standing Map Frames. Clean All AFC Equipment. Bucket Wash Gutters On Control Area/Mezzanine And Passageway. Clean CTA Rooms. Clean And Disinfect CTA And Refuse Rooms. Clean And Organize Storage/Supply Rooms.	Jackson Hts Roosevelt Av	E F M R	N324	0700 - 0930	
RTO Tower: Clean Dispatcher, RTO AGM Office, LGM Office And Facility Rooms On The Station. Clean, Disinfect And Stock Employees' Toilets. Empty Trash Receptacles, Sweep And Mop Floors.	Jackson Hts Roosevelt Av	E F M R	N324	0930 - 1030	
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1030 - 1100	
Major Cleaning: Sun: Polish All Turnstiles, HEETs And Clean Booth Windows. Wipe All Control Area Railings. Mon: Polish All MVM/MEMs, Mc Readers, HEETs And HXTs. Tue/Thu: Clean Employees' Toilets. Wed: Clean And Disinfect Refuse Rooms And Supply Room. Fri: Clean And Disinfect All Trash Receptacles, Polish Stainless Steel Rims. Sat: Wipe Walls, Disinfect And Mop Floors Of Employee Facility Rooms	Jackson Hts Roosevelt Av	E F M R	N324	1100 - 1200	
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty All Trash Receptacles. Empty Metrocard Disposal Box Attached To Metrocard Reader. Remove Graffiti, Stickers And Gum .Clean Floor Stains And All Pigeon Droppings.	Jackson Hts Roosevelt Av	E F M R	N324	1200 - 1400	
Re-Scrap N324 Mezzanine And Outside Areas.	Jackson Hts Roosevelt Av	E F M R	N324	1400 - 1500	
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 53 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SC0452 Station South	070	0 - 1500		2773
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Restock Public Toilets. Clean Facility Room.	61 St Woodside	7	R523	0700 - 1000
Major Cleaning (0900-1000) Sun: Clean Booth R523 Interior And Exterior. Mop Floor, Wipe Walls And Windows. Empty Trash Receptacles. Clean Ledges And Fire Extinguishers.				
Clean And Disinfect El415, El416, El417, El418 And El419. Clean All Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	61 St Woodside	7	R523	1000 - 1030
Sweep All Street And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect And Restock Employee's Toilet And Facility Room.	69 St	7	R524	1040 - 1200
Major Cleaning (1130-1200) Sat: Clean Booth R524 Interior And Exterior. Mop Floor, Wipe Walls And Windows. Empty Trash Receptacles. Clean Ledges And Fire Extinguishers.				
Lunch	69 St	7	R524	1200 - 1230
Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Public Toilets.	61 St Woodside	7	R523	1240 - 1500
Report Off Duty.	61 St Woodside	7	R523	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 54 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC#	
SC0453	Station South	07	700 - 1500		2773	
INSTRUCTION	S	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty	In Uniform.					
Urine Areas. Em Graffiti/Stickers Stairways, And I	r, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All pty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor ployee's Toilet And Facility Room. Remove Stains From Mezzanine And Platforms.	46 St Bliss St	7	R519	0700 - 0930	
Major Cleaning Sun: Clean Boot Extinguishers	(0830-0930) h R519 Interior And Exterior. Clean Ledges, Under Cabinets, Window And Fire					
Urine Areas. Em Graffiti/Stickers Stairways, And I Areas.	Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All pty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor (1030-1100) R521 Interior And Exterior. Clean Ledges, Under Cabinets, Window, And Fire	52 St	7	R521	0940 - 1100	
Extinguishers.		52 St	7	R521	1100 - 1130	
Lunch	westiles Death Windows Ducket West One Denal Well Deag Class And Delich Tools	32 St	/	K321	1100 - 1130	
Receptacles.	urnstiles, Booth Windows. Bucket Wash Que Panel, Wall Bases, Clean And Polish Trash	52 St	7	R521	1130 - 1310	
	nines, Platforms And Empty Trash Receptacles. Sweep Stairways. Disinfect Urine Areas.	46 St Bliss St	7	R519	1315 - 1500	
Report Off Duty		46 St Bliss St	7	R519	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 55 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	F	lours		RC#
SC0454 Station South	0	700 - 1500		2773
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
(0705-0735): Clean Managers Office.				
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Sweep, Damp Mop And Disinfect Public And Employee Restrooms.	Queensboro	7 N W	R509	0700 - 1035
Major Cleaning (0930-1030) Sat: Clean Booth R509 Interior And Exterior. Clean Ledges, Under Cabinets, Window, And Fire Extinguishers				
Clean, Disinfect And Mop Public Toilets.				
RTO Facilities: Inside Tower Area Located At South End Of Station Between The "N" And "7" tracks. Sweep, Mop And Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Restock Paper And Soap. Empty Trash Receptacles.	Queensboro Plaza	7 N W	R509	1040 - 1125
Lunch	Queensboro Plaza	7 N W	R509	1130 - 1200
Sweep All Street, Mezzanine, Stairways And Outside Areas. Empty All Trash Receptacles. Scrap Mezzanine And Platform Areas. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Empty And Disinfect All Trash Receptacles. Clean & Disinfect All Toilets. Sweep, Damp Mop And Disinfect Public Toilets And Employee Restrooms.	Queensboro Plaza	7 N W	R509	1200 - 1500
Report Off Duty.	Queensboro Plaza	7 N W	R509	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 56 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	ours		RC#	
SC0455	Station South	0700 - 1500			2773	
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	ty In Uniform.					
Disinfect All Remove Graff And Platforms Sweep Stairwa	eet And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. iti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. ays 03Ab, 04Ab And 05Ab. Wipe Handrails.	Court Sq	7	R508	0700 - 0920	
•	g (0750-0820) nd Wipe Walls In Elevators # 445, 446 And 447.					
Sun: Clean Bo	ng (0820-0920) Sooth R508 Interior And Exterior. Mop Floors And Wipe Walls And Windows. Empty Trash Clean Ledges And Fire Extinguishers. Clean Deal Tray.					
Disinfect All Remove Graff And Platforms	eet And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. iti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, s. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Hunters Point Av	7	R507	0930 - 1150	
Sat: Clean Bo	oth R507 Interior And Exterior. Mop Floors And Wipe Walls And Windows. Empty Trash Clean Ledges And Fire Extinguishers. Clean Deal Tray.					
Lunch		Hunters Point Av	7	R507	1150 - 1220	
Disinfect All Remove Graff And Platforms	eet And Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. iti/Stickers And Clean Residue. Remove Pigeon Droppings From All Railings, Stairways, s. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employees Toilet.	Vernon Blvd Jackson Av	7	R504	1230 - 1450	
Fri: Clean Boo	g (1230-1330) oth R504 Interior And Exterior. Mop Floors And Wipe Walls And Windows. Empty Trash Clean Ledges And Fire Extinguishers. Clean Deal Tray.					
Report Off Du	ıty.	Court Sq	7	R508	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 57 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#	
SC0456 Station South	1500 - 2300	2773	
INSTRUCTIONS	STATION LINE BOOTH HOUR	tS	
Sunday-Sat	urday		
Report On Duty In Uniform.			
Sweep All Street And Mezzanine Stairways By R533. Scrap R533 Mezzanine, Southbour Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Group Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove Spills And Drag Marks On Floor Areas.	Clean Exterior Of St Flushing Main 7 R533 1500 -	1800	
Empty Trash Receptacles From RTO Crew Quarter At North End Of Station.	Flushing Main St R533 R533	1830	
Remove Gum From Esc 455 And Esc 456 Upper And Lower Landings.	Flushing Main St R533 R533 1830 -	1900	
Lunch	Flushing Main St R533 1900 -	1930	
Sweep All Street And Mezzanine Stairways By R533 And R534. Scrap R533 And R534 Outside Areas, Northbound And Southbound Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Reproportings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remo Spills And Drag Marks On Floor Areas.	y And Disinfect Flushing Main 7 R533 1930 -	2300	
Report Off Duty.	Flushing Main St R533 2300 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 58 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC
SC0457	Station South	15	00 - 2300		27
INSTRUCTIO	NS .	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform.				
Passageways. Booth Window	eet, Mezzanine And Platform Stairways And Outside Areas. Scrap Mezzanine, Platform And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of vs. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon m All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On	111 St	7	R530	1500 - 1830
Lunch		111 St	7	R530	1830 - 1900
Passageways. Booth Window Droppings Fro Floor Areas.	eet, Mezzanine And Platform Stairways And Outside Areas. Scrap Mezzanine, Platform And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of vs. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon m All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On	103 St-Corona Plaza	7	R529	1910 - 2200
Major Duty (1					
SAT: Clean al	l trash receptacles stainless steel, rims, canister housing and inserts				
Re- Scrap Stat	ion and empty all trash receptacles	111 St	7	R530	2200 - 2300
Report off dut	y	111 St	7	R530	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 59 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0458 Station South	1500 - 2300	2773
INSTRUCTIONS	STATION LINE BOOT	H HOURS
Sunday-Saturday		
Report On Duty In Full Uniform.		
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine Platform And Passage Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Boot Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings F Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Dr On Floor Areas. Clean Employees' Toilet And Facility Room.	h Windows. From All	1500 - 1830
Major Cleaning (1630-1700) Sun: Clean Window Sills And Handrails. Mon / Wed / Fri: Bucket Wash Q Panel Walls On Platforms. Tue / Thu / Sat: Major Clean And Polish Trash Receptacles.		
Lunch	Junction Blvd 7 R528	1840 - 1910
Sweep All Street, Mezzanine Stairways Outside Areas Including Overpass. Scrap Mezzanine Ar Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior C Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon D From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Fl Clean, Disinfect, Sweep And Mop Employees' Toilet And Facility Room. Wipe Down Windows Interiors. Clean And Disinfect El 425, El 426 And El 427. Clean Glass And Wipe Down Stainles Inside And Outside. Sweep And Mop Floors.	Of Booth Proppings oor Areas. Ledge Tunction Blvd 7 R528	1910 - 2200
Re-Scrap Mezzanines And Platforms. Sweep Street And Platform Stairways.	90 St-Elmhurst 7 R527	2210 - 2300
Report Off Duty.	90 St-Elmhurst Av R527	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 60 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHITEI TEX		TICK Effective Date.			
Job#		ours		RC#	
SC0459 Station South	15		277		
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
(7- LINE 74 ST)					
Sweep All Street, Mezzanine Stairway And Outside Areas Including Underpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior O Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Jackson Hts f Roosevelt Av	E F M R	N324	1500 - 1730	
(7- LINE 74 ST) Clean And Disinfect EL420, EL421, EL422 And EL423 Including Balcony. Clean Glass And Wipe Down	Jackson Hts Roosevelt Av	E F M R	N324	1730 - 1830	
Stainless Steel Inside And Outside. Sweep And Mop Floors. Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1830 - 1900	
(7- LINE 74 ST)					
Major Cleaning (1900-2000) Sun / Tue / Thu: Major Clean Northbound Refuse Room. Disinfect Room And Remove Clutter. Mon / Wed / Fri: Major Clean Southbound Refuse Room. Disinfect Room And Remove Clutter. Sat: Bucket Wash Gutter Walls In Mezzanine Area At Top Of Esc 449, Esc 450 And Esc 451.	Jackson Hts Roosevelt Av	E F M R	N324	1900 - 2000	
(7- LINE 74 ST) Clean And Mop Lunch Room And Employees' Toilet.	Jackson Hts Roosevelt Av	E F M R	N324	2000 - 2220	
(7- LINE 74 ST) Re-Scrap Mezzanine, Platform Areas And Overpass. Sweep All Street And Mezzanine Stairways. Disinfec All Urine Areas. Empty And Disinfect All Trash Receptacles.	t Jackson Hts Roosevelt Av	E F M R	N324	2220 - 2300	
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 61 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	RC		
SC0460 Station South	15	277		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Stock Employee's And Public Toilets. Empty Metro Card Disposal Box Attached To Metro Card Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Dust Signs And Ledges, Wipe Benches, Wipe Map Frames. Clean All AFC Equipment. Bucket Wash Gutters On Control Area/Mezzanine And Passageways. Clean And Disinfect Refuse Rooms. Clean And Organize CTA And Storage/Supply Rooms.	Jackson Hts Roosevelt Av	EFMR	N324	1500 - 1900
EMT Office Cleaning Tasks (Middle Mezz). Sweep And Mop Floor, Wipe Tables, Empty Trash Receptacles.	Jackson Hts Roosevelt Av	E F M R	N324	1900 - 1930
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1930 - 2000
RTO Tower Cleaning Tasks: Clean Dispatcher's Office. Clean, Disinfect And Stock Employee Toilets. Empty Trash Receptacles.	Jackson Hts Roosevelt Av	EFMR	N324	2000 - 2100
Major Cleaning: Sun: Bucket Wash Gutters On Stairways, Control Area/Mezzanine, Passageways And Wall Bases. Mon /Fri: Clean Employees Toilets Tue/Wed: Polish All AFC Equipment. Thu: Clean, Disinfect Refuse Rooms And Canisters. Sat: Bucket Wash Gutter Walls In Mezzanine Area At Bottom Of Esc 449, Esc 450 And Esc 451	Jackson Hts Roosevelt Av	E F M R	N324	2100 - 2200
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty All Trash Receptacles. Clean And Disinfect Public Toilets.	Jackson Hts Roosevelt Av	E F M R	N324	2200 - 2300
Report Off Duty.	Jackson Hts Roosevelt Av	E F M R	N324	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 62 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC
SC0461 Station South	1:	500 - 2300		27
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean, Disinfect And Restock Public And Employee's Toilet.				
Sweep All Street, Mezzanine Stairways And Outside Areas Including Underpass. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	52 St	7	R521	1500 - 1830
Lunch	52 St	7	R521	1830 - 1900
Sweep All Street, Mezzanine Stairways And Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee's Toilet. Major Duty(2130-2200) Sun: Clean Window Sills And Handrails.	46 St Bliss St	7	R519	1910 - 2200
Mon/Wed/Fri: Bucket Wash Benches And Canister Housings. Tue/Thu/Sat: Major Clean And Polish Trash Receptacles.				
Re-scrap station and empty all trash receptacles	52 St	7	R521	2210 - 2300
Report Off Duty.	52 St	7	R521	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 63 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC#	
SC0461A Station South	150	0 - 2300		277	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Sweep All Street, Mezzanine Stairways (Including Grand Stairway) And Outside Areas Scrap Mezzanine, Platform, Passageways and Ramps. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean disinfect and mop public toilets.	Mets-Willets Point	7	R532	1500 - 1730	
Clean disinfect and restock both public and employee toilets Sweep All Street, Mezzanine Stairways(Including Grand Stairway) And Outside Areas Scrap Mezzanine, Platform, Passageways and Ramps. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	61 St Woodside	7	R523	1740 - 2020	
Lunch	61 St Woodside	7	R523	2020 - 2050	
Clean And Disinfect EL415, EL416, EL417, EL418 And EL419. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	61 St Woodside	7	R523	2050 - 2120	
Re- crap station. Empty all trash receptacles. Sweep, clean and damp mop employee restroom and EFR. Clean benches and trash receptacles on station. Restock paper products(toilet paper, hand towels, soap, seat covers).	Mets-Willets Point	7	R532	2130 - 2300	
Report Off Duty.	Mets-Willets Point	7	R532	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 64 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STRE WHITE FICK		Tiek Enterive Duter			
Job#	Ho	Hours			
SC0462 Station South	150	00 - 2300		27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street Stairways, Mezzanine And Outside Areas. Scrap Mezzanine And Platform Areas Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers Residue. Clean And Stock Public Toilets. Scrap Overpass.		7 N W	R509	1500 - 1900	
Lunch	Queensboro Plaza	7 N W	R509	1900 - 1930	
RTO Facilities:					
(Inside Tower Area Located at South End of Station between the 'N' and '7' Tracks.) Sweep, Mop And Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Restock Paysoap. Empty Trash Receptacles.	per And Queensboro Plaza	7 N W	R509	1930 - 2010	
Sweep All Street Stairways, Mezzanine And Outside Areas. Scrap Mezzanine And Platform Areas Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers Residue. Clean And Stock Public Toilets. Scrap Overpass. Wipe Clean Benches.		7 N W	R509	2010 - 2115	
Clean And Disinfect Refuse Rooms On S/B And N/B Platforms. Clean Trash Receptacles And W Benches. Clean Employees' Toilet And Organize Storage Room. Disinfect All Urine Areas.	ipe Queensboro Plaza	7 N W	R509	2115 - 2245	
Empty All Trash Receptacles. Re-Scrap Station Platforms And Mezzanine. Clean Benches.	Queensboro Plaza	7 N W	R509	2245 - 2300	
Report Off Duty.	Queensboro Plaza	7 N W	R509	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 65 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHITE THE			• 1/0/2023		
Job#		H	RC#		
SC0463	Station South	1	500 - 2300		2773
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Urine Areas. Em	, Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All pty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. 03Ab, 04Ab And 05Ab. Wipe Handrails.	Court Sq	7	R508	1500 - 1720
-	Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All pty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue.	Hunters Point Av	7	R507	1730 - 1950
Lunch		Hunters Point Av	7	R507	1950 - 2020
Urine Areas. Em	Mezzanine Stairways Outside Areas. Scrap Mezzanine And Platform Areas. Disinfect All pty And Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. ck Employees' Toilet.	Vernon Blvd Jackson Av	7	R504	2030 - 2250
Report Off Duty.		Court Sq	7	R508	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 66 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SC0464 Station South		2300 - 0700		276
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Scrap Mezzanines, Sweep All Stairways Leading To Station And Outside Areas Around The Ka Rail Top Of The Street Stairways. Clean And Wipe Down Exterior Of The Booth Windows And Empty Trash Receptacle Inside The Booth. Scrap Passageway Between Esc 350 To Esc 324. Remove Dust Ball Around The Wall. Remove Graffiti And Stickers From All Advertising Posters On Wall. Sweep All Stairways Leading To Platform From Passageway And Upper Mezzanine To Passageway. Remove Stickers And Graffiti From Signage On Ka Rail. Remove Stain And Do Spot Mop Wherever Necessary Especially Around The Trash Receptacles. Clean And Disinfect All Urine And Feces Areas. Mop Employee Toilet And Efr Floor, Empty Trash Receptacles From Both Facilities. (Must Be Done 7 Days).	High St	A C	N100	2300 - 0130
Major Cleaning: (No Exceptions)				
Mon/Wed/Fri: Clean And Polish All Platform Stairways Chrome Railings And Handrails.				
Sun/Tue/Thu: Clean And Polish All Street Stairways And Mezzanine N100 And N101 Stairways Chrome Railings And Handrails. Clean And Polish Stairways Railings And Handrails Between Escalators In Mezzanine N100 And N101.	High St	A C	N100	0130 - 0240
Saturday: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Fsmf On Platform And				
Cic Board In Mezzanine N101 And N100.	XX 1 G		21520	0250 0220
Lunch (0250-0320)	York St	F	N530	0250 - 0320
Scrap Mezzanine And Island Platform. Sweep Stairways Next To The Booth And Clean, Disinfect Outside Area. Wipe Down Booth Exterior Windows And Mop The Booth Floor. Empty Trash Receptacle Inside The Booth. Empty All Trash Receptacles Within The Station. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Removers. Also Remove All Graffiti And Stickers From All Light Fixtures In Mezzanine, Passageway And Top Of The Street And Platform Stairways. Clean And Wipe Down All Hpi Units. Remove Dust Ball Around The Wall Both Sides Of The Passageway. Clean And Disinfect Urine Areas. Mop Employee Toilet And Efr Floor, Empty Trash Receptacles From Both Facilities. (Must Be Done 7 Days)	York St	F	N530	0320 - 0500
Major Cleaning: (No Exceptions)				
Sat/Mon/Wed: Clean And Polish All Turnstiles, MVMs, MEMs, Mc Readers, Service Gates In Mezzanine. Clean And Polish All Fsmf On Platform, Cic Board In Mezzanines. Clean And Polish All Hpi Units.				
Sun/Tue/Thu: Clean And Polish All Stairways Chrome Railings And Handrails In Station (Platform, Passageway, Mezzanine And Street Level).	York St	F	N530	0500 - 0545
Fri: Clean And Disinfect Canister Housing On Platform. Remove All Inserts And Bucket Wash The Floor Inside The Canisters.				
Re-Scrap Island Platform, Passageway And Mezzanine N100 And N101. Sweep Street Stairways And Outside Area. Disinfect Any Urine Areas.	High St	A C	N100	0600 - 0700
Report Off Duty.	High St	A C	N100	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 67 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног	urs		RC#	
SC0465	Station South	2300 - 0700			2768	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	7 In Uniform.					
	Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)					
Sweep Platform Platform. Emp Wipe And Clea Platform Floor The Wall, Mop Wipe Down B MVMs, Mems, Mezzanine, Pla	A Stairways, Outside Areas And Street Stairways. Scrap Mezzanines, Control Areas And the And Disinfect All Trash Receptacles. Clean All Chrome Tops On Trash Receptacles And In Entire Outside Area Of All Trash Receptacles. Remove Gum, Graffiti, And Stickers From And Mezzanine. Remove Dust Ball From Passageway Between C003 And C004 Around To Remove Stain. Disinfect, Wipe Down Tile Walls Of Employee'S Toilet And Efr Room. Booth Window, Empty Trash Receptacle And Mop Booth Floor. Clean All Turnstiles, Mc Readers, On All Control Areas. Clean And Disinfect Urine And Feces From Station at the And Outside Area Including Stairways. Remove Stain From Floor Wherever Require tion. Clean And Wipe All Hpi Unit. Remove Debris From Drain Covers In Mezzanine And	Jay St Metrotech	R	C003	2300 - 0130	
Sun: Booth Co Sat: Major Cl Disinfect Floor Mon-Fri: Deta Heets). Remov Reachable. Cle	23 Major Duty. 25 Data Platform Refuse Room. Remove Inserts, Sweep Floor, Mop, Wash And Wipe Down Tile Walls. 26 Cleaning And Polish All AFC Units (Turnstiles, MVMs, Mc Readers, Service Gates, Exit to Graffiti, Stickers Residue From Signage On Platform Columns. Also All Signage That an, Polish All Fsmf On Platform, Customer Information Board And Neighborhood Map anine C003 & C004.	Jay St Metrotech	R	C003	0130 - 0230	
Lunch		Jay St Metrotech	R	C003	0230 - 0300	
From Esc And Esc 356 / 357. From Still Colu	ower Landings And Polish Es 356 And Es 357. Remove All Stickers, Graffiti And Residue Gums From Landing Plate. Remove Stickers And Residue From Light Fixtures Top Of The Clean And Remove Dust From Tiles Wall Around The Esc, Also Clean And Remove Dust Imns Around The Esc. (No Exceptions) Escalators Must Be Shut Down Prior To Cleaning, or Authorization).	Jay St Metrotech	R	C003	0300 - 0430	
Stairways N102 Level Over The	fect Floor Inside The Elv 706, Elv 707, Elv 708 And Elv 709. Sweep Outside Areas, Street 2 / N103 And Scrap Mezzanine N102 And N103 Including Under 370 Jay Street Arcade N102 And N103. S And Women'S Publish Toilet At 0500).	Jay St Metrotech	A C F	N103	0440 - 0610	
Clean And Dis Stairways. Scr	nfect Urine And Feces From Station Mezzanine, Platform And Outside Area Including ap Mezzanine Control Areas And Island Platform. Sweep All Street And Platform Stairways. Acceptacles On Platform And Mezzanine,	Jay St Metrotech	A C F	N103	0615 - 0700	
Report Off Dut	y	Jay St Metrotech	R	C003	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 68 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou	ırs		RC
SC0466	Station South	230	2300 - 0700		276
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty In	n Full Uniform.				
Unsanitary Condit	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean & Disinfect ALL ions. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges.	Hoyt Schermerhorn	A C G	N108	2300 - 0100
Unsanitary Condit	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean & Disinfect ALL ions. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges.	Lafayette Av	С	N110	0110 - 0300
Lunch		Lafayette Av	С	N110	0300 - 0330
ALL Unsanitary C Windows. Clean A MVMs, Mems, He Major Cleaning: (0	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean & Disinfect Conditions. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All eets And Chrome On Station. 0430-0515) Disinfect Refuse Room.	Clinton Washington Avs	С	N111	0340 - 0540
Re-Scrap / Sweep ALL Staircases.	Entire Station. Clean & Disinfect ALL Unsanitary Conditions. Deck Mop and Disinfect	Hoyt Schermerhorn	A C G	N108	0550 - 0700
Report Off Duty		Hoyt Schermerhorn	A C G	N108	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 69 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC
SC0467 Station South	2300 - 0700			276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs And Chrome On Station.	Nostrand Av	A C	N116	2300 - 0100
Major Cleaning: Wed: Clean And Disinfect Refuse Rooms.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs And Chrome On Station.	Ralph Av	С	N121B	0110 - 0300
Lunch	Ralph Av	С	N121B	0300 - 0330
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	Kingston Throop Avs	С	N119	0340 - 0540
Major Cleaning:				
Tue: Clean And Disinfect Refuse Rooms And Canister Housing.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Nostrand Av	A C	N116	0550 - 0700
Report Off Duty.	Nostrand Av	A C	N116	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 70 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#	
SC0468 Station South	2300 - 0700			2769	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	Rockaway Av	С	N122	2300 - 0100	
Major Cleaning: Thu: Clean And Disinfect Refuse Rooms.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas.	Liberty Av	С	N125	0110 - 0300	
Lunch	Liberty Av	С	N125	0300 - 0330	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Areas. **Major Duty** 0440 - 0540: Tue: Refuse Rooms On The NB And SB Platform. Clean, Scrub And Disinfect Walls And Floors.	Van Siclen Av	С	N126	0340 - 0540	
Wed: Bathroom Duties: Clean And Disinfect Employee Toilets, Modesty Panels And Sink. Mop Floors And Scrub Walls. Empty Trash. Thu: Refuse Rooms On The NB And SB Platform. Clean, Scrub And Disinfect Walls And Floors. Fri: Employee Facilities: Wipe Down Lockers, Table, Benches, Walls. Mop Floors, Clean Quench Machines, Microwave And Refrigerator.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas.	Rockaway Av	С	N122	0550 - 0700	
Report Off Duty.	Rockaway Av	С	N122	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 71 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

avae 51710 Winter Fich		TICK Effective Date.		
Job#		Hours		RC
SC0469 Station South		2300 - 0700		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Close Public Toilets At 2400 Hours.	Broadway		N124	2200 0120
Clean, Disinfect And Mop Public Toilets. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust All Ledges. Mop Stains. Clean Booth Windows. Scrap And Sweep Entrance Walkway & Remove Stains.	Junction	A C	N124	2300 - 0130
Clean Upper/Lower Landings And Polish Escalator. Remove All Stickers, Graffiti And Residue. Sun/Wed: Clean Escalator E347. Mon/Fri: Clean Escalator E330. Tue/Thu/Sat: Clean Escalator E331.	Broadway Junction	A C	N124	0130 - 0300
Lunch	Broadway Junction	A C	N124	0300 - 0330
Remove Gum, Spot Mop Stains And Drag Marks On Platforms And Mezzanines. Clean Free Standing Map Of Graffiti And Stickers. Clean Glass Panels. Open Public Toilets At 0500 Hours.	Broadway Junction	A C	N124	0330 - 0510
Re-Scrap Station, Scrap Outside Area. Disinfect Platforms And Mezzanines. Empty All Trash Receptacles. Dust All Tops Of Trash Receptacles And Benches. Dust Tops And Sides Of Turnstiles.	Broadway Junction	A C	N124	0510 - 0700
Report Off Duty	Broadway Junction	A C	N124	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 72 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC	
SC0470 Station South		2300 - 0700		27	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturd	ny				
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Clean Ex Booth Windows. Dust All Ledges And Stainless Steel. Disinfect All Urine Areas And Aroun Remove Stains, Spills And Drag Marks On Floor Areas.		A C	N128	2300 - 2400	
Close Public Toilets At 2400 Hrs Clean And Disinfect Men's And Women's Public Toilets. Empty And Disinfect All Trash Re Sweep And Mop Floor Of EL 341, EL 342 And EL 343.	ceptacles. Euclid Av	A C	N128	2400 - 0100	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfed Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Cle Disinfect Employee's Toilet And Facility Room. Dust All Ledges.	l l	A	N129	0110 - 0240	
Lunch	Grant Av	A	N129	0240 - 0310	
Sweep All Street, Mezzanine, Platform Stairways And Outside Area. Scrap Mezzanine And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Drag Marks On Floor Area. Clean, Disinfect, Sweep And Mop Employee Toilet And Facility	Spills And Shepherd Av	С	N127	0320 - 0450	
Open Public Toilets At 0500 Hrs. Clean Glass And Wipe Down Stainless Steel Inside And Outside Of EL 341, EL 342, And E Re-Scrap Station, Empty All Trash Receptacles. Disinfect All Urine Areas And Around Bend Stains, Spills And Drag Marks On Floor Areas.		A C	N128	0500 - 0700	
Report Off Duty.	Euclid Av	A C	N128	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 73 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	RC#		
SC0471	Station South	230	0 - 0700		277
INSTRUCTIO	NS .	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ty In Uniform.				
Areas. Empty	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And loyee'S Toilet And Facility Room. Dust All Ledges.	Rockaway Blvd	A	N134	2300 - 0100
Areas. Empty	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And loyee'S Toilet And Facility Room. Dust All Ledges.	80 St	A	N131	0110 - 0300
Lunch		80 St	A	N131	0300 - 0330
Areas. Empty	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And loyee's Toilet And Facility Room. Dust All Ledges.	88 St	A	N133	0340 - 0450
-	zanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All cles. Dust All Ledges.	Rockaway Blvd	A	N134	0500 - 0700
Report Off Du	ity.	Rockaway Blvd	A	N134	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 74 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			, 1/0/202.		
Job#		н	RC		
SC0472	Station South	23	300 - 0700		277
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
Areas. Empty A	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee' Toilet And Facility Room. Dust All Ledges.	Ozone Park Lefferts Blvd	A	N141	2300 - 0100
Clean Glass Ar Elevator 462 A	nd Wipe Down Stainless Steel Inside And Outside Elevator 462 And 463. Sweep And Mop and 463 Floor.	Ozone Park Lefferts Blvd	A	N141	0100 - 0200
Areas. Empty A	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee's Toilet And Facility Room. Dust All Ledges.	111 St	A	N139	0210 - 0340
Lunch		111 St	A	N139	0340 - 0410
Areas. Empty A	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And oyee' Toilet And Facility Room. Dust All Ledges.	104 St	A	N137	0420 - 0550
Re-Scrap Entire	e Station And Empty All Trash Receptacles.	Ozone Park Lefferts Blvd	A	N141	0600 - 0700
Report Off Dut	y.	Ozone Park Lefferts Blvd	A	N141	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 75 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Job#		Hours			
SC0473	Station South	230	0 - 0700		277	
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform.					
Empty And Di	: irways. Scrap Mezzanines, Platforms And Underpass. Clean And Disinfect All Urine Areas. isinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect ilet And Facility Room. Dust All Ledges. Clean All AFC Equipment	Aqueduct North Conduit Av	A	N181	2300 - 0030	
Disinfect All 7	irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Frash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet Loom. Dust All Ledges. Clean All AFC Equipment.	Howard Beach JFK Airport	A	N182	0040 - 0210	
Lunch		Howard Beach JFK Airport	A	N182	0210 - 0240	
Disinfect All 7	irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Dust All AII AFC Equipment.	Aqueduct North Conduit Av	A	N181	0250 - 0350	
Sweep All Sta	irways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. ee's Toilet. Clean Booth Windows Interior And Exterior. Clean Vending Machines.	Broad Channel	A S	N183	0410 - 0610	
North Conduit	-	Aqueduct North Conduit Av	A	N181	0620 - 0700	
Report Off Du	ty.	Aqueduct North Conduit Av	A	N181	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 76 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	ours		RC#	
SC0474	Station South	2300 - 0700			277	
INSTRUCTIO	NS .	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform.					
Disinfect All	irways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet Room. Dust All Ledges. Clean All AFC Equipment. Clean, Disinfect And Mop Public Toilets.	Far Rockaway Mott Av	A	N196	2300 - 0100	
Close Public T	Coilets At 2400 Hours.					
And Disinfect	All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's cility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 25 St	A	N195	0110 - 0240	
Sweep All Sta And Disinfect	irways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's cility Room. Dust All Ledges. Clean And Polish All MVMs, MEMs, HEETs And Chrome On	Beach 36 St	A	N194	0250 - 0420	
Lunch		Beach 36 St	A	N194	0420 - 0450	
Clean And Dis	oilets At 0500 Hours. Sinfect EL497 And EL498. Clean Glass And Wipe Stainless Steel Inside And Outside. Sweep ors. Re-Scrap Entire Station. Empty And Disinfect All Trash Receptacles.	Far Rockaway Mott Av	A	N196	0500 - 0700	
Report Off Du		Far Rockaway Mott Av	A	N196	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 77 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		F	RC#		
SC0475	Station South	2	300 - 0700		277
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform.				
Empty And Di	eet Stairways, Scrap Mezzanine And Platforms Areas. Clean And Disinfect All Urine Areas. Isinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect bilet And Facility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 44 St	A	N193	2300 - 0120
And Disinfect	irways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's cility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 60 St	A	N192	0130 - 0350
Lunch		Beach 67 St	A	N191	0400 - 0430
And Disinfect	irways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's cility Room. Dust All Ledges. Clean All AFC Equipment.	Beach 67 St	A	N191	0430 - 0650
Report Off Du	ty.	Beach 44 St	A	N193	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 78 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	Hours			
SC0476 Station South	150	0 - 2300		277	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Fa Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Plat Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MV MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	Rockaway Blvd forms.	A	N134	1500 - 1700	
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Fa Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Plat Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MV MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	acility forms. 88 St	A	N133	1710 - 1820	
Lunch	88 St	A	N133	1820 - 1850	
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Fa Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Plat Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MV MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	acility forms. Grant Av	A	N129	1900 - 2030	
Sweep All Street. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toilet And Fa Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railings, Stairway And Plat Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean All MV MEMs. Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti Can Clean Residue.	forms. 80 St	A	N131	2040 - 2240	
Re-Scrap Mezzanine	Rockaway Blvd	A	N134	2250 - 2300	
Report Off Duty	Rockaway Blvd	A	N134	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 79 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles. Sweep All Street Stairways, Outside Areas Around KA Rail N102 And N103. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And		A C F	BOOTH N103	HOURS 2768
Report On Duty In Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) RTO Facilities Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles. Sweep All Street Stairways, Outside Areas Around KA Rail N102 And N103. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And N/B Platforms Floor, Especially Around The Trash Receptacles. Sweep All Stairways Under 370 Jay Street Areade Level. Scrap Arcade Level & Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Whenever Necessary Until 0730 Hrs. (Clean And Disinfect Men's And Women's Public Toilet Whenever Necessary Between (0730-1100) Until				
Report On Duty In Uniform. (Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) RTO Facilities Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles. Sweep All Street Stairways, Outside Areas Around KA Rail N102 And N103. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And N/B Platforms Floor, Especially Around The Trash Receptacles. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level & Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Whenever Necessary Until 0730 Hrs. (Clean And Disinfect Men's And Women's Public Toilet Whenever Necessary Between (0730-1100) Until	St Metrotech	A C F	N103	
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties) RTO Facilities Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles. Sweep All Street Stairways, Outside Areas Around KA Rail N102 And N103. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And N/B Platforms Floor, Especially Around The Trash Receptacles. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level & Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Whenever Necessary Until 0730 Hrs. (Clean And Disinfect Men's And Women's Public Toilet Whenever Necessary Between (0730-1100) Until	St Metrotech	A C F	N103	
Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles. Sweep All Street Stairways, Outside Areas Around KA Rail N102 And N103. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And N/B Platforms Floor, Especially Around The Trash Receptacles. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level & Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Whenever Necessary Until 0730 Hrs. (Clean And Disinfect Men's And Women's Public Toilet Whenever Necessary Between (0730-1100) Until	St Metrotech	A C F	N103	
Employee's Toilet. Empty All Trash Receptacles. Sweep All Street Stairways, Outside Areas Around KA Rail N102 And N103. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And N/B Platforms Floor, Especially Around The Trash Receptacles. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level & Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Whenever Necessary Until 0730 Hrs. (Clean And Disinfect Men's And Women's Public Toilet Whenever Necessary Between (0730-1100) Until				0700 - 0730
Areas And Platforms. Empty And Disinfect Trash Receptacles On S/B And N/B Platform. Clean All Chrome Tops Of Trash Receptacles. Disinfect All Urine And Feces Areas. Wipe Down Windows And Mop Booth Floor N103, Empty Trash Receptacle Inside The Booth. Clean All Turnstiles, MVMs, MEMs And Mc Readers, On All Control Areas. Remove Dust, Sticker Residue And Graffiti From FSMF, GO Kiosk On S/B And N/B Platform. Clean And Wipe All Hpi Unit On Platforms. Remove Stain Form S/B And N/B Platforms Floor, Especially Around The Trash Receptacles. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level & Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Whenever Necessary Until 0730 Hrs. (Clean And Disinfect Men's And Women's Public Toilet Whenever Necessary Between (0730-1100) Until				
	St Metrotech	A C F	N103	0730 - 1100
Lunch Jay St	St Metrotech	A C F	N103	1100 - 1130
Major Cleaning: (No Exceptions) Sun & Mon: Sweep Mop And Disinfect Employee Toilet. Wipe Down Tiles Wall And Clean Sink, Toilet Bowl And All Dispensers. Clean, Mop And Disinfect Efr. Wipe And Clean Microwave / Refrigerator. Sat: Major Cleaning Of The N/B Platform Refuse Room. Remove Inserts, Sweep Floor, Wash And Mop With Bucket Water. Tue / Wed: Clean And Remove Dust Behind The S/B Platform Stairways Grading'S, Remove Stain From Floor Behind S/B Platform Stairways Areas That Closed With Chrome Railings. Thu & Fri: Clean And Remove Dust Behind The N/B Platform Stairways Grading'S, Remove Stain From Behind S/B Platform Stairways Areas That Closed With Chrome Railings.	St Metrotech	ACF	N103	1130 - 1300
Sweep All S/B And N/B Platform Stairways. Scrap Northbound And Southbound Platforms. Empty All	St Metrotech	A C F	N103	1300 - 1500
Report Off Duty Jay St		A C E	N103	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 80 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0478 Station South	•	0700 - 1500		2768
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday	1			
Report On Duty In Full Uniform				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanine, Passageway And Platform, Remove Urine And Feces From Designated Locations. Remove Dust Ball Around The Passageway Walls And Mezzanine N100 And N101. Spot Mop And Remove Stains From Floor On Platform, Mezzanines And Bottom Of All Escalators Landings Areas. Remove Stain From Floor Around The Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti From Tiles Wall And Advertising Posters In Mezzanines And Passageway. Spot Mop All Street Stairways Landing S/E And N/E Both Sides Of The Entrances. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. Remove Graffiti, Stickers And Residue From Signage Anywhere Within The Station, Especially Around The Ka Rail, Light Fixtures And Signage On Platform Columns.	High St	A C	N100	0700 - 0930
Major Cleaning: (No Exceptions)				
Sun / Tue / Thu: Sweep Mop And Disinfect Employee Toilet. Wipe Down Tiles Wall And Clean Sink, Toilet Bowl And All Dispensers. Clean, Mop And Disinfect Efr. Wipe And Clean Microwave / Refrigerator, Quench Water Cooler And Lockers.				
Sat: Major Cleaning Inside The Booth N100, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	High St	A C	N100	0930 - 1030
Mon / Wed / Fri: Clean And Polish All Turnstiles, MVMs, Mems, Mc Readers And Service Gates In Both Mezzanines. Clean And Polish All Fsmf On Platform, Cic Board In Mezzanines N100 And N101. Clean And Polish All Hpi Units On Station.				
Lunch	York St	F	N530	1050 - 1120
Scrap Mezzanine And Island Platform. Sweep Stairways Next To The Booth And Clean, Disinfect Outside Area. Wipe Down Booth Exterior Windows And Mop The Booth Floor. Empty Trash Receptacle Inside The Booth. Empty All Trash Receptacles Within The Station. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Removers. Clean And Wipe Down All Hpi Units. Remove Dust Ball Around The Wall Both Sides Of The Passageway. Clean And Disinfect Urine Areas.	York St	F	N530	1120 - 1300
Major Cleaning: (No Exceptions)				
Sat / Mon / Wed: Sweep Mop And Disinfect Employee Toilet. Wipe Down Tiles Wall And Clean Sink, Toilet Bowl And All Dispensers. Clean, Mop And Disinfect Efr. Wipe And Clean Microwave / Refrigerator, Quench Water Cooler And Lockers.				
Sun: Major Cleaning Inside The Booth N530, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	York St	F	N530	1300 - 1400
Tue / Thu / Fri: Clean And Polish All Turnstiles, MVMs, Mems, Mc Readers And Service Gates In Mezzanines. Clean And Polish All Fsmf On Platform, Cic Board In Mezzanines. Clean And Polish All Hpi Units.				
Re-Scrap Island Platform And Mezzanine N100 And N101. Sweep Street Stairway Next To The Booth N100 And Outside Area. Disinfect Any Urine Areas.	High St	A C	N100	1415 - 1500
Report Off Duty.	High St	A C	N100	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 81 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
SC0479 Station South	15	500 - 2300		2773
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine Platform And Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Wind Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Ma On Floor Areas. Remove Dust Balls.	dows. 69 St	7	R524	1500 - 1730
Clean And Mop Employees Toliet And Facility Room. Clean Turnstiles And MVMs.	69 St	7	R524	1730 - 1800
Lunch	69 St	7	R524	1800 - 1830
Sweep All Street, Mezzanine Stairways Outside Areas. Scrap Mezzanine Platform And Passageways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Wind Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From A Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Ma On Floor Areas. Remove Dust Balls. Major Cleaning (2000-2100) Sun/Tue/Thu: Major Cleaning Northbound Canister Housing. Disinfect And Remove Clutter. Mon/Wed/Fri: Major Cleaning Southbound Canister Housing. Disinfect Room And Remove Clutter. Sat: Major Clean Employee's Toilet And Facility Room.	All	7	R526	1840 - 2100
Clean And Polish All AFC Equipment.	82 St-Jackson Hts	7	R526	2100 - 2200
Re-Scrap Mezzanines And Platforms Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	69 St	7	R524	2210 - 2300
Report off duty.	69 St	7	R524	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 82 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC#
SC0480	Station South	07	00 - 1500		2769
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ıty In Full Uniform.				
Areas. Empty	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Doloyee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor	Rockaway Av	С	N122	0700 - 0820
Areas. Empty	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And ployee's Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor	Ralph Av	С	N121B	0830 - 1200
Sat: Clean Int	ng: (1000-1030) serior/Exterior Of Booth N121B Including Control Area. nd Disinfect Refuse Rooms.				
Lunch		Ralph Av	С	N121B	1200 - 1230
	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean All MVMs, MEMs, HEETs & Chrome On The	Rockaway Av	С	N122	1240 - 1500
Sat: Clean Ar	ng: (1340-1410) nd Disinfect Refuse Rooms. nterior/Exterior Of Booth N122 Including Control Area.	1250141141			12.0
Report Off D		Rockaway Av	С	N122	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 83 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	ırs		RC
SC0481 Station South	070	0 - 1500		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine, Platform And Overpass Areas. Disinfect Ends Of Platforms And All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean and Polish all MVMs, MEMs, HEETs and Chrome On Station.	Utica Av	A C	N120	0700 - 1000
Major Duty Cleaning (0900-1000) Sun: Clean Interior And Exterior Of Booth N120 Sat: Clean And Disinfect All Refuse Rooms On N/B and S/B Platforms				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, Mems, Heets and Chrome On Station.	Kingston Throop Avs	С	N119	1005 - 1125
Lunch	Kingston Throop Avs	С	N119	1125 - 1155
MAJOR DUTY CLEANING: Sun: Clean, Polish all MVMs, MEMs, Turnstiles with LUSTER Cleaner. Mon: Organize supply room. Throw out all empty boxes. Tue: Clean and Disinfect Canister Housing & Refuse Room. Wed: Clean and Disinfect inside the Employee Facility Room. Wash Down Walls and Surfaces. Thu: Clean, Polish, and Wipe Down All Trash Receptacles. Fri: Clean and Disinfect Inside The Employee Facility Room. Wash Down Walls And Surfaces. Sat: Clean Interior/Exterior Of Booth N119, Sweep And Mop Floors Clean, Dust And Wipe Down Both Ledges And Walls.	Kingston Throop Avs	С	N119	1155 - 1255
Sweep All Street, Mezzanine, and Platform Stairways. Scrap Mezzanine, Platform, and Overpass areas. Disinfect Ends of Platforms, and All Urine Areas. Empty And Disinfect All Trash Receptacles	Utica Av	A C	N120	1300 - 1500
Report Off Duty.	Utica Av	A C	N120	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 84 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0482 Station South	0700 - 1500	2773
INSTRUCTIONS	STATION LINE BO	OOTH HOURS
Sunday-Saturday		
Report On Duty In Uniform.		
Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean, And Disint Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toil Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks Areas. Clean All MVMs, MEMs, Turnstiles And Metrocard Reader. Remove All Stickers/Graffit: Clean Residue.	let And ll Railings, On Floor 33 St Payson St 7	16 0700 - 0930
Major Cleaning (0830-0930) Sun: Clean Booth R516 Interior And Exterior. Clean Ledges, Under Cabinets, Window And Fire Extinguishers		
Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean, And Disinfert Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employees' Toil Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks Areas. Clean All MVMs, MEMs, Turnstiles And Metrocard Reader. Remove All Stickers/Graffit Clean Residue.	let And ll Railings, On Floor	18 0940 - 1100
Major Cleaning (1030-1100) Sat: Clean Booth R518 Interior And Exterior. Clean Ledges, Under Cabinets, Window, And Fire Extinguishers.		
Lunch	40 St Lowery St 7 R5	18 1100 - 1130
Re-Scrap Entire Station. Empty All Trash Receptacles As Needed.	40 St Lowery St 7 R5	18 1130 - 1230
Re-Scrap Entire Station. Empty All Trash Receptacles. Sweep Stairs. Disinfect Urine Areas.	33 St-Rawson St 7 R5	16 1240 - 1500
Report Off Duty.	33 St-Rawson St 7 R5	16 1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 85 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC
SC0483 Station South	0	700 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect A Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Dust A Clean All MVMs, MEMs, HEETs And Chrome On Station. Clean Booth Windows. Sweep States Escalators. Sweep and disinfect entryway to A Station	Il Ledges. Junction	A C	N124	0700 - 1000
Clean And Disinfect Men And Women Public Toilets.	Broadway Junction	A C	N124	1000 - 1100
Lunch	Broadway Junction	A C	N124	1100 - 1130
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect A Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows On The All Ledges. Clean All Chrome. Mop Men's And Women's Public Toilets. Major Cleaning: (1230-1330) Sun: Clean Interior/Exterior Booth N124 Including Control Area. Mon: Clean, organize and remove empty boxes/bottles in all A-line scrubber rooms. Tue: Clean And Disinfect All Trash Receptacles & Clean Chrome. Fri: Clean, organize and remove empty boxes/bottles in all A-line scrubber rooms. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platform.		A C	N124	1130 - 1500
Report Off Duty.	Broadway Junction	A C	N124	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 86 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
SC0484 Station South	07	00 - 1500		2777
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor Ar	Liberty Av	С	N125	0700 - 0930
Major Cleaning: (0830-0930) Sun: Clean Interior/Exterior Of Booth N125 Including Control Area.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor An **Major Cleaning: (1030-1130) Mon: Bathroom Duties: Clean and Disinfect Employee's Toilet, Stalls And Modesty Panels. Clean Sink Mirror, Scrub Floors And Walls. Tue: Clean And Polish AFC Equipment And Turnstiles. Wed: Clean Interior/Exterior Of Booth N126 Including Control Area. Thu: Bathroom Duties: Clean And Disinfect Employee's Toilet, Stalls And Modesty Panels. Clean Sink Mirror. Scrub Floors And Walls. Fri: Clean And Polish AFC Equipment And Turnstiles. Sun: Clean And Polish AFC Equipment And Turnstiles.	And Van Siclen Av	С	N126	0940 - 1130
Lunch	Van Siclen Av	С	N126	1130 - 1200
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee Toilet And Facility Room. Remove All Stains, Spills And Drag Marks On Floor And Major Cleaning: (1310-1410)		С	N127	1210 - 1420
Sat: Clean Interior/Exterior Of Booth N127 Including Control Area. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas.	Liberty Av	С	N125	1430 - 1500
Report Off Duty.	Liberty Av	С	N125	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 87 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

					17072029	
Job#			Hours		RC	
SC0485	Station South		0700 - 1500		277	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report In Duty	In Full Uniform.					
All Urine Area On Floor Areas Major Cleaning Sun: Clean Int	tet Mezzanine Stairways And Outside Area. Scrap Mezzanine And Platform Areas. Disinfect s. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks s. Disinfect And Mop Employees Toilet. g: (0820-0920) derior/Exterior Of Booth N128 Including Control Area. Disinfect Refuse Room S/E-N/B Platform.	Euclid Av	A C	N128	0700 - 0920	
	n Droppings On N/B And S/B Platforms.	104 St	A	N137	0930 - 1050	
Lunch		Euclid Av	A C	N128	1100 - 1130	
	infect El 341, El 342 And El 343. Clean Glass And Wipe Down Stainless Steel Inside And o And Mop Floors.	Euclid Av	A C	N128	1130 - 1230	
	e Station. Empty And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Dust All ve All Stains, Spills And Drag Marks On Floor Areas. Clean, Disinfect, Sweep, And Mop	Euclid Av	A C	N128	1230 - 1500	
Report Off Dut	ty.	Euclid Av	A C	N128	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 88 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tion Effective Butter			17 07 2025	
Job#		Н	RC#			
SC0485A	Station South	12	00 - 2000		277	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Monday-Friday					
Report In Duty	In Full Uniform.					
-	t and mezzanine stairways. Scrap mezzanine and platform areas. Empty and disinfect all s. Clean and mop employee bathroom and facility room.	Euclid Av	A C	N128	1200 - 1430	
Clean and disin Mop floors.	fect EL 341,342, and 343. Clean glass and wipe down stainless steel inside and outside.	Euclid Av	A C	N128	1430 - 1530	
Lunch		Euclid Av	A C	N128	1530 - 1600	
-	t and mezzanine stairways. Scrap mezzanine and platform areas. Empty and disinfect all s. Clean and mop employee bathroom and facility room.	Van Siclen Av	С	N126	1610 - 1730	
	t and mezzanine stairways. Scrap mezzanine and platform areas. Empty and disinfect all s. Clean and mop employee bathroom and facility room.	Shepherd Av	С	N127	1735 - 1900	
Re-Scrap platfo	orms and mezzanine	Euclid Av	A C	N128	1910 - 2000	
Report Off Duty	y.	Euclid Av	A C	N128	2000 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 89 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0486 Station South	(0700 - 1500		2777
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment Remove Stains, Spills Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti.		A	N129	0700 - 0900
Major Cleaning (0800-0900) Sun: Clean Interior/Exterior Of Booth N129 Including Control Area.				
Clean And Disinfect Refuse Room.	Grant Av	A	N129	0900 - 0930
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment Remov Stains, Spills Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti.				
Major Cleaning (1030-1130)	80 St	A	N131	0940 - 1130
Mon: Clean And Polish All MVMs, Mems, HEETs And Chrome On Station. Tue: Clean Employee's Toilet And Facility Room Wed: Clean And Disinfect Refuse Areas On Northbound And Southbound Platform Thu: Clean And Disinfect All Trash Receptacle. Sat: Clean Interior/Exterior Of Booth N131, Including Control Area.				
Lunch	80 St	A	N131	1130 - 1200
Re-Scrap Platforms And Mezzanine. Sweep Stairways And Empty Trash Receptacles	Grant Av	A	N129	1210 - 1330
Re-Scrap Platforms And Mezzanine. Sweep Stairways And Empty Trash Receptacles.	80 St	A	N131	1340 - 1450
Report Off Duty.	Grant Av	A	N129	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 90 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SC0487 Station South	070	2777			
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine					
Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And					
Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove All Stains, Spills, Drag Marks And Gum From Floor Area. Remove All Sticker And Graffiti.					
Stains, Spins, Diag Warks And Guin From Floor Area. Remove An Sticker And Graniti.	Rockaway Blvd	A	N134	0700 - 1000	
Major Cleaning: (0900-1000)	Teoekaway Biva		11154	0700 - 1000	
Sun: Clean Interior/Exterior Of Boothn134 Including Control Area.					
Mon: Clean Employee's Toilet And Facility Room.					
Tue: Clean And Disinfect All Trash Receptacles.					
Wed: Clean And Disinfect Refuse Rooms					
Thu: Clean And Disinfect All Trash Receptacles.					
Lunch	Rockaway Blvd	A	N134	1000 - 1030	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine					
Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And					
Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove All					
Stains, Spills, Drag Marks And Gum From Floor Area. Remove All Sticker And Graffiti.					
Major Cleaning: (1230-1330)	88 St	A	N133	1040 - 1330	
Tue: Clean And Disinfect All Trash Receptacles.	00 51		11133	1040 - 1330	
Wed: Clean And Disinfect Refuse Rooms.					
Thu: Clean And Disinfect All Trash Receptacles.					
Fri: Clean Employee's Toilet And Facility Room.					
Sat: Clean Interior/Exterior Of Booth N133, Including Control Areas.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine	Do alsorrory District	1,	N1124	1240 1500	
Areas. Empty And Disinfect All Trash Receptacles.	Rockaway Blvd	A	N134	1340 - 1500	
Report Off Duty	Rockaway Blvd	A	N134	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 91 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SC0488 Station South	07	00 - 1500		2777	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Ozona Park	A	N141	0700 - 0900	
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N141, Including Control Area.					
RTO Facilities: Clean And Disinfect RTO Facilities.	Ozone Park Lefferts Blvd	A	N141	0900 - 0930	
Clean And Disinfect Elevator 462 And 463. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Ozone Park Lefferts Blvd	A	N141	0930 - 1030	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Uring Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1040-1140)		A	N139	1040 - 1140	
Sat: Clean Interior/Exterior Of Booth N139, Including Control Area. Lunch	111 St	A	N139	1140 - 1210	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1300-1400)	e	A	N137	1220 - 1400	
Tue: Clean Interior/Exterior Of Booth N137, Including Control Area.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Lefferts Blvd	A	N141	1410 - 1500	
Report Off Duty	Ozone Park Lefferts Blvd	A	N141	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 92 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SC0489 Station South	0700 - 1500			2777	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas And Underpass To Race Track. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti.	Aqueduct North Conduit Av	A	N181	0700 - 0900	
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N181 Including Control Area. Tue: Clean And Disinfect All Trash Receptacles. Thu: Clean Employee's Toilet And Facility Room. Sat: Clean And Disinfect Refuse Housing On S/B Platform.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Areas. Remove Stickers And Graffiti.	Aqueduct North Conduit Av	A	N181	0910 - 1020	
RTO Facilities: Clean, Disinfect Mop RTO Facilities Including Dispatcher Office.	Far Rockaway Mott Av	A	N196	1030 - 1130	
Major Duty Elevators El497 And El498.	Far Rockaway Mott Av	A	N196	1130 - 1200	
Lunch	Far Rockaway Mott Av	A	N196	1200 - 1230	
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Sweep Underpass To Race Track.	Aqueduct North Conduit Av	A	N181	1240 - 1400	
Re-Scrap Platform, Mezzanine And Underpass, Sweep Stairways. Empty And Clean Trash Receptacles. Disinfect Urine Areas And Underpass.	Aqueduct North Conduit Av	A	N181	1410 - 1450	
Report Off Duty.	Aqueduct North Conduit Av	A	N181	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 93 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC#		
SC0490 Station South	070	00 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Howard Beach JFK Airport	A	N182	0700 - 0900
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N182 Including Control Area. Tue: Clean Employee'S Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platform.				
RTO Facilities: Clean And Disinfect RTO Facilities.	Howard Beach JFK Airport	A	N182	0900 - 0930
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti. Major Cleaning: (1040-1140) Sun: Clean Interior/Exterior Of Booth N183 Including Control Area. Tue: Clean Employee's Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platform	Broad Channel	A S	N183	0940 - 1140
Lunch	Broad Channel	A S	N183	1140 - 1210
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Howard Beach JFK Airport	A	N182	1220 - 1325
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Broad Channel	A S	N183	1335 - 1450
Report Off Duty.	Howard Beach JFK Airport	A	N182	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 94 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#
SC0491 Station South		0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Beach 25 St	A	N195	0700 - 0900
Major Cleaning: (0800-0900) Sun: Clean And Disinfect All Trash Receptacles. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms. Thu: Clean Employee's Toilet And Facility Room Sat: Clean Interior/Exterior Of Booth N195 Including Control Area.				
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.				
Major Cleaning: (1010-1110) Sun: Clean And Disinfect All Trash Receptacles. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms. Thu: Clean Employee's Toilet And Facility Room Sat: Clean Interior/Exterior Of Booth N194 Including Control Area.	Beach 36 St	A	N194	0910 - 1110
Lunch	Far Rockaway Mott Av	A	N196	1120 - 1150
Clean, Disinfect Mop And Stock Public Toilets.	Far Rockaway Mott Av	A	N196	1150 - 1220
RTO Facilities: Clean, Disinfect And Mop RTO Facilities.	Far Rockaway Mott Av	A	N196	1220 - 1250
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Far Rockaway		N106	1250 1450
Major Cleaning: (1350-1450) Sun: Clean And Disinfect All Trash Receptacles. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms. Thu: Clean Employee's Toilet And Facility Room Sat: Clean Interior/Exterior Of Booth N196 Including Control Area.	Mott Av	A	N196	1250 - 1450
Report Off Duty.	Beach 25 St	A	N195	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 95 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	RC#			
SC0492 Station South	0700 - 1500			2777	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.	Beach 67 St	A	N191	0700 - 0900	
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N191 Including Control Area. Tue: Clean Employee's Toilet And Facility Room.					
Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.					
Major Cleaning: (1010-1110)	Beach 60 St	A	N192	0910 - 1110	
Sun: Clean Interior/Exterior Of Booth N192, Including Control Area. Tue: Clean Employee's Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.					
Lunch	Beach 60 St	A	N192	1110 - 1140	
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Sticker And Graffiti.					
Major Cleaning: (1250-1350) Sun: Clean Interior/Exterior Of Booth N193 Including Control Area. Tue: Clean Employee's Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles.	Beach 44 St	A	N193	1150 - 1350	
Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms. Re-Scrap Mezzanine And Platforms. Sweep All Street And Mezzanine Stairways Areas. Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 67 St	A	N191	1400 - 1500	
Report Off Duty	Beach 67 St	A	N191	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 96 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#	
SC0493 Station South	0700 - 1500			2777	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Beach 90 St	A S	N184	0700 - 0900	
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N184 Including Control Area. Tue: Clean Employee's Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	t				
Major Cleaning: (1010-1110) Sun: Clean Interior/Exterior Of Booth N185 Including Control Area. Tue: Clean Employee's Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms.	Beach 98 St	A S	N185	0910 - 1110	
Lunch	Beach 98 St	A S	N185	1110 - 1140	
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Beach 90 St	A S	N184	1150 - 1315	
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Beach 98 St	A S	N185	1325 - 1450	
Report Off Duty.	Beach 90 St	A S	N184	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 97 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC#			
SC0494 Station South	0700 - 1500			2777	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Rockaway Park Beach 116 St	A S	N187	0700 - 0900	
Major Cleaning: (0800-0900) Sun: Clean Interior/Exterior Of Booth N187 Including Control Area. Tue: Clean Employee's Toilet And Facility Room. Thu: Clean And Disinfect All Trash Receptacles. Sat: Clean And Disinfect Refuse Housings On Island Platform.					
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: (1000-1100)	Beach 105 St	A S	N186	0910 - 1100	
Sun: Clean Interior/Exterior Of Booth N186, Including Control Area. Tue: Clean Employee's Toilet And Facility Room.					
RTO Facilities: Clean And Disinfect RTO Facilities	Rockaway Park Beach 116 St	A S	N187	1110 - 1150	
Lunch	Rockaway Park Beach 116 St	A S	N187	1150 - 1220	
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles.	Beach 105 St	A S	N186	1230 - 1330	
Re-Scrap Mezzanines And Platforms, Sweep All Stairways. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean, Sweep, Mop, Disinfect And Restock Public Bathrooms.	Rockaway Park Beach 116 St	A S	N187	1340 - 1500	
Report Off Duty.	Rockaway Park Beach 116 St	A S	N187	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 98 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WHITEI TER		Tick Effective Date.			
Job#		Hours		RC#	
SC0495 Station South		1500 - 2300		2768	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)					
Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanine And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti From Tiles Wall And Advertising Posters On S/B And N/B Platforms. Remove Stickers, Residue And Graffiti, From Signage On Platform Columns. Wipe Down And Clean With Graffiti Remover. Spot Mop All Street Stairways Landing S/E And N/E Both Sides Of The Entrances. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles.	Bergen St	F G	N532	1500 - 1700	
Scrap Mezzanine N100, Sweep Street Stairways Near The Booth And Outside Areas Around The Ka Rail Top Of The Street Stairway. Clean And Wipe Down Exterior Of The Booth Windows And Empty Trash Receptacle Inside The Booth. Scrap Passageway Between Esc 350 To Esc 324. Remove Graffiti And Stickers From All Advertising Posters On Wall. Scrape Mezzanine N101 And Sweep All Street Stairways Including Outside Area Around The Ka Rail. Remove Stickers And Graffiti From Signage On Ka Rail. Remove Stain And Do Spot Mop Wherever Necessary Especially Around The Trash Receptacles. Clean And Disinfect Urine And Feces Areas.	High St	A C	N100	1715 - 1850	
Lunch	High St	A C	N100	1850 - 1920	
Scrap Island Platforms. Empty Trash Receptacles. Clean And Wipe Down Exterior Of The Trash Receptacles Including The Trash Receptacles Chromes. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Sticker And Residue From Signage On Platform Columns With Graffiti Removers. Clean And Wipe Down All Hpi Units. Clean And Disinfect Urine Areas.	High St	A C	N100	1920 - 2030	
Scrap Mezzanines And Island Platform. Sweep Stairways Next To The Booth And Clean, Disinfect Outside Area. Wipe Down Booth Exterior Windows And Mop The Booth Floor. Empty Trash Receptacle Inside The Booth. Empty All Trash Receptacles Within The Station. Spot Mop And Remove Stains Around The Trash Receptacles And Canisters Housing. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Removers. Clean And Wipe Down All Hpi Units. Clean And Disinfect Urine Areas. Empty Trash Receptacle Inside The Employee Toilet And Efr.	York St	F	N530	2045 - 2245	
Report Off Duty	Bergen St	F G	N532	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 99 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou			RC#
SC0496	Station South	150	0 - 2300		276
INSTRUCTI	ONS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On D	uty In Full Uniform.				
(Always Wea	r Proper PPE, Use Proper Equipment And Chemical During Performance Of Duties)	Jay St Metrotech	A C F	N103	1500 - 1600
-	reet Stairways And Scrap Mezzanine N102 And N103. Clean And Disinfect Urine, Feces nine Wherever Necessary.				
Receptacles (Down Entire All MVMs, Mop Booth F Graffiti From Remove Dra Receptacles. Columns Wh Residue.	nd N/B Platforms. Sweep All S/B And N/B Platform Stairways. Empty And Disinfect Trash On S/B And N/B Platform. Clean All Chromes Top Of The Trash Receptacles And Wipe Trash Receptacles Outside Areas. Disinfect All Urine And Feces Areas On Platform. Clean MEMs, Turnstiles And Mc Readers, On All Control Areas. Wipe Down Booth Windows And Floor N103, Empty Trash Receptacle Inside The Booth. Remove Dust, Stickers, Residue And FSMF, Go Kiosk On S/B And N/B Platform. Clean And Wipe All HPI Unit On Platforms. In Marks And Stain Form S/B And N/B Platforms Floor Especially Around The Trash Remove Graffiti, Stickers And Stickers Residue From Signage On S/B And N/B Platform ere Said Station Name On. Wipe All Signage With Graffiti Remover To Clean Stickers	Jay St Metrotech	A C F	N103	1600 - 1900
	Disinfect Employee Toilet And Public Toilets If Job #Sc0725 Is Not Covered)				
Lunch		Jay St Metrotech	A C F	N103	1900 - 1930
Sun: Clean A Wed: Major of With Bucket Mon / Thu: C Chrome Railing Tue / Fri: Cle Chrome Railing Sat: Clean A Make Sure U	Clean And Remove Stain From Floor Behind S/B Platform Stairways Areas That Closed With ngs. ean And Remove Stain From Floor Behind N/B Platform Stairways Areas That Closed With ngs. end Polish All Turnstiles, MVMs, MEMs And Mc Readers In Mezzanine N102 And N103. see Proper Chemical.	Jay St Metrotech	A C F	N103	1930 - 2030
On S/B And	/B And N/B Platform Stairways. Scrap N/B And S/B Platforms. Empty All Trash Receptacles N/B Platforms. Remove Spills, Stains And Drag Marks From S/B And N/B Platforms. Clean t Urine And Feces From Platforms.	Jay St Metrotech	A C F	N103	2030 - 2230
Clean And D	isinfect Men's And Women's Public Toilets.	Jay St Metrotech	A C F	N103	2230 - 2300
Report Off D	uty	Jay St Metrotech	A C F	N103	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 100 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ηοι	RC#		
SC0497 Station South	1500	2768		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
(Always Wear Proper PPE, Use Proper Equipment And Chemical During Performance Of Duties).	Jay St Metrotech	R	C003	1500 - 1600
Sweep All Street Stairway In Mezzanine C003 And C004. Sweep All Stairways Leading To Platform From Passageway. Empty Trash Receptacles In Mezzanine And Platform.				
Sweep All Street And Mezzanine Stairway By The N102 And N103 Mezzanine. Scrap N102 And N103 Mezzanine And All Unstaffed Areas. Spot Mop All Stains, Spills And Drag Marks In N102 And N103 Mezzanines. Clean And Sweep Outside Areas Around The Ka Rail Top Of The Street Stairways In Mezzanine N102 And N103. Sweep All Stairways Under 370 Jay Street Arcade Level. Scrap Arcade Level And Disinfect Urine Areas. Mop Terrazzo Floor Tiles Leading To N102 And N103 Paid Mezzanine Entrance. Clean And Disinfect Urine And Feces From Station Mezzanine And Outside Area Including Street Stairways. Empty Trash Receptacles In Mezzanine N102 And N103. Remove Stain Around The Trash Receptacles In Mezzanine N102 And N103. Polish All Chromes Inside The Trash Can.	Jay St Metrotech	A C F	N103	1610 - 1830
RTO Facilities: Clean RTO Facilities At The North End Of The Northbound Platform. Clean, Disinfect And Mop Employee's Toilet. Empty All Trash Receptacles.	Jay St Metrotech	A C F	N103	1830 - 1900
Lunch.	Jay St Metrotech	A C F	N103	1900 - 1930
Preform Duties "R" Platform: Sweep Outside Areas And Street Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Remove Gum, Graffiti And Stickers From Platforms And Mezzanine. Clean Mop, Disinfect, Wipe Down Tile Walls Of Employee's Toilet And EFR. Wipe Down Booth Windows. Clean All Turnstiles, MVMs, MEMs, MC Readers On All Control Areas. Clean And Disinfect Urine And Feces From Station Mezzanine, Platform And Outside Area Including Stairways.	Jay St Metrotech	R	C003	1940 - 2050
Mop And Disinfect Floor Inside The EL 706, EL 707, EL 708 And EL 709. Sweep Outside Areas And Street Stairways In Mezzanine N102 And N103. Scrap Mezzanine And Control Areas. Empty And Disinfect Trash Receptacles. Clean All Chrome Top Of The Trash Receptacles. Spot Mop Wherever Necessary In Mezzanine N102 And N103.	Jay St Metrotech	A C F	N103	2100 - 2250
Report Off Duty	Jay St Metrotech	R	C003	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 101 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

SC0498 Station South	15		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Hoyt Schermerhorn	A C G	N108	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Lafayette Av	С	N110	1710 - 1910
Lunch	Lafayette Av	С	N110	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.				
Major Cleaning: Mon: Deck clean ALL stains and trash receptacles on NB & SB platforms. Tue: Sweep Clean, deck mop, & disinfect Bond St & M4 staircases. Wed: Sweep Clean, deck mop, & disinfect NB staircases. (3) Thu: Sweep Clean, deck mop, & disinfect SB staircases. (3) Fri: Deck clean all stains and trash receptacles on NB & SB platforms.	Hoyt Schermerhorn	A C G	N108	1950 - 2300
Report Off Duty.	Hoyt Schermerhorn	A C G	N108	2300 -
Saturday-Sunday				
Report On Duty In Full Uniform.				

Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Hoyt Schermerhorn	A C G	N108	1500 - 1700
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Lafayette Av	С	N110	1710 - 1910
Lunch	Lafayette Av	С	N110	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: SAT: Clean And Disinfect Refuse Rooms.	Clinton Washington Avs	С	N111	1950 - 2150
Re-Scrap Station And Empty Trash Receptacles.	Hoyt Schermerhorn	A C G	N108	2200 - 2300
Report Off Duty.	Hoyt Schermerhorn	A C G	N108	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 102 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	ours		RC#
SC0499 Station South		15	2769		
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty In Full Uniform					
Urine Areas. Empty And Disinfe	e Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All ct All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Facility Room. Dust All Ledges. Clean All MVMS, MEMS Turnstiles and	Nostrand Av	A C	N116	1500 - 1900
Lunch		Nostrand Av	A C	N116	1900 - 1930
Areas. Empty All Trash Receptace MAJOR CLEANING: (2030-213 MON: Deck Clean & Disinfect a	0) Il stains on NB Upper & Lower platforms/staircases. I stains on SB Upper & Lower platforms/staircases. Il stains in control area N115 Il stains	Nostrand Av	A C	N116	1930 - 2300
Report Off Duty.		Nostrand Av	A C	N116	2300 -

Saturday-Sunday

Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Nostrand Av	A C	N116	1500 - 1700
Major Cleaning:				
SAT: Clean And Disinfect Refuse Canisters on NB lower lever SUN: Clean And Disinfect Refuse Canisters on SB lower lever				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Kingston Throop Avs	С	N119	1710 - 1910
Lunch	Kingston Throop Avs	С	N119	1910 - 1940
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Ralph Av	С	N121B	1950 - 2150
Major Cleaning: Fri - Clean And Disinfect Refuse Rooms				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine Areas. Empty All Trash Receptacles.	Nostrand Av	A C	N116	2200 - 2300
Report Off Duty.	Nostrand Av	A C	N116	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 103 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC#
SC0500	Station South	1500 - 2300			
INSTRUCTION	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On D	uty In Full Uniform.				
	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect ceptacles. Disinfect Elevators 344, 345 And 346.	Utica Av	A C	N120	1500 - 1730
Mop And Dis	sinfect All Urine Areas And Spills/Stains.	Utica Av	A C	N120	1730 - 1830
Lunch		Utica Av	A C	N120	1830 - 1900
Sweep All St All Trash Red	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect ceptacles.	Liberty Av	С	N125	1910 - 2030
All Trash Red Major Cleani	reet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect ceptacles. ng: (2120-2150) And Disinfect Refuse Rooms	Rockaway Av	С	N122	2040 - 2150
Sun/Wed/Fri Tue/Sat - Ele	ng: (2200-2300) - Elev 344 (Street) v 346 (S/B Plat) Elev 345 (N/B Plat)	Utica Av	A C	N120	2200 - 2300
Clean And D Inside And O	isinfect, Brush/Mop Floors. Clean Elevator Glass And Wipe Down/Polish Stainless Steel out.				
Report Off D	uty.	Utica Av	A C	N120	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 104 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
SC0501	Station South		1500 - 2300		277
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Uniform.				
Platforms. Clear	ep Entrance Walkway. Clean Ledges, Sweep Grit From Stairways. Scrap Mezzanine And n 'A' Line Tower. Disinfect Station. Clean Booth Windows And Window Ledges Of Litter. nfect Public Toilets. Empty And Clean All Trash Receptacles.	Broadway Junction	A C	N124	1500 - 1730
Clean Refuse R	ooms On N/B And S/B Platforms.	Broadway Junction	A C	N124	1730 - 1900
Lunch		Broadway Junction	A C	N124	1900 - 1930
Mon/Fri: Clean Tues/Sat: Clean Receptacles An	And Disinfect All 'A' Line Trash Receptacles. And Disinfect All 'J' Line Trash Receptacles. Freestanding Information Board And Map Frames On 'A' Line. Dust All Tops Of Trash	Broadway Junction	A C	N124	1930 - 2030
'A' Line:	Mezzanine, Platforms And Stairways. Empty Trash Receptacles.	Broadway Junction	A C	N124	2030 - 2130
'A' Line: Re-Scrap Statio Of Escalators.	n. Clean And Disinfect Public Toilets. Empty All Trash Receptacles. Dust Tops And Sides	Broadway Junction	A C	N124	2130 - 2300
Report Off Dut	y.	Broadway Junction	A C	N124	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 105 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WINTER THE			Tien Effective Bute.		17072025
Job#			Hours		RC
SC0501A	Station South		1500 - 2300		277
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty	In Uniform.				
all urine areas. E	and mezzanine stairways. Scrap mezzanine and platform areas (A, C, J, L lines). Disinfect mpty and disinfect all trash receptacles (A, C, J, L lines). Dust All Ledges. Clean all HEETs, turnstiles and chrome on station. Sweep stairways by escalators. Sweep and by to station.	Broadway Junction	A C	N124	1500 - 1800
Clean and disinfe	ect Men and Women public toilets	Broadway Junction	A C	N124	1800 - 1900
Lunch		Broadway Junction	A C	N124	1900 - 1930
urine areas, remo	ays, scrap mezzanine and platform areas. Correct all unsanitary conditions. Disinfect all ove feces, vomit, and spit marks. Empty, clean and disinfect all trash receptacles. scrub area eptacles and benches. Empty trash receptacle in booth. Clean employee's toilet and facility railings, ledges, walls, signs, benches, sandboxes. Remove all graffiti and stickers.	Broadway Junction	A C	N124	1930 - 2300
Report Off Duty		Broadway Junction	A C	N124	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 106 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WHILLI TEX			Tick Effective Date.			
Job#		Hours			RC#	
SC0502	Station South	1	1500 - 2300		277	
INSTRUCTIO	NS .	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform.					
-	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect eptacles. Sweep, Mop, And Disinfect Public Toilets.	Euclid Av	A C	N128	1500 - 1730	
Clean And Disinfect El 341, El 342, And El 343. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.		Euclid Av	A C	N128	1730 - 1830	
Lunch		Euclid Av	A C	N128	1830 - 1900	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean and mop employee bathroom and facility room.		Van Siclen Av	C	N126	1910 - 2030	
-	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect eptacles. Clean and mop employee bathroom and facility room	Shepherd Av	С	N127	2035 - 2200	
Rescrap Platfo	rms And Mezzanine.	Euclid Av	A C	N128	2210 - 2300	
Report Off Du	ty	Euclid Av	A C	N128	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 107 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	ours		RC#
SC0503	Station South	1500 - 2300		277	
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Sweep All Stai	y In Full Uniform. rways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean Exterior Of Booth Windows.	Ozone Park Lefferts Blvd	A	N141	1500 - 1700
	rways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean Exterior Of Booth Windows.	111 St	A	N139	1705 - 1830
Lunch		111 St	A	N139	1830 - 1900
1	rways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean Exterior Of Booth Windows.	104 St	A	N137	1905 - 2035
Clean And Dis Floors.	infect Elevator 462 And 463. Clean Glass And Wipe Down Stainless Steel. Sweep And Mop	Ozone Park Lefferts Blvd	A	N141	2045 - 2145
	rways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean Exterior Of Booth Windows.	Ozone Park Lefferts Blvd	A	N141	2145 - 2300
Report Off Du	ty.	Ozone Park Lefferts Blvd	A	N141	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 108 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	_ = = = = = = = = = = = = = = = = = = =
Job#	Hours RC
SC0503A Station South	1500 - 2300 277
INSTRUCTIONS	STATION LINE BOOTH HOURS
Monday-Friday	
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Area And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows As needed)	eas. Empty Ozone Park Lefferts Blvd A N141 1500 - 1700
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Area And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.	eas. Empty Rockaway Blvd A N134 1715 - 2000
Lunch	Rockaway Blvd A N134 2000 - 2030
Clean And Disinfect Elevator 462 And 463. Clean Glass And Wipe Down Stainless Steel. Sweep Floors. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Ur Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows.(As needed)	1 1 1 1 1 1 1 1 1 1
Report Off Duty.	Ozone Park Lefferts Blvd A N141 2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 109 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC	
SC0504 Station South	150	0 - 2300		277	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform. Scrap Platform Areas. Clean Booth Windows, Interior And Exterior. Clean Vending Machines And Employee's Toilet.	Howard Beach JFK Airport	A	N182	1500 - 1545	
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles.	Broad Channel	A S	N183	1555 - 1730	
North Conduit: Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Sweep And Disinfect N/E Underpass. Clean Employee's Toilet. Clean Booth Windows Interior And Exterior. Clean Vending Machines And Heets.	Aqueduct North Conduit Av	A	N181	1740 - 1910	
North Conduit: Lunch	Aqueduct North Conduit Av	A	N181	1910 - 1940	
Racetrack: Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Clean Employee's Toilet. Clean Vending Machines And HEETs.	Aqueduct North Conduit Av	A	N181	1950 - 2050	
Re-Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty All Trash Receptacles. Sweep And Mop Floors In And Employee Facility Room And Supervisor's Office.	Howard Beach JFK Airport	A	N182	2100 - 2300	
Report Off Duty.	Howard Beach JFK Airport	A	N182	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 110 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#	
SC0505	Station South	1500 - 2300			2777	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform.					
Receptacles. D	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash isinfect Trash Receptacles, Urine Areas, And Remove Pigeon Droppings. Clean Booth rior, Exterior. Clean Employee's Toilet And Public Toilets. Clean Vending Machines.	Rockaway Park Beach 116 St	A S	N187	1500 - 1630	
	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash isinfect Urine Areas.	Beach 105 St	A S	N186	1640 - 1800	
-	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash isinfect Urine Areas.	Beach 98 St	A S	N185	1810 - 1940	
Lunch		Beach 98 St	A S	N185	1940 - 2010	
	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash isinfect Urine Areas.	Beach 90 St	A S	N184	2020 - 2130	
-	et And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash isinfect Urine Areas.	Beach 67 St	A	N191	2140 - 2245	
Report Off Du	ty.	Rockaway Park Beach 116 St	A S	N187	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 111 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	ours		RC	
SC0506	Station South	15	27			
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Sweep All Star	ry In Full Uniform. irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All cles. Clean And Disinfect Public Toilets.	Far Rockaway Mott Av	A	N196	1500 - 1630	
Sweep All Star Trash Receptac	irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All cles.	Beach 25 St	A	N195	1640 - 1750	
Sweep All Star Trash Receptac	irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All cles.	Beach 36 St	A	N194	1800 - 1900	
Lunch		Beach 36 St	A	N194	1900 - 1930	
Sweep All Star Trash Receptac	irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All cles.	Beach 44 St	A	N193	1940 - 2050	
Sweep All Star Trash Receptac	irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All cles.	Beach 60 St	A	N192	2100 - 2150	
Sweep All Star Trash Receptac	irways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All cles.	Far Rockaway Mott Av	A	N196	2200 - 2300	
Report Off Du	ty	Far Rockaway Mott Av	A	N196	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 112 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	RC			
SC0506A	Station South	15	00 - 2300		2777	
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Sweep All Stair	y In Full Uniform. rways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All les. Clean And Disinfect Public Toilets.	Far Rockaway Mott Av	A	N196	1500 - 1630	
Sweep All Stair Trash Receptacl	rways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All les.	Beach 60 St	A	N192	1640 - 1750	
Sweep All Stair Trash Receptacl	rways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All les.	Beach 67 St	A	N191	1800 - 1900	
Lunch		Beach 36 St	A	N194	1900 - 1930	
Sweep All Stair Trash Receptacl	rways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All les.	Broad Channel	A S	N183	1950 - 2100	
Sweep All Stair Trash Receptacl	rways. Scrap Mezzanines And Platforms. Clean And Disinfect All Urine Areas. Empty All les.	Far Rockaway Mott Av	A	N196	2100 - 2300	
Report Off Duty	у	Far Rockaway Mott Av	A	N196	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 113 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

ob#		urs		RC	
SC0507 Station South	230	0 - 0700		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches And Public Phones, Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Major Cleaning (0100-0130)	Bedford Nostrand Avs	G	N417	2300 - 0130	
Wed: Clean & Disinfect All Trash Receptacles & Refuse Housings. Fri: Deliver Dry/Chemical Supplies To Station. Sat: Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode & Urinals. Empty Trash. Wipe Down Lockers, Tables & Benches.					
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches And Public Phones, Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Clean Under Pass.	Myrtle Willoughby Avs	G	N415	0140 - 0330	
Lunch	Myrtle Willoughby Avs	G	N415	0330 - 0400	
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches And Public Phones, Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Clean Closed End Areas.		G	N414	0410 - 0550	
Sweep All Stairways. Scrap Mezzanine And Platform. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Bedford Nostrand Avs	G	N417	0600 - 0700	
Report Off Duty.	Bedford Nostrand Avs	G	N417	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 114 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		lours		RC#	
SC0508 Station South	2	300 - 0700		276	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Stairways And Outside Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Trash Receptacles. Clean And Disinfect Employee Toilet, Facility Room And Urine Areas. Clean MVMs, Mems And Readers. Mop Floors And Disinfect EL 339 And 340.	Franklin Av	С	N114	2300 - 0030	
Scrap Island Platform And Bridge To Walkway. Remove Pigeon Droppings From All Island Platforms, Bridge To Walkway And Staircase Along Side of Escalator. Sweep Outside Areas And Stairways. Disinfect Along Base Of Wall In Passageway. Empty And Clean Trash Receptacles. Remove Graffiti/Stickers From Non-Painted Surfaces, Signs And Benches. Remove Graffiti From Non-Painted Surfaces, Signs And Benches. Clean And Disinfect Employee Toilet. Clean Booth Windows. Clean And Disinfect Pigeon Droppings. Clean And Polish Escalators 352. Clean All AFC Equipment.	Franklin Av	С	N114	0030 - 0130	
Major Cleaning: Mon: Clean/Disinfect Shuttle And N114 Refuse Room And Canister. Tue: Clean/Disinfect, Deck Brush, Polish Elevators 339 & 340 Wed: Clean, Polish & Remove Graffiti/Stickers/Residue On Esc 352 Thu: Clean, Disinfect, Mop & Restock Employees' Toilet/Facility Room. Fri: Clean, Disinfect, Deck Brush, Polish Elevators 339 & 340. Sun: Clean, Polish & Remove Graffiti/Stickers/Residue On Esc 352.	Franklin Av	С	N114	0130 - 0230	
Lunch	Franklin Av	С	N114	0230 - 0300	
Sweep Stairways, Outside Area And Ramp. Scrap Platforms, Mezzanine And Corridor. Empty And Clean Trash Receptacles. Remove Graffiti From Non- Painted Surfaces, Signs And Benches. Clean And Disinfect Employees' Toilet And Facility Room. Clean Booth Windows. Remove All Stickers And Gum. Major Cleaning: (0340-0410) Sun: Clean And Disinfect Refuse Room Tue: Clean, Disinfect, Mop And Restock Employee's Toilet/Facility Room.	Park Place	S	B009	0310 - 0420	
Sweep Stairways And Outside Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Trash Receptacles. Clean And Disinfect Employee Toilet, Facility Room And Urine Areas. Clean MVMs, Mems And Readers. Mop Floors And Disinfect EL 339 And 340.	Franklin Av	С	N114	0430 - 0540	
Scrap Island Platform And Bridge To Walkway. Remove Pigeon Droppings from all Island Platform, Bridge to Walkway and Staircase along side Escalator. Sweep Outside Areas And Stairways. Disinfect Along Base Of Wall In Passageway. Empty And Clean Trash Receptacles. Remove Graffiti/Stickers From Non-Painted Surfaces, Signs And Benches. Clean And Disinfect Employee Toilet. Clean Booth Windows. Clean And Disinfect Pigeon Droppings. Clean And Polish Escalators 352. Clean All AFC Equipment.	Franklin Av	С	N114	0540 - 0700	
Report Off Duty.	Franklin Av	С	N114	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 115 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 S1110 VIII			i ich Eliconie Bute.			
Job#		н	RO			
SC0509	Station South	2.	300 - 0700		277	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In F	Full Uniform.					
Receptacles. Disinfe Disinfect Employee's	s, Scrap Platform And Mezzanine. Empty And Clean Interior & Exterior Of All Trash oct Urine Areas And Pigeon Droppings. Remove Graffiti And Stickers. Clean And Toilet. Clean Booth Windows. Remove Gum From Tile Floor And Mop Stains. Of Southbound Exit. Clean Sand Boxes.	Parkside Av	Q	B014	2300 - 0115	
And Exterior Of All Stickers From Signs Stairways. Clean All	, Scrap Platform And Spot Mop Both Mezzanine Floors. Empty And Clean Interior Trash Receptacles. Disinfect Urine Areas And Pigeon Droppings. Remove Graffiti And Benches And Non Painted Surfaces. Mop And Remove Gum From Tile Floors And Turnstiles And MVMs/MEMs. Clean And Disinfect Employee's Toilet & Facility & Mezzanine Windows. Clean Sand Boxes. Clean T/S Swipes At N/E Mezzanine.	Church Av	B Q	B016	0125 - 0415	
Lunch		Church Av	B Q	B016	0415 - 0445	
Open And Clean Me	n's And Women's Public Toilets.	Church Av	B Q	B016	0445 - 0500	
Remove Graffiti And	Research, Scrap Platform And Mezzanine. Disinfect Urine Areas And Pigeon Droppings. I Stickers Upon Discovery. Clean Booth & Mezzanine Windows. Clean And Disinfect Empty And Clean Trash Receptacles. Remove Gum From Tiles Floor. Clean Sand	Beverley Rd	Q	B017	0515 - 0615	
Re-Scrap Station And	d Empty Trash Receptacles.	Parkside Av	Q	B014	0630 - 0700	
Report Off Duty.		Parkside Av	Q	B014	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 116 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours		
SC0510 Station South	23	2300 - 0700		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Close Public Toilets At 2400 Hours.	Newkirk Plaza	B Q	B019	2300 - 0030
Empty All Trash Receptacles. Remove pigeon droppings from handrails, stairways and platform. Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty & Clean All Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean Equipment. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employees' Toilet Ar Room. Disinfect Urine Areas And Pigeon Droppings. Clean Mezzanine & Booth Windows. Clean Boxes & T/S Swipes.	AFC d Facility Avenue H	Q	B020	0045 - 0230
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty & Clean All Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfed Areas And Pigeon Droppings. Clean AFC Equipment. Remove Stains, Spills, Drag Marks. Clean Disinfect Employee's Toilet And Facility Room. Clean Mezzanine & Booth Windows. Clean Sar	ct Urine , Mop And Cortelyou Rd	Q	B018	0240 - 0350
Lunch	Newkirk Plaza	B Q	B019	0400 - 0430
Open Public Toilets At 0500 Hours.	Newkirk Plaza	B Q	B019	0430 - 0500
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty & Clean Int Exterior Of All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanita Conditions. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employee's Toilet. Mand Unpaid Mezzanine. Disinfect Urine Areas And Pigeon Droppings. Clean Mezzanine & Boot Windows. Clean Sand Boxes.	ry Iop Paid Newkirk Plaza	B Q	B019	0500 - 0700
Report Off Duty.	Newkirk Plaza	B Q	B019	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 117 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#
SC0511 Station South	2300 - 0700		2769	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platforms. Clean, Mop, & Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside of Refuse Housings And Sandboxes. Clean All Benches. Clean And Polish All Benches, Turnstiles, MVMs, MEMs And HEETs. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	Nassau Av	G	N408A	2300 - 0100
Sweep All Stairways. Scrap Mezzanine And Platforms. Clean, Mop & Disinfect Employees' Toilet, Slop Sink, Facility Room, and Elevators 763, 764, & 765. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean All Benches. Clean And Polish All Turnstiles, MVMs MEMs And HEETs. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Major Cleaning (0250-0320) Sat: Sweep Clean, Deck Mop Staircases P1 & P2	Greenpoint Av	G	N405	0110 - 0320
Sun: Sweep Clean & Deck Mop Staircases P3 & P4				
Lunch	Greenpoint Av	G	N405	0320 - 0350
Sweep All Stairways. Scrap Mezzanine And Platforms. Clean, Mop, & Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean All Benches. Clean And Polish All Turnstiles, MVMs MEMs And HEETs. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Major Cleaning (0600-0640) Wed: Deliver Dry/Chemical Supplies To Station.	21 St	G	N401	0400 - 0650
Thu: Clean & Organized Slop Sink & Supply Room.				
Fri: Clean Refuse Housing & Trash Receptacles.	NT. A		N1400 A	0700
Report Off Duty.	Nassau Av	G	N408A	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 118 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SC0512 Station South	230	0 - 0700		2772
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean AFC Equipment And Swipe Heads In Unstaffed Areas. CLOSE PUBLIC TOILETS AT 2400 HOURS	Sheepshead Bay	B Q	B027	2300 - 0030
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employee'S Toilet And Facility Room. Wipe Down Benches, Signs, Sand Boxes And Canister Housings. Remove pigeon droppings from handrails, stairways and platforms.	Avenue U	Q	B025	0040 - 0240
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employee'S Toilet And Facility Room. Wipe Down Benches, Signs, Sand Boxes And Canister Housings. Remove pigeon droppings from handrails, stairways and platforms.	Neck Rd	Q	B026	0250 - 0350
LUNCH	Sheepshead Bay	B Q	B027	0400 - 0430
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty All Trash Receptacles. Clean AFC Swipeheads In Unstaffed Control Areas. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Disinfect Urine Areas And Pigeon Droppings. Remove Stains, Spills, Drag Marks. Clean, Mop And Disinfect Employees' Toilet And Facility Room. OPEN PUBLIC TOILETS AT 0500 HOURS.	Sheepshead Bay	B Q	B027	0430 - 0700
REPORT OFF DUTY	Sheepshead Bay	B Q	B027	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 119 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC	
SC0513 Station South	2300 - 0700			2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Clean And Disinfect, And Mop Public Toilets. Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Bathroom And Facility Room. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Wipe Down Benches, Signs, Sand Boxes And Canister Housings. CLOSE PUBLIC TOILETS AT 1200 HOURS.	Brighton Beach	B Q	B029	2300 - 0045	
Clean And Polish Escalator ELE 346. Clean Walls, Chrome Plates, Railings And Remove Gum From Chrome Plates.	Brighton Beach	B Q	B029	0045 - 0145	
LUNCH	Brighton Beach	B Q	B029	0150 - 0220	
Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Wipe Down Benches, Signs, Sandboxes And Canister Housings.	West 8 St NY Aquarium	F Q	G011	0230 - 0450	
OPEN PUBLIC TOILETS AT 0500 HOURS.	Brighton Beach	B Q	B029	0500 - 0505	
Sweep All Stairways, Scrap Platforms, Mezzanines And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Bathroom And Facility Room. Disinfect Urine Areas And Pigeon Droppings. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Wipe Down Benches, Signs, Sandboxes And Canister Housings. MAJOR CLEANING: (0620-0650)	Ocean Pkwy	Q	B032	0515 - 0650	
SUN: Clean And Disinfect All Trash Receptacles. TUE: Clean And Disinfect Canister Housing.					
REPORT OFF DUTY.	Brighton Beach	B Q	B029	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 120 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	2 3 4 5	R610	0700 - 0730
tlantic v-Barclays Ctr			
v-Barclays Ctr	2 3 4 5	R610	0700 - 0730
v-Barclays Ctr	2 3 4 5	R610	0700 - 0730
	2 3 4 5	R610	0730 - 1100
tlantic v-Barclays Ctr	2 3 4 5	R610	1100 - 1200
tlantic v-Barclays Ctr	2 3 4 5	R610	1200 - 1230
tlantic v-Barclays Ctr	2 3 4 5	R610	1230 - 1300
tlantic v-Barclays Ctr	2 3 4 5	R610	1300 - 1330
	2 3 4 5	R610	1330 - 1500 1500 -
tl	-Barclays Ctr antic	-Barclays Ctr 2 3 4 5 antic -Barclays Ctr 2 3 4 5 antic -Barclays Ctr 2 3 4 5	-Barclays Ctr 2 3 4 5 R610 antic -Barclays Ctr 2 3 4 5 R610 antic 2 3 4 5 R610

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 121 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног		RC#		
SC0515 Station South	070	700 - 1500		27	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Clean HPI's. Clean All Trash Receptacles Chrome Tops.Remove All Spills, Stains And Drag Marks From Floor Areas.					
Sweep All Stairways And Landings Including The 3Ft Around KA Rails. Scrap Northbound/Southbound Platforms, And Mezzanine Up Until The Southbound 2,3 Ramp. Empty And Disinfect All Trash Receptacles On Station, Damp Wipe Tops On All Receptacles. Clean Exterior Of C9 Booth Window And Empty Booth Trash. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, MEMs, Turnstiles, And Metro card Readers. Clean Customer Information Center And Customer Assistant Intercoms. Clean And Disinfect All Benches And Free-Standing Map Frames On Platforms. Clean All Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas.	Atlantic Av-Barclays Ctr	DNR	C009	0700 - 1030	
Lunch	Atlantic Av-Barclays Ctr	DNR	C009	1030 - 1100	
Clean And Disinfect Employees' Facility Rooms And Employee Toilet On Paid And Unpaid Mezzanine. Replenish Paper Stock In Bathroom.	Atlantic Av-Barclays Ctr	DNR	C009	1100 - 1230	
Major Cleaning: Sun: Clean Booth C9 Interior And Exterior: Mop Floor, Wipe Down Walls, And Dust Ledges. Mon: Deck Wash Walls And Floor In EFR Located In C009 Unpaid Mezzanine Including Locker Room. Tue: Deck Wash Walls And Floor In Employee Toilet Located In C009 Unpaid Mezzanine. Clean Urinal, Sink And Mirror. Wipe Down All Dispensers-Replenish Paper And Soap Supplies. Wed: Deck Wash Walls And Floor In EFR Located In C009 Paid Mezzanine Next To Newsstand-Including Wiping Down Lockers. Clean Out Refrigerator And Microwave. Thu: Deck Wash Walls And Floor In C009 Unpaid And Paid Mezzanine, Scrubber Rooms. CTA Slop Sink Room. Fri: Clean And Organize Chemical And Paper Supply Rooms- Discard All Boxes. Sat: Clean And Disinfect Stations Superintendent's Office, Mop/Disinfect Floors Om Both Levels.	Atlantic Av-Barclays Ctr	D N R	C009	1230 - 1330	
Sweep All Stairways And Landings. Scrap Northbound/Southbound Island Platforms, And Mezzanine Up Until The Southbound 2,3 Ramp. Empty And Disinfect All Trash Receptacles On Station. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove All Graffiti And Stickers On The Station. Remove All Stains, Spills, And Drag Marks On Station.	Atlantic Av-Barclays Ctr	DNR	C009	1330 - 1500	
Report Off Duty	Atlantic Av-Barclays Ctr	DNR	C009	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 122 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#		
SC0516 Station South	150	00 - 2300		27		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform.						
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sandboxes. Clean And Disinfect Unsanitary Conditions. Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MEM's, MEM's, AFC Readers. Clean And Disinfect Employees' Toilet And Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash.	Avenue H	Q	B020	1500 - 1700		
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sandboxes. Clean & Disinfect Unsanitary Conditions. Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers. Clean And Disinfect Employees' Toilet And Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash.	Cortelyou Rd	Q	B018	1710 - 1900		
Lunch	Newkirk Plaza	B Q	B019	1910 - 1940		
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sandboxes. Clean & Disinfect Unsanitary Conditions. Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash.	Newkirk Plaza	B Q	B019	1940 - 2230		
Re-Scrap The Mezzanine AND Station's Porch And Empty Trash Receptacles.	Avenue H	Q	B020	2240 - 2300		
Report Off Duty	Avenue H	Q	B020	2300 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 123 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0517 Station South	0	0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers.) Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect Public Toilets. Clean All Canister Housing On The Platform. Clean Booth Windows And Al Glass Windows On The Mezzanine. Empty Booth Trash.	nd			
Clean Public Toilets @ 0900Hrs	Church Av	B Q	B016	0700 - 0930
Major Cleaning: (0900-0930) Sun: Clean Booth B016. Mon: Canister Housings Tue: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, HXT, HEETs, AFC Readers, Emergency Gates/ Chrome), Railings. Wed: Employee's Facility Room Thu: Clean/Disinfect Employee's Toilet And Wash Down Walls. Fri: Clean/Disinfect Public Toilets And Wash Down Walls. Sat: All Glass Windows On The Mezzanine.				
Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mezzanine. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVMs, MEMs, AFC Readers). Clean And Disinfect Employee Toilet And Facility Room. Clean And Disinfect Public Toilets. Clean All Canister Housing On The Platform. Clean Booth Windows And All Glass Windows On The Mezzanine. Empty Booth Trash.				
Major Cleaning: (1120-1150) Sun: Clean Booth B014. Mon: Clean Canister Housing Tue: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, HXT, HEETs, AFC Readers, Emergency Gates/ Chrome), Railings. Wed: Employee Facility Room Thu: Clean/Disinfect Employees' Toilet And Wash Down Walls. Fri: Booth B014 Sat: All Glass Windows On The Mezzanine.	Parkside Av	Q	B014	0940 - 1150
Lunch	Parkside Av	Q	B014	1150 - 1220
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanine Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean, Disinfect, Mop And Stock Employee's And Public Toilets.	Church Av	B Q	B016	1230 - 1500

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 124 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0518 Station South	Hours 0700 - 1500			RC#	
				277	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mop The Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment(Turnstiles, Swipe Heads Mvm, Mem, AFC Readers. Clean And Disinfect Employee'S Toilet. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash. Major Cleaning: (0845-0915) Sun: Booth B020 Mon: Clean Canister Housings Tue: Clean & Polish AFC Equipment(Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers, Emergency Gates/Chrome), Railings. Wed: Booth B020 Thu: Clean/Disinfect Employees' Toilets And Wash Down Walls. Sat: All Glass Windows On The Mezzanine.	Avenue H	Q	B020	0700 - 0915	
Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mop The Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment(Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers. Clean And Disinfect Employees' Toilet. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash. Major Cleaning: (1110-1140) Sun: All Mezzanine Windows Fri: Polish Housing Canister Sat: Booth B018	Cortelyou Rd	Q	B018	0925 - 1140	
Lunch	Cortelyou Rd	Q	B018	1140 - 1210	
Clean Pigeon Droppings. Sweep All Stairways, Scrap Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior And Exterior Of Trash Receptacles. Clean Sand Boxes. Clean And Disinfect Unsanitary Conditions. Clean All AFC Equipment(Turnstiles, Swipe Heads Mvm, Mem, AFC Readers. Clean All Canister Housings On The Platform. Clean Booth Window And All Glass Windows On The Mezzanine. Empty Booth Trash. Major Cleaning: (1330-1400) Sun: Mop The Mezzanine.	Beverley Rd	Q	B017	1220 - 1400	
Fri: Booth B017					
Sat: Employees' Facility Room					
Re-Scrap Station And Empty All Trash Receptacles. Clean, Disinfect And Stock The Employees' Toilet.	Avenue H	Q	B020	1410 - 1500	
Report Off Duty.	Avenue H	Q	B020	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 125 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WHITE THEK			1/0/202				
Job#			Hours				
SC0519	Station South	07	700 - 1500		277		
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS		
	Sunday-Saturday						
Report On Du	ty In Full Uniform.						
Clean Interior	irways And Outside Areas, Scrap Platforms And Mezzanines. Empty Trash Receptacles. And Exterior Of Trash Receptacles. Clean And Disinfect Employee's And Public Toilets. Vindow @ N/E Mezzanine. Clean Sand Boxes & Turnstile Swipes @ N/E Mezzanine.	Prospect Park	B Q S	B013	0700 - 0830		
RTO Facilities Clean And Dis	: sinfect RTO Crew Room. Empty Trash, Sweep And Mop Floors, Clean Toilets.	Prospect Park	B Q S	B013	0830 - 0900		
Clean Interior	irways And Outside Areas, Scrap Platforms And Mezzanines. Empty Trash Receptacles. And Exterior Of Trash Receptacles. Clean And Disinfect Employee's Toilet. Clean And se Room. Clean AFC Equipment & Booth Windows. Clean Employee Facility Room.	7 Av	B Q	B004	0910 - 1140		
Lunch		7 Av	B Q	B004	1140 - 1210		
Clean Interior Clean Stains A Pigeon Droppi Platform. Clea	irways And Outside Areas, Scrap Mezzanines And Platforms. Empty Trash Receptacles. And Exterior Of Trash Receptacles. Clean And Disinfect Employee's And Public Toilets. and Remove Gum From Tile Floors. Sweep And Mop Floors In EL382 And EL383. Clean rngs On Platforms. Clean Glass Windows @ S/E Mezzanine. Clean Sand Boxes On The Turnstiles Swipes @ N/E Mezzanine.	Prospect Park	B Q S	B013	1220 - 1500		
	e Toilets At 1345**						
Report Off Du	ty.	Prospect Park	BQS	B013	1500 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 126 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours 0700 - 1500			RC# 2772	
SC0520	Station South					
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Monday-Friday					
Report On Dut	y In Full Uniform.					
Disinfect All T Room. Disinfe In Unstaffed A	rways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Frash Receptacles. Clean, Disinfect And Mop Public Restroom, Employees' Toilet & Facility et All Urine Areas And Pigeon Droppings. Clean All AFC Equipment Including Swipe Heads reas. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers nove Stains And Drag Marks. Wipe Down Benches, Signs, Sandboxes And Canister	Sheepshead Bay	B Q	B027	0700 - 0900	
Clean & Dis	infect Men & Women Public Toilet (0830-0900)					
Major Cleaning Sat: Clean & I	g (0800-0830) Disinfect Refuse Room.					
Trash Receptage Room And Re Lower Landing In Unstaffed A	rways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty All cles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean Employees' Facility move Trash. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Scrap of Escalator # 346 And Remove Gum. Clean All AFC Equipment Including Swipe Heads reas. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers be Down Benches, Signs, Sandboxes And Canister Housings. Remove Stains And Drag	Brighton Beach	B Q	B029	0910 - 1030	
RTO Facilities Clean RTO Cr	: M-F ew Quarters, Tower And Dispatcher'S Office. Clean Windows. Clean And Disinfect Toilets.	Brighton Beach	B Q	B029	1030 - 1130	
Lunch	——————————————————————————————————————	Brighton Beach	B Q	B029	1130 - 1200	
•	rways And Outside Area. Scrap Mezzanine And Platforms. Empty All Trash Receptacles. Jrine Areas And Pigeon Droppings.	Brighton Beach	B Q	B029	1200 - 1250	
Sweep All Star Disinfect All T Room And Em Disinfect All T And Benches. Housings. Ren Major Duty (1	rways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Frash Receptacles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean CTA aployees' Facility Room And Remove Trash. Disinfect Platforms Of Pigeon Droppings. Urine Areas. Clean All AFC Equipment. Remove Graffiti From Non Painted Surfaces Signs Remove All Stickers And Gum. Wipe Down Benches, Signs, Sandboxes And Canister tove Stains And Drag Marks.	Avenue U	Q	B025	1300 - 1450	
Thu: Clean Fac Fri: Clean Boo	cility Room, CTA Room And Employees' Toilet. th B025 Interior And Exterior Including Control					
Area. Report Off Du	tv	Sheepshead Bay	B Q	B027	1500 -	
	-J	1 - Hotponead Bay	1~ <	12021	1200	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 127 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SC0520 Station South	0700 - 1500			2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Saturday-Sunday					
Report On Duty In Full Uniform.					
Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public And Employee'S Toilet. Disinfect All Urine Areas And Pigeon Droppings. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers And Gum. Remove Stain And Drag Marks. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Major Duty (0800-0900) Sun: Clean Booth B027 Interior And Exterior Including Control	Sheepshead Bay	B Q	B027	0700 - 0900	
Area. Mon: Clean Facility Room, CTA Room And Employees' Toilet.					
Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean Employees' Facility Room And Remove Trash. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Scrap Lower Landing Of Escalator # 346 And Remove Gum. Clean All AFC Equipment Including Swipe Heads In Unstaffed Areas. Remove Graffiti From Non Painted Surfaces, Signs And Benches. Remove All Stickers And Gum. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Major Duty (1030-1130) Sun: Clean & Disinfect Canister Housings And Disinfect Platforms Of Pigeon Droppings Wed: Clean Facility Room, CTA Room And Employees' Toilet. Sat: Clean Booth B029 Interior And Exterior Including Control Area.	Brighton Beach	B Q	B029	0910 - 1130	
Lunch	Brighton Beach	ВQ	B029	1130 - 1200	
Sweep All Stairways And Outside Area. Scrap Mezzanines, Platforms And Outside Areas. Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Mop Public And Employees' Toilet. Clean CTA Room, Employees' Facility Room And Remove Trash. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Clean All AFC Equipment. Remove Graffiti From Non Painted Surfaces Signs And Benches. Remove All Stickers And Gum. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Remove Stains And Drag Marks.	Avenue U	Q	B025	1210 - 1400	
Sweep All Stairways And Outside Area. Scrap Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles. Clean Public And Employee'S Toilet. Disinfect Platforms Of Pigeon Droppings. Disinfect All Urine Areas. Scrap Lower Landing Area Of Escalator #346.	Brighton Beach	B Q	B029	1410 - 1450	
Report Off Duty.	Sheepshead Bay	B Q	B027	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 128 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC#	
SC0521	Station South	0700 - 1500			2772	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In	Full Uniform.					
Floor And Mop Sta Droppings. Remove And Disinfect Empl	Outside Area, Scrap Platforms, Mezzanines And Outside Areas. Remove Gum From Tile ins. Empty And Clean All Trash Receptacles. Disinfect Urine Areas And Pigeon e Graffiti, Gum And Stickers From Signs, Benches, And Non Painted Surfaces. Clean loyees' Toilet And Facility Room. Clean All AFC Equipment Including Swipe Heads In ipe Down Benches, Signs, Sandboxes And Canister Housings.	Ocean Pkwy	Q	B032	0700 - 0905	
	325-0905) y Room, CTA Rooms And Employees' Toilet. B032 Interior And Exterior Including Control					
And Clean All Tras Window & Empty l Painted Surfaces. C Including Swipe He Major Cleaning: (10	Putside Area, Scrap Platforms, Mezzanines And Outside Areas And Mop Stains. Empty th Receptacles. Disinfect Urine Areas And Pigeon Droppings. Clean Exterior Of Booth Booth Trash. Remove Graffiti, Gum And Stickers From Signs, Benches, And Non lean And Disinfect Employee'S Toilet And Facility Room. Clean All AFC Equipment and In Unstaffed Areas. 215-1130) G011 Interior And Exterior Including Turnstiles, Railings, AFC Equipment And Heets.	West 8 St NY Aquarium	F Q	G011	0915 - 1230	
Clean Refuse Housi						
Lunch		West 8 St NY Aquarium	F Q	G011	1230 - 1300	
Floor And Mop Sta Droppings. Remove And Disinfect Empl Signs, Sandboxes A	Outside Area, Scrap Platforms, Mezzanines And Outside Areas. Remove Gum From Tile ins. Empty And Clean All Trash Receptacles. Disinfect Urine Areas And Pigeon e Graffiti, Gum And Stickers From Signs, Benches, And Non Painted Surfaces. Clean loyee'S Toilet And Facility Room. Clean All AFC Equipment. Wipe Down Benches, and Canister Housings. Remove Stains And Drag Marks.	Neck Rd	Q	B026	1310 - 1450	
Wed: Clean & Disir Fri: Clean Booth B	310-1350) Room, Cta Rooms And Employee'S Toilet. nfect Canister Housings. 026 Interior And Exterior Including Control Area.					
Report Off Duty		Ocean Pkwy	Q	B032	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 129 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
SC0522 Station South	15	500 - 2300		2760
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect Al Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM, MEM, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean Booth Windows. Empty Booth Trash.		B Q	B004	1500 - 1630
Major Cleaning (1500-1630) Sun: Clean Booth B004 Including All AFC Equipment.				
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect Al Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & Disinfect Unsanitary Conditions (Pigeon Droppings). Clean All AFC Equipment (Turnstiles, Swipe Heads, Mvm, Mem, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Boot Trash.		B Q S	B013	1640 - 1900
Clean Public Toilet @ 1800 Hrs.				
Major Cleaning (1830-1900) Sun: Booth B013, Including All AFC Equipment & Glass Windows.				
Lunch	Prospect Park	B Q S	B013	1900 - 1930
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect Al Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sandboxes. Clean & Disinfect Unsanitary Conditions (Pigeon Droppings). Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM, MEM, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean All Caniste Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Boot Trash.	Prospect Park	B Q S	B013	1930 - 2130
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect Al Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean Booth Windows. Empty Booth Trash.	1 7 Av	B Q	B004	2140 - 2300
Report Off Duty.	7 Av	B Q	B004	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 130 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tick Effective Dute.			• 1/0/202	
Job#		H	RC#			
SC0523 Station S	South	1500 - 2300			276	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Full Unit	form.					
•	de Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Urine Areas. Clean And Disinfect Employee'S Facility Room And Toilet. tiles.	Franklin Av	С	N114	1500 - 1620	
Mezzanine, Sweep Outside A	And Bridge To Walkway. Sweep Stairway Adjacent To Escalator, Scrap Area Including Bus Ramp. Empty And Clean Trash Receptacles. Remove And I Disinfect. Remove Graffiti/Stickers From Non Painted Surfaces, Signs And	Franklin Av	С	N114	1620 - 1700	
And Clean Trash Receptacle	forms And Mezzanine And Corridor. Sweep Outside Area And Ramp. Empty s. Remove Graffiti From Non Painted Surfaces, Signs And Benches. Clean And And Facility Room. Clean Booth Windows. Remove All Stickers And Gum.					
Major Cleaning: (1740-1810 Sun: Clean Employee's Fact Sat: Clean And Organize C Benches.		Park Place	S	B009	1710 - 1820	
Lunch		Park Place	S	B009	1820 - 1850	
Sweep Stairways And Outsic Trash Receptacles. Disinfect Stairway Adjacent To Escala	de Areas. Scrap Northbound And Southbound Platforms. Empty And Clean Urine Areas. Scrap Shuttle Island Platform And Bridge To Walkway. Sweep stor, Scrap Mezzanine, Sweep Outside Area Including Bus Ramp. Empty And move and Clean Pigeon Droppings and Disinfect. Remove Graffiti/Stickers Signs And Benches.	Franklin Av	С	N114	1900 - 2020	
Inside And Outside. Sweep	And El 340 Including Ramp. Clean Glass And Wipe Down Stainless Steel And Mop Floors. Clean Esc 352.	Franklin Av	С	N114	2020 - 2100	
Sweep Stairways, Re-Scrap Droppings.	N/B And S/B Platforms Ind, Re-Scrap Shuttle Platform. Disinfect Pigeon	Franklin Av	С	N114	2100 - 2300	
Report Off Duty.		Franklin Av	С	N114	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 131 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		
SC0524	Station South	1500 - 2300		1500 - 2300	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Trash Receptacl Conditions. Clea	ways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All es. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean & Disinfect Unsanitary an All AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, AFC Readers). Clean & byee's & Public Toilets. Clean Booth Window. Empty Booth Trash.	Church Av	B Q	B016	1500 - 1650
Clean Public	Toilets @ 1540				
Trash Receptacl Disinfect Unsan MVMs, MEMs,	ways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All es. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & itary Conditions (Pigeon Droppings). Clean All AFC Equipment (Turnstiles, Swipe Heads, AFC Readers). Clean And Disinfect Employees' Toilet. Clean All Canister Housings On Clean Booth Window & All Glass Windows On The Mezzanine. Empty Booth Trash.	Beverley Rd	Q	B017	1700 - 1900
Lunch		Beverley Rd	Q	B017	1900 - 1930
Trash Receptacl Disinfect Unsan Readers). Clean	ways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All es. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & itary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVMs, MEMs, AFC And Disinfect Employee's Toilets. Clean All Canister Housings On The Platform. Clean & All Glass Windows On The Mezzanine. Empty Booth Trash.	Parkside Av	Q	B014	1940 - 2130
	ways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All es. Clean & Disinfect Unsanitary Conditions. Clean & Close The Public Toilets.	Church Av	B Q	B016	2140 - 2300
Report Off Duty	y.	Church Av	B Q	B016	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 132 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SC0525 Station South	1500 - 2300			27	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean Booth Window. Empty Booth Trash CLEAN PUBLIC TOILETS AT 1500 HRS.	Kings Hwy	B Q	B024	1500 - 1730	
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sand Boxes. Clean & Disinfect Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, Mvm, Mem, AFC Readers). Clean And Disinfect Employees' Toilet & Facility Room. Clean All Canister Housings On The Platform. Clean Booth Window & All Glass Windows On The Mezzanine. Empty Booth Trash.	Avenue J	Q	B021	1740 - 2000	
Lunch	Avenue J	Q	B021	2000 - 2030	
Sweep And Mop Floors In ELE. 760 And ELE. 761. Wipe & Clean Interior & Exterior Surface. Dust Outer Ledges.	Kings Hwy	B Q	B024	2040 - 2110	
Sweep All Stairways. Scrap Outside Areas, Scrap Platforms & Mezzanines. Empty, Clean & Disinfect All Trash Receptacles. Clean & Disinfect Unsanitary Conditions. Clean And Disinfect Employees' Toilet. Clean Booth Window. Empty Booth Trash.	Kings Hwy	B Q	B024	2110 - 2240	
Clean & Disinfect Public Toilets @ 2300 Hrs.	Kings Hwy	B Q	B024	2240 - 2300	
Report Off Duty.	Kings Hwy	B Q	B024	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 133 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	ours		RC
SC0526 Statio	n South	150	00 - 2300		276
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty In Full U	niform.				
All Trash Receptacles. Cl Areas And Pigeon Droppi Head In Unstaffed Contro	zzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect ean And Disinfect Employees' Toilet & Facility Room. Clean & Disinfect Urine ngs. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean AFC Swipe I Area. Clean All MVMs/MEMs (AFC Equipment). Dust all Ledges. Remove and gum from floor area. Remove stickers and graffiti.	West 8 St NY Aquarium	F Q	G011	1500 - 1900
Lunch		West 8 St NY Aquarium	F Q	G011	1900 - 1930
Disinfect All Trash Recep disinfect urine areas and F Clean AFC Swipe Head In	anine stairways. Scrap mezzanine, platform and outside areas. Empty And tacles. Clean And Disinfect Employees' Toilet & Facility Room. Clean and Pigeon Droppings. Clean Exterior Of Booth Windows & Empty Booth Trash. In Unstaffed Control Area. Clean All MVMs/MEMs (AFC Equipment). Dust all pills, drag marks and gum from floor area. Remove stickers and graffiti.	Neck Rd	Q	B026	1945 - 2145
Re-scrap station and empt	y trash receptacles.	West 8 St NY Aquarium	F Q	G011	2200 - 2300
Report Off Duty.		West 8 St NY Aquarium	F Q	G011	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 134 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	RC		
SC0526A	Station South	1500 - 2300		277	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
All Trash Recept Areas And Pigeo Head In Unstaffe	And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Empty And Disinfect acles. Clean And Disinfect Employees' Toilet & Facility Room. Clean & Disinfect Urine in Droppings. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean AFC Swipe d Control Area. Clean All MVMs/MEMs (AFC Equipment). Dust all Ledges. Remove g marks and gum from floor area. Remove stickers and graffiti.	Ocean Pkwy	Q	B032	1500 - 1900
Lunch		Ocean Pkwy	Q	B032	1900 - 1930
Disinfect All Tra disinfect urine ar Clean AFC Swip	and mezzanine stairways. Scrap mezzanine, platform and outside areas. Empty And sh Receptacles. Clean And Disinfect Employees' Toilet & Facility Room. Clean and eas and Pigeon Droppings. Clean Exterior Of Booth Windows & Empty Booth Trash. e Head In Unstaffed Control Area. Clean All MVMs/MEMs (AFC Equipment). Dust all stains, spills, drag marks and gum from floor area. Remove stickers and graffiti.	Avenue U	Q	B025	1945 - 2145
Re-scrap station	and empty trash receptacles.	Ocean Pkwy	Q	B032	2200 - 2300
Report Off Duty.		Ocean Pkwy	Q	B032	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 135 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SC0527 Station South	150	0 - 2300		2772
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty Al Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean, Mop And Disinfect Public Restroom, Employees' Toilet & Facility Room. Clean AFC Equipment Including Swipe Heads In Unstaffed Areas.	Sneepsnead Bay	B Q	В027	1500 - 1650
Sweep All Stairways And Outside Area. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean, Mop And Disinfect Public Restroom, Employees' Toilet & Facility Room. Scrap Landing Of Escalator 346 Remove Gum, Clean AFC Equipment Including Swipe Heads In Unstaffed Areas. Disinfect Pigeon Droppings.		B Q	B029	1700 - 1945
Major Cleaning: Sun: Clean Escalator Surface, Remove Gum And Stickers. Remove Stains And Spills. Clean All Windows And Ledges.				
Lunch	Brighton Beach	B Q	B029	1945 - 2015
Clean All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty All Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean And Mop Employees' Toilet. Clean All Mezzanine Windows.	Avenue M	Q	B022	2025 - 2150
Empty All Trash Receptacles. Correct All Unsanitary Conditions. Clean, Mop And Close Public Toilets	Sheepshead Bay	B Q	B027	2200 - 2300
Report Off Duty	Sheepshead Bay	B Q	B027	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 136 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours RC
SC0528 Station South	2300 - 0700 277
INSTRUCTIONS	STATION LINE BOOTH HOURS
Sunday-Saturday	
Report On Duty In Uniform.	
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidev Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MEM's, MEM's, HX HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag M Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	Urine Areas 9 Av D E001 2300 - 0130 Γs,
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidev Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HX' HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag M "Q" Panels. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Transfer.	Urine Areas Ts, arks. Clean Fort Hamilton Pkwy D E003 0140 - 0330
Lunch	Fort Hamilton Pkwy D E003 0330 - 0400
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms Empty And Disinfect Receptacles. Remove All Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Dis Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings, FSMF's And Ledges. Remo Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Em Trash. Clean "Q" Panels.	sinfect MEM's, ve Stains, 50 St D E004 0410 - 0600
Re-Scrap Station And Empty Trash Receptacles.	9 Av D E001 0610 - 0700
Report Off Duty.	9 Av D E001 0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 137 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

NOTE STITE WHITE THE				
Job#		Hours		RC
SC0529 Station South		1500 - 2300		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Side Walk. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Gum & Stickers. Clean/Disinfect Urine Area & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	Avenue U	N	D015	1500 - 1650
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Side Walk. Empty & Disinfect All Trash Receptacles. Remove Graffiti, Gum & Stickers. Clean/Disinfect Urine Area & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	as 86 St	N	D016	1700 - 1930
Lunch	86 St	N	D016	1930 - 2000
Sweep Outside All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms. Empty & Disinfect A Trash Receptacles. Remove Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipeheads, Mvm, Mem, Hxt, Heet, AFC Readers, Emergency Gates/Chrome), Railings, Fsmf'S And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean Q Panels.	Bay 50 St	D	E016	2015 - 2200
Re-Scrap Station And Empty Trash Receptacles.	Avenue U	N	D015	2215 - 2300
Report Off Duty.	Avenue U	N	D015	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 138 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SC0530 Station South		2300 - 0700		277
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean AFC Swipe Heads In Unstaffed Areas. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels.	79 St	D	E011	2300 - 0100
Major Cleaning: (2330-2400) SUN: Clean And Disinfect All Trash Receptacles & Canister Housing.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Uri Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels.		D	E012	0110 - 0330
Major Cleaning: (0200-0230) TUE: Clean And Disinfect All Trash Receptacles & Canister Housing.				
Lunch	18 Av	D	E012	0330 - 0400
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Sticker And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels.	S	D	E009	0410 - 0600
Major Cleaning: (0410-0510) SUN: Clean & Disinfect All Canister Housing (0530-0600) MON: Clean Facility Room, CTA Room And Employees' Toilet. WED: Clean And Disinfect All Trash Receptacles And Benches.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside.	18 Av	D	E012	0610 - 0650
Report Off Duty.	79 St	D	E011	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 139 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
SC0531 Station South		2300 - 0700		2772	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Clean All Elevators. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean And Disinfect EL 376, EL 377 And EL 378. Clean Q Panels.	Bay Pkwy	D	E014	2300 - 0100	
 Major Cleaning (1230-0100) SUN: Clean & Disinfect El 376. Polish All Stainless Steel. MON: Clean & Disinfect El 377. Polish All Stainless Steel. TUE: Clean And Disinfect All Trash Receptacles, Benches And Free Standing Maps. WED: Clean & Disinfect EL378. Polish All Stainless Steel. THU: Clean & Disinfect Employees' Toilet & Facility Room. 					
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels.	25 Av	D	E015	0110 - 0310	
Major Cleaning (0200-0230) SUN: Clean And Disinfect All Trash Receptacles, Benches And Free Standing Maps.					
Lunch	25 Av	D	E015	0310 - 0340	
Sweep Outside Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean Q Panels.	20 Av	D	E013	0350 - 0550	
Major Cleaning (0500-0530) MON: Clean And Disinfect All Trash Receptacles, Benches And Free Standing Maps.	25. 4		F015	0.000 0.000	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside.	25 Av	D	E015	0600 - 0650	
Report Off Duty.	Bay Pkwy	D	E014	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 140 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	rs		RC#	
SC0532 Station South	2300	- 0700		277	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways On "D/N" Line. Scrap Mezzanine, Platforms, Overpar Ramps On The "D/N" Line. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptar Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings Frailing, And Stairways, Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Disinfect And Mop Public Toilets. Clean & Wash All Trash Receptacles On Entire Station. Disinfect And Litter Under Stairways.	rom All Coney Island Clean, Stillwell Av	DFNQ	G009	2300 - 0200	
CLOSE PUBLIC TOILETS AT 2400 HOURS.					
Sweep All Street And Mezzanine Stairways On "F/Q" Line. Disinfect All Urine Areas. Empty A Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. I All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Marks On Floor Areas. Clean & Wash All Trash Receptacles On Entire Station. Disinfect Ramp Under Stairways.	Remove ad Drag Coney Island Stillwell Av	DFNQ	G009	0200 - 0400	
Lunch	Coney Island Stillwell Av	DFNQ	G009	0400 - 0430	
Clean & Disinfect EL 701 And EL 702. Clean Glass & Wipe Down Stainless Steel Inside & Out Sweep & Mop Floor. OPEN PUBLIC TOILETS AT 0500 HOURS.	Coney Island Stillwell Av	DFNQ	G009	0430 - 0530	
Re-Scrap Mezzanine, Platforms, Overpass And Ramps On The "D,N,F,Q" Line. Disinfect All Ur Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Rims.	ne Areas. Coney Island Stillwell Av	DFNQ	G009	0530 - 0700	
Report Off Duty.	Coney Island Stillwell Av	DFNQ	G009	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 141 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
SC0533	Station South	1	1500 - 2300		27
INSTRUCTI	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On D	uty In Full Uniform.				
Empty And I Remove All Drag Marks	reet And Mezzanine Stairways. Scrap Mezzanine & Platforms. Disinfect All Urine Areas. Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And On Floor Areas. Clean All AFC Equipment Including Swipe Readers. Clean Exterior Booth Empty Booth Trash. Clean & Disinfect Men & Women Public Toilets.	18 Av	F	N549	1500 - 1700
Empty And I Remove All Drag Marks	reet And Mezzanine Stairways. Scrap Mezzanine & Platforms. Disinfect All Urine Areas. Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And On Floor Areas. Clean All AFC Equipment Including Swipe Readers. Clean Exterior Booth Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room.	Avenue P	F	N556	1710 - 1910
Lunch		Kings Hwy	F	N557	1920 - 1950
Empty And I Remove All Drag Marks	reet And Mezzanine Stairways. Scrap Mezzanine & Platforms. Disinfect All Urine Areas. Disinfect All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And On Floor Areas. Clean All AFC Equipment Including Swipe Readers. Clean Exterior Booth Empty Booth Trash. Clean & Disinfect Employee's Toilet And Facility Room.	Kings Hwy	F	N557	1950 - 2200
	nfect Men & Women Public Toilets. ets @ 2400**	18 Av	F	N549	2010 - 2300
Report Off D	· ·	18 Av	F	N549	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 142 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#	
SC0534	Station South		0700 - 1500		2766	
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform.					
All Unsanitary Windows & Equipment (Mailings And On All Floor Station Signary Major Cleaning Mon: AFC Edeaders) Tue: Major Clean In Thu: Major In Fri: Major Desat: Major Desa	reet, Mezzanine, Platform Stairways & Outside Areas. Scrap Platforms & Mezzanine. Correct of Conditions. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Booth Empty Trash. Remove Stickers/Graffiti And Clean Residue. Dust All Ledges & AFC (IVMs, MEMs, Turnstiles, Swipe-Heads, On-The-Go-Screens, Chrome & AFC Readers), Signs. Clean Public Phones & Fire Standpipe Boxes. Remove Stains, Spills And Drag Marks & Stairs Areas. Clean, Disinfect & Stock Men/Women Public & Employee Toilets. Clean ge. Clean HPI's. (1909) (19	36 St	D N R	C018	0700 - 1000	
Unsanitary Co & Empty Tras From All Rail	reet & Mezzanine Stairways & Outside Areas. Scrap Platforms & Mezzanine. Correct All onditions. Empty, Clean And Disinfect All Trash Receptacles. Clean Exterior Booth Windows h. Remove Stickers/Graffiti And Clean Residue. Dust All Ledges. Remove Pigeon Droppings ings, Stairways & Platforms. Clean Public Phones. Remove Stains, Spills, Drag Marks On All Areas. Clean HPI's On N/S/B Platforms. Clean All Stations Signs And Benches.	45 St	R	C019	1000 - 1200	
Lunch		45 St	R	C019	1200 - 1230	
Mon: Major D Tue: Major D Wed: Bucket Thu: Deck W Fri: Deck Wa Sat: Deck Wa	Duty Employee Facility Room Including Above Area Leading To Room. uty Employee Toilet Including Above Area Leading To Room. Wash Canister Housing On N/S/B Platforms. Yash N/B Platform Tile Wall. Sh S/B Platform Tile Wall. Sh C019 Mezzanine Tile Walls- Unpaid And Paid. Sterior/Exterior Of C019 Booth.	45 St	R	C019	1230 - 1330	
	ect, Mop And Stock Employee & Public Toilets.	36 St	DNR	C018	1340 - 1500	
Report Off D	· · · · · · · · · · · · · · · · · · ·	36 St	DNR	C018	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 143 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SC0535 Station South	0700 - 1500			2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Scrap Court Yards. Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty & Disinfect Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXTs, HEETs, AFC Readers, Emergency Gates/Chrome) & Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash.	Fort Hamilton Pkwy	1 11)	E003	0700 - 0900	
Major Cleaning: (0800-0900) MON: Canister Housings WED: Employee Facility Room. Clean/Disinfect Employee Toilets, Sweep And Mop Floor. FRI: Booth E003					
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome) & Railings. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Major Cleaning (1000-1100)	50 St	D	E004	0910 - 1110	
MON: Canister Housings WED: Employees' Facility Room. Clean/Disinfect Employees' Toilets, Sweep And Mop Floor. FRI: Booth E004				1110 1110	
Lunch	50 St	D	E004	1110 - 1140	
Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine And Platforms. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEMs', HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings, FSMF's, And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean And Mop Superintendent /Supervisors Office. Major Cleaning (1350-1450) MON: Canister Housings WED: Employees' Facility Room. Clean/Disinfect Employees'		D	E001	1150 - 1450	
Toilets. Sweep And Mop Floor. FRI: Booth E001.					
Report Off Duty.	Fort Hamilton Pkwy	D	E003	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 144 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		I	Hours		RC#
SC0536	Station South	1	1500 - 2300		277
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
Disinfect Trask Empty Booth	Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Frash. Clean MVMs, Mems, Turnstiles And AFC Readers. Clean Canister Housing. At Highlawn Ave Entrance (1620-1700)	Kings Hwy	N	D012	1500 - 1700
Sweep Outside Disinfect Trasl	cility And Empty Trash, Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Frash. Clean MVM's, MEM's, Turnstiles And AFC Readers. Clean Canister Housing.	20 Av	N	D009	1710 - 1930
Lunch		20 Av	N	D009	1930 - 2000
Disinfect Trasl	Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Frash. Clean MVM's, MEM's, Turnstiles And AFC Readers. Clean Canister Housing.	Bay Pkwy	N	D010	2010 - 2250
Report Off Du	ty.	Kings Hwy	N	D012	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 145 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#	
SC0537	Station South	0700 - 1500			2772	
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	nty In Full Uniform.					
Disinfect Tras Employee Toi Benches, Sand	e Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And the Receptacles. Correct All Unsanitary Conditions. Disinfect Pigeon Droppings. Clean allet And Facility Room. Clean Exterior Of Booth Windows. Empty Booth Trash. Wipe Down dboxes, Canister Housings And AFC Equipment. Remove Graffiti, Gum And Stickers. And Drag Marks. Clean All AFC Swipe Heads In Unstaffed Areas.	71 St	D	E009	0700 - 0950	
SUN: Clean MON: Clean	ng(0800-0900) Interior/Exterior Of Booth E009. Mop And Disinfect Employee Toilet, Facility Room Canister Housing.					
Sweep Outsid Disinfect Tras Employee Toi Benches, Sand Remove Stain Major Cleanin TUE: Clean	e Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And the Receptacles. Correct All Unsanitary Conditions. Disinfect Pigeon Droppings. Clean allet And Facility Room. Clean Exterior Of Booth Windows. Empty Booth Trash. Wipe Down alboxes, Canister Housings And AFC Equipment. Remove Graffiti, Gum And Stickers. And Drag Marks. Clean All AFC Swipe Heads In Unstaffed Areas. Ing: (1030-1100) Interior/Exterior Of Booth E011. Mop And Disinfect Employee Toilet, Facility Room	79 St	D	E011	1000 - 1130	
And C Lunch	anister Housing.	79 St	D	E011	1130 - 1200	
Sweep Outsid Disinfect Tras Employee Toi Benches, Sand	te Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And th Receptacles. Correct All Unsanitary Conditions. Disinfect Pigeon Droppings. Clean Elet And Facility Room. Clean Exterior Of Booth Windows. Empty Booth Trash. Wipe Down dboxes, Canister Housings And AFC Equipment. Remove Graffiti, Gum And Stickers. Is And Drag Marks.	18 Av	D	E011	1210 - 1340	
THU: Clean Includi FRI: Clean,	ng(1230-1300) And Disinfect Interior/Exterior Of Booth E012 ng Control Area. Mop And Disinfect Employees' Toilet, Facility & Canister Housing.					
	l Pull Garbage.	71 St	D	E009	1350 - 1500	
Report Off D	uty.	71 St	D	E009	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 146 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
SC0538 Station South	0700 - 1500			2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Outside Area And Stairways. Scrap Mezzanine & Platform. Clean & Disinfect All Elevators. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room. Clean And Disinfect ELE 376, ELE 377, ELE 378. Clean "Q" Panels.	Bay Pkwy	D	E014	0700 - 0900	
Major Cleaning (0800-0900) SUN: Clean Interior/Exterior Of Booth E014 Including Control Area. MON: Clean Employee Facility Room, Employees' Toilet And					
CTA Room. Wed: Clean Refuse Storage Areas. Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And					
Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room.					
Major Cleaning (1010-1110) MON: Clean Employee Facility Room, Employees' Toilet And CTA Room.	25 Av	D	E015	0910 - 1110	
WED: Clean Interior/Exterior Of Booth E015 Including Control Area. THU: Clean Refuse Storage Areas.					
Lunch	25 Av	D	E015	1110 - 1140	
Sweep Outside Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe Down Benches, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean & Disinfect Employees' Toilet & Facility Room.	20 Av	D	E013	1150 - 1350	
Major Cleaning (1250-1350) WED: Clean Employees' Toilets, Facility Room And CTA Room. FRI: Clean Refuse Storage Areas. SAT: Clean Interior/Exterior Of Booth E013 Including Control Area.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside.	25 Av	D	E015	1400 - 1450	
Report Off Duty.	Bay Pkwy	D	E014	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 147 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H		RC#	
SC0539 Station South	07	2772		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap Mezzanine, Platforms, Overpasses; Sweep All Stairways. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges And Platforms. Clean Exterior Of Booth Windows @ G001 & G009. Empty Booth Trash. Remove All Stickers And Graffiti. Clean All AFC Equipment Including Swipe Readers In Unstaffed Control Areas. Clean & Polish MEM's/MEM's Tops In All Control Areas.	Coney Island Stillwell Av	DFNQ	G009	0700 - 0900
Clean Men/Women Public Toilets.	Coney Island Stillwell Av	D F N Q	G009	0900 - 1000
Lunch	Coney Island Stillwell Av	DFNQ	G009	1000 - 1030
Clean Consolidated Employees' Facility And Toilets.				
MAJOR CLEANING: SAT: Major Cleaning Of Booth G009. (1030-1100) Clean Consolidated Employees" Facility Room And Toilets. (1100-1130)	Coney Island Stillwell Av	DFNQ	G009	1030 - 1130
Clean And Disinfect ELE 701 And ELE 702. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floor. MAJOR CLEANING: SAT: Clean Consolidated Employees" Facility Room And Toilets. (1200-1230)	Coney Island Stillwell Av	DFNQ	G009	1130 - 1230
Scrap Mezzanine, Platforms, Overpasses. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges, Platforms And Outside Areas Near G009 And Bus Ramp. Mop And Clean Station Supervisors Office In RTO Facility.	Coney Island Stillwell Av	D F N Q	G009	1230 - 1400
Clean Men/Women Public Toilets.	Coney Island Stillwell Av	DFNQ	G009	1400 - 1500
Report Off Duty.	Coney Island Stillwell Av	DFNQ	G009	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 148 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WINGS TICK		Tiek Effective Butch	17072023	
Job#		Hours	RC#	
SC0539A	Station South	0800 - 1600	2772	
INSTRUCTIONS		STATION LINE BOOTH	HOURS	
		Sunday-Saturday		
Report on Duty in Various & Assist		Coney Island Stillwell Av D F N Q G009	0800 - 1130	
Lunch		Coney Island Stillwell Av D F N Q G009	1130 - 1200	
Various & Assist	Job SC0539	Coney Island Stillwell Av D F N Q G009	1200 - 1600	
Report off Duty.		Coney Island Stillwell Av D F N Q G009	1600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 149 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	RC			
SC0540 S	Station South	15	500 - 2300		277
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Fi	ull Uniform.				
Clean Corrugated "Q'	" Panels.				
		9 Av	D	E001	1500 - 1700
Major Cleaning (1620	0-1700)				
2	ganize Supply Room (Clerical And				
Chemical)					
Lunch		9 Av	D	E001	1700 - 1730
Empty & Disinfect A Readers). Clean HPI/ & CTA Rooms Clean	Form Stairways. Scrap Mezzanine & Platforms. Disinfect All Unsanitary Conditions. All Trash Receptacles. Clean & Polish AFC Equipment (MEM's, MEM's, Turnstiles & CAI, On-The-Go Kiosk, Ledges, Benches & Map Frames. Clean Employees' Facility in & Disinfect Employees' Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag an Exterior Of Booth Windows & Empty Booth Trash. Clean All Public Phones & an Q Panels.	Fort Hamilton Pkwy	D	E003	1740 - 1940
Sweep Street & Platfo Empty & Disinfect A Readers). Clean HPI/ & CTA Rooms Clean	Form Stairways. Scrap Mezzanine & Platforms. Disinfect All Unsanitary Conditions. All Trash Receptacles. Clean & Polish AFC Equipment (MVM's, MEM's, Turnstiles & (CAI, On-The-Go Kiosk, Ledges, Benches & Map Frames. Clean Employees' Facility in & Disinfect Employees' Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag an Exterior Of Booth Windows & Empty Booth Trash. Clean All Public Phones &	50 St	D	E004	1950 - 2150
	All Trash Receptacles.	9 Av	D	E001	2200 - 2300
Report Off Duty.	-	9 Av	D	E001	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 150 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#
SC0541	Station South		1500 - 2300		277
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Unform.				
Empty And D And Clean Re Platforms. Cle Down Benche	e Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Fisinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers esidue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And ean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe es, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean And Disinfect bilet And Facility Room.	79 St	D	E011	1500 - 1750
Lunch		79 St	D	E011	1750 - 1820
Empty And D And Clean Re Platforms. Cle Down Benche	e Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Pisinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers esidue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And ean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe es, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean And Disinfect bilet And Facility Room.	18 Av	D	E012	1830 - 2020
Sweep Outsid Empty And D And Clean Re Platforms. Cle Down Benche	e Area And Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers esidue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways And ean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Wipe es, Signs, Sandboxes And Canister Housings. Clean All AFC Equipment. Clean And Disinfect collet And Facility Room.	71 St	D	E009	2030 - 2250
Report Off Di	•	79 St	D	E011	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 151 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			RC			
SC0542	Station South		1500 - 2300		2772	
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty	y In Full Uniform.					
And Disinfect A Employees' Toi	Area And Stairways. Scrap Mezzanine, And Platform. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Clean & Disinfect let & Facility Room. Disinfect Pigeon Droppings. Clean And Disinfect ELE 376, ELE 378. Clean "Q" Panels.	Bay Pkwy	D	E014	1500 - 1730	
And Disinfect A	Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Disinfect Pigeon an & Disinfect Employees' Toilet & Facility Room. Clean "Q" Panels.	20 Av	D	E013	1740 - 2000	
Lunch		20 Av	D	E013	2000 - 2030	
And Disinfect	Area And Stairways. Scrap Mezzanine And Platform. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Disinfect Pigeon an & Disinfect Employees' Toilet & Facility Room. Clean "Q" Panels.	25 Av	D	E015	2040 - 2200	
Sweep All Stre	et And Mezzanine Stairways. Scrap Mezzanine. Mop Elevators.	Bay Pkwy	D	E014	2210 - 2300	
Report Off Dut	ty.	Bay Pkwy	D	E014	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 152 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WHICH TEX			. 1/0/202		
Job#		Н	RC		
SC0543	Station South	15	00 - 2300		277
INSTRUCTION	NS .	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Duty	y In Full Uniform.				
Receptacle/Bene Booth Trash; C	rways. Scrap Platforms, Mezzanines And Overpasses. Empty, Clean And Disinfect All Trash ches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges And Platforms. Empty Clean Windows. Clean Station Id Signs. Remove All Stickers And Graffiti Upon Discovery. Equipment (MVM's, MEM's, Swipe Readers, Turnstiles & HEET's) In G-9 Mezzanine.	Coney Island Stillwell Av	D F N Q	G009	1500 - 1700
Clean Men And	d Women's Public Toilets.	Coney Island Stillwell Av	DFNQ	G009	1700 - 1800
Lunch		Coney Island Stillwell Av	DFNQ	G009	1800 - 1830
Clean Consolid	ated Employees' Toilet & Facility Room In G-9 Mezzanine.	Coney Island Stillwell Av	DFNQ	G009	1830 - 1930
Receptacles/Ber	ne, Platforms, Overpasses. Empty, Clean And Disinfect All Trash nches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges, Platforms And Outside 09 And Bus Ramp.	Coney Island Stillwell Av	D F N Q	G009	1930 - 2200
Clean And Disi	infect Public Toilets.	Coney Island Stillwell Av	DFNQ	G009	2200 - 2300
Report Off Dut	y.	Coney Island Stillwell Av	DFNQ	G009	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 153 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

SC0544 Station South	2300 - 0700			2774	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
	Kew Gardens	E F	N336	2300 - 0130	
*General Duties & *Bathroom Duties* (See Below) - Clean EFR	Union Tpke				
Clean And Disinfect El434, El 435 And El 436. Clean Interior And Exterior. Clean Elevator Door					
Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In	Kew Gardens Union Tpke	ΕF	N336	0130 - 0230	
Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	-				
Lunch	Kew Gardens Union Tpke	E F	N336	0230 - 0300	
General Duties & Bathroom Duties(See Below)	1				
- Clean EFR					
Major Cleaning: (0450-0550) Sun: AFC Equipment.					
Mon: Bucket Wash Tile Wall And Gutters S/B Platform.					
Tue: Bucket Wash Tile Wall And Gutters N/B Platform.	75 Av	E F	N334B	0310 - 0550	
Wed: Mezzanine.					
Thu: Sweep All Stairways.					
Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet					
(Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors.					
Scrap Mezzanine, Platform And Outside Area. Empty All Trash Receptacles.					
	Kew Gardens	ΕF	N336	0600 - 0700	
Report Off Duty.	Union Tpke				
General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways.					
- Wipe Down All Platform Stairway Handrails.					
- Clean/Scrap 3 Ft Around All Street Stairways.					
- Clean Coping Of All Stairways.					
- Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag					
Marks.					
- Remove Gum From Floors					
- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches.					
- Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes.					
Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe	Kew Gardens		27226		
Down Wall Or Structure Behind/Adjacent To Trash Receptacle	Union Tpke	ΕF	N336	0700 -	
- Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue.	1				
-Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment					
- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.					
- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.					
- Clean Booth Interior Window And Empty Waste Basket.					
Bathroom Duties					
- Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop					
Floors.					
- Wipe Down All Modesty Panels And Walls.					
- Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.					
- Restock With Soap And Tissue.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 154 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#	
SC0545	Station South	23	300 - 0700		2774	
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform.					
Urine Areas. E Graffiti/Sticker	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All mpty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove is And Clean Residue. Dust All Ledges Polish All AFC Equipment. Clean All Public Phones. ains, Spills And Drag Marks On Floor Areas.	Parsons Blvd	F	N339A	2300 - 0100	
Urine Areas. E Graffiti/Sticker	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All mpty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove is And Clean Residue. Dust All Ledges Polish All AFC Equipment. Clean All Public Phones. ains, Spills And Drag Marks On Floor Areas.	169 St	F	N340A	0110 - 0310	
Lunch		169 St	F	N340A	0310 - 0340	
Sweep All Stre Receptacles.	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash	Parsons Blvd	F	N339A	0350 - 0520	
	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash	169 St	F	N340A	0530 - 0650	
Report Off Du	ty.	Parsons Blvd	F	N339A	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 155 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC	
SC0546 Station South	23	300 - 0700		2774	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas.	Sutphin Blvd	F	N338B	2300 - 0100	
General and Bathroom Duties- (See Below)					
Clean EFR. Clean Booth Interior Window and Empty Waste Basket.	Briarwood	E F	N337	0110 - 0310	
Major Cleaning (0140-0210) Sat: Clean & Disinfect Refuse Room. Bucket & Deck Wash Refuse Room Floor.					
Lunch	Briarwood	E F	N337	0310 - 0340	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash Receptacles.	Sutphin Blvd	F	N338B	0350 - 0520	
(0530-0550) Clean Interior/ Exterior Of Elevator #424. Disinfect Elevator Cab, Clean Glass And Wipe Down Stainless Steel.	Briarwood	E F	N337	0530 - 0650	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Empty All Trash Receptacles. Report Off Duty.					
General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. -Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. - Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. - Wipe Down All Modesty Panels And Walls. - Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.	Sutphin Blvd	F	N338B	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 156 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

