

Memorandum



New York City Transit

Date March 21, 2015
To All Responsibility Centers
From Paul Camera, Chief Electrical Officer
Re 2016 – 2017 HOURLY VACATION SELECTION

The hourly vacation selection for Sigant groups S1, S2, S3, S4, S5 and S6 will commence on April 4, 2016 at 8:30am and proceed chronologically in accordance with the attached list. Employees that are unable to call may register their selections with their Division General Superintendent, and Union Division Chairperson, no later than April 1, 2016 (4:00pm). Employees on extended illnesses or other approved absences will not be permitted to pick until they return to active duty.

Failure to call on the date and time indicated on call sheets will result in employee being assigned.

	<u>Maintainers</u>	<u>Telephone Dates</u>	<u>Helpers</u>
First Day	<u>IRT BMT IND</u>	April 4, 2016	
Second Day	<u>IRT BMT IND</u>	April 5, 2016	
Third Day	<u>IRT BMT IND</u>	April 6, 2016	
Fourth Day	<u>IRT BMT IND</u>	April 7, 2016	
Fifth Day	<u>IRT BMT IND</u>	April 8, 2016	
Sixth Day		April 11, 2016	<u>IRT BMT IND</u>
Seventh Day		April 12, 2016	<u>IRT BMT IND</u>
Eighth Day		April 13, 2016	<u>IRT BMT IND</u>
Ninth Day		April 14, 2016	<u>IRT BMT IND</u>

Telephone calls will be limited to 10 minutes, the numbers are as follows:

IRT Division (718) 694-3505
BMT Division (718) 694-1212
IND Division (718) 694-1199

These telephone numbers are to be used exclusively for the vacation selection, during the hours/dates of the pick.

Vacation Quotas Per Week

Divison	Maintainers	Helpers	Maintainer Trainees
BMT	12	8	2
IND	13	9	
IRT	15	8	

Cc: C. Patten
B. Marks
All Signal Managers and Supervisors
TWU
File