



**TWU LOCAL 100/NYCT CHILDCARE FUND
 NEWBORN STIPEND APPLICATION FORM**

New York City Transit Employees represented by Transport Workers Union- Local 100 who are parents of newborn children are eligible for a stipend of \$200.00 week for 4 weeks. These parents must have exhausted other leave benefits and continue on unpaid leave immediately thereafter to be eligible. Employees may be eligible for the payment starting December 16, 2005.

SECTION I (to be completed by Member)

A. MEMBER'S INFORMATION:

Name: _____ Pass: _____ Soc. Sec. # _____
Please Print

Address: _____ TA Dept/Div _____ RC # _____

City _____ State: _____ Zip code: _____ Phone: _____

Relationship to the child (check one) Mother Father

Requested Stipend Period (dates) from _____ to _____
mm/dd/yyyy mm/dd/yyyy

B. CHILD'S INFORMATION:

Name: _____

Birth date: _____

Please attach a copy of child's birth certificate or legal guardianship documentation.

C. MEMBER'S STATEMENT: (Please Print)

I, _____ hereby certify that I have utilized all leave balances that I am eligible to take and request the newborn child stipend in accordance with the collective bargaining agreement from _____ to _____ (dates) for a total of _____ days.

Signature: _____ Date: _____

Filing an application does not guarantee payment of the stipend. You may be asked to submit additional documentation.

SECTION II (to be completed by Supervisor of Department or Timekeeper)

MEMBER'S LEAVE INFORMATION-Leave balances will be exhausted or have been exhausted:

	Actual Leave
	Date
Vacation	
AVA	
Sick (if app)	

Supervisor's Name (Please Print) _____ Supervisor Phone Number: (____) _____

Supervisor's Signature: _____ Date: _____

For TWU Local 100/MTA NYCT Childcare Fund Office Use Only:

Application Approved: Yes No, If no, state reason: _____



**TWU LOCAL 100/NYCT CHILDCARE FUND'S NEWBORN STIPEND
ELIGIBILITY REQUIREMENTS AND PROCEDURES**

To Be Eligible, the TWU Local 100 Member must:

- 1) Be an active TA/OA employee and represented by TWU Local 100.

Required Documents:

- 1) A completed application.
- 2) A copy of your child's birth certificate or legal guardianship documentation.

How to Apply:

- 1) Obtain a Newborn Stipend Application form from your department, TWU Local 100/MTA NYCT Childcare Fund or Union Representative.
- 2) Fill out the application-Section I; A, B and C, and have your supervisor fill out and sign Section II.
- 3) Attach a copy of your child's birth certificate or legal guardianship documentation (showing proof of parenthood) to the application.
- 4) Submit application to the TWU Local 100/MTA NYCT Childcare Fund via mail, fax or in person.

TWU Local 100/MTA NYCT Childcare Fund

80 West End Ave, 3rd floor,

New York, NY 10023

Fax: 646-505-4580

All applications are subject to review and approval by the Director of TWU Local 100/MTA NYCT Childcare Fund. Filing an application does not guarantee payment of the stipend. You may be asked to submit additional documentation. You will be notified by mail of your acceptance.