7020 STRO WINTER THEK		Tien Lincon ve Bute.			
Job#	Но	urs		RC	
SC0547 Station South	070	0700 - 1500			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Monday-Friday					
Report On Duty In Full Uniform. Scrap Bus Loading Area On Archer Avenue Between 150 St And Parsons Blvd. Disinfect And Remove Stickers. Clean Behind Back Wall Of E413.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0700 - 0730	
Clean And Disinfect Male Public Toilets In N606 Mezzanine. Restock Toilet Paper, Soap And Hand Towels.	Jamaica Center Parsons/Archer	EJZ	N606	0730 - 0800	
Sweep All Street Mezzanine Stairways In Unstaffed Mezzanine. Scrap Unstaffed Mezzanine And "E" Lindsland Platform. Sweep All Stairways Leading From "E" Platform To "J" Platform. Disinfect All Urine Areas. Empty, Disinfect And Clean All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment And Fire Hose Boxes. Clean All Public Phones. Remove All Stains, Spills And Drag Marks. Remove Bird Droppings From Street Stairways.	Jamaica Center	ЕЈΖ	N606	0800 - 1000	
Clean And Disinfect Elevators E412 And E413. Clean Glass, Wipe Down Stainless Steel. Sweep And Mop Floor. Wipe Down Cab Walls.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1000 - 1030	
Clean And Mop Superintendent's Office. Empty Trash Receptacles.	Jamaica Center Parsons/Archer	EJZ	N606	1030 - 1100	
Lunch	Jamaica Center Parsons/Archer	EJZ	N606	1100 - 1130	
Clean Upper/Lower Landings And Polish Escalators Es447. Remove All Stickers, Graffiti And Residue.	Jamaica Center Parsons/Archer	EJZ	N606	1130 - 1230	
Clean Chemical And Paper Supply Rooms. Stack Boxes And All Supplies Neatly. Discard Empty Boxes.	Jamaica Center Parsons/Archer	EJZ	N606	1230 - 1315	
Sweep And Wipe Down All Handrails, All Street And Mezzanine Stairways In Unstaffed Mezzanine. Scr Unstaffed Mezzanine And "E" Line Island Platform. Disinfect All Urine Areas. Empty All Trash Receptacles. Remove Graffiti/Stickers And Clean Residue. Remove All Stains, Spills And Drag Marks C Floor Areas. Remove Bird Droppings From Street Stairways.	Jamaica Center	ЕЈΖ	N606	1315 - 1500	
Report Off Duty.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 157 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 STAC WINTER TICK	Tick Effective Date.			• 1/6/2023	
Job#		urs		RC#	
SC0548 Station South	0700 - 1500			2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Monday-Friday				_	
Report On Duty In Full Uniform.	Jamaica Center	EJZ	N606	0700 - 0900	
General Duties (See Below)	Parsons/Archer	EJZ	11000	0700 - 0900	
Bathroom Duties: Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0900 - 0930	
Clean And Disinfect Employee Toilet, Facility Rooms And Slop Sink Room. Mop Floors And Empty Garbage.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0930 - 1000	
Clean District Office, Mop All Floors. Clean And Disinfect Employee Toilet, Empty All Trash Receptacles.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1000 - 1030	
Lunch	Jamaica Center Parsons/Archer	EJZ	N606	1030 - 1100	
General Duties (See Below)	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1100 - 1500	
Report Off Duty.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 -	
Saturday-Sunday					
Report On Duty In Full Uniform.	Jamaica Center Parsons/Archer	EJZ	N606	0700 - 0900	
General Duties (See Below)	Faisons/Archer				
Bathroom Duties: Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Major Cleaning: (0900-0930) Sun: Clean Interior/Exterior Of Booth N606	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0900 - 0930	
Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges. Clean E412/E413	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0930 - 1000	
Clean District Office	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1000 - 1030	
Lunch	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1030 - 1100	
General Duties (See Below)	Jamaica Center				
Report Off Duty.	Parsons/Archer	ЕЈΖ	N606	1100 - 1500	
*** General Duties: ** - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. - Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. - Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.	Jamaica Center Parsons/Archer	EJZ	N606	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

- Clean Booth Interior Window And Empty Waste Basket.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 158 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0549 Station South		Hours 0700 - 1500		
			ВООТИ	27
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties (See Below) Major Cleaning: (0830-0900) Sun: Clean Interior/Exterior Of Booth N605. Empty Garbage. Bathroom Duties: (0930-1000) Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Sutphin Blvd Archer Av JFK Airport	EJZ	N605	0700 - 1000
Clean And Disinfect Refuse Room.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	1000 - 1030
Lunch	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	1030 - 1100
Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges. Clean And Disinfect El 411.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	1100 - 1130
Clean Glass In N605 Mezzanine, On Platform Stairways And On Free Standing Map Frames.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	1130 - 1230
General Duties:((See Below)	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	1230 - 1500
Report Off Duty. General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All StairwaysScrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe I Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ ResiduePolish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.	Airport	EJZ	N605	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 159 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H		RC#	
SC0550 Station South	0	0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties: (See Below) Elevator Duties (1000-1030): Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges. Clean And Disinfect E408 And E409	Jamaica Van Wyck	E	N604	0700 - 1030
Major Duty: Sun: Clean And Disinfect N604 Interior/ Exterior. Tue/Wed/Thu/Sat: Clean All Window Ledges, Railings And Tile Walls On Stairways. Mon/Fri: Pick Up Cleaning Supplies From N606-Jamaica Center Main Supply Rooms. Restock Chemica And Paper Supplies.	Jamaica Van Wyck	Е	N604	1030 - 1115
Bathroom Duties: Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue Restock With Soap And Tissue.	Jamaica Van Wyck	E	N604	1115 - 1145
Lunch	Jamaica Van Wyck	Е	N604	1145 - 1215
Clean And Polish Esc 427. Remove Gum From Top And Bottom Plates. Remove Stickers And Graffiti.	Jamaica Van Wyck	Е	N604	1215 - 1310
Clean And Disinfect Refuse Room.	Jamaica Van Wyck	Е	N604	1310 - 1345
General Duties: (See Below)	Jamaica Van Wyck	Е	N604	1345 - 1500
Report Off Duty.				
General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All StairwaysScrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe D Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket.	own Jamaica Van Wyck	E	N604	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 160 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
SC0551 Station South	0700 - 1500			2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
General Duties: (See Below)	75 Av	E F	N334B	0700 - 1000	
Clean Refuse Room Major Cleaning: (0800-0900)					
Sun: Clean Interior/Exterior Of Booth N334B Including Control Area.					
Bathroom Duties: Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	75 Av	E F	N334B	1000 - 1020	
Jamaica Yard: Clean Yard Tower, Yard Master's Office, Train Operator Rooms And 'Cutting Shack'. Clean And Disinfect Sinks, Bowls And Urinals In The Toilets. Fill Paper Towel And Toilet Tissue Dispensers. Sweep And Mop Floors. Empty Trash Receptacles.	75 Av	E F	N334B	1030 - 1230	
*Garbage Is To Be Placed In The Dumpster At The North End Of Barn.					
Lunch	75 Av	ΕF	N334B	1240 - 1310	
General Duties: (See Below)	75 Av	ΕF	N334B	1310 - 1500	
Report Off Duty. General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All StairwaysScrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue Polish Fsmf, Fire Hose Box, Hpi, Cic And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket.	75 Av	E F	N334B	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 161 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		He	ours		RC#	
SC0552 Station South		0700 - 1500			2774	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
Sund	ay-Saturday					
Report On Duty In Full Uniform.						
General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Sta-Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove Al Marks Remove Gum From Floors Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ ResiduePolish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket. Major Cleaning: (0900-1000) Sat: Clean Booth N336 Interior/Exterior, Including Control Area	Around And Wipe Down Tops And Chromes.	Kew Gardens Union Tpke	E F	N336	0700 - 1030	
Bathroom Duties: Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. En Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Pa Remove All Stickers/Residue. Restock With Soap And Tissue.	1 7	Kew Gardens Union Tpke	E F	N336	1030 - 1100	
Lunch		Kew Gardens Union Tpke	E F	N336	1100 - 1130	
Clean And Disinfect Elevators 434, 435 And 436. Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab In Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove G Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.		Kew Gardens Union Tpke	E F	N336	1130 - 1215	
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanines, Passagev Northbound And Southbound Platforms. Empty All Trash Receptacles. Remove A Gum, Sticker And Graffiti.		Kew Gardens Union Tpke	E F	N336	1215 - 1500	
Report Off Duty.		Kew Gardens Union Tpke	E F	N336	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 162 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#
SC0553 Station South	0700 - 1500			2774
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
RTO Facilities: Sweep And Mop Entire RTO Complex. Mezzanine N343. Empty Trash, Fill Paper Dispensers. Scrub Bowls And Basins In Men's And Women's Toilets. Dust Top Of Lockers And Cabinets. Wash Slop Sink In RTOs CTA Room. Clean And Disinfect RTO's Dispatchers Office. Clean Stainless Steel Partitions, Toilet And Sink In RTO'S Bathroom. Empty Trash Receptacles, Scrub And Mop Floor.	Jamaica 179 St	F	N343	0700 - 0815
Clean, Disinfect And Stock Public Toilets.	Jamaica 179 St	F	N343	0815 - 0845
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Polish All AFC Equipment. Remove All Stains, Spills And Drag Marks On Floor Areas.	170 0		N/2 42	00.45 1100
Major Cleaning (0900-1000) Sun: Clean Interior/Exterior N343 Booth, Including Control Area. Sat: Clean Interior And Exterior Of El431, El432 And El433. Scrub Walls And Floors. Clean All Stainless Steel.	Jamaica 179 St	F	N343	0845 - 1100
Lunch	Jamaica 179 St	F	N343	1100 - 1130
Clean And Disinfect El 431, El 432 And El 433. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Jamaica 179 St	F	N343	1130 - 1215
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains, Spills And Drag Marks On Floor Areas.	Jamaica 179 St	F	N343	1215 - 1500
Report Off Duty.	Jamaica 179 St	F	N343	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 163 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	RC#		
SC0554 Station South	0'	700 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties/Bathroom Duties: (See Below) Major Cleaning(0900-1000) Sat: Clean Booth N340A Interior/Exterior, Including Control Area, Floor, Ledges, Fire Extinguishers, Booth Windows, Deal Trays.	169 St	F	N340A	0700 - 1100
Lunch	169 St	F	N340A	1100 - 1130
General Duties/Bathroom Duties: (See Below) Major Cleaning(1130-1230) Sun: Clean Booth N339 Interior/Exterior, Including Control Area, Floor, Ledges, Fire Extinguishers, Booth Windows, Deal Trays.	Parsons Blvd	F	N339A	1140 - 1330
RTO Facilities: Clean And Disinfect RTO Facilities. Empty Trash Receptacles	Parsons Blvd	F	N339A	1330 - 1400
Re-Scrap Station And Empty Trash Receptacles.	169 St	F	N340A	1410 - 1500
Report Off Duty. General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All StairwaysScrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Dow Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket. Bathroom Duties: - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.	7n 169 St	F	N340A	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 164 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

SC0555 Station South	0700 - 1500			2774	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
General Duties/ Bathroom Duties (See Below)	Sutphin Blvd	F	N338B	0700 - 0900	
Major Cleaning(0700-0800) Sun: Clean Booth N338B Interior/Exterior, Including Control Area (Walls, Ledges, Windows, Fire Extinguisher, Deal Trays And Floors.)	Sutplini Biva		11330B	0700 - 0700	
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles And Refuse Rooms. Clean Exterior Of Booth Windows. Remove Graffiti/Stickers And Clean Residue.	Briarwood	E F	N337	0910 - 1100	
Lunch	Briarwood	E F	N337	1100 - 1130	
(1130-1150) Clean Interior/ Exterior Of Elevator #424. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges. General Duties/ Bathroom Duties (See Below) Major Cleaning(1230-1330) Sat: Clean Booth N337 Interior/Exterior, Including Control Area.	Briarwood	E F	N337	1130 - 1330	
General Duties/ Bathroom Duties (See Below)	Sutphin Blvd	F	N338B	1340 - 1500	
General Duties -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All StairwaysScrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ ResiduePolish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.	Sutphin Blvd	F	N338B	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 165 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
SC0555A Station South	1:	500 - 2300		2774
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties/ Bathroom Duties (See Below) Major Cleaning(1800-1900) SAT: Clean Booth N337 Interior/Exterior, Including Control Area (Walls, Ledges, Windows, Fire	Briarwood	E F	N337	1500 - 1900
Extinguisher, Deal Trays And Floors.)	D: 1	F.F.	21227	1000 1020
Lunch General Duties/ Bathroom Duties (See Below)	Briarwood	EF	N337	1900 - 1930
Major Cleaning(2030-2130) SUN: Clean Booth N337 Interior/Exterior, Including Control Area (Walls, Ledges, Windows, Fire Extinguisher, Deal Trays And Floors.) Report Off Duty.	Sutphin Blvd	F	N338B	1940 - 2250
General Duties -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All StairwaysScrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Dow Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ ResiduePolish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue Restock With Soap And Tissue.	n Briarwood	EF	N337	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 166 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours			
SC0556	Station South	15	1500 - 2300		
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty In	n Full Uniform				
Floors. Wipe Dow	ect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And on All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces ers/Residue. Restock With Soap And Tissue.	+ Parsons/Archer	ЕЈΖ	N606	1500 - 1530
Windows, Stainles	ect Elevators EL412 And EL413. Clean Interior And Exterior. Clean Elevator Doss Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floor. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And	s In Jamaica Center Parsons/Archer	ЕЈΖ	N606	1530 - 1600
General Duties- (S	See Below) E Platform.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1600 - 1800
-	ect Bus Loading Area On Archer Ave Between 153 St. And Parsons. Remove Alehind Wall Of El413.	I Jamaica Center Parsons/Archer	ЕЈΖ	N606	1800 - 1830
Lunch		Jamaica Center Parsons/Archer	ЕЈΖ	N606	1830 - 1900
Clean And Disinfe	ect Refuse Room.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1900 - 1930
General Duties- (S	See Below) E Platform.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1930 - 2200
Clean And Polish	Escalators Es443 And Es444.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2200 - 2300
Report Off Duty.					
Handrails. Clean/S And Entire Platfor From Floors. Disin Wipe Down Bench Tops And Chrome Trash Receptacle. FSMF, Fire Hose Canister Housing	ays, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairways, Scrap Mezzanines And Platform Stairways. Clean Coping Of All Stairways. Scrap Mems (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Infect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Arches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Baremove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. P. Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casings, And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters of the Interior Window And Empty Waste Basket.	Jamaica Center Parsons/Archer ese Of colish Clean	EJZ	N606	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 167 of 415 Date: 9/19/2022

2023 STAC Winter Pick
Pick Effective Date: 1/8/2023
Hours RC#

Job#	Hours Re			
SC0557 Station South	150	00 - 2300		2774
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Monday-Friday				
Report On Duty In Uniform.				
General Duties: (See Below) N606 Mezzanine And J Line.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 - 1800
Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And	T . C .			
Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1800 - 1830
Clean District Office. Empty Trash, Clean And Disinfect Toilets. Sweep And Mop Floor.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1830 - 1915
Lunch	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1915 - 1945
Clean And Disinfect N606 Employees Toilet And Facility Room. Empty Garbage.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1945 - 2015
General Duties: (See Below) - J Platform And Outside Areas.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2015 - 2200
Clean And Polish Escalators ES438.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2200 - 2300
Report Off Duty	Jamaica Center Parsons/Archer	EJZ	N606	2300 -
Saturday-Sunday				
Report On Duty In Uniform.				
Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 - 1545
General Duties - (See Below)	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1545 - 1900
Lunch	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1900 - 1930
Clean And Polish Escalators Es447 And Es438 Including Landings	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1930 - 2000
Clean And Disinfect Elevators, El412 And El413. Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2000 - 2030
Scrap Bus Loading Area On Archer Ave. Between 153 St And Parsons Blvd.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2030 - 2100
General Duties- (See Below)	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2100 - 2300
Report Off Duty.	T dr50f15/7 treffer			
General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC and All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2300 -

Note: Tasks subject to change and/or by chance.

- Clean Booth Interior Window And Empty Waste Basket.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 168 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours		
SC0558 Station South	150	00 - 2300		2774
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Clean And Disinfect EL 411. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep Mop.	And Archer Av JFK Airport	EJZ	N605	1500 - 1530
General Duties - (See Below)	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	1530 - 1730
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	1730 - 1800
General Duties- (See Below)	Jamaica Van Wyck	Е	N604	1810 - 1930
Lunch	Jamaica Van Wyck	Е	N604	1930 - 2000
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	2010 - 2040
Clean And Disinfect Refuse Room.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	2040 - 2110
General Duties- (See Below)	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	2110 - 2300
Report Off Duty.				
General Duties: -Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All StairwaysScrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Denches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket.	Airport	EJZ	N605	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 169 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	ours		RC#
SC0559 Station South	15	500 - 2300		2774
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. General And Bathroom Duties- (See Below) And Clean EFR.	75 Av	E F	N334B	1500 - 1700
General And Bathroom Duties- (See Below) And Clean EFR. General And Bathroom Duties- (See Below) And Clean EFR.	Kew Gardens Union Tpke	E F	N336	1710 - 2000
Lunch	Kew Gardens Union Tpke	E F	N336	2000 - 2030
Re-scrap Mezzanine and Platforms. Disinfect all urine areas. Empty trash receptacles.	Kew Gardens Union Tpke	E F	N336	2030 - 2130
Sweep All Street And Mezzanine Stairways Including Outside Areas. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty All Trash Receptacles.	75 Av	E F	N334B	2140 - 2300
Report Off Duty. General Duties: Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Bathroom Duties: Clean Booth Interior Window And Empty Waste Basket. Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.	75 Av	E F	N334B	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 170 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours RC#
SC0560 Station South	1500 - 2300 2774
INSTRUCTIONS	STATION LINE BOOTH HOURS
Sunday-Saturday	
Report On Duty In Full Uniform.	
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash A Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surface Remove All Stickers/Residue. Restock With Soap And Tissue. General Duties- (See Below)	
Clean And Disinfect El 431, El 432 And El 433. Clean Interior And Exterior. Clean Elevator D Windows, Stainless Steel Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Fl Front Of Elevator. Remove Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass A	loors In Jamaica 179 St F N343 1700 - 1800
Lunch	Jamaica 179 St F N343 1800 - 1830
Clean And Disinfect Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Stickers/Residue. Restock With Soap And Tissue.	<u> </u>
Empty Trash, Fill Paper Dispensers. Scrub Bowls And Basins In Men's And Women's Toilets. Lockers And Cabinets. Wash Slop Sink In RTO'S CTA Room. Clean And Disinfect RTO'S De Office. Clean Stainless Steel Partitions, Toilet And Sink In RTO'S Bathroom. Empty Trash Rescrub And Mop Floor.	Dispatchers Jamaica 179 St E N343 1900 - 2100
General Duties- (See Below) And Clean EFR.	Jamaica 179 St F N343 2100 - 2300
Report Off Duty.	
General Duties Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Sta Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Rem From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle. Remove Stains On Floor At Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casir Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutte Drains. Clean Booth Interior Window And Empty Waste Basket.	p Mezzanine nove Gum Around And Jamaica 179 St Eceptacle Base Of e. Polish ngs, Clean

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 171 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
SC0561 Station South	15	500 - 2300		2774
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.	Parsons Blvd	F	N339A	1500 - 1900
General Duties - (See Below)				
Lunch	Parsons Blvd	F	N339A	1900 - 1930
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR. General Duties - (See Below)	169 St	F	N340A	1940 - 2250
Report Off Duty.				
General Duties Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Interior Window And Empty Waste Basket.	Parsons Blvd	F	N339A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 172 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
SC0562 Station South		2300 - 0700		
INSTRUCTIONS	STATIO	ON LINE	воотн	HOURS
Sund	ay-Saturday			
Report On Duty In Full Uniform.				
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. En Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-P Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR.		st Av MR	N325A	2300 - 0130
General Duties- (See Below)				
Major Cleaning: (0130-0230)- (See Below)	Elmhur	st Av MR	N325A	0130 - 0230
Lunch	Elmhur	st Av MR	N325A	0230 - 0300
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. En Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-P Remove All Stickers/Residue. Restock With Soap And Tissue. Clean EFR. General Duties- (See Below) Major Cleaning: (0510-0610)-(See Below) Report Off Duty.		M R	N322	0310 - 0650
General Duties Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Sta And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Pol Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stic FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment. Clean All Public Teleg Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And FDrains. Clean Booth Interior Window And Empty Waste Basket.	Marks. Scrap Mezzanine Marks. Remove Gum Ends. Clean Around And ish Trash Receptacle On Floor At Base Of kers/ Residue. Polish phones/ Casings, Clean	st Av MR	N325A	0700 -
Major Cleaning Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine- Bucket Wash And Disinfect Sanitary Base Of Columns And 3F Remove Dust Balls And Debris From Mezzanine Drains. Clean And Disinfect Me Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Moj Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel). Restock Soap And Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls A Sun: AFC Equipment.	zzanine Gutters. Floors). Employee Hand Towels.			

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 173 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0563 Station South		RC#		
	CT A TION	2300 - 0700	рооти	
INSTRUCTIONS Sunday-Thursda	STATION	LINE	воотн	HOURS
Report On Duty In Full Uniform.	., 			
Sweep All Stairways, Scrap Mezzanines And Platform. Sweep And Disinfect Passageway Leadin Disinfect All Urine Areas And Around Benches And Trash Receptacles. Empty, Clean, Dust All Trash Receptacles. Clean And Disinfect Employees Toilet, CTA Room And Facility Room Passageway. Clean And Disinfect Mezzanine Gutters. Clean Interior And Exterior Of Booth Empty Booth Trash. Clean And Polish All MVMs, HEETs And Turnstiles. Wipe Clean All Epublic Phones, Advertisement Panels On-The-Go Kiosk, Screens And HPI Units. Remove Al Stickers.	And Disinfect m In G-Line Windows And Benches And	G	N400A	2300 - 0130
Major Cleaning (0030-0130): Sun: Clean & Organize Dry Supply Room. Mon: Clean And Disinfect Refuse Housing (G-Line). Thu: Clean & Disinfect Employees' Toilets & Cta Room. Clean Walls, Floors, Commode, Un	inals & Empty			
Trash. Clean And Disinfect North And Southbound Refuse Rooms.	Court Sq	G	N400A	0130 - 0220
RTO Facilities:	Court Sq	0	N400A	0130 - 0220
Sweep And Mop All Floors. Empty All Trash Receptacles. Clean And Disinfect All Employees' Toilet.	Court Sq	G	N400A	0220 - 0320
Lunch	Court Sq	G	N400A	0320 - 0350
Remove Litter And Disinfect All Stairways, Mezzanine, Platform And Passageway. Empty A Receptacles. Remove Gum Build Up On Tile Floors Leading To Esc. 461 & 462. Damp Mop EL445.		G	N400A	0350 - 0430
Sweep All Stairways. Scrap Mezzanine And Platforms. Disinfect All Urine Areas. Empty Ar All Trash Receptacles. Clean And Disinfect Mezzanine Gutters. Clean Interior And Exterior Windows And Empty Booth Trash. Clean And Polish All MVMs, HEETs And Turnstiles. Cleanches, Advertisement Panels /CIC Information Boards, On-The-Go Kiosk, Screens And HI Public Phones. Clean Employee's Toilet & Facility Room. Wipe walls, sweep and damp mop and outside of the EL 482X	Of Booth Elean All PI Units And Court Sq-2	3 St E M	N307	0435 - 0655
Report Off Duty.	Court Sq	G	N400A	0700 -
Friday-Saturda	y	•		
Report On Duty In Full Uniform. Sweep All Stairways Scrap Mezzanines And Platform. Remove Dust Balls And Gum From A And Disinfect Passageway Leading To 7 Line. Disinfect All Urine Areas And Around Benches And Wipe Trash Receptacles. Empty, Clean, Disinfect All Trash Receptacles. Clean And Disinfect Employees Toilet, CTA Room And Fa G-Line Passageway. Damp Mop Area Outside El 445. Clean And Disinfect Mezzanine Gutte Interior And Exterior Of Booth Windows And Empty Booth Trash. Clean And Polish All MV And Turnstiles. Wipe Clean Benches, Public Phones Advertisement, CIC Panels, On-The-Go Screens And HPI Units. Remove All Stains And Drag Marks.	Wipe And cility Room In rs. Clean //Ms, HEETs Kiosk,	G	N400A	2300 - 0100
Sweep All Stairways, Scrap Mezzanines And Platforms. Disinfect All Urine Areas And Arou And Trash Receptacles. Clean And Disinfect Mezzanine Gutters. Clean Interior And Exterior Windows And Empty Booth Trash. Clean And Polish All MVMs, HEETs And Turnstiles. W Benches, Public Phones Advertisement, CIC Panels, On-The-Go Kiosk, Screens And HPI Un All Stain And Drag Marks. Clean Employees' Toilet & Facility Room. Wipe walls, sweep an floor inside and outside of the EL 482X	Of Booth Tipe Clean its. Remove	3 St E M	N307	0105 - 0300
Lunch	Court Sq-2		N307	0300 - 0330
Clean And Disinfect Northbound And Southbound Refuse Rooms.	Court Sq	G	N400A	0335 - 0435
RTO Facilities: Sweep And Mop All Floors. Empty All Trash Receptacles. Clean And Disinfect All Employee Receptacles Clean And Disinfect All Employee Receptacles Clean And Disinfect All Employee Receptacles Clean And Receptacles Clean And Disinfect All Employee Receptacles Clean And Receptacles Clean And Disinfect All Employee Receptacle		G	N400A	0435 - 0535
Remove Litter From All Stairways, Scrap Mezzanine, Platform And Passageway. Correct All Conditions. Empty All Trash Receptacles.	Court Sq	G	N400A	0535 - 0605
Remove Litter From All Stairways. Scrap Mezzanine And Platforms. Correct All Unsanitary Empty All Trash Receptacles. Damp mop floors inside EL 482X	Court Sq-2		N307	0610 - 0655
Report Off Duty.	Court Sq	G	N400A	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 174 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SC0564 Station South	150	1500 - 2300			
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Clean Exterior Booth Windows. Corre All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks.	Myrtle Willoughby Avs	G	N415	1500 - 1630	
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Clean Exterior Booth Windows. Corre All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks.	Flushing Av	G	N414	1640 - 1800	
Lunch	Myrtle Willoughby Avs	G	N415	1810 - 1840	
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Correct All Unsanitary Conditions. Clean All MVMs, Mems, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Clean & Disinfect Canister Housings. Major Cleaning (2000-2040) Mon: Major Clean Employee Toilet & Facility Room. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wipe Down Lockers, Tables & Benches. Thu: Major Clean CTA Slop Sink & Canister Housing.	Myrtle Willoughby Avs	G	N415	1840 - 2040	
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean, Sweep, Mop & Disinfect Employee Toilet & Facility Room. Clean Exterior Booth Windows. Corre All Unsanitary Conditions. Clean All MVMs, Mems, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Clean & Disinfect Canister Housings. Major Cleaning (2200-2240) Tue: Major Clean Employee Toilet & Facility Room. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wipe Down Appliances, Lockers, Tables & Benches. Fri: Major Clean CTA Slop Sink & Scrubber Rooms.	Flushing Av	G	N414	2050 - 2240	
Report Off Duty.	Myrtle Willoughby Avs	G	N415	2250 - 2300	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 175 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		Re	C #
SC0565	Station South		2300 - 0700		27	769
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS	

Sun	day	Th	1116	day
Sun	uav	- I II	urs	uav

Sunday-Thursday				
Report On Duty In Full Uniform.	Metropolitan Av	G	N409	2300 -
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass, Emergency Exits And Passageway Leading To "G" Line. Empty, Clean And Disinfect All Trash Receptacles. Clean And Polish All Turnstiles, MVMs MEMs And HEETs. Clean All Benches. Clean Employees' Toilet And Facility Room. Correct All Unsanitary Conditions. Remove All Stains, Drag Marks & Gum Build Up On Tile Floors In Mezzanine.	INTERCONOLITAN AND	G	N409	2305 - 0130
Sweep All Stairways. Scrap Mezzanines, Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean All Benches. Clean Employees' Toilet And Facility Room And Slop Sink. Correct All Unsanitary Conditions. Empty Trash Receptacle In Booth N412 And Clean Exterior Of Booth. Remove All Stains And Drag Marks.				
Major Cleaning (0230-0300) Mon: Deliver Dry/Chemical Supplies. Tue: Clean Trash Receptacles/Refuse Housing.	Broadway	G	N412	0140 - 0300
Wed: Major Clean Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Empty Trash. Thu: Clean CTA Room/Slop Sink Room.			21400	0210 0210
Lunch	Metropolitan Av	G	N409	0310 - 0340
Sweep All Stairways In N409 Mezzanine Area And By Heets. Clean ALL Benches. Clean And Polish All Turnstiles, MVMs, MEMs, HEETs In N409 Mezzanine. Scrap N409 Mezzanine. Empty Trash Receptacle In Booth N409 And Clean Exterior Of Booth. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0340 - 0530
PERFORM DUTIES AT LORIMER ST. "L" Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass, Emergency Exits And Passageway Leading				
To "G" Line. Empty All Trash Receptacles. Clean Gutters And Correct All Unsanitary Conditions. Major Cleaning (0515-0600)	Metropolitan Av	G	N409	0535 - 0655
Sun: Bucket Wash Lower Portion Of Southbound Tile Walls. Remove Spit And Shoe Marks. Mon: Clean And Disinfect Northbound Refuse Room. Tue: Clean And Disinfect Southbound Refuse Room. Wed: Bucket Wash Lower Portion Of Northbound Tile Walls. Remove Spit And Shoe Marks.				
Thu: Remove Gum Build Up On Tile Floors In Unmanned Mezzanine.				
Report Off Duty.	Metropolitan Av	G	N409	0700 -

Friday-Saturday

Report On Duty In Full Uniform.	Metropolitan Av	G	N409	2300 -
PERFORM DUTIES AT LORIMER ST. "L" Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass, Emergency Exits And Passageway Leading To "G" Line. Empty, Clean And Disinfect All Trash Receptacles. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches. Clean Employees' Toilet And Facility Room. Correct All Unsanitary Conditions. Remove All Stains, Drag Marks & Gum Build Up On Tile Floors.	Metropolitan Av	G	N409	2305 - 0105
Sweep All Stairways. Scrap Mezzanines, Platforms, Passageway And Emergency Exits. Empty, Clean And Disinfect All Trash Receptacles. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean All Benches. Clean Employees' Toilet And Facility Room. Clean Exterior Of Booth N409 And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0110 - 0310
Lunch	Metropolitan Av	G	N409	0310 - 0340
Sweep All Stairways. Scrap Mezzanines And Platforms. Clean And Disinfect Employees' Toilet, Slop Sink Room And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housing And Sandboxes. Clean And Polish All Turnstiles, MVMs, MEMs. Clean All Benches. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks	Broadway	G	N412	0350 - 0450
PERFORM DUTIES AT LORIMER ST. "L" Sweep All Stairways. Scrap Mezzanines, Platforms, Underpass And Passageway Leading To "G" Line. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	0500 - 0600
Sweep All Stairways. Scrap Mezzanines, Platforms And Passageway Leading To "L" Line. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	0605 - 0700
Report Off Duty.	Metropolitan Av	G	N409	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 176 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

	Tiek Elicetive Bute.			17072029
Job#	Hours 0700 - 1500			RC# 2769
SC0566 Station South				
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanines, Platforms & Closed S/W Exits. Empty, Clean & Disinfect All Trash Receptacles. Clean, Sweep, Mop And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches. Clean All MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks.	Bedford Nostrand Avs	G	N417	0700 - 0900
Major Cleaning (0830-0900) Sat: Clean Interior & Exterior Of Booth N417				
Sweep All Stairways. Scrap Mezzanines & Platform Areas. Empty, Clean & Disinfect All Trash Receptacles. Clean, Mop And Disinfect Employees' Toilet & Facility Room. Clean Interior & Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains & Drag Marks. Major Cleaning (1030-1110)	Classon Av	G	N419	0910 - 1110
Sun: Clean & Disinfect Employee Toilet & Facility Room. Wed: Clean Closed Area Behind N419. Sat: Clean Interior & Exterior Of Booth N417.				
Lunch	Classon Av	G	N419	1110 - 1140
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Remove All Stickers/Graffiti & Clean Residue.	Bedford Nostrand Avs	G	N417	1150 - 1320
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Remove All Stickers/Graffiti & Clean Residue.	Classon Av	G	N419	1330 - 1450
Report Off Duty.	Bedford Nostrand Avs	G	N417	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 177 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0567 Station South		Hours 1500 - 2300		
			рооти	2769
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptac Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains And Drag Marks.	Washington Avs	G	N420B	1500 - 1630
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptac Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All Benches, MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residue. Remove All Stains And Drag Marks.	Enlton St	G	N422	1640 - 1800
Lunch	Clinton Washington Avs	G	N420B	1810 - 1840
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptac Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Correct All Unsanitary Condition Clean All MVMs, MEMs, Turnstiles & Metrocard Reader. Remove All Stickers/Graffiti & Clean Residu Clean & Disinfect Canister Housings.	ns.			
Major Cleaning (2000-2040)	Clinton Washington Avs	G	N420B	1840 - 2040
Tue: Major Clean Employee Toilet & Facility Room. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wipe Down Lockers, Tables & Benches. Thu: Major Clean Employee Facility Room & Canister Housing. Sat: Deck Mop, Clean and Disinfect ALL Trash Receptacles.	y			
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptac Clean, Sweep, Mop And Disinfect Employees' Toilet & Facility Room. Clean Exterior Booth Windows. Correct All Unsanitary Conditions. Clean All MVMs, MEMs, Turnstiles & Metrocard Reader. Remove Stickers/Graffiti & Clean Residue. Clean & Disinfect Canister Housings.				
Major Cleaning (2200-2240)	Fulton St	G	N422	2050 - 2250
Mon: Clean Employee Toilet. Clean Walls, Floors, Commodes, Urinals & Empty Trash. Wed: Deck Mop, Clean, and Disinfect ALL Trash Receptacles. Fri: Major Clean Canister Housing.				
Report Off Duty.	Clinton Washington Avs	G	N420B	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 178 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours			
SC0568	Station South	2300 - 0700			2768	
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform.					
(Always Wear	Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)					
Scrap Upper Exterior Of The Around The The Platform Including Strain And Disinfect Uring And Disinfect Windows, Moreover, Servic Clean Mezzar Including 3 February Booth. (Mus	ine And Outside Areas. Clean And Disinfect Urine And Feces From Designated Locations. Mezzanines And S/B And N/B Platform. Empty Trash Receptacles. Clean And Wipe Down he Trash Receptacles Including Trash Receptacles Chromes. Spot Mop And Remove Stains rash Receptacles And Sand Boxes. Remove Graffiti, Stickers And Residue From Signage On ding All Chrome Windows On Platforms. Clean And Wipe Down All Hpi Units. Clean And e Areas. Finally Sweep All Stairways Leading To Mezzanine From Platforms. Clean, Mop Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth p Booth Floor And Empty Trash Receptacles. Clean And Polish All MVMs, MEMs, Mc ce Gates And Turnstiles Within The Station. Clean And Polish Cic Boards In Mezzanines. The Doors (Glass). Clean Auto Gate Swipe Head. Sweep Street Level Entrance To Station, set Of Fence. Disinfect And Scrap Narrow Gated Areas Between Deli And Station. Key Is In the Boone 7 Days.)	Smith 9 Sts	F G	N536	2300 - 0130	
Sat: Clean Ar Down Walls, (Must Be Do Tue / Thu: Cle And Outside A Sun: Clean A Down Walls, (Must Be Do Mon / Wed / Down Tiles W	ean And Polish All Chrome Railing And Handrails Within The Station, Including Stairways Areas. And Disinfect N/B Platform Refuse Room. Remove Inserts From Room, Sweep Floor, Wipe Bucket Wash Entire Room.	Smith 9 Sts	F G	N536	0130 - 0230	
Lunch		Carroll St	F G	N535	0245 - 0315	
Scrap Mezzan Around The K Windows. Mo The Mezzanin S/B And N/B Stain Under T Around The T Rim Of The T Clean And D On S/B And N Down All Hpi	ines, Passageways, Sweep All Street Stairways Leading To Station And Outside Areas a Rail Top Of The Street Stairways. Clean And Wipe Down Exterior Of The Booth op Booth Floor And Empty Trash Receptacle Inside The Booth. Remove Dust Ball Around es And Passageway Wall. Remove Graffiti And Stickers From All Advertising Posters On Platforms Wall. Scrape S/B And N/B Platforms Including Unpaid Side. Remove Trash And the Platform Benches. Remove Stain And Do Spot Mop Whenever Necessary Especially rash Receptacles. Empty Trash Receptacles And Wipe Down Entire Exterior And Interior trash Receptacles. Remove Inserts From Trash Receptacles And Disinfect Bottom Of Them. Is infect Urine And Faces Areas. Remove Graffiti And Stickers And Residue From Signage Units In Station. Mop Employee Toilet Floor And Clean Toilet Bowl And Sink. (7 Days)	Carroll St	F G	N535	0315 - 0500	
Sat: Clean Ar Down Exterior Sun / Tue / The Be Done) Mon / Wed / Indicate the Down Tiles Water Arefrigerator Arefr	g: (No Exceptions) ad Disinfect S/B And N/B Platforms Refuse Canisters. Remove Inserts, Sweep Floor, Wipe or.(Must Be Done) au: Clean And Polish All Stairways Chrome Railing And Handrails Within The Station. (Must Fri: Clean And Disinfect Employee Toilet And Employee'S Facility Room. Mop Floor, Wipe Vall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, and Quench Water Cooler Inside Efr. Clean And Organize Scrubber Room Next To The	Carroll St	F G	N535	0500 - 0600	
	g: 7 Days (No Exceptions)	Smith 9 Sts	F G	N536	0615 - 0700	
Clean And Di Report Off Di	sinfect Pigeon Drop From S/B Platform Areas. Must Be Spot Mop Done	Smith 9 Sts	F G	N536	0700 -	
Report Off Di	uy.	Simili 9 Sts	r u	11330	0/00 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 179 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0569 Station South		2300 - 0700		2768
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Dutie	s)			
Sweep All Stairways Within The Station. Clean And Disinfect Outside Areas. Clean And Disinferation. Scrap Mezzanines And Platforms, Remove Urine And Feces From Designated Locations. And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Arc Trash Receptacles Within Station. Remove Stain And Disinfect Around The Canisters And San Platforms. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Trash Receptacles. Remove Graffiti And Stickers From Brick Walls And Columns On Platform. And Remove Graffiti From Tool Box On S/E Of The N/B Platform. Remove Stickers, Residue Graffiti From Signage On Platform. Clean, Mop And Disinfect Employees' Toilet And Empty Clean And Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacles. (Must Be Done 7 Days)	s. Spot Mop bund The d Boxes On inside The is. Clean And Grash Can.	F G R	N537	2300 - 0100
Sweep All Street And Platform Stairways Including C012 Unmanned Areas. Scrap S/B And N Platforms. Remove Dust Balls Around The Wall From Platforms. Empty Trash Receptacles. C Wipe Down Exterior Of All Trash Receptacles And Chrome Areas Inside The Trash Receptacles Mop Around The Trash Receptacles And Under The Benches. Disinfect Canister Housing Area Graffiti, Stickers From Advertising Posters On S/B And N/B Platforms. Clean, Mop And Disin Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows Booth Floor And Empty Receptacles. (Must Be Done 7 Days)	Clean And s. Spot s. Remove 4 Av-9 St fect	R	C012	0110 - 0240
Lunch	4 Av-9 St	R	C012	0245 - 0315
Sweep All Stairways In Passageways Leading To R Platform From F Line. Clean And Disinfed Areas. Remove Dust Balls And Do Spot Mop By The Walls And In Front Of The Room Door Graffiti And Stickers From Wall, Signage And Light Fixtures. (Must Be Done 7 Days).		R	C012	0320 - 0420
Major Cleaning: (No Exceptions) Sat: Clean And Disinfect S/B And N/B Platform Refuse Canisters. Remove Inserts And Mop And Mop Outside Areas. Mon/Wed/Fri: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstile And N/B Platforms. Clean And Polish Cic Boards Near Booth And Wipe Down All Advertisin On Platforms. Sun/Tue/Thu: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles W Wash Toilet Bowl And Sink Inside Employee Toiler. Mop Floor, Clean Microwave, Refrigerat Quench Water Cooler Inside Efr. Organize Cta Room Inside Efr.	s On S/B g Posters 4 Av-9 St	R	C012	0420 - 0520
Major Cleaning: (No Exceptions) Sun: Clean Disinfect S/B And N/B Platform Refuse Canisters. Remove Inserts And Mop The And Mop Outside Areas. Sat/Tue/Thu: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles The Booth And Across 4Th Avenue Unmanned Area. Clean And Polish Cic Boards Near Booth Across 4Th Avenue Unmanned Area. Fri/Mon/Wed: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerate Quench Water Cooler Inside Efr. Organize And Clean Supply Room.	In Front Of h And 4 Av-9 St	F G R	N537	0530 - 0630
Quenen water Cooler Inside Ent. Organize And Clean Supply Room.				0.520 0.700
Re-Scrap S/B And N/B Platforms Including Mezzanines. Empty Trash Receptacles.	4 Av-9 St	F G R	N537	0630 - 0700

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 180 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#	
SC0570 Station South	2300 - 0700			2768	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
(ALWAYS WEARE PROPER PPE, USE PROPER EQUIPMENT AND CHEMICAL DURING PERFORMANCE OF DUTIES)					
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Remove graffiti and stickers from all advertising posters on S/B and N/B platforms wall. Scrape S/B and N/B platforms including unpaid side. Remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Clean and disinfect urine and feces. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM's, MEM's and turnstiles. Clean & disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	7 Av	F G	N539A	2300 - 0130	
MAJOR CLEANING: (NO EXCEPTIONS) 7 DAYS: CLEAN & DISINFECT (HOSE WASH OR BUCKET WASH ALL CANISTER HOUSING ON S/B & N/B PLATFORM.	7 Av	F G	N539A	0130 - 0230	
Lunch	7 Av	F G	N539A	0230 - 0300	
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Remove graffiti and stickers from all advertising posters on wall. Scrape island platform, remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM's, MEM's and turnstiles. Clean and disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	15 St Prospect Park	F G	N542	0310 - 0600	
MAJOR CLEANING: (NO EXCEPTIONS) MON & THU: Clean all Trash Receptacles TUE & FRI: Clean & Mop Employee Toilet- Facility Room WED & SAT: Clean & Disinfect Canister Housing- Hose or Bucket Wash SUN: Clean inside the BOOTH & Mop the Floor	15 St Prospect Park	F G	N542	0600 - 0645	
Report Off Duty.	7 Av	F G	N539A	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 181 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	ours		RC#
SC0571 Station South	2300 - 0700			276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
	Church Av	F G	N546	2300 - 2400
Close Public Toilets At 2400 Hours.				
Clean, Disinfect, Stock And Close Men's And Women's Public Toilets. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas.				
Remove All Stains, Spills & Drag marks. Empty And Disinfect All Trash Receptacles. Clean And Disinfect				
Employee's Toilet And Facility Room. Clean All MVMs, MEMs And HEETs. Clean AFC Swipe heads In				
Unstaffed Areas. Remove All Graffiti & Stickers. Clean Exterior Of Booth Windows & Empty Booth				
Trash.	Fort Hamilton	F 6	275.40	0010 000
	Pkwy	F G	N543	0010 - 0220
Major Cleaning: (0120-0220)				
Sun: Clean All Trash Receptacles And Canister Housings.				
Tue: Clean And Disinfect Canister Housing.				
Thu: Clean Booth N543 Employee's Toilet And Facility Room.				
Clean And Disinfect Elevators. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep	Church Av	F G	N546	0230 - 0300
And Mop Floors Of Elevators 373, 374 And 375.			275.46	
Lunch	Church Av	F G	N546	0300 - 0330
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty				
And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Clean				
Interior/Exterior Of Booth Windows. Remove All Stains And Spills From Floor Areas. Clean, Disinfect And Damp Mop Floors Of Elevators 373, 374 And 375.				
And Damp Wop Floors Of Elevators 3/3, 3/4 And 3/3.				
Open Public Toilets At 0500 Hours.				
Major Cleaning: (0430-0530)	Church Av	F G	N546	0330 - 0530
Sun: Clean Refuse Room And All Trash Receptacles.				
Mon: Clean And Disinfect Interior And Exterior Of Elevators. Damp Mop Elevator Floors.				
Tue: Clean N546 Employee's Toilet And Facility Room.				
Wed: Sweep, Clean And Remove Pigeon Droppings On Street Stairways.				
Thu: Clean Refuse Rooms And All Trash Receptacles.				
Fri: Sweep, Clean And Remove Pigeon Droppings On Street Stairways. Sat: Clean And Disinfect Interior And Exterior Of All Elevator Floors.				
RTO Facilities:				
Clean And Disinfect Toilets And Empty Trash Receptacles. Mop Tower And Dispatcher's Office.	Church Av	F G	N546	0530 - 0700
Report Off Duty.	Church Av	F G	N546	0700 -
topoli oli butj.		11 0	1113-10	0700

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 182 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0572 Station South		2300 - 0700		2768
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urir Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Bay Pkwy	F	N553	2300 - 0030
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet, Facility Rooms & Refuse Housing. Clean AFC Equipment Including Swipeheads In Unstaffed Control Areas.	m lo Av	F	N549	0040 - 0220
Lunch	Avenue I	F	N551	0230 - 0300
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet, Facility Rooms & Refuse Housing. Clean AFC Equipment Including Swipeheads In Unstaffed Control Areas.	n Avanua I	F	N551	0300 - 0430
Open Public Toilet.	18 Av	F	N549	0440 - 0500
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urin Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms. Clean AFC Equipment Including Swipeheads In Unstaffed Control Areas.	m	F	N548	0510 - 0610
Major Cleaning: (0500-0600) Sat: Clean And Disinfect Canister Housings.				
Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Clean Refuse Housing.	Bay Pkwy	F	N553	0620 - 0700
Report Off Duty.	Bay Pkwy	F	N553	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 183 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 2 2222 (//22002 2 2022					
Job#	ŀ	Hours		RC	
SC0573 Station South	2	2300 - 0700		270	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Kings Hwy	F	N557	2300 - 0100	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Avenue P	F	N556	0110 - 0310	
Major Cleaning (0200-0240) Sat: Clean & Disinfect Canister Housings. Lunch	Avenue P	F	N556	0310 - 0340	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine	Avenue 1	1	11330	0310 - 0340	
Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Toilet And Facility Rooms. Clean AFC Swipeheads In Unstaffed Control Areas.	Avenue N	F	N555	0350 - 0550	
Major Cleaning (0400-0440) Sat: Clean & Disinfect Canister Housings.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty All Trash Receptacles. Clean AFC Swipeheads In Unstaffed Control Areas.	Kings Hwy	F	N557	0600 - 0700	
Report Off Duty.	Kings Hwy	F	N557	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 184 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		F	lours		RC
SC0574	Station South	2	300 - 0700		276
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform.				
Areas. Empty Trash. Remov All Railings, S	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth e Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee'S Toilet And Facility Rooms.	Avenue U	F	N559	2300 - 0050
Areas. Empty Trash. Remov All Railings, S	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth e Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean Employee'S Toilet And Facility Rooms.	Avenue X	F	N561	0100 - 0250
Lunch		Avenue X	F	N561	0250 - 0320
RTO Facilities Clean And D	s isinfect Ave X Tower And Tower B Locker Rooms And Toilets.	Avenue X	F	N561	0320 - 0420
Clean & Disir	nfect Employees' Toilet, Facility Room & Cta Room.	Neptune Av	F	N562	0430 - 0540
Areas. Empty Trash. Remov All Railings, S	eet And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth e Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Stairways, And Platforms. Clean & Wash Trash Receptacles. Remove All Stains, Spills And On Floor Areas.	Neptune Av	F	N562	0540 - 0650
Report Off Du		Avenue U	F	N559	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 185 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SC0575 Station South	070	00 - 1500		2773	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Wipe Clean Public Phones, Advertisement And CIC Panels, On-The-Go Kiosks Screens And HPI Units. Remove All Stains And Drag Marks. Clean Employees' Toilet & Facility Room. Damp Mop Area Outside Of EL445X	Court Sq	G	N400A	0700 - 0900	
Major Cleaning: (0830-0900) Sat: Clean The Interior And Exterior Of Booth N400A. Mop Floor, Clean Ledges And Fire Extinguisher. Empty Trash Receptacles. Clean Deal Tray.					
Sweep All Stairways, Scrap Mezzanines, Platforms And Passageway. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Wipe Clean Public Phones, Advertisement And CIC Panels, On-The-Go Kiosks Screens And HPI Units. Remove All Stains And Drag Marks. Wipe wall, sweep and damp mop floor inside and outside of EL 482X	Court Sq-23 St	ЕМ	N307	0905 - 1115	
Major Cleaning: (1040-1110) Sat: Clean The Interior And Exterior Of Booth N307. Mop Floor, Clean Ledges And Fire Extinguisher. Empty Trash Receptacles. Clean Deal Tray.					
Lunch	Court Sq	G	N400A	1115 - 1145	
RTO Facilities: Sweep And Mop All Floors, Empty All Trash Receptacles. Clean And Disinfect All Employees' Toilets.	Court Sq	G	N400A	1145 - 1245	
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Damp mop floor inside EL482X	Court Sq-23 St	ЕМ	N307	1250 - 1355	
Sweep All Stairways, Scrap Mezzanines, Platform And Passageway. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Mop Area Outside El 445.	Court Sq	G	N400A	1400 - 1500	
Report Off Duty.	Court Sq	G	N400A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 186 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	ours		RC#	
SC0576	Station South	0700 - 1500			2769	
INSTRUCTIO	DNS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	nty In Full Uniform.					
Clean And Di Area Around Clean All MV Graffiti/Sticke surfacesRemo Major Cleanii	airways, Scrap Mezzanine And Platform. Empty, Clean And Disinfect All Trash Receptacles. Isinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Ms, Mems, Turnstiles And Heets. Clean All Benches And Refuse Housings. Remove ALL ers from non-painted surfaces. Remove ALL Graffiti/Stickers from non-painted ve All Stain And Drag Marks. 19: (0820-0900) Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode & Urinals.	Nassau Av	G	N408A	0700 - 0900	
Thu: Deliver	Dry/ Chemical Supplies.					
	ne Interior And Exterior Of Booth N408A.					
Receptacles. C Empty Booth Employees' To Drag Marks. Major Cleanin Sat: Clean the	airways, Scrap Mezzanine & Platforms. Empty, Clean, & Disinfect All Benches & Trash Clean, Mop, & Disinfect Elevators 763, 764, & 765. Clean Exterior Of Booth Windows And Trash. Clean & Polish All MVMs, MEMs, Turnstiles And HEETs. Clean, Mop, & Disinfect coilet, Slop Sink, Facility Room. Correct All Unsanitary Conditions. Remove All Stains And Remove ALL Graffiti/Stickers from Station surfaces. ng: (1045 - 1115) e Interior And Exterior of Booth N405, including control area. Polish Elevators 763, 764 & 765.	Greenpoint Av	G	N405	0910 - 1115	
Lunch		Greenpoint Av	G	N405	1115 - 1145	
Sweep All Sta Correct All U Exterior Of B Clean All Be	airways, Scrap Mezzanines And Platform. Empty And Disinfect All Trash Receptacles. Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean ooth Windows And Empty Booth Trash. Clean All MVMs, Mems, Turnstiles And Heets. Inches And Refuse Housings. Remove ALL Graffiti/Stickers from non-painted surfaces. Stains And Drag Marks.	21 St	G	N401	1155 - 1300	
	ng: (1235-1300) ne Interior And Exterior Of Booth N401, including control area Facility:					
Sweep & Mo Employee To	p Hallway, Bathrooms, Employee Facility Room, & Station Offices. Clean And Disinfect All lets, Urinals, and sinks. Wipe Down All hand-dryers.	21 St	G	N401	1300 - 1345	
Sweep All Sta Unsanitary Co	airways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All onditions.	Nassau Av	G	N408A	1400 - 1500	
Report Off D		Nassau Av	G	N408A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 187 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#
SC0577 Station South	070	0 - 1500		2769
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Metropolitan Av	G	N409	0700 -
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways, Scrap Mezzanines, Platforms, Passageway And Emergency Exits. Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean ALL Benches. Clean All MVMs, Mems, Turnstiles And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0705 - 0900
Sweep All Stairways, Scrap Mezzanines & Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean ALL Benches. Clean All MVMs, Mems, Turnstiles And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks.	Metropolitan Av	G	N409	0905 - 1100
Lunch	Metropolitan Av	G	N409	1100 - 1130
Major Cleaning (1130-1200) Sun: Clean Booth N409 Interior And Exterior, Including Control Area. Dust And Wipe Down Heet'S, MVMs And Mems. Mon: Clean And Disinfect Employees' Toilet And Facility Room. Clean Walls, Floors, Commodes And Urinals. Empty Trash. Wipe Down Lockers, Tables And Benches. Tue: Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms On "L" Line. Wed: N409 Clean And Disinfect Refuse Rooms On Northbound And Southbound Platforms "G" Line. Thu: Clean And Polish Stainless Steel Railings, Heets, MVMs And Mems. Fri: Scrap Emergency Exit At South End Of The "G" Line. Clean Passageway Beside Police District. Sat: Clean Chrome Area Of All Trash Receptacles And Wipe Down Benches.	Metropolitan Av	G	N409	1130 - 1200
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty/Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' Toilet & Facility Room. Major Cleaning (Sat: 1315-1345) Clean Booth N412 Interior And Exterior Including Control Area.	Broadway	G	N412	1210 - 1345
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Metropolitan Av	G	N409	1355 - 1500
Report Off Duty.	Metropolitan Av	G	N409	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 188 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SC0578 Station South	0700 - 1500			2769	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Mezzanines, Platforms, Underpass & Emergency Exits. Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Correct All Unsanitary Conditions And Clean Area Around Benches And Trash Receptacles. Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks.	Myrtle Willoughby Avs	G	N415	0700 - 0900	
Major Cleaning: (0830-0900) Sat: Clean Interior And Exterior Of Booth N415.					
Sweep All Stairways, Scrap Mezzanines, Platforms & Emergency Exits. Disinfect All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Correct All Unsanitary Conditions, Clean Area Around Benches And Trash Receptacles. Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Drag Marks.	Flushing Av	G	N414	0910 - 1145	
Major Cleaning: (1115-1145) Sat: Clean Interior And Exterior Of Booth N414.					
Lunch	Flushing Av	G	N414	1145 - 1215	
Sweep All Stairways, Scrap Mezzanine & Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Myrtle Willoughby Avs	G	N415	1225 - 1340	
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty All Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Flushing Av	G	N414	1350 - 1450	
Report Off Duty.	Myrtle Willoughby Avs	G	N415	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 189 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hor	urs		RC#
SC0579 Station South	070	0 - 1500		2769
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect The Entire Station, Around Benches And Trash Receptacles. Empty, Clean And Disinfect All Trash Receptacles. Clean Interior/Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Remove ALL Graffiti/Stickers from non-painted surfaces.	Clinton Washington Avs	G	N420B	0700 - 0900
Major Cleaning: (0815-0900) Sat: Clean Interior And Exterior Of Booth N420B. Tue: Clean, Organize, and Replenish Supply Room.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Disinfect The Entire Station, Around Benches And Trash Receptacles. Empty, Clean And Disinfect All Trash Receptacles. Clean Interior/Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Remove ALL Graffiti/Stickers from non-painted surfaces. Major Cleaning: (1045-1130) Sat: Clean Interior And Exterior Of Booth N422.	Fulton St	G	N422	0910 - 1130
Wed: Clean, Organize, and Replenish Supply Room.				
Lunch	Fulton St	G	N422	1130 - 1200
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Clinton Washington Avs	G	N420B	1210 - 1310
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions. Disinfect & Deodorize All Gutters.	Fulton St	G	N422	1330 - 1450
Report Off Duty.	Clinton Washington Avs	G	N420B	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 190 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SC0580 Station South	150	0 - 2300		2773
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform. Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employee Toilet And Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Raili Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Flo Areas. Clean All MVMs, Mems, Turnstiles And Metrocard Reader. Remove All Stickers/Graffiti And C Residue.	ngs, oor 33 St-Rawson St	7	R516	1500 - 1830
Major Cleaning Sat: Clean Ledges Along Windows.				
Lunch	33 St-Rawson St	7	R516	1830 - 1900
Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean, Disinfect, Sweep And Mop Employee Toilet And Facility Room. Clean Booth Windows. Dust All Ledges. Remove All Pigeon Droppings From All Raili Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Flo Areas. Clean All MVMs, Mems, Turnstiles And Metrocard Reader. Remove All Stickers/Graffiti And C Residue.	ngs, por	7	R518	1910 - 2130
Major Cleaning Sat/Sun: Clean Ledges Along Windows. Clean And Disinfect Canister Housings.				
Sweep All Stairways. Scrap Mezzanine, Platforms And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Remove All Stickers/Graffiti And Clean Residue. Re-Scra Entire Station. Empty Trash Receptacles. Sweep Stairs. Disinfect Urine Areas.		7	R516	2140 - 2300
Report Off Duty.	33 St-Rawson St	7	R516	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 191 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SC0581 Station South		0700 - 1500		276
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Report on Budy in Fun Omiorin.				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep all street stairways, outside areas around KA rail, clean and disinfect urine areas. Scrap mezzanines				
and platforms, remove urine and feces from designated locations. Spot mops and remove stains from floor	7 Av	F G	N539A	0700 - 0845
on platforms and mezzanines. Remove stain from floor around the trash receptacles within the station. Also remove stain around the canisters housing on platform. Empty all trash receptacles within				
the station. Clean and wipe down exterior of the all trash receptacles and chrome areas inside the trash				
receptacles. Remove graffiti stickers and residue from signage on platform columns with graffiti remover.				
Clean and wipe down all HPI units. Remove graffiti and stickers from advertising posters on wall in				
mezzanine areas. Clean and disinfect employee toilet. Mop the floor. (Must be done 7 Days)				
MAJOR CLEANING: (NO EXCEPTIONS)				
SATURDAY: Major cleaning inside the booth N539A, clean and wipe down all interior including windows.				
Must clean and wipe dust from base heaters on wall. Mop floor and empty trash receptacles. Mop and				
disinfect outside the booth ledges.	7 Av	F G	N539A	0845 - 1000
SUN, TUE & THU: Clean and polish all MVM's, MEM's, MC readers, service gates and turnstiles within	, 11.		1100311	
he station. Clean and polish FSMF and CIC board on platform and mezzanines.				
MON, WED & FRI: Clean and disinfect employee toilet and EFR. Mop floor, wipe down tiles wall and wash toilet bowl and sink inside employee toilet. Mop floor clean microwave, refrigerator and Quench				
wash tonet bowl and shik hiside employee tonet. Mop hoof clean inicrowave, remigerator and Quench water cooler inside EFR.				
LUNCH	7 Av	F G	N539A	1000 - 1030
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the	7 111		1100011	1000 1020
KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor				
and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall.				
Remove graffiti and stickers from all advertising posters on S/B and N/B platforms wall. Scrape S/B and				
N/B platforms including unpaid side. Remove trash and stain under the platform benches. Remove stain and				
lo spot mop whenever necessary especially around the trash receptacles. Empty trash receptacles and wipe	Carroll St	F G	N535	1045 - 1300
lown				
entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect				
bottom of them. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and				
wipe down all HPI units in station. Mop employee toilet floor and clean toilet bowl and sink. (7 Days)				
MAJOR CLEANING: (NO EXCEPTIONS)				
White CEEM with the Enter House				
SUNDAY: Major cleaning inside the booth N535, clean and wipe down all interior including windows.				
Must clean and wipe dust from base heaters on wall. Mop floor and empty trash receptacles. Mop and				
disinfect outside the booth ledges.	Carroll St	F G	N535	1300 - 1400
MON, WED & FRI: Clean and polish all MVM's, MEM's, MC readers, service gates and turnstiles within			11333	1300 - 1400
he station. Clean and polish CIC board in mezzanine and all station entrance unmanned areas.				
TUE, THU & SAT: Clean and disinfect employee toilet and EFR. Mop floor, wipe down tiles wall and				
wash toilet bowl and sink inside employee toilet. Mop floor clean microwave, refrigerator and Quench water cooler inside EFR.				
Re-Scrap Mezzanine, Platforms And Sweep All Street Stairways Leading To Mezzanine From 7Th				+
Avenue/9 Street Exit. Empty Trash Receptacles In Mezzanines.	7 Av	F G	N539A	1415 - 1500
Report Off Duty.	7 Av	F G	N539A	1500 -
aport ou busy.	'	11 0	110071	1500

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 192 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC#	
SC0582	Station South		0700 - 1500		2768	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
/ A 1						
(Always Wear	Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)					
Urine Areas. S Spot Mop And Around The Tra And Sandboxes Areas Inside The Platforms. Clea Residue And G Trash Can. Clea	rways Within The Station. Clean And Disinfect Outside Areas. Clean And Disinfect All crap Mezzanine And Platform Area, Remove Urine And Feces From Designated Location. Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor ash Receptacles Within The Station. Remove Stain And Disinfect Around The Canisters On Platforms. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome to Trash Receptacles. Remove Graffiti And Stickers From Brick Walls And Columns On an And Remove Graffiti From Tool Box On S/E Of The N/B Platform. Remove Stickers, raffiti From Signage On Platform. Clean, Mop And Disinfect Employee Toilet And Empty an And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash	4 Av-9 St	F G R	N537	0700 - 0900	
	Must Be Done 7 Days) et And Platform Stairways Including C012 Unmanned Area. Scrap S/B And N/B Platforms.					
Remove Dust I Exterior Of All Around The Tra Graffiti, Sticker Employee Toile	Balls Around The Wall From Platforms. Empty Trash Receptacles And Clean Wipe Down The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Spot Mop ash Receptacles And Under The Benches. Disinfect Canister Housing Areas. Remove s From Advertising Posters On S/B And N/B Platforms. Clean, Mop And Disinfect t And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop and Empty Trash Receptacles. (Must Be Done 7 Days)	4 Av-9 St	R	C012	0910 - 1040	
Lunch		4 Av-9 St	R	C012	1045 - 1115	
Areas. Remove And Stickers Fi (Must Be Done	• /	4 Av-9 St	R	C012	1120 - 1220	
Sun/Tue/Thu: O And N/B Platfor On S/B Platfor Mon/Wed/Fri: Wash Toilet Bo Quench Water O Sat: Major Cle Must Clean Ar And Disinfect O	Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And well And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerator And Cooler Inside Efr. Organize Cta Room Inside Efr. aning Inside The Booth C012, Clean And Wipe Down All Interior Including Windows. Moy Dutside The Booth Ledges.	4 Av-9 St	R	C012	1220 - 1320	
Sun: Major Cle Must Clean Ar And Disinfect C Mon/Wed/Fri: Of The Booth A Across 4Th Av Tue/Thu/Sat: C Wash Toilet Bo	eaning Inside The Booth N537, Clean And Wipe Down All Interior Including Windows. In Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop Dutside The Booth Ledges. Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles In Front And Across 4Th Avenue Unmanned Area. Clean And Polish Cic Boards Near Booth And Penue Unmanned Area. Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And Wil And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerator And Cooler Inside Efr. Organize And Clean Supply Room.	4 Av-9 St	F G R	N537	1330 - 1430	
	and N/B Platforms Including Mezzanines. Empty Trash Receptacles.	4 Av-9 St	F G R	N537	1430 - 1500	
Report Off Dut		4 Av-9 St	F G R	N537	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 193 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0583 Station South	Hours 0700 - 1500			2768	
			рооти		
INSTRUCTIONS Manufacture Evidence	STATION	LINE	ВООТН	HOURS	
Monday-Friday		1			
Report On Duty In Full Uniform.					
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)					
Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect All Urine Areas. Scrap Mezzanine And Platform Areas, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Also Remove Stain Around The Canisters Housing On Platform. Empty All Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Remover. Clean And Wipe Down All Hpi Units. Remove Graffiti And Stickers From Advertising Posters On Wall In Mezzanine Areas. Clean And Disinfect Employee'S Toilet. Wash All Toilet Bowl And Sink, Mop The Floor. (Must Be Done 7 Days)	15 St Prospect Park	F G	N542	0700 - 0930	
Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanines, Passageway And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles With The Station. Also Remove Stain Around The Canisters Housing On Platform. Empty All Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti, Stickers And Residue From Signage On Platform Columns With Graffiti Remover. Clean And Wipe Down All Hpi Units. Remove Graffiti And Stickers From Advertising Posters On S/B And N/B Platforms And Mezzanine Areas. Clean And Disinfect Employee'S Toilet. Wash All Toilet Bowl And Sink, Mop The Floor. (Must Be Done 7 Days)	1	F G	N543	0940 - 1130	
Lunch	Fort Hamilton Pkwy	F G	N543	1130 - 1200	
Major Cleaning: (No Exceptions) Mon/Tue/Fri: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles In Mezzanines N543 And N544. Clean And Polish All Cic Boards On Wall. Wed: Clean Disinfect S/B And N/B Platform Refuse Canisters. Remove Inserts And Mop The Bottoms And Outside Areas. Thu: Major Cleaning Inside The Booth N543, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	Fort Hamilton Pkwy	F G	N543	1200 - 1315	
Major Cleaning: (No Exceptions) Mon/Tue/Fri: Clean And Polish All MVMs, MEMs, Mc Readers, Service Gates And Turnstiles In Mezzanines All Entrances And N542. Clean And Polish All Cic Boards. Wed: Major Cleaning Inside The Booth N542, Clean And Wipe Down All Interior Including Windows.					
Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	15 St Prospect Park	F G	N542	1325 - 1430	
Thu: Clean Disinfect Refuse Canisters On Island Platform. Remove Inserts And Mop The Bottoms And Outside Areas. Bucket Wash S/E And N/E Of The Platform With Bleach To Disinfect. Also Use Brush To Scrap The Floor To Remove Stain.					
Re-Scrap Entire Station Mezzanine, Passageway And Platform.	15 St Prospect Park	F G	N542	1430 - 1500	
Report Off Duty.	15 St Prospect Park	F G	N542	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 194 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC	
SC0583	Station South	0700 - 1500			27	
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Saturday-Sunday					
Report On Du	ty In Full Uniform.					
And Disinfect All MVMs, M	All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Clean Lems And Heets. Clean All AFC Swipeheads In Unstaffed Areas. Clean Exterior Of Booth Empty Booth Trash. Clean And Disinfect Around Canister Housing.	15 St Prospect Park	F G	N542	0700 - 0900	
And Disinfect All MVMs, M	All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Clean Lems And Heets. Clean All AFC Swipeheads In Unstaffed Areas. Clean Exterior Of Booth Empty Booth Trash. Clean And Disinfect Around Canister Housing.	Fort Hamilton Pkwy	F G	N543	0910 - 1110	
Lunch		Church Av	F G	N546	1120 - 1150	
Clean, Disinfe	ect And Stock Men'S And Women'S Public Toilets.	Church Av	F G	N546	1150 - 1230	
And Disinfect Interior/Exteri	All Trash Receptacles. Clean And Disinfect Employee'S Toilet And Facility Room. Clean or Of Booth Windows & Empty Booth Trash. Clean All AFC Swipeheads In Unstaffed e All Stains And Spills From Floor Areas. Clean, Disinfect And Damp Mop All Elevator	Church Av	F G	N546	1230 - 1410	
Clean And Di And Mop Flo	sinfect Elevators. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep ors.	Church Av	F G	N546	1410 - 1450	
Report Off Du	ity.	15 St Prospect Park	F G	N542	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 195 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

AVAD STITE WHITE I ICK		Tick Effective Date.		
Job#		Hours		RC#
SC0584 Station South		0700 - 1500		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Clean Booth Windows, MVMs, MEMs, HEETs And Turnstiles. Empty Booth Trash. Clean All AFC Swipe Readers In Unstaffed Control Areas. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Remove All Stains And Spills From Floor Areas Including Drag Marks. Clean, Disinfect And Damp Mop Floors Of Elevator 373, 374 And 375.	Church Av	F G	N546	0700 - 0900
Clean, Disinfect And Stock Men's And Women's Public Toilets.				
Major Cleaning: (0900-1000) Mon: Clean And Disinfect Interior And Exterior Of All Elevators. Damp Mop Elevator Floors Fri: Clean Booth N546 Interior And Exterior, Including Control Area.	Church Av	F G	N546	0900 - 1000
Lunch	Church Av	F G	N546	1000 - 1030
RTO Facilities: Sweep And Mop Floors In Passageway, Crew Room/Lunch Room. Clean And Mop Floors In Men And Women Employees' Toilet. Clean And Disinfect Commodes And Urinals In Men And Women Toilets. Empty All Trash Receptacles In Complex Including Tower And Dispatchers Office.	Church Av	F G	N546	1030 - 1230
Clean And Disinfect Elevators 373, 374 And 375. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean All MVMs, MEMs, HEETs And Turnstiles.	Church Av	F G	N546	1230 - 1430
Clean & Disinfect Men & Women Public Toilets.	Church Av	F G	N546	1430 - 1500
Report Off Duty.	Church Av	F G	N546	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 196 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours			RC#	
SC0585 Station South		0700 - 1500		2768
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Clean All AFC Equipment & Swipe Heads In Unstaffed Control Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms.	Avenue I	F	N551	0700 - 0830
Major Cleaning: (0830-0930)				
Sun: Clean And Disinfect Interior/Exterior Of Booth N551 Including Control Area. Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Clean All AFC Equipment & Swipe Heads In Unstaffed Control Areas. Disinfect All Urine Areas. Empty And Wash All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms.		F	N548	0840 - 1010
Major Cleaning: (1010-1110) Wed: Clean And Disinfect Interior/Exterior Of Booth N548 Including Control Area.				
Lunch	Ditmas Av	F	N548	1010 - 1040
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Clean All AFC Equipment & Swipe Heads In Unstaffed Control Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms. Clean & Disinfect Men/Women Public Toilets. Major Cleaning: (1245-1345)	18 Av	F	N549	1050 - 1245
Sat: Clean And Disinfect Interior/Exterior Of Booth N549 Including Control Area.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Wash All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee's Toilet And Facility Rooms.	Bay Pkwy	F	N553	1255 - 1450
Major Cleaning (1355-1435) Fri: Clean & Disinfect Interior/Exterior Of Booth N553 Including Control Area.				
Report Off Duty.	Avenue I	F	N551	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 197 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	1	Hours		RC#
SC0586 Station South	(0700 - 1500		2768
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Toilet & Facility Room.	Avenue N	F	N555	0700 - 0930
Major Cleaning: (0800-0900) Sun: Clean And Disinfect Interior/Exterior Of Booth N555 Including Control Area				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Avenue P	F	N556	0940 - 1140
Major Cleaning: (1010-1110) Wed: Clean And Disinfect Interior/Exterior Of Booth N556 Including Control Area				
Lunch	Avenue P	F	N556	1140 - 1210
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employees' Toilet & Facility Rooms.	Kings Hwy	F	N557	1220 - 1450
Major Cleaning: (1200-1300) Sun: Clean & Disinfect Canister Housings On Island Platform. Sat: Clean And Disinfect Interior/Exterior Of Booth N557 Including Control Area.				
Report Off Duty.	Avenue N	F	N555	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 198 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC	
SC0587 Station South	0	700 - 1500		276	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean & Disinfect Refuse Housing. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Avenue U	F	N559	0700 - 0940	
Major Cleaning: (0820-0920) Sun: Clean And Disinfect Interior/Exterior Of Booth N559 Including Control Area					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean & Disinfect Refuse Housing. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Avenue X	F	N561	0950 - 1210	
Major Cleaning: (1050-1150)					
Fri: Clean And Disinfect Interior/Exterior Of Booth N561 Including Control Area	<u> </u>			1212	
Lunch	Avenue X	F	N561	1210 - 1240	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From All Railings, Stairways, And Platforms. Clean & Disinfect Refuse Housing. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean And Disinfect Employee'S Toilet And Facility Rooms.	Neptune Av	F	N562	1250 - 1450	
Major Cleaning: (1230-1330)					
Sat: Clean And Disinfect Interior/Exterior Of Booth N562 Including Control Area	A T T	E	NISSO	1500	
Report Off Duty.	Avenue U	F	N559	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 199 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SC0588 Station South	150	00 - 2300		2773	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Mezzanine, Passageway And Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employees' Toilet And Facility Room. Correct All Unsanitary Conditions. Clean Interior And Exterior Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Remove All Stains And Drag Marks. Wipe wall, sweep and damp mop floor inside and outside of EL482X.	Court Sq-23 St	ЕМ	N307	1500 - 1640	
Sweep All Stairways, Scrap Mezzanine, Passageway And Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Employee's Toilet And Facility Room. Correct All Unsanitary Conditions. Clean Interior And Exterior Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Remove All Stains And Drag Marks.	Court Sq	G	N400A	1645 - 1815	
Lunch	Court Sq	G	N400A	1815 - 1845	
Clean RTO Facilities: Sweep And Mop All Floors, Empty All Trash Receptacles. Clean And Disinfect All Employees' Toilet.	Court Sq	G	N400A	1845 - 1945	
Near The Booth Area, Sweep All Stairways, Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. Clean Interior And Exterior Booth Windows And Empty Booth Trash. Clean All MVMs, MEMs, HEETs And Turnstiles. Remove Stains And Drag Marks.	Court Sq	G	N400A	1945 - 2100	
Sweep All Stairways, Scrap Mezzanine And Platform. Empty Trash Receptacles. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Damp mop floor inside EL482X. Major Cleaning (2225-2255) Sun/Wed: Clean And Disinfect Northbound Refuse Room. Tue: Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals &	Court Sq-23 St	ЕМ	N307	2110 - 2300	
Empty Trash. Sat/Thu: Clean And Disinfect Southbound Refuse Room. Report Off Duty.	Court Sq-23 St	ЕМ	N307	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 200 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0589 Station South	1500 - 2300	2769
INSTRUCTIONS	STATION LINE BOOTH	HOURS
	Sunday-Saturday	
Report On Duty In Uniform.		
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean, Receptacles. Clean, Mop, & Disinfect Elevators 763, 764, & 765. Clear Turnstiles And HEETs. Clean, Mop, & Disinfect Employees' Toilet, S Unsanitary Conditions. Remove All Stains And Drag Marks. Remove surfaces.	& Polish All MVMs, MEMs, Sink, Facility Room. Correct All L Graffiti/Stickers from Station	1500 - 1715
Major Cleaning (1645-1715) Sun: Clean, Mop, & Disinfect Employees' Toilet & Facility Room: Cl Wipe Down Lockers, Tables & Benches. Wed: Clean, Mop, & Disinfect CTA Room & Scrubber Room. Fri: Deliver Dry/Chemical Supplies To Station.	Walls, Floors, Commode, Urinals.	
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean Receptacles. Correct All Unsanitary Conditions. Clean, Mop, & Dising Room. Clean & Disinfect Canister Housings. Remove ALL Graffiti/S	Employees' Toilet & Facility Nassau Av G N408A	1725 - 1900
Lunch	Nassau Av G N408A	1900 - 1930
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean Receptacles. Correct All Unsanitary Conditions. Clean, Mop, & Dising Room. Clean & Disinfect Canister Housings. Remove ALL Graffiti/S	Employees' Toilet & Facility 21 St G N401	1940 - 2100
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean Clean & Polish ALL Benches, MVMs, MEMs, Turnstiles and HEETs. Clean & Disinfect Employees' Toilet & Facility Room.	Disinfect All Trash Receptacles. orrect All Unsanitary Conditions. Necessary Av. G. N408 A.	2110 - 2250
Report Off Duty	Greenpoint Av G N405	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 201 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	Hours		
SC0590 Station South	150	0 - 2300		2769
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Metropolitan Av	G	N409	1500 -
PERFORM DUTIES AT LORIMER ST. "L"				
Sweep All Stairways, Scrap Mezzanine And Platforms, Underpass And Passageway Leading To Line Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions. C Benches. Remove ALL Graffiti/Stickers from non-painted surfaces. Remove All Stains And Dra Clean & Disinfect Employees' Toilet & Facility Room.	lean All	G	N409	1505 - 1645
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash I Correct All Unsanitary Conditions. Clean All Benches. Remove ALL Graffiti/Stickers from non-surfaces. Remove All Stains And Drag Marks. Clean & Disinfect Employees' Toilet & Facility I	painted Metropolitan Av	G	N409	1650 - 1830
Lunch	Metropolitan Av	G	N409	1830 - 1900
Sweep All Stairways, Scrap Mezzanine And Platforms And Underpass. Empty And Disinfect A Receptacles. Correct All Unsanitary Conditions. Clean All Benches. Remove ALL Graffiti/Stic non-painted surfaces. Remove All Stains And Drag Marks. Clean & Disinfect Employees' Toilet Room.	kers from			
Major Cleaning (2050-2120) Sun: Clean & Disinfect Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Ur Empty Trash. Wipe Down Lockers, Tables & Benches. Wed: Major Clean CTA Room & Canister Housing. Fri: Deliver Dry/Chemical Supplies To Station	Broadway	G	N412	1910 - 2120
PERFORM DUTIES AT LORIMER ST. "L" Sweep All Stairways, Scrap Mezzanine And Platforms, Underpass And Passageway Leading To Line. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions.	The "G" Metropolitan Av	G	N409	2130 - 2220
Sweep All Stairways, Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash I Correct All Unsanitary Conditions.	Receptacles. Metropolitan Av	G	N409	2225 - 2300
Report Off Duty.	Metropolitan Av	G	N409	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 202 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	ours		RC#	
SC0591 Station South	15		276		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty, Clean And Disinfect All Trash Recept Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Correct All Unsanitary Conditions. Remove Graffiti/Stickers from non-painted surfaces.	• • • • • • • • • • • • • • • • • • •	G	N419	1500 - 1630	
Sweep All Stairways, Scrap Mezzanines And Platforms. Empty, Clean And Disinfect All Trash Receptacles. Clean All Benches, MVMs, MEMs, Turnstiles And Heets. Correct All Unsanitary Condit Remove ALL Graffiti/Stickers from non-painted surfaces.	tions. Bedford Nostrand Avs	G	N417	1640 - 1830	
Lunch	Bedford Nostrand Avs	G	N417	1830 - 1900	
Sweep All Stairways, Scrap Mezzanines And Platforms And Underpass. Empty, Clean And Disinfect Trash Receptacles. Clean All Benches And Public Phones. Correct All Unsanitary Conditions. Major Cleaning (2015-2100) Tue: Clean Employees Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Empty Tra Wipe Down Lockers, Tables & Benches. Thu: Clean CTA Room & Canister Housing	Classon Av	G	N419	1910 - 2100	
Sweep All Stairways, Scrap Mezzanines And Platforms And Underpass. Empty, Clean And Disinfect Trash Receptacles. Clean All Benches And Public Phones. Correct All Unsanitary Conditions. Major Cleaning (2200-2240) Sun: Major Clean Employees' Toilet & Facility Room. Clean Walls, Floors, Commode, Urinals & Em Trash. Wipe Down Lockers, Tables & Benches. Wed: Major Clean CTA Room & Cansiter Housing	Bedford	G	N417	2110 - 2250	
Report Off Duty.	Classon Av	G	N419	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 203 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
SC0592 Station South	1	1500 - 2300		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep Outside Areas Clean And Disinfect Urine Areas. Scrap Mezzanines And Platforms, Remove Urin And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platforms And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Also Remove Stain Under The Platform Benches And Around The Sand Boxes. Empty All Trash Receptacles Within Station. Clean And Wipe Down Exterior Of All Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti, Stickers And Residue From Signage On Platform And All Chrome Windo On Platforms With Graffiti Remover. Clean And Wipe Down All Hpi Units. Sweep All Stairways In Station Leading To Platforms From Mezzanine. Clean And Disinfect Employee Toilet. Wash All Toilet Bowl And Sink, Mop The Floor. Clean And Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacle Inside The Booth.	ve The ows	F G	N536	1500 - 1730
Scrap Mezzanines, Passageways, Sweep All Street Stairways Leading To Station And Outside Areas Around The Ka Rail Top Of The Street Stairways. Sweep All Stairways Leading To Platforms And Mezzanine From Street Level Including Passageways Going To 'R' Line From 'F' Platforms. Clean And Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptacle Inside The Booth. Remove Graffiti And Stickers From All Advertising Posters On S/B And N/B Platforms Wall. Scrape S/B And N/B Platforms Including Unpaid Side. Remove Trash And Stain Under The Platform Benches. Remove Stain And Do Spot Mop Whenever Necessary Especially Around The Trash Receptace And Canister Housing. Empty Trash Receptacles And Wipe Down Entire Exterior And Interior Rim Of The Trash Receptacles. Remove Inserts From Trash. Clean And Disinfect Urine And Feces Areas. Wip Down All Signage With Graffiti Remover. Clean And Wipe Down All Hpi Units In Station. Remove Defrom MVMs, MEMs And Turnstiles. Clean And Disinfect Employees' Toilet, Mop Floor, Clean Toilet Bowl, Wash And Clean Sink.	the decles 4 Av-9 St	R	C012	1740 - 1955
Lunch	4 Av-9 St	F G R	N537	2000 - 2030
Scrap Mezzanine Near The Booth, Unmanned Area Across 4Th Avenue And Upper Mezzanine Passageways Leading To S/B And N/B Platforms. Sweep Outside Areas Near The Booth And Across 4Th Avenue. Sweep All Stairways Leading To Platforms From Mezzanine. Remove Dust Ball Around The Passageway Walls And Platforms. Scrap S/B And N/B Platforms. Empty All Trash Receptacles Within The Station. Wipe Down Entire Exterior And Interior Rim Of The Trash Receptacles. Remove Trash A Stain Under The Benches. Remove Stain And Do Spot Mop Whenever Necessary Especially Around The Trash Receptacles. Clean And Disinfect Urine And Feces Areas. Remove Graffiti, Stickers And Residution The Columns On S/B And N/B Platforms. Remove Graffiti From Tool Box And Sand Boxes On Platforms. Clean And Wipe Down All Hpi Units In Station. Remove Dust From MVMs, MEMs And Turnstiles. Wipe Down Exterior Of The Booth Windows. Mop Booth Floor And Empty Trash Receptace Inside The Booth. Clean And Disinfect Employee Toilet, Mop Floor, Clean Toilet Bowl, Wash And Clean Sink.	And ne 4 Av-9 St	F G R	N537	2030 - 2250
Report Off Duty.	Smith 9 Sts	F G	N536	2300 -
topon on buty.	Jilliu / Sis	1.0	11330	2500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 204 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SC0593 Station South		1500 - 2300		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep all street stairways, outside areas around KA rail, clean and disinfect urine areas. Scrap mezzanines and platform, remove urine and feces from designated locations. Spot mops and remove stains from floor on platforms and mezzanines. Remove stain from floor around the trash receptacles within the station. Also remove stain around the canisters housing on platform. Empty all trash receptacles within the station. Clean and wipe down exterior of the all trash receptacles and chrome areas inside the trash receptacles. Remove graffiti stickers and residue from signage on platform columns with graffiti remover. Clean and wipe down all HPI units. Remove graffiti and stickers from advertising posters on wall in mezzanine areas. Clean and disinfect employee toilet. Wash all toilet bowls, sink and mop floor.	Carroll St	F G	N535	1500 - 1700
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Remove graffiti and stickers from all advertising posters on wall. Scrape island platform, remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM's, MEM's and turnstiles. Clean and disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	15 St Prospect Park	F G	N542	1715 - 1915
Lunch	7 Av	F G	N539A	1930 - 2000
Scrap mezzanines, passageways, sweep all street stairways leading to station and outside areas around the KA rail top of the street stairways. Clean and wipe down exterior of the booth windows. Mop booth floor and empty trash receptacle inside the booth. Remove dust ball around the mezzanines and passageway wall. Remove graffiti and stickers from all advertising posters on S/B and N/B platforms wall. Scrape S/B and N/B platforms including unpaid side. Remove trash and stain under the platform benches. Remove stain and do spot mop whenever necessary especially around the trash receptacles. Empty trash receptacles and wipe down entire exterior and interior rim of the trash receptacles. Remove inserts from trash receptacles and disinfect bottom of them. Clean and disinfect urine and feces areas. Remove graffiti and stickers and residue from the signage on S/B and N/B platform columns. Wipe down all signage with graffiti remover. Clean and wipe down all HPI units in station. Remove dust from MVM's, MEM's and turnstiles. Clean and disinfect employee toilet, mop floor, clean toilet bowl, wash and clean sink.	7 Av	F G	N539A	2000 - 2200
Scrap mezzanines, passageways & platforms. Empty all trash receptacles in station.	Carroll St	F G	N535	2215 - 2300
Report Off Duty.	Carroll St	F G	N535	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 205 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC	
SC0594	Station South	1500 - 2300			276	
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Dut	y In Uniform.					
All Chrome To Disinfect Empl	rways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Clean ops On Receptacles. Clean All AFC Swipe Heads In Unstaffed Control Areas. Clean And loyees' Toilet And Facility Room. Clean Exterior Of Booth Window & Empty Booth Trash. sinfect All Trash Receptacles.	Fort Hamilton Pkwy	F G	N543	1500 - 1700	
Booth Trash. C Urine Areas. I	rways. Scrap Mezzanine And Platform Areas. Clean Exterior Of Booth Window & Empty Clean All AFC Equipment Including Swipeheads In Unstaffed Areas. Clean And Disinfect All Empty And Disinfect All Trash Receptacles. Clean, Disinfect And Damp Mop All Elevator And Disinfect Employees' Toilet And Facility Room.	Church Av	F G	N546	1710 - 1930	
Lunch	· ·	Church Av	F G	N546	1930 - 2000	
Clean, Disinfe	et And Stock Men'S And Women'S Public Toilets.	Church Av	F G	N546	2000 - 2030	
And Disinfect Heads In Unsta	rways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty All Trash Receptacles. Clean All Chrome Tops On Receptacles. Clean All AFC Swipe affed Control Areas. Clean And Disinfect Employees' Toilet And Facility Room. Clean both Window & Empty Booth Trash.	15 St Prospect Park	F G	N542	2040 - 2250	
Report Off Du	ty.	Fort Hamilton Pkwy	F G	N543	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 206 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	1	Hours		RC#
SC0595 Station South	1	1500 - 2300		2768
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect Al Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Bo Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks Or Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	oth ve All Ditmas Av	F	N548	1500 - 1650
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect A Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Bo Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks Or Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	oth ve All	F	N553	1700 - 1850
Lunch	Bay Pkwy	F	N553	1850 - 1920
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect A Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Bo Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks Or Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	oth ve All	F	N555	1930 - 2120
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect A Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Bo Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks Or Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	oth ve All	F	N551	2130 - 2250
Report Off Duty.	Ditmas Av	F	N548	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 207 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	lours		RC#
SC0596 Station South	1	500 - 2300		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment Including Swipeheads In Unstaffed Control Areas.	Avenue U	F	N559	1500 - 1720
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment.	Avenue X	F	N561	1730 - 1930
Lunch	Avenue X	F	N561	1930 - 2000
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine, Platforms & Outside Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles & Clean Chrome Tops. Clean Exterior Of Booth Windows & Empty Booth Trash. Remove Graffiti/Stickers & Clean Residue. Dust All Ledges. Remove All Pigeon Droppings From Railings, Stairways & Platforms. Remove All Stains, Spills & Dragmarks On Floor Areas. Clean & Disinfect Employees' Toilet & Facility Room. Clean All AFC Equipment	_	F	N562	2010 - 2210
Re-Scrap Station & Empty All Trash Receptacles.	Avenue U	F	N559	2220 - 2300
Report Off Duty	Avenue U	F	N559	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 208 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	RC#			
SC0597 Station South	2300 - 0700			2776	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Monday-Friday					
Report On Duty In Full Uniform.					
Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, Public Phones And Glass Windows In K026 Mezzanine. Remove All Graffiti And Stickers. Major Duty (2400-0030)	Middle Village Metropolitan Av	M	K026	2300 - 0030	
Mon: Clean And Disinfect Refuse Room. Wash Down Walls And Deck Brush Floors.					
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks And Bird Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (0140-0200):	Fresh Pond Rd	М	K025	0040 - 0200	
Tue: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.					
Lunch	Fresh Pond Rd	M	K025	0200 - 0230	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks, And Bird Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (0350-0410): Wed: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.	I	М	K024	0240 - 0410	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks, And Bird Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes And Public Phones. Remove All Graffiti And Stickers.		M	K022	0420 - 0550	
Major Duty (0520-0550): Thu: Clean And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.					
Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	0600 - 0700	
Report Off Duty.	Middle Village Metropolitan Av	M	K026	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 209 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours				
SC0598	Station South	2300 - 0700			2776	
INSTRUCTIO		STATION	LINE	BOOTH	HOURS	
	Monday-Friday					
Report On Duty	y In Full Uniform.					
All Urine Area Receptacles. So Empty Trash R	rways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect s, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash crub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And eceptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, , Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All ickers.	Myrtle Av	J M Z	J009	2300 - 0120	
Major Duty (23 Mon: Clean An	330-2400) ad Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.					
Close Public To Soap.	oilets At 2400. Clean And Disinfect Public Toilets. Restock With Toilet Paper And Hand					
All Urine Areas Receptacles. So Empty Trash R MVMs, MEMs Graffiti And St Major Duty (02)	200-0220)	Knickerbocker Av	М	K019	0130 - 0320	
Tues: Clean Ar	nd Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.	V : -11				
Lunch		Knickerbocker Av	M	K019	0320 - 0350	
All Urine Areas Empty, Clean A Clean Exterior Facility Room. And Public Pho Major Duty (04) Wed: Clean An	nd Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floors.	Central Av	M	K017	0400 - 0550	
•	bilets At 0500. The And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Sanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine Areas.	Myrtle Av	J M Z	J009	0600 - 0700	
	raffiti And Stickers.	Wiyitic Av	3 101 22	3007	0000 - 0700	
Report Off Dut	y.	Myrtle Av	J M Z	J009	0700 -	
	Saturday-Sunday					
Scrap Mezzanii Remove Feces,	ne And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows ash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti	Middle Village Metropolitan Av	M	K026	2300 - 0030	
All Urine Area Booth Window Remove All G	rways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect s, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of s And Empty Trash Receptacle In Booth. Clean Employees' Restroom And Facility Room. raffiti And Stickers.	Fresh Pond Rd	М	K025	0040 - 0210	
All Urine Areas Booth Windows	rways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect s, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of s And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. raffiti And Stickers.	Forest Av	M	K024	0220 - 0350	
Lunch		Forest Av	M	K024	0350 - 0420	
All Urine Areas Booth Windows	rways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect s, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of s And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. raffiti And Stickers.	Seneca Av	M	K022	0430 - 0600	
Scrap Mezzanii Note: Tasks sul Conditions: Rei	ne And Platform Areas. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary plect to change and/or by chance. And Disinfect All Urine. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	М	K026	0610 - 0700	
Rest fleantile MTA property.	valls to remove stains, graffiti, stickers, and its residue as needed throughout the station includ	ing on Metrocard V Metropolitan Av	eppling Ma	nchings 6 MVMs).	, and other	
Spot deck/hose	e/mop ADA tactile as needed.					

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 210 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

AVAD DITTO WHITE I ICK		TICK Effective Date.		
Job#		Hours		RC
SC0599 Station South		2300 - 0700		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty A Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches And San MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employ. CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urine Areas.	nd Boxes, ee's Toilet,	J	J037	2300 - 0050
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty A Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches And Sai MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employ. CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urine Areas.	nd Boxes, ee's Toilet, 111 St	J	J035	0100 - 0300
Lunch	111 St	J	J035	0300 - 0330
Major Duty (0330-0430) (Mon/Tue) - Clean Disinfect Employee Toilet/Employee Facility Room. (Thu/Fri) - Pick Up Chemical/Dry Storage Supplies From J031 Woodhaven Blvd Dry Supply Roo Wed - Clean/Organize Dry/Chemical Storage Rooms. Sat - Clean/Disinfect Refuse Housings.	om. 111 St	J	J035	0330 - 0430
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Areas. Empty And Disinfect All Trash Receptacles.	Urine 104 St	J	J034	0440 - 0650
Report Off Duty.	121 St	J	J037	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 211 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног	urs		RC#
SC0600	Station South	230	2777		
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
Disinfect All T MVMs, Turnst	et, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Frash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, iles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, and Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Urine Areas.	Woodhaven Blvd	J Z	J031	2300 - 0030
Major Duty(23 Sun/Thu: Pick Paper Supplies	Up Cleaning Supplies From J031-Woodhaven Main Supply Room. Restock Chemical And				
Disinfect All T MVMs, Turnst	tet, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Frash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, iles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, and Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Urine Areas.	85 St-Forest Pkwy	J	Ј030	0040 - 0230
Lunch		85 St-Forest Pkwy	J	J030	0230 - 0300
Disinfect All T MVMs, Turnst CTA Room Ar Disinfect All U		75 St-Elderts Ln	J	J028	0320 - 0530
Wed: Clean Ar	Up Cleaning Supplies From J031-Woodhaven Blvd. Restock Chemical And Paper Supply. and Disinfect Employees' Toilet And Facility Room.				
	e Station, Clean Mezzanine Windows. Clean, Empty And Disinfect Trash Receptacles. Clean Employee's Toilet.	75 St-Elderts Ln	J	J028	0530 - 0650
Report Off Dut	ty.	Woodhaven Blvd	JΖ	J031	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 212 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	ours		RC#
SC0601 Station South	2.	300 - 0700		2777
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstile And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.		J	J024	2300 - 0100
Major Duty (2400-0100) Tue/Fri: Pick Up Supplies From J031- Woodhaven Blvd. Main Supply Rooms. Restock Chemical And Paper Supplies.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstile And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.		J	J023	0110 - 0310
Lunch	Norwood Av	J	J023	0310 - 0340
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstile And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.		J	J025	0350 - 0550
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas.	Crescent St	J	J024	0600 - 0700
Report Off Duty.	Crescent St	J	J024	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 213 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#
SC0602 Station South	23	00 - 0700		2777
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches & Sand Boxes. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Cleveland St	J	Ј022	2300 - 0100
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Sand Boxes. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Van Siclen Av	J	J021	0110 - 0310
Lunch	Alabama Av	JΖ	J020	0320 - 0350
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings & Sand Boxes. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Duty (0500-0550) Mon: Clean All Station Signs And Benches. Thu: Wash Mezzanine Floor, Windows And Doors.	Alabama Av	J Z	J020	0350 - 0550
Re-Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Major Duty: (0630-0700) Wed/Thu: Pick Up Chemical/Dry Supplies From J031 Woodhaven Blvd. Storage Room. Restock Dry/Chemical Supplies.	Cleveland St	J	J022	0600 - 0700
Report Off Duty.	Cleveland St	J	J022	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 214 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#
SC0603 Station South	23	300 - 0700		2776
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All "J" Line Platform Stairways. Scrap "J" Line Mezzanine, And Platform Areas. Correct A Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit & Spit Marks. Empty, Cl Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean All Ra Ledges, Walls, Signs, Benches, Public Phones, Sandboxes, And Clean Glass Windows In "J" Line Mezzanine. Remove All Stains, Drag Marks, Graffiti And Stickers.	ean And Broadway	A C	N124	2300 - 0100
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Dall Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windo Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnsti MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove Graffiti And Stickers. Major Duty (0255-0310):	ws And les,	J	J016	0110 - 0310
Mon: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor. Lunch	Halsey St	T	J016	0310 - 0340
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: D All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windo Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstile MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove Agraffiti And Stickers.	isinfect ws And es,	J	J017	0350 - 0520
Major Duty (0505-0520) Tue: Clean And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor. Sweep All "J" Line Platform Stairways. Scrap "J" Line Mezzanine, And Platform Areas. Empty A Disinfect All Trash Receptacles On "J" Line. Correct All Unsanitary Conditions: Disinfect All Urin Remove Feces, Vomit & Spit Marks. Remove All Graffiti And Stickers. Remove Pigeon Droppings Stairs And Rails.	e Areas, Broadway	A C	N124	0530 - 0700
Report Off Duty.	Broadway Junction	A C	N124	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 215 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			ours		RC#
SC0604	Station South	23	00 - 0700		2770
INSTRUCTIO	ONS	STATION	LINE	BOOTH	HOURS
	Monday-Friday				
Report On Du	ity In Full Uniform.				
All Urine Are Receptacles. S Empty Trash MVMs, MEM Graffiti And S		Flushing Av	Ј М	J007	2300 - 0045
Major Duty (0030-0045): And Disinfect Refuse Room, Bucket Wash Interior Walls And Floor.				
Clean And D	isinfect EL 393 EL 394 And EL 395. Clean Glass And Wipe Down Stainless Steel Inside And Ep And Mop Floors. Remove Gum.	Flushing Av	Ј М	J007	0045 - 0130
All Urine Are Receptacles. S Empty Trash	airways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect as, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, Ms, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Stickers.	Kosciuszko St	J	J012	0140 - 0330
Major Duty (0315 - 0330):				
Tue: Clean A	nd Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
Lunch		Kosciuszko St	J	J012	0330 - 0400
All Urine Are Receptacles. S Empty Trash	airways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect cas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, Ms, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Stickers.	Gates Av	J	J013	0410 - 0550
Major Duty (Wed: Clean A	0535 - 0550) And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
	nine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Insanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove and Stickers.	Flushing Av	Ј М	J007	0600 - 0700
Report Off D		Flushing Av	J M	J007	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 216 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
SC0604 Station South	23	00 - 0700		2776
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Saturday-Sunday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Clean And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap. Close Public Toilets At 2400.	Myrtle Av	J M Z	J009	2300 - 0100
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employees' Restroom And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Flushing Av	Ј М	J007	0110 - 0230
Clean And Disinfect EL393 EL394 And EL395. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Flushing Av	J M	J007	0230 - 0300
Lunch	Flushing Av	J M	J007	0300 - 0330
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti And Stickers.	Kosciuszko St	J	J012	0340 - 0440
Scrap Mezzanine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Correct All Unsanitary: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove All Graffiti And Stickers. Open Public Toilets At 0500 Hrs.	Myrtle Av	J M Z	J009	0450 - 0550
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Remove All Graffiti And Stickers.	Gates Av	J	J013	0600 - 0650
Report Off Duty.	Myrtle Av	J M Z	J009	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 217 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
SC0605	Station South	2	2300 - 0700		277
INSTRUCTION	ONS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On D	ıty In Full Uniform.				
All Urine Ard Trash Recept And Empty T	airways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect eas, Remove Feces, Vomit, Spit Marks, And Bird Droppings. Empty, Clean And Disinfect All acles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows erash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, Ms, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Stickers.	Marcy Av	J M Z	J001	2300 - 0100
	And Disinfect Canister Housings. Wipe Down Exterior Walls And Deck Brush Interior Floor.				
	ors 391 And 392. Sweep, Mop Floors, Remove Gum. Disinfect And Polish Chrome Areas. Droppings Around Exterior Ledges Of Elevators On Street Level.	Marcy Av	J M Z	J001	0100 - 0200
Lunch		Hewes St	J M	J003	0210 - 0240
All Urine Are Receptacles. Empty Trash	airways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect eas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, Is, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Stickers.	Hewes St	Ј М	J003	0240 - 0410
Major Duty (Tue: Clean A	0350-0410) nd Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
All Urine Are Receptacles. Empty Trash MVMs, MEN Graffiti And	airways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect eas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, Is, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Stickers. Clean Rear Mezzanine And Disinfect Urine Areas.	Lorimer St	Ј М	J005	0420 - 0550
Major Duty (Wed: Clean A	0530-0550) And Disinfect Refuse Room. Bucket Wash Interior Walls And Floor.				
Scrap Mezzai	nine And Platform Areas. Sweep All Stairways. Empty And Disinfect All Trash Receptacles. Insanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine. Remove	Marcy Av	J M Z	J001	0600 - 0700
Report Off D	uty.	Marcy Av	J M Z	J001	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 218 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#	
SC0606 Station South	0700 - 1500			2776	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Monday-Friday					
Report On Duty In Full Uniform.					
RTO Facilities: Clean Toilets, Crew Room And Dispatcher's Office. Empty Trash Receptacles.	Middle Village Metropolitan Av	M	K026	0700 - 0800	
Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Major Duty (0900-0930) Thu: Organize Supply Room. Fri: Clean Booth K025 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles.	Middle Village Metropolitan Av	M	K026	0800 - 0930	
Lunch	Middle Village Metropolitan Av	M	K026	0940 - 1010	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (1130-1200) Mon: Clean And Organize Cleaners Room. Tue: Clean Booth K026 Interior And Exterior: Mop Floors, Wipe Walls, And Empty Trash Receptacle.	Fresh Pond Rd	М	K025	1010 - 1200	
Remove All Pigeon Droppings From Ramps And Back Stairway.	Fresh Pond Rd	M	K025	1200 - 1240	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers.	Forest Av	М	K024	1250 - 1420	
Major Cleaning (1350-1420): Wed: Clean And Organize Cleaners Room. Re-Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit	Middle Village				
Marks, And Disinfect All Urine Areas. Empty All Trash Receptacles.	Metropolitan Av	M	K026	1430 - 1500	
Report Off Duty.	Middle Village Metropolitan Av	M	K026	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 219 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	ours		RC#	
SC0607	Station South	0700 - 1500			2770	
INSTRUCTION	\mathbf{s}	STATION	LINE	воотн	HOURS	
	Monday-Friday					
Report On Duty	In Full Uniform.					
All Urine Areas, Receptacles. Scr Empty Trash Re	ways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash ub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And ceptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All exters.	Seneca Av	M	K022	0700 - 0900	
Major Cleaning: Tue: Clean And	(0830– 0900) Organize Cleaners Room.					
All Urine Areas, Receptacles. Scr Empty Trash In Railings, Ledges	ways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash ub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers.	Knickerbocker Av	M	K019	0910 - 1100	
	(1030-1100) In Employee's Toilet, Facility Room & Cleaners Room. Interior And Exterior Of Booth K019: Mop Floor, Wipe Walls, And Empty Trash					
Lunch		Knickerbocker Av	M	K019	1100 - 1130	
All Urine Areas, Receptacles. Scr Empty Trash In Railings, Ledges Major Cleaning: Mon: Clean And Wed: Clean And	l Organize Cleaners Rooms. l Disinfect All Refuse Housings/Refuse Rooms.	Central Av	М	K017	1140 - 1340	
Scrap Mezzanine	a K017 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles. e And Platform Areas. Remove Litter From All Street And Mezzanine Stairways. Correct Conditions: Remove Feces, Vomit, Spit Marks And Disinfect All Urine Areas. Empty All ess.	Seneca Av	M	K022	1350 - 1500	
Report Off Duty		Seneca Av	M	K022	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 220 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

SC0607 Station South	070	0 4 = 0 0		RC#	
		0 - 1500		277	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Saturday-Sunday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee'S Toilet And Facility Room. Clean All Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	0700 - 0810	
RTO Facilities: Clean Toilets, Crew Room And Dispatchers Office. Empty All Trash Receptacles.	Middle Village Metropolitan Av	M	K026	0810 - 0850	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Fresh Pond Rd	М	K025	0900 - 1010	
Lunch	Fresh Pond Rd	M	K025	1010 - 1040	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Cleaning (1130 – 1200)	Forest Av	M	K024	1050 - 1200	
Sun: Clean Booth K024 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles. Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Cleaning (1250 – 1320) Sat: Clean Booth K022 Interior And Exterior: Mop Floors, Wipe Walls And Empty Trash Receptacles.	Seneca Av	M	K022	1210 - 1320	
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Knickerbocker Av	M	K019	1330 - 1450	
Report Off Duty	Middle Village Metropolitan Av	M	K026	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 221 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SC0608 Station South		0700 - 1500		277
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	121 St	J	J037	0700 - 0900
Major Cleaning: (0830-0900) Wed: Clean Booth J037 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges.				
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Cta Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	111 St	J	J035	0910 - 1110
Major Cleaning: (1040-1110) Tue: Clean Booth J035 Interior And Exterior. Mop Floor, Wash Walls, Dust Ledges.				
Lunch	111 St	J	J035	1110 - 1140
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Major Duty(1220-1320) Mon/Fri: Pick Up Supplies From J031- Woodhaven Blvd. Main Supply Rooms. Restock Chemical And Paper Supplies.	121 St	J	J037	1150 - 1320
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Major Duty(1350-1450) Tue/Thu: Pick Up Supplies From J031- Woodhaven Blvd. Main Supply Rooms. Restock Chemical And Paper Supplies.	111 St	J	J035	1330 - 1450
Report Off Duty.	121 St	J	J037	1500 -
Saturday-Sunday	•	'	<u>'</u>	•
Report On Duty In Full Uniform.				
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	121 St	J	J037	0700 - 0830
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	111 St	J	J035	0840 - 1010
Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes,				

Note: Tasks subject to change and/or by chance.

Areas. Empty And Disinfect All Trash Receptacles.

Disinfect All Urine Areas.

Disinfect All Urine Areas.

Report Off Duty.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, 104 St

CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings.

MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet,

CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings.

Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine

Sweep All Street, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes,

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 222 of 415 Date: 9/19/2022

104 St

Blvd

121 St

121 St

Woodhaven

JZ

J034

J034

J031

J037

J037

1020 - 1150

1150 - 1220

1230 - 1400

1410 - 1500

1500 -

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC
SC0609 Station South	0	700 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's To CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Dropping Disinfect All Urine Areas.	´	J Z	J031	0700 - 1000
Major Cleaning (0915-1000) Mon - Clean And Organize Dry Supplies In Storage Room. Tue - Clean Booth J031 Interior/Exterior. Thu - Clean/Disinfect Refuse Housing. Fri - Clean/Organize Chemical Supply Room.				
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's To CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Dropping Disinfect All Urine Areas.	· •	J	J034	1010 - 1130
Major Cleaning: (1030-1100) Tue: Clean Booth J034 Interior And Exterior, Mop Floor, Clean Walls And Dust Ledges. Empty Garbag	ge.			
Lunch	104 St	J	J034	1130 - 1200
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	104 St	J	J034	1200 - 1250
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Woodhaven			
Major Duty(1350-1450) Mon/Fri: Pick Up Supplies From J031-Woodhaven Main Supply Rooms. Restock Chemical And Paper Supplies.	Blvd	J Z	J031	1300 - 1500
Report Off Duty.	Woodhaven Blvd	J Z	J031	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 223 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Hou			RC
SC0610	Station South	070	0 - 1500		27
INSTRUCTIO	'NS	STATION	LINE	BOOTH	HOURS
	Monday-Friday				
Report On Du	ty In Full Uniform.				
Disinfect All T MVMs, Turnst Cta Room And Disinfect All U Major Cleanin Sun: Clean And Mon: Spot Mo	eet Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, d Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Urine Areas. 19 (0900-0930) 10 d Disinfect Interior And Exterior Of Booth J030. 20 p J030 Mezzanine. 21 Up Dry Chemical Supplies From J031 Woodhaven Stock Room. Restock Dry Chemical	85 St-Forest Pkwy	J	J030	0700 - 0930
Supplies.					
Disinfect All I MVMs, Turnst Cta Room And Disinfect All U Major Cleanin	eet Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, d Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Urine Areas. g (1030-1100) pp J028 Mezzanine Floor. Dust All Ledges.	75 St-Elderts Ln	J	J028	0940 - 1200
	nd Disinfect Interior And Exterior Of Booth J028. Scrub Walls And Spot Mop Floor.				
Lunch		75 St-Elderts Ln	J	J028	1200 - 1230
Disinfect All T MVMs, Turnst Cta Room And Disinfect All U Major Cleanin Sat: Clean And Mon: Clean And	eet Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, d Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Urine Areas. g (1420-1450) and Disinfect Interior And Exterior Of Booth J025. Scrub Walls And Spot Mop Floors. and Disinfect Employee Toilet/ Facility Room. and Disinfect Closed Areas Cypress Hills.	Cypress Hills	J	J025	1240 - 1450
Report Off Du	uty.	85 St-Forest	J	J030	1500 -
	·	Pkwy			
Damant On Du	Saturday-Sunday		1		
Sweep All Stro Disinfect All T MVMs, Turnst	ty In Full Uniform. eet Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Frash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, and Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Urine Areas.	85 St-Forest Pkwy	J	Ј030	0700 - 0830
Disinfect All 7	eet Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Frash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, and Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings.	75 St-Elderts Ln	J	J028	0840 - 1010
CTA Room A	•				
CTA Room A Disinfect All U Sweep All Stre Disinfect All T MVMs, Turnst CTA Room A	Urine Areas. eet, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, and Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings.	Cypress Hills	J	J025	1020 - 1150
CTA Room A Disinfect All U Sweep All Stre Disinfect All T MVMs, Turnst CTA Room A Disinfect All U	Urine Areas. eet, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, and Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings.	Cypress Hills Cypress Hills	J	J025 J025	1020 - 1150 1150 - 1220
CTA Room And Disinfect All USweep All Street All Tourist All Tourist All Tourist All USTA Room And Disinfect All USTA Rozzania	Urine Areas. eet, Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, tiles And HEETs. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, and Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 224 of 415 Date: 9/19/2022

1/8/2023 **2023 STAC Winter Pick Pick Effective Date:**

Job#		H	lours		RC	
SC0611 Station South		0700 - 1500			277	
INSTRUCTIONS	\mathbf{S}	STATION	LINE	воотн	HOURS	
	Monday-Friday					
Report On Duty	In Full Uniform.					
Disinfect All Tra MVMs, Turnstile Cta Room And I Disinfect All Uri		Crescent St	J	J024	0700 - 0945	
Tue/Fri: Pick Up Wed: Clean Disi	(10900-0945) It Disinfect Interior And Exterior Of Booth J024. Chemical/ Dry Supplies From Woodhaven Blvd. Restock Chemical /Dry Supplies. Infect Refuse Housing, Disinfect Employees' Toilet And Facility Room.					
Disinfect All Tra MVMs, Turnstile	Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And sh Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, as And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. The Areas.	Norwood Av	J	J023	0955 - 1130	
Mop Floor.	(1030-1130) I Disinfect Interior And Exterior Of Booth J023, Including Control Area. Scrub Walls And					
Lunch		Norwood Av	J	J023	1130 - 1200	
Disinfect All Tra MVMs, Turnstile	Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And sh Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, as And Heet'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet, Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. The Areas.	Cleveland St	J	J022	1210 - 1410	
	Disinfect Interior And Exterior Of Booth J022, Including Control Area.					
1	And Platform Areas. Sweep All Street Mezzanine Stairways. Disinfect All Urine Areas.	Crescent St	J	J024	1420 - 1500	
Report Off Duty		Crescent St	J	J024	1500 -	
	Saturday-Sunday					
Report On Duty	In Full Uniform.					
	scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and ers and trash receptacles. Disinfect all urine areas.	Crescent St	J	J024	0700 - 0850	
	scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and ers and trash receptacles. Disinfect all urine areas.	Norwood Av	J	J023	0900 - 1030	
G	. 1.6 1 1 61 11.6					

Cleveland St J022 1040 - 1230 exterior of canisters and trash receptacles. Disinfect all urine areas. J022 Cleveland St 1230 - 1300

Sweep stairways, scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and J021 1310 - 1440 Van Siclen Av exterior of canisters and trash receptacles. Disinfect all urine areas. Report Off Duty. J024 1500 -Crescent St

Note: Tasks subject to change and/or by chance.

Lunch

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Sweep stairways, scrap mezzanine, platform and empty trash receptacles. Clean and disinfect interior and

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 225 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#
SC0612 Station South	079	00 - 1500		2776
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Perform Listed Duties On The "J" Line Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Broadway Junction	A C	N124	0700 - 0900
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEET'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas. Major Cleaning (1040-1110) Thu: Clean And Disinfect Interior And Exterior Of Booth J021. Scrub Walls And Mop Floor.	Van Siclen Av	J	J021	0910 - 1110
Lunch	Van Siclen Av	J	J021	1110 - 1140
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sand Boxes, MVMs, Turnstiles And HEET'S. Clean Exterior Of Booth Windows. Clean And Disinfect Employees' Toilet, CTA Room And Facility Room. Remove All Stains, Spills And Drag Marks. Remove All Bird Droppings. Disinfect All Urine Areas.	Alabama Av	J Z	J020	1150 - 1350
Major Cleaning (1320-1350) Tue: Clean And Disinfect Interior And Exterior Of Booth J020. Scrub Walls And Mop Floor.				
Perform Listed Duties On The "J" Line Re-Scrap Mezzanine And Platform Areas. Sweep All Street Mezzanine Stairways. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles.	Broadway Junction	A C	N124	1400 - 1500
Report Off Duty.	Broadway Junction	A C	N124	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 226 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0613 Station South	0700 - 1500	2776
INSTRUCTIONS	STATION LINE BOOTH HOURS	
Monday-Frida	ny	
Report On Duty In Full Uniform.		
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Mark And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Root Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Remove All Graffiti And Stickers.	ss. Empty, Clean Clean Exterior m. Clean All Gates Av I I013 0700 - 090	00
Major Duty (0830 – 0900) Wed: Clean And Disinfect Refuse/Canister Housings. Fri: Clean And Organize Cleaners Rooms.		
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Mark And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Follows All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes All Phones. Remove All Graffiti And Stickers.	S. Empty, Clean Clean Exterior acility Room.	10
Major Duty (1040 - 1110) Tue: Clean And Organize Cleaners Rooms. Fri: Clean And Disinfect Refuse/Canister Housings.		
Lunch	Halsey St J J016 1110 - 114	40
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Mark And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Follows All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, All Phones. Remove All Graffiti And Stickers.	ss. Empty, Clean Clean Exterior acility Room.	50
Major Duty (1320-1350) Mon: Clean And Organize Cleaners Room Thu: Clean And Organize Supply Room		
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Correct Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine Areas. Empty All T Receptacles.		00
Report Off Duty.	Gates Av J J013 1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 227 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	Hours		RC#	
SC0613 Station South	0700 - 1500			2776	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Saturday-Sunday					
Report On Duty In Full Uniform.					
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct					
All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers.	Gates Av	J	J013	0700 - 0830	
Major Duty (0800 – 0830) Sat: Clean And Disinfect Interior And Exterior Of Booth J013: Mop Floor, Wipe Walls, Empty Trash Receptacle.					
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect					
All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And	Broadway	A C	N124	0840 - 1020	
Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All	Junction				
Graffiti And Stickers. Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct					
All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers.	Halsey St	J	J016	1030 - 1200	
Major Duty (1130 - 1200)					
Sun: Clean And Disinfect Interior And Exterior Of Booth J016: Mop Floor, Wipe Walls, Empty Trash					
Receptacle. Lunch	Halsey St	J	J016	1200 - 1230	
Sweep All Stairways Including Emergency Exit Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility	Traisey St		3010	1200 1230	
Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers.	Chauncey St	J	J017	1240 - 1410	
Major Duty (1340-1410) Sun: Clean And Disinfect Interior And Exterior Of Booth J017: Mop Floor, Wipe Walls, Empty Trash Receptacle.					
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine Areas. Empty All Trash Receptacles.	Gates Av	J	J013	1420 - 1500	
Report Off Duty.	Gates Av	J	J013	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 228 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	ours		RC#	
SC0614 Station South	07	0700 - 1500			
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Monday-Friday					
Report On Duty In Full Uniform.					
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfed All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Sticker Sweep, Mop, And Disinfect Public Toilets. Restock With Toilet Paper And Hand Soap.	1 S, Myrtle Av	J M Z	J009	0700 - 0900	
Major Duty (0830-0900) Tue: Clean And Organize Cleaners Rooms. Thu: Clean And Disinfect Refuse Area In Cage Underneath Manhattan Bound Stairways.					
Sweep All Stairways, Including Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Public Toilets. Sweep, Mop And Disinfect Elevators 393, 394, And 395.	Flushing Av	Ј М	J007	0910 - 1130	
Major Duty (1100 – 1130)					
Mon: Clean And Organize Cleaners Rooms.					
Lunch	Flushing Av	J M	J007	1130 - 1200	
Sweep All Stairways Including Emergency Exits. Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes And Public Phones. Remove All Graffiti And Stickers.	r Kosciuszko St	J	J012	1210 - 1350	
Major Duty (1320 – 1350)					
Wed: Clean And Organize Cleaners Rooms.					
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks, And Disinfect All Urine.	Myrtle Av	J M Z	Ј009	1400 - 1500	
Report Off Duty.	Myrtle Av	J M Z	J009	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 229 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			Hours RC#		
SC0614 Station South	07	0700 - 1500				
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Saturday-Sunday						
Report On Duty In Full Uniform.						
Report on Buty in Fun Cimionii.						
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Distable All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove A Graffiti And Stickers. Sweep, Mop And Disinfect Public Toilets. Restock With Toilet Paper And Har Soap. Major Duty (0810 – 0840) Sun: Clean And Disinfect Interior And Exterior Of Booth J009: Mop Floor, Wipe Walls, And Empty Receptacle.	And s, Il Myrtle Av ad	J M Z	J009	0700 - 0840		
Sweep All Stairways, Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitar Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Di All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clear Turnstiles, MVMs, Mems, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop And Disinfect Public Toilets. Restock With Toilet Pa And Hand Soap. Sweep, Mop & Disinfect Elevators 393, 394 & 395. Major Duty (1020 – 1050) Sun: Clean And Disinfect Interior And Exterior Of Booth J007: Mop Floor, Wipe Walls And Empty Receptacle.	n All Flushing Av	J М	J007	0850 - 1050		
Lunch	Flushing Av	J M	J007	1050 - 1120		
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Distable All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove A Graffiti And Stickers. Major Duty (1215-1245): Sat: Clean And Disinfect Interior And Exterior Of Booth K017: Mop Floor, Wipe Walls And Empty Receptacle.	And Olimited Central Av	M	K017	1130 - 1245		
Sweep All Stairways, Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks. Empty, Clean And Di All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sandboxes, And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Public Toilets. Restock With Toilet Pand Hand Soap. Major Duty (1335 – 1405) Sat: Clean And Disinfect Interior And Exterior Of Booth J012: Mop Floor, Wipe Walls And Empty Receptacle.	in All aper Kosciuszko St	J	J012	1255 - 1405		
Scrap Mezzanine And Platform Areas. Remove Litter From All Street And Mezzanine Stairways. Cor All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect All Urine Areas. Empty	• • • • • • • • • • • • • • • • • • •	J M Z	J009	1415 - 1500		
Trash Receptacles.	All Myrtle Av	J W Z	3009	1415 - 1500		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 230 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	I	Hours		RC#
SC0615 Station South		0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Remove All Pigeon Droppings. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Sweep, Mop, And Disinfect Elevators 391 & 392.	Marcy Av	J M Z	J001	0700 - 0900
Major Duty (0830-0900) Sun: Clean Booth J001 Interior And Exterior: Mop Floor, Wipe Walls, Empty Trash Receptacle. Tue: Clean And Disinfect Refuse Canister Housings On N/B And S/B Platforms. Wed: Clean And Organize CTA And Supply Rooms.				
Sweep All Stairways, Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers. Major Duty (1010-1040) Sat: Clean Booth J003 Interior And Exterior: Mop Floor, Wipe Walls, Empty Trash Receptacles.	Hewes St	Ј М	J003	0910 - 1040
Mon: Clean And Disinfect Canister Housings/Refuse Rooms. Thu: Clean And Organize CTA And Supply Rooms.	Harris C4	IM	1002	1040 1110
Lunch Sweet All Stainways Same Marganine And Blotform Areas, Connect All Uncenitory Conditions, Disinfect	Hewes St	J M	J003	1040 - 1110
Sweep All Stairways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty, Clean And Disinfect All Trash Receptacles. Scrub Area Around Trash Receptacles And Benches. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee's Toilet And Facility Room. Clean All Turnstiles, MVMs, MEMs, Railings, Ledges, Walls, Signs, Benches, Sand Boxes, And Public Phones. Remove All Graffiti And Stickers.	Lorimer St	J М	J005	1120 - 1320
Major Duty (1250-1320) Sun: Clean Booth J005 Interior And Exterior: Mop Floor, Wipe Walls, Empty Trash Receptacles. Tue: Clean And Disinfect Canister Housings/Refuse Rooms. Fri: Clean And Organize CTA And Supply Rooms.				
Scrap Mezzanine And Platform Areas. Sweep All Street And Mezzanine Stairways. Correct All Unsanitary Conditions: Disinfect All Urine Areas, Remove Feces, Vomit, Spit Marks. Empty Trash Receptacles.	Marcy Av	J M Z	J001	1330 - 1500
Report Off Duty.	Marcy Av	J M Z	J001	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 231 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#			
SC0616 Station South	1500 - 2300			tation South 1500			2776
INSTRUCTIONS	STATION	LINE	воотн	HOURS			
Sunday-Saturday							
Report On Duty In Full Uniform.							
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Middle Village Metropolitan Av	M	K026	1500 - 1615			
RTO Facilities: Empty Trash Receptacles And Clean And Disinfect Toilets.	Middle Village Metropolitan Av	M	K026	1615 - 1645			
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Fresh Pond Rd	M	K025	1655 - 1810			
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Forest Av	M	K024	1820 - 1930			
Lunch	Forest Av	M	K024	1930 - 2000			
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Seneca Av	M	K022	2010 - 2125			
Sweep All Street And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove All Graffiti And Stickers.	Knickerbocker Av	M	K019	2135 - 2250			
Report Off Duty.	Middle Village Metropolitan Av	М	K026	2300 -			

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 232 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
SC0617 Station South	1	500 - 2300		277′
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine, Control Areas And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee's Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	121 St	J	J037	1500 - 1730
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine, Control Areas And Platforms Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee's Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	Woodhaven Blvd	J Z	J031	1740 - 1850
Lunch	Woodhaven Blvd	JΖ	J031	1850 - 1920
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee's Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	111 St	J	J035	1940 - 2100
Sweep Street Stairway And Platform Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Remove All Stains And Drag marks. Disinfect All Urine Areas.				
Major Duty (2210-2250) (Tue/Fri) - P/U Supplies (Chemical/Dry) From J031 Woodhaven Blvd Stock Room. Sat - (Clean Disinfect Refuse Housing) (Mon/Wed) - Clean Disinfect Employee Toilet And Facility Room.	104 St	J	J034	2110 - 2250
Report Off Duty.	121 St	J	J037	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 233 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#
SC0618 Station South	150	0 - 2300		2777
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee's Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	85 St-Forest Pkwy	J	J030	1500 - 1700
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee's Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	75 St-Elderts Ln	J	J028	1710 - 1910
Lunch	75 St-Elderts Ln	J	J028	1910 - 1940
Sweep All Street Mezzanine And Platform Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect All Trash Receptacles. Clean All Ledges, Windows, Refuse Housings, Benches, Sandboxes, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths Windows. Clean And Disinfect Employee's Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Drag Marks. Remove All Pigeon Droppings. Disinfect All Urines Areas.	Cypress Hills	J	J025	1950 - 2150
Major Duty: (2150-2250) Mon: Clean And Disinfect Employees' Toilet And Facility Room. Tue/Fri: Pick Up Dry Chemical Supplies From Woodhaven Stock Room. Wed: Clean S/S Office. Sat: Clean And Disinfect Reduse Housings.	Cypress Hills	J	J025	2150 - 2250
Report Off Duty.	85 St-Forest Pkwy	J	J030	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 234 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	ours		RC#	
SC0619	Station South	1500 - 2300			2777	
INSTRUCTIO	DNS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform.					
	eet And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. nsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove and Stickers.	Van Siclen Av	J	J021	1500 - 1630	
Trash Recepta Turnstiles. Cle EFR, Remove	eet And Platform Stairways. Scrap Mezzanines And Platforms. Empty And Disinfect All cles. Clean All Ledges, Windows And Refuse Housings, Benches, Sandboxes, MVMs can Exterior Of Booth Windows. Clean And Disinfect Employees Toilet, CTA Room, And Pigeon Droppings. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks Urine Areas. Remove All Graffiti And Stickers.	Alabama Av	J Z	J020	1640 - 1930	
Lunch		Alabama Av	JΖ	J020	1930 - 2000	
Receptacles. C	tform Stairways On "J" Line. Scrap Upper Mezzanines And "J" Platforms. Empty Trash Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine e All Graffiti And Stickers.	Broadway Junction	A C	N124	2010 - 2200	
And Platforms Marks And D Major Duty: (Mon/Thu: Cle Tue/Fri: Clear	isinfect All Trash Receptacles. Sweep All Street And Platform Stairways. Scrap Mezzanines St. Empty Trash Receptacles. Correct All Unsanitary Conditions: Remove Feces, Vomit, Spit isinfect Urine Areas. Remove All Graffiti And Stickers. 2230-2300) an And Disinfect Employee Toilet And Employee Facility Room. a And Organize Dry Chemical Storage Room At J021 Van Siclen. and Disinfect Refuse Housings.	Van Siclen Av	J	J021	2210 - 2300	
Report Off Du		Van Siclen Av	J	J021	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 235 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ı	Hours		RC#	
SC0620	Station South	1	1500 - 2300		2776	
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty	/ In Full Uniform.					
•	et And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. sanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove d Stickers.	Hewes St	Ј М	J003	1500 - 1630	
	et And Platform Stairways. Scrap All Mezzanines And Platforms. Empty Trash Receptacles. sanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove d Stickers.	Lorimer St	Ј М	J005	1640 - 1840	
Lunch		Marcy Av	J M Z	J001	1850 - 1920	
Correct All Uns	et And Platform Stairways. Scrap Mezzanines And Platforms. Empty Trash Receptacles. sanitary Conditions: Remove Feces, Vomit, Spit Marks And Disinfect Urine Areas. Remove d Stickers. Sweep, Mop And Disinfect Elevators 391 & 392. Remove Pigeon Droppings levators.	Marcy Av	J M Z	J001	1920 - 2200	
Re-scrap Station	n Platforms And Mezzanine. Empty Trash Receptacles.	Hewes St	J M	J003	2210 - 2300	
Report Off Duty	y.	Hewes St	J M	J003	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 236 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	RC#		
SC0621 Station South		2300 - 0700		2770
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep Stairways, Island Platform And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles. Clean and Disinfect Elevators.	Bedford Av	L	H009	2300 - 0250
Major Duty (0030-0130): Sat: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.				
Lunch	Graham Av	L	H013	0300 - 0330
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles. Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Major Duty (0330-0430): Sun: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing	Graham Av	L	H013	0330 - 0530
Canister.				
Sweep All Stairways, Scrap Island Platform And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions. Clean and disinfect elevators.	Bedford Av	L	H009	0540 - 0700
Report Off Duty.	Bedford Av	L	H009	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 237 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC	
SC0622 Station South	2300 - 0700			2776	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Montrose Ave	L	H017	2300 - 0130	
Major Duty (0030-0130): Sat: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.					
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Grand St	L	H015	0140 - 0300	
Lunch	Grand St	L	H015	0300 - 0330	
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap Station. Major Duty (0330-0430): Sun: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing	Grand St	L	H015	0330 - 0530	
Canister. Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains, Drag Marks, Around & Under Benches & Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage.	Montrose Ave	L	H017	0540 - 0700	
Report Off Duty.	Montrose Ave	L	H017	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 238 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	lours		RC#	
SC0623 Station South	2300 - 0700			2776	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Morgan Ave	L	H019	2300 - 0130	
Major Duty (0030-0130): Sat: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.					
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.	Jefferson St	L	H022	0140 - 0300	
Lunch	Jefferson St	L	H022	0300 - 0330	
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap Station. Major Duty (0330-0430):	Jefferson St	L	H022	0330 - 0530	
Sun: Clean And Disinfect Refuse Room/ Housing Canister And Exterior Of Refuse Room/ Housing Canister.					
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage.	Morgan Ave	L	H019	0540 - 0700	
Report Off Duty.	Morgan Ave	L	H019	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 239 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SC0624 Station South		2300 - 0700			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Satu	rday				
Report On Duty In Full Uniform.					
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfed Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employ Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC R And Wash All Trash Receptacles.	ee's Toilet And	L	H023	2300 - 0100	
Sweep Stairways, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfe Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employ Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC R And Wash All Trash Receptacles.	ee's Toilet And	L	H028	0110 - 0300	
Lunch	Halsey St	L	H028	0300 - 0330	
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings A Handrails. Deck All Mezzanine Platform Stains And Drag Marks, Around And Under Ben Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, I Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap Stational Control of the Company o	ches, Trash Remove Heel Halsey St	L	H028	0330 - 0500	
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Emp Trash Receptacles. Disinfect Urine Areas. Dust Stairway Coping And Ledges. Wipe Down Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon I Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels	MVMs, Panic Drag Marks And Discovery. Scrub	L	H023	0510 - 0700	
Report Off Duty.	DeKalb Av	L	H023	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 240 of 415 Date: 9/19/2022

Job#

SC0625

Station South

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

2300 - 0700

2776

Scool Station South		2500 - 0700		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Monday-Friday				
Report On Duty In Full Uniform.				
Sweep And Scrap All "L" And "M" Platforms And Mezzanines. Empty All Trash Receptacles. Disinfect Urine Areas.	Myrtle Wyckoff Avs	M	H026	2300 - 0030
Close Public Toilets At 2400 Hours.				
Clean, Disinfect, Sweep, Mop And Stock Public Toilets.				
Clean Windows In H026 And Upper Mezzanine. Clean Exterior Window Of Booth H026. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All MVMs, HEETs/HXT Panic Bar Gates, AFC Railings And Turnstiles. Remove All Stickers, Gum And Graffiti. Wipe Down CIC, Free Standing Maps And Public Phones Housings. Polish All Mezzanine And Stairway Railings. Clean And Spot Mop Upper Mezzanine. Clean Tile Walls In Mezzanines.	Myrtle Wyckoff Avs	М	Н026	0030 - 0200
Clean Upper/Lower Landings And Polish ES 332 And ES 333. Remove All Stickers, Graffiti And Residue.	Myrtle Wyckoff Avs	M	H026	0200 - 0300
Lunch	Myrtle Wyckoff Avs	M	H026	0300 - 0330
Sweep Outside Area Around The Head House And The Bus Transfer Ramp .	Myrtle Wyckoff Avs	М	H026	0330 - 0415
Clean And Disinfect EL 396, EL 397 And EL 398 Including Ramps. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Myrtle Wyckoff Avs	M	H026	0415 - 0500
Open Public Toilets At 0500 Hours.				
Clean And Disinfect Employee's Toilet. Clean Facility/Lunch Room.	Myrtle Wyckoff Avs	M	H026	0500 - 0600
Re-Scrap "L" And "M" Platforms And Mezzanines. Empty All Trash Receptacles. Disinfect Urine Areas.	Myrtle Wyckoff Avs	M	H026	0600 - 0700
Report Off Duty.	Myrtle Wyckoff Avs	M	H026	0700 -
Saturday-Sunday				
Report On Duty In Full Uniform.				
Close Public Toilets At 2400 Hours. Clean, Disinfect, Sweep, Mop And Stock Public Toilets.	Myrtle Wyckoff Avs	M	H026	2300 - 2330
Sweep All "M" And "L" Lines Stairways. Scrap "M" And "L" Lines Island Platforms, Mezzanines, Upper/Lower Mezzanine Areas Around Head House, And H027 Mezzanine. Disinfect Urine Areas. Clean Windows In H026 And Upper Mezzanine. Clean Exterior Window Of Booth H026. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All MVMs, HEETs/HXT Panic Bar Gates, AFC Railings, And Turnstiles. Remove All Stickers, Gum And Graffiti. Wipe Down CIC, Free Standing Maps And Public	Myrtle Wyckoff Avs	M	H026	2330 - 0100

Close Public Toilets At 2400 Hours. Clean, Disinfect, Sweep, Mop And Stock Public Toilets.	Avs	M	H026	2300 - 2330
Sweep All "M" And "L" Lines Stairways. Scrap "M" And "L" Lines Island Platforms, Mezzanines, Upper/Lower Mezzanine Areas Around Head House, And H027 Mezzanine. Disinfect Urine Areas. Clean Windows In H026 And Upper Mezzanine. Clean Exterior Window Of Booth H026. Empty, Clean And Disinfect All Trash Receptacles. Wipe Down All MVMs, HEETs/HXT Panic Bar Gates, AFC Railings, And Turnstiles. Remove All Stickers, Gum And Graffiti. Wipe Down CIC, Free Standing Maps And Public Phones Housing. Polish All Mezzanine And Stairway Railings. Clean And Spot Mop Upper Mezzanine. Clean Tile Walls In Mezzanines.	Myrtle Wyckoff Avs	М	H026	2330 - 0100
Sweep All Stairways. Scrap Mezzanines And Platforms. Correct All Unsanitary Conditions. Disinfect Urine Areas, Remove Feces Vomit And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee Toilet And Facility Room. Remove All Graffiti And Stickers.	Knickerbocker Av	M	K019	0110 - 0210
Sweep All Stairways. Scrap Mezzanines And Platforms. Correct All Unsanitary Conditions. Disinfect Urine Areas, Remove Feces Vomit And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Clean Employee Toilet And Facility Room. Remove All Graffiti And Stickers.	Central Av	М	K017	0220 - 0320
Lunch	Central Av	M	K017	0320 - 0350
Sweep Outside Area Around The Head House And The Bus Transfer Ramp .	Myrtle Wyckoff Avs	M	H026	0400 - 0445
Clean And Disinfect EL396, EL397 And EL398 Including Ramps. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors. Open Public Toilets At 0500 Hours.	Myrtle Wyckoff Avs	М	H026	0445 - 0515
Clean And Disinfect Employee's Toilet. Clean Facility/Lunch Room.	Myrtle Wyckoff Avs	M	H026	0515 - 0600
Re-Scrap "L" And "M" Platforms And Mezzanines. Empty All Trash Receptacles. Disinfect Urine Areas.	Myrtle Wyckoff Avs	M	H026	0600 - 0700
Note: Tasks subject to change and/or by chance. Report Off Duty.	Myrtle Wyckoff Avs	M	H026	0700 -

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 241 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	Hours			
SC0626 Station South	23	00 - 0700		277	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Stairways; Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's To Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Read Empty And Wash All Trash Receptacles.	ilet And Wilson Av	L	Н032	2300 - 0125	
Sweep Stairways; Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees To Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Read Empty And Wash All Trash Receptacles.	ilet And Bushwick Av	L	Н033	0135 - 0300	
Lunch	Bushwick Av Aberdeen St	L	Н033	0300 - 0330	
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Me Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Bench Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels And Clean Signage. Re-Scrap Station.	es, Trash Wilson Av	L	Н032	0340 - 0500	
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Trash Receptacles. Disinfect Urine Areas.	Clean All Bushwick Av Aberdeen St	L	Н033	0510 - 0600	
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Trash Receptacles. Disinfect Urine Areas.	Clean All Wilson Av	L	H032	0610 - 0700	
Report Off Duty.	Wilson Av	L	H032	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 242 of 415 Date: 9/19/2022

Pick Effective Date: 2023 STAC Winter Pick 1/8/2023

Job# SC0027 Station South			RC#		
SC0627 Station South			2300 - 0700	DO 0.	277
INSTRUCTIONS	Conden Thomas	STATION	LINE	ВООТН	HOURS
Donald On Dotte In Full Hulf	Sunday-Thursday				
Report On Duty In Full Uniform.					
Perform Listed Duties At Broadway Jct On The "L" Line. Sweep Stairways; Scrap Northbound And Southbound Platforms. Wip Pass, Railings And Metal Handrails. Deck All Mezzanine Platform St And Under Benches, Trash Receptacles. Remove All Graffiti And Stigutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windo Pigeon Droppings.	ains And Drag Marks And Around ckers Upon Discovery. Scrub Platform	Broadway Junction	A C	N124	2300 - 0125
Sweep Stairways, M1A/B-M4A/B. Disinfect Urine Areas. Clean Externation Booth Trash. Clean And Disinfect Refuse Rooms On N/B And S/B P. Equipment: MVMs, Mems Turnstiles, AFC Readers, Entrance Doors,	atforms. Clean And Polish All AFC	Broadway Junction	A C	N124	0135 - 0300
Lunch		Broadway Junction	A C	N124	0300 - 0330
Perform Listed Duties At Broadway Jct On The "L" Line. Sweep Stairways, Scrap Platforms. Wipe Down Walls On Ramp And Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scru Marks, Polish Trash Receptacles, Clean Windows And Clean Signage	Around And Under Benches, Trash b Platform Gutters, Remove Heel	Broadway Junction	A C	N124	0340 - 0505
Deck Mezzanine Around Bench, Trash Receptacles. Clean All Trash l And Scrap Mezzanine.	Receptacles. Clean Windows, Ledges	Broadway Junction	A C	N124	0515 - 0600
Perform Listed Duties At Broadway Jct On The "L" Line. Sweep All Stairways; Scrap Northbound And Southbound Platforms A Trash Receptacles. Disinfect Urine Areas.	And Mezzanine. Empty And Clean All	Broadway Junction	A C	N124	0610 - 0700
Report Off Duty.		Broadway Junction	A C	N124	0700 -
	Friday-Saturday	•	·	•	
Report On Duty In Full Uniform. Perform Listed Duties At Broadway Junction On The "L" Line. Sweep Stairways; Scrap Northbound And Southbound Platforms. Wip Pass, Railings And Metal Handrails. Deck All Mezzanine Platform St And Under Benches, Trash Receptacles. Remove All Graffiti And Stic Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windo Pigeon Droppings.	ains And Drag Marks And Around ckers Upon Discovery. Scrub Platform ws And Clean Signage. Remove all	Broadway Junction	A C	N124	2300 - 0100
Sweep Stairways M1A/B- M4A/B. Disinfect Urine Areas. Clean Ext Booth Trash. Clean And Disinfect Refuse Rooms N/S/B Platforms. CMVMs, MEMs, Turnstiles, AFC Readers And Entrance Doors. Wash	ean And Polish All AFC Equipment:	Broadway Junction	A C	N124	0110 - 0300
Lunch		Broadway Junction	A C	N124	0300 - 0330
Sweep Stairways, Scrap Platforms. Wipe Down Walls On Ramp And Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scru Marks, Polish Trash Receptacles, Clean Windows And Clean Signage	Around And Under Benches, Trash b Platform Gutters, Remove Heel	Sutter Av	L	H037	0340 - 0540
Perform Listed Duties At Broadway Junction On The "L" Line. Sweep All Stairways; Scrap Northbound And Southbound Platforms A Trash Receptacles. Disinfect Urine Areas. Remove all pigeon dropping	* *	Broadway Junction	A C	N124	0550 - 0700
Report Off Duty.		Broadway Junction	A C	N124	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 243 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WINCE THE		Tien Blicetive Butt			1707202.	
Job#		Hours			RC#	
SC0628 Station South		2	2300 - 0700		2776	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Thursday					
Report On Duty	In Uniform.					
Clean Exterior (Facility Room.	s; Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. sh All Trash Receptacles.	Sutter Av	L	Н037	2300 - 0125	
Windows And I	s; Island Platform, And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wash All Trash	East 105 St	L	H040	0135 - 0300	
Lunch		East 105 St	L	H040	0300 - 0330	
1	ways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All es. Disinfect Urine Areas.	Sutter Av	L	Н037	0340 - 0700	
Report Off Duty	y.	Sutter Av	L	H037	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 244 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#
SC0629 Station South	230	0 - 0700		2776
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Clean, Disinfect, Mop, And Stock Public Toilets.	Canarsie Rockaway Pkwy	L	H041	2300 - 0030
Sweep All Stairways. Scrap Island Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Remove Pigeon Droppings From Stairs And Rails.	Atlantic Av	L	H035	0040 - 0250
Sweep Stairways, Scrap Entire Station. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Disinfect Public Toilets. Clean And Polish All Walls And Windows. Empty And Wash All Trash Receptacles. Wipe Down MVMs, HEETs/HXT Panic Bar Gate, AFC Railings And Metal. Clean CTA Room. Clean Round Compactor Area. Clean Outside Station. Compact Trash. Remove And Disinfect Pigeon Droppings By High Wheel And Mezzanine. Wipe Down CIC Freestanding Maps And Public Phones Housings.	Canarsie Rockaway Pkwy	L	H041	0300 - 0430
Lunch	Canarsie Rockaway Pkwy	L	H041	0430 - 0500
Empty Trash. Sweep Stairways, Scrap Platform. Scrap Stairway Ramp Leading To Glenwood Road. Sweep And Scrap Outside HEETs On Glenwood Road. Deck All Mezzanine Platform Stains And Drag Marks Around And Under Benches And Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Clean Windows And Clean Signage. Re-Scrap Station.	Canarsie Rockaway Pkwy	L	H041	0500 - 0700
Report Off Duty.	Canarsie Rockaway Pkwy	L	H041	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 245 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	Hours		RC#
SC0630 Station South	(700 - 1500		277
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways; Scrap Island Platforms And Mezzanine. Disinfect Urine Areas. Clean and Disinfect Elevators. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles.	Bedford Av	L	Н009	0700 - 0900
Major Duty: (0800-0900) Sun :Clean Booth H009 Interior And Exterior Mop Floor, Wash Walls And Dust Ledges.				
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles And AFC Readers. Empty And Wash All Trash Receptacles. Major Duty: (1000-1100)	Graham Av	L	H013	0910 - 1100
Sat: Clean Booth H013 Interior And Exterior, Mop Floors, Wash Walls And Dust Ledges.				
Lunch	Graham Av	L	H013	1100 - 1130
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains, Drag Marks Around, Under Benches And Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels And Clean Signage. Re-Scrap Station. Clean and Disinfect Elevators.	Bedford Av	L	Н009	1140 - 1300
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Graham Av	L	H013	1310 - 1400
Sweep All Stairways, Scrap Island Platform And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Clean And Disinfect Elevators	Bedford Av	L	H009	1410 - 1500
Report Off Duty.	Bedford Av	L	H009	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 246 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#
SC0631 Station South	070	00 - 1500		2770
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phones.	Grand St	L	H015	0700 - 0900
Major Duty: (0700-0830) Sun :Clean Booth H015 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges				
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1000-1030) Sat: Clean Booth H017 Interior And Exterior, Mop Floor Wash Walls, Dust Ledges.	Montrose Ave	L	H017	0910 - 1100
Lunch	Montrose Ave	L	H017	1100 - 1130
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Grand St	L	H015	1140 - 1300
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Montrose Ave	L	H017	1310 - 1450
Report Off Duty.	Grand St	L	H015	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 247 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	lours		RC#	
SC0632 Station South	0700 - 1500		0700 - 1500		2776
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone.	Jefferson St	L	H022	0700 - 0900	
Major Duty: (0700-0745) Sat: Clean Booth H019 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.					
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1015-1100) Sun: Clean Booth H022 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Morgan Ave	L	H019	0910 - 1100	
Lunch	Morgan Ave	L	H019	1100 - 1130	
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Morgan Ave	L	H019	1130 - 1300	
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Jefferson St	L	H022	1310 - 1450	
Report Off Duty.	Jefferson St	L	H022	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 248 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0633 Station South	(700 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone.	DeKalb Av	L	H023	0700 - 0900
Major Duty (0700-0745) Sat: Clean Booth H023 Interior And Exterior. Mop Floor, Wipe Walls, Dust Ledges, Clean Booth Windows And Empty Trash Receptacles.				
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles. Remove, Insert And Clean Interior Of Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1000-1045) Sun: Clean Booth H028 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Halsey St	L	H028	0910 - 1100
Lunch	Halsey St	L	H028	1100 - 1130
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	DeKalb Av	L	H023	1140 - 1300
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Halsey St	L	H028	1310 - 1450
Report Off Duty.	DeKalb Av	L	H023	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 249 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC#	
SC0634 Station South	0700 - 1500			2776	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All "L" Stairways, Scrap "L" Island Platform And H027 Mezzanine Including Unstaffed Areas. Correct All Unsanitary Conditions: Disinfect Urine Areas, Remove Feces, Vomit And Spit Marks. Empty All Trash Receptacles. Remove All Stickers, Gum And Graffiti. Wipe Down CIC Free Standing Maps And Public Phones Housings. Polish All Mezzanine And Stairway Railings. Clean And Spot Mop Underpass And Mezzanine Leading To Refuse Room. Clean Tile Walls In Mezzanine.	Myrtle Wyckoff Avs	M	Н026	0700 - 1100	
Major Duty: 1000-1100 Sat: Major Clean Employee Facility Room Including Walls And Floors. Clean, Disinfect And Restock Employee Toilets. Empty All Trash Receptacles.					
Lunch	Myrtle Wyckoff Avs	M	H026	1100 - 1130	
Scrap Bus Transfer Ramp.	Myrtle Wyckoff Avs	M	H026	1130 - 1200	
Clean And Disinfect EL 396 And EL 397. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep, Remove Gum, And Mop Floor.	Myrtle Wyckoff Avs	M	H026	1200 - 1230	
Sun-Fri: Clean Consolidated Facility Room, Locker Rooms And Lunch Rooms. Clean, Disinfect And Restock Employee Toilets. Empty Trash Receptacles. Sat: Clean Station Supervisor's Office. Mop Floor And Empty All Trash Receptacles.	Myrtle Wyckoff Avs	M	H026	1230 - 1300	
Sweep All "L" Stairways, Scrap "L" Island Platform And H027 Mezzanine Including All Unstaffed Areas. Correct All Unsanitary Conditions: Disinfect Urine Areas, Remove Feces, Vomit And Spit Marks. Empty All Trash Receptacles. Remove All Stickers, Gum And Graffiti. Clean And Disinfect Underpass And Mezzanine Leading To Refuse Room.	Myrtle Wyckoff Avs	M	H026	1300 - 1500	
Report Off Duty.	Myrtle Wyckoff Avs	M	H026	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 250 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
SC0635 Station South	0700 - 1500			2776
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All "M" Stairways. Scrap "M" Island Platform, H026 Mezzanine, Upper Mezzanine And Around Head House. Empty, Clean And Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Remove All Vomit, Feces, Spit Marks And Disinfect Urine Areas. Remove All Stains And Drag Marks On Platforms And Mezzanine. Clean H026 Booth Window And All Windows In H026 Mezzanine And Upper Mezzanine. Wipe Down All AFC Equipment, CIC, Free Standing Maps And Public Phones Housings. Remove All Stickers, Gum And Graffiti. Polish All Mezzanine And Stairway Railings. Clean Tile Walls In Mezzanine. Empty Trash Receptacle In Booth H026.	Myrtle Wyckoff	M	H026	0700 - 1000
Sun: Clean Booth H026: Mop Floor, Wipe Down Walls, Empty Trash Receptacle. Wed: Major Duty Station Supt's Office In Upper Mezzanine. Thu: Major Duty Supt's Office In Upper Mezzanine "M" Line. Clean And Disinfect EL 398 Including Ramp. Clean Glass And Wipe Down Stainless Steel Inside And	Myrtle Wyckoff	M	H026	1000 - 1020
Outside. Sweep And Mop Floors. Remove Pigeon Droppings On Handrails And Ramp. Clean And Disinfect Public Toilets. Restock Toilet Paper And Soap.	Avs Myrtle Wyckoff Avs	M	H026	1020 - 1050
Lunch	Myrtle Wyckoff Avs	M	H026	1050 - 1120
Major Duty: Refuse Room. Clean And Disinfect Interior And Exterior Of Refuse Room.	Myrtle Wyckoff Avs	M	H026	1120 - 1200
Sweep All "M" Stairways, Scrap "M" Island Platform, H026 Mezzanine, Upper Mezzanine And Around Head House. Empty Trash Receptacles. Clean Railings And Metal Handrails. Remove Stains And Drag Marks From Mezzanine Platform, Around And Under Benches And Trash Receptacles. Remove All Graffit And Stickers Upon Discovery. Scrub Gutters, Remove Heel Marks, Polish Trash Receptacles.	Myrtle Wyckoff i Avs	M	H026	1200 - 1500
Report Off Duty	Myrtle Wyckoff Avs	М	H026	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 251 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tiek Eliective Butte		
Job#	Н	lours		RC#
SC0636 Station South	0	700 - 1500		2776
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (0800-0845)	Wilson Av	L	H032	0700 - 0900
Sun: Clean Booth H032 Wilson Avenue Interior And Exterior Mop Floor, Wash Walls, Dust Ledges Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surface, Ad Panels, Benches, And Pay Phone. Major Duty: (1010-1055) Sat: Clean Booth H033 Interior And Exterior, Mop Floor Wash Walls, Dust Ledges.	Bushwick Av Aberdeen St	L	Н033	0910 - 1110
Lunch	Bushwick Av Aberdeen St	L	Н033	1110 - 1140
Dust Stairway Coping And Ledges. Wipe Down MVMs, Panic Bar Gates, AFC Railings And Metal Handrails. Deck All Mezzanine Platform Stains And Drag Marks And Around And Under Benches, Trash Receptacles. Remove All Graffiti And Stickers Upon Discovery. Scrub Platform Gutters, Remove Heel Marks, Polish Trash Receptacles, Wipe Top Of Ad Panels, Clean Signage. Re-Scrap The Station.	Wilson Av	L	H032	1150 - 1320
Sweep All Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Bushwick Av Aberdeen St	L	Н033	1330 - 1450
Report Off Duty.	Wilson Av	L	H032	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 252 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
SC0637 Station South	0	700 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturda	y			
Report On Duty In Full Uniform.				
Sweep Stairways, Scrap Northbound And Southbound Platforms And Ramp On "L" Line. Red Droppings. Disinfect Urine Areas. Scrap And Wipe Down Walls On Ramp And Over Pass, Red Metal Handrails. Deck All Ramp, Platform, Stains, Drag Marks, Around, Under Benches And Receptacles. Remove All Graffiti And Stickers. Scrub Platform Gutters, Remove Heel Marks, Receptacles, Clean Windows And Clean Signage. Clean And Disinfect Employees' Toilet And Room. Empty And Wash All Trash Receptacles. Scrap Upper "J" Mezzanine. Empty And War Receptacles And Major Duty Kiosks.	ailings And I Trash Polish Trash I Facility Broadway Junction	A C	N124	0700 - 1100
Lunch	Broadway Junction	A C	N124	1100 - 1130
Sweep Stairways And Scrap Platforms. Wipe Down Walls On Ramp And Overpass, Railings Handrails On "L" Line. Deck All Mezzanine Platform Stains, Drag Marks, Around And Under And Trash Receptacles. Remove All Graffiti And Stickers. Scrub Platform Gutters, Remove I Polish Trash Receptacles And Clean Signage. Re-Scrap The Station. Clean And Disinfect Em And Employee Facility Room.	er Benches Heel Marks, Junction	A C	N124	1130 - 1250
Major Cleaning (1250-1400) Clean employee toilet and facility room. Clean and organize J- I room.	Line scrubber Broadway Junction	A C	N124	1250 - 1400
Sweep All Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Empty Trash Receptacles. Disinfect Urine Areas.	And Clean All Broadway Junction	A C	N124	1400 - 1500
Report Off Duty.	Broadway Junction	A C	N124	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 253 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	Hours		RC#
SC0638 Station South	0	700 - 1500		2776
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert, Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone.	Sutter Av	L	Н037	0700 - 0900
Major Duty: (0830-0900) Sun: Clean Booth H037 Interior And Exterior, Mop Floor, Wash Walls, Dust Ledges.				
Sweep All Stairways. Scrap Island Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches And Pay Phone. Major Duty: (1100-1130) Sat: Clean Booth H035 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Atlantic Av	L	H035	0910 - 1100
Lunch	Atlantic Av	L	H035	1100 - 1130
Scrap Northbound And Southbound Platforms, And Mezzanine. Sweep Stairways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Atlantic Av	L	H035	1130 - 1300
Scrap Northbound And Southbound Platforms, And Mezzanine. Sweep Stairways. Empty And Clean All Trash Receptacles. Disinfect Urine Areas. Correct All Unsanitary Conditions.	Sutter Av	L	H037	1310 - 1500
Report Off Duty.	Sutter Av	L	H037	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 254 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

				RO	
Job#	Hours				
SC0639 Station South	07	700 - 1500		277	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Northbound And Southbound Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone.	New Lots Av	L	Н039	0700 - 0900	
Major Duty: (0830-0900) Sun :Clean Booth H039 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.					
Sweep All Stairways. Scrap Northbound And Southbound Platform, Overpass And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Clean And Disinfect Elevator 771 & 772 Major Duty: (1030-1100) Sat: Clean Booth H038 Interior And Exterior, Mop Floor, Wash Walls And Dust Ledges.	Livonia Av	L	Н038	0910 - 1100	
Lunch	Livonia Av	L	H038	1100 - 1130	
Sweep All Stairways. Scrap N/B And S/B Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	New Lots Av	L	H039	1140 - 1300	
Sweep All Stairways. Scrap N/B And S/B Platforms And Mezzanine. Empty And Clean All Trash Receptacles. Disinfect Urine Areas.	Livonia Av	L	H038	1310 - 1450	
Report Off Duty.	New Lots Av	L	H039	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 255 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours 0700 - 1500			
SC0640 Station South			POOTH	2776	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform. Sweep All Stairways. Scrap Northbound And Southbound Platforms And Mezzanine. Correct All Unsanitary Conditions: Disinfect Urine Areas And Around Benches, Remove Feces And Vomit. Empty A Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Arou Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles AFC Readers. Remove Stickers And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Clean CTA Room. Clean Round Compactor Area. Clean Outside Station. Compact Trash. Remove All Pigeon Droppings By High Wheel And Mezzanine. Major Cleaning: (0900-0930) Sat: Wash Walls And Disinfect High Entrance Turnstiles/Exit Turnstile. Sun: Clean Booth H041 Interior And Exterior, Including Control Area.	nd	L	H041	0700 - 0930	
Sweep All Stairways. Scrap Island Platform And Mezzanine. Correct All Unsanitary Conditions: Disinfed Urine Areas And Around Benches, Remove Feces And Vomit. Empty And Clean All Trash Receptacles; Remove Insert And Clean Interior And Clean Chrome Top. Disinfect Around Trash Receptacles. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employees Toilet And Facilit Room. Clean And Polish All AFC Equipment: MVMs, MEMs, Turnstiles, AFC Readers. Remove Sticke And Graffiti From Tile Surfaces, Ad Panels, Benches, And Pay Phone. Clean Outside Gated Area Near Station Entrance. Major Duty (1110-1140): Sat: Clean The Interior And Exterior Of Booth H040. Mop Floor, Wipe Walls, Dust Ledges And Remove Garbage.	East 105 St	L	H040	0940 - 1140	
Lunch	East 105 St	L	H040	1140 - 1210	
Sweep Stairways, Scrap Platform, Bus Ramp And Walkway To Glenwood Road And Parking Lot. Scrap Stairway Ramp Leading To Glenwood Road. Sweep And Scrap Outside HEETs On Glenwood Road. De All Mezzanine Platform Stains, Drag Marks, Around And Under Benches And Trash Receptacles. Remo All Graffiti And Stickers Upon Discovery. Clean And Empty Trash Receptacles. Clean Windows. Clean Signage. Re-Scrap The Station. Remove Stickers From Pay Phones And Clean The Base Of Public Phone	Canarsie Rockaway Pkwy	L	H041	1220 - 1500	
Report Off Duty.	Canarsie Rockaway Pkwy	L	H041	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 256 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	RC#		
SC0641	Station South	15	00 - 2300		277
INSTRUCTIO	NS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
	ys, Scrap Island Platforms And Mezzanine. Disinfect Urine Areas. Clean And Disinfect sty And Clean All Trash Receptacles.	Bedford Av	L	H009	1500 - 1720
	ys, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. lean All Trash Receptacles.	Graham Av	L	Н013	1730 - 1800
Lunch		Graham Av	L	H013	1800 - 1830
-	ys, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. ean All Trash Receptacles.	Grand St	L	H015	1840 - 2010
	ys Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. ean All Trash Receptacles.	Montrose Ave	L	H017	2020 - 2150
-	rways Scrap Island Platform And Mezzanine. Empty And Clean All Trash Receptacles. infect Elevators Disinfect Urine Areas.	Bedford Av	L	H009	2200 - 2300
Report Off Du	ty.	Bedford Av	L	H009	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 257 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

					1.0.2020	
Job#		H	RC			
SC0642	Station South	1	500 - 2300		277	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform.					
	ys, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. ean All Trash Receptacles.	Morgan Ave	L	H019	1500 - 1630	
•	ys, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. ean All Trash Receptacles.	Jefferson St	L	H022	1640 - 1815	
Lunch		DeKalb Av	L	H023	1825 - 1855	
•	ys, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. ean All Trash Receptacles.	DeKalb Av	L	H023	1855 - 2030	
	ys, Scrap Northbound And Southbound Platforms, And Mezzanine. Disinfect Urine Areas. ean All Trash Receptacles.	Wilson Av	L	Н032	2040 - 2140	
Sweep Stairwa All Trash Rece	ys, Scrap N/B And S/B Platforms And Mezzanine. Disinfect Urine Areas. Empty And Clean eptacles.	Halsey St	L	H028	2150 - 2250	
Report Off Du	ty.	Morgan Ave	L	H019	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 258 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		F	RC#		
SC0642A	Station South	1	500 - 2300		277
INSTRUCTION	S	STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty	In Full Uniform.				
Empty and dising on station. Swee Empty trash rece ledges, walls, sig	and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. fect all trash receptacles. Dust All Ledges. Clean all MVMs, MEMs, HEETs and chrome p stairways. Sweep and disinfect entryways to station. Eptacle in booth. Clean employee's toilets and facility room. Clean all turnstiles, railings, gas, benches, sandboxes. Entit and stickers in station	Jefferson St	L	H022	1500 - 1900
Lunch		Jefferson St	L	H022	1900 - 1930
Empty and dising chrome on station. Empty trash received.	and mezzanine stairways. Scrap mezzanine and platform areas. Disinfect all urine areas. fect all trash receptacles. Dust All Ledges. Clean all MVMs, MEMs, HEETs, turnstiles and n. Sweep stairways. Sweep and disinfect entryways to station. eptacle in booth. Clean employee's toilets and facility room. Clean all railings, ledges, walls, andboxes. Remove all graffiti and stickers in station.	DeKalb Av	L	H023	1940 - 2250
Report Off Duty	·	Jefferson St	L	H022	2300 -
Report Off Duty	•	Jenerson St	L	11022	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 259 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			1,0,2025		
Job#		Но	RC		
SC0643	Station South	150	0 - 2300		2776
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty	In Full Uniform.				
urine areas. Em	and mezzanine stairways. Scrap mezzanine and platform areas (L, M lines). Disinfect all pty and disinfect all trash receptacles (L, M lines). Dust All Ledges. Clean all MVMs, turnstiles and chrome on station.	Myrtle Wyckoff Avs	M	Н026	1500 - 1800
Sweep stairways	s. Sweep and disinfect entryways to station				
Clean and disin	fect Men and Women public toilets.	Myrtle Wyckoff Avs	M	H026	1800 - 1900
Lunch		Myrtle Wyckoff Avs	M	H026	1900 - 1930
Disinfect all uri receptacles. scru	ways, scrap mezzanine and platform areas (L, M lines). Correct all unsanitary conditions. ne areas, remove feces, vomit, and spit marks. Empty, clean and disinfect all trash ub area around trash receptacles and benches. Empty trash receptacle in booth. Clean ets and facility room. Clean all railings, ledges, walls, signs, benches, sandboxes. Remove all kers in station	Myrtle Wyckoff Avs	M	Н026	1930 - 2300
Report off duty		Myrtle Wyckoff Avs	M	H026	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 260 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC
SC0643A	Station South	150	0 - 2300		277
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Monday-Friday				
Report On Duty	In Full Uniform.				
urine areas. Em	and mezzanine stairways. Scrap mezzanine and platform areas (L, M lines). Disinfect all pty and disinfect all trash receptacles (L, M lines). Dust All Ledges. Clean all MVMs, turnstiles and chrome on station.	Myrtle Wyckoff Avs	M	Н026	1500 - 1800
Sweep stairways	s. Sweep and disinfect entryways to station				
Clean and disin	fect Men and Women public toilets.	Myrtle Wyckoff Avs	M	H026	1800 - 1900
Lunch		Myrtle Wyckoff Avs	M	H026	1900 - 1930
Disinfect all uri receptacles. scru	vays, scrap mezzanine and platform areas (L, M lines). Correct all unsanitary conditions. ne areas, remove feces, vomit, and spit marks. Empty, clean and disinfect all trash ub area around trash receptacles and benches. Empty trash receptacle in booth. Clean ets and facility room. Clean all railings, ledges, walls, signs, benches, sandboxes. Remove all kers in station	Myrtle Wyckoff Avs	M	Н026	1930 - 2300
Report off duty		Myrtle Wyckoff Avs	M	H026	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 261 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STRE WHITEI TER			17072023		
Job#		H	RC		
SC0644	Station South	1	500 - 2300		277
INSTRUCTION	NS .	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Unsanitary Cone Receptacles. Cle	ways Including Emergency Exits, Scrap Mezzanine And Platform Areas. Correct All ditions: Disinfect All Urine Areas, Remove Feces, Vomit, And Spit Marks. Empty All Trash ean Exterior Of Booth Windows And Empty Trash Receptacle In Booth. Remove All ckers. Sweep, Mop And Disinfect EL 393, EL 394, And EL 395.	Flushing Av	Ј М	J007	1500 - 1645
All Urine Areas	ways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect s, Remove Feces, Vomit, And Spit Marks. Clean Exterior Of Booth Windows And Empty le In Booth. Remove All Graffiti And Stickers.	Central Av	M	K017	1655 - 1820
Lunch		Myrtle Av	J M Z	J009	1830 - 1900
All Urine Areas Booth Windows	ways, Scrap Mezzanine And Platform Areas. Correct All Unsanitary Conditions: Disinfect Remove Feces, Vomit, And Spit Marks. Empty All Trash Receptacles. Clean Exterior Of And Empty Trash Receptacle In Booth. Remove All Graffiti And Stickers. Sweep, Mop, Public Toilets. Restock With Toilet Paper And Hand Soap.	Myrtle Av	J M Z	J009	1900 - 2130
	ways, Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Correct All ditions: Disinfect All Urine Areas, Remove Feces, Vomit And Spit Marks Remove All ckers.	Flushing Av	Ј М	J007	2140 - 2300
Report Off Duty	y.	Flushing Av	J M	J007	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 262 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILLITER			1/0/202.		
Job#		H	RC		
SC0645	Station South	15	500 - 2300		277
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Dut Scrap Entire St	y In Full Uniform.	Bushwick Av Aberdeen St	L	Н033	1500 - 1530
Sweep Stairwa Clean Exterior	ys, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Empty And Clean All Trash Receptacles.	Bushwick Av Aberdeen St	L	Н033	1530 - 1700
Clean Exterior	ys, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee's Toilet And Empty And Clean All Trash Receptacles. Wipe Down Walls On Ramp & On Overpass, tal Handrails.	Broadway Junction	A C	N124	1710 - 1900
Lunch		Broadway Junction	A C	N124	1900 - 1930
_	ys Scrap Island Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of Booth Empty Booth Trash. Clean And Disinfect Employee's Toilet And Facility Room. Empty And h Receptacles.	Atlantic Av	L	Н035	1940 - 2140
1	ys Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas. Of Booth Windows And Empty Booth Trash. Empty And Clean All Trash Receptacles.	Sutter Av	L	Н037	2150 - 2250
Report Off Du	ty.	Bushwick Av Aberdeen St	L	Н033	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 263 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ног	ırs		RC#	
SC0646	Station South	1500 - 2300			OTH HOURS 1500 - 1630 1640 - 1810 1820 - 1850	
INSTRUCTION	S	STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
Empty Booth Tra Public Toilets. E	s, Scrap Entire Station. Disinfect Urine Areas. Clean Exterior Of Booth Windows And ash. Clean And Disinfect Employee's Toilet And Facility Room. Clean And Disinfect mpty And Clean All Trash Receptacles. Clean CTA Room. Clean Around Compactor Area. tation. Compact Trash. Remove All Pigeon Droppings By The High Wheel And In The	Canarsie Rockaway Pkwy	L	H041	1500 - 1630	
1	s, Scrap Northbound And Southbound Platforms, Mezzanine, Overpass And Behind Gated tion Entrance. Empty And Clean All Trash Receptacles. Clean And Disinfect Elevators 771	Livonia Av	L	Н038	1640 - 1810	
RTO Facilities: Clean RTO Facil	lities And Empty Trash.	Canarsie Rockaway Pkwy	L	H041	1820 - 1850	
Lunch		Canarsie Rockaway Pkwy	L	H041	1850 - 1920	
	s; Scrap Island Platforms, Mezzanine And Behind Gated Area Outside Station Entrance. In All Trash Receptacles. Remove Stickers And Residue.	East 105 St	L	H040	1930 - 2050	
Sweep Stairways Trash Receptacle	s; Scrap Northbound And Southbound Platforms, And Mezzanine. Empty And Clean All es.	New Lots Av	L	H039	2100 - 2220	
	s, Scrap Entire Station. Empty And Clean All Trash Receptacles.	Canarsie Rockaway Pkwy	L	H041	2230 - 2300	
Report Off Duty		Canarsie Rockaway Pkwy	L	H041	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 264 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou	ırs		RC#
SC0647 Station South		2300	0 - 0700		277.
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform.					
Sweep All Street, Mezzanine and Platform Stairways and outside areas at (including 2 overpasses), platform and elevator ramps. Disinfect all canis All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Uring Exterior Of Booth Windows. Clean And Polish All MVMs, MEMs And Benches. Clean And Remove All Graffiti From All Signs. Sweep Clean, Area And In Front Of EL466, EL467, EL465 And EL464.	r housings on platforms. Empty Areas. Clean Interior And urnstiles. Clean And Disinfect All	Astoria Blvd	N W	R514	2300 - 0130
Clean And Disinfect Pigeon Droppings And Urine Areas In Mezzanine. Turnstiles. Wipe Clean Booth Windows. Sweep All Stairways. Scrap Me Empty All Trash Receptacles. Wipe Clean Benches. Clean Employee Toi	zanine And Platform Areas.	Astoria Ditmars Blvd	N W	R515	0140 - 0300
Lunch	l	Astoria Ditmars Blvd	N W	R515	0300 - 0330
RTO Facilities: In RTO Facilities, Sweep And Mop Dispatcher's Office, Crew/Lunch Roc Empty Trash Receptacles.	n(c) Replenish Paper And Soan	Astoria Ditmars Blvd	N W	R515	0330 - 0420
Sweep Clean, Damp Mop And Disinfect Inside And Area In Front Of EI	66, EL467, EL465 And EL464.				
Re-scrap station. Empty all trash receptacles. Sweep clean and damp mor clean all benches and trash receptacles on station. Re- stock paper product seat covers)		Astoria Blvd	N W	R514	0430 - 0700
Report Off Duty.	A	Astoria Blvd	N W	R514	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 265 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0649 Station South		2300 - 0700		2766
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean And Stock Employees' Toilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash. Remove All Graffiti, Stickers, Sticker Residue And Stains. Clean All MVMs And MEMs, AFC Readers, HPI Units, Emergency Gates, Turnstiles, Ledges, Railing And Signs. Remove All Stains, Spills And Drag Marks On Floors And Stairs. Clean All Public Pay Phones And Station Signage.	45 St	R	C019	2300 - 0230
Major Cleaning: (0030-0230) Wed: Clean/Polish AFC Equipment (MVMs, MEMs, Turnstiles, Readers, HPI/Cai, FDNY Boxes) Chrome, Railings And Gates. Thu: Clean And Disinfect Around And Behind Benches On N/S/B Platforms And C019 Mezzanine. Fri: Clean/Disinfect All Trash Receptacles.				
Lunch	45 St	R	C019	0230 - 0300
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean And Stock Employees' Toilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash. Remove All Graffiti, Stickers, Sticker Residue And Stains. Clean All MVMs And MEMs, AFC Readers, HPI Units, Emergency Gates, Turnstiles, Ledges, Railing And Signs. Remove All Stains, Spills And Drag Marks On Floors And Stairs. Clean All Public Pay Phones And Station Signage. Major Cleaning: (0430-0530) Sun: Clean And Disinfect Around And Behind Benches N/S/B Platforms.	25 St	R	C016	0310 - 0630
Mon: Major Duty N/S/B CTA Slop Sink Rooms. Tue: Clean/Polish AFC Equipment (MVMs, MEMs, Turnstiles, Readers, HPI/CAI, FDNY Boxes) Chrome, Railings And Gates. Sat: Bucket Wash All S/B Stairways- Street Mezzanine. Re-Scrap The Station, Empty Trash Receptacles And Disinfect Receptacles. Correct All Unsanitary	45 St	R	C019	0640 - 0700
Conditions.				
Report Off Duty.	45 St	R	C019	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 266 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SC0650 Station South	1500 - 2300	2760
INSTRUCTIONS	STATION LINE	BOOTH HOURS
Sunday-Saturo	lay	
Report On Duty In Full Uniform.		
Sweep All Stairways. Scrap Mezzanine And N/S/B Platforms. Disinfect All Unsanitary Con And Disinfect Urine Areas On Entire Station. Wipe Down All ESI Digital Screens Through Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, ME And Readers). Clean HPI CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. R And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Cle Booth Windows And Empty Booth Trash. Clean All Station Signage. Major Cleaning Sun: Deck Wash SB Platform And Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dimor: Clean All SB Platform Column Bases & Ad Signs. Tue: Clean & Disinfect Refuse Rooms And Trash Receptacles. Wed: Deck Wash NB Platform Stairway And Tile Walls: Remove Sticker/Residue/Graffiti/IThu: Clean/Polish All AFC On Railings/Gates In All Control Areas Including 52nd St Fri: Clean All NB Platform Column Bases & Ad Signs.	out Stations. EM, Turnstiles Clean eplenish Paper ean Exterior Of 53 St R rt Build Up.	C020 1500 - 1830
Sat: Clean, Disinfect & Remove Graffiti From Benches. Lunch	59 St N R	C021 1840 - 1910
Sweep All Stairways. Scrap Mezzanine, N/S/B, Island Platforms. Disinfect All Unsanitary C Clean And Disinfect Urine Areas On Entire Station. Clean, Disinfect And Restock Unisex F Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, ME And Readers). Clean HPI, CAI, On The Go Kiosk, Ledges, Benches And Map And Frames Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. R And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Cle Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Elevators. Major Cleaning Sun: Deck Wash Sb Platform And Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build Up. Mon: Clean All Sb Platform Column Bases. Tue: Clean & Disinfect Canister Housings And Trash Receptacles On N/S/B Island Platforms Wed: Deck Wash NB Platform Stairway And Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build Up. Thu: Clean/Polish All AFC Railings/Gates In C021 And C022 Control Areas. Fri: Clean All NB Platform Column Bases.	Conditions. Sublic Toilet. EM, Turnstiles Clean Eplenish Paper Ean Exterior Of	C021 1910 - 2250
Sat: Clean And Organize Paper/Chemical Supply Rooms		G000
Report Off Duty.	53 St R	C020 2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 267 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
SC0651 Station South	23	00 - 0700		2772
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform. Sweep All Stairways. Scrap, Clean And Disinfect Mezzanines, Platform And Street Entrance/ Sidew Empty And Disinfect Trash Receptacles. Remove All Graffiti Gum & Stickers. Clean/Disinfect Urine And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT HEET's, AFC Readers, Emergency Gate/Chrome), Railings. Remove Stains, Spills And Drag Marks. Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash. Clean Housin Canister.	Fort Hamilton Pkwy	N	D003	2300 - 0100
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanines, Platform And Street Entrance/ Sidew Empty And Disinfect Trash Receptacles. Remove All Graffiti Gum & Stickers. Clean/Disinfect Uring And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT HEETs, AFC Readers, Emergency Gate/Chrome), Railings. Remove Stains, Spills And Drag Marks. Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash. Clean Housin Canister.	e Areas 's, Clean,	N	D008	0110 - 0310
Lunch	18 Av	N	D008	0310 - 0340
Sweep All Stairways. Scrap, Clean And Disinfect Mezzanines, Platform And Street Entrance/ Sidew Empty And Disinfect Trash Receptacles. Remove All Graffiti Gum & Stickers. Clean/Disinfect Urince And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT HEET's, AFC Readers, Emergency Gate/Chrome), Railings. Remove Stains, Spills And Drag Marks. Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash. Clean Housin Canister.	e Areas I's, Clean, 8 Av	N	D002	0400 - 0600
Re-Scrap Station, Empty Trash Receptacles.	Fort Hamilton Pkwy	N	D003	0610 - 0700
Report Off Duty.	Fort Hamilton Pkwy	N	D003	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 268 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	1	Hours		RC#
SC0652 Station South	2	2300 - 0700		277
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Wipe Down Benches, Sandboxes And Canister Housings. Clean All MVM's, MEM's, AFC Equipment & Turnstiles. Disinfect Station. Bucket Wash Pigeon Droppings On Platforms. Clean Employees' Toilet And Facility Room. Major Cleaning (2400-0100)	Bay Pkwy	N	D010	2300 - 0100
SAT: Clean & Disinfect Canister Housings.				
Sweep All Stairways. Scrap Platforms And Mezzanine, Including Entrance From Station To Curb. Empty And Disinfect Trash Receptacles. Clean Employees' Toilet And Facility Room. Clean Housing Canister.	20 Av	N	D009	0110 - 0230
Lunch	20 Av	N	D009	0230 - 0300
Disinfect Station. Bucket Wash Pigeon Droppings. Clean All MVM's, MEM's, AFC Equipment & Turnstiles. Clean The Interior/Exterior Of The Booth Windows.	20 Av	N	D009	0300 - 0350
Sweep All Stairways. Scrap Mezzanine And Platform Areas Including Sidewalk To Curb. Empty And Disinfect Trash Receptacles. Disinfect Station. Bucket Wash Pigeon Droppings. Wipe Down Benches, Sandboxes And Canister Housings. Clean HEET Reader At Highlawn Avenue Entrance. Clean All MVM's MEM's, AFC Equipment & Turnstiles. Clean The Interior/Exterior Of The Booth Windows. Clean Employees' Toilet. RTO Facility At Highlawn Ave Entrance (0430-0500) Clean RTO Facility And Empty Trash, Major Cleaning (0500-0600) SUN: Clean & Disinfect Canister Housings.	Kings Hwy	N	D012	0400 - 0600
Re-Scrap The Station, Including Entrance To Curb. Clean Interior/Exterior Of Booth Windows. Empty And Disinfect Trash Receptacles.	Bay Pkwy	N	D010	0610 - 0700
Report Off Duty.	Bay Pkwy	N	D010	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 269 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#			Hours		RC
SC0653 Station South			2300 - 0700		277
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Platforms And Mezzanine Including Sidewalk Trash Receptacles. Disinfect Station. Bucket Wash Pigeon Droppings On Pla MEM's, AFC Equipment, Swipe Heads & Turnstiles. Clean The Interior/External Clean Employees' Toilet And Facility Room. Cleaning Of Corrugated "Q" Page 1987.	tforms. Clean All MVM's, erior Of The Booth Windows.	86 St	N	D016	2300 - 0130
Major Cleaning (0100-0130) SAT: Clean & Disinfect Canister Housing.					
Sweep All Stairways. Scrap Mezzanine And Platform Areas Including Sidew Bucket Wash Pigeon Droppings On Platforms. Clean Employees' Toilet. Cle And MEM's, AFC Equipment, Swipe Heads & Turnstiles At Avenue U. Clea Booth Windows.	an HEET's, Readers, MVM's	Avenue U	N	D015	0140 - 0300
Lunch		Avenue U	N	D015	0300 - 0330
Re-Scrap And Disinfect The Station. Empty Trash Receptacles. Cleaning Of Cleaning Of Canister Housing.	Corrugated "Q" Panels.	86 St	N	D016	0340 - 0455
Sweep All Stairways. Scrap Platforms And Mezzanine Including Sidewalk Torash Receptacles. Disinfect Station. Bucket Wash Pigeon Droppings On Plate MEM's, AFC Equipment, Swipe Heads & Turnstiles. Clean The Interior/External Clean Employees' Toilet And Facility Room. Cleaning Of Corrugated "Q" Paramajor Cleaning (0600-0630)	tforms. Clean All MVM's, erior Of The Booth Windows.	Bay 50 St	D	E016	0515 - 0640
SAT: Clean & Disinfect Canister Housing.		86 St	N	D016	0700 -
Report Off Duty.		90 St	IN	D016	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 270 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC#
SC0654	Station South	070	0 - 1500		2773
INSTRUCTIO	DNS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform.				
Disinfect All	irways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Trash Receptacles. Disinfect Entire Station. Dust All MVMs And Turnstiles. Remove Debris om In And Around Sandboxes. Clean And Disinfect Toilets. Remove Stains From Floors.				
-	s: Top Clean Dispatcher's Office, Crew /Lunch Room(s). Clean All Toilets. Replenish Paper And Trash Receptacles.	Astoria Ditmars Blvd	N W	R515	0700 - 0900
	nd Disinfect Interior/Exterior Of Booth R515, Including Control Area.				
Disinfect All Trom In And Windows. Rer	irways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And Irash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash Around Sandboxes. Clean And Disinfect Toilets. Empty Booth Trash And Clean Booth nove Stains From Floors. Remove Pigeon Droppings. Clean Employee Restroom And p Clean, Damp Mop And Disinfect Inside And Area In Front Of EL466, EL467, EL465 And	Astoria Blvd	N W	R514	0915 - 1110
Major Duty (1					
	d Disinfect Interior/Exterior Of Booth R514, Including Control Area.	30 Av	N W	R513	1120 - 1150
Lunch Sween All Sta	irways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty, Clean And	30 AV	IN W	K313	1120 - 1130
Disinfect All Trom In And Trash. Remov	Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles. Remove Debris And Trash Around Sandboxes. Clean And Disinfect Toilets. Clean Booth Windows And Empty Booth e Stains From Floors. Remove Pigeon Droppings. Clean Glass Panels In Mezzanine And anels Around All Platform And Street Stairways.	30 Av	N W	R513	1150 - 1350
Major Duty (1 Thu: Clean A	250-1350) and Disinfect Interior/Exterior Of Booth R513, Including Control Area.				
Scrap Mezzan	ine, Empty Trash Receptacles Including RTO Crew/Lunch Room. Disinfect Urine Areas.	Astoria Ditmars Blvd	N W	R515	1400 - 1500
Report Off Du	ıty.	Astoria Ditmars Blvd	N W	R515	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 271 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SC0655 Station South		0700 - 1500		2773
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty And Bucket Wash Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles, Handrails, Benches And Ledges. Remove Debris And Trash From Pipe Chamber Rooms, Also From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Waste Baskets. Remove Stains From Walls And Floors. Remove Pigeon Droppings. Clean Station Signs. Wipe Glass Panels Around All Platform And Street Stairways.	Broadway	N W	R512	0700 - 0900
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty And Bucket Wash Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles, Handrails, Benches And Ledges. Remove Debris And Trash From Pipe Chamber Rooms, Also From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Waste Baskets. Remove Stains From Walls And Floors. Remove Pigeon Droppings. Clean Station Signs. Wipe Glass Panels Around All Platform And Street Stairways.	36 Av	N W	R511	0910 - 1110
Major Duty: (1010-1110)				
Sat: Clean Booth R511 Interior And Exterior, Including Control Area.				
Lunch	39 Av	N W	R510	1120 - 1150
Sweep All Stairways And Outside Areas, Scrap Entire Station, Including All Rooms. Empty And Bucket Wash Trash Receptacles. Disinfect Entire Station. Clean All Turnstiles, Handrails, Benches And Ledges. Remove Debris And Trash From Pipe Chamber Rooms, Also From In And Around Sandboxes. Clean And Disinfect Toilets. Empty Waste Baskets. Remove Stains From Walls And Floors. Remove Pigeon Droppings. Clean Station Signs. Wipe Glass Panels Around All Platform And Street Stairways.	39 Av	N W	R510	1150 - 1350
Major Duty: (1250-1350)				
Sun: Clean Booth R510 Interior And Exterior, Including Control Area.				
Re-Scrap The Entire Station. Disinfect The Mezzanine. Empty All Trash Receptacles.	Broadway	N W	R512	1400 - 1500
Report Off Duty.	Broadway	N W	R512	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 272 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		lours		RC#
SC0656 Station South	0	700 - 1500		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday	1			
Report On Duty In Full Uniform.				
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)				
Sweep All Street Stairways, Outside Areas Around Ka Rail, Clean And Disinfect Urine Areas. Scrap Mezzanines And Platforms, Remove Urine And Feces From Designated Locations. Spot Mop And Remove Stains From Floor On Platform And Mezzanines. Remove Stain From Floor Around The Trash Receptacles Within The Station. Clean And Wipe Down Exterior Of All The Trash Receptacles And Chrome Areas Inside The Trash Receptacles. Remove Graffiti From Tiles Wall And Advertising Posters On S/B And N/B Platforms. Remove Stickers, Residue And Graffiti From Signage On Platform Columns. Wipe Down And Clean With Graffiti Remover. Spot Mop All Street Stairways Landing S/E And N/E Both Sides Of The Entrances. Clean, Mop And Disinfect Employee Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. (Must Be Done 7 Days)	Bergen St	F G	N532	0700 - 0900
Major Cleaning (0900-1000)				
Sun/Tue/Thu: Clean And Polish All MVMs, MEMs, Mc Reader, Service Gates And Turnstiles Within The Station. Clean And Polish Cic Boards In Mezzanines And Wipe Down All Advertising Posters On Platforms.				
Mon/Wed/Fri: Clean And Disinfect Employee Toilet And Efr. Mop Floor, Wipe Down Tiles Wall And Wash Toilet Bowl And Sink Inside Employee Toilet. Mop Floor, Clean Microwave, Refrigerator And Quench Water Cooler Inside Efr.	Bergen St	F G	N532	0900 - 1000
Sat: Major Cleaning Inside Booth N532, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.				
Lunch	Bergen St	F G	N532	1000 - 1030
Scrap Mezzanine And Outside Area. Clean And Disinfect Urine And Feces From Designated Locations. Scrap Upper Mezzanines And S/B And N/B Platforms. Empty Trash Receptacles. Clean And Wipe Down Exterior Of The Trash Receptacles Including Trash Receptacles Chromes. Spot Mop And Remove Stains Around The Trash Receptacles And Sand Boxes. Remove Graffiti, Stickers And Residue From Signage On Platform Including All Chrome Windows On Platforms. Clean And Wipe Down All Hpi Units. Clean And Disinfect Urine Areas. Finally Sweep All Stairways Leading To Mezzanine From Platforms. Clean, Mop And Disinfect Employee'S Toilet And Empty Trash Can. Clean And Wipe Down Exterior Of The Booth Windows, Mop Booth Floor And Empty Trash Receptacles. Open Service Door At Outside Area And Sweep, Clean Remove All Trash Through By Customers. (Must Be Done 7 Days) Major Cleaning: (No Exceptions)	Smith 9 Sts	F G	N536	1045 - 1300
Sun: Major Cleaning Inside Booth N536, Clean And Wipe Down All Interior Including Windows. Must Clean And Wipe Dust From Base Heaters On Wall. Mop Floor And Empty Trash Receptacles. Mop And Disinfect Outside The Booth Ledges.	G ::1 0 G		N527	1200 1400
Mon/Wed/Fri: Clean And Polish All Chrome Windows Frame On N/B Platform Including Stainless Steel Doors On Platform.	Smith 9 Sts	F G	N536	1300 - 1400
Tue/Thu/Sat: Clean And Polish All Chrome Windows Frame On S/B Platform Including Stainless Steel Doors On Platform.				
Major Cleaning: (No Exceptions) Clean And Disinfect Pigeon Drop From N/B Platform Areas. Must Be Spot Mop.	Smith 9 Sts	F G	N536	1400 - 1445
Report Off Duty.	Bergen St	F G	N532	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 273 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours
SC0657 Station South	1500 - 2300 27
INSTRUCTIONS	STATION LINE BOOTH HOURS
Sunday-Saturd	ay
Report On Duty In Full Uniform.	
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And D Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop En And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railing And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Flo All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And Conditions.	mployees Toilet chauncey St J J017 1500 - 1630 ss, Stairways or Areas. Clean
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And D Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop En And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railing And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Flo All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And Conditions.	mployees Toilet gs, Stairways oor Areas. Clean J J016 1640 - 1810
Lunch	Halsey St J J016 1810 - 1840
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And D Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop En And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railing And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Flo All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And C	mployees Toilet gs, Stairways oor Areas. Clean J J013 1850 - 2020
Sweep All Stairways. Scrap Mezzanine Platforms And Outside Areas. Empty, Clean, And D Trash Receptacles. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep, And Mop En And Facility Room. Clean Booth Windows. Remove All Pigeon Droppings From All Railing And Platforms. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Flo All MVMs, MEMs, Turnstiles And Metro Card Reader. Remove All Stickers/Graffiti And Control of the All MVMs.	mployees Toilet gs, Stairways or Areas. Clean lean Residue. Kosciuszko St J J012 2030 - 2200
Sweep All Stairways. Scrap Mezzanine And Platforms. Empty All Trash Receptacles.	Chauncey St J J017 2210 - 2300
Report Off Duty.	Chauncey St J J017 2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 274 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		H	ours		RC#
SC0658	Station South	07	700 - 1500		276
INSTRUCTION	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Full Uniform.				
Conditions. Emp MEM's, Turnstil Clean Employee Restroom/Toilet. Marks And Stain Station Signage. Major Cleaning	ways. Scrap All Mezzanines And N/S/B Island Platforms. Disinfect All Unsanitary by And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, es And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. s' Facility Room And Cleaners' Room. Clean, Disinfect Employees' And Unisex Public Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag as. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Clean And Disinfect Urine Areas On Entire Station. Clean And Disinfect All Elevators.	59 St	N R	C021	0700 - 0900
Sweep All Stair Wipe Down All Clean And Polis Kiosk, Ledges, l Disinfect Emplo Sticker Residue,	ways. Scrap All Mezzanines And N/S/B Platforms. Disinfect All Unsanitary Conditions. ESI Digital Screens Throughout Station. Empty And Disinfect All Trash Receptacles. h AFC Equipment (MVM's, MEM's, Turnstiles And Readers). Clean HPI/CAI, On The Go Benches, Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean, yees' Restroom/Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. In Signage. Clean And Disinfect Urine Areas On Entire Station.	53 St	R	C020	0910 - 1100
Major Cleaning	(1010-1100)				
	th C020 Interior And Exterior, Control Area.				
Lunch		53 St	R	C020	1100 - 1130
Wipe Down All Clean And Polis Kiosk, Ledges, I Disinfect Emplo Sticker Residue, Clean All Statio	ways. Scrap All Mezzanines And N/S/B Platforms. Disinfect All Unsanitary Conditions. ESI Digital Screens Throughout Station. Empty And Disinfect All Trash Receptacles. h AFC Equipment (MVM, Mem, Turnstiles And Readers). Clean HPI/CAI, On The Go Benches, Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean, yees' Restroom/Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. In Signage. Clean And Disinfect Urine Areas On Entire Station.	Bay Ridge Av	R	C023	1140 - 1330
Major Cleaning					
	oth C023 Interior And Exterior. Tation, Sweep All Stairways, Empty And Disinfect Trash Receptacles. Correct All				
•	litions. Clean And Disinfect Unisex Public Toilet. Clean And Disinfect All Elevators.	59 St	N R	C021	1340 - 1500
Report Off Duty		59 St	N R	C021	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 275 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ı	Hours		RC#
SC0659	Station South		0700 - 1500		276
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty In F	full Uniform.				
Conditions. Empty A Turnstiles And Read Employees' Facility Supplies. Remove Gr	atform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary and Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, ers). Clean HPI/CPI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Restock Papers raffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth y Booth Trash. Clean All Public Phones & Station Signage.	Union St	R	C010	0700 - 0900
Major Cleaning: (07)	15-0800) nfect Interior/Exterior Of C010 Booth.				
Sweep Street And Pl Conditions. Empty A Turnstiles And Read Clean Employees' Fa Papers Supplies. Ren	atform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary and Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, ers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. acility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Restock nove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Empty Booth Trash. Clean All Public Phones & Station Signage.	25 St	R	C016	0910 - 1110
	effect Interior/Exterior Of C016 Booth.				
Lunch		25 St	R	C016	1110 - 1140
Conditions. Empty A Turnstiles And Reade HPI/CAI, On The Go And Cleaners' Room Stickers, Sticker Res	atform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary and Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, ers). Clean All Digital Screens On N/S/B Platforms And All Control Areas. Clean Kiosk, Ledges, Benches And Map And Frames. Clean Employees' Facility Room at Clean And Disinfect Employees' Toilet. Restock Papers Supplies. Remove Graffiti, idue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth blic Phones & Station Signage.	Prospect Av	R	C014	1150 - 1350
Major Cleaning: (120 Sun: Clean And Disi	00-1250) nfect Interior/Exterior Of C014 Booth.				
Sweep Street And Pl	atform Stairways. Re-Scrap Mezzanine And Platforms. Disinfect All Unsanitary and Disinfect All Trash Receptacles.	Union St	R	C010	1400 - 1500
Report Off Duty.	2.0.m.cc. in italia recopracios.	Union St	R	C010	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 276 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SC0660 Station South	1500 - 2300			2766	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanine And Platform Island. Disinfect All Unsanitary Conditions. Empt And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's, HX' Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map A Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage Clean And Disinfect All Urine Areas. Clean And Disinfect All Elevators.	T's, And	R	C025	1500 - 1800	
Major Cleaning (1500-1600) Sun: Deck Wash All Platform S/W'S And Surrounding Tile Walls. Mon: Clean & Disinfect Refuse Room & Trash Receptacles And Canister Housings Tue: Clean All Platform Column Bases On Island Platforms. Wed: Deck Wash All Street S/W's Thu: Clean/Polish All AFC/Railings/Gates In C025 & 85 St Control Areas. Fri: Clean Temporary Facility Room On 85 St Unpaid Mezzanine.					
Lunch	86 St	R	C025	1800 - 1830	
Sweep All Stairways. Scrap Mezzanine And Platform Island. Disinfect All Unsanitary Conditions. Empt And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, HEET's HXT Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' And Public Toilets. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Ma And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Urine Areas.	Γs, And	R	C027	1840 - 2100	
Major Cleaning (1930-2030) Mon: Clean & Disinfect Station Supervisor's Office. Wed: Clean, Remove Clutter, Organize Paper And Chemical Storage Rooms. Thu: Clean/Polish All AFC/Railings/Gates In C027 & C028 Mezzanines.					
RTO Facilities: Clean Locker Rooms, Dispatcher Offices And Lunch Room. Clean, Mop & Re-Stock Employee'S Toilet Empty And Disinfect Trash Receptacles.	t. Bay Ridge 95 St	R	C027	2100 - 2220	
Sweep All Stairways, Re-Scrap Mezzanine And Island Platforms. Empty Trash Receptacles And Disinfe All Unsanitary Conditions.	Bay Ridge 95 St	R	C027	2220 - 2250	
Report Off Duty.	86 St	R	C025	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 277 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	Hours			
SC0661 Station South	0700 - 1500			2772	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canister Housings.					
MAJOR CLEANING: (0800-0900)	8 Av	N	D002	0700 - 0900	
SUN: Clean Interior/Exterior Of Service Booth D002 Including					
Control Areas (0830-0900).					
MON: Clean & Disinfect Canister Housings (0830-0900)					
TUE: Clean & Disinfect D002 Employees' Toilet & Facility Room. THU: Clean & Disinfect D002 Employees' Toilet & Facility Room.					
SAT: Clean & Disinfect Dooz Employees Tollet & Facility Room.					
Sweep All Stairways, Scrap Platforms And Mezzanine Including Sidewalk To Curb. Empty And Disinfect Trash Receptacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean Employees' Toilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash.					
MAJOR DUTY: (1010-1110)					
SUN: Clean Interior/Exterior Of Service Booth D003 Including Control Areas (1040-1110).	Fort Hamilton	N	D003	0910 - 1110	
MON: Clean & Disinfect Canister Housings (1040-1110).	Pkwy				
TUE: Clean & Disinfect D003 Employees' Toilet & Facility Room					
(1040-1110).					
THU: Clean & Disinfect D003 Employees' Toilet & Facility Room. Disinfect Entire Station.					
SAT: Clean & Disinfect Canister Housings (1040-1110).					
Lunch	Fort Hamilton	N	D003	1110 - 1140	
	Pkwy	1,	2005	1110 1110	
Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles.	10 4	N	D009	1200 1200	
Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canister Housings.	18 Av	N	D008	1200 - 1300	
Re-Scrap The Station, Empty And Disinfect Trash Receptacles.	8 Av	N	D002	1310 - 1500	
1 , 1,			D002	1500 -	
Report Off Duty.	8 Av	N	D002	1300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 278 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC#	
SC0662 Station South			0700 - 1500			
INSTRUCTIO	ONS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Du	ty In Full Uniform.					
Station. Wipe Equipment Ind Marks. Clean, ELE 739. Cle	nirways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Disinfect Down Benches, Sandboxes And Canister Housings. Clean Public Toilets. Clean All AFC cluding Swipe Head Readers In Unstaffed Control Areas. Remove All Stains, Spills And Drag Mop And Disinfect ELE 738 And an And Mop Superintendent And Supervisors Office.	New Utrecht Av		N	D005	0700 - 0900
MON: Clean WED: Clean Floor. I THU: Clean & FRI: Clean I	ANING: (0800-0900) And Disinfect Employees' Facility Room And Toilet. And Disinfect D005 Public Toilets. Sweep And Mop Empty Trash Receptacles. & Disinfect Canister Housing (0830-0900). Booth D005 Interior And Exterior Including Control urnstiles And Railings.					
D005 62 Stree Sweep All Sta Station. Wipe Swipe Head F		New Utrecht Av	N	D005	0910 - 1000	
Lunch	7 1	New Utrecht Av	N	D005	1000 - 1030	
Clean Exterior Disinfect State Remove All S Major Cleanir	nirways. Scrap Platforms And Mezzanine Areas. Empty And Disinfect Trash Receptacles. or Of Booth Windows And Empty Trash. Clean Employees' Toilet And Facility Room. ion. Clean All AFC Equipment Including Swipe Head Readers In Unstaffed Control Areas. Stains, Spills And Drag Marks.	55 St	D	E005	1040 - 1330	
Thu: Clean B Area, Te Fri: Clean &	nd Disinfect Employees' Facility Room And Toilet. Booth E005 Interior And Exterior Including Control Burnstiles And Railings. Disinfect Canister Housing. (1300-1330)					
Re-Scrap The Public Toilets	Station, Empty And Disinfect Trash Receptacles. Clean Exterior Of Booth Windows. Clean	New Utrecht Av	N	D005	1340 - 1500	
Report Off Di		New Utrecht Av	N	D005	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 279 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	lours		RC#
SC0663 Station South	0	0700 - 1500		
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacle Clean Exterior Of Booth Windows And Empty Trash. Clean Employees' Toilet And Facility Room. Disinfect Station. Wipe Down Benches, Sandboxes And Canisters Housings. Clean All AFC Equipm Including Swipe Head Readers In Unstaffed Control Areas. Clean Canister Housing.				
RTO Facility At Highlawn Ave Entrance (0840-0920) Clean RTO Facility And Empty Trash,	Kings Hwy	N	D012	0700 - 0920
 Major Cleaning: (0810-0830) Mon: Clean And Disinfect Employees' Facility Room And Toilet. Disinfect The Entire Station. Wed: Clean Booth D012 Interior And Exterior Including Control Area, Turnstiles And Railings. 				
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Cle Exterior Of Booth Windows And Empty Trash. Clean Employees' Facility Room And Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canister Housings. Clean All AFC Equipment Including Swipe Head Readers In Unstaffed Control Areas. Clean Canister Housing.	ect			
Major Cleaning: (1050-1150) Thu: Clean And Disinfect Employees' Facility Room And Toilet. Disinfect The Entire Station. Fri: Clean Booth D010 Interior And Exterior Including Control Area,	Bay Pkwy	N	D010	0930 - 1150
Lunch	Bay Pkwy	N	D010	1150 - 1220
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Disinfect Trash Receptacles. Cle Exterior Of Booth Windows And Empty Trash. Clean Employees' Facility Room And Toilet. Disinfect Station. Wipe Down Benches, Sandboxes And Canisters Housings.	an			
 Major Cleaning: (1350-1450) Tue: Clean Booth D009 Interior And Exterior Including Control Area, Turnstiles And Railings. Thu: Clean & Disinfect Canister Housings. Fri: Clean And Disinfect Employees' Facility Room And Toilet. Disinfect The Entire Station. 	20 Av	N	D009	1230 - 1450
Report Off Duty	Kings Hwy	N	D012	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 280 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ŀ	Hours		RC#
SC0664	Station South	(0700 - 1500		
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Du	ıty In Full Uniform.				
Clean Exterio Disinfect Stat	airways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles or Of Booth Windows And Empty Trash. Clean Employees' Toilet And Locker Room. ion. Wipe Down Benches, Sandboxes And Canisters Housings. Clean MVM's & MEM's isinfect Interior And Exterior Canister Housing. Remove Gum, Stickers, Graffiti Upon		N	D016	0700 - 0900
Fri: Clean Bo	ng: (0800-0900) oth D016 Interior And Exterior Including Control rnstiles And Railings.				
Trash Recepta Employees' To & MEM's. Cl	airways, Scrap Platforms And Mezzanine Including Sidewalk To Curb. Empty And Disinacles. Wipe Down Canister Housings, Sandboxes And Benches. Disinfect Station. Clean oilet And Facility Room. Clean Exterior Of Booth Windows And Empty Trash. Clean Mean Swipe Heads In Unstaffed Control Areas. Clean And Disinfect Interior And Exteriorsing. Remove Gum, Stickers And Graffiti Upon Discovery.	IVM's			
		Avenue U	N	D015	0910 - 1110
Mon: Clean E At Aver Wed: Clean E	ng: (1010-1110) Employees' Facility Room And Toilet. Clean HEET's nue T. Disinfect The Entire Station. Booth D015 Interior And Exterior Including Control furnstiles And Railings.				
Lunch		Avenue U	N	D015	1110 - 1140
Clean Exterio Disinfect Stat	airways. Scrap Mezzanine And Platforms Areas. Empty And Disinfect Trash Receptacles or Of Booth Windows And Empty Trash. Clean Employees' Toilet And Locker Room. ion. Wipe Down Benches, Sandboxes And Canisters Housings. Clean MVM's And MEM is infect All Pigeon Droppings On The Entire Station. Remove Gum, Sticker And Graffit	ſs.	D	E016	1200 - 1440
Tues: Clean E	ng: (1300-1400) Booth E016 Interior And Exterior, Mop And Wipe All Ledges.				
Report Off D	uty.	86 St	N	D016	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 281 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours			
SC0665 Station South	150	00 - 2300		277	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Urine Areas. Clean Interior And Exterior Of Booth Windows. Clean All MVMs, MEMs And HEETs. Clean And Remove All Graffiti On Signs.	Astoria Ditmars Blvd	N W	R515	1500 - 1700	
RTO Facilities: Sweep And Mop Clean Dispatcher's Office, Crew/Lunch Room(s). Clean All Toilets. Replenish Paper And Soap. Empty Trash Receptacles.	d				
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Urine Areas. Clean Interior And Exterior Of Booth Windows. Clean All MVMs, MEMs And HEETs. Clean And Remove All Graffiti On Signs. Clean And Disinfect Employee's Toilets. Clean Glass Panels In Mezzanine Area(S).	Broadway	N W	R512	1710 - 1915	
Lunch	Broadway	N W	R512	1915 - 1945	
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles. Clean And Disinfect Pigeon Droppings And Urine Areas. Clean All Graffiti From Signs. Clean All MVMs And Disinfect All Benches. Clean And Bucket Wash NB And SB Canister Housings.	30 Av	N W	R513	1950 - 2150	
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Empty All Trash Receptacles Including RTC Crew/Lunch Room.	Astoria Ditmars Blvd	N W	R515	2200 - 2300	
Report Off Duty.	Astoria Ditmars Blvd	N W	R515	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 282 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	RC			
SC0666	Station South	15	500 - 2300		2773	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
Receptacles. Cl	rs, Scrap Platforms, And Mezzanines. Disinfect Entire Station. Empty And Clean Trash ean Employee Restroom And Facility Room. Sweep Clean, Damp Mop And Disinfect Inside ont Of EL466, EL467, EL465 And EL464.	Astoria Blvd	N W	R514	1500 - 1620	
Receptacles. Re	rs, Scrap Platforms And Mezzanines. Disinfect The Entire Station. Empty And Clean Trash move Pigeon Droppings. Wipe Clean Glass Panels On Platform And Mezzanine Stairways. Restroom And Facility Room.	39 Av	N W	R510	1630 - 1755	
Lunch	•	36 Av	N W	R511	1800 - 1830	
Receptacles. Re	rs, Scrap Platforms And Mezzanines. Disinfect The Entire Station. Empty And Clean Trash move Pigeon Droppings. Wipe Clean Glass Panels On Platform And Mezzanine Stairways. Restroom And Facility Room.	36 Av	N W	R511	1830 - 2050	
Clean And Disi Pigeon Droppin	rs, Scrap Platforms And Mezzanines. Clean Toilets. Disinfect The Entire Station. Empty, infect All Trash Receptacles. Clean Booth Windows And Empty Booth Trash. Remove gs. Clean Employee Restroom And Facility Room. Sweep Clean, Damp Mop And Disinfect in In Front Of EL466, EL467, EL465 And EL464.	Astoria Blvd	N W	R514	2100 - 2300	
Report Off Dut	у.	Astoria Blvd	N W	R514	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 283 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SC0667 Station South	1500 - 2300			2766	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Clean Disinfect Employee Toilet- Restock Paper Supplies. Clean, Disinfect And Mop Employee Facility Room. Clean HPI's, All Station Signs And Customer Information Centers In C006 And C008 Mezzanine. Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Platform Crossover. Clean & Disinfect Urine Areas. Clean Booth Windows And Empty Trash. Clean All AFC Equipment @ C006 & C008: MVMs, MEMs, Turnstiles, AFC Readers & Swipe heads. Empty And Clean Trash Receptacles. Clean Benches And Platform Map Frames. Column Signs. Remove Graffiti/Stickers Upon Discovery And Clean Residue. Remove Stains, Spills & Drag Marks On All Floors, Stairs, Refuse Room, Scrubber Room And Overpass. Correct Any Unsanitary Conditions. Major Cleaning:(1500-1800) Sun: Bucket Wash All Street Stairways In C008 Mezzanine. Mon: Remove Gum, Stickers & Residue On N/B Column Signs. Tue: Bucket Wash All Street Stairways In C006 Mezzanine. Wed: Remove Gum, Stickers & Residue On S/B Column Signs. Thu: Bucket Wash S/B Platform Stairways. Fri: Clean Stations' Supervisors Office. Sat: Clean & Disinfect Overpass Platform & Stairway Floors, Stairway Railings & Vent Slats.	DeKalb Av	B Q R	C008	1500 - 1800	
Clean, Disinfect And Restock Men And Women Public Toilets.	DeKalb Av	B Q R	C008	1800 - 1900	
Lunch	DeKalb Av	B Q R	C008	1900 - 1930	
Clean And Disinfect El 370, El 371 And El 372. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	DeKalb Av	B Q R	C008	1930 - 2100	
RTO Facilities Clean, Restock, Disinfect And Mop Employee'S Toilets, Facility Room And Cta Room. Empty Trash Receptacles.	DeKalb Av	B Q R	C008	2100 - 2200	
Clean/Disinfect Men/Women Public Toilets.	DeKalb Av	B Q R	C008	2200 - 2230	
Re-Scrap Platforms, Mezzanines, Landings And Platform Crossover.	DeKalb Av	B Q R	C008	2230 - 2300	
Report Off Duty.	DeKalb Av	B Q R	C008	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 284 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0668 Station South	Ho:			RC#	
SC0668 Station South INSTRUCTIONS	STATION	0 - 2300 LINE	воотн	2766 HOURS	
Sunday-Saturday			Booth	110011	
Report On Duty In Full Uniform Sweep All Stairways And Landings Including The 3Ft Around KA Rails. Clean HPI's. Remove All Stairs Spills And Drag Marks From Floor Area. Scrap Northbound/Southbound Platforms, And Mezzanine Up Until The Southbound 2,3 Ramp. Empty And Disinfect All Trash Receptacles On Station, Damp Wipe Tops On All Receptacles. Clean Exterior Of C9 Booth Window And Empty Booth Trash. Remove All Graffiti And Stickers On The Station. Clean All AFC Equipment: MVMs, MEMs, Turnstiles, And Metrocard Readers. Clean Customer Information Center And Customer Assistant Intercoms. Clean And Disinfect All Benches And Free Standing Map Frames On Platforms. Clean All Public Telephones. Cor All Unsanitary Condition: Vomit, Feces, And Urine Areas. Major Duty: (1700-1830) Sun: Clean And Organize N/B Scrubber Rooms-Discard All Empty Boxes And Bottles. Mon: Clean And Organize S/B Platform Scrubber Rooms-Discard All Empty Boxes And Bottles, Tue: Clean Station Superintendents Office. Deck Wash Walls/Floors. Sweep, Disinfect And Mop. Disca All Garbage. Wed: Clean And Polish All Street S/W Handrails Including Mezzanine Handrails In C009 Unpaid Cont Area. Thu: Clean And Polish All AFC Equipment In C009 Control Area. Fri: Clean Garbage And Debris On Exterior Of Street S/W 52A/B-Side Of Stairway. Sat: Clean Exterior Of EL 301_ Wipe Down Windows And Ledges.	Atlantic Av-Barclays Ctr	DNR	C009	1500 - 1830	
Clean And Disinfect Employee'S Toilet And Facility Room And Including Locker Room On Paid And Unpaid Mezzanine. Sweep, Disinfect And Mop Floors. Replenish Paper Supplies In Employees' Toilet.	Atlantic Av-Barclays Ctr	DNR	C009	1830 - 1930	
Lunch	Atlantic Av-Barclays Ctr	DNR	C009	1930 - 2000	
Clean And Disinfect N/S/B Refuse Rooms.	Atlantic Av-Barclays Ctr	DNR	C009	2000 - 2130	
Sweep All Stairways And Landings. Scrap Northbound/Southbound Island Platforms, And Mezzanine Until The Southbound 2.3 Ramp. Empty And Disinfect All Trash Receptacles On Station. Correct All Unsanitary Conditions: Vomit, Feces And Urine Areas. Remove All Graffiti And Stickers On The Station Remove All Stains, Spills, And Drag Marks On Station.	Atlantic	DNR	C009	2130 - 2300	
Report Off Duty	Atlantic Av-Barclays Ctr	DNR	C009	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 285 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0669 Station South	Hours			RC;	
		1500 - 2300		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Remove Stains, Spills, Drag Marks From All Floor Areas. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Restock Paper Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning (1650-1750) Sun: Deck Brush Sb Platform Column Bases Mon: Clean CTA Slop Sink Room. Tue: Clean All AFC Equipment. Wed: Bucket Wash All Street Stairways. Thu: Bucket Wash S/B Platform S/W'S. Fri: Bucket Wash N/B Platform S/W'S. Sat: Deck Wash N/B Platform Column Bases.	45 St	R	C019	1500 - 1850	
Lunch	36 St	DNR	C018	1900 - 1930	
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Remove Stains, Spills, Drag Marks From All Floor Areas. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Restock Paper Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage.					
Major Cleaning (2000-2100) Sun: Deck Wash Sb Platform Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build. Mon: Deck Wash NB Stairway Tile Walls. Tue: Clean And Disinfect Refuse Rooms/ N/B Refuse Room Wed: Clean And Disinfect S/B Refuse Room Thu: Clean/ Polish All AFC Turnstiles, MVMs, And Railings. Fri: Polish All Handrails Throughout Station. Sat: Clean, Disinfect And Remove Graffiti From N/S/B Benches	36 St	D N R	C018	1930 - 2200	
Re-Scrap All Stairways, Mezzanine And Platforms. Empty Trash Receptacles And Disinfect All Unsanitary					
Conditions. Clean And Disinfect And Stock Employee Toilet. Major Cleaning (2000-2100) Mon: Deck Brush SB Platform Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build. Tue: Deck Brush 52 St Platform And Stairway Tile Walls: Remove Sticker/Residue/Graffiti/Dirt Build.	45 St	R	C019	2210 - 2300	
Report Off Duty.	45 St	R	C019	2300 -	
eport on Duty.	13 50	1	[01]	2500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 286 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	RC#		
SC0670	Station South	1500 - 2300			2772
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	y In Full Uniform.				
Entrance/Sidew Clean/Disinfect MVM's, MEM's Spills And Drag	rds. Sweep All Stairways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street alk. Empty & Disinfect All Trash Receptacles. Remove All Graffiti, Gum & Stickers. Urine Areas & Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, s, HXTs, HEETs' AFC Readers, Emergency Gates/Chrome) & Railings. Remove Stains, g Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth efuse Housings. Clean Q Panels.	55 St	D	E005	1500 - 1630
& Disinfect All Pigeon Droppin AFC Readers, I Disinfect, Mop Clean Q Panels Major Cleaning	rways. Scrap, Clean & Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty Trash Receptacles. Remove All Graffiti, Gum & Stickers. Clean/Disinfect Urine Areas & Igs. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, HXT's, HEET's, Emergency Gates/Chrome) & Railings. Remove Stains, Spills And Drag Marks. Clean, & Stock Employees' Toilet & Facility Room. Empty Booth Trash. Clean Refuse Housings. Clean, Mop And Disinfect ELE 738, ELE 739	New Utrecht Av	N	D005	1640 - 1810
Lunch		New Utrecht Av	N	D005	1810 - 1840
D005 62 Street Sweep All Stain Receptacles. Re Urine Areas & HXTs, HEETs Spills And Drag	rways. Scrap, Clean & Disinfect Mezzanine And Platforms. Empty & Disinfect All Trash emove All Graffiti, Gum & Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers, Emergency Gates/Chrome), Railings, FSMF's And Ledges. Remove Stains, g Marks. Clean, Disinfect, Mop & Stock Employees' Toilet & Facility Room. Empty Booth Mop And Disinfect ELE 740, ELE 741.	New Utrecht Av		D005	1840 - 2030
Receptacles. Re Urine Areas & HXTs, HEETs Spills And Drag Trash. Clean Q		55 St	D	E005	2040 - 2200
	n, Empty Trash Receptacles.	New Utrecht Av		D005	2210 - 2250
Report Off Dut	y.	55 St	D	E005	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 287 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

5111C WINTER TREE		Tick Effective Date.			
Job#		Hours			
SC0671 Station South	15	277			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' And Public Toilets. Empty Booth Trash. Clean MVM's, MEM's And AFC Readers. Wipe Down Free-Standing Map Frames. Clean Refuse Housings. Remove All Stains And Drag Marks.	8 Av	N	D002	1500 - 1730	
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' And Public Toilets. Empty Booth Trash. Clean MVMs, MEM's And AFC Readers. Wipe Down Free-Standing Map Frames. Clean Refuse Housings. Remove All Stains And Drag Marks.	Fort Hamilton Pkwy	N	D003	1740 - 1910	
Lunch	Fort Hamilton Pkwy	N	D003	1910 - 1940	
Sweep Outside Area And Stairways. Scrap, Clean And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Correct All Unsanitary Conditions. Clean Employees' And Public Toilets. Empty Booth Trash. Clean MVM's, MEM's And AFC Readers. Wipe Down Free-Standing Map Frames. Clean Refuse Housings. Remove All Stains And Drag Marks.	18 Av	N	D008	1950 - 2220	
Major Cleaning (1950-2020) Sat- Clean And Mop Interior And Exterior Of Service Booth D008					
Empty All Trash Receptacles.	8 Av	N	D002	2230 - 2300	
Report Off Duty	8 Av	N	D002	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 288 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Шо	ours		RC#	
SC0672 Station South	230	2774			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Clean, Disinfect And Mop Public Toilets. Close Public Toilets At 2400 Hours.					
Sweep All Stairways And Outside Areas. Scrap Control Areas, Mezzanines Passageways And Platforms. Clean And Disinfect Urine Areas. Empty And Clean Trash Receptacles Interior And Exterior. Empty Metrocard Disposal Boxes. Remove Graffiti, Stickers And Gum. Clean All Spills And Stains. Dust Signs, Benches And Free Standing Map Frames. Clean All AFC Equipment. Bucket Wash And Disinfect Gutters On Control Areas, Mezzanines, Passageways And Stairways. Clean CTA Rooms, Supply And Refuse Rooms.	Forest Hills 71 Av	E F M R	N333A	2300 - 0130	
RTO Tower Cleaning Tasks: Clean Dispatcher, ATD, Expeditor And Crew Reporting Offices. Clean Locker Rooms North End Of Southbound Platform. Clean Employee Facility Rooms On N333A Mezzanine. Clean And Disinfect Employee Toilets And Restock Supplies Empty Trash Receptacles. Sweep And Mop All RTO Room Floors.	Forest Hills 71 Av	E F M R	N333A	0130 - 0300	
Lunch	Forest Hills 71 Av	E F M R	N333A	0300 - 0330	
Major Cleaning: Sun: Clean Booth N333A Interior And Exterior Including Control Area. Mon: Polish All MVM/MEMs, Metrocard Readers, HEETs, Wipe Railings. Tue: Clean And Disinfect All Trash Receptacles With Steel Wool. Wed: Clean And Disinfect Refuse Rooms And Supply Room. Thu: Polish All Turnstiles, HEETs And Clean Booth Windows. Fri: Scrub Walls And Floors, Disinfect Public And Employee's Toilets. Sat: Wipe Walls, Disinfect, Mop Floors Of Employee's Facility Rooms And Station Supervisor Office.	Forest Hills 71 Av	E F M R	N333A	0330 - 0430	
Clean Interior And Exterior Of EL437, EL438 And EL439. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors.	Forest Hills 71 Av	E F M R	N333A	0430 - 0515	
Sweep All Stairways And Outside Areas. Scrap Control Areas, Mezzanines Passageways And Platforms. Clean And Disinfect Urine Areas. Empty And Clean Trash Receptacles Interior And Exterior. Open Public Toilets At 0500 Hours.	Forest Hills 71 Av	E F M R	N333A	0515 - 0700	
Report Off Duty.	Forest Hills 71 Av	E F M R	N333A	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 289 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

SC0673 Station South	2300 - 0700			2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0130-0230)- (See Below)	63 Dr-Rego Park	M R	N330B	2300 - 0230	
Lunch	67 Av	M R	N331	0240 - 0310	
General Duties And Bathroom Duties: (See Below) Clean EFR. Major Cleaning (0510-0610)- (See Below)	67 Av	M R	N331	0310 - 0610	
Re- Scrap Entire Station And Empty Trash Receptacles. Report Off Duty.	63 Dr-Rego Park	M R	N330B	0620 - 0700	
General Duties - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes Clean Interior Of Trash Receptacle Base And Remove Stains On Floor at Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket. **Bathroom Duties** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. *** Major Cleaning *** Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform. Tue: Bucket Wash Tile Wall And Gutters N/B Platform. Wed: Mezzanine- Bucket Wash And Disinfect Sanitary Base And 3Ft Around Column Base. Remove Dust Balls And Debris From Mezzanine Drains. Disinfect Mezzanine Gutters. Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet (Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors.	63 Dr-Rego Park	M R	N330B	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 290 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0674 Station South		ours 00 - 0700		RC#
			DO OFFE	277
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday		_	<u> </u>	
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below)	Grand Av	M R	N327	2300 - 0230
Clean EFR.	Newtown			
Major Cleaning: (0130-0230) (See Below)	XX7 11			
Lunch	Woodhaven Blvd	M R	N329	0240 - 0310
General Duties And Bathroom Duties: (See Below)	Woodhaven			
Clean EFR.	Blvd	M R	N329	0310 - 0610
Major Cleaning: (0510-0610) (See Below)				
Re-Scrap The Entire Station And Empty Trash Receptacles.	Grand Av	M R	N327	0620 - 0700
Report Off Duty.	Newtown	11111	11327	0020 0700
 * General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway 				
Handrails.				
- Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways.				
- Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks.				
- Remove Gum From Floors				
- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down				
Benches.				
 - Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. 				
- Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue.				
- Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment				
- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.				
- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket.				
Clean Booth Interior Window Find Empty Waste Basket.	Grand Av	M R	N327	0700 -
Bathroom Duties	Newtown			
Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop				
Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.				
·				
Major Cleaning				
Sun: AFC Equipment. Mon: Bucket Wash Tile Wall And Gutters S/B Platform.				
Tue: Bucket Wash Tile Wall And Gutters N/B Platform.				
Wed: Mezzanine-Bucket Wash And Disinfect Sanitary Base Of Columns And 3Ft Around Column Base.				
Remove Dust Balls And Debris From Mezzanine Drains. Clean And Disinfect Mezzanine Gutters.				
Thu: Sweep All Stairways. Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet				
(Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels.				
Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 291 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours 2300 - 0700			RC#		
SC0675 Station South				2774		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform.						
General Duties And Bathroom Duties: (See Below)	46 St	M R	N316	2300 - 0230		
Clean EFR.						
Major Cleaning (0130-0230) Lunch	Northern Blvd	M R	N318	0240 - 0310		
General Duties And Bathroom Duties: (See Below)	Normem Biva	IVI K	18316	0240 - 0310		
Clean EFR.	Northern Blvd	M R	N318	0310 - 0610		
Major Cleaning (0510-0610)	110101111111111111111111111111111111111	111 11				
Re-Scrap The Entire Station And Empty Trash Receptacles.						
	46 St	M R	N316	0620 - 0700		
Report Off Duty.						
. * Compared Duties *						
* General Duties * Sween All Stairways Scrop Mezzapines And Platform Stairways						
- Sweep All Stairways, Scrap Mezzanines And Platform Stairways Wipe Down All Platform Stairway Handrails.						
- Clean/Scrap 3 Ft Around All Street Stairways.						
- Clean Coping Of All Stairways.						
- Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways.						
- Remove All Stains And Drag Marks.						
- Remove Gum From Floors						
- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends.						
- Clean Around And Wipe Down Benches.						
- Empty And Disinfect All Trash Receptacles.						
- Clean And Polish Trash Receptacle Tops And Chromes.						
- Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle.						
- Remove Graffiti From Non-Painted Surface Signs.						
- Remove Stickers/ Residue.						
- Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment						
- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.						
- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.	46.54	MD	N1216	0700		
- Clean Booth Exterior Window And Empty Waste Basket.	46 St	M R	N316	0700 -		
** Bathroom Duties **						
- Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors.						
- Empty Trash And Mop Floors.						
- Wipe Down All Modesty Panels And Walls.						
- Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.						
- Restock With Soap And Tissue.						
Major Cleaning						
Sun: AFC Equipment.						
Mon: Bucket Wash Tile Wall And Gutters S/B Platform.						
Tue: Bucket Wash Tile Wall And Gutters N/B Platform.						
Wed: Mezzanine-Bucket Wash And Disinfect Sanitary Base Of Columns And 3Ft Around Column Base.						
Remove Dust Balls And Debris From Mezzanine Drains. Clean And Disinfect Mezzanine Gutters.						
Thu: Sweep All Stairways.						
Fri: Employee Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toil	et					
(Wash Walls, Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels.						
Sat: Canister Housings Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors.						

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 292 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#	
SC0676 Station South	23	2774			
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
RTO Facilities Cleaning: Clean RTO Facilities, Dispatcher Offices, Locker Rooms And Toilets. Sweep, Mop Floors And Empty Trash Receptacles.	Queens Plaza	E M R	N309A	2300 - 2400	
Sweep Outside Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Clean And Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's Toilet. Wipe Booth Windows. Clean All AFC Equipment. Clean, Disinfect And Mop Public Toilets.					
Close Public Toilets At 2400 Hours. Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Queens Plaza	E M R	N309A	2400 - 0300	
Major Cleaning (0200-0300) Mon: Major Duty Elevator 429 Tue: Major Duty Elevator 430 Wed: Major Duty Elevator 428 Thu: Major Duty Public Toilets Including Walls And Privacy Shields.					
Fri: Polish All AFC Equipment. Sat: Major Clean Refuse Rooms And Canisters.					
Lunch	Queens Plaza	E M R	N309A	0300 - 0330	
Open Public Toilets At 0500 Hours.					
General Duties: - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. - Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. - Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. - Remove Gum From Floors. - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. - Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. - Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. - Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.	Queens Plaza	E M R	N309A	0330 - 0700	
- Clean Booth Interior Window And Empty Waste Basket.					
Report Off Duty.	Queens Plaza	E M R	N309A	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 293 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SC0677 Station South		1500 - 2300		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet, Restock Paper Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning: (1500-1600) Sun: Clean And Disinfect All Refuse Areas, Canister Housings And/Or Rooms. Mon: Clean And Organize Paper/Chemical Supply Rooms. Tue: Deck Wash S/B Platform Walls, Remove Glue Residue, Graffiti And Dirt Build Up. Wed: Deck Wash N/B Platform Walls, Remove Glue Residue, Graffiti And Dirt Build Up. Thu: Deck Wash N/B Mezzanine Tile Walls. Fri: Deck Wash S/B Mezzanine Tile Walls. Sat: Bucket Wash All N/B S/W'S.	25 St	R	C016	1500 - 1700
Sweep Outside Area, Mezzanine And Platform Stairways. Clean All AFC Equipment (MVM, MEM, Turnstiles, HXT, HEETS, Swipe Heads, AFC Readers, Emergency Gates, Railings And Ledges). Clean HPI, Station Signs. Disinfect All Urine Areas. Correct All Unsanitary Conditions. Clean, Disinfect, Sweep And Mop Employees' Toilet, Facility Room And Restock Toilet Tissue/Paper Towels. Empty Booth Trash And Clean Exterior Windows. Remove All Stickers, Residue And Graffiti Upon Discovery. Remove All Drag Marks And Stains From Floor Areas.				
Major Cleaning: (1740-1840) Sun: Clean And Disinfect N/S/B Scrubber/CTA Rooms. Mon: Clean, Disinfect And Restock Employee's Locker Room And Toilet On N/B Platform: Wash Down Walls And Clean Fixtures. Tue: Deck Wash S/B Mezzanine Tile Walls: Remove Unused Tape, Residue Dirt Build Up, CIC Information Boards And Platform. Wed: Deck Wash N/B Mezzanine Tile Walls: Remove Unused Tape, Residue Dirt Build Up, CIC Information Boards And Platform. Thu: Clean S/B Canister Housing. Fri: Clean N/B Refuse Room.	Union St	R	C010	1710 - 1940
Sat: Bucket Wash All N/B S/W'S.				
Lunch	Union St	R	C010	1940 - 2010
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean All Digital Screens On N/S/B Platforms And All Control Areas. Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station ID Signs.	Prospect Av	R	C014	2020 - 2220
Re-Scrap The Station, Empty Trash Receptacles. Correct All Unsanitary Conditions.	25 St	R	C016	2230 - 2300
Report Off Duty.	25 St	R	C016	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 294 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	ırs		RC#	
SC0678 Station South	0700 - 1500			2769	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs, HEETs & Chrome On Station. Major Cleaning (0930-1000) Sun: Clean Interior/Exterior Of Booth N111 Including Control Area. Tue: Clean NB & SB Employee's Toilet & Facility Rooms. Thu: Clean & Disinfect Canister Housing. Fri: Clean & Disinfect All Trash Receptacles. Sat: Clean & Disinfect Refuse Room.	Clinton Washington Avs	С	N111	0700 - 1000	
Lunch	Clinton Washington Avs	С	N111	1000 - 1030	
Sweep All Street And Platform Stairways & Mezzanine. Disinfect Refuse Rooms & Benches. Empty And Clean All Trash Receptacles. Dust Turnstiles & Sandbox Lids. Clean Employees Toilet & Facility Rooms. Clean Booth Windows & Empty Booth Trash. Clean All MVMs, MEMs, HEETs & Chrome On The Station. Correct All Unsanitary Conditions. Major Cleaning (1320-1350) Mon: Clean & Disinfect All Trash Receptacles. Tue: Clean & Disinfect Employee's Toilet & Facility Room. Wed: Clean & Disinfect Refuse Room. Thu: Clean Booth N110 Interior & Exterior Including Control Area.	Lafayette Av	С	N110	1040 - 1350	
Sweep All Street & Mezzanine Stairways. Scrap Mezzanine & Platform Areas.	Clinton Washington Avs	С	N111	1400 - 1500	
Report Off Duty.	Clinton Washington Avs	С	N111	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 295 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0679	Station South	Hours 0700 - 1500			RC#	
	Station South			рооти	277	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday	,				
Report On Duty In	Full Uniform.					
Southbound Platfo Employee's Toilet Offices And Room	ATD, Expeditor And Crew Reporting Offices. Clean Locker Rooms North End Of rm. Clean Employee's Facility Rooms On N333A Mezzanine. Clean And Disinfect And Restock Supplies. Empty Trash Receptacles. Sweep And Mop All Floors In All as.	Forest Hills 71 Av	E F M R	N333A	0700 - 0800	
Platforms. Disinfed Exterior. Clean An Disposal Boxes. R Standing Map Fran	ct Urine Areas And Entrances. Scrap Control Areas, Mezzanines, Passageways And Ct Urine Areas. Empty, Clean And Disinfect Trash Receptacles Interior And Painted and Disinfect Public Toilets And Employee's Toilet, Restock Supplies. Empty Metrocard emove Graffiti, Stickers And Gum. Clean Stains, Dust Signs, Wipe Benches, Wipe Free mes. Clean All AFC Equipment. Bucket Wash Gutters On Control Areas, Mezzanines Clean And Disinfect CTA Rooms, Refuse Rooms And Storage/Supply Rooms.	Forest Hills 71 Av	E F M R	N333A	0800 - 0945	
Clean Interior And Sweep And Damp	Exterior Of El 437, El 438 And El439. Clean Glass And Wipe Down Stainless Steel. Mop The Floors.	Forest Hills 71 Av	E F M R	N333A	0945 - 1030	
Lunch		Forest Hills 71 Av	E F M R	N333A	1030 - 1100	
Railings. Mon: Polish All M Tue: Wipe Walls, Wed: Clean And I Thu: Scrub Walls Fri: Clean And Dis	rnstiles And HEETs And Clean Booth Windows, Including Wipe All Control Areas IVM/MEMs, Metrocard Readers, And HEETs. Disinfect And Mop Floors Of Employee's Facility Rooms, And Station Supervisor Office. Disinfect Refuse Rooms And Supply Room. And Floors, Disinfect Public And Employee Toilets. Sinfect All Trash Receptacles With Steel Wool. And Floors, Disinfect Public And Employee Toilets.	Forest Hills 71 Av	E F M R	N333A	1100 - 1200	
	ys, Outside Areas And Entrances. Scrap Control Areas, Mezzanines, Passageways, And et Urine Areas Empty And Clean And Disinfect Trash Receptacles. Clean And Disinfect	Forest Hills 71 Av	E F M R	N333A	1200 - 1400	
Southbound Platfo	ing Tasks: ATD, Expeditor And Crew Reporting Offices. Clean Locker Rooms North End Of rm. Clean Employee Facility Rooms On N333A Mezzanine. Clean And Disinfect And Restock Supplies. Empty Trash Receptacles. Sweep And Mop All Floors In All	Forest Hills 71 Av	E F M R	N333A	1400 - 1500	
Report Off Duty.		Forest Hills 71 Av	E F M R	N333A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 296 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	ırs		RC#
SC0680 Station South	070	2774		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below) Major Cleaning (0730-0830) Thu: Polish All MVMs, MEMs, MC Readers, Wipe HEETs. Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles	63 Dr-Rego Park	M R	N330B	0700 - 1000
Sat: Clean And Disinfect Interior/Exterior Of Booth N330B, Including Control Area.				
Lunch	67 Av	M R	N331	1010 - 1040
General Duties And Bathroom Duties: (See Below) Major Cleaning (1200-1240) Sun: Clean And Disinfect Interior/Exterior Of Booth N331 Including Control Area. Mon: Polish All MVMs, MEMs, Mc Readers, Wipe HXTs Tue: Major Clean Refuse Rooms, Canisters, Trash Receptacles. Sweep Outside Areas And Stairways. Re-Scrap The Station.	67 Av	M R	N331	1040 - 1350
Report Off Duty.	63 Dr-Rego Park	M R	N330B	1400 - 1500
General Duties* - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Interior Window And Empty Waste Basket. *Bathroom Duties** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	63 Dr-Rego Park	M R	N330B	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 297 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SCOCOL Station South		ours		RCi
SC0681 Station South		700 - 1500		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties: (See Below)				
Major Cleaning (0730-0830) Sun: Clean And Disinfect Interior/Exterior Of Booth N329, Including Control Area. (Clean Walls, Floors, Ledges, Fire Extinguisher, Deal Trays, Windows). Mon: Polish All MVMs, MEMs, MC Readers, Wipe HXTs Tue: Major Clean Refuse Rooms, Canisters, Trash Receptacles.	Woodhaven Blvd	M R	N329	0700 - 1000
Lunch	Grand Av Newtown	M R	N327	1010 - 1040
General Duties And Bathroom Duties: (See Below)				
Major Cleaning (1200-1240) Thu: Polish All MVMs, MEMs, MC Readers, Wipe HXTs Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles Sat: Clean And Disinfect Interior/Exterior Of Booth N327, Including Control Area. (Clean Walls, Floors, Ledges, Fire Extinguisher, Deal Trays, Windows.).	Grand Av Newtown	M R	N327	1040 - 1340
Sweep Outside Areas And Stairways. Re-Scrap The Station And Empty Trash Receptacles. Report Off Duty.	Woodhaven Blvd	M R	N329	1350 - 1500
General Duties - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Exterior Window And Empty Waste Basket. **Bathroom Duties** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Woodhaven Blvd	M R	N329	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 298 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours		RC#		
SC0682	Station South	0	700 - 1500		2774
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform.				
General Dutie	s And Bathroom Duties. (See Below)				
Clean EFR.					
	g (0730-0830)	Elmhurst Av	M R	N325A	0700 - 1000
	nd Disinfect Interior/Exterior Of Booth N325A Including Control Area. (Walls, Floors,				
	e Extinguisher, Deal Trays And Ledges.)				
	All MVMs, MEMs, MC Readers, Wipe HEETs. ean Refuse Rooms, Canisters, Trash Receptacles				
Lunch	tail Refuse Rooms, Camsters, Trash Receptacies	65 St	M R	N322	1010 - 1040
	Annag And Stairmany Comm Marraning Control Annag And Distforms Empty And	03 81	WI K	18322	1010 - 1040
_	e Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And h Receptacles. Bucket Wash All Stairways Wall Bases And Gutters On The Entire Station.				
	From Station. Clean And Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's				
	Booth Windows. Clean All Turnstiles, MVMs, MEMs, MC Readers, Swipe Heads On All				
Control Areas					
		65 St	M R	N322	1040 - 1340
Major Cleanin	g (1200-1240)				
	Il MVMs, Mems, Metrocard Readers, Wipe HEETs.				
	an Refuse Rooms, Canisters, Trash Receptacles.				
	d Disinfect Interior/Exterior Of Booth N322 Including Control Area. (Walls, Floors,				
	Extinguisher, Deal Trays And Ledges.)				
	s And Bathroom Duties. (See Below)				
Clean EFR.		Elmhurst Av	M R	N325A	1350 - 1500
Report Off Du	utv.				
report on Be					
* General Dut	ies *				
- Sweep All S	tairways, Scrap Mezzanines And Platform Stairways.				
- Wipe Down	All Platform Stairway Handrails.				
_	3 Ft Around All Street Stairways.				
	g Of All Stairways.				
	nnine And Entire Platforms (Ends) And Behind Stairways.				
	Stains And Drag Marks. n From Floors.				
	ean All Urine And Unsanitary Areas Including Platform Ends.				
	d And Wipe Down Benches.				
	Disinfect All Trash Receptacles.				
	Polish Trash Receptacle Tops And Chromes.				
- Clean Interio	or Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle.	Elmhurst Av	M R	N325A	1500 -
	ffiti From Non-Painted Surface Signs.				
	kers/ Residue.				
	F, Fire Hose Box, HPI, CIC And All AFC Equipment				
	Iblic Telephones/ Casings, Clean Canister Housing And Sandboxes. Dust Balls From Mezzanine And Platform Gutters And Drains.				
	Exterior Window And Empty Waste Basket.				
** Bathroom	Duties **				
	Duties ** Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors.				
	And Mop Floors.				
A *	All Modesty Panels And Walls.				
	ffiti From Non-Painted Surfaces And Remove All Stickers/Residue.				
- Restock Wit	h Soap And Tissue.				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 299 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

SC0682A Station South	1:	2774		
NSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
General Duties And Bathroom Duties. (See Below) Clean EFR.	Elmhurst Av	M R	N325A	1500 - 1900
Lunch	Elmhurst Av	M R	N325A	1900 - 1930
General Duties And Bathroom Duties. (See Below) Clean EFR.	Grand Av Newtown	M R	N327	1940 - 2250
* General Duties * Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails. Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways. Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. Remove Gum From Floors. Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Benches. Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Remove All Dust Balls From Mezzanine And Platform Gutters And Drains. Clean Booth Exterior Window And Empty Waste Basket. *** Bathroom Duties ** Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash And Mop Floors. Wipe Down All Modesty Panels And Walls. Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue.	Elmhurst Av	M R	N325A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 300 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#		
SC0683	Station South	07	2774				
INSTRUCTI	ONS	STATION	LINE	воотн	HOURS		
	Sunday-Saturday						
Report On D	outy In Full Uniform.						
General Duti	es And Bathroom Duties: (See Below)						
Clean EFR.	es And Bathloom Buties. (See Below)						
		Northern Blvd	M R	N318	0700 - 1000		
	ing (0730-0830)	Northern Biva	IVI IX	11318	0700 - 1000		
	And Disinfect Interior/Exterior Of Booth N317 Including Control Area. (Walls, Floors,						
	re Extinguisher, Deal Trays And Ledges) All MVMs, MEMs, MC Readers, Wipe HEETs.						
	Clean Refuse Rooms, Canisters, Trash Receptacles.						
Lunch	, , ,	46 St	M R	N316	1010 - 1040		
General Duti	es And Bathroom Duties: (See Below)						
Clean EFR.							
Major Classi	ing (1200-1240)						
	All MVMs, MEMs, MC Readers, Wipe HEETs.	46 St	M R	N316	1040 - 1340		
	lean Refuse Rooms, Canisters, Trash Receptacles.						
	nd Disinfect Interior/Exterior Of Booth N316 Including Control Area. (Walls, Floors,						
	re Extinguisher, Deal Trays And Ledges)						
Sweep Outsi	de Areas And Stairways. Re-Scrap The Station.	N 41 D1 1	MD	NI210	1250 1500		
Report Off D	Duty	Northern Blvd	M R	N318	1350 - 1500		
	vary.						
* General Du	uties *						
	Stairways, Scrap Mezzanines And Platform Stairways.						
	n All Platform Stairway Handrails.						
	o 3 Ft Around All Street Stairways.						
	ng Of All Stairways. zanine And Entire Platforms (Ends) And Behind Stairways.						
	Il Stains And Drag Marks.						
	um From Floors						
	lean All Urine And Unsanitary Areas Including Platform Ends.						
	and And Wipe Down Benches.						
	l Disinfect All Trash Receptacles. Polish Trash Receptacle Tops And Chromes.						
	ior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle.	N 41 P1 1	N/ D	21210	1500		
- Remove Gr	raffiti From Non-Painted Surface Signs.	Northern Blvd	M R	N318	1500 -		
	ickers/ Residue.						
	IF, Fire Hose Box, HPI, CIC And All AFC Equipment						
	Public Telephones/ Casings, Clean Canister Housing And Sandboxes. Il Dust Balls From Mezzanine And Platform Gutters And Drains.						
	th Exterior Window And Empty Waste Basket.						
** Bathroom							
	Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors. sh And Mop Floors.						
	n All Modesty Panels And Walls.						
	raffiti From Non-Painted Surfaces.						
	ll Stickers/Residue.						
- Restock Wi	ith Soap And Tissue.						

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 301 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0684 Station South	<u> </u>	RC#		
		0700 - 1500		
INSTRUCTIONS Sunday-Saturday	STATION	LINE	ВООТН	HOURS
Report On Duty In Full Uniform.	1			
Report On Buty in Pun Onnorm.				
General Duties And Bathroom Duties: (See Below)				
Clean EFR.				
M ' CI ' (0720 0020)	Steinway St	M R	N315	0700 - 1000
Major Cleaning (0730-0830) Sun: Clean And Disinfect Interior/Exterior Of Booth N315 Including Control Area. (Walls, Floors, Ledges,				
Windows, Fire Extinguisher, Deal Trays.)				
Sun: Polish All MVMs, MEMs, MC Readers, Wipe HEETs.				
Sat: Major Clean Refuse Rooms, Canisters, Trash Receptacles				
Lunch	36 St	M R	N312	1010 - 1040
General Duties And Bathroom Duties: (See Below)				
Clean Employees Facility Room (EFR).				
Major Cleaning (1200-1240)				
Thu: Polish All MVMs, MEMs, MC Readers, Wipe HEETs.	36 St	M R	N312	1040 - 1340
Fri: Major Clean Refuse Rooms, Canisters, Trash Receptacles				
Sat: Clean And Disinfect Interior/Exterior Of Booth N312 Including Control Area. (Walls, Floors, Ledges,				
Windows, Fire Extinguisher, Deal Trays.)				
Sweep Outside Areas And Stairways. Re-Scrap The Station And Empty Trash Receptacles.		N/ D	21215	1250 1500
Report Off Duty.	Steinway St	M R	N315	1350 - 1500
Report on Duty.	+			
General Duties				
- Sweep All Stairways, Scrap Mezzanines And Platform Stairways.				
- Wipe Down All Platform Stairway Handrails.				
- Clean/Scrap 3 Ft Around All Street Stairways.				
- Clean Coping Of All Stairways.				
 Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Marks. 				
- Remove Gum From Floors				
- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends.				
- Clean Around And Wipe Down Benches.				
- Empty And Disinfect All Trash Receptacles.				
- Clean And Polish Trash Receptacle Tops And Chromes.				
 Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle. 	Steinway St	M R	N315	1500 -
- Remove Graffiti From Non-Painted Surface Signs.				
- Remove Stickers / Residue.				
- Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment				
- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.				
- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.				
- Clean Booth Exterior Window And Empty Waste Basket.				
** Bathroom Duties **				
- Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors.				
- Empty Trash And Mop Floors.				
- Wipe Down All Modesty Panels And Walls.				
- Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.				

Note: Tasks subject to change and/or by chance.

- Restock With Soap And Tissue.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 302 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

SC0685 Station South	0700 - 1500			2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday			200111	noons	
Report On Duty In Full Uniform.					
General Duties, Bathroom Duties And Clean EFR:					
- Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors. Empty Trash	Queens Plaza	E M R	N309A	0700 - 0830	
And Mop Floors Wipe Down All Modesty Panels And Walls.					
- Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.					
Re-Stock With Soap And Tissue.					
RTO Facilities Cleaning: Clean, Sweep And Mop Dispatcher Office, ATD Office, Crew Room, Locker Room And Employee Toilets.					
Empty Trash Receptacles. Sign Cleaning Checklist In Bathroom And Dispatchers Office. Indicate Pass	Queens Plaza	E M R	N309A	0830 - 1030	
Number And Time Facilities Were Cleaned.					
Lunch	Queens Plaza	E M R	N309A	1030 - 1100	
General Duties And Bathroom Duties: (See Below)					
Clean EFR. Elevator Duties: Clean Interior And Exterior. Clean Elevator Door Windows, Stainless Steel Cab Interior,					
Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of Elevator. Remove Graffiti And					
Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.					
M : C1 : (1100-1200)					
Major Cleaning:(1100-1200) Sun: Polish All Railings.					
Mon: Polish All AFC Equipment.	Queens Plaza	E M R	N309A	1100 - 1500	
Tue: Clean And Disinfect Employee's Facility Rooms Including Walls And Floors.					
Wed: Clean And Disinfect Refuse Rooms And Supply Room.					
Thu: Clean And Disinfect Public And Employee's Toilet Including Walls. Fri: Clean And Disinfect All Trash Receptacles.					
Sat: Clean And Disinfect Interior/Exterior Of Booth N309A Including Control Area. Walls, Floors, Ledges,					
Windows, Deal Tray Fire Extinguisher.					
Report Off Duty.					
General Duties					
- Sweep All Stairways, Scrap Mezzanines And Platform Stairways.					
Wipe Down All Platform Stairway Handrails.					
- Clean/Scrap 3 Ft Around All Street Stairways Clean Coping Of All Stairways.					
- Clean Coping Of All Staffways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways.					
- Remove All Stains And Drag Marks.					
Remove Gum From Floors					
- Disinfect And Clean All Urine And Unsanitary Areas Including Platform Ends Clean Around And Wipe Down Benches.					
- Empty And Disinfect All Trash Receptacles.					
- Clean And Polish Trash Receptacle Tops And Chromes.					
Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle.	Queens Plaza	E M R	N309A	1500 -	
Remove Graffiti From Non-Painted Surface Signs. Remove Stickers/ Residue.					
· Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment					
Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.					
Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.					
Clean Booth Exterior Window And Empty Waste Basket.					
Bathroom Duties					
- Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors.					
- Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls.					
- Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue.					
- Restock With Soap And Tissue.					
	1	1	I	I	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 303 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SC0686 Station South		2300 - 0700		270
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And N/S/B Island Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MEM's, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Close Down Unisex Public Toilet At 2400 Hrs. Clean And Disinfect Employees' Toilet. Replenish Paper Supply And Soap As Needed. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Urine Areas On Entire Station. Clean And Disinfect All Elevators. Major Cleaning (0030-0130) Sun: Clean Inside/Outside Of Refuse/Canister Housings On N/S/B Island Platforms. Mon: Clean, Organize Chemical/Paper Supply Rooms. Tue: Clean & Polish All AFC Equipment, Gates & Ledges In C021 And C022 Control Areas. (60Th St) Wed: Clean EFR, Wash Walls And Floors. Thu: Clean, Mop, Stock & Disinfect Employees' Toilet. Wash Walls/Floors/Fixtures. Fri: Clean C021 Mezzanine & Street Stairway Tile Walls: Remove Tape/Residue/Graffiti & Wash Down Walls. Sat: Clean C022 Mezzanine & Street Stairway Tile Walls: Remove Tape/Residue/Graffiti & Wash Down	59 St	N R	C021	2300 - 0230
Walls Lunch	77 St	R	C024	0240 - 0310
Lunch Swan Street And Platform Stainways Saran Mazzanina And Platforms Disinfect All Uncenitory	// St	K	C024	0240 - 0310
Sweep Street And Platform Stairways. Scrap Mezzanine And Platforms. Disinfect All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Employees' Toilet Replenish Paper Supplies And Soap. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Clean And Disinfect All Urine Areas On Entire Station.				
Major Cleaning (0350-0450) Sun: Clean N/B Tile Walls And Around Column Bases. Mon: Clean & Disinfect Canister Housing/Refuse Room N/S/B Platforms. Tue: Clean & Polish All AFC Equipment, Gates & Ledges In C024 Control Areas. Wed: Clean EFR- Wash Down Walls/Floors. Thu: Clean, Mop, Stock & Disinfect Employees' Toilet. Wash Walls/Floors/Fixtures. Fri: Clean C024 Mezzanine Tile Walls: Remove Tape/Residue/Graffiti & Wash Down Walls. Sat: Clean S/B Platform Tile Walls And Around Column Bases.	77 St	R	C024	0310 - 0550
Open Public Toilet At 0500 Hours Re-Scrap All Stairways, Mezzanine And N/S/B Island Platforms. Empty Trash Receptacles And Disinfect	59 St	N R	C021	0600 - 0700
All Unsanitary Conditions. Clean And Disinfect All Elevators.	50.6	77.75	G021	0700
Report Off Duty.	59 St	N R	C021	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 304 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hour	s		RC#
SC0687 Station South	0700 -	0700 - 1500		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Report on Buty in Fun Chinorin.				
Sweep Outside And Platform Stairways Of C027 & 93 St Areas. Scrap Mezzanine And Platforms. All Unsanitary Conditions, Pigeon Droppings. Empty And Disinfect All Trash Receptacles. Clean A Polish AFC Equipment (MVM's, MEM's, HEET's, HXT's, Turnstiles, Swipe Heads And Readers). HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Fac Room And Cleaners' Room. Clean And Disinfect Public & Employees' Toilet. Replenish Paper Sto Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Wind Empty Booth Trash. Clean All Public Phones & Station Signage. Major Cleaning (0740-0830)	Clean cility Bay Ridge 95 St	R	C027	0700 - 0830
Sun: Clean & Disinfect Interior/Exterior Of C027 Booth Including Control Area.	~			
Sweep Outside And Platform Stairways Of C025 & 85 St. Areas. Scrap Mezzanine And Platforms. All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Eq (MVM's, MEM's, HEET's, HXT's, Swipe Heads, Turnstiles And Readers). Clean HPI/CAI, On The Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Clear Room. Clean And Disinfect Employees' Toilet. Replenish Paper Stock. Remove Graffiti, Stickers, St. Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean Public Phones & Station Signage. Clean And Disinfect All Elevators. Major Cleaning (0920-1010) Sat: Clean & Disinfect Interior/Exterior Of C025 Booth Including Control Area.	uipment Go ners' Sticker 86 St	R	C025	0840 - 1010
Sweep Outside And Platform Stairways Of C024 & 77 St. Areas. Scrap Mezzanine And Platforms. All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Eq (MVM's, MEM's, HEET's, HXT's, Swipe Heads, Turnstiles And Readers). Clean HPI/CAI, On The Kiosk, Gates, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Clear Room. Clean And Disinfect Employees' Toilet. Replenish Paper Stock. Remove Graffiti, Stickers, Stesidue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clear Public Phones & Station Signage. Major Cleaning (1100-1150) Fri: Clean & Disinfect Interior/Exterior Of C024 Booth Including Control Area.	uipment Go ners' Sticker 77 St	R	C024	1020 - 1150
Lunch	77 St 1	R	C024	1150 - 1220
Re-Sweep All Stairways, Mezzanine And Platforms. Empty Trash Receptacles And Disinfect All U Conditions. Clean And Disinfect All Elevators.	ncanitary	R	C025	1230 - 1330
RTO Facilities: Clean Locker Rooms, Dispatcher Offices. Clean, Mop & Restock Employee's Restroom. Empty An Disinfect Trash Receptacles.	d Bay Ridge 95 St	R	C027	1340 - 1440
Clean & Disinfect Men And Women Public Toilet. Empty Trash Receptacles And Disinfect All Un Conditions.	Sanitary Bay Ridge 95 St	R	C027	1440 - 1500
Report Off Duty.	Bay Ridge 95 St 1	R	C027	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 305 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours 00 - 2300		RC#
SC0688 Station South	15	2774		
INSTRUCTIONS Sunday-Saturday	STATION	LINE	ВООТН	HOURS
Report On Duty In Full Uniform.	T			
Clean CTA Rooms And Station Supervisor Office. Clean And Disinfect Refuse Rooms. General Duties And Employee Bathroom Duties: (See Below)	Forest Hills 71 Av	E F M R	N333A	1500 - 1715
Clean Interior And Exterior Of El437, El438 And El439. Elevator Duties: (See Below)	Forest Hills 71 Av	E F M R	N333A	1715 - 1800
Lunch	Forest Hills 71 Av	E F M R	N333A	1800 - 1830
RTO Tower Cleaning: Clean Dispatcher, ATD, Expeditor And Crew Reporting Offices Clean Locker Rooms N/E Of Southbound Plat, Clean Employee's Facility Rooms On N333A Mezzanine. Clean And Disinfect Employee's Toilet And Restock Supplies. Empty Trash Receptacles, Sweep And Mop All Floors. Sign Cleaning Checklist In Bathroom And Dispatcher's Office. Indicate Pass Number And Time Facilities Were Cleaned.	Forest Hills 71 Av	E F M R	N333A	1830 - 2000
General Duties And Public Bathroom Duties: (See Below) Clean EFR. Report Off Duty.	Forest Hills 71 Av	E F M R	N333A	2000 - 2300
* General Duties * - Sweep All Stairways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Handrails Clean/Scrap 3 Ft Around All Street Stairways. Clean Coping Of All Stairways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles Clean And Polish Trash Receptacle Tops And Chromes Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Remove Graffiti From Non-Painted Surface Signs Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Exterior Window And Empty Waste Basket. ***Bathroom Duties** - Clean And Disinfect Employee/Public Toilets And Urinals, Commodes, Sink, Mirrors Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue Restock With Soap And Tissue. *** Elevator Duties *** - Clean Interior And Exterior Clean Elevator Door Windows, Stainless Steel Cab Interior And Door Disinfect And Damp Mop Cab Floors In Front Of Elevator Remove Graffiti And Stickers / Residue If Applicable; Clean Exterior Glass And Ledges.	Forest Hills 71 Av	E F M R	N333A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 306 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Station Sand	Hou			RC#
SC0689	Station South	150	0 - 2300		2774
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
General Duties	And Bathroom Duties: (See Below)	67 Av	M R	N331	1500 - 1900
Clean EFR.					
Lunch		67 Av	M R	N331	1900 - 1930
General Duties Clean EFR.	And Bathroom Duties: (See Below)	63 Dr-Rego Park	M R	N330B	1940 - 2250
Report Off Dut	ty.				
- Wipe Down A - Clean/Scrap 3 - Clean Coping - Scrap Mezzar - Remove All 3 - Remove Gum - Disinfect/Clea - Clean Around - Clean And Po - Clean Interior - Wipe Down - Remove Graf - Remove Stick - Polish FSMF - Clean All Pul - Remove All 1 - Clean Booth ** Bathroom D - Empty Trash - Wipe Down A - Remove Graf - Remove Graf - Remove All 1 - Clean And D - Empty Trash - Wipe Down A - Remove Graf	reet, Mezzanine And Platform Stairways. All Platform Stairway Handrails. B Ft Around All Street Stairways. g Of All Stairways. inine And Entire Platforms (Ends) And Behind Stairways. Stains And Drag Marks. In From Floors an All Urine And Unsanitary Areas Including Platform Ends. If And Wipe Down Benches. Disinfect All Trash Receptacles. Disinfect All Trash Receptacles. Disinfect All Trash Receptacle Base And Chromes. In Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Wall Or Structure Behind/Adjacent To Trash Receptacle. Fiti From Non-Painted Surface Signs. Steers/ Residue. In Fire Hose Box, HPI, CIC And All AFC Equipment Disinfect All Trash Receptacle Signs. Steers/ Residue. In Fire Hose Box, HPI, CIC And All AFC Equipment Disinfect All Trash Receptacle. Dust Balls From Mezzanine And Platform Gutters And Drains. Exterior Window And Empty Waste Basket.	67 Av	M R	N331	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 307 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	Hours		RC#	
SC0690 Station South	1500 - 2300			2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
General Duties And Bathroom Duties: (See Below)	65 St	M R	N322	1500 - 1900	
Clean EFR.					
Lunch	65 St	M R	N322	1900 - 1930	
General Duties And Bathroom Duties: (See Below)	Woodhaven	M R	N329	1940 - 2250	
Clean EFR.	Blvd	IVI	11327	1740 - 2230	
Report Off Duty.					
* General Duties * - Sweep All Street, Mezzanine And Platform Stairways Wipe Down All Platform Stairway Handrails Clean/Scrap 3 Ft Around All Street Stairways Clean Coping Of All Stairways Clean Coping Of All Stairways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways Remove All Stains And Drag Marks Remove Gum From Floors Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends Clean Around And Wipe Down Benches Clean And Disinfect All Trash Receptacles Clean And Polish Trash Receptacle Tops And Chromes Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle Remove Graffiti From Non-Painted Surface Signs Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Exterior Window And Empty Waste Basket. **Bathroom Duties** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces Remove All Stickers/Residue Restock With Soap And Tissue.	65 St	M R	N322	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 308 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#		
SC0691 Station South	1500 - 2300			2774		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform.						
	36 St	M R	N312	1500 - 1700		
General Duties And Bath Room Duties: (See Below)	30 31	IVI	11312	1300 - 1700		
Clean EFR.						
General Duties And Bath Room Duties: (See Below)	46 St	M R	N316	1710 - 1920		
Clean EFR.	C4-: C4	MD	N1215	1020 2000		
Lunch.	Steinway St	M R	N315	1930 - 2000		
General Duties And Bath Room Duties: (See Below) Clean EFR.	Steinway St	M R	N315	2000 - 2210		
Re-Scrap The Station And Empty Trash Receptacles.						
Re-Scrap The Station And Empty Trash Receptacies.	36 St	M R	N312	2220 - 2300		
Report Off Duty.	30 50		11312	2220 2300		
* General Duties *						
- Sweep All Street, Mezzanine And Platform Stairways.						
- Wipe Down All Platform Stairway Handrails.						
- Clean/Scrap 3 Ft Around All Street Stairways.						
- Clean Coping Of All Stairways.						
- Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways.						
- Remove All Stains And Drag Marks. - Remove Gum From Floors.						
- Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends.						
- Clean Around And Wipe Down Benches.						
- Empty And Disinfect All Trash Receptacles.						
- Clean And Polish Trash Receptacle Tops And Chromes.						
- Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle.	26.54	MD	N12.12	2200		
- Wipe Down Wall Or Structure Behind/Adjacent To Trash Receptacle.	36 St	M R	N312	2300 -		
- Remove Graffiti From Non-Painted Surface Signs.						
- Remove Stickers/ Residue.						
- Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment						
- Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes.						
- Remove All Dust Balls From Mezzanine And Platform Gutters And Drains.						
- Clean Booth Exterior Window And Empty Waste Basket.						
** Bathroom Duties **						
- Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors.						
- Empty Trash And Mop Floors.						
- Wipe Down All Modesty Panels And Walls. Personal Craffit From Non Pointed Symbology And Romany All Stickers/Regidue						
 Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue. Restock With Soap And Tissue. 						
- Kestock with soap And Hissue.						

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 309 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	ours		RC#
SC0692 Station South	150	00 - 2300		2774
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Outside Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Remove Gum From Station. Clean Public Toilets And Restock Supplies. Disinfect As Needed. Clean, Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's Toilet. Wipe Booth Windows. Clean All Turnstiles, MVMs, MEMs, Metrocard Readers, Swipe Heads On All Control Areas.	Queens Plaza	EMR	N309A	1500 - 1730
Major Cleaning (1530-1630) Sat: Major Clean Public Toilets, Including Walls And Privacy Shields.				
RTO Tower Cleaning: Clean Dispatcher And Crew Reporting Offices Clean Locker Rooms And Employee Facility Rooms On Mezzanine. Clean, Disinfect Employee's Toilet And Restock Supplies. Empty Trash Receptacles, Sweep And Mop All Floors. Sign The Cleaning Checklist In Bathroom And Dispatcher's Office. Indicate Pass Number And Time Facilities Were Cleaned.	Queens Plaza	E M R	N309A	1730 - 1900
Lunch	Queens Plaza	E M R	N309A	1900 - 1930
Sweep Outside Areas And Stairways. Scrap Mezzanines, Control Areas And Platforms. Empty And Disinfect Trash Receptacles. Bucket Wash All Stairways Wall Bases And Gutters On The Entire Station. Remove Gum From Station. Clean, Disinfect, Mop Floor, Wipe Down Tile Walls Of Employee's Toilet. Wipe Booth Windows. Clean All Turnstiles, MVMs, MEMs, Metrocard Readers, Swipe Heads On All Control Areas.	Northern Blvd	M R	N318	1940 - 2200
Major Cleaning (2010-2100)				
Wed: Major Clean Refuse Rooms, Canisters And Trash Receptacles.				
Clean Public Toilets. Re-Scrap The Station And Empty Trash Receptacles.	Queens Plaza	E M R	N309A	2210 - 2300
Report Off Duty.	Queens Plaza	E M R	N309A	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 310 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	ours		RC#	
SC0693 Station South	1500 - 2300			2766	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap Mezzanine And N/S/B Platforms. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches, Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect All Urine Areas. Clean And Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage.	& 77 St	R	C024	1500 - 1830	
Major Cleaning (1500-1600) Sun: Deck Wash Sb Platform Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Mon: Clean All SB Platform Column Bases & Ad Signs. Tue: Deck Wash All Platform S/W'S Wed: Deck Wash Nb Platform Stairway Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Thu: Clean/Polish All AFC Railings/Gates In C024 Mezzanine. Fri: Deck Wash All Street S/W'S Sat: Clean All N/B Platform Column Bases And Ad Signs.					
Lunch	Bay Ridge Av	R	C023	1840 - 1910	
Sweep All Stairways. Scrap Mezzanine And N/S/B Platforms. Correct All Unsanitary Conditions. Empty And Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, MEM, Turnstiles And Readers). Clean HPI/CAI, On The Go Kiosk, Ledges, Benches And Map And Frames. Clean Employees' Facility Room And Cleaners' Room. Clean And Disinfect Urine Areas. Clean And Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Phones & Station Signage. Wipe Down All ESI Digital Screens Throughout Station.					
Major Cleaning (1910-2010) Sun: Deck Wash S/B Platform Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Mon: Clean All S/B Platform Column Bases And Ad Signs. Tue: Deck Wash All Platform S/W's. Wed: Deck Wash NB Platform Stairway Tile Walls: Remove Stickers/Residue/Graffiti/Dirt Build Up. Thu: Deck Wash All Street S/W's.	Bay Ridge Av	R	C023	1910 - 2210	
Fri: Clean All NB Platform Column Bases & Ad Signs. Sat: Clean/Polish All AFC Railings/Gates.					
· · · · · · · · · · · · · · · · · · ·	77 St	R	C024	2220 - 2300	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 311 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours Job# SC0694 Sun - Mon:2300 - 0700 **Station South** 2776 Thu - Fri:2300 - 0700 Sat - Sat:0100 - 0900 **INSTRUCTIONS BOOTH HOURS STATION** LINE Thursday-Monday Report On Duty In Uniform Sun: Wilson Ave H032 To Cover Job Sc0626 Mon: Wilson Ave H032 To Cover Job Sc0626 Various 2300 - 0700 Tue: Rdo Various Various Wed: Rdo Thu: Pennsylvania Ave R632 To Cover Job Sc0402 Fri: Pennsylvania Ave R632 To Cover Job Sc0402 Sat: 191 St E/O El 106 To Cover Job Nc0294 Report Off Duty. Various Various 2300 -Various

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 312 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

			Tien Elicetive Duter		
Job#			Hours		RC
SC0695	Station South		0900 - 1700		277
INSTRUCTIO	DNS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Du	ty In Full Uniform.				
Scrap Upper	I Duties On The "J" Line Upper Mezzanine Mezzanine. Disinfect All Urine Areas. Dust All Ledges. Remove All Stains, Spills And Drag or Areas Empty And Disinfect All Trash Receptacles On Mezzanine.	Broadway Junction	A C	N124	0900 - 1030
	Room And Dispatchers Office. Clean Toilets. Empty Trash Receptacles.	Broadway Junction	A C	N124	1030 - 1120
Scrap Upper N	Duties On The "J" Line Upper Mezzanine Mezzanine. Scrap Stairways M1A-M4A/B. Empty "J" Trash Receptacles, Clean And Disinfect. vs On Mezzanine, Dust Ledges, Remove Stains, Spills And Drag Marks On Mezzanine Floor.	Broadway Junction	A C	N124	1130 - 1350
Lunch		Broadway Junction	A C	N124	1350 - 1420
Mon-Fri					
Re-scrap Uppe	er Mezzanine, Empty Trash Receptacles.				
Scrap Upper	I Duties On The "J" Line Upper Mezzanine Mezzanine. Disinfect All Urine Areas. Dust All Ledges. Remove All Stains, Spills And Drag or Areas Empty And Disinfect All Trash Receptacles On Mezzanine.	Broadway Junction	A C	N124	1420 - 1450
	S: New Building Tower D Facilities. Sweep Superintendent's Office. Clean Toilets. Empty Trash Receptacles.	Broadway Junction	A C	N124	1500 - 1545
Re-Scrap Upp	er Mezzanine, Empty Trash Receptacles.	Broadway Junction	A C	N124	1545 - 1700
Report Off Du	ity.	Broadway Junction	A C	N124	1700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 313 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 81116	VVIIICO I ICK		I ICK EI	icetive Bute.	17072025	
Job#		н	ours		RC#	
SC0696	Station South	0700 - 1500			2772	
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform.					
Open Floor Spa Dust And Wipe Major Cleaning	isinfect Interior/Exterior Of Booth G009 Including	Coney Island Stillwell Av	DFNQ	G009	0700 - 1100	
Lunch		Coney Island Stillwell Av	DFNQ	G009	1100 - 1130	
Sweep And M	ffices "D/F/N/Q": op Floors Surfaces. Wipe Down All Tables, Clean Windows And Dust. Empty All Trash lean And Disinfect Employees' Toilet.	Coney Island Stillwell Av	DFNQ	G009	1130 - 1300	
Open Floor Spa	g Center Including Men/Women Locker Rooms. Men/Women Toilets. All Office Space And ace. Duties Include: e Down All Tables. Sweep And Mop Floors. Empty All Trash Receptacles.	Coney Island Stillwell Av	DFNQ	G009	1300 - 1500	
Report Off Dut	ty.	Coney Island Stillwell Av	DFNQ	G009	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 314 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SC0697 Station South	0700 - 1500			2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Scrap And Disinfect Bus Loading Area On Archer Ave. Between 153 St. And Parsons Blvd., Including Back Wall Of El 413. Empty All Trash Receptacles. Remove All Stickers.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0700 - 0800	
RTO Facilities: Clean "E" Line Train Dispatcher's Office, Spot Mop Floors, Dust Cabinets. Empty Trash Receptacles And Clean Exterior Of Windows.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0800 - 0830	
RTO Facilities: Clean "J" Line Train Dispatcher's Office, Mop Floors, Dust Cabinets. Empty Trash Receptacles And Clean Exterior Of Windows.	Jamaica Center Parsons/Archer	EJZ	N606	0830 - 0900	
RTO Facilities: Clean, Mop And Empty Trash Receptacles In "J" Line Toilet And "J" Line Crew Room.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0900 - 0930	
RTO Facilities: Clean, Mop And Empty Trash Receptacles In "E" Line Toilet And "E" Line Crew Room.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0930 - 1000	
RTO Facilities: Clean, Mop And Empty Trash Receptacles In "E" Line Superintendent's Office.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1000 - 1030	
Lunch	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1030 - 1100	
RTO Facilities: Clean And Disinfect "E" Line And "J" Line Crew Reporting Center And Toilets. Empty Trash Receptacles And Clean Hallways To Crew Reporting Center. Clean Employee Toilet In Unstaffed Mezzanine.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1100 - 1200	
Clean And Dust Lockers On "E" Line. Empty Trash Receptacles In "E" Line Train Dispatcher's Office	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1200 - 1230	
Clean And Dust Lockers On "J" Line. Empty Trash Receptacles In "J" Line Train Dispatcher's Office	Jamaica Center Parsons/Archer	EJZ	N606	1230 - 1300	
Scrap And Disinfect Bus Loading Area On Archer Ave. Between 153 St. And Parsons Blvd., Including Back Wall Of El 413. Empty All Trash Receptacles. Remove All Stickers.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1300 - 1400	
RTO Facilities: Clean And Spot Mop "E" Line And "J" Line Locker And Crew Rooms. Empty All Trash Receptacles Including "E" Line Train Dispatcher's Office.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1400 - 1500	
Report Off Duty. Must Enter On And/Or Cross Tracks	Jamaica Center Parsons/Archer	EJZ	N606	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 315 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

025 STAC WHICH TICK		TICK Effective Date.			1/0/2023	
Job#		Hours			RC#	
SC0698 Sta	ation South	070	00 - 1500		2774	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty In Full	l Uniform.					
	Rooms, Including Control Dispatcher's Office, Tower, CRC, Crew Rooms, Women's Rooms, Southbound ATD Office. Clean, Sweep And Mop Floors, Trash Receptacles.	Forest Hills 71 Av	E F M R	N333A	0700 - 0900	
Basins In Men's And V Room. Clean And Disin	mplex In N343 Mezzanine. Empty Trash, Fill Paper Dispensers. Scrub Bowls And Women's Toilets. Dust Top Of Lockers And Cabinets. Wash Slop Sink In RTO CTA infect RTO Dispatchers Office. Clean Stainless Steel Partitions, Toilet And Sink In Trash Receptacles, Scrub And Mop Floor.	Jamaica 179 St	F	N343	0930 - 1230	
Lunch		Jamaica 179 St	F	N343	1230 - 1300	
•	Rooms, Including Control Dispatcher's Office, Tower, CRC, Crew Rooms, Women's Rooms, Southbound ATD Office. Clean, Sweep And Mop Floors, Trash Receptacles.	Forest Hills 71 Av	EFMR	N333A	1330 - 1500	
Report Off Duty.		Forest Hills 71 Av	E F M R	N333A	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 316 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 51110	025 STITE WHITE THEK		Tick Lifective Dute.		
Job#		Ho	RC#		
SC0699	Station South	150	00 - 2300		276
INSTRUCTIO	NS .	STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
Clean RTO Fac	er B-Coney Island Yard cilities: Men/Women Locker Rooms, Men/Women Toilets, All Office Space And All Open weep And Mop Floors. Wipe Down All Tables And Dust. Empty All Trash Receptacles.	Avenue X	F	N561	1500 - 1740
Clean RTO Fac	er C-Coney Island Yard. cilities: Men/Women Locker Rooms, Men/Women Toilets, All Office Space And All Open weep And Mop Floors. Wipe Down All Tables And Dust. Empty All Trash Receptacles.	Avenue X	F	N561	1740 - 1815
Lunch		Coney Island Stillwell Av	DFNQ	G009	1835 - 1905
	men Locker Rooms, Men/Women Toilets, All Office Space And All Open Floor Space. op Floors. Wipe Down And Dust All Tables. Empty All Trash Receptacles.	Coney Island Stillwell Av	DFNQ	G009	1905 - 2200
-	fices "D/F/N/Q" Sweep And Mop Floors Surfaces. Wipe Down All Tables, Clean Windows Weeded. Empty All Trash Receptacles. Clean And Disinfect Employee Toilets.	Coney Island Stillwell Av	D F N Q	G009	2200 - 2245
Report Off Dut	y.	Avenue X	F	N561	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 317 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SC0700 Station South	090	0 - 1700		277	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Clean Dispatcher's Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins. Canarsie Yard:	Canarsie Rockaway Pkwy	L	H041	0900 - 1030	
Clean Switchman's Shanty And Toilets In Yard. Clean And Mop All Floors. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.					
Pitkin Yard: Clean Tower, Yard And Train Operator's Room. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.	Euclid Av	A C	N128	1100 - 1215	
Lunch	Euclid Av	A C	N128	1215 - 1245	
Clean Dispatcher's Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets', Urinals, Bowls, Sinks And Wash Basins.	Euclid Av	A C	N128	1245 - 1400	
Liberty Junction Tower: Clean Dispatcher's Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.	Rockaway Blvd	A	N134	1415 - 1500	
Clean Dispatcher's Office, Crew Room, Tower And Toilets. Clean And Mop All Floors. Empty And Clean All Trash Receptacles. Clean And Disinfect Toilets, Urinals, Bowls, Sinks And Wash Basins.	Canarsie Rockaway Pkwy	L	H041	1525 - 1700	
Report Off Duty In Uniform	Canarsie Rockaway Pkwy	L	H041	1700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 318 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ob#		Hours			
SC0701	Station South	070	0 - 1500		277	
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Dut	y In Full Uniform.					
	: Tower Near R626, Crew Room SE N/B Platform, Dispatcher's Office NE N/B & Se S/B troom West Mezzanine.	Crown Hts Utica Av	3 4	R626	0700 - 0900	
Sweep & Mop Receptacles.	Floors. Dust Lockers & Benches. Clean & Disinfect Restrooms & Empty All Trash					
RTO Facilities	: Crew Room Middle Platform, Tower, Restrooms & Facilities NE Of Platform.					
Sweep & Mop Receptacles.	Floors. Dust Lockers & Benches. Clean & Disinfect Restrooms & Empty All Trash	New Lots Av	3	R634	0920 - 1110	
Lunch		New Lots Av	3	R634	1110 - 1140	
	: 1st, 2nd, & 3rd Floors. Floors. Dust Lockers And Benches. Clean And Disinfect Restrooms & Empty All Trash	Livonia Av	Not Applicable	Not Applicable	1150 - 1350	
Empty Trash F	Receptacles In Tower & Crew Room.	Crown Hts Utica Av	3 4	R626	1415 - 1500	
Report Off Du	ty.	Crown Hts Utica Av	3 4	R626	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 319 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# 5C0702	Station South	 	RC#		
SC0702			300 - 0700		277
INSTRUCTIO		STATION	LINE	ВООТН	HOURS
	Sunday-Saturday				
Report On Dut	y In Full Uniform.				
General Duties Clean EFR.	And Bathroom Duties: (See Below)				
Major Cleaning	g: (0130-0230)				
Tue: Bucket W Wed: Mezzani	Wash Tile Wall And Gutters S/B Platform. fash Tile Wall And Gutters N/B Platform. fash Ele-Bucket Wash/Disinfect Sanitary Base And 3 Ft Around Column Base. Remove All Dust ris From Mezzanine Drains. Clean/Disinfect Mezzanine Gutters.	Steinway St	M R	N315	2300 - 0230
(Wash Walls,	Facility Rooms (Wipe Down Lockers, Tables, Benches, Walls, Mop Floors. Employee Toilet Commodes, Sink, Mirror, Modesty Panel, Restock Soap And Hand Towels. Journal of Wash Interior And Exterior, Refuse Rooms Wash Walls And Floors.				
Lunch	pment.	36 St	M R	N312	0240 - 0310
	And Bathroom Duties: (See Below)	30 31	M K	1,012	0210 0310
Tue: Bucket W Wed: Mezzani Balls And Deb Thu: Sweep A Fri: Employee (Wash Walls, O Sat: Canister H Sun: AFC Equ	Appment. Wash Tile Wall And Gutters S/B Platform. Gash Tile Wall And Gutters N/B Platform. Gash Tile Wall And G	36 St	M R	N312	0310 - 0610
Report Off Du		Steinway St	M R	N315	0620 - 0700
* General Duti - Sweep All St Handrails Clean/Scrap Scrap Mezza: Marks Remove Gun - Disinfect/Cle Benches Empty And I - Clean Interio - Remove Graf - Polish FSMF - Clean All Pu - Remove All - Clean Booth **Bathroom D - Clean And D - Empty Trash - Wipe Down - Remove Graf	es * airways, Scrap Mezzanines And Platform Stairways. Wipe Down All Platform Stairway Beth Around All Street Stairways. Clean Coping Of All Stairways. And Entire Platforms (Ends) And Behind Stairways. Remove All Stains And Drag Beth From Floors. And All Urine And Unsanitary Areas Including Platform Ends. Clean Around And Wipe Down Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes. Cof Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle. Fiti From Non-Painted Surface Signs. Remove Stickers/ Residue. Fire Hose Box, HPI, CIC And All AFC Equipment Colic Telephones/ Casings, Clean Canister Housing And Sandboxes. Dust Balls From Mezzanine And Platform Gutters And Drains. Interior Window And Empty Waste Basket.	Steinway St	M R	N315	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 320 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILLI TER	TICK Effective D	17072023
Job#	Hours	RC
SC0703 Station South	1500 - 2300	277
INSTRUCTIONS	STATION LINE BOOTH	HOURS
Sunday-Saturday		
Report On Duty In Full Uniform.		
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Stainless Interior And Painted Exterior Of Trash Rece Clean, Disinfect And Employee's And Public Toilets. Empty Metro Card Disposal Box Attached Card Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Signs And Ledges, Wipe Benches, Wipe Free Standing Map Frames. Clean All AFC Equipment. Wash Gutters On Control Area/Mezzanine And Passageways. Clean And Disinfect Refuse Rooms. CTA Rooms. Clean And Disinfect CTA And Refuse Rooms. Clean And Organize Storage/Supply Clean And Disinfect EL421 And EL422.	ty, Clean eptacles. To Metro Dust Bucket Clean To Metro Dust Bucket Clean To Metro Dust Roosevelt Av E F M R N324	1500 - 1830
RTO Tower Cleaning Tasks: Clean Dispatcher's Office. Clean, Disinfect And Stock Employee Toilets. Empty Trash Receptacle	Jackson Hts Roosevelt Av E F M R N324	1830 - 1930
Lunch	Jackson Hts Roosevelt Av E F M R N324	1930 - 2000
Sweep All Stairways, Outside Areas And Bus Loading Area. Empty Trash Receptacles In Bus Loading Area. Scrap Control Areas, Mezzanines, Passageways And Platforms. Disinfect Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Stainless Interior And Painted Exterior Of Trash Receptacles, Disinfect And Employee's And Public Toilets. Empty Metro Card Disposal Box Attached Toard Reader. Remove Graffiti, Stickers And Gum. Clean Floor Stains And All Pigeon Droppings, Signs And Ledges, Wipe Benches, Wipe Free Standing Map Frames. Clean All AFC Equipment. Wash Gutters On Control Area/Mezzanine And Passageways. Clean And Disinfect Refuse Rooms CTA Rooms. Clean And Disinfect CTA And Refuse Rooms. Clean And Organize Storage/Supply	ty, Clean eptacles. To Metro Jackson Hts Roosevelt Av Bucket Clean	2000 - 2300
Report Off Duty.	Jackson Hts Roosevelt Av E F M R N324	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 321 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	lours		RC#	
SC0704 Station South		1:	500 - 2300		2777	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform.						
Sweep All Street Mezzanine And Platform Stairways. Scrap I Disinfect All Trash Receptacles. Clean All Ledges, Windows, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths W Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Disinfect All Urines Areas.	Refuse Housings, Benches, Sandboxes, adows. Clean And Disinfect Employee's	Crescent St	J	J024	1500 - 1730	
Sweep All Street Mezzanine And Platform Stairways. Scrap I Disinfect All Trash Receptacles. Clean All Ledges, Windows MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths W Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Disinfect All Urines Areas.	Refuse Housings, Benches, Sandboxes, adows. Clean And Disinfect Employee's	Cleveland St	J	J022	1740 - 1940	
Lunch		Cleveland St	J	J022	1940 - 2010	
Sweep All Street Mezzanine And Platform Stairways. Scrap I Disinfect All Trash Receptacles. Clean All Ledges, Windows, MVMs, Turnstiles, And HEETs. Clean Exterior Of Booths W Toilet, CTA Rooms And EFR. Remove All Stains, Spills And Disinfect All Urines Areas. Major Duty: (2200-2250)	Refuse Housings, Benches, Sandboxes, adows. Clean And Disinfect Employee's	Norwood Av	J	J023	2020 - 2250	
Mon: Clean And Disinfect Employee's Toilet And Employee Tue/Fri: Pick Up Dry/ Chemical Supplies From Van Siclen A Sat: Clean And Disinfect Refuse Housings.						
Report Off Duty.		Crescent St	J	J024	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 322 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

ob#		Hours		RC#	
SC0705 Station South	(700 - 1500		2766	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
	DeKalb Av	B Q R	C008	0700 - 0800	
Clean RTO Supt. Office, RTO Tower, Dispatcher's Office, Toilets & Passageway.					
Sweep All Stairways, Scrap Platforms, Mezzanines, Landings And Platform Crossover. Clean & Disinfect					
Urine Areas. Clean Booth Windows And Empty Trash. Clean All AFC Equipment @ C006 & C008:					
MVMs, MEMs, Turnstiles, AFC Readers & Swipe Heads. Clean All Station Signs. Empty, Clean And					
Disinfect Trash Receptacles. Clean Benches And Platform Map Frames & Column Signs. Remove Stickers					
And Graffiti Upon Discovery And Clean Residue. Remove Stains, Spills, Drag Marks On All Floors, Stairs					
& Overpass. Clean, Disinfect & Stock Men/Women Public & Employee Toilets. Correct Any Unsanitary					
Conditions. Clean HPI's And CIC In C006, C008 Mezzanine. Clean Employees Facility Room.					
M ' Cl ' (0000 1000)	DeKalb Av	BQR	C008	0800 - 1100	
Major Cleaning (0900-1000) Sun: Clean Booth C008 Interior & Exterior.					
Mon: Clean And Organize N/S/B Paper/Chemical Supply Rooms. Tue: Clean & Polish All AFC Equipment @ C006 & C008 Mezzanines.					
Wed: Clean & Disinfect Stations EFR - Walls, Floors.					
Thu: Clean & Disinfect Station Supervisor Office.					
Fri: Clean, Disinfect And Stock Employee Toilet.					
Sat: Clean & Disinfect Public Toilets - Walls, Floors & Fixtures.					
Lunch	DeKalb Av	B Q R	C008	1100 - 1130	
Clean And Disinfect El 370, El 371 And El 372. Clean Glass And Wipe Down Stainless Steel Inside And	D 17 11 A		Good	1120 1220	
Outside. Remove Gum, Sweep And Mop Floors.	DeKalb Av	B Q R	C008	1130 - 1230	
Clean, Disinfect And Stock Men/Women Public Bathrooms.	DeKalb Av	B Q R	C008	1230 - 1300	
Sweep All Stairways, Re-Scrap Platforms, Mezzanines, Landings And Platform Crossover. Empty Trash					
Receptacles. Disinfect All Urine Areas. Remove All Stains, Spills And Drag Marks On Floors. Correct All	DeKalb Av	B Q R	C008	1300 - 1500	
Unsanitary Conditions					
Report Off Duty.	DeKalb Av	B Q R	C008	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 323 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		ours		RC#
SC0706 Station South	07	00 - 1500		2769
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Streets, Mezzanine, & Platform Stairways. Empty And Clean All Trash Receptacles. Clean Benches. Clean & Polish All MVMs, MEMs, HEETs Turnstiles, & Chrome On Station. Sweep & Disinfect Refuse Rooms. Clean Employees' Toilet, Facility Rooms, and Field Office. Correct All Unsanitary Conditions.				
Major Cleaning:(0900-1000)				
Sun: Sweep Clean, Deck Mop, & Disinfect Bond Street & M4 Staircases Mon: Deck Clean And Disinfect ALL Stains and Trash Receptacles on Mezzanine Tue: Clean Interior/Exterior of Booth N108, sweep and mop floors clean, dust and wipe down booth ledges and walls.	Hoyt Schermerhorn	A C G	N108	0700 - 1000
Wed: Clean And Disinfect Supply Cages & Area outside Employee Facility Room, Employee Facility Room.				
Thu: Organized and removed all empty boxes in Supply Cage Fri: Sweep and Mop floors in Field Office, Dust and wipe down all surfaces in Field Office including each office and kitchen.				
Sat: Clean And Disinfect Refuse Rooms. Deck Clean ALL stains and Trash Receptacles on NB & SB Platforms				
Clean RTO Facilities: Clean And Disinfect Dispatcher's Office And Crew Room Located At The South End Of The Southbound Platform.	Hoyt Schermerhorn	A C G	N108	1000 - 1030
Lunch	Hoyt Schermerhorn	A C G	N108	1030 - 1100
Sweep All Streets, Mezzanine, & Platform Stairways. Empty And Clean All Trash Receptacles. Clean Benches. Clean & Polish All MVMs, MEMs, HEETs Turnstiles, & Chrome On Station. Clean Booth Windows And Empty Booth Trash. Correct All Unsanitary Conditions.	Hoyt Schermerhorn	A C G	N108	1100 - 1500
Report Off Duty.	Hoyt Schermerhorn	A C G	N108	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 324 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC
SC0707	Station South	0700 - 1500			27
INSTRUCTIO	NS	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Dut	ty In Full Uniform.				
Areas. Empty Disinfect EmpthEETs. Major Cleaning	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And loyee's Toilet And Facility Room. Dust All Ledges. Clean All MVMs, MEMs Turnstiles And g: (0710-0800) erior/Exterior Of Booth N116. Sweep and mop floors clean, dust and wipe down booth lls. Mon: Deck Clean ALL Stains on fllors of Lower platforms and satircases	Nostrand Av	A C	N116	0700 - 1230
Tue: Clean NE Thu: Clean An Fri: Clean And	B & SB Employee's Toilet And Facility Rooms. Id Disinfect Canister Housings. Id Disinfect All Trash Receptacles. In ALL Stains on floors of upper platforms, ramps, and control areas				
Lunch		Nostrand Av	A C	N116	1230 - 1300
-	eet And Mezzanine Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Urine And Disinfect All Trash Receptacles.	Nostrand Av	A C	N116	1300 - 1500
Report Off Du	ty	Nostrand Av	A C	N116	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 325 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	I	Hours		RC#	
SC0708 Station South	0700 - 1500			2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Report on Buty in run omioni.					
Sweep All Stairways And Outside Areas, Scrap Platforms And Mezzanines. Empty, Clean And Disinfect All Trash Receptacles. Wipe Clean Interior & Exterior Of Trash Receptacles. Clean Sandboxes. Clean And Disinfect Unsanitary Conditions, Clean Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers). Clean And Disinfect Employees' Toilet And Facility Room. Sweep And Mop Floors In ELE 760 And ELE 761. Clean And Disinfect Public Toilets. Clean All Canister Housings On The Platform. Clean Booth Windows And All Glass Windows On The Mezzanine. Empty Booth Trash.					
Clean Public Toilet @ 0700 Hrs	Kings Hwy	B Q	B024	0700 - 1030	
Major Cleaning: (0900-0930) Sun: Elevator # 760 And # 761 Mon: Canister Housings Tue: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads					
Clean/Disinfect Urine Areas And Pigeon Droppings. Sweep All Stairways. Scrap Clean And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti Gum And Stickers. Correct All Unsanitary Conditions. Clean All AFC Equipment (Turnstiles, Swipe Heads, MVM's, MEM's, AFC Readers, Emergency Gates/ Chrome), Railings Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet. Clean Booth Windows And All Glass Windows On The Mezzanine. Empty Booth Trash.	Avenue J	Q	B021	1040 - 1200	
Lunch	Avenue J	Q	B021	1200 - 1230	
Major Duty: (1230-1300) Sun: Employees' Facility Room. Mon: Wash Walls In Employee Toilet. Tue: Clean Canister Housing. Wed: Clean And Polish AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers,, Emergency Gates/Chrome). Railings. Thu: Clean/Disinfect Employee Toilets And Wash Down Walls. Fri: Clean Booth B021 Sat: All Glass Windows On The Mezzanine.	Avenue J	Q	B021	1230 - 1300	
Sweep All Stairways, Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Trash.	Kings Hwy	B Q	B024	1310 - 1500	
Report Off Duty.	Kings Hwy	B Q	B024	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 326 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STAC WINTER TREE		Tien Elicente Bute.			
Job#		lours		RC#	
SC0709 Station South	0	700 - 1500		2769	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep Mezzanine And Platform. Scrap Northbound And Southbound Platforms And Outside Areas Including Bus Ramp. Empty And Clean Trash Receptacles. Clean And Disinfect Employee's Toilet, Facility Room, Urine Areas And All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Clean And Disinfect EL 339 And EL 340 Including Ramp. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Franklin Av	С	N114	0700 - 0900	
Major Cleaning: (0820-0855) Sun: Clean Booth N114 Interior And Exterior Including Turnstiles And AFC Equipment.					
Scrap Shuttle Island Platform, Bridge And Walkway. Sweep Stairway Adjacent To Escalator, Scrap Mezzanine, Sweep Outside Area Including Bus Ramp. Empty And Clean Trash Receptacles. Clean And Disinfect Pigeon Droppings. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Franklin Av	С	N114	0900 - 1000	
Sweep Stairways, Outside And Ramp. Scrap Mezzanine And Platform. Empty And Clean Trash Receptacles. Remove Graffiti From Non Painted Surfaces, Signs And Benches. Clean And Disinfect Employee's Toilet And Facility Rooms. Clean Booth Windows. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Park Place	S	B009	1010 - 1130	
Major Cleaning: (1050-1130) Sat: Clean Booth B009, Interior And Exterior Including AFC Equipment.					
Lunch	Park Place	S	B009	1130 - 1200	
Sweep Stairways, Scrap Platforms, Mezzanine And Passageway. Sweep Outside Area. Disinfect Along Base Of Wall In Passageway. Empty And Clean Trash Receptacles. Remove Graffiti From Non Painted Surfaces Signs And Benches. Clean And Disinfect Employee's Toilet. Clean Booth Windows. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Franklin Av	С	N114	1210 - 1320	
Major Cleaning: (1240-1310) Sat: Clean, Mop, and Disinfect NB Employee's Toilets and Facility Room					
Re-Scrap Entire Station Complex. Empty Trash Receptacles.	Franklin Av	С	N114	1320 - 1500	
Report Off Duty.	Franklin Av	С	N114	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 327 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SC0710 Station South	0700 - 1500			2768	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
(Always Wear Proper PPE, Use Proper Equipment And Chemical During Performance Of Duties).					
Sweep Platform Stairways, Outside Areas And Street Stairways. Scrap Mezzanines, Control Areas And Platform. Empty And Disinfect Trash Receptacles. Clean All Chrome Top Of The Trash Receptacles. Clean, Mop Disinfect, Wipe Down Tile Walls Of Employee's Toilet And Facility Room (EFR). Wipe Down Booth Windows, Empty Trash Receptacles And Mop Booth Floor. Clean All Turnstiles, MVMs, Mems And MC Reader On All Control Areas. Clean And Disinfect All Urine And Feces From Station Mezzanine, Platform And Outside Area Including Stairways. Remove Stain From Floor Wherever Require Within The Station. Clean And Wipe All HPI Units.	Jay St Metrotech	R	C003	0700 - 0815	
Sweep all street and mezzanine stairways by the N102 and N103 mezzanine. Scrape N102 and N103 mezzanine and all unstaffed areas. Spot mop all stains, spills, and drag marks in N102 and N103 mezzanine. Sweep all stairways under 370 Jay Street arcade level. Scrap arcade level & disinfect urine areas. Mop terrazzo floor tiles leading to N102 and N103 paid mezzanine entrance. Clean and disinfect urine and feces from station mezzanine and outside area including street stairways. Empty trash receptacles in mezzanine N102 and N103. Remove stain around the trash receptacles in mezzanine N102 and N103. Polish all chromes inside the trash can. Clean and sweep outside areas around the KA rail top of the street stairways in mezzanine N102 and N103. Clean and disinfect urine and	Jay St Metrotech	A C F	N103	0825 - 1100	
feces from station mezzanine and outside area including street stairways. Mop and disinfect floor inside the ELV 706, ELV 707, ELV 708 and ELV 709 whenever required until 1100hrs CTA job #SC725 reported on duty. Lunch	Jay St Metrotech	ACF	N103	1100 - 1130	
Major Cleaning: (No Exceptions)		11 0 1	1,105	1100 1100	
SUN: Clean exterior and interior of the booth N103, mop booth Floor and empty trash can. MON/ WED/ THU: (C003 'R' Line) Sweep, mop and disinfect employee toilet. Wipe down tiles wall and clean sink, toilet bowl and all dispensers. Sweep, mop and disinfect EFR. Wipe and clean microwave/ refrigerator. TUE: Sweep floor, mop inside the station GSM office.	Jay St Metrotech	A C F	N103	1130 - 1230	
FRI & SAT: (N103 A/C/F Line) Sweep, mop and disinfect employee toilet. Wipe down tiles wall and clear sink, toilet bowl and all dispensers. Sweep, mop and disinfect EFR. Wipe and clean microwave/ refrigerato	I				
Scrap Mezzanines And Control Areas. Empty And Disinfect Trash Receptacles In Mezzanine N102 And N103. Sweep All Street Stairways In Mezzanine N102 And N103.	Jay St Metrotech	A C F	N103	1230 - 1400	
Scrap Mezzanine And Platform Only. Empty Trash Receptacles Only. Must Complete Before Off Duty.	Jay St Metrotech	R	C003	1410 - 1500	
Report Off Duty.	Jay St Metrotech	R	C003	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 328 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours					
SC0711 Station South	23	276			
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform					
Perform All Listed Duties At Court Street On The "R" Line.					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Police Booth Windows. Remove Graffiti/Stickers And Clean Residue. Dust All Ledges, AFC Equipment, Glass And Metal Surfaces. Clean All Public Phones. Remove All Stains, Spills And Drag Marks On Floor Areas. Clean AFC Swipe Heads At Un Staffed Control Area. Clean HPIs. Clean And Disinfect Benches On Island Platform. Clean Customer Information Center In Montague Street Mezzanine, Clean Subways Map Frames On Island Platform. Clean And Disinfect Employee Toilet In Passageway Next To ES 305 And ES 306.	Borough Hall	2 3 4 5	R601A	2300 - 0200	
Clean & Disinfect El 308 And El 309. Wipe Down Stainless Steel Inside And Outside. Remove Gum From Cab Floors. Sweep, Mop And Disinfect.	Borough Hall	2 3 4 5	R601A	0200 - 0300	
Lunch	Borough Hall	2 3 4 5	R601A	0300 - 0330	
Clean Upper/Lower Landings Of ES 305 And 306. Clean And Polish Interior Stainless Steel Panels. Remove All Stickers, Graffiti, And Residue. Remove Dust Build Up On Tile Walls And Adjacent Light Fixtures.	Borough Hall	2 3 4 5	R601A	0330 - 0430	
Major Cleaning:					
Sun: Island Platform Refuse Room. Deck Wash Walls And Floor. Mon: Bucket Wash All Street Stairways In Montague St Exit. Tue: Clean And Disinfect Employee Facilities And Lactating Room In R601A Paid Mezzanine. Deck Wash Walls, Clean Toilet, Deck Wash Floors. Clean Out Microwave And Refrigerator. Wipe Down All Surfaces. Wed: Deck Wash Tile Walls In Upper Mezzanine-Montague Exit- Paid And Unpaid. Thu: Deck Wash Tile Walls In Lower Mezzanine Level Of El 308 And 309. Bucket Wash Stairway To Island Platform. Fri: Deck Wash Tile Walls In Lower Mezzanine Level Of El 305 And 306. Bucket Wash Stairway To Island Platform. Sat: Deck Wash Tile Walls In Passageway Leading To 2/3 Lines.	Borough Hall	2 3 4 5	R601A	0430 - 0600	
Re-Scrap Entire Station. Empty Trash Receptacles. Correct All Unsanitary Conditions.	Borough Hall	2 3 4 5	R601A	0600 - 0700	
Report Off Duty	Borough Hall	2 3 4 5	R601A	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 329 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SC0712 Station South	2200 - 0600			2768	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
EGGAL A TODG A MIGT DE CHUITDOWAL DRIOD TO CUE ANIBUG CONTA CT. E.C. E.O.D.					
ESCALATORS MUST BE SHUTDOWN PRIOR TO CLEANING. CONTACT E&E FOR AUTHORIZATION PRIOR TO SHUTDOWN.					
Always wear proper PPE, use proper equipment and chemical during performance of duties.					
MON & WED & FRI: ESC 313, ESC 314, ESC 348 TUE & THU & SAT: ESC 315, ESC 316, ESC 349					
Clean upper/lower landings and polish all stainless still surface areas. Remove all stickers, graffiti and residue from ESC and gums from landing plate. Remove stickers and residue from light fixtures top of the ESCALATORS.	Smith 9 Sts	F G	N536	2200 - 0045	
Clean and remove dust from tiles wall around the ESC, also clean and remove dust from still columns around the ESC. (NO EXCEPTIONS)					
SUNDAY: ESC 313, ESC 314, ESC 315, ESC 316, ESC 348, ESC 349					
Remove gums from upper and lower landings. Wipe dust from everywhere top to bottom and around the escalators. Remove stickers and residue.					
(NO EXCEPTIONS) Major Cleaning Of Escalators:					
SUN & TUE & THU: ESC 317, ESC 318 SAT & MON & WED: ESC 317, ESC 318 Clean upper/lower landings and polish all stainless still surface areas. Remove all stickers, graffiti and residue from ESC and gums from landing plate. Remove stickers and residue from light fixtures top of the ESCALATORS. Clean and remove dust from tiles wall around the ESC, also clean and remove dust from still columns around the ESC. (NO EXCEPTIONS) FRIDAY: (NO EXCEPTIONS) Clean, polish all chrome railings in mezzanine N102 and N103 including mezzanine area near the ELV 709	Jay St Metrotech	A C F	N103	0100 - 0245	
and ESC 356, ESC357. Make sure use proper chemicals to complete the job.					
Lunch	Jay St Metrotech	A C F	N103	0245 - 0315	
Major Cleaning Of Escalators: Mon/Wed/Fri: Esc 323, Esc 324, Esc 350 Tue/Thu/Sat: Esc 321, Esc 322, Esc 350 Clean Upper/Lower Landing And Polish All Stainless Still Surface Areas. Remove All Stickers, Graffiti And Residue From Esc And Gums From Landing Plate. Remove Stickers And Residue From Light Fixtures Top Of The Escalators. Clean And Remove Dust From Tiles Wall Around The Esc, Also Clean And Remove Dust From Still Columns Around The Esc. (No Exceptions)	High St	A C	N100	0330 - 0540	
Sun: Esc 321, Esc 322, Esc 323, Esc 324, Esc 350 Remove Gums From Upper And Lower Landings. Wipe Dust From Everywhere Top To Bottom And Around The Escalators. Remove Stickers And Residue. (No Exceptions)					
Report Off Duty.	Smith 9 Sts	F G	N536	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 330 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	Hours			
SC0713 Station South	15	500 - 2300		2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Scrap G1 Mezzanine, Platforms And Overpasses. Sweep All Stairways. Empty, Clean And Disinfec Trash Receptacles/Benches/Sandboxes. Remove Pigeon Droppings On Stairways, Ledges And Platforms G1 Windows, Clean Station ID Signs. Remove All Stickers And Graffiti Upon Discovery. Clean G1 Windows, MEM's, Swipe Reader's, Turnstiles & HEET's) In G1 Mezzanine.	orms. Stillwell Av	DFNQ	G009	1500 - 1700	
Lunch	Coney Island Stillwell Av	DFNQ	G009	1700 - 1730	
Clean And Disinfect ELE 701 And ELE 702. Clean Glass, Wipe Down Stainless Steel Inside And Sweep And Mop Floor.	Outside. Coney Island Stillwell Av	DFNQ	G009	1730 - 1830	
Remove Pigeon Droppings. (Mezzanine Of G001) Sweep Stairs. Remove Litter In Passageway. Di Urine Areas. Clean Inside All Trash Receptacle Rims And Polish. Major Cleaning: (1930-2000) Thu: Clean And Organize Clerical And Chemical Supply Rooms.	Coney Island Stillwell Av	DFNQ	G009	1830 - 2000	
Scrap Mezzanine, Platforms And Overpasses. Empty, Clean And Disinfect All Trash Receptacles/Benches/Sandboxes And Ramps, Ledges, Platforms And Outside Area Near G9 And Br Clean And Disinfect Refuse Room. Major Cleaning: (2130-2200) Sat: Clean And Disinfect Refuse Room On Platforms.	Coney Island Stillwell Av	DFNQ	G009	2000 - 2200	
Clean And Disinfect Men's And Women's Public Toilets.	Coney Island Stillwell Av	DFNQ	G009	2200 - 2300	
Report Off Duty	Coney Island Stillwell Av	DFNQ	G009	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 331 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SC0714 Station South		0700 - 1500			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash.	A		Dogo	0700 0020	
Major Cleaning: (0900-0930)	Avenue M	Q	B022	0700 - 0930	
Sun: Canister Housing.					
Mon: Sweep Emergency Exits Stairways. Tue: Clean & Polish AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings. Wed: Employees' Facility Room					
Thu: Clean/Disinfect Employees' Toilets And Wash Down Walls.					
Fri: Clean Booth B022					
Clean/Disinfect Urine Areas And Pigeon Droppings. Sweep All Stairways. Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' And Public Toilets And Empty Booth Trash.	Newkirk Plaza	B Q	B019	0940 - 1230	
Lunch	Newkirk Plaza	B Q	B019	1230 - 1300	
Major Cleaning: (1300-1330)					
Sun: Canister Housing. Mon: Wash Walls/Floors In Employee Toilet. Tues: Clean Canister Housing Wed: Clean & Polish AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, AFC Readers, Emergency Gates/Chrome), Railings. Wed: Employees' Facility Room Thu: Clean/Disinfect Employees' Toilets And Wash Down Walls. Fri: Clean Booth B019	Newkirk Plaza	B Q	B019	1300 - 1330	
Sweep All Stairways. Scrap, Clean, And Disinfect Mezzanine And Platforms. Empty, Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Correct All Unsanitary Conditions. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/ Chrome), Railings, FSMF's And Ledges. Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Room. Empty Booth Trash.	Avenue M	Q	B022	1340 - 1500	
Report Off Duty.	Avenue M	Q	B022	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 332 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job# SC0715 Station South		Hours 2300 - 0700			RC# 2766
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	day-Saturday		EI (E	200111	1100145
Report On Duty In Full Uniform.					
Close Public Toilets At 2400 Hrs.					
Clean Disinfect And Restock Paper Supplies Including Soap.					
Sweep All Stairways. Scrap Mezzanine And Island Platform. Clean And Disinfed Throughout The Entire Station. Correct All Unsanitary Conditions And Pigeon Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM's, MI Turnstiles, Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Gate Map And Frames. Clean Employees' Facility Room And Cleaner's Room. Clean Toilet. Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker R Stains. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All P Signage. Clean And Disinfect All Elevators.	roppings. Empty And EM's, HEET's, HXT's, s, Ledges, Benches And And Disinfect Employees' esidue, Drag Marks And	86 St	R	C025	2300 - 0120
Sweep All Stairways. Scrap Mezzanine And Island Platform. Clean And Disinfed Throughout The Entire Station. Correct All Unsanitary Conditions And Pigeon Disinfect All Trash Receptacles. Clean And Polish AFC Equipment (MVM, ME) Swipe Heads And Readers). Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Frames. Clean Employee's Facility Room And Cleaners Room. Clean And Disin Replenish Paper And Soap Supplies. Remove Graffiti, Stickers, Sticker Residue, Clean Exterior Of Booth Windows And Empty Booth Trash. Clean All Public Pl Clean And Disinfect All Elevators.	Proppings. Empty And M, HEET, HXT, Turnstiles, Benches, Maps And fect Employee's Toilet. Drag Marks And Stains.	Bay Ridge 95 St	R	C027	0130 - 0230
Lunch		Bay Ridge 95 St	R	C027	0230 - 0300
RTO Facilities: Clean Locker Rooms, Dispatchers Offices, Clean, Mop And Restock Employees' Disinfect Trash Receptacles.	Restroom. Empty And	Bay Ridge 95 St	R	C027	0300 - 0400
Sweep Outside And Platform Stairways Of C027 And 93 St Areas. Scrap Mezza Correct All Unsanitary Conditions And Pigeon Droppings. Empty And Disinfect Clean And Polish AFC Equipment (MVM, MEM, HEET, HXT, Turnstiles, Swip Clean HPI/CAI, On The Go Kiosk, Gates, Ledges, Benches And Map And Fram Facility Room And Cleaner's Room. Clean And Disinfect Public And Employees Stickers, Sticker Residue, Drag Marks And Stains. Clean Exterior Of Booth Win Trash. Clean All Public Phones And Station Id Signs. Open Public Toilets At 0500 Hrs.	All Trash Receptacles. e Heads And Readers). es. Clean Employees' ' Toilet. Remove Graffiti,	Bay Ridge 95 St	R	C027	0400 - 0650
Report Off Duty.		86 St	R	C025	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 333 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#
SC0716 Station South	230	0 - 0700		277
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash.	55 St	D	E005	2300 - 2340
D Line Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash. Clean, Mob And Disinfect ELE 740 And ELE 741. Clean and disinfect public bathrooms. CLOSE PUBLIC TOILETS AT 0000 HRS.	New Utrecht Av	N	D005	2400 - 0230
Lunch	New Utrecht Av	N	D005	0230 - 0300
Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXT's, HEET's, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash. Clean, Mob And Disinfect ELE 738 And ELE 739. OPEN PUBLIC TOILETS AT 0500 HRS.	New Utrecht Av	N	D005	0300 - 0500
Sweep All Stairways, Scrap, Clean And Disinfect Mezzanine, Platforms And Street Entrance/Sidewalk. Empty And Disinfect Trash Receptacles. Remove All Graffiti, Gum And Stickers. Clean/Disinfect Urine Areas And Pigeon Droppings. Clean All AFC Equipment (Turnstiles, Swipe Heads MVM's, MEM's, HXTs, HEETs, AFC Readers, Emergency Gates/Chrome.), Railings, Remove Stains, Spills And Drag Marks. Clean, Disinfect, Mop And Stock Employees' Toilet And Facility Rooms. Empty Booth Trash.	55 St	D	E005	0510 - 0700
Report Off Duty	55 St	D	E005	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 334 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SC0716A Station South	230	0 - 0700		2772
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Scrap platforms, scrap mezzanine, and outside areas in manned and unmanned areas. Sweep stairways. Remove all stains, all bird droppings, graffiti, and stickers. Correct all unsanitary conditions. Empty and disinfect all trash receptacles. Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges. Clean EFR and employee bathroom. Clean, mop and disinfect ELE 738 and ELE 739.				
If there is no coverage for Job SC0716				
0000 - 0100 Clean and Close Public Toilets.	New Utrecht Av	N	D005	2300 - 0200
Major Cleaning (0100-0200): Sun: Remove stains and scuff marks from columns on southbound platform. Mon: Remove stains and scuff marks from columns on northbound platform. Tue: Remove stains and scuff marks from columns in mezzanine. Wed: Clean stairway rails and handrails. Thu: Clean HPIs, maps, and hand sanitizer boxes. Fri: Bucket wash & disinfect refuse housings. Sat: Bucket wash signs, benches, and emergency evacuation device.				
Perform duties on 62nd *D Line*				
Remove all stains, graffiti, stickers, all bird droppings from the area by the elevators. Remove all stains, graffiti, stickers, all bird droppings from all ramps and gates by ELE 740and 741. Correct all unsanitary conditions. Clean, disinfect and mop ELE 740 and ELE 741. Clean windows	New Utrecht Av	N	D005	0200 - 0400
Lunch	New Utrecht Av	N	D005	0400 - 0430
Clean turnstiles, vending machines, HPIs, display screens, booth windows and exterior, and mezzanine window ledges. Clean outside entrance and sidewalk. **Open Public Toilets at 0500, If there is no coverage for Job SC0716** Major Cleaning (0500-0600): Sun: Bucket wash signs, benches, and emergency evacuation device. Mon: Clean HPIs, maps, and hand sanitizer boxes. Tue: Clean stairway rails and handrails. Wed: Bucket wash & disinfect refuse housings. Thu: Remove stains and scuff marks from "Q" panel, columns on southbound platform. Fri: Remove stains and scuff marks from "Q" panel, columns on northbound platform. Sat: Remove stains and scuff marks from "Q" panel, columns in mezzanine	New Utrecht Av	N	D005	0430 - 0600
Scrap platforms, mezzanine, and outside area. Sweep stairways. Remove stains, all bird droppings, graffiti,	Novy Litrocht A	N	D005	0600 0700
and stickers. Correct all unsanitary conditions. Empty & disinfect trash receptacles.	New Utrecht Av		D005	0600 - 0700
Report Off Duty	New Utrecht Av	N	D005	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 335 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	RC#		
SC0717	Station South	230	2300 - 0700		2774
INSTRUCTI	ONS	STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On D	uty In Full Uniform.				
a 15.		Jamaica Center	E J Z	N606	2300 - 2400
	es: (See Below)	Parsons/Archer		1,000	2500 2100
	on Droppings. Toilets At 2400 Hours.	Jamaica Center			
	o, Mop, Disinfect And Wash All Walls, Stall Doors And Floors. Restock Public Toilets.	Parsons/Archer	ΕJΖ	N606	2400 - 0130
_	, rief, Diemier i man i man i man de de la marticola i descent i de la constitución de la	Jamaica Center	F 1.7	21606	0120 0200
Lunch		Parsons/Archer	ΕJΖ	N606	0130 - 0200
Clean & Scra	p Bus Ramps.	Jamaica Center	ЕЈΖ	N606	0200 - 0300
		Parsons/Archer	LJZ	11000	0200 - 0300
	es: (See Below)	Jamaica Center	ЕЈΖ	N606	0300 - 0500
	on Droppings. Toilets@, 0500 Hours.	Parsons/Archer	+		
	isinfect EL412 And EL413. Clean, Sweep, Mop & Disinfect Employee Toilet & All Floors In				
	e. Empty All Trash Receptacles. Clean Interior And Exterior. Clean Elevator Door Windows,	Jamaica Center	EJZ	N606	0500 - 0600
	el Cab Interior, Door And Disinfect And Damp Mop Cab Floors And Floors In Front Of	Parsons/Archer			
	move Graffiti And Stickers/Residue. If Applicable; Clean Exterior Glass And Ledges.				
Scrap Mezza	nines.	Jamaica Center	D 1 7	21606	0.000 0.700
Domant Off D		Parsons/Archer	ΕJΖ	N606	0600 - 0700
Report Off D	ouy.				
* General Du	ities *				
	Street, Mezzanines And Platform Stairways.				
	n All Platform Stairway Handrails.				
-	3 Ft Around All Street Stairways.				
	ng Of All Stairways.				
	anine And Entire Platforms (Ends) And Behind Stairways.				
•	1 Stains And Drag Marks.				
	ım From Floors.				
	lean All Urine And Unsanitary Areas Including Platform Ends.				
	nd And Wipe Down Benches.				
	Disinfect All Trash Receptacles.				
	Polish Trash Receptacle Tops And Chromes.				
	for Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacles.				
	wall Or Structure Behind / Adjacent To Trash Receptacle.				
	affiti From Non-Painted Surface Signs.				
	ckers/ Residue.				
- Polish FSM	F, Fire Hose Box, HPI, CIC And All AFC Equipment	Jamaia Cantan			
	Public Telephones/ Casings, Clean Canister Housing And Sandboxes.	Jamaica Center Parsons/Archer	EJZ	N606	0700 -
- Remove Al	l Dust Balls From Mezzanine And Platform Gutters And Drains.	Parsons/Archer			
- Clean Boot	h Exterior Window And Empty Waste Basket.				
** D .1					
** Bathroom					
	Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink, Mirrors.				
	h And Mop Floors. n All Modesty Panels And Walls.				
	affiti From Non-Painted Surfaces And Remove All Stickers/Residue.				
	7ith Soap And Tissues.				
	·				
*** Elevator					
	for And Exterior.				
	ator Door Windows, Stainless Steel Cab Interior And Door.				
	nd Damp Mop Cab Floors And Floors In Front Of Elevator.				
	affiti And Stickers/Residue.				
- If Applicab	le; Clean Exterior Glass And Ledges.				
•					1

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 336 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

Job#		ours		RC#
SC0718 Station South	230	00 - 0700		277
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.	Sutphin Blvd Archer Av JFK	ЕЈΖ	N605	2300 - 0030
** General Duties (See Below) **	Airport			
Bathroom Duties: - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink And Mirrors Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue Restock With Soap And Tissues.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	0030 - 0100
Clean EFR.				
Clean & Disinfect Walls & Floors Of El411	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	0100 - 0130
Lunch	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	0130 - 0200
Clean & Polish Esc 434. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Airport	EJZ	N605	0200 - 0245
Clean & Polish Esc 435. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Sutphin Blvd Archer Av JFK Airport	EJZ	N605	0245 - 0330
Clean & Polish Esc 436. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Airport	EJZ	N605	0330 - 0415
Clean & Polish Esc 437. Clean Walls, Chrome Plates, & Railings. Remove Gum From Chrome Plates.	Sutphin Blvd Archer Av JFK Airport	EJZ	N605	0415 - 0530
Sweep All Stairways. Scrap Mezzanine & Platforms. Empty All Trash Receptacles.	Sutphin Blvd Archer Av JFK	ЕЈΖ	N605	0530 - 0700
Report Off Duty.	Airport			
* General Duties * - Sweep All Street, Mezzanines And Platform Stairways Wipe Down All Platform Stairway Handrails Clean/Scrap 3 Ft Around All Street Stairways Clean Coping Of All Stairways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways Remove All Stains And Drag Marks Remove Gum From Floors Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles. Clean And Polish Trash Receptacle Tops And Chromes - Clean Interior Of Trash Receptacle Base And Remove Stains On Floor At Base Of Trash Receptacle - Wipe Down Wall Or Structure Behind / Adjacent To Trash Receptacle Remove Graffiti From Non-Painted Surface Signs Remove Graffiti From Non-Painted Surface Signs Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Exterior Window And Empty Waste Basket. *** Bathroom Duties: ** - Clean And Disinfect Employee Toilets And Urinals, Commodes, Sink, Mirrors Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces Remove All Stickers/Residue Re-Stock With Soap And Tissues.		EJZ	N605	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 337 of 415 Date: 9/19/2022

Job#

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Hours

RC#

SC0719 Station South	2300 - 0700			2774	
				2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.	Jamaica Van Wyck	E	N604	2300 - 0100	
General Duties And Bathroom Duties: (See Below) Clean, Mop & Disinfect Walls & Floors Of EL 408/409. Clean Glass & Wipe Down Stainless Steel Inside & Outside.	Jamaica Van Wyck	E	N604	0100 - 0145	
Lunch	Jamaica Van Wyck	Е	N604	0145 - 0215	
Clean & Polish Esc430. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	Е	N604	0215 - 0300	
Clean & Polish Esc431. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	Е	N604	0300 - 0345	
Clean & Polish Esc428. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	Е	N604	0345 - 0430	
Clean & Polish Esc429. Clean Walls, Chrome Plates & Railing. Remove Gum From Chrome Plates.	Jamaica Van Wyck	Е	N604	0430 - 0515	
General Duties: (See Below) Report Off Duty.	Jamaica Van Wyck	E	N604	0515 - 0700	
- Sweep All Street, Mezzanines And Platform Stairways. - Wipe Down All Platform Stairway Handrails Clean/Scrap 3 Ft Around All Street Stairways Clean Coping Of All Stairways Scrap Mezzanine And Entire Platforms (Ends) And Behind Stairways Remove All Stains And Drag Marks Remove Gum From Floors - Disinfect/Clean All Urine And Unsanitary Areas Including Platform Ends Clean Around And Wipe Down Benches Empty And Disinfect All Trash Receptacles Clean And Polish Trash Receptacle Tops And Chromes Clean Interior Of Trash Receptacle Base & Remove Stains On Floor At Base Of Trash Receptacle Wipe Down Wall Or Structure Behind / Adjacent To Trash Receptacles Remove Graffiti From Non-Painted Surface Signs Remove Stickers/ Residue Polish FSMF, Fire Hose Box, HPI, CIC And All AFC Equipment - Clean All Public Telephones/ Casings, Clean Canister Housing And Sandboxes Remove All Dust Balls From Mezzanine And Platform Gutters And Drains Clean Booth Exterior Window And Empty Waste Basket. ** Bathroom Duties: ** - Clean And Disinfect Male/Female Public Toilets And Urinals, Commodes, Sink And Mirrors Empty Trash And Mop Floors Wipe Down All Modesty Panels And Walls Remove Graffiti From Non-Painted Surfaces And Remove All Stickers/Residue Re-Stock With Soap And Tissue. *** Elevator Duties: *** - Clean Interior And Exterior Clean Elevator Door Windows, Stainless Steel Cab Interior And Door Disinfect And Damp Mop Cap Floors And Floors In Front Of Elevator.	Jamaica Van Wyck	E	N604	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 338 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ob#		Hours			
SC0720	Station South	2300 - 0700			2774	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	y In Full Uniform.					
Clean RTO Fac Toilets. Empty	silities Including Dispatcher's Office, Crew Reporting Center, Crew Room, Locker Rooms & Trash.	Jamaica 179 St	F	N343	2300 - 0100	
	oilets @ 2400 Hours. Mop, Disinfect & Restock Public Toilets. Wash Walls.	Jamaica 179 St	F	N343	0100 - 0200	
Sweep All Stair Receptacles.	rways. Scrap Mezzanine, Platforms & Outside Areas. Empty, Clean & Disinfect All Trash	Jamaica 179 St	F	N343	0200 - 0300	
Lunch		Jamaica 179 St	F	N343	0300 - 0330	
Clean & Disinf Sweep & Mop	ect El431, El432, & El433. Clean Glass & Wipe Down Stainless Steel Inside & Outside. Floors.	Jamaica 179 St	F	N343	0330 - 0430	
Clean Stations Benches.	EFR, Mop Floor & Empty Trash. Clean & Disinfect Refuse Room. Clean & Wipe All	Jamaica 179 St	F	N343	0430 - 0600	
•	oilets @ 0500 Hours. et, Platform & Mezzanine Stairways. Re-Scrap The Station & Empty Trash. Polish Rims & Receptacles.	Jamaica 179 St	F	N343	0600 - 0700	
Report Off Dut	y.	Jamaica 179 St	F	N343	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 339 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours RC
SC0721 Station South	0700 - 1500 276
INSTRUCTIONS	STATION LINE BOOTH HOURS
Sunday-Saturday	
Report On Duty In Full Uniform.	
Clean And Polish El 301, El 302 And El 303. Remove Gum From Floors. Sweep, Disinfect And Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	Atlantic Av-Barclays Ctr D N R C009 0700 - 0830
Clean Men And Women'S Public Toilets: Clean Commodes, Urinal, Stall Doors And Vanity Mi Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, I Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discov	Mop And Atlantic D N R C009 0830 - 0930
Clean And Polish El 304, El 305 And El 306. Remove Gum From Floors. Sweep, Disinfect And Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	·
Lunch	Atlantic Av-Barclays Ctr D N R C009 1100 - 1130
Clean And Polish El 301, El 302 And El 303. Remove Gum From Floors. Sweep, Disinfect And Floors. Clean Interior And Exterior Of Glass And Chrome All Levels.	Atlantic Av-Barclays Ctr D N R C009 1130 - 1300
Clean Men And Women'S Public Toilets: Clean Commodes, Urinal, Stall Doors And Vanity Mi Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, I Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discov	Mop And AvaBarelays Ctr D N R C009 1300 - 1400
Clean And Polish El 304, El 305 And El 306. Sweep, Disinfect And Mop Floors.	Atlantic Av-Barclays Ctr D N R C009 1400 - 1500
Report Off Duty.	Atlantic Av-Barclays Ctr D N R C009 1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 340 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#	
SC0722 Station South	1500 - 2300	276	
INSTRUCTIONS	STATION LINE BOOTH	HOURS	
Sunday-Saturday			
Report On Duty In Full Uniform.			
Clean And Polish El301, El302 And El303. Remove Gum From Floors. Sweep, Disinfect And M. Clean Interior And Exterior Of Glass And Chrome All Levels.	Iop Floors. Atlantic Av-Barclays Ctr D N R C009	1500 - 1630	
Clean Men And Women's Public Toilets: Clean Commodes, Urinal Stall Doors And Vanity Mirr Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, M. Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discovery.	Iop And Av-Barclays Ctr D N R C009	1630 - 1730	
Clean And Polish El304, El305 And El306. Remove Gum From Floors. Sweep, Disinfect And M Clean Interior And Exterior Of Glass And Chrome All Levels.	·	1730 - 1900	
Lunch	Atlantic Av-Barclays Ctr D N R C009	1900 - 1930	
Clean And Polish El301, El302 And El303. Remove Gum From Floors. Sweep, Disinfect And M Clean Interior And Exterior Of Glass And Chrome All Levels.	Iop Floors. Atlantic Av-Barclays Ctr D N R C009	1930 - 2100	
Clean Men And Women'S Public Toilets: Clean Commodes, Urinal Stall Doors And Vanity Mirr Down All Surfaces Such As Toilet Tissue, Paper Towel Holders And/Or Hand Dryers. Sweep, M Disinfect. Replenish Paper Supplies As Needed. Remove All Graffiti And Stickers Upon Discover	Iop And Av Borolove Ctr D N R C009	2100 - 2200	
Clean And Polish El304, El305 And El306. Sweep, Disinfect And Mop Floors.	Atlantic Av-Barclays Ctr D N R C009	2200 - 2300	
Report Off Duty.	Atlantic Av-Barclays Ctr D N R C009	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 341 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours 1500 - 2300		
SC0723 Station South	150			
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Monday-Friday				
REPORT ON DUTY IN FULL UNIFORM	Atlantic			
	Av-Barclays Ctr	2 3 4 5	R610	1500 - 1530
Clean And Polish EL307. Sweep, Disinfect And Mop Floors. Clean Exterior Ledges Of All Levels.				
PERFORM DUTIES ON 'Q' LINE				
- Clean All Trash Receptacles Chrome Tops.				
- Clean All HPI's				
- Remove All Spills, Stains And Drag Marks From Floor Areas.				
Sweep All Stairways And Landings. Scrap Island Platform, And All Mezzanines Including Hanson P.				
And Bottom Of LIRR Tracks 1 And 2. Empty And Disinfect All Trash Receptacles, Damp Wipe Tra	sh			
Receptacles. Remove All Graffiti And Stickers On Station. Clean Customer Information Center And	71			
Customer Assistant Intercoms. Clean Benches And Free Standing Map Frames On Island Platform. CALL Public Telephones On Station. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Area				
Sweep All Stairways And Landings, Scrap Passageways And Ramps Leading From "Q" Platform, "2"				
Platform And "4" Island Platform To The Barclays Center Control Area. Scrap Paid Side Of Barclays				
Center Control Area Mezzanine. Disinfect Unsanitary Conditions. Empty Trash Receptacles In R612		2 3 4 5	R610	1530 - 1900
Mezzanine.				
Major Duty (1720-1800)				
Major Duty: (1730-1800) Mon: Island Platform Scrubber Room- Clean And Organize, Discard All Empty Bottles And Boxes.				
Tue: Hanson Place Scrubber Room- Clean And Organize, Discard All Empty Bottles And Boxes. (Lo	wer			
Level Mezzanine.)	vv C1			
Wed: Mid Mezzanine Scrubber Room North To LIRR Tracks 1 And Z. Discard All Empty Bottles Ar	nd			
Boxes.				
Thu: Hanson Place Employee Toilet. Wash Walls/Floors. Wipe Down All Surfaces. Replenish Paper				
Supplies.				
Fri: Clean And Polish All AFC Equipment And Stainless Steel In Hanson Place Control Area.				
Clean And Polish Stainless Steel Adjacent To S/W'S ML1, ML2, ML3, P9 And P10.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	1900 - 2000
LUNCH	Atlantic	2 3 4 5	R610	2000 - 2030
	Av-Barclays Ctr	2 3 4 3	Koro	2000 - 2030
Sweep all stairways leading to Q platform, including stairways by Hanson Place. Scrap Island Platform				
Hanson place control area. Clean all AFC equipment, MVMs, MEMs, Metrocard readers and swipe he				
neets, hxts and trash receptacle chrome tops. Clean, sweep, disinfect and Mop employees toilet- Resto				
paper supplies. Empty trash receptacles on Island platform and in Hanson pl. control area. Wipe down penches, disinfect urine areas. Remove graffiti and stickers upon discovery. Clean, sweep and mop flow		2 3 4 5	R610	2030 - 2215
nside of ele 307- wipe down interior and exterior on mezz and platform levels. Remove all spills, sta	-			
and drag marks from floor areas. Clean all AFC equipment, MVMs, MEMs, HEETS, HEXTs, metroc				
readers and swipe heads.				
Q LINE	Atlantic	2 3 4 5	R610	2215 2200
Scrap And Disinfect Head House Area On Street Level And Transport Trash To Refuse Room.	Av-Barclays Ctr	2 3 4 3	KOIU	2215 - 2300
REPORT OFF DUTY.	Atlantic	2 3 4 5	R610	2300 -
- • • •	Av-Barclays Ctr		11010	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 342 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hou	urs		RC#	
SC0724 Station South	150	0 - 2300		2769	
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS	
Monday-Friday					
Report On Duty In Uniform					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Clinton Washington Avs	С	N111	1500 - 1700	
Major Cleaning: Fri - Clean And Disinfect Refuse Rooms					
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Kingston Throop Avs	С	N119	1710 - 1910	
Lunch	Kingston Throop Avs	С	N119	1910 - 1940	
Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti. Major Cleaning: Exit Clean And Disinfect Refuse Rooms	Ralph Av	С	N121B	1950 - 2150	
Fri - Clean And Disinfect Refuse Rooms Sweep All Street And Mezzanine Stairways. Scrap Mezzanine, Platform And Outside Areas. Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee's Toilet And Facility Room. Dust All Ledges. Clean All AFC Equipment. Remove Stains, Spills, Drag Marks And Gum From Floor Area. Remove Stickers And Graffiti.	Clinton Washington Avs	С	N111	2200 - 2300	
Report Off Duty.	Clinton Washington Avs	С	N111	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 343 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		urs		RC#	
SC0725 Station South	110	0 - 1900		276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report N Duty In Full Uniform.					
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)					
Clean And Disinfect Men'S And Women'S Public Toilets. Re-Stock Both Toilets. Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Floor With Proper Chemicals. Major Cleaning Inside And Outside The Elv 708 And Elv 709. Wipe Down All Dusty Areas, Clean And Polish Stainless Steel And Glass Inside And Outside The Elevators. Wipe Down All Ledges At Upper And Lower Levels. Remove Debris From Door Tracks. (Make Sure Use Proper Chemicals For The Job)	Jay St Metrotech	A C F	N103	1100 - 1330	
Clean And Disinfect Men'S And Women'S Public Toilets. Re-Stock Both Toilets. Remove Stickers, Residue, Graffiti And Build-Up Dust From Walls, Floors And Light Fixtures. Clean, Disinfect And Re-Stock Employee Toilet In Mezzanine N103.	Jay St Metrotech	ACF	N103	1330 - 1430	
Lunch	Jay St Metrotech	A C F	N103	1430 - 1500	
Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Floor With Proper Chemicals. Major Cleaning Inside And Outside The Elv 706 And Elv 707. Wipe Down All Dusty Areas, Clean And Polish Stainless Steel And Glass Inside And Outside The Elevators. Wipe Down All Ledges At Upper And Lower Levels. Remove Debris From Door Tracks. (Make Sure Use Proper Chemicals For The Job)	Jay St Metrotech	ACF	N103	1500 - 1700	
Clean And Disinfect Men'S And Women'S Public Toilets. Re-Stock Both Toilets. Remove Stickers, Residue, Graffiti And Build-Up Dust From Walls, Floors And Light Fixtures. Clean, Disinfect And Re-Stock Employee Toilet In Mezzanine N103.	Jay St Metrotech	A C F	N103	1700 - 1815	
Clean And Disinfect Elv 706, Elv 707, Elv 708 And Elv 709 Floor With Proper Chemicals. Wipe Down All Dusty Areas, Clean And Polish Stainless Steel And Glass Inside And Outside The Elevators. Wipe Down All Ledges At Upper And Lower Levels. Remove Debris From Door Tracks. Mop Men'S And Women'S Public Toilet Floor Before Going Off Duty. (Make Sure Use Proper Chemicals For The Job)	Jay St Metrotech	A C F	N103	1815 - 1900	
Report Off Duty	Jay St Metrotech	A C F	N103	1900 -	
Note: During Public Toilets Out Of Service Spend The Time To Clean And Polish All AFC Units.(Turnstiles, MVMs, MEMs Mc Reader, High Wheels, All Service Gates) (N102 And N103 Mezzanine)					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 344 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
SC0727 Station South		00 - 0700		2769
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sink Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean ALL benches. Clean And Polish All Turnstiles, MVMs, MEN And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Scrap Clos Off Area Behind Booth N419.	e Ms Classon Av	G	N419	2300 - 0100
Sweep All Stairways. Scrap Mezzanine And Platform. Clean And Disinfect Employees' Toilet, Slop Sin Room, And Facility Room. Empty, Clean And Disinfect All Trash Receptacles. Clean Inside And Outside Of Refuse Housings And Sandboxes. Clean ALL benches. Clean And Polish All Turnstiles, MVMs, MEN And HEETs. Remove ALL Graffiti/Stickers from non-painted surfaces. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks.	e Clinton	G	N420B	0110 - 0320
Lunch	Clinton Washington Avs	G	N420B	0320 - 0350
Sweep All Stairways. Scrap Mezzanines, Platforms And Underpass. Clean And Disinfect Employees' Toil Empty, Clean And Disinfect All Trash Receptacles. Clean And Disinfect Refuse Room. Clean All Benche And Public Phones. Clean Sandboxes. Clean And Polish All Turnstiles, MVMs, Mems And Heets. Clean Exterior Of Booth And Empty Booth Trash. Correct All Unsanitary Conditions. Remove All Stains And Drag Marks. Major Cleaning (0600-0640) Wed: Clean & Organize Supply Room. Fri: Clean Employees' Toilet, Clean Walls, Floors, Commode, Urinals & Empty Trash. Clean & Organize Slop Sink Room.	Fulton St	G	N422	0400 - 0640
Sat: Clean & Disinfect Refuse Room & All Trash Receptacles. Report Off Duty.	Classon Av	G	N419	0650 - 0700

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 345 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Job#		urs		RC#	
SC0728 Station South		070	00 - 1500		2774	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform Pre Job Van Inspection and Disinfection	on	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0700 - 0730	
WAA- Inventory Supply Rooms; Deliv	er Supplies.	Various	Various	Various	0730 - 1130	
Lunch		Various	Various	Various	1130 - 1200	
WAA- Inventory Supply Rooms; Deliv	ver Supplies.	Jamaica Center Parsons/Archer	EJZ	N606	1200 - 1430	
Post Job Van Inspection and Disinfecti	on	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1430 - 1500	
Report off duty						
Note: If there is no supplies or inventory to dallotted on schedule.	deliver, CTA will be reassigned to perform other tasks during time	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 346 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Job#		urs		RC#	
SC0729 Station South		070	00 - 1500		2774	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform Pre Job Van Inspection and Disinfection		Jamaica Center Parsons/Archer	ЕЈΖ	N606	0700 - 0730	
WAA- Inventory Supply Rooms; Deliver	Supplies.	Various	Various	Various	0730 - 1130	
Lunch		Various	Various	Various	1130 - 1200	
WAA- Inventory Supply Rooms; Deliver	Supplies.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1200 - 1430	
Post Job Van Inspection and Disinfection		Jamaica Center Parsons/Archer	ЕЈΖ	N606	1430 - 1500	
Report Off Duty						
Note: If there is no supplies or inventory to deliallotted on schedule.	ver, CTA will be reassigned to perform other tasks during time	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 347 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Н	ours		RC#
SC0730 Station South	07	00 - 1500		277
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Clean And Disinfect Men's And Women's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop Flor Clean Wash Empty Trash.	Jackson Hts Roosevelt Av	E F M R	N324	0700 - 0800
Clean Interior Of Elevator #420 And Exterior Of Elevator At Middle Mezzanine, N324 Control Area, And Clean Balcony On "7" Line Flushing Side.	d Jackson Hts Roosevelt Av	E F M R	N324	0800 - 0900
Clean Interior And Exterior Of Elevator# 423 On Mezzanine And S/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Jackson Hts Roosevelt Av	EFMR	N324	0900 - 1000
Lunch	Jackson Hts Roosevelt Av	E F M R	N324	1000 - 1030
(Mon-Fri) EMT Office Cleaning Task (Middle Mezzanine) Sweep And Damp Mop Floor, Wipe Tables, Empty Trash Receptacles. (Sat-Sun) Sweep And Damp Mop Men's And Women's Public Restroom. Empty Trash.	Jackson Hts Roosevelt Av	E F M R	N324	1030 - 1100
Clean Interior And Exterior Of Elevator # 414 On Mezzanine And N/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Flushing Main St	7	R533	1120 - 1240
Clean And Disinfect Men's And Women's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop FlocClean Wash Empty Trash.	or, Flushing Main St	7	R533	1245 - 1315
Clean Interior And Exterior Of Elevator # 414 On Mezzanine And S/B Platform. Clean Glass And Shine Stainless Steel. Sweep And Damp Mop Floors.	Flushing Main St	7	R533	1320 - 1440
Report Off Duty	Jackson Hts Roosevelt Av	E F M R	N324	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 348 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours			
SC0731 Station South	070	00 - 1500		2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Clean Interior And Exterior Of EL412 And EL413. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop The Floors And Area Leading To EL413. Clean Behind Walls Of EL412. Street Levels	l l	ЕЈΖ	N606	0700 - 0745	
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	EJZ	N606	0745 - 0845	
Clean Street Level Exterior Of EL412 And Behind Walls Of EL412.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0845 - 0900	
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0900 - 0930	
Clean Interior And Exterior Of EL412 And EL413. Damp Mop Cab Floors. Clean Behind Walls Of EL4	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0930 - 1000	
Lunch	Jamaica Center Parsons/Archer	EJZ	N606	1000 - 1030	
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica 179 St	F	N343	1100 - 1200	
Clean Interior And Exterior Of Elevator # 431, 432 And El 433. Clean Glass And Wipe Down Stainless Steel. Sweep And Damp Mop Floors.	Jamaica 179 St	F	N343	1200 - 1300	
Clean And Disinfect Male And Female Public Toilets. Disinfect Urinal, Commodes, Sinks, Mop Floor. Clean Walls And Empty Trash. Restock With Soap And Tissue.	Jamaica 179 St	F	N343	1300 - 1345	
Clean Interior And Exterior Of EL431, EL432 And EL433. Clean Glass And Wipe Down Stainless Steel Sweep And Damp Mop The Floors.	l. Jamaica 179 St	F	N343	1345 - 1430	
Report Off Duty.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 349 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	ours		RC	
SC0732 Station South		1500 - 2300			2773	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
Report On Duty In Full Uniform. Clean And Disinfect Men's And Worlden Wash Empty Trash.	men's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop Floor,	Jackson Hts Roosevelt Av	E F M R	N324	1500 - 1600	
- · ·	Exterior Of Elevator At Middle Mezzanine, N324 Control Area, And Side.	Jackson Hts Roosevelt Av	E F M R	N324	1600 - 1700	
Clean Interior And Exterior Of Eleva Stainless Steel. Sweep And Damp M	ator # 423 On Mezzanine And S/B Platform. Clean Glass And Shine Top Floors.	Jackson Hts Roosevelt Av	E F M R	N324	1700 - 1800	
Lunch		Jackson Hts Roosevelt Av	E F M R	N324	1800 - 1830	
Clean Interior And Exterior Of Eleva Stainless Steel. Sweep And Damp M	ator # 414 On Mezzanine And N/B Platform. Clean Glass And Shine lop Floors.	Flushing Main St	7	R533	1850 - 2015	
Clean And Disinfect Men's And Worlden Wash Empty Trash.	men's Public Bathroom. Disinfect Urinals Commodes, Sink, Mop Floor,	Flushing Main St	7	R533	2015 - 2130	
Clean Interior And Exterior Of Eleva Stainless Steel. Sweep And Damp M	ator # 414 On Mezzanine And S/B Platform. Clean Glass And Shine Iop Floors.	Flushing Main St	7	R533	2130 - 2235	
Report Off Duty		Jackson Hts Roosevelt Av	E F M R	N324	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 350 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 ~ 2120					1, 0, 202	
Job#		Но		RC		
SC0733 Station South		1500 - 2300			277	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Uniform. Clean Interior And Exterior Of EL412 And EL413. Clean Glass And Damp Mop The Floors And Area Leading To EL413. Clean	•	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1500 - 1545	
Clean And Disinfect Male And Female Public Toilets. Disinfect Clean Walls And Empty Trash. Restock With Soap And Tissue.		Jamaica Center Parsons/Archer	ЕЈΖ	N606	1545 - 1645	
Clean Street Level Exterior Of EL412 And Behind Walls Of EL	412.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1645 - 1700	
Clean And Disinfect Male And Female Public Toilets. Disinfect Clean Walls And Empty Trash. Restock With Soap And Tissue.	Urinal, Commodes, Sinks, Mop Floor.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1700 - 1730	
Clean Interior And Exterior Of EL412 And EL413. Damp Mop	Cab Floors. Clean Behind Walls Of EL412.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	1730 - 1800	
Lunch		Jamaica Center Parsons/Archer	ЕЈΖ	N606	1800 - 1830	
Clean Interior And Exterior Of Elevator # 431, 432 And EL433. Steel. Sweep And Damp Mop Floors.	Clean Glass And Wipe Down Stainless	Jamaica 179 St	F	N343	1915 - 2100	
Clean And Disinfect Male And Female Public Toilets. Disinfect Clean Walls And Empty Trash. Restock With Soap And Tissue.	Urinal, Commodes, Sinks, Mop Floor.	Jamaica 179 St	F	N343	2100 - 2145	
Clean Interior And Exterior Of EL431, EL432 And EL433. Clea Sweep And Damp Mop The Floors.	in Glass And Wipe Down Stainless Steel.	Jamaica 179 St	F	N343	2145 - 2230	
Report Off Duty		Jamaica Center Parsons/Archer	ЕЈΖ	N606	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 351 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou	urs		RC#
SC0734	Station South	070	0 - 1500		2766
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Thursday				
Report On Duty I	n Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -
Perform Cleaning	duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch		Various	Various	Various	1100 - 1130
Resume Cleaning	duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty.		Not Applicable	Not Applicable	Not Applicable	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 352 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#
SC0735	Station South	070	0 - 1500		2760
INSTRUCTIONS		STATION	LINE	воотн	HOURS
	Sunday-Thursday				
Report On Duty In	Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -
Perform Cleaning d	uties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch		Various	Various	Various	1100 - 1130
Resume Cleaning d	uties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty.		Various	Various	Various	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 353 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#	
SC0736	Station South	070	0 - 1500		2766	
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS	
	Sunday-Thursday					
Report On Duty	y In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -	
Perform Cleanir	ng duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100	
Lunch		Various	Various	Various	1100 - 1130	
Resume Cleanir	ng duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500	
Report Off Duty	y.	Various	Various	Various	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 354 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#
SC0737	Station South	070	0 - 1500		2766
INSTRUCTION	NS	STATION	LINE	воотн	HOURS
	Sunday-Thursday				
Report On Duty	y In Full Uniform.	Atlantic Av-Barclays Ctr	DNR	C009	0700 -
Perform Cleanin	ng duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100
Lunch		Various	Various	Various	1100 - 1130
Resume Cleanir	ng duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500
Report Off Duty	y.	Various	Various	Various	1500 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 355 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ног	urs		RC#	
SC0738 Station South	070	0 - 1500		2766	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Thursday					
Report On Duty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -	
Perform Cleaning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	0700 - 1100	
Lunch	Various	Various	Various	1100 - 1130	
Resume Cleaning duties at assigned stations by road supervisor	Various	Various	Various	1130 - 1500	
Report Off Duty.	Various	Various	Various	1500 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 356 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#
SC0739	Station South	150	0 - 2300		2766
INSTRUCTION	NS	STATION	LINE	ВООТН	HOURS
	Tuesday-Saturday				
Report On Duty	y In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning	ng Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch		Various	Various	Various	1900 - 1930
Perform Cleaning	ng Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Dut	у	Atlantic Av-Barclays Ctr	DNR	C009	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 357 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Ho	urs		RC#
SC0740	Station South	150	0 - 2300		2766
INSTRUCTION	\mathbf{s}	STATION	LINE	ВООТН	HOURS
	Tuesday-Saturday				
Report On Duty	In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning	g Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch		Various	Various	Various	1900 - 1930
Perform Cleaning	g Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Duty		Atlantic Av-Barclays Ctr	DNR	C009	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 358 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	urs		RC#
SC0741 S	Station South	150	0 - 2300		2766
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS
	Tuesday-Saturday				
Report On Duty In U	niform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -
Perform Cleaning Dut	ties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900
Lunch		Various	Various	Various	1900 - 1930
Perform Cleaning Dut	ties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300
Report Off Duty		Atlantic Av-Barclays Ctr	D N R	C009	2300 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 359 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou	urs		RC#	
SC0742	Station South	150	0 - 2300		2766	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Tuesday-Saturday					
Report On Duty	y In Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	1500 -	
Perform Cleani	ng Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1500 - 1900	
Lunch		Various	Various	Various	1900 - 1930	
Perform Cleani	ng Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various	Various	Various	1930 - 2300	
Report Off Dut	у	Atlantic Av-Barclays Ctr	DNR	C009	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 360 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#	
SC0743 Station South	1500 - 2300	2766	
INSTRUCTIONS	STATION LINE BOOTH	HOURS	
Tuesday-Satur	day		
Report On Duty In Uniform.	Atlantic Av-Barclays Ctr D N R C009	1500 -	
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various Various Various	1500 - 1900	
Lunch	Various Various Various	1900 - 1930	
Perform Cleaning Duties. At Assigned Station(s) By Road Supervisor On A Daily Basis.	Various Various Various	1930 - 2300	
Report Off Duty	Atlantic Av-Barclays Ctr D N R C009	2300 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 361 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	Hours			
SC0744	Station South	230	0 - 0700		2766	
INSTRUCTIO	DNS	STATION	LINE	ВООТН	HOURS	
	Friday-Tuesday					
Report On Du	ty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -	
Perform Clean	ing duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300	
Lunch		Various	Various	Various	0300 - 0330	
Resume Clean on a daily basi	ing duties at assigned stations by road supervisor is	Various	Various	Various	0330 - 0700	
Report Off Du	ıty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 362 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	Hours			
SC0745	Station South	230	0 - 0700		2766	
INSTRUCTIO	ONS	STATION	LINE	ВООТН	HOURS	
	Friday-Tuesday					
Report On Du	ty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -	
Perform Clean	ning duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300	
Lunch		Various	Various	Various	0300 - 0330	
Resume Clean on a daily bas	ing duties at assigned stations by road supervisor is	Various	Various	Various	0330 - 0700	
Report Off Du	ıty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 363 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	RC#			
SC0746	Station South	230	0 - 0700		2766	
INSTRUCTIO	DNS	STATION	LINE	BOOTH	HOURS	
	Friday-Tuesday					
Report On Dut	ty In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -	
Perform Clean	ing duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300	
Lunch		Various	Various	Various	0300 - 0330	
Resume Clean on a daily basi	ing duties at assigned stations by road supervisor is	Various	Various	Various	0330 - 0700	
Report Off Du	ıty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 364 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	Hours			
SC0747	Station South	230	0 - 0700		2766	
INSTRUCTIO	NS	STATION	LINE	BOOTH	HOURS	
	Friday-Tuesday					
Report On Dut	y In Full Uniform.	Atlantic Av-Barclays Ctr	D N R	C009	2300 -	
Perform Cleani	ing duties at assigned stations by road supervisor on a daily basis	Various	Various	Various	2300 - 0300	
Lunch		Various	Various	Various	0300 - 0330	
Resume Cleani on a daily basis	ing duties at assigned stations by road supervisor s	Various	Various	Various	0330 - 0700	
Report Off Dut	ty.	Atlantic Av-Barclays Ctr	D N R	C009	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 365 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SHDC089 Station South		2200 - 0600		2766
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Clean And Disinfect Employee Toilet And Facility Room. Scrap R600 Mezzanine. Scrap Lower Mezzanine, Stairways, Landings Leading to Island Platform And Passageway Leading To Stairways. Em & Disinfect All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean Sand Box. Clean All AFC Equipment: MVMs MEMs, Turnstiles, Readers, Railings And Gates. Clean Hpi And Cai'S. Clean Exterior Of Police Omega Booth Including Exterior Glass. Clean Exterior Of R600 Booth Glass. Wipe Down Refuse Canister Housing Tops. Clean And Disinfect Around And Under Benches On Island Platform.	Clark St	2 3	R600	2200 - 2400
Dust Mop And Remove Gum From Tile Floors On Island Platform, Passageway & Stairways. Bucket Wash Lower Mezzanine, Passageway, Platform Stairways & Island Platform. Secure Equipment.	Clark St	2 3	R600	2400 - 0230
Lunch	Clark St	2 3	R600	0230 - 0300
Clean & Disinfect El310, El311 & El 312. Clean Glass & Wash Down Stainless Steel In & Outside Of Elevators. Remove Gum And Sweep/Mop Floors.	Clark St	2 3	R600	0300 - 0430
Major Cleaning: (0430-0600) Sun-Wed: Dust Mop And Remove Gum From Tiles Floors In R600 Paid Mezzanine. Bucket Wash R600 Paid Mezzanine And Stairways Leading Down To Employee Toilet. Thu: Major Duty Emergency Exit Stairway - Hose Wash From Upper Mezzanine Level To Lower Mezzanine Level - Disinfect. Fri: Major Duty Refuse Canister Housings On South End Of Island Platform. Deck Wash Interior And Exterior Walls- Disinfect. Sat: Deck Wash Tile Walls In Lower Mezzanine And Passageway. Deck Wash Tile Walls Surrounding Platform Stairways On Island Platform Level.	Clark St	2 3	R600	0430 - 0600
Report Off Duty.	Clark St	2 3	R600	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 366 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SHDC090 Station South		2200 - 0600		276
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways, Landings, Granite, Stair Backs, And 3Ft Around Ka Rails. Scrap Mezzanines, Island Platforms, And Underpass. Empty And Disinfect All Trash Receptacles, Damp Wipe Trash Receptacles. Clean Exterior Of R608 Booth Window. Remove All Graffiti And Stickers On The Station. Clean And Disinfect Employee Toilet. Clean Bench And Public Telephones. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Remove Gum From Metal Stairways.	Nevins St	2 3 4 5	R608	2200 -
Dust Mop And Remove Gum From Northbound Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Mezzanine And Platform. Wet Mop All Areas Inaccessible To Machine And Northbound Mezzanine & Stairways. Put On Charge. Clean Scrubber Room.	Nevins St	2 3 4 5	R608	- 0130
Lunch.	Nevins St	2 3 4 5	R608	0130 - 0200
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine And Southbound Mezzanine & Stairways. Put On Charge. Clean Scrubber Room.	Nevins St	2 3 4 5	R608	0200 - 0330
Remove All Stains, Spills, And Drag Marks In Underpass And On Stairways To Underpass. Correct Unsanitary Conditions: Vomit, Feces And Urine Areas.				
Major Cleaning (0330-0430) Sun: Clean And Disinfect Northbound And Southbound Refuse Rooms. Sat: Clean & Disinfect Scrubber Rooms.	Nevins St	2 3 4 5	R608	0330 - 0400
Clean And Disinfect Northbound And Southbound Refuse Rooms.	Nevins St	2 3 4 5	R608	0400 - 0430
Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean AFC Swipe Heads In Unstaffed Control Areas.	Nevins St	2 3 4 5	R608	0430 - 0600
Report Off Duty	Nevins St	2 3 4 5	R608	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 367 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	ours		RC#
SHDC091 Station South	22	00 - 0600		2766
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Scrap Entire Station. Sweep All Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas.	Borough Hall	2 3 4 5	R602	2200 - 2330
Dust Mop And Remove Gum From Northbound Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Mezzanine, Platform And Overpass. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Borough Hall	2 3 4 5	R602	2330 - 0130
Lunch	Borough Hall	2 3 4 5	R602	0130 - 0200
Dust Mop And Remove Gum From Southbound Tile Floor. Prepare Scrubber Machine And Machine Clean Southbound Mezzanine, Platform And Over Pass. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Borough Hall	2 3 4 5	R602	0200 - 0400
Dust Mop And Remove Gum From R604 Control Area. Mop And Disinfect Floor On Paid/Unpaid Side Of Mezzanine.	Borough Hall	2 3 4 5	R602	0400 - 0500
Re-Scrap Entire Station And Empty All Trash Receptacles. Disinfect All Urine Areas. Clean AFC Swipe Heads In Unstaffed Control Areas.	Borough Hall	2 3 4 5	R602	0500 - 0600
Report Off Duty *** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be	Borough Hall	2 3 4 5	R602	0600 -
Engaged When The Scrubber Machine Is Charging***				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 368 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hou			RC
SHDC092	Station South	220	0 - 0600		276
INSTRUCTIONS		STATION	LINE	BOOTH	HOURS
	Sunday-Saturday				
Report On Duty In U	niform.				
Outside Ledges Of Ex Interior Of Cab. Swee Southbound Local Pla Local Platforms, Dam Clean Benches And	El 304 And El 306: Sweep, Remove Gum, Disinfect And Mop Floor. Wipe Down Acterior On Platform And Mezzanine Levels. Clean And Polish Stainless Steel In Exp All Northbound And Southbound Stairways And Landings. Scrap Northbound And Actforms. Empty And Disinfect All Trash Receptacles On Northbound And Southbound Exp Wipe Tops On All Receptacles. Remove All Graffiti And Stickers On The Station. All Public Telephones On The Northbound And Southbound Local Platforms. Correct tions: Vomit, Feces, And Urine Areas.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2200 - 0030
Clean Northbound Lo	ve Gum From Northbound Local Platform. Prepare Scrubber Machine And Machine cal Platform. Wet Mop All Inaccessible Areas To Machine. Secure And Clean ut On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0030 - 0200
Lunch	<u> </u>	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0200 - 0230
Southbound Local Pla	ve Gum From Southbound Local Platform. Prepare Scrubber Machine And Clean atform. Wet Mop All Inaccessible Areas To Machine. Secure And Clean Scrubber arge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0230 - 0400
Mon: Deck Wash Tile Tue: Deck Wash Tile Wed: Deck Wash Tile Thu: Deck Wash Tile Fri: Deck Wash Tile Sat: Deck Wash Tiles	e Walls On N/B Platform From Middle To S/End. e Walls On S/B Platform From Middle To N/End. Walls On S/B Platform From Middle To S/End. e Walls On N/B Platform From Middle To N/End. Walls/Floor In N/B Scrubber Room. Walls/Floor In S/B Scrubber Room. s Walls Along Ramp Leading To R612 Control Area And Irt Underpass/Passageway.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0400 - 0500
Re-Scrap Entire Station Report Off Duty.	on. Empty All Trash Receptacles. Correct All Unsanitary Conditions.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0500 - 0600
Note:					
	Specialty Cleaning Is On Station, The Assigned HDC Cleaner Will Be Instructed By A Perform Other Tasks During Time Allotted On The Schedule***	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0600 -
	Vater Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Must on The Scrubber Machine Is Charging***				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 369 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC	
SHDC093 Station South	2200 - 0600			2766	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Sweep All 4/5 Lines Stairways And Landings Including Wide Stairway Leading To Pacific St End Of Station (U21A-F). Scrap Express Platform, Lower Mezzanine And Passageway To The "B,Q" Lines. Empty And Disinfect All Trash Receptacles On Express Platform And Lower Mezzanine Level, Damp Wipe Tops On All Receptacles. Remove All Graffiti And Stickers On The Station. Clean Customer Information Center And Customer Assist Intercoms. Clean Benches And Free Standing Map Frames On Express Platform. Clean All Public Telephones On Express Platforms And Lower Mezzanines. Wipe With A Dry Cloth The "On The Go" Kiosk In Lower Mezzanine. Correct All Unsanitary Conditions: Vomit, Feces, And Urine Areas. Clean And Disinfect El 305. Sweep, Remove Gum, Disinfect And Mop Floor. Wipe Down Outside Ledges If Exterior On Platform And Mezzanine Levels. Clean Stainless Steel In Interior Of Cab.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	2200 - 0030	
Dust Mop And Remove Gum From Island Express Platform Floor. Prepare Scrubber Machine And Machine Clean Island Express Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0030 - 0200	
Lunch	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0200 - 0230	
Dust Mop And Remove Gum From Lower Mezzanine And Passageway To The "B,Q" Lines. Prepare Scrubber Machine And Machine Clean Lower Mezzanine And Passageway To The "B,Q" Lines. Wet Mop All Inaccessible Areas To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Rooms. Complete Pre And Post Checklist Form.	.	2 3 4 5	R610	0230 - 0430	
Major Clean: (0430-0530) Sun: Deck Wash Tile Walls In Irt Underpass Passageway. Mon: Deck Wash Walls/Floor In 4/5 Express Platform Scrubber Room. Tue: Deck Wash Walls/Floor In Lower Mezzanine Scrubber Room. Wed: Deck Wash Walls/Floor In Lower Mezzanine Cta Slop Sink Room/Storage Room. Thu: Deck Wash Tile Walls In Lower Mezzanine Under Irt 2/3/4/5 Platforms. Fri: Deck Wash Tile Walls In Passageway In Lower Mezzanine Leading To B/Q Lines. Sat: Wipe Down Mta Art And Design Electronic Screens In Passageway Leading To B/Q Lines.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0430 - 0530	
Empty And Disinfect All Trash Receptacles On Express Platform And Lower Mezzanine Level. Correct All Unsanitary Conditions; Vomit Feces, And Urine Areas.	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0530 - 0600	
Report Off Duty. Note:					
*** If Mobile Wash/ Specialty Cleaning Is On Station, The Assigned HDC Cleaner Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	Atlantic Av-Barclays Ctr	2 3 4 5	R610	0600 -	
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Mus Not Be Engaged When The Scrubber Machine Is Charging	st				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 370 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SHDC094 Station South		2200 - 0600			
INSTRUCTIONS	STATIO	N I	LINE	ВООТН	HOURS
Sunday-Satur	day				
Report On Duty In Full Uniform.					
Sweep All Stairways And Landings. Scrap Island Platform, And All Mezzanines Including And Lirr Tracks 1 & 2 Control Areas. Empty And Disinfect All Trash Receptacles, Damp All Receptacles. Remove All Graffiti And Stickers On Station. Clean Benches And All Pu On Station. Correct All Unsanitary Conditions: Vomit, Feces, Urine Areas Clean And Disi Clean All Hpi'S. Scrap R612 Paid Mezzanine. Empty All Trash Receptacles.	Wipe Tops On ablic Telephones Atlantic Av-Barcle	ays Ctr	2 3 4 5	R610	2200 - 2400
Dust Mop And Remove Gum From Hanson Place Upper Mezzanine. Wet Mop All Areas. Place Employee Toilet. Sweep Mop And Disinfect.	Clean Hanson Atlantic Av-Barcl	ays Ctr 2	2 3 4 5	R610	2400 - 0045
Clean And Polish Es310. Remove All Stickers, Graffiti, And Residue. Clean Tile Walls And Plates.		2	2 3 4 5	R610	0045 - 0130
Dust Mop And Remove Gum From Hanson Place Lower Mezzanine. Wet Mop And Disin Area Bottom Of Es310, Including Tactile In Front Of AFC Doors.		2	2 3 4 5	R610	0130 - 0200
Lunch	Atlantic Av-Barcl	ays Ctr 2	2 3 4 5	R610	0200 - 0230
Dust Mop And Remove Gum From Mezzanine Areas Near And Around El307, Including Umezzanine Of Lirr Tracks 1 And 2. Wet Mop And Disinfect All Mezzanine Areas. Machine Platform. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room. Corpost Checklist Form.	ine Clean Q Atlantic	ays Ctr 2	2 3 4 5	R610	0230 - 0430
Major Cleaning: (0430-0500)					
Sun: Deck Wash Walls In Island Platform Scrubber Room. Mon:Deck Wash Walls In Hanson Place Lower Mezzanine Scrubber Room. Tue: Deck Wash Walls In Middle Mezzanine Scrubber Room Near To El 307. Wed: Deck Wash Tile Walls In R612 Paid Mezzanine. Thu: Deck Wash Tile Walls Surrounding Stairways M/A/B/C And S/W'S Mza/B/C Fri: Bucket Wash S/W'S M/A/B/C And Mza/B/C. Sat: Bucket Wash Tile Walls In Passageway Bottom Of S/W'S M/A/B/C And Mza/B/C.	Atlantic Av-Barcl	ays Ctr 2	2 3 4 5	R610	0430 - 0500
Dust Mop And Remove Gum From Barclays Center Control Area Mezzanine. Wet Mop St Floor Areas Inaccessible To Machine. Disinfect Unsanitary Conditions.	airways And Atlantic Av-Barcl	ays Ctr 2	2 3 4 5	R610	0500 - 0530
Scrap Entire Station. Empty All Trash Receptacles. Correct All Unsanitary Conditions: V Urine Areas. Clean Swipe Heads In All Unstaffed Mezzanine.	omit, Feces, And Atlantic Av-Barcle	ays Ctr 2	2 3 4 5	R610	0530 - 0600
Report Off Duty.					
Note:					
***Prior To Escalator Cleaning, The E/E Unit Must Be Notified Prior To Shutdown And R *** If Mobile Wash Is On Station, The Assigned HDC Cleaner Will Be Reassigned To Per	Atlantic	ays Ctr	2 3 4 5	R610	0600 -
Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells (If Applicable). The Should Not Be Engaged While The Scrubber Machine Is Charging***	e Stop Button				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 371 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		н	ours		RC
SHDC095	HDC095 Station South		2200 - 0600		
INSTRUCTION	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Uniform.				
Disinfect Trash	ways. Scrap Platform & Mezzanine. Scrap Outside Station Area To The Curb. Empty & Receptacles. Disinfect Urine Areas & Refuse Room. Clean Exterior Of Booth Window & Clean & Disinfect Employee'S Toilet & Facility Room. Remove Graffiti & Stickers.	Grand Army Plaza	2 3	R619	2200 - 2330
Platform Floor.	Remove Gum From Island Platform Tile Floors. Prepare Scrubber Machine And Clean Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Jse. Put On Charge. Clean Scrubber Room.	Grand Army Plaza	2 3	R619	2330 - 0130
Lunch		Grand Army Plaza	2 3	R619	0130 - 0200
Mezzanine Floor	Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Clean r. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And After Use. Put On Charge. Clean Scrubber Room.	Grand Army Plaza	2 3	R619	0200 - 0400
	infect Station. Remove Stains On Floors, Empty Trash Receptacles. Disinfect All Urine Graffiti & Stickers.	Grand Army Plaza	2 3	R619	0400 - 0600
Report Off Duty	7	Grand Army Plaza	2 3	R619	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 372 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		• 1/0/2023			
Job#	Ног	urs		RC#	
SHDC096 Station South	220	0 - 0600		2771	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Scrap Sb Platform & R626 Mezzanine. Sweep Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean AFC Equipment (T/S, Mvm, Reader). Remove All Graffiti & Stickers. Clean Public Telephones & Stand.	Crown Hts Utica Av	3 4	R626	2200 - 2330	
Clean, Disinfect And Mop Public Toilets. Close Public Toilets At 2400 Hours.	Crown Hts Utica Av	3 4	R626	2330 - 0030	
Dust Mop And Remove Gum From Southbound Platform And R626 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	0030 - 0200	
Lunch	Crown Hts Utica Av	3 4	R626	0200 - 0230	
Dust Mop And Remove Gum From R626 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean R626 Mezzanine. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	0230 - 0400	
Clean And Disinfect El322. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Crown Hts Utica Av	3 4	R626	0400 - 0430	
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Open Public Toilets At 0500 Hours. Remove All Stains On Floors & Disinfect All Urine Areas. Report Off Duty.	Crown Hts Utica Av	3 4	R626	0430 - 0600	
Report Off Duty.				+	
Note:	Crown Hts Utica	3 4	R626	0600 -	
All Work To Be Performed In Area Of Responsibility: S/B Platform (Upper Level), R626 Mezzanine, S/W P1, P2, P3 & All Street S/W At R626 Mezzanine	AV				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 373 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ı	Hours		RC
SHDC097 Station South	2	2200 - 0600		277
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform.	Church Av	2 5	R639	2200 -
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Area To Curb. Empty Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Booth R639 Windows. Sweep, Mop, Clean, Disinfect And Polish El 320 And El 321. Clean AFC Readers In Unstaffed Mezzanine. Clean All T/S, MVMs & Readers On The Nb & Sb Mezzanine.	Church Av	2 5	R639	2200 - 2400
Dust Mop And Remove Gum From Northbound Platform And Northbound Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform And Northbound Mezzanine. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Church Av	2 5	R639	2400 - 0200
Lunch	Church Av	2 5	R639	0200 - 0230
Dust Mop And Remove Gum From Southbound Platform And Southbound Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Southbound Platform And Southbound Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Church Av	2 5	R639	0230 - 0430
Major Cleaning: (0400-0430) Mon: Clean Supply Room On Northbound Platform .				
Re-Scrap And Disinfect The Station. Clean And Disinfect El 320 And El 321. Clean Employee Toilets, Booth Windows And Empty Trash Receptacles. Clean MVMs.	Church Av	2 5	R639	0430 - 0600
Report Off Duty.	Church Av	2 5	R639	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 374 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC
SHDC098 Station South	2200 - 0600	277
INSTRUCTIONS	STATION LINE BOOTI	H HOURS
Sunday-Saturday		
Report On Duty In Uniform		
Sweep All Stairways, Scrap Platforms, Mezzanine And Passageways. Scrap Outside Station Are Empty & Disinfect Trash Receptacles. Disinfect Urine Areas And Refuse Room. Clean Exteri Window. Clean, Mop, Disinfect And Polish Elevator 319. Clean Turnstiles & AFC Readers In Control Areas. Clean AFC Equipment (T/S, MVMs, Mems, Readers). Clean, Mop & Disinfect Toilets. Close Public Toilets @ 2400 Hrs.	or Of Booth Brooklyn 2 5 R645 Unstaffed College	2200 - 2400
Dust Mop And Remove Gum From Un-Staffed Mezzanines And Platform Tile Floors. Prepare Machine And Clean Mezzanine And Track #2 Platform. Wet Mop All Areas Inaccessible To M Including S/W Landings. Secure Machine After Use. Put On Charge.		2400 - 0200
Lunch	Flatbush Av Brooklyn 2 5 R645 College	0200 - 0230
Dust Mop And Remove Gum From R645 Mezzanine And Platform Tile Floor. Prepare Scrubbo And Machine Clean Mezzanine And Track #3 Platform. Wet Mop All Areas Inaccessible To M Including S/W Landings. Secure And Clean Scrubber Machine After Use. Put On Charge.	er Machine Flatbush Av	0230 - 0430
Clean, Mop And Disinfect Employee Toilets. Open Public Toilets At 0500 Hours.	Flatbush Av Brooklyn 2 5 R645 College	0430 - 0530
RTO Dispatcher'S Office: Sweep, Clean And Mop Floors. Empty Trash Receptacles.	Flatbush Av Brooklyn College R645	0530 - 0600
Report Off Duty.	Flatbush Av Brooklyn 2 5 R645 College	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 375 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		• 1/0/202	
Job#	Hours	RC	
SHDC099 Station South	2200 - 0600	277	
INSTRUCTIONS	STATION LINE BOOTH	HOURS	
Sunday-Saturday			
Report On Duty In Uniform.			
Dust Mop And Remove Gum From R533 Mezzanine Tile Floor. Prepare Scrubber Machine And Clean R533 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubb Machine. Put On Charge. Clean Scrubber Room.		2200 - 2330	
Dust Mop And Remove Gum From Northbound Platform Tile Floor. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Scrubber Machine. Put On Charge. Clean Scrubber Room.	I Hillshing Main	2330 - 0130	
Lunch	Flushing Main St R533	0130 - 0200	
Dust Mop And Remove Gum From Southbound Platform Floor. Prepare Scrubber Machine And Clean Northbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Room.	I HIIISNING MIAIN	0200 - 0400	
Dust Mop And Remove Gum From R534 Mezzanine Tile Floor. Prepare Scrubber Machine And Clean R534 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubb Machine. Put On Charge. Clean Scrubber Room.	I Hilliching Main	0400 - 0530	
Clean And Disinfect El 414. Clean Glass And Wipe Down Stainless Steel Inside And Outside. S Mop Floors.	Sweep And Flushing Main St R533	0530 - 0600	
Report Off Duty.	Flushing Main St R533	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 376 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#		
SHDC100 Station South	220	0 - 0600		2768		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform.						
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)						
Sweep All Street Stairways, Outside Areas And Scrap Mezzanine N103. Sweep All Street Stairways An Landings Under 370 Jay Street Arcade Level Over The N103. Disinfect All Urine Areas. Scrap Terrazz Floor Areas Landing To N103 Mezzanines. Remove All Stains, Spills And Drag Marks From Stairs Landing And Terrazzo Floor Tiles At Mezzanine N103 Near The Esc. Remove Stickers, Graffiti And Gums From Floor. Scrap N/B Platform. Sweep All Stairways Leading To N/B Platform From Mezzanin N102 And N103. Remove Gums From Stairways. Spot Mop And Remove Stain From Floor Where Scrubber Machine Can'T Be Use. Mop And Disinfect Elv 706, Elv 707 And Elv 708.	Jay St Metrotech	A C F	N103	2200 - 0100		
Close Women'S Public Toilets At 2400 Hours. Mop. Disinfect, Wipe Down Tiles Wall Of Women'S Public Toilet. Clean And Wash Toilet Bowl, Uring And Sink. Refill Toilet Tissues.	al					
After Complete Dust Mop And Removed Gum From Floor Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Where Inaccessible Machine. Remove Stain Around The Columns And Area Behind All Stairways That Closed With Chron Railings. Spot Mop And Remove Stain Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	ne Jay St Metrotech	A C F	N103	0100 - 0230		
Lunch	Jay St Metrotech	A C F	N103	0230 - 0300		
Prepare Scrubber Machine And Machine Clean Mezzanine N103 Including 370 Jay Street Arcade Level Over The N103 Terrazzo Floor Tiles. Wet Mop All Areas Where Inaccessible To Machine. Remove Standard The Columns And Around The Trash Receptacles. Secure And Clean Scrubber Machine. Put O Charge. Complete Post Inspection Form.	ain lay St Metrotech	A C F	N103	0300 - 0415		
Major Cleaning: (No Exceptions)						
Mon/Wed: Clean And Polish All Chome Railings By Using Proper Chemical In Mezzanine N103 Included Mezzanine Near The Elv 709 And Esc 356/357. Tue/Thu:Clean And Polish All Chome Railings And Handrails On N/B Platform Stairways By Using ProChemical.		ACF	N103	0415 - 0515		
Fri/Sun: Clean, Remove Dust And Polish With Proper Chemical All MVMs, MEMs, Turnstiles, High Wheels, Emergency Exit Gates In Mezzanine N103.	Jay St Medioteen		11103	0413 - 0313		
Sat: Clean, Remove Dust Ball Around The Wall And Mop Entire Passageway Between Main Entrance Door To Employee Toilet From Mezzanine Near Men'S Public Toilet To Winter Supply Room Entrance Door. Also Clean And Mop Area Near The Employee Toilet Entrance And Scrubber Room.						
Scrap N/B Platform Only And Empty All Trash Receptacles On N/B Platform And Mezzanine N103. Remove Graffiti And Stickers From N/B Platform And Mezzanine N103. Disinfect All Urine Areas.	Jay St Metrotech	A C F	N103	0515 - 0600		
Report Off Duty.						
Note:	Jay St Metrotech	A C F	N103	0600 -		
Complete Pre-Cleaning And Post Inspection Form						

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 377 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	1	Hours		RC
SHDC101 Station South	;	2300 - 0700		276
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform				
Sweep All Street Stairways. Scrap Mezzanines, ramps, and SB Platform Areas. Sweep SB Platform Stairways. Empty Trash Receptacles in Control Area N120A (Unmanned Area)	Utica Av	A C	N120	2300 - 2400
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure, Clean And Charge Scrubber Machine.	Utica Av	A C	N120	2400 - 0130
Major Cleaning				
Sun: Clean and Disinfect the Men's and Women's Toilets. Wash down the walls and dry. Employee Facility. Mon: Organize Chemical supply room Tue: Clean and Bucket Wash the NB and SB Refuse Rooms Wed: Clean and organize the paper supply room Thu: Clean and Mop the Locker rooms Fri: Clean and Disinfect ALL Trash Receptacles Sat: Sweep, Mop, Disinfect, and Polish Elevators 344, 345, and 346	Utica Av	A C	N120	0130 - 0230
Lunch	Utica Av	A C	N120	0230 - 0300
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform. Wet Mop All Areas Inaccessible To Machine. Secure, Clean And Charge Scrubber Machine.	Utica Av	A C	N120	0300 - 0700
Report Off Duty.	Utica Av	A C	N120	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 378 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SHDC102 Station South		2200 - 0600		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Dust Mop And Remove Gum From N124 Mezzanine And Upper "J" Mezzanine. Prepare Scrubber Machine For Cleaning. Machine Clean N124 Mezzanine And Upper "J" Platform. Mop Inaccessible Areas And Stairways. Clean Scrubber Machine. Remove And Clean Squeege Place On Charge. Clean Scrubber Room.	Broadway Junction	A C	N124	2200 - 0200
Lunch	Broadway Junction	A C	N124	0200 - 0230
Sun / Wed: Dust Mop Northbound "A" Platform And Remove Gum. Prepare Scrubber Machine For Cleaning. Mach Clean Northbound Platform. Wet Mop Inaccessible Areas And Stairways. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room.	iine			
Tue: Bucket Wash 'Ind' Stairway Walls And N124 Mezzanine Walls And Upper "J" Line Mezzanine Walls.	Broadway Junction	A C	N124	0230 - 0530
Mon / Thur: Dust Mop Southbound "A" Platform And Remove Gum. Prepare Scrubber Machine For Cleaning. Mach Clean Southbound Platform. Wet Mop Inaccessible Areas And Stairways. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room.	iine			
Disinfect & Deodorize Upper & Lower Mezzanines.	Broadway Junction	A C	N124	0530 - 0600
Report Off Duty.	Broadway Junction	A C	N124	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 379 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#
SHDC103 Station South	230	0 - 0700		2777
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Street Stairways, Scrap Mezzanine And Platforms Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room. Dust All Ledges And Clean Public Toilets.	Rockaway Park Beach 116 St	A S	N187	2300 - 0030
Close Public Toilets At 2400 Hours.				
Prepare Scrubber Machine For Cleaning. Machine Clean N187 Mezzanine. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room.	Rockaway Park Beach 116 St	A S	N187	0030 - 0200
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room And Dust All Ledges.	Beach 105 St	A S	N186	0210 - 0310
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room And Dust All Ledges.	Beach 98 St	A S	N185	0320 - 0420
Lunch	Beach 98 St	A S	N185	0420 - 0450
Open Public Toilets At 0500 Hours.	Rockaway Park Beach 116 St	A S	N187	0500 - 0510
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Clean And Disinfect All Urine Areas. Empty And Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean And Disinfect Employee'S Toilet And Facility Room And Dust All Ledges.	Beach 90 St	A S	N184	0520 - 0620
Re-Scrap The Station And Empty Trash Receptacles.	Rockaway Park Beach 116 St	A S	N187	0630 - 0700
Report Off Duty.	Rockaway Park Beach 116 St	A S	N187	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 380 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2023 STAC WHILE TICK		TICK Effective Date			
Job#		Hours		RC#	
SHDC104 Station South		2200 - 0600		2766	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform					
Close Public Toilets At 2400 Hrs.					
Sweep All Street Stairways, Gutters And Scrap Outside Area. Empty And Disinfect All Trash Receptacles. Clean Booth Exterior Windows And Empty Booth Trash. Clean, Disinfect & Stock Employee Toilet And Public Toilets. Dust All Ledges And AFC Equipment (MVMs, MEMs Turnstiles, Swipeheads, Otg, Chrome And AFC Readers). Clean All Payphones, Remove All Stickers And Graffiti Including Residue. Clean, Disinfect And Mop Employee Facility Room.	36 St	D N R	C018	2200 - 2400	
Dust Mop And Remove Gum From Northbound Platform Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean Northbound Platform. Mop Inaccessible Areas, Stairways And Landings. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Must Be Completed.	36 St	D N R	C018	2400 - 0200	
Lunch	36 St	DNR	C018	0200 - 0230	
Dust Mop And Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean Mezzanine And Control Area. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Must Be Completed.	36 St	D N R	C018	0230 - 0330	
Open Public Toilets At 0500 Hours.					
Dust Mop And Remove Gum From Southbound Platform Tile Floor. Prepare Scrubber Machine For Cleaning. Machine Clean Southbound Platform. Mop Inaccessible Areas, Stairways And Landings. Clean Scrubber Machine. Remove And Clean Squeegee. Place On Charge. Clean Scrubber & Refuse Room.	36 St	D N R	C018	0330 - 0530	
Re-Scrap Entire Station.	26 84	DND	C019	0530 0600	
Report Off Duty.	36 St	D N R	C018	0530 - 0600	
Note:					
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	36 St	D N R	C018	0600 -	
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 381 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			
SHDC105 Station South	2200 - 0600			277	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Dust Mop And Remove Gum From G001 Mezzanine Floor. Machine Clean G001 Mezzanine Floor Including Bridge/Passageways. Wet Mop Areas Inaccessible To Machine Including Stairway Landings. Secure And Clean Machine, *Put Machine On Charge*.	Coney Island Stillwell Av	DFNQ	G009	2200 - 0200	
Lunch	Coney Island Stillwell Av	DFNQ	G009	0200 - 0230	
Empty & Wash All Trash Receptacles In Both G001 & G009 Mezzanine. Scrap All Sidewalk Area Along Mermaid & Surf Ave Including Bus Loop. Disinfect All Areas Along Mermaid Ave & Bus Ramp Adjacent To G009.					
Major Cleaning (0400-0500)	Coney Island Stillwell Av	D F N Q	G001	0230 - 0500	
Mon: Hose Wash/ Bucket Wash & Disinfect The D Ramp. Wed: Hose Wash/ Bucket Wash & Disinfect The N Ramp. Fri: Clean Scrubber Room In Front Of Police District. Sat: Clean Facility Room In G009 Control Area.					
Clean, Polish All Turnstiles, MVMs, MEMs, Heets. Wipe Down Cic Area In G001 Control Area.	Coney Island Stillwell Av	DFNQ	G001	0500 - 0600	
Report Off Duty.	Coney Island Stillwell Av	DFNQ	G009	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 382 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	He	ours		RC#	
SHDC106 Station South	2200 - 0600			2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Dust Mop And Remove Gum From G009 Mezzanine Floor. Machine Clean G009 Mezzanine Floor Including Bridge/Passageways. Wet Mop Areas Inaccessible To Machine Including Stairway Landings. Secure And Clean Machine, *Put Machine On Charge*.	Coney Island Stillwell Av	D F N Q	G009	2200 - 0200	
Lunch	Coney Island Stillwell Av	DFNQ	G009	0200 - 0230	
Scrap & Disinfect Sidewalk Along Maintenance Facility Including Area Adjacent To Compactors. Sweep Stairways. Clean & Disinfect All Pigeon Droppings In Front Of G009 & Remove All Stickers. Scrap And Disinfect In Front Of Maintenance Office Of G009/ Bus Loop And Remove All Pigeon Droppings					
Major Cleaning (0400-0500)	Coney Island Stillwell Av	D F N Q	G009	0230 - 0500	
Mon: Clean Scrubber Room.					
Tue: Hose Wash/Bucket Wash And Disinfect The Q Ramp And Remove Litter Under Stairway.					
Wed: Clean Facility Room In G009 Control Area.					
Thu: Hose Wash/ Bucket Wash & Disinfect The F Ramp.					
Clean/ Polish All Turnstiles, MVMs, Heets, Wipe Down Cic Area In G009 Mezzanine. Clean G009 Booth Windows.	Coney Island Stillwell Av	DFNQ	G009	0500 - 0600	
Report Off Duty.	Coney Island Stillwell Av	DFNQ	G009	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 383 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Но	RC		
SHDC107	Station South	220	00 - 0600		277
INSTRUCTIONS	\mathbf{S}	STATION	LINE	воотн	HOURS
	Sunday-Saturday				
Report On Duty	In Uniform.				
-	Lemove Gum From N606 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine zanine Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber a Charge.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2200 -
Machine Clean ".	Lemove Gum From "J" Line Island Platform Tile Floors. Prepare Scrubber Machine And J" Line Island Platform Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Machine. Put On Charge. Clean Scrubber Room.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	- 0200
Lunch		Jamaica Center Parsons/Archer	ЕЈΖ	N606	0200 - 0230
Clean Upper/Low	ver Landings And Polish Esc 445 & Esc 446. Remove All Stickers, Graffiti And Residue.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0230 - 0430
Clean Upper/Low	ver Landings And Polish Esc 439. Remove All Stickers And Graffiti.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0430 - 0530
Disinfect & Deoc	dorize All Gutters In N606 Mezzanine.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0530 - 0600
Report Off Duty.		Jamaica Center Parsons/Archer	ЕЈΖ	N606	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 384 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SHDC108 Station South	220	00 - 0600		2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Dust Mop And Remove Gum From Unstaffed Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean Unstaffed Mezzanine Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2200 - 2400	
Dust Mop And Remove Gum From "E" Line Island Platform Tile Floors. Prepare Scrubber Machine And Machine Clean "E" Line Island Platform Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	2400 - 0200	
Lunch	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0200 - 0230	
Clean Upper/Lower Landings And Polish Es 441 And Es 442. Remove All Stickers, Graffiti And Residue. Clean Sides, Railings And Chrome Plates.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0230 - 0330	
Clean & Polish Esc 440. Remove All Stickers, Graffiti & Residue. Clean Sides, Railings & Chrome Plates.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0330 - 0430	
Clean & Disinfect Refuse Room.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0430 - 0530	
Disinfect & Deodorize All Gutters In Unstaffed Mezzanine.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0530 - 0600	
Report Off Duty.	Jamaica Center Parsons/Archer	ЕЈΖ	N606	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 385 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	urs		RC#	
SHDC109 Station South	220	00 - 0600		2774	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	2200 -	
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From "E" Level Platform. Machine Clean Tile Floor In "E" Level Platform. Clean And Secure Machine After Use. Put Machine On Charge. Wet Mop All Areas Inaccessible To Machine. Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From "J" Level Platform. Machine Clean Tile Floor In "J" Level Platform. Clean And Secure Machine After Use. Put Machine On Charge. Wet Mop All Areas Inaccessible To Machine.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	2200 - 0200	
Lunch	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	0200 - 0230	
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N605 Mezzanine Tile Floor. Machine Clean Mezzanine Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	0230 - 0430	
Clean & Wipe Chrome Columns & Remove Stickers. Clean & Wipe Chrome Copings Around Stairs. Disinfect & Deodorize All Gutters. Clean Scrubber Room.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	0430 - 0600	
Report Off Duty.	Sutphin Blvd Archer Av JFK Airport	ЕЈΖ	N605	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 386 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 STITE WINCE			I ICIX I	meetive Dute.	17 07 202.	
Job#			lours		RC	
SHDC110 Station	on South	2	200 - 0600		277	
INSTRUCTIONS		STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty In Unifo Clean, Sweep, Mop & Di Outside.	rm. sinfect El408 & El409. Clean Glass & Wipe Down Stainless Steel Inside &	Jamaica Van Wyck	Е	N604	2200 - 2300	
Machine Clean Mezzanin	e For Use. Dust Mop And Remove Gum From Mezzanine Tile Floor And e Tile Floor. Clean And Secure Machine After Use. Put Machine On Charge. eas Inaccessible To Machine Including Walls And Floors Of The Jamaica Ave And	Jamaica Van Wyck	Е	N604	2300 - 0100	
Lunch		Jamaica Van Wyck	Е	N604	0100 - 0130	
*	e For Use. Dust Mop And Remove Gum From Island Platform Tile Floor. or Platform. Clean And Secure Machine After Use. Put Machine On Charge.	Jamaica Van Wyck	Е	N604	0130 - 0330	
•	& Communication Communication Communi	Jamaica Van Wyck	Е	N604	0330 - 0500	
Deodorize All Gutters Or	The Station.	Jamaica Van Wyck	Е	N604	0500 - 0600	
Report Off Duty.		Jamaica Van Wyck	Е	N604	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 387 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 81116						
Job#		Ho	RC			
SHDC111	Station South	220	00 - 0600		277	
INSTRUCTION	NS	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
And Machine C	In Uniform. er Machine For Use. Dust Mop And Remove Gum From Southbound Platform Tile Floor Clean Southbound Tile Floor. Clean And Secure Machine After Use. Put Machine On Wash Columns & Bases.	Jamaica 179 St	F	N343	2200 - 0100	
Lunch		Jamaica 179 St	F	N343	0100 - 0130	
And Machine C	er Machine For Use. Dust Mop And Remove Gum From Unstaffed Mezzanine Tile Floor Clean Unstaffed Mezzanine Tile Floor. Clean And Secure Machine After Use. Put Machine cket Wash Columns And Bases.	Jamaica 179 St	F	N343	0130 - 0430	
Mezzanine. Clea	ss Panels In Unstaffed Mezzanine. Clean & Polish Turnstiles, MVMs & MEMs In Unstaffed an & Wipe Hpis In Unstaffed Mezzanine & S/E Of Platforms.	Jamaica 179 St	F	N343	0430 - 0600	
	ilets @ 0500 Hours.					
Report Off Duty	y.	Jamaica 179 St	F	N343	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 388 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours
SHDC112 Station South	2200 - 0600
INSTRUCTIONS	STATION LINE BOOTH HOURS
Sunday-Saturd	ay
Report On Duty In Uniform. Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N343 & Northbourd And Machine Clean N343 & Northbound Tile Floor. Clean And Secure Machine After Use. On Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Bucket Wash Columns &	Put Machine Jamaica 1/9 St F N343 2200 - 0100
Lunch	Jamaica 179 St F N343 0100 - 0130
Prepare Scrubber Machine For Use. Dust Mop And Remove Gum From N342 Mezzanine T Machine Clean N342 Mezzanine Tile Floor. Clean And Secure Machine After Use. Put Ma Charge. Spot Mop And Scrub Areas Inaccessible To Machine. Bucket Wash Columns And I	chine On Jamaica 179 St F N343 0130 - 0400
Mop Landings At Bottom Of Stairs S1, S2, S5, S6, S10, S11, S12, S13, S14 & S15. Dust/Clean Glass Panels In N343 Mezzanine. Clean & Polish Turnstiles, Mvm & Mem In N Clean & Wipe Hpi Units In N343 Mezzanine. Clean Exterior Booth Windows & N/E Of Pla	
Report Off Duty.	Jamaica 179 St F N343 0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 389 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours			RC#	
SHDC113	Station South	220	00 - 0600		277	
INSTRUCTIONS	S Commence of the commence of	STATION	LINE	BOOTH	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
Sweep All Stairs, Trash Receptacle	Mezzanine, Platform And Street. Scrap And Disinfect Mezzanine/ Platform, Empty All s.	Court Sq-23 St	ЕМ	N307	2200 - 2300	
Remove Gum Fro N307 Mezzanine N400A. Wet Moj	ne Platforms, "E" Line Mezzanines, And Tile Area In Passageway Leading To G Line. om All Tile Floor. Remove Stains From Lower Portion Of "E" Platform Tile Wall. Mop Prepare Scrubber Machine. Machine Clean Tile Area In Passageway Behind Booth of All Stairways And Areas Inaccessible To Machine. Secure And Clean Machine. Charge. Clean Scrubber Room.	Court Sq-23 St	ЕМ	N307	2300 - 0130	
Lunch		Court Sq-23 St	ΕM	N307	0130 - 0200	
Inaccessible To N	Machine And Machine Clean Southbound Platform. Wet Mop All Stairways And Areas Machine. Secure And Clean Scrubber Machine. Charge. Clean Scrubber Room	Court Sq-23 St	ЕМ	N307	0200 - 0330	
Prepare Scrubber Inaccessible To M	Machine And Machine Clean Northbound Platform. Wet Mop All Stairways And Areas Machine. Secure And Clean Scrubber Machine. Chine On Charge. Clean Scrubber Room	Court Sq-23 St	E M	N307	0330 - 0500	
Deodorize All Gu	-	Court Sq-23 St	ЕМ	N307	0500 - 0600	
Report Off Duty.		Court Sq-23 St	ΕM	N307	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 390 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		urs		RC#	
SHDC114 Station South	220	0 - 0600		2769	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform. Sweep All Street And Platform Stairways. Scrap Mezzanine And Platforms. Empty, Clean And Disinfect All Trash Receptacles.	Metropolitan Av	G	N409	2200 - 2300	
Dust Mop And Remove Gum From Northbound Platform. Prepare Scrubber Machine And Machine Clean Northbound Platform Tile Floor Surface. Wet Mop All Areas Inaccessible To The Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Remove Stains From The Walls And Platform Columns.	Metropolitan Av	G	N409	2300 - 0100	
Lunch	Metropolitan Av	G	N409	0100 - 0130	
Dust Mop And Remove Gum From Southbound Platform. Prepare Scrubber Machine And Machine Clean Southbound Platform Tile Floor Surface. Wet Mop All Areas Inaccessible To The Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Remove Stains From The Walls And Platform Columns.	Metropolitan Av	G	N409	0130 - 0330	
Major Cleaning: Sun: Scrap Passageway Beside Police Precinct And Emergency Exits. Mon: Clean And Disinfect Southbound Refuse Room. Tue: Clean And Disinfect Northbound Refuse Room. Wed: Clean And Restock Paper Supply Room. Thu: Clean And Restock Chemical Supply Room. Fri: Clean Emergencey Exits.	Metropolitan Av	G	N409	0330 - 0400	
Dust Mop And Remove Gum From N409 Mezzanine And Control Area Tile Floor. Prepare Scrubber Machine And Machine Clean N409 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To The Scrubber Machine Including All Street And Mezzanine Tile Stairways. Secure And Clean Scrubber Machine After Use. Put On Charge. Remove Stains From Tile Walls And Mezzanine Columns.	Metropolitan Av	G	N409	0400 - 0600	
Report Off Duty.	Metropolitan Av	G	N409	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 391 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
SHDC115 Station South		2200 - 0600		2768	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)					
Scrap Entire Station. Sweep All Stairways. Remove Dust Ball Around The Walls On Platform And Mezzanine. Empty, Clean And Disinfect All Trash Receptacles. Clean All Chrome Tops On Receptacles Exterior Of The Trash Receptacles. Remove All Graffiti And Stickers From Advertising Posters On Platform Walls, Signage And Light Fixtures. Disinfect All Urine Areas. Clean Exterior Of Booth Window, Mop Booth Floor And Empty Booth Trash Receptacles. Clean And Disinfect Employee Toilet, Mop Floor, Wipe Down Tiles Wall. Mop Efr Floor. Clean And Wipe All Equipment Inside (MVMs). (Must Be Done 7 Days)	Bergen St	F G	N532	2200 - 0100	
After Complete Dust Mop And Remove Gum From Floor, Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean N/B Platform. Wet Mop All Areas Where Inaccessible To Machine. Remove Stains Around The Columns And By The Wall Where Always Dust Ball Exist. Spot Mop And Remove Stains Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	Bergen St	F G	N532	0100 - 0230	
Lunch	Bergen St	F G	N532	0230 - 0300	
After Complete Dust Mop And Remove Gum From Floor, Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Where Inaccessible To Machine. Remove Stains Around The Columns And By The Wall Where Always Dust Ball Exist. Spot Mop And Remove Stains Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	Bergen St	F G	N532	0300 - 0430	
Major Cleaning: 7 Days (No Exceptions)					
Clean And Mop All Street And Platform Stairways In Entire Station. Must Mop Every Single Step Of The Stairways And Landing Areas. Mop Around The Walls Landing Of The Stairways. No Stain Should Be Visible.	Bergen St	F G	N532	0430 - 0530	
Scrap S/B And N/B Platforms Including Unpaid Sides. Empty All Trash Receptacles If Necessary. Disinfect All Urine Areas. (Must Complete Before Off Duty).	Bergen St	F G	N532	0530 - 0600	
Report Off Duty.					
Note:	Bergen St	F G	N532	0600 -	
Complete Pre-Cleaning And Post Inspection Form.					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 392 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Ho	urs		RC#
SHDC116 Station South	220	0 - 0600		277
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-Saturday				
Report On Duty In Uniform	Myrtle Wyckoff Avs	M	H026	2200 -
Dust Mop And Remove Gum From H026 And H027 Control Area And Mezzanine Tile Floors. Prepare Scrubber Machine And Machine Clean H026 And H027 Control Area And Mezzanine Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Street Stairways, Landings And Underpass. Secure And Clean Scrubber Machine And Room. Put On Charge.	Myrtle Wyckoff Avs	M	H026	2200 - 0100
Lunch	Myrtle Wyckoff Avs	M	H026	0100 - 0130
Dust Mop And Remove Gum From "L" Line Island Platform Tile Floor. Prepare Scrubber Machine And Machine Clean "L" Line Island Platform Tile Floor. Wet Mop All Areas Inaccessible To Machine, Including Street/ Platform Stairways And Landings. Secure And Clean Scrubber Machine And Room. Put On Charge.	Myrtle Wyckoff Avs	M	H026	0130 - 0430
Dust Mop And Remove Gum From Upper 'M' Line Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Upper 'M' Line Platform Tile Floor. Wet Mop All Areas Inaccessible To Machine, Including Street/ Platform Stairways And Landings. Secure And Clean Scrubber Machine And Scrubber Room. Put On Charge.	Myrtle Wyckoff Avs	M	H026	0430 - 0600
Report Off Duty.	Myrtle Wyckoff Avs	M	H026	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 393 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	н	RC#		
SHDC117 Station South	23	300 - 0700		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Thursday				
Report On Duty In Uniform				
Report On Duty in Childrin				
Sweep Stairways, Scrap Nb/ Sb Platforms And Mezzanine. Disinfect Urine Areas. Clean Exterior Of	NT T	_	11020	2200 0020
Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And Facility Room.	New Lots Av	L	H039	2300 - 0030
Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty And Wash All				
Trash Receptacles.				
Dust Mop And Remove Gum From H039 Mezzanine And Control Area Tile Floor. Prepare Scrubber				
Machine And Machine H039 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To	New Lots Av	L	H039	0030 - 0130
Machine. Secure And Clean Scrubber Machine. Put On Charge.				
Scrub And Wipe Down Platform Panels And Ledges.	New Lots Av	L	H039	0130 - 0230
Lunch	New Lots Av	L	H039	0230 - 0300
Sweep Stairways, Scrap Northbound And Southbound Platforms, Overpass And Mezzanine.				
Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect	Livonia Av	L	H038	0310 - 0440
Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles,		L	11030	0310 - 0440
AFC Readers. Empty And Wash All Trash Receptacles. Clean And Disinfect Elevator 771-772				
Dust Mop And Remove Gum From H038 Mezzanine And Control Area Tile Floor. Prepare Scrubber				
Machine And Machine H038 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To	Livonia Av	L	H038	0440 - 0540
Machine. Secure And Clean Scrubber Machine. Put On Charge.				
Scrub And Wipe Down Platform Panels And Ledges.	Livonia Av	L	H038	0540 - 0630
Re-Scrap Station.	New Lots Av	L	H039	0640 - 0700
Report Off Duty.	New Lots Av	L	H039	0700 -
Friday-Saturday				
Report On Duty In Uniform.	New Lots Av	L	H039	2300 -
Sweep Stairways, Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas.				
Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee'S Toilet And	New Lots Av	_T	H039	2300 - 0030
Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty	New Lois Av	L	1039	2300 - 0030
And Wash All Trash Receptacles.				
Dust Mop And Remove Gum From H039 Mezzanine And Control Area Tile Floor. Prepare Scrubber				
Machine And Machine H039 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To	New Lots Av	L	H039	0030 - 0130
Machine. Secure And Clean Scrubber Machine. Put On Charge.				
Sweep Stairways; Scrap Northbound And Southbound Platforms And Mezzanine. Disinfect Urine Areas.				
Clean Exterior Of Booth Windows And Empty Booth Trash. Clean And Disinfect Employee Toilet And	East 105 St	L	H040	0140 - 0335
Facility Room. Clean And Polish All AFC Equipment: MVMs, Mems, Turnstiles, AFC Readers. Empty				
And Wash All Trash Receptacles.	T 105 G	·	*****	0227 0407
Lunch	East 105 St	L	H040	0335 - 0405
Sweep Stairways, Scrap Northbound And Southbound Platforms, Overpass And Mezzanine. Clean &				
Disinfect Elevator 771 & 772 Disinfect Urine Areas. Clean Exterior Of Booth Windows And Empty Booth	Livonia Av	L	H038	0415 - 0540
Trash. Clean And Disinfect Employee'S Toilet And Facility Room. Clean And Polish All AFC Equipment:				
MVMs, Mems, Turnstiles, AFC Readers. Empty And Wash All Trash Receptacles.				
Dust Mop And Remove Gum From H038 Mezzanine And Control Area Tile Floor. Prepare Scrubber	I image A ==	Ι,	11020	0540 0630
Machine And Machine H038 Mezzanine And Control Area Tile Floor. Wet Mop All Areas Inaccessible To	Livonia Av	L	H038	0540 - 0630
Machine. Secure And Clean Scrubber Machine. Put On Charge.	NT T . A	т.	11020	0640 0700
Re-Scrap Station.	New Lots Av	L	H039	0640 - 0700

Note: Tasks subject to change and/or by chance.

Report Off Duty.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 394 of 415 Date: 9/19/2022

New Lots Av

H039

0700 -

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	ŀ	lours		RC#	
SHDC118 Station South	2	2200 - 0600		2766	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
C008 Mezzanine: Sweep All Street And Mezzanine Stairways And Outside Areas. Dust Mop And Remove Gum From Tile Floors. Correct All Unsanitary Conditions. Empty, Clean And Disinfect Trash Receptacles. Clean Booth Windows And Empty Trash. Remove Sticker/Graffiti And Clean Residue. Clean, Disinfect And Stock Men/Women Public And Employee Toilets. Prepare Scrubber Machine And Machine Clean C008 Mezzanine. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Bucket Wash All Stairways, Walls, Column Bases, Gutters, Landings. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	DeKalb Av	B Q R	C008	2200 - 0100	
Close Public Toilets @ 2400 Hours.					
Clean, Remove Gum And Disinfect And Mop Floors El 370, El 371 And El 372. Clean Glass And Wipe Down Polish Stainless Steel Inside And Out. Remove All Stickers, Residue And Graffitti From Chrome.					
Major Cleaning (0200-0230)	DeKalb Av	B Q R	C008	0100 - 0230	
Sun: Major Duty N/B Refuse Room.					
Sat: Major Duty S/B Refuse Room.	D 77 11 4	D 0 D	G000	0220 0200	
Lunch	DeKalb Av	B Q R	C008	0230 - 0300	
Northbound Platform: Sweep All Platform Stairways. Scrap Platforms. Correct All Unsanitary Conditions. Empty Clean And Disinfect Trash Receptacles. Remove Stickers/Graffiti And Clean Residue. Dust Mop And Remove Gum From Northbound Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Area Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	DeKalb Av	B Q R	C008	0300 - 0500	
Open Public Toilets At 0500 Hours. Empty, Clean And Disinfect Trash Receptacles On Northbound Platform And C008 Mezzanine Areas.	DeKalb Av	B Q R	C008	0500 - 0600	
Re-Scrap C008 Mezzanine And N/B Platform.					
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	DeKalb Av	B Q R	C008	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 395 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours		
SHDC119 Station South	220	2200 - 0600		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep, Remove Gum & Mop C009 Street Stairways & Landings. Sweep, Remove Gum & Mop N/B Platform Stairways & Landings. Clean Employees' Facility Room And Restroom.	Atlantic Av-Barclays Ctr	DNR	C009	2200 - 2330
Clean And Disinfect El 301, El 302, El 303. Sweep, Remove Gum And Mop Floors. Polish Stainless Stee Interior Panels. Clean Exterior Ledges On All Levels.	Atlantic Av-Barclays Ctr	D N R	C009	2330 - 0030
Dust Mop And Remove Gum From C009 Unpaid Mezzanine. Prepare Scrubber Machine And C009 Unpa Mezzanine. Wet Mop And Disinfect All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	D N R	C009	0030 - 0145
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	0145 - 0215
Dust Mop And Remove Gum From Nb Platform Tile Floor. Prepare Scrubber Machine And Nb Platform. Wet Mop And Disinfect All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form. Major Cleaning (0415-0500) Sun: Deck Wash Walls/Floor In N/B Refuse Room. Mon: Deck Wash Walls/Floor In N/B Scrubber Room. Tue: Deck Wash Tile Walls Surrounding N/B Platform Stairways. Wed: Bucket Wash N/B Platform Stairways. Thu: Deck Wash Tile Walls At N/End Of N/B Platform. Remove All Foot Prints, Glue/Tape Residue, Stickers. Fri: Deck Wash Walls/Floor In C009 Unpaid Scrubber Room. Sat: Deck Wash Tile Walls In C009 Unpaid Mezzanine, Including Tile Walls Adjacent To Street Stairways.	Atlantic Av-Barclays Ctr	D N R	C009	0215 - 0500
Empty, Clean, Disinfect & Polish All Trash Receptacles On N/B Platform. Remove All Graffiti & Stickers Clean Areas Around Street Level K-Rails Top Of Street Stairways. Scrap Station. Clean And Disinfect Benches. Clean Free Standing Map Frames On N/B Platform.	Atlantic Av-Barclays Ctr	D N R	C009	0500 - 0600
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Mu Not Be Engaged When The Scrubber Machine Is Charging***	Atlantic Av-Barclays Ctr	D N R	C009	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 396 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
SHDC120 Station South	2200 - 0600			2766	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street, & Mezzanine Stairways. Scrap Mezzanine & Platform Areas. Disinfect All Urine Areas. Empty & Disinfect All Trash Receptacles. Clean Exterior Of Booth Windows. Clean, Stock & Disinfect Employees' Toilet & Employee Facility Room. Dust All Ledges.					
Major Cleaning (2310-0010) Sun: Clean & Disinfect N/B Platform Columns. Mon: Clean & Disinfect Efr; Floors/Walls. Tue: Clean And Polish All AFC Equipment. Wed: Clean & Disinfect Around S/B Platform. Thu: Clean & Disinfect Around And Behind N/S/B Benches. Fri: Major Duty All Trash Receptacles On N/S/B Platforms. Sat: Bucket Wash All S/B Stairways. Plat/Street.	Union St	R	C010	2200 - 0030	
Dust Mop And Remove Gum From C011 Mezzanine And S/B Platforms Tile Floors. Prepare Scrubber Machine And Machine Clean C011 Mezzanine And S/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	Union St	R	C010	0030 - 0230	
Lunch	Union St	R	C010	0230 - 0300	
Dust Mop And Remove Gum From C010 Mezzanine And N/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean C010 Mezzanine And N/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	Union St	R	C010	0300 - 0500	
Re-Scrap Mezzanine And Platform Areas. Clean And Polish AFC Equipment. Clean HPI's And Customer Information Centers.	Union St	R	C010	0500 - 0600	
Report Off Duty.					
Note:					
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	Union St	R	C010	0600 -	
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 397 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours	RC#
SHDC121 Station South	2200 - 0600	2774
INSTRUCTIONS	STATION LINE B	SOOTH HOURS
Sunday-Saturd	ay	
Report On Duty In Uniform Clean Glass Panels In N329 Mezzanine. Clean Exterior Of Booth N329 Including Booth Wi	ndows. Woodhaven M R N	1329 2200 - 2330
Dust Mop And Remove Gum From Northbound Platforms Tile Floor. Prepare Scrubber Machine Clean Northbound Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge.	nine Including Woodhaven	J329 2330 - 0100
Lunch	Woodhaven Blvd M R N	J329 0100 - 0130
Dust Mop And Remove Gum From Southbound Platform Tile Floor. Prepare Scrubber Ma Machine Clean Southbound Platform Tile Floor. Wet Mop All Areas Inaccessible To Mach Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put I Charge.	ine, Including Woodhaven	J329 0130 - 0300
Dust Mop And Remove Gum From N329 Mezzanine, Control Area And Passageway Tile F Scrubber Machine And Machine N329 Mezzanine, Control Area And Passageway Tile Floo All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure S Machine. Clean Scrubber Room. Put Machine On Charge.	ors. Wet Mop Woodhaven MR	0300 - 0600
Report Off Duty.	Woodhaven Blvd M R N	1329 0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 398 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Was Sine White inch			1/0/202			
Job#		H	ours		RC	
SHDC122	Station South	22	200 - 0600		277	
INSTRUCTIONS	S	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Full Uniform.					
Clean N324 Mez		Jackson Hts Roosevelt Av	E F M R	N324	2200 - 0010	
Machine Clean L	Remove Gum From Lower Mezzanine Tile Floors. Prepare Scrubber Machine And Lower Mezzanine Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including andings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Charge.	Jackson Hts Roosevelt Av	E F M R	N324	0010 - 0230	
Lunch		Jackson Hts Roosevelt Av	E F M R	N324	0230 - 0300	
Clean N324 Mez Landings. Clean	Remove Gum From N324 Mezzanine Tile Floors. Prepare Scrubber Machine And Machine zanine Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Polish own Trash Receptacles & Ledges On N/S/B Platforms.	Jackson Hts Roosevelt Av	E F M R	N324	0300 - 0600	
Report Off Duty.		Jackson Hts Roosevelt Av	E F M R	N324	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 399 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2020 81116 1							
Job#		н	RC				
SHDC123	Station South	22	200 - 0600		277		
INSTRUCTIONS	\mathbf{S}	STATION	LINE	ВООТН	HOURS		
	Sunday-Saturday						
Report On Duty	In Full Uniform.						
Machine Clean N	Lemove Gum From Northbound Platforms Tile Floors. Prepare Scrubber Machine And Jorthbound Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including andings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Charge.	Jackson Hts Roosevelt Av	E F M R	N324	2200 - 0030		
	eptacles On Northbound And Southbound Platforms.	Jackson Hts Roosevelt Av	E F M R	N324	0030 - 0200		
Lunch		Jackson Hts Roosevelt Av	E F M R	N324	0200 - 0230		
Machine Clean S Stairways And La	emove Gum From Southbound Platform Tile Floors. Prepare Scrubber Machine And outhbound Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including andings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On ims & Wipe Down Trash Receptacles & Ledges On N/S/B Platforms.	Jackson Hts Roosevelt Av	E F M R	N324	0230 - 0600		
Report Off Duty.		Jackson Hts Roosevelt Av	E F M R	N324	0600 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 400 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Н	ours		RC#	
SHDC124	Station South	22	200 - 0600		2774	
INSTRUCTIONS		STATION	LINE	ВООТН	HOURS	
	Sunday-Saturday					
•	n Full Uniform. s Steel In N309A, N310 Mezzanines. Wipe S/W Railings & Coping. Clean All AFC Exterior Booth Windows.	Queens Plaza	E M R	N309A	2200 - 2300	
Dust Mop And Ro Machine And Mac Areas Inaccessible Charge. Clean Scr	emove Gum From N309A Mezzanine And Northbound Platform. Prepare Scrubber chine Clean N309A Mezzanine Northbound Platform Tile Floor Surface. Wet Mop All e To The Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On	Queens Plaza	E M R	N309A	2300 - 0230	
Lunch		Queens Plaza	E M R	N309A	0230 - 0300	
And Machine Cle Inaccessible To Ti Clean Scrubber ro	emove Gum From N310 Mezzanine And Southbound Platform. Prepare Scrubber Machine an N310 Mezzanine Southbound Platform Tile Floor Surface. Wet Mop All Areas he Scrubber Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. oom. t trash receptacles on SB platform. Clean and polish trash receptacles tops and chromes	Queens Plaza	E M R	N309A	0300 - 0500	
	sinfect El428, El429 & El430.	Queens Plaza	E M R	N309A	0500 - 0600	
Report Off Duty.		Queens Plaza	E M R	N309A	0600 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 401 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#		
SHDC125 Station South	2200 - 0600			2768		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform.						
(Always Wear Proper Ppe, Use Proper Equipment And Chemical During Performance Of Duties)						
Sweep All Street Stairways, Outside Areas And Scrap Mezzanine N102. Sweep All Street Stairways And Landings Under 370 Jay Street Arcade Level Over The N102. Disinfect All Urine Areas. Scrap Terrazzo Floor Areas Landing To N102 Mezzanines. Remove All Stains, Spills, And Drag Marks From Stairs Landings And Terrazzo Floor Tiles At Mezzanine N102 Near The Esc. Remove Stickers, Graffiti And Gums From Floor. Scrap S/B Platform. Sweep All Stairways Leading To S/B Platform From Mezzanine N102 And N103. Remove Gums From Stairways. Spot Mop And Remove Stain From Floor Where Scrubber Machine Can'T Use. Mop And Disinfect Employee Toilet, Empty Trash Receptacles And Refill Dispenser.	Jay St Metrotech	A C F	N103	2200 - 0030		
Closed Men'S Public Toilet At 2400 Hrs. Mop, Disinfect, Wipe Down Tiles Wall On Men'S Public Toilet. Clean And Wash Toilet Bowl, Urinal And Sink. Refill Toilet Tissues.						
After Complete Dust Mop And Removed Gum From Floor, Complete Pre-Cleaning Inspection Form. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop All Areas Where Inaccessible To Machine. Remove Stain Around The Columns And Area Behind All Stairways That Closed With Chrome Railings. Spot Mop And Remove Stain Under The Platform Bench And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge.	Jay St Metrotech	A C F	N103	0030 - 0230		
Lunch	Jay St Metrotech	A C F	N103	0230 - 0300		
Prepare Scrubber Machine And Machine Clean Mezzanine N102 Including 370 Jay Street Arcade Level Over The N102 Terrazzo Floor Tiles. Wet Mop All Areas Where Inaccessible To Machine. Remove Stain Around The Columns And Around The Trash Receptacles. Secure And Clean Scrubber Machine And Put On Charge. Complete Post Inspection Form.	Jay St Metrotech		N103	0300 - 0415		
Major Cleaning: (No Exceptions)						
Tues/Sat: Clean And Polish All Chrome Railings By Using Proper Chemical In Mezzanine N102 Including Handrails And Railings For All Street Stairways. Mon/Thu: Clean And Polish All Chrome Railings And Handrails On S/B Platform Stairways By Using Proper Chemical.	Jay St Metrotech	A C F	N103	0415 - 0515		
Fri/Sun: Clean, Remove Dust And Polish With Proper Chemical All MVMs, MEMs, Turnstiles, High Wheels, Emergency Exit Gates In Mezzanine N102.						
Wed: Clean, Remove Dust Ball Around The Wall And Mop Entire Passageway Between Main Entrance Door To Employee Toilet, From Mezzanine Near Men'S Public Toilet To Winter Supply Room Entrance Door. Also Clean And Mop Area Near The Employee Toilet Entrance And Scrubber Room.						
Scrap S/B Platform Only And Empty All Trash Receptacles On S/B Platform And Mezzanine N102. Remove Graffiti And Stickers From N/B Platform And Mezzanine N102. Disinfect All Urine Areas.	Jay St Metrotech	A C F	N103	0515 - 0600		
Report Off Duty.	Jay St Metrotech	A C F	N103	0600 -		

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 402 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#
SHDC126 Station South	2	2200 - 0600		2766
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
C006 Mezzanine: Sweep All Street And Mezzanine Stairways And Outside Areas. Dust Mop And Remove Gum From Tile Floors. Correct All Unsanitary Conditions. Empty, Clean And Disinfect Trash Receptacles. Clean Booth Windows And Empty Trash. Remove Sticker/Graffiti And Clean Residue. Prepare Scrubber Machine And Machine Clean C006 Mezzanine Floor. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Form Must Be Completed.		B Q R	C008	2200 - 0100
Clean/Remove Gum From Upper/Lower Landings And Polish Es 308 And Es 309 And Dust Build Up. Remove All Stickers, Residue And Graffiti From Chrome And Tile Walls.				
Major Cleaning (0130-0200) Sun: Bucket Wash Stairway, Tile Wall, Gutter And Landings Next To Es 308. Sat: Bucket Wash Stairway, Tile Wall, Gutter And Landings Next To Es 309.	DeKalb Av	B Q R	C008	0100 - 0230
Lunch	DeKalb Av	B Q R	C008	0230 - 0300
Southbound Platform Sweep All Platform Stairways. Scrap Platforms. Correct All Unsanitary Conditions. Empty Clean And Disinfect Trash Receptacles. Remove Stickers/Graffiti And Clean Residue. Dust Mop And Remove Gum From Northbound Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Northbound Platform. Wet Mop All Area Inaccessible To Machine. Secure And Clean Machine After Use. Put On Charge. Clean Scrubber Room. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	DeKalb Av	B Q R	C008	0300 - 0500
Empty, Clean And Disinfect Trash Receptacles On Southbound Platform And C006 Mezzanine Areas. Re-Scrap C006 Mezzanine And S/B Platform. Report Off Duty.	DeKalb Av	B Q R	C008	0500 - 0600
Note:				
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule*** ***Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging***	DeKalb Av	B Q R	C008	0600 -
Prior To Shutdown For Cleaning- The E/E Unit Must Notified Prior To Shutdown And Prior To Restar (212-424-4497, 4023).	t.			

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 403 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		
SHDC127 Station South	23	2300 - 0700		
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep All Stairways, Scrap Platforms And Mezzanines. Spot Mop Mezzanines And Remove Gum From Mezzanine Tile Floor. Prepare Scrubber Machine And Machine Clean Mezzanines. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Machine After Use. Put Machine On Charge. Clean, Disinfect And Mop Floors In Public Toilets. Close Public Toilets At 2400 Hours. Clean Sand Boxes & Swipes At N/E Mezzanine.	Prospect Park	B Q S	B013	2300 - 0130
Sweep All Stairways, Scrap Platforms And Mezzanine. Empty And Clean Interior And Exterior Of All Trash Receptacles. Disinfect Unsanitary Conditions. Clean Stains From Mezzanine And Platform Floors Clean And Disinfect Employee'S Toilet And Employee'S Facility Room. Clean And Organize Slop Sinl Room. Clean Booth Windows.	Ι / Δ 3/	B Q	B004	0140 - 0315
Lunch	7 Av	B Q	B004	0315 - 0345
Sweep, Bucket Wash And Disinfect Refuse Room On Southbound Platform	7 Av	B Q	B004	0345 - 0420
Sweep, Mop Floors And Disinfect Elv 382 And 383. Clean Glass, Wipe Clean Interior And Exterior.	Prospect Park	BQS	B013	0430 - 0500
Open Public Toilets Clean & Disinfect Employees' Toilet.	Prospect Park	B Q S	B013	0500 - 0520
Sweep Stairways And Outside Areas, Scrap Platforms And Mezzanines, Clean And Disinfect Unsanitary Conditions, Empty And Clean Interior And Exterior Of All Trash Receptacles. Clean Pigeon Droppings. Remove Graffiti And Stickers Upon Discovery.		B Q S	B013	0520 - 0700
Report Off Duty.	Prospect Park	BQS	B013	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 404 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	Hours		RC#	
SHDC128 Station South	2300 - 0700			2772	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways And Outside Areas, Scrap Platforms. Empty And Disinfect All Trash Receptacles. Clean And Disinfect Unsanitary Conditions. Clean And Disinfect Employee'S Toilet. Sweep And Mop Floors In Elv 760 And 761. Clean All Glass Windows On The Mezzanine. Close Public Restrooms At 2400 Hours	Kings Hwy	B Q	B024	2300 - 0030	
Dust Mop And Remove Gum From B024 Mezzanine Floor. Clean & Spot Mop B24A Mezzanine. Prepare Scrubber Machine And Machine Clean Floors. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. Put Machine On Charge. Clean Sand Boxes & T/S Swipes In Unstaffed Control Area.	Kings Hwy	B Q	B024	0030 - 0130	
Sweep All Stairways And Outside Areas, Scrap Platforms, Ramp And Passageway. Empty And Disinfect All Trash Receptacles, Wipe Clean Exterior Of Trash Receptacles. Clean And Disinfect Unsanitary Conditions. Clean And Disinfect Employee'S Toilet, Clean And Disinfect Employee'S Facility Room. Clean And Organize Cta Room. Clean AFC Equipment. Clean All Glass Windows. Clean T/S Swipes In Unstaffed Control Area.	Avenue J	Q	B021	0140 - 0300	
Lunch	Avenue J	Q	B021	0300 - 0330	
Sweep All Stairways And Outside Areas, Scrap Platforms, Ramp And Passageway. Empty And Disinfect All Trash Receptacles, Wipe Clean Exterior Of Trash Receptacles Clean And Disinfect Unsanitary Conditions. Clean And Disinfect Employee'S Toilet, Clean And Disinfect Employee'S Facility Room. Clean And Organize Cta Room. Clean AFC Equipment. Clean All Glass Windows & Sand Boxes.	Avenue M	Q	B022	0340 - 0450	
Sweep Stairways And Outside Areas, Scrap Mezzanines And Platforms. Spot Mop & Clean Floors. Empty Trash Receptacles, Disinfect Elv 760 And 761. Clean All AFC Equipment & All Glass Windows On The Mezzanine.	Kings Hwy	B Q	B024	0500 - 0700	
Open Public Restrooms	IZ' II	D.O.	D024	0700	
Report Off Duty.	Kings Hwy	B Q	B024	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 405 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	H	Hours			
SHDC129 Station South	2	2200 - 0600			
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Street, & Mezzanine Stairways. Scrap Mezzanine & Platform Areas. Disinfect All Unsanitary Conditions. Empty & Disinfect All Trash Receptacles. Clean Employees' Facilty Room & Cleaners' Room Clean & Disinfect Employees' Toilet. Dust All Ledges. Remove All Stains, Spills & Drag Marks From Stairs & Floor Areas. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains. Clean Exterior Of Booth Windows & Empty Booth Trash.	f	D.	C014	2200 0020	
Major Cleaning (2330-0030) Sun: Bucket Wash All Platform S/W'S Mon: Clean & Disinfect Efr And Employees Bathroom; Floors/Walls/Fixtures. Tue: Clean & Disinfect All Canister Housings/ Refuse Room. Wed: Deck Wash & Clean All Nb Platform Tile Walls. Thu: Clean & Polish All AFC Equipment. Fri: Deck Wash & Clean All Sb Platform Tile Walls. Sat: Bucket Wash All Street S/W'S	Prospect Av	R	C014	2200 - 0030	
Dust Mop And Remove Gum From C014 Mezzanine And N/B Platforms Tile Floors. Prepare Scrubber Machine And Machine Clean C014 Mezzanine And N/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.	Prospect Av	R	C014	0030 - 0230	
Lunch	Prospect Av	R	C014	0230 - 0300	
Dust Mop And Remove Gum From C015 Mezzanine And S/B Platform Tile Floors. Prepare Scrubber Machine And Machine Clean C015 Mezzanine And S/B Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine, Including Stairways And Landings. Clean And Secure Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Scrubber Machine Pre And Post Checklist Form Must Be Completed.		R	C014	0300 - 0500	
Sweep All Street And Mezzanine Stairway. Re-Scrap Mezzanine And Platform Areas. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles. Report Off Duty.	Prospect Av	R	C014	0500 - 0600	
Note:					
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	Prospect Av	R	C014	0600 -	
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging	:				

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 406 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SHDC130 Station South		2200 - 0600		270
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS
Sunday-S	Saturday			
Report On Duty In Full Uniform.	Hoyt St	2 3	R606	2200 -
Sweep All Stairways. Scrap Landings & Mezzanines. Scrap NB & SB Platforms. Dust The NB & SB Platforms. Empty & Disinfect / Polish All Trash Receptacles. Remove Tiles And Metal Stairways Throughout. Prepare Scrubber Machine N/B Platform. Machine Clean NB Platform & Mezzanine. Inaccessible To Machine. Wet Mop NB Side Stairways & Landings. Secure And Clea Charge. Clean Scrubber Room/Toilet On NB Side.	Gum From All Floor Hoyt St Bucket Wash Areas	2 3	R606	2200 - 0215
Lunch	Hoyt St	2 3	R606	0215 - 0245
Prepare Scrubber Machine S/B Platform. Machine Clean Sb Platform & Mezzanine. B Inaccessible To Machine. Wet Mop All Sb Side Stairways & Landings. Secure And C Charge. Clean Scrubber Room. Clean & Disinfect Employee Toilet Sb. Clean & Disinfect Cleaning (0430-0515) Sun: Clean & Disinfect Refuse Housing Area Sb & Refuse Room Nb. Fri: Damp Wipe Tile Ledges Throughout Station.	lean Machine. Put On	2 3	R606	0245 - 0515
Clean & Wipe Down All AFC Equipment Throughout. Clean Booth Glass, Wipe Dow Housing. Re-Scrap Station. Clean Swipe Heads In Unmanned Mezzanines.	n Sandbox & Refuse Hoyt St	2 3	R606	0515 - 0600
Report Off Duty	Hoyt St	2 3	R606	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 407 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			RC#	
SHDC131 Station South	2200	0 - 0600		277	
INSTRUCTIONS	STATION	LINE	ВООТН	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Scrap Nb Platform & Unmanned Mezzanine Station. Sweep Stairways And Outside Areas. Empty, Clean And Disinfect All Trash Receptacles. Disinfect All Urine Areas. Clean AFC Equipment (T/S, Mvm, Reader). Clean Exterior Of Booth Windows & Empty Booth Trash. Remove All Graffiti & Stickers. Clean Public Telephones & Stand.	Crown Hts Utica Av	3 4	R626	2200 - 2400	
Dust Mop & Remove Gum From Nb Platform Tile Floors. Prepare Scrubber Machine & Machine Clean Nb Platform. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	2400 - 0130	
Clean & Disinfect Employees' Toilet & Facility Room.	Crown Hts Utica Av	3 4	R626	0130 - 0230	
Lunch	Crown Hts Utica Av	3 4	R626	0230 - 0300	
Dust Mop & Remove Gum From Unmanned Mezzanine Tile Floors. Prepare Scrubber Machine & Machine Clean Unmanned Mezzanine. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure & Clean Scrubber Machine. Put On Charge. Clean Scrubber Room.	Crown Hts Utica Av	3 4	R626	0300 - 0400	
Clean And Disinfect El323. Clean Glass And Wipe Down Stainless Steel Inside And Outside. Sweep And Mop Floors.	Crown Hts Utica Av	3 4	R626	0400 - 0430	
Re-Scrap Mezzanine And Platform Areas. Empty And Disinfect All Trash Receptacles. Remove All Stains On Floors & Disinfect All Urine Areas.	Crown Hts Utica Av	3 4	R626	0430 - 0600	
Report Off Duty.					
. Note: **All Work To Be Performed In Area Of Responsibility: N/B Platform (Lower Level), Unmanned Mezzanine,	Crown Hts Utica Av	3 4	R626	0600 -	
S/W Pl1 - Pl10, P4A, P4B & All Street S/W At Unmanned Mezzanine**					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 408 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Но	Hours			
SHDC132 Station South	220	2200 - 0600		2766	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Uniform.					
Empty Trash Receptacles And Clean Chrome Tops. Dust Mop & Remove Gum From C009 Mezzanine U Until S/B 2, 3 Platform. Prepare Scrubber Machine & Machine Clean C009 Control Area & Mezzanine U Until S/B 2, 3 Platform. Wet Mop & Disinfect All Areas Inaccessible To Machine. Secure & Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form. Clean, Disinfect, Mop & Close Public Toilets At 2400 Hours. Replenish Paper Supplies.	Av-Barclays Ctr	D N R	C009	2200 - 0030	
Sweep & Remove Gum From Sb Platform Stairways. Wet Mop Sb Platform Stairways.	Atlantic Av-Barclays Ctr	D N R	C009	0030 - 0130	
Lunch	Atlantic Av-Barclays Ctr	D N R	C009	0130 - 0200	
Dust Mop And Remove Gum From S/B Platform Tile Floor. Prepare Scrubber Machine And Machine Clean S/B Platform. Wet Mop And Disinfect All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine After Use. Put On Charge. Clean Scrubber Room. Complete Pre And Post Checklist Form.	Atlantic Av-Barclays Ctr	D N R	C009	0200 - 0415	
Major Cleaning (0415-0500) Sun: Deck Wash Walls/Floor In S/B Refuse Room. Mon: Deck Wash Walls/Floor In S/B Scrubber Room. Tue: Deck Wash Tile Walls Surrounding Platform Stairways. Wed: Bucket Wash S/B Platform Stairways. Thu: Deck Wash Tile Walls At The N/End Of S/B Platform. Fri: Deck Wash Walls/Floor In Cta/Scrubber Room In C009 Paid Mezzanine. Sat: Deck Wash Tile Walls In C009 Paid Mezzanine From El 302 And El 303 To S/B Local 2/3 Platform	Atlantic Av-Barclays Ctr	DNR	C009	0415 - 0500	
Open Public Toilets At 0500 Hours. Empty, Clean, Disinfect & Polish All Trash Receptacles On S/B Platform. Remove All Graffiti & Stickers. Re-Scrap C009 Mezzanine. Clean And Disinfect Employee Facility Room Next To Newsstand. Report Off Duty.	Atlantic Av-Barclays Ctr	DNR	C009	0500 - 0600	
Note:					
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells If Applicable. The Stop Button Mu Not Be Engaged When The Scrubber Machine Is Charging	Atlantic Av-Barclays Ctr	D N R	C009	0600 -	
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 409 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	Hours			Hours RC#		
SHDC133 Station South	2200 - 0600			2766		
INSTRUCTIONS	STATION	LINE	воотн	HOURS		
Sunday-Saturday						
Report On Duty In Full Uniform.						
Sweep All Stairways. Scrap All Mezzanine & N/S/B Platform Areas. Empty & Disinfect All Trash Receptacles. Clean Employees' Facilty Room & Cleaners' Room. Clean & Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove All Stains, Spills & Drag Marks From Stairs & Floor Areas. Remove Graffiti, Stickers, Sticker Residue. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean & Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screens, Ledges, Benches, Map & Frames.						
Major Cleaning (2300-2400) Sun: Clean And Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screen On The Go Kiosk, Ledges, Benches, Map & Frames. Mon: Clean And Disinfect Efr; Floors/Walls/Fixtures. Tue: Clean And Disinfect S/B Scrubber Room. Wed: Employee Toilet- Restock All Paper Supplies. Thu: Clean And Disinfect N/B Scrubber Rooms. Fri: Bucket Wash Platform S/W'S. Sat: Clean And Disinfect Inside/Outside Of Refuse/Canister Housing And Room.	Bay Ridge Av	R	C023	2200 - 2400		
Dust Mop And Remove Gum From C023 Mezzanine & Nb Platform Tile Floors. Prepare Scrubber Machine & Machine Clean Nb Mezzanine & Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings Turnstiles, Benches, Columns And Gates. Secure & Clean Scrubber Machine. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information On Pre And Post Checklist.	Bay Ridge Av	R	C023	2400 - 0230		
Lunch	Bay Ridge Av	R	C023	0230 - 0300		
Dust Mop And Remove Gum From Sb Mezzanine And Sb Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Sb Mezzanine And Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings Turnstiles, Benches, Columns And Gates. Secure And Clean Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information On Pre And Post Checklist.	Bay Ridge Av	R	C023	0300 - 0530		
Sweep All Street Stairways. Re-Scrap Mezzanine And Platform Areas. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains.	Bay Ridge Av	R	C023	0530 - 0600		
Report Off Duty.						
Note:						
*** If Mobile Wash Is On Station, The Assigned HDC Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	Bay Ridge Av	R	C023	0600 -		
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells As Needed. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging						

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 410 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC#	
SHDC134 Station South	2200 - 0600			276	
INSTRUCTIONS	STATION	LINE	воотн	HOURS	
Sunday-Saturday					
Report On Duty In Full Uniform.					
Sweep All Stairways. Scrap All Mezzanine & N/S/B Platform Areas. Empty & Disinfect All Trash Receptacles. Clean Employees' Facility Room.Clean & Disinfect Employees' Toilet. Replenish Paper And Soap Supplies. Remove All Stains, Spills & Drag Marks From Stairs & Floor Areas. Remove Graffiti, Stickers, Sticker Residue. Clean Exterior Of Booth Windows & Empty Booth Trash. Clean & Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screens, Ledges, Benches, Map & Frames.	52.64		G020	2200 2400	
Major Cleaning (2300-2400) Sun: Clean & Polish AFC Equipment (Mvm, Mem, Turnstiles & Readers). Clean Hpi/Cai, Esi Digital Screens, Ledges, Benches, Map & Frames. Mon: Clean & Disinfect Efr; Floors/Walls/Fixtures. Tue: Clean & Disinfect S/B Scrubber Room. Wed: Clean, Disinfect Employee Toilet And Restock Paper Supplies. Thu: Clean & Disinfect N/B Scrubber Rooms. Fri: Bucket Wash All Platform S/W'S Sat: Clean & Disinfect Inside/Outside Of Refuse/Canister Housings And Room.	53 St	R	C020	2200 - 2400	
Dust Mop And Remove Gum From C020 Mezzanine And Nb Platform Tile Floors. Prepare Scrubber Machine And Machine Clean Nb Mezzanine & Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings, Turnstiles, Benches, Columns And Gates Secure & Clean Scrubber Machine. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information One Pre And Post Checklist Form.	53 St	R	C020	2400 - 0230	
Lunch	53 St	R	C020	0230 - 0300	
Dust Mop And Remove Gum From Sb Mezzanine And Sb Platform Tile Floors. Prepare Scrubber Machine & Machine Clean S/B Mezzanine And Platform Tile Floors. Wet Mop All Areas Inaccessible To Machine Including S/W Landings Turnstiles, Benches, Column And Gates. Secure And Clean Scrubber Machine. Clean Scrubber Room. Put Machine On Charge. Clean Scrubber Room. Indicate Required Information On Pre And Post Checklist Form.	53 St	R	C020	0300 - 0530	
Sweep All Stairways. Scrap Mezzanine And Platform Areas. Disinfect All Unsanitary Conditions. Empty All Trash Receptacles. Remove Graffiti, Stickers, Sticker Residue, Drag Marks & Stains.	53 St	R	C020	0530 - 0600	
Report Off Duty.					
Note:					
*** If Mobile Wash Is On Station Pressure / Hose Washing, The Assigned HDC Cleaner Will Be Instructed By A Station Supervisor To Perform Other Tasks During Time Allotted On The Schedule***	53 St	R	C020	0600 -	
Ensure Distilled Water Is Filled In Scrubber Machine Battery Cells. The Stop Button Must Not Be Engaged When The Scrubber Machine Is Charging					

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 411 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

2025 51716 1	THE TEX	The Effective Date.			1/0/2023	
Job#			Hours		RC#	
SHDC135	Station South		2300 - 0700		2769	
INSTRUCTIONS	s	STATION	LINE	воотн	HOURS	
	Sunday-Saturday					
Report On Duty	In Uniform					
	oth N120 t Stairways. Scrap Mezzanines, ramps, NB and SB Platform Areas. Sweep NB and SB tys. Empty Trash Receptacles in N120 Control Area, NB and SB Platforms.	Utica Av	A C	N120	2300 - 2400	
Dust Mop And F Scrubber Machin	Remove Gum From N120 Mezzanine Area, Ramps And Intermediate Areas. Prepare ne And Machine Clean Mezzanine Area. Wet Mop All Areas Inaccessible To Machine. and Charge Scrubber Machine.	Utica Av	A C	N120	2400 - 0130	
Clean/Polish AFO Railings & Ledg	C Equipment (Mvm/Mem/Readers/Swipeheads) Cic, Fsmf, Chrome, Fire Stand Pipe, es.	Utica Av	A C	N120	0130 - 0230	
Lunch		Utica Av	A C	N120	0230 - 0300	
•	Remove Gum From Northbound Platform. Prepare Scrubber Machine And Machine Clean form. Wet Mop All Areas Inaccessible To Machine. Secure, Clean And Charge Scrubber	Utica Av	A C	N120	0300 - 0700	
Report Off Duty		Utica Av	A C	N120	0700 -	

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 412 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

		Tick Effective Bute.		
Job#		Hours		
SHDC136 Station South	22	00 - 0600		2766
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Saturday				
Report On Duty In Uniform.				
Sweep All Stairways. Scrap Platform & Mezzanine. Scrap Outside Station Area To The Curb. Empty & Disinfect Trash Receptacles. Disinfect Urine Areas & Refuse Room. Clean Exterior Of Booth Window & AFC Equipment. Clean & Disinfect Employee's Toilet & Facility Room. Remove Graffiti & Stickers. Clean And Disinfect All Elevators.	Eastern Pkwy Brooklyn Museum	2 3	R621	2200 - 2330
Dust Mop And Remove Gum From S/B Platform Tile Floors. Prepare Scrubber Machine And Clean S/B Platform Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Eastern Pkwy Brooklyn Museum	2 3	R621	2330 - 0100
Dust Mop And Remove Gum From Mezzanine Tile Floors. Prepare Scrubber Machine And Clean Mezzanine Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Eastern Pkwy Brooklyn Museum	2 3	R621	0100 - 0200
Lunch	Eastern Pkwy Brooklyn Museum	2 3	R621	0200 - 0230
Dust Mop And Remove Gum From N/B Platform Tile Floors. Prepare Scrubber Machine And Clean N/B Platform Floor. Wet Mop All Areas Inaccessible To Machine Including S/W Landings. Secure And Clean Machine After Use. PUT MACHINE ON CHARGE. Clean Scrubber Room.	Eastern Pkwy Brooklyn Museum	2 3	R621	0230 - 0400
Re-Scrap & Disinfect Station. Remove Stains from Floor. Empty Trash Receptacles. Disinfect All Urine Areas. Remove Graffiti & Stickers. Clean And Disinfect All Elevators.	Eastern Pkwy Brooklyn Museum	2 3	R621	0400 - 0600
Report Off Duty	Eastern Pkwy Brooklyn Museum	2 3	R621	0600 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 413 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#		Hours		RC
SHDC648 Station South		2300 - 0700		277
INSTRUCTIONS	STATION	LINE	воотн	HOURS
Sunday-Sat	turday			
Report On Duty In Full Uniform.				
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Em Trash Receptacles. Clean Booth Windows And All Graffiti From Signs. Wipe Glass Panel Platform And Street Stairways. Prepare Scrubber Machine And Machine Clean Entire Me Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT MACHINE ON CHARGE.	els Around All Broadway ezzanine Areas.	N W	R512	2300 - 0200
Lunch	Broadway	N W	R512	0200 - 0230
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Entrash Receptacles. Clean Booth Windows And All Graffiti From Signs. Clean Glass Pan Area(s). Prepare Scrubber Machine And Machine Clean Entire Mezzanine Areas. Wet M Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT SCRUBBER MAC CHARGE.	op All Areas	N W	R513	0240 - 0540
Sweep "Exit Only" stairway at north end of northbound platform and scrap area under ar	nd around stairway			
Re-Scrap Station. Empty all trash receptacles. Sweep "Exit Only" stairway at south end of scrap area under and around stairway. Sweep clean and damp mop employee restroom ar clean all benches and trash receptacles on station. Re-stock paper products (toilet paper, I seat covers)	nd facility. Wipe	N W	R512	0550 - 0700
Major Cleaning (0600 - 0630)				
Sat: Clean Booth R512 Interior And Exterior, Including The Control Area.				
Report Off Duty.	Broadway	N W	R512	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 414 of 415 Date: 9/19/2022

2023 STAC Winter Pick Pick Effective Date: 1/8/2023

Job#	I	Hours		RC#
SHDC649 Station South	2	2300 - 0700		277
INSTRUCTIONS	STATION	LINE	BOOTH	HOURS
Sunday-Saturday				
Report On Duty In Full Uniform.				
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Empty And Clean All Trash Receptacles. Clean Booth Windows And All Graffiti From Signs. Wipe Glass Panels Around All Platform And Street Stairways. Prepare Scrubber Machine And Machine Clean Entire Mezzanine Areas. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT SCRUBBER MACHINE ON CHARGE.	36 Av	N W	R511	2300 - 0200
Lunch	36 Av	N W	R511	0200 - 0230
Sweep Stairways And Outside Areas. Scrap Entire Station. Disinfect Entire Station. Empty And Clean All Trash Receptacles. Clean Booth Windows And All Graffiti From Signs. Clean Glass Panels In Mezzanine Area(s). Prepare Scrubber Machine And Machine Clean Entire Mezzanine Areas. Wet Mop All Areas Inaccessible To Machine. Secure And Clean Scrubber Machine. PUT SCRUBBER MACHINE ON CHARGE.	39 Av	N W	R510	0240 - 0540
Re-Scrap Station. Empty all trash receptacles. Sweep clean and damp mop employee restroom and EFR. Wipe clean all benches and trash receptacles on station. Re- Stock paper products (toilet paper, hand towels, soap seat covers) Major Cleaning (0550 - 0630)	36 Av	N W	R511	0550 - 0700
Sat: Clean Booth R512 Interior And Exterior, Including The Control Area.				
Report Off Duty.	Broadway	N W	R512	0700 -

Note: Tasks subject to change and/or by chance.

Spot clean tile walls to remove stains, graffiti, stickers, and its residue as needed throughout the station including on Metrocard Vending Machines (MVMs), and other MTA property.

-Spot deck/hose/mop ADA tactile as needed.

Deck brush & disinfect all gutters/sanitary bases/platform ends as needed throughout the station.

Wipe down all ESI/out-front digital screens and clean all turnstiles including turnstile heads and validators throughout station

Clean MVMs, HEETs, On-the-go, CAI, and HPI Units.

Empty metrocard disposal box attached to metrocard reader and all trash receptacles as needed

Page 415 of 415 Date: 9/19/2